

MINUTES

On January 25, 2018, the 21st Century Senior Services Development Advisory Board met at 3:00 p.m. in Regency Room A, Amarillo Civic Center, 401 S. Buchanan Street, Amarillo, Texas for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Chris Bell	Yes	7	6
Melissa Carter	Yes	7	6
Charlene Cole	Yes	7	7
Mary Coyne	Yes	7	7
Steve Dalrymple	Yes	7	5
Judy Day	No	7	5
Robert Goodrich	Yes	7	6
Toni Gray	No	7	3
Shirley Heard	No	7	4
Steve Hoyl	Yes	7	6
Terry Price	Yes	7	7
Liz Rascón Alaniz	Yes	7	6
Clay Stribling	No	7	3
Jelaine Workman	Yes	7	5

Also in attendance were:

Rod Tweet	PARKS & RECREATION DIRECTOR, CITY OF AMARILLO
Linda Pitner	SENIOR SERVICES COORDINATOR AND RECORDING SECRETARY, CITY OF AMARILLO
Kevin Starbuck	ASSISTANT CITY MANAGER, CITY OF AMARILLO
Courtney White	ATTORNEY, CITY OF AMARILLO

ITEM 1: Call to Order. Chair Melissa Carter established a quorum and called the regular meeting of the 21st Century Senior Services Development Advisory Board to order at 3:02 p.m.

ITEM 2: Minutes. Robert Goodrich moved to approve the minutes of November 30, 2017 as written. Charlene Cole seconded the motion and motion carried by unanimous vote.

ITEM 3: Programming Assessment and Facility feasibility Study Final Report Presentation and Discussion. Linda Pitner reminded the Advisory Board of the background and steps to get to today's presentation including the blueprint process and the requirements and tasks outlined in the Memorandum of Understanding funding the current programming needs assessment and facility feasibility study. Jill Jackson Ledford presented a summary of the Phase one Programming Needs Assessment conducted in 2017. Ellen Gallow reminded the Advisory Board that the Phase One Programming Needs Assessment provided the foundation for the work completed in the Phase Two Facility Feasibility Study. Ms. Gallow presented the Program of Requirements including spaces for Fitness and Health, Lifelong Learning and Enrichment, Socialization and Recreation, and support areas (offices, restrooms, storage, systems, etc.) totaling a little more than 49,000 square feet. Exterior amenities include patios, exercise and game lawns, pickleball courts, community garden and greenhouse, decorative/herb/vegetable garden with raised beds, walking trail and parking of 150-175 spaces. Doug Gallow reviewed the parameters for design and site evaluation highlighting a preliminary "program fit" floor plan, site layout concept, conceptual elevations and mass model, and conceptual cost estimate. Mr. Gallow then reviewed considerations regarding renovation of an existing building. Linda Pitner noted she and Jill Jackson Ledford worked together to develop an operations budget. Ms. Pitner presented budget assumptions, staffing plan, projected annual expenses, projected revenue streams and models. Two membership models, general membership/fitness membership and age-based membership were reviewed.

Comments from Advisory Board members noted the issues of distributed facilities rather than just one facility, possible addition of space to current public library facilities for seniors, Blueprint Plan recommendations of creating a hub or central center, and the possible need for additional public forums to provide continue to gather public input as well as the results of the study to the community.

ITEM 4: 2018 21st Century Senior Services Development Advisory Board Schedule Discussion. Linda Pitner presented a draft meeting schedule for February 22 and March 22, 2018 noting the February meeting will be focused on the center without walls concept and the March meeting focused on the Advisory Board developing its recommendations. The Advisory Board agreed to schedule the February and March 2018 meetings as presented.

ITEM 5: Public Forum. Sharon Jones, 5121 Lawrence Blvd., asked if the board was just trying to come up with a plan for senior center and wondered about the cost of property as it was not included in the center costs presented today. Tressia Trask, 1300 S. Harrison, noted transportation is needed to the current senior citizens center. Janette Reese, 4109 Seville recalls the former mayor suggesting that the City might be able to facilitate transportation for seniors with cards, vouchers, etc. to ride City transportation to a new facility. Patricia Moore, 104 N. Western, stated that she would like to see a comparison to existing facilities and programs noting many programs exist and does not see the reason to get rid of existing programs to combine all at one facility. Presley Harmons, 1514 S. Pierce, doesn't see the need for this type of facility and the city needs to help the existing facilities and programs.

ITEM 4: Adjournment. There, being no further business, Melissa Carter, Chair, adjourned the meeting at 4:50 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.


Melissa Carter, Chairman

ATTEST: 
Linda Pitner, Board Secretary