



TRAFFIC ENGINEERING DEPT.  
 806-378-6296  
 Fax 806-378-6062  
 P.O. Box 1971  
 Amarillo, TX 79105  
 Bill Musick - 806-378-6297  
 bill.musick@amarillo.gov

**THE FOLLOWING  
 MUST BE FILLED  
 OUT BY THE  
 APPLICANT:**

**PARADE / RUN PERMIT APPLICATION**

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

PLEASE LEAVE A PHONE NO. IN WHICH YOU CAN BE REACHED DIRECTLY - IN CASE WE NEED ADDITIONAL INFORMATION. IF WE ARE NOT ABLE TO CONTACT YOU - WE WILL NOT BE ABLE TO PROCESS THE PERMIT.

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Purpose of parade: \_\_\_\_\_

**Payment Methods**

**At Simms Bldg.** - Traffic Eng. Dept. Room 242 (2nd Floor)  
 cash, credit, debit or check payable to City of Amarillo

**At City Hall** - Accounting Dept. Room 301 (3rd Floor)  
 cash, credit, debit or check payable to City of Amarillo

**By Telephone** - call 806-378-4201  
 for payment by credit card

Proposed date of parade: \_\_\_\_\_ Arrival time of parade units to assembly area: \_\_\_\_\_  A.M.  P.M.

Start time of parade: \_\_\_\_\_  A.M.  P.M. End time of parade: \_\_\_\_\_  A.M.  P.M.

Event Day of the Week: Sun Mon Tue Wed Thu Fri Sat

Use of street width: Total  Partial

Proposed Route: \_\_\_\_\_

Proposed assembly area: \_\_\_\_\_

Proposed disbursement area: \_\_\_\_\_

List the approximate participation of the following in the parade: Persons: \_\_\_\_\_ Vehicles: \_\_\_\_\_ Animals: \_\_\_\_\_

- I agree to contact the City of Amarillo Drainage Utility Department (806-378-6913) at least 7 days before the event to discuss any potential street clean-up and fees.
- I agree to hire the number of police officers and police vehicles suggested by the Amarillo Police Dept. Motor's Sergeant to handle traffic control for the event. I have contacted Off Duty Management (877-636-8300) and gave the authorization to hire the officers and vehicles needed upon approval of this permit and I will make arrangements for payment.

Number of **officers** required by Police Dept.: \_\_\_\_\_ Number of **police cars** required by Police Dept.: \_\_\_\_\_

Remarks: \_\_\_\_\_

I certify that the above information is true and correct and that I agree to comply with all the requirements established by the City in conducting the proposed parade or run.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

**APPROVAL:**

\_\_\_\_\_  
 Traffic Engineer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Police Department

\_\_\_\_\_  
 Date