



TRAFFIC ENGINEERING DEPT.  
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**THE FOLLOWING  
 MUST BE FILLED  
 OUT BY THE  
 APPLICANT:**

**FESTIVAL PERMIT APPLICATION**

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

PLEASE LEAVE A PHONE NO. IN WHICH YOU CAN BE REACHED DIRECTLY - IN CASE WE NEED ADDITIONAL INFORMATION. IF WE ARE NOT ABLE TO CONTACT YOU - WE WILL NOT BE ABLE TO PROCESS THE PERMIT.

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

I/We, the undersigned, \_\_\_\_\_, do hereby apply and submit a petition for a private street closure, for the purpose of holding a festival. The date and time of the street closure will be:

on \_\_\_\_\_, 20\_\_\_\_\_, between the hours of \_\_\_\_\_  A.M. and \_\_\_\_\_  A.M.  
DATE  P.M.  P.M.

Event Day of the Week: Sun Mon Tue Wed Thu Fri Sat

Street to be Closed: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
STREET NAME STREET NAME STREET NAME

Additional Street to be Closed: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
STREET NAME STREET NAME STREET NAME

Additional Street to be Closed: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
STREET NAME STREET NAME STREET NAME

Estimated Number of Participants: \_\_\_\_\_

Will there be music at this event?  YES  NO If yes what time will the music end: \_\_\_\_\_  A.M.  P.M.

What will be done about trash removal: \_\_\_\_\_

Will people be charged to enter the event?  YES  NO Please indicate the charges: \_\_\_\_\_

Purpose of street closure: \_\_\_\_\_

I agree to contact the City of Amarillo Drainage Utility Department (806-378-6913) at least 7 days before the event to discuss any potential street clean-up and fees.

I agree to hire the number of police officers and police vehicles suggested by the Amarillo Police Dept. Motor's Sergeant to handle traffic control for the event. I have contacted Off Duty Management (877-636-8300) and gave the authorization to hire the officers and vehicles needed upon approval of this permit and I will make arrangements for payment.

Number of **officers** required by Police Dept.: \_\_\_\_\_ Number of **police cars** required by Police Dept.: \_\_\_\_\_

Remarks: \_\_\_\_\_

I certify that the above information is true and correct and that I agree to comply with all the requirements established by the City in conducting the proposed festival.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

**APPROVAL:**

\_\_\_\_\_  
 Traffic Engineer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Police Department

\_\_\_\_\_  
 Date