

STATE OF TEXAS
 COUNTIES OF POTTER & RANDALL
 CITY OF AMARILLO

MINUTES

On November 13, 2017, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 208, for a Regular Meeting.

ATTENDANCE:

| MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. MEETINGS ATTENDED |
|---------------------|----------------|--|----------------------------------|
| Joe Chris Rodriguez | Yes | 11 | 5 |
| Tim Ingalls | Yes | 11 | 10 |
| David Szmagalski | Yes | 11 | 11 |
| Austin Collins | No | 11 | 4 |
| Stephen Hayward | Yes | 10 | 9 |
| Ed Commons | Yes | 10 | 10 |
| Steve Rogers | Yes | 8 | 6 |
| Howard Smith | Yes | 4 | 4 |

City of Amarillo staff members attending were:

| | |
|-------------------|---|
| Kyle Schniederjan | City Engineer, Capital Projects & Development Engineering |
| Gary Holwick | MPO Director, Urban Transportation Planning |
| Michael Padilla | Transportation Superintendent, Traffic Field Operations |
| Courtney White | Assistant City Attorney, Legal Dept. |
| Judy Alexander | Recording Secretary, Traffic Engineering |

Other persons attending the meeting were Justin Gable and David Rich.

ITEM 1: Call to Order. Committee Chairman Ingalls established a quorum and called the regularly scheduled meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:05 a.m.

ITEM 2: Review of Minutes from Last Meeting.

Committee Member Hayward requested a correction be made to Item 4 of the minutes to include why the entire subcommittee was not included in the meeting with Jared Miller, City Manager. Mr. Hayward made a motion to approve the minutes of the October 16, 2017, meeting with the correction. Committee Member Commons seconded the motion, and motion carried 6:0.

ITEM 3: Update on the meeting with Jared Miller, City Manager.

Kyle Schniederjan, City Engineer, reported he had spoken with Jared Miller about the requested revisions to the resolution establishing the Amarillo City Pedestrian and Bicycle Safety Advisory Committee. There was some concern about the interrelation or overlap with the duties of the Traffic Advisory Board with regard to traffic infrastructure. Mr. Schniederjan suggested that he thought it would be prudent to extend an invitation to Mr. Miller to attend the December meeting of the committee rather than having representatives of the committee meet with him.

ITEM 4: Update on a Road Diet Workshop with the Federal Highway Administration.

Committee Chairman Ingram stated that a tentative date of February 1 was chosen for the Road Diet Workshop with the Federal Highway Administration. He requested the City provide a meeting room for the event. He suggested a list needed to be prepared of prospective organizations and agencies to invite to the event, and he stated that a flier to advertise the event needed to be designed..

ITEM 5: Update on pedestrian and bicycle safety concerns in the Mrs. MD Oliver-Eagle of Plemons Subdivision on Harrison Street and Tyler Street.

Committee Chairman Ingalls stated that he had given a presentation to the Oliver-Eagle Homeowners Association on road diets. He stated that many of the property owners had expressed concern about the speeds on Tyler, Harrison, and Polk Streets, and he thought those streets would be good candidates for a road diet. Committee Member Rogers stated that typically any change in a city roadway is first considered by the Traffic Advisory Board before going to the City Council for approval. He said Traffic staff schedules a meeting of the Traffic Advisory Board and presents the item to them with supporting traffic studies and counts. He said property owners in the area are notified of the prospective change, and they can either attend the meeting or contact Traffic staff with their feedback. Mr. Schniederjan agreed that property owner support of any change in roadway use would be beneficial.

Committee Member Hayward made a motion to have Timothy Ingalls and Joe Chris Rodriguez attend the next scheduled Oliver-Eagle Neighborhood Homeowner's Association meeting. Committee Member Rogers seconded the motion, and motion carried 6:0. Council Member Smith stated that he is a director of the Oliver-Eagle Homeowner's association.

Mr. Schniederjan and the committee members discussed merits of using new roadway design plans. He explained the changes could be done through the city's five-year capital plan or through new design standards.

ITEM 6: Update on the pedestrian signal on South Coulter Street near John Stiff Park.

Michael Padilla, Transportation Superintendent, stated that traffic counts indicate there are less than two pedestrians who cross Coulter Street daily adjacent to John Stiff Park. He suggested the signal could be made an exclusive ped when the pedestrian button is pressed. He said it would close the intersection for vehicles in all directions for a pedestrian crossing. Members discussed the length of the pedestrian walk time. Mr. Padilla reported that the signal is set for the minimum standard, but the length could be re-evaluated. Mr. Schniederjan reported that stretch of roadway on Coulter is on the annual ADA project improvement list.

ITEM 7: Update on the crash report of fatality accident on 2200 Fritch Highway.

David Szmagalski, Traffic Operation Tech, distributed copies of the fatality accident report on the Fritch Highway. Committee Member Hayward requested the Amarillo Police Department be contacted for additional information on the accident location. Mr. Hayward suggested that all future bicycle and pedestrian accidents with fatalities, injuries, or property damage be scrutinized by the committee on a monthly basis.

ITEM 8: Public Forum.

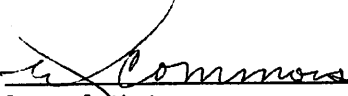
David Rich questioned if the goal of the committee was to change long-term policies or look at specific areas to make small changes as warranted. Mr. Schniederjan stated that the committee can and should consider both. Chairman Ingalls stated he thought it would be beneficial to make small changes to gain public acceptance and support.

Committee Member Hayward stated that he had been told that Amarillo Police Department officers would not enforce the bicycle lane ordinances until the City Council instructed them to do so. Mr. Schniederjan stated that he had visited with Jared Miller, City Manager, and Mr. Miller was unaware of any such policy.


Members agreed that the next scheduled meeting would be at 11:00 a.m. on December 18, 2017, in the Simms Municipal Building in a meeting room to be determined. The following were suggested agenda items for the future meeting:

1. Discussion with Jared Miller on the revisions to the resolution establishing the committee. (long-term strategies on road use.)
2. Update on the pedestrian signal timing on South Coulter near John Stiff Park.
3. Road Diet Workshop-Invitation List.
4. Soft Running/Bicycle Trail at John Stiff Park.
5. Connectivity with John Stiff Park and McDonald Lake/Parks Master Plan.
6. Good Bicycle Policies. (City of Austin).
7. Update on the Mrs. MD Oliver-Eagle of Plemons Subdivision.
8. Bicycle/Pedestrian Accidents with fatalities, injuries, or property damage.
9. Bike lanes on Fulton Dr.
10. Pedestrian fatality on the Fritch Highway.

ITEM 9: Adjournment. There being no further business, Committee Member Hayward moved to adjourn the meeting. The motion was seconded by Committee Member Rogers, and the meeting adjourned at 12:38 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.



[Name], Chairman

ATTEST: 

[Name], Board Secretary