

## Civil Service Commission Minutes

On December 13, 2017, the Civil Service Commission of the City of Amarillo met at 8:30 am at City Hall, 509 Se 7<sup>th</sup>, Amarillo, TX, 79101, in the City Council Chambers for a Regular Meeting.

	Present	No. Meetings Held Since Appointment	No. of Meetings Attended
Lawrence Walker	Yes	31	31
David Hurt, Chairman	Yes	39	37
Sally Jennings, Vice- Chairman	Yes	9	9

Also in attendance were the following:

Mitchell Normand, HR Director  
Earnie Baten, HR Manager  
Viola Frausto, Sr HR Generalist  
Terrell Gray, Fire Driver

**ITEM 1:** Call to order. David Hurt established a quorum and called the regularly scheduled meeting of the Civil Service commission to order at 8:31 am.

**ITEM 2:** Approval of minutes from the Regular Meeting held on September 20, 2017. Motion was made by Sally Jennings, Vice-Chairman. Motion was made to approve minutes.

**ITEM 3:** Review and consider the approval the list of new employees, step increases, transfers, promotions, demotions, bypasses, temporary assignments and disciplinary actions. No action is required. Approval was made.

**ITEM 4:** Fire Driver Terrell Gray was called to the stand by David Hurt regarding his appeal on the Fire Lieutenant exam. Questions 33 & 100 were protested. Mr. Gray was called to the podium and was asked to state his named, title, and address.

Mr. Gray read question 33 and stated that he is not disputing the answer given by the test maker, since it was verbatim, but protesting that there was more than one correct answer. He read some definitions from chapters in other books and from the source given to study from, pages 77-78. He reads paragraphs related to the question from the dept rules and regs, SOP's and what rules the department has to follow. He said that answer given was not based on just primary factors, but the departments tactical objectives and that's what they are supposed to go by.

Mr. Gray went on to read question 100 and answer given. He also stated that the question and answer were verbatim from the book. He also read what he wrote on his appeal. He read from the dictionary to give more definitions of the answer given. He felt that the answer given was contradicting to what the book said. Mr. Gray gave examples of procedures when entering a building and breaking windows when rescuing victims. He concluded and asked that the board consider his appeal to credit more than one answer. Mr. Gray stepped down.

David Hurt asked the audience if there was anyone who wanted to respond to the appeals. Fire Driver Mitch Armstrong raised his hand and was asked to come to the podium. He stated his name, address and title. He stated that he took the same LT test and that both questions and answers were good and that they were verbatim from the source books that there was only one correct answer to choose from. He also stated that question 100 was asking what the primary importance was, not what the process was. He agreed with the test maker.

David Hurt asked the audience if there was anyone else that wanted to speak, then called for a recess at 8:45am for deliberation.


The meeting was called back to order at 8:55am. Lawrence Walker moved to leave answers as is. Sally Jennings seconded the motion. Motion was also made to approve the Fire Lieutenant eligibility register.

ITEM 5: David Hurt motioned for the election of officers for 2018. David Hurt moved that Sally Jennings be Chairman. Motion passed to approve.

Sally Jennings nominated Lawrence Walker as Vice-Chair. Motion passed to approve.

There, being no further business, David Hurt moved to adjourn the meeting. The motion was seconded by Lawrence Walker and the meeting adjourned at 9:05 a.m. This meeting was recorded and all comments are on file with the City Human Resources Department.

Attest:

  
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Mitchell Normand, Civil Service Director

  
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David Hurt, Chairman