

## MINUTES

On September 18, 2017, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 208, for a Regular Meeting.

### ATTENDANCE:

MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED
Joe Chris Rodriguez	No	9	4
Tim Ingalls	Yes	9	8
David Szmagalski	Yes	9	9
Austin Collins	Yes	9	4
Stephen Hayward	No	8	7
Ed Commons	Yes	8	8
Steve Rogers	Yes	6	5
Howard Smith	Yes	2	2

City of Amarillo staff members attending were:

Kyle Schniederjan	City Engineer, Capital Projects & Development Engineering
Matt Thomas	Asst. City Engineer, Capital Projects and Development Engineering
Gary Holwick	MPO Director, Urban Transportation Planning
Michael Padilla	Traffic Field Superintendent, Traffic Field Operations
Leslie Schmidt	City Attorney III, Legal Dept.
Judy Alexander	Recording Secretary, Traffic Engineering Dept.

The following person was also present: David Rich.

ITEM 1: Call to Order. Committee Chairman Ingalls established a quorum and called the regularly scheduled meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:07 a.m.

ITEM 2: Review of Minutes from Last Meeting.

Committee Member Rogers made a motion to approve the minutes of the August 14, 2017, meeting, with a correction that he had attended the meeting. Councilmember Smith seconded the motion, and motion carried unanimously as amended.

ITEM 3: Staff Update on Open Meetings Act Presentation.

Leslie Schmidt, Attorney III, Legal Dept., stated that some of the city boards had contacted the Legal Dept with questions about the Open Meetings Act and the Public Information Act. She said the State of Texas Attorney General's website provides online training. Courtney White, Asst. City Attorney I, is scheduled to give a presentation of the Open Meetings Act at the October meeting of the Pedestrian and Bicycle Safety Advisory Committee meeting.

ITEM 4: Consider Work Session with City Council to recommend revisions to the resolution establishing the Amarillo City Pedestrian and Bicycle Safety Advisory Committee including a revision of the name of the committee and revisions to Section 2 expanding the scope of recommendations the committee may consider.

Kyle Schniederjan, City Engineer, went over the proposed revisions to the resolution establishing the committee. The revisions include changing the name of the committee and expanding the scope of recommendations the committee may consider. He suggested members request a meeting to present their proposed revisions at a City Council Work Session. Committee Member Rogers made a motion to schedule a time to present the proposed revisions at a City Council Work Session. Committee Member Commons seconded the motion, and the motion carried unanimously.

ITEM 5: Consider recommendation for scheduling and funding a Road Diet Workshop with the Federal Highway Administration.

Chairman Ingalls suggested a Road Diet Workshop with the Federal Highway Administration be scheduled. He stated that the FHWA does not charge for the presentation, but they request transportation and lodging expenses for the presenters be covered. He stated that the cost should be no more than \$1200.00. Members discussed a joint venture be explored with the Share the Road organization. Members discussed funding and scheduling the workshop, as well as extending an invitation to representatives from other entities and cities to attend. The date of February 1 was tentatively chosen. Suggested locations for the workshop included either a City of Amarillo meeting room or the Amarillo College Downtown Campus. Committee Member Collins made a motion to explore hosting and funding the event, as well as a date and location. Committee Member Commons seconded the motion, and motion carried unanimously. Mr. Schniederjan stated that the plans for the workshop would need to be presented to the City Council for their approval.

ITEM 6: Consider recommendation for traffic calming/bike lane for the Mrs. MD Oliver-Eagle of Plemons Subdivision on Harrison Street and Tyler Street.

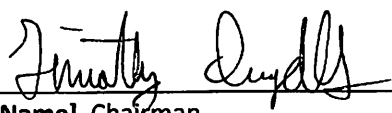
Chairman Ingalls stated he had attended a neighborhood association meeting for the Mrs MD Oliver-Eagle of Plemons Subdivision. He said residents were concerned about speeding and pedestrian and bicycles issues on Tyler and Harrison Streets. Mr. Schniederjan suggested that such issues would best be presented as a formal agenda request at a regular meeting of the committee. By doing so, it would provide city staff time to research the issue and present a report. Committee Member Commons made a motion to direct staff to research pedestrian and bicycle safety concerns on Tyler and Harrison Streets in the Mrs. MD Oliver-Eagle of Plemons Subdivision. Committee Member Collins seconded the motion, and motion carried unanimously.

David Szmagalski, Traffic Operations Technician, reported that traffic calming issues would need to be addressed by the Traffic Advisory Board.

ITEM 7: Public Forum

There was no comment from the public. Members agreed that the next scheduled meeting would be at 11:00 a.m. on October 16, 2017, in the Simms Municipal Building in a meeting room to be determined.

ITEM 8: Adjournment. There being no further business, Committee Member Rogers moved to adjourn the meeting. The motion was seconded by Committee Member Commons, and the meeting adjourned at 12:08 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.

  
[Name], Chairman

ATTEST:   
[Name], Board Secretary