

**STATE OF TEXAS**

**COUNTIES OF POTTER AND RANDALL**

**CITY OF AMARILLO**

On the 6th day of July, 2017 the Amarillo Bi-City-County Public Health District Board met for a quarterly board meeting in the WIC conference room located at 411 S. Austin St., Amarillo, Texas, with the following members present:

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD</b>	<b>NO. MEETINGS ATTENDED</b>
Kenneth Crossland, DDS Chair, City of Canyon	Y	206	182
J. Taylor Carlisle, MD Potter County	N	101	32
Delores Thompson Potter County	Y	30	21
Judi Smith Randall County	Y	78	62
Lanita Tidmore Randall County	Y	40	38
Belinda Gonzales Taylor City of Amarillo	N	43	32
Kevin Hawkins, Vice Chair City of Amarillo	Y	55	52

**Administrative Officers Present:**

Casie Stoughton      Director, Public Health, City of Amarillo  
Carol Hill            Assistant Director, Public Health, City of Amarillo  
Dr. Milton             Health Authority, Public Health, City of Amarillo  
Richard Havens      Director, Animal Management and Welfare, City of Amarillo  
Shaun May             Director, Environmental Health, City of Amarillo  
Margaret Payton     Director, WIC  
Joe Mike Briseno     Recording Secretary, Public Health, City of Amarillo

**Guests Present:**

Kevin Starbuck

**Item 1: Call to Order and Welcome**

Chairman Dr. Crossland opened the meeting at 7:00pm, established a quorum, and conducted the consideration of the following items in the order presented.

**Item 2: Introduction of Guests/New Members**

Kevin Starbuck, Assistant City Manager, City of Amarillo

**Item 3: Minutes**

Dr. Crossland and members of the board reviewed minutes of the previous meeting and they were approved as presented.

**Item 4: Discussion: Animal Management and Welfare Ordinance Update**

Richard Haven, Director of Animal Management and Welfare updated the board on the Animal Management and Welfare Ordinance. (Attached)

- Reduce Animal Management and Welfare's stray hold from three days to two days. This will open the animal up to rescue, foster, or adoption at a faster rate.
- 12% of the animals get reclaimed through the shelter.
- Goal is to eliminate barriers for the animals that have a greater chance outside of their community to be placed in a better home.
- 60% of the animals that leave from the Humane Society go out of state.
- Adjust the stray period for euthanasia. Every reasonable effort shall be made to give a stray animal no less than three days stray hold days plus one additional day before considering it for euthanasia for space. This section would be added to the euthanasia policy should the proposed ordinance be adopted.

Dr. Crossland made a motion to table the ordinance for the next meeting. The board will discuss and vote on the ordinance at the next scheduled meeting. Second by Judi Smith. All in favor.

**Item 5: Administrative Reports given by Departments**

**Animal Management and Welfare**

Richard Haven, Director of Animal Management and Welfare presented the Animal Management and Welfare ordinance.

- 13,000 animals will come through the facility this year
- 12% reclaim rate
- Budget season

## Environmental Health

Shaun May, Director of Environmental Health presented the department's report. (Attached)

- Swimming Pool inspections
  - Permits – 260

Casie Stoughton, Director of Public Health, presented the Public Health report.

- Accreditation Site Visit – June 2017
  - Report in August
- 2016 Case numbers
  - STD clinic – 2,400 clients
  - HIV Prevention Program – 1,600 clients
  - Immunizations
    - 19,000 immunization
    - 9,000 clients
  - Refugee Program
    - Processed 581 primary refugees
    - 505 Green card applications
    - 9 active TB patients
    - 204 latent TB patients

## WIC

Margaret Payton, Director of WIC, presented the department's report.

- Last three months – Seen an average of 6,644 participants each month
- Greenhouse project
- Farmers Market
  - 1 of 5 WIC agencies that participate in this program
  - Only WIC Agency that issues the Farmers Market vouchers
  - Voucher booklets issued
    - 1,353 booklets which amounts to \$40,590 dollars of produce
    - Will receive another 600 booklets
- Summer feedings for participants that are under the age of 18
  - Breakfast
  - Lunch
  - Snack
- Computer project
  - Online charts
  - Going in to pilot in August
  - Will go to training in November
  - In December the WIC program will be one of eight agencies to pilot the new software.

Statement of Direction

Casie Stoughton, Director of Public Health, and Shaun May, Director of Environmental Health discussed the statement of direction.

- Animal Management and Welfare working on updating city ordinances.
- Cooperative agreement
- Environmental Health is working on updating city ordinances.

Item 6: Public Forum

There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Public Health District Board.

Item 7: Discuss Items for Future Agendas

Item 4: Animal Management and Welfare Ordinance. Members requested reports and statement of direction from all departments.

Item 8: Adjournment

Dr. Crossland set the next meeting for October 10, 2017 at 7:00PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 7:48PM.



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Dr. Kenneth Crossland, Chair



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Joe Mike Briseno, Recording Secretary