



Spec-Trans Application

April 2018

SPEC-TRANS APPLICATION

We appreciate your interest in Spec-Trans. The following application must be filled out legibly and completely. The release of information form must be filled out and signed by the passenger. The physicians form must be completed by a doctor, licensed health care provider, or licensed social caregiver familiar with your disability.

Once you have a completed application you may call the office, 806 378-3095, and setup a time to bring in the application and have an interview. Mailed, E-Mailed or Faxed applications will not be accepted. If you need a ride it can be provided too you free of charge both to and from ACT offices at 801 E 23rd Ave. You will receive a determination letter within 21 business days.

If you have any questions or need assistance completing this form, please call:

Phone: (806) 378-3095
TDD: (806) 372-6234

This publication can be made available in alternate media formats and other languages by request.

For information on Spec-Trans policies please see the Spec-Trans Riders Guide.

Thank you for you interest in Amarillo City Transit.

Amarillo City Transit Spec-Trans Application

New Application

Recertification

Section 1 General information:

Last Name: _____ First Name: _____ Middle Initial _____

Street address: _____

Name of Apartments: _____

Mailing address (if different): _____

City: _____ State: _____ Zip: _____

Phone: _____ e-mail: _____

Male: Female:

Date of birth: _____
(Required)

Primary Language English Spanish Vietnamese

Other (Please Specify) _____

Name and phone number of a relative or friend we can contact in case of emergency:

Name: _____

Phone: _____

E-mail: _____

Relationship: _____

Do you have a caseworker?

Name: _____

Agency: _____

Phone: _____

E-mail: _____

May we contact your caseworker? yes no

What mobility equipment do you use?

- Manual wheelchair Walker Service Animal
- Power wheelchair Cane Portable Oxygen
- Power scooter Braces Crutches
- Prosthesis Other: _____

What limitations do you have?

Which of the following condition(s), if any, prevent you from using the Fixed Routes
Please check all that apply

- None Physical (Mobility) Physical (Other) Visual
- Mental Illness Brain Injury Intellectual Impairment Elderly/Frail
- Other _____

Briefly explain how your disability prevents you from using the Fixed Route Buses

Is your disability or condition Permanent Temporary

If temporary how long is the condition expected to last _____

Do you currently use fixed route bus service? Yes No

If yes, which routes? _____

If no, why are you no longer riding the Fixed Route buses _____

Are you prevented from traveling to or from a bus stop boarding location for one or more of the following reasons? (Check all that apply)

- Inability to negotiate hilly terrain
- Extreme sensitivity to climatic conditions
- Allergic/environmental sensitivities
- Hyper-fatigue, frailty
- Night blindness
- Inability to cross busy intersections
- Inability to climb three 10-inch steps
- Bus stop too far away
- Other reasons. Please explain: _____

Are you able to perform the following functions without supervision?

- a) Find your way between familiar locations?
Yes No Yes, with training
- b) Signal the bus driver to get off at a familiar stop and get off the bus there?
Yes No Yes, with training
- c) At a bus stop served by more than one bus route, can you distinguish the correct bus to board and indicate your intention to board?
Yes No Yes, with training

Are you able to perform the following functions without the assistance of another person?

- Travel 200 feet (the length of a city block)
- Travel ¼ mile (the length of 3 city blocks)
- What is the maximum distance you can travel to get to a bus stop?

Are you able to wait outdoors for 10 or more minutes?

- Yes No Sometimes
If no, please explain _____

Does your disability allow you to use the bus when you are feeling well?

- Yes No

Does your disability allow you to use the bus when you are *not* feeling well?

- Yes No

Are you able to cross the street or a busy intersection by yourself?

- Yes No
If yes, under what circumstances? _____
-

List three of your most frequent destinations, and how you get there?

Destination or Street Address	Frequency of Travel	How do you get there now?
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you have an intellectual impairment or cognitive disability, are you able to: (check all that apply)

- Give name, address and telephone number upon request.
- Recognize a destination or landmark?
- Deal with unexpected situations or unexpected changes in routine
- Ask for, understand and follow directions
- Know what to do if the bus were to arrive late to pick you up

Consistent with Department of Transportation regulations, ACT will transport a mobility device with three or more wheels and its user so long as the lift can safely accommodate the size and weight of the device and its user on the lift and on the vehicle.

Spec-Trans has established curb-to-curb service as our basic service mode, however ACT is committed to ensure that passengers get from their origin to destination. Please check the one below that best describes your abilities.

- I am able to get myself to and from the curb without assistance.
- Because of my disability, I sometimes require assistance to/from the door.
- I require assistance, because of my disability, to/from the door on every ride.

Upon request, Spec-Trans drivers will offer and provide assistance as needed for riders boarding and/or exiting the van. This includes assistance in climbing the steps of the van, deploying the lift, and assisting ambulatory and wheelchair riders, depositing the fare in the fare box (upon request), assistance with a seat belt, and securing a wheelchair. If requested Spec-Trans drivers will help get passengers to/from the door.

In order to limit the amount of time the vehicle and passengers on the vehicle are left unattended, the driver will wait to approach the door of the destination until they see the passenger approach the threshold. **After** the driver sees the passenger approach the threshold, the driver will approach the passenger and assist them to the vehicle upon request.

To request this service in the future, notify the dispatcher when you schedule your trip or ask the dispatcher to include the information in your certification file or note the information on your Spec-Trans application.

Spec Trans service DOES NOT include any of the following:

- Entering a building beyond the threshold or the ground level
- Parking vehicles in a location that blocks or impedes traffic
- Assisting passengers on unsafe or steeply inclined mobility ramps or stairs
- Locking/unlocking doors or activating/deactivating house alarms
- Carrying, loading/unloading personal items
- Operating a passengers electric wheelchair
- Any action that would fundamentally alter the nature of the service
- Any action that would create an undue burden
- Apartment complexes that require an access code or card

Spec Trans service will CONSIDER the following:

- Gated parking lots will be carefully considered after a Supervisor determines a vehicle can safely navigate the area
- Leaving the bus unattended or losing sight of the vehicle will be carefully considered after a Supervisor determines the action can be safely completed

ACT will not take any action that would clearly be considered unsafe to ANY person

If you require assistance beyond what the driver can give, you may bring a Personal Care Attendant (PCA) with you for free. The PCA can help you carry your personal items or groceries on the bus, lock or unlock doors.

Do you require the assistance of a PCA: yes no Sometimes

If yes, you must provide your own Personal Care Attendant – *ACT does not provide personal care attendants.*

APPLICANT'S CERTIFICATION

By signing below, I hereby certify the information provided in this application is true, accurate, and complete.

I understand ACT requires applicants for Spec-Trans service to participate in an in-person interview.

I understand that providing false, incomplete, or misleading information, or refusing to participate in the in person interview is grounds for denial of Spec-Trans service.

(Signature of applicant or responsible party) (Date)

If the application was completed by someone other than the applicant, please provide the following:

Name of person completing application: (please print) _____

Relationship to applicant: _____

Address: _____

Phone: _____

Email: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

I understand the rest of this application is to be completed by the Appropriate Health Care Provider that can be a Physician, Licensed Health Care Provider or a Licensed Rehab/Social Worker.

I hereby authorize the professional to provide information about my disability and abilities to use bus service to ACT and/or persons assisting ACT in determining my eligibility for Para-transit Service. I understand that this information will be used for the purpose of determining my eligibility for Para-transit Service and that the medical information about my disability will be kept confidential.

(Signature of applicant or responsible party) (Date)

(Please Print Your Name)

Section 2 Health Care Provider Certification

Dear Health Care Provider:

The Americans with Disabilities Act and its implementing federal regulations established categories of persons who are eligible to receive paratransit services complementary to fixed-route bus services. The three categories of persons with rights to complementary paratransit are:

1. Persons who, because of their disability, cannot independently board, ride and/or disembark from an accessible vehicle.
2. Persons who, because of their disability, cannot use vehicles without lifts or other accommodations.
3. Persons who, because of their disability, cannot get to or from a boarding or disembarking location.

Any individual is to be certified as ADA paratransit eligible if there is any part of the Transit System that cannot be used or navigated by that individual because of a disability. **A disability alone does not qualify an individual for Spec-Trans service. Eligibility is not based on the applicant's disabilities, but on their functional capabilities to use the accessible fixed route bus service.**

The information requested from you on the following pages will allow Amarillo City Transit to obtain the information necessary to establish eligibility of the applicant. Thank you for your help.

To Be Completed By the Appropriate Health Care Provider

(Please Print or Type)

Please Check One:

- Physician
- Licensed Health Care Provider
- Licensed Rehab/Social Worker

Applicant's Name _____
Last First Mid. Initial _____

Medical diagnosis of condition causing disability: _____

Is the condition permanent?

Yes ___ No ___ If not, expected duration: _____

Does this disability prevent the applicant from utilizing the fixed route services (regular bus service)? If yes, please describe in detail. _____

Please answer all of the following questions.

The following information will be used to ensure Amarillo City Transit can make an accurate analysis of the applicant's trip requests.

Does the applicant use any of the following mobility aids? (Check all that apply)

- Cane Power Chair Communication Board
- White Cane Large Power Chair Service Animal
- Walker Power Scooter Portable Oxygen Supply
- Crutches Manual Chair Personal Care Attendant
- Leg Braces Picture/Alphabet Board Other: _____

1. Can the applicant climb three 10-inch steps with assistance?

Yes____ No____

2. Can the applicant wait outside without support for 10 minutes?

Yes____ No____

3. Is applicant on dialysis?

Yes____ No____

4. Does the applicant have a hearing impairment?

Yes____ No____

5. Is the applicant able to give addresses and phone numbers upon request?

Yes____ No____

6. Is the applicant able to recognize a destination or landmark?

Yes____ No____

7. Is the applicant able to deal with unexpected situations or unexpected changes in routine?

Yes____ No____

8. Is the applicant able to ask for, understand, and follow directions?

Yes____ No____

9. Is the applicant able to safely and effectively travel alone through crowded and/or complex facilities? Yes____ No____

**** If the applicant has a visual impairment:**

Visual acuity with best correction: Right Eye _____ Left Eye _____

Both Eyes _____

Visual Fields: Right Eye _____ Left Eye _____

Both Eyes _____

Please describe any other disability or effect that prevents the applicant from using the

regular bus service. _____

Based upon my professional knowledge of the applicant, I certify that the preceding information is true and correct.

Name of Health Care Provider (Please Print) Office Phone Number

Office Street Address City State Zip Code

State License Number (Complete if Applicable – Must be Current)

Signature _____ Date _____