

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 4th day of September, 2018, the Tutbury Public Improvement District (PID) Advisory Board held an Advisory Board meeting at 1:00 P.M. at 4500 Tutbury Ct., Amarillo, Texas, with the following people present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Kathi Clift	3	3
Nelda Morton	7	7
Greg Gutierrez	3	0

CITY OF AMARILLO STAFF

Kelley Shaw, City of Amarillo
Leslie Schmidt, Assistant City Attorney

ITEM 1: Approval of Minutes from the Aug. 30, 2017 meeting

Mr. Shaw briefly gave a summary of the last meeting's minutes and asked if there were any corrections to the meeting minutes. Hearing none, a motion to approve the minutes as presented was made by Ms. Morton, seconded by Ms. Clift and carried unanimously.

ITEM 2: Discuss ongoing PID operations and maintenance contract

Mr. Shaw went over some costs related to flower bed and landscaping improvements as well as some general comments made at a recent HOA meeting regarding potential new board members. Mr. Shaw then asked if there were any other maintenance of issues needing discussion to which there was none.

ITEM 3: Consider for recommendation 2018/19 Budget and 5-Year Service Plan

Mr. Shaw reviewed the 5-year service plan by line item. Project total maintenance and operations were project at \$9,494 and revenue will total \$16,296 given current assessment amount of \$679 per lot. Mr. Shaw noted that the Tutbury PID Still had a healthy surplus. Ms. Morton and Ms. Clift agreed that the rate should remain at \$679. Mr. Shaw requested a motion to accept the 5-year service plan and the 2018/19 budget as presented. Ms. Clift moved to accept the proposed service plan and budget with Ms. Norton seconding and the motion was approved unanimously.

ITEM 4: Discuss future agenda items

None.

ITEM 5: Adjourn Meeting

Being no other business, the meeting was adjourned.