

## MINUTES

On this 6th day of August 2018, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	18	16
Bill Harris	YES	18	15
Ralph Pedigo	YES	15	15
Thomas Hickman	YES	7	7
Thomas Devlin	YES	7	7

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on April 2, 2018. Motion was made by Thomas Devlin, seconded by John Denton and unanimously carried to approve such minutes as written.

ITEM 3: Presentation and Discussion of Airport Activities and Projects:

- a. Air Service Development Initiatives/Airline Update: September 19<sup>th</sup> will begin the first route for VIA Air Austin, Texas service. Marketing will soon begin for this flight as well as marketing at the Bulls Hockey Games at the Civic Center. The Phoenix flight is going well and most flights are full at this time.
- b. Rick Husband / NASA Tribute Area and Debut: This event will be held on August 29<sup>th</sup> at 10:30am. We have 200 students attending and many invites have been mailed out.
- c. Ground Transportation: The equipment for the new ground transportation lane has been ordered by Republic Parking.
- d. Master Plan Status: There have been 3 adjustments made to this project, take off the 3<sup>rd</sup> runway, continue of Airport Blvd, proposed hotel and shopping area. Once all approvals have been made this will be published and sent out.
- e. Apron Isolated Panel replacement: This project is at 63% completion. There are 3 more phases remaining on this project. The completion of this project should be end of September to middle of October.
- f. CCTV and Access Control System: This is being put out for bid today. This will be put into the Grant Application for approval for 90% funding from FAA.

- g. Mechanical Systems Upgrade: This project is at 99% complete. We have had issues with the contractor and the communication with the monitoring system, this is all complete now.
- h. East End Drainage Project: The TCEQ has requested more monitoring through December 2018, we will resubmit at that time for completion of this project.
- i. Hangar 1 and Old Service Station Demolition: Due to the damage caused by wind we have combined the Hangar 1 and Old Service Station Demolition on one bid. This project is out for bid at this time.
- j. Parking Garage Repairs and Elevator Replacement: The Garage Elevator is at 100% of design and the Garage Repairs are at 92% design at this time. We will bid this project out at the same time due to construction area.
- k. Minimum Standards/Rules/Regulations Update: The Rules and Regulations were approved by Council on May 8, 2018. City Legal is overlooking the Minimum Standards at this time and as soon as approved will be available.
- l. Tri-Annual Exercise: This exercise was completed on May 23, 2018. This was the first of its kind and involved medical nuclear material and included Pantex. We are required to have this type of exercise every 3 years and a table top exercise annually.

ITEM 4: Discussion of Other Initiatives:

- a. East Side Land Development: The Dept of Aviation is working with the AEDC on 316 Acres of land to improve revenue.
- b. Community Groups: We have a large community group that will focus on the development on the East Side.
- c. Artwork (Mural): This was put out for bid and should be completed by September 17<sup>th</sup>.
- d. Center City Horse: The airport is receiving a center city horse for display, this should be delivered in the fall and will incorporate the old English field terminal and the new terminal.
- e. Common Use Terminal Equipment: We are looking into better common use equipment for airline usage. This would include in counter screens and kiosks for passenger check in.
- f. ISO Certification: This will kick off in October 2018. This is an efficiency certification for the Dept of Aviation.

- g. Information Technology Upgrades: The Dept of Aviation and Information Technologies are working towards bringing in fiber to support the network and servers. This will help the department be more efficient and secure. This would also include better wifi service for the public.
- h. New Tenant – Apollo Med Flight: Apollo Med Flight is the new tenant for the old Anderson Executive Hangar. We are in works with Apollo for the lease agreement now and will be moving in this hangar soon.
- i. TacAir Executive Terminal: The construction of the new terminal building will begin in the early spring 2019.0 TacAir will move into a temporary construction trailer during this project.

ITEM 5: Adjournment. There, being no further business, John Denton moved to adjourn the meeting. The meeting adjourned at 11:24 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

  
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Thomas Hickman, Chairperson

ATTEST:

  
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Kiley Navarrete, Board Secretary