

MINUTES

On this 2nd day of April 2018, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	17	15
Bill Harris	YES	17	14
Ralph Pedigo	YES	14	14
Thomas Hickman	YES	6	6
Thomas Devlin	YES	6	6

Also in attendance were:

Michael Conner
Tyler Hurst
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO
DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:26 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on January 22, 2018. Motion was made by Bill Harris, seconded by Thomas Devlin and unanimously carried to approve such minutes as written.

ITEM 3: Presentation and Discussion of Airport Activities and Projects:

- a. Master Plan Status: The Master Plan has been submitted to the FAA for approval. This process usually takes about 30-45 days for feedback from the FAA.
- b. Minimum Standards/Rules/Regulations Update: The Department of Aviation received the final draft on March 30, 2018. Staff will begin to answer all questions that need to be defined and should send to Council for approval in 2 weeks.
- c. Apron Isolated Panel Replacement: This project is on a 45 day suspension that will end on Monday April 9, 2018. The Department of Aviation will go over the new proposed construction schedule this week for approval. This project is currently in phase 1 of 6.
- d. CCTV and Access Control System: This project has been sent to FAA for review and then will be put out for bid through the City of Amarillo Purchasing Department.
- e. Air Service Development Initiatives / Airline Update: Enplanements are up about 2.2% and the load factors are still running low. We hope to see a rise in numbers with the new PHX flight starting this month.
- f. Mechanical Systems Upgrade: There are two current issues with the boiler project at this time. 1 out of the 5 boilers is currently not working. The control system is currently being worked on also.

- g. East End Drainage Project: The Department of Aviation has met with the contractor and consultant on this project. They believe that we will not have to install more monitoring wells at this time. This project should close in the near future.
- h. Rick Husband / NASA Tribute Area and Debut: The date for this event will be on August 29, 2018.
- i. Airport Landside Security Workshop: There was a great turnout for this event, all feedback for this event was very positive and we should receive a report on the workshop in the future.
- j. Tri Annual Exercise: This Tri Annual Exercise is about 60% complete in the planning process. The date for this exercise will be on May 23, 2018.

ITEM 4: Adjournment. There, being no further business, John Denton moved to adjourn the meeting. The meeting adjourned at 10:53 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Thomas Hickman, Chairperson

ATTEST:

Kiley Navarrete, Board Secretary