

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 24th day of August 2017, the Vineyards Public Improvement District (PID) Advisory Board met at 6:00 P.M. in Room 127 Jim Simms Bldg, 808 S. Buchanan, Amarillo, Texas, with the following individuals present:

<u>MEMBERS</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	6	6
Thomas Nielsen, Jr.	5	4
Kent Meyer	2	2
Larry Teague	1	1
Jason Henry	1	1

CITY OF AMARILLO STAFF

Kelley Shaw, PID Administrator for City of Amarillo
 Leslie Schmidt, Assistant City Attorney

ITEM 1: Approval of the August 24, 2017 meeting minutes.

Mr. Shaw opened the meeting and briefly went over the last meeting topics and asked if there were any corrections to the meeting minutes. Hearing none, Mr. Meyer motioned to approve the minutes as presented, with Mr. Teague seconding the motion, and the minutes were unanimously approved.

ITEM 2: Discuss PID operations and maintenance.

Mr. Shaw stated that he had discussed with Mr. Tom Neilsen that there were no additional improvements coming up in the next FY that would require additional expenses. Therefore there were no additional funds needed for maintenance in next year's budget. Mr. Shaw asked if anyone had any other comments regarding this topic? Hearing none, Mr. Shaw moved on to item number 3.

ITEM 3: Consider for recommendation 2017/18 Budget and 5-Year Service Plan.

Mr. Shaw reviewed the 2017/18 budget and 5-year service plan by line item. Mr. Shaw identified an error in the labor cost and excused himself to go get the spreadsheet corrected. He then returned with the correct budget with the correct expense amounts. Mr. Shaw also pointed out that last year's lot count included a parcel that was a remainder tract from a lot split that was included as a lot which should not have been since the lot that was split went to both adjacent property owner and was no longer a stand alone lot, therefore bringing the total lot count down from 87 to 86.

Given this, Mr. Shaw then went over the projected total maintenance and operations costs of \$3,546 and revenue of \$4,300. He then mentioned property owner assessments were set at \$50.00 per platted lot. Mr. Shaw then mentioned that the 73 lots Mr. Nielsen recently platted would be assessed next year.

Mr. Teague moved to approve the 2017/18 budget and 5-year service plan with Mr. Meyer seconding the motion and the 5-year service plan was approved unanimously.

ITEM 4: Discuss future agenda items

Mr. Shaw asked if there were any other discussion items for future agendas? A second entrance was brought up and Mr. Nielsen said that could be discussed next year.

ITEM 5: Adjourn Meeting

There being no further action, the meeting was adjourned.