

MINUTES

On this 22nd day of January 2018, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	16	14
Bill Harris	YES	16	13
Ralph Pedigo	YES	13	13
Thomas Hickman	YES	5	5
Thomas Devlin	YES	5	5

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:29 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on October 9, 2017. Motion was made by Ralph Pedigo, seconded by Bill Harris and unanimously carried to approve such minutes as written.

ITEM 3: Consider and Recommendation: Consider of accepting public comments for individual items at Airport Advisory Board Meetings and take appropriate action. –All comments to be no longer than 3 minutes and cannot come back to an item once moved on. Motion was made by Thomas Devlin, seconded by John Denton, and unanimously carried to approval.

ITEM 5: Presentation and Discussion of Airport Activities and Projects:

- a. Master Plan Status: The Master Plan has been completed and submitted to the FAA for approval. Program manager for our area changed during this process and we should receive back this week.
- b. CCTV and Access Control System: Hardware has been purchased for this project. Dept of Aviation is waiting for the approved 90% design. This project will be put out for bid through the purchasing dept.
- c. Air Service Development Initiatives / Airline Update: Mr. Conner announced that April 3, 2018 will be the first inbound flight from PHX to AMA. Marketing advertisements through KVII-TV are now being aired.
- d. Customer Impression Projects:
 - a. Bag Claim Area and CVC Project – This project is now complete, reclaimed wood from the old terminal hangar was utilized for this project.
 - b. Rick Husband/NASA Tribute Area – Area near the ticket counter will be turned into a Rick Husband tribute area. We have added new paint and

carpet for this area and will send invites out to this tribute event, which is currently postponed until September 2018.

- e. Apron Isolated Panel Replacement: One challenge on this project has been to provide FAA approved concrete. The contractor will set up their plant on site and will mix the approved grade of concrete on site.
- f. Mechanical Systems Upgrade: All new boilers and hot water heater are all on site and working. The contractor is working on one boiler at this time and all temporary heat has stopped.
- g. East End Drainage Project: We will be adding five more monitoring wells and will extend this project by another year. These monitoring wells are required by TCEQ.
- h. Minimum Standards/Rules/Regulations: The Rules and Regulations were approved by council on December 5, 2017. Dept of Aviation will hold a public meeting on February 22, 2018 for the Minimum Standards.
- i. Drones: Small drones 55 pounds and below will have to fill out an application for the FAA. This application is found on the airports website if needed.
- j. Tri-Annual Exercise: This exercise is in the planning stages. This exercise will take place in May 2018.
- k. Airport Landside Security Workshop: Our airport will be the 2nd airport to hold this workshop. Invites will be sent out soon for registration to this event. Dept of Aviation has a conference call today for the planning phase of this event.
- l. Ground Transportation and TNC's: This will generate additional revenue to the airport. The Dept of Aviation has held a public meeting for all stake holders for this draft ordinance. New equipment will be in place when all is complete and approved by council.

ITEM 5: Adjournment. There, being no further business, John Denton moved to adjourn the meeting. The meeting adjourned at 11:34 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Thomas Hickman, Chairperson

ATTEST:

Kiley Navarrete, Board Secretary