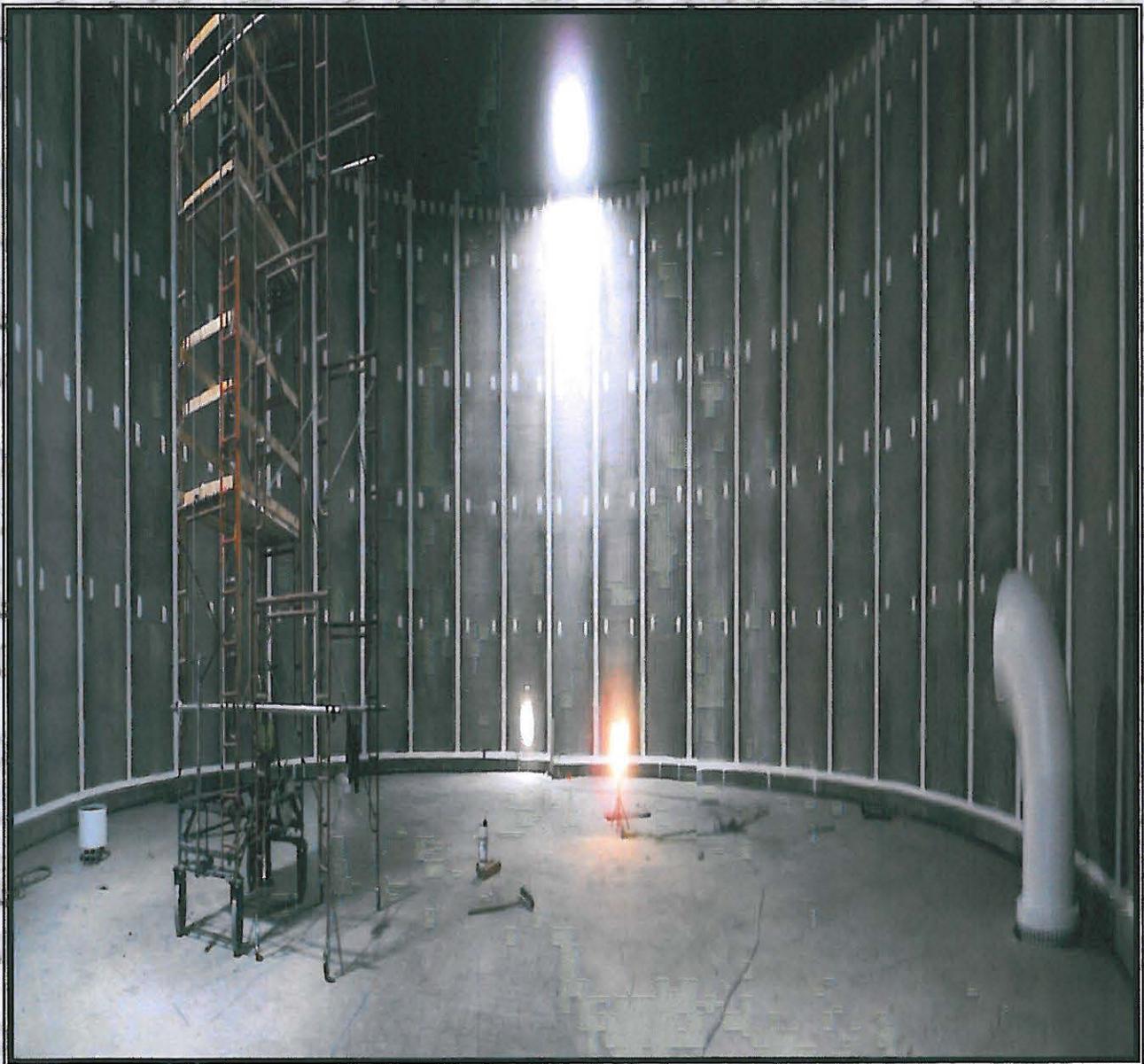


CITY OF AMARILLO, TEXAS

Annual Budget

October 1, 2011—September 30, 2012



Potter County Well Field



ANNUAL BUDGET

October 1, 2011 - September 30, 2012

CITY OF AMARILLO, TEXAS

MAYOR

Paul Harpole

COMMISSIONERS

Ellen Robertson Green

Brian J. Eades

Lilia Escajeda

Jim Simms

CITY MANAGER

Jarrett Atkinson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

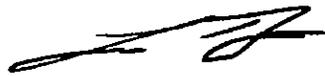
*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Amarillo
Texas**

For the Fiscal Year Beginning

October 1, 2010



President

Executive Director

**CITY OF AMARILLO
ANNUAL BUDGET**

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CITY OF AMARILLO

READER'S GUIDE TO THE BUDGET

In order to avoid preparing multiple documents, this document is prepared for several different types of users. By far, the budget is our most frequently used internal financial document. The budget is often used by elected officials and City staff. While the document appears to be very large and detailed, it is actually a summarized version of the draft document prepared for review by City staff and our Mayor and Commission. However, the document is still sufficiently detailed to be used by City staff and our elected officials in their normal job duties.

Some external users may feel the overall document is too detailed. To help mitigate this level of detail, certain sections of the budget contain more summary information and give a good overall picture of the budget, the budget process, the organization, and the community. The following sections give a good overview of the budget: Transmittal Letter and Policy Statements, Capital Projects, Debt Service, and Community Profile. Also, terms and acronyms used in the budget are defined in the Glossary.

A great deal of information is contained in the Transmittal Letter and Policy Statements section of the budget. First, this section contains the transmittal letter from the City Manager to the Mayor and Commission. The transmittal letter addresses budget highlights and gives a good overview of the budget. In this section the reporting entity is defined along with the basis of accounting. The long-term budget, financial, and organization policies are enumerated along with short-term priorities that were addressed in the budget. There is a description of the budget process and budget guidelines used in preparing the budget. A description and commentary of major revenue sources is also contained in the Transmittal Letter and Policy Statements section. The last part of this section includes budget changes and a brief discussion on the future outlook of our community.

Our Summary section contains an organization chart and a summary of resources and expenditures for all funds in total and in detail. The Summary section also contains several graphs including various revenues, tax collections, property values, and expenditures. The summary section has a three-year history of revenue by fund by revenue expenditures. The Summary section has a three-year history of revenue by fund by revenue category. A comparison of the new budget to current year's budget, and to last year's actual expense is listed by department by fund and the same comparison by expenditure category by fund. There is a narrative in the summary section that explains the category by fund. There is a narrative in the summary section that explains the relationship between the fund structure and the organization structure along with a budget comparison by organization by fund. Most of our graphs are contained in our summary section and it is designed to be liftable meaning it could be taken out of the budget and stand on it's own. In many instances, the Summary section is used in community presentations on the budget.

The Capital Projects section covers the major capital acquisitions for the upcoming year and should be of interest to both internal and external users of the budget. The Capital Projects section also contains narratives on the impact of Capital Projects on the operating budget. The Debt Service section contains information on all current bond obligations and future bond issues.

Our Community Profile section gives the reader of the budget a lot of general information about our City. The Community Profile contains information about our geographic location and climate, the history of our City, and our local economy. Many quality of life topics are covered in our Community Profile such as local schools and higher education institutions, parks and other recreation activities, and medical facilities.

For readers who want more information, the individual department budgets contain narrative information on each department including the department's basic function and goals along with major changes and accomplishments. The departments' budgets contain a detailed staffing report and a detailed line item budget which gives our citizens an accounting of where funds are to be spent.



CITY OF AMARILLO

Memo

To: Mayor and Commissioners
From: Jarrett Atkinson, City Manager 
Date: 11/10/2011
Re: Fiscal Year 2011/2012 Budget

On behalf of the City of Amarillo staff, it is my pleasure to present the fiscal year 2011/2012 City of Amarillo Budget. As always, this budget is the product of extensive staff effort and many months of preparation. The Mayor and City Commissioners have dedicated extensive time to review this budget and the final product is based on this review and guidance. The 2011/2012 budget is a balanced budget, is based on conservative revenue estimates, a low ad-valorem tax rate, and complies fully with all relevant state and local requirements. This budget takes many positive strides forward for Amarillo, including additional funding for street repair and maintenance, addition of public safety personnel, additional staffing for the City Transit service and major advancements in public safety radio capacity to name a few. The City is very pleased with the increase in sales tax receipts for the 2010/2011 year. We have included a budget of \$46 million in sales tax receipts for the 2011/2012 fiscal year budget, which is up \$4.2 million over the 2010/2011 original budget. The 2010/2011 sales tax receipts represented not only a full recovery from previous receipts, but also an all time record collection year. The trend has been positive for many months, yet the 2011/2012 sales tax budget is very conservative and does not depend on significant increases through the year. The growth in our sales tax, the continuing upward trend, and two years of deliberate under-spending in department budgets has placed the City in an enviable position for the General Fund. This contributes greatly to the ability to make positive strides to address staffing concerns in public safety, compensation issues for our lower paid employees, and an increased focus on street repairs.

With extreme fire weather and drought conditions, the 2010/2011 fiscal year has been an unusual year. The City has responded to numerous wildland fire incidents resulting in extensive use of Emergency Management, Fire, Police and Public Works resources. Significant increase in water demand has stressed the City water system. There has been an extraordinary amount of emergency repairs to Utility infrastructure including numerous main breaks, well pump failures, and pump station failures. These events have come at a cost to the City; however, we anticipate that the overall General Fund expenditures for the year will be within the budgeted amounts. With the extreme

drought conditions in the 2010/2011 year, we have estimated an increase in water sale revenue by close to \$6 million over the original budgeted amount. The Water and Sewer Fund will enter the 2011/2012 fiscal year with an increase in available funds, which will result in an increased ability to maintain and upgrade existing infrastructure through local capital funds.

Property Taxes

Amarillo continues to maintain the second lowest ad-valorem tax rate among similarly sized cities in the State. The 2011/2012 ad-valorem tax rate is \$0.32009, which is a \$0.01 increase over the prior year. The Commission elected to increase the tax rate by one cent to fund two additional police officer positions, purchase needed equipment and to provide an additional \$637,000 for the City's street overlay project. Prior to this budget, the City's tax rate of \$0.31009 had remained the same for three consecutive years. The total value of properties on the tax roll is now approximately \$10.2 billion and the value of frozen or capped properties is approximately \$1.6 billion. This results in a taxable value for the City of approximately \$8.6 billion. The loss in taxable value due to the increase in frozen properties for the year is \$23 million. That amount must be made up through either new growth in the tax roll, increased appraisal value of non-capped properties, or through adjustments in the overall tax rate. For the 2011/2012 budget, the revenue lost from frozen taxes is \$700,688 or 2.5% of the current ad-valorem tax levy. In 2011, Amarillo experienced \$202 million in total growth of all property. Of this amount, \$170 million was new property added to the tax roll.

BUDGETARY ISSUES

There are numerous issues that our organization must be cognizant of in the 2011/2012 budget. The following summary includes a brief discussion of these issues and how we are addressing these needs and challenges.

1) Public Safety

For the 2011/2012 budget, we were able to focus on additions to Public Safety. Beginning in late 2011, we will add a 3rd channel for Police Dispatch. This is the first expansion in radio capacity in over 30 years. We have added six call taker positions to cover this channel. We have also added 12 additional police officers with a goal to continue adding this number of officers each year until we have a staffing ration of two officers per 1,000 in population or until the crime rate statistics show that we have had a positive impact in the City. With the planned construction of Fire Station Number 13, we intend to add a second engine company. Three additional firefighter positions have been included in the 2011/2012 year that will eventually be used to staff the additional company. In total, fifteen firefighters will be needed to staff the second engine and future budgets will include additional firefighters to reach the necessary number.

2) Enhancement of the City's Pay Plan & Benefits

Cities are service-based organizations in which attracting and retaining qualified employees is critical in accomplishing our mission. For 2011/2012, the budget proposes a modest 2% pay increase. We have also targeted our lowest paid employees by increasing the lowest entry level wage from \$8.05 to \$8.50 with a ratable

increase to employees in the first quartile of each pay group. While a 2% pay increase is modest, it is significant when you consider many cities had to cut pay, layoff employees, and have unpaid furlough days. We also retained another popular pay enhancement known as Discretionary Retention Pay (DRP). The DRP is paid in a lump sum to civilian employees and is equivalent to the mandated longevity pay for Police Officers and Firefighters. Overall, the City is salary competitive in our local market in most positions except for entry-level positions. Turnover in these positions has steadily increased over the last year and this will be a constant focus for future budgets.

3) Stabilization of Employee Health Care Costs

The City has used a multi-prong approach to managing healthcare costs. While we have stop loss coverage for claims above \$750 thousand, the City is largely self insured for employee and retiree medical. Thus, any savings we can achieve directly impacts Plan costs. Prescription medicines are a significant cost to our Plan. In early 2007, we contracted with a local Pharmacy Benefit Management (PBM) to obtain favorable pricing through a request for proposal (RFP) process. Prescription medications that have satisfactory over-the-counter alternatives have been removed from the formulary and the pharmaceutical co-pays encourage usage of generic drugs. Currently, the Plan has over 70% generic utilization.

The Health Plan has very good contracts for pharmacy, hospital services, physician services and medical laboratory services. The Plan further provides access to initial care through the CityCare Clinic. The goal of the Clinic is access to primary care for those who were not accessing this needed service, disease management, and wellness services as opposed to an urgent care clinic. Beginning in 2009, the City brought the clinic in-house and empirical data suggests the Clinic is meeting its goals for both employees and the Plan.

Included in the 2011/2012 budget is a 2.5% increase in employer and employee contributions to the health plan. We will continue efforts to maintain stability and additional cost savings in our health plan. However, the federal healthcare reform bill has and will continue to add future costs to the Plan. In January 2011, the Plan added 63 children over age 19, but under age 26. Access to the Plan for those between the ages of 19 and 26 is limited to individuals that do not have insurance offered where they work, to mitigate the impact on the Plan. However, in many instances, we added covered members without adding premium dollars since we have one rate for family coverage. We will monitor the Plan in the upcoming year for overall costs and for the impact of healthcare reform and will appropriately consider future contribution increases.

4) Capital Needs

The City continues to face an aging infrastructure. With the approval of a one-cent tax increase, the Commission has added an additional \$637,000 to the City street overlay program for a first year total of \$2.3 million. The Commission was very concerned with the difference in cost of a street overlay versus a street replacement project in the future. The overlay projects are completed at a significant savings compared to full replacement projects. We are also very pleased to have an additional \$3.2 million to

spend on other street projects, including reconstruction of a portion of 34th and 58th Avenues.

We have had significant pressure to keep budgeted expenditures as low as possible in the previous two budget fiscal years. With that in mind, we lowered Municipal Garage rental rates for the user departments by 6% in the 2009/2010 fiscal year and 10% in the 2010/2011 fiscal year. For the near term, the Municipal Garage has a strong fund balance; however, we recognize with rising replacement costs we will need review the equipment rate structure. In the 2011/2012 fiscal year budget, we have increased the equipment rental rates by 5% and will continue to monitor those rates in future budgets.

CONSOLIDATED BUDGET

Our 2011/2012 fiscal year budget is \$258,993,301; which is a 1.19% or \$3,131,788 decrease compared to our 2010/2011 budget of \$262,125,089.

The areas of specific increase/decrease in this budget are:

	FY 2010/2011	FY 2011/2012	% Change
General Fund M&O	\$138,451,041	\$147,392,222	6.5%
Water & Sewer M&O	\$39,982,178	\$42,285,169	5.8%
Capital	\$35,715,343	\$36,354,395	1.8%
Special Revenue M&O	\$18,962,742	\$21,471,015	13.2%
Municipal Garage M&O	\$8,093,221	\$8,424,625	4.1%
Insurance M&O	\$21,637,319	\$22,117,380	2.2%
Debt Service	\$18,046,610	\$22,358,617	23.9%
Airport M&O	\$6,188,455	\$6,175,597	(0.2)%
Info Technology M&O	\$3,399,100	\$3,813,492	12.2%
Capital Transfers	\$261,000	\$1,522,988	483.5%
Less Interfund Transfers	(\$48,628,920)	(\$52,922,198)	8.8%
Water Infrastructure Fund Project	\$20,017,000	\$0	---
Total Budget	\$262,125,089	\$258,993,301	(1.19)%

The decrease in the overall budget is due to the proposed Water Infrastructure Fund Project, which was not selected for funding. During 2010/2011, the City submitted an application to the Texas Water Development Board for a 36 inch transmission pipeline project that would take water from our Osage Water Treatment Plant to the Arden Road Pump Station. While this is a good project, it has been postponed as we were not successful in obtaining favorable, below market-rate, financing. We have already been notified by the Board that we would not be receiving any support from the first round of funding. Excluding the Osage-Arden project, the budget increased by \$16,885,212. Most of our increase is in the General Fund and the Debt Service Fund.

Debt service costs have increased with the issuance of debt to fund water rights purchases in Ochiltree and contiguous counties. The City issued \$16,300,000 in debt for this purchase. The City has also included increased levels of debt service for participation in the Canadian River Municipal Water Authority (CRMWA) 2011 debt issue. CRMWA estimates that they will issue approximately \$93.8 million in bonds for the purchase of groundwater rights in Roberts, Ochiltree, Lipscomb, Hemphill and Gray Counties. The City's share of this issue is 40.621% or \$38.1 million. Even with \$36.4 million budgeted in capital, many good projects were not funded. Most of our capital budget is used to maintain and replace our aging infrastructure.

Municipal government is a service provision business and the predominant expense category in our budget is always personnel and associated employee salaries and benefits expense. Personnel costs comprise 49% or \$126.5 million of our 2011/2012 net budget. The second largest category is Capital Improvements Projects of \$36.4 million or 14% of our budget. The third highest category of expenses is Debt Service, which accounts for 8.6% or \$22.3 million of our budget. Debt service expenditures include all funds, including Water.

Property and Sales Taxes

As discussed earlier, after three years with the same property tax rate, the City Commission increased the property tax rate by one cent to \$0.32009. Even with the increase, our \$0.32009 tax rate is one of the lowest rates in the State. The revenue generated by this increase will be used to fund two additional police officer positions, related equipment, and increase the funding for the City's Street Department overlay program. It is interesting to note that while the property tax rate and associated levy is often in the public eye, it raises less revenue than is required to operate only the Amarillo Police Department for the upcoming fiscal year.

The sales tax is actually the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which has offset our low property tax rate. However, for the previous three fiscal years, the City has seen flat or declining sales tax receipts. We are very pleased to report that the sales tax receipts for the 2010/2011 fiscal year were up \$3.8 million over the 2010/2011 budget. Even so, the sales tax budget of \$46 million for the 2011/2012 fiscal year is not sufficient alone to fund the budgets for the Police and Fire Departments. The City relies on multiple revenue sources to fund the General Fund operations.

Franchise Fees, User Fees and Charges

As mentioned previously, the City has issued water and sewer bonds to fund water rights purchases, as well as participating in CRMWA debt issues for the purchase of ground water rights. Funding of this debt service necessitates an 11% increase in the water and sewer rates. This rate increase will be implemented over two budget cycles. Thus, this budget includes a 6% increase with a 5% increase to follow in the 2012/2013 fiscal year budget. The water rate structure is designed so that customers who only use water for domestic use still have very reasonable rates. A residential 10,000 gallon water user will have a monthly rate of \$26.73 which is very low compared to other Texas Cities.

For 2011/2012, residential sanitation rates were increased by \$0.30 per month and the commercial rates were increased 2% (\$1.71 to \$3.42 per month based on service level).

Revenue from the electricity and gas franchise fees has been flat. The revenue estimates include slight increases from these sources.

Employee Staffing

This 2011/2012 budget consists of 2,012 permanent and 348 part-time employee positions. Permanent positions have increased by 41 positions over the current year and part-time positions have decreased by 2. With the increase in the sales tax revenue, we have been able to address some of the staffing concerns that have been unmet for the past two years.

Personnel Additions	Department	Full Time
Communications Supervisor	Communications	1
Attorney I	Legal	1
Collections Clerk (reclass from part-time)	Accounting	1
BAS Controls Technician	Facilities	1
Officer	Police Department	9
Sergeant	Police Department	3
Dispatcher	Transit	1
Van Operator	Transit	2
Utility Worker (reclass from part-time)	Street	6
Residential Equipment Operator	Solid Waste Collection	1
Utility Worker	Solid Waste Collection	2
Environmental Compliance Technician	Solid Waste Disposal	1
Zoo Keeper II (reclass from part-time)	Zoo Maintenance	1
Firefighters	Fire Department	3
Administrative Specialist II	Fire Civilian	1
Fire Inspector	Fire Civilian	1
Administrative Assistant I	Utility Billing	1
Meter Reader	Utility Billing	1
Maintenance Mechanic I	Water Production	1
Electrician I	River Road Reclamation	1
Electrician I	Hollywood Road	1
Nurse Practitioner (reclass from part-time)	City Care Clinic	1
Nutrition Technician IV	WIC	4
IT Analyst	Information Technology	2
Librarian IV	Library System Grant	-1
Librarian II	Interlibrary Loan Grant	-1
Librarian Assistant	Interlibrary Loan Grant	-1
Deputy Director of Aviation	Airport	-1
Security Operations Agent	Airport	-2
Total Additions		41

Mid-year, during the 2010/2011 fiscal year, we were able to add six additional police officers. In 2011/2012, we have added twelve new officer positions. The Police Department will now have 335 police officers and 51 full-time and 5 part-time support civilians. Our goal is to add an additional 12 officers per year, over the next five years. We have added three additional

firefighters to begin staffing a second engine company at Station 13. We have 247 firefighters with 14 full-time and 3 part-time civilians for support. The fire civilian personnel includes two new positions: one additional fire inspector and one additional position for administration, which will release fire officers from administrative duties. Mid-year 2010/2011, we were able to add six new call takers to the Amarillo Emergency Communication Center, which was necessary for the Police Department to add a third channel for police dispatch. The Amarillo Emergency Communication Center has 67 full-time and 4 part-time call takers and dispatchers. We have 25 full-time and 1 part-time employees in Animal Control. We have 12 full-time employees in Emergency Management Operations, including our Communications Department, and many other civilian employees also have an emergency management role. Collectively, Public Safety accounts for approximately 45% of the General Fund budget and is a major service priority of our residents. The authorized strength of the Police Department has fallen behind the growth rate over the last several years and this is an area that will continue to receive considerable attention in preparation for the 2012/2013 budget.

The Airport has made significant changes to the staffing organization structure. Through this process, we have eliminated three full-time positions including one of the vacant Deputy Director positions. Two additional vacant positions were able to be eliminated due to changes in security requirements. After the reorganization, there are 59 full-time employees at the Airport.

The City Water and Sewer Utility has 255 full-time employees and 7 part-time employees. We have 127 full-time and 193 part-time employees in the Parks Department and at our golf courses, 59 employees at the Airport, 58 full-time and 20 part-time employees in the 5 libraries, 30 full-time employees in Building Safety, 35 full-time and 9 part-time employees in the Civic Center Complex, and 52 employees to maintain and clean City facilities. The Solid Waste Collection and Disposal operation has 139 full-time and 8 part-time employees. The Street Department has 95 full-time and 13 part-time employees and the Traffic Engineering Department includes the school crossing guard program and has 44 part-time and 24 full-time employees. The Transit Department has 53 full-time and 9 part-time employees and the Municipal Garage has 53 full-time employees.

Employee Compensation

- 1) 2% as pay-for-performance based on annual evaluations.
- 2) Continuation of the Civilian Discretionary Retention Pay Program (DRP).
- 3) Continued funding of employee incentive pay programs.
- 4) Adjustments to the civilian pay schedule to increase the lowest entry level wage from \$8.05 to \$8.50 including a ratable increase in the lower pay of each classification. Our goal is to work toward a \$9.50 level, based on market conditions, during the next three-year period.
- 5) Incentive pay enhancements to Animal Control and Transit Department employees.

The total cost of these Pay Plan improvements and benefits is \$3,576,194. Most of the cost (\$2,714,000) is in the General Fund.

Capital Projects

The recommended Capital Improvement Program (CIP) budget for the 2011/2012 fiscal year is \$36.4 million, which is very comparable to \$35.7 million in 2010/2011. The most significant general fund projects include: \$2 million for arterial reconstructions on 34th and 58th Avenues, \$2.5 million for construction of an landfill liner, \$1.7 million for street overlay, plus an additional \$637,000 included in the Street Department operating budget, \$1.5 million to refurbish and replace bus benches throughout the City, and \$1.1 million for phase one of the development of a soccer complex.

We are very pleased to continue funding Water and Sewer capital at \$11.3 million. Included in this amount is \$2.8 million for water main replacement and extensions and an additional \$2.1 million for sewer main extensions and improvements. The Airport has budgeted \$5.6 million for capital; of that amount, we anticipate \$2.9 million from Federal Aviation Administration grant funding. We have included \$1.5 million for construction of a consolidated service center for rental car operations.

Featured Programs

In August, the City Commission approved the basic outline and financial plan for the construction of a civic center convention hotel, parking structure, and multi-purpose venue. In doing so, the projects were assigned to the Amarillo Local Government Corporation (LGC) to manage, oversee, and report on the development and implementation of each. The LGC, developer, staff, and other downtown partners are actively engaged in the development of the projects. As these projects are brought through the design, final budgeting, and construction phase, the LGC will oversee each step of the process and report to both the public and the City Commission. These projects are exciting for Amarillo and represent an opportunity to take a significant step forward in the growth and economic development of the community as a whole.

Conclusion

In summary, the City is very pleased to begin addressing staffing concerns in public safety, compensation issues for our lower paid employees, growth in the capability of the transit system, and increased focus on street repairs. I wish to extend my sincere appreciation and thanks to each of you for your ongoing leadership, vision, policy direction, and oversight of our outstanding municipal organization. I understand and am appreciative of the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization and the comprehensive review of the proposed 2011/2012 budget process. Your guidance and service is invaluable and truly makes Amarillo a great community!

CITY OF AMARILLO

ENTITY AND BASIS OF ACCOUNTING

DEFINITION AND SCOPE OF THE ENTITY

The City of Amarillo was chartered in 1913, as authorized by a statute enacted by the Texas Legislature that year, as the first city in Texas and the fifth city in the United States to adopt the commission-manager form of government. The principal governmental services of the City include: public safety and health, streets, sanitation, culture-recreation, mass transit operations, planning and zoning, and general administrative services. In addition, the City maintains the water and sewer system and the airport. For financial statement presentation, the City of Amarillo is considered the primary governmental unit for other reporting entities; however, none of those entities have been included in this budget presentation.

MISSION

The City of Amarillo's mission is to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

OUR VISION

Building on our heritage, our vision for Amarillo is that of a community that is cohesive and competitive. These objectives will be met through developing the following:

Healthy, Vibrant Community: Where people feel safe, basic human needs are met, diverse educational opportunities are available, diversity is cultivated, citizens are interested, informed and involved, the environment is clean and aesthetically appealing, and the arts, culture and recreational offerings flourish.

Sustainable, Diverse Economy: Where educational opportunities support and promote economic development, existing businesses are nurtured, the environment supports new business development, the community links globally, and older neighborhoods remain vital.

Orderly Growth: Where regular investment in existing infrastructure and neighborhoods sustain their vitality, proper planning for new infrastructure protects and strengthens our quality of life and promotes economic development, national resources are sustained, and the essential values and visions of the community remain intact.

OUR CORE VALUES

- **Honesty and Integrity:** Commit to the highest standard of ethical and legal behavior.
- **Excellent Customer Service:** Recognize that we exist for our customers.
- **High Performance:** Instill pride and professionalism in the workplace and the community; demonstrate the quality and value of our work and results.
- **Openness and Teamwork:** Work together toward common goals, building on each other's strengths.
- **Respect for Diversity:** Cultivate a public awareness and appreciation for diversity within our community and organization.
- **Forward Thinking:** Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

LONG RANGE GOALS AND POLICIES

PHYSICAL ENVIRONMENT

Shaping Amarillo's future includes the development of goals and policies regarding the physical environment, both natural and man-made. The following goals and policies are designed to improve the environment, to make it safer, healthier, and more aesthetically appealing so people will enjoy living and working in Amarillo.

- A. **Long Range Goal:** Establish the City of Amarillo as a quality city intermixing man-made and natural urban elements to create a safe, attractive, diverse, and urban environment.

Policies:

1. Preserve open spaces and promote natural features of the environment to enhance their natural setting.
2. Control water, air, and noise pollution by developing effective administrative controls over land use by controlling the density of development.
3. Preserve environmentally sensitive areas in and around Amarillo from potentially harmful conditions such as soil erosion, mineral extraction, and untreated domestic and industrial wastes and to conserve Amarillo's natural resources such as soils, minerals, gas, and water, etc.
4. Develop areas that have flooding problems with proper flood control measures and preserve drainage ways in their natural state as feasible.

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5. Encourage growth in all appropriate areas of the city with a focus on internal growth.
6. Encourage infill development to achieve more efficient utilization of the City's existing resources and infrastructure such as utilities, streets, schools, parks, and public safety services, as well as other services and facilities.

Responsible Divisions: Community Services, and Public Works.

- B. Long Range Goal: Plan and guide the physical growth of the city by using the adopted Comp Plan as a framework for growth related policies, regulations, and day to day decisions in order to ensure the future success of the City.

Policies:

1. The appropriate growth areas identified for annexation are to be studied by the City to determine the costs and benefits of incorporating the area, as well as the short and long-term impacts of extending City services.
2. All annexations are to be logical extensions of the existing city limits and no "island" of unincorporated area is to be allowed within the incorporated area.
3. The annexed area(s) are to pay a fair share of the costs of any essential public improvements.

Responsible Divisions: Community Services, Public Works, and Utilities.

POPULATION

The careful evaluation of the number of people and the characteristics of the population is an important part of the planning process. Population will affect the demand for future development such as utilities, transportation, schools, parks, businesses, etc., as well as the amount of land for each land use and activity. Of course, increased population means more growth, and more growth requires proper planning and proper decision-making in order to enhance Amarillo's liability and quality of life.

Long Range Goal: Attract people to live in Amarillo by providing opportunities, developments, community services, natural environment, and a quality of life better than that which may be found in other areas.

Policies:

1. Remain nondiscriminatory in decision-making with regard to age, sex, income group, marital status, or national origin.
2. Provide city services and facilities to accommodate all facets of the population; young and old, men and women, etc.
3. Provide adequate streets, utilities, schools, parks, public safety, community services, shopping facilities, amusements and recreation, and other amenities of community life to attract new residents to the city.
4. Market the culture and aesthetics of the Amarillo area to attract more residents and visitors to Amarillo.
5. Place a high priority on projects and programs which generate and attract employment.
6. Continue to study and promote redevelopment of older sections of the city in order to improve conditions for all residents, enhance the overall image of the city, and provide for more compatible future uses of the land.
7. Adopt, implement, and enforce zoning and subdivision regulations to ensure sound development practices in developing residential areas.
8. Ensure that all new residential development will be of a type and in a location compatible with area planning and recommendations.
9. Provide the utilities necessary for new residential development.
10. Support cooperation between the City and higher education institutions such as West Texas A&M, Texas Tech, Amarillo College, etc., to establish an outstanding university status in the Amarillo Metropolitan Area.
11. Encourage higher education institutions to provide advanced programs and cooperative research efforts.
12. Encourage the use of the Civic Center for shows, concerts, and other attractions to appeal to a variety of age groups.
13. Review recreational services provided to older persons in selected retirement communities throughout the nation and investigate the possibility of providing similar services in Amarillo.
14. Provide adequate transportation services for our citizens.
15. Encourage the development of services and programs to meet the psychological, social, and economic needs of the elderly population.
16. Ensure that appointments to City boards and commissions effectively represent the population, i.e., geographic area, age, sex, race, and economic diversity.
17. Ensure cooperation between the City and all local school districts in the Amarillo area.

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18. Support identified medical needs of the population and encourage the development of programs and facilities to meet those needs.

Responsible Divisions: Community Services, Finance, Utilities, Parks, Fire, Police, Human Resources, Public and Staff Services, and Public Works.

HOUSING AND INCOME

The quantity and type of housing needed depends on the population. Housing is a basic need of people; therefore, long range guidelines should be set to improve the existing residential areas and to properly plan for future residential developments.

Long Range Goal: To promote the conservation and expansion of Amarillo's housing stock to ensure an adequate supply of decent, safe, and sanitary housing with a wide range of housing types and price ranges. This should provide the greatest possible housing choice to all residents and protect, stabilize, and improve residential neighborhoods.

Policies:

1. Encourage development of a variety of housing unit types and sizes to meet the varying needs of all families and their associated income levels.
2. Provide equitable distribution of urban amenities, including paved streets, adequate water and sewer services, parks; and encourage the provision of other community facilities to enhance and maintain residential neighborhoods.
3. Provide adequate emergency services to all areas.
4. Encourage the provision of shopping, religious, and recreational facilities located to serve residential areas without disrupting residential quality.
5. Ensure that densities of proposed housing developments will not adversely affect community facilities.
6. Encourage programs and projects designed to preserve and enhance the character and integrity of existing residential neighborhoods and to preserve Amarillo's historically significant structures.
7. Enforce building code standards to upgrade substandard housing units and to remove non-repairable structures. The City will use condemnation proceedings only when rehabilitation is not feasible or in circumstances of compelling public purpose.
8. Support traffic and pedestrian safety through appropriate and efficient street design.
9. Work toward small area planning to address factors which degrade the neighborhood such as deteriorating stock, values, incompatible land uses, code violations, and pollution sources.
10. Promote infill housing development in older sections of the city by providing development incentives such as waiving utility tap fees, alley paving, etc.
11. Coordinate community improvement efforts between the Community Development Block Grant Program and the Amarillo Planning Department.
12. Continue allocations of Community Development Block Grant funds and other appropriate federal funds to projects and activities, which can best achieve a desirable living environment for the citizens of Amarillo; especially low and moderate income families.
13. Participate in the Texas Housing Act (Public Housing Authority) through the Amarillo Housing Finance Corporation.

Responsible Divisions: Community Services, Finance, Utilities, Parks, Public Works, Fire, Police, and Public and Staff Services.

ECONOMIC BASE

The economic potential of an area largely determines the growth of that area. Decisions that affect Amarillo's economy will also affect the future stability of the Panhandle region. There are challenging problems of growth and development that will occur over the next few decades and proper solutions to these problems, as well as adequate comprehensive planning and small area planning, will improve the stability of the economy.

Long Range Goal: Promote a sound, diverse, and strong economic base, which will optimally utilize economic resources while enhancing environmental quality, providing employment opportunities to all citizens, developing a skilled and diverse labor force, and improving per capita and family income levels.

Policies:

1. Strive to attract and retain clean, safe, and high-paying industries to the city, and locate such industries so they will not conflict with other land uses.
2. Promote further development of existing industrial areas of the city and future industrial areas including an Airport Industrial Park near the Rick Husband Amarillo International Airport by preparing long-range site development plans for efficient and effective use of the land.
3. Derive optimal benefit from Interstate 40, Interstate 27, and Loop 335 by designating appropriate industrial and commercial areas that will adequately serve growth while being an asset to Amarillo.

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4. Continued support of the Amarillo Economic Development Corporation to provide adequate funding for Amarillo economic development.
5. Continue to utilize enterprise and reinvestment zones that will allow added incentives through property tax abatements benefiting both existing and new industries.
6. Place high priority on projects and programs, which generate and attract private sector employment, improvements, and investments.
7. Continue to support the development of an Amarillo-based Small Business Assistance Center staffed by area higher education institutions to help small businesses survive the first few years of existence.
8. Continue efforts to develop and redevelop the Central Business District primarily for mixed-use, cultural activities, and entertainment; and promote major retail centers at other strategic locations throughout the city for retail and commercial activities.
9. Locate future commercial development at high-access points while ensuring the proper protection of nearby residential developments.
10. Encourage tourism, conventions, and visitors to Amarillo by promoting Amarillo's assets and by supporting the building of facilities to attract and accommodate visitors.
11. Promote reasonable growth and transportation patterns that are cost and energy efficient, and facilitate business interaction.
12. Pursue additional opportunities for air, rail, and highway transportation and continue efforts to make Amarillo a fully utilized port of entry.
13. Utilize resources to develop the Rick Husband Amarillo International Airport into an international mid-continent freight hub.
14. Support Amarillo's trucking industry and promote the importance of Amarillo's central location.
15. Support development of a major medical research facility in Amarillo, utilizing the combined resources of the medical school, existing treatment facilities, and a major research facility.
16. Foster development in the Amarillo Metropolitan Area of university studies offering undergraduate and graduate degrees in the arts and sciences with basic and applied research programs.
17. Cooperate with public and private schools to provide adequate educational facilities for training of employees for growth industries and start-up companies.
18. Work with special interest groups to provide proper and adequate agricultural facilities in Amarillo for livestock shows, auctions, and competitions.
19. Streamline city enforcement of health and safety regulations, inspection processes, and development related permits.
20. Support legislative issues important to the economy and general welfare of the Panhandle and strive for increased appointments of local representatives to state agencies, boards, and commissions to improve Amarillo's and the Texas Panhandle's representation in decision-making at the state level.
21. Support the continued growth and expansion of the Amarillo Medical Center to meet the educational, research, and patient care needs of the citizens of Amarillo and the health service area.
22. Strengthen local economy by encouraging private development of unneeded City-owned property either by sale or lease.
23. Continue to promote the quality of life in Amarillo.

Responsible Divisions: Community Services, Finance, Utilities, Public Works and Public and Staff Services.

LAND USE

Effective land use planning contributes to many aspects of a community's ultimate success and livability, including the integrity and appeal of its neighborhoods; the proximity of schools and recreation opportunities; the appropriate location of commercial development in regards to compatibility with residential areas; and the provision of adequate acreage and protection for areas necessary to accommodate and contribute to the community's economic base.

Long Range Goal: Provide properly proportioned amounts of land uses for the community's use, and direct the location of land uses in accordance with those physical constraints that would affect development. This will ensure that an efficient, harmonious, and active city will evolve from these coordinated development efforts.

Policies:

1. Maintain a constant surveillance to ensure that streets, utilities, schools, parks, and other community facilities will adequately serve new developments and that older developed areas be maintained as sound contributing neighborhoods.
2. Promote infill development of various types as appropriate to reduce urban sprawl and duplication of public services thereby saving tax dollars and preserving agricultural land.

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3. Encourage the development of land within the city and its ETJ using the goals and strategies as outlined in the Comp Plan as a framework for decision making through zoning, redevelopment of adjacent areas, and upgrading streets, utilities, drainage, or other services to the area.
4. Ensure that appropriate allocations of various land use will be provided to meet future population levels.
5. Manage the location of land uses to ensure harmonious development and to protect property values through the adopted City zoning ordinance.
6. Protect residential areas from conflicting land uses by encouraging zoning boundaries to transition at alleys or streets rather than in mid-block and by providing adequately landscaped buffer zones between conflicting areas.
7. Discourage individual residential lots from fronting or backing onto section-line arterial streets.
8. Discourage residential land uses in areas of high noise levels resulting from flight activities associated with the Amarillo International Airport.
9. Encourage higher types of commercial, industrial, and apartment-development to locate at the most economic and environmentally desirable locations by continually developing the arterial thoroughfare system.
10. Discourage shallow strip commercial development.
11. Promote a quality of development both within the city and within the city's extraterritorial jurisdiction to direct orderly and systematic growth through the adopted city subdivision regulations.

Responsible Division: Community Services.

TRANSPORTATION

Transportation is one of the key links in determining the overall structure of the city and of the region. The greatest impact of transportation facilities is on major land uses, which are residential, commercial and industrial. The movement of people, goods, and vehicles provides the framework upon which the city develops and is of even greater significance to the future of Amarillo. Adequate planning and goal setting for this vital element will ultimately improve the livability of the city and surrounding area.

Long Range Goal: To establish both inter-city and intra-city transportation systems which are capable of safely and efficiently transporting people and goods.

Policies:

1. Continue to improve Amarillo's Thoroughfare Plan; setting forth standards for thoroughfare, secondary, and residential street design, construction and maintenance.
2. Utilize street standards which incorporate "complete street" concepts in developing and constructing Amarillo's street system.
3. Maintain and update a traffic circulation system that contains minimum conflicts and encourages traffic flow in the downtown area.
4. Continue a comprehensive street improvement program to pave each street in the city to conform to recommended standards set forth in the major street plan.
5. Construct curbs and gutters on city streets where needed to maintain proper drainage.
6. Withhold provision of curb cuts in newly paved streets until the adjacent property is developed.
7. Coordinate community improvement efforts between the Community Development Block Grant Program, the Amarillo Traffic Engineering Department, and the Planning Department.
8. Vacate excess right-of-way in accordance with state law and provide incentives for adjacent landowners to develop unneeded City right-of-way.
9. Continue to implement sound corridor management principles by limiting access points (intersecting local streets and curb cuts) along major arterial streets and design arterials to facilitate safe and efficient movement of vehicular and non-vehicular traffic.
10. Monitor growth and development in and around the Rick Husband Amarillo International Airport based on information in the Airport Master Plan and the Part 150 Noise Exposure and Land Use Compatibility Plan.
11. Eliminate, where feasible, automobile and rail conflicts by improving railroad crossings at major thoroughfares.
12. Provide essential public transportation targeting lower income areas.
13. Study feasibility of providing bus routes to new industrial development as an incentive for locating new industry.
14. Coordinate the adoption of official road maps among the city, counties, and state to guide long-range arterial development.

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15. Improve overall street system according to the Comp Plan and the City's long-range Thoroughfare Plan by recommending design standards that are sensitive to the natural and built environments.

Responsible Divisions: Community Services, Public and Staff Services, and Public Works.

UTILITIES AND DRAINAGE

The size and location of utilities can be used as a method to guide the future growth of the city. The extension of utilities should complement the City's future growth plans rather than allowing unplanned extensions to determine the direction and magnitude of future growth. Because of the importance of the overall utility and drainage plan, goals and policies should be set that coincide with long-range development.

Long Range Goals: Provide an adequate future water supply, sanitary sewage collection system and proper surface water drainage in all parts of Amarillo, and provide utility services in the most efficient and equitable manner.

Policies:

1. Promote a contiguous and planned urban form by using utility service to guide growth in a logical and cost efficient pattern.
2. Encourage development in existing undeveloped portions of the city where utility service is already available, taking into consideration physical constraints and development problems.
3. Provide adequate utilities to all sections of the city for future expansion in all directions.
4. Create incentives for industrial development by allowing lower water and/or sewer rates based on specified criteria.
5. Coordinate community improvement efforts between the Community Development Block Grant Program and the Amarillo Utilities Division and Planning Department.
6. Identify and implement strategies regarding revenue sources for CIP planning.

Water Supply:

7. Seek new and reliable water resources to accommodate the city's future growth and development.
8. Continue to acquire water rights in outlying areas.
9. Implement low cost water conservation measures associated with building codes and materials.
10. Continue to educate the general public concerning water conservation measures.
11. Maximize use of reclaimed water when and where possible.
12. Continue blending of lake water, when possible, and ground water to conserve ground water resources.

Water Distribution:

13. Systematically replace undersized, obsolete water mains by preparing a priority listing and timetable for replacement, giving priority to existing sound residential areas.
14. Construct additional elevated storage tanks as needed.

Sanitary Sewer:

15. Complete an updated analysis regarding the wastewater collection and treatment system.
16. Coordinate the disposal of medical waste, industrial waste, and hazardous waste for the City of Amarillo and the region.

Drainage:

17. Prepare and implement a long-range master plan to guide Amarillo's storm drainage system.
18. Continue strict enforcement of the Flood Hazard Area Ordinance and building codes.
19. Amend the building code to require structural foundations to be above the elevation of the alley and curbing of the street. On properties that cannot be elevated above the alley and curb elevation, a grading plan should be required prior to issuing a building permit.
20. Encourage use of permeable asphalt and similar types of paving materials for future development and require that developments provide facilities for on-site storage of water during rainstorms to minimize flooding to other properties.
21. Utilize natural topography where feasible to provide proper drainage.
22. Continue to advise citizens of the availability of flood insurance.

Responsible Divisions: Community Services, Utilities, and Public Works.

CITY OF AMARILLO
COMMUNITY FACILITIES

Providing for community facilities and services such as schools, parks, fire and police protection, libraries, etc. as necessary to improve the quality of life in Amarillo. With the increasing demands placed on governmental budgets, planning is essential for the proper placement of these facilities and will prove cost-effective over the long-term.

Long Range Goals: Provide a full range of community facilities; including public buildings, parks and related areas, and structures to meet the broad social, cultural, recreational, educational, safety, and service needs of the citizens of Amarillo and the region.

Policies:

1. Provide efficient municipal services in order to respond to short and long-range needs of the city.
2. Annually prepare a multi-year capital improvements program for needed municipal capital improvement projects.
3. Coordinate community improvement efforts of the Community Development Block Grant Program with Amarillo Parks Department, Planning Department, and other departments involved in providing public facilities and services.
4. Maintain all City-owned public facilities.

Schools:

5. Encourage provision of space for well-located future schools in any new residential development.
6. Cooperate with all independent school districts within the corporate limits to develop adequate school systems for Amarillo residents.
7. Combine elementary schools and park sites wherever possible.
8. Analyze options to utilize recreational facilities at public schools, such as parks and gymnasiums, for use by the whole community outside of school hours.
9. Work with independent school districts to encourage adaptive reuse of existing vacant educational facilities.

Parks:

10. Work to complete the development of all dedicated parkland as justified by demographics.
11. Continue to acquire and develop park areas and facilities to meet the needs of a growing population.
12. Provide future park development as indicated by the Amarillo Parks and Recreational Areas Map.
13. Plan for and acquire park and open space by implementing a parkland and dedication requirement during the subdivision platting process.
14. Provide a system of conveniently located parks and open space, which serve all sections of the city and provide both active and passive recreational facilities for all residents and visitors.
15. Recognize appropriate practices for park development of drainage ways and playa lakes to allow for surface drainage runoff and accumulations.
16. Combine future middle and/or future high school facilities with community park development.
17. Follow a tree maintenance and replacement schedule for all parks.
18. Provide off-street parking areas in conjunction with community park development.
19. Provide restrooms for public use at all parks and maintain them adequately.

Public Buildings:

20. Evaluate potential growth and site locations to create an efficient plan to meet future needs for libraries, fire stations, the police station, public health clinics, siren sites, and other service-oriented municipal facilities.
21. Locate future compatible municipal services and facilities within the downtown municipal complex if feasible.
22. Continue to protect the Rick Husband Amarillo International Airport and its environs from conflicting land uses by implementing land use and height zoning regulations.
23. Require that future siren sites for the outdoor warning system be dedicated during the subdivision platting process and that sirens be installed as part of the overall development cost.
24. Combine municipal services, such as branch libraries, with other public facilities, wherever possible.
25. Educate the public through use of electronic media on appropriate municipal topics.

CITY OF AMARILLO

Solid Waste Disposal:

26. Continue to maximize the dumpster system to cost-effectively handle solid waste collection.
27. Continue to confine waste in the Amarillo Sanitary Landfill in the smallest practical volume and to dispose of solid waste as regulated by the Texas Board of Health.
28. Inventory hazardous waste generators, disposers, etc., in Amarillo and surrounding area to minimize risk involved in handling such waste.

Responsible Divisions: Community Services, Utilities, Parks, Public Works and Public and Staff Services.

CENTRAL BUSINESS DISTRICT

The City of Amarillo has an interest in adapting the Central Business District (CBD) to keep it a vigorous and functional part of the city. The concepts to improve and strengthen downtown Amarillo can be achieved by creating a vibrant and attractive place for people to live, work, play, and worship, while preserving Amarillo's history and culture.

Long Range Goal: To make the Central Business District the heart of Amarillo by preserving and promoting the concentration of residential, retail, businesses, offices, and governmental services and making the CBD the cultural and entertainment focus of the city.

Policies:

1. Continue to implement strategies as outlined by The Amarillo Downtown Strategic Action Plan.
2. Continue to coordinate efforts of all downtown organizational partners to implement a successful redevelopment program and to market the CBD as a whole.
3. Attract development of urban lifestyle living within the downtown area.
4. Implement urban design and streetscape standards to assure that downtown is a beautiful and comfortable area for citizens and visitors.
5. Implement initiatives that support and establish joint private/public use of parking lots and structures.
6. Encourage the expansion and development of financial institutions, offices, and public facilities in the downtown area.
7. Focus on preservation and rehabilitation of historic buildings.
8. Create a coordinated, centralized municipal civic center complex in downtown Amarillo.
9. Develop people-oriented activities for both day and night such as cultural, entertainment, and recreational uses.

Responsible Divisions: Community Services and Parks.

HISTORIC PRESERVATION

The physical form of Amarillo today is the cumulative result of the entire history of the city, from the initial layout of the street system to the most recent decisions by private developers and City officials to build new buildings or improve public services. The need for goals and policies to preserve Amarillo's architectural heritage and other historic items has never been greater than at the present. There have been significant losses of historical structures in Amarillo and additional losses may continue to occur if proper policies are not implemented.

Long Range Goal: Preserve, enhance, and promote the integrity and authenticity of historically significant structures that are characteristic of Amarillo's past.

Policies:

1. Obtain Certified Local Government status from the Texas Historical Commission.
2. Support the continuation of survey work and archival research to add to, supplement, and/or refine Amarillo's historic survey data.
3. Preserve Amarillo's historical structures to help revitalize the downtown business district and other focus areas.
4. Promote adaptive re-use of older structures with appropriate and compatible uses.
5. Support all actions to identify and record all properties eligible for listing on the National Register of Historic Places, designation as a Texas Historic Landmark, and/or local designation as historically significant.
6. Protect Amarillo's architectural heritage by recognizing and preventing the demolition of historically significant structures, objects, monuments, design elements, etc.
7. Establish a limited review period prior to any demolition or substantial renovation of a historically significant structure in order that the City and property owner may jointly explore alternatives to demolition or substantial renovation.

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8. Educate citizens on possible historic preservation resources and programs for eligible historic or architecturally significant structures.

Responsible Division: Community Services.

URBAN IMAGE

Many times, visual amenities seem to be secondary to concerns about issues such as sanitation, drainage, street extensions, etc. The concept of an urban image looks beyond the basic use of land to consider the density, placement, and standards associated with development of commercial areas and residential neighborhoods. The City strongly influences development by using the Comprehensive Plan as a framework for guidance in the planning process, local ordinances affecting development, and through decisions regarding public facilities. The visual quality of projects and their potential impact on the urban image of Amarillo should be paramount in setting goals for the city.

- A. Long Range Goal: Encourage public and private actions which will enhance the quality of Amarillo's work, living, and recreational areas and contribute to the harmonious, aesthetic development of the city and the surrounding area.

Policies:

1. Identify and analyze the visual resources which offer the greatest potential for urban enhancement, as well as liabilities which need corrective actions.
2. Develop community character policies and urban beautification programs by which visual resources can be more fully utilized, existing assets can be conserved, and liabilities can be minimized.
3. Preserve open spaces and conserve natural features of the environment to enhance Amarillo's image.
4. Adopt, implement, and enforce regulations that address and enhance the physical environment such as sign control and landscaping regulations.
5. Encourage enhancement of Amarillo's community character by implementing small area and neighborhood plans, and continue to implement the goals and strategies identified in the Downtown Strategic Action Plan.
6. Promote good design/architecture of buildings and their sites to bring about a more attractive city.
7. Landscape and maintain public areas and encourage landscaping and maintenance of private areas to enhance the overall atmosphere of the city.
8. Encourage appropriate landscaping; including tree and wildflower planting along major gateways to the city, and expand the concept to include arterial streets.
9. Require developers to place low maintenance groundcover and sprinkler systems along arterial streets to be maintained by the city.
10. Inventory trees in public places and develop a plan for planting young trees several years prior to removing older trees.
11. Plant more trees in newer parks.
12. Provide more walking and driving tours for historic structures, buildings, and districts.
13. Establish and support, paint, fix up, and clean up programs for residential property maintenance to be implemented through the Community Development Department.
14. Eliminate unsightly conditions through the control of development and the upgrading of older areas.
15. Oversee better grooming of the entire city through increased code enforcement to clean up junk and weeds, increase trash pickup, maintenance of alleys, removal of junk cars, etc.
16. Devise alternatives to encourage land development in all areas of Amarillo.
17. Support placing art and monuments in public places such as parks, airports, the Civic Center, etc.

Responsible Division: Community Services and Parks.

- B. Long Range Goal: Assure that neighborhood design is compatible with the overall design of the city and create attractive, functional, and safe neighborhoods.

Policies:

1. Encourage and support the neighborhood unit development concept of planning.
2. Promote development that is responsive to the established identity of area and districts.
3. Reduce negative effects of automobile traffic in neighborhoods.

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4. Assure that multi-modal transportation and pedestrian needs are met in the neighborhood by proper design of streets and sidewalks.

Responsible Divisions: Community Services, Public Works and Parks.

BASIS OF PRESENTATION - FUND ACCOUNTING

Fund Accounting:

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association. The accounting policies of the City of Amarillo conform to generally accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for with a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation and are governed by a separate trust document or Board. In addition to the above-described fund accounting structure, we make several adjustments to build the entity-wide financial statements required by GASB statement number 34.

Governmental Funds:

General Fund: The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library, and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years then are incorporated into their normal General Fund budget.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. Special revenue funds are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PIDs) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds also include our Housing Assistance Program along with the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Summer Lunch Program, Library Grants, the Police Seized Property, other Law Enforcement Grants, the Law Enforcement and firefighter Training Grants, the Home Program, Hazardous Materials Transportation and Urban Transportation Planning Grants, Public Health and Women, Infants & Children Grant, and the Emergency Management Pantex Agreement in Principle (AIP) Grant. The above grant funds are not subject to appropriation. The budget will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The Public Improvement District (PID) budgets along with the Court Technology Fund, the Court Security Fund and the Police Seized Property Fund are subject to appropriation and approved by the City Commission in the budget process.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt related costs. We have three debt service funds. The General Obligation Bonds and our 2007 Certificates of Obligation are supported by annual property tax assessments. The Certificates of Obligation Bonds issued for Public Improvement District improvements are supported by annual PID assessments and are reported in the Debt Service Fund. Enterprise Funds debt obligation are recorded in and provided by revenues from that fund's business activities. Accordingly, Certificates of Obligation issued for Enterprise Fund activities are not budgeted in the Debt Service Fund. For additional information, we also include the payment schedule for the water and sewer debt. However, water and sewer bonded debt is budgeted and paid in the Water and Sewer Fund.

In keeping with our policy of funding long-term obligations on an annual basis, we have a separate debt service fund to provide for our sick leave and annual leave obligation.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Animal Shelter Improvement Fund, and the Solid Waste Improvement Fund. Capital projects for Proprietary Funds (Enterprise and Internal Service Funds) would be budgeted in those individual funds.

Proprietary Funds:

Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. That is, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income if appropriate should be accounted separately for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise Funds are used to account for the activities in the airport and water and sewer system.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services, agencies of the City, or to other governments, on a cost-reimbursement basis. Internal Service Funds are used to account for the activities of the Municipal Garage, Information Services and the City's self-insurance activities.

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Basis of Accounting/Budgeting:

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. All governmental funds (above) are accounted for using the modified accrual basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel occupancy taxes, licenses, permits, fines, and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a governmental fund, capital would be recorded as expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, we would recognize the depreciation on the general fixed assets in their corresponding activity. GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In governmental funds (above), expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

All proprietary funds (above) are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance sheet for the applicable fund. In a proprietary fund, a capital expenditure would be recorded as an asset on the balance sheet of the proprietary fund and depreciated over its useful life.

As previously mentioned, we used the modified accrual method for both accounting and budgeting in the governmental funds. However, we operate with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under \$25 thousand. The nominal capital is budgeted in a department's operational budget in both governmental and proprietary funds. For a governmental fund, nominal capital would be recorded as an expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts.

For the proprietary funds, we also budget nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining proprietary funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the proprietary fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a proprietary fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the proprietary funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). We feel this method of budgeting proprietary funds gives management the control to manage the departmental expenditures.

For budget purposes, we budget the property taxes we reasonably expect to collect during the upcoming fiscal year without regard to the above-mentioned 60-day rule. The same would be true of sales tax. We budget the amount we reasonably expect to collect in sales tax for budget purposes and accrue sales tax revenue for accounting purposes; however, the difference between the collections and modified accrual would not be material. Another important difference in our method of accounting and budgeting is in the fiduciary funds. We do not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

FINANCIAL POLICIES

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition; retain favorable bond rating which provide future generations with the ability to borrow capital at favorable interest rates; and balance the needs of communities with their ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

SUMMARY OF FINANCIAL POLICES

- Maintain a balanced budget
- Maintain an adequate tax rate comparable with similar cities
- Maintain budgetary control over revenue and expenditures
- Stabilize rates and fees
- Charge user fees to cover at least a portion of the cost of a service
- Provide reserves for unforeseen items
- Charge administrative services to grants and proprietary funds
- General Fund payments from the Water and Sewer System
- Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
- Plan and make capital acquisitions in an orderly fashion
- Provide debt financing when needed
- Adhere to a prudent Investment Policy
- Make annual provisions of long-term obligations
- Maintain a minimum number of funds to report the activities of the City of Amarillo

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Balanced Budget:

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

Tax Rate:

The tax rate should be comparable with similar size Texas cities and should be adequate to produce the revenues needed for traditional city services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the rollback rate as computed in the Truth in Taxation calculations. The City grants an \$8,600 / age 65 exemption or disability exemption.

Annual Budget and Budgetary Control:

The City will prepare a detailed budget for public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expense budgets should also be reasonable, but should also provide for unforeseen expenditures. Year-end excess of revenue over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

Rate Stability:

The City strives to not have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased-in gradually to be less burdensome on our constituents.

User Fees:

In order to minimize the cost of services to our citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

Reserves:

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unanticipated contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax or receipts from the city-owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (such as sales tax) and/or are weather related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City of Amarillo's major revenue sources, the City of Amarillo's overall revenue and corresponding fund balances are more vulnerable than a city that is more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be about three months of the current operating budget. For proprietary funds, the target reserve balance would be three months of the operating budget plus at least one year's capital. If large capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve. General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses "Available Funds" as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash less liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments. Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the "Summary of Resources and Expenditures" presentation.

General and Administrative Charges:

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and Commission portion, along with the administrative costs associated with the Mayor and Commission. The Mayor and Commission set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

General Fund Payments from the Water and Sewer Utility:

The Water and Sewer Utility is operated in a similar manner as a Public Utility. Accordingly, the Water and Sewer Utility makes corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. The Water and Sewer Utility makes payments in lieu of tax payments for property taxes and franchise taxes. Consistent with our above policy on administrative charges, the Water and Sewer Utility also reimburses the City for administrative costs associated with the Water and Sewer Utility.

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The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer System at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather related fluctuations in payments and makes the payment more predictable for both the General Fund and the Water and Sewer Utility.

It should be noted that the General Fund pays the Water and Sewer Utility for water and sewer service. In fact, the City of Amarillo is one of the larger Water and Sewer Utility customers.

Grant-in-Aid Policy:

The securing and/or approval of federal and state assistance will be based on the following criteria:

What benefit does the project have to the community?

What will be the future impact to the city due to acceptance of the funding, and what is the level of local funding?

How does the project relate to current operations and/or other future plans of the organization?

With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of the indirect cost rate.

Capital Acquisition/Improvement Policy:

The City will plan for, and budget for, the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold in the City auction.

Planning for major capital improvements is on a five-year basis, updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset.

The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvements Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive (more than \$25,000), long-term, and permanent. Some common examples are streets, libraries, traffic signal systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than \$25,000 (minor replacement items) are provided for in the department's annual budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimate the cost of replacement;
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;
3. Budgeting priority projects and developing revenue sources for proposed improvements;
4. Coordinating the activities of various departments in meeting project schedules;
5. Monitoring and evaluating the progress of capital projects;
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is this project part of a large program? How does the project relate to the goals of the program?
3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?
5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is this project required to complete a major public improvement?
8. Will rapid urban growths in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?

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10. Is the project needed to protect public health or safety?

Consistent with the City's philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

Capitalization Policy:

Factors to be considered in determining items to be capitalized are as follows:

1. The expected normal useful life is two years or more.
2. The item has a unit cost of \$2,500 or more. Unit cost should include any charges for freight or installation.
3. The capital cost of an integrated system, such as a personal computer, should be capitalized as one unit; including all the applicable costs to make the unit function properly.

Debt Policies:

The City of Amarillo prefers to finance capital acquisitions and improvements on a pay-as-you-go basis. Generally, year-end excess of revenue over expenditures are earmarked for future capital needs and transferred to capital project funds in our budgetary process in our governmental funds. For proprietary funds, the excess of current revenues over operating expenses and debt service will be used for capital expenditures. When capital needs exceed funding of a pay-as-you-go basis, debt will be issued. The City will not use long-term debt to finance current operations. The level of indebtedness the City can reasonably expect to incur is analyzed to make sure that the City's high credit standing is not jeopardized. Accordingly, long-term debt will be used only for capital projects (replacements, expansions, improvements and acquisitions). Short-term debt will be used only as interim financing for projects that will result in capital improvements.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The financing of the project should not exceed the useful life of the improvement. However, maturity schedules can be modified in a refinancing to level out debt service payments including extending maturities. The capital acquisition or improvement should benefit future citizens. Where possible, the City will use self-supporting bonds instead of General Obligations Bonds to finance projects. However, the City will issue combination tax and revenue Certificates of Obligations as a credit enhancement to what would otherwise be a revenue bond. All debt will be soundly financed by conservatively projecting revenue sources utilized to pay debt. For revenue bonds, the net revenues available for debt service should be at least 1.25 times the average annual principal and interest requirements of the revenue bonds. The City will structure debt repayment schedules to achieve level debt service payments and avoid debt that provides for balloon payments. At all times, the City of Amarillo maintains a good rapport and communication with bondholders and rating agencies and follows a policy of full disclosure on every financial report. Currently, all bonded debt is for the City's Water and Sewer System and is solely supported by the revenues of the Water and Sewer System. The Certificates of Obligations debt issued for the Public Improvement Districts are fully supported by Public Improvement District assessments.

The City prefers to maintain its records in its electronic document management system. The City will maintain the following records for as long as the bonds are outstanding plus 3 years after the final redemption date of the bonds:

- Basic records relating to the bond transaction (including the trust indenture, loan agreements, and bond counsel opinion);
- Documentation evidencing expenditure of bond proceeds;
- Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts and research agreements);
- Documentation evidencing all sources of payment or security for the bonds; and
- Documentation pertaining to any investment of bond proceeds (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received the investment of proceeds, guaranteed investment contracts, and rebate calculations).

The City will issue debt so that the proceeds from the issuance reasonably match the amount needed to fund the project, including reserve requirements and issuance costs. Accordingly, the City will utilize premiums and/or discounts on various serial maturities to meet its funding goal. However, Recovery Zone Development Bonds and Recovery Zone Facilities Bonds will be issued at par. Other Build America Bonds (BABs) will be issued at par or at a discount. The limitation on premiums on Recovery Zones Bonds will be provided in all in offering documents of the proposed bonds. Before a bond offer is presented to the City Commission, the City Financial Advisor and Bond Counsel will review the offer for compliance with all applicable laws and regulation.

Issuance costs and a reasonably required reserve can be paid from bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d) (2) will apply. The balance of Bond proceeds can only be used for capital (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. § 1.150-2.

Up to 2% of the proceeds from the Build America Bonds will be used for issuance costs and a reasonably required reserve fund could be funded from the bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under §148(d)(2) will apply. The balance of the proceeds (100%) will only be used for capital improvements (as defined in Treas. Reg. §1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

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Bonds will only be issued in an amount that can reasonably be spent within the three-year temporary period. The project manager will receive monthly reports on the spending progress to comply with this rule.

The City will hire a competent firm to calculate the arbitrage rebate annually and prepare timely filings with the IRS. The corresponding liability, if any, will be adjusted annually on the City's financial statements for the proprietary funds and be recorded as a GASB 34 adjustment in the Government Wide Financial Statements if material. The firm will also monitor the spending on all issues that still have bond proceeds for yield restriction.

The refundable credit reported on Form 8038-CP will be prepared by the City and reviewed by the financial advisor before submitting to the IRS. The City intends to issue fixed rate debt. Accordingly, the 8038-CP will be filed at least 45 days before the applicable interest payment date, but not earlier than 90 days before the applicable interest payment date. The City will be listed in part 1 of the 8038-CP to receive the payment and will elect to have the funds electronically deposited into the debt service account.

Deposits and Investment Policies:

State statutes govern the City's investment policies as well as the City's own written investment policy and strategy. In accordance with state law and the City Investment Policy, the City's investment objectives are to preserve capital, to provide liquidity, and to maximize earnings within the constraints of capital preservation and liquidity. City funds are deposited in FDIC-insured banks located within the city. All funds held at the City's authorized depository are fully collateralized with securities held by a third party.

Permissible investments include the following:

1. Time deposits, certificates of deposit, other interest bearing accounts, and bank money market accounts at the City of Amarillo's authorized depository not to exceed the amount of collateral pledged by the depository.
2. Time deposits and certificates of deposit held outside the City depository with full FDIC insurance.
3. Certificates of deposits purchased through the Certificate of Deposit Account Registry Service (CDARS).
4. Obligations of the United States or its agencies and instrumentalities. The investment in agencies and instrumentalities is limited to 70% plus any unused portion of the taxable municipal securities limit below.
5. Eligible Investments Pools, as defined in Section 2256.016 of the Texas Government Code, continuously rated AAA or AAAM by at least one nationally recognized rating agency.
6. No-load money market mutual funds that are continuously rated AAA or AAAM by at least one nationally recognized rating agency; has a dollar-weighted average stated maturity of 90 days or less; and seeks to maintain a stable net asset value of \$1 per share.
7. Taxable municipal securities rated not less than AA or its equivalent by a nationally recognized rating agency or rated AAA insured. The total investment in taxable municipal securities would be limited to 10% of the portfolio.

The City will not employ any investment strategy that is inherently risky and will not invest in any securities that are inherently risky. Prohibited securities include mortgage-backed securities that pay only interest; mortgage-backed securities that pay only principal; obligations where the interest rate is determined by an index that adjusts opposite to changes in a market index; obligations related to foreign currency or foreign market interest rates or indices and obligations with maturities greater than 5 years.

In accordance with GASB Statement 31, interest income will be recorded in the related fund that holds the investment. Accordingly, capital project funds will report interest income derived from investments in the capital project fund that holds the investment. However, capital project funds that rely solely on General Fund transfers for funding will transfer all interest income to the General Fund (the actual source of the funding) annually.

Interfund transfers:

Departments within the same fund may not charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

Pension Plans and Other Long-term Liabilities:

To insure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under State law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For proprietary funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the proprietary fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

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Number of Funds:

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

BUDGET PROCESS

The City uses a traditional line item budget approach, which we feel gives the highest level of detail and accountability. The Government Funds (above) are prepared on a modified accrual basis. The budgets of Proprietary Funds (above) are prepared on an accrual basis. The budgets of the Enterprise Funds are not subject to appropriation, but are prepared for management purposes. Furthermore, the grants contained in the budget document are an estimate for presentation purposes only. The actual grant contract approved by the governing body will be the approved budget for a grant. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funds needed to continue programs and departments at their current service level. Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Commission adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for City Commission consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budget and supplemental requests to determine whether they fulfill City Commission goals and objectives, improve management effectiveness, improve service to our citizens or increase productivity. The proposed budget that the City Manager submits to the City Commission includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.
2. The proposed 2011/12 budget was filed August 5, 2011, which is more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection. The City Commission considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.
3. The budget for the next fiscal year is legally enacted by the City Commission through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all governmental funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The proprietary funds budgets are not legal appropriations; instead they are a financial plan for management purposes. As previously mentioned, the grant budgets are not formally adopted until the City Commission approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.
4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Commission must approve revisions that alter total expenditures of a fund. Under the City's budget ordinance, the City Commission has authority to make such changes in the budget as it deems warranted.
5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at a year-end. Capital Projects project budget lapse at the end of the project.

BUDGET POLICIES AND GUIDELINES

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan of anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, certain policies and assumptions must be made in developing the figures. It is important that the assumptions be understood and followed by each budgeting unit so as to maintain consistency in budgeting. The following are those policies and guidelines:

1. The City will maintain its current level of service to the citizens (our base budget request). No increase or decrease in service should be planned, with the exception of items related to capital programs. Any recommendations for increases in service should be included in a Supplemental Request.
2. All services that are based on a user-fee concept should make every effort to be self-supported by those fees. Some services benefit the user and the general public such as construction inspections. If there is also benefit to the general public, the fee should ideally cover at least half the cost of the service. All user fees should be reviewed in conjunction with the preparation of the budget to ascertain if the user fee is still appropriate.
3. When budgeting revenue or expense items that are dependent upon variables such as weather conditions (rain, dust, temperature, etc.), normal conditions should be used unless there is specific knowledge otherwise.
4. When budgeting for vehicles or equipment leased from the Municipal Garage, the following guidelines should be applied:
 - a. When replacing vehicles of a similar kind, no allowance is needed.

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- b. When making additions to fleet vehicles, presenting the total cost of the purchase as a Supplemental Request.
5. The Accounting, Information Technology and Purchasing Departments will develop a price list of commonly purchased commodities and services to be used in budget preparation so that similar items are priced the same.
6. All capital requests, increases in service levels or new programs should be included in the Supplemental Budget for that Department. Supplemental requests will be considered using the following criteria:
 - a. For new capital, the item should make for a safer work environment or increase productivity.
 - b. For replacement capital, the item should make for a safer work environment, increase productivity, replace obsolete equipment, or significantly reduce operating costs in terms of repair and maintenance of the existing equipment.
 - c. For increases in the level of service or new programs, the increased service or new program should be in response to increased demand, benefit a large number of our citizens, or enhance the quality of life for our citizens. Consistent with our philosophy on user fees, consideration should be given as to whether the item can be wholly or partially funded with new or increased user fees.

REVENUE/EXPENDITURE PROJECTIONS

All department heads are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department heads are very familiar with the revenues and expenditures related to their operations and are in the best position to make the revenue/expenditure estimate. All revenue sources are examined annually and individual department heads are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable, based on historic data and trends. Department heads receive a three-year history by month and are required to estimate the revenue for the balance of the current year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department heads are also responsible for expenditure estimates of their departments. Salary information and three years' historical expenditure data are provided to the department head at budget preparation. In estimating departmental expenses, department heads base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Accounting Department for mathematical accuracy and by the City Manager for propriety.

AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION

Not all of the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, then they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, we make a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets, which expect to be converted to cash during the next fiscal year. All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year end to arrive at the funds available for appropriation. For capital projects funds, we also reduce available funds for the estimated remaining expenditure balances of all construction in progress. We have included a separate calculation of each fund's available funds.

Citizen Input to the Budget:

In addition to individual citizen input, the City uses various citizen boards as a means of obtaining direct citizen involvement. These citizen boards participate in the budget process of their respective functional area. Before actual budget hearings, the City prepares and files with the City Secretary, a detailed line-item budget as a means of providing our citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Commission, which are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. If a proposed tax rate is an increase over our effective tax rate (that rate which would produce the same tax levy on the same property), the City Commission must have a meeting to discuss the proposed tax rate and have two public hearings on the tax rate. Since our budget and tax rate are formally approved by ordinance, the City Commission must have two additional meetings to consider the ordinances on the budget and tax rate. We also make two additional public notices in the local newspaper and include the notices on the City's website.

Moreover, the City Commission directly solicits citizen input on the budget and other matters of interest in our City through a series of neighborhood meetings throughout the City. Many of the citizen's requests and concerns are incorporated in the budget.

BUDGET PRIORITIES AND SHORT-TERM INITIATIVES

Service levels:

The main goal in both the 2009/10 and 2010/11 budgets was to maintain current service levels, which we did. However, many service needs went unmet. The 2011/12 budget addresses many service needs in our community including street maintenance, public safety, mass transit and recruitment and employee retention. We will add 12 new police officers. We added 3 firefighters and one fire inspector. An additional civilian position was added to the fire department, which will relieve a firefighter. We added another police radio channel, which is the first new channel in 30 years. We added 6 new employees to staff the new channel. We have had a great deal of difficulty hiring and retaining bus drivers. In the 2011/12 budget, we have increased driver pay. We have also added funds to much needed street maintenance.

The revenue to fund the increased staff will come from increasing sales tax and a one-cent increase in property tax. Our sales tax has rebounded strongly and it appears that 2010/11 will be our all-time high for sales tax collections. The one-cent property tax increase provided some of the funding for the new police officers and additional funds were added to street maintenance.

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Our assessed values were up and some new property was added to the tax rolls, which would have decreased our effective tax rate slightly to \$0.30923 from the current rate of \$0.31009. The \$0.32009 is a 3.51% increase over the effective rate. In 2010/11, we kept the same \$0.31009 tax rate, which was actually a decrease compared to the effective rate.

We are hopeful that we will see continued growth in sales tax and other revenues in the 2011/12 fiscal year and have budgeted a modest increase. However, we have contingency plans in place if economic conditions worsen. We have adequate reserves as a cushion to help us implement contingency plans.

Employee Compensation:

Employee compensation is always a budgetary issue. The City of Amarillo is a service-based organization and we must recruit and retain good employees to accomplish our mission. We have included a 2% overall employee raise in the 2011/12 budget. Police officers and firefighters will receive their raise in October, 2011. Civilian employees will receive their raise at their annual evaluation and will vary with their job performance. On average, civilian raises will also be 2%. In addition to the adjustment in the transit driver's pay mentioned above, we have raised the minimum pay from \$8.05 per hour to \$8.50 per hour beginning October 2011. Employees in the first pay quartile will also receive an increase as we raise the bottom pay.

We had to forgo employee raises in the 2009/10 budget. Moreover, the only way we could afford raises in the 2010/11 budget was to revise our TMRS benefit. We dropped the retiree COLA in the 2010/11 budget, which saved the City about \$2.1 million in the 2010/11 budget and helped fund a 2% pay raise. Top management did not get a raise in 2010/11 in an effort to provide more funds for the other employees. However, we were able to maintain all current incentive pays such as CDL driver pay, welder certification pay, and bilingual pay. We also kept the Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for police officers and firefighters.

We continue to have difficulty hiring and retaining employees. Our turnover has increased over last year. Through August 2010, our turnover rate was 1.52% and through August 2011, turnover was 9.27%. The above mentioned enhancements should help hire and retain good employees in various positions. As of August, 2011; the City's unemployment rate was 5.9%, which is the same as experienced in August of last year.

Fortunately, the City has not experienced any difficulty recruiting well-qualified applicants for police officer and firefighter positions. Most of our recruiting issues have been with lower paid civilian employees. We continue to have a higher turnover rate in some of our lower paid positions. The increase in entry level pay, along with raises in the first quarter of the lower ranks and a 2% pay raise, should help recruitment and retention efforts.

The City offers on-site job training for some of our more difficult-to-fill positions. Specifically, we have an on-site training program for employees to qualify for their Commercial Drivers License (CDL) and an on-site welding certification program. After successful completion of the training, the employee receives incentive pay in addition to their base pay. For employees needing their high school diploma, we added a GED program and we have a tuition assistance program for higher education. The City teamed with the Amarillo Independent School District to form an internship program for juniors and seniors. High school students have been working in our Fire Fleet Maintenance, Transit Department, Municipal Garage Departments, and other departments. After graduation, some of these students have become City employees.

We also maintained other incentive pay types, which will give employees opportunities to earn additional money. We have bilingual pay and sign language pay. We have shift differential pay for evenings, nights and weekend shifts. Employees that work on holidays can receive double time pay.

Service Demands and Staffing Changes:

There were a lot of needs that went unmet in previous years. Most of the new positions in our 2009/10 budget were due to consolidating emergency dispatching operations, including ambulance dispatching. Previously, ambulances were dispatched by a local hospital. We are receiving funding from the new ambulance service for ambulance dispatching. In 2009/10, our grant request for 6 additional police officers was not approved and the positions were not added.

In the 2011/12 budget, we added 33 full-time positions and reduced 2 part-time positions in to the General Fund. Five full-time positions were added to the Water and Sewer System. Through reorganization, Airport was able to reduce 3 full-time positions. Information Technology added 4 full-time employees and 1 part-time employee. A part-time position was upgraded to a full-time position at our City Care Clinic and 1 full-time position was added to Special Revenue. In total, 41 full-time positions were added and 2 part-time positions were eliminated.

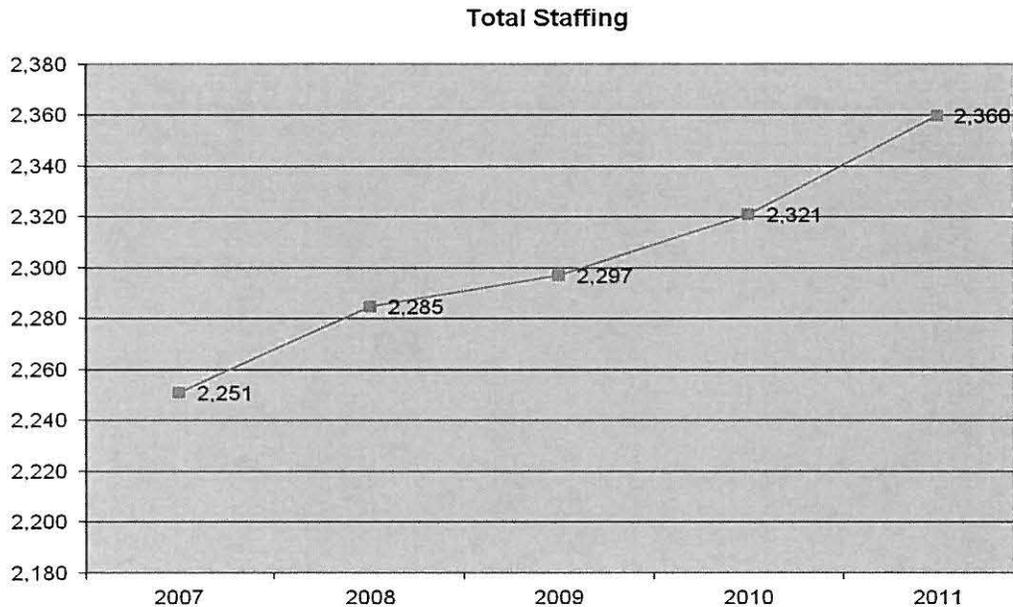
The Accounting Department converted a part-time collector to full-time in the 2011/12 budget. We added another prosecuting attorney to the Legal Department. We believe both these positions will be cost neutral. A Central Stores position was transferred to the Purchasing Department. The Emergency Management Support Department only had one employee and was combined in the City Manager Department. The Community Relations Coordinator was transferred from the City Manager Department to the City Secretary Department. A Communications Supervisor was added to Emergency Management to oversee the radio communications. Many of our facilities have automated access and climate control. A control technician was added to Facilities Maintenance to maintain the system. This new position will free up an electrician. Three firefighters were added. These new firefighters will be part of the staffing for a new fire station and will be used to reduce callbacks and overtime in the Department until the new station comes on line. Two employees were added to fire civilian personnel. We added administrative staff to free up a fire officer and one fire inspector due to workload. The Municipal Office Services Department was down to 2 employees and was combined with Information Technology. Thus, Information Technology added 2 full-time IT Analysts; one for Information Systems and one for Information Infrastructure Support. A part-time employee was added to IT Print Services. The Park and Recreation Department plans on operating the swimming pool concessions in 2011 and will need 4 part-time cashiers and added 3 part-time Utility Workers to Park Maintenance. One hourly Animal Attendant at our Zoo was upgraded to a full-time Zoo Keeper. An Environmental Compliance Technician was added to Solid Waste Disposal. One Residential Equipment Operator and 2 Utility Workers were added to Solid Waste Collection in conjunction with an addition residential rear loader; this is only the second residential rear loader in our fleet. Six hourly Utility Workers were upgraded to full-time in the Street Department. The Transit Department added 2 Spec-Trans van operators to the 2011/12 budget. The drivers will operate a 7th van daily and allow the Department to maintain compliance with the ADA. The Transit Department also added 1 Dispatcher to the 2011/12 budget. The dispatcher also plays a very important role in maintaining compliance with the ADA. We added a Meter Reader and a Call Taker to Utility Billing due to increased workload. We added an additional Electrician to

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both the River Road and Hollywood Road Wastewater Plants. A maintenance mechanic was added to our Water Production Department. We replaced a part-time nurse with a full-time nurse practitioner at our clinic. Four new nutrition technicians were added to our Women, Infant and Children (WIC) program. We lost 3 library grant positions due to funding cuts. Lastly, 12 new police officers were added in the 2011/12 budget.

A great deal of headway was made in staffing in our 2011/12 budget. Part of the one-cent tax increase below was needed to add more police officers. Although advances have been made in adding police officers, additional officers are still needed. We plan to add officers annually. Our current target for officer staffing is 2 officers per 1 thousand citizens. With an estimated population of 190,695; we would need about 46 additional officers. We will also need additional firefighters when station 13 is built, which is in the design phase.

In total, staffing has increased by 109 positions from 2,251 in 2006/07 to 2,360 in 2011/12. Below is a graph of total staffing:



Benefits:

The City has a very good benefit package. Police officers and firefighters start their career with three weeks paid vacation and can earn up to five weeks. Civilian employees earn two weeks of vacation time after one year of service and can earn up to five weeks. Employees will earn additional vacation days for each year of service. Moreover, employees are allowed to use up to three days per year of their accumulated sick leave for personal time off. We also recognize 8 holidays per year.

Civilian employees also receive 12 sick days per year. Unused sick days can be banked and used in the future. Civilian employees can accumulate up to 40 sick days. Police officers and firefighters receive 15 sick days per year and can bank unused days without limit.

All of our full-time employees are covered in a very good retirement plans: Firefighters have their own plan and other full-time employees are covered in the Texas Municipal Retirement System (TMRS). The City had been notified that the annual required contribution to TMRS would be over 23%. Most of the over 800 TMRS cities saw similar increases. TMRS was allowing cities to phase-in the new rates over an eight-year phase-in period. The City's TMRS rate was scheduled to increase from 17.83% in 2010 to 18.83% in 2011. We estimated that it would cost the City approximately an additional \$2.1 million. With a target of over 23% of pay, we did not feel that we could continue to fund the TMRS rate increases. Most of the increase was driven by the Cost of Living Adjustment (COLA) for retirees. While it was a very painful decision, the City opted to drop the repeating COLA for retirees. Dropping the repeating COLA decreased the City's TMRS rate for 2010 to 14.09% of pay. The repeating COLA was certainly a great benefit for retirees; however, we do not believe dropping the repeating COLA will significantly hurt efforts to attract and retain employees. Amarillo is isolated in terms of competing TMRS cities and attracts most employees from the private sector. Our benefit package is still very appealing compared to the private sector.

In 2011, the Texas Legislature combined the three TMRS funds into one fund with a resulting decrease in contributions. The City's 2012 rate would have decreased to under 10%. However, we kept the rate at 14% in the budget to be able to provide a future ad hoc COLA for our retirees.

Our part-time employees contribute to our deferred compensation plan in lieu of social security. Full-time employees also have the option of contributing to our deferred compensation plan in addition to their retirement. All full-time employees, except police and fire, are covered by social security.

Full-time employees are covered by our health plan. Our health insurance plan is one of the better plans offered in our community. Our \$800 deductible is one of the lower deductibles in our community. Moreover, the City has always strived to keep the plan affordable to the employees.

This is the fourth year of our employee-only clinic: CityCare. Any person on our health plan can go to the CityCare without a co-pay. While the \$800 deductible was low for a hospital stay, it was a barrier to primary care for many of our lower paid employees. The clinic has been

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good for both the employee and the City. CityCare gave all employees and their dependants on our health plan access to primary care. The cost of CityCare has been less than the reasonable and customary cost of the services provided. Most importantly, it has helped improve the quality of life for many of our employees and has boosted morale. CityCare has also been an important employee recruiting and retention tool, especially of our lower paid employees.

We started our safety footwear program in the same year as our clinic. The City has large self-insurance retention (\$1 million) on Worker's Compensation claims and our slip-and-fall injuries were significant in number. The safety footwear program ensures our field employees have the proper footwear for their job. Slip-and-fall injuries have decreased, and we feel that the decrease is directly attributable to our safety footwear program. The cost of the safety footwear program is funded by the City's Self-Insurance Fund and is estimated to cost approximately \$71 thousand in 2011/12.

Insurance:

The City is self-insured for many lines of coverage and usually has large self-insurance retentions and high deductibles when insurance is purchased. Health insurance, including dental, is in one fund (the Employee Insurance Fund) and other exposures are accounted for in a separate fund (the Risk Management Fund).

The Employee Insurance Fund should end the 2010/11 budget year with about \$5.1 million in reserve and we expect to end 2011/12 with about \$5 million in reserve. The City has specific stop loss coverage with a \$750 thousand per year deductible. The deductible resets every year. Thus, if a claim crossed a year, two deductibles would apply. Therefore, the specific stop loss would only protect the plan for catastrophic claims. We do not have aggregate stop loss coverage, which would attach after total claims reached a certain point. For the vast majority of claims, the City of Amarillo's Health Insurance program is essentially self-insured. In addition to the premiums assessed to City departments, employees, and retirees; the City has transferred additional funds into the Health Insurance Fund in the past. With sufficient reserves, the Fund should not need additional funding from the General Fund. Moreover, the Health Fund should have ample funds for large claims and should also be able to weather a year with larger than expected claims.

The City has actively managed our Employee Health Insurance Program. The City has very favorable contracts in place for hospital services, physician's services, lab and pharmacy. We also believe that our employee-only clinic, CityCare, has helped to stable our healthcare costs. Before CityCare, some of our employees' access to primary care was the hospital emergency room. A side benefit of our Clinic is that the Clinic is the largest writer of prescription drugs in our plan and predominately prescribes the lower-cost generic and formulary drugs, which helps contain costs. The Clinic is funded out of our Employee Health Insurance Fund.

While our health plan is still in good shape, we are concerned that we will not be able to increase contributions by more than 5% in a year with healthcare reform. In the past, we had to increase rates by over 13% in a year. To reduce the possibility of a large rate increase, and in keeping with our general philosophy of an incremental approach to rate increases, we are increasing the employer contribution by 2.5% in October 2011 and the employee/retiree portion by 2.5% in January 2012. However, there will not be an increase co-pays or deductibles.

Our Dental Plan is entirely employee funded. We anticipate that employee/retiree contributions to the plan will be sufficient to fund our Dental Plan and we are not recommending a rate increase. As with other health related costs, we believe that the long-term trend is still to higher costs. Thus, we anticipate future rate increases.

We have not had to make a transfer from the General Fund to the Risk Management Fund since 2005/06. In our revised estimate for the Risk Management Fund, we are estimating revenues of \$4 million and expenditures of \$4.1 million. For the 2011/12 budget, we are estimating revenues of \$4.4 million and about \$4.3 million in expenses. Therefore, we should end 2011/12 with over \$5.9 million in reserves. The largest line of coverage in the Risk Management Fund is Workers Compensation. We budgeted \$1.9 million for workers comp claims in 2011/12 plus another \$95 thousand for insurance. We also fund the above mentioned safety shoe program in this department and our safety program. The comp rates multiplied by the comp payroll should produce revenues of about \$2.4 million in 2011/12. We have a self insurance retention of \$1 million per worker's comp occurrence with full statutory limits. Therefore, we should not receive a comp claim back once they have been transferred to the insurance carrier. Our insurance coverage along with our healthy reserves should be sufficient for comp claims. General Liability, Auto Liability and Auto Physical Damage combined are about \$725 thousand in 2011/12. We should spend about \$430 thousand in insurance premiums in 2011/12. Most of the insurance purchased is for property insurance. We purchase property insurance with a \$204 thousand deductible, but we added police officer liability coverage in 2010/11. While we have tort limits is state court, we do not have any protection in Federal Court. The most likely and most significant exposure in Federal Court is police officer liability. We budgeted \$120 thousand for police officer liability insurance. Other lines of coverage in our Risk Management Fund are anticipated to remain about the same.

Street Maintenance:

Street maintenance came to the forefront as a major budgetary issue this year. While the condition of our streets is always an important issue, the Commission became increasingly concerned that deferred maintenance on our streets would result in spending significantly more for street repairs in the future. Part of the one-cent tax increase below was for additional street maintenance.

Capital Improvement Program:

The Capital Improvement Program is one of the most important parts of our budget and our budgetary process. The City has historically funded capital projects on a pay-as-you-go basis, with budgetary surpluses being earmarked to fund our Capital Improvement Program. With the pay-as-you-go philosophy of capital improvements, it is very important to identify and anticipate future capital needs so that they can be provided for in an orderly fashion. In conjunction with our budget, we update our five-year capital program. The first year of the five-year program becomes our capital budget. As more fully discussed in our Capital Improvement section, our Capital Improvement Program addresses various needs in our community. Like most cities, we have an aging infrastructure and many of the projects in the Capital Projects Budgets are much needed replacements. In the short-term, we should see some reduced maintenance costs, as they relate to the infrastructure that was replaced. However, with the continued deterioration of our aging system, there will not be any staff reductions or budget reductions from the replacement of the aging infrastructure. Any savings in staff time or materials will be utilized on other aging infrastructure.

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The 2011/12 capital budget addresses a great deal of needs and wants in our community. This is the first year of our graffiti program. We have budgeted \$100 thousand for capital and start-up costs of the graffiti program. This includes on-going projects such as new signal installs, renovating old irrigation systems, reroofing various buildings, playground improvements, fire apparatus, water and sewer main replacements, manhole rehabilitations, rolling stock replacements, computer replacements, and siren system expansion and replacement.

The largest single project in the 2011/12 capital budget is for the second phase of liner installation in cell 10 at the Landfill. Streets were a budgetary priority this year and one of the largest capital projects for the 2011/2012 fiscal year is \$2 million dollars for arterial street reconstruction. Another \$1.7 million is included in the capital budget for our overlay program. The Downtown Utilities Relocate and Repair project is a replacement plan and part of downtown renovation. This is the first year of a three-year project; Farmers Avenue from Georgia to Western Street. We often accumulate funds over multiple years for large projects.

Staffing increases in the 2011/12 budget also impacted our capital budget. An additional residential rear loader truck will be added to the City fleet, along with 3 new positions to operate the truck. All associated costs for the new positions and fleet rental have been included in the Solid Waste Collection operating budget. The Police Department will replace an outdated security system with a system that is compatible with the other security systems in City buildings. With the addition of 12 police officers, we will need to purchase two patrol vehicles, two detective vehicles and related equipment. The new fire inspector position will need a vehicle, a computer, and communication equipment.

The Parks and Recreation Department has included a project to construct a soccer complex including 4 lighted soccer fields, parking, restrooms and a concession stand. The \$110,000 Zoo Expansion project will allow the City to construct a new education center at the Zoo. The total estimated project is \$650,000; which includes additional funding from previous years, grant funding, and private donations. The Airport has \$1.5 million for a new rental car facility, which will be funded with a new facilities use fee.

There are several replacements planned in the capital budget. We will also be upgrading the bus benches on the fixed route; most of this project is grant funded. All of the capital budgeted at the Civic Center is for replacements. The Civic Center has included \$275,000 for renovations to the Civic Center parking lots, \$100,000 for replacement of auditorium seating, \$50,000 for new ticket printers and \$75,000 for new facility management software. The Civic Center improvements are paid from the hotel occupancy tax. The Water Transmission Department has included \$1 million for the application of a lining to the existing water feed from 34th to Bonham Street, \$435,000 to repaint the intermediate pump station storage tank interior, and \$43,000 to replace a 20-inch pressure control valve at the 34th street pump station. The Surface Water Treatment Department has projects to upgrade electrical ductbank, repair and recoat the exterior of the concrete dome tank at the Osage Plant, and replace a backwash tank valve. Water Distribution has included \$2.8 million for water system extensions and improvements and main replacements; much of this funding is for an ongoing project to replace small diameter water mains. Roofing repairs to leased hangar space has been included in Airport capital in the amount of \$125,000 and another \$50,000 to remove rubber from runways.

To increase the reliability of the River Road Water Treatment Plant, we included \$1.25 million for emergency power generation. We are also adding variable-frequency drives to control blower air output, which should actually improve efficiency in the treatment process and use less electricity, extending the life of the blowers. We also plan on purchasing an emergency power generator for the Terminal Building.

COMMENTARY ON MAJOR REVENUE CATEGORIES

Property Taxes:

The maximum tax rate provided by City Charter is \$1.80, of which \$1.30 may be levied for general purposes; the remaining \$.50 may be used only for waterworks purposes. The Potter-Randall Appraisal District assesses taxes. The City of Amarillo has contracted with both Potter and Randall Counties to collect taxes. Taxes are due October 1, and become delinquent February 1. Delinquent taxes are subject from 12% to 18% per annum interest plus a penalty of 5% to 10% and attorney fees in accordance with statutes.

The property tax implementation process begins with the calculation of and publication of tax rates. A taxing entity in Texas must calculate their effective rate, debt service rate, and rollback rates. The effective rate is that rate which generates the same tax levy on the same property as the year before. Generally, if property values rise, the effective rate will decrease; however, there are other factors affecting the effective rate calculation. Changes in the tax status of property, tax refunds, and changes in exemption will also affect the effective rate. The rollback rate is the maximum rate a governing body can levy without giving the citizens an opportunity to petition the governing body for a roll back election. The rollback rate is usually an increase of over 8% the effective rate, but other factors can also affect the rollback rate such as the debt service rate and the sales tax adjustment. If a roll back election is successful, the taxing entity would be required to reduce the tax rate back to the rollback rate and refund the difference to taxpayers that have already paid their taxes.

Under current state law, if the governing body is considering any increase in taxes over the effective rate, they must have a discussion on the proposed tax rate in a public meeting. The tax rate being considered is discussed at the meeting and the vote of each member of the governing body is recorded and published conspicuously in a quarter page ad in the local newspaper. The proposed tax rate discussed at the meeting will then be the maximum rate the governing body can consider. The governing body could lower the rate, but not raise the rate after the meeting to discuss the tax rate. Next, the governing body is required to conduct two public hearings on the proposed tax rate to hear from concerned citizens. After the two public hearings, the governing body is required to publish a second quarter page ad in the local newspaper as the date and time of the vote on the proposed tax rate. Our City Charter requires the proposed tax rate be approved by ordinance, which requires two readings before the governing body. In addition to the meeting to discuss the tax rate and the two public hearings on the tax rate, the public is also welcomed to comment on the tax rate at the two readings of the tax ordinance. Lastly, after passage of the tax increase ordinance on the second reading, the governing body must ratify the action once again. Thus, beginning with the meeting to discuss the tax rate, our citizens have five opportunities to express their thoughts on the proposed tax rate in a public forum. If the taxing entity fails to get the proposed tax rate approved before October 1st, the rate automatically set for the taxing entity is the lesser of the effective rate or the current tax rate.

In addition to being a significant revenue source, property taxes have been our most stable revenue source. Property tax has a very high collection rate on the current role. Over the last ten years, collection rates have varied from 97% to 98% of the current role. Combining the delinquent collections with the current collections, total collections approach 100%. Property taxes are also received early in the fiscal year; most of property tax is collected by the end of December.

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Property taxes increased in the 2008/09 year due to the issuance of Certificates of Obligation. Before the 2007 Certificates of Obligations, the City only had \$5.2 million in outstanding General Obligation debt from a 2001 issue. In 2011/12, the debt service portion of the tax rate increased. For three years, the City held the tax rate to \$0.31009. In 2011/12, the City increased the tax rate to \$0.32009. Compared to the effective tax of \$0.30923, the \$0.32009 tax rate is a 3.51% increase over the effective rate. This modest increase is consistent with our goal to have gradual increases in taxes, user fees, and other revenues to avoid large burdensome increases. The one-cent increase funded 2 additional police officers (10 additional officers were in the base budget) and another \$637 thousand for street maintenance. We intend to add more police officers and firefighters in future budgets, which also could require additional property taxes. As with this increase, our goal is to stage the increases over time to be less burdensome on our citizens. However, it should be noted that Amarillo residents still enjoy one of the lowest tax rates than any major city in Texas.

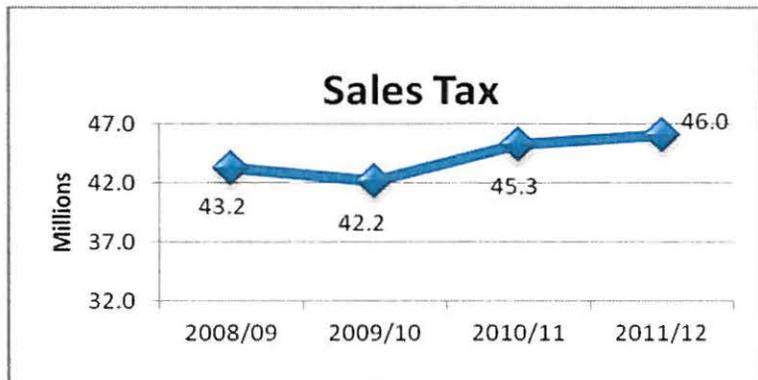
Our citizens voted in a tax freeze for taxpayers age 65 and above and disabled taxpayers. The first year of the freeze was 2007, which set a cap on the amount of taxes the individual will pay for the rest of their life so long as they remain in their home. The freeze also transfers to a surviving spouse for the rest of their life so long as they remain in the same home and are at least age 55 at the time of the death of their spouse. For 2011/12, the taxable property value subject to tax levy is \$8,606,513,251. The amount subject to levy excludes the property value of homes that have frozen taxes since they are not subject to levy. Our total taxable value is \$10,257,946,329; which is up over last year's value of \$10,055,707,732. Our tax rate of \$0.32009 per \$100 valuation will produce a total levy of \$31,993,998 in 2011/2012 along with the frozen taxes of \$4,445,410. We should actually collect \$31,194,148 with a collection rate of 97.5%. Also, based on a tax rate \$0.32009, we will transfer taxes of \$136,474 to the Tax Increment Reinvestment Zone (TIRZ) Number 1.

Sales Taxes:

On November 7, 1989, the Amarillo voters approved a 1% increase in the local sales tax. One-half percent (1/2%) of the increase took effect April 1, 1990. The 1/2% increase from April 1, 1990 is to promote economic development in the City of Amarillo. The Amarillo Economic Development Corporation was created to manage the 1/2% sales tax for economic development. The 1/2% sales tax for economic development is not included in the City of Amarillo's budget. The other 1/2% increase in the sales tax was approved by the voters to reduce property taxes in the City of Amarillo. The 1/2% sales tax increase to reduce property taxes was effective October 1, 1990. The 1/2% increase in sales tax used to offset property taxes is reflected in the City's 1990/91 Budget. Currently, the total sales tax rate in Amarillo is 8-1/4%, which is the maximum sales tax rate allowed in the State of Texas. The State of Texas' portion of the sales tax is 6-1/4%, and the local portion of the sales tax is 2%.

Sales tax is the City's most significant single revenue source and provides 32% of the General Fund's revenue. Unfortunately, the sales tax is not as predictable as the property tax. Sales tax is a more volatile revenue source. Because of the size of sales tax revenue, small percentage changes in collection can make significant changes in overall General Fund total revenue.

We budgeted \$41.8 million in sales tax for 2010/11. While the sales tax has been a relatively consistent increasing revenue source for the City, it has been slipping since 2007/08. The revenue seems to have stabilized and even increasing. The 2010/11 revised sales tax projection of \$45.3 is up significantly over the 2010/11 original budget and 2009/10 actual revenue of \$42.2 million. Since our revised 2010/11 sales tax is such a large increase over 2009/10 actual revenues, we are projecting a small increase in sales tax revenue. For 2011/12, we are estimating sales tax revenue of \$46.0 million. A graph of the sales tax collections follows below.



Gross Receipts Business Taxes:

Gross receipts business taxes are franchise fees imposed on the various public utilities and the hotel occupancy tax revenue. The revenues are based on a three-year average of receipts adjusted for current trends. The current franchise taxes on the gas, electricity and cable television are 5% of gross receipts. The franchise tax on cable television does not include installation charges. We receive a per-line fee on land line telephone service. The hotel occupancy tax is a 7% room tax on non-permanent residents with an additional 2% tax for the Amarillo-Potter Events Venue District. The Amarillo-Potter Events Venue District portion of the Hotel Tax Revenue is not reflected in the City of Amarillo's budget.

Overall, 2011/12 gross business taxes of \$21,082,641 are estimated to increase compared to the revised 2010/11 projection of \$20,202,425; an increase of 4.4%. We have increased our 2010/11 budget estimate for the electric utility franchise tax from \$7,056,766 to \$7,209,400 and are anticipating 2011/12 revenue of \$7,317,542. We are expecting the franchise tax on the natural gas utility to increase to \$3,232,370 next year compared to a revised 2009/10 estimate of \$2,987,721. A payment in lieu of franchise tax is imposed on the City's Water and Sewer Utility. The payment in lieu of franchise tax is a monthly per account charge. The \$2.30 monthly water payment in lieu of franchise fee will generate about \$1,933,408 in 2011/12; the \$1.02 monthly sewer payment in lieu of franchise fee will generate about \$831,757 in 2011/12. We have decreased our 2010/11 budget estimate for the telephone utility franchise tax from \$1,563,000 to \$1,343,513 and are anticipating 2011/12 revenue to be \$1,343,513. We were experiencing decreases in the number of phone lines as customers switch to cell phones. The increase in the estimated revenue from the Electric Franchise Tax is due to a rate increase in electricity and higher fuel costs. While Cable TV

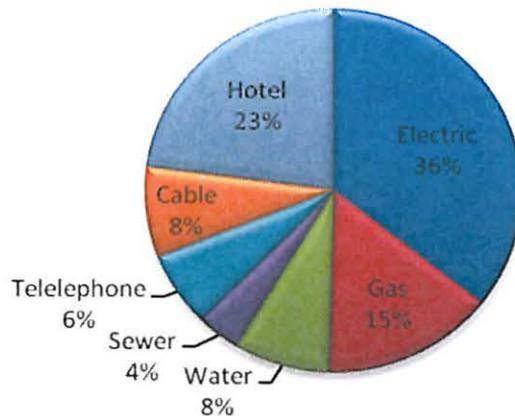
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appears pretty stable, we are also concerned with the Cable TV franchise tax as satellite TV gains in popularity. However, we increased our expected 2010/11 franchise tax on the Cable TV from \$1,631,435 to \$1,632,485 and expect the 2011/12 revenue to be \$1,681,460.

In 1998, the City's telephone franchise tax revenue calculation was changed. The assessment method changed from a gross receipts charge to a per line charge for business and residential lines. The net result of the change is a decrease in expected revenues of about \$462,000. This decrease is permanent and future telephone franchise tax revenue will mainly increase with additional lines. Unfortunately, the line count has dropped with the shift towards and the growth in wireless communications. The electricity franchise tax would also be handled in a similar manner beginning in 2002; however, the Texas Panhandle was exempted from the change for five years. The exemption was extended due to the lack of competing electric companies in the Panhandle. However, our citizens enjoy better rates in the regulated environment than most of the State in the deregulated environment. We expect that eventually, the electricity franchise tax revenue will be converted to a per kilowatt-hour charge. While the full effect of the change in the electric franchise tax has not been determined, the resulting franchise tax receipts should not change significantly. Consistent with the above fixed unit franchise tax, the City has also modified its franchise fee on the Water and Sewer Utility. Beginning in the 2001/02 fiscal year, the City changed to a per account charge. The 2011/12 franchise tax will be \$2.30 for each water account and \$1.02 for each sewer account. The change in franchise tax for water and sewer will result in a more predictable revenue stream for the General Fund and a more predictable expense estimate for the Water and Sewer Utility. The water and sewer franchise tax is no longer weather related; however, two of the more significant franchise taxes are still weather related. Both the electric franchise tax and the gas franchise tax is weather dependent and also varies with the fuel costs.

Hotel tax revenue has been steadily increasing and more hotel properties have been added to our city. Actual 2008/09 revenue was \$4,232,250 and actual 2009/10 revenue was up slightly to \$4,399,887. We have revised our 2010/11 revenue estimate to \$4,626,918. We also expect 2011/12 revenue to be about the same at \$4,742,591. Hotel occupancy taxes can vary a great deal from year to year and it is the City's policy that revenue estimates be attainable. The Hotel Occupancy Tax is a significant single revenue source, but its use is limited. Hotel Occupancy Tax receipts can only be spent on items related to convention and tourist-type activities. The Hotel Tax funds are used for our contract with the Chamber of Commerce for promoting convention and tourism in the city. The Hotel tax also offsets the operating loss at our Civic Center complex and provides funds for capital at the complex.

Gross Receipt Business Taxes



Business and Non-Business Licenses and Permits:

Most of the revenues recorded in the business and non-business licenses and permits relate to the construction industry and food and beverage industry. We are experiencing some rebound in construction and have increased our building permit revenue by 5%, electrical permits by 18%, plumbing and gas permits by 12% and Heating and Air conditioning permits by 26%. However, these are not significant revenue sources and they are still considerably off their 2009/10 levels. Most of the food and beverage related permits are expected to be down; however, they are not significant revenue sources. Overall we expect the food and beverage related permits to be off about \$15 thousand and the construction related permits to be up by about \$73 thousand compared to our revised 2010/11 estimates.

Governmental Revenues:

Government revenues are a significant revenue source to the City. Our governmental revenues include grants and cost sharing activities with other governmental entities. For the General Fund, the most significant governmental revenue is federal and state assistance for our Transit Department. State funding is expected to remain at \$411,267. Federal transit assistance is expected to increase to \$1,628,507. The most significant change is the American Reinvestment and Recovery Act (ARRA) revenue of \$704,158. This is a relatively new revenue source, and we do not expect any amounts past the 2011/12 budget. Under our current cost sharing arrangement, we would continue to receive about half of those funds through our operating assistance grant. In the past, the transit system was accounted for in an enterprise fund. After further review, the transit system was merged into the General Fund. The transit system did not truly belong in an enterprise fund; the transit system was not self-supporting and it is the City's policy to only have the minimum number of funds necessary to account for the City's financial activities. Current population estimates are that the city could be over 200 thousand before the next census. Once a city's population goes over 200 thousand in population, they lose the federal and state operating assistance. This is a significant revenue source to the City. Furthermore, many of our citizens depend on our bus service. We are currently studying alternative funding options and service levels. For now, we have added smaller, more fuel-efficient buses to the fleet to help reduce operating costs.

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The school district will be using a total of 10 officers in the School Liaison Program. With this program, the school pays the officers' salary during the school year and the City pays the salaries during the summer. The School District's share of the program is expected to be \$751,759 in 2011/12.

Most of the Public Health Department is grant funded. The Amarillo Hospital District (AHD) provides the local portion of the Public Health funding. Next year, we expect funding to decrease slightly from the Hospital District to \$930 thousand after considering grant income.

The City receives significant grant funding for airport improvements. In the 2010/11 year, the airport anticipates receiving \$2,945,000 in federal funds for airport capital projects and the same amount in 2011/12. Most of these funds will be used for improvements at the air terminal. We also issued \$17.4 million in debt for the project. The funding source for the debt is a new Passenger Facility Charge (PFC). The PFC should generate about \$1.7 million in 2010/11 and the same in 2011/12. In total, the PFC should generate \$19.2 million towards the project. The balance of the funding will come from available airport reserve funds.

Most of our governmental revenues are grant funds contained in the Special Revenue Funds. The grant funding is for a variety of different programs and activities including Housing, Community Development, Public Health, special police initiatives and library initiatives. Our most significant grants are from the Department of Housing and Urban Development (HUD). The Housing and Urban Development (HUD) grants include our Community Development Block Grant Program (CDBG) and various Housing programs. Our two major library grants are our Interlibrary Loan Program and our Library System Services Grant. Overall, grant revenues recorded in the Special Revenue Funds are anticipated to decrease from \$19,632,290 in 2010/11 to \$19,065,831 in 2011/12. However, some grants fared better than others. Our library grants are state funded and were decreased from \$503,300 in 2010/11 to \$304,341 in 2011/12. Moreover, the library grants will not be funded after 2011/12. Some of the library grant functions will be transferred to our library, some to Harrington Library Consortium, and some are going to be eliminated. There will be a charge for interlibrary loan service to cover the postage. Emergency Management Grants were also decreased. Emergency Management grants decreased from \$1,581,523 in 2010/11 to \$1,084,824 in 2011/12. We are also expecting a \$482,651 decrease in our Housing program.

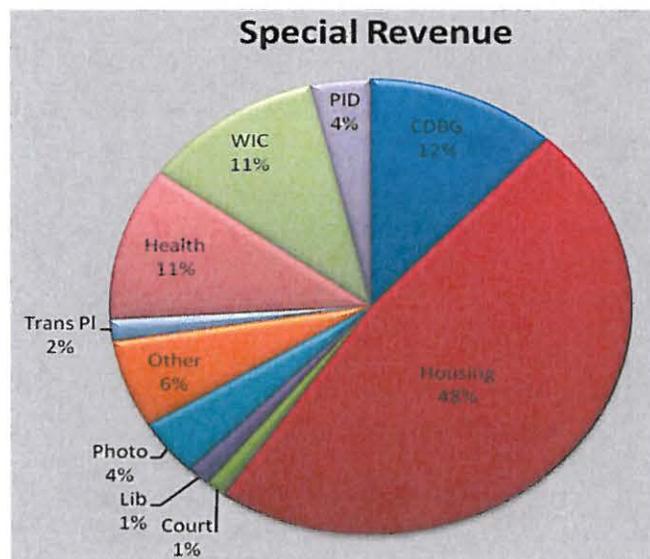
Law enforcement grants had an increase from 207,704 in 2010/11 to 343,058 in 2011/12. Most U.S. Department of Agriculture was stable. Our summer lunch program stayed the same at \$190,000 for 2010/11 and 2011/12. Our Women, Infant, and Children (WIC) nutrition grant received a significant increase from \$1,931,242 in 2010/11 to \$2,368,323 in 2011/12. Our Urban Transportation Planning and our Health Department grants both had slight increases. Urban transportation planning increased from \$309,399 in 2010/11 to \$327,743 in 2011/12. Our Health Department grants increased from \$2,207,770 in 2010/11 to \$2,286,334 in 2011/12. Our Community Development Block Grant (CDBG) program is expected to increase from \$2,415,242 in 2010/11 to \$2,487,890 in 2011/12.

While not a significant portion of the Special Revenue Fund budget, we currently have six Public Improvement Districts with a combined 2011/12 budget of \$775,378. These districts were created to provide special landscaping amenities to the residents of these subdivisions. Public Improvement Districts (PIDs) revenue should increase by \$45,353 next year. Most of the PID increase is in the Greenways PID (\$38,765) and is a result of a \$10 increase in the base assessment. The other PIDs revenue was flat. The assessments fund the operation and maintenance of the PIDs along with any related debt service.

The City has installed traffic cameras at various intersections this year and we expect \$822,423 in 2010/11 in revenue and \$840,000 in 2011/12. After recognizing all costs, the City's net portion of this revenue will be used for traffic signal improvements. We have budgeted \$230 thousand in traffic improvements in our capital budget from these revenues.

The Court Security Fund was created in 2003/04 to pay for the Municipal Court bailiffs; a three-dollar fee, which is added to offenses, funds these positions. The fee should produce some surplus over the cost of bailiffs, which will be used for security improvements at the Court. The Court Technology Fund collects a four-dollar fee on offenses and is used to fund technology improvements at the Court. These funds will be used to pay for new court software purchased in 2009/10. These revenues are estimated to be flat for 2011/12.

The Police Department's Seized Property Fund is being used for the operations portion of our local narcotics task force. The salaries and officers are included in the Police Department budget in the General Fund; the other operating costs are funded from seized property. Seized funds are received from the courts and are difficult to estimate. A graph of the budgeted governmental revenues included in the Special Revenue Funds follows.



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Public Safety and Health:

We are anticipating a slight decrease in Public Safety and Health revenue; revenue is expected to increase from \$2,563,389 in 2010/11 to \$2,598,741 in 2011/12. The reimbursement from the Airport to the General Fund for fire protection is the largest single revenue source in this category and makes up over half the revenue and will increase by \$18,983. The reimbursement is calculated from our Cost Allocation Plan. Warrant fees are expected to increase to \$552,840 in 2011/12. Warrant production has been one of the priorities of our Municipal Court and Police Department. In 2003/04, we outsourced warrant collection. A 30% collection fee is added to the cost of the warrant and paid by the defendant, which covers the cost of collection. In 2010/11, we had our sixth "Warrant Roundup." Moreover, police liaison officers were used to serve warrants in the summer when school was not in session. Warrant Roundups have been successful and we intend to continue them in the future. The Vital Statistics function (maintenance of birth and death records) is the third largest revenue source in the Public Safety and Health category. Our revised current year estimate is \$300,565 and we are expecting Vital Statistics revenues in 2011/12 to be \$322,615. The Vital Statistics revenue is one of our best revenue sources because of the low cost associated with collecting this revenue. Warrant fees are very labor intensive to process and collect.

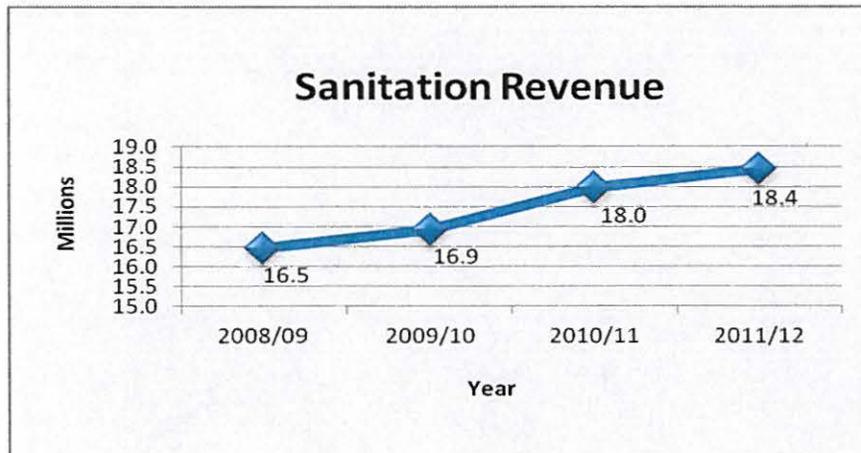
Sanitation:

The sanitation revenues represent user charges for collection and disposal of solid waste. Sanitation revenues also provide for the budgetary transfer to our Solid Waste Improvement Fund to provide for ongoing capital costs at the city landfill. For 2011/12, a total of \$1,250,000 is budgeted to transfer to the Solid Waste Improvement Fund from sanitation revenue. Over the next 5 years, these annual landfill improvements are expected to average \$3,300,000 with \$6,000,000 being the largest anticipated annual expenditure. In 2006/07, we budgeted \$8,045,000 to begin opening a new cell at our landfill and making improvements in our transfer station. In 2007/08, another \$2.5 million was budgeted for the liner at the new cell. With an expected fund balance of \$890,102; annual transfers of \$1,450,000 are not going to be sufficient to support this level of capital expenditure, which will necessitate larger transfers in the future.

Our 2011/12 budget included a \$0.30 increase in monthly residential trash service (from \$14 to \$14.30 per month). This increase is more in-line with our incremental approach to rate increases. We are also raising commercial rates by 2%, which will cause an increase of \$1.71 to \$3.42 monthly, depending on the level of service. The rate increases should generate an additional \$328,360 in collection fees.

Sanitation charges are billed along with the water and sewer charges to residential and commercial customers. Residential customers receive twice-a-week service in the winter and three times per week service in the summer. Service varies with commercial accounts and can be as much as six pick-ups per week. Landfill charges are collected at the landfill or are separately billed. Since monthly billing is fixed, the revenue is very predictable and does not vary with weather.

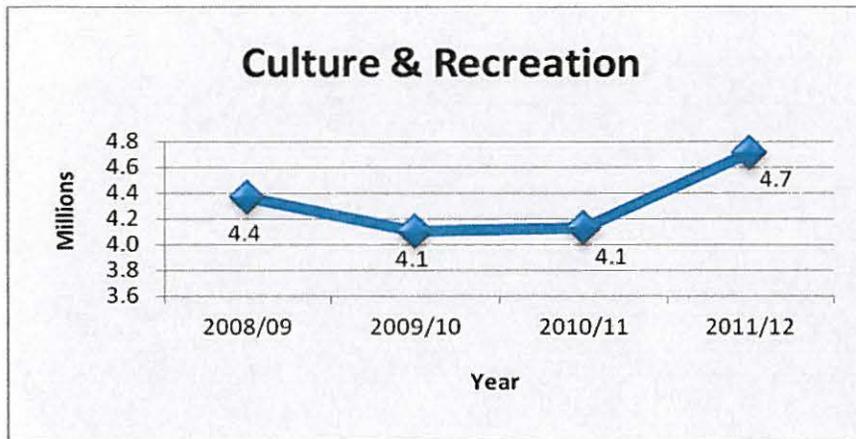
Landfill charges were increased in 2010/11 from \$25 to \$27.50 per ton. Overall, total sanitation revenue from all sources is anticipated to increase by \$461,247 to \$18,443,000. The graph listed below shows the trend of sanitation collections.



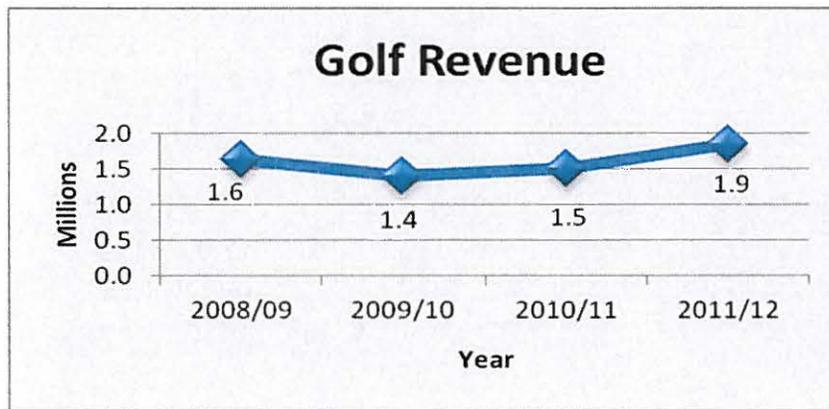
Culture and Recreation:

The culture and recreation revenue category consists of revenues from City-sponsored activities. Civic Center charges and various golf course revenues are the major sources of revenue in this category. The City owns and operates a convention center complex, which includes the Civic Center and the Globe News Center, as well as two 36-hole golf courses. The balance of this culture and recreation category is made up of participant fees and library late charges. In total, we expect an increase in the culture and recreation category. Total culture and recreation revenue for 2011/12 is projected to increase to \$4,715,841 compared to a revised revenue estimate of \$4,125,633 for 2010/11. Most of the increase is in golf green fees (\$152,196) and golf cart commissions (\$120,947). Civic Center rentals are also expected to increase by \$151,989. Zoo fees are relatively new, but are also expected to increase. A graph of culture and recreation revenue follows on the next page.

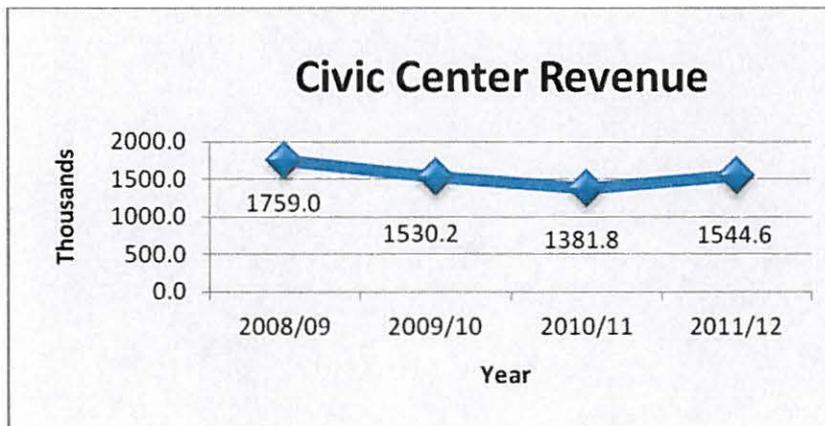
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The combined golf fees make up the largest portion of culture and recreation revenue. Golf revenue is expected to increase by \$346,149 over our revised projection for 2010/11. We have had an 18-hole golf course out of service since March 2011. We expect to have the renovated course back in service in late spring of 2012 and expect a corresponding increase in course revenues. In general, golf revenue is always difficult to estimate because it is so weather dependent. A graph of golf revenue follows below:



Civic Center revenue is the next largest revenue source in culture and recreation revenue. The Civic Center complex revenue is comprised of revenues from the Globe News Center for the Performing Arts, Auditorium, Coliseum and exhibit area rentals at the Civic Center, commissions on novelties and concessions, box office charges and advertising revenue. Next year, Civic Center revenue is expected to increase to \$1,544,624. The revenue increase is due to a 20% increase in rental rates. We are also planning on a similar increase in 2012/13. The purpose of these increases is to free up hotel tax to be used for a proposed ball park, which will also host other events. A graph of Civic Center revenue follows:

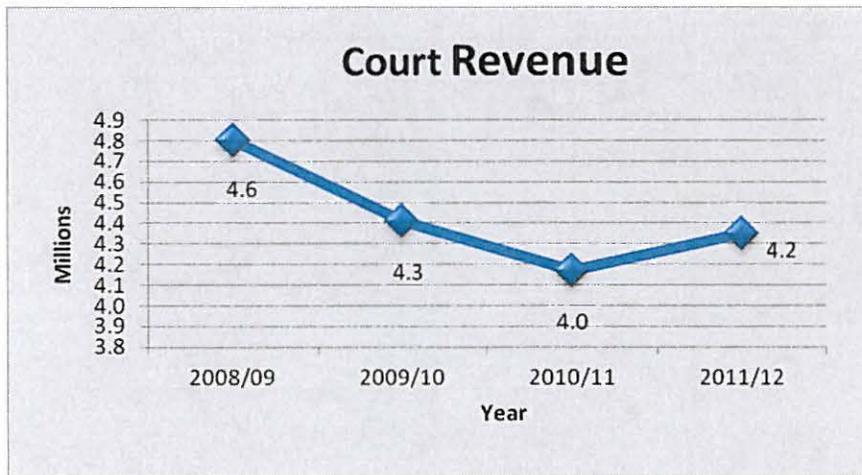


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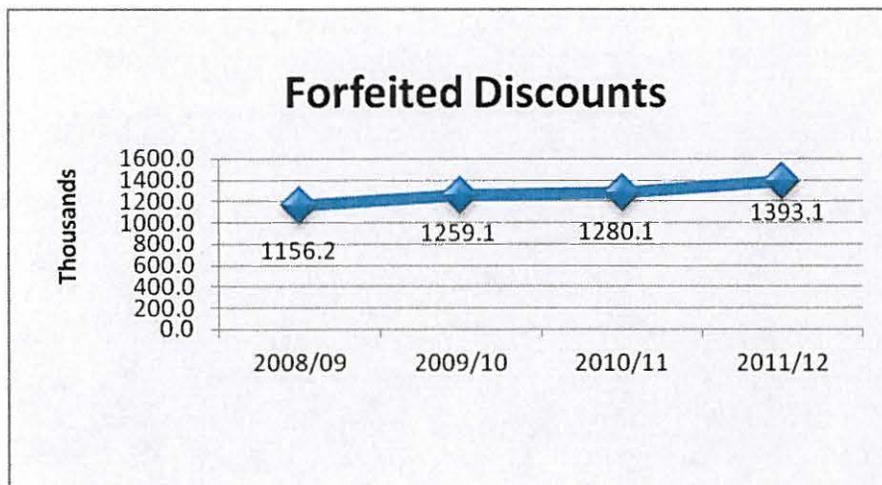
Fines and Forfeitures:

Fines and forfeitures are estimated to increase by \$335,456 next year. Most of the fines and forfeitures are related to traffic violations with the major revenue source being traffic fines. We intend to continue aggressively pursuing monies due the court. We have internal collectors, and have also outsourced warrant collection. Once the warrant is sent to the collector, the defendant pays the collection fee in addition to the fine and court costs. Thus, we will not have to incur a collection expense for these items outsourced for collection.

In 2003/04, we added \$3 to each ticket for the Court Security Fund; this fee should generate about \$115 thousand next year. The Court Security Fund will pay for the bailiffs at the court. In addition to the \$3 Court Security Fund, we added \$4 on each ticket for the Court Technology Fund. The Court purchased and installed new court software in 2009/10. The Court Technology Fund will be used to pay for the upgrade, which could take a few years and the ongoing maintenance. The Court Technology Fund generates about \$155 thousand from the \$4 fee on each ticket. Both the Security Fund and Court Technology Fund are accounted for in the Special Revenue Funds. A graph of the court related revenue excluding the Security Fund and Court technology Fund follows:



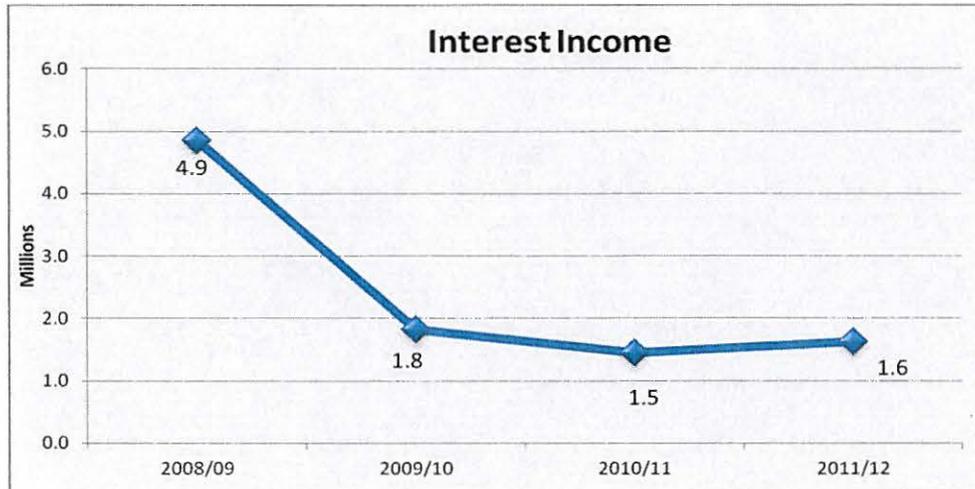
Forfeited discounts are the next largest single revenue source in the Fines and Forfeitures category. Water, sewer and sanitation charges are billed net of a discount. This discount is forfeited if not paid within ten days. The purpose of the discount is to encourage prompt payment of the bill and reduce bad debt losses. For 2011/12, we are anticipating \$1,393,114 in forfeited discounts, compared to \$1,280,079 in 2010/11. There can be significant variations in forfeited discounts. In keeping with our policy that all revenue estimates be realistically attainable, we have budgeted a conservative figure for forfeited discounts. A graph of forfeited discounts revenue follows:



Interest Earnings:

In the past, interest earnings were a significant revenue source to all funds. Last year, \$1,823,333 was generated in investment income. The City portfolio has a short-weighted average maturity and is dependent on short-term interest rates and short-term rates have been very low. Thus, interest earnings have been sharply reduced. In investing City funds, our objectives are to preserve capital, to provide liquidity, and maximize return within the constraints of capital preservation and liquidity. Short-term rates have been at historic lows and are anticipated to remain low next year. We are anticipating an increase in interest income to \$1,623,634 in 2011/12, compared to our revised estimate of \$1,451,598 in 2010/11. The above-mentioned anticipated increase in investment income can be seen in the graph on the next page.

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General Fund Administrative Charges, Miscellaneous and Other Revenue:

General Fund administrative charges consist mainly of charges to internal operations like water, sewer, airport, and grants, but also include charges for the administration of our weed enforcement program and collection fees for state court costs. The most significant revenue items in the administrative charges are the revenues derived from the City's Indirect Cost Allocation Plan. The administrative charge to Water and Sewer and Airport are derived from the Indirect Cost Plan. The actual indirect cost reimbursement to the General Fund represents the various grant portion of General Fund overhead. Airport administrative charges will increase to \$222,057 in 2011/12 compared to \$198,582 in 2010/11. Water and Sewer administrative fees decreased from \$1,297,956 in 2010/11 to \$1,260,090 in 2011/12. Indirect costs charged to City activities and grants will decrease from \$1,594,836 in 2010/11 to \$1,313,503 in 2011/12. As a general rule, indirect cost changes are exacerbated by annual carryover adjustments. If an over or under recovery occurs, the indirect cost is adjusted to the new calculated cost and the over or under recovery is also applied. Applying the carryover adjustment results in full cost recovery, but it can also cause large variations in recoveries on an annual basis.

The payment in lieu of property tax imposed on the Water and Sewer Utility is a significant revenue source in this category. The payment in lieu of property tax is increasing due to the increase in the plant and equipment in our Water and Sewer Fund; the payment in lieu of property tax will increase to \$2,873,096 next year. The Event District has agreed to pay the City a management fee for the operation of the Venue District addition to the Civic Center. The Event District operating revenue is budgeted at \$397,996 for 2011/12; up from \$297,996 in 2010/11.

Operating Transfers:

An equity transfer involves the closing of a fund and the transfer of the closed fund's entire fund balance to another fund. Operating transfers involve the transfer of assets from one fund to another in the normal course of the fund's operations. Historically, the interest income from Capital Project Funds that relied on the General Fund for support was recorded as General Fund Income. The City adopted GASB Statement 31, which requires investment income to be reported in the fund that held the investment. While the income is reported in the fund holding the investment, the income is budgeted and transferred to the General Fund as an operating transfer for consistency with past practices. The investment earnings transferred back to the General Fund will decrease from about \$203,182 in 2010/11 to \$182,200 in 2011/12.

Utility Sales and Service:

Utility sales and service is a major revenue source to the City of Amarillo. Water meter sales and sewer charges make up 94% of total water and sewer revenue. Water and sewer revenues are very difficult to predict because they are so weather dependent. With the exception of the minimum or base charge, water sales are completely based on consumption. Moreover, we utilize an increasing block structure to encourage water conservation. The increasing block structure creates additional consumption-based revenue, which makes it more difficult to estimate. Sewer revenue is somewhat more predictable since the residential charge is set for the year based on the winter water consumption. However, sewer commercial accounts are based on water consumption each month, usually with a separate meter for irrigation. When estimating water and sewer charges, we use a normal year of about 16 billion gallons in sales as opposed to trying to anticipate high or low consumption. Water and sewer charges are billed monthly and are very collectable. However, since the revenue is consumption-driven, it can vary significantly.

Our water and sewer system has a great deal of needs. We are in the process of upgrading our aging water and sewer infrastructure. Moreover, we added a new water supply to the city in 2010/11; the first new supply in about 50 years. Consistent with our incremental approach, we have been raising water and sewer rates over the last several years. In 2001/02 and 2003/04, Water and Sewer Utility revenue had a 5% increase in water and sewer rates. Our 2006/07 rate increase was expected to generate about an 8% increase in water and sewer revenue. The 2006/07 rate increase had two components. First, all water and sewer rates would increase by 6% effective October 1, 2006. Also effective October 1, 2006, we added a third tier to our residential rate structure and commercial irrigation meters were put under the residential rate structure to encourage conservation. However, both components of the rate increase were very volume dependent.

The 2007/08 rate structure was designed to generate a 10% water and sewer increase in a normal year. The \$3.15 third tier rate (added in 2006/07) has been effective in deterring large consumption and was left alone. However, our new rate structure should be less sensitive to changes in volumes. First, both the water and the sewer minimums were increased by \$1 per month for each service. The water minimum charge includes the first 2 thousand gallons of water. For residential water customers, the under 10 thousand rate was increased from \$1.46 per thousand gallons to \$1.56 per thousand gallons. The over 10 thousand gallons but less than 30 thousand gallons tier was increased from

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\$1.69 per thousand gallons to \$1.88 per thousand gallons. Commercial customers pay the minimum charge, plus a fixed rate, per thousand gallons. The commercial charges were raised from \$1.33 per thousand gallons to \$1.56 per thousand gallons. Sewer customers pay the minimum charge, plus a volume charge, and it is the same for both residential and commercial customers. The volume charge was increased from \$1.07 per thousand gallons to \$1.14 per thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage.

Like 2007/08, the 2008/09 rate structure was also designed to generate a 10% water and sewer increase in a normal year and encourage conservation. In fact, many residential customers will not even see an increase. The minimum charge was increased by \$1, but the minimum water charge also includes 3 thousand gallons of water. For a residential customer that actually uses 3 thousand gallons of water, their water bill would actually decrease by \$0.56 per month. While residential customers using 2 thousand gallons or less will see a \$1 increase in their bill, residential customers up to 10 thousand gallons in usage (our 1st tier) will have a modest decrease. Again, our rate design was to encourage conservation and protect low-use residential customers. However, after the first 10 thousand gallons in residential use, the rates increase. Residential usage above 10 thousand gallons, but less than 30 thousand gallons, will be billed at \$2.15 per thousand gallons. Residential usage above 30 thousand gallons, but less than 50 thousand gallons, will be billed at \$3.20 per thousand gallons. Lastly, residential usage above 50 thousand gallons will be billed at \$3.30 per thousand gallons. Commercial accounts will be billed the minimum for the first 3 thousand gallons and \$1.88 per thousand thereafter.

For 2008/09, we have also redesigned our sewer structure. The new sewer minimum charge was raised from \$6.70 to \$10.50. However, the new sewer minimum charge includes the treatment of the first 3 thousand gallons of wastewater. The new sewer rate structure will be very comparable to our new water rate structure where the minimum bill also includes the first 3 thousand gallons of water. Another change in the rate structure is that we now have a commercial and residential rate for treating wastewater. Treating commercial wastewater is more difficult and more corrosive on our system than treating household wastewater. Therefore, beginning in 2008/09, the rate will be \$1.35 per thousand gallons for commercial wastewater and \$1.25 per thousand gallons for residential wastewater after the first 3 thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage. As with water, the low volume customers will see less of an increase. The average residential customer is billed for 6 thousand gallons of wastewater and their bill will increase by \$0.71 or 5%. The average commercial customer is charged for 54 thousand gallons of wastewater. The average commercial customer will see an increase of \$11.21 or 16%.

Water and sewer customers that use more water will incur most of the rate increase in 2008/09. While the new structure encourages conservation, our revenue system becomes more volume dependent. The paradox of conservation is that if conservation actually works, the system has revenue shortfalls and additional rate increases are needed.

However, the 2008/09 rate increase is only a portion of the rate increase needed for the new well field project and to provide more internal capital for infrastructure improvements. We were able to obtain favorable financing from the Texas Water Development Board and issued \$38,885,000 in bonds for a portion of the well field project. The average interest rate was 2.09%. However, the sheer size of the issue called for a 10% rate increase. The rate increase was applied across the board in 2009/10 and all customers should see the 10% increase.

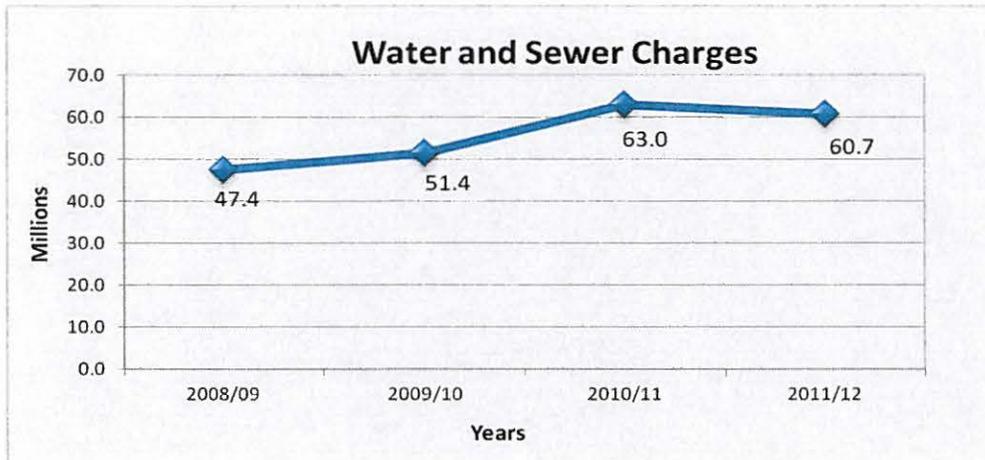
The City was successful in obtaining the balance of the Potter County Well Field project (\$47.4 million) from Texas Water Development Board at a very attractive interest rate (1.97%) for twenty-year debt. Moreover, the City obtained another \$18 million in funding from the Texas Water Development Board for improvements at the Osage Treatment Plant at 0%, again for twenty-year debt. While the interest rates are very attractive, the borrowing still has to be repaid. Therefore, we had another 10% rate increase in 2010/11.

We had a great opportunity in 2010/11. The Canadian River Municipal Water Authority (CRMWA) purchased over 213 thousand acres in water rights from Mesa water. Most of the water rights were contiguous with CRMWA's holdings in Roberts County. Since the holdings are contiguous, future development of the holdings can take advantage of existing infrastructure. While purchasing water rights is expensive, developing the rights is even more costly. However, the portion in Ochiltree County was contiguous with the City of Amarillo's water rights. In fact, CRMWA would have to cross the City of Amarillo's water rights to develop the field. Thus, it made more sense for the City of Amarillo to own the Ochiltree County water rights than CRMWA and the City purchased the rights from CRMWA. The City issued \$16.3 million in Water and Sewer bonds to purchase the Ochiltree County water rights from CRMWA and the City's portion of the CRMWA debt is another \$38.1 million. This transaction necessitated another rate increase. In total, we would need an 11% rate increase to service the debt. In order to avoid another double-digit rate increase, the debt was structured so that we could have a 6% increase in 2011/12 and another increase in 2012/13.

We estimate that our 2010/11 water and sewer revenue will be substantial. In fact, it should exceed our 2011/12 revenue, even with the above 6% rate increase. Calendar year 2011 has already broken several weather records. Unless precipitation increases dramatically in the next few months, 2011 will be our worst drought in recorded history. Moreover, we have broken previous records on number of days over 90 degrees and 100 degrees. Thus, 2010/11 was far from a normal year in water consumption. Our projected budgets are based on normal years.

While the rate increases have been substantial, we are still staging the increases in an attempt to be less burdensome on our customers. Even with the above rate increases, our citizens enjoy some of the lowest water and sewer rates in the State. The following chart graphs the actual water and sewer sales for 2008/09 and 2009/10 as well as the projected sales for 2010/11 and 2011/12.

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Airfield Revenues:

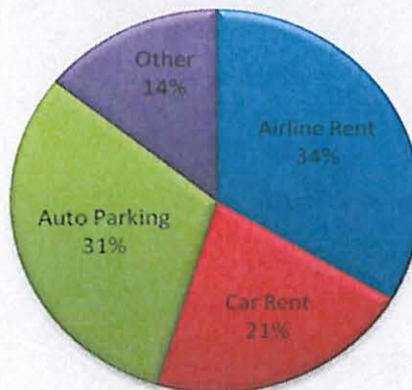
Airfield revenues include fees charged for use of the airfield. Landing fee revenue is the now the second largest revenue source in this category. Landing fees are based on the number of flights and the weight of the aircraft. Overall, we are estimating an decrease in landing fees from \$492,000 in the 2009/10 year to \$480,000 in 2010/11. In 2008/09, we began charging a Passenger Facility Charge (PFC) of \$4.50. The PFC is one of the Airport's most significant revenues. The PFC generated about \$1.1 million in revenue in 2008/09 and should generate \$1.7 million in 2010/11 and 2011/12. The PFC will be used to service the debt on the \$17.4 million bond issue in 2008/09 for terminal improvements. All the fuel and oil revenue was combined into one account in 2011/12.

Terminal Building Revenue:

Terminal building revenue is the Airport's most significant revenue source and contains terminal rentals and commissions for the vendors that utilize the airport terminal. The auto parking concession is included in terminal building revenue. The airline rental revenue also includes the cost of Airport Security Service. The Airport may also increase future fees to reflect increases in cost. Historically, the parking concession has been our most significant single source of operating income. Depending on the year, either airline rental income or airport parking revenue is the number one revenue source. Next year, we expect airline rentals to be \$1.9 million. However, the most significant change in this revenue category is the addition of a Customer Facility Charge. Currently, each car rental agency has their own area to clean and maintain their rental cars. We plan on building a common facility to service all the rental cars and car rental customers would be charged \$3 on all car rentals to pay for the facility. We anticipate \$583,560 in Customer Facility Charge revenue next year, which we will use to start the project. Parking revenue is expected to be \$1,750,000 in 2011/12 compared to \$1,529,340 in 2010/11. We are requesting a rate increase for airport parking, which is driving the increase. The new restaurant and bar located inside the secure portion of the terminal should generate about \$16 thousand in additional revenue. Car rental revenue is expected to be \$1,200,000 in 2010/11 compared to \$1,009,915 in 2009/10.

Historically, the Airport's most significant single revenue source has been parking commissions. It should be noted that airport parking increased significantly with the new parking garage and a new contract with the parking concessionaire. However, parking rates have not changed since the addition of the new garage. Parking revenues were only \$541,552 in 1993/94. Parking rates are scheduled to increase in 2011/12 and should generate additional revenue of over \$220 thousand noted above. A graph of terminal building revenue follows:

Terminal Building Revenues



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Other Building and Grounds Revenue:

Other building and grounds revenue is a significant airport revenue source. Most leases have provisions to increase with the Consumer Price Index on some periodic basis. Grounds rental revenue is from various ground lease agreements with car rental companies, charter aircraft companies, corporate hangars, grazing leases, tower leases, and farming leases. As mentioned above, these leases have an annual increase built into the lease agreements and the projected amounts are based on the individual leases. Similar to the ground leases revenue above, other building rental revenue is from building leases with various tenants and the projected revenue is based on the individual leases and occupancy. We are estimating an increase in Airport other building and ground rentals from \$1,284,146 in 2010/11 to \$1,357,952 in 2011/12. Most of the increase is in the Other Building Lease revenue, which is estimated to increase \$35 thousand.

Municipal Garage and Information Services Interdepartmental:

The equipment rental revenue source represents the departmental user charge for shop owned vehicles, trucks, and rolling stock. The revenue source is calculated from departmental budgetary estimates. The garage user rate has two components: an operating rate and a replacement rate. In conjunction with converting to a new automated fleet system, rental rates were converted from a per mile rate to a monthly rate. Since anticipated usage in miles can be difficult to estimate, the monthly rate is easier to budget. Last year, garage rental rates were lowered 10%, even though the city continued to experience increased cost in repair parts and erratic fuel prices. The decrease in rates was to give some much needed budgetary relief in other areas. While individual department budgets can vary, we increased rates by 5% overall in 2011/12 to help make up for the decrease. We intend to increase garage rental rates again in 2012/13. The Garage Fund is in good shape and should still have about \$5.4 million in available funds. However, this is a temporary decrease and we expect rental rates to go up in the future. The 5% increase increased revenue by \$713,945. We expect Municipal Garage interdepartmental charges to increase from \$10,503,652 in 2010/11 to \$11,217,597 in 2011/12.

Our Information Technology Fund operates similar to our Municipal Garage Fund. We have developed a charge-out system based on the hardware, software, and services utilized by the various user departments. While we did not change Information Technology rates for 2011/12; however, 2011/12 user fee revenue is expected to increase to \$4,141,149 as more computers are added. As with the Garage Fund, we expect future rate increases in the Information Technology Fund.

COMMENTARY ON AVAILABLE FUNDS

General Fund:

The General Fund began the year with \$40,124,551 in available funds. We anticipate ending the 2010/11 fiscal year with \$40,395,709; an increase of \$0.3 million. We had intended to reduce our General Fund available funds in 2010/11. We had targeted the 2010/11 fund balance at \$33,940,106 and budgeted almost \$8 million in transfers to capital projects funds. The increase in the 2010/11 fiscal year available funds is due to a combination of more revenue than expected and departments under spending their operating budget. Historically, year-end surpluses have been earmarked mainly for capital projects. In 2010/11, we budgeted a \$5.1 million transfer to our General Construction Fund, \$1.4 million transfer to the Solid Waste Improvement Fund, \$1.2 million transfer to our Street and Drainage Improvement Fund, and \$147 thousand transfer to the Civic Center Improvement Fund. For the 211/12 budget, we increased our transfer to the General Construction Fund to \$5.4 million. The 2011/12 transfer to the Street Improvement Fund is \$1.2 million, \$1.2 million is budgeted for a transfer to the Solid Waste Improvement Fund and \$700 thousand is budgeted as a transfer to the Civic Center Improvement Fund. After the 2011/12 transfers, the City should have \$35,019,358 in available funds. The 2011/12 available funds is consistent with our targeted reserve of 3 months operating expenditures excluding the transfer to General Construction. Moreover, due to our conservation budgeting practices, we generally end the year with a reserve that is more than three months operating expenditures.

The transfer to the Compensated Absences Fund was eliminated in 2010/11 and not budgeted for 2011/12. The Compensated Absence Fund should have available funds of \$11.1 million, which should be sufficient for the near term, but will need to be restored in the future.

Many cities target a two-month operating reserve. We target a three-month operating reserve because of the volatility in our revenue sources. Sales tax is our main revenue source and even small percentage changes amount to significant differences in revenue. Franchise fees are also important revenue sources to the General Fund, and many of these fees are weather dependent.

General Interest and Redemption:

The General Interest and Redemption Fund is used to accumulate funds for the payment of the general long-term obligations of the City. Relatively speaking, the City of Amarillo still has very little tax supported debt. Our tax supported debt consists of one bond issue for library improvements; the 2007 Certificates of Obligation and the 2010 Certificates of Obligation were issued for the Grand Street Bridge project. Our tax supported debt will require a property tax of \$0.02779 per \$100 valuation in 2011/12. We anticipate that we should end 2010/11 with \$223 thousand in our General Interest and Redemption Fund, and end 2011/12 with \$230 thousand. Since property taxes are both highly collectable and predictable, we only target a modest amount of available funds in the General Interest and Redemption Fund.

The City has historically used the Certificates of Obligation structure when issuing self-supporting debt to obtain more attractive interest rates. In 2010/11, the City had issued two Certificates of Obligation for self-supporting debt. The City issued \$3.7 million for golf course improvements and \$2.2 million in a TIRZ streetscape project. The golf course debt will be paid from golf related revenues and the TIRZ debt will be paid by participation of the TIRZ taxing entities.

The City has had five Certificates of Obligation issues for improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. The Certificates of Obligation issued for Greenways and Colonies improvements are funded by special assessments on the property owners of those subdivisions and do not require the levy of a property tax.

Most of the funds accumulated in our debt service funds are to satisfy the City's obligation to pay accumulated vacation, sick pay, and comp time. State law allows police officers and firefighters to accumulate unused sick leave without limit and requires that they be paid for up to 90 days of unused sick leave at termination. In addition to accumulating unused sick leave, all full-time employees can also accumulate up to 65 days of unused vacation pay. Traditionally, the City of Amarillo personnel rules had extended the 90-day payment of unused sick leave

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provision to full-time civilian employees with at least 10 years of service. However, beginning in 2007, the City of Amarillo changed its sick leave and vacation leave policy for new civilian employees. Civilian new hires after 2007 will be allowed to accumulate up to 60 days of unused sick leave and 30 days of unused vacation pay. Once a civilian employee reaches these new targets, all accrued time until some of the accumulated time is used. The new sick leave and vacation policy should slow the accumulation of accrued sick leave and vacation pay. While the new policy is clearly not as good as the old policy, it is still an attractive benefit. The new policy does not apply to police officers or firefighters, which still represent a great deal of liability.

It is the City's policy to identify and pre-fund liabilities as opposed to a pay-as-you-go funding. In the past, the City has pre-funded the liability for sick leave and vacation so that funds are available at termination to pay the benefit. The City only partially funded the sick leave and vacation benefit in 2009/10 and did not fund the benefit in 2010/11 or 2011/12. At the current withdrawal rate, the sick leave and vacation accumulation will be exhausted in about 7 years. One of the best reasons to pre-fund a benefit is that the earnings on the accumulated funds can be used to reduce the cost. Unfortunately, there are not much earnings in this low interest rate environment and less of an incentive to pre-fund the sick leave and vacation benefit. In any event, we will have to begin funding this obligation again or pick it up on a pay-as-you-go basis in 7 years.

While we have accrued the cost, we have not funded the liability for closure and post-closure costs at our landfill. Moreover, we have not pre-funded the cost of our other post-retirement benefits, other than pensions. City employees can keep their City health coverage after retirement at very attractive rates that do not reflect the cost of the benefit. The landfill costs are insignificant compared to the cost of post-retirement health coverage, and post-retirement health coverage will need to be addressed in the future.

We began the year with \$14,390,417 in available funds set aside for the City's general obligations. We anticipate ending the 2010/11 fiscal year with \$12,890,858; a decrease of \$1,499,559. In 2011/12, available funds are expected to be \$11,382,260 with \$11.1 million set aside for compensated absences and \$230 thousand for tax supported debt.

Enterprise Funds:

The Enterprise Funds are business-like activities that sell a product or service to the general public. The City of Amarillo Enterprise Funds consists of the Water and Sewer Fund and the Airport Fund. Both these funds are self-sustaining and do not require any assistance from another fund. An enterprise fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an enterprise fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus about one year's normal capital expenditures as a capital reserve.

In total, Enterprise Funds began the year with \$14,795,738 in available funds. Ending the 2010/11 fiscal year, available funds are estimated to be \$30,832,428; an increase of \$16,036,690. In 2011/12, available funds are expected to decrease by \$5,247,875 to \$25,584,553.

Most of the above change in available funds would be attributable to the Water and Sewer Fund. Of the above \$14,795,738 in beginning available Enterprise Funds, the Water and Sewer Fund represents \$5,228,604. At the end of 2010/11, we expect the Water and Sewer Fund to increase to \$22,811,681. With the drought, water sales have been very high. We should have \$6.3 million more than our original budget in water sales. Even with the increase in sales, our expenses will be down slightly compared to budget. Compared to budget, our water and sewer capital spend will also be lower. As we commit those funds, water and sewer available funds should decrease by \$4,280,132 to \$18,531,548 by the end of 2011/12. After considering our reserve for sick and annual leave of \$1,381,889 and our legal reserves of \$2,473,929, our net operating reserve would be \$14,675,730. This is the best our water and sewer system reserves have been in years. Ideally, we would like to have a 3-month operating reserve of \$10,571,292 and a one year capital reserve of about \$10 million in our water and sewer system.

We have very conservative methods of budgeting. For capital projects, we consider the funds are no longer available when they are budgeted for a project instead of projecting the future cash outflows of these projects. The Water and Sewer Fund had cash and investments at the beginning of the year of about \$126.1 million, but after subtracting liabilities and capital project budgets of \$120.9 million, we consider available funds to be \$5.2 million. With the bond proceeds from the bonds issued in 2010/11, we should end 2010/11 with \$22.8 million and \$18.5 million in 2011/12. However, we will still need to build-up water and sewer reserves to a more acceptable level in the future. Please refer to the Enterprise Fund Summary of Resources and Expenditures for more detail on the available funds calculation.

The Airport Fund began the year with \$9,567,134 in available funds. We expect the available funds to decrease to \$8,020,747 by the end of 2010/11, which is a decrease of \$1,546,387. In 2011/12, we expect airport available funds to decrease to \$7,053,005. The 2011/12 decrease is expected to be \$967,742. The above \$7,053,005 of estimated available funds in 2011/12 is on our target of three months operating expenditures plus one year's normal capital expenditures. The target balance would be about \$7.0 million: \$1.5 million for a 3-month operating reserve and \$5.5 million for one-year capital reserve.

Internal Service Funds:

Internal Service Funds are similar to enterprise funds above in that they are used for business-like activities. However, the Internal Service Fund's customer is the sponsoring governmental entity. Internal Service Funds are used for activities where it is important to recognize the full cost of a function on the accrual basis. The City of Amarillo Internal Service Funds consists of the Municipal Garage Fund, the Information Technology Fund, the Risk Management Fund, and the Employee Insurance Fund. Like an Enterprise Fund, an Internal Service Fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an Internal Service Fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The Risk Management Fund and the Employee Insurance Fund do not generally have capital expenditures; therefore, these funds would not need to provide for a capital reserve. However, we need available funds for large, out-of-ordinary claims that may occur.

In total, the Internal Service Funds began the year with \$24,104,868 in available funds. We are estimating that ending 2010/11 fiscal year, available funds will decrease by \$2,381,467 to \$21,723,401. In 2011/12, available funds are expected to decrease by \$3,559,925 to \$18,163,476. In sum, our targeted reserve for the Internal Service Funds should be about \$18.2 million: Municipal Garage \$6.6 million, Information Technology \$1.6 million, Risk Management Fund \$5.0 million and \$5.0 million for the Employee Insurance Fund. The 2011/12 balance of \$18,163,476, which is a little short of our targeted \$18.2 million and most of the issue is in the Garage Fund.

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The Garage Fund started with \$10,135,262 in available funds, which was above their \$6.6 million target. We decreased garage rental rates by 10% in 2010/11 and expect the available funds to decrease to \$7,761,350 by the end of 2010/11. The 2010/11 decrease would be \$2,373,912. Since revenues were not funding garage operating costs and rolling stock replacements, we knew the rate decrease would be temporary. However, we needed some relief in other departmental budgets. In 2011/12 we increased garage rental rates by 5%. However, we still expect 2011/12 garage available funds to decrease to \$5,398,270. The 2011/12 available funds of \$5,398,270 is less than the targeted balance of \$6.6 million. We intend to increase rental rates again in 2012/13 and perhaps another year subsequently until we are closer to our targeted reserve.

Like the Municipal Garage Fund, the Information Technology Fund has experienced abnormally large capital expenditures in the past few years, which has depleted their available funds. Beginning available funds for the Information Technology Fund were \$2,796,850. We expect Information Technology's available funds to increase by \$140,008 to \$2,936,858 for the 2010/11 fiscal year. In 2011/12, available funds are expected to decrease by \$1,100,068 to \$1,836,791. Our estimated 2011/12 available funds of \$1,836,791 would be enough to cover a three-month operating reserve of \$953,373 and leaves a balance for capital of \$883,418. Since we usually need about \$600 to 650 thousand annually for capital, the Information Technology Fund should be fine.

The Risk Management Fund (sometimes referred to as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, worker's compensation, employer's liability, police officer liability, public official liability, auto liability and auto physical damage. The Risk Management Fund purchases property insurance including boiler and machinery, police office liability, malpractice insurance for our clinic and carries excess worker's compensation insurance. We generally have very high deductibles or self-insurance reserves with our purchased coverage. State law protects the City with an overall liability limit of \$250 thousand per occurrence; therefore, the City has not purchased excess coverage for auto or general liability. The City's main liability exposure would be in Federal Court. Our greatest exposure in Federal Court would be involving a police officer, thus we have purchased police officer liability coverage that protects both the officer and the City. Overall, our claims experience has been improving. The Risk Management Fund began the year with \$5,980,198 in available funds. For 2010/11, we expect to end the year with \$5,854,781 in available funds. For 2011/12, we anticipate an increase in available funds of \$81,683. We expect to end 2011/12 with available funds of \$5,936,465. All known claims are fully funded at their estimated value based on an actuarial study. Additional available funds are necessary for incurred but not reported (IBNR) claims and for catastrophic claims. Obviously, IBNR claims and catastrophic claims are very difficult to predict and we would like to have about \$5.0 million in available funds for these claims.

The Employee Insurance Fund provides life and employee medical coverage, including dental, to City employees and retirees along with their dependants. The Employee Insurance Fund purchases life coverage, but is self-insured for medical and dental. However, we have individual stop-loss coverage if a claim is more than \$750 thousand that resets annually. Dental is entirely employee/retiree funded. Employee healthcare is largely employer-funded, but employees and retirees are also required to make contributions.

We currently have a very good health plan. Plan deductibles are \$800 per person, and the maximum out-of-pocket expense is \$2,600. The maximum out-of-pocket is all an employee/retiree would be required to pay in a calendar year before the plan pays at 100%. We would rather make smaller incremental changes to the Plan in an effort to refrain from having to make more drastic changes in plan design. Moreover, we strive not to have both employee/retiree contribution increases and increases in deductibles and co-pays in the same year. While the Plan is still in good shape, we increased the employer contribution by 2.5% October 1, 2011 and the employee/retiree rate will increase by 2.5% January 1, 2012. Grandfathered plans like our plan are prohibited in increases more than 5%. Thus, we opted to make a small change in 2011/12 to avoid a potentially larger change in future years.

We have four drug tiers with progressively larger co-pays where generic drugs make up the first tier. The tiers and the co-pay increase correspond to the cost of the drug. Participants are required to pay the entire plan cost for drugs that have an over-the-counter equivalent; such as proton pump inhibitors and non-sedating antihistamines. The plan cost is still a substantial discount compared to the retail pharmacy price of the drug. Even when we have had to increase drug co-pays, we have kept the generic co-pay at the same level for several years to encourage more generic utilization. We currently have over 70% generic utilization.

The Employee Insurance Fund's available funds are expected to decrease by \$22,146 in 2010/11. The Employee Insurance Fund began the year with \$5,192,558 and is expected to end 2010/11 with \$5,170,412 and \$4,991,951 in 2011/12. We estimate the liability for IBNR claims in the Employee Insurance Fund based on a claims lag report. The Employee Insurance Fund's IBNR claims are 16.25% of the paid claims. We also recognize the liability for large claims including their corresponding treatment plan. We target a \$5,000,000 reserve for catastrophic claims. The above \$5 million is on target.

Special Revenue Funds:

With the exception of the Public Improvement Districts, the Special Revenue Funds do not have a target reserve balance. Most of the Special Revenue Funds are grant funds that are bound by the grant agreement and operate on a pay-as-you-go basis. If funds are accumulated in a grant fund, they will usually be spent the following year(s). Funds accumulated in the Housing Assistance Program and the Home Program are rolled over to future years in the budget process. Monies in the Court Technology Fund will be used to upgrade the software at the court. The Court Security Fund is used to pay the salary and benefits of the court's bailiffs and security improvements at the court. The accumulated funds in the APD (Amarillo Police Department) Seized Property Fund are used for the operating expenses of our Drug Task Force, excluding salaries. The Task Force Officers' salaries and benefits are included in the Police Department's budget. APD Seized Property is derived from court order forfeitures. At the current rate of expenditures, the seized funds would be exhausted in 2013/14. Unless we receive more seized funds, these costs will need to be budgeted in the Police Department, which is in the General Fund. The Leose Fund is a Law Enforcement Training grant and available funds will be spent in future budgets. The funds accumulated in the Hazardous Transportation Planning grant should be spent in the subsequent years. The target reserve for the Public Improvement District is three months operating expenditures, unless funds are being accumulated for some type of improvement. All of the Public Improvement Districts meet the above target reserve at the end of 2011/12.

Capital Improvement Funds:

Capital Improvement Funds are set up to provide for the addition, improvement, and renovation of the City's fixed assets and infrastructure. Like most Cities, we have an aging infrastructure and most of our capital spending is for replacement capital. While there may be some incremental improvement in operating costs for the particular improvement, it most likely will not be noticed with our aging infrastructure. Generally, our target reserve for a capital improvement fund is one year's capital spending. Our main capital improvement fund is the General

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Construction Fund, which can be used for any general government purpose such as buildings, street improvements, libraries, parks and drainage improvements. The estimated ending available funds of \$6.2 million are consistent with our targeted balance. One year of capital expenditures in this fund is between \$5 and \$6 million.

The Street Improvement Fund was originally set up for street improvements involving special assessments where the property owners participate in the cost of the renovation. The Street Improvement Fund does not have a targeted fund balance and needs to have available funds to pay contractors and recoup the owner's participation over time. As the name implies, the Street and Drainage Improvement Fund is dedicated specifically for street and drainage improvements. Historically, we have targeted about \$3 million in reserve funds for the Street and Drainage Improvement Fund. Available reserves in the Street and Drainage Improvement Fund, along with additional funds from the General Fund, have been used to meet ADA (Americans with Disabilities Act) required street improvements. Moreover, one year's capital would be between \$1 and \$2 million. Therefore, the estimated 2011/12 balance of \$1.2 million would be consistent with one year's capital spend.

Traditionally, the Golf Improvement Fund was funded by \$1 of the green fee being set aside for course improvement. Beginning in 2011, the fee was raised to \$2 to help pay the Certificates of Obligation issued for course improvements. We also plan on a premium green fee to pay for the renovated course. The increase in the premium green fee will also go to the Golf Improvement Fund for debt service. We would like to accumulate at least a half year of debt service in the amount of \$330 thousand before any golf improvement funds are used for the courses.

The Civic Center Improvement Fund is funded by the hotel tax. The hotel tax is first used to offset the operating deficit of the Civic Center complex including the Civic Center and the Globe News Center. The remaining funds are transferred to the Civic Center Improvement Fund to be used for future improvements. The Civic Center Improvement Fund should end 2010/11 with about \$1.9 million and end 2011/12 with a little over \$2.1 million in available funds. One year's capital spend would be \$1 to \$2 million and the \$2.1 estimated 2011/12 balance is slightly over target. However, we are currently evaluating the Civic Center's needs and funding will be necessary for future improvements. Historically, we have targeted about \$2 million in available funds for the Civic Center Improvement Fund; however, we are also evaluating this fund.

The Bivins Improvement Fund is specifically set aside for improvements of the historic Bivins home that houses our Chamber of Commerce and several not-for-profit organizations. The Bivins Improvement Fund should have about \$255 thousand in available funds at the end of 2011/12, which should be sufficient for any major expenditure.

We have been accumulating funds in our Solid Waste Improvement Fund for some major improvements at our landfill and improvements to our transfer station, which began in 2006/07. Funds are transferred annually from the General Fund, representing part of the sanitation charge for improvements at the landfill. For 2011/12, a total of \$1,250,000 is budgeted to transfer to the Solid Waste Improvement Fund. Over the next five years, these annual landfill improvements should average \$3,650,000 annually; the largest estimated annual expenditure over the next five years is projected to be \$6,000,000 in 2012/13. At the end of 2011/12, we anticipate having remaining available funds under \$1 million. The above capital needs will require larger General Fund transfers.

BUDGET CHANGES AND HIGHLIGHTS

The most significant changes in the 2011/12 budget are the one-cent tax increase and the 6% water and sewer increase. Sanitation rates were also increased by about 2%. The 6% water and sewer increase was due to issuance of bonds to purchase water rights for the City and the participation with the Canadian River Municipal Water Authority (CRMWA) in purchasing water rights. The importance of our water supply cannot be overemphasized. The City of Amarillo is the 3rd largest owner of water rights in the State of Texas, with the State of Texas as the number one owner and CRMWA as the number two owner. Moreover, the City of Amarillo is a 40% owner of CRMWA. Unfortunately, the 6% rate increase did not cover all the additional cost and another rate increase will be needed next year.

The Potter County Well Field should be in full production in 2011/12. The well field is the first new well field in over 50 years and will bring 20 to 22 million gallons of water to the City. Moreover, the well field is expandable to about 40 million gallons a day. The Potter County Well Field Project is the largest single capital project in our history. This project was the most important single item in our 2008/09 budget. In 2008/09, we obtained \$38,885,000 in Texas Water Development Board funding for the project and received another \$47.4 million from the Texas Water Development Board in 2009/10. The funding from the Texas Water Development Board for the Potter County Well Field project was at about 2%. The Potter County Well Field Project should benefit current citizens and future generations.

Our remodeled airport terminal opened in 2011 and was well received. The remodeled terminal is more compact, reducing the steps for our less ambulatory users. The food & beverage and gift shop in the secure part of the terminal is much improved and should result in more sales. Amarillo is a regional trade center for our area and our airport serves as a regional airport. Our airport terminal remodel is important to our community and our image as a modern city.

Probably the brightest spot in the budget is the return of our sales tax. After a couple of lackluster years, our 2010/11 receipts should be a record year. We also included a modest sales tax increase in our 2011/12 budget. The increasing General Fund revenues were put to good use. We added 12 new police officers and 3 firefighters. We added administrative staff to free-up a fire officer and one fire inspector. A communications supervisor was added to Emergency Management to oversee the radio communications. One residential equipment operator and 2 utility workers were added to Solid Waste Collection in conjunction with an addition residential rear loader; this is only the second residential rear loader in our fleet. Park and Recreation will need 4 part-time cashiers to operate the swimming pool concessions. Parks also added 3 part-time utility workers to park maintenance. One hourly animal attendant at our Zoo was upgraded to a full-time Zoo Keeper. An environmental compliance technician was added to Solid Waste Disposal. We added another prosecuting attorney to the Legal Department, which we believe will be cost neutral. Many of our facilities have automated access and climate control. A control technician was added to Facilities Maintenance to maintain the system. This new position will free up an electrician. The Transit Department added 2 Spec-Trans van operators to the FY 11/12 Budget. The drivers will operate a 7th van daily and allow the Department to maintain compliance with the ADA. The Transit Department also added 1 Dispatcher to the FY 11/12 Budget. The Dispatcher also plays a very important role in maintaining compliance with the ADA.

The Information Technology Department added 2 full-time IT analysts; one for Information Systems and one for Information Infrastructure. A meter reader and a call taker were added to Utility Billing. We added an additional electrician to the both the River Road and Hollywood Road

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Wastewater Plants. A maintenance mechanic was added to our Water Production Department. Four new nutrition technicians were added to our Women, Infant and Children (WIC) program. We lost 3 library grant positions due to funding cuts.

These staffing increases reflect pent-up needs. While this will put the City in the best shape in several years in terms of service delivery, we will still need additional police officers in the future.

The 2011/12 budget includes an overall 2.00% pay increase, but more importantly we raised our starting pay from \$8.05 per hour to \$8.50 per hour and ratably increased the minimum pay for all pay classes. The City of Amarillo is a service-based organization and its mission is critical to attract and retain qualified employees. Therefore, compensation & benefits and staffing are always budgetary concerns. This increase in the minimums should help us recruit and retain workers. It is important to note that we did avoid layoffs, furloughs and pay reductions in the last two years. Moreover, we did not reduce service to our citizens.

Unfortunately, we had to reduce our TMRS retirement benefit in 2010/11. We dropped the retiree Cost of Living Adjustment (COLA) to trim the overall budget and fund the 2010/11 raises. We hope to be able to restore a COLA as soon as possible. With more and more Texas Cities having to drop their TMRS retiree COLAs, we are hopeful to be able to get some legislation relief to make it easier to restore the COLA benefit. The legislation failed in 2011, but we intend to pursue it again in 2013. Currently, Texas Cities have to make up for the COLAs they skip when they restore the COLA.

During the recession, we were able to maintain our service levels and still maintain our capital program. The City has a significant investment in streets, parks, buildings, rolling stock, our solid waste collection system and landfill, our Water and Sewer Utility and other infrastructure. The 2011/12 capital budget is \$36,354,395. Streets were a major budgetary issue this year with increased funding for street improvements and street overlay. Our capital budget includes police cars for the additional officers and the new rear loader truck mentioned in our staffing increases. We are upgrading all our bus stops, which includes a new concrete pad and bench. Funds were budgeted for downtown line relocations in conjunction with our downtown renovation campaign. The capital budget includes construction of four new lighted soccer fields with parking, restroom and a concession stand. We also plan on adding an education building at our zoo. One of the larger projects planned for next year is a liner at the landfill. We are replacing the seats in the Civic Center Auditorium. There are several water and sewer line replacements. Our Airport flooded in 2009 and we have budgeted funds for drainage improvements, which is mostly grant funded. We have also funded the first phase of our consolidated airport rental car maintenance facility.

About \$4.3 million in 2011/12 capital project funding will be provided by grants. Most of the grant funding (\$2.9 million) will be for airport projects. Airport projects total \$5.5 million. Water and sewer projects total \$11.3 million. Civic Center Improvements total \$500 thousand. The new liner at the landfill will cost \$2.5 million and another \$100 thousand is budgeted for a fire suppression system at the transfer station. There is \$1.7 million budgeted for street overlay and \$2 million for arterial reconstruction. There are also funds for improvements to our communications system, expansion of our siren alerting system, and improvements to our zoo and parks. Revenues generated from the red light cameras will be used for traffic signal improvements.

About \$170 million in new property was added to the tax roll this year compared to \$201 million last year and \$214 million the year before. Our taxable values increased to \$10.3 billion. However, due to the frozen taxes, \$8.6 billion was subject to levy at the 2011/12 tax rate of \$0.32009. The previous year's tax rate was \$0.31009 and we held that for three years. The \$0.32009 rate is a 3.51% increase over the effective rate. Our effective tax rate \$0.30923. We have projected a 1.6% increase in our sales tax receipts over our 2010/11 revised projections for next year.

FUTURE OUTLOOK

Amarillo is the 14th-largest city, by population, in the state of Texas and the largest in the Texas Panhandle. Amarillo was originally known for agriculture and oil and gas production, and these activities are still very important to our economy. However, Amarillo now has a more diversified local economy. Amarillo is a regional trade center and medical center for a vast area including the Panhandle of Texas, parts of New Mexico, Colorado, Oklahoma and even southern Kansas. Amarillo also has diverse major industries in the defense industry, aviation/aerospace, food production, traffic and transportation, medical & health care and business and financial Services.

Amarillo started as a railroad town and the railroad is still important. According to the Globe News, the Burlington Northern Santa Fe (BNSF) Railway complex in Amarillo moves 700 to 900 cars daily, carrying different types of merchandise including coal, chemicals, agricultural and consumer products. The BNSF yard has about 70 miles of rails. The Union Pacific Railroad also sends substantial shipments to or through Amarillo. Due to our central location, we expect travel and transportation to remain major industries in Amarillo.

Amarillo is located on Historic Route 66. Traffic and transportation have historically been an important industry in Amarillo. Amarillo is centrally located in the United States and well connected by highway, air, and rail systems. Interstate 40 runs through Amarillo, making for easy access from California all the way to North Carolina. Interstate 27 bisects the city from north to south. Amarillo is the only major city between Albuquerque and Oklahoma City going east-west. Also, Amarillo is the only major city to the ski resorts of New Mexico and Colorado from the Dallas/Ft. Worth Metroplex. The large traffic volume from Interstate 40, Interstate 27, and State Highway 287 helps support our hotel industry along with restaurants and tourism. A large portion of our hotel tax is allocated to support and encourage travel and tourism in our community. Half of our hotel tax is appropriated to conventions and tourism through a contract with our local Chamber of Commerce. For the 2011/12 budget, a total of \$2,080,371 has been appropriated to our convention and tourism efforts with an additional \$273,757 to subsidize events at our Civic Center and \$65,000 for a combination Visitor Center/Gift Shop located at the Civic Center. Our 2010/11 year will also be a record year for hotel tax collections, surpassing the previous 2007/08 record year. Thus, 2011/12 will be difficult to better, but we are forecasting a slight increase.

Amarillo also serves as a regional airport for the area. The Rick Husband Amarillo International Airport has 41 flights daily, with destinations to major airline hubs including Dallas, Ft. Worth, Denver, and Houston. In 2011, our remodeled air terminal was in service. The remodeled terminal is a big improvement over the before September 11, 2001 terminal. Before the remodel, we were not able to use one of the concourses. Moreover, food and beverage service and retail sales were inadequate on the secure side of the terminal before the remodel. Airline boardings have been increasing since the trough in 2009, and we expect them to improve next year.

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As noted above, Amarillo serves as a regional medical center for our area and the medical community is very important to Amarillo's economy. Amarillo is home to a Veteran's Hospital, which includes a 120-bed veteran's nursing home. Amarillo's two major hospitals are Baptist Saint Anthony's Hospital (BSA) and Northwest Texas Hospital (NWTX). Baptist Saint Anthony's Hospital rated in the top 100 hospitals in the United States for several years. Northwest Texas Hospital is home to the area's only level III designated trauma center. As the population continues to age, we expect the medical community to become more important in the future.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine and allied health located in west Amarillo. The allied health school trains students in physical therapy. The medical school produces family physicians, pediatricians, obstetrics and gynecology doctors and doctors specializing in internal medicine. The pharmacy and medical research have brought millions of research dollars to Amarillo from several health organizations and pharmaceutical companies.

Historically, oil and gas production were major industries in the Panhandle. Drilling activity is up again in 2011. According to the September 2011 [Amarillo Economic Analysis](#), we have 83 active drilling rigs in the Panhandle compared to 74 last year. Oil prices have been erratic, but compared to this time last year, oil is up 22% while natural gas is about the same price.

The Texas Panhandle is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of agricultural enterprises. The area consists of 14 million acres of agricultural land with 9 million acres in pasture and 5 million acres in crops.

Agriculture is still an important industry in the Panhandle and we have been in a severe drought this year. In fact, unless we have a drastic increase in precipitation, 2011 will be the worst drought in recorded history. Principal crops are wheat, corn, cotton and milo. Other crops in the area include silage, hay and soybeans. Fortunately, commodity prices have held. Wheat, corn and cotton prices are all better than last year. According to the September 2010 [Amarillo Economic Analysis](#), area wheat was at \$7.67 per bushel up from \$6.37 the year before; corn is at \$7.61 per bushel compared to \$4.59 last year, and cotton is at \$106.22 per pound compared to \$87.14 the year before.

The Texas Panhandle is often referred to as the Cattle Feeding Capital of the World. The Texas Cattle Feeders Association is located in Amarillo and represents cattle feeders in Texas, Oklahoma and New Mexico; an area known as Cattle Feeding Country. According to the Texas Cattle Feeders Association, the above cattle feeding area is the largest in the nation and contributes \$19 billion to our area's economy. Also according to the Texas Cattle Feeders Association, this cattle feeding area produces about 7 million fed cattle annually, which is about 30% of the nation's beef. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers have modern plants in our area. The meat packing industry is a major employer in Amarillo. According to [Amarillo TX Real Estate](#), about one-quarter of the United States' beef supply is processed in the area. According to the September 2010 [Amarillo Economic Analysis](#), area feed yards were reporting profits with fed cattle at \$112 per hundred weight compared to \$99 the year before. One of our largest employers is Tyson Foods, which operates a beef processing plant in Amarillo.

We have seen steady growth in our tax base since 1993. However, over the last few years, additions to the tax roll were at a decreasing rate. We still expect additions to the tax roll in the near-term. As previously mentioned, sales tax is our largest single revenue source. Our 2010/11 year will be a record year for sales tax receipts. We expect sales tax receipts to increase next year, but at a more modest rate than 2010/11. Historically, sales tax receipts have done well. Our unemployment rate is still one of the lowest in the State. Our unemployment rate appears to have peaked at 6.3% in July 2011 and has dropped slightly to 5.9% in August. The national unemployment rate for August was 9.1% and the State of Texas unemployment rate was 5.8%. Amarillo's August 2010 unemployment rate was 5.7% compared to the State average of 8.3%.

Amarillo has experienced continued growth in population. We expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 compared to 157,615 in 1990. The 2010 population is estimated to be 194,527. According to a recent study, Amarillo is expected to grow to about 240 thousand by 2020.

While building increased steadily from 2004 through 2008, construction slowed in 2009. In 2009, we had \$124,991,767 in new residential permits and \$54,552,931 in new commercial permits. Building improved somewhat in 2010. In 2010, we had \$128,042,161 in new residential permits and \$109,596,401 in commercial permits. Interest rates are still low and should benefit both residential and commercial building.

We are in the process of downtown redevelopment. The City's first Tax Increment Reinvestment Zone (TIRZ) was created for downtown redevelopment. Taxes from the increase in property value in the TIRZ will be earmarked for, and reinvested in, the TIRZ. Since three other taxing entities participate in the TIRZ, more funds will be invested in the TIRZ. We have engaged a developer for a convention hotel, parking garage and ball park. If all goes as planned, the hotel and parking garage should open in September 2013 and the ball field in the spring of 2014. The Amarillo Local Government Corporation was created in 2011 to oversee the project. The historic Fisk building opened as a Marriott Courtyard this year. Our downtown TIRZ helped with the Fisk building renovation. The TIRZ agreed to rebate a portion of the taxes paid back to the Marriott. Downtown hotels were some of the anchors identified in our Downtown Strategic Action Plan, as well as residential housing, convention hotel(s), more retail, commercial and office development and family venue(s). Since the creation of the TIRZ, overall downtown property values have increased by almost \$44 million. The City has taken a multi-pronged approach to redevelop downtown.

The City has contracted with Center City of Amarillo Inc. for several years. Center City Inc. is dedicated to the revitalization of Downtown Amarillo by focusing on community, social, recreational and economic interests. Center City is a nationally recognized member of both the Texas and National Main Street programs. The City contracted with Center City Inc. for \$125,000 to provide administration and facade improvements downtown. During the summer months, Center City's "High Noon on the Square" provides live music and their annual Block Party is always well attended.

More recently, the City contracted with Downtown Amarillo Inc. (DAI) to further advance successful implementation of the Downtown Amarillo Strategic Action Plan, which is part of our downtown TIRZ initiative. The City budgeted \$211,432 in 2010/11 and \$286,432 for the DAI contract in the 2011/12 budget.

The Amarillo Economic Development Corporation has been the main economic development engine for our community since its creation. The Amarillo Economic Development Corporation, established by vote of the citizenry in 1989, seeks to promote the growth and diversification of the local economy by directly assisting primary businesses in locating or expanding here. A one-half cent portion of the local sales tax is

CITY OF AMARILLO

dedicated to an ongoing economic development program that funds the Amarillo EDC. Typically referred to as the Economic Development Sales Tax, these revenues are used to help companies create and retain highly skilled jobs at above average wage rates.

Since its creation, the Amarillo EDC has engaged in more than 100 projects with over 100 companies. AEDC's portfolio of success includes retention and expansion projects, relocations and entrepreneurialism projects. The Amarillo EDC approach to assisting businesses recognizes company's expected contribution to the local economy through job creation, increased payroll, and capital investment. Among financial incentives available are job creation grants, which are based on the total number of new jobs a company plans to create and the overall average wage rate of those jobs. Job creation grants may be used for facilities, equipment, leasehold improvements, or other direct uses within the business that are deemed appropriate. There are performance requirements included as part of all project agreements that describe both the company's commitments and Amarillo EDC's commitments. The Amarillo EDC's targeted industries are Aviation/Aerospace, Business and Financial Services, Diversified Manufacturing, Transportation and Logistics, Food Processing, and Technology. Bell Helicopter Textron is the most notable aviation industry AEDC client. The company established its aircraft assembly operations in Amarillo in 1998 and now employs more than 1,000 people.

In the financial services industry, AEDC has helped Nationwide Insurance and SITEL locate customer care centers in Amarillo and has assisted Western National Life Insurance in moving additional operations to Amarillo. AEDC also assisted Atmos Energy in acquiring a site for its new customer care center in Amarillo.

AEDC's diversified manufacturing clients include Amarillo Gear, Composite Shapes, Arden/Paradise, Rocla Concrete Tie Inc., Tech Spray, and SciCron Technologies. Transportation clients include Ben E. Keith Foods, Amarillo Cotton Compress, Anderson Merchandisers, Affiliated Foods, Hastings and Progress Rail Services. AEDC participated in a statewide initiative to bring Hilmar Cheese to the Panhandle of Texas. AEDC has recently attracted Pacific Cheese to Amarillo, whose operations involve processing and distributing cheese that is produced by Hilmar. Other food processing clients of AEDC include Tyson Foods and Plains Dairy. Some of the AEDC's more recent targets are companies that manufacture wind energy industry components. Alstom Power is a French multinational conglomerate that recently began producing 3 megawatt wind turbines at its new Amarillo facility. AEDC has an established record of successful projects which makes the City of Amarillo very competitive in attracting and retaining companies.

In addition to employment and business opportunities, Amarillo offers a high quality of life for our citizens. The arts are well represented in Amarillo. The Globe-News Center for the Performing Arts is home to the Amarillo Symphony, Amarillo Opera and the Lone Star Ballet, while also hosting a variety of concerts, touring shows and special performances. Located in downtown Amarillo, the 10-story, 70,000 square-foot facility has a 1,300-seat auditorium with state-of-the-art acoustics. The theater has a full proscenium stage and stage equipment. The Center also serves as an education center, has a large rehearsal hall and support facilities such as offices, dressing rooms, and wardrobe rooms. The Globe News Center serves as an education center for a five-state region of Texas, Oklahoma, New Mexico, Colorado, and Kansas. The Center's 'Window on a Wider World' works with arts, science, cultural organizations, and educational institutions to promote excellence in interdisciplinary arts, science and cultural programs. Its primary goal is to integrate arts, science and cultural programming into the core curriculum of math, science, language arts and social studies.

The Globe News Center above is a part of our Civic Center Complex. Our Civic Center has a coliseum, auditorium, and meeting room space. The coliseum has 4,870 permanent seats and an additional 1,800 seats can be added to the floor. The auditorium seats 2,500. The Civic Center has conventions, concerts, musicals, and plays; and is home to our hockey team and arena football team. There is currently an architectural study of the Civic Center underway, which should have some recommendations for updating the facility.

Amarillo's baseball team is currently located at Memorial Stadium at the fairgrounds. The fairground is also home to the Amarillo National Center (ANC). The ANC is a 113,400 square foot livestock area with approximately 4,900 fixed seats. The ANC has attracted and hosted several large livestock events, the American Quarter Horse Association's Adequan Select Championship, the West Texas Futurity Cutting and the Tri-State Fair Rodeo. The ANC has made us very competitive in attracting new events to Amarillo.

The American Quarter Horse Association's home is in Amarillo. The American Quarter Horse Association is the world's largest equine breed registry and membership organization. The American Quarter Horse Association hosts the Quarter Horse Museum, which is adjacent to their headquarters on Interstate 40.

The Amarillo Museum of Art is located on the Amarillo College campus and features painting, prints and sculptures. The Panhandle Plains Historical Museum, which is located in nearby Canyon, Texas is the largest museum in the State of Texas. The Panhandle Plains Museum has archeology, paleontology and geology exhibits, an art collection and hosts traveling exhibits. For the children, we have the Don Harrington Discovery Center and Space Theater, which has several hands-on exhibits and a planetarium.

There are several outdoor activities in the Amarillo area. We now have 65 parks in Amarillo. The Palo Duro Canyon State Park, Caprock Canyon State Park and the Alibates Flint Quarries National Monument are all in the Amarillo area. The outdoor musical drama, Texas, is held each summer at Palo Duro Canyon State Park. We have a zoo, an amusement park, a water park, two skate parks, and the Amarillo Botanical Gardens.

Amarillo has a state-of-the-art shooting complex facility located on 34.8 acres of land. The site includes a 5,000 square-foot building, 36 high-power rifle-shooting positions and 20 pistol-shooting positions. The complex is intended for joint public use and police training. Other area law enforcement agencies also utilize the facility.

Amarillo is well represented by higher education. Texas Tech University has a medical and pharmacy school here in Amarillo, along with a graduate engineering program. The Texas Tech School of Medicine trains 3rd and 4th-year medical students and offers residency training in family and community medicine, obstetrics and gynecology, internal medicine and pediatrics. The Texas Tech School of Allied Health Sciences currently offers a master's degree in physical therapy. The School of Pharmacy has a four year Doctor of Pharmacy degree. Amarillo's community college is Amarillo College. West Texas A & M University (WTAMU) is located in nearby Canyon. With help from the AEDC, WTAMU now has a campus in downtown Amarillo. Both Amarillo College and West Texas A & M University are known for producing high quality graduates.

Building permits decreased from 2006 and bottomed out in 2009. Building permits bounced back in 2010 and were very balanced with \$128 million in residential construction and \$110 million in commercial construction. Residential construction was even better in 2011 with \$144

CITY OF AMARILLO

million in construction. However, there was a sharp decline in commercial construction of only \$48 million. Hopefully, low interest rates will encourage both commercial and residential construction.

We have seen steady growth in our tax base since 1993. However, over the last few years, additions to the tax roll are at a decreasing rate. We expect additions to the tax roll in the near-term. Sales tax is the city's largest single revenue source. Our 2010/11 year will be a record year for sales tax receipts. We expect sales taxes to increase next year, but a more modest rate than 2010/11. Historically, sales tax receipts have done well.

Our unemployment rate is still one of the lowest in the State. Our unemployment rate appears to have peaked at 6.3% in July 2011 and has dropped slightly to 5.9% in August. The national unemployment rate for August was 9.1% and the State of Texas unemployment rate was 5.8%. Amarillo's August 2010 unemployment rate was 5.7% compared to the State average of 8.3%.

We have seen continued growth in Amarillo's population and expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 as compared to 157,615 in 1990. According to the most recent census, Amarillo has a population of 190,695. The Amarillo metropolitan area is estimated at 236,113 and includes four counties.

Amarillo is a great place to live, work, and play, and we expect Amarillo to continue to prosper. Amarillo has an ample workforce, low taxes and utilities and the best-funded economic development corporation in the State. Amarillo has a diverse economy, business and employment opportunities, and education and recreation opportunities.

CITY OF AMARILLO
CALENDAR FOR BUDGET PREPARATION

April 20, 2011	Budget instruction meeting: Budget materials and budgeting guidelines for next fiscal year.
April 20, 2011	Budget training begins.
May 6, 2011	Division Directors submit operating and capital budget requests to Accounting.
June 3, 2011	Audit of Departmental operating and capital budgets are complete.
June 10, 2011	Finance submits operating and capital budgets with cash flows to City Manager for review.
August 5, 2011	City Manager submits operating and capital budgets with related budget material to City Commission. Operating and capital budgets filed with City Secretary for public inspection.
August 8, 2011 - August 11, 2011	City Manager reviews operating and capital budgets with City Commission.
Second and Third Weeks of September	Various hearings on the operating and capital budgets and the adoption by the City Commission.
October 1, 2011	Budget goes into effect.



CITY OF AMARILLO

**CITY OF AMARILLO
COMMUNITY STATISTICS**

DEMOGRAPHICS

POPULATION		AGE		RACE	
1890	482	Under 18	28%	White	77.0%
1900	1,442	18 thru 64	60%	Asian	3.2%
1950	74,246	65 and older	12%	Black	6.6%
1990	157,615			Other	13.2%
2000	173,627			Hispanic Ethnicity	28.8%
2010	190,695				

LAND USE PROPORTIONS		LABOR FORCE		2010 HOUSING UNITS	
Right of Way	16%	September 2011	101,563	Single Family	59,842
Residential	23%	Employment	95,555 (94.1%)	Duplex	2,717
Commercial	8%	Unemployment:		Multi-Family	14,084
Industrial	3%	Amarillo MSA	5.5%	Mobile Homes	3,363
Public	12%	Texas	8.5%	TOTAL	80,006
Vacant	38%	United States	9.0%		

PUBLIC SAFETY		PHYSICAL INFRASTRUCTURE	
Annual calls for Police services	132,509	Miles of streets	959.99
Annual calls for all Fire services	18,832	Miles of street overlay (2010-11)	9.65
Number of fire stations	12	Number of street lights	10,765
Number of fire hydrants	3,732	Signalized intersections	261
Number of outdoor warning sirens	89	Miles of storm sewers	119.46

AMARILLO INTERNATIONAL AIRPORT		SOLID WASTE MANAGEMENT	
Number of passenger airlines	4	Number of solid waste containers (residential and commercial)	61,459
Scheduled flights (weekday commercial flights)	42	Landfill acreage	662
Annual number of passengers	413,775	Tons of waste collected	154,900
Annual Aircraft Operations	83,439	Tons of waste landfilled	213,350

**CITY OF AMARILLO
COMMUNITY STATISTICS**

CULTURE AND RECREATION			
Number of libraries	5	Rounds of golf played annually (2 courses)	88,089
Total library holdings	544,719	Municipal swimming pools	3
Library volumes loaned annually	1,752,006	Annual swimming pool attendance	60,985
Civic Center (auditorium, coliseum, Grand Plaza)	340,000 SF	Tennis Courts	37
Civic Center event days	1,986	Tennis Center attendance	32,859
Civic Center annual attendance	656,523	Soccer fields	65
Number of Parks and Playgrounds	65	Jogging trail mileage	38.45
Park acreage	2,927	Baseball and softball fields	30

MUNICIPAL SEWER UTILITY		TRANSIT SYSTEM	
Number of wastewater treatment plants	2	Number of buses	19
Daily average of sewage treated (gallons)	17,887,000	Miles of fixed route service (annual)	686,118
Daily average of reclaimed water sold to industries (gallons)	13,150,184	Fixed route passengers (annual)	367,480
Wastewater collection mains (miles)	943.36	Spec-Trans passengers (annual)	35,362

MUNICIPAL WATER UTILITY			
Active water accounts	69,754	Water distribution mains (miles)	1,106
Daily average water production (gallons)	51,308,710	Number of water wells	117
Maximum daily production capacity (gallons)	141,000,000	Surface water allocation (gallons) (Lake Meredith)	1,885,254,000
		Roberts County (CRMWA) water allocation (gallons)	8,827,731,000

CLIMATE			
Annual Average Temperature	57°	Annual Average Snowfall	18"
Annual Average Rainfall	20"	Average Wind Speed (miles per hour)	13.1

PROFESSIONAL SPORTS	
Amarillo Bulls - North American Hockey League	
Amarillo Venom - Indoor Football af2 League	
Amarillo Sox Baseball Club – American Association of Professional Baseball	

**CITY OF AMARILLO
COMMUNITY STATISTICS**

PUBLIC SCHOOLS			
	Elementary Schools	Intermediate/ Middle Schools	High Schools
Amarillo Independent School District	37	10	4
Canyon Independent School District	8	4	2
River Road Independent School District	1	2	1
Bushland Independent School District	1	1	1
Highland Park School District (same facility)	1	1	1

HIGHER EDUCATION FACILITIES
West Texas A & M University – 7,886 enrollment per semester
Amarillo College – 15,638 enrollment per semester
Texas Tech University Health Sciences Center - School of Medicine – 82 medical students
Texas Tech University Health Sciences Center - School of Allied Health – 60 students
Texas Tech University Health Sciences Center - School of Pharmacy – 115 first-year students
Texas A & M Research and Extension Center
Wayland Baptist University Amarillo Campus

TEN LARGEST TAXPAYERS (2010 TAX ROLL)			
Taxpayer	Type of Business	Taxable Value	Percent of Total
Wal-Mart Stores Inc.	Retail Store	\$84,745,991	0.85%
Northwest Texas Healthcare	Hospital	\$84,248,799	0.84%
Southwestern Public Service	Electric Utility	\$67,288,338	0.67%
Amarillo Mall LLC	Westgate Mall	\$63,971,623	0.64%
Ben E Keith Company	Grocery Wholesale	\$47,954,689	0.48%
Burlington Northern Santa Fe Railroad	Rail Transport	\$44,526,236	0.45%
Southwestern Bell Telephone	Telephone Utility	\$37,795,299	0.38%
Amarillo National Bank	Financial Institution	\$36,860,135	0.37%
Case Newport LP	Apartment Complexes	\$33,345,624	0.33%
Atmos Corp/Energas Co.	Gas Utility	\$27,059,006	0.27%

**CITY OF AMARILLO
COMMUNITY STATISTICS**

MAJOR NON-GOVERNMENTAL EMPLOYERS IN AMARILLO		
Taxpayer	Type of Business	Estimated Number of Employees
Tyson Foods	Beef Slaughter and Production	3,768
Baptist/St. Anthony's Health Systems	Hospital	2,626
Northwest Texas Healthcare	Hospital	1,489
Bell Helicopter, Incorporated	V22 Osprey Production	1,104
Western National Life Insurance	Insurance Provider	980
Xcel Energy	Energy Provider	920
United Supermarkets	Grocery Chain	864
Affiliated Foods	Food Distributor	848
Wal-Mart Supercenters	Retail Sales	847
Burlington Northern Santa Fe Railroad	Rail Transport	769

CITY OF AMARILLO
PROFILE OF AMARILLO

Location and Climate

The City of Amarillo is located on the boundary of Potter and Randall Counties in the High Plains of the Texas Panhandle, and is currently the county seat of Potter County. The City is located at the crossroads of Interstate Highway 40 and Interstate Highway 27, with the Burlington Northern and Santa Fe Railway intersecting the heart of the City. Amarillo is approximately 120 miles north of Lubbock, 360 miles northwest of Dallas-Fort Worth, 285 miles east of Albuquerque, New Mexico, and 265 miles west of Oklahoma City, Oklahoma.

Geographically, Amarillo is located within the High Plains section of the Great Plains. The High Plains is a vast, gradually sloping apron of material that was washed down from the Rocky Mountains. Beneath the limestone caprock covering the High Plains is an agglomerate of gravel, sand, and clay carried down from the Continental Divide called the Ogallala Formation. The Ogallala is significant to the Panhandle as it provides irrigation water and a portion of the industrial and municipal water for this region.

Amarillo has a dry, semi-arid climate with four distinct seasons. The annual average temperature is 57 degrees. Spring and autumn temperatures usually range from 60 to 80 degrees in the daytime and from 30 to 50 degrees at night. Summer days are warm with average daytime temperatures around 90 degrees, while nights are cool with temperatures falling into the 60s. Rainy days are rare, whereas annual rainfall averages 20 inches and can vary considerably from year to year. Most of the annual rainfall occurs between March and October due to thunderstorm activity. Average winter temperatures range from daytime highs in the 50s and nighttime lows in the 20s. Snow can fall between October and April, and average approximately 18 inches annually. The year-round humidity averages 56%. With little wind resistance in the area, average wind speeds are approximately 13.1 miles per hour. Amarillo is known for its spacious skies and clean air.

History

The City of Amarillo had its beginnings in 1887 near a bend in the Fort Worth and Denver (FW&D) Railroad, then under construction. This railroad was the first in the Panhandle of Texas, opening the way for settlers. By way of showing the importance of the railroad to early settlement, the first streets were laid parallel to the railroad lines. The economy was based on cattle, and this location became one of the largest cattle shipping points in the world.

The point where the FW&D crossed the Santa Fe railroad, completed in 1898, was a logical site for the growth of what was to become the Panhandle's premier city, Amarillo. The completion of the Santa Fe railway assured the City's future and inaugurated a new period of stability. Amarillo was incorporated in 1899, and the young city grew quickly. The early 1900s were a time of growth for Amarillo when the discovery of natural gas in the area made the City the heart of the Panhandle's oil and gas business. By 1910, telephone services along with water, gas, and electric systems were in place. New churches, schools, and a library were built. Three new railroad depots were built as the City became linked to a new transcontinental rail line. The first automobiles were used and a new streetcar system was initiated. In 1913, following state-enabling legislation, Amarillo wrote its own charter and became one of the first cities in the United States to adopt the commission-manager form of government. This was considered quite progressive and was part of a movement to cleanup government.

From cattle trails and railroads, to highways and airports; transportation has always been the cornerstone of Amarillo's economy. In the 1920s, the City boomed both in population and assembly when the construction of Route 66 passed through Amarillo, connecting Chicago to Los Angeles. West Sixth Street was paved as part of Route 66 in 1921. The interstate highway system allowed Americans to become more mobile, and since the early days of automobile travel, Amarillo has been an important stopping point for travelers.

During the 1930s, the City was significantly influenced by a growing reliance on automobiles. Oil and gas production kept Amarillo from feeling the full effects of the Depression. With increased traffic, the downtown area became congested and more parking was needed. The opening of Wolflin Village Shopping Center drew retail trade out of downtown and into the southwestern portion of the City, thus allowing downtown to become the financial heart of the city with its banks and other office buildings.

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Amarillo's next link to the world was heralded by the opening of the Amarillo Army Air Base in 1942 (later known as the Amarillo Air Force Base). With the Air Base closing in 1968, Amarillo's population decreased by approximately 11,000 people by 1970. Strong leadership helped the City survive and thrive after this event. Over time, the Air Base would become the Amarillo International Airport, now known as the Rick Husband International Airport.

In the 1950s, due to the increase in traffic along Route 66, the highway moved from Sixth Street to Amarillo Boulevard. Interstate Highway 40 opened in 1976, continuing Amarillo's tradition as a respite for travelers and further connected the region. Other changes in the 1960s included a bond election passed to build a new Civic Center, the start of the Amarillo Medical Center, and construction of the new international airport terminal. The 1960s provided the building blocks for Amarillo's future as a regional center with cultural, medical, and transportation services.

The 1970s were a period of recovery for Amarillo, as the population and development grew during this decade. The late 1980s and early 1990s were a period of moderate growth. Downtown Amarillo saw major private investments in buildings (predominately banking facilities and offices). A new regional mall in western Amarillo was constructed as well as numerous apartment complexes in the area. A maximum-security prison located east of the city limits, named the Clements Unit, became operational in 1990 and housed 3,619 inmates. In 1994, the prison was expanded to house 1,000 more inmates. Also completed in 1994 was the Neal Unit; a new women's prison housing 1,667 inmates. In 1997, this unit was changed to a men's prison.

In 2008, Amarillo finalized a Downtown Strategic Action Plan. Key goals include maintaining Downtown as a financial, governmental, and civic center for Amarillo and the surrounding areas. Also, attract urban-type lifestyle living, and continue to support the Civic Center area by developing quality hotels in an effort to draw a wide array of conventions and conferences to Amarillo. Renovations of the 11-story historic Fisk Building, originally constructed in 1927, began in 2009. The \$12 million project was completed and the Courtyard by Marriott held its grand opening on January 1, 2011.

In 2009, the City of Amarillo hired a consultant to assist the community in developing a new Comprehensive Plan. The Comprehensive Plan is a document designed to represent the Community's vision and goals regarding development, redevelopment, and community enhancement over the next 15 to 20 years and beyond. Through a variety of community and leadership outreach efforts, the appointed Steering Committee helped sharpen the focus of each section of this Plan and on October 12, 2010, the Plan was adopted by Amarillo's City Commissioners.

Today, new residential areas continue to develop in various parts of Amarillo. In the last decade, nearly 7,025 new residential lots have been platted. The first ten months of 2011 have seen 325 new residential lots platted with approximately 244 new residential lots pending at year-end.

Amarillo's Relationship to the Region and the State

The regional trade territory surrounding Amarillo is made up of 55 counties and portions of five states. Amarillo is the regional service center for the Texas Panhandle. Its isolation is one of the City's most significant characteristics and assets. Amarillo's geographic location and its relationship to major transportation facilities are important reasons for the significance of regional wholesale and retail trade. Wholesale and retail trades comprise about 18% of the metropolitan area's employment. Average retail sales for the area total approximately \$3.8 billion annually (American Community 2007 Survey).

According to the 2010 U.S. Census Bureau, Amarillo is the 14th largest city in Texas with a population of approximately 190,695. Having an average increase of 1% to 2% each year, Amarillo is an important developing metropolitan center in the southwest. The conversion of Amarillo from a local to regional urban service center over the past several decades reflects a nationwide trend toward dominant urban centers and the City's commitment to meeting the needs of surrounding communities.

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LOCAL ECONOMY

Although Amarillo was a city built solely on agriculture and energy production, Amarillo's economic base has diversified significantly. Today's economy is comprised of business and industry ranging from energy research and development, beef processing, agriculture, copper refining, wholesale distribution, fiberglass production, defense contracting, aviation maintenance, metal machining and finishing, to oil and gas production. The economy consists of all the manufacturing and service tools necessary for the operation of the City and the region. Amarillo's business attitude, central location, and low cost of living make it an attractive destination for new businesses. In the 2010 spring edition of Forbes magazine, Amarillo ranked twentieth as one of the best cities in the country for new jobs.

Local governmental entities in the Amarillo area have remained extremely strong, and are presently in sound financial condition. The City of Amarillo adheres to a policy of a balanced budget and conservative management of the City's resources, as do all local taxing entities. Planned construction is carefully budgeted on a "pay as you go" basis and consequently, the City has maintained a strong financial condition for the benefit of the taxpayers.

Another indicator of the City's traditionally stable and strong economy is total sales tax collections. In 1980, the City's tax receipts for retail sales were \$7.7 million. In 1989, the citizens of Amarillo displayed their pro-business attitude by approving a 1% sales tax increase of which half is dedicated to property tax relief and the other half is dedicated to economic development. Due in part to the nation's recession, the 2009 tax receipts fell to \$41.98 million. However, tax receipts for retail sales recovered in the 2010-2011 fiscal year and grew to an all-time high of \$45.61 million.

Amarillo was created as an agricultural servicing center and a significant portion of its economy is still based upon the important economic activity. In fact, the Texas High Plains is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited for a number of agricultural enterprises.

Cash receipts for crops, value-added livestock, and livestock products totaled in excess of \$3.7 billion in the 26 counties known as the High Plains Trade Area. The total of value-added agricultural commodities, government payments to producers, and payroll of agribusiness firms averaged more than \$5 billion per year in the trade area for 2005 through 2008.

According to the Texas Cattle Feeders Association, cattle production provides more than 3,500 jobs in direct employment at area feed yards, with more than \$140 million in the combined annual payroll of area feed yard operations. On an annual basis, cattle on feed within a 150-mile radius of Amarillo total approximately 6 million head or 28% of the nation's fed beef. Appropriately so, the High Plains is often referred to as the Cattle Feeding Capital of the World with approximately 2.6 billion pounds of beef produced each year. The area has access to an ample supply of feed grains, a mild climate, and large major meat packers with modern plants which makes it ideal for cattle feeders. The total benefit to the Texas High Plains Area from the cattle feeding industry is approximately \$15 billion.

The same conditions that brought the cattle industry to the area have also attracted the hog and dairy industries. In 2010, the Texas High Plains Area raised 85% of the state's hogs. Seaboard Farms, Texas Farm, and Smithfield Inc. have all established significant hog operations in the Texas and Oklahoma panhandles. The October 2011 issue of The Texas Association of Dairymen acknowledged Castro County, located within the Texas Panhandle, for becoming the number one milk producer in the State.

Crop production is also important to the region's economy. More than 25 crops are grown commercially in the area including over half of the state's corn and wheat production. Other major crops for this area include grain sorghum, silage, hay, and cotton. A number of industries in Amarillo are related to agriculture, including grain storage and distribution, livestock feed companies, meat and cheese processing, packaging and distributing, fertilizer and pesticide distribution. As has been the case in the past, the future of agricultural production in the High Plains is bright.

Amarillo is also an important hub for natural resource storage and/or extraction. Mined resources include oil, gas, and helium. Although Amarillo is not located directly in a major oil-producing field, it benefits

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heavily from the region's petroleum industry. Despite stabilization and cutbacks in petroleum development, the industry will remain a significant element of the Amarillo economy. Amarillo is known as the "Helium Capital of the World" because a large percentage of the world's helium supply is located within 250 miles of Amarillo. The Cliffside Gas Field is owned by the federal government and operated by the Bureau of Land Management. The Amarillo Helium Plant, on the western edge of the City, was built in 1929 to process helium-rich natural gas. Although the Plant has closed, area gas fields will continue to store government and privately owned crude helium for many years to come.

The professional and technical services segment of the economy includes such services as medical, financial, real estate, insurance, and other miscellaneous services. There has been an increase in employment in these types of services in the past decade. There is expected to be a continued gradual increased demand for such required services in the Amarillo area.

Manufacturing firms employed 17% of the total work force in the Amarillo area in 2009. Additionally, Amarillo's centralized geographic location is an ideal strategic transportation service hub for the United States. Amarillo has become a strong leader in the aviation manufacturing industry.

The Bell Helicopter Military Aircraft Assembly and Delivery Center is a leader in the latest vertical lift aircraft technology. Bell Helicopter's facility in Amarillo is the final assembly and delivery site for the V-22 Osprey, the UH-1Y Huey Venom, AH-1Z Cobra Viper, and the OH-58D Kiowa Warrior—all destined for the Armed Forces of the United States. Employment numbers at Bell Helicopter's Military Aircraft Assembly and Delivery Center in Amarillo are slated to grow as both the V-22 tiltrotor and H-1 helicopter assembly lines continue to ramp up production. The facility hired 274 people in 2010, 363 thus far in 2011, and currently has a workforce of approximately 1,300 employees. The recent decision to locate a cabin conversion line for the Army's OH-58D helicopter in Amarillo will fit easily into the plant's overall growth plan and take advantage of the state-of-the-art facilities as well as the talented workforce available in Amarillo.

Because of the numerous attractions in and around Amarillo, tourism is a major industry. Some of the more prominent tourist attractions are Palo Duro Canyon State Park, which hosts the annual musical production "TEXAS" in the Pioneer Amphitheater, the Panhandle-Plains Historical Museum, the Don Harrington Discovery Center, Amarillo Art Center, Amarillo Little Theatre, Amarillo Symphony, the Lone Star Ballet, and the American Quarter Horse Hall of Fame and Museum. Also, annual events such as the World Championship Ranch Rodeo, the July 4th fireworks show, Tri-State Fair and Rodeo, Pirates of the Canyon Balloon Festival, Center City Block Party, Good Times Celebration Barbeque Cook-off and various professional sporting events bring numerous visitors to Amarillo each year. Tourism and convention activities in Amarillo contributed to over \$320 million to the area's economy in 2010. The variety of attractions in this portion of Texas not only adds to the economy, but also to Amarillo's quality of life.

Local, state, and federal governments continue to be a consistent and growing source for employment in the Amarillo area. According to the US Bureau of Labor Statics, between January 2010 and December 2010, over 400 new local government jobs were created. The government sector of Amarillo's economy encompasses a wide array of public employers, such as the independent school districts, higher educational institutions, prison systems, and other state operated facilities; federal agencies, including the United States Postal Service, United States Department of Agriculture, and the Pantex Plant operated by the Department of Energy; and local public employers, such as the City of Amarillo as well as Potter and Randall Counties.

The adequate reserves of land and energy, along with Amarillo's geographical location, are an ideal place for business and industry. The same type of commitment that has made Amarillo what it is today drives current City leaders to continue to vigorously undertake strategies to attract future business and industrial development.

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COST-OF-LIVING/QUALITY OF LIFE

The cost-of-living index measures relative price levels for consumer goods and services in many cities throughout the nation. The cost-of-living index does not measure inflation but it does compare relative prices at a single point in time using a national average of 100 as a base. The following table shows the differences between Amarillo's overall cost-of-living and that of other Texas cities.

Cost-of-Living Comparison*

<u>City</u>	<u>Composite Index</u>	<u>Percent Difference*</u>
AMARILLO	91.7	Base
Austin	93.4	+1.7%
Corpus Christi	89.6	-2.1%
Dallas	95.8	+4.1%
El Paso	91.3	-0.4%
Lubbock	88.1	-3.6%
Odessa	91.2	-0.5%
San Antonio	92.4	+0.7%

*Between Amarillo and other cities

Source: American Chamber of Commerce (ACCRA Cost-of-Living Index), 1st Quarter, 2011.

CONSUMER PRICE INDEX

The consumer price index (CPI) represents price changes for items individuals purchase for living such as food, clothing, automobiles, homes, home furnishings, fuel, etc. This index measures only prices and does not take into account changes due to quantity or quality differences. Many times, CPI is used by economists to determine whether prices are increasing or decreasing from month to month.

A variation of this national index has been developed for the Amarillo area to measure the prices of a fixed basket of goods and services representing consumption patterns of the community. It is realized that in a dynamic economy, measures such as CPI are complicated by the fact that many factors vary including price levels, employment, output, value of assets, and demographic patterns. The local CPI is an individual area index which measures the change in prices in a particular area. It does not determine whether prices or living costs are higher or lower compared to other locations.

Amarillo's CPI is as follows:

Amarillo Annual Average CPI (Base 1988=100)

<u>Year</u>	<u>Amarillo CPI</u>
Dec 2000	201.90
Dec 2001	210.37
Dec 2002	213.94
Dec 2003	218.64
Dec 2004	229.79
Dec 2005	233.59
Dec 2006	244.33
Dec 2007	254.10
Dec 2008	270.87
Dec 2009	271.68
Dec 2010	272.76
July 2011	224.44

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QUALITY OF LIFE

The City of Amarillo and the associated region have a high quality of life that make living and working in the area very attractive. Below is a brief discussion of various quality of life aspects in and around Amarillo.

Schools

Educational institutions in Amarillo, from the public elementary schools to the higher learning institutions, are highly valued symbols of community identity and achievement. Amarillo is well represented on every educational level. Texas Tech has a medical and pharmacy school located in Amarillo; and with our nation's aging population, both schools should do very well in the future. Amarillo is home to Amarillo College (AC) and West Texas A&M University (WTAMU) is less than 20 miles from Amarillo. In the last legislative session, the legislature authorized Texas colleges and universities to set their own tuition. With higher education costs rising, both AC and WTAMU remain very good values. Amarillo's educational facilities are discussed in more detail below.

School Districts

Within the corporate city limits of the City of Amarillo, there are five independent school districts. The Amarillo Independent School District (AISD) is made up of 37 elementary schools including one magnet school centering on mathematics, science, and the arts; nine middle schools including one middle school focusing on mathematics, science, and technology; four high schools and two specialty campuses. Amarillo Area Center for Advanced Learning (AACAL) is an extension of the home high school campuses and offers classes in the following specialized areas: Automotive Technology, Computer Systems Technology, Engineering Technology, Health Science Technology, and Animal Science Technology. North Heights Alternative School focuses on credit recovery and preparing students to become self-directed learners.

The Canyon Independent School District (CISD) has eight elementary schools; two intermediate schools (grades 5 and 6); two junior high schools (grades 7 and 8); two high schools and one alternative education high school in the Amarillo area. River Road Independent School District (RRISD) has one elementary, intermediate, middle, and high school respectively. Highland Park Independent School District (HPISD) has a facility that serves elementary, junior high, and high school students located within the Amarillo city limits. These school districts are generally located in areas of the City which are less densely developed than AISD. The Bushland Independent School District (BISD) has one elementary, middle school and high school respectively and is located in the southwestern portion of Potter County.

There are also several private, religious, and vocational schools that meet the educational needs of the community.

Higher Education Facilities

West Texas A&M University (WTAMU), a member of the Texas A&M University system, celebrated its centennial year during 2010 with a long history of educational excellence. High quality academic offerings that are both engaging and challenging combined with a dedicated faculty committed to teaching excellence have helped WTAMU earn top-tier status for regional universities in the western United States by *U.S. News and World Report*.

University officials are preparing for WTAMU's second century with an ambitious plan to enhance the campus and set the stage for future growth. New facilities, high-tech classrooms, renovations and improvements along with the University's Amarillo Center guarantee that students of today and tomorrow will enjoy a college experience that prepares them for a life of learning, leadership, and service.

Amarillo College (AC) is an accredited community college offering instruction on six campuses as well as one outreach center. AC averages more than 11,500 academic students a semester and 28,000 students enroll annually to continue their education.

AC's Washington Street campus is 24 acres in size and is located adjacent to S.W. 24th Avenue and Washington Street. The West Campus, being 41 acres in size, is located north of the Amarillo Medical Center and is the primary location for Allied Health, Nursing, and Criminal Justice training. An 8-acre

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downtown campus houses the Business and Industry Center while the East Campus, located near the Amarillo International Airport, mainly focuses on Industrial and Transportation Technologies.

Community Link, AC's outreach center in Northeast Amarillo, offers GED courses, basic computer training as well as English as a Second Language courses. AC has two additional campuses located in the outlying communities of Hereford to the southwest of Amarillo and Dumas to the north of Amarillo.

Wayland Baptist University, whose main campus is in Plainview, Texas, conducts night and weekend classes in Amarillo for students earning degrees in business administration, human services, career technology education, Christian studies, management, and applied science.

Texas Tech University Health Sciences Center (TTUHSC) began operations in Amarillo with the School of Medicine (SOM) in 1972. The school offered elective clinical rotations in space borrowed from Northwest Texas Healthcare System and the Veterans Affairs Health Care System.

In 2002, the SOM moved into a new 155,000 square-foot building located at 1400 S. Coulter St. The Amarillo campus is not only home to the SOM, but now also encompasses the schools of allied health sciences and pharmacy. The campus is located in Amarillo's 400-acre Regional Medical Center.

The first TTUHSC program moved to Amarillo in 1974 when five resident physicians began family medicine training. A pediatrics program began in 1978, followed by obstetrics and gynecology in 1979 and internal medicine in 1988. Today, the SOM provides training to 82 medical students and 79 residents. Richard Jordan, M.D., serves as the SOM regional dean.

When the School of Allied Health Sciences opened in 1994, it was housed in the Amarillo Speech and Hearing Center. The school's academic and clinical programs are now at the Coulter Street location. The school offers a Doctor of Physical Therapy, and trains approximately 60 students annually. Michael Hooten, Ed.D., serves as the School of Allied Health Sciences' regional dean.

The state-of-the-art School of Pharmacy (SOP) has grown steadily since it opened in 1996. The school presently admits 115 first-year students to its Amarillo campus annually, and the program's growth has produced regional campuses in Abilene, Lubbock and Dallas/Fort Worth. The SOP in Amarillo also has the distinctive honor of being home of the Texas Pharmacy Museum.

In 2007, the Laura W. Bush Institute for Women's Health (LWBIWH) was established at TTUHSC. The institute was first launched in Amarillo and has grown to serve communities in Lubbock, El Paso, the Permian Basin and San Angelo as well. The institute builds research, education and outreach programs to improve the lives of women and their families.

TTUHSC at Amarillo is also home to InfantRisk Center, the Amarillo Breast Center of Excellence, SiMCentral and the West Texas Influenza Center.

On top of being a teaching facility, TTUHSC at Amarillo also provides care to area residents offering first-class medical services in family medicine, internal medicine, surgery, obstetrics and gynecology, pediatrics, psychiatry and geriatrics. Medical care is open to all. TTUHSC is committed to providing top-notch training for future medical professionals while offering first-class medical treatment to its neighbors. For more information about TTUHSC at Amarillo, visit <http://www.ttuhscc.edu/amarillo>.

The Texas AgriLife Research and Extension Center, located at 6500 W. Amarillo Boulevard, provides information, technology, and assistance in the areas of agriculture, community development, and family and consumer sciences. This is one of 13 research centers within the Texas A&M System. Texas AgriLife Research in Amarillo is dedicated to science that will help make crop and livestock production in the region more efficient. Also housed at the AgriLife Center is the district office of the Texas AgriLife Extension Service, which has a network of agents and specialists trained to aid producers, homeowners, and families with its many programs. The Texas A&M Veterinary Diagnostic Laboratory, located next door, assists veterinarians, feed yard managers, and cattlemen in diagnosing the causes of diseases and other health problems affecting livestock in the region.

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Amarillo's Professional Sports Teams

In the fall of 2010, the Amarillo Bulls began their inaugural season in the North American Hockey League, by offering exciting, affordable family entertainment. The Bulls team consisted of some of North America's best young hockey players, ranging from age 17 to 20, in an effort to advance their hockey careers. The "Bull Pen" audience for the 2010 season averaged 3,000 fans per game. The six-month season, from September to March, consisted of 27 regular season games, which were played in the Amarillo Civic Center's Coliseum. Hockey has taken Texas by storm with more than a dozen cities hosting teams.

This year, the Amarillo Sox Baseball Club completed their inaugural season of play in the American Association of Professional Baseball with 138,865 guests attending games at the Amarillo National Bank Sox Stadium. Since 2006, nearly 800,000 guests have enjoyed affordable family entertainment at the historic Potter County Memorial Stadium. The management core of the Amarillo Sox includes former major league pitcher and current General Manager, Mark Lee. Lee was drafted by the San Diego Padres in the 13th round of the 1976 amateur draft. In 1977, Lee made his first appearance in Amarillo pitching for the Amarillo Gold Sox of the Texas League. A year later, he was pitching for the big league club, making his MLB debut with the San Diego Padres on April 23rd, 1978 against the Atlanta Braves. The Sox are managed by former major leaguer and Amarillo resident, John Harris. A three-time All-American at Lubbock Christian University, Harris was drafted in the 29th round by the California Angels and played professionally for nine years, spending three years in the major leagues with the Angels from 1979-1981.

Amarillo welcomed a professional indoor football team in 2004, the Amarillo Dusters, and began their play in the Intense Football League. After winning the championship, the Dusters left the Intense Football League and joined the af2 League. In 2010, the Amarillo Dusters became the Amarillo Venom. The Venom completed their season with 11 wins and 3 losses and were crowned the 2010 Lonestar West Division Champions. The Venom look to continue their success in 2011.

PARKS AND RECREATION

Park land, open space, and recreational facilities serve an important function for the City of Amarillo. The park system improves the quality of life by providing recreational opportunities for people and protecting the natural environment. The location and design of park land and open space can be beneficial to Amarillo's image by providing a visual improvement to a neighborhood and, in some cases, serve as a buffer between differing land uses. Park and open space facilities in Amarillo are comprised of school playgrounds, school parks, linear and ornamental parks, neighborhood, community, and regional parks. Amarillo currently has 62 park and recreation areas, totaling 2,838.90 acres of dedicated open space, of which 70% has been developed for public use.

In addition to Amarillo's parks system, recreational areas of the community are supplemented by the various improvements found on elementary, middle school, and high school sites. These sites are located throughout the city and provide athletic-type facilities for students. Middle school sites that contribute to Amarillo's open space include Austin, Bonham, Bowie, Crockett, Fannin, Houston, Mann, Travis, Valleyview, and Westover. Facilities for recreational activities such as baseball, track events, and football are also found at high schools such as Amarillo, Caprock, Palo Duro, Tascosa, Randall, River Road, and Highland Park. Privately owned recreational facilities such as the Maverick Club, YMCA, numerous health clubs, as well as the Amarillo, Tascosa, and La Paloma Country Clubs also provide community services. Amarillo's municipal golf courses include Ross Rogers and Comanche Trail. In 2010, the City Commission voted to renovate the Ross Rogers golf course.

In the 2010-2011 fiscal year, the Amarillo Zoo initiated the following phase for a proposed 3,485 square foot Zoo Education Center. This education center will feature a large interactive classroom, offices for the zoo staff, and a large area that will house the zoo's education animals. The education center is scheduled to be completed and opened to the public in June 2012.

Parks Capital Improvements that were initiated and/or completed in the 2010-2011 fiscal year include the following:

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- Ross Rogers "Old Course" Renovation, which includes an extensive redesign and construction of the old 18-hole east course. This renovation included a revised routing plan of the golf holes, new sand bunkers, larger greens and tees, and a state of the art computerized irrigation system. This \$3.3 million renovation project is scheduled for completion in November 2011.
- Amarillo Parks & Recreation completed the design and installation of a 2,400 square foot water splash pad in Memorial Park. This is the 7th water feature that has been installed in our city parks. The total cost of this splash pad was \$270,000.
- Park improvements are currently underway at Hamlet Park, which includes the installation of a new playground, splash pad and a new trail lighting system for security. These improvements are scheduled to be completed by March 2012.

Major Regional Recreation Facilities

The Texas Panhandle region is the location of numerous major recreational areas. These recreational areas allow Amarillo citizens to participate in outdoor activities such as boating, fishing, camping, hunting, etc. Even though the regional facilities may range up to 55 miles from Amarillo, they are considered supplemental to Amarillo's park system because of the type, size, and quality of recreational opportunities provided.

Area lakes, such as Greenbelt Reservoir located north of Clarendon, Lake McClellan south of Pampa, Lake Mackenzie east of Tulia, and Lake Meredith near Fritch, offer excellent public fishing and boating recreation. The Canadian River, located north of Amarillo, provides areas for hunting and off-road driving and riding, and the Buffalo Lake Conservation area, a wildlife refuge near Canyon, provides both active and passive recreational areas from hiking trails to picnic areas. Palo Duro State Park, located southeast of Amarillo, is one of Texas' most spectacular scenic features since the colorful and rugged terrain of this canyon provides a sharp contrast to the level plains of the Panhandle. The park offers camping, hiking, picnicking, mountain biking, and horseback riding. An amphitheater is also situated within the park where the Nation's best-attended outdoor musical drama "TEXAS" is performed seasonally. "TEXAS" has been named one of North America's 100 Best Events in 2012 by the American Bus Association.

MUNICIPAL ADMINISTRATION

Municipal administration services are housed in Amarillo City Hall and associated public buildings. Amarillo's major municipal building needs are provided at the Municipal Complex located in the vicinity of S.E. 7th Avenue and Buchanan Street. The complex includes the City Hall, Civic Center, Centennial Plaza, Central Library, Globe News Performing Arts Center, the Facilities Administration Building, and associated parking areas. The entire municipal complex is appropriately located at the edge of the Central Business District and is accessible to the major street network and transit system.

City Hall

The Amarillo News-Globe, on Sunday January 8, 1967, announced the Grand Opening of the new Municipal Building and estimated the attendance to be more than 8,000 people. The article read "First Jewel in the setting that will become the Civic Center Complex in 1968 is the new Municipal Building completed last month. It is now the home for 21 city governmental offices and has four levels that incorporate 84,000 square feet of floor space. The Municipal Building, like the Auditorium-Coliseum combination being constructed to the north, was financed through the sale of bonds authorized by the voters in 1964. It cost \$2,126,427, including the land, architect fees, paving, lighting, and storm sewer relocation. The outside finish consists of pre-cast concrete panels in which marble chips have been mingled and it will conform architecturally with the auditorium-coliseum." Originally, a water fountain and pool were constructed at the main entrance with the stairs wrapping around either side of the water feature.

The Municipal Building today is known as the Amarillo City Hall Building and is currently home to 19 city departments. The building has several of its original design features; however, one notable change has been the removal of the water fountain and pool adjacent to the main entrance to make room for the installation of a ramp and steps, making the building more accessible for all community members. City

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Hall is home to the Mayor's office, the City Commissioners, Finance Department, Utility Billing, Vital Statistics, Planning Department, Community Development, Building Safety, Public Works, Utility Engineering, Parks and Recreation Administration, Human Resources, the City Attorney offices and many other departments. As established in 1968, the City Hall building remains a focal point for the citizens to access their city officials and services.

Amarillo Civic Center Complex

When the Amarillo Civic Center opened in 1968, it housed a coliseum (7,200 capacity) and an auditorium (2,324 capacity). In 1978, the first expansion of the Civic Center added what is now known as the South Exhibit Hall and Regency Room. In 1989, the coliseum was renamed the Cal Farley Coliseum in memory of Mr. Farley. In 1990, the Grand Plaza was added. This unique venue for banquets, parties, and dances enclosed an outdoor area, giving the Civic Center its first indoor ballroom complete with Texas shaped terrazzo floor and Gulf of Mexico fountain. In 2003, the most recent expansion was completed, adding the North Exhibit Hall and the Heritage Ballroom. Additional parking was added throughout the years to accommodate the expansions.

A jewel in the heart of downtown Amarillo, the Globe-News Center for the Performing Arts houses a 1,300 seat auditorium and the Gilliland Education Center. Opened in January 2006, the facility is owned by the City of Amarillo and operated as part of the Amarillo Civic Center Complex. The idea behind the facility was birthed in 1999, when Caroline Bush Emeny opened fundraising for the Center with a very generous donation. The overall project cost was approximately \$32 million. The acoustically sound, state-of-the-art facility was designed by Holzman Moss Architects and hosts an average of 100 ticketed performances and nearly 200 other events annually.

The Amarillo Civic Center and the Globe-News Center for the Performing Arts are the center of cultural activity in Amarillo; including symphonies, concerts, ballets, Broadway shows, and sporting events. Conventions, conferences, graduations, community meetings, parties, and consumer shows round out the bulk of events that take place at the facility. Totaling over 400,000 square feet, nine separate events can be accommodated at any one time within the complex. Resident companies and primary use tenants include the Amarillo Venom, Amarillo Bulls, Amarillo Opera, Amarillo Symphony, Lone Star Ballet, and the Broadway Spotlight Series. Approximately 700,000 patrons attend over 1,000 events each year.

Police Department and Municipal Courts Building

In 1992, the Police Department and Municipal Courts relocated to a newly renovated building located at S.E. 3rd Avenue and Taylor Street in downtown Amarillo. This facility was purchased from private owners who absorbed the entire cost of renovation. The facility allows all Police Department functions, with the exception of the City Jail, to be located in one building. Additionally, the Municipal Court received a much needed court document storage space, as well as larger jury and customer service areas. This facility has improved the Police Department by enhancing efficiency and improving crime fighting capabilities.

Solid Waste Collection

The City of Amarillo provides its citizens with a state-of-the-art solid waste collection system, which utilizes dumpsters and fully automated loading trucks. This system collects approximately 155,000 tons of solid waste annually and transports it to the Amarillo Sanitary Landfill. There are approximately 61,459 residential accounts and 3,747 commercial accounts. The dumpster system has proven to be a very cost effective operation because one person driving and operating a self-loading truck can serve 1,400 residences daily. The automated system saves on labor and labor-related costs. A fully automated system also eliminates most of the hazards to collection work such as back injuries resulting from heavy lifting and other injuries associated with physical contact of waste materials. There are 58 automated residential routes, four hand pick-up residential routes, and 19 commercial routes served. However, with expanding development, more routes will be needed in the near future.

Amarillo Sanitary Landfill

The Sanitary Landfill for the City of Amarillo is five miles west of the city limits in Potter County. Sanitary landfilling is a method of disposing solid waste on land without creating nuisances or hazards to public health or safety. Principles of engineering are used to confine the waste to the smallest practical volume and to cover it with layers of earth at pre-set intervals.

CITY OF AMARILLO

The current landfill site is permitted by the Texas Commission of Environmental Quality to include 662 acres of which 486 acres are suitable for disposing of solid waste. The existing site is ideal and is expected to be utilized for another 100 years. Amarillo, therefore, has a long-term commitment to burying its solid waste at this location. The landfill disposes of approximately 212,350 tons of waste per year.

The Amarillo Sanitary Landfill has been successful in disposing of its solid waste because of proper preliminary planning and design of the site, the application of proper engineering principles, and the competent operation of the facility. The benefits of disposing waste in this fashion include the relatively low cost of disposal, no pollution of air, land or water, and the potential future use of the site once operations are completed.

Amarillo Animal Control and Shelter

The Amarillo Animal Control Department is located in southeast Amarillo at 3501 South Osage Street. The Animal Control building and associated facilities are situated on a tract of land of about three acres in size and are open to the public from 10 am to 7 pm, Monday through Friday.

Amarillo's Animal Control Officers are State and nationally certified to protect and serve the Amarillo citizens relating to animal situations within the city limits.

The Animal Control Department makes space available at their facilities to house the local Humane Society to assist with an array of services to our community and surrounding areas:

- Offer pet education programs to daycares, elementary and middle schools, and civic groups.
- Offer bite prevention training and animal safety/welfare training programs.
- Annually participate with the Humane Society to provide a low cost vaccination clinic.
- Provide a low cost spay/neuter program when State grant funds are available.
- Offer domestic companion pets, some barnyard/livestock animals, and a few exotic pets for adoption.
- Conduct bite, cruelty and welfare investigations.
- Euthanizing animals, as necessary.
- Removing dead or injured animals from roadways.
- Holding animals for bite observation.
- Impounding abandoned, stray or lost animals and providing a safe haven until owners reclaim their lost pet.
- Return lost pets to their owners that have been tagged or micro-chipped.

Rick Husband Amarillo International Airport

The Rick Husband Amarillo International Airport became a public use airport in 1941 when the City of Amarillo purchased the current airfield portion of the airport in order to receive development assistance from the federal government. The military utilized the airport in World War II and the airport became the Amarillo Air Force Base in 1951. The airport operated as a joint-use facility through 1968.

In February of 2003, Amarillo City Commissioners voted to change the name of the Amarillo International Airport to Rick Husband International Airport in memory of Astronaut Colonel Rick Husband who was born and raised in Amarillo, Texas. Colonel Husband was the Commander of the Space Shuttle Columbia and died alongside his entire crew, ironically over Texas, on February 1, 2003 as the shuttle disintegrated upon reentry after their 16-day mission in space.

In 2008, the Rick Husband International Airport began a multi-million dollar air terminal rehabilitation project. The project included a major renovation of the existing terminal building consisting of a dedicated meet-and-greet area, a consolidated gate area, a spacious security screening checkpoint, new passenger boarding bridges, and a new inline baggage screening system. The major components of this project were completed and opened July 12, 2011. The overall project will be completed in December 2011.

In 2010, the airport had over 80,000 annual operations that included commercial, general aviation, and military aircraft. During calendar year 2010, more than 818,000 passengers flew in and out of the airport.

CITY OF AMARILLO

Presently, American Eagle, Continental, United, and Southwest Airlines serve the airport with up to 45 scheduled airline arrivals and departures daily.

Amarillo Public Library

Amarillo citizens have enjoyed library service since 1902, when a group of women known as the JUG (Just Us Girls) Club formed a lending library of 123 books. Potter County assumed responsibility for the library in 1921, until the City of Amarillo took over in 1940.

Today, the Amarillo Public Library System consists of a Central (Downtown) Library and four branches, serving well over 2,000 people every day. The library collection includes more than 800,000 books, magazines, and media materials which circulate over two million times per year. The library maintains 83 public computers which supply more than 100,000 hours of internet access per year. Non-profit organizations from across the state take advantage of meeting facilities available for a small fee at all five library locations.

The Amarillo Public Library also offers a great many other resources and services, including Story Time for Young Children, Summer Reading Program, Xtreme Reading (summer reading for teens), book clubs, film series, and the community reading program (AMARILLO READS) recipient of the 2008 Highsmith Library Award from the Texas Library Association. Visit the library's website at www.amarillolibrary.org for information on a wealth of online resources including homework assistance, test preparation, language instruction software, animated picture books, and research tools. The website also allows patrons to access the online catalog, place materials on hold or request additions to the library collection.

Amarillo Public Library Locations and Contact Information:

Downtown Library	413 E 4 th Ave.	(806) 378-3054
East Branch	2232 E 27 th Ave.	(806) 342-1589
North Branch	1504 NE 24 th Ave.	(806) 381-7931
Northwest Branch	6100 W 9 th Ave.	(806) 359-2035
Southwest Branch	6801 W 45 th Ave.	(806) 359-2094

The Amarillo Public Library System is a member of, and serves as the headquarters for, the Harrington Library Consortium (HLC). HLC is the only multi-institutional cooperative library network in Texas, allowing public, school, academic, and special libraries to share resources and provide additional services to patrons. The Consortium also offers member libraries consulting services, continuing education opportunities, and support for literacy, English as a Second Language, and automation projects. HLC membership enables the Amarillo Public Library to increase the quality and quantity of resources available to the citizens of Amarillo and to serve as a leader in library innovations throughout the state of Texas.

Fire Stations

The Amarillo Fire Department (AFD) responds to approximately 18,800 alarms annually (2011). This means dedicating more than 23,000 man hours to emergency incidents. Seventy percent of the Department's call volume is comprised of basic and advanced life support. The AFD is also responsible for mitigating emergencies involving structural and grassland fires, hazardous materials, technical rescue, aircraft emergencies, and assistance calls.

The time it takes for the AFD to respond to an incident scene is a critical measure of effectiveness in saving lives. Response times are measured from when the firefighters are dispatched until their arrival at the incident scene. Emergency response times in Amarillo are approximately 4 minutes and 17 seconds per alarm, which is outstanding for a metropolitan area the size of Amarillo.

These times are closely related to the distribution of fire stations throughout the City. In the last fifty years, Amarillo has experienced a significant growth; from 33 square miles to over 100 square miles. Before 2009, the AFD had not added a single fire station to keep up with the City's expansion. The leaders of the City began to address this problem when Fire Station #11 opened in the Westcliff subdivision. A new fire station (Fire Station #12) near The Shores subdivision was constructed and staffed in 2011. Additional fire stations in the southeast and southwest quadrants of Amarillo, as well as a new station in the Hospital District, are in the planning stages. With these new stations, the AFD will

CITY OF AMARILLO

ensure firefighters continue to arrive quickly at the scene of life-threatening emergencies in all areas of the City.

Major Medical Facilities

Amarillo is a major health care center for portions of five states and includes three acute care hospitals, several medical-education facilities, long-term health care facilities, and medical clinics. The major hospitals and their respective locations are identified below:

Hospital

Baptist Saint Anthony's Hospital
Northwest Texas Health Care System
Veterans Affairs Medical Center

Location

1600 Wallace Blvd. (Medical Center)
1501 S Coulter St. (Medical Center)
6010 W Amarillo Blvd. (Medical Center)

Amarillo Medical Center

In 1959, Amarillo began developing into a regional health care center and continues to be committed to providing an array of health care services to a large geographic area. Under the sponsorship of the Amarillo Area Foundation, the Medical Center is the product of cooperation and interaction among private enterprise, local and county governments, and voluntary nonprofit groups. This multi-purpose medical complex, consisting of facilities which provide hospital and health care, medical research, and vocational and professional training; is designed to promote the development of a coordinated program of health care by concentrating a full range of services in a single location. Significant institutions include Texas Tech University, Veteran's Hospital, Baptist Saint Anthony's Hospital, and Northwest Texas Hospital.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine, and allied health located in Amarillo. The pharmacy and medical research have brought in millions of research dollars to Amarillo from several health organizations and pharmaceutical companies. Amarillo is home to the Veteran's Hospital, which also houses a veteran's nursing home, and two other major hospitals. Baptist Saint Anthony's Hospital (BSA), a major hospital in Amarillo, was rated in the top 200 hospitals in the United States for five years in a row. BSA undertook a substantial upgrade of its facilities under the hospital's long-rang plan known as "Creating the Future". BSA opened a part of its \$60 million building project in February 2007. The BSA construction project provided a six-story addition to the existing hospital that houses a ground level Outpatient Diagnostic Imaging Center, four floors totaling 120 new private rooms and expanded Pediatric services. Northwest Texas Hospital, also a major hospital in Amarillo, completed a major expansion of a new heart hospital and children's hospital in 2003. A 44-bed freestanding rehabilitation facility opened in a joint venture between Northwest Texas Healthcare System and RehabCare Group, Inc. in October 2006.

All three acute care hospitals in Amarillo are within the medical center where ample undeveloped property for additional facilities is available. Therefore, most major medical facilities are expected to be constructed in the medical center area in the future, as was the Texas Tech Pharmacy School.

Amarillo Economic Development Corporation

On November 7, 1989, the citizens of Amarillo voted to increase the City sales tax by ½% to fund economic development in the City. The Amarillo Economic Development Corporation (AEDC) was created to foster economic development in the City and to manage the revenues from the ½% City sales tax that started April 1, 1991. The Corporation consists of a five-member board appointed by the City Commission. Excluding the administration costs, the majority of the funds (90%) must be used for economic development projects with up to 10% of the sales tax receipts available for promotional activities. The AEDC has been instrumental in bringing new business and industry to Amarillo and assisting existing companies via variety of incentive programs that provide grants and loans.

Center City of Amarillo, Inc.

In 1989, a group of community leaders began to share their concerns about the decline of the central area of the City. Out of the process grew Center City of Amarillo, Inc. Center City is a nonprofit organization dedicated to the historic preservation and revitalization of Downtown Amarillo by focusing community, social, aesthetic, recreational, and economic interests in Amarillo's historic core area. Center City is recognized as a National and Texas Main Street City.

CITY OF AMARILLO

Center City projects include:

- High Noon on the Square, a series of summer events,
- Center City Block Party, a citywide downtown festival,
- The Center City Electric Light Parade, a citywide Christmas parade and tree lighting event,
- Hoof Prints of the Great American Quarter Horse, an art in public places project,
- Design Review, a partnership with the City of Amarillo to provide façade grants,
- Restoration of historical signage along Polk Street including the Paramount sign and the Kress sign,
- Partnerships with other downtown organizations including the Center City Tax Increment Reinvestment Zone and Downtown Amarillo, Inc.,
- Partnerships with other nonprofit organizations which bring people downtown, including the Susan G. Komen Race for the Cure, Go Red for Heart, the Hispanic Chamber of Commerce, and the Amarillo Chamber of Commerce,
- Historical preservation efforts with the Amarillo Historical Preservation Foundation, the Texas Historical Commission and Preservation Texas,
- A street banner program to welcome residents and visitors to the downtown neighborhood, and
- Downtown business alliances to retain and recruit new businesses to the downtown area

ENHANCEMENT PROJECTS

Sixth Street

Sixth Street in Amarillo is Texas' most intact collection of commercial buildings possessing significant associations with early Route 66. This area is on the National Register of Historic Places as it represents the roadside architecture and development produced by the first transcontinental highway linking mid-America to the west coast. The Sixth Street Enhancement Project consists of landscaping, beautification, and historic preservation. A Route 66 mural is already in place and a landscaped gateway near the Georgia Street entrance was completed in 1995.

Rails to Trails Project

A construction contract was awarded to Fuller Construction of Amarillo for \$2.6 million to complete the construction of a 3.88-mile section of the Amarillo Rails to Trails Project. The proposed multi-use trail extends from the intersection of SW 7th Avenue and Crockett Street to Coulter Street. A special dedication/grand opening was held in April of 2005. The new trail was named the Rock Island Rail Trail in order to give recognition to the historical significance of the railroads that once traveled this section of the City.

Amarillo-Potter Events Venue District

On January 17, 1989, the voters of the City of Amarillo and Potter County approved a venue project along with the corresponding tax levies. The approved project consists of an expansion of the Civic Center convention facility and the construction of the Tri-State Fairgrounds Event Center. The Tri-State Fairgrounds Event Center (officially the Amarillo National Center) is used for community events or other events including rodeos, livestock shows, agricultural expositions, promotional events and other civic or charitable events. The facility is designed to complement, not compete with, the existing Civic Center facility and was completed during the 1999/2000 fiscal year. The Civic Center expansion is used for banquet and meeting rooms in conjunction with the Amarillo National Center.

Strategic Action Plan for Downtown

In 2008, the City of Amarillo adopted the Strategic Action Plan for Downtown Amarillo after almost two years of study. Center City of Amarillo, a nonprofit organization dedicated to downtown revitalization, and the City of Amarillo commissioned the Fort Worth firm, Gideon Toal, Inc. to develop the Plan. After a series of community meetings and months of research, the Plan concluded that Amarillo's downtown was ready for redevelopment. Gideon Toal pointed to downtown assets including the new Globe-News Center for the Performing Arts and a workforce of 20,000 people who work either in downtown or within a five-mile radius.

The Plan covers a large area from the railroad tracks north of downtown, to 12th Avenue on the south, and from the east railroad tracks to Washington/Adams Street on the west. This accounts for nearly a 116-square block area. Recommendations in the Plan included the formation of a Tax Increment

CITY OF AMARILLO

Reinvestment Zone, which was established in 2006 and a proposed Business Improvement District for downtown. Other goals in the Plan include developing approximately 400 to 600 new housing units in downtown, attract multiple retail centers, draw family-friendly venues, develop one or more quality hotels with at least 300 rooms to support and meet needs of the revitalized downtown area, and retain and grow downtown as a financial, business, and government center.

Recently, the City adopted the Downtown Amarillo Urban Design Standards; an overlay zoning district, in order to provide guidance for modifications to building exteriors, walkways, landscaping and signage within downtown. These standards are to aid in protecting downtown property owners' investments by providing for quality redevelopment in a safe, attractive, pedestrian-friendly environment, producing a better livable downtown. A Local Government Corporation Board was formed to encourage, implement, and manage downtown projects. This Board will explore the feasibility of potential projects as well as expedite and facilitate construction of City projects.

Completed Downtown projects include:

Courtyard by Marriott near Polk St. and 7th Ave.
Ellwood Park near Washington St. and Park Pl.
Happy State Bank near Pierce St. and 10th Ave.
Cal Farley's Alumni Housing near Monroe St.
and 11th Ave.

Potential Downtown projects include:

Barfield Lofts near Polk St. and 6th Ave.
Convention Hotel near Pierce St. and 6th Ave.
Multi-level Parking Garage near Buchanan
St. and 7th Ave.
Multi-Purpose Entertainment Venue which
will include a baseball park near Buchanan
St. and 7th Ave.



CITY OF AMARILLO

BOARDS AND COMMISSIONS

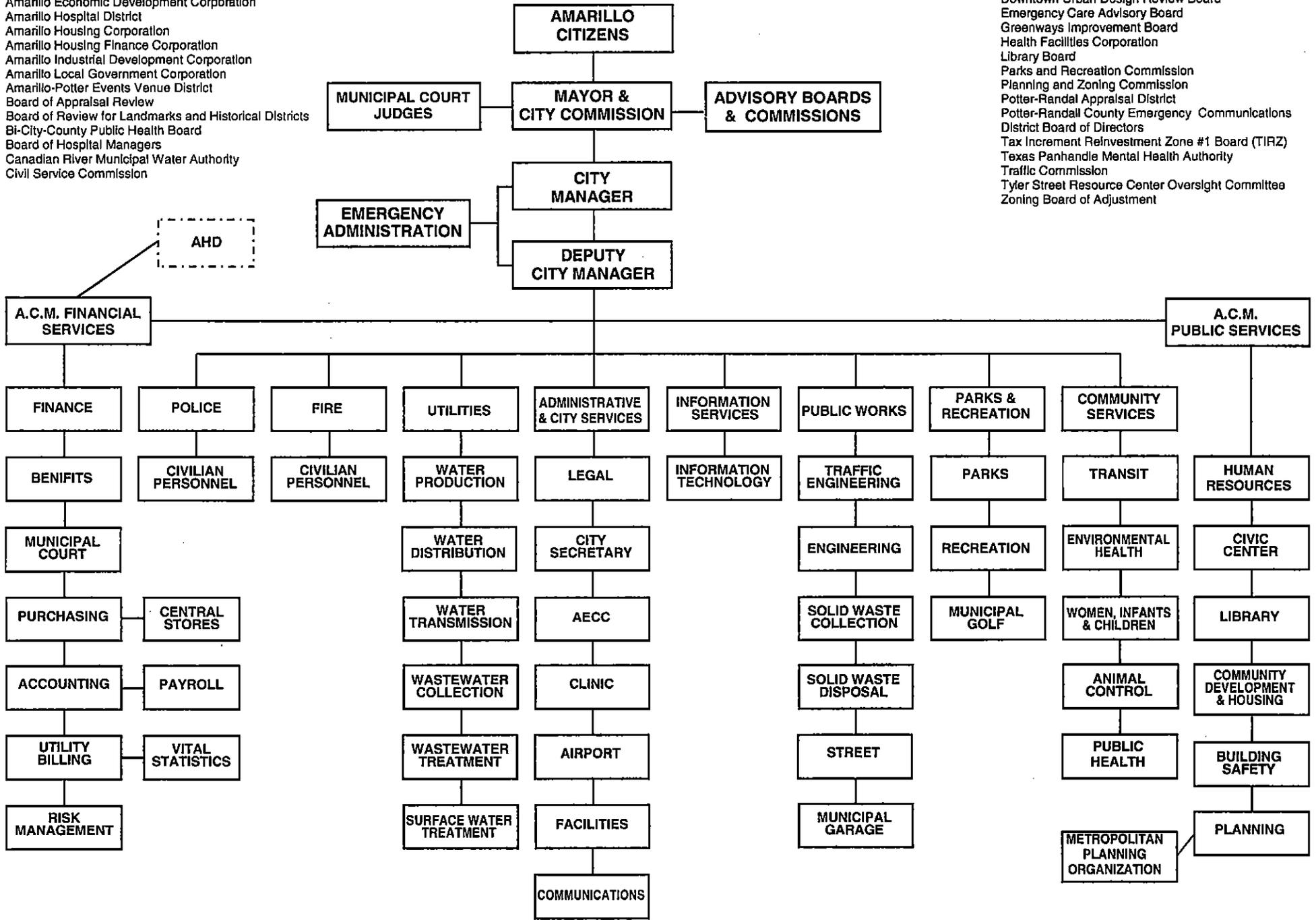
Advisory Commission for People with Disabilities
 Airport Board
 Animal Control Board
 Amarillo Economic Development Corporation
 Amarillo Hospital District
 Amarillo Housing Corporation
 Amarillo Housing Finance Corporation
 Amarillo Industrial Development Corporation
 Amarillo Local Government Corporation
 Amarillo-Potter Events Venue District
 Board of Appraisal Review
 Board of Review for Landmarks and Historical Districts
 Bi-City-County Public Health Board
 Board of Hospital Managers
 Canadian River Municipal Water Authority
 Civil Service Commission

CITY OF AMARILLO ORGANIZATION CHART

BOARDS AND COMMISSIONS

Community Development Advisory Committee
 Construction Advisory and Appeals Board
 Convention and Visitors Council
 Downtown Urban Design Review Board
 Emergency Care Advisory Board
 Greenways Improvement Board
 Health Facilities Corporation
 Library Board
 Parks and Recreation Commission
 Planning and Zoning Commission
 Potter-Randall Appraisal District
 Potter-Randall County Emergency Communications
 District Board of Directors
 Tax Increment Reinvestment Zone #1 Board (TIRZ)
 Texas Panhandle Mental Health Authority
 Traffic Commission
 Tyler Street Resource Center Oversight Committee
 Zoning Board of Adjustment

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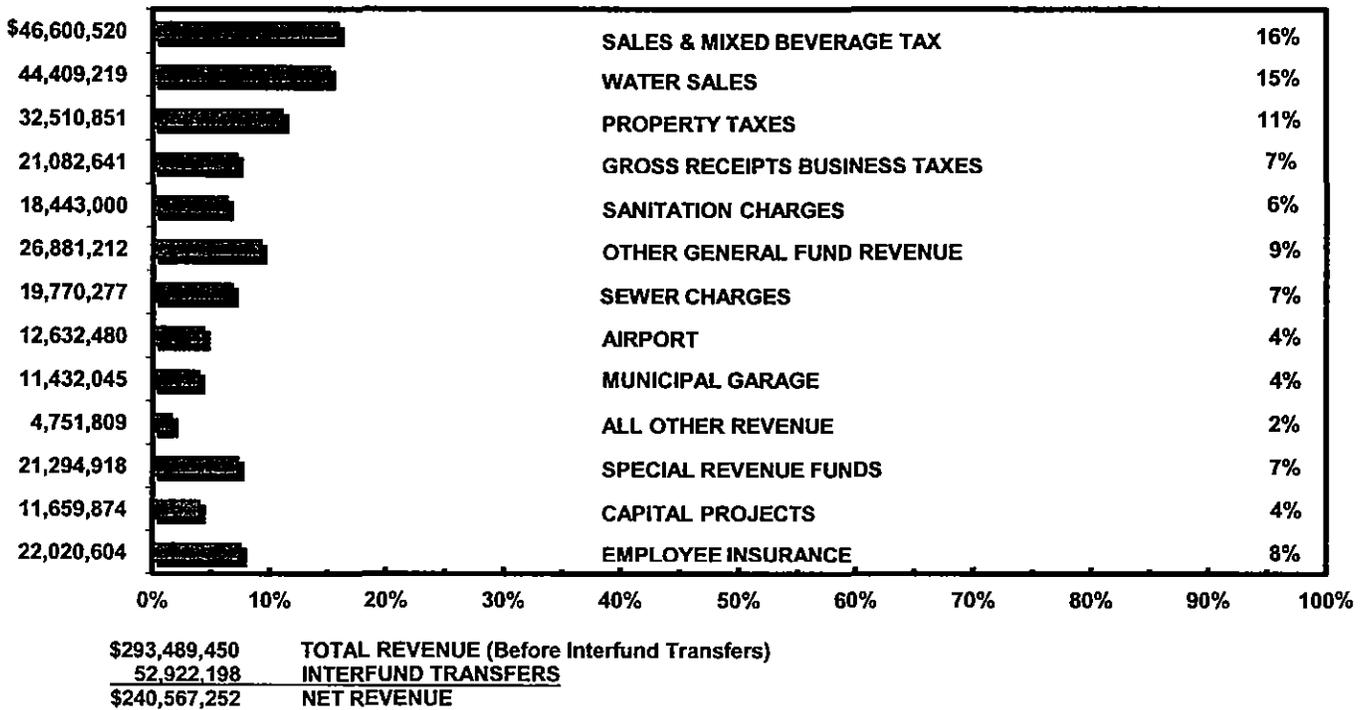




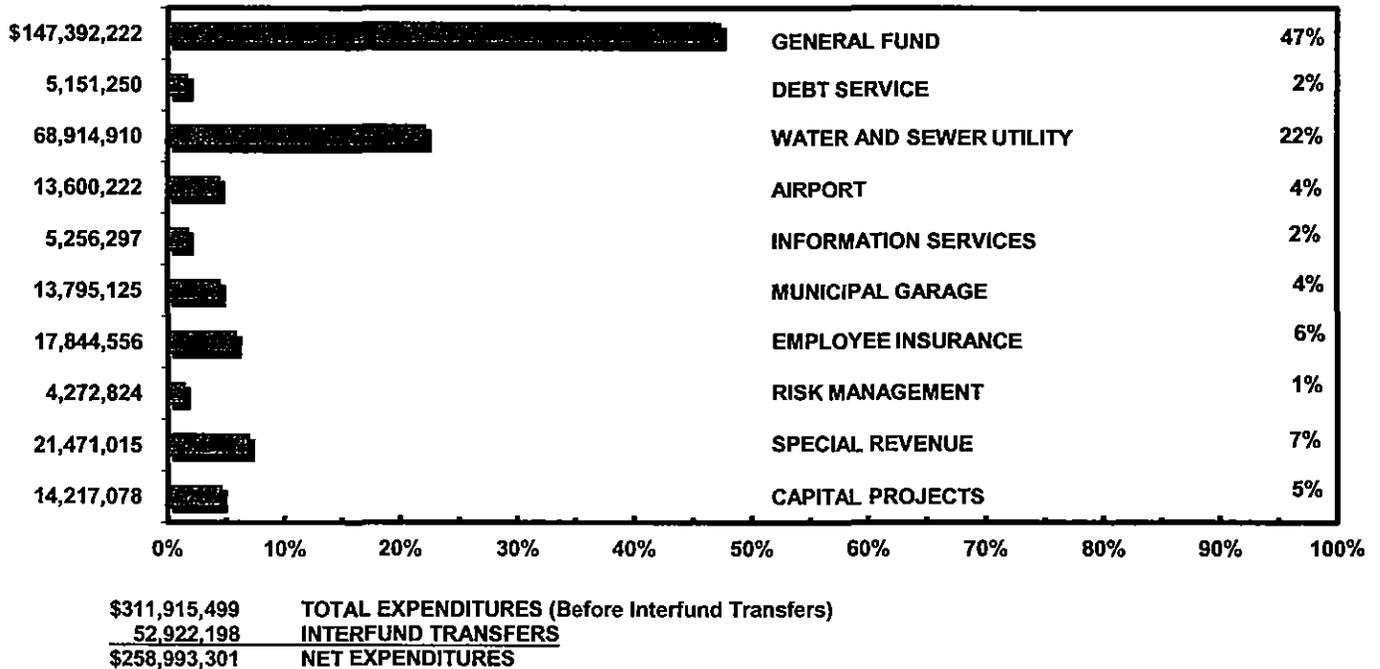
CITY OF AMARILLO

**CITY OF AMARILLO
SUMMARIES - ALL FUNDS
2011/2012**

RESOURCES



EXPENDITURES



Budgeted expenditures exceed estimated revenues by \$18.4 million for the 2011/2012 fiscal year. Excess reserves will be used to fund capital projects in the General Fund, the Water and Sewer Fund, the Airport Fund, the Municipal Garage Fund and the Capital Projects Funds. Total expenditures do not include non-cash budgeted items such as depreciation.

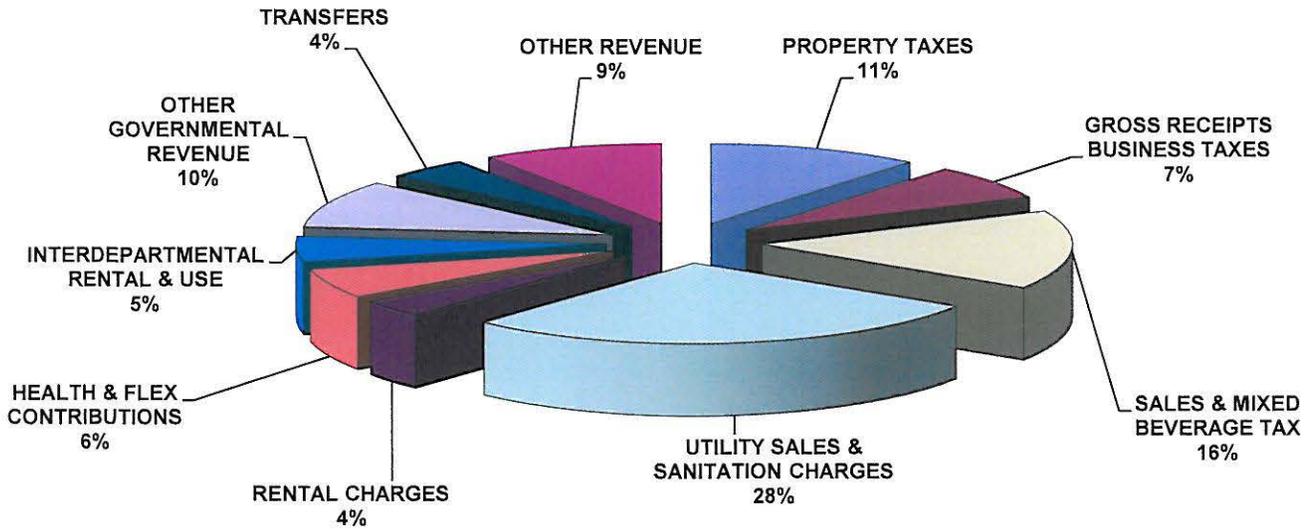
SUMMARY OF RESOURCES AND EXPENDITURES
ALL BUDGETED FUNDS - FISCAL YEAR 2011/12

	GENERAL	GENERAL INTEREST & REDEMPTION	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS
AVAILABLE FUNDS:				
Balance 10/01/10 (See Below)	40,124,551	14,390,417	14,795,738	24,104,868
Fiscal Year 2010/11				
Sales, Receipts & Revenue	137,921,292	3,356,966	78,628,446	35,933,041
Other Sources			34,425,000	
M & O Expenditures	137,650,134		61,034,990	37,947,346
Less: Depreciation			(12,947,981)	(5,226,544)
Capital Expenditures			35,309,505	5,593,706
Debt Service		4,856,525	13,620,242	
Total Expenditures	137,650,134	4,856,525	97,016,756	38,314,508
AVAILABLE FUNDS:				
Balance 10/01/11	40,395,709	12,890,858	30,832,428	21,723,401
Fiscal Year 2011/12				
Sales, Receipts & Revenue	142,015,871	3,642,652	74,322,258	37,608,877
Other Sources			2,945,000	0
M & O Expenditures	147,392,222		64,047,817	39,298,270
Less: Depreciation			(15,587,051)	(4,942,773)
Capital Expenditures			16,847,000	6,813,305
Debt Service		5,151,250	17,207,367	
Total Expenditures	147,392,222	5,151,250	82,515,133	41,168,802
AVAILABLE FUNDS:				
Balance 10/01/12	35,019,358	11,382,260	25,584,553	18,163,476
DETAIL OF BALANCES AT 10/01/12				
Reserves for S/L & A/L			1,523,012	559,062
Debt Service Reserves *	1,110,841	11,382,260	2,915,460	
Committed for Future Capital/Projects	33,908,517	0	21,146,081	17,604,414
BALANCE	35,019,358	11,382,260	25,584,553	18,163,476
Available funds calculation:				
Cash & Investments	41,510,390	14,380,049	148,503,212	43,377,361
(Appreciation) Depreciation in Investments	(130,612)	(42,050)	(139,238)	(56,347)
Assets to be converted to Cash	8,101,510	120,397	8,871,794	848,248
Less: Liabilities & Encumbrances	(9,356,737)	(67,979)	(23,554,704)	(18,065,085)
Less: Construction in Progress Balances			(118,885,326)	(1,999,309)
Balance 10/01/10	40,124,551	14,390,417	14,795,738	24,104,868

*The Debt Service Reserve in the General Fund is an appropriation of the maximum potential lease payment to the Venue District.

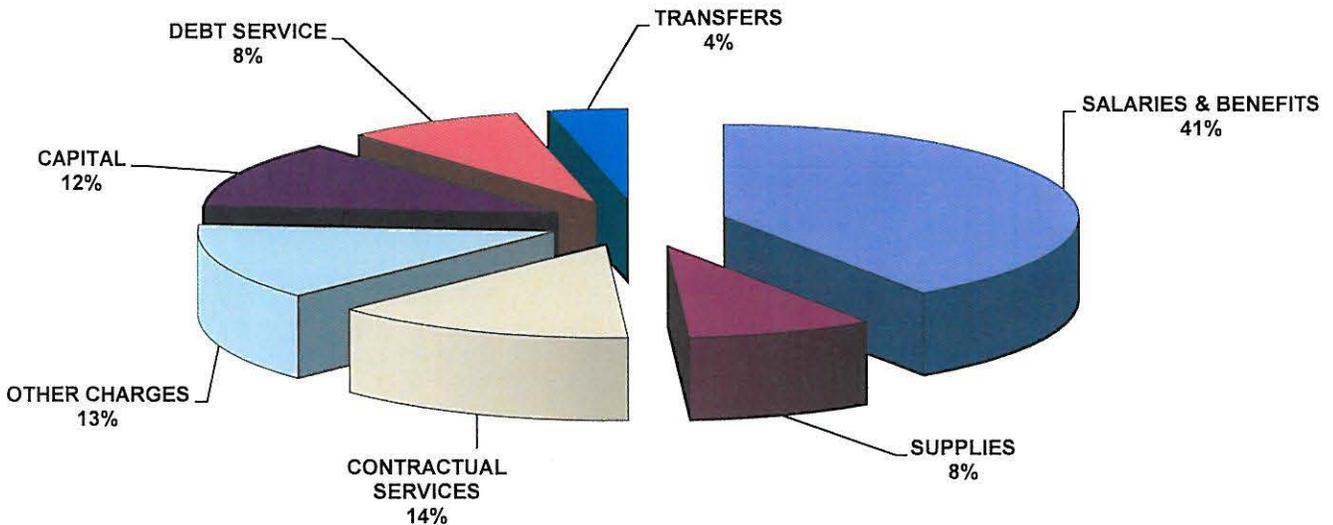
SPECIAL REVENUE	CAPITAL IMPROVEMENTS	BUDGET TOTAL BEFORE INTERFUNDS	INTERFUND TRANSFERS	NET BUDGETED FUNDS
2,784,290	14,592,106	110,791,970	0	110,791,970
21,663,093	9,945,942	287,448,780 34,425,000	(51,838,442)	235,610,338 34,425,000
21,945,626	472,071	259,050,167 (18,174,525)	(51,838,442)	207,211,725 (18,174,525)
	9,833,057	50,736,268 18,476,767		50,736,268 18,476,767
21,945,626	10,305,128	310,088,677	(51,838,442)	258,250,235
2,501,757	14,232,920	122,577,073	0	122,577,073
21,294,918	11,659,874	290,544,450 2,945,000	(52,922,198)	237,622,252 2,945,000
21,471,015	1,522,988	273,732,311 (20,529,824)	(52,922,198)	220,810,114 (20,529,824)
	12,694,090	36,354,395 22,358,617		36,354,395 22,358,617
21,471,015	14,217,078	311,915,499	(52,922,198)	258,993,301
2,325,660	11,675,717	104,151,024	0	104,151,024
1,198,302		3,280,376 15,408,561		3,280,376 15,408,561
1,127,358	11,675,717	85,462,086	0	85,462,086
2,325,660	11,675,717	104,151,024	0	104,151,024
3,562,704	40,175,777 (89,315)			
2,034,810	306,419			
(2,813,224)	(1,132,409)			
	(24,668,366)			
2,784,290	14,592,106			

CITY OF AMARILLO ALL FUNDS 2011/2012 RESOURCES



\$293,489,450 TOTAL RESOURCES

EXPENDITURES

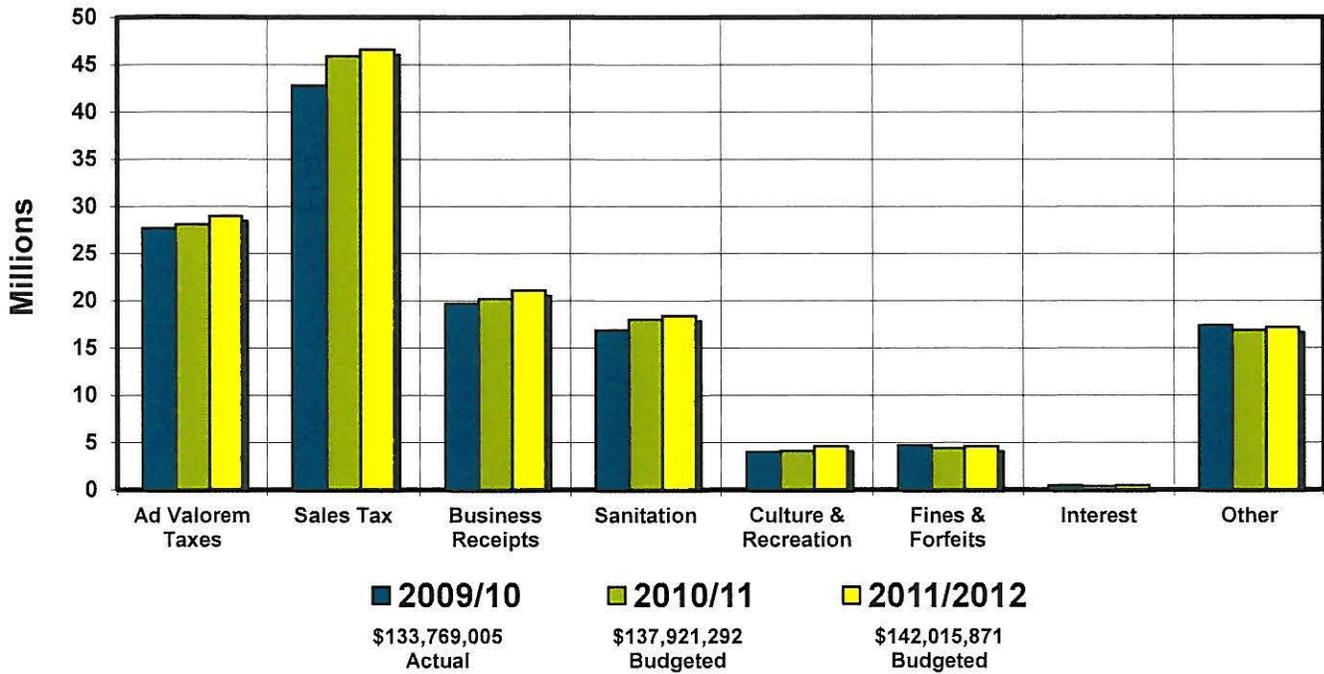


\$311,915,499 TOTAL EXPENDITURES

Utility sales and sanitation charges make up the largest source of revenue at \$81,205,845. This includes water and sewer sales along with charges for solid waste collection. The second largest revenue source is sales tax of \$46,600,520.

Budgeted salaries and benefits make up \$126,479,347 or 41% of the City's total budgeted expenditures. Non-cash items such as depreciation are not included in the above graph, and interdepartmental reimbursements of \$3,908,275 are netted against other charges.

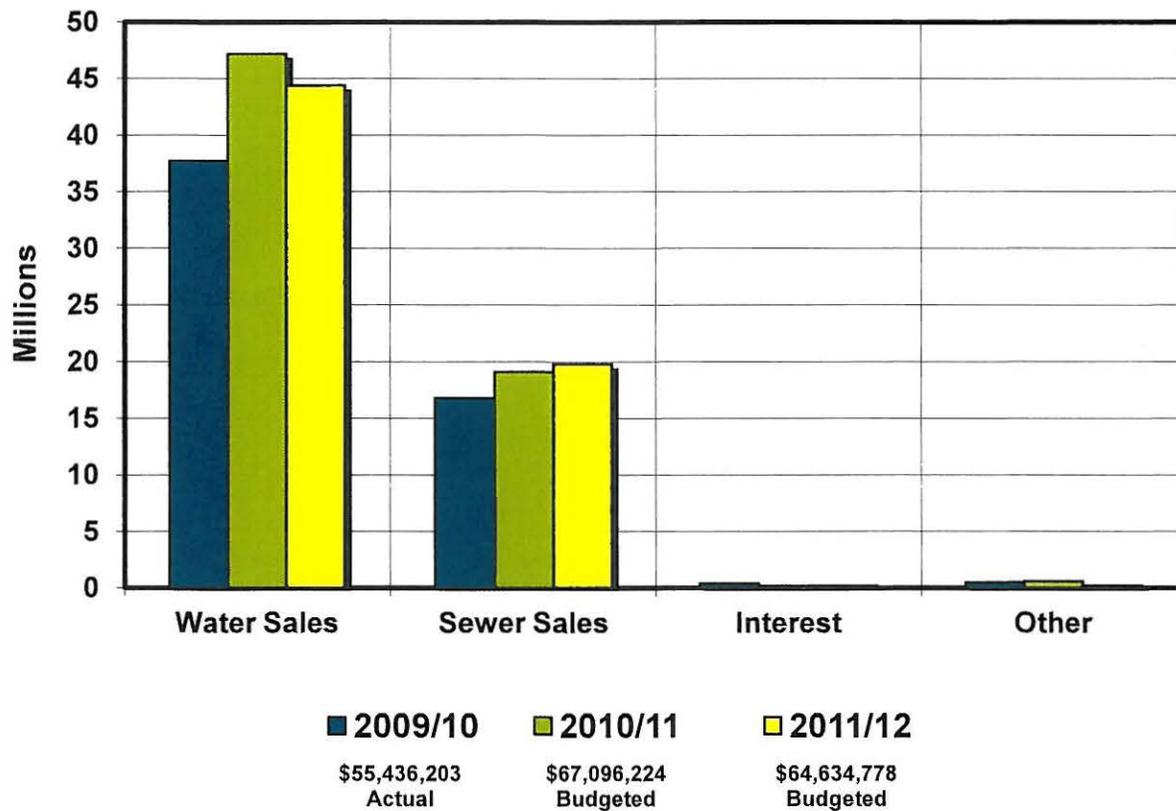
CITY OF AMARILLO GENERAL FUND REVENUE SUMMARY



The above graph compares actual 2009/2010 revenues to budgeted 2010/2011 and budgeted 2011/2012. Sales tax makes up the largest portion of General Fund revenue for the 2011/2013 fiscal year at 33%, followed by property taxes at 20%. Actual sales tax receipts for the 2009/2010 fiscal year were down at \$42.8 million, but are projected to significantly increase to approximately \$46 million for the 2010/2011 fiscal year. We have included a slight increase to \$46.6 million for the 2011/2012 budget year.

Business receipts and sanitation receipts account for approximately 28% of total General Fund budgeted revenue for the 2011/2012 fiscal year. All other revenue categories make up approximately 19% of total revenue.

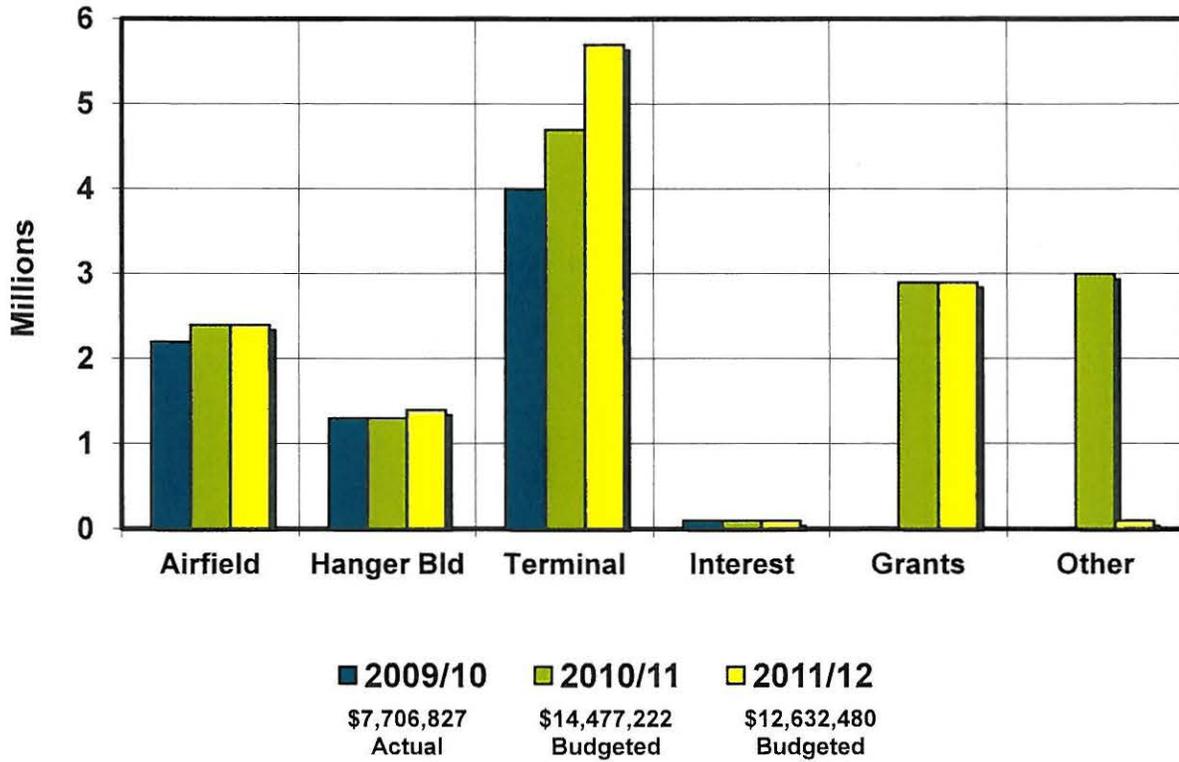
CITY OF AMARILLO WATER AND SEWER REVENUE SUMMARY



The above graph compares actual 2009/2010 revenues to budgeted 2010/2011 and budgeted 2011/2012 revenues. Water and Sewer sales account for 99% of the total revenue budgeted in the Water and Sewer Fund for the 2011/2012 fiscal year.

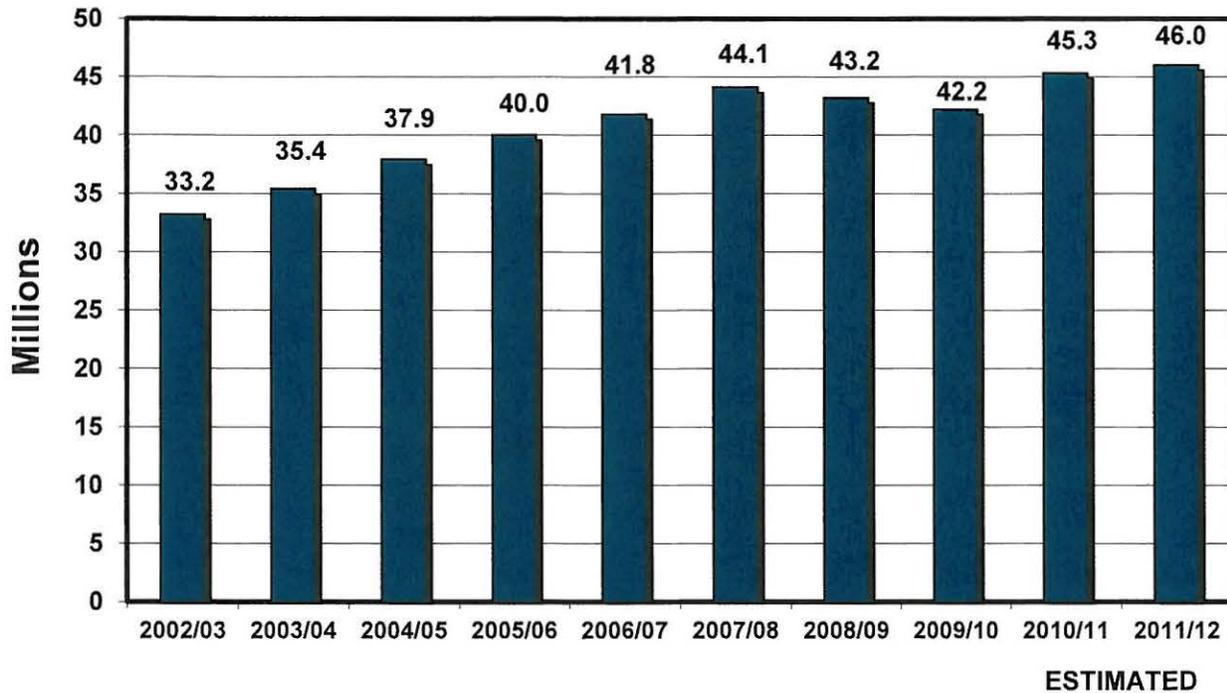
The 2011/2012 budget includes a 6% increase in the water charges based on normal water usage and a 6% increase in sewer charges. During fiscal year 2010/2011, the City received a reduced amount of rainfall and moisture, so water sales were above the normal levels.

CITY OF AMARILLO AIRPORT REVENUE SUMMARY



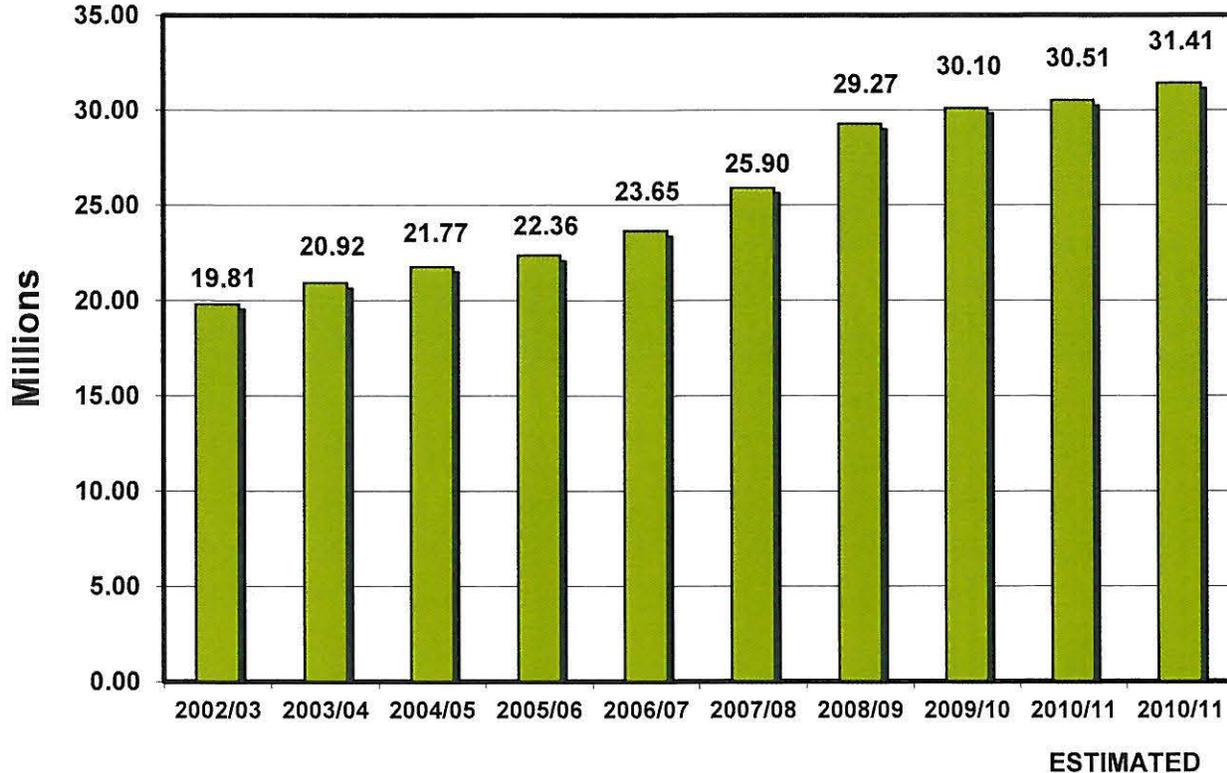
The above graph compares actual 2009/2010 revenues to budgeted 2010/2011 and budgeted 2011/2012 revenues. Revenue budgeted from the terminal building area accounts for approximately 45% of total receipts budgeted for the Airport during the 2011/2012 fiscal year. The hangar buildings and grounds revenue represents 11% of total budgeted funds, while airfield, interest and other revenue account for 21% of total revenue. For the 2011/2012 fiscal year, grant revenues of \$2.9 million (23% of total revenue) are estimated to fund capital projects.

CITY OF AMARILLO SALES TAX COLLECTIONS



During the 1990/1991 fiscal year a ½ cent sales tax increase was implemented. After implementing the additional ½ cent, sales tax revenue became the most significant revenue source comprising 16% of total City funds and 32% of the General Fund revenue. Projections for the 2010/2011 fiscal year provide for an increase of approximately 7.3%, while projections for the 2011/2012 fiscal year have been increased slightly, 1.6% over the 2010/2011 revised estimate.

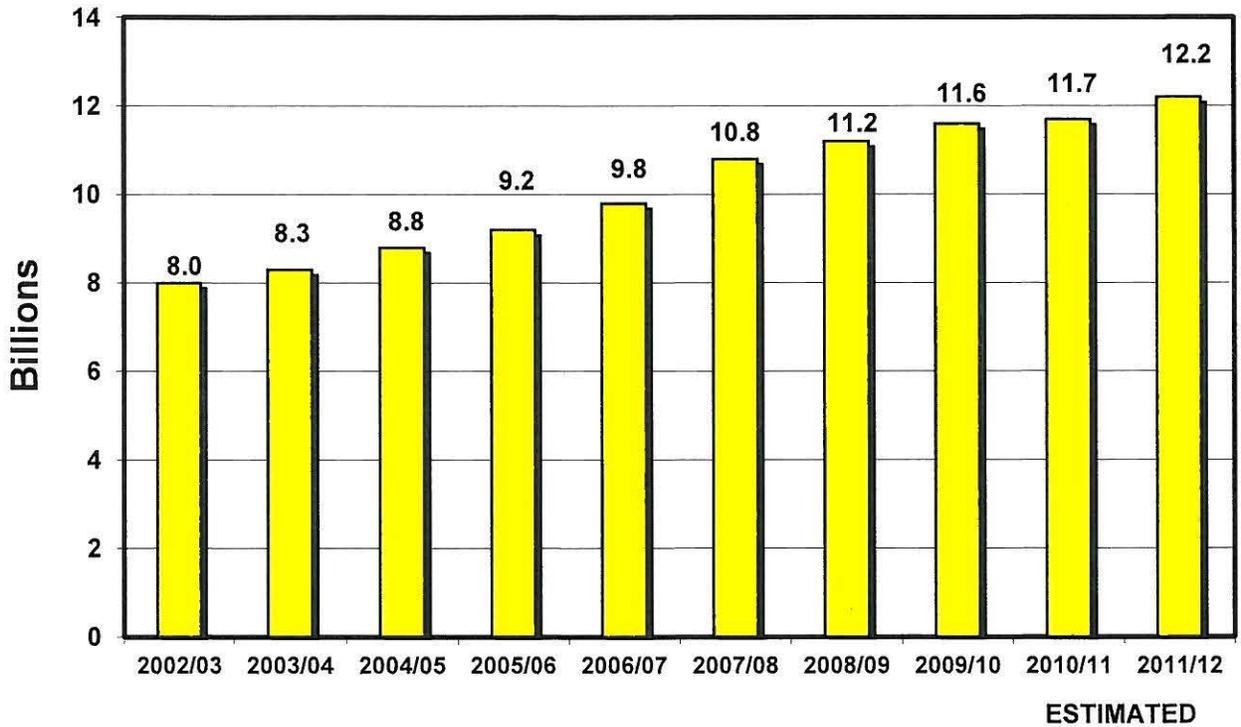
CITY OF AMARILLO PROPERTY TAX COLLECTIONS



From 1990 to 1994 the City's tax base eroded. However, during this period other revenue sources, especially the sales tax revenue, mitigated this decrease in property values. During 1995, the tax base increased over the previous high 1991 level by 2.6%. Annually from 1995, the City has seen modest increases in the tax base, which is reflected in the above graph with slight yearly property tax collection increases. We expect this trend towards higher tax base values to continue and expect to see a modest increase in property values next year.

During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire Fighters and a corresponding 20% property tax increase, which will be used to fund the 12% salary increase. Also during the 2000 fiscal year, voters approved the issuance of General Obligation bonds to pay for the construction of a new library branch. During 2007 the City Commission approved the 2007 Certificates of Obligation bonds. The debt service property tax rate increased from 0.00584 cents per \$100 property value to \$2.866 cents per \$100 property value. The tax rate for the 2011/2012 fiscal year is \$0.32009 per \$100 property value with a maintenance and operating rate of \$0.29230 and a debt service rate of \$0.02779.

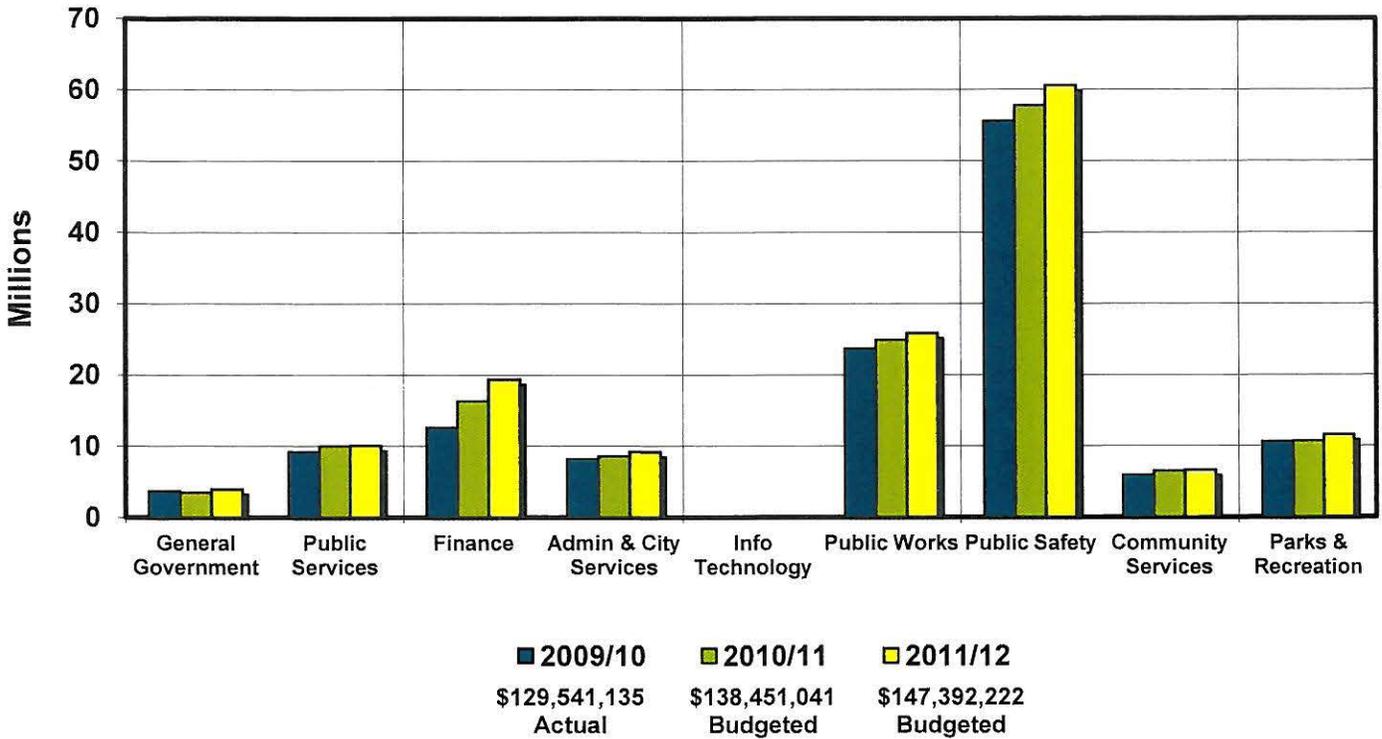
CITY OF AMARILLO ASSESSED PROPERTY VALUES



Property taxes decreased during the 1990/1991 fiscal year from 40.40 cents per \$100 of assessed property value to 27.20 cents. In that same fiscal year an additional ½ cent sales tax was implemented to offset the property tax decrease.

Assessed values have annually increased from \$8.0 billion in the 2002/2003 fiscal year to \$12.2 billion for the 2011/2012 fiscal year. For the current fiscal year, the tax rate is \$0.32009 cents per \$100 of property value. A rate increase was approved by city of Amarillo voters to fund a 12% pay increase for Police Officers and Fire Fighters during the 2000/2001 fiscal year. In a separate bond election voters approved \$6 million of general obligation bonds to fund the building of a new library. During 2007 the City Commission authorized the issuance of the 2007 Certificates of Obligation bonds. The debt service portion of the property tax rate is \$0.02779 cents per \$100 of property values for the 2011/2012 fiscal year.

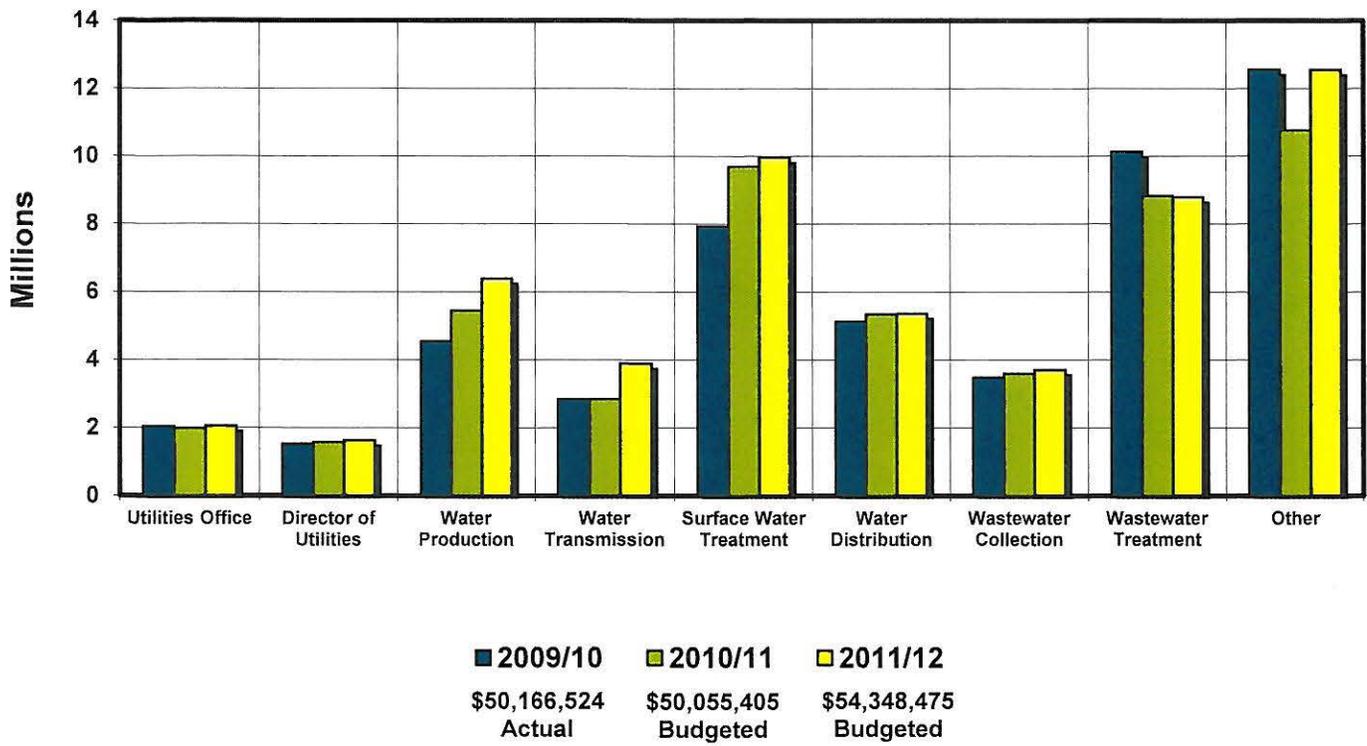
CITY OF AMARILLO GENERAL FUND SUMMARY OF EXPENDITURES



The above graph compares actual 2009/2010 expenditures to budgeted 2010/2011 and budgeted 2011/2012 expenditures. Public Safety expenditures are the most significant portion of the total budget, representing 41% of total budgeted expenditures.

Public Safety budgeted expenditures for the 2011/2012 fiscal year include \$35,984,870 for the Police Department and \$24,654,983 for the Fire Department. Public works represents 18% of the General Fund total budgeted by expenditures with the majority of the expenditures going towards the Street (\$9,419,347) and Solid Waste Departments (\$11,163,373).

CITY OF AMARILLO WATER AND SEWER EXPENDITURE SUMMARY



The above graph compares actual 2009/2010 expenses to budgeted 2010/2011 and budgeted 2011/2012 operating expenses. Capital Project expenditures are not included in the above graph.

The Wastewater Treatment line includes the River Road Water Reclamation Plant (\$3,186,297) and the Hollywood Road Wastewater Treatment Plant (\$4,059,639), as well as the Laboratory Administration (\$1,539,122) for the 2011/2012 fiscal year.

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2009/2010	Revised Estimate 2010/2011	Budgeted 2011/2012
1000 - General Fund			
30200 Ad Valorem Tax Collections	27,749,504	28,140,698	29,008,498
30400 Gross Receipts Business Taxes	19,702,792	20,202,425	21,082,641
30600 Sales Tax	42,757,566	45,862,787	46,600,520
31400 Business License and Permits	656,779	645,176	630,011
31900 Non-Business License & Permits	1,603,720	1,214,685	1,287,437
32800 Other Governmental Revenues	3,686,028	3,575,688	3,933,219
33200 General Government	37,267	50,739	45,915
33300 Public Safety and Health	2,672,711	2,563,389	2,598,741
33500 Sanitation	16,925,934	17,981,753	18,443,000
33600 Operating Revenues	203,175	172,300	163,000
33700 Culture and Recreation	4,044,316	4,056,517	4,567,841
34200 Tap Fees and Frontage Charges	0	0	0
34400 Terminal Building Area Rental	15,561	12,790	0
35000 Fines and Forfeitures	4,665,382	4,376,589	4,571,960
35500 Other Governmental Revenues	834,193	855,941	824,771
37109 Interest Earnings	545,177	427,103	528,424
37150 Rent	3,058,469	3,144,496	3,211,398
37199 Administrative Charges	3,754,866	3,655,104	3,405,304
37400 Miscellaneous Revenue	672,643	779,929	930,991
39100 Operating Transfers In	182,924	203,182	182,200
TREVENUE Total Revenues	133,769,005	137,921,292	142,015,871
2010 - CDBG Fund			
35300 Construction Participation	20,893	585	0
35500 Other Governmental Revenues	2,433,923	2,386,687	2,471,890
37199 Administrative Charges	0	-1	0
37400 Miscellaneous Revenue	0	11,971	0
39100 Operating Transfers In	27,985	16,000	16,000
TREVENUE Total Revenues	2,482,801	2,415,242	2,487,890
2020 - Housing			
35000 Fines and Forfeitures	36,595	20,500	30,000
35300 Construction Participation	265	231	500
35500 Other Governmental Revenues	7,886,730	8,559,402	8,279,661
37109 Interest Earnings	7,065	10,215	10,240
37400 Miscellaneous Revenue	42,027	34,352	35,050
39100 Operating Transfers In	0	4,696	4,696
TREVENUE Total Revenues	7,972,681	8,629,396	8,360,147
2030 - Home Investment Partnership			
35500 Other Governmental Revenues	940,211	1,000,644	887,976
39100 Operating Transfers In	26,317	21,401	0
TREVENUE Total Revenues	966,527	1,022,045	887,976

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2009/2010	Revised Estimate 2010/2011	Budgeted 2011/2012
2040 - Shelter Plus Care Fund			
35500 Other Governmental Revenues	215,528	315,000	346,302
37400 Miscellaneous Revenue	0	250	150
TREVENUE Total Revenues	215,528	315,250	346,452
2050 - Supportive Housing Fund			
35500 Other Governmental Revenues	154,647	206,564	206,564
37400 Miscellaneous Revenue	0	0	300
TREVENUE Total Revenues	154,647	206,564	206,864
2060 - Affordable Housing Fund			
35500 Other Governmental Revenues	76,222	100,000	100,000
37109 Interest Earnings	7	57	0
TREVENUE Total Revenues	76,229	100,057	100,000
2070 - TX Emergency Shelter Grants			
35500 Other Governmental Revenues	152,441	117,121	0
TREVENUE Total Revenues	152,441	117,121	0
2075 - HMIS			
35500 Other Governmental Revenues	87,232	78,659	85,002
TREVENUE Total Revenues	87,232	78,659	85,002
2080 - Court Technology Fund			
35000 Fines and Forfeitures	140,744	155,478	155,478
TREVENUE Total Revenues	140,744	155,478	155,478
2090 - Court Security Fund			
35000 Fines and Forfeitures	104,327	115,173	115,173
TREVENUE Total Revenues	104,327	115,173	115,173
2100 - Texas State Library Funds			
35500 Other Governmental Revenues	570,257	503,300	304,341
TREVENUE Total Revenues	570,257	503,300	304,341
2210 - Safe and Sober TXDOT Program			
35500 Other Governmental Revenues	26,330	39,000	120,308
39100 Operating Transfers In	9,669	19,420	62,750
TREVENUE Total Revenues	35,999	58,420	183,058
2300 - Summer Lunch Program			
35500 Other Governmental Revenues	225,718	190,000	190,000
TREVENUE Total Revenues	225,718	190,000	190,000
2400 - Hazardous Material Transp Fun			
37400 Miscellaneous Revenue	14,420	0	0
39100 Operating Transfers In	64,400	51,122	0
TREVENUE Total Revenues	78,820	51,122	0

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2009/2010	Revised Estimate 2010/2011	Budgeted 2011/2012
2420 - Urban Transportation Planning			
35500 Other Governmental Revenues	325,056	309,399	327,743
TREVENUE Total Revenues	325,056	309,399	327,743
2425 - Photographic Traffic Enforceme			
35000 Fines and Forfeitures	839,446	822,450	840,000
37400 Miscellaneous Revenue	5,000	-27	0
TREVENUE Total Revenues	844,446	822,423	840,000
2430 - Emergency Mgt Service & Equip			
35500 Other Governmental Revenues	652,207	1,406,471	978,524
TREVENUE Total Revenues	652,207	1,406,471	978,524
2500 - Public Health Fund			
32800 Other Governmental Revenues	857,271	935,045	929,557
35500 Other Governmental Revenues	1,404,086	1,242,080	1,356,777
37400 Miscellaneous Revenue	28,439	30,645	0
TREVENUE Total Revenues	2,289,796	2,207,770	2,286,334
2530 - WIC Grant Fund			
35500 Other Governmental Revenues	1,424,053	1,931,242	2,368,323
39100 Operating Transfers In	245	0	0
TREVENUE Total Revenues	1,424,298	1,931,242	2,368,323
2610 - Justice Assistance Grant Fund			
35500 Other Governmental Revenues	911,693	149,284	160,000
TREVENUE Total Revenues	911,693	149,284	160,000
2660 - Leose Training Program Fund			
35500 Other Governmental Revenues	26,234	24,641	25,419
37109 Interest Earnings	241	81	4,516
TREVENUE Total Revenues	26,475	24,722	29,935
2670 - AIP Pantex Project Fund			
35500 Other Governmental Revenues	93,773	123,930	106,300
TREVENUE Total Revenues	93,773	123,930	106,300
2700 - Greenways at Hillside Fund			
30200 Ad Valorem Tax Collections	318,832	329,907	368,667
37109 Interest Earnings	458	146	150
TREVENUE Total Revenues	319,290	330,052	368,817
2720 - Brennan Boulevard Fund			
30200 Ad Valorem Tax Collections	13,981	14,069	13,887
37109 Interest Earnings	48	24	24
TREVENUE Total Revenues	14,029	14,093	13,911

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2009/2010	Revised Estimate 2010/2011	Budgeted 2011/2012
2730 - Colonies			
30200 Ad Valorem Tax Collections	310,190	313,702	317,351
37109 Interest Earnings	322	99	100
TREVENUE Total Revenues	310,511	313,801	317,451
2740 - Tutbury Public Imprv Dist			
30200 Ad Valorem Tax Collections	12,456	13,176	16,296
37109 Interest Earnings	51	24	24
TREVENUE Total Revenues	12,507	13,200	16,320
2750 - Point West PID			
30200 Ad Valorem Tax Collections	52,000	52,000	52,000
TREVENUE Total Revenues	52,000	52,000	52,000
2760 - Quail Creek Public Improv Dist			
30200 Ad Valorem Tax Collections	6,873	6,873	6,873
37109 Interest Earnings	7	6	6
TREVENUE Total Revenues	6,880	6,879	6,879
3100 - Compensated Absences Fund			
37109 Interest Earnings	150,678	175,277	175,000
39100 Operating Transfers In	500,000	0	0
TREVENUE Total Revenues	650,678	175,277	175,000
3200 - General Obligation Debt			
30200 Ad Valorem Tax Collections	2,737,072	2,730,415	2,727,279
37109 Interest Earnings	9	250	250
39100 Operating Transfers In	296,279	451,024	740,123
TREVENUE Total Revenues	3,033,360	3,181,689	3,467,652
4000 - Capital Project Funds			
33700 Culture and Recreation	57,520	69,116	148,000
35300 Construction Participation	4,297	156	0
35500 Other Governmental Revenues	0	0	1,334,694
37109 Interest Earnings	302,613	256,803	270,550
37400 Miscellaneous Revenue	4,141	0	0
39100 Operating Transfers In	5,789,691	9,619,867	9,906,630
TREVENUE Total Revenues	6,158,262	9,945,942	11,659,874
5200 - Water and Sewer System Fund			
34000 Utility Sales & Services	53,223,344	65,014,186	62,762,845
34200 Tap Fees and Frontage Charges	342,474	358,125	358,537
35000 Fines and Forfeitures	923,777	945,079	1,058,114
35300 Construction Participation	163,229	163,229	0
37109 Interest Earnings	398,055	210,934	225,020
37150 Rent	216,559	147,896	157,507
37400 Miscellaneous Revenue	168,765	256,775	72,754
TREVENUE Total Revenues	55,436,203	67,096,224	64,634,778

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2009/2010	Revised Estimate 2010/2011	Budgeted 2011/2012
5400 - Airport Fund			
34300 Airfield Fees and Commissions	2,195,732	2,399,800	2,388,250
34400 Terminal Building Area Rental	4,044,701	4,652,149	5,653,028
34600 Other Building & Ground Rental	1,283,099	1,284,146	1,357,952
34800 Other	37,220	36,849	36,000
35500 Other Governmental Revenues	0	2,945,000	2,945,000
37109 Interest Earnings	138,167	121,677	129,250
37150 Rent	1,000	1,375	0
37400 Miscellaneous Revenue	6,909	3,036,226	123,000
39100 Operating Transfers In	1,165,000	2,583,239	1,874,626
TREVENUE Total Revenues	8,871,827	17,060,461	14,507,106
6100 - Municipal Garage Fund			
34900 Interdepart Rental & User Chgs	11,669,642	10,503,652	11,217,597
37109 Interest Earnings	75,920	71,236	75,000
37400 Miscellaneous Revenue	438,646	143,997	139,448
39100 Operating Transfers In	47,020	0	0
TREVENUE Total Revenues	12,231,227	10,718,885	11,432,045
6200 - Information Technology Fund			
34900 Interdepart Rental & User Chgs	3,878,496	3,878,495	4,141,149
37109 Interest Earnings	26,108	15,080	15,080
37400 Miscellaneous Revenue	-4,026	1,647	0
39100 Operating Transfers In	15,107	74,770	0
TREVENUE Total Revenues	3,915,685	3,969,992	4,156,229
6300 - Risk Management Fund			
37109 Interest Earnings	135,751	96,489	115,000
37199 Administrative Charges	3,835,251	3,822,522	4,189,508
37400 Miscellaneous Revenue	118,455	44,422	50,000
TREVENUE Total Revenues	4,089,457	3,963,433	4,354,508
6400 - Employee Insurance Fund			
34800 Other	16,430,183	16,334,613	16,754,336
37109 Interest Earnings	42,659	66,095	75,000
37400 Miscellaneous Revenue	159	0	0
TREVENUE Total Revenues	16,473,001	16,400,708	16,829,336
6500 - Employee Flexible Spnding Fund			
34800 Other	880,922	879,713	836,000
37109 Interest Earnings	0	3	0
37400 Miscellaneous Revenue	448	306	760
TREVENUE Total Revenues	881,371	880,022	836,760
			295,364,076
Airport Interfund Transfer			(1,874,626)
Net Total Revenue			293,489,450

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
General Government			
1011 Mayor and Commission	131,396	120,287	121,289
1020 City Manager	1,019,605	1,145,502	990,938
1030 Tourism & Economic Development	2,586,913	2,228,589	2,901,960
Public Services			
1110 Human Resources	474,832	713,866	718,910
1241 Civic Center Promotions	245,366	287,983	339,449
1243 Civic Center Operations	1,686,638	1,819,690	1,793,854
1245 Civic Center Sports	234,540	234,514	240,798
1248 Box Office Operations	324,333	353,420	358,790
1249 Globe News Center	293,392	339,618	310,811
1260 Library	3,451,281	3,611,983	3,584,377
1720 Planning	455,032	480,398	503,195
1740 Building Safety	1,993,039	2,152,256	2,259,245
Finance			
1120 Risk Management	251,996	354,146	348,230
1305 Municipal Court	1,495,070	1,637,745	1,616,977
1310 Teen Court	34,721	37,331	37,242
1315 Finance	799,581	834,916	833,922
1320 Accounting	1,075,375	1,149,215	1,159,407
1321 Payroll	183,478	187,960	180,660
1325 Purchasing	409,103	430,406	510,238
1335 Vital Statistics	59,304	68,333	52,190
1340 Benefits	281,859	281,140	284,854
1345 Central Stores	412,998	402,504	310,581
1350 General Fund Transfers	7,554,589	10,907,580	14,047,396
Administrative and City Services			
1210 Legal	833,716	865,085	930,254
1220 City Secretary	253,097	293,735	365,183
1231 Communications	15,419	78,909	134,928
1232 Emergency Management Services	383,458	417,994	414,683
1251 Custodial Services	1,131,409	1,213,141	1,340,020
1252 Facilities Maintenance	1,699,103	1,834,747	1,904,405
1270 AECC	3,868,441	3,913,038	4,096,368
1970 EMS Support	10,832	30,956	0
Information Technology			
1330 Municipal Office Services	124,534	164,542	0

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
Public Works			
1410 Engineering	1,363,051	1,450,857	1,474,186
1420 Street Department	7,810,373	8,651,110	9,419,347
1431 Solid Waste Collection	7,680,807	7,637,070	7,784,683
1432 Solid Waste Disposal	3,289,572	3,256,830	3,378,690
1731 Traffic Administration	2,314,051	2,412,250	2,330,241
1732 Traffic Field Operation	1,261,965	1,461,542	1,465,966
Police			
1610 Police	29,544,829	29,925,916	32,165,754
1640 Civilian Personnel	2,948,992	3,869,487	3,810,816
1670 Tobacco Senat Bill 55	4,188	8,000	8,300
Community Services			
1710 Animal Control	1,333,838	1,415,301	1,489,842
1750 Environmental Health	810,233	956,017	1,018,981
1761 Transit Fixed Route	2,320,566	2,576,074	2,532,344
1762 Transit Demand Response	929,352	1,048,926	1,192,562
1763 Transit Maintenance	512,352	461,769	405,633
Parks and Recreation			
1811 Ross Rogers	1,405,947	1,458,497	1,928,071
1812 Comanche Trail	1,289,281	1,291,921	1,346,178
1820 Parks & Rec Administration	510,741	524,610	518,225
1830 Tennis Center	69,090	81,027	89,464
1840 Swimming Pools	399,704	429,708	452,713
1850 Parks & Recreation Program	419,594	457,600	462,966
1861 Park Maintenance	5,568,392	5,616,401	5,881,739
1862 Zoo Maintenance	338,556	337,549	361,877
1863 ZooSchool Education Programs	9,613	0	0
1870 Athletic Administration	153,654	147,089	159,869
1871 Softball Program	279,190	251,061	235,926
1872 Basketball Program	13,857	13,417	13,102
1873 Track Program	4,646	3,856	4,691
1874 Volleyball Program	102,194	111,607	113,296
1875 Flag Football Program	16	16	16
1876 Baseball	2,093	2,940	603
1877 Soccer	0	0	0
Fire			
1910 Fire Operations	19,390,949	20,249,474	20,636,521
1920 Fire Support	2,631,640	2,705,810	2,832,176
1940 Fire Civilian Personnel	1,038,829	1,045,779	1,186,286

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2010 CDBG Fund			
Public Services			
20110 Program Management	358,240	388,924	340,745
20115 Code Enforcement	38,395	0	40,000
20116 Code Inspector	53,835	52,930	56,467
20125 Rehab Support	158,048	166,545	150,437
20130 Housing Rehab	565,050	0	606,303
20135 Park Improvements	299,676	0	180,000
20140 Public Services	271,957	0	318,558
20155 Neighborhood Facilities	465,764	0	426,237
20165 Micro Loan Program	33,450	0	75,000
20170 HPRP	238,385	0	294,143
2010 CDBG Fund	2,482,801	608,398	2,487,889
2020 Housing			
Public Services			
20210 Housing Assistance	680,513	11,696	15,411
20220 Mod Rehab	21,185	28,512	30,247
20230 Housing Vouchers	6,895,293	8,564,133	8,314,489
2020 Housing	7,596,991	8,604,341	8,360,147
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,006	122,310	88,807
20320 Home Projects	839,568	0	799,169
2030 Home Investment Partnership	961,573	122,310	887,976
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	146,550	336,210	346,452
20420 Shelter Plus Care II	67,708	0	0
2040 Shelter Plus Care Fund	214,258	336,210	346,452
2050 Supportive Housing Fund			
Public Services			
20500 SUPPORTIVE HOUSING	156,531	206,864	206,864
2050 Supportive Housing Fund	156,531	206,864	206,864
2060 Affordable Housing Fund			
Public Services			
20600 AFFORDABLE HOUSING	76,222	0	100,000
2060 Affordable Housing Fund	76,222	0	100,000
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	152,441	0	0
2070 TX Emergency Shelter Grants	152,441	0	0

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2075 HMIS			
Public Services			
20755 HMIS 2008-2010	110,620	77,525	96,278
2075 HMIS	110,620	77,525	96,278
2080 Court Technology Fund			
Finance			
20800 Court Technology	368,675	124,340	81,240
2080 Court Technology Fund	368,675	124,340	81,240
2090 Court Security Fund			
Finance			
20910 Court Security Fund	108,420	97,664	125,134
2090 Court Security Fund	108,420	97,664	125,134
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,302	141,321	0
21115 Library System Admin	137,625	149,641	77,370
21118 Continuing Education	10,669	8,902	0
21119 Consulting	6,785	12,481	0
21122 Networked Resources	145,144	113,664	146,971
21128 Tech Asst Negotiated Grants	83,617	72,772	80,000
21130 Lone Star Library Grant	37,114	40,000	0
2100 Texas State Library Funds	570,257	538,781	304,341
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	17,722	39,230	172,358
22160 Click It or Tickit	18,277	20,001	10,700
2210 Safe and Sober TXDOT Program	35,999	59,231	183,058
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	225,718	222,334	190,000
2300 Summer Lunch Program	225,718	222,334	190,000
2400 Hazardous Material Transportation			
Administrative and City Services			
24130 Metropolitan Medical Res	146,732	127,018	0
24131 MMR Capability Focus	1	0	0
2400 Hazardous Material Transp Fun	146,733	127,018	0
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	325,056	312,809	327,743
2420 Urban Transportation Planning	325,056	312,809	327,743

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2425 Photographic Traffic Enforcement			
Public Works			
24250 Photographic Traffic Enforceme	1,000,693	860,400	859,817
24260 Let It Ring Educ Progr	12,652	0	0
2425 Photographic Traffic Enforceme	1,013,345	860,400	859,817
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	224,048	317,419	375,821
24370 CCP Citizens Corp. Progr	7,490	0	0
24380 State Homeland Sec Prog 07/08	322,159	586,912	532,703
24390 LETPP 07/08	101,069	219,340	70,000
2430 Emergency Mgt Service & Equip	654,766	1,123,671	978,524
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	901,165	951,071	863,478
25012 Refugee Health	264,188	314,351	387,314
25013 TDH Immunizations	257,401	271,049	286,049
25014 HIV Prevention	199,236	218,000	218,000
25015 Core Public Health	84,259	99,377	114,716
25020 Bioterrorism Grant	253,225	294,277	272,141
25022 HIV Surveillance	55,345	51,636	53,636
25024 H1N1	274,978	0	0
25045 Local Tuberculosis	0	0	91,000
2500 Public Health Fund	2,289,796	2,199,762	2,286,334
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	168,028	281,017	310,795
25312 WIC Nutrition Education	561,118	776,576	808,628
25313 WIC Breastfeeding	71,780	86,717	93,718
25314 WIC Client Services	539,743	861,417	918,503
25315 WIC Farmers Market	8,078	16,670	18,229
25317 WIC Lactation Consultant	7,345	6,830	8,140
25318 WIC Peer Counselor	38,375	61,879	65,440
25319 WIC Vendor Operations	287	18,465	0
25320 WIC Contractors	6,536	100,000	100,000
25321 WIC Obesity Prevention	20,631	20,000	27,370
25322 WIC R D Grant	2,376	17,500	17,500
2530 WIC Grant Fund	1,424,298	2,247,070	2,368,323

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	11,592	0	120,000
26120 JAG Directed Patrol	0	0	40,000
26150 FY07 JAG Program	3,841	0	0
26160 JAG FY07 Directed Patrol	10,681	0	0
26170 FY09 JAG Program	196,575	0	0
26180 JAG FY09 Recovery Dir Patrol	72,453	0	0
26190 FY09 Recovery Act JAG	631,072	0	0
2610 Justice Assistance Grant Fund	926,215	0	160,000
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	164,078	159,200	147,966
2620 APD Seized Property Fund	164,078	159,200	147,966
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	27,271	23,000	23,000
26620 Leose Training- Fire Civilian	3,867	840	840
26630 Leose Training- Airport Securi	694	1,500	1,500
2660 Leose Training Program Fund	31,831	25,340	25,340
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	93,773	123,930	106,300
2670 AIP Pantex Project Fund	93,773	123,930	106,300
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	303,290	361,001	393,453
2700 Greenways at Hillside Fund	303,290	361,001	393,453
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	11,692	15,185	16,156
2720 Brennan Boulevard Fund	11,692	15,185	16,156
2730 Colonies			
Finance			
27300 Colonies	335,888	335,147	354,133
2730 Colonies	335,888	335,147	354,133
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	11,734	16,339	28,618
2740 Tutbury Public Imprv Dist	11,734	16,339	28,618

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2750 Point West PID			
Finance			
27510 Points West PID	41,453	51,674	42,491
2750 Point West PID	41,453	51,674	42,491
2760 Quail Creek Public Improv Dist			
Finance			
27610 Quail Creek PID	7,561	6,198	6,437
2760 Quail Creek Public Improv Dist	7,561	6,198	6,437
3000 Debt Service Funds			
Finance			
3100 Compensated Absences Fund	1,481,551	1,504,500	1,690,700
3200 General Obligation Debt	2,919,374	3,020,576	3,460,550
3000 Debt Service Funds	4,400,925	4,525,076	5,151,250
5200 Water and Sewer System			
Finance			
52100 Utilities Office	2,038,220	1,984,813	2,061,080
52120 Water & Sewer General	896,080	995,198	1,350,791
52121 Sewer General	4,518,068	2,340,252	2,306,809
52122 Water General	7,126,551	7,434,163	8,896,053
Utilities			
52110 Director of Utilities	1,529,622	1,577,271	1,631,701
52123 Water & Sewer - Transfer	16,500	33,420,630	11,297,000
52200 Water Production	4,542,004	5,438,965	6,395,612
52210 Water Transmission	2,837,873	2,844,736	3,898,353
52220 Surface Water Treatment	7,927,902	9,689,486	9,955,881
52230 Water Distribution	5,118,703	5,338,843	5,355,280
52240 Waste Water Collection	3,477,715	3,585,225	3,711,857
52260 River Road Water Reclamation	2,808,942	3,184,529	3,186,297
52270 Hollywood Road Waste Water Tre	5,933,848	4,146,601	4,059,639
52281 Laboratory Admin	1,394,497	1,495,323	1,539,122
5200 Water and Sewer System Fund	50,166,524	83,476,035	65,645,475
5400 Airport Fund			
Administrative and City Services			
54110 Department of Aviation	8,843,988	9,874,605	10,293,967
54120 Airport Transfers	0	4,905,000	5,550,000
54160 Flood Recovery 2010	352	0	0
5420 Airport PFC fund	1,165,000	0	1,874,626
5400 Airport Fund	10,009,339	14,779,605	17,718,593
6100 Municipal Garage Fund			
Public Works			
61110 Municipal Garage Operations	7,421,738	8,095,285	8,478,388
61120 Equipment Replacement	6,134,511	9,411,881	9,596,945
6100 Municipal Garage Fund	13,556,249	17,507,166	18,075,333

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
6200 Information Technology Fund			
Information Technology			
62110 IT Administration	662,862	686,390	814,787
62120 IT Operations	446,387	515,319	588,404
62130 IT Systems	707,642	622,960	745,758
62140 IT Infrastructure & Support	1,990,356	1,773,577	1,775,475
62150 IT Capital	0	504,940	1,442,805
62160 IT Public Safety	463,469	457,877	404,075
62170 IT GIS	51,346	59,432	62,676
62180 IT Print Services	0	0	84,882
6200 Information Technology Fund	4,322,061	4,620,495	5,918,862
6300 Risk Management Fund			
Finance			
63110 Self Insurance General	346,713	451,927	478,268
63115 Unemployment Claims	237,490	87,000	97,660
63120 Fire & Extended Coverage	331,166	350,000	376,568
63125 Workers Compensation	1,953,615	1,879,670	2,154,934
63160 General Liability	-662,325	422,100	395,000
63185 Automobile Liability	170,625	415,000	415,000
63190 Auto Physical Damage	307,375	264,945	310,394
63195 City Property	15,265	55,000	45,000
6300 Risk Management Fund	2,699,924	3,925,642	4,272,824
6400 Employee Insurance Fund			
Finance			
64100 Health Plan	29,618,240	15,408,781	15,554,158
64200 Dental Plan	760,912	749,325	749,325
64300 City Care Clinic	665,153	680,742	668,244
6400 Employee Insurance Fund	31,044,306	16,838,847	16,971,726
6500 Employee Flexible Spnding Fun			
Finance			
65100 Employee Flex Plan	874,858	872,830	872,830
6500 Employee Flexible Spnding Fun	874,858	872,830	872,830
			303,490,129
Capital Improvement Programs			14,217,078
Total Expenditures			317,707,207
Depreciation			(20,529,824)
Water and Sewer Debt Service			15,332,742
Airport Debt Service			1,280,000
Interfund Transfers			(52,922,198)
Airport Interfund Transfer			(1,874,626)
Net Expenditures			258,993,301

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 - General Fund			
41000 Personal Services	90,636,087	93,478,344	98,774,948
51000 Supplies	9,724,944	10,981,772	11,623,169
60000 Contractual Services	20,500,325	22,056,246	24,158,147
70000 Other Charges	5,234,034	5,297,510	5,523,391
78500 Program Expenses	2,936	0	0
80000 Capital Outlay	18,623	65,770	141,720
SUB_TOTAL Sub Total	126,116,949	131,879,642	140,221,375
90000 Inter Reimbursements	-1,591,998	-1,423,834	-1,458,834
92000 Operating Transfers	5,016,183	7,995,233	8,629,680
TEXPENSES Total Expenses	129,541,135	138,451,041	147,392,221
2010 - CDBG Fund			
41000 Personal Services	346,556	347,864	383,645
51000 Supplies	23,402	28,494	20,790
60000 Contractual Services	1,955,313	61,281	1,945,179
70000 Other Charges	139,889	146,109	139,276
SUB_TOTAL Sub Total	2,465,160	583,749	2,488,889
90000 Inter Reimbursements	-30,093	-15,239	-1,000
92000 Operating Transfers	47,733	39,888	0
TEXPENSES Total Expenses	2,482,801	608,398	2,487,889
2020 - Housing			
41000 Personal Services	396,281	385,516	377,434
51000 Supplies	21,438	287,972	146,430
60000 Contractual Services	6,940,358	7,674,491	7,687,042
70000 Other Charges	243,376	225,825	149,240
SUB_TOTAL Sub Total	7,601,453	8,573,804	8,360,147
90000 Inter Reimbursements	-4,462	-641,710	-565,207
92000 Operating Transfers	0	672,247	565,207
TEXPENSES Total Expenses	7,596,991	8,604,341	8,360,147
2030 - Home Investment Partnership			
41000 Personal Services	88,764	89,005	66,259
60000 Contractual Services	839,568	0	799,169
70000 Other Charges	33,241	33,305	22,548
SUB_TOTAL Sub Total	961,573	122,310	887,976
TEXPENSES Total Expenses	961,573	122,310	887,976
2040 - Shelter Plus Care Fund			
60000 Contractual Services	211,499	332,640	342,732
70000 Other Charges	2,788	1,050	1,200
SUB_TOTAL Sub Total	214,287	333,690	343,932
90000 Inter Reimbursements	-29	0	0
92000 Operating Transfers	0	2,520	2,520
TEXPENSES Total Expenses	214,258	336,210	346,452

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2050 - Supportive Housing Fund			
60000 Contractual Services	154,595	204,088	204,088
70000 Other Charges	1,966	600	600
SUB_TOTAL Sub Total	156,561	204,688	204,688
90000 Inter Reimbursements	-30	0	0
92000 Operating Transfers	0	2,176	2,176
TEXPENSES Total Expenses	156,531	206,864	206,864
2060 - Affordable Housing Fund			
60000 Contractual Services	76,222	0	100,000
SUB_TOTAL Sub Total	76,222	0	100,000
TEXPENSES Total Expenses	76,222	0	100,000
2070 - TX Emergency Shelter Grants			
60000 Contractual Services	146,087	0	0
SUB_TOTAL Sub Total	146,087	0	0
92000 Operating Transfers	6,354	0	0
TEXPENSES Total Expenses	152,441	0	0
2075 - HMIS			
41000 Personal Services	42,570	57,036	49,332
51000 Supplies	1,494	0	1,000
60000 Contractual Services	36,414	1,720	25,500
70000 Other Charges	21,475	18,769	17,946
80000 Capital Outlay	0	0	2,500
SUB_TOTAL Sub Total	101,953	77,525	96,278
92000 Operating Transfers	8,667	0	0
TEXPENSES Total Expenses	110,620	77,525	96,278
2080 - Court Technology Fund			
51000 Supplies	1,175	500	2,400
60000 Contractual Services	0	63,840	78,840
80000 Capital Outlay	0	20,000	0
SUB_TOTAL Sub Total	1,175	84,340	81,240
92000 Operating Transfers	367,500	40,000	0
TEXPENSES Total Expenses	368,675	124,340	81,240
2090 - Court Security Fund			
41000 Personal Services	107,681	97,100	115,580
51000 Supplies	175	0	7,200
60000 Contractual Services	0	0	0
70000 Other Charges	564	564	2,354
SUB_TOTAL Sub Total	108,420	97,664	125,134
TEXPENSES Total Expenses	108,420	97,664	125,134

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2100 - Texas State Library Funds			
41000 Personal Services	230,272	228,577	84,596
51000 Supplies	23,847	9,177	38,084
60000 Contractual Services	223,673	173,101	157,179
70000 Other Charges	82,324	87,926	24,482
80000 Capital Outlay	10,140	40,000	0
SUB_TOTAL Sub Total	570,257	538,781	304,341
TEXPENSES Total Expenses	570,257	538,781	304,341
2210 - Safe and Sober TXDOT Program			
41000 Personal Services	35,999	59,231	183,058
70000 Other Charges	0	0	0
SUB_TOTAL Sub Total	35,999	59,231	183,058
TEXPENSES Total Expenses	35,999	59,231	183,058
2300 - Summer Lunch Program			
51000 Supplies	183,775	219,000	155,066
60000 Contractual Services	0	900	0
70000 Other Charges	434	434	434
SUB_TOTAL Sub Total	184,209	220,334	155,500
92000 Operating Transfers	41,509	2,000	34,500
TEXPENSES Total Expenses	225,718	222,334	190,000
2400 - Hazardous Material Transp Fun			
41000 Personal Services	128,803	121,667	0
51000 Supplies	751	1,500	0
60000 Contractual Services	1,032	1,100	0
70000 Other Charges	1,727	2,751	0
80000 Capital Outlay	14,420	0	0
SUB_TOTAL Sub Total	146,733	127,018	0
TEXPENSES Total Expenses	146,733	127,018	0
2420 - Urban Transportation Planning			
41000 Personal Services	249,032	234,629	241,589
51000 Supplies	882	4,850	4,850
60000 Contractual Services	821	3,900	3,900
70000 Other Charges	74,322	69,430	77,404
SUB_TOTAL Sub Total	325,056	312,809	327,743
TEXPENSES Total Expenses	325,056	312,809	327,743
2425 - Photographic Traffic Enforcement			
41000 Personal Services	41,954	45,765	45,542
51000 Supplies	0	5,100	1,100
60000 Contractual Services	371,626	357,600	358,900
70000 Other Charges	234,604	235,808	224,576
SUB_TOTAL Sub Total	648,184	644,273	630,117
92000 Operating Transfers	365,161	216,127	229,700
TEXPENSES Total Expenses	1,013,345	860,400	859,817

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2430 - Emergency Mgt Service & Equip			
41000 Personal Services	158,130	206,645	197,835
51000 Supplies	8,392	6,000	445,359
60000 Contractual Services	26,025	103,155	805
70000 Other Charges	39,532	67,566	62,967
80000 Capital Outlay	422,688	740,305	271,557
SUB_TOTAL Sub Total	654,766	1,123,671	978,524
TEXPENSES Total Expenses	654,766	1,123,671	978,524
2500 - Public Health Fund			
41000 Personal Services	1,421,575	1,582,561	1,641,271
51000 Supplies	188,050	142,359	125,294
60000 Contractual Services	423,800	214,810	208,746
70000 Other Charges	244,395	260,032	311,022
78500 Program Expenses	1,550	0	0
80000 Capital Outlay	10,428	0	0
SUB_TOTAL Sub Total	2,289,796	2,199,762	2,286,334
TEXPENSES Total Expenses	2,289,796	2,199,762	2,286,334
2530 - WIC Grant Fund			
41000 Personal Services	896,128	1,677,583	1,837,566
51000 Supplies	174,088	207,506	208,018
60000 Contractual Services	15,604	114,610	119,679
70000 Other Charges	224,115	247,371	203,060
SUB_TOTAL Sub Total	1,309,936	2,247,070	2,368,323
92000 Operating Transfers	114,362	0	0
TEXPENSES Total Expenses	1,424,298	2,247,070	2,368,323
2610 - Justice Assistance Grant Fund			
41000 Personal Services	83,134	0	40,000
51000 Supplies	22,086	0	0
70000 Other Charges	505,140	0	80,000
80000 Capital Outlay	315,854	0	40,000
SUB_TOTAL Sub Total	926,215	0	160,000
TEXPENSES Total Expenses	926,215	0	160,000
2620 - APD Seized Property Fund			
51000 Supplies	53,670	46,200	34,967
60000 Contractual Services	7,731	10,000	10,000
70000 Other Charges	79,735	78,000	78,000
80000 Capital Outlay	22,942	25,000	24,999
SUB_TOTAL Sub Total	164,078	159,200	147,966
TEXPENSES Total Expenses	164,078	159,200	147,966

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2660 - Leose Training Program Fund			
51000 Supplies	3,003	2,660	2,000
60000 Contractual Services	694	420	1,500
70000 Other Charges	26,233	22,260	21,840
80000 Capital Outlay	1,901	0	0
SUB_TOTAL Sub Total	31,831	25,340	25,340
TEXPENSES Total Expenses	31,831	25,340	25,340
2670 - AIP Pantex Project Fund			
41000 Personal Services	85,755	89,410	92,342
51000 Supplies	5,097	3,200	2,958
60000 Contractual Services	0	22,320	3,500
70000 Other Charges	2,920	9,000	7,500
SUB_TOTAL Sub Total	93,773	123,930	106,300
TEXPENSES Total Expenses	93,773	123,930	106,300
2700 - Greenways at Hillside Fund			
41000 Personal Services	30,357	20,356	12,188
51000 Supplies	73,245	89,934	107,376
60000 Contractual Services	57,681	91,475	95,638
70000 Other Charges	0	16,493	29,069
SUB_TOTAL Sub Total	161,283	218,258	244,271
92000 Operating Transfers	142,007	142,743	149,182
TEXPENSES Total Expenses	303,290	361,001	393,453
2720 - Brennan Boulevard Fund			
41000 Personal Services	445	922	700
51000 Supplies	9,455	3,182	3,338
60000 Contractual Services	1,092	9,866	10,004
70000 Other Charges	700	1,215	2,114
SUB_TOTAL Sub Total	11,692	15,185	16,156
TEXPENSES Total Expenses	11,692	15,185	16,156
2730 - Colonies			
41000 Personal Services	39,686	19,514	12,003
51000 Supplies	80,713	79,319	78,688
60000 Contractual Services	61,161	59,998	72,732
70000 Other Charges	57	16,169	32,807
SUB_TOTAL Sub Total	181,617	175,000	196,230
92000 Operating Transfers	154,271	160,147	157,903
TEXPENSES Total Expenses	335,888	335,147	354,133

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2740 - Tutbury Public Imprv Dist			
41000 Personal Services	332	0	0
51000 Supplies	1,898	2,375	2,147
60000 Contractual Services	9,503	12,652	9,362
70000 Other Charges	0	1,312	2,109
80000 Capital Outlay	0	0	15,000
SUB_TOTAL Sub Total	11,734	16,339	28,618
TEXPENSES Total Expenses	11,734	16,339	28,618
2750 - Point West PID			
51000 Supplies	8,077	10,000	16,960
60000 Contractual Services	33,376	38,094	18,080
70000 Other Charges	0	3,580	7,451
SUB_TOTAL Sub Total	41,453	51,674	42,491
TEXPENSES Total Expenses	41,453	51,674	42,491
2760 - Quail Creek Public Improv Dist			
51000 Supplies	2,354	2,830	3,319
60000 Contractual Services	5,207	3,130	2,880
70000 Other Charges	0	238	238
SUB_TOTAL Sub Total	7,561	6,198	6,437
TEXPENSES Total Expenses	7,561	6,198	6,437
3100 - Compensated Absences Fund			
41000 Personal Services	1,457,051	1,504,500	1,690,700
60000 Contractual Services	24,500	0	0
SUB_TOTAL Sub Total	1,481,551	1,504,500	1,690,700
TEXPENSES Total Expenses	1,481,551	1,504,500	1,690,700
3200 - General Obligation Debt			
60000 Contractual Services	11,072	0	0
89000 Debt Service	2,908,302	3,020,576	3,460,550
SUB_TOTAL Sub Total	2,919,374	3,020,576	3,460,550
TEXPENSES Total Expenses	2,919,374	3,020,576	3,460,550
4000 - Capital Project Funds			
80000 Capital Outlay	12,531	11,942,373	12,694,090
SUB_TOTAL Sub Total	12,531	11,942,373	12,694,090
92000 Operating Transfers	1,346,443	261,000	1,522,988
93000 Fixed Asset Transfers	25,504,074	0	0
TEXPENSES Total Expenses	26,863,048	12,203,373	14,217,078

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
5200 - Water and Sewer System Fund			
41000 Personal Services	11,912,936	12,001,887	12,378,370
51000 Supplies	5,236,294	6,027,014	5,849,550
60000 Contractual Services	6,046,350	4,420,936	4,776,973
70000 Other Charges	21,627,283	24,395,914	26,545,547
80000 Capital Outlay	254,877	33,795,520	11,856,980
89000 Debt Service	5,537,888	3,240,999	4,641,290
SUB_TOTAL Sub Total	50,615,628	83,882,270	66,048,709
90000 Inter Reimbursements	-487,504	-406,234	-403,234
92000 Operating Transfers	38,400	0	0
TEXPENSES Total Expenses	50,166,524	83,476,035	65,645,475
5400 - Airport Fund			
41000 Personal Services	2,236,530	2,719,591	2,655,475
51000 Supplies	558,211	765,944	770,586
60000 Contractual Services	307,720	575,664	575,664
70000 Other Charges	5,320,148	5,007,829	5,542,617
80000 Capital Outlay	19,822	5,065,500	5,705,000
89000 Debt Service	381,234	645,076	594,625
SUB_TOTAL Sub Total	8,823,665	14,779,605	15,843,967
90000 Inter Reimbursements	-375	0	0
92000 Operating Transfers	1,186,049	0	1,874,626
TEXPENSES Total Expenses	10,009,339	14,779,605	17,718,593
6100 - Municipal Garage Fund			
41000 Personal Services	2,317,081	2,615,694	2,592,796
51000 Supplies	5,217,172	5,805,110	6,175,775
60000 Contractual Services	86,813	90,100	91,737
70000 Other Charges	5,615,632	5,516,862	5,309,525
80000 Capital Outlay	1,602,504	4,959,400	5,385,500
SUB_TOTAL Sub Total	14,839,202	18,987,166	19,555,333
90000 Inter Reimbursements	-1,282,953	-1,480,000	-1,480,000
TEXPENSES Total Expenses	13,556,249	17,507,166	18,075,333
6200 - Information Technology Fund			
41000 Personal Services	2,250,176	2,219,031	2,500,847
51000 Supplies	192,265	133,850	129,070
60000 Contractual Services	680,466	785,092	886,368
70000 Other Charges	1,128,260	884,582	804,771
80000 Capital Outlay	70,895	597,940	1,597,805
SUB_TOTAL Sub Total	4,322,061	4,620,495	5,918,862
TEXPENSES Total Expenses	4,322,061	4,620,495	5,918,862
6300 - Risk Management Fund			
51000 Supplies	372,926	320,845	398,044
60000 Contractual Services	132,082	147,250	151,650
70000 Other Charges	2,194,915	3,457,547	3,723,130
SUB_TOTAL Sub Total	2,699,924	3,925,642	4,272,824
TEXPENSES Total Expenses	2,699,924	3,925,642	4,272,824

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
6400 - Employee Insurance Fund			
41000 Personal Services	481,592	496,987	505,271
51000 Supplies	79,873	75,735	78,700
60000 Contractual Services	90,749	98,115	86,790
70000 Other Charges	30,392,092	16,168,010	16,300,965
SUB_TOTAL Sub Total	31,044,306	16,838,847	16,971,726
TEXPENSES Total Expenses	31,044,306	16,838,847	16,971,726
6500 - Employee Flexible Spending Fund			
70000 Other Charges	874,858	872,830	872,830
SUB_TOTAL Sub Total	874,858	872,830	872,830
TEXPENSES Total Expenses	874,858	872,830	872,830
Total Expenditures			317,707,207
Reconciliation to Summary of Resources and Expenditures			317,707,207
Depreciation			(20,529,824)
Water and Sewer Debt Service			15,332,742
Airport Principal Debt Service			1,280,000
Interfund Transfers			(52,922,198)
Airport Interfund Transfer			(1,874,626)
Net Expenditures			258,993,301

CITY OF AMARILLO

RELATIONSHIP BETWEEN CITY ORGANIZATION AND BUDGET AND FUND STRUCTURE

As presented on the presiding page, the City of Amarillo is organized into ten functional areas we call divisions. Each division is further divided into activities we call departments. The City is organized with similar or related functions in each division while the budget and account structure are developed along the lines of funding sources. The Budget Summary By Division report, included in the summary section of the budget, recaps the budget across funds for a budget presentation by organizational unit. All divisions report ultimately to the City Manager who is responsible to the Mayor and Commission, with the Mayor and Commission being elected by the citizens of Amarillo.

The Finance Division is organized into nine departments and reports to the Finance Director and the Assistant City Manager of Financial Services. Most of the activities in the Finance Division are budgeted and accounted for in the City's General Fund. However, the Utilities Office is part of the Water and Sewer Fund, an enterprise fund. The Vital Statistics Department is under the Utility Billing Department and does not have a separate department head. Teen Court is a sub-unit of the Municipal Court and has a separate budget for billing purposes. The Public Improvement District (PID) Funds are budgeted for in the Special Revenue Section of the Budget and include the Greenways PID, the Brennan PID, the Colonies PID, the Tutbury PID, the Point West PID, and the Quail Creek PID. These funds are used to finance and maintain improvements in each of these subdivisions. The Finance, Planning, and Parks Departments work together to administer the Public Improvement Districts.

The Public Works Division is organized into six activities. The Municipal Garage function in Public Works is accounted for and budgeted in an internal service fund. The other departments of Public Works are budgeted in the General Fund. Solid Waste Collection and Disposal are budgeted in two departments, but have the same Department Head. Traffic Engineering includes both Traffic Administration and Traffic Field Departments. The Utilities Division is budgeted entirely in the Water and Sewer Fund. The Utility Billing portion is organizationally in the Finance Division.

The Parks and Recreation Division is budgeted entirely in the General Fund. In the past, our Recreation Program and Athletics Programs were combined into the Recreation budget. The planning and administration of our Athletic Program have been separated into the Athletic Administration Budget. For cost accounting purposes, we have individual budgets for swimming pools, tennis center, and the rifle ranges as part of the overall Recreation Program. Similarly, we have separate budgets in our Athletic Program for softball, volleyball, basketball, and flag football. Parks maintenance and zoo maintenance are part of the overall Parks Maintenance Operation. Each golf course is managed by a separate golf pro under the direction of the Director of Parks and Recreation.

The Fire Department, along with Fire Civilian Personnel, is budgeted in the City's General Fund. Also, the Police Department with its administrative unit, Civilian Personnel, is budgeted in the General Fund. In previous years, both Fire and Police Civilian Personnel were budgeted in one department. Civilian Personnel has been separated and Fire Civilian Personnel has been combined with the Fire Prevention function to form a new Fire Civilian Personnel Department. Both the Fire and Police Departments are responsible for grants that are budgeted in special revenue funds in the Special Revenue portion of our Budget. Organizationally, both the Police and Fire Departments have a well-defined reporting structure and clearly delineated areas of responsibility. The organization structure for both departments is shown with their budget. However, both departments' budgets are shown in total.

Our Public Service Division crosses several funds and is found in the General Fund and in the Special Revenue Section. Human Resources, Civic Center, Library, Building Safety, and Planning are all General Fund functions. Most of the City's grant receipts are managed in our Community Development Department. The Community Development Program and the Housing Assistance Program have several functional areas and are under the Direction of the Assistant City Manager of Public Services. The Community Services Division includes Transit, Environmental Health, and Animal Control within the General Fund. Our Public Health Fund and Women, Infants, and Children Nutrition Program also have several functional activities. The Transit Department budgets at its functional activity level and has a budget for Demand Response and Fixed Route Service.

The Administrative and City Services Division reports directly to the Deputy City Manager. Most of the departments in Public and Staff Services are in the General Fund. However, the City's Airport is budgeted as an enterprise fund. The Clinic is budgeted as part of the City's Employee Insurance Fund, an internal service fund. The Information Services Division is included as an internal service fund. Also included in this division is the Municipal Office Systems, which is budgeted in the General Fund.

CITY OF AMARILLO
RATIO OF TAX COLLECTIONS TO CURRENT YEAR'S LEVY
ALL FUNDS

FISCAL YEAR	LEVY	FROZEN TAXES	LEVY WITH FROZEN TAXES		CURRENT ROLL COLLECTIONS		PRIOR ROLL COLLECTIONS		TOTAL TAX COLLECTIONS	
			AMOUNT	% LEVY	AMOUNT	% LEVY	AMOUNT	% LEVY	AMOUNT	% LEVY
2002/2003	19,968,332		19,968,332	100.0%	19,427,592	97.3%	387,161	1.9%	19,814,753	99.2%
2003/2004	20,826,748		20,826,748	100.0%	20,488,169	98.4%	427,713	2.1%	20,915,882	100.4%
2004/2005	21,750,688		21,750,688	100.0%	21,447,751	98.6%	324,694	1.5%	21,772,445	100.1%
2005/2006	22,519,910		22,519,910	100.0%	22,101,623	98.1%	262,638	1.2%	22,364,261	99.3%
2006/2007	23,716,402		23,716,402	100.0%	23,260,930	98.1%	388,949	1.6%	23,649,879	99.7%
2007/2008	25,933,603		25,933,603	** 100.0%	25,533,797	98.5%	362,495	1.4%	25,896,292	*99.9%
2008/2009	25,353,095	4,036,458	29,389,553	** 100.0%	28,937,279	98.5%	326,883	1.1%	29,264,162	99.6%
2009/2010	26,078,116	4,177,880	30,255,996	** 100.0%	29,886,200	98.8%	368,736	1.2%	30,254,936	100.0%
2010/2011 (Est)	26,228,442	4,272,559	30,501,001	** 100.0%	30,261,341	99.2%	375,274	1.2%	30,636,615	100.4%
2011/2012 (Est)	27,548,588	4,445,410	31,993,998	** 100.0%	31,194,148	97.5%	350,596	1.1%	31,544,744	98.6%

ANALYSIS OF PROPERTY VALUATIONS AND TAX RATE
ASSESSED VALUE

YEAR	REAL ESTATE AMOUNT	%	BUSINESS PERSONAL AMOUNT	%	TOTAL AMOUNT	%	GENERAL	I&R	TOTAL
2002/2003	6,860,543,027	86.2%	1,098,779,696	13.8%	7,959,322,723	100.0%	0.28777	0.00786	0.29563
2003/2004	7,226,216,296	87.1%	1,069,853,131	12.9%	8,296,069,427	100.0%	0.28686	0.00751	0.29437
2004/2005	7,538,307,247	85.7%	1,262,875,966	14.3%	8,801,183,213	100.0%	0.28199	0.00707	0.28906
2005/2006	7,938,381,440	86.5%	1,240,508,943	13.5%	9,178,890,383	100.0%	0.28035	0.00677	0.28712
2006/2007	8,518,092,297	86.9%	1,284,058,473	13.1%	9,802,150,770	100.0%	0.27736	0.00635	0.28371
2007/2008	9,437,359,663	87.6%	1,336,466,293	12.4%	10,773,825,956	100.0%	0.27787	0.00584	0.28371
2008/2009	9,848,073,262	87.6%	1,399,857,654	12.4%	11,247,930,916	100.0%	0.28143	0.02866	*0.31009
2009/2010	10,147,687,093	87.8%	1,413,365,790	12.2%	11,561,052,883	100.0%	0.28239	0.02770	0.31009
2010/2011	10,299,410,694	87.8%	1,351,284,199	12.2%	11,650,694,893	100.0%	0.28279	0.02730	0.31009
2011/2012	10,737,236,627	88.6%	1,379,495,572	11.4%	12,116,732,199	100.0%	0.29230	0.02779	0.32009

CITY TAXES AND PROPERTY VALUATIONS

From 1990 to 1993, the City's tax base has eroded; however, during this period, other revenue sources -- especially the sales tax revenue -- mitigated this decrease in property values. From 1994 to 2008, the City's assessed values have increased annually. The 2006/2007 assessed values show an increase of \$580 million, the 2007/2008 assessed values show an increase of \$919 million and an increase of \$411 million for the 2008/2009 assessed values. While we do not expect large increases in assessed value indefinitely, new construction is still strong and we expect assessed values to be up again in 2009/2010. The assessed values for the 2008/2009 fiscal year included frozen taxes with frozen values of approximately \$1.4 billion.

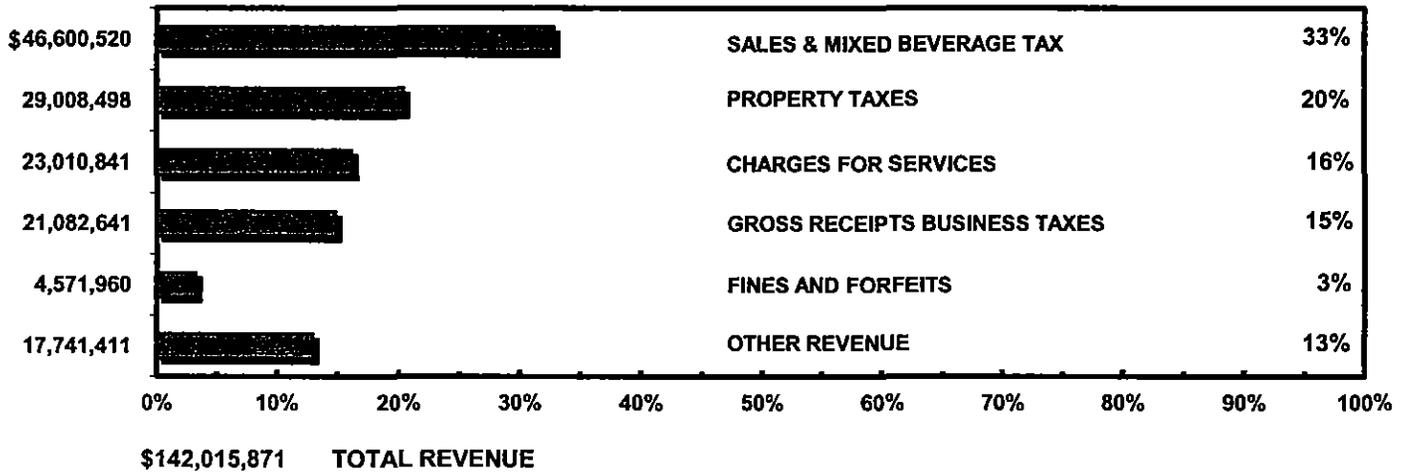
* Included in the tax levy is a property tax increase to fund the 2007 Certificates of Obligation bonds issue.

** The City is participating in the Downtown Tax Increment Reinvestment Zone. The City's participation will be \$60,299 for the 2007/2008 tax year, \$89,272 for the 2008/2009 tax year, \$121,265 for the 2009/2010 tax year, \$126,510 for the 2010/2011 tax year, and \$136,474 for the 2011/2012 tax year.

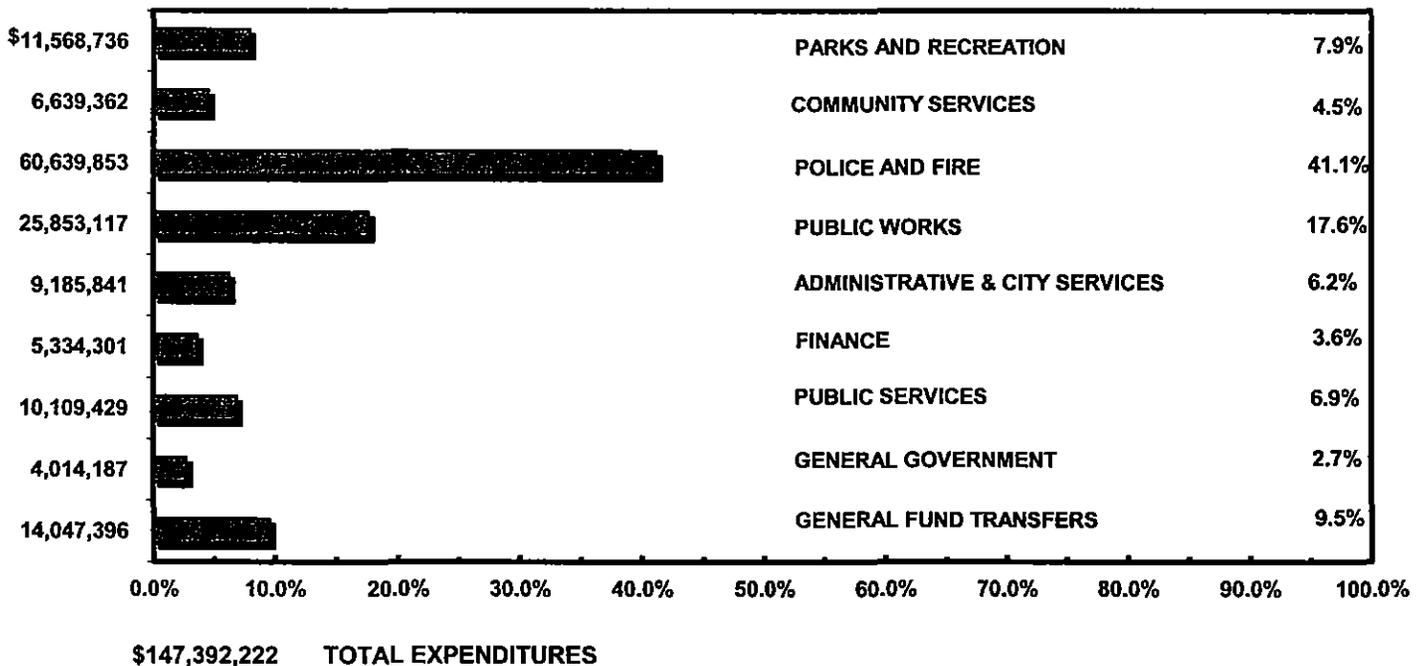


CITY OF AMARILLO

CITY OF AMARILLO GENERAL FUND 2011/2012 REVENUE



EXPENDITURES



Public Safety (Police and Fire Departments) requires the greatest funding, which is more than double the next largest category of Public Works. No single revenue source will fund Public Safety, although the sales tax comes nearest. Of the \$60,639,853 budgeted for Public Safety, Police is \$35,984,870 and Fire is \$24,654,983.

**City of Amarillo
Revenue
1000 General Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
30300 Current Year's Levy	27,093,160	27,469,448	28,337,248
30320 Prior Year's Levy	339,246	343,743	343,743
30330 Penalty and Int-Delinquent Tax	317,098	327,507	327,507
30200 Ad Valorem Tax Collections	27,749,504	28,140,698	29,008,498
30410 Electricity Utilitiy	6,859,445	7,209,400	7,317,542
30420 Gas Utility	3,222,128	2,987,721	3,232,370
30430 Water Utility	1,478,886	1,636,763	1,933,408
30435 Sewer Utility	689,630	765,624	831,757
30440 Telecommunications Util	1,470,081	1,343,513	1,343,513
30450 Cable TV	1,582,735	1,632,485	1,681,460
30469 Hotel Occupancy Tax	4,399,887	4,626,918	4,742,591
30400 Gross Receipts Business Taxes	19,702,792	20,202,425	21,082,641
30610 General Sales Tax	42,171,836	45,262,267	46,000,000
30620 Mixed Beverage Sales Ta	585,729	600,520	600,520
30600 Sales Tax	42,757,566	45,862,787	46,600,520
31510 Liquor Licenses	62,135	56,873	50,148
31520 Beer & Wine Licenses	20,073	19,363	18,351
31610 Food Handling & Daycare	429,792	429,296	421,046
31620 Food Manager Certificat	31,050	30,315	30,176
31710 Electrician Licenses	3,370	3,900	3,480
31720 Plumbers License & Reg	275	0	0
31725 Irrigation License & Reg	945	600	600
31730 Dance Hall License	1,400	1,000	1,000
31740 Heating & Aircondng Lic	3,160	3,945	3,900
31750 Roofers License	1,710	1,650	1,650
31760 Builders/Contractors Li	22,847	16,000	16,000
31770 Taxicab Licenses	4,955	4,851	5,000
31780 Right of Way License	67,497	70,000	71,000
31790 Right of Way License Ap	2,100	3,000	2,000
31795 Cert of Appropriateness	0	0	400
31797 FMV Prmts - Vacated Property	0	0	0
31800 Other Business Licenses	5,472	4,385	5,260
31400 Business License and Permits	656,779	645,176	630,011
31910 Building Permits	1,129,852	828,210	870,000
31920 Electrical Permits	84,508	55,000	65,000
31930 Plumbing and Gas Permit	224,605	168,210	188,210
31940 Heating & Aircondng Per	50,085	41,450	52,000
31950 Sewage Disposal Permits	78,130	78,740	69,662
31960 Mobile Home Park Permit	30,380	36,450	36,450
31970 Transient Business Perm	925	675	780
31980 Solicitation Permits	2,835	3,450	2,835
31990 After Hour Inspection Fees	2,400	2,500	2,500
31900 Non-Business License & Permit	1,603,720	1,214,685	1,287,437
32820 Teen Court Participation	763	763	763
32825 TxDOT Assistance	410,583	411,267	411,267
32830 Transit Oper/Cap Assista	1,466,227	1,426,063	1,628,507
32835 ARRA Funding	643,161	543,085	704,158
32840 Hiway Signal Maint Reim	47,000	47,000	47,000
32860 County Emrg Mgmt Participation	248,025	248,025	260,668
32870 Police School Liason Par	751,759	775,774	751,759
32880 Arrest Fee Collection	5,524	7,600	7,600
32900 Fiscal Agent Fees	112,985	116,111	121,497
32800 Other Governmental Revenues	3,686,028	3,575,688	3,933,219
33210 Zoning Platting Fees	28,214	45,000	40,000
33220 Zoning Board Appl Fees	0	900	1,200
33225 Abandoned Vehicle Notification	4,885	4,000	4,080
33230 Sale of City Publicatio	4,168	839	635
33200 General Government	37,267	50,739	45,915

**City of Amarillo
Revenue
1000 General Fund**

DESCRIPTION	ACTUAL	Revised	Budgeted
	FY2009	FY2010	FY2011
33310 Fire Inspection Fees	22,300	21,200	21,200
33320 Traffic Accident Report	50,625	55,269	50,000
33330 Warrant Fees	535,425	542,000	552,840
33340 Animal Shelter Fees	122,742	131,528	133,883
33341 Path Exam	210	180	1,000
33342 Euthanasia Fee	3,915	4,214	5,408
33350 Vital Statistic Fees	318,059	300,565	322,615
33360 Schl Crossng Guard Prog	6,187	15,574	0
33370 Water Sample Collection	3,876	3,723	2,658
33380 Vet Clinic Disposal Fee	4,048	4,233	5,250
33400 Fire Service Fee - Airport	1,605,324	1,484,904	1,503,887
33300 Public Safety and Health	2,672,711	2,563,389	2,598,741
33510 Collection and Disposal	15,626,136	16,607,640	16,936,000
33520 Landfill Charges	1,230,263	1,300,000	1,450,000
33530 Recyclable	69,534	74,112	57,000
33500 Sanitation	16,925,934	17,981,753	18,443,000
33610 Passenger Fees	127,867	114,000	114,000
33620 Demand Response Fee	23,390	22,000	22,000
33630 Bus and Bus Stop Advert	18,600	9,300	0
33640 Miscellaneous Bus Reven	33,318	27,000	27,000
33600 Operating Revenues	203,175	172,300	163,000
33710 Civic Center Rentals	705,587	731,959	883,948
33715 Extra Charge	152,596	25,451	25,406
33720 Civic Center Concessions	255,090	250,300	251,500
33725 Equipment Charges	17,374	105,280	107,713
33730 Civic Center Advertising	19,703	18,720	20,670
33735 Civic Center Novelties	33,268	35,375	34,100
33740 Box Office Fees	363,971	320,000	329,000
33750 Library Late Charges	132,518	126,150	126,000
33760 Library Copy Charges	18,555	19,400	19,000
33765 No Res Lib Fee	10,032	9,900	9,000
33780 Golf Green Fees	441,284	317,965	470,161
33790 Golf Green Fees Premium	517,296	532,846	529,483
33800 Golf Permit Fees	310,308	246,464	238,407
33805 Golf Cart Commission	57,883	310,656	431,603
33806 Golf Beverage Concession	15,009	8,757	7,415
33807 Driving Range Commissio	4,811	21,256	28,141
33808 Push/Pull Cart Rentals	0	950	2,800
33809 Club Set Rental	0	855	1,520
33810 League Entry Fees	413,420	406,205	409,795
33815 Tournament Revenue	85,965	70,950	55,900
33820 Admission Fees	3,912	3,000	3,500
33835 Player Card Sales	30,750	4,392	4,662
33850 Swimming Pool Revenues	127,249	128,521	129,806
33855 Swimming Lessons	36,670	35,825	39,407
33860 Field Rentals	32,160	43,520	46,310
33861 Soccer Field Rentals	16,215	13,820	16,000
33870 Shooting Complex Revenu	44,188	54,019	62,000
33875 Scoreboard Advertising	0	3,000	9,000
33880 Shooting Merchandise Sales	4,971	6,824	10,000
33890 Tennis Center Fees	4,241	4,368	4,500
33900 Tennis Memberships	663	729	802
33920 Adult Zoo Admission	107,833	113,000	125,000
33930 Child Zoo Admission	23,293	24,000	26,000
33940 Senior Zoo Admission	4,906	5,000	5,000
33970 Group Zoo Admission	7,762	7,800	8,000
33990 Special Zoo Event	11,790	24,257	28,500
37160 Concession	33,045	25,001	67,792
33700 Culture and Recreation	4,044,316	4,056,517	4,567,841

**City of Amarillo
Revenue
1000General Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34266 Lab Fees	0	0	0
34200 Tap Fees and Frontage Charge	0	0	0
34450 Telephone Commissions	15,561	12,790	0
34400 Terminal Building Area Rental	15,561	12,790	0
35105 Admin Fee--Defensive Dr	15,418	7,000	19,760
35106 Admin Fee - Teen Court	12,620	9,820	16,200
35110 Traffic Fines	3,175,104	3,050,000	3,187,600
35115 Other Traffic Court Cos	72,133	50,000	51,000
35120 Misdemeanor Fees	278,363	540,000	550,800
35125 Misdemeanor-Crimes	449,958	0	0
35130 Parking Fines	118,869	139,000	141,780
35133 Auto Theft Invest Fee	1,200	1,440	0
35135 Violation City Ordinanc	106,245	150,000	153,000
35140 Court Technology Fee	-2,266	0	0
35145 Misdemeanor Probation R	50	542	0
35146 Traffic Probation	320	320	0
35157 MC Assessed - Child Safe	14,050	21,500	18,000
35175 Judicial Fund Local	42,712	1,967	27,420
35210 Bond Forfeitures	45,287	70,000	71,400
35215 Forfeited Disc-Sanitat	335,319	335,000	335,000
35000 Fines and Forfeitures	4,665,382	4,376,589	4,571,960
35510 AECC - AMR Rate	763,601	769,898	786,471
35515 Medical Director Services	15,000	30,000	30,000
35610 Grant In Aid - Federal	55,592	56,043	8,300
35500 Other Governmental Revenues	834,193	855,941	824,771
37110 Interest Income	251,670	227,103	328,424
37115 Unrealized G/L	74,584	0	0
37125 Other Interest Income	218,923	200,000	200,000
37109 Interest Earnings	545,177	427,103	528,424
37151 Amusement Park Lease	104,358	106,291	108,948
37152 Municipal Building Rent	108,295	109,249	106,518
37153 Polk Street Rental	69,636	69,137	71,136
37154 Other Rental Income	36,263	36,575	37,100
37155 Surface Land Rental	14,850	15,100	14,600
37170 Payment in Lieu of Property Tx	2,725,068	2,808,144	2,873,096
37150 Rent	3,058,469	3,144,496	3,211,398
37210 Water & Sewer Utility	1,182,492	1,297,956	1,260,090
37220 Airport	126,312	198,586	222,057
37225 Weed Collection	176,642	216,000	221,000
37230 Weed Mowing Services	135,292	120,000	146,850
37231 Bad Debt Exp/Recovery	-396,348	-338,876	-368,870
37235 PID Reimbursements	83,332	69,602	103,734
37240 State Court Cost	246,372	234,000	238,680
37245 Court Cost-Arrest Fees	161,451	156,000	159,120
37246 Dismissal Fee-Drivers Li	53,260	39,000	39,780
37247 Municipal Court Time Pmt Fee	74,830	54,000	55,080
37248 Judicial Admin Efficiency	18,653	14,000	14,280
37250 Indirect Cost Reimburse	1,892,577	1,594,836	1,313,503
37199 Administrative Charges	3,754,866	3,655,104	3,405,304
37130 Discounts Earned	2,070	5,000	5,000
37140 Returned Check Fees	1,547	2,700	2,710
37141 Merchant Service Fees	7,992	34,000	34,000
37410 Miscellaneous Revenue	161,357	184,067	188,110
37412 Auction Expense Recovery	4,531	5,073	5,500
37413 Seized Property or Cash	0	0	2,000
37415 Appraisal Dist. Rf.	3,361	24,175	24,175
37417 Wrecker Service Contract	84,128	90,818	105,600
37420 Donations	6,000	8,000	11,600

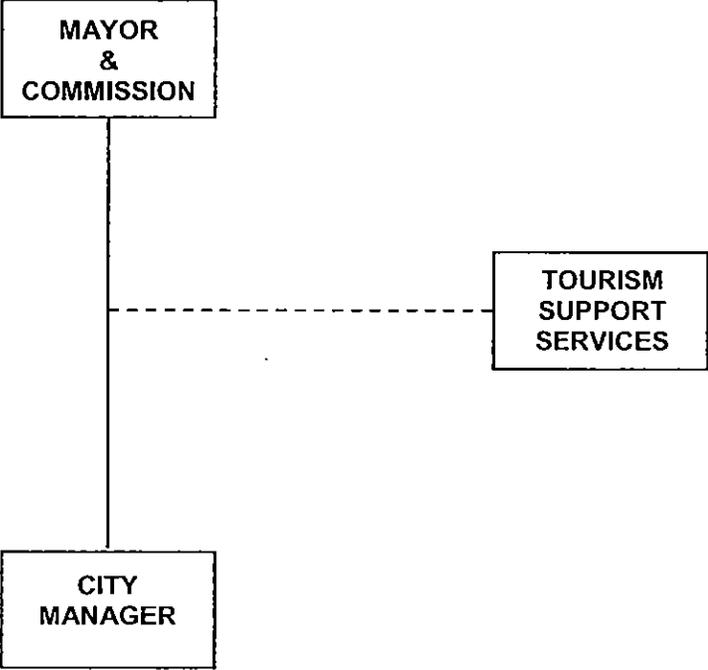
**City of Amarillo
Revenue
1000 General Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
37428 Procurement Card Rebate	40,862	58,000	60,000
37430 Sale of Property	0	0	24,000
37435 Sale of Scrap	288	440	300
37445 Sales to Outside Utiliti	47,694	63,259	55,000
37448 Private Develop/ETJ Engr Chrgs	0	0	0
37455 Events Dist Oper Asst	297,996	297,996	397,996
37463 Parks Tree Workshop	1,897	0	0
37464 Trees for Greenways Park	6,500	0	0
37466 Education	6,334	6,400	15,000
37467 Special Events	86	0	0
37400 Miscellaneous Revenue	672,643	779,929	930,991
39350 Tsf In from Gen Construc	154,923	174,311	150,000
39370 Tsf In fr St & Drainage	4,066	6,509	7,000
39390 Tsf In fr Park Improveme	1,744	171	200
39555 Tsf In fr Summer Lunch 2300	22,191	22,191	25,000
39100 Operating Transfers In	182,924	203,182	182,200
TREVENUE Total Revenues	133,769,005	137,921,292	142,015,871



CITY OF AMARILLO

GENERAL GOVERNMENT



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
General Government			
1011 Mayor and Commission	131,396	120,287	121,289
1020 City Manager	1,019,605	1,145,502	990,938
1030 Tourism & Economic Development	2,586,913	2,228,589	2,901,960

CITY OF AMARILLO

**MAYOR AND COMMISSION (1011)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Mayor and City Commission establish and promote municipal policies for the positive, orderly growth and planned development of Amarillo. The Mayor and City Commissioners serve as the policy-making body of the City of Amarillo. This body makes final decisions on matters of the Amarillo Municipal Code of Ordinances including zoning matters, holds public hearings on items of public interest, reviews and adopts the Annual City Budget, makes determinations of the appropriation of grant and bond funds and franchises, approves the purchases of goods and services for the municipal organization, and awards contracts for the provision of said services. The City of Amarillo, by Charter, operates under the Commission-Manager form of government.

GOALS

Establish municipal policies to enhance and encourage the orderly, positive growth and development of Amarillo. Encourage and support both public and private Economic Development activities to obtain new business and industry for Amarillo. Encourage and support both public and private convention and tourism activities to attract visitors to Amarillo and the surrounding area. Continue to encourage cooperation and communication with other governmental agencies, in order to reduce governmental program duplication and increase program and service efficiency. Continue to enhance the awareness of City of Amarillo services and policies through the recruitment and appointment of citizens to City Boards and Commissions.

OBJECTIVES

- ★ Continue to develop ordinances that allow for the positive, orderly, and planned growth of Amarillo, oversee the creation of the new Amarillo Comprehensive Plan.
- ★ Continue to promote policies and ordinances to make Amarillo a safe, attractive, and healthy place in which to live and work.
- ★ Encourage the continued development of Rick Husband Amarillo International Airport for aviation industries, general industrial business use and commercial and general aviation growth.
- ★ Promote cooperation and communication between the City, the Amarillo Economic Development Corporation, the Chamber of Commerce, and the private sector in the performance of economic development activities.
- ★ Encourage the development and expansion of business and industry. Maintain cooperation and communication between the City, the Amarillo Economic Development Corporation, the Amarillo-Potter Events Venue District, the Chamber of Commerce, and the private sector in the performance of promoting convention and tourism activities.
- ★ Promote cooperation and communication with the Tax Increment Reinvestment Zone No. 1 Board and other partners for the development and growth of the downtown area.
- ★ Continue efforts between the City and other Amarillo area governmental institutions to consolidate services, reduce duplication of services, and promote the provision of services in the most cost-efficient manner to citizens of the community.
- ★ Actively recruit and encourage qualified citizens to serve on City Boards and Commissions.

City of Amarillo

Mayor and Commission

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,086	2,598	2,598
42010 Social Security - Medicare	30	38	38
42020 Social Security - OASDI	32	32	32
42300 State Unemployment	11	14	14
42400 Workers Compensation	3	4	4
41000 Personal Services	2,163	2,686	2,686
51110 Office Expense	6,205	14,715	6,715
51000 Supplies	6,205	14,715	6,715
61100 Communications Billing	0	0	6,000
61200 Postage	434	960	960
61300 Advertising	4,402	10,690	8,690
61400 Dues	34,183	24,500	34,500
61410 Tuition	0	500	500
61600 Unassigned	0	11,000	11,000
62000 Professional	55,196	0	0
60000 Contractual Services	94,215	47,650	61,650
71100 Insurance and Bonds	252	252	252
72000 Communication	683	594	596
74000 Printing and Binding	0	2,500	2,500
75100 Travel	8,493	25,000	20,000
75300 Meals and Local	1,151	6,000	6,000
77100 Court Costs	2,400	3,000	3,000
77900 Other Agencies	14,758	14,890	14,890
78100 Contingencies	1,075	3,000	3,000
70000 Other Charges	28,814	55,236	50,238
TEXPENSES Total Expenses	131,396	120,287	121,289

City of Amarillo

Department Staffing Report

Department: Mayor and Commission

Number of Employees	Classification	Description	Personal Services Total
	Part-Time Positions		
1.00	CAM100	MAYOR	
4.00	CAM110	CITY COMMISSIONER	
5.00		Total Permanent Positions	
5.00		Total Department	2,686

CITY OF AMARILLO
CITY MANAGER (1020)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The City Manager professionally administers the municipal policies and directives established by the Amarillo Mayor and City Commission, and performs those organizational management duties and responsibilities prescribed in the City Charter. The City Manager, through delegation and administration of his staff members; directs, coordinates, and facilitates the effective and cost-efficient provision of municipal services to the citizens of Amarillo. The City of Amarillo, by Charter, operates under the Commission-Manager form of government. Due to such, the City Manager is responsible for all City personnel policies and procedures and the financial and operational needs to manage the City of Amarillo.

GOALS

Ensure that the provision and delivery of City services are done in an efficient, effective, and cordial manner to the public. Develop and promote strategies and programs for a safer, more attractive, and healthy environment for the citizens of Amarillo to live and work. Implement policies and programs to provide for the positive, orderly, and planned growth and development of the City. Continue to manage and administer the operations and services of the City in a professional and fiscally-responsible manner in order to prevent placing an increased tax or fee burden on the citizens of Amarillo. Continue to develop and encourage service, operational, and training programs, and employee performance attitudes that create a positive internal and external public perception of municipal government. Continue to cooperate and communicate with administrators of other governmental entities, to provide City expertise and assistance, and promote the provision of services and programs with the least amount of duplication and optimum amounts of efficiency. Continue to communicate and provide assistance to the Tax Increment Reinvestment Zone No. 1 Board and other partners on matters concerning downtown development. Continue to provide professional management expertise and guidance to the Mayor and City Commission, and assist them in the proper and orderly performance of their duties. Provide professional expertise and guidance to the Mayor and City Commission, the Amarillo Economic Development Corporation, the Amarillo-Potter Events Venue District, the Chamber of Commerce, and the private sector in matters pertaining to Economic Development and Convention and Tourism Activities.

OBJECTIVES

- ★ Coordinate the implementation of ordinances, policies, and procedures that will allow for the positive, orderly, and planned growth of the City in regard to the Amarillo Comprehensive Plan.
- ★ Evaluate and review the operational policies and procedures of all City departments to maintain the provision and delivery of services in the most efficient, effective, and cordial manner.
- ★ Maintain fiscally-responsible management policies and procedures to operate the City in the most cost-efficient manner.
- ★ Continue to promote and utilize long-range organizational planning to prioritize annual and future capital improvement needs and maximize investment and return on City funds.
- ★ Maintain responsiveness in a pleasant, professional, and ethical manner to citizens with complaints and comments regarding municipal services and programs.
- ★ Monitor employee needs and analyze and direct new employee performance training and benefit programs to ensure high morale, desire, and performance of the staff.
- ★ Maintain an open door policy with employees to be responsive to questions, concerns, and needs.
- ★ Deliver timely and relevant information regarding City activities to internal and external customers.
- ★ Coordinate the assistance of the City organization and staff in Amarillo Economic Development and Convention and Tourism Activities through active promotion of Rick Husband Amarillo International Airport for aviation industries and general industry and business; the use of the City Enterprise Zone and its industry and business incentives; the promotion of Tax Abatement policies; Amarillo Economic Development Corporation, and the development of new policies and programs to encourage economic visitor development in the Amarillo community.

City of Amarillo

City Manager

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	743,643	866,620	777,215
41300 Incentive	602	603	0
41620 Unscheduled	8	0	0
41820T Health Insurance	37,819	40,782	39,830
41900 Life	59	62	62
42010 Social Security - Medicare	10,843	12,938	11,590
42020 Social Security - OASDI	29,400	29,747	33,109
42110 TMRS	135,511	131,686	111,723
42300 State Unemployment	293	292	366
42400 Workers Compensation	493	553	496
42510 Car Allowance	22,740	25,080	22,080
42550 Communications Allowance	5,575	6,000	4,800
41000 Personal Services	986,985	1,114,364	1,001,272
51110 Office Expense	3,567	3,788	3,788
51115 Employee Recognition Program	0	0	0
51700 Education	180	500	500
51950 Minor Office Equipment	117	0	0
51000 Supplies	3,864	4,288	4,288
61200 Postage	664	1,332	1,332
61400 Dues	5,939	9,400	9,400
61410 Tuition	0	250	250
62000 Professional	7,367	0	30,000
60000 Contractual Services	13,970	10,982	40,982
71100 Insurance and Bonds	1,123	1,123	1,123
72000 Communication	2,795	2,145	2,423
74000 Printing and Binding	0	500	500
75100 Travel	9,285	10,600	13,100
75300 Meals and Local	1,582	1,500	2,250
70000 Other Charges	14,785	15,868	19,396
90190 Payroll Reimbursements	0	0	-75,000
90000 Inter Reimbursements	0	0	-75,000
TEXPENSES Total Expenses	1,019,605	1,145,502	990,938

City of Amarillo

Department Staffing Report

Department: City Manager

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM001	CITY MANAGER	
1.00	ADM010	ASSISTANT CITY MANAGER - FINANCIAL SERVICES	
1.00	ADM011	ASSISTANT CITY MANAGER - PUBLIC SERVICES	
1.00	ADM012	DEPUTY CITY MANAGER	
1.00	ADM015	MANAGEMENT ANALYST PUBLIC SAFETY	
5.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL920	COLLEGE INTERN	
6.00		Total Department	1,001,272

City of Amarillo

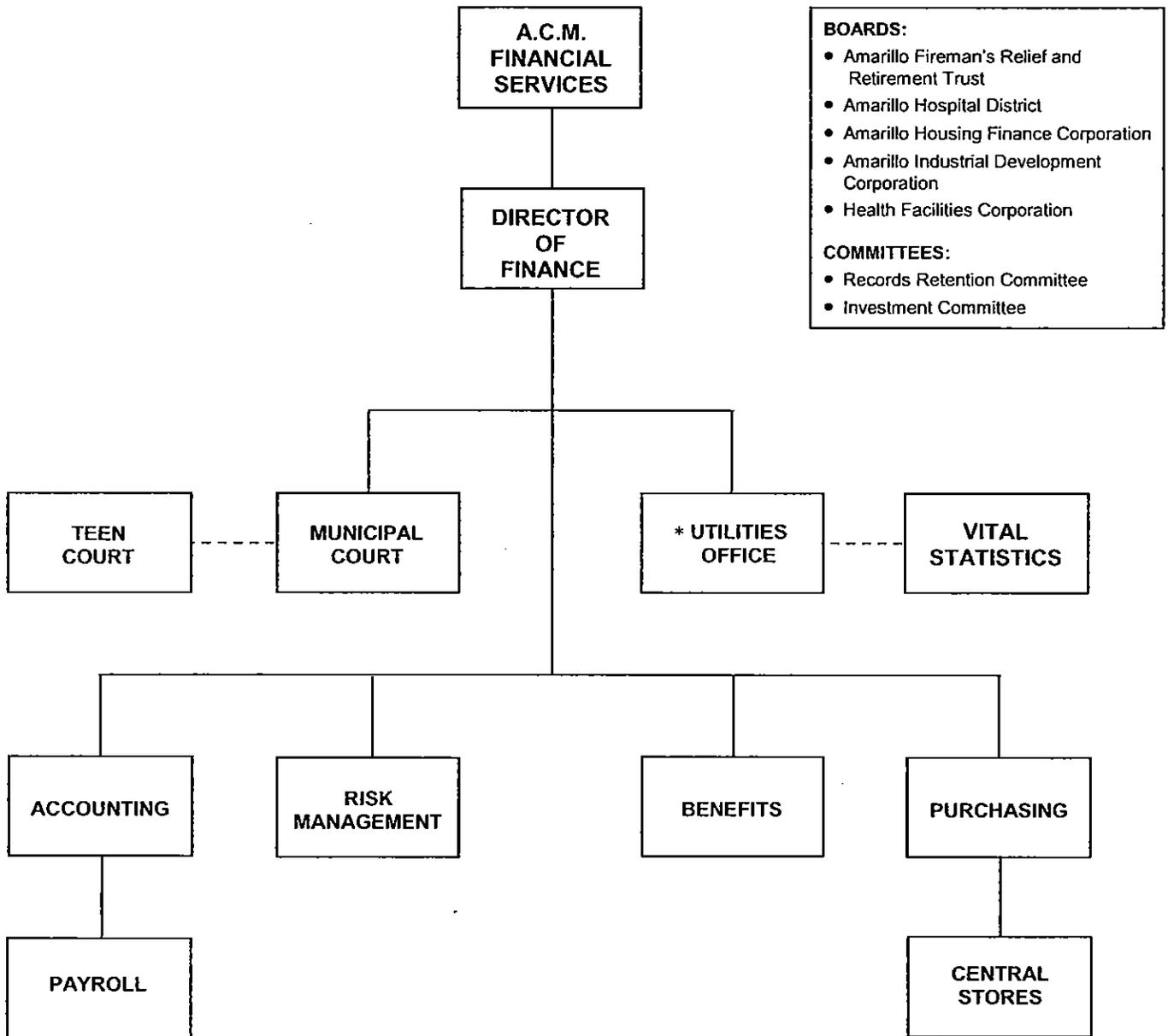
Tourism & Economic Development

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	45,324	50,000	0
63500 Center City Inc.	121,963	125,000	125,000
63510 Downtown Development Committ	218,215	211,432	286,432
63520 Amarillo Local Government Corp	0	0	71,400
63600 Chamber of Commerce	1,926,096	1,548,458	2,080,371
63700 Civic Center Activity	210,320	228,699	273,757
63750 Visitor Center	64,994	65,000	65,000
60000 Contractual Services	2,586,913	2,228,589	2,901,960
TEXPENSES Total Expenses	2,586,913	2,228,589	2,901,960



CITY OF AMARILLO

FINANCE DIVISION



- BOARDS:**
- Amarillo Fireman's Relief and Retirement Trust
 - Amarillo Hospital District
 - Amarillo Housing Finance Corporation
 - Amarillo Industrial Development Corporation
 - Health Facilities Corporation
- COMMITTEES:**
- Records Retention Committee
 - Investment Committee

----- FUNCTIONAL ACTIVITIES

* DEPARTMENT DETAILS
IN OTHER FUNDS

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Finance			
1120 Risk Management	251,996	354,146	348,230
1305 Municipal Court	1,495,070	1,637,745	1,616,977
1310 Teen Court	34,721	37,331	37,242
1315 Finance	799,581	834,916	833,922
1320 Accounting	1,075,375	1,149,215	1,159,407
1321 Payroll	183,478	187,960	180,660
1325 Purchasing	409,103	430,406	510,238
1335 Vital Statistics	59,304	68,333	52,190
1340 Benefits	281,859	281,140	284,854
1345 Central Stores	412,998	402,504	310,581
1350 General Fund Transfers	7,554,589	10,907,580	14,047,396
2080 Court Technology Fund			
Finance			
20800 Court Technology	368,675	124,340	81,240
2080 Court Technology Fund	368,675	124,340	81,240
2090 Court Security Fund			
Finance			
20910 Court Security Fund	108,420	97,664	125,134
2090 Court Security Fund	108,420	97,664	125,134
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	303,290	361,001	393,453
2700 Greenways at Hillside Fund	303,290	361,001	393,453
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	11,692	15,185	16,156
2720 Brennan Boulevard Fund	11,692	15,185	16,156
2730 Colonies			
Finance			
27300 Colonies	335,888	335,147	354,133
2730 Colonies	335,888	335,147	354,133
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	11,734	16,339	28,618
2740 Tutbury Public Imprv Dist	11,734	16,339	28,618
2750 Point West PID			
Finance			
27510 Points West PID	41,453	51,674	42,491
2750 Point West PID	41,453	51,674	42,491

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2760 Quail Creek Public Improv Dist			
Finance			
27610 Quail Creek PID	7,561	6,198	6,437
2760 Quail Creek Public Improv Dist	7,561	6,198	6,437
3000 Debt Service Funds			
Finance			
3100 Compensated Absences Fund	1,481,551	1,504,500	1,690,700
3200 General Obligation Debt	2,919,374	3,020,576	3,460,550
3000 Debt Service Funds	4,400,925	4,525,076	5,151,250
5200 Water and Sewer System			
Finance			
52100 Utilities Office	2,038,220	1,984,813	2,061,080
52120 Water & Sewer General	896,080	995,198	1,350,791
52121 Sewer General	4,518,068	2,340,252	2,306,809
52122 Water General	7,126,551	7,434,163	8,896,053
6300 Risk Management Fund			
Finance			
63110 Self Insurance General	346,713	451,927	478,268
63115 Unemployment Claims	237,490	87,000	97,660
63120 Fire & Extended Coverage	331,166	350,000	376,568
63125 Workers Compensation	1,953,615	1,879,670	2,154,934
63160 General Liability	-662,325	422,100	395,000
63185 Automobile Liability	170,625	415,000	415,000
63190 Auto Physical Damage	307,375	264,945	310,394
63195 City Property	15,265	55,000	45,000
6300 Risk Management Fund	2,699,924	3,925,642	4,272,824
6400 Employee Insurance Fund			
Finance			
64100 Health Plan	29,618,240	15,408,781	15,554,158
64200 Dental Plan	760,912	749,325	749,325
64300 City Care Clinic	665,153	680,742	668,244
6400 Employee Insurance Fund	31,044,306	16,838,847	16,971,726
6500 Employee Flexible Spnding Fun			
Finance			
65100 Employee Flex Plan	874,858	872,830	872,830
6500 Employee Flexible Spnding Fun	874,858	872,830	872,830



CITY OF AMARILLO

CITY OF AMARILLO

**RISK MANAGEMENT (1120)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Risk Management function, in the Finance Division, is a support service to all City departments for the coordination and the administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and unemployment claims. This service also includes assistance with accident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance Department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

GOALS

The Risk Management function seeks to carry out accurate and timely recordings of losses incurred from City operations, and reporting these losses to appropriate outside service agencies. The Risk Management function also seeks to assist all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk management will continue to seek the best possible coverages for insurance needs verses self-insurance.

OBJECTIVES

- ★ Maintain accurate and informative claim files on City losses, monitor progress, and coordinate needed settlements.
- ★ Utilize the City Safety Committee as a proactive tool in analyzing and addressing safety concerns of the City.
- ★ Summarize and analyze accident history and losses for trends and effectively implement loss control measures.
- ★ Analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function.
- ★ Analyze all insurance policies for effective coverages and policy terms.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Casualty claims	190	190	190
Workers' Compensation claims	136	140	135
General, Auto Liability, and Auto Physical claims	280	280	280
Workers' Comp medical bills paid	9,800	9,800	8,000
DOT Drug and alcohol testing	215	215	215

ACCOMPLISHMENTS

Risk Management has utilized accident statistics to identify trends of workers' compensation injuries to better tailor training needs within departments. A large safety training library is available to departments to aid in their training efforts. This has resulted in a reduction of many types of injuries. The drug and alcohol testing and training programs for employees holding commercial drivers' licenses or in safety-sensitive positions continues to be effective. A small group of these employees are randomly tested every month, and the program continues to remind us how much this program is needed. The back injury prevention-training program will continue, as it has proven to be a very good tool to reduce injuries. Software has streamlined Risk Management functions, provided more accessibility to the data, and reduced the overall cost. Trending from this kind of software continues to be a valuable tool to focus training. Risk Management continues to conduct in-service defensive driving courses for employees required to drive City vehicles. This training also includes commercial-size City vehicles. Small deficiencies have been encountered in several insurance policies during evaluation. These have been corrected and when renewed, provide much better coverage and more efficient use of premiums. Risk Management has been testing candidates on their ability to complete the essential job duties for the job they are applying. The purpose of this program is to reduce injuries by better fitting the candidates' physical abilities to the job. The program has proven very successful and has been expanded into other areas. Risk Management has promoted the Smith System driver training to begin a behind-the-wheel safety-training program for bus drivers. This program has proven very beneficial in Transit. Other departments are being evaluated to determine if this system can be beneficial in reducing accidents. Risk Management continues to administer and monitor the City's Driving Review Board that evaluates and renders decisions on City motor vehicle collisions and red light camera violations. Recent efforts have changed the makeup and improved efficiency of the review process. A new emphasis on Safety Management has occurred that will focus on accident and injury prevention. This new focus is being accomplished by dedicating the Safety Manager's time to evaluation of operations, job safety analysis and working closely with departments to train on specific safety hazards and then monitor results for outcomes and adjust the program as needed. Each department continues to take a more active role in safety and accident prevention. The safety footwear program continues to justify itself by keeping our foot injuries and slip and fall injuries low. Risk Management continues to evaluate and improve this program to increase effectiveness. Risk Management has placed arc flash suits in positions exposed to medium and high voltage to comply with NFPA standards. Also, the City's uniforms for field employees have been evaluated to meet minimum NFPA standards for employees that are occasionally exposed to low voltage. Prescription safety eyewear has been placed in several departments as a pilot program and will be evaluated for effective results. Fit testing for full face respirators have been initiated for employees that must work in confined spaces.

City of Amarillo

Risk Management

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	152,783	204,774	206,775
41300 Incentive	635	603	600
41820T Health Insurance	18,008	24,085	16,129
41900 Life	28	37	37
42010 Social Security - Medicare	2,192	3,108	3,137
42020 Social Security - OASDI	8,880	12,356	12,480
42110 TMRS	26,767	32,184	30,422
42300 State Unemployment	141	195	195
42400 Workers Compensation	772	997	1,006
42510 Car Allowance	6,535	9,000	9,000
42550 Communications Allowance	1,411	2,400	2,400
41000 Personal Services	218,151	289,739	282,182
51110 Office Expense	2,903	3,625	3,625
51300 Clothing and Linen	0	500	500
51400 Photographic	19	475	475
51700 Education	3,588	9,020	9,020
51950 Minor Office Equipment	411	9,430	9,430
51980 IT Hardware	0	0	1,900
51000 Supplies	6,921	23,050	24,950
61200 Postage	1,974	2,604	2,604
61400 Dues	590	2,760	2,760
61410 Tuition	2,657	9,500	9,500
62000 Professional	16,757	12,195	12,195
60000 Contractual Services	21,979	27,059	27,059
71100 Insurance and Bonds	720	720	720
72000 Communication	3,326	2,175	1,916
74000 Printing and Binding	0	2,100	2,100
75100 Travel	900	9,053	9,053
75300 Meals and Local	0	250	250
70000 Other Charges	4,946	14,298	14,039
TEXPENSES Total Expenses	251,996	354,146	348,230

City of Amarillo

Department Staffing Report

Department: Risk Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM135	RISK MANAGEMENT DIRECTOR	
1.00	ADM610	SAFETY MANAGER	
1.00	MGT610	CLAIMS ADMINISTRATOR	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL941	ADMINISTRATIVE TECHNICIAN	
4.00		Total Department	282,182

CITY OF AMARILLO
MUNICIPAL COURT (1305)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The role of the Municipal Court is to provide a fair, independent and impartial forum for the adjudication of fine-only cases arising within the Amarillo City limits. These offenses include criminal, traffic and city ordinances. The Court provides all persons the right to a trial by judge or jury and follows the procedures set forth under Texas Law. In addition to the above primary function, the Court is responsible for the collection of fines, state fees, and processing alternative methods of disposition, such as deferred adjudication, defensive driving, and other sanctions of the Court. This also includes processing, tracking, and collecting fees on all warrants issued. The Court is also responsible for maintaining permanent records of all cases and the dispositions of those cases according to State Law.

GOALS

The goal of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence and sense of fairness through efficient and courteous public service.

OBJECTIVES

- ★ Efficiently administer justice in a fair and impartial manner.
- ★ Provide accurate, efficient, and courteous customer service for individuals interacting with the Court.
- ★ Ensure that Court records are accurate, available and properly retained.
- ★ Utilize all possible resources to reduce cost and ensure defendants' compliance with judicial orders.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
New Cases Filed	73,862	58,721	56,232
Dispositions Paid By Fines	47,094	40,394	31,652
Cases Dismissed	26,300	19,848	18,900
Warrants Issued	25,771	25,831	30,686
Warrants Cleared	24,819	23,215	28,164
Warrant Clearance Rate	96%	89%	92%
Cases Seen on Walk-In Docket	Not Available	Not Available	40,518
Defendants Seen During Walk-In Docket	Not Available	Not Available	19,690
Cases Set For Trial	17,329	17,502	17,677

ACCOMPLISHMENTS

The Municipal Court collected \$8,034,341 dollars in court cost and fines. The Court Collections Department continues to increase the public's compliance with state and local laws and received a score of 96% from the State Comptroller's Office audit on collection standards. The Court has successfully implemented a complete software conversion from a police module to a specialized court specific software program. The new software provides court applications that increase functionality to allow the Court to become more effective and efficient. A major accomplishment is that the new software has allowed the Court to become one of the first in the Texas Panhandle to transition to a paperless environment by storing all records electronically. This electronic environment ultimately saves time and resources searching for lost or misplaced files, and provides a cost effective retention system for records management. The Municipal Court continues to work closely with the Amarillo Police Department regarding warrants being served. The Court once again participated in the State of Texas Annual Warrant Roundup and over the span of three weeks; 4,151 warrants with a face value of \$1,147,692.46 were cleared. The Court also partners with APD in effectively utilizing electronic ticket writers to issue and download violations and provides real-time access to officers in the field to view outstanding warrants. Another accomplishment this past year was due to the City jail closing, the Court has successfully established a partnership for all support services with the Randall County Jail to provide daily video arraignments, bonds, and record management.

City of Amarillo

Municipal Court

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	909,266	968,522	986,618
41300 Incentive	5,493	5,720	5,700
41620 Unscheduled	27,304	57,500	40,000
41820T Health Insurance	130,046	148,518	142,399
41900 Life	292	312	312
42010 Social Security - Medicare	13,074	14,127	14,389
42020 Social Security - OASDI	44,848	52,702	53,647
42110 TMRS	163,363	146,261	139,520
42300 State Unemployment	1,434	1,371	1,413
42400 Workers Compensation	2,928	3,020	3,076
41000 Personal Services	1,298,048	1,398,053	1,387,074
51110 Office Expense	52,703	48,596	48,596
51200 Operating	407	511	511
51350 Chemical and Medical	158	460	460
51950 Minor Office Equipment	952	1,000	1,000
55100 Publications	889	5,101	3,600
51000 Supplies	55,110	55,668	54,167
61200 Postage	29,913	38,052	38,052
61400 Dues	385	2,039	2,039
61410 Tuition	3,632	1,055	5,000
62000 Professional	25,771	38,000	31,000
62050 Collection Expense	33,999	25,000	34,000
63210 Armored Car Service	1,711	1,707	1,707
63350 Credit Card Fees	4,810	30,000	12,000
67320 Extermination	425	406	406
69300 Leased Computer Software	2,768	0	0
60000 Contractual Services	103,414	136,259	124,204
71100 Insurance and Bonds	5,371	5,371	5,371
71250 Paid Claims	0	122	122
72000 Communication	16,380	14,797	15,064
75100 Travel	4,305	5,000	12,500
77100 Court Costs	12,088	22,000	18,000
78210 Cash Over/Short	354	267	267
78230 Loss on Bad Debt	0	208	208
70000 Other Charges	38,498	47,765	51,532
TEXPENSES Total Expenses	1,495,070	1,637,745	1,616,977

City of Amarillo

Department Staffing Report

Department: Municipal Court

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM110	MUNICIPAL COURT JUDGE	
1.00	ADM111	MUNICIPAL COURT CLERK AND ADMINISTRATOR	
1.00	ADM112	DEPUTY COURT CLERK & ASST. ADMINISTRATOR	
1.00	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE	
1.00	CLR110	COURT REPORTER	
1.00	CLR113	ARRAIGNMENT CLERK	
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
4.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
10.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	MGT117	OPERATIONS MANAGER	
25.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL111	DATA ENTRY OPERATOR HOURLY	
1.00	HRL115	MUNICIPAL COURT JUDGE	
3.00		Total Part-Time Positions	
28.00		Total Department	1,387,074



CITY OF AMARILLO
TEEN COURT (1310)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

Amarillo Teen Court is an alternative system of justice which offers young offenders an opportunity to make restitution for their offenses through community service, thus avoiding fines and sentences handed down by the adult criminal justice system and keeping the offense off their record. By bringing them before a jury of their peers, which sentences them to community service and jury terms, this program seeks to deter teens from future unlawful practices. Teen Court provides direct experience in the judiciary system. Additionally, the community reciprocally benefits from those youths' involvement with their programs.

GOALS

The goals of the Amarillo Teen Court are to hold juvenile offenders responsible for their behavior and to make them recognize that the consequences are a direct result of their actions. In making juvenile offenders accountable and providing them with a positive experience in the judicial system, Teen Court hopes to fulfill the ultimate goal of reducing recidivism among teenage defendants.

OBJECTIVES

- ★ To promote service in the community through the Teen Court program and to benefit the local community agencies.
- ★ Establish positive relationships between the community and youth, which create greater understanding and communication.
- ★ Allow defendants in Teen Court an opportunity to be sentenced by a jury of peers who are volunteers from local secondary schools and/or who are previous Teen Court defendants.
- ★ Promote participation from the various government agencies in the Amarillo area.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Teens Referred	835	629	600
Successfully Completed	674	563	504
Community Service Hours Completed	Not Available	Not Available	10,654
Community Service \$ Amount at Minimum Wage (\$7.25)	Not Available	Not Available	\$77,242
Jury terms	Not Available	Not Available	750
Type of Offense:			
Criminal	64%	66%	68%
Traffic	36%	34%	32%

ACCOMPLISHMENTS

The Amarillo Teen Court teamed up with the Junior League of Amarillo to create a Public Service Announcement (PSA) to target a wider juvenile audience. The PSA is funded by the Jr. League and can be seen on News Channel 10, Channel 10 Too, LATV, and on the Amarillo Teen Court website. In addition to the PSA, the Teen Court Coordinator spoke at several different juvenile service agencies about the program. Speakers from the Amarillo Police Department, Manage Care, and Amarillo ISD have also succeeded in educating the participants on topics such as the dangers of drug abuse, drunk driving, juvenile laws, bullying, and anger management. In March, the Teen Court program held its first "day of service" at the Georgia Manor Nursing Home. A group of program participants, the Teen Court Coordinator and Jr. League Volunteers went to Georgia Manor Nursing Home to provide volunteer services for the elderly.

City of Amarillo

Teen Court

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	26,027	26,377	26,507
41620 Unscheduled	228	0	0
41900 Life	13	12	12
42010 Social Security - Medicare	380	382	384
42020 Social Security - OASDI	1,625	1,635	1,643
42110 TMRS	4,610	3,959	3,727
42300 State Unemployment	60	49	49
42400 Workers Compensation	65	64	64
41000 Personal Services	33,007	32,479	32,387
51110 Office Expense	279	1,530	1,530
51700 Education	0	510	510
51000 Supplies	279	2,040	2,040
61200 Postage	284	564	564
61400 Dues	0	100	100
61410 Tuition	0	102	102
62000 Professional	0	204	204
60000 Contractual Services	284	970	970
71100 Insurance and Bonds	87	87	87
72000 Communication	328	295	298
75100 Travel	736	1,360	1,360
75200 Mileage	0	100	100
70000 Other Charges	1,151	1,842	1,845
TEXPENSES Total Expenses	34,721	37,331	37,242

City of Amarillo

Department Staffing Report

Department: Teen Court

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR	
1.00		Total Department	32,387

CITY OF AMARILLO
DIRECTOR OF FINANCE (1315)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Finance Division is responsible for the administration of the City's financial activities as described in Article V., Section 27 of the City Charter. The departments in the Finance Division are: Accounting, Payroll, Central Stores, Municipal Court, Purchasing, Vital Statistics, Risk Management, Benefits, and Utility Billing. Additional responsibilities include Cash Management, Bank Relations, Debt Management, Risk Management, Budgetary Coordination, and administrative functions for the Amarillo Firemen's Relief and Retirement Fund (AFRRF). The Finance Division also acts as fiscal agent for the Harrington Library Consortium, the Amarillo Chamber of Commerce, the Visitors Council, the Amarillo Potter Events Venue District, the Tax Increment Reinvestment Zone #1, and the Amarillo Economic Development Corporation. The Finance Department, in conjunction with the Accounting Department, is also responsible for the accounting and financial reporting of the Amarillo Hospital District.

GOALS

In fiscal year 2011/2012, the Finance Division's goal is to promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City. The Finance Division aims to preserve the safety and liquidity of City investments, while maximizing interest earnings, as well as to monitor the City's banking relationships to verify that the City is in compliance with all State regulations and to protect City assets. The Finance Division's goal in debt management is to issue debt in such a fashion that both the citizens and bondholders are protected. The Finance Division administers the Amarillo Firemen's Relief and Retirement Fund to provide benefits for both firefighter retirees and current employees. As the accounting service provider to other entities, the Finance Division's goal is to maintain excellence in reporting and provide payroll needs for these entities. The Finance Division also strives to establish and maintain an effective system of organizational internal control.

OBJECTIVES

- ★ Ensure protection of the City's financial assets and the assets of other entities.
- ★ Successful implementation of the JD Edwards Financial System.
- ★ Continue to strive for awards given by the Government Finance Officers Association (GFOA).
- ★ Monitor bank collateral and verify that the City is in compliance with State regulations and the City's investment policy.
- ★ Ensure timely reports are available to City departments and outside users.
- ★ Perform surprise cash counts, cash handling training, and payroll distributions to test departmental internal controls.
- ★ Test internal controls with contractor audits, departmental audits, and departmental performance auditing.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Amarillo Firemen's Retirement Fund meetings attended by Finance Staff	100%	100%	100%
Public Funds Investment Act Reporting Compliance	100%	100%	100%
Bonded debt ratings	AAA,Aa2	AAA,Aa2	AAA,Aa2
Departmental payroll and cash audits completed	100%	100%	100%
Contractor audits completed	23	23	23
Internal control audits completed	13	15	13
Firemen's actuarial study completed	100%	N/A	100%

ACCOMPLISHMENTS

The City of Amarillo has received the Certificate of Achievement for Excellence in Financial Reporting for the last 30 years. The Government Finance Officers Association of the United States and Canada awards this certificate to the governmental unit whose financial report is judged to conform substantially to the high standards for financial reporting established by the Association. The City of Amarillo has received the Distinguished Budget Presentation Award for 20 years. The City has, at all times, been in compliance with the Public Funds Investment Act. Our stated objective in the Investment Policy is to maximize return within the constraints of preserving capital and maintaining liquidity. During July of 2009, the City's General Obligation debt rating was upgraded by Standard and Poor's to AAA. S & P noted that the City has a strong and stable economic base as well as good management policies and historically strong financial performance. During the 2000/2001 fiscal year, the City began an implementation of the JD Edwards Financial System. During the last four fiscal years, the City has successfully implemented all of the JD Edwards Modules including: Financial, Purchasing, Payroll, Inventory, and the Fleet Management System. Each module's implementation was conducted in the time projections determined at the start of the JD Edwards implementation. For the 2009/2010 fiscal year, the City successfully completed the upgrade to the JD Edwards windows-based version.

City of Amarillo

Finance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	243,062	256,014	256,763
41300 Incentive	602	603	600
41620 Unscheduled	124	500	500
41820T Health Insurance	27,771	27,696	28,389
41900 Life	50	50	50
42010 Social Security - Medicare	3,403	3,721	3,732
42020 Social Security - OASDI	14,272	14,374	14,300
42110 TMRS	43,012	38,523	36,185
42300 State Unemployment	195	260	248
42400 Workers Compensation	640	652	654
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	334,335	343,593	342,621
51110 Office Expense	6,511	6,300	6,300
51115 Employee Recognition Program	555	750	750
51700 Education	0	500	500
51950 Minor Office Equipment	0	900	900
51000 Supplies	7,066	8,450	8,450
61200 Postage	537	1,620	1,620
61300 Advertising	596	5,500	5,500
61400 Dues	3,172	2,480	2,565
61410 Tuition	960	1,600	1,600
62000 Professional	42,939	58,100	60,850
63100 Appraisal District Service	391,997	391,761	387,988
69300 Leased Computer Software	8,100	7,000	8,000
60000 Contractual Services	448,301	468,061	468,123
71100 Insurance and Bonds	1,999	1,999	1,999
72000 Communication	2,149	2,012	1,929
75100 Travel	5,057	10,000	10,000
75200 Mileage	14	300	300
75300 Meals and Local	660	500	500
70000 Other Charges	9,879	14,811	14,728
TEXPENSES Total Expenses	799,581	834,916	833,922

City of Amarillo

Department Staffing Report

Department: Finance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM100	DIRECTOR OF FINANCE	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF100	INTERNAL AUDITOR	
4.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL920	COLLEGE INTERN	
5.00		Total Department	342,621

CITY OF AMARILLO
ACCOUNTING (1320)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Accounting Department is to maintain a financial system that will accurately record all receipts and disbursements for the City of Amarillo, provide timely reporting to individual departments, assist departments in the preparation of the Annual Budget, and in preparing the Comprehensive Annual Financial Report. The Accounting Department also carries out City policies pertaining to internal control of financial matters and auditing payments of vendors and contractors.

GOALS

The goal of the Accounting Department is to provide accurate and timely financial information to the general public, City officials, and all City departments. The Department will continue to work with new software to take advantage of everything it has to offer. For the next fiscal year, the Department will be working to increase the number of vendors paid through the ACH payment software and EPay. Implementation of CCH Workpaper Manager software will aid in streamlining the annual audit and assist in preparing the annual CAFR as well as provide better interim financial reporting. The Department's goal is to use current and developing technology to enhance our budgeting and financial reporting. This new technology will integrate, within one financial package, the budget, purchasing, and accounting processes. The end result will provide a better flow of information across all levels within the organization. The Accounting Department will stay up-to-date on new accounting pronouncements and their effect on financial reporting.

OBJECTIVES

- ★ Provide access to financial information in a format that the end users desire and financial reports that are in conformity with generally accepted accounting principles.
- ★ Continue to review and reorganize the financial chart of accounts, to facilitate financial reporting to departments and outside users of the City's financial information.
- ★ Continue development of current and new software. Current projects include Check 21 software for electronic deposits, direct payment via ACH to qualified and participating vendors, and imaging documents in Hummingbird.
- ★ Develop timelines to ensure a smooth transition from our existing processes to newer technologies.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Pool Checks issued	24,916	25,000	25,000
Vendor ACH Payments	4,486	5,500	6,000
W-2's issued	2,873	2,900	2,900
1099's issued	716	750	750
Individual funds	109	109	109
Reporting entities	6	6	6

ACCOMPLISHMENTS

The Department is continuing to expand the utilization of on-line bank software including, but not limited to, vendor ACH and direct deposit and procurement card software. Assisted in revising and implementing policies for procurement card payments to take advantage of and increase offered rebates. Purchased CCH Workpaper Manager, which was implemented for fiscal year ended September 30, 2010. Began producing interim financials for management with the CCH Workpaper Manager software during fiscal year 2010/2011. Successfully negotiated new contract for merchant card services, which has resulted in a net of approximately 1 percent savings in merchant service fees imposed on the City. The upgrades to systems software have enabled the Department to produce the Comprehensive Annual Financial Report (CAFR) in-house, and provide all required schedules to our outside auditors. The Department has successfully implemented all requirements of GASB 34, which was a significant change in the method of reporting. The Department has also implemented provisions of GASB 45 "Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pensions" into the fiscal year ending 9/30/08 CAFR. GASB 54 "Fund Balance Reporting and Governmental Fund Type Definitions," which changes the classification of fund balance on the financial statements, will be implemented for fiscal year ending 9/30/11. During fiscal year 2007/2008, the Department successfully began paying vendors through ACH and virtual cards, which streamlines the accounts payable process, providing more timely payments to vendors. The Quadrant cash registering software was installed at the Zoo during fiscal year 2009/2010 and additional merchant terminals were installed in various departments during fiscal year 2010/2011. Implemented security updates to the City's JDEdwards software and have successfully migrated to version 8.12.

City of Amarillo

Accounting

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	632,555	674,168	694,175
41820T Health Insurance	73,976	81,165	83,650
41900 Life	138	150	150
42010 Social Security - Medicare	8,727	9,775	9,971
42020 Social Security - OASDI	36,063	40,749	39,575
42110 TMRS	111,210	101,203	92,125
42300 State Unemployment	585	676	795
42400 Workers Compensation	3,295	3,407	3,475
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	867,752	912,493	925,115
51110 Office Expense	23,269	32,200	27,200
51950 Minor Office Equipment	0	1,000	1,000
51000 Supplies	23,269	33,200	28,200
61200 Postage	17,635	20,484	22,500
61400 Dues	4,445	5,000	5,000
61410 Tuition	2,660	3,000	3,000
63140 Audit Fee	143,500	149,050	149,050
63210 Armored Car Service	1,711	1,707	1,707
63350 Credit Card Fees	3,612	8,000	8,000
68610 Office Equipment	0	2,300	3,000
60000 Contractual Services	173,563	189,541	192,257
71100 Insurance and Bonds	2,264	2,264	2,264
72000 Communication	9,194	8,317	8,171
75100 Travel	23	3,000	3,000
75200 Mileage	96	100	100
75300 Meals and Local	23	150	150
78210 Cash Over/Short	-18	100	100
78230 Loss on Bad Debt	-797	0	0
78240 Late Payment Charges	0	50	50
78245 Discounts Lost	5	0	0
70000 Other Charges	10,790	13,982	13,835
TEXPENSES Total Expenses	1,075,375	1,149,215	1,159,407

City of Amarillo

Department Staffing Report

Department: **Accounting**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM120	CITY AUDITOR	
1.00	ADM121	ASSISTANT CITY AUDITOR	
1.00	CLR120	ACCOUNTING ASSISTANT	
1.00	CLR121	ACCOUNTS PAYABLE CLERK II	
1.00	CLR135	COLLECTIONS CLERK	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	
1.00	PRF122	PROPERTY ACCOUNTANT ANALYST	
1.00	PRF123	BANK CONTROL/GENERAL LEDGER ACCOUNTANT	
1.00	PRF125	ACCOUNTANT I	
1.00	PRF130	BUDGET ANALYST I	
13.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL145	COLLECTIONS CLERK	
1.00	HRL920	COLLEGE INTERN	
1.00	HRL941	ADMINISTRATIVE TECHNICIAN	
3.00		Total Part-Time Positions	
16.00		Total Department	925,115



CITY OF AMARILLO

CITY OF AMARILLO

**PAYROLL (1321)
FUNCTIONS, GOALS, AND OBJECTIVES**

FUNCTIONS

The Payroll Department oversees preparation of the City's bi-weekly payroll for all employees. Using Federal, State, and other laws and regulations, the Department processes timely and accurate payments to all employees. The Payroll Department withholds and submits all taxes, garnishments and child support payments and interfaces Kronos for all time sheet information and processes special payments. The Department also processes and transmits all direct deposits for employees; processes and adjusts employee's mandatory and non-mandatory deductions; audits employee master information in the HRIS system and deductions, benefits and accruals for accuracy and setup errors. Payroll is responsible for the processing of performance appraisals and the pay adjustments related to the appraisal. In addition, Payroll works closely with Human Resources, Accounting and Benefits to ensure that the proper pay types, deductions, benefits and accruals are correct for each employee.

GOALS

The Payroll Department's goal is to provide cost-effective payroll processing that is accurate, timely, and in compliance with the policy of the City of Amarillo and all federal and state tax agencies. The Department also strives to maintain a high level of involvement and quality communications with the departments to ensure that service is responsive to each department's particular needs and is supportive of each department's goals.

OBJECTIVES

- ★ Process timely and accurate payments to all employees.
- ★ Comply with taxes, garnishment and child support agencies.
- ★ Focus on improving communication and availability of payroll solutions through a single source of contact.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total payroll processed	85,594,294	85,594,294	87,734,151

SIGNIFICANT CHANGES

The Payroll Department consists of one employee previously of the Accounting Department and two employees formerly in Human Resources. To better assist employees, this is the first time the City has a one-stop shop for any questions that arise from the employees pay. Each of the three employees has tremendous responsibilities within the payroll process. Cross training between these three employees will provide for better coverage and overall knowledge of each piece of the payroll process. Coordinating payroll requires close involvement with our timekeeping system, so each employee of the Payroll Department is also part of the Kronos Team that develops new processes, implements changes, and trains every employee about our timekeeping system.

City of Amarillo

Payroll

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	125,734	128,595	121,324
41300 Incentive	602	603	600
41820T Health Insurance	19,399	19,347	21,273
41900 Life	38	37	37
42010 Social Security - Medicare	1,756	1,873	1,768
42020 Social Security - OASDI	7,509	8,010	7,559
42110 TMRS	22,175	19,394	17,143
42300 State Unemployment	146	146	146
42400 Workers Compensation	657	653	616
41000 Personal Services	178,016	178,660	170,466
51110 Office Expense	476	0	0
51700 Education	199	1,000	1,000
51950 Minor Office Equipment	0	2,000	2,000
51000 Supplies	675	3,000	3,000
61200 Postage	0	800	800
61400 Dues	2,893	500	500
61410 Tuition	0	1,000	1,000
60000 Contractual Services	2,893	2,300	2,300
72000 Communication	0	0	894
75100 Travel	1,894	3,000	3,000
75300 Meals and Local	0	1,000	1,000
70000 Other Charges	1,894	4,000	4,894
TEXPENSES Total Expenses	183,478	187,960	180,660

City of Amarillo

Department Staffing Report

Department: Payroll

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR096	DATA ADMINISTRATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF126	ACCOUNTANT II	
3.00		Total Permanent Positions	
3.00		Total Department	170,466

CITY OF AMARILLO
PURCHASING (1325)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Purchasing Department purchases goods, services, and equipment for all City departments and sells any City property that has been declared surplus. The Purchasing Department is also responsible for the bidding and contracting of both major and minor construction projects. These responsibilities are carried out in the manner set forth by Texas State Law, the City Charter and City Policy. The Purchasing Department insures fair and equitable treatment to all vendors without regard to political pressure or discrimination on the basis of race, color, religion, national origin, handicap or sex.

GOALS

The first goal of the Purchasing Department is to ensure fair and equal access to all governmental procurements by any responsible vendor or contractor, and to conduct business activities in such a manner as to assure public confidence in the Purchasing Department. Purchasing strives to obtain the most value for each dollar spent, to purchase all materials and services of the correct quality and quantities from the proper sources, and to reach all responsible vendors who can furnish materials and services that meet specifications. Furnish to all City departments: supplies, equipment, and service at the best possible price. Work to enhance professionalism within the Department by seeing that every employee receives customer service training and professional training related to their job duties. Improve perceived responsiveness of the Purchasing Department to our customers and vendors through the application of better two-way communications and follow-up. Raise safety awareness by discussing related issues at staff meetings. Provide basic JD Edwards training to each new end-user and each person that change to a position that requires a change of security prior to them receiving a password. Provide Purchasing Policy and Procedure training to every City Division Director and Department Head and Supervisor involved in the purchasing process on an annual basis. Provide procurement card training to every cardholder at the time of card renewal. Continue to work to gain efficiency in the Purchasing Department and decrease throughput time on routine purchases while maintaining a high level of due diligence. Protect the interests of taxpayers in expenditures.

OBJECTIVES

- ★ Plan and follow good maintenance practices and help other departments plan for changes in their areas as their requirements change.
- ★ Every employee of the Department should attend at least one customer service class and one professional development class in the coming year.
- ★ Monthly staff meetings will be held to discuss improvements in the Department's performance from the point a requisition is submitted to the point the first action is taken on the requisition. The goal is to reduce the first action response time of 24 hours while enhancing the amount of due diligence on each item. Discussion of safety-related issues will be a component of each meeting.
- ★ Review credit card transactions to determine if there are opportunities to purchase the various items at a better price. In conjunction with this review, determine the vendors where most items are purchased, in an effort to solicit discounts from those vendors.
- ★ Reconfigure the way that the City Auction is completed, with two goals in mind: maintain the current high level of income of approximately \$300,000 per year and reduce City personnel involvement to a minimum.
- ★ Assist Central Stores and the Public Safety Buyer's area in becoming true field offices of Purchasing; able to perform all Purchasing functions on an as-needed basis.
- ★ Initiate State, Federal Contracts, Inter-local Agreements and Cooperative Purchasing Groups for additional items that could be obtained at a lower cost.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Written Bids processed	399	410	410
Request For Proposals processed	24	20	20
Annual Contracts processed	120	120	120
Purchase Orders processed	2,593	3,000	3,050
Percent spent locally	69%	70%	70%
Auction revenues	\$270,602.03	\$300,000	\$300,000

ACCOMPLISHMENTS

The Purchasing Department has successfully reorganized to facilitate an increase in overall efficiency by delegating the responsibility for taking the bids on the micro purchases (up to \$5,000) to the using departments. The other major change was increasing the purchasing card per purchase limit from \$1,000 to \$2,500 when requested by the cardholder's Department Head. These actions allowed the Purchasing Department to allocate more resources to the higher value items. This has had the side affect of speeding up the throughput of Purchasing. The goal of this Department is to put forth a high level of due diligence in the analysis of the quotes on each requisition, while maintaining the 1-2 day turnaround cycle on all requisitions. The purchasing card program continues to be a tremendous time and paper saver. There are currently over 500 active purchasing cards issued. This figure will continue to increase as purchasing cards are more widely used.

City of Amarillo

Purchasing

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	256,425	266,575	327,632
41300 Incentive	1,203	1,206	1,200
41620 Unscheduled	-1	0	0
41820T Health Insurance	42,756	47,488	54,805
41900 Life	80	87	100
42010 Social Security - Medicare	3,532	3,883	4,768
42020 Social Security - OASDI	14,629	15,847	19,808
42110 TMRS	43,824	40,199	46,234
42300 State Unemployment	346	390	441
42400 Workers Compensation	674	681	1,033
41000 Personal Services	363,468	376,356	456,020
51110 Office Expense	13,572	20,055	20,055
51950 Minor Office Equipment	777	0	0
51000 Supplies	14,350	20,055	20,055
61200 Postage	8,818	6,312	6,312
61300 Advertising	13,190	12,850	12,850
61400 Dues	3,286	3,267	3,267
61410 Tuition	597	0	0
60000 Contractual Services	25,891	22,429	22,429
71100 Insurance and Bonds	812	812	812
72000 Communication	4,313	3,936	4,103
75100 Travel	157	5,700	5,700
75300 Meals and Local	112	1,119	1,119
70000 Other Charges	5,394	11,566	11,734
TEXPENSES Total Expenses	409,103	430,406	510,238

City of Amarillo

Department Staffing Report

Department: Purchasing

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM140	PURCHASING AGENT	
1.00	ADM141	ASSISTANT PURCHASING AGENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	CLR951	BUYER II	
1.00	CLR952	BUYER III	
1.00	CLR953	BUYER IV	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL111	DATA ENTRY OPERATOR HOURLY	
9.00		Total Department	456,020

CITY OF AMARILLO

**VITAL STATISTICS DEPARTMENT (1335)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

To ensure that every birth, death, and fetal death occurring in Amarillo is properly registered and to issue certified copies of birth and death records to qualified applicants. Gather, maintain, and make available to qualified agencies, statistical data relating to birth and death occurrences. Practice uniform observance of vital statistics rules, regulations, and statutes as established by the State of Texas Bureau of Vital Statistics.

GOALS

Goals of the Department of Vital Statistics include carrying out the Department's functions in an effective and professional manner and promoting a good public image of the City of Amarillo and its employees by providing excellent customer service.

OBJECTIVES

★ Meet the State Bureau of Vital Statistics criteria (Timeliness of filing; Promotion of electronic filing; Training) to earn the Five Star Vital Registration award.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Registered Births	4,635	4,900	5,250
Registered Deaths	2,461	2,650	2,780
Birth and Death Records Issued	19,145	19,725	20,690

ACCOMPLISHMENTS

City of Amarillo Vital Statistics was awarded the 2009 State of Texas Exemplary Five Star Award for excellence. The Texas Electronic Registrar is currently in use for both birth and death registration.

City of Amarillo

Vital Statistics

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	29,820	33,525	19,502
41820T Health Insurance	6,352	5,980	7,572
41900 Life	13	12	12
42010 Social Security - Medicare	415	486	265
42020 Social Security - OASDI	1,773	2,079	1,135
42110 TMRS	5,215	5,033	2,573
42300 State Unemployment	49	49	49
42400 Workers Compensation	166	182	99
41000 Personal Services	43,803	47,346	31,207
51110 Office Expense	3,280	7,500	7,500
51950 Minor Office Equipment	3,381	2,500	2,500
51000 Supplies	6,661	10,000	10,000
61200 Postage	1,529	2,530	2,530
60000 Contractual Services	1,529	2,530	2,530
71100 Insurance and Bonds	130	130	130
72000 Communication	721	627	623
75100 Travel	0	500	500
77620 Data Processing - Other	4,070	7,200	7,200
78230 Loss on Bad Debt	-1,515	0	0
70000 Other Charges	3,406	8,457	8,453
84900 Office Furniture & Fixtu	3,905	0	0
80000 Capital Outlay	3,905	0	0
EXPENSES Total Expenses	59,304	68,333	52,190

City of Amarillo

Department Staffing Report

Department: Vital Statistics

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR075	DEPUTY REGISTRAR	
1.00		Total Department	31,207

CITY OF AMARILLO
BENEFITS (1340)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Benefits Department administers employee and retiree life insurance, health, dental and vision benefits, flexible spending accounts and the wellness program.

GOALS

To provide City employees, retirees and their dependents with high quality, cost effective medical, dental, vision and life insurance benefits.

OBJECTIVES

- ★ Process medical, dental, and flexible spending account claims accurately and in a timely manner.
- ★ Monitor and evaluate hospital, physician and ancillary service contracts.
- ★ Encourage employees to adopt healthy lifestyles.
- ★ Continue to educate employees and retirees on plan provisions.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Claims processed (including medical, dental and flex)	50,958	53,800	56,500

ACCOMPLISHMENTS

Medical, dental and flexible spending claims are processed weekly and reimbursement checks are mailed weekly. Clean claims are processed within two weeks of receipt. The Plan is in compliance with all HIPAA privacy regulations and accepts claims electronically. Direct deposit continues to be available for medical, dental and flex reimbursements.

City of Amarillo

Benefits

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	207,140	210,245	213,499
41820T Health Insurance	23,103	23,041	23,617
41900 Life	56	56	56
42010 Social Security - Medicare	2,831	3,049	3,061
42020 Social Security - OASDI	11,460	12,268	12,321
42110 TMRS	36,349	31,562	29,681
42300 State Unemployment	261	268	268
42400 Workers Compensation	658	652	654
41000 Personal Services	281,859	281,140	283,157
72000 Communication	0	0	1,697
70000 Other Charges	0	0	1,697
TEXPENSES Total Expenses	281,859	281,140	284,854

City of Amarillo

Department Staffing Report

Department: **Benefits**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM620	BENEFITS ADMINISTRATOR	
1.00	CLR065	BENEFITS COORDINATOR I	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR602	BENEFITS COORDINATOR II	
0.50	PRF600	U. R. NURSE	
4.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
5.50		Total Department	283,157

CITY OF AMARILLO
CENTRAL STORES (1345)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Central Stores Department maintains a warehouse inventory of the most commonly used operation and repair supplies for all City departments, as well as being an automotive parts room inventory of repair parts for city fleet vehicles. Responsibilities include the purchasing, receiving, issuing, and auditing of all stock items. Also included, is the purchase of emergency repair parts for city fleet vehicles. All purchasing and inventory transactions are conducted within the guidelines of State Law, City Charter, and current standard purchasing procedures. Central Stores is responsible for all mail delivery for City departments.

GOALS

The goal of the Central Stores Department is to maintain stock inventory at a level that will adequately serve the needs of City departments without accumulating overstocks. Evaluate all new stock requests based on the cost of holding the item in inventory. Execute all transactions promptly and accurately so inventory records are current and accurate. Conduct all interaction with City personnel and outside suppliers with professionalism and courtesy. Utilize the on-line inventory system to improve the accuracy of all inventory transactions and records and maximize efficiency. Minimize costs while stressing the importance of a safe work environment and safe work practices.

OBJECTIVES

- ★ Maintain total inventory at an average level of \$700,000.00.
- ★ Continue to monitor emergency stock items so the total does not exceed 7% of total inventory value.
- ★ Continue monitoring all costs and charges to eliminate duplicate procedures, and direct costs to the proper using department.
- ★ Provide basic hazmat, forklift operations, and workplace safety training to all Central Stores personnel and provide advanced training for all supervisory personnel.
- ★ Have monthly safety meetings.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Stock Value	\$690,659.54	\$700,000.00	\$700,000.00
Items In Inventory	3,315	3,300	3,300
Stock Issues	\$2,643,706.48	\$2,950,000.00	\$3,250,500.00
Inventory Turnover	3.85%	4.21%	4.64%
Emergency Stock	7.00%	7.00%	7.00%
Material Tickets Issued Counter	9,746	10,300	11,000
Material Tickets Issued Work Orders	8,360	8,500	8,700

ACCOMPLISHMENTS

The Central Stores emergency stock items have remained at approximately 7.00% for fiscal year 2010/11. 100% of Central Stores employees have been trained on Material Safety Data Sheets. Fill rate on orders is at 98.5%. Central Stores has reduced backorder time to an average of 2 days. Citywide access to the warehouse MSDS's through the Hummingbird software program.

City of Amarillo

Central Stores

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	264,585	262,210	195,200
41620 Unscheduled	447	3,015	3,015
41820T Health Insurance	46,060	44,675	36,779
41900 Life	100	100	87
42010 Social Security - Medicare	3,692	3,802	2,830
42020 Social Security - OASDI	15,786	16,257	12,102
42110 TMRS	46,497	39,361	27,445
42300 State Unemployment	390	390	341
42400 Workers Compensation	4,264	4,167	3,817
41000 Personal Services	381,821	373,977	281,617
51110 Office Expense	1,086	3,600	3,600
51200 Operating	234	500	500
51250 Janitor	12	200	200
51300 Clothing and Linen	339	600	600
51350 Chemical and Medical	0	40	40
51850 Minor Tools	0	200	200
51000 Supplies	1,671	5,140	5,140
61200 Postage	0	12	12
61400 Dues	0	400	400
61410 Tuition	0	250	250
69210 Rental City Equipment	16,200	14,664	15,060
60000 Contractual Services	16,200	15,326	15,722
71100 Insurance and Bonds	784	784	784
72000 Communication	3,124	2,760	2,801
75100 Travel	6	3,268	3,268
75300 Meals and Local	89	250	250
78250 Inventory Over/Short	6,367	1,000	1,000
70000 Other Charges	10,370	8,061	8,103
78255 Inventory Credit Card	2,936	0	0
78500 Program Expenses	2,936	0	0
TEXPENSES Total Expenses	412,998	402,504	310,581

City of Amarillo

Department Staffing Report

Department: **Central Stores**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR166	INVENTORY CLERK	
4.00	CLR167	STORE CLERK	
1.00	CLR955	MESSENGER	
1.00	MGT170	CENTRAL STORES MANAGER	
7.00		Total Permanent Positions	
7.00		Total Department	281,617

City of Amarillo

General Fund Transfers

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41500 PFP	0	373,944	2,714,000
41000 Personal Services	0	373,944	2,714,000
77610 Information Technology - City	2,538,406	2,538,403	2,703,716
70000 Other Charges	2,538,406	2,538,403	2,703,716
92010 Other Grant Funds	245	0	0
92013 Comp Step 2210	9,669	17,231	62,750
92014 Medical Planning 2400	64,400	60,834	0
92040 Solid Waste	999,996	1,450,000	1,250,000
92045 Street Improvement	1,000,000	1,200,000	1,200,000
92060 Civic Center Improv	722,691	147,168	700,678
92110 Liab for Comp Absences	500,000	0	0
92120 Information Services	15,107	0	0
92125 Municipal Garage	4,071	0	0
92130 General Construction	1,700,004	5,120,000	5,416,252
92000 Operating Transfers	5,016,183	7,995,233	8,629,680
EXPENSES Total Expenses	7,554,589	10,907,580	14,047,396

CITY OF AMARILLO

**MUNICIPAL OFFICE SERVICES (1330)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
Municipal Office Services provides full service printing to all City departments.

GOALS
Municipal Office Services strives to maintain excellence in both the quantity and quality of all print shop publications to minimize costs to individual departments; communicates with other City departments on their printing needs, and continues to promote a safe working environment by having monthly safety meetings and regular walk through safety inspections.

OBJECTIVES
<ul style="list-style-type: none"> ★ To continue working on ways to improve workflow and to process 80% of print jobs for same day or next day delivery. ★ To implement a training program for new employees of other departments who will be ordering printing for their departments. ★ To reduce the number of bid books and plans printed and provide on-line access to these documents by potential bidders.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Printing impressions (printed sheets)	6,750,000	8,550,000	7,250,000
Total Jobs	1,467	1,500	1,500
Books printed	35,495	38,375	38,500
Average turnaround time for printed jobs	2 days	2 days	2 days

ACCOMPLISHMENTS
Improved our working relationship with other City departments, which has allowed us to improve our services to them. Reduced the Department's turn around time 80% same day service or next day service. We are now printing most of the bid books and large plans, giving better service at a reduced cost. We are using a large format scanner to scan plans into Hummingbird. Mailroom operation has been transferred to Central Stores.

SIGNIFICANT CHANGES
The Department is working to out-source color print jobs and large quantity black and white printing. We have continued to assist departments in scanning plans into Hummingbird.
This Department has been moved into the Information Services Division beginning 10/1/2011 and is called IT Print Services (62180).

City of Amarillo

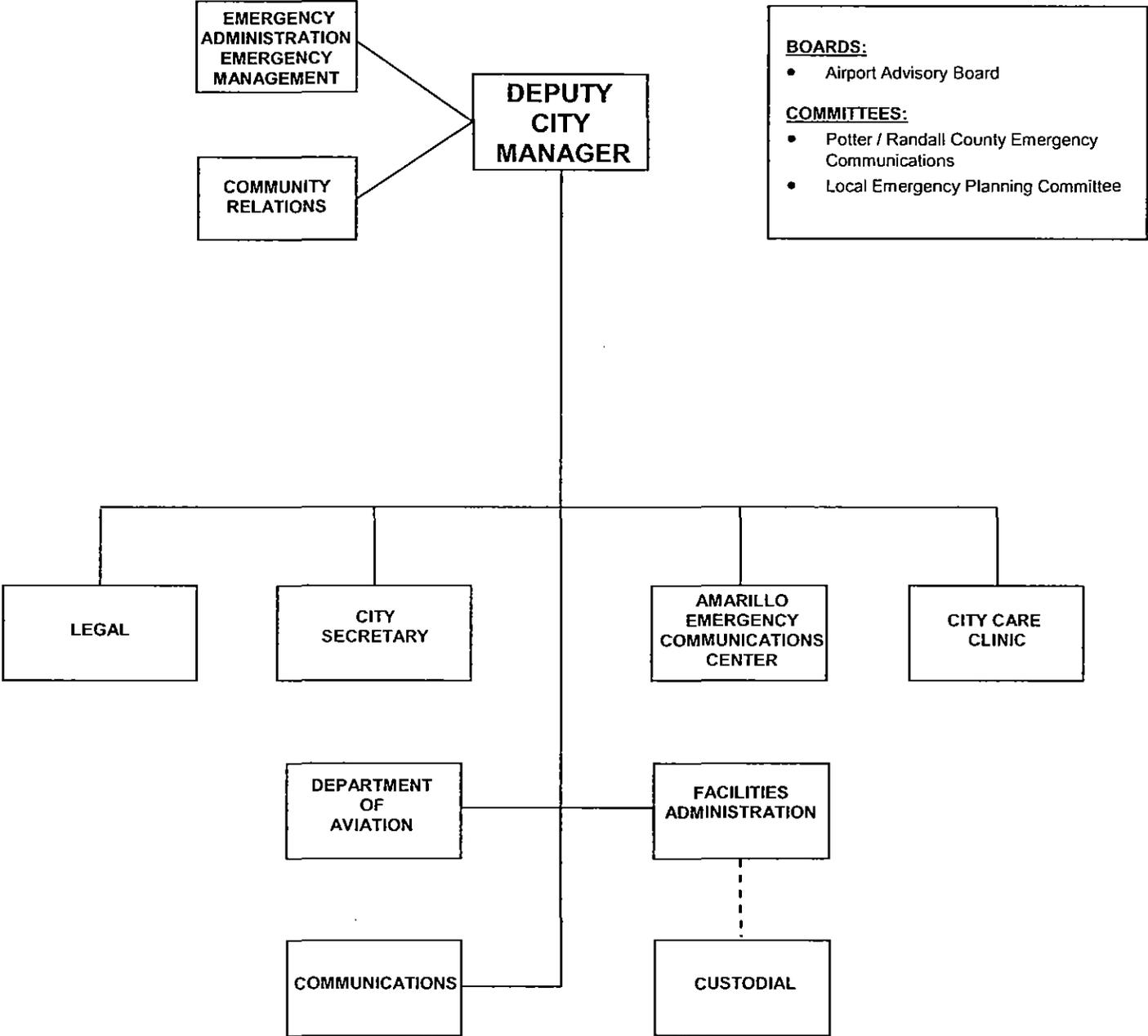
Municipal Office Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	81,259	101,895	0
41620 Unscheduled	59	335	0
41820T Health Insurance	10,022	11,961	0
41900 Life	21	25	0
42010 Social Security - Medicare	1,122	1,477	0
42020 Social Security - OASDI	4,595	5,738	0
42110 TMRS	14,232	15,297	0
42300 State Unemployment	115	148	0
42400 Workers Compensation	316	385	0
41000 Personal Services	111,741	137,261	0
51110 Office Expense	435	700	0
51200 Operating	-7,934	4,270	0
51850 Minor Tools	0	100	0
51000 Supplies	-7,499	5,070	0
61410 Tuition	0	500	0
68650 Shop Equipment	416	2,000	0
69220 Rental Other Equipment	18,578	16,000	0
60000 Contractual Services	18,993	18,500	0
71100 Insurance and Bonds	325	325	0
72000 Communication	973	886	0
70000 Other Charges	1,298	1,211	0
84900 Office Furniture & Fixtu	0	2,500	0
80000 Capital Outlay	0	2,500	0
TEXPENSES Total Expenses	124,534	164,542	0



CITY OF AMARILLO

ADMINISTRATION & CITY SERVICES



- BOARDS:**
- Airport Advisory Board
- COMMITTEES:**
- Potter / Randall County Emergency Communications
 - Local Emergency Planning Committee

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Administrative and City Services			
1210 Legal	833,716	865,085	930,254
1220 City Secretary	253,097	293,735	365,183
1231 Communications	15,419	78,909	134,928
1232 Emergency Management Services	383,458	417,994	414,683
1251 Custodial Services	1,131,409	1,213,141	1,340,020
1252 Facilities Maintenance	1,699,103	1,834,747	1,904,405
1270 AECC	3,868,441	3,913,038	4,096,368
1970 EMS Support	10,832	30,956	0
2400 Hazardous Material Transportation			
Administrative and City Services			
24130 Metropolitan Medical Res	146,732	127,018	0
24131 MMR Capability Focus	1	0	0
2400 Hazardous Material Transp Fun	146,733	127,018	0
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	224,048	317,419	375,821
24370 CCP Citizens Corp. Progr	7,490	0	0
24380 State Homeland Sec Prog 07/08	322,159	586,912	532,703
24390 LETPP 07/08	101,069	219,340	70,000
2430 Emergency Mgt Service & Equip	654,766	1,123,671	978,524
2660 Leose Training Program Fund			
Administrative and City Services			
26630 Leose Training- Airport Securi	694	1,500	1,500
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	93,773	123,930	106,300
2670 AIP Pantex Project Fund	93,773	123,930	106,300
5400 Airport Fund			
Administrative and City Services			
54110 Department of Aviation	8,843,988	9,874,605	10,293,967
54120 Airport Transfers	0	4,905,000	5,550,000
54160 Flood Recovery 2010	352	0	0
5420 Airport PFC fund	1,165,000	0	1,874,626
5400 Airport Fund	10,009,339	14,779,605	17,718,593

CITY OF AMARILLO
LEGAL (1210)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The City Attorney's Office acts as legal advisor and attorney for the City Commission and all employees and departments of the City. The Amarillo Municipal Code dictates that the City Attorney represent the City in all litigation and legal proceedings. The City Attorney's office is also required to prepare or approve all proposed ordinances and resolutions, as well as approve all documents, contracts, and other legal instruments in which the City has an interest. The City Attorney's Office furnishes written opinions on questions of law pertaining to City government or involving the powers of an officer, board, employee, or department of City government. The Office is also required to attend meetings of the City Commission and, upon request, meetings of other City boards and committees; conduct all prosecutions in Municipal Court and appeals therefrom; and to perform other duties as the City Commission or the City Manager may direct. The City Attorney's office provides similar legal services to the Amarillo Hospital District, the Amarillo-Potter County Events Venue District, the Bi-City-County Health District, and Tax Increment Reinvestment Zone #1.

GOALS

To perform the routine functions of the office as efficiently as possible. As resources allow, to act proactively with other departments to prevent or minimize legal problems. (Examples: perform a legal audit of policies and procedures used by each department to assure compliance with current law; teaching classes to city employees on the legal aspects of their tasks; and updating standard contract clauses.) To be committed to continuing legal education so as to be informed of changes in the law that may affect the diverse operations and interests of the City government.

City of Amarillo

Legal

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	570,044	597,555	665,044
41620 Unscheduled	58	0	0
41820T Health Insurance	52,813	56,799	51,634
41900 Life	94	100	100
42010 Social Security - Medicare	7,998	8,728	8,721
42020 Social Security - OASDI	28,970	32,440	32,427
42110 TMRS	101,022	90,358	84,567
42300 State Unemployment	406	390	390
42400 Workers Compensation	496	504	503
42510 Car Allowance	4,392	4,380	4,380
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	767,495	792,454	848,966
51110 Office Expense	2,426	3,940	6,640
51950 Minor Office Equipment	0	410	410
51980 IT Hardware	0	0	1,950
55100 Publications	36,559	33,528	33,728
51000 Supplies	38,985	37,878	42,728
61200 Postage	568	1,676	1,476
61400 Dues	3,643	4,000	4,500
61410 Tuition	1,847	5,335	6,335
62000 Professional	13,917	4,500	4,500
60000 Contractual Services	19,975	15,511	16,811
71100 Insurance and Bonds	1,586	1,586	1,586
72000 Communication	3,378	3,028	3,035
75100 Travel	4,308	11,678	14,178
75200 Mileage	32	350	350
75300 Meals and Local	60	100	100
77100 Court Costs	-1,495	2,500	2,500
78230 Loss on Bad Debt	-608	0	0
70000 Other Charges	7,261	19,242	21,749
TEXPENSES Total Expenses	833,716	865,085	930,254

City of Amarillo

Department Staffing Report

Department: Legal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM070	CITY ATTORNEY	
1.00	ADM071	DEPUTY CITY ATTORNEY	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	PRF070	LEGAL ASSISTANT	
3.00	PRF071	ATTORNEY I	
2.00	PRF072	ATTORNEY II	
9.00		Total Permanent Positions	
9.00		Total Department	848,966

CITY OF AMARILLO

**CITY SECRETARY (1220)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
The office of the City Secretary prepares the City Commission agenda and minutes, manages the official city records and contracts, administers the record management program, and is responsible for the conduct of the municipal elections. This office also includes the Community Relations Coordinator, who serves as the liaison to the public and the media for information by and about the City of Amarillo.

GOALS
The goal of the City Secretary's office is to identify and respond to the issues, concerns and needs of the Mayor and City Commission, city staff and citizens of Amarillo.

OBJECTIVES
<ul style="list-style-type: none"> ★ Maintain extensive knowledge of pertinent federal, state and local laws, ordinances, statutes and regulations as they relate to the principles and practices of records management, records retention, preservation, protection and archiving. ★ Stay familiar with the processes and protocol involved with the administration of municipal elections. ★ Maintain effective working relationships with city staff and officials, other government officials, community groups, and the general public. ★ Communicate with the general public, the business community, and the news media to provide information regarding City operations, programs, services, policies and procedures.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Resolutions	54	40	50
Ordinances	50	50	60

City of Amarillo

City Secretary

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	183,826	183,960	231,807
41300 Incentive	0	0	600
41820T Health Insurance	13,403	13,367	22,259
41900 Life	25	25	37
42010 Social Security - Medicare	2,611	2,667	3,413
42020 Social Security - OASDI	10,855	10,942	14,132
42110 TMRS	32,271	27,615	33,098
42300 State Unemployment	97	97	146
42400 Workers Compensation	117	114	146
42510 Car Allowance	0	0	3,000
42550 Communications Allowance	0	0	1,200
41000 Personal Services	243,206	238,788	309,839
51110 Office Expense	204	1,700	1,700
51700 Education	320	400	400
51900 Election Supplies	0	40,000	40,000
51000 Supplies	524	42,100	42,100
61200 Postage	285	840	840
61400 Dues	425	400	575
61410 Tuition	0	400	400
60000 Contractual Services	710	1,640	1,815
71100 Insurance and Bonds	550	550	550
72000 Communication	657	707	829
74000 Printing and Binding	7,450	7,500	7,500
75100 Travel	0	2,000	2,000
75200 Mileage	0	350	350
75300 Meals and Local	0	100	200
70000 Other Charges	8,657	11,207	11,429
TEXPENSES Total Expenses	253,097	293,735	365,183

City of Amarillo

Department Staffing Report

Department: City Secretary

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM002	COMMUNITY RELATIONS COORDINATOR	
1.00	ADM020	CITY SECRETARY	
1.00	ADM025	ASSISTANT CITY SECRETARY	
3.00		Total Permanent Positions	
3.00		Total Department	309,839

CITY OF AMARILLO
COMMUNICATIONS (1231)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Communications Department is responsible for the City's telecommunication and radio communication systems. Services provided to City departments include operating the City switchboard, providing telephone installation and repair, and operating the radio repair facility. The Communications Department also provides management and repair of all transmitters and tower facilities, coordinates mobile radio system needs, and processes telephone bills and radio repair charges. A major function is analyzing and planning overall communication needs for the City.

GOALS

The goals of the Communications Department are to ensure communication costs are maintained at the lowest possible level while providing quality service to City departments, to provide training to all City personnel on the use of communication equipment, to continuously upgrade equipment ensuring that current technology is best used to improve communication, and to manage a cost-effective repair facility.

OBJECTIVES

- ★ Continue to expand internal repair/installation services to reduce communication costs.
- ★ Track repair costs on specific pieces of equipment to determine if equipment should be retired.
- ★ Improve city-owned telephone capabilities at all city locations and recommend changes to existing systems.
- ★ Improve the billing system to provide better cost management.
- ★ Obtain training for technicians to remain up-to-date and proficient in repair techniques.
- ★ Reduce the cost of services to locations away from City Hall.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Telephone System			
Number of Stations on City Main PBX	1,315	1,540	1,586
Number of Plexar Stations	388	390	380
T-1 Carrier Lines	13	14	14
Radio System			
Radio Repeaters	38	38	39
Tower/Transmitter sites	27	27	27
Equipment maintained by Radio Repair Shop	2,913	2,913	3,226

ACCOMPLISHMENTS

The Communications Department continues to maintain the overall communication costs to the City while offering new and expanded services. The PD Panasonic Toughbook project is now complete and every PD cruiser and Fire Truck is equipped. We have also completed the Toughbook project on the Animal Control vehicles. A complete tear down and rebuild of the Hazel & Echo Communications tower is in process and should be completed soon. This will enhance the Public Safety Communications as the previous equipment was very dated and unreliable. In the near future, a complete overhaul will be performed on the VA Tower as well. Again, this equipment is many years old and is no longer as reliable as it should be. Radio upgrades for equipment 8-10 years or older are ongoing for various City departments. The narrowband migration is underway and will be ongoing until the deadline of December 31, 2012. Facilities, Civic Center and Transit have all been migrated to the narrowband frequency. Other departments will also be transferred as time and equipment allows.

City of Amarillo

Communications

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	223,954	243,888	285,166
41300 Incentive	2,486	2,715	2,700
41620 Unscheduled	2,368	3,500	0
41820T Health Insurance	50,554	60,974	66,284
41900 Life	96	106	112
42010 Social Security - Medicare	3,094	3,576	3,860
42020 Social Security - OASDI	12,495	14,467	15,681
42110 TMRS	40,397	37,020	37,426
42300 State Unemployment	456	463	487
42400 Workers Compensation	2,063	2,301	3,615
42550 Communications Allowance	1,380	1,200	1,200
41000 Personal Services	339,343	370,209	416,531
51110 Office Expense	2,083	3,500	3,750
51200 Operating	18,515	19,000	19,000
51300 Clothing and Linen	756	1,100	1,100
51350 Chemical and Medical	0	50	0
51700 Education	797	0	2,000
51800 Fuel & Oil	658	1,000	2,183
51850 Minor Tools	753	1,750	0
51950 Minor Office Equipment	406	700	0
51980 IT Hardware	0	0	2,300
52050 Auto Parts	1,281	500	500
52050LABOR Auto Parts Labor	275	500	500
53150 Electricity	1,548	1,415	2,245
51000 Supplies	27,073	29,515	33,578
61100 Communications Billing	337,126	348,405	350,305
61200 Postage	77	624	500
61400 Dues	434	800	800
61410 Tuition	746	0	0
62000 Professional	745	4,835	2,500
67320 Extermination	910	1,000	1,000
68100 R & M - Building	620	0	0
68615 Misc. Fuel Powered Equi	892	2,500	2,500
68670 Communications Equipmen	89,354	105,769	111,664
68710 Auto Repair and Maint	125	300	0
69210 Rental City Equipment	16,094	14,460	15,181
60000 Contractual Services	447,123	478,693	484,450
71100 Insurance and Bonds	3,840	3,840	3,840
72000 Communication	442	185	62
75100 Travel	335	4,000	4,000
75300 Meals and Local	10	0	0
78250 Inventory Over/Short	4,601	0	0
70000 Other Charges	9,227	8,024	7,902
90160 Other Departments	-803,458	-807,533	-807,533
90180 Sales to Other Department	-3,889	0	0
90000 Inter Reimbursements	-807,347	-807,533	-807,533
TEXPENSES Total Expenses	15,419	78,909	134,928

City of Amarillo

Department Staffing Report

Department: Communications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
1.50	MGT665	R/T COMMUNICATION SUPERVISOR	
2.00	TEC900	COMMUNICATIONS TECHNICIAN ASSISTANT	
2.50	TEC901	COMMUNICATIONS TECHNICIAN	
1.00	TEC905	COMMUNICATIONS TECHNICIAN ASSISTANT II	
9.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL053	PBX OPERATOR	
10.50		Total Department	416,531



CITY OF AMARILLO

CITY OF AMARILLO

**EMERGENCY MANAGEMENT SERVICES (1232)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Office of Emergency Management (OEM) coordinates a comprehensive interjurisdictional emergency management program contributing to the safety of the citizens of the City of Amarillo, Potter County, and Randall County with other agencies and volunteer groups in compliance with Federal and State laws, County Court Orders, and City Ordinances. Responsibilities include development, maintenance, and implementation of an integrated all-hazards emergency management program that addresses mitigation/prevention, preparedness, response, and recovery from major or complex incidents or events. The Office of Emergency Management serves as a liaison between City, County, State, and Federal emergency management organizations and monitors the readiness of City and County Services.

GOALS

Conduct a program of comprehensive emergency management within the City and Counties including the mitigation/prevention of, preparedness for, response to, and recovery from any man-made or natural disaster; develop and maintain relationships with local emergency response and support groups; conduct ongoing public awareness programs on hazard preparedness and protective actions; develop site-specific response plans for radiological and hazardous material locations including the U.S. DOE Pantex Plant; and address issues associated with homeland security and weapons of mass destruction.

OBJECTIVES

- ★ Maintain emergency management plans and procedures; prepare and maintain an Emergency Operations Center and Mobile Operations Center; keep governing bodies informed of anticipated needs.
- ★ Conduct, coordinate, and attend emergency training, programs, seminars, and disaster exercises.
- ★ Maintain a maximum state of readiness to respond to and recover from any man-made or natural disaster utilizing all the resources assigned to the Office of Emergency Management and other City and County departments and services.
- ★ Continue to expand the volunteer coordination program and the liaison programs with local volunteer organizations, special needs populations, community groups and local area businesses in the jurisdiction.
- ★ Continue the ongoing public awareness program to increase the preparedness of the population of the local jurisdiction.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
OEM Emergency Response:			
Airport Alerts	3	3	3
Hazardous Materials / WMD Incidents	8	15	10
Major Fires / Grass Fires	2	10	5
Red Flag Operations	6	50	15
Mass Casualty Incidents	0	0	0
Pantex Incidents	1	0	0
Severe Weather Monitoring / Weather Watch Operations	15	2	10
Warning System Activations	2	0	1
Winter Storm Operations	2	7	5
State or Regional Support Operations	0	5	1
Miscellaneous Emergencies	5	2	3
OEM Emergency Preparedness Activities:			
Presentations/Public Awareness Activities (hours)	51.75	50	50
Drills	10	0	2
Tabletop Exercises	4	5	3
Functional / Full-Scale Exercises	0	1	1

ACCOMPLISHMENTS

OEM continues to implement a comprehensive interjurisdictional emergency management program for the City of Amarillo, Potter County, and Randall County. The year was highlighted by an unprecedented wildfire/drought threat to the Texas Panhandle. A number of major wildfires occurred destroying homes and property resulting in the full activation of the Emergency Operations Plan on several occasions. The OEM served as the central coordinating agency for the overall preparedness and response to the unprecedented conditions. OEM coordinated the completion of the 5-year review of the interjurisdictional Hazard Analysis and Mitigation Action Plan. In addition, extensive efforts were focused on improving emergency operations and enhancing community outreach efforts given the increased operational requirements for the year.

City of Amarillo

Emergency Management Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	159,683	174,705	181,503
41300 Incentive	1,203	1,206	1,200
41820T Health Insurance	18,554	22,197	18,966
41900 Life	31	37	31
42010 Social Security - Medicare	2,243	2,551	2,335
42020 Social Security - OASDI	9,589	10,906	9,984
42110 TMRS	28,677	26,407	22,641
42300 State Unemployment	122	146	219
42400 Workers Compensation	771	3,116	3,101
42550 Communications Allowance	2,407	2,400	2,400
41000 Personal Services	223,279	243,671	242,380
51110 Office Expense	2,801	5,047	4,500
51200 Operating	1,904	4,500	5,000
51300 Clothing and Linen	297	800	800
51350 Chemical and Medical	38	100	100
51700 Education	2,454	2,000	2,000
51950 Minor Office Equipment	16	570	0
52050 Auto Parts	343	350	350
52050LABOR Auto Parts Labor	388	350	350
53100 Natural Gas	2,212	2,253	2,391
53150 Electricity	15,362	16,235	13,803
53200 Water and Sewer	1,158	1,306	1,228
51000 Supplies	26,974	33,511	30,522
61200 Postage	601	960	900
61400 Dues	790	800	800
68100 R & M - Building	357	500	0
68300 R & M - Improvements	1,741	3,248	5,000
68610 Office Equipment	0	250	0
68620 Computer Equipment	0	1,300	500
68660 Audio/Video Equipment	177	200	1,000
68710 Auto Repair and Maint	496	0	0
69210 Rental City Equipment	22,068	19,824	20,896
60000 Contractual Services	26,230	27,082	29,096
71100 Insurance and Bonds	973	973	973
72000 Communication	23,845	23,159	24,645
75100 Travel	862	3,500	3,500
75200 Mileage	11,229	14,000	14,000
75300 Meals and Local	1,972	4,000	3,500
77610 Information Technology - City	68,095	68,098	66,067
70000 Other Charges	106,975	113,730	112,685
TEXPENSES Total Expenses	383,458	417,994	414,683

City of Amarillo

Department Staffing Report

Department: Emergency Management Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM050	EMERGENCY MANAGEMENT COORDINATOR	
1.00	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR	
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
0.50	MGT665	R/T COMMUNICATION SUPERVISOR	
3.00		Total Permanent Positions	
3.00		Total Department	242,380



CITY OF AMARILLO

CITY OF AMARILLO
CUSTODIAL SERVICES (1251)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Custodial Services Department is responsible for maintaining the cleanliness and appearance of City buildings. Daily, the Department cleans, disposes of trash, sanitizes restrooms, and maintains floors in order to provide the employees of the City and the citizens of Amarillo a clean, healthy, hazard free, and functional environment.

GOALS

The Department will continue to establish and maintain efficient work routines in order to promote a high level of cleanliness in all City buildings, and present a positive, professional image demonstrating pride and the highest quality of work.

OBJECTIVES

Continue employee training in areas such as chemical mixing and safe work practices through monthly safety meetings. Evaluate new products and equipment to ensure that the best possible service is performed through the most economical means.

OPERATING STATISTICS/PERFORMANCE MEASURERS

City Hall	83,508 Sq. Ft.
Municipal Court/Police Building	126,000 Sq. Ft.
Central Library	64,378 Sq. Ft.
Southwest Branch Library	18,706 Sq. Ft.
East Branch Library	9,752 Sq. Ft.
North Branch Library	10,274 Sq. Ft.
Northwest Branch Library	16,132 Sq. Ft.
WIC (Health Building)	19,206 Sq. Ft.
WIC (North Branch)	4,223 Sq. Ft.
Service Center	29,675 Sq. Ft.
Bivins	18,042 Sq. Ft.
Animal Shelter	3,461 Sq. Ft.
Public Health	11,560 Sq. Ft.
AECC Building (City Care, Dispatch, EOC)	26,325 Sq. Ft.
All Other Areas	8,318 Sq. Ft.
Total	449,560 Sq. Ft.

City of Amarillo

Custodial Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	443,859	498,863	549,541
41300 Incentive	12,529	12,668	13,800
41620 Unscheduled	137	0	0
41820T Health Insurance	120,214	137,356	143,217
41900 Life	263	312	312
42010 Social Security - Medicare	6,256	7,417	7,392
42020 Social Security - OASDI	25,247	31,715	31,607
42110 TMRS	80,041	76,789	71,677
42300 State Unemployment	1,248	1,218	1,218
42400 Workers Compensation	31,770	35,592	35,471
41000 Personal Services	721,565	801,930	854,236
51200 Operating	82	0	0
51250 Janitor	70,853	60,000	65,000
51300 Clothing and Linen	171	2,500	2,500
51850 Minor Tools	66	2,000	2,000
53100 Natural Gas	36,992	39,558	54,235
53150 Electricity	223,711	241,839	291,137
53200 Water and Sewer	37,169	38,829	43,889
51000 Supplies	369,044	384,726	458,761
62000 Professional	11,698	1,450	1,450
67310 Janitorial Service Cont	15,488	11,945	11,945
67500 Laundry	4,663	5,044	5,044
68100 R & M - Building	10	0	0
69210 Rental City Equipment	4,512	4,104	4,344
60000 Contractual Services	36,371	22,543	22,783
71100 Insurance and Bonds	2,419	2,419	2,419
72000 Communication	2,011	1,524	1,821
70000 Other Charges	4,430	3,943	4,240
TEXPENSES Total Expenses	1,131,409	1,213,141	1,340,020

City of Amarillo

Department Staffing Report

Department: Custodial Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TRD045	FACILITIES SUPERVISOR	
2.00	TRD046	CUSTODIAN III	
24.00	TRD910	CUSTODIAN I	
27.00		Total Permanent Positions	
27.00		Total Department	854,236

CITY OF AMARILLO

**FACILITIES MAINTENANCE (1252)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Facilities Maintenance Department is responsible for the management, maintenance, and renovation of all City-owned buildings and properties. Specifications are written, contracts negotiated, bids evaluated, and work is supervised and inspected when performed by outside contractors. Assistance is given to other departments and divisions in evaluating buildings and equipment. The Department evaluates the future needs of various departments and divisions to plan accordingly.

GOALS

The goals of the Facilities Maintenance Department are performing scheduled and unscheduled maintenance on buildings, and replacing and/or repairing equipment to achieve optimum performance. All buildings and equipment will be inspected and evaluated on a routine basis in order to prevent unscheduled maintenance. The Department will train its personnel on new methods and procedures to keep the operations at peak performance.

OBJECTIVES

Plan and follow good maintenance practices and help other departments plan for building changes in their areas as their requirements change. Maintain all buildings in an acceptable manner and upgrade all City-owned buildings as necessary. Reduce the amount of unscheduled maintenance by continuing with the preventive maintenance program.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Maintenance Requests – Type of Service			
Building Maintenance	909	942	1,000
Plumbing Problems	439	384	450
Heating/Air Conditioning	192	196	210
Appliance Repair	22	27	50
Electrical Problems	477	470	475
Total	2,039	2,019	2,185

ACCOMPLISHMENTS

Facilities had another very productive year with all of the new construction and remodels performed and overseen by the Department as well as the standard day-to-day operations that is shown in the Operating Statistics above. The following is a list of projects the Facilities Department was involved in:

- Renovation of entrances at WIC on Austin Street
- Installation of new HVAC units for WIC on Austin Street
- Parking lot lighting renovations at City Hall
- Managed the renovation and addition to Central Fire Station
- Designed, bid, and managed the construction of Fire Station No. 12
- Installed new HVAC systems for the IT Rooms at Police/Municipal Courts and AECC
- Rebuilt and replaced media in four (4) cooling towers
- Managed the renovation on the 3rd and 6th floors of the Police/Municipal Court Building
- Refurbished Municipal Court lobby and painted interior halls of the Police Department
- Designed restroom and dressing room modifications for the Civic Center
- Replaced deck and drainage at the east entrance ramp at the Civic Center
- Managed the re-roofing project at 110 S. Grant
- Replaced rear fire truck drive at Central Fire Station
- Installed door security on the 6th floor of the Police/Municipal Courts Building
- Designed and installed safety railing for the east ramp at City Hall
- Managed Space Planning efforts at City Hall
- Replaced domestic and heating water boilers at the Police/Municipal Courts Building
- Designed the new Fire Station No. 13 to be located at John Stiff Memorial Park

City of Amarillo

Facilities Maintenance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	808,744	854,850	902,525
41300 Incentive	10,390	10,837	10,200
41620 Unscheduled	830	0	0
41820T Health Insurance	148,387	166,786	167,616
41900 Life	276	300	300
42010 Social Security - Medicare	11,471	12,595	12,707
42020 Social Security - OASDI	49,049	53,855	54,335
42110 TMRS	146,740	130,393	123,217
42300 State Unemployment	1,167	1,170	1,170
42400 Workers Compensation	38,876	39,627	42,146
42510 Car Allowance	2,948	2,940	2,940
42540 Tool Allowance	13,215	15,300	15,300
41000 Personal Services	1,232,092	1,288,652	1,332,456
51110 Office Expense	1,777	3,349	3,349
51200 Operating	11,559	19,000	19,000
51250 Janitor	207	1,000	1,000
51300 Clothing and Linen	2,525	4,800	4,800
51350 Chemical and Medical	0	300	300
51400 Photographic	0	100	100
51700 Education	155	500	500
51800 Fuel & Oil	1,759	1,315	1,622
51850 Minor Tools	6,473	7,100	7,100
52050 Auto Parts	0	100	100
52050LABOR Auto Parts Labor	150	500	500
52120 Tires and Tubes Other	0	100	100
53150 Electricity	156	426	411
51000 Supplies	24,761	38,590	38,882
61200 Postage	334	24	24
61400 Dues	836	900	900
61410 Tuition	0	4,000	4,000
67320 Extermination	9,850	9,000	9,000
68100 R & M - Building	299,780	340,000	340,000
68300 R & M - Improvements	78	20,000	20,000
68640 Machinery	258	500	500
68650 Shop Equipment	257	1,000	1,000
68680 Other Equipment	0	2,000	2,000
69210 Rental City Equipment	69,290	62,868	70,734
69220 Rental Other Equipment	0	500	500
60000 Contractual Services	380,682	440,792	448,658
71100 Insurance and Bonds	39,183	39,183	39,183
72000 Communication	21,670	21,731	22,427
74000 Printing and Binding	-35	300	300
75100 Travel	491	5,000	5,000
75300 Meals and Local	258	500	500
70000 Other Charges	61,568	66,714	67,410
84100 Auto-Rolling Stock & Equ	0	0	17,000
80000 Capital Outlay	0	0	17,000
TEXPENSES Total Expenses	1,699,103	1,834,747	1,904,405

City of Amarillo

Department Staffing Report

Department: Facilities Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM060	FACILITIES MANAGER	
1.00	ADM061	ASSISTANT FACILITIES MANAGER	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
2.00	PRF060	FACILITIES COORDINATOR I	
1.00	PRF061	FACILITIES COORDINATOR II	
2.00	TEC107	SPECIAL PROJECTS MANAGER	
1.00	TEC115	BAS CONTROLS TECHNICIAN	
1.00	TEC215	DESIGN TECHNICIAN II	
1.00	TRD060	ELECTRICIAN II	
11.00	TRD906	BUILDING MECHANIC III	
3.00	TRD915	ELECTRICIAN I	
25.00		Total Permanent Positions	
25.00		Total Department	1,332,456



CITY OF AMARILLO

CITY OF AMARILLO

**AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)
FUNCTIONS, GOALS, AND OBJECTIVES**

FUNCTIONS

The Amarillo Emergency Communications Center provides citizens with assistance via a 24-hour emergency phone service by gathering information and sending appropriate resources to help them and also provides instructions via phone. The Center provides public safety responders with correct and appropriate information so that they can better assist citizens in need and remain safe during their responses.

GOALS

Goals of the Amarillo Emergency Communications Center are to improve the quality of service provided to both citizens and responders through the consolidation of emergency communications for multiple public safety response departments, provide a high level of customer service to all clients and continue to develop and improve processes in order to provide citizens and responders with the highest level of support. The Center will provide training and education to personnel in order to maintain high professional standards, monitor outcomes in order to make improvements, and to work with stakeholders to meet expectations.

OBJECTIVES

- ★ To continue to improve and expand the employee training program so that they may better serve the public and support responders.
- ★ To begin work towards status as a National Center for Missing and Exploited Children call center partner.
- ★ To continue to improve call entry and dispatch times in order to better meet client agency and citizen needs.
- ★ To work to stabilize staffing in order to reduce overtime costs and improve efficiency.
- ★ To continue work with client agencies in order to develop operating procedures that meet all needs.
- ★ To begin to work toward national Academy of Emergency Dispatch Medical Protocol Accreditation.
- ★ To begin to work toward APCO P-33 Training Standards Accreditation.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total Incoming Calls	445,729	468,015	468,015
Incoming to 911 and Emergency 7-digit	129,940	136,476	136,476
From Landline	28,140	48,217	48,217
From Cell Phone	83,443	87,615	87,615
From VOIP	594	644	644
Incoming to Administrative Lines	315,789	331,578	331,578
CAD Entered Calls	191,233	200,592	200,592
Animal Control	21,851	22,943	22,943
EMS	127,294	133,658	133,658
Fire	13,355	14,022	14,022
Police	25,326	26,592	26,592
Unassigned Calls	3,407	3,377	3,377

ACCOMPLISHMENTS

The AECC has successfully consolidated three separate emergency communications centers and is providing quality service to the public and response agencies. A training program for new hires has been implemented and continues to be reviewed and improved. A quality assurance program has been successfully implemented in order to provide useful statistics on performance. AECC employees have worked with the Potter-Randall 911 District to educate the public about 911. A program has been implemented to show employee appreciation with the result of raising morale. Employees have attended training on several different topics that allowed them to be both receive state and city-mandated certifications and an improved professional knowledge to put into practice. The Department continues to successfully work with client agencies and the public to provide the most efficient and highest quality service possible.

City of Amarillo

AECC

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,143,974	2,240,983	2,481,038
41300 Incentive	68,252	69,851	87,900
41620 Unscheduled	493,017	240,000	240,000
41820T Health Insurance	311,884	366,240	351,407
41900 Life	674	761	761
42010 Social Security - Medicare	37,826	33,507	33,253
42020 Social Security - OASDI	147,687	139,338	137,930
42110 TMRS	470,695	346,902	322,441
42200 Tuition Reimbursement	87	0	0
42300 State Unemployment	4,376	3,260	3,525
42400 Workers Compensation	6,875	7,164	7,109
42550 Communications Allowance	1,203	2,400	2,400
41000 Personal Services	3,686,550	3,450,406	3,667,765
51110 Office Expense	11,923	10,000	10,000
51115 Employee Recognition Program	315	500	500
51200 Operating	1,932	0	0
51250 Janitor	108	0	0
51300 Clothing and Linen	2,983	3,000	2,000
51950 Minor Office Equipment	1,629	1,000	1,665
51000 Supplies	18,891	14,500	14,165
61200 Postage	98	0	175
61400 Dues	2,271	1,340	1,390
61410 Tuition	7,003	9,038	5,792
62000 Professional	3,584	10,944	4,044
68300 R & M - Improvements	98	0	0
69300 Leased Computer Software	31,941	246,101	249,061
60000 Contractual Services	44,996	267,423	260,462
72000 Communication	31	66,000	15,129
75100 Travel	9,150	7,204	13,500
75300 Meals and Local	1,317	0	0
77610 Information Technology - City	107,505	107,505	125,347
70000 Other Charges	118,003	180,709	153,976
TEXPENSES Total Expenses	3,868,441	3,913,038	4,096,368

City of Amarillo

Department Staffing Report

Department: AECC

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM093	EMERGENCY COMM CENTER ASSISTANT MANAGER	
1.00	ADM095	EMERGENCY COMMUNICATIONS CENTER MANAGER	
58.00	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST	
1.00	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR	
3.00	MGT044	SENIOR COMMUNICATIONS SUPERVISOR	
3.00	MGT046	COMMUNICATIONS SHIFT SUPERVISOR	
67.00		Total Permanent Positions	
Part-Time Positions			
4.00	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST	
71.00		Total Department	3,667,765



CITY OF AMARILLO

CITY OF AMARILLO
EMS SUPPORT (1970)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

Serves as administrative support for the contractual and operational implementation of emergency medical services in Amarillo. Provides professional support to the Emergency Care Advisory Board (ECAB). Offers advanced reporting mechanisms regarding the provision of emergency medical care, as well as support and coordination for City Medical Director and City Manager.

GOALS

To accurately provide information regarding emergency medical services to the Medical Director, ECAB, and City Manager. Enhance and encourage coordination and support between permitted ambulance provider, City Manager's office, Medical Director, ECAB, Amarillo Fire Department, Amarillo Emergency Communications Center, and associated entities. Ensure the highest standard of pre-hospital care for the citizens of Amarillo by managing permits, contracts, and/or performance standards.

OBJECTIVES

- ★ Assemble, review and report on the monthly performance standards required of the permitted ambulance provider.
- ★ Provide direct support and record keeping for Medical Director, ECAB, and City Manager.
- ★ Perform required inspections and inventories regarding emergency medical service providers.
- ★ Participate in emergency management planning, training, and associated activities regarding pre-hospital care system.
- ★ Serve as general point of contact for pre-hospital system.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Actual 2010/11	Estimated 2011/12
Reports developed and reported to ECAB on quarterly basis: AMS response time by Zone, Priority, and Transfers	0	9	9

ACCOMPLISHMENTS

Information regarding emergency medical services is collected and reported to the Medical Director, ECAB, and City Manager for the purpose of monitoring and improving pre-hospital care for the citizens of Amarillo. There is monthly management, oversight, and administration of the ambulance permit. Support is provided in the implementation of advanced life support within the Amarillo Fire Department.

SIGNIFICANT CHANGES

The Amarillo Fire Department is upgrading its capabilities to provide advanced life support on all of its First Response calls by the year 2013. This will require coordination and communication between the Fire Department and the ambulance provider, as well as new reporting and record keeping requirements.

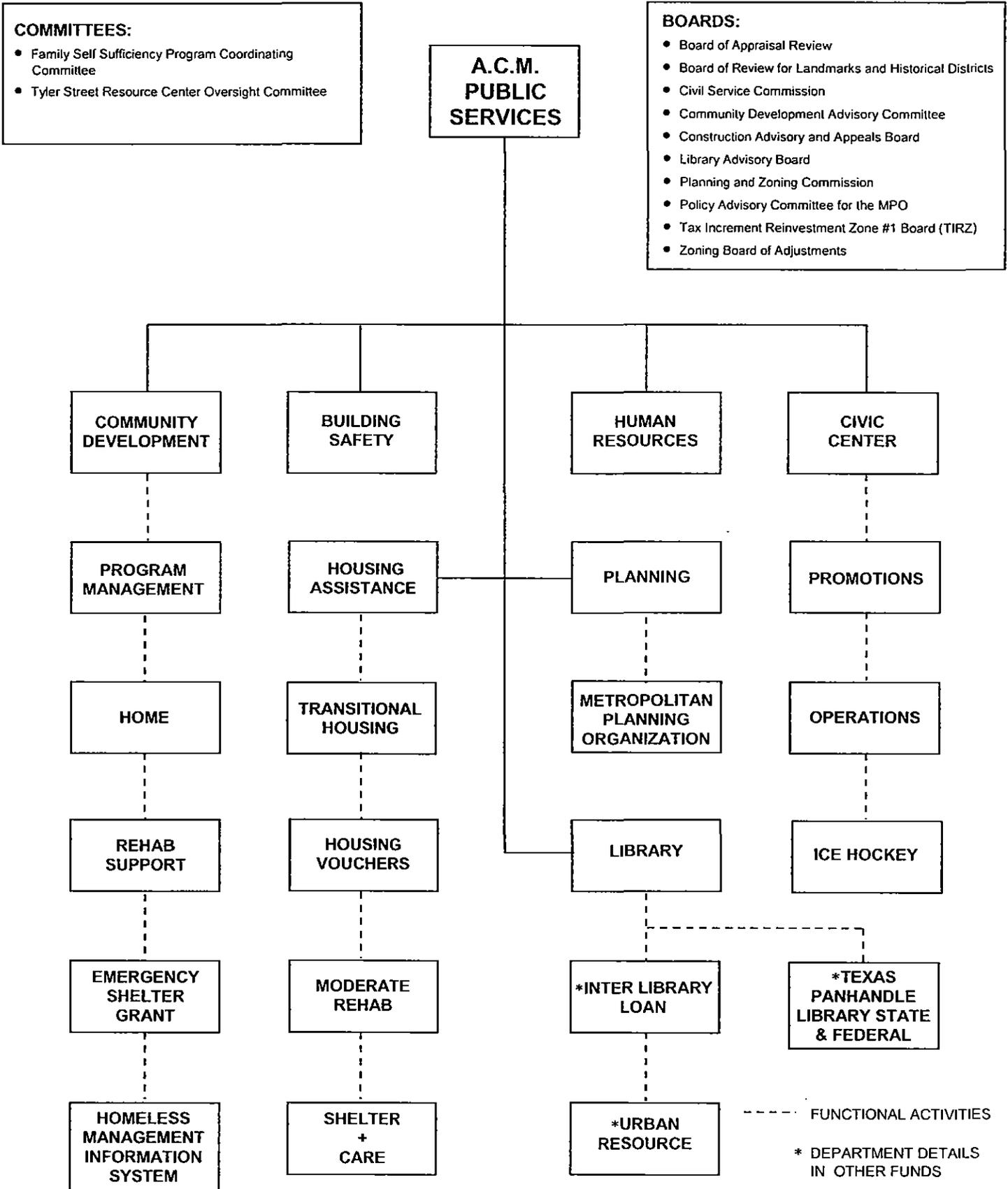
This Department has been combined with the City Manager Department (1020) beginning 10/1/2011.

City of Amarillo

EMS Support

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	22,359	55,823	0
41820T Health Insurance	2,110	7,387	0
41900 Life	5	12	0
42010 Social Security - Medicare	311	809	0
42020 Social Security - OASDI	1,330	3,461	0
42110 TMRS	3,987	8,380	0
42300 State Unemployment	32	49	0
42400 Workers Compensation	0	35	0
41000 Personal Services	30,134	75,956	0
62000 Professional	11,949	30,000	0
60000 Contractual Services	11,949	30,000	0
90190 Payroll Reimbursements	-31,250	-75,000	0
90000 Inter Reimbursements	-31,250	-75,000	0
EXPENSES Total Expenses	10,832	30,956	0

PUBLIC SERVICES DIVISION



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Public Services			
1110 Human Resources	474,832	713,866	718,910
1241 Civic Center Promotions	245,366	287,983	339,449
1243 Civic Center Operations	1,686,638	1,819,690	1,793,854
1245 Civic Center Sports	234,540	234,514	240,798
1248 Box Office Operations	324,333	353,420	358,790
1249 Globe News Center	293,392	339,618	310,811
1260 Library	3,451,281	3,611,983	3,584,377
1720 Planning	455,032	480,398	503,195
1740 Building Safety	1,993,039	2,152,256	2,259,245
2010 CDBG Fund			
Public Services			
20110 Program Management	358,240	388,924	340,745
20115 Code Enforcement	38,395	0	40,000
20116 Code Inspector	53,835	52,930	56,467
20125 Rehab Support	158,048	166,545	150,437
20130 Housing Rehab	565,050	0	606,303
20135 Park Improvements	299,676	0	180,000
20140 Public Services	271,957	0	318,558
20155 Neighborhood Facilities	465,764	0	426,237
20165 Micro Loan Program	33,450	0	75,000
20170 HPRP	238,385	0	294,143
2010 CDBG Fund	2,482,801	608,398	2,487,889
2020 Housing			
Public Services			
20210 Housing Assistance	680,513	11,696	15,411
20220 Mod Rehab	21,185	28,512	30,247
20230 Housing Vouchers	6,895,293	8,564,133	8,314,489
2020 Housing	7,596,991	8,604,341	8,360,147
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,006	122,310	88,807
20320 Home Projects	839,568	0	799,169
2030 Home Investment Partnership	961,573	122,310	887,976
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	146,550	336,210	346,452
20420 Shelter Plus Care II	67,708	0	0
2040 Shelter Plus Care Fund	214,258	336,210	346,452
2050 Supportive Housing Fund			
Public Services			
20500 SUPPORTIVE HOUSING	156,531	206,864	206,864
2050 Supportive Housing Fund	156,531	206,864	206,864

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2060 Affordable Housing Fund			
Public Services			
20600 AFFORDABLE HOUSING	76,222	0	100,000
2060 Affordable Housing Fund	76,222	0	100,000
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	152,441	0	0
2070 TX Emergency Shelter Grants	152,441	0	0
2075 HMIS			
Public Services			
20755 HMIS 2008-2010	110,620	77,525	96,278
2075 HMIS	110,620	77,525	96,278
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,302	141,321	0
21115 Library System Admin	137,625	149,641	77,370
21118 Continuing Education	10,669	8,902	0
21119 Consulting	6,785	12,481	0
21122 Networked Resources	145,144	113,664	146,971
21128 Tech Asst Negotiated Grants	83,617	72,772	80,000
21130 Lone Star Library Grant	37,114	40,000	0
2100 Texas State Library Funds	570,257	538,781	304,341
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	225,718	222,334	190,000
2300 Summer Lunch Program	225,718	222,334	190,000
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	325,056	312,809	327,743
2420 Urban Transportation Planning	325,056	312,809	327,743



CITY OF AMARILLO

CITY OF AMARILLO

**HUMAN RESOURCES (1110)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The City of Amarillo Human Resources Department is a business partner, working with and for the departments and employees within the organization. We are dedicated to the highest quality public service with highly motivated individuals. We recognize that our employees are our most valuable asset. We provide assistance in their careers within the organization.

GOALS

The City of Amarillo Human Resources Department works towards these goals daily: to make quality a part of the way we work, to enhance our ability to support the City of Amarillo and its goals, to improve the efficiency and effectiveness of human resources at all levels and to employ technology and methods which enhance service, communications and productivity. The Human Resources Department strives to help make the City of Amarillo a great place to work – professionally and personally.

OBJECTIVES

- ★ Increase opportunity to afford training at all levels in organization.
- ★ Implement new platforms for a service award program to honor employees as they reach milestones in their City careers.
- ★ Research different systems for performance management.
- ★ Begin development of a training plan for the entire organization.
- ★ Increase efficiency of Civil Service testing process.
- ★ Improve background check process.
- ★ Design a remodel of the HR office space to be a welcoming place for applicants and employees as well as a training center.
- ★ Continue to expand minority employment opportunities in areas of the City workforce where there has been a traditional under-representation of qualified minorities and females.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
New hires (fulltime) processed	304	225	250
Hourly/seasonal employees processed	302	290	300
Promotions	140	90	100
Demotions	11	7	5
Transfers	36	32	30
Annual turnover (fulltime positions only)	10.72%	10.44%	10.1%
Retirements	44	50	55
Employment applications received per month	219	280	240
Average times a job posting was viewed per month	114	125	130
Average times positions were "searched" per month	835	900	900
Average "hits" to the application website per month	769	850	925

ACCOMPLISHMENTS

Partnership with the Amarillo Independent School District intern program continues to be very successful. The City sponsored 34 AISD interns. Completed a Form I-9 "drive" in conjunction with audit, to reach compliance. FMLA process is stabilized and compliant. Continued utilization of document imaging software and reduction in paper storage. HR continues using the online applicant management system in all recruitment efforts.

City of Amarillo

Human Resources

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	224,387	289,784	288,339
41300 Incentive	602	603	600
41620 Unscheduled	0	2,754	2,754
41820T Health Insurance	29,181	36,490	38,388
41900 Life	63	75	75
42010 Social Security - Medicare	3,122	4,298	4,277
42020 Social Security - OASDI	12,541	16,619	16,529
42110 TMRS	37,950	44,496	41,468
42300 State Unemployment	292	446	397
42400 Workers Compensation	731	919	914
42510 Car Allowance	3,008	6,000	6,000
42550 Communications Allowance	1,203	2,400	2,400
41000 Personal Services	313,080	404,883	402,142
51110 Office Expense	35,414	41,408	53,908
51115 Employee Recognition Program	17,919	39,000	39,000
51300 Clothing and Linen	7,749	2,000	1,900
51700 Education	1,018	2,250	2,250
51950 Minor Office Equipment	2,000	3,000	3,000
51000 Supplies	64,100	87,658	100,058
61200 Postage	2,144	5,000	3,000
61300 Advertising	5,905	55,000	20,000
61400 Dues	725	2,500	2,500
61410 Tuition	89	3,660	5,000
62000 Professional	5,620	15,500	34,500
63400 Employee Medical	47,235	70,000	63,000
69300 Leased Computer Software	15,522	16,000	37,250
60000 Contractual Services	77,240	167,660	165,250
71100 Insurance and Bonds	2,517	2,517	2,517
72000 Communication	7,792	7,148	4,943
74000 Printing and Binding	44	24,300	24,300
75100 Travel	181	12,000	12,000
75200 Mileage	120	0	0
75300 Meals and Local	10,257	7,700	7,700
78230 Loss on Bad Debt	-500	0	0
70000 Other Charges	20,412	53,665	51,460
TEXPENSES Total Expenses	474,832	713,866	718,910

City of Amarillo

Department Staffing Report

Department: Human Resources

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM600	DIRECTOR OF HUMAN RESOURCES	
1.00	ADM601	ASSISTANT DIRECTOR OF HUMAN RESOURCES	
2.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT601	RECRUITMENT COORDINATOR	
1.00	PRF250	HUMAN RESOURCE GENERALIST	
6.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL904	ADMINISTRATIVE ASSISTANT	
8.00		Total Department	402,142



CITY OF AMARILLO

CITY OF AMARILLO

**AMARILLO CIVIC CENTER ~ PANHANDLE TICKETS ~
GLOBE-NEWS CENTER FOR THE PERFORMING ARTS
(1241, 1243, 1245, 1248, 1249)
FUNCTIONS, GOALS, AND OBJECTIVES**

FUNCTIONS

Provide administration, operation, and marketing for the Amarillo Civic Center, the City of Amarillo's 340,000 square foot public assembly facility, and the 1,300 seat Globe-News Center for the Performing Arts.

GOALS

Efficiently manage an active schedule for all areas of the Civic Center and Globe-News Center. Issue contracts and provide all necessary information to prospective clients/users pertaining to their individual needs. Provide timely and accurate billing for services. Supervise and audit accounting procedures including, but not limited to, Box Office and Concessions. Maintain the facilities in top quality condition. Supervise and assist promoters in planning and execution of events to achieve maximum satisfaction for clients and patrons. Market the facilities through positive community relations and industry contacts. Through Civic Amarillo, promote and sponsor a wide variety of events to enhance the area's quality of life.

OBJECTIVES

- ★ Focus on efficient planning in order to accommodate as many events as possible.
- ★ Provide clean and well-maintained facilities to our clients and patrons.
- ★ Make the facilities as attractive and inviting as possible in order to retain existing clients and to bring in new events.
- ★ Maintain professionalism and cooperation in-house to retain clients already using the facilities.
- ★ Maintain a positive teamwork attitude from all department employees to better serve our clients and patrons.
- ★ Continue to enhance the area's quality of life by promoting a wide variety of events.
- ★ Maintain a professional image through local, regional and national advertising.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Event days	2,244	2,235	2,235
Attendance	672,000	675,000	700,000

ACCOMPLISHMENTS

The Amarillo Civic Center and Globe-News Center for the Performing Arts continue to operate at capacity during peak seasons and near capacity during other periods. Patrons and promoters continue to share their approval of the facilities' performance and reputation. The Globe-News Center continues to receive high marks from patrons, and the variety of events in the facility continues to attract new audience members. Resident companies include Amarillo Opera, Amarillo Symphony, Lone Star Ballet, Civic Amarillo's Summer Youth Musical, and Window On A Wider World. Other primary use tenants include the Broadway Spotlight Series, Amarillo Bulls and arena football's Amarillo Venom. The Amarillo Civic Center is also home of the WRCA's World Championship Ranch Rodeo, celebrating its 16th year in November. Panhandle Tickets continues to grow, with outlets in six area communities and an active website providing ticket sales to several area venues and attractions. Major projects underway or recently completed include updating the Coliseum and Auditorium dressing rooms, replacing carpet throughout the Civic Center, and the redesign of our two websites – www.amarilociviccenter.com and www.panhandletickets.com. In April of 2011, the city began a Civic Center Complex Needs Assessment, which will guide planning for both short-term and long-term capital improvement projects as we continue to improve the Amarillo Civic Center Complex.

City of Amarillo

Civic Center Promotions

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	119,206	124,206	132,084
41300 Incentive	1,759	1,810	1,800
41620 Unscheduled	64	130	130
41820T Health Insurance	25,360	30,065	28,389
41900 Life	46	50	50
42010 Social Security - Medicare	1,594	1,827	1,941
42020 Social Security - OASDI	6,815	7,813	8,301
42110 TMRS	21,655	18,917	18,824
42300 State Unemployment	212	195	195
42400 Workers Compensation	244	242	257
42550 Communications Allowance	2,407	2,400	2,400
41000 Personal Services	179,362	187,654	194,371
51110 Office Expense	4,641	0	0
51200 Operating	16,859	4,451	4,451
51400 Photographic	744	500	500
51850 Minor Tools	160	1,000	1,000
51950 Minor Office Equipment	510	10,780	50,059
51000 Supplies	22,914	16,731	56,010
61200 Postage	887	3,500	3,500
61300 Advertising	5,230	2,529	10,529
61400 Dues	1,853	4,367	2,000
68100 R & M - Building	12,438	30,000	30,000
68300 R & M - Improvements	0	12,570	12,570
60000 Contractual Services	20,408	52,966	58,599
71100 Insurance and Bonds	695	695	695
72000 Communication	8,880	9,571	10,099
74000 Printing and Binding	42	3,000	3,000
75100 Travel	6,220	9,000	9,000
75300 Meals and Local	480	2,000	2,000
77610 Information Technology - City	6,365	6,365	5,675
70000 Other Charges	22,682	30,632	30,470
TEXPENSES Total Expenses	245,366	287,983	339,449

City of Amarillo

Department Staffing Report

Department: Civic Center Promotions

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM041	ASSISTANT CIVIC CENTER MANAGER	
1.00	ADM042	CIVIC CENTER BUSINESS MANAGER	
1.00	CLR140	MARKETING ADMINISTRATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
4.00		Total Permanent Positions	
4.00		Total Department	194,371

City of Amarillo

Civic Center Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	600,780	634,346	632,071
41300 Incentive	12,518	12,665	13,200
41620 Unscheduled	1,389	2,520	2,520
41820T Health Insurance	136,553	148,962	157,374
41900 Life	253	287	287
42010 Social Security - Medicare	8,444	9,382	9,356
42020 Social Security - OASDI	36,103	40,115	40,007
42110 TMRS	108,046	97,126	90,725
42300 State Unemployment	1,128	1,121	1,121
42400 Workers Compensation	23,789	26,232	32,307
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	930,206	973,956	980,168
51110 Office Expense	1,368	9,500	9,500
51200 Operating	21,670	7,500	7,500
51250 Janitor	19,955	25,040	25,040
51300 Clothing and Linen	3,709	5,000	5,000
51800 Fuel & Oil	102	203	203
51850 Minor Tools	0	1,260	1,260
51950 Minor Office Equipment	0	25,325	25,325
52050 Auto Parts	5	100	100
52050LABOR Auto Parts Labor	200	400	400
53100 Natural Gas	81,689	82,405	71,887
53150 Electricity	341,561	382,049	366,346
53200 Water and Sewer	52,652	46,706	48,882
51000 Supplies	522,910	585,488	561,443
61200 Postage	48	0	0
61410 Tuition	5,547	2,500	1,000
62000 Professional	68,780	88,408	70,409
63210 Armored Car Service	3,308	3,304	3,304
68100 R & M - Building	16,335	14,000	14,000
68300 R & M - Improvements	0	12,400	12,400
68710 Auto Repair and Maint	0	1,000	1,000
69210 Rental City Equipment	16,970	15,180	15,872
60000 Contractual Services	110,987	136,792	117,985
71100 Insurance and Bonds	42,808	42,808	42,808
72000 Communication	29,196	23,518	24,854
75100 Travel	393	0	0
77610 Information Technology - City	49,128	49,128	47,096
78210 Cash Over/Short	-511	0	0
78230 Loss on Bad Debt	1,519	0	0
70000 Other Charges	122,534	115,454	114,758
84110 Misc. Fuel Powered Equip	0	1,500	0
84320 Audio/Video Equipment	0	6,500	14,500
84910 Other Equipment	0	0	5,000
80000 Capital Outlay	0	8,000	19,500
TEXPENSES Total Expenses	1,686,638	1,819,690	1,793,854

City of Amarillo

Department Staffing Report

Department: Civic Center Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM040	CIVIC CENTER MANAGER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT040	PRODUCTION MANAGER	
2.00	MGT900	EVENTS SUPERVISOR	
1.00	MGT902	EVENTS MANAGER	
12.00	TRD040	BUILDING ATTENDANT I	
2.00	TRD041	BUILDING ATTENDANT II	
2.00	TRD042	BUILDING ATTENDANT III	
1.00	TRD043	BUILDING TECHNICIAN II	
23.00		Total Permanent Positions	
23.00		Total Department	980,168

City of Amarillo

Civic Center Sports

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	46,597	49,445	49,193
41300 Incentive	1,090	603	600
41620 Unscheduled	194	326	326
41820T Health Insurance	7,048	13,367	13,701
41900 Life	24	25	25
42010 Social Security - Medicare	677	726	722
42020 Social Security - OASDI	2,894	3,103	3,087
42110 TMRS	8,392	7,513	7,001
42300 State Unemployment	118	97	97
42400 Workers Compensation	3,321	4,292	2,279
41000 Personal Services	70,355	79,497	77,032
51200 Operating	13,590	15,049	15,049
51250 Janitor	7,276	8,800	8,800
51800 Fuel & Oil	315	0	0
51850 Minor Tools	315	3,000	3,000
53100 Natural Gas	17,390	18,252	21,903
53150 Electricity	53,530	51,703	56,689
53200 Water and Sewer	1,783	1,962	2,084
51000 Supplies	94,200	98,766	107,525
61200 Postage	179	200	200
62000 Professional	62,532	43,816	43,811
68100 R & M - Building	4,881	10,000	10,000
60000 Contractual Services	67,591	54,016	54,011
71100 Insurance and Bonds	435	435	435
72000 Communication	1,960	1,800	1,796
70000 Other Charges	2,395	2,235	2,231
TEXPENSES Total Expenses	234,540	234,514	240,798

City of Amarillo

Department Staffing Report

Department: Civic Center Sports

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT900	EVENTS SUPERVISOR	
1.00	TEC065	PRODUCTION TECHNICIAN	
2.00		Total Permanent Positions	
2.00		Total Department	77,032

City of Amarillo

Box Office Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	138,590	164,703	168,399
41300 Incentive	1,401	1,806	1,800
41620 Unscheduled	14	300	300
41820T Health Insurance	15,834	20,754	21,273
41900 Life	32	37	37
42010 Social Security - Medicare	1,963	2,414	2,468
42020 Social Security - OASDI	8,393	10,324	10,552
42110 TMRS	13,590	14,950	14,030
42300 State Unemployment	488	509	527
42400 Workers Compensation	703	826	844
42550 Communications Allowance	295	0	0
41000 Personal Services	181,304	216,624	220,231
51110 Office Expense	252	0	0
51200 Operating	151	0	0
51950 Minor Office Equipment	766	900	1,300
51980 IT Hardware	0	0	2,045
51000 Supplies	1,169	900	3,345
61200 Postage	4,858	6,000	6,000
61300 Advertising	9,417	15,320	9,635
61400 Dues	0	225	225
62000 Professional	28,166	23,850	24,805
63350 Credit Card Fees	62,846	42,000	42,000
68610 Office Equipment	0	0	3,000
60000 Contractual Services	105,287	87,395	85,665
71100 Insurance and Bonds	561	561	561
72000 Communication	1,618	1,477	1,491
74000 Printing and Binding	8,935	14,905	14,905
77610 Information Technology - City	25,459	25,459	24,593
70000 Other Charges	36,573	42,401	41,549
84500 Office Machines & Equipm	0	6,100	0
84910 Other Equipment	0	0	8,000
80000 Capital Outlay	0	6,100	8,000
TEXPENSES Total Expenses	324,333	353,420	358,790

City of Amarillo

Department Staffing Report

Department: Box Office Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT041	BOX OFFICE MANAGER	
2.00	MGT270	ASSISTANT BOX OFFICE MANAGER	
3.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL040	CIVIC CENTER BOX OFFICE CLERK I	
12.00		Total Department	220,231

City of Amarillo

Globe News Center

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	75,656	74,627	74,995
41300 Incentive	2,407	2,413	2,400
41620 Unscheduled	87	174	174
41820T Health Insurance	19,399	19,347	19,831
41900 Life	38	37	37
42010 Social Security - Medicare	1,069	1,117	1,122
42020 Social Security - OASDI	4,569	4,777	4,798
42110 TMRS	13,708	11,565	10,882
42300 State Unemployment	146	146	146
42400 Workers Compensation	6,128	6,040	6,068
41000 Personal Services	123,208	120,244	120,454
51110 Office Expense	312	0	0
51200 Operating	5,024	4,980	4,980
51250 Janitor	3,876	6,500	6,500
51850 Minor Tools	0	0	1,100
51950 Minor Office Equipment	0	11,600	10,800
53100 Natural Gas	25,479	26,709	22,749
53150 Electricity	83,757	86,338	81,375
53200 Water and Sewer	7,430	8,160	9,139
51000 Supplies	125,879	144,287	136,643
61300 Advertising	0	0	0
62000 Professional	14,113	27,555	17,839
68100 R & M - Building	1,830	8,000	8,000
68300 R & M - Improvements	0	0	700
60000 Contractual Services	15,943	35,555	26,539
71100 Insurance and Bonds	18,733	18,733	18,733
77610 Information Technology - City	9,629	9,629	8,442
70000 Other Charges	28,362	28,362	27,175
84320 Audio/Video Equipment	0	11,170	0
80000 Capital Outlay	0	11,170	0
TEXPENSES Total Expenses	293,392	339,618	310,811

City of Amarillo

Department Staffing Report

Department: Globe News Center

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT045	ASSISTANT PRODUCTION MANAGER	
2.00	TRD040	BUILDING ATTENDANT I	
3.00		Total Permanent Positions	
3.00		Total Department	120,454



CITY OF AMARILLO

CITY OF AMARILLO
LIBRARY (1260)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Amarillo Public Library offers varied programs which link people and resources, provides opportunities for individual self-development, supplements formal educational programs, inspires civic engagement, and facilitates cultural activities. It is the Library's responsibility to serve the entire community rather than a specific clientele. The acquisition of materials to support lifelong learning; leisure reading, listening and viewing; cultural pursuits; and historical research is a basic requirement for library services.

GOALS

The Amarillo Public Library's goals are to provide information services for area citizens and to develop, make available, and promote the use of relevant collections and programs by providing current and classic high quality resources. The Library strives to identify and address the information needs of Amarillo citizens through cooperative efforts with other community agencies, institutions, and programs. The Library continues to protect intellectual freedom for the community and to communicate the Library's responsibility to make information available representing different views, ideologies, and perspectives. The Library strives to present a positive, progressive image to the community.

- OBJECTIVES**
- ★ Collaborate with other local agencies and institutions in providing information and services relevant to the community.
 - ★ Continue participation and cooperation with area libraries in resource sharing.
 - ★ Increase community outreach efforts to promote library services, particularly Spanish language materials and resources related to workforce development.
 - ★ Expand upon the successful hands-on technology training program offered to the public by providing guided instruction on job hunting and resume-writing available through the JobsNow online resource.
 - ★ Make available to other City departments the computer classroom and videoconferencing equipment located in the HLC Technology Center at the Downtown Library for the purpose of participating in remote meetings or training.
 - ★ Select material for content based on best available format, including electronic formats.
 - ★ Use the library's strategic plan to implement programs and services suggested by stakeholders such as the library staff and community members.
 - ★ Develop and implement a dynamic marketing and programming plan that raises community awareness, appreciation, and usage of library materials and services.
 - ★ Continue coordination of programming and promotional endeavors among all library outlets.
 - ★ Continue to promote the wireless Internet access available at all five library locations.
 - ★ Incorporate elements of the Library's Strategic Plan into programming and operational efforts.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total Library Service Transactions	2,250,589	1,644,686	1,995,250
Total Internet Computer Log-Ins	115,340	137,500	129,500
Total Library Visits	722,795	805,825	795,450

ACCOMPLISHMENTS

The Amarillo Public Library circulated 1.5 million items, provided over 100,000 Internet access sessions, and welcomed over 730,000 visitors. Through Amarillo Public Library's membership in the Harrington Library Consortium (HLC), the library was able to continue subscriptions to well-received services such as World Book Online, OverDrive, Tumblebooks, and Brainfuse without requesting any additional funds. Additionally, APL supplemented these resources with other online tools such as Mango Languages, ReferenceUSA, Ancestry.com, and the Automotive Repair Reference Center. In keeping with the ongoing objective to collaborate with other local organizations in providing information and services relevant to the community, the library continued to partner with Hastings, Amarillo College, the *Globe News*, and the Friends of the Amarillo Public Library to present "AMARILLO READS," an award-winning city-wide reading initiative with events scheduled throughout the year, highlighting a number of different books. Finally, the Library undertook a strategic planning process using input from the community at large, a special ad hoc Community Planning Group composed of local leaders and library stakeholders, and library staff members. A written plan was drafted from the information gathered, and the suggestions for improvement to library services communicated through this process will be implemented throughout the next three years.

City of Amarillo

Library

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,691,145	1,813,796	1,799,639
41300 Incentive	27,388	26,543	25,800
41620 Unscheduled	40,674	0	0
41820T Health Insurance	317,868	362,675	366,598
41900 Life	672	721	721
42010 Social Security - Medicare	24,118	26,685	26,406
42020 Social Security - OASDI	92,789	102,771	101,501
42110 TMRS	306,167	276,286	256,044
42300 State Unemployment	3,503	3,792	3,794
42400 Workers Compensation	1,573	1,614	1,604
41000 Personal Services	2,505,897	2,614,882	2,582,107
51110 Office Expense	77,455	57,150	57,150
51200 Operating	11	0	0
51350 Chemical and Medical	101	100	100
51950 Minor Office Equipment	3,953	1,600	4,000
53100 Natural Gas	24,217	25,952	29,444
53150 Electricity	117,068	122,289	120,725
53200 Water and Sewer	8,408	9,037	9,403
55210 Library Books	302,738	312,800	312,800
55230 Library Periodicals	67,277	104,500	104,500
55240 Library Book Rental	19,034	19,200	19,200
55250 Library Non-Print	90,659	97,500	97,500
55260 Bookfilm Repair	3,546	9,000	9,000
51000 Supplies	714,465	759,128	763,822
61200 Postage	10,452	15,354	15,354
61400 Dues	454	1,700	1,700
61410 Tuition	596	3,000	3,000
62050 Collection Expense	20,012	0	0
63210 Armored Car Service	3,308	3,304	3,304
67320 Extermination	1,475	1,100	1,500
68610 Office Equipment	541	2,500	2,500
68620 Computer Equipment	80,400	80,400	80,400
68660 Audio/Video Equipment	968	4,300	3,900
69210 Rental City Equipment	2,349	4,092	4,258
69220 Rental Other Equipment	1,000	1,150	1,150
60000 Contractual Services	121,555	116,900	117,066
71100 Insurance and Bonds	35,365	35,365	35,365
72000 Communication	17,272	16,046	16,354
75100 Travel	0	3,000	3,000
75200 Mileage	3,229	3,900	3,900
75300 Meals and Local	735	1,850	1,850
77620 Data Processing - Other	52,914	61,000	61,000
78100 Contingencies	0	0	0
78210 Cash Over/Short	-150	-313	-313
78230 Loss on Bad Debt	0	225	225
70000 Other Charges	109,365	121,074	121,381
TEXPENSES Total Expenses	3,451,281	3,611,983	3,584,377

City of Amarillo

Department Staffing Report

Department: **Library**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.80	ADM030	DIRECTOR OF LIBRARY SERVICES	
1.00	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	
22.00	CLR400	ADMINISTRATIVE ASSISTANT I	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR950	BUYER I	
3.00	PRF030	LIBRARIAN I	
4.00	PRF031	LIBRARIAN II	
7.00	PRF032	LIBRARIAN III	
1.00	PRF033	COORDINATOR OF PUBLIC RELATIONS & PROGRAMMING	
16.00	PRF034	LIBRARY ASSISTANT	
57.80		Total Permanent Positions	
Part-Time Positions			
2.00	HRL032	LIBRARY MESSENGER	
18.00	HRL904	ADMINISTRATIVE ASSISTANT	
20.00		Total Part-Time Positions	
77.80		Total Department	2,582,107



CITY OF AMARILLO

CITY OF AMARILLO
PLANNING (1720)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Planning Department contributes to the citizens of Amarillo through short and long-range planning activities. Some of these activities are: subdivision review and design, zoning, flood hazard ordinance compliance, historic preservation ordinance compliance, street, alley, and easement vacations, right-of-way and easement dedications, licenses to encumber City right-of-way, airport zoning, land use studies, demographic studies, review and implementation of various elements of the Comprehensive Plan. The Department coordinates its activities through the Amarillo Planning and Zoning Commission, Downtown Design Review Board, Flood Hazard Board of Appraisal Review, Board of Review for Landmarks and Historic Districts and Public Improvement District advisory boards, and works with City departments and local utility companies as well.

GOALS

Provide the Planning and Zoning Commission, Downtown Design Review Board, Board of Review for Landmarks and Historic Districts, Flood Hazard Board of Appraisal Review, and public improvement district advisory boards with up-to-date information and professional staff reports to aid in decision-making. Provide and apply sound, comprehensive planning principles, both for current and long range community planning, to help guide short and long-range development, which promote the health, safety, and welfare of Amarillo and its citizens.

OBJECTIVES

- ★ Annually update the Amarillo Stats and Facts.
- ★ Prepare the Amarillo area population estimates for January 2012.
- ★ Continue implementation of high priority action steps as recommended by the 2010 Comprehensive Plan.
- ★ Improve and expand implementation of geographic information system for subdivision, land use, and zoning purposes.
- ★ Begin implementation of available Hansen Technology database software.
- ★ Evaluate customer service and implement new processes/materials along with identifying performance measures for better service.

DEVELOPMENT RELATED DATA	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Rezoning Requests	22	35	35
Annexations	0	1	1
Plats Approved	54	60	60
Residential acres platted	148	220	220
Residential lots created	421	750	750
Commercial acres platted	115	150	150

ACCOMPLISHMENTS

On October 12, 2010, the City of Amarillo adopted the 2010 Comprehensive Plan. Staff is currently engaged in beginning the implementation process of the Plan. In cooperation with Downtown Amarillo Inc., the Downtown Amarillo Urban Design Standards were approved and became effective August 2010. These design standards will be a tool used in furthering redevelopment goals as set forth by the Comprehensive Plan and Downtown Amarillo Strategic Action Plan. The City of Amarillo established its seventh public improvement district and the Planning Department continues its role as the administrative body for all public improvement districts. The Planning Department continues to support the goals and actions of the downtown TIRZ#1 Board by being involved in the administration of three new development agreements to implement streetscape elements as recommended by the Downtown Amarillo Design Standards mentioned above. Planning staff continues to expand its GIS technology relating to Citywide base maps and other relevant graphical elements that have significantly improved the ability to provide graphical/geographical services to both internal and external customers.

City of Amarillo

Planning

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	295,814	313,621	334,066
41300 Incentive	1,203	1,206	1,200
41620 Unscheduled	35	0	0
41820T Health Insurance	35,085	42,915	43,987
41900 Life	84	87	87
42010 Social Security - Medicare	4,130	4,565	4,831
42020 Social Security - OASDI	17,660	19,519	20,656
42110 TMRS	52,146	47,260	46,843
42300 State Unemployment	383	341	341
42400 Workers Compensation	672	693	733
41000 Personal Services	407,214	430,207	452,745
51110 Office Expense	8,750	10,000	10,000
51115 Employee Recognition Program	0	250	250
51200 Operating	171	0	0
51000 Supplies	8,921	10,250	10,250
61200 Postage	2,883	2,000	2,000
61300 Advertising	6,937	10,000	9,000
61400 Dues	2,033	2,500	2,500
61410 Tuition	2,652	2,000	2,000
68610 Office Equipment	0	2,000	2,000
69210 Rental City Equipment	3,791	3,360	3,571
60000 Contractual Services	18,296	21,860	21,071
71100 Insurance and Bonds	1,231	1,231	1,231
72000 Communication	4,984	4,350	4,398
74000 Printing and Binding	5,807	3,500	3,500
75100 Travel	3,716	3,500	5,000
75300 Meals and Local	188	1,000	500
77110 Filing Fees	3,208	4,500	4,500
78210 Cash Over/Short	-10	0	0
78230 Loss on Bad Debt	1,478	0	0
70000 Other Charges	20,600	18,080	19,129
TEXPENSES Total Expenses	455,032	480,398	503,195

City of Amarillo

Department Staffing Report

Department: Planning

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
	1.00 ADM520	PLANNING DIRECTOR	
	1.00 CLR941	ADMINISTRATIVE TECHNICIAN	
	1.00 PRF520	PLANNING DESIGNER	
	2.00 PRF900	SENIOR PLANNER	
	1.00 PRF902	PLANNER I	
	1.00 TEC520	PLANNING TECHNICIAN	
	7.00	Total Permanent Positions	
7.00		Total Department	452,745

CITY OF AMARILLO
BUILDING SAFETY (1740)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Building Safety promotes safety in the built environment by achieving compliance with the City Ordinances and State Laws that regulate the construction, location, development, land use, renovation, repair, and maintenance of buildings, plus their associated equipment. The Department seeks to safeguard the public's safety and welfare while extending the longevity and serviceability of buildings. The Department of Building Safety regulates City and State licensing regulations for certain construction trades and occupational or business licenses that provide minimum standards for competency, safety and responsibility of trades people and contractors. The Department works to promote a livable city by mitigating nuisances within the City, such as unsafe buildings, junk vehicles, accumulations of junk and debris, and uncultivated vegetative growth. The Department of Building Safety generates and maintains extensive records regarding construction activity, nuisance abatement activity, and address assignments for use by the public and by other departments.

GOALS

- ★ To promote Amarillo's livability and ensure the public health, safety, and welfare in the build environment.
- ★ To provide accurate plan review, permit, inspection, license, and information services, to promote compliance with all construction, development, and licensing regulations.
- ★ To resolve all complaints concerning nuisances and zoning violations.
- ★ To maintain current and accurate records of all departmental activities.

OBJECTIVES

- ★ Provide well-trained personnel through educational and training programs.
- ★ Provide accurate and prompt plan review, inspection, and licensing services in both quantitative and qualitative terms.
- ★ Resolve occurrences of nuisances and zoning violations through voluntary compliance or legal action.
- ★ Enhance services to customers through the use of electronic and online informational services.

OPERATING STATISTICS/ PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total inspections	122,678	125,868	128,385
Total value of building permits	\$365,105,051	\$399,190,846	\$433,276,641
Weed/junk and debris complaints	47,211	48,300	48,337
Unoccupied unsafe building complaints	98	112	125
Tenant occupied unsafe building complaints	151	177	180
Junk vehicle complaints initiated	784	1,000	1,170
Percentage of certified plan reviewers & inspectors	81%	92%	96%
Avg. inspections per inspector per work day	27	27	30
Avg. miles driven per inspection	1.3	1.1	1.3
Avg. days to permit calendar - New Residential	5.7	4.0	4.0
Avg. days to permit calendar - All commercial	22	20	18

SIGNIFICANT CHANGES

The Department of Building Safety continues its vision to focus significant emphasis on safety and a commitment to positive citizen impact, community education, and enhanced services. Building Safety continues to improve technology through friendlier web access and electronic submittal of plans. In 2011, the Department will maintain efforts to provide better customer service and time management by continuing the implementation of mobile computer access for inspectors. The implementation of a new Interactive Voice Response System will improve functionality for citizens as well as staff.

ACCOMPLISHMENTS

Building Safety continues to enhance inspector technology training on computer usage to increase efficiency and to improve inspector certifications and continuing education. Using Combination Inspectors necessitates fewer inspections. The Department developed a new Weed Warning door tag to cut down on weed violations and improve communication with the public. Emergency management and damage assessment skills have been increased to effectively help the community in case of disaster. These skills allowed the Building Safety Department to provide critical damage assessment information efficiently and effectively after major wildfire incidences in February 2011. A new plan review process was implemented where plans are assigned to a reviewer and checked for completeness within three days after submittal. Applicants are notified of any additional requirements and are advised of an approximate permit timeline. This process has improved communication with applicants and has shortened the permit turn-around time.

City of Amarillo

Building Safety

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,083,338	1,129,395	1,218,819
41300 Incentive	33,486	34,000	34,000
41620 Unscheduled	5,835	30,465	30,465
41820T Health Insurance	167,957	181,840	197,372
41900 Life	348	374	374
42010 Social Security - Medicare	15,598	16,913	17,641
42020 Social Security - OASDI	64,715	70,469	72,686
42110 TMRS	194,608	175,098	171,057
42300 State Unemployment	1,642	1,601	1,762
42400 Workers Compensation	23,050	25,331	23,010
42510 Car Allowance	3,008	3,000	3,000
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	1,594,789	1,669,686	1,771,386
51110 Office Expense	27,787	32,000	32,000
51200 Operating	3,049	500	500
51300 Clothing and Linen	0	150	150
51350 Chemical and Medical	0	0	0
51400 Photographic	0	500	500
51700 Education	-2,563	0	0
51850 Minor Tools	952	1,750	1,750
51950 Minor Office Equipment	1,326	1,000	1,000
51000 Supplies	30,551	35,900	35,900
61200 Postage	32,880	56,127	56,124
61300 Advertising	10,150	18,000	18,000
61400 Dues	2,158	4,500	4,500
61410 Tuition	4,793	7,000	7,000
62000 Professional	545	15,000	15,000
63350 Credit Card Fees	3,659	4,500	4,500
67110 Demolition Condemned Pro	4,265	10,000	10,000
67400 Weed Contractor Expense	180,931	200,000	200,000
69210 Rental City Equipment	71,471	64,920	68,735
60000 Contractual Services	310,852	380,047	383,859
71100 Insurance and Bonds	4,154	4,154	4,154
72000 Communication	19,507	18,978	20,456
75100 Travel	2,182	11,000	11,000
75200 Mileage	7	400	400
75300 Meals and Local	948	500	500
77100 Court Costs	27,483	31,091	31,091
78210 Cash Over/Short	-20	0	0
78230 Loss on Bad Debt	2,592	500	500
70000 Other Charges	56,854	66,623	68,101
84100 Auto-Rolling Stock & Equ	-5	0	0
80000 Capital Outlay	-5	0	0
TEXPENSES Total Expenses	1,993,039	2,152,256	2,259,245

City of Amarillo

Department Staffing Report

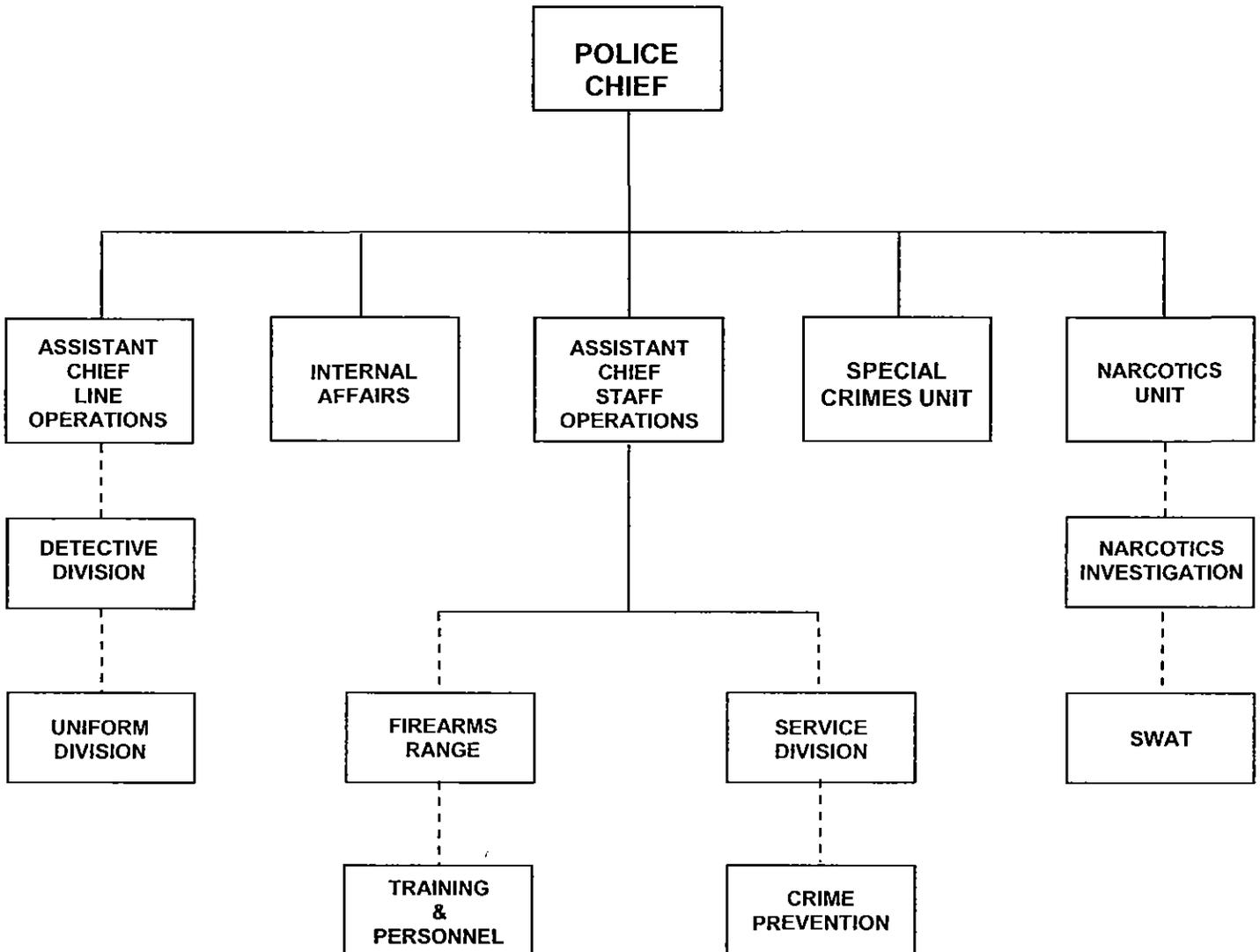
Department: Building Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM035	ASSISTANT BUILDING OFFICIAL	
1.00	ADM073	DEPUTY BUILDING OFFICIAL	
1.00	ADM510	BUILDING OFFICIAL	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT520	BUILDING SAFETY MANAGER	
4.00	TEC400	PERMIT TECHNICIAN	
6.00	TRD500	COMMUNITY SAFETY INSPECTOR	
1.00	TRD505	COMMUNITY IMPROVEMENT CHIEF	
2.00	TRD510	PLUMBING INSPECTOR I	
2.00	TRD511	BUILDING INSPECTOR I	
1.00	TRD513	CHIEF PLANS EXAMINER	
1.00	TRD515	CHIEF ELECTRICAL INSPECTOR	
1.00	TRD516	CHIEF PLUMBING INSPECTOR	
4.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
2.00	TRD525	PLANS EXAMINER	
1.00	TRD545	CHIEF BUILDING INSPECTOR	
30.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
1.00	HRL920	COLLEGE INTERN	
1.00	HRL941	ADMINISTRATIVE TECHNICIAN	
3.00		Total Part-Time Positions	
33.00		Total Department	1,771,386



CITY OF AMARILLO

POLICE DIVISION



----- FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Police			
1610 Police	29,544,829	29,925,916	32,165,754
1640 Civilian Personnel	2,948,992	3,869,487	3,810,816
1670 Tobacco Senat Bill 55	4,188	8,000	8,300
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	17,722	39,230	172,358
22160 Click It or Tickit	18,277	20,001	10,700
2210 Safe and Sober TXDOT Program	35,999	59,231	183,058
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	11,592	0	120,000
26120 JAG Directed Patrol	0	0	40,000
26150 FY07 JAG Program	3,841	0	0
26160 JAG FY07 Directed Patrol	10,681	0	0
26170 FY09 JAG Program	196,575	0	0
26180 JAG FY09 Recovery Dir Patrol	72,453	0	0
26190 FY09 Recovery Act JAG	631,072	0	0
2610 Justice Assistance Grant Fund	926,215	0	160,000
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	164,078	159,200	147,966
2620 APD Seized Property Fund	164,078	159,200	147,966
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	27,271	23,000	23,000

CITY OF AMARILLO
POLICE (1610)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Police Department maintains social order within carefully prescribed ethical, constitutional, and legal restrictions. This is accomplished with prevention of crime, apprehension of offenders, recovery of stolen property, regulation of non-criminal conduct, and performance of miscellaneous community services. The success of the Department depends upon the ability to manage organizational resources to maintain financial stability, provide long-range program development, and ensure the taxpayers receive the greatest possible benefit for the money expended. Cooperation with other law enforcement agencies, other City departments, and interaction with citizens and community groups is essential to the Department's success.

GOALS

It is the Police Department's goal to ensure the preservation of community and personal safety, and perform community service functions essential to the general public welfare.

OBJECTIVES

- ★ Educate the public and increase cooperation and support of the community through the Citizen's Police Academy.
- ★ Improve the average response time to major crime scenes, expand community-policing efforts, and develop alternative methods of response to certain offenses.
- ★ Reduce crimes against persons and property through an increase in prevention patrol time.
- ★ Improve and expand the recruitment and selection process of new officers and employees, and their training.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Calls for Service	136,397	166,996	169,296
Traffic Citations	52,553	46,037	42,364
Arrests	15,165	13,311	12,816
Traffic Crashes	6,462	5,605	6,021
Training Hours	55,262	33,252	58,276

Note 1: Due to Amarillo Emergency Communication Center policy and software, 2010 and 2011 Calls for Service include items that historically have not been counted as Calls for Service, such as self-initiated activity by officers and some inbound telephone calls that do not require a police response.

Note 2: Data from the Police Department Annual Report.

ACCOMPLISHMENTS

The Police Department moved one of its COPPS offices to a new facility at the Senior Park Complex in Elwood Park to increase police presence in the area of the park. The Department continues to spend overtime money to staff officers on special crime prevention and apprehension programs to control residential and business burglaries, auto burglaries, and drug activity. The APD has partnered with the NAACP and LULAC to offer a kid's camp that was named in memory of APD Cpl. Lisa Cherry. This program continues to be successful and allows the Department to reach out to our community. The Police Department has expanded its alternative reporting program to now include online reporting of select minor crimes. The Department developed a mass e-mail messaging system to better communicate with the community. The 911 call center and dispatch operations moved to the Amarillo Emergency Communications Center and the civilian dispatch staff transferred to that new City Division. The City Jail is closed and all City prisoners are booked in the Randall County Jail.

City of Amarillo

Police

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	17,658,882	18,274,251	19,938,528
41200 Longevity	304,773	326,817	339,455
41300 Incentive	565,575	563,890	582,420
41620 Unscheduled	992,927	1,050,575	1,050,575
41820T Health Insurance	2,074,941	2,158,131	2,279,663
41900 Life	3,853	3,956	4,031
42010 Social Security - Medicare	221,951	229,307	245,578
42110 TMRS	3,477,822	2,913,268	2,848,886
42300 State Unemployment	15,286	15,449	15,741
42400 Workers Compensation	626,317	639,672	667,749
42510 Car Allowance	13,998	17,280	15,960
42520 Uniform/Clothing Allowan	221,231	228,240	232,560
42550 Communications Allowance	12,811	10,800	16,800
41000 Personal Services	26,190,366	26,431,637	28,237,945
51110 Office Expense	107,666	106,542	95,000
51115 Employee Recognition Program	1,000	2,500	8,750
51200 Operating	115,834	64,297	83,884
51250 Janitor	11,089	2,500	3,200
51300 Clothing and Linen	55,133	117,325	224,910
51350 Chemical and Medical	14,192	17,504	24,804
51400 Photographic	4,060	3,800	4,900
51550 Animal Feed and Medical	4,390	4,500	7,500
51700 Education	6,908	17,567	23,267
51800 Fuel & Oil	47,435	48,435	55,000
51850 Minor Tools	68,614	116,446	149,025
51950 Minor Office Equipment	10,213	13,728	10,413
52000 Ammunition	64,268	112,511	128,760
52050 Auto Parts	19,248	25,000	25,000
52050LABOR Auto Parts Labor	19,250	31,000	30,000
52120 Tires and Tubes Other	5,756	0	0
52300 Unassigned	860	5,000	2,000
53100 Natural Gas	67,545	65,017	61,651
53150 Electricity	167,506	187,344	181,940
53200 Water and Sewer	32,714	28,374	26,651
54000 Food	59,043	1,000	1,000
51000 Supplies	882,723	970,390	1,147,655
61100 Communications Billing	58,645	55,994	95,500
61200 Postage	24,370	23,000	23,000
61300 Advertising	-646	5,000	6,500
61400 Dues	8,483	8,449	7,862
61410 Tuition	23,941	25,740	15,590
61420 Employee Reimbursement	22	2,000	1,000
62000 Professional	41,541	60,875	43,205
63210 Armored Car Service	4,789	4,594	4,594
63400 Employee Medical	5,712	13,535	17,240
67320 Extermination	1,620	2,300	1,800
68100 R & M - Building	5,255	14,600	8,500
68300 R & M - Improvements	698	700	700
68610 Office Equipment	2,399	13,310	2,810
68615 Misc. Fuel Powered Equi	681	0	0
68620 Computer Equipment	96,324	147,530	93,699
68660 Audio/Video Equipment	9,372	16,400	35,050
68680 Other Equipment	16,207	46,820	43,500
68710 Auto Repair and Maint	37,722	100,375	81,201
69210 Rental City Equipment	1,763,573	1,572,684	1,721,102
69220 Rental Other Equipment	152	1,500	1,100
69300 Leased Computer Software	0	0	0
60000 Contractual Services	2,100,859	2,115,406	2,203,953
71100 Insurance and Bonds	86,422	86,422	206,422

City of Amarillo

Police

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
71250 Paid Claims	1,322	4,000	4,000
72000 Communication	212,659	189,778	202,132
74000 Printing and Binding	3,085	5,984	7,800
75100 Travel	28,364	69,400	69,450
75200 Mileage	0	3,000	1,500
75300 Meals and Local	3,985	13,400	4,125
77900 Other Agencies	23,000	23,000	28,552
78210 Cash Over/Short	-35	0	0
78230 Loss on Bad Debt	-1,200	0	0
78250 Inventory Over/Short	39,374	0	0
70000 Other Charges	396,976	394,983	523,981
84100 Auto-Rolling Stock & Equ	0	0	30,000
84610 Info Tech Equipt - PCs	0	0	0
84800 Communications Equipment	0	0	0
84910 Other Equipment	2,710	13,500	22,220
80000 Capital Outlay	2,710	13,500	52,220
90165 OJP BULLET PV REIMBURSEM	-27,571	0	0
90190 Payroll Reimbursements	-1,235	0	0
90000 Inter Reimbursements	-28,806	0	0
TEXPENSES Total Expenses	29,544,829	29,925,916	32,165,754

City of Amarillo

Department Staffing Report

Department: Police

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	ADM005	ASSISTANT POLICE CHIEF	
1.00	ADM700	POLICE CHIEF	
4.00	POL720	CAPTAIN	
13.00	POL730	LIEUTENANT	
68.00	POL740	SERGEANT	
70.00	POL750	COPORAL	
177.00	POL760	POLICE OFFICER	
335.00		Total Permanent Positions	
335.00		Total Department	28,237,945



CITY OF AMARILLO

CITY OF AMARILLO

**CIVILIAN PERSONNEL - POLICE DEPARTMENT (1640)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Civilian Personnel mission is the same as the police mission, which is maintenance of social order within carefully prescribed ethical, constitutional, and legal restrictions. This is accomplished by prevention of crime, apprehension of offenders, recovery of stolen property, regulation of noncriminal conduct, and performance of miscellaneous community services. The success of the Department depends on managing organizational resources to maintain financial stability, providing long-range program development, and ensuring that taxpayers receive the greatest possible benefit for the money expended. Cooperation with other law enforcement agencies, other City departments, and interaction with citizen and community groups is essential. Civilians are used to staff our Service Division and provide administrative office support in each division.

GOALS

Ensure the preservation of community and personal safety, and perform community service functions essential to the general public welfare.

OBJECTIVES

- ★ Continue to explore and implement alternative responses for requests for police service.
- ★ Improve the average response to major crime scenes.
- ★ Expand the Community Policing efforts.
- ★ Develop alternative methods of response to certain offenses.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Prisoners Booked in City and County Jails	11,594	10,862	10,396
Reports Typed	59,662	41,631	35,930
Police Reports by Civilians, Internet, and Mail	4,051	2,805	1,714

ACCOMPLISHMENTS

Civilian staff takes police reports by telephone that does not require a uniformed officer to collect evidence at a crime scene. Civilians also take reports from some citizens who come to the Police Department. Other reports are mailed to the Department by businesses or individuals. The Department implemented an on-line police reporting system for some minor offenses, further increasing the time field officers have for proactive patrol. The Communications section of this Department is the Public Safety Answering Point for the 911 Emergency Phone Number, which provides citizens of the Potter-Randall County 911 District calling from Amarillo a direct link to Law Enforcement, Fire, and Emergency Medical Communications personnel. The 911 and dispatch operations were relocated to a new City Division and facility outside the Police Department. The civilian 911 and dispatch staff transferred to a new City department. The new Amarillo Emergency Communications Center combined police, fire, and ambulance dispatchers for the first time, and also introduced a common 911 and dispatch software platform to provide seamless exchange of emergency data. The City Jail has been closed. City prisoners are booked into the Randall County Jail pursuant to a contract to house all City prisoners. The civilian budget and staffing levels reflect the loss of the dispatch/911 operation and jail operation.

City of Amarillo

Civilian Personnel

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,609,768	1,357,574	1,383,129
41300 Incentive	84,128	83,860	84,408
41610 Scheduled	0	0	4,620
41620 Unscheduled	39,647	70,747	70,747
41820T Health Insurance	307,925	280,174	299,968
41900 Life	648	636	636
42010 Social Security - Medicare	24,061	20,903	21,199
42020 Social Security - OASDI	92,558	84,525	85,788
42110 TMRS	282,641	216,426	205,554
42300 State Unemployment	3,300	2,729	2,778
42400 Workers Compensation	15,903	9,482	9,559
42520 Uniform/Clothing Allowan	1,281	180	180
41000 Personal Services	2,461,860	2,127,237	2,168,566
61410 Tuition	2,032	3,323	3,323
62000 Professional	0	30,400	30,400
63215 Contract Jailor Expense	476,573	1,700,000	1,600,000
60000 Contractual Services	478,605	1,733,723	1,633,723
71100 Insurance and Bonds	8,527	8,527	8,527
70000 Other Charges	8,527	8,527	8,527
TEXPENSES Total Expenses	2,948,992	3,869,487	3,810,816

City of Amarillo

Department Staffing Report

Department: Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
26.00	CLR400	ADMINISTRATIVE ASSISTANT I	
4.00	CLR405	ADMINISTRATIVE ASSISTANT II	
7.00	CLR410	ADMINISTRATIVE ASSISTANT III	
3.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
5.00	CLR775	CIVILIAN INVESTIGATOR	
1.00	CLR778	TRAFFIC GUIDE	
1.00	CLR779	POLICE DATA ADMINISTRATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	TEC770	PHOTO TECHNICIAN	
2.00	TEC771	EVIDENCE TECHNICIAN	
51.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL725	RANGE OFFICER	
1.00	HRL750	DISTRICT ATTORNEY LIAISON OFFICER	
1.00	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN	
5.00		Total Part-Time Positions	
56.00		Total Department	2,168,566

CITY OF AMARILLO

**TOBACCO GRANT - POLICE DEPARTMENT (1670)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Amarillo Police Department receives grant money from the State of Texas. This funding is to provide for the inspection of businesses that sell tobacco. This program is a combination of education and enforcement of the laws prohibiting the sale of tobacco products to minors.

SIGNIFICANT CHANGES

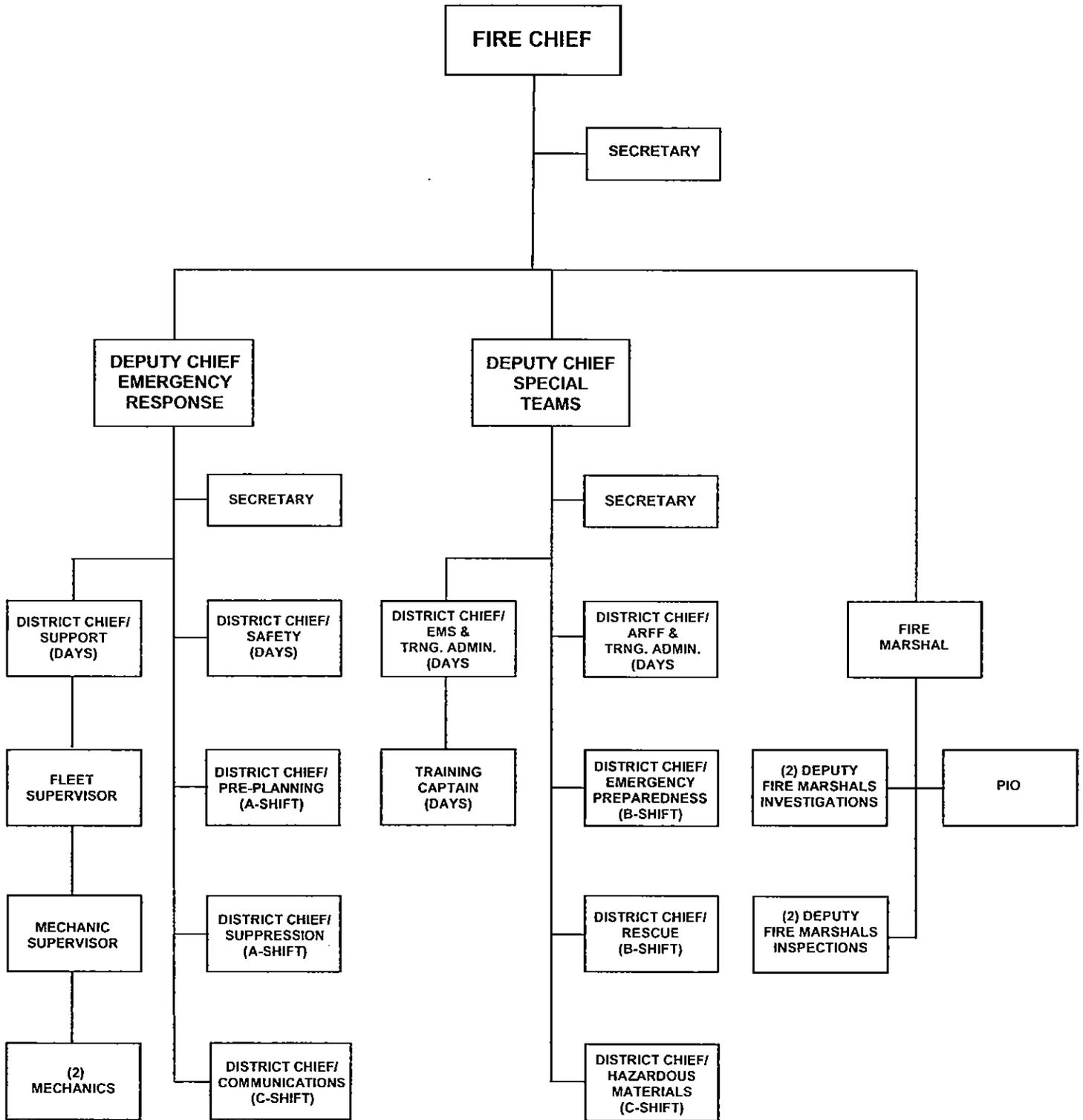
The Amarillo Police Department continues to participate in this program.

City of Amarillo

Tobacco Senat Bill 55

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	6,190	0	6,398
42010 Social Security - Medicare	74	0	48
42110 TMRS	1,097	0	1,093
42300 State Unemployment	1	0	0
42400 Workers Compensation	3	0	0
41000 Personal Services	7,364	0	7,539
51200 Operating	-4,100	8,000	48
51000 Supplies	-4,100	8,000	48
67600 Temporary Labor	640	0	578
60000 Contractual Services	640	0	578
75100 Travel	284	0	135
70000 Other Charges	284	0	135
TEXPENSES Total Expenses	4,188	8,000	8,300

FIRE



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Fire			
1910 Fire Operations	19,390,949	20,249,474	20,636,521
1920 Fire Support	2,631,640	2,705,810	2,832,176
1940 Fire Civilian Personnel	1,038,829	1,045,779	1,186,286
2660 Leose Training Program Fund			
Fire			
26620 Leose Training- Fire Civilian	3,867	840	840

CITY OF AMARILLO
FIRE DEPARTMENT (1910)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Protect lives and property in our community by providing the highest quality of professional services.

GOALS

To maximize safety and wellness in all activities. Improve or preserve the quality of life through effective customer service. Preserve property values through effective customer service and maximize service delivery through efficient and responsible financial management. Align decision-making to the mission of the Department through the continual development and support of organizational management.

OBJECTIVES

- ★ Provide public protection consistent with national organization, deployment, and response standards.
- ★ Continually improve customer service through the involvement, participation, and development of department members to support a tradition of excellent performance.
- ★ Enhance the department's relationship with the public, as well as promote a personal safety attitude with our citizens to improve their safety.
- ★ Continually strive to improve the ISO personal property classification.
- ★ Promote an organizational teambuilding philosophy through the implementation of a "mentoring" program.

PERFORMANCE

Average response time (turnout plus en-route times): 4 mins, 17 secs.
 Total Incidents and Responses: Incidents – 16,576, Responses – 24,207 – 66.32 responses per day
 Total Fires: 843
 Life Threatening Emergencies, Life Support: 12,495
 Structure Fires Contained to Room of Origin: 46%
 Hazardous Conditions: 612
 Public Service & Good Intent: 1,855
 Increase in incidents over FY09/10: 6.6%
 Increase in total unit responses over FY09/10: 6.5%

ACCOMPLISHMENTS

The Fire Department completed eighty-four hours of continuing education training, as well as forty hours of formal instruction to include: EMS, company evaluations, SCBA and respiratory protection, weapons of mass destruction training for every Hazmat member. Re-enforced organizational philosophies, values and safety through Labor / Management initiatives. Conducted quantitative fit testing for all response personnel. Implemented and completed both Instructor 1 and Driver/Operator TCFP training courses. Conducted annual physicals and fitness evaluation of all members. Conducted EMS training for 8 firefighters to become Paramedics and 14 firefighters to become EMT-Intermediates. Conducted training classes for all members and a minimum of 24 hours training for the rescue team, to include: technical water, machinery awareness, and technical trench rescue. Conducted a minimum of 24 hours of Hazardous Materials Technician training for the Haz-Mat team including scenario based exercises. Conducted annual FAA inspection and tabletop exercise for the Rick Husband Amarillo International Airport. Administered the Cadet Program with numerous cadets completing firefighter training requirements for employment. Conducted ladder testing on all ladders. Hired and completed orientation training for 14 firefighters for openings due to resignations and retirements. Opened the new Fire station 11, the new Fire Station 8, and the remodeled Central Fire Station.

City of Amarillo

Fire Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	12,969,109	13,384,950	13,596,246
41200 Longevity	208,166	220,698	203,472
41300 Incentive	283,206	335,648	354,588
41610 Scheduled	461,633	464,713	464,713
41620 Unscheduled	518,980	723,365	798,365
41820T Health Insurance	1,704,047	1,728,831	1,798,377
41900 Life	2,981	2,983	2,983
42010 Social Security - Medicare	161,882	163,784	178,357
42120T FRRF Total	2,522,313	2,608,637	2,629,276
42300 State Unemployment	12,459	11,648	11,648
42400 Workers Compensation	218,280	216,084	217,864
42510 Car Allowance	12,498	13,500	13,500
42520 Uniform/Clothing Allowan	171,835	172,080	172,080
42550 Communications Allowance	4,814	4,800	4,800
41000 Personal Services	19,252,202	20,051,721	20,446,267
51110 Office Expense	2,999	0	0
51115 Employee Recognition Program	1,123	0	0
51200 Operating	21,820	33,607	33,607
51700 Education	12,800	36,704	36,704
51850 Minor Tools	126	1,000	1,000
51000 Supplies	38,868	71,311	71,311
61200 Postage	14	0	0
61410 Tuition	27,700	32,250	32,250
62000 Professional	0	15,000	15,000
60000 Contractual Services	27,714	47,250	47,250
71100 Insurance and Bonds	43,193	43,193	43,193
75100 Travel	8,618	22,500	22,500
75200 Mileage	1,844	3,500	3,500
75300 Meals and Local	123	500	500
78250 Inventory Over/Short	18,387	2,000	2,000
70000 Other Charges	72,165	71,693	71,693
84910 Other Equipment	0	7,500	0
80000 Capital Outlay	0	7,500	0
TEXPENSES Total Expenses	19,390,949	20,249,474	20,636,521

City of Amarillo

Department Staffing Report

Department: Fire Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	FIR810	ASST. FIRE CHIEF	
2.00	FIR820	FIRE DISTRICT CHIEF (40 HR)	
1.00	FIR830	FIRE CAPTAIN (40 HR)	
115.00	FIR865	FIREFIGHTER	
60.00	FIR870	FIRE DRIVER	
37.00	FIR875	FIRE LIEUTENANT	
20.00	FIR880	FIRE CAPTAIN	
6.00	FIR885	FIRE DISTRICT CHIEF	
242.00		Total Permanent Positions	
242.00		Total Department	20,446,267

City of Amarillo

Fire Support

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	479,266	507,616	499,152
41200 Longevity	6,233	6,378	4,722
41300 Incentive	8,845	8,819	6,120
41620 Unscheduled	40,126	41,595	41,595
41820T Health Insurance	39,277	38,858	40,816
41900 Life	63	62	62
42010 Social Security - Medicare	2,762	2,932	3,998
42120T FRRF Total	93,828	96,149	93,863
42300 State Unemployment	244	244	244
42400 Workers Compensation	8,025	8,304	8,107
42510 Car Allowance	13,597	13,560	13,560
42520 Uniform/Clothing Allowan	2,882	2,880	2,880
42550 Communications Allowance	3,610	3,600	3,600
41000 Personal Services	698,758	730,998	718,719
51110 Office Expense	23,790	28,537	28,537
51200 Operating	56,509	62,476	60,426
51250 Janitor	27,247	30,000	30,000
51300 Clothing and Linen	267,166	319,834	319,842
51350 Chemical and Medical	24,861	42,197	43,047
51410 Vaccines	0	400	400
51450 Botany & Agrigulture	439	500	500
51700 Education	96	2,200	1,900
51800 Fuel & Oil	145,061	131,961	209,234
51850 Minor Tools	58,255	78,003	64,980
51950 Minor Office Equipment	901	3,850	3,850
52050 Auto Parts	198,546	182,000	182,000
52050LABOR Auto Parts Labor	149,179	130,000	130,000
52120 Tires and Tubes Other	23,709	22,800	22,800
53100 Natural Gas	92,861	95,115	97,060
53150 Electricity	79,782	72,302	91,228
53200 Water and Sewer	27,405	35,499	27,297
51000 Supplies	1,175,806	1,237,674	1,313,101
61100 Communications Billing	11,582	24,000	24,000
61200 Postage	3,305	4,724	4,724
61400 Dues	899	1,120	1,435
61410 Tuition	1,875	14,850	14,850
63400 Employee Medical	36,160	49,698	49,698
67500 Laundry	16,885	16,614	16,614
68100 R & M - Building	355	6,000	6,000
68300 R & M - Improvements	3,286	5,020	5,020
68620 Computer Equipment	2,009	4,050	4,050
68680 Other Equipment	12,129	33,009	42,718
69210 Rental City Equipment	711,029	593,256	642,447
69300 Leased Computer Software	0	11,475	11,475
60000 Contractual Services	799,514	763,816	823,031
71100 Insurance and Bonds	26,568	26,568	26,568
72000 Communication	70,524	52,954	56,957
74000 Printing and Binding	0	1,800	1,800
75100 Travel	8,300	21,500	21,500
75200 Mileage	25	0	0
78250 Inventory Over/Short	2,088	500	500
70000 Other Charges	107,504	103,322	107,325
80000 Capital Outlay	0	0	0
90180.LABOR Sales to Other Departme	-149,941	-130,000	-130,000
90000 Inter Reimbursements	-149,941	-130,000	-130,000
TEXPENSES Total Expenses	2,631,640	2,705,810	2,832,176

City of Amarillo

Department Staffing Report

Department: Fire Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM800	FIRE CHIEF	
1.00	FIR810	ASST. FIRE CHIEF	
2.00	FIR820	FIRE DISTRICT CHIEF (40 HR)	
1.00	FIR830	FIRE CAPTAIN (40 HR)	
5.00		Total Permanent Positions	
5.00		Total Department	718,719



CITY OF AMARILLO

CITY OF AMARILLO

CIVILIAN PERSONNEL-FIRE (1940)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To protect lives and property in our community by providing the highest quality of professional services.

GOALS

The Department strives to maximize safety and wellness in all activities. To improve or preserve the quality of life through effective customer service. Preserve property values through effective customer service. Maximize service delivery through efficient and responsible financial management. Align decision-making to the mission of the Department through the continual development and support of organizational management.

OBJECTIVES

- ★ Provide public protection consistent with national organization, deployment, and response standards.
- ★ Continually improve customer service through the involvement, participation, and development of department members to support a tradition of excellent performance.
- ★ Enhance the department's relationship with the public, as well as promote a personal safety attitude with our citizens to improve their safety.
- ★ Continually strive to improve the ISO property protection classification.
- ★ Promote an organizational teambuilding philosophy through the implementation of a "mentoring" program.

PERFORMANCE

Fire Marshal's Office:

Fire Inspections: 1,514, Priority 479, Re-inspections 263, Licensing 210, Complaints 23, Fire Prot. Systems 75, Construction Finals 25, Beer / Alcohol Premises 439
Fire Safety Education Programs: 441 with 14,793 attendees
Construction/Fire Protection Plan Reviews: 81
Plats Reviewed: 30
Fire Investigations: 220, Accidental 54, Intentional 81, Undetermined 61
Adult Arrests: Felony 6, Misdemeanor 10
Juvenile Arrests: Felony 4, Misdemeanor 2

Fire Fleet – Civilian Personnel:

Completion of over 80 preventive maintenance inspections
Completion of over 25 pump tests
Reduction of Fire Apparatus down time to less than 5%
Reporting to station fire crews every repair made to their emergency vehicle
Development of specifications and assistance in pre-construction of 77' aerial ladder

ACCOMPLISHMENTS

Fire Marshal's Office:

Inspections of hospitals and long-term care facilities, daycares, group homes, schools, hotels/motels, alcohol sales premises and major retail facilities were conducted. Fire safety education programs in all public and private elementary schools were conducted with the "Fire Safety House" trailer. Safety programs were provided to numerous business and neighborhood locations as well. Fire & arson investigation resources were improved through training and certification of all investigators to the NWCG FI-210 Wildfire Cause and Origin level. Initiated and participated in a "stand down for safety" program to enhance member safety. Administered compliance of the NFPA 1851 "Protective Clothing Standard."

Fire Fleet – Civilian Personnel:

The fleet supervisor and three mechanics at the Fire Mechanic Shop have been successful at maintaining the Fire Department's fleet of over 50 fire engines, fire ladder trucks, and fleet vehicles. A significant repair was made a ladder truck that had been inoperable for over a year. The engine in the truck had become obsolete, making it difficult to secure parts for it. The mechanics were able to develop a technique to ensure the vehicle was properly restored to safe operation. The fire mechanics were able have replacements for all active emergency response vehicles that need repairs or maintenance. Not once was a station without fire apparatus for a significant amount of time because there was not a replacement available. The fire mechanics also performed well at several emergency scenes to keep emergency vehicles operational. This included support to outside fire departments that were on scene and required immediate repairs.

City of Amarillo

Fire Civilian Personnel

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	674,056	663,528	794,702
41300 Incentive	12,218	11,898	12,480
41620 Unscheduled	34,874	71,827	71,827
41820T Health Insurance	87,332	86,419	92,449
41900 Life	150	150	150
42010 Social Security - Medicare	10,142	9,885	10,283
42020 Social Security - OASDI	40,497	39,991	41,601
42110 TMRS	122,210	99,007	96,589
42300 State Unemployment	753	712	720
42400 Workers Compensation	10,772	10,543	11,380
42510 Car Allowance	2,707	2,700	2,700
42520 Uniform/Clothing Allowan	3,600	3,600	3,600
42540 Tool Allowance	4,513	4,500	4,500
42550 Communications Allowance	0	0	3,240
41000 Personal Services	1,003,824	1,004,760	1,146,222
51110 Office Expense	0	2,354	2,354
51200 Operating	1,846	1,056	1,056
51300 Clothing and Linen	203	2,100	2,100
51400 Photographic	1,428	1,501	1,501
51700 Education	3,355	6,600	6,600
51850 Minor Tools	1,156	1,476	1,476
52000 Ammunition	1,134	650	650
51000 Supplies	9,121	15,737	15,737
61100 Communications Billing	3,042	3,400	0
61200 Postage	2,743	1,660	1,660
61300 Advertising	0	1,030	1,030
61400 Dues	895	1,170	1,170
61410 Tuition	4,587	1,000	1,000
63210 Armored Car Service	1,711	1,707	1,707
69210 Rental City Equipment	0	0	1,980
60000 Contractual Services	12,978	9,967	8,547
71100 Insurance and Bonds	2,960	2,960	2,960
72000 Communication	9,853	6,016	6,482
74000 Printing and Binding	20	738	738
75100 Travel	46	4,500	4,500
75300 Meals and Local	27	500	500
77100 Court Costs	0	600	600
70000 Other Charges	12,906	15,315	15,780
TEXPENSES Total Expenses	1,038,829	1,045,779	1,186,286

City of Amarillo

Department Staffing Report

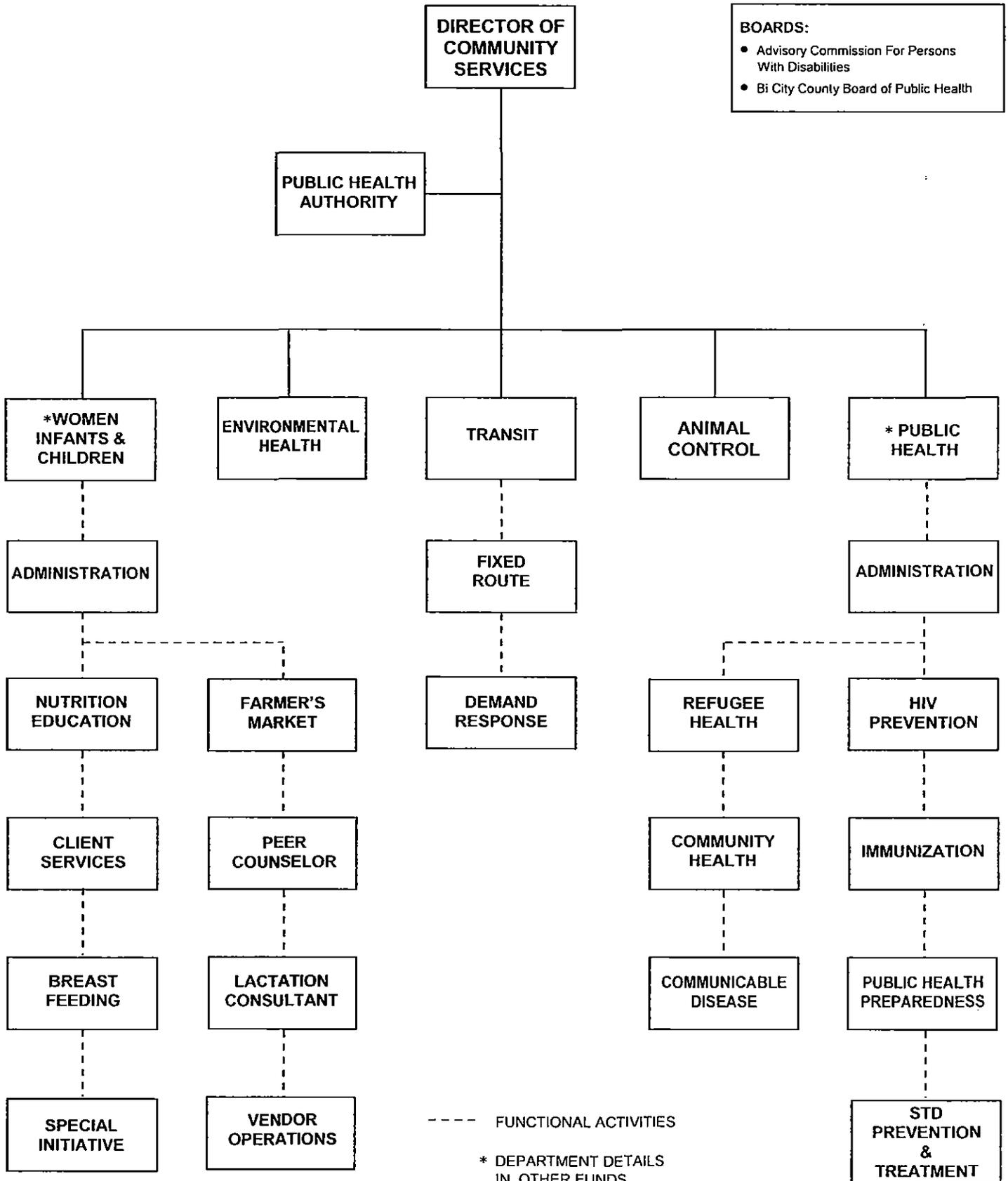
Department: Fire Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR080	ADMINISTRATIVE SPECIALIST II	
1.00	CLR085	EXECUTIVE ADMINISTRATIVE ASSISTANT	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR947	ADMINISTRATIVE SPECIALIST I	
1.00	MGT050	FLEET MANAGER	
1.00	MGT870	FIRE MARSHAL	
1.00	PRF800	FIRE INSPECTOR	
1.00	PRF870	FIRE INVESTIGATOR/INSPECTOR I	
3.00	PRF871	FIRE INVESTIGATOR/INSPECTOR II	
1.00	TRD230	MECHANIC FOREPERSON II	
1.00	TRD922	MECHANIC II	
1.00	TRD923	MECHANIC FOREPERSON I	
14.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL871	FIRE INSPECTOR	
2.00	HRL970	MESSENGER	
3.00		Total Part-Time Positions	
17.00		Total Department	1,146,222



CITY OF AMARILLO

COMMUNITY SERVICES DIVISION



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Community Services			
1710 Animal Control	1,333,838	1,415,301	1,489,842
1750 Environmental Health	810,233	956,017	1,018,981
1761 Transit Fixed Route	2,320,566	2,576,074	2,532,344
1762 Transit Demand Response	929,352	1,048,926	1,192,562
1763 Transit Maintenance	512,352	461,769	405,633
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	901,165	951,071	863,478
25012 Refugee Health	264,188	314,351	387,314
25013 TDH Immunizations	257,401	271,049	286,049
25014 HIV Prevention	199,236	218,000	218,000
25015 Core Public Health	84,259	99,377	114,716
25020 Bioterrorism Grant	253,225	294,277	272,141
25022 HIV Surveillance	55,345	51,636	53,636
25024 H1N1	274,978	0	0
25045 Local Tuberculosis	0	0	91,000
2500 Public Health Fund	2,289,796	2,199,762	2,286,334
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	168,028	281,017	310,795
25312 WIC Nutrition Education	561,118	776,576	808,628
25313 WIC Breastfeeding	71,780	86,717	93,718
25314 WIC Client Services	539,743	861,417	918,503
25315 WIC Farmers Market	8,078	16,670	18,229
25317 WIC Lactation Consultant	7,345	6,830	8,140
25318 WIC Peer Counselor	38,375	61,879	65,440
25319 WIC Vendor Operations	287	18,465	0
25320 WIC Contractors	6,536	100,000	100,000
25321 WIC Obesity Prevention	20,631	20,000	27,370
25322 WIC R D Grant	2,376	17,500	17,500
2530 WIC Grant Fund	1,424,298	2,247,070	2,368,323

CITY OF AMARILLO

ANIMAL CONTROL (1710)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Animal Control Department provides the services of impounding stray animals and providing a facility for such animals. Enforcement of City ordinances and State laws pertaining to animals are regulated by the Department. Education of the public is provided concerning the areas of population control, State and local laws, and rabies, tularemia, plague, or other zoonotic diseases.

GOALS

Prevention and reduction of health hazards due to foraging stray animals, and unsanitary animal conditions in the community. Documentation and investigation of animal welfare, cruelty, and bite cases and the subsequent possibility of rabies infection. Provide comprehensive education and training to personnel to help maintain professional standards. Concentrated efforts on community education and safety.

OBJECTIVES

- ★ Maintain the Animal Control Department in accordance with Federal and State guidelines and encourage citizens to spay/neuter and vaccinate their animals.
- ★ Field personnel will continue to arrive promptly and make accurate assessments at bite scenes and/or emergency situations.
- ★ Continue to aid injured animals; investigate animal welfare and cruelty violations; provide food and shelter for impounded animals.
- ★ Coordinate public education programs with the Humane Society, Amarillo Independent School District, the Amarillo Veterinary Association, Public Health Department and kennel clubs.
- ★ Despite increased interest in wild animals, the Department advises against the harboring of wild animals as pets inside the City limits.
- ★ Assist with the adoption and placement of pets and hold seminars for the training of certified officers.
- ★ Ensure that pet stores provide the necessary animal care as mandated by Federal, State, and local laws.
- ★ Provide comprehensive public information on epizootic outbreaks in public health Region I.

ACCOMPLISHMENTS

The Animal Control Department continues to pursue higher educational standards through Amarillo College, the Texas Animal Control Association, and the National Animal Control Association. ACO's participate in FEMA training, fire evacuation, and emergency shelter management. Employee Development: State and National certifications, seminars, Amarillo College, DSHS sponsored seminars and trainings. In-Service held monthly. Public Health Awareness Programs: Average two per month throughout the year. Public schools, civic organizations, facility tours, and animal welfare agencies. Public service announcements. Animal Adoptions: Target number of adoptions have been set by the Humane Society at 3,000 per year and the goal is to average 250 per month. Shelter Operations/Enforcement: Calls for service, impoundment of stray animals, citations, bite investigation, rescue of injured animals, reclaims, euthanasia, data entry. Shelter maintenance: animal facilities are cleaned and sanitized twice daily. Facility maintenance is required daily and animals are fed twice a day.

City of Amarillo

Animal Control

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	723,909	757,642	797,711
41300 Incentive	14,464	13,271	35,880
41620 Unscheduled	20,673	25,000	25,000
41820T Health Insurance	137,669	165,306	169,802
41900 Life	287	312	312
42010 Social Security - Medicare	10,575	11,328	11,338
42020 Social Security - OASDI	44,594	48,274	48,305
42110 TMRS	134,397	116,882	109,544
42300 State Unemployment	1,303	1,233	1,234
42400 Workers Compensation	16,244	17,338	17,375
42510 Car Allowance	6,016	6,000	6,000
42520 Uniform/Clothing Allowan	3,681	4,320	4,320
42550 Communications Allowance	2,407	2,400	2,400
41000 Personal Services	1,116,217	1,169,306	1,229,220
51110 Office Expense	3,068	5,000	5,000
51200 Operating	5,097	6,000	6,000
51250 Janitor	5,022	9,000	9,000
51300 Clothing and Linen	3,511	7,000	7,000
51350 Chemical and Medical	12,026	16,500	18,000
51400 Photographic	381	1,000	1,000
51450 Botany & Agrigulture	54	500	500
51550 Animal Feed and Medical	19,802	16,000	16,000
51700 Education	195	2,000	2,000
51800 Fuel & Oil	70	53	124
51850 Minor Tools	2,428	9,000	9,000
52000 Ammunition	0	750	750
52050 Auto Parts	21	250	250
52050LABOR Auto Parts Labor	213	250	250
53100 Natural Gas	18,378	19,534	22,885
53150 Electricity	8,534	8,857	7,701
53200 Water and Sewer	7,979	7,585	10,956
51000 Supplies	86,778	109,279	116,416
61100 Communications Billing	0	7,800	7,800
61200 Postage	4,059	276	276
61300 Advertising	0	250	250
61400 Dues	640	2,000	2,000
61410 Tuition	59	1,000	1,000
63210 Armored Car Service	3,308	3,200	3,200
63350 Credit Card Fees	1,301	571	571
63400 Employee Medical	120	4,000	4,000
67320 Extermination	1,035	1,000	1,000
68100 R & M - Building	1,405	3,000	3,000
68300 R & M - Improvements	1,657	3,000	3,000
68650 Shop Equipment	0	250	250
68710 Auto Repair and Maint	480	2,000	2,000
69210 Rental City Equipment	116,489	107,136	111,421
60000 Contractual Services	130,553	135,483	139,768
71100 Insurance and Bonds	3,692	3,692	3,692
72000 Communication	7,147	5,641	8,845
74000 Printing and Binding	1,391	2,000	2,000
75100 Travel	1,224	1,500	1,500
75300 Meals and Local	24	300	300
78210 Cash Over/Short	105	0	0
78230 Loss on Bad Debt	710	100	100
70000 Other Charges	14,294	13,233	16,437
90140 Airport	-14,004	-12,000	-12,000
90000 Inter Reimbursements	-14,004	-12,000	-12,000
TEXPENSES Total Expenses	1,333,838	1,415,301	1,489,842

City of Amarillo

Department Staffing Report

Department: Animal Control

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM590	ANIMAL CONTROL DIRECTOR	
1.00	ADM591	ASSISTANT DIRECTOR OF ANIMAL CONTROL	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	CLR535	DISPATCHER	
3.00	MGT590	ANIMAL CONTROL SUPERVISOR	
6.00	TRD560	ANIMAL CONTROL OFFICER	
6.00	TRD592	ANIMAL CONTROL OFFICER I	
3.00	TRD593	ANIMAL CONTROL OFFICER II	
3.00	TRD594	ANIMAL CONTROL OFFICER III	
25.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL975	ANIMAL CONTROL OFFICER	
26.00		Total Department	1,229,220



CITY OF AMARILLO

CITY OF AMARILLO

**ENVIRONMENTAL HEALTH (1750)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Environmental Health Department is responsible for the inspection and enforcement of laws regulating food establishments. Laws include Texas Food Establishment Rules for restaurants, bars, markets, bakeries, schools, hotels, hospital kitchens, child-care centers, nursing home kitchens, and other places that provide food to the public including mobile food units, celebrations and temporary events. Programs include inspection and permitting of on-site sewage facilities, inspection of public swimming pools and spas and mosquito control. The Department coordinates the internal hazard communication program, and conducts educational activities for food managers, food handlers, public pool operators, and City supervisors. Information is conveyed to the public on routine matters through media interviews and public presentations to Civic groups. Finally, the Department collects and ships samples, which include water, meat, other foods, adult mosquitoes and mosquito larvae, to State laboratories for analysis.

GOALS

It is the Department's goal to promote public health and safety through an efficient and effective educational and enforcement program to prevent the distribution of contaminated, adulterated, and unsafe foods. This goal will be accomplished through the inspection of facilities and products and will include the education and training of permit holders, citizens, and employees. To reduce the potential for the spread of disease brought by unsanitary or hazardous environmental conditions, the department responds to citizen concerns, correcting violations. By implementing a comprehensive mosquito surveillance and larviciding effort, the Department will act responsively and proactively to citizen reports of standing water and adult mosquitoes. Educating businesses and consumers in matters pertaining to environmental hygiene and sanitary theory will promote community appearance, safety, and attractiveness through the implementation of a comprehensive public health nuisance abatement program. By assisting other City departments in hazard communication, we help foster a unified approach to resolving and improving the quality of life for all citizens.

OBJECTIVES

- ★ Address citizen complaints within 24 hours of receipt by completing a preliminary investigation.
- ★ Educate food establishment operators by conducting thorough inspections of permitted facilities according to their assigned risk category.
- ★ Reduce risk to the public by explaining why the violations are identified and how they relate to disease transmission.
- ★ Assure correction of accumulated or repeated critical violations by conducting follow-up inspections and analyzing marked violations.
- ★ Increase the understanding of bacteria and virus growth for food managers through training and expanding visual effects to demonstrate how these disease agents multiply.
- ★ Permit and inspect on-site sewage facilities in Potter and Randall Counties to reduce the risk of enteric diseases spread by untreated surfacing sewage.
- ★ Utilize GPS equipment to locate mosquito-sampling pools.
- ★ Standardize one Registered Sanitarian in accordance with FDA Voluntary Standards Guidelines.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total Inspections	10,232	11,241	10,041
Total Conferences	11,200	11,314	10,431
Environmental Complaints Investigated and Resolved	1,002	1,096	989

SIGNIFICANT CHANGES

The Department processed 166 applications for new or changed ownership food establishments. The City continues to communicate with event organizers to facilitate planning for the safety of the public during special events. Every department responsible for regulations or has interests relating to special community celebrations is included at the beginning of the concept and communicates directly with sponsors and participants to encourage safety in several aspects.

ACCOMPLISHMENTS

94% of customer service requests to the Department were investigated and closed within departmental guidelines. 2,151 applications for food establishments were processed inspected and permits mailed according to departmental guidelines. 583 applications for temporary events were processed according to departmental guidelines. One Registered Sanitarian has been accepted to be standardized in accordance with Food and Drug voluntary Standards. All sanitarians received additional FDA training relating to inspectional standards. The Department coordinated wild land fire shelters in cooperation with several volunteer agencies. The Department cooperated with the Parks and Recreation Division to assist them in implementing a new State Law relating to interactive water fountains and features. The Department presented several informational seminars to the Texas Restaurant Association and area students.

City of Amarillo

Environmental Health

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	482,470	558,975	608,282
41300 Incentive	6,993	6,636	6,600
41620 Unscheduled	234	7,500	7,500
41820T Health Insurance	73,983	85,385	90,933
41900 Life	146	162	162
42010 Social Security - Medicare	6,743	8,324	9,038
42020 Social Security - OASDI	28,492	35,097	37,982
42110 TMRS	85,682	86,178	87,642
42300 State Unemployment	614	677	1,059
42400 Workers Compensation	13,229	13,640	13,813
42510 Car Allowance	3,008	8,460	8,460
42550 Communications Allowance	1,203	2,400	1,200
41000 Personal Services	702,796	813,433	872,672
51110 Office Expense	4,435	4,246	4,246
51115 Employee Recognition Program	0	200	200
51200 Operating	591	1,000	1,000
51300 Clothing and Linen	0	470	470
51350 Chemical and Medical	0	800	800
51850 Minor Tools	4,906	6,668	6,668
52050 Auto Parts	0	100	100
52050LABOR Auto Parts Labor	163	100	100
54000 Food	0	50	50
51000 Supplies	10,095	13,634	13,634
61200 Postage	2,365	2,808	3,308
61400 Dues	860	6,012	6,387
61410 Tuition	473	4,170	4,170
62000 Professional	0	250	250
63210 Armored Car Service	1,711	1,707	1,707
63350 Credit Card Fees	1,813	4,245	4,245
67320 Extermination	20,798	42,354	42,354
68610 Office Equipment	0	2,260	2,260
68720 Auto Accident Repair	0	1,000	1,000
69210 Rental City Equipment	60,381	54,072	56,680
60000 Contractual Services	88,401	118,878	122,361
71100 Insurance and Bonds	1,559	1,559	1,559
72000 Communication	6,957	5,963	6,204
74000 Printing and Binding	0	300	300
75100 Travel	425	2,050	2,050
78210 Cash Over/Short	0	100	100
78230 Loss on Bad Debt	0	100	100
70000 Other Charges	8,941	10,072	10,313
TEXPENSES Total Expenses	810,233	956,017	1,018,981

City of Amarillo

Department Staffing Report

Department: Environmental Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM500	DIRECTOR OF COMMUNITY SERVICES	
1.00	ADM550	ENVIRONMENTAL HEALTH DIRECTOR	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
2.00	PRF551	SANITARIAN II	
2.00	PRF552	SANITARIAN III	
5.00	PRF553	SANITARIAN IV	
13.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL550	ENVIRONMENTAL HEALTH INVESTIGATOR	
14.00		Total Department	872,672



CITY OF AMARILLO

CITY OF AMARILLO
FIXED ROUTE (1761)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Transit Department operates the City of Amarillo's public transportation system, Amarillo City Transit (ACT). ACT provides transportation on eight routes, Monday thru Saturday, from approximately 6:30 a.m. until 6:30 p.m. and maintains 17 accessible buses. Amarillo receives capital and operating assistance from federal, state, and local authorities. As a condition of receiving these funds, the Department must comply with guidelines established by federal and state authorities for maintaining vehicles, garage and shop facilities for operation, cleanliness, and safety.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Monitor routes for efficiency and productivity.
- ★ Communicate and solicit public participation through the Advisory Commission for People with Disabilities.
- ★ Improve employee training and comply with the Americans with Disabilities Act (ADA).
- ★ Improve fixed route accessibility so that persons with disabilities may utilize the fixed route system.

FIXED ROUTE OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of Buses	17	17	17
Fixed Route Miles	678,787	680,000	682,900
One Way Passenger Trips	330,646	331,000	335,500
Fare	\$.75	\$.75	\$.75
Actual Cost per One Way Fixed Route Passenger Trip	\$8.57	\$8.40	\$8.50
Fixed Route Fare Box Revenue	\$139,296	\$140,500	\$143,000
Designated Stops	453	453	453
<u>Operating Assistance- Fixed Route & Spec-Trans Public Transportation</u>			
Federal	\$1,459,041	\$1,419,741	\$1,559,782
ARRA	\$643,161	\$543,085	\$704,158
State	\$410,583	\$411,267	\$411,267
Local	\$1,029,859	\$1,170,534	\$1,310,485

SIGNIFICANT CHANGES

The Transit Department received 19 cutaway vans this year. The use of smaller vehicles is an effort to offset the continuing increase in operations costs. Twelve of the cutaway vans replaced the 1999 Model/Thomas Built Buses on fixed route service and four vans replaced the 1999 Model/ Thomas Built Vans on Spec-Trans. The remaining 3 units are used as spare equipment on our Spec-Trans curb-to-curb service. State funding is projected to continue to decrease over the next three years; although the cost of operation continues to increase. The reduction in state funds also affects fare box revenue. Many community service agencies have lost funding from the State and as a result, they are purchasing fewer bus tickets to give to their clients.

ACCOMPLISHMENTS

The Department will continue to train persons with impairments on how to utilize an accessible fixed route bus. The Panhandle Independent Living Center (PILC) works closely with the Transit Department. PILC has received a second grant from the New Freedom Initiative and continues to provide in-class and field training to persons with impairments on how to access the fixed-routes. The Federal Transit Administration conducted a Triennial Review of Transit Operations. The Transit Department received a perfect review with no deficiencies. The review looks at the past 3 years to ensure the Department follows all Federal programs and policies. The Department continues to train drivers in an effort to improve safe driving practices.

City of Amarillo

Transit Fixed Route

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	788,900	829,778	829,051
41300 Incentive	27,610	26,543	42,600
41620 Unscheduled	70,197	54,296	54,296
41820T Health Insurance	112,473	125,840	144,752
41900 Life	298	300	300
42010 Social Security - Medicare	12,438	12,460	12,269
42020 Social Security - OASDI	43,876	43,637	42,944
42110 TMRS	154,120	129,019	118,969
42300 State Unemployment	1,786	1,610	1,610
42400 Workers Compensation	71,870	77,838	69,325
42510 Car Allowance	3,008	3,000	3,000
41000 Personal Services	1,286,576	1,304,319	1,319,115
51110 Office Expense	13,741	12,000	12,000
51200 Operating	17,459	20,000	20,000
51250 Janitor	2,185	3,000	3,000
51300 Clothing and Linen	9,874	16,000	16,000
51350 Chemical and Medical	811	100	100
51700 Education	0	3,000	3,000
51800 Fuel & Oil	321,850	517,269	492,000
51850 Minor Tools	4,244	11,115	11,115
52050 Auto Parts	178,134	250,000	250,000
52050LABOR Auto Parts Labor	3,425	0	0
52120 Tires and Tubes Other	28,187	50,000	50,000
53100 Natural Gas	11,382	12,437	14,234
53150 Electricity	15,949	16,772	16,466
53200 Water and Sewer	4,545	9,173	3,942
51000 Supplies	611,787	920,866	891,857
61200 Postage	557	1,380	1,380
61300 Advertising	241	1,500	1,500
61400 Dues	0	2,000	2,000
61410 Tuition	0	4,000	4,000
62000 Professional	0	10,000	10,000
63210 Armored Car Service	3,132	3,128	3,128
63400 Employee Medical	1,340	1,800	1,800
67320 Extermination	600	540	540
68100 R & M - Building	1,646	5,000	5,000
68300 R & M - Improvements	0	5,000	5,000
68650 Shop Equipment	3,186	3,000	3,000
60000 Contractual Services	10,702	37,348	37,348
71100 Insurance and Bonds	151,791	151,791	151,791
72000 Communication	8,981	7,781	8,221
74000 Printing and Binding	0	10,000	10,000
75100 Travel	0	3,000	3,000
77450 Administrative Other	165,747	56,054	35,711
77610 Information Technology - City	84,915	84,915	75,301
78210 Cash Over/Short	37	0	0
78230 Loss on Bad Debt	30	0	0
70000 Other Charges	411,501	313,540	284,024
EXPENSES Total Expenses	2,320,566	2,576,074	2,532,344

City of Amarillo

Department Staffing Report

Department: Transit Fixed Route

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM530	TRANSIT MANAGER	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
21.00	TRD530	BUS DRIVER	
1.00	TRD540	SAFETY & TRAINING OPERATIONS SUPERVISOR	
24.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL531	BUS DRIVER	
33.00		Total Department	1,319,115



CITY OF AMARILLO
DEMAND RESPONSE (1762)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Transit Department operates Spec-Trans, which is the City of Amarillo's paratransit system. Spec-Trans provides curb-to-curb transportation Monday through Saturday from approximately 6:30 a.m. until 6:30 p.m. Spec-Trans is dedicated to people with disabilities who are unable to utilize an accessible fixed route system and bus. This is accomplished by transporting individuals for trips to and from work, doctors, hospitals, schools, shopping, and other activities. Spec-Trans receives capital and operating assistance from Federal, State, and local authorities. As a condition of receiving these funds, the Department must comply with guidelines established by Federal and State authorities for maintaining the vans, garage, and shop facilities for operation, cleanliness, and safety.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Ensure that each certified rider is unable to utilize an accessible fixed route bus and system by interviewing prospective passengers twice a month.
- ★ Increase efficiency in order to accommodate more citizens, maximize available resources, and maintain compliance with the Americans with Disabilities Act (ADA).

SIGNIFICANT CHANGES

The Transit Department has partnered with Panhandle Independent Living Center (PILC) in an effort to inform Spec-Trans applicants that the Fixed Routes are accessible to persons with disabilities. All eligibility interviews are conducted at PILC. Each interview includes a PowerPoint presentation that discusses accessibility on the fixed routes. After the presentation, a brief eligibility interview for Spec-Trans service is held. From October 1, 09 – March 31, 10, the Department has interviewed 85 new applicants for Spec-Trans service. State funding is projected to decrease again in the 2010/11 fiscal year. State funds are projected at \$380,583 for the 2010-11 fiscal year. The reduction in state funds also affects fare box revenue. Many community service agencies have lost funding from the state and as a result, the agencies are purchasing fewer bus tickets to give to their clients. The reduction in state funds has also resulted in an increase in Spec-Trans applications as transportation options for people with disabilities continue to decline.

SPEC-TRANS OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of Vans	5	6	7
Spec-Trans Miles	263,693	270,000	285,500
One Way Passenger Trips	29,709	35,000	38,000
Fare	\$1.50	\$1.50	\$1.50
Actual Cost Per One Way Spec-Trans Passenger Trip	\$30.88	\$35.00	\$37.80
Spec-Trans Fare Box Revenue	\$45,279	\$48,000	\$50,000
<u>Operating Assistance -Fixed Route & Spec-Trans Public Transportation</u>			
Federal	\$1,459,041	\$1,419,741	\$1,559,782
ARRA	\$643,161	\$543,085	\$704,158
State	\$410,583	\$411,267	\$411,267
Local	\$1,029,859	\$1,170,534	\$1,310,485

ACCOMPLISHMENTS

The Department will continue to train persons with impairments how to utilize an accessible fixed route bus. The Department will continue to work with Panhandle Independent Living Center to ensure eligibility for all persons certified to participate in the Spec-Trans program. The Independent Living Center also offers travel training to all persons who participate in a Spec-Trans interview along with other services provided by the center. This partnership has resulted in a better informed community and community services to those who need them the most. The Department also continues to train drivers in an effort to improve safe driving practices. The Federal Transit Administration conducted a Triennial Review of Transit Operations. The Transit Department received a perfect review with no deficiencies. The review looks at the past 3 years to ensure the Department follows all Federal programs and policies.

City of Amarillo

Transit Demand Response

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	373,189	414,537	504,872
41300 Incentive	18,003	16,287	31,100
41620 Unscheduled	25,054	54,296	54,296
41820T Health Insurance	85,207	103,489	98,049
41900 Life	189	212	212
42010 Social Security - Medicare	5,587	6,247	6,192
42020 Social Security - OASDI	23,889	26,711	26,475
42110 TMRS	72,938	64,674	60,039
42300 State Unemployment	725	828	828
42400 Workers Compensation	44,157	48,547	48,119
41000 Personal Services	648,938	735,829	830,183
51110 Office Expense	714	3,000	3,000
51200 Operating	257	8,000	8,000
51250 Janitor	2,886	1,500	1,500
51300 Clothing and Linen	1,342	3,600	3,600
51800 Fuel & Oil	96,198	134,774	195,549
51850 Minor Tools	0	500	500
52050 Auto Parts	10,262	50,000	50,000
52050LABOR Auto Parts Labor	438	0	0
52120 Tires and Tubes Other	10,443	8,000	8,000
51000 Supplies	122,540	209,374	270,149
61200 Postage	1,206	1,656	1,656
61300 Advertising	0	2,500	2,500
61410 Tuition	0	2,500	2,500
63210 Armored Car Service	175	175	175
68620 Computer Equipment	38,392	34,400	34,400
68650 Shop Equipment	110	0	0
60000 Contractual Services	39,883	41,231	41,231
71100 Insurance and Bonds	24,516	24,516	24,516
72000 Communication	1,682	1,475	1,539
74000 Printing and Binding	0	2,000	2,000
75100 Travel	143	3,000	3,000
75300 Meals and Local	33	0	0
77450 Administrative Other	91,616	31,501	19,944
70000 Other Charges	117,991	62,492	50,999
TEXPENSES Total Expenses	929,352	1,048,926	1,192,562

City of Amarillo

Department Staffing Report

Department: Transit Demand Response

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
5.00	CLR535	DISPATCHER	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
14.00	TRD535	VAN OPERATOR	
20.00		Total Permanent Positions	
20.00		Total Department	830,183

CITY OF AMARILLO

**TRANSIT MAINTENANCE (1763)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Transit Department received \$3,574,296 in American Reinvestment and Recovery Act (ARRA) funds. The ARRA funds do not require a local match. The ARRA funds will be used to pay for vehicle maintenance for 1761 Fixed Route and 1762 Spec-Trans vehicles along with salaries for the Shop Foreman, the mechanics and utility workers. The ARRA funds will pay for these activities beginning with FY 08-09 and will continue until all funds are expended. The Department anticipates the ARRA funds will fund these activities for the remainder of FY 10/11, 11/12 and part of 12/13. In an effort to track these funds, Department 1763 was created.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Monitor routes for efficiency and productivity.
- ★ Communicate and solicit public participation through the Advisory Commission for People with Disabilities.
- ★ Improve employee training and comply with the Americans with Disabilities Act (ADA).
- ★ Improve fixed route accessibility so that persons with disabilities may utilize the fixed route system.

SIGNIFICANT CHANGES

The Transit Department received \$3,574,296 in American Reinvestment and Recovery Act (ARRA) funds. The ARRA funds will pay for vehicle maintenance for 1761 Fixed Route and 1762 Spec-Trans vehicles along with salaries for the Shop Foreman, the mechanics and utility workers. The ARRA funds will also provide the City with a one-time 10% allocation or \$357,429. The ARRA funds will pay for these activities beginning with the 08-09 fiscal year and will continue until all funds are expended. The ARRA funds do not require a local match and will reduce the amount of local dollars needed to fund the Fixed Route and Spec-Trans budget.

TRANSIT DEPARTMENT OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Personal Services	\$415,133	\$377,140	\$393,247
Vehicle Repair	\$188,396	\$146,979	\$300,000
<u>Operating Assistance- Fixed Route & Spec-Trans Public Transportation</u>			
Federal	\$1,459,041	\$1,419,741	\$1,559,782
ARRA	\$643,161	\$543,085	\$704,158
State	\$410,583	\$411,267	\$411,267
Local	\$1,029,859	\$1,170,534	\$1,310,485

ACCOMPLISHMENTS

The ARRA funds are 100% Federal dollars with no local match requirement. This grant reduces the local funds required to operate the Transit Department.

City of Amarillo

Transit Maintenance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	227,707	256,101	216,765
41300 Incentive	9,460	9,048	10,800
41620 Unscheduled	34,994	27,000	27,000
41820T Health Insurance	48,776	62,262	60,479
41900 Life	98	112	112
42010 Social Security - Medicare	3,890	3,845	3,300
42020 Social Security - OASDI	16,328	16,439	14,109
42110 TMRS	48,818	39,803	31,996
42300 State Unemployment	506	439	439
42400 Workers Compensation	17,747	20,254	20,723
42540 Tool Allowance	6,808	7,500	9,000
41000 Personal Services	415,133	442,803	394,722
51800 Fuel & Oil	1,678	0	0
52050 Auto Parts	35,769	0	0
52050LABOR Auto Parts Labor	0	0	0
51000 Supplies	37,446	0	0
77450 Administrative Other	59,773	18,966	10,911
70000 Other Charges	59,773	18,966	10,911
EXPENSES Total Expenses	512,352	461,769	405,633

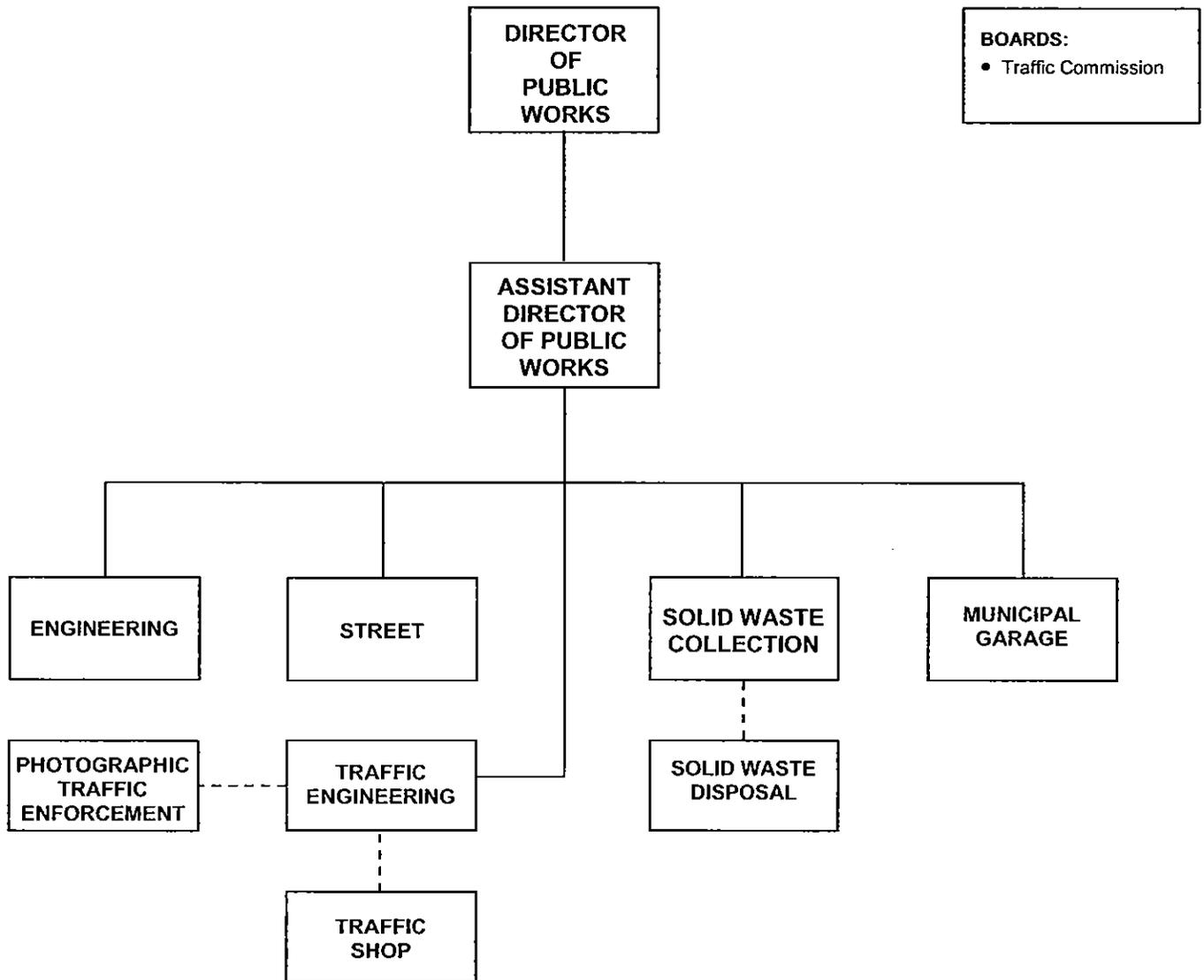
City of Amarillo

Department Staffing Report

Department: Transit Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TRD920	MECHANIC APPRENTICE	
2.00	TRD921	MECHANIC I	
1.00	TRD922	MECHANIC II	
1.00	TRD923	MECHANIC FOREPERSON I	
3.00	TRD930	UTILITY WORKER	
9.00		Total Permanent Positions	
9.00		Total Department	394,722

PUBLIC WORKS DIVISION



BOARDS:

- Traffic Commission

----- FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Public Works			
1410 Engineering	1,363,051	1,450,857	1,474,186
1420 Street Department	7,810,373	8,651,110	9,419,347
1431 Solid Waste Collection	7,680,807	7,637,070	7,784,683
1432 Solid Waste Disposal	3,289,572	3,256,830	3,378,690
1731 Traffic Administration	2,314,051	2,412,250	2,330,241
1732 Traffic Field Operation	1,261,965	1,461,542	1,465,966
2425 Photographic Traffic Enforcement			
Public Works			
24250 Photographic Traffic Enforceme	1,000,693	860,400	859,817
24260 Let It Ring Educ Prog	12,652	0	0
2425 Photographic Traffic Enforceme	1,013,345	860,400	859,817
6100 Municipal Garage Fund			
Public Works			
61110 Municipal Garage Operations	7,421,738	8,095,285	8,478,388
61120 Equipment Replacement	6,134,511	9,411,881	9,596,945
6100 Municipal Garage Fund	13,556,249	17,507,166	18,075,333

CITY OF AMARILLO
ENGINEERING (1410)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Engineering Department is responsible for developing engineering plans, project construction management for streets, alleys, sidewalks and storm drainage improvements associated with the Capital Improvement Projects, Parks, Community Service, CDBG, State and Federally funded projects. The Department provides construction surveying, design, contract administration, and inspection of projects throughout the City including Private Development. The Engineering Department also provides project inspection and plan review in the Extraterritorial Jurisdiction area adjacent to the City. Public interests are protected through the review, comment, and application of city ordinances and the Storm Water Management Criteria Manual. Floodplain management and application of flood insurance regulations are provided. The Department maintains the Flood Insurance Rate Maps (FIRM) including all amendments and revisions. The Department also operates six storm water pumps to regulate storm water levels in five lakes within the City. Provide network system administration and file management services for a Computer Assisted Drafting Design (CADD) system consisting of fifteen workstations in five departments. CADD responsibilities include training, maintenance, and updating as necessary to provide a productive work environment for all users. Maintain public records to include City and State project plans, paving and base maps, and aerial photographs. Information and assistance for the public are provided from these sources. The Engineering Department administers the ordinances regulating public right of way to ensure a safe and efficient transportation and utility location system.

GOALS

Provide quality design and inspections on infrastructure projects to ensure development of the community through enforcement of construction standards. Identify and monitor future infrastructure needs. Administer the public right of way ordinance to balance public need for efficient and safe transportation routes. Administer a CADD network effectively. Continue developing our digital mapping system to serve all City Departments. Use digital mapping system to record and update locations of utility facilities in the public right of way. Assist in the development of the Geographic Information System (GIS).

OBJECTIVES

- ★ Develop an Engineering Design Reference manual and project compliance map.
- ★ Revise the Standard Specifications for construction.
- ★ Continue updating GIS map data provided to digital formats.
- ★ Maintain a drainage complaint system to assist tracking of drainage problems within the City.
- ★ Develop a Pavement Design Manual.
- ★ Revise the Developer Policy Manual.
- ★ Creation and adoption of Storm Water Drainage Utility.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/2010	Estimated 2010/2011	Estimated 2011/2012
Type of Project:			
Miles of Local and Collector Street Paving	5	0	0
Miles of Local and Collector Street Reconstructions	1	1	1
Miles of Street Overlay	10	5	10
Miles of Arterials Paving	0	0	0
Miles of Arterial Reconstruction	0	2	3
Miles of Paved Alley	4	1	0
Miles of Alley Reconstruction	0	1	0
Miles of TxDOT MPO	10	0	5
Number of Drainage Improvements	1	2	1
Number of Airport Improvements	0	0	0
Number of Landfill Improvements	2	4	1
Number of Park Improvements	0	0	0
Number of Facilities Improvements	1	1	1
Number of Bridge Improvements	2	1	1

ACCOMPLISHMENTS

The Department has continued on a heavy design load completing several city projects. This year we designed and completed several projects including the underpass repairs at 10th Avenue; Playa 13 rehabilitation along South Western and Hollywood Road (Loop 335); Railroad Crossing Removals at S.W. 5th Avenue at South Tyler Street; S.E. 5th Avenue at South Johnson Street; SE 34th Avenue Overpass Emergency Repairs Phase II; Cell 10 blow fence; Coulter Street extension from SW 9th Ave. to North 1,949.18 feet. Westlake Village private development with City participation; parking lot at Osage Water Treatment Plant; satellite fueling station located at S. Grant Street and SE 2nd Avenue. We have assisted in numerous developer projects including the Colonies, Greenways, Woodlands, La Paloma, Tradewinds, Westover Village, City View, Hillside Terrace Estates and Fox Hollow. The Department has also assisted TxDOT with several projects within the City including the Grand Street Overpass.

City of Amarillo

Engineering

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	909,919	978,816	980,038
41300 Incentive	2,352	2,413	2,400
41620 Unscheduled	-803	2,000	2,000
41820T Health Insurance	110,941	123,190	138,529
41900 Life	231	262	262
42010 Social Security - Medicare	12,777	14,350	14,346
42020 Social Security - OASDI	52,083	58,485	59,038
42110 TMRS	161,247	148,566	139,109
42300 State Unemployment	990	1,023	1,121
42400 Workers Compensation	15,415	15,754	17,116
42510 Car Allowance	8,483	8,460	8,460
42550 Communications Allowance	3,610	3,600	4,800
41000 Personal Services	1,277,243	1,356,920	1,367,219
51110 Office Expense	11,390	18,000	18,000
51115 Employee Recognition Program	240	500	500
51200 Operating	665	1,200	1,200
51250 Janitor	0	100	100
51300 Clothing and Linen	50	100	100
51350 Chemical and Medical	0	50	50
51700 Education	1,918	3,000	3,000
51850 Minor Tools	85	1,000	1,000
51950 Minor Office Equipment	0	500	500
52050 Auto Parts	0	50	50
52050LABOR Auto Parts Labor	0	50	50
53150 Electricity	100,295	89,312	100,941
51000 Supplies	114,642	113,862	125,491
61200 Postage	1,652	3,000	3,000
61400 Dues	5,086	5,195	5,195
61410 Tuition	433	1,700	1,700
62000 Professional	1,170	3,700	2,000
63800 Keep Amarillo Beautiful	772	1,500	0
68300 R & M - Improvements	1,864	4,300	4,300
68310 R & M Other Improvements	0	10,000	10,000
68610 Office Equipment	2,194	1,400	1,400
68680 Other Equipment	14,390	1,000	1,000
69210 Rental City Equipment	35,485	32,052	33,723
60000 Contractual Services	63,046	63,847	62,318
71100 Insurance and Bonds	2,842	2,842	2,842
72000 Communication	9,082	9,232	9,711
74000 Printing and Binding	-86	500	500
75100 Travel	3,062	20,100	19,950
75300 Meals and Local	415	200	200
77200 License and Permits	769	3,400	6,000
78210 Cash Over/Short	-4	0	0
70000 Other Charges	16,081	36,274	39,203
90030 Municipal Garage	-75,048	-75,046	-75,046
90180 Sales to Other Department	-32,913	-45,000	-45,000
90000 Inter Reimbursements	-107,961	-120,046	-120,046
TEXPENSES Total Expenses	1,363,051	1,450,857	1,474,186

City of Amarillo

Department Staffing Report

Department: Engineering

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM200	DIRECTOR OF PUBLIC WORKS	
1.00	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	
1.00	ADM210	CITY ENGINEER	
1.00	ADM211	ASSISTANT CITY ENGINEER	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT210	PUBLIC WORKS PROJECT COORDINATOR	
1.00	PRF300	CIVIL ENGINEER II	
2.00	TEC212	ENGINEERING AIDE II	
2.00	TEC213	INSTRUMENT OPERATOR	
2.00	TEC918	PROJECT REPRESENTATIVE	
1.00	TEC919	PROJECT REPRESENTATIVE II	
3.00	TEC921	ENGINEERING ASSISTANT II	
1.00	TEC923	ENGINEERING ASSISTANT IV	
1.00	TEC925	SENIOR DESIGN TECHNICIAN	
21.00		Total Permanent Positions	
21.00		Total Department	1,367,219



CITY OF AMARILLO

CITY OF AMARILLO
STREET DEPARTMENT (1420)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Street Department is responsible for the overall maintenance, repair, and cleaning of streets and alleys. This function includes both major and minor asphalt repair, pothole patching, concrete repair, cracksealing, sealcoating, alley sealing, blading unpaved streets and alleys, snow and ice control, and weed control. Other major responsibilities include maintenance to drainage channels/easements throughout the City, administering the paving cut ordinance, and oversight of the comprehensive mechanical sweeping and cleaning operation.

GOALS

The primary goal of the Department is to provide the public with a safe network of clean, well-maintained streets and alleys at a cost-effective price. Continued improvement in both paved and unpaved alley repair and the addition of other new programs, equipment, and facilities over the next four to five years, with special emphasis on the preventive maintenance programs, will enhance the ability to meet this goal. In addition to basic maintenance operations, all administrative functions are expected to become more efficient through expanded use of computer technology and organizational layout.

OBJECTIVES

- ★ Maintain an appropriate level (1.3 million sq ft) of annual sealcoating maintenance to sealcoat all residential streets once every ten years.
- ★ To coincide with the ten-year sealcoating program, it will be necessary to pour an annual minimum of 60,000 gallons emulsion asphalt for cracksealing maintenance.
- ★ Pour 2,100 c.y. of redi-mix concrete for various concrete and utility cut repairs, placing approximately 18,000 tons of hot-mix asphalt in deteriorated portions of various streets and alleys.
- ★ Provide a clean network of City streets through an ongoing sweeping program, both arterial and residential streets.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
<u>Overlaying:</u>			
Annual Overlay Total Project Cost	\$1,130,071.00	\$925,000.00	\$1,200,000.00
Lane Miles Overlayed	9.65	4.69	10
<u>Sealcoating:</u>			
Square Yards Complete	931,107	1,308,637	1,391,112
Equivalent Street Miles	49.31	69.30	73.67
Seal Coating Operations Per SY	\$1.2116	\$1.2100	\$1.2000

SIGNIFICANT CHANGES

Significant changes include an increase of \$35,000 in payments received in account 90180 – Sales to Other Departments– to reflect the increased number of utility cuts being repaired for the Water and Sewer Departments. Other changes include an increase of \$20,000 in account 52050 – Auto Parts - to reflect switching the snow/ice equipment controls from three existing trucks, scheduled for replacement in 2011/2012, to the new trucks upon arrival. An increase of \$12,000 in account 69220 – Rental of Other Equipment – to lease a second 25-ton roller for the annual sealcoating program. In account 68300 – R & M Improvements – an additional \$264,500 is being requested to purchase pre-coated B4 sealcoat aggregate again for the 2011/2012 sealcoat season. Presently, the additional funds necessary to purchase pre-coated versus non-coated aggregate must be budgeted each year.

ACCOMPLISHMENTS

All objectives within the last year were either accomplished or reasonably close to expected levels. During the 2010 sealcoating season, the Street Department sealcoated approximately 931,000 square yards of paved residential streets with pre-coated sealcoat aggregate. Furthermore, the Street Department performed \$353,996 in utility cut paving repairs for the Water and Sewer Department in 2009/2010, a forty-five (45%) percent increase over the previous five-year average. Currently, the Street Department is on track to perform a similar amount of utility cut paving repairs in 2010/2011.

City of Amarillo

Street Department

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,264,280	2,431,375	2,483,502
41300 Incentive	62,044	60,324	64,200
41620 Unscheduled	56,051	30,000	40,000
41820T Health Insurance	551,064	604,452	603,054
41900 Life	1,050	1,111	1,111
42010 Social Security - Medicare	32,366	36,130	35,856
42020 Social Security - OASDI	128,541	139,317	138,089
42110 TMRS	413,954	372,881	346,558
42300 State Unemployment	4,946	5,323	5,323
42400 Workers Compensation	125,433	134,587	133,476
41000 Personal Services	3,639,729	3,815,500	3,851,169
51110 Office Expense	4,058	3,200	3,200
51115 Employee Recognition Program	380	1,300	1,300
51200 Operating	99,239	123,800	123,800
51250 Janitor	1,249	1,400	1,400
51300 Clothing and Linen	13,378	18,000	18,000
51350 Chemical and Medical	21,486	50,000	50,000
51800 Fuel & Oil	4,215	6,000	7,500
51850 Minor Tools	2,866	3,000	3,000
52050 Auto Parts	11,241	22,000	35,000
52050LABOR Auto Parts Labor	4,825	5,000	5,000
52120 Tires and Tubes Other	433	500	500
53100 Natural Gas	58,631	63,995	59,216
53150 Electricity	14,356	15,192	13,357
53200 Water and Sewer	3,111	3,500	3,500
51000 Supplies	239,468	316,887	324,773
61200 Postage	202	450	450
61410 Tuition	403	600	600
62000 Professional	1,505	500	500
68300 R & M - Improvements	2,387,316	3,032,000	3,669,000
68610 Office Equipment	0	150	150
68615 Misc. Fuel Powered Equi	357	1,000	1,000
68650 Shop Equipment	134	350	350
68680 Other Equipment	3,340	4,000	4,000
69100 Rental Land & Buildings	6,000	6,000	6,000
69210 Rental City Equipment	1,817,494	1,650,216	1,759,402
69220 Rental Other Equipment	59,058	50,000	62,000
60000 Contractual Services	4,275,808	4,745,266	5,503,452
71100 Insurance and Bonds	17,073	17,073	17,073
72000 Communication	17,837	14,044	15,735
75100 Travel	0	2,500	2,500
77200 License and Permits	217	595	400
77760 Sewer	18,504	18,500	18,500
70000 Other Charges	53,631	52,712	54,208
90030 Municipal Garage	-15,864	-15,860	-15,860
90080 Water Distribution	-16,236	-16,233	-16,233
90110 Sewer System	-12,168	-12,162	-12,162
90180 Sales to Other Department	-353,996	-235,000	-270,000
90000 Inter Reimbursements	-398,264	-279,255	-314,255
TEXPENSES Total Expenses	7,810,373	8,651,110	9,419,347

City of Amarillo

Department Staffing Report

Department: Street Department

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM220	STREET SUPERINTENDENT	
1.00	ADM221	ASSISTANT STREET SUPERINTENDENT	
1.00	CLR220	STREET PROGRAM COORDINATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
4.00	MGT220	STREET SUPERVISOR I	
2.00	MGT221	STREET FOREPERSON I	
1.00	MGT222	STREET FOREPERSON II	
1.00	TEC225	TRAFFIC CONTROL SPECIALIST	
3.00	TRD220	EQUIPMENT OPERATOR IV	
15.00	TRD221	EQUIPMENT OPERATOR I	
2.00	TRD222	CONCRETE FINISHER	
3.00	TRD900	WATCHGUARD	
34.00	TRD930	UTILITY WORKER	
15.00	TRD950	EQUIPMENT OPERATOR II	
5.00	TRD951	EQUIPMENT OPERATOR III	
4.00	TRD960	UTILITY OPERATOR	
95.00		Total Permanent Positions	
Part-Time Positions			
12.00	HRL930	UTILITY WORKER	
1.00	HRL950	EQUIPMENT OPERATOR II	
13.00		Total Part-Time Positions	
108.00		Total Department	3,851,169



CITY OF AMARILLO

CITY OF AMARILLO

**SOLID WASTE COLLECTION (1431)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Solid Waste Collection Department's function is to collect solid waste from residences and businesses in order to ensure the health and welfare of the citizens of Amarillo. This includes removal of brush and junk and enforcement of the Solid Waste Collection Ordinances set forth by the City Commissioners.

GOALS

To Continue to improve in all areas of solid waste, give the citizens of Amarillo better service, improve our public relations with the public, and strive to continue a good working relationship with all other departments in the City.

OBJECTIVES

- ★ Provide for the efficient collection of residential and commercial solid waste, as well as to respond to all citizen inquiries in a timely fashion.
- ★ Improve overall safety by training employees in the areas of bodily injury prevention as well as motor vehicle safety.
- ★ Increase public awareness of the importance of recycling by continuing to maintain the City's drop-off recycling program.
- ★ Work with the new Environmental Advisory Group, formed by the City Commission in April 2009, to promote a viable recycling and waste reduction effort.

SIGNIFICANT CHANGES

Due to the continued growth in some areas of Amarillo, the residential and commercial dumpster routes were re-evaluated in 2011. These collection routes were changed for better efficiency and the amount of containers in each area were balanced in relation to distances traveled, obstacles, and other criteria to be considered. The new residential Solid Waste Service Coordinator position has dramatically improved the overall efficiency and handling customer service requests. With the Transfer Station Expansion Project in progress, several commercial and residential routes on the west side of the City are still being hauled directly to the landfill. The knuckle boom trucks have greatly increased the efficiency and frequency of the collection of large debris items in the alleys and other locations.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Residential Solid Waste Collected			
Truck Loads	20,305	23,000	23,000
Tons Collected	91,257	102,000	102,000
Commercial Solid Waste Collected			
Truck Loads	10,351	9,800	9,800
Tons Collected	56,914	52,000	52,000
Brush & Junk Collected			
Truck Loads	5,359	5,800	5,800
Tons Collected	10,782	11,800	11,800

ACCOMPLISHMENTS

Through continued employee safety awareness, extensive pre-employment physicals, and bi-weekly training, the accident and injury costs have been reduced in relation to previous years. The additional Solid Waste Service Coordinator position and balancing of the residential routes has greatly improved the overall efficiency and allowed for more prompt handling of customer requests and complaints. Due to the route shedding on the west side of Amarillo, there were approximately 1,700 truckloads of commercial and residential refuse hauled directly to the landfill, bypassing the overloaded Transfer Station. The knuckleboom, brush collection and tub grinder crews did an outstanding job of cleaning the alleys, street and brush sites of limbs after the numerous windstorms.

City of Amarillo

Solid Waste Collection

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,752,622	2,880,349	2,864,253
41300 Incentive	78,518	85,617	80,400
41620 Unscheduled	5,799	34,633	34,633
41820T Health Insurance	636,597	680,672	711,572
41900 Life	1,266	1,310	1,348
42010 Social Security - Medicare	38,585	43,007	42,697
42020 Social Security - OASDI	164,126	182,955	181,634
42110 TMRS	495,171	445,248	414,018
42300 State Unemployment	5,366	5,248	5,456
42400 Workers Compensation	207,051	219,831	214,498
42550 Communications Allowance	728	1,200	1,200
41000 Personal Services	4,385,829	4,580,070	4,551,710
51110 Office Expense	3,824	3,000	3,000
51115 Employee Recognition Program	0	1,000	1,000
51200 Operating	15,881	15,000	15,000
51300 Clothing and Linen	15,864	16,760	16,760
51350 Chemical and Medical	3	0	0
51750 Recyclable	51,333	36,000	36,000
51850 Minor Tools	100,476	102,000	102,000
51950 Minor Office Equipment	498	0	0
52050 Auto Parts	0	200	200
52050LABOR Auto Parts Labor	113	0	0
52120 Tires and Tubes Other	0	400	400
52200 Trash Bags	62,298	90,000	90,000
53150 Electricity	299	229	317
51000 Supplies	250,588	264,589	264,677
61200 Postage	3,471	3,096	3,096
61400 Dues	402	450	450
61410 Tuition	5,664	1,350	1,350
68300 R & M - Improvements	3,925	2,500	2,500
68630 Dumpster Boxes	118,369	103,000	103,000
68640 Machinery	352	1,500	1,500
68650 Shop Equipment	1,239	1,500	1,500
69210 Rental City Equipment	2,871,779	2,623,416	2,815,056
60000 Contractual Services	3,005,201	2,736,812	2,928,452
71100 Insurance and Bonds	24,342	24,342	24,342
72000 Communication	14,699	12,056	13,302
75100 Travel	0	2,200	2,200
78230 Loss on Bad Debt	148	0	0
70000 Other Charges	39,189	38,598	39,844
84100 Auto-Rolling Stock & Equ	0	17,000	0
80000 Capital Outlay	0	17,000	0
TEXPENSES Total Expenses	7,680,807	7,637,070	7,784,683

City of Amarillo

Department Staffing Report

Department: Solid Waste Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM240	SOLID WASTE SUPERINTENDENT	
1.00	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
2.00	MGT240	SOLID WASTE SERVICE COORDINATOR	
5.00	MGT241	ROUTE SUPERVISOR	
1.00	MGT260	MAINTENANCE SHOP COORDINATOR	
1.00	TEC560	SOLID WASTE SERVICE TECHNICIAN	
1.00	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR	
2.00	TRD240	WELDER I	
1.00	TRD241	WELDER II	
19.00	TRD930	UTILITY WORKER	
54.00	TRD952	RESIDENTIAL EQUIPMENT OPERATOR	
18.00	TRD953	COMMERCIAL EQUIPMENT OPERATOR	
108.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
110.00		Total Department	4,551,710



CITY OF AMARILLO

CITY OF AMARILLO
SOLID WASTE DISPOSAL (1432)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Solid Waste Disposal Department is to operate the City of Amarillo sanitary landfill for disposal of all non-hazardous solid waste collected within the City. The Department also operates a Transfer Station for unloading and/or temporary storage and transfer of solid waste to the landfill. All facilities are operated in compliance with applicable Federal, State, and City regulations.

GOALS

To ensure the health, safety, and quality of life for the citizens of Amarillo by administration of facilities for disposal of solid waste in accordance with all applicable Federal, State, and City regulations so that both facilities have a minimal negative effect on adjoining properties. Providing a safe, accessible site for unloading and disposal of public and municipal non-hazardous solid waste at the minimum cost while reducing personal and vehicular accidents through the use of Comprehensive Safety and Training Programs.

OBJECTIVES

- ★ To operate the facilities so that the Federal, State and City regulations are abided by to ensure the health and safety of the citizens in Amarillo and the surrounding areas.
- ★ To continue providing a safe place for employees by administering safety programs during bi-weekly meetings.

SIGNIFICANT CHANGES

In order to ensure compliance with Texas Commission on Environmental Quality (TCEQ) and Storm Water Pollution Prevention Plan regulations, the landfill personnel, with the assistance of the collection department brush crews, has continued to help control wind blown trash, storm water control, dust suppression, ground water analysis, recycling, and general maintenance. Waste is being filled in the new first phase of Cell 10 landfill pit area and on top of the above-ground fill area of Cell 4. The new landfill permit modification, that increased the landfill capacity by raising the aerial above-ground fill elevations, will increase the life of the landfill and reduce the long-term disposal costs. In order to comply with stricter TCEQ standards, additional ground water monitoring wells were installed. Several commercial and residential collection routes on the west side of the City are hauling directly to the landfill.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 20010/11	Estimated 2011/12
Transfer Station			
Transfer Truck Loads to Landfill	8167	8,200	8,200
Tonnage	149,461	150,000	150,000
Route Shedding			
Route Truck Loads Hauled Directly to Landfill	1,625	1,500	1,500
Tonnage - Hauled Directly to Landfill	9,494	8,800	8,800
Landfill			
Number of Loads	31,417	31,400	32,700
Tons of Solid Waste Received	215,036	215,000	220,000

ACCOMPLISHMENTS

Approximately 1,500 collection truckloads are being hauled directly to the landfill and have provided options to operate the present Transfer Station more efficiently and not be overloaded until a larger, expanded facility can be built. The Transfer Station expansion project has begun and should be completed in 2011 or early 2012.

City of Amarillo

Solid Waste Disposal

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	886,232	894,978	923,266
41300 Incentive	37,267	38,113	33,000
41620 Unscheduled	3,761	20,000	20,000
41820T Health Insurance	189,309	205,689	207,492
41900 Life	362	374	374
42010 Social Security - Medicare	12,686	13,530	13,334
42020 Social Security - OASDI	51,224	54,380	53,541
42110 TMRS	154,084	140,103	129,291
42300 State Unemployment	1,823	1,748	1,757
42400 Workers Compensation	76,743	75,898	76,259
41000 Personal Services	1,413,492	1,444,812	1,458,315
51110 Office Expense	1,174	2,000	2,000
51200 Operating	11,354	17,500	17,500
51250 Janitor	1,151	800	800
51300 Clothing and Linen	4,927	7,620	7,620
51350 Chemical and Medical	411	500	500
51800 Fuel & Oil	5,048	2,932	7,461
51850 Minor Tools	1,212	3,000	3,000
52050 Auto Parts	0	500	500
52050LABOR Auto Parts Labor	13	200	200
53100 Natural Gas	6,554	6,667	5,992
53150 Electricity	33,659	37,446	36,569
53200 Water and Sewer	3,667	4,137	3,397
51000 Supplies	69,170	83,302	85,539
61200 Postage	32	432	432
61400 Dues	201	250	250
61410 Tuition	3,309	3,500	3,500
62000 Professional	8,485	12,000	12,000
63210 Armored Car Service	8,365	8,218	8,218
63350 Credit Card Fees	5,729	0	6,000
67320 Extermination	925	650	650
68100 R & M - Building	1,503	5,000	5,000
68300 R & M - Improvements	15,560	35,000	35,000
68640 Machinery	1,326	2,000	2,000
68650 Shop Equipment	1,041	2,000	2,000
68710 Auto Repair and Maint	0	200	200
69210 Rental City Equipment	1,458,748	1,318,932	1,406,574
69220 Rental Other Equipment	0	2,500	2,500
60000 Contractual Services	1,505,224	1,390,682	1,484,324
71100 Insurance and Bonds	6,694	6,694	6,694
72000 Communication	4,376	3,491	3,969
75100 Travel	0	3,000	3,000
77200 License and Permits	267,379	300,000	292,000
77430 Administrative - Labora	21,153	20,000	20,000
77470 Service Charges - Other	0	4,800	4,800
78210 Cash Over/Short	-76	50	50
78230 Loss on Bad Debt	2,161	0	0
70000 Other Charges	301,687	338,034	330,513
84100 Auto-Rolling Stock & Equ	0	0	20,000
80000 Capital Outlay	0	0	20,000
TEXPENSES Total Expenses	3,289,572	3,256,830	3,378,690

City of Amarillo

Department Staffing Report

Department: Solid Waste Disposal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT250	LANDFILL SUPERVISOR	
1.00	MGT251	ASSISTANT LANDFILL SUPERVISOR	
1.00	MGT252	TRANSFER STATION SUPERVISOR	
1.00	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	
1.00	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN	
2.00	TRD250	TRANSFER STATION OPERATOR	
8.00	TRD251	TRANSFER TRUCK DRIVER	
3.00	TRD252	GATE ATTENDANT	
7.00	TRD255	DISPOSAL EQUIPMENT OPERATOR	
5.00	TRD930	UTILITY WORKER	
1.00	TRD972	TRANSFER STATION MAINTENANCE MECHANIC	
31.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL251	TRANSFER TRUCK DRIVER	
5.00	HRL930	UTILITY WORKER	
6.00		Total Part-Time Positions	
37.00		Total Department	1,458,315



CITY OF AMARILLO

**TRAFFIC ADMINISTRATION (1731)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Traffic Engineering Department is responsible for the planning, design, maintenance, and operation of all traffic control devices. This includes traffic signs (stop, yield, speed limit, parking restriction, street name, etc.), traffic signals, and pavement markings (stop bars, crosswalks, island tips, arrows, etc.) These activities are accomplished using nationally recognized standards and methods found in the Texas Manual On Uniform Traffic Control Devices. The Department is responsible for the following: authorizing street light installations, operating the computerized signal system, supervising the adult school crossing guard program for elementary schools, investigating sight restriction complaints, issuing driveway and parade permits, and conducting a traffic counting program.

GOALS

To provide for the safe and efficient movement of people and goods. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

OBJECTIVES

- ★ Implement cost-effective improvements including additional traffic signs, improved pavement markings, traffic signal re-timing and/or re-phasing, and revised signal displays for better visibility and collision reduction.
- ★ Maintain a traffic counting program that counts each of 370 links every two years.
- ★ Increase street lighting, both residential and arterial, in a timely manner, as development justifies it.
- ★ Implement design standards for signing and signal displays, and promote safety through uniform design and application.
- ★ Upgrade school zone flashers, signs and markings.
- ★ Observe peak hour intersection and arterial operation.
- ★ Continue IMSA certifications for appropriate personnel.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Street Lights in Place	10,742	10,802	10,852
Street Lights Installed	88	60	50
Sight Restrictions Investigated	295	310	320
Responses to Complaints/Requests	331	320	330
Traffic Signal Studies	14	10	12
Speed Studies	9	10	10
Traffic Control Requests	35	40	50
Parking Studies	14	14	14
Traffic Links Counted	244	310	320
Block Party Permits Issued	74	90	90
Parade Permits Issued	74	90	90

ACCOMPLISHMENTS

The City is using a Federal stimulus grant to change the remaining 160 intersections to LED signal displays. The change will reduce energy consumption, provide a display with a five to seven year life, and provide a display with better visibility. The Department is updating and revising the driveway and parking manual.

City of Amarillo

Traffic Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	382,596	428,149	428,274
41620 Unscheduled	281	0	0
41820T Health Insurance	23,953	32,715	33,077
41900 Life	53	69	69
42010 Social Security - Medicare	5,527	6,291	6,292
42020 Social Security - OASDI	13,473	16,155	16,163
42110 TMRS	42,342	42,036	39,387
42300 State Unemployment	1,050	1,150	1,150
42400 Workers Compensation	15,515	15,549	16,538
42510 Car Allowance	2,417	2,800	2,800
42520 Uniform/Clothing Allowan	2,939	2,880	2,880
42550 Communications Allowance	0	0	1,200
41000 Personal Services	490,147	547,792	547,829
51110 Office Expense	5,561	5,400	5,400
51200 Operating	9,028	4,000	4,000
51300 Clothing and Linen	7	0	0
51850 Minor Tools	0	400	400
51950 Minor Office Equipment	54	500	500
52050 Auto Parts	0	100	100
52050LABOR Auto Parts Labor	0	500	500
53150 Electricity	1,717,120	1,738,114	1,655,206
51000 Supplies	1,731,770	1,749,014	1,666,106
61200 Postage	1,604	1,600	1,600
61400 Dues	1,090	1,200	1,200
61410 Tuition	10	0	0
68100 R & M - Building	75	0	0
68220 Street Lights	37,253	80,000	80,000
69210 Rental City Equipment	12,095	10,824	11,487
60000 Contractual Services	52,126	93,624	94,287
71100 Insurance and Bonds	11,164	11,164	11,164
72000 Communication	9,967	8,656	8,856
75100 Travel	1,372	2,000	2,000
78250 Inventory Over/Short	17,506	0	0
70000 Other Charges	40,009	21,820	22,020
TEXPENSES Total Expenses	2,314,051	2,412,250	2,330,241

City of Amarillo

Department Staffing Report

Department: Traffic Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM540	TRAFFIC ENGINEER	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
2.00	TEC222	TRAFFIC DESIGN TECHNICIAN	
1.00	TEC542	TRAFFIC TECHNICIAN II	
0.50	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
5.50		Total Permanent Positions	
Part-Time Positions			
36.00	HRL540	SCHOOL CROSSING GUARD	
3.00	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE	
1.00	HRL545	SCHOOL CROSSING GUARD SUPERVISOR	
1.00	HRL920	COLLEGE INTERN	
41.00		Total Part-Time Positions	
46.50		Total Department	547,829



CITY OF AMARILLO

CITY OF AMARILLO

**TRAFFIC FIELD OPERATIONS (1732)
FUNCTIONS, GOALS, AND OBJECTIVES**

FUNCTIONS

Traffic Field Operations is responsible for the installation, operation, and maintenance of all traffic control devices. This includes traffic signs (stop, yield, speed limit, parking restriction, street name, etc.), traffic signals, school flashers, and pavement markings (stop bars, crosswalks, island tips, arrows, etc.). These activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices.

GOALS

To provide for the safe and efficient movement of people and goods. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

OBJECTIVES

- ★ Perform routine preventative maintenance on all traffic signal equipment once a year to reduce emergency signal repairs.
- ★ Promote safety by upgrading school zone signs and markings, and adding flashing beacons to advance crosswalk signs.
- ★ Continue IMSA certifications for appropriate personnel.
- ★ Expand the signs and markings maintenance program by striping all major arterials twice a year, painting crosswalks, stop bars, arrows, median tips, and railroad warnings once a year, and using preformed markings for overlay and sealcoat projects.
- ★ Inspect all signs once a year, both day and night.

OPERATING STATISTICS/PERFORMANCE MEASURERS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Signalized Intersections Maintained	262	264	265
Signalized Intersections Rebuilt	3	1	2
New Signalized Intersections	2	1	2
Preventive Maintenance of Signal Controller	262	264	265
School Flasher Systems Maintained	61	62	63
School Flasher Systems Rebuilt	2	2	2
New School Flasher Systems	1	1	2
Advance Warning System (Fire Station) Maintained	0	3	2
TXDOT Owned Continuous Lighting Maintained	0	1,800	1,800
Signs Fabricated	2,260	2,340	3,000
Signs Installed	3,450	4,450	4,500
Lane Miles of Street Striping	6,966	7,000	7,500
Gallons of Paint Applied	7,558	8,000	8,500
Traffic Control Signs Maintained	7,379	7,600	8,100
Work Orders Completed	241	205	220
Stripe Major Arterials	Twice	Twice	Twice

SIGNIFICANT CHANGES

Technology has provided greater productivity with the same staffing levels. Traffic signal controllers and school flasher controllers are becoming more reliable. The Department has also taken over maintenance of the TXDOT-owned continuous lighting within the City limits. This maintenance is provided through a contractor. The Department has also taken over CBD LED pedestrian lighting, which includes maintenance and inspection of installation. The parking lot striping project that used to go out for bid will be taken over by the Department and will be striped with thermoplastic instead of paint at a cost savings of \$30,000 over a five year span. The intersections of Coulter & Pinnacle and Coulter & SW 9th are complete.

ACCOMPLISHMENTS

The Intersection of Coulter & Texas Tech will be completed by fall of 2011. The City is using a federal stimulus grant to change 160 intersections to LED signal displays and 198 pedestrian displays. The change will reduce energy consumption, provide a display with a five to seven year life, provide a display with better visibility, and the longer life of the bulbs will require less technician time. The Department will also be adding signage for no cell phones in school zones. Three fire station advance warning systems were either installed or rebuilt to meet the standards for Traffic Field Operations 2011. All goals and objectives will be met or exceeded during the 2010/2011 fiscal year.

City of Amarillo

Traffic Field Operation

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	494,897	535,482	538,390
41300 Incentive	24,814	24,669	27,948
41620 Unscheduled	12,745	12,000	12,000
41820T Health Insurance	108,680	131,466	126,726
41900 Life	201	237	237
42010 Social Security - Medicare	7,305	8,122	8,212
42020 Social Security - OASDI	29,466	33,439	33,733
42110 TMRS	88,618	80,964	76,499
42300 State Unemployment	934	1,039	1,092
42400 Workers Compensation	20,502	21,747	23,183
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	789,367	850,365	849,220
51110 Office Expense	1,372	2,000	2,000
51115 Employee Recognition Program	149	300	300
51200 Operating	9,181	15,000	15,000
51300 Clothing and Linen	2,576	4,300	4,300
51350 Chemical and Medical	108	200	200
51800 Fuel & Oil	0	23	23
51850 Minor Tools	3,478	4,500	4,500
52050 Auto Parts	0	200	200
52050LABOR Auto Parts Labor	0	200	200
52120 Tires and Tubes Other	0	200	200
51000 Supplies	16,865	26,923	26,923
61200 Postage	1,088	1,652	1,652
61400 Dues	0	0	1,000
61410 Tuition	0	2,500	2,500
68210 Traffic Pavement Marker	123,057	150,000	150,000
68300 R & M - Improvements	129,958	155,000	155,000
68312 Other Improvement	97,169	122,000	122,000
68640 Machinery	697	1,000	1,000
68650 Shop Equipment	649	600	600
68710 Auto Repair and Maint	511	4,000	4,000
69210 Rental City Equipment	145,577	130,368	135,393
60000 Contractual Services	498,705	567,120	573,145
71100 Insurance and Bonds	2,826	2,826	2,826
72000 Communication	8,627	7,309	7,853
75100 Travel	0	7,000	6,000
70000 Other Charges	11,453	17,134	16,679
90155 Damage to Infrastructure	-10,172	0	0
90160 Other Departments	-44,253	0	0
90000 Inter Reimbursements	-54,425	0	0
TEXPENSES Total Expenses	1,261,965	1,461,542	1,465,966

City of Amarillo

Department Staffing Report

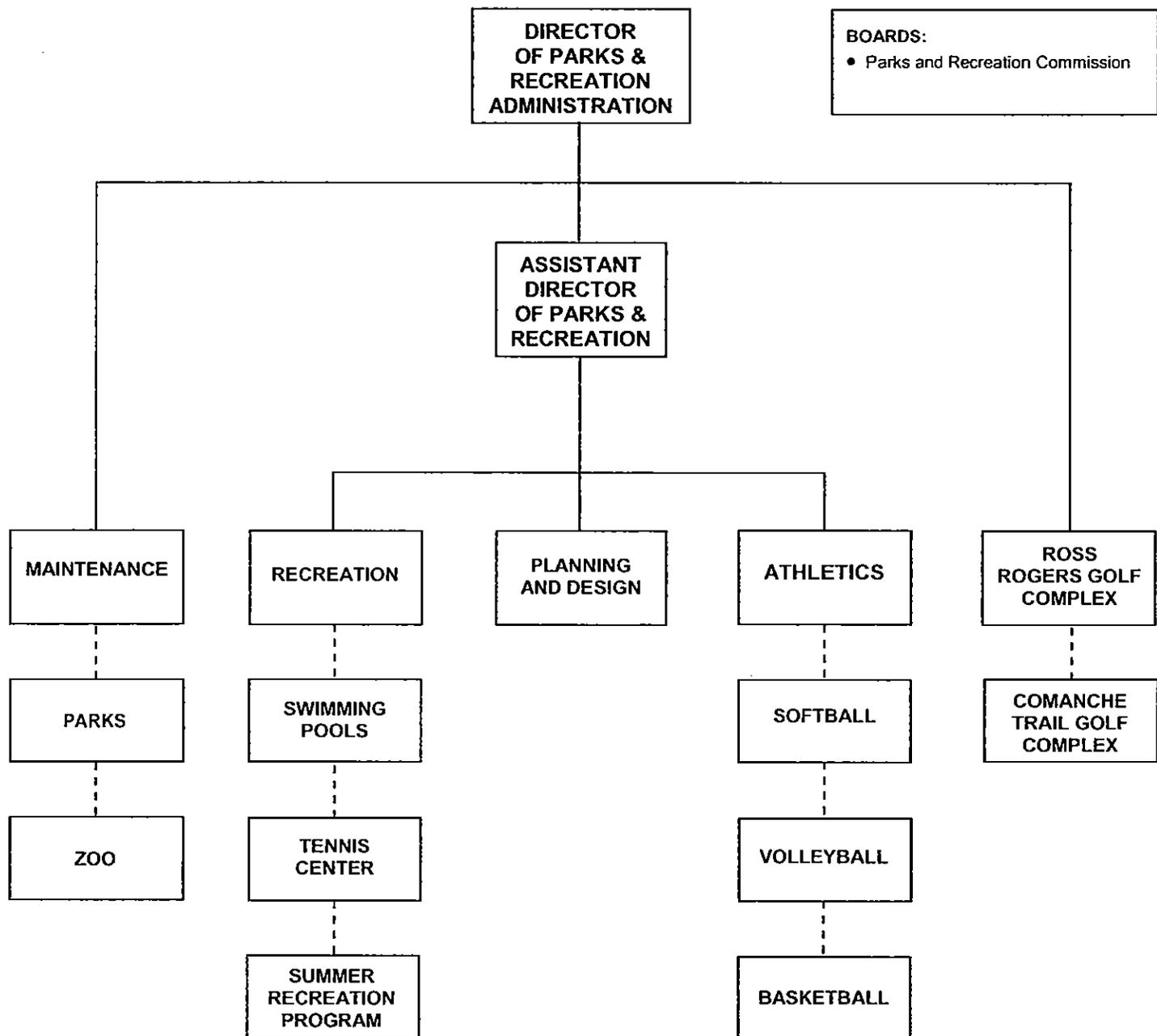
Department: Traffic Field Operation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM541	TRAFFIC FIELD SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT540	SIGNAL FOREPERSON	
1.00	MGT541	SIGNS AND MARKINGS SUPERVISOR	
4.00	TEC220	TRAFFIC CONTROL TECHNICIAN	
2.00	TEC541	TRAFFIC TECHNICIAN I	
4.00	TEC543	SIGNAL TECHNICIAN I	
5.00	TRD930	UTILITY WORKER	
19.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL930	UTILITY WORKER	
22.00		Total Department	849,220



CITY OF AMARILLO

PARKS AND RECREATION DIVISION



BOARDS:
 • Parks and Recreation Commission

----- FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Parks and Recreation			
1811 Ross Rogers	1,405,947	1,458,497	1,928,071
1812 Comanche Trail	1,289,281	1,291,921	1,346,178
1820 Parks & Rec Administration	510,741	524,610	518,225
1830 Tennis Center	69,090	81,027	89,464
1840 Swimming Pools	399,704	429,708	452,713
1850 Parks & Recreation Program	419,594	457,600	462,966
1861 Park Maintenance	5,568,392	5,616,401	5,881,739
1862 Zoo Maintenance	338,556	337,549	361,877
1863 ZooSchool Education Programs	9,613	0	0
1870 Athletic Administration	153,654	147,089	159,869
1871 Softball Program	279,190	251,061	235,926
1872 Basketball Program	13,857	13,417	13,102
1873 Track Program	4,646	3,856	4,691
1874 Volleyball Program	102,194	111,607	113,296
1875 Flag Football Program	16	16	16
1876 Baseball	2,093	2,940	603
1877 Soccer	0	0	0

CITY OF AMARILLO

ROSS ROGERS GOLF COURSE (1811)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Ross Rogers Golf Course provides the finest service and playing conditions at affordable prices to the golfing public of Amarillo. The Golf Course continues to upgrade and maintain course conditions at a high standard. Ross Rogers also maintains a full service golf shop and promotes the game of golf. The Course enforces the rules of golf, the rules of play and etiquette as set forth by City Ordinance 5583.

GOALS

To Continue to improve playing conditions at Ross Rogers Golf Complex so that the public will continue to enjoy playing golf on the City's golf courses. Offer the most complete and professional service possible while maintaining a proper atmosphere for the game to be enjoyed by all. Become more knowledgeable in all areas of golf course maintenance, management, course design, and construction by attending Professional Golf Association (PGA), United States Golf Association (USGA) and Golf Course Superintendents Association (GCSA) seminars and workshops. Ensure that Ross Rogers Golf Complex remains among the best organized, managed, and conditioned municipal golf courses in Texas and the USA. Maintain green fees that are affordable to the public, but reflect the financial commitment of the city to its golf program while considering the local market. In order to promote the game of golf in Amarillo, continue Junior Clinics and Ladies Clinics, give lessons, host civic and charitable tournaments, project the proper professional image, work with the news media, and be accessible to the public. Have a successful renovation and grow in of the Old Course.

OBJECTIVES

- ★ Build a Nursery Green with SR1020 or T1 Bent grass.
- ★ Continue Bi-Yearly Aeration, Verticutting, and Seeding of all Greens, Tees, Fairways, Surrounds & Irrigated Rough on WildHorse.
- ★ Purchase 2 New Toro Pro Core 648 Walk Aerators, and 1 New Toro Pro Core 1298 Aerator with Core Processor; to greatly maximize the quality and efficiency of this Aeration Process.
- ★ Implement and Execute more frequent Top Dressing Program on Greens throughout the summer, using only U.S.G.A specified sand.
- ★ Install drainage along all cart paths that have run off and flooding issues on WildHorse.
- ★ Purchase 174 New Greens and Surrounds Heads for WildHorse, to stop the leaking and flooding that is currently a problem with the original, now obsolete, sprinkler heads that were installed in 2002.
- ★ Implement thorough eradication of Poa Annua from SR 1020 Bentgrass Greens.
- ★ Continue to stop tree root encroachment problems on various WildHorse Greens, by digging out the visible roots, and then trenching the perimeter of the green and installing a root stopping product called "Bio-Barrier."
- ★ Plant 10 - 20 New Pampas Grasses in new locations, and continue other Landscape and Xeriscape Projects throughout the property to aesthetically enhance our facility.
- ★ Install fountain aerators for all ponds to provide constant movement for better irrigation quality, and prevent algae from developing.
- ★ Top dress all sunken ditch lines and pot holes with sand and seed to level out all playing surfaces.
- ★ Replace chain link fence on range tee and maintenance facility, with wooden privacy fence (cedar wood & stained).
- ★ Renovate inside and outside of caddy shack, range well house, and storage house right of # 6 WildHorse, so that the 3 buildings are safe and functional, with proper lighting and doors that lock.
- ★ Continue regular maintenance (Mowing and Weed eating) of outside fence perimeter from southeast corner on 24th, to southwest corner on Broadway, to northwest corner on Hastings, to northeast corner on Hastings.
- ★ Paint maintenance barn and WildHorse restroom.
- ★ Continue to implement recommendations of the water conservation policy.
- ★ Continue trimming 150 trees per year as agreed by parks department in the mid 90's.
- ★ Lengthen holes #6 WH, #4 WH, and #13 WH.
- ★ Continue to provide a safe and accident-free work environment for all employees
- ★ Continue to create a friendly, fun, and courteous environment for golfers.
- ★ Marshall more effectively to promote a more enjoyable golfing experience.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Attendance:			
Green Fee Rounds	33,278	23,000	39,000
Permit Rounds	17,325	11,000	19,000
Total	50,603	41,000	58,000
Avg. Daily Attendance	139	113	160

ACCOMPLISHMENTS

Won best golf course in Amarillo in the Amarillo Globe News best of Amarillo awards. Hosted numerous charity and fund raising events including, Food Bank, Chamber of Commerce, and Harrington Cancer Center. Repaired numerous irrigation problems on out dated Old Course irrigation system. Replaced old non-working hydraulic heads with electric heads on #7 Old Course. Tilled, seeded, and grew in previous bare-spots on Wildhorse fairways and roughs. Continued intense effort to conserve water.

City of Amarillo

Ross Rogers

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	405,835	426,872	512,072
41300 Incentive	1,683	1,206	5,940
41620 Unscheduled	35,000	25,655	25,655
41820T Health Insurance	79,821	94,532	110,596
41900 Life	174	200	200
42010 Social Security - Medicare	6,264	6,272	7,576
42020 Social Security - OASDI	25,215	25,282	26,602
42110 TMRS	75,337	61,212	69,977
42300 State Unemployment	897	914	1,453
42400 Workers Compensation	12,209	12,916	14,444
42510 Car Allowance	4,512	4,500	4,500
42550 Communications Allowance	0	0	1,200
41000 Personal Services	646,947	659,560	780,216
51110 Office Expense	5,493	4,750	4,750
51200 Operating	9,875	4,500	18,700
51250 Janitor	6,462	6,750	6,750
51300 Clothing and Linen	2,091	2,391	2,391
51350 Chemical and Medical	1,274	200	200
51450 Botany & Agrigulture	159,055	159,316	159,316
51800 Fuel & Oil	26,208	48,002	25,594
51850 Minor Tools	12,575	7,900	7,900
51950 Minor Office Equipment	10	0	0
52050 Auto Parts	3,434	1,000	1,000
52050LABOR Auto Parts Labor	2,325	0	0
52120 Tires and Tubes Other	0	300	300
53100 Natural Gas	9,244	9,843	11,198
53150 Electricity	79,205	88,617	93,782
53200 Water and Sewer	150,165	200,068	265,000
51000 Supplies	467,415	533,637	596,881
61400 Dues	1,269	2,400	2,400
61410 Tuition	3,968	1,500	1,500
62000 Professional	12,065	16,000	200,000
63210 Armored Car Service	3,687	3,657	0
63220 Security Service Contra	1,713	282	282
67320 Extermination	550	360	600
68100 R & M - Building	7,253	10,500	10,500
68300 R & M - Improvements	16,791	19,000	19,000
68400 R & M - Irrigation	18,011	18,150	18,150
68610 Office Equipment	238	500	500
68640 Machinery	30,844	25,000	25,000
68680 Other Equipment	469	1,500	1,500
69210 Rental City Equipment	180,198	151,224	256,438
69220 Rental Other Equipment	6,389	6,636	6,636
60000 Contractual Services	283,445	256,709	542,506
71100 Insurance and Bonds	3,577	3,577	3,577
72000 Communication	3,743	3,014	2,642
74000 Printing and Binding	235	0	0
75100 Travel	586	2,000	2,250
70000 Other Charges	8,140	8,590	8,469
TEXPENSES Total Expenses	1,405,947	1,458,497	1,928,071

City of Amarillo

Department Staffing Report

Department: Ross Rogers

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM900	GOLF COURSE SUPERINTENDENT	
3.00	TRD430	GREENSKEEPER I	
6.00	TRD431	GREENSKEEPER II	
2.00	TRD436	GOLF IRRIGATION TECH II	
2.00	TRD440	GOLF EQUIPMENT MECHANIC I	
1.00	TRD910	CUSTODIAN I	
1.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	
16.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL260	CART ATTENDANT	
1.00	HRL911	CUSTODIAN I	
2.00	HRL915	CREW LEADER	
1.00	HRL930	UTILITY WORKER	
13.00		Total Part-Time Positions	
29.00		Total Department	780,216



CITY OF AMARILLO

CITY OF AMARILLO

**COMANCHE TRAIL GOLF COURSE (1812)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

Provide the finest customer service and playing conditions while maintaining affordable prices. Promote the game of golf in the City of Amarillo, for the citizens and visitors of Amarillo, while managing a full service golf shop. Enforce the rules of play and etiquette set forth by City Ordinance 5583.

GOALS

Promote the game of golf by continuing to host golf clinics, lessons, charity, and civic and corporate tournaments to promote the facility. Promote the Play Golf Initiatives to help the long-term growth of the game. Maintain all prices at an affordable level for the citizens but also be competitive with other area facilities. Work diligently to maintain and improve the playing conditions of the golf courses so the public may enjoy playing golf at the City's municipal facilities. Continue looking into a total renovation of the Tomahawk Course in the years to come, to bring an upgrade to the course that the public expects. Promote a professional image for the City of Amarillo while managing a full service facility. Service the citizens of Amarillo with a professional, well-organized staff, placing heavy emphasis on customer relations. Continue to educate the professional and maintenance staff by attending seminars held by the Professional Golfers Association (PGA), the United States Golf Association (USGA), and the Golf Course Superintendents Association of America (GCSAA).

OBJECTIVES

- ★ Continue to work on the fringe and tee areas on the Tomahawk Course.
- ★ Continue to improve the areas around the cart paths on the Tomahawk and Arrowhead Courses.
- ★ Continue to improve the playability of Comanche Trail by over-seeding bare and weak areas of both courses.
- ★ Continue to improve on a safe and accident free work environment for all employees.
- ★ Continue to improve drainage on the Tomahawk Course.
- ★ Continue to work and improve water conservation efforts.
- ★ Work to replace bridge decking on the Arrowhead Course as they are beginning to decay.
- ★ Replace roof shingles on the Halfway House.
- ★ Work to educate golfers' knowledge on golf course etiquette and care.
- ★ Strive to educate all employees in the management of the golf facility.
- ★ Professionally manage the operation of the 36-hole facility.
- ★ Continue to manage golf and maintenance staff to maximize productivity.
- ★ Install hitting stations on the driving range for off-season use.
- ★ Install culverts and top with concrete on #1 Tomahawk cart path to eliminate drainage issues.
- ★ Improve drainage on #14 Fairway Tomahawk Course.
- ★ Install irrigation on #14 Tomahawk to cover weak areas.
- ★ Continue an aggressive weed control program.
- ★ Put siding on pump station building on Arrowhead.
- ★ Reside the Chemical barn and Range Shed.
- ★ Drill and develop additional well for the Tomahawk Course.
- ★ Continue using the golf cart traffic control system implemented a few years ago.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Attendance:			
Green Fee Rounds	24,188	37,079	32,500
Membership Rounds	11,386	15,425	14,500
Total	35,574	52,504	47,000
Avg. Daily attendance	98	144	129
Avg. Monthly Revenues	\$48,294	\$56,088	\$54,671

ACCOMPLISHMENTS

Comanche Trail Golf Complex has continued to improve many areas of the playing turf for the golfing public. With the addition to the fresh water wells that was implemented on the Arrowhead Course in 2004, the pH levels in the turf continues to drop, and all areas of the golf course are continuing to become healthy. Comanche Trail Golf Complex Arrowhead Course has been voted in the top ten most economic courses in the State of Texas by the Dallas Morning News the last five years with a #1 ranking in 2008 & 2009. This past year, the facility completed many projects including the a structural upgrade on the main clubhouse, replaced and repair the eaves on the roof of the Tomahawk pump station, resided the Arrowhead pump station, installed supplemental irrigation of #4 and #10 on Arrowhead Course to improve weak areas, built and installed cabinet faces on the south side of the golf shop. Expanded the video system in the main clubhouse including the cart storage area and added security for the back door of the building. The Course has hosted numerous outside charity events to help raise many thousands of dollars for our locally supported charities, including a successful year of major golf event including a senior partnership, an open championship, junior golf championship, and the very popular men's partnership in August. The City's major events concluded with the Tournament of Champions, which has become a very popular event for the elite players of Amarillo along with all the golfers and spectators in the city.

City of Amarillo

Comanche Trail

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	437,201	449,223	435,381
41300 Incentive	4,041	4,326	3,120
41620 Unscheduled	26,998	26,500	26,500
41820T Health Insurance	97,470	97,418	99,323
41900 Life	175	175	175
42010 Social Security - Medicare	6,434	6,649	6,431
42020 Social Security - OASDI	24,462	24,010	23,077
42110 TMRS	74,467	62,494	56,413
42300 State Unemployment	949	1,068	1,068
42400 Workers Compensation	17,855	18,317	17,582
42510 Car Allowance	5,014	5,000	5,000
41000 Personal Services	695,067	695,180	674,070
51110 Office Expense	3,137	4,400	4,400
51200 Operating	4,317	5,000	5,000
51250 Janitor	3,326	4,200	4,200
51300 Clothing and Linen	217	1,500	1,500
51350 Chemical and Medical	23	200	200
51450 Botany & Agrigulture	92,105	120,000	120,000
51800 Fuel & Oil	14,788	17,925	24,727
51850 Minor Tools	6,678	10,000	10,000
52050 Auto Parts	0	600	600
52050LABOR Auto Parts Labor	188	0	0
52120 Tires and Tubes Other	254	1,000	1,000
53100 Natural Gas	5,936	5,995	6,334
53150 Electricity	50,340	51,506	60,284
53200 Water and Sewer	70,278	44,967	98,704
51000 Supplies	251,587	267,293	336,949
61400 Dues	2,056	1,925	1,925
61410 Tuition	175	1,000	1,000
62000 Professional	103,434	103,000	103,000
63210 Armored Car Service	3,687	3,657	0
63220 Security Service Contra	300	400	400
67320 Extermination	550	360	600
68100 R & M - Building	5,000	7,500	7,500
68300 R & M - Improvements	6,491	15,000	15,000
68400 R & M - Irrigation	28,231	28,000	28,000
68640 Machinery	25,614	23,000	23,000
68650 Shop Equipment	74	150	150
68680 Other Equipment	199	1,000	1,000
68710 Auto Repair and Maint	0	300	300
68720 Auto Accident Repair	0	400	400
69100 Rental Land & Buildings	1,092	1,200	1,200
69210 Rental City Equipment	151,865	127,296	136,087
69220 Rental Other Equipment	6,213	6,636	6,636
60000 Contractual Services	334,981	320,824	326,198
71100 Insurance and Bonds	3,327	3,327	3,327
72000 Communication	3,895	3,297	3,634
75100 Travel	425	2,000	2,000
70000 Other Charges	7,647	8,624	8,961
TEXPENSES Total Expenses	1,289,281	1,291,921	1,346,178

City of Amarillo

Department Staffing Report

Department: Comanche Trail

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM900	GOLF COURSE SUPERINTENDENT	
1.00	TRD430	GREENSKEEPER I	
7.00	TRD431	GREENSKEEPER II	
2.00	TRD436	GOLF IRRIGATION TECH II	
1.00	TRD440	GOLF EQUIPMENT MECHANIC I	
1.00	TRD910	CUSTODIAN I	
1.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	
14.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL413	YOUTH WORKER - MAINTENANCE	
2.00	HRL915	CREW LEADER	
9.00	HRL930	UTILITY WORKER	
13.00		Total Part-Time Positions	
27.00		Total Department	674,070



CITY OF AMARILLO

CITY OF AMARILLO

PARKS AND RECREATION ADMINISTRATION (1820)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Parks and Recreation Administration office directs the overall operations of the following Departments: Parks Maintenance, Ross Rogers and Comanche Trail Golf Courses, Recreation, Aquatics, Tennis Center, Athletics, and the Amarillo Zoo. The Amarillo Parks and Recreation Mission Statement is to "Enhance the quality of life for Amarillo citizens through quality parks, programs, and people."

GOALS

The goal of the Department is to provide the general public with superior park facilities and service and to serve the citizens of and visitors to Amarillo in a professional, cordial, prompt and efficient manner.

OBJECTIVES

- ★ Provide each department within the division fast and efficient service through effective decision-making, design, planning, and financial assistance required for effective operation of each individual department.
- ★ Provide the public with quality service; always striving to assist each individual promptly while being courteous and accurate in conducting his or her transactions.
- ★ Enhance the quality of the Parks and Recreation website. Continue refinement of the new online registration and reservation system was completed in the fall of 2008. Continued enhancements to our website by the addition of the play golf Amarillo link to Ross Rogers and Comanche Trail Golf Complexes.
- ★ Seek citizen input concerning parks, recreation, and athletic programs in order to maximize the value of our staff and financial resources.
- ★ Develop public/private partnerships that seek to enhance to the quality of park facilities and special events while reducing the level of tax support.

ACCOMPLISHMENTS

Parks Administration directed the completion of the following capital improvement projects in FY 10-11: 1) Completed the expansion of the Tiger and Leopard Exhibits at the Amarillo Zoo – total cost \$60,000, 2) Finalized 3rd year of computerized tree inventory – currently have over 11,200 park trees in inventory, 3) Completed 3rd year of National Green Select Day – planted a total of 75 trees at Westover Village and Tradewinds Parks, 4) Completed the Bones Hooks Park Splash Pad Project – total cost \$250,765, 5) Completed the construction of the new City View and Hillside Park Projects - total cost for City View \$634,600 and total cost for Hillside \$463,471, 6) Completed the Lighting of the Rick Klein Sports Complex Baseball Fields – total cost \$640,161 funded by ARRA Grant funds, 7) Initiated the design and completed installation of new irrigation systems at Windsor, Mesa Verde, Thompson (3 to 7 areas), and Sleepy Hollow Parks – total cost \$85,000, 8) Initiated and completed new playgrounds at Forest Hills and Eastridge Parks - total cost \$240,000 – Initiated the design of the new Hamlet Park playground to be completed by June 2011, 9) Initiated the design phase for the renovation of the Old Course at Ross Rogers in October 2010 – total design fees \$256,510. Awarded a construction contract for the renovation of Ross Rogers Old Course February 2011 – total bid \$3,282,793.25, 10) Initiated the design phase for the new Zoo Education Center in November 2010.

City of Amarillo

Parks & Rec Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	321,421	330,673	325,493
41300 Incentive	602	603	0
41620 Unscheduled	459	1,000	1,000
41820T Health Insurance	34,527	34,121	34,974
41900 Life	63	75	75
42010 Social Security - Medicare	4,661	4,926	4,875
42020 Social Security - OASDI	15,283	19,163	18,943
42110 TMRS	58,531	51,000	47,268
42300 State Unemployment	292	292	292
42400 Workers Compensation	265	263	261
42510 Car Allowance	8,483	8,460	10,696
42550 Communications Allowance	2,407	2,400	2,400
41000 Personal Services	446,995	452,976	446,276
51110 Office Expense	20,990	25,896	25,896
51115 Employee Recognition Program	2,024	2,500	2,500
51200 Operating	7,949	4,275	4,275
51400 Photographic	0	200	200
51465 Trees for Greenways Park	2,449	0	0
51850 Minor Tools	0	70	70
55100 Publications	0	50	50
51000 Supplies	33,412	32,991	32,991
61200 Postage	5,852	8,408	8,408
61400 Dues	2,618	2,700	2,700
63350 Credit Card Fees	5,649	8,000	8,000
69210 Rental City Equipment	3,791	3,360	3,571
60000 Contractual Services	17,911	22,468	22,679
71100 Insurance and Bonds	955	955	955
72000 Communication	6,110	4,722	4,825
75100 Travel	2,730	7,250	3,250
75300 Meals and Local	2,630	3,248	3,248
78210 Cash Over/Short	-1	0	0
70000 Other Charges	12,424	16,175	12,278
84910 Other Equipment	0	0	4,000
80000 Capital Outlay	0	0	4,000
TEXPENSES Total Expenses	510,741	524,610	518,225

City of Amarillo

Department Staffing Report

Department: Parks & Rec Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
	1.00 ADM400	DIRECTOR OF PARKS AND RECREATION	
	1.00 ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	
	1.00 ADM425	PARK DEVELOPMENT MANAGER	
	1.00 CLR400	ADMINISTRATIVE ASSISTANT I	
	1.00 CLR405	ADMINISTRATIVE ASSISTANT II	
	1.00 CLR941	ADMINISTRATIVE TECHNICIAN	
	6.00	Total Permanent Positions	
6.00		Total Department	446,276

CITY OF AMARILLO

TENNIS CENTER (1830)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Tennis Department is to provide a well-rounded Tennis Program for the citizens of Amarillo.

GOALS

The main goal of the Department is to promote tennis throughout Amarillo. This will include continuing our efforts to reach more youth in all areas throughout the city. Continue to grow quality youth tennis players who are state and nationally ranked in tennis. Promote our facility by offering tennis lessons, open play, leagues, tournaments, school play, camps, socials, and new tennis programs. Continue to partner with the Amarillo Area Tennis Foundation in growing tennis in Amarillo. Promote the game of tennis through a strong marketing plan and enhancing our tennis pages on the parks website. Offer a first class facility to be used by the citizens of Amarillo for leagues, tournaments, junior programs, and lessons.

OBJECTIVES

- ★ Continue to provide updated information & increase tennis site usage. Constantly update the tennis calendar of events, league information, and increase correspondence with tennis players through e-mail and marketing strategies. Plan for future on-line registrations and computer system to handle these registrations.
- ★ Follow our strong marketing plan to promote facility and programs. Work with local media to market tennis programs and tournaments. Approach sponsors for tournaments, camps, programs, and printing colored tennis brochures.
- ★ Continue to work with the Amarillo Area Tennis Association to build more tennis courts, increase players, market, search for grant funds, and recognize the Amarillo Tennis Center locally, state, and nationally.
- ★ Continue to work with the Alex O'Brien Youth Foundation each summer offering free tennis lessons to kids in our Summer Recreation Program and reaching kids who would not have had an opportunity to learn tennis without these camps.
- ★ Pursue transportation funding to bus kids from recreation sites to ANTC for instruction and special exhibition matches.
- ★ Continue to develop our Junior Program to create new interest in youth. Approach private and home school youth. Implement Quick Start Program with the younger ages to teach basic tennis skills.
- ★ Increase our adult beginner classes by offering more instruction year round for individuals and groups, including camps.
- ★ Increase our local tournaments at the Amarillo Tennis Center. This includes hosting recreational and competitive tennis tournaments and working with other organizations to host these tournaments.
- ★ Promote a family atmosphere at our facility by offering various programs.
- ★ Continue with the existing first class programs being offered to promote tennis for all ages throughout Amarillo.
- ★ Continue to maintain our database of tennis players and utilize for increasing participation in permits, tournaments, tennis brochures, tennis camps, junior program, etc. Develop customer service to increase on-line services.
- ★ Offer weekly all-day tennis camps during the summer.
- ★ Research and pursue the ideas to offer a multi sports camp for youth during the summer to include tennis as one module and include swimming skills as another and utilize Southwest Pool.
- ★ Increase senior citizen play by approaching various senior homes, assisted living centers, and other senior organizations about leagues, lessons, and tournaments along with senior citizen discount rates or permits for certain hours.
- ★ Continue to partner with local sponsors to build new indoor tennis courts to accommodate growth seen in court usage.
- ★ Pursue funding for additional construction of new courts at our facility included in master plan.
- ★ Increase awareness of tennis programs by attending various community events and setting up a tennis booth with information on Tennis Center programs, leagues, camps, and lessons.
- ★ Update the current master plan for the Amarillo Tennis Center.
- ★ Budget marketing items to help promote Tennis Center and programs offered and hand out at our community booths.
- ★ Continue to pursue grant funding for facilities and programs.
- ★ Pursue on-line registration for tennis leagues, camps, and programs. Research automated attendance tracking thru scanning system which would generate daily cash reports for enhanced record keeping.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Attendance	30,096	34,000	35,000

ACCOMPLISHMENTS

We have seen a growth in our adult tennis leagues especially in the beginner and mixed leagues. The Amarillo Area Tennis Association has helped provide excellent resources state and nationally for the Tennis Center. Continued to partner with the AATA to increase youth tennis. Attended area community events and provided a tennis booth promoting activities at the Tennis Center. Maintained a current mailing list of all tennis players and increased correspondence with these players on activities and programs offered at our facility. Enhanced our Parks & Recreation Department's website tennis pages by adding additional information on leagues, programs, events, and tournaments. Began development of a website to include on-line registration for the Tennis Center in the near future. Continued to look for new ways to increase play by approaching day cares, private schools, and other organizations. The Tennis Pro continues to operate a first class Tennis facility for the Amarillo area.

City of Amarillo

Tennis Center

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,397	4,311	4,311
42010 Social Security - Medicare	35	63	63
42300 State Unemployment	13	23	23
42400 Workers Compensation	56	143	96
41000 Personal Services	2,501	4,540	4,493
51110 Office Expense	922	600	910
51200 Operating	351	400	400
51250 Janitor	869	1,100	1,100
53100 Natural Gas	947	1,032	1,038
53150 Electricity	18,791	20,923	21,398
51000 Supplies	21,879	24,055	24,846
61410 Tuition	0	90	90
62000 Professional	36,000	36,000	36,000
68100 R & M - Building	175	575	575
68300 R & M - Improvements	5,899	12,360	17,050
60000 Contractual Services	42,074	49,025	53,715
71100 Insurance and Bonds	1,110	1,110	1,110
72000 Communication	328	296	299
74000 Printing and Binding	1,198	2,000	2,000
70000 Other Charges	2,636	3,407	3,409
84910 Other Equipment	0	0	3,000
80000 Capital Outlay	0	0	3,000
TEXPENSES Total Expenses	69,090	81,027	89,464

City of Amarillo

Department Staffing Report

Department: Tennis Center

Number of Employees	Classification	Description	Personal Services Total
	Part-Time Positions		
	1.00 HRL420	PROGRAM COORDINATOR	
1.00		Total Department	4,493

**CITY OF AMARILLO
SWIMMING POOLS (1840)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The function of the Aquatic Department is to provide quality programming and a safe swimming environment for all citizens of Amarillo.

GOALS

It is the Department's goal to provide the safest aquatic environment for everyone to enjoy. The Department strives to provide events which help increase attendance and for all ages to enjoy. Provide first class facilities and quality services for all users. The Department continues to add updated amenities to current pool sites and vigorously work on developing an Aquatic Master Plan. It is also a goal of the Department to continue to build partnerships with other agencies such as Coalition of Health Services and media outlets.

OBJECTIVES

- ★ Continue with summer community projects with staff.
- ★ Utilize the Marketing Plan to bring in sponsors and partnerships.
- ★ Continue to improve the current website and provide a friendly on-line registration and reservation program for our users.
- ★ Promote swimming and water safety awareness.
- ★ Offer quality brochures and resources and create mass e-mails to customers on deadlines and upcoming events.
- ★ Continue to present our Jr. Lifeguard Program to middle school students and build the relationship with the local school districts.
- ★ Continue to build a partnership with local school districts and private swim clubs to build an indoor aquatic facility with joint usage.
- ★ Maintain a strong Risk Management system by continuing weekly in-service trainings, certifying instructors, auditing pools.
- ★ Increase family night participation by offering organized events and games and inviting the local media to help with promotions and marketing of facilities and programs.
- ★ Develop a Community First-Aid/CPR program and lifeguarding course for the public.
- ★ Evaluate the current public operation dates and times to best serve the budget and the community.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Daily Attendance:			
Southwest	17,436	17,800	18,000
Southeast	23,422	23,800	24,000
Thompson	9,504	9,700	9,800
Office Sales	3,867	3,950	4,000
Total Pool Attendance	54,229	55,250	55,800
Program Attendance:			
Lap Swimmers	267	1,140	1,160
Swimming Lessons (spring and summer)	1,128	135	135
Pool Parties	135	42	55
Junior Lifeguard Program	36	80	82
Birthday Party Packages	74	3,750	3,800
Presentations (Jr. Guard & Water Safety)	3,658	3,428	3,542
Family Nights (total)	2,825	1,226	1,350
2010 - Safety (250), Sammy's Birthday (160), Hawaiian Pageant (205), Mardi Gras (44), Fiesta (225), Pirate (162), Awareness (129)			

ACCOMPLISHMENTS

The Swimming Pools Department provided the Amarillo community a safe place to swim as well as a place to have an enjoyable experience. The Department required staff to attend weekly in-service classes to keep communication open and practice lifeguarding skills. Pools partnered with organizations to host the 4th Annual Triathlon for adults and children. The Department allowed the use of a facility to host a Special Olympics swim meet. Pools raised "Back to School" supplies for 31 kids from the Summer Recreation Program and maintained a low employee turnover for the season. The Department educated youth and adults on Water Safety Awareness and continued to make the online services for our customers more convenient and user friendly in order to register for pool programs. Pools created an in-house scholarship program through our "Helping Hands Wall."

City of Amarillo

Swimming Pools

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	195,811	216,766	227,773
41300 Incentive	2,708	2,704	2,700
41620 Unscheduled	294	1,000	1,000
41820T Health Insurance	7,407	7,387	7,572
41900 Life	13	12	12
42010 Social Security - Medicare	2,901	3,258	3,260
42020 Social Security - OASDI	2,108	2,320	2,329
42110 TMRS	7,261	10,657	9,998
42300 State Unemployment	921	979	979
42400 Workers Compensation	4,357	5,000	5,003
42510 Car Allowance	4,765	5,232	5,232
41000 Personal Services	228,543	255,314	265,859
51110 Office Expense	3,421	3,700	3,750
51200 Operating	712	876	1,930
51250 Janitor	1,204	1,830	2,040
51300 Clothing and Linen	3,031	4,541	4,437
51350 Chemical and Medical	30,508	28,413	28,489
51610 Recreation Supplies	7,689	10,300	10,300
51700 Education	50	705	705
51850 Minor Tools	644	1,306	1,043
51950 Minor Office Equipment	60	1,200	1,200
53100 Natural Gas	24,447	29,747	26,972
53150 Electricity	13,882	15,641	24,068
54000 Food	0	0	1,344
55100 Publications	292	511	510
51000 Supplies	85,940	98,770	106,788
61300 Advertising	5,466	6,502	6,502
61400 Dues	420	480	480
61410 Tuition	4,782	6,275	1,276
62000 Professional	15,168	10,772	17,530
63210 Armored Car Service	2,868	2,633	2,633
68100 R & M - Building	927	2,395	2,150
68300 R & M - Improvements	19,599	25,000	25,000
68610 Office Equipment	140	300	300
68680 Other Equipment	0	0	3,450
69100 Rental Land & Buildings	1,575	0	850
60000 Contractual Services	50,945	54,357	60,171
71100 Insurance and Bonds	1,613	1,613	1,613
72000 Communication	7,538	5,574	5,485
74000 Printing and Binding	13,046	10,746	9,464
75100 Travel	49	2,900	2,900
75300 Meals and Local	16	400	400
78210 Cash Over/Short	1	32	32
70000 Other Charges	22,263	21,266	19,895
84910 Other Equipment	12,013	0	0
80000 Capital Outlay	12,013	0	0
TEXPENSES Total Expenses	399,704	429,708	452,713

City of Amarillo

Department Staffing Report

Department: Swimming Pools

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF420	AQUATICS SPECIALIST	
Part-Time Positions			
38.00	HRL400	LIFE GUARD	
8.00	HRL402	SWIMMING LESSON INSTRUCTOR	
8.00	HRL403	POOL CASHIER	
3.00	HRL405	HEAD LIFEGUARD	
3.00	HRL406	ASSISTANT - POOL MANAGER	
3.00	HRL409	SWIMMING POOL MGR.	
3.00	HRL417	LESSON COORDINATOR	
1.00	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR	
1.00	HRL901	ACCOUNT CLERK I	
68.00		Total Part-Time Positions	
69.00		Total Department	265,859



CITY OF AMARILLO

CITY OF AMARILLO

PARK RECREATION PROGRAM (1850)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Recreation Department is to provide comprehensive recreational programs and activities for the citizens of Amarillo.

GOALS

It is the goal of the Department to increase public awareness of programs and events by enhancing our website, brochures and marketing strategies. The Department will continue to make available many different types of recreation programs in a safe atmosphere for the general public. The Park Recreation Program strives to represent a professional, organized, fun and friendly public service throughout all programs and events.

OBJECTIVES

- ★ To offer a safe, positive performance-oriented program by providing educational opportunities for youth in our community.
- ★ Create youth programs during student holidays: Thanksgiving, Christmas, and Spring Break.
- ★ Provide educational opportunities for parents and youth in an indoor facility year round for the community.
- ★ Enhance website by making it more interactive thru on-line registration and continue to keep updated on a regular basis.
- ★ To use mass e-mails to communicate with our customers and create a quarterly newsletter.
- ★ Pursue funding for splash pads at recreation sites to replace wading pools and provide a fun experience for kids.
- ★ Offer special events utilizing volunteers to bring their talents to the park sites to provide educational opportunities.
- ★ Emphasize a fitness and moral well-being program (no drugs, no alcohol, stay fit).
- ★ Teach special sport skills and arts & craft activities through our Recreation Specialists.
- ★ Work with various types of local media to promote our events and programs.
- ★ Approach different sponsors to help promote and financially support our programs and events.
- ★ Continue to apply for funding to enhance our annual Kids Fishing Derby.
- ★ Increase public awareness of our programs through a strong marketing plan.
- ★ Continue school presentations to demonstrate summer programs.
- ★ Evaluate annually all recreation sites and programs to assure needs are met in the community.
- ★ Introduce a new mascot for the Recreation Program and attract more participants and awareness of the programs offered.
- ★ To provide a wide variety of special events for the entire family to enjoy.
- ★ Evaluate staff training and hiring methods and continue to pursue additional staff to serve our growing programs and events.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Attendance at Amarillo Independent School District (AISD) Sites:			
Forest Hill Elementary School	2,082	2,100	2,125
South Lawn Elementary School	1,625	1,700	1,725
Sunrise Elementary School	1,789	1,800	1,850
Total Gym Attendance	5,496	5,600	5,700
Recreation Program (17 Park sites)	33,859	35,000	36,000
Starlight Theater	4,357	4,488	4,623
Kids Fishing Derby (includes adults)	478	491	506
Punt, Pass, and Kick	146	150	154
Skyhoundz Frisbee Competition	378	389	400
Lego Mania Classes/Art Classes (starting 2011)	31	35	40
Tennis Camp	485	500	525
Basketball Camp	103	105	110
Baseball Camp	85	87	90
Volleyball Camp	51	50	50
Roxie's Birthday	238	245	252

ACCOMPLISHMENTS

Parks provided a Kids Fishing Derby for youth and worked with local sponsors to enhance the event. Received partial donation for fishing derby t-shirts for kids participating. Provided a free concert series at Sam Houston Park. Provided a well-rounded Summer Recreation Program for youth, which included "Kid of the Week," "Park of the Week," arts and crafts, sports skills, and various special events. The Department implemented new camps, partnered with camp leaders to provide community youth with optional camps such as wrestling and agility camps. Parks attended several events in the community and set up a booth promoting our programs and events. Worked with local TV and Radio stations to promote our Starlight Theater Concert series and other special events. Continued to enhance our website with new seasonal templates and additional registrations offered on-line. Promoted our programs and events through website, posters, Park Guide, Summer In The City, and other various fliers/brochures. Parks utilized the City's intranet to advertise deadlines and events.

City of Amarillo

Parks & Recreation Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	247,194	259,270	260,776
41300 Incentive	507	603	0
41620 Unscheduled	500	1,100	1,100
41820T Health Insurance	11,100	14,774	15,143
41900 Life	24	25	25
42010 Social Security - Medicare	3,836	4,119	4,113
42020 Social Security - OASDI	4,310	4,552	4,685
42110 TMRS	24,007	16,047	15,104
42300 State Unemployment	965	1,146	1,141
42400 Workers Compensation	6,443	7,008	7,530
42510 Car Allowance	19,748	24,164	24,164
42550 Communications Allowance	1,203	1,200	1,200
PSCHG Personal Svcs Changes	0	0	0
41000 Personal Services	319,837	334,007	334,982
51110 Office Expense	4,551	4,725	4,725
51200 Operating	401	478	478
51250 Janitor	733	800	800
51300 Clothing and Linen	1,591	1,429	1,741
51350 Chemical and Medical	96	536	250
51400 Photographic	7	25	25
51500 Animal Purchases	7,485	8,800	9,300
51610 Recreation Supplies	16,368	23,073	22,655
51700 Education	428	600	600
51850 Minor Tools	736	750	750
55100 Publications	339	551	450
51000 Supplies	32,734	41,767	41,774
61300 Advertising	8,087	8,744	8,744
61400 Dues	195	375	375
61410 Tuition	326	375	375
62000 Professional	4,445	13,946	13,946
68100 R & M - Building	0	156	0
68300 R & M - Improvements	527	1,435	905
69100 Rental Land & Buildings	966	3,900	3,900
69210 Rental City Equipment	0	0	4,092
60000 Contractual Services	14,546	28,931	32,337
71100 Insurance and Bonds	857	857	857
72000 Communication	6,615	7,752	8,051
74000 Printing and Binding	7,892	6,836	6,840
75100 Travel	750	750	1,725
75300 Meals and Local	362	400	400
77900 Other Agencies	36,000	36,300	36,000
70000 Other Charges	52,476	52,895	53,873
TEXPENSES Total Expenses	419,594	457,600	462,966

City of Amarillo

Department Staffing Report

Department: Parks & Recreation Program

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	MGT400	RECREATION SUPERVISOR	
2.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL414	RECREATION SPECIALIST	
50.00	HRL415	RECREATION LEADER	
4.00	HRL418	DISTRICT SUPERVISOR	
1.00	HRL420	PROGRAM COORDINATOR	
1.00	HRL901	ACCOUNT CLERK I	
59.00		Total Part-Time Positions	
61.00		Total Department	334,982



CITY OF AMARILLO

CITY OF AMARILLO

**PARK MAINTENANCE (1861)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Park Maintenance Department provides maintenance and care to park grounds and facilities throughout the total Park and Recreation System. Included are municipal building grounds, street corridor and median landscape/grounds care, and Public Improvement Districts (PID) Maintenance. This is accomplished by executing tasks and maintenance activities designed to produce a quality product for the safety and enjoyment of the public. The Park Maintenance section supports the general goals and objectives as set forth by the Parks and Recreation Division.

GOALS

To create, through quality maintenance and practices and public safety, parks and facilities relative to the quality of life expected in the City of Amarillo. Prioritize, evaluate, and initiate needed repairs or improvements to existing park grounds, park facilities, athletic fields, and municipal building grounds.

OBJECTIVES

Maintain all existing park facilities accessible to the public, with clean, safe, and enjoyable areas throughout the City. Continue pre-initiated improvement projects towards their completion. These projects include, but are not limited to, the following:

- ★ Replace old, worn-out play equipment, consolidate equipment into more appropriate settings, and add surface barriers and surface material at South Georgia & Willow Vista School Park.
- ★ Flowerbed modifications and improvements in selected areas. Decrease plant numbers by adding boulders, borders, and perennial plants, and increase the appearance of the displays.
- ★ Forestation of the new Parks at City View and West Hillside.
- ★ Continue re-forestation of older dying trees at Thompson Park, Ellwood Park, and Paramount Park.
- ★ Replace old irrigation systems at Benton Park, Oakdale School Park, and Lawndale School Park.
- ★ Replace old deteriorated concrete picnic tables and grills with addition of new tables and grills in selected area parks as necessary.
- ★ Repair broken, raised up walking trails at Ellwood & Memorial Parks.
- ★ Sod ball field outfields at River Road #1 & #2 ball fields.
- ★ Over-seed parks at Benton, Lawndale and Oakdale School Park.
- ★ Continue placement of wood chips from chip sites around trees in all areas.
- ★ Erosion control spillway repairs at Thompson Park.

SIGNIFICANT CHANGES

The Park Department will be contracting the mowing of the PID acreage at the Greenways with 27.94 acres, Colonies with 11.20 acres and Brennan Blvd with .38 acres. Additionally, 21 new park restrooms and the new parks at City View Park (8 acres) & West Hillside Park (4 acres) will continue to impact the operational function of the department.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Irrigation and Sprinkler Repairs	4,652	5,000	5,100
Facility Maintenance	2,889	3,000	3,000
Electrical Repairs	532	600	600
Restroom and Drinking Fountain Repairs	325	300	300
Graffiti Removed	700	800	1,000
Acres maintained per worker	27.60	27.60	27.60

ACCOMPLISHMENTS

Routine maintenance and new playground and restroom installations were the dominant activities for this department. Other accomplishments included irrigation renovations at Thompson Park Areas 3-7, Mesa Verde School Park, Windsor School Park, and Sleepy Hollow School Park. We also added new sand volleyball courts at John Stiff Memorial Park.

City of Amarillo

Park Maintenance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,060,818	2,076,642	2,091,162
41300 Incentive	70,240	70,784	75,132
41620 Unscheduled	23,866	24,500	24,500
41820T Health Insurance	462,382	492,007	502,865
41900 Life	972	998	998
42010 Social Security - Medicare	29,581	31,138	31,085
42020 Social Security - OASDI	114,369	124,337	124,129
42110 TMRS	346,512	306,720	286,712
42300 State Unemployment	4,869	4,640	4,689
42400 Workers Compensation	110,726	112,305	107,704
PSCHG Personal Svcs Changes	0	0	0
41000 Personal Services	3,224,334	3,244,071	3,248,976
51110 Office Expense	7,303	6,000	6,000
51200 Operating	85,623	70,000	70,000
51250 Janitor	23,427	20,432	20,432
51300 Clothing and Linen	10,744	12,500	12,500
51350 Chemical and Medical	74	600	600
51400 Photographic	0	400	400
51450 Botany & Agrigulture	622	0	0
51454 B & A - Trees	10,260	26,000	26,000
51456 B & A - Bedding Plants	13,801	16,000	16,000
51458 B & A - Fertilizer	33,445	81,000	81,000
51460 B & A - Grass	15,023	15,000	15,000
51462 B & A - Chemicals	25,293	35,500	35,500
51700 Education	544	900	900
51800 Fuel & Oil	21,935	33,963	30,129
51850 Minor Tools	18,087	24,231	24,231
52050 Auto Parts	18,913	19,500	19,500
52050LABOR Auto Parts Labor	1,275	2,000	2,000
52120 Tires and Tubes Other	1,833	1,900	1,900
53100 Natural Gas	4,369	5,142	6,002
53150 Electricity	134,774	123,140	151,716
53200 Water and Sewer	697,333	750,513	914,477
51000 Supplies	1,124,678	1,244,721	1,434,287
61200 Postage	61	200	200
61400 Dues	1,030	1,586	1,586
61410 Tuition	12,685	7,000	7,000
63220 Security Service Contra	780	1,080	0
68100 R & M - Building	9,126	10,000	10,000
68300 R & M - Improvements	63,178	55,000	55,000
68316 Sand, Gravel, Concrete	8,499	35,000	35,000
68318 Lighting	11,608	5,000	5,000
68322 Playground Equipment	28,671	31,500	31,500
68400 R & M - Irrigation	93,110	90,000	90,000
68610 Office Equipment	0	200	200
68650 Shop Equipment	1,656	2,800	2,800
68660 Audio/Video Equipment	0	800	1,880
69100 Rental Land & Buildings	3,372	4,500	4,500
69210 Rental City Equipment	943,079	838,980	887,416
69220 Rental Other Equipment	2,910	2,944	2,944
60000 Contractual Services	1,179,765	1,086,590	1,135,026
71100 Insurance and Bonds	17,763	17,763	17,763
72000 Communication	21,352	19,857	24,287
74000 Printing and Binding	499	1,000	1,000
75100 Travel	0	2,400	2,400
70000 Other Charges	39,614	41,020	45,450
84910 Other Equipment	0	0	18,000
80000 Capital Outlay	0	0	18,000
TEXPENSES Total Expenses	5,568,392	5,616,401	5,881,739

City of Amarillo

Department Staffing Report

Department: Park Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM410	PARK SUPERINTENDENT	
1.00	ADM411	ASSISTANT PARK SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	MGT410	PARK OPERATIONS SUPERVISOR	
2.00	MGT411	PARK HORTICULTURAL SUPERVISOR	
1.00	MGT412	PARK MAINTENANCE SUPERVISOR	
1.00	MGT432	VISITOR SERVICE COORDINATOR	
12.00	MGT950	PARK FOREPERSON I	
9.00	TEC950	PARK TECHNICIAN I	
9.00	TEC951	PARK TECHNICIAN II	
2.00	TRD410	PARK MAINTENANCE MECHANIC II	
2.00	TRD411	TREE TRIMMER	
4.00	TRD415	PARK PLUMBER I	
4.00	TRD416	PARK PLUMBER II	
1.00	TRD915	ELECTRICIAN I	
26.00	TRD930	UTILITY WORKER	
2.00	TRD970	PARK MAINTENANCE MECHANIC I	
80.00		Total Permanent Positions	
Part-Time Positions			
11.00	HRL413	YOUTH WORKER - MAINTENANCE	
4.00	HRL915	CREW LEADER	
13.00	HRL930	UTILITY WORKER	
1.00	HRL965	INSPECTOR	
29.00		Total Part-Time Positions	
109.00		Total Department	3,248,976



CITY OF AMARILLO

CITY OF AMARILLO
ZOO MAINTENANCE (1862)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide a facility for animal display, both exotic as well as native, to the Texas Panhandle; incorporating education and enjoyment in a passive environment for the public. The Park Maintenance Department operates the Zoo, cares for the animals, and maintains the grounds and facilities, while supporting the overall goals set forth by the Division.

GOALS

To provide quality care to the animals, grounds, and structures; and to recommend the allocation of funding for expansion of the facilities as needed. To continually improve and update the existing operation, facilities, and grounds, while providing the most enjoyable experience possible for the visiting public.

OBJECTIVES

- ★ To maintain and provide all existing facilities with safe, clean, enjoyable, and accessible environments.
- ★ Provide well cared for areas throughout the Zoo.
- ★ Assist with Division goals in ongoing development of a Zoo Master Plan to enhance the expansion of the present facility and improve the quality of our facility overall.
- ★ Pursue accreditation of the American Zoological Association.
- ★ Facility improvements for 2011 – 2012 will include the construction of the new Education Building.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Attendance	208,472	200,000	200,000
% Change in Zoo attendance		.04%	+0%

ACCOMPLISHMENTS

Primary maintenance tasks and responsibility of Zoo operations are the dominant focus of this department. Other accomplishments include: Completion of the renovations to the tiger & leopard exhibits. Continued operation of the concession/admissions areas.

City of Amarillo

Zoo Maintenance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	180,152	173,813	198,821
41300 Incentive	3,788	3,598	3,600
41620 Unscheduled	963	750	750
41820T Health Insurance	19,085	20,754	21,273
41900 Life	49	50	50
42010 Social Security - Medicare	2,613	2,572	2,573
42020 Social Security - OASDI	6,203	6,611	6,552
42110 TMRS	23,981	22,759	21,221
42300 State Unemployment	599	481	485
42400 Workers Compensation	4,402	4,342	4,342
PSCHG Personal Svcs Changes	0	0	0
41000 Personal Services	241,836	235,731	259,666
51110 Office Expense	182	200	200
51200 Operating	3,763	3,500	3,500
51250 Janitor	1,794	1,300	1,300
51300 Clothing and Linen	934	1,100	1,100
51450 Botany & Agrigulture	360	1,000	0
51456 B & A - Bedding Plants	0	0	1,000
51500 Animal Purchases	5,000	6,000	6,000
51550 Animal Feed and Medical	33,940	34,500	34,500
51555 Animal Medicine	9,930	10,000	10,000
51700 Education	4,242	5,000	5,000
51710 Special Events	5,211	5,800	5,800
51850 Minor Tools	2,534	5,600	5,600
52050 Auto Parts	51	150	150
52300 Unassigned	343	400	400
55100 Publications	4,696	4,500	4,500
51000 Supplies	72,981	79,050	79,050
61300 Advertising	425	300	300
61400 Dues	3,330	1,040	1,040
61410 Tuition	977	3,000	3,000
63400 Employee Medical	0	1,900	1,900
68100 R & M - Building	3,311	2,000	2,000
68300 R & M - Improvements	3,714	3,500	3,500
69210 Rental City Equipment	11,351	10,320	10,713
60000 Contractual Services	23,108	22,060	22,453
71100 Insurance and Bonds	707	707	707
78210 Cash Over/Short	-76	0	0
70000 Other Charges	631	707	707
80000 Capital Outlay	0	0	0
TEXPENSES Total Expenses	338,556	337,549	361,877

City of Amarillo

Department Staffing Report

Department: Zoo Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT430	ZOO CURATOR	
4.00	TEC956	ZOO KEEPER II	
5.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL252	GATE ATTENDANT	
1.00	HRL413	YOUTH WORKER - MAINTENANCE	
4.00	HRL930	UTILITY WORKER	
7.00		Total Part-Time Positions	
12.00		Total Department	259,666

City of Amarillo

ZooSchool Education Programs

DESCRIPTION	ACTUAL FY2009	Budgeted FY2010	Budgeted FY2011
41100 Salaries and Wages	4,827	0	0
42010 Social Security - Medicare	70	0	0
42300 State Unemployment	26	0	0
42400 Workers Compensation	78	0	0
41000 Personal Services	5,000	0	0
51200 Operating	1,307	0	0
51700 Education	1,400	0	0
51950 Minor Office Equipment	1,906	0	0
51000 Supplies	4,613	0	0
TEXPENSES Total Expenses	9,613	0	0



CITY OF AMARILLO

CITY OF AMARILLO

**ATHLETIC ADMINISTRATION (1870)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Athletic Administration provides comprehensive adult athletic leagues and events at affordable costs for the citizens of Amarillo. Functions include scheduling leagues and tournaments; recruiting, training and assigning officials and scorekeepers, tracking league standings, interpreting rules, scheduling gyms and allocating publicly owned athletic facilities to sport association partners. Revenues for each athletic league or event offset direct cost to implement activity.

GOALS

Continue to provide a wide variety of adult athletic programs including softball, volleyball, grass volleyball, basketball, flag football, soccer and the Mayor's Half Marathon to the general public at the most affordable cost. New offerings for Athletics will entail an evaluation of interest and the implementation of a second adult basketball season, a senior softball league and an adult dodge ball league. Increase online registration by 10% for all offered sports this upcoming year (2012) and reach 75% on-line league registration by 2013. Host two volleyball tournaments in 2012.

OBJECTIVES

- ★ Increase marketing efforts directed towards increasing overall basketball league participation.
- ★ Increase sponsorship contributions to increase tournament quality in volleyball.
- ★ Enhance communication and customer service with sport association partners to better meet their needs and expectations.
- ★ Increase use of free available advertising and media exposure to increase interest and participation in all offered leagues.
- ★ Continue to work to improve existing scheduling technology and other social media outlets to increase communication with our customers.
- ★ Continue to work closely with A.I.S.D. to maximize available facilities to meet the needs of the citizens.
- ★ Continue to evaluate league rules and regulations to assure the safety of the participants and maximize their participation satisfaction.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Actual 2010/11	Estimated 2011/12
Number of participating teams per sport:			
Basketball	34 teams	31 teams	36 teams
Volleyball (4 seasons) (1 season of grass vb)	878 teams	924 teams	900 teams
Softball (2 seasons)	715 teams	691 teams	706 teams
Number of Participants:			
Basketball (8 players)	272	248	288
Volleyball (7 players)	6146	6,468	6,300
Softball (15 players)	10,725	10,365	10,590
Track	183	228	240
Total:	17,326	17,309	17,418

ACCOMPLISHMENTS

The Department has increased team volleyball participation from 878 teams in 2010 to 924 in 2011. Enhanced communication with adult softball teams by implementing mandatory pre-season meeting to cover all rules and answer questions. Improved communication and relationships with all sport association partners and implemented a contract softball tournament director arrangement to more efficiently offer softball tournaments with less impact on staff and resources without sacrificing tournament revenue. The Athletic Department revenues exceeded direct cost to implement programs provided.

City of Amarillo

Athletic Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	98,073	93,706	101,605
41620 Unscheduled	270	0	500
41820T Health Insurance	16,724	17,941	21,273
41900 Life	38	37	37
42010 Social Security - Medicare	1,523	1,465	1,579
42020 Social Security - OASDI	5,831	5,733	6,233
42110 TMRS	16,890	13,882	14,135
42300 State Unemployment	227	192	311
42400 Workers Compensation	144	78	939
42510 Car Allowance	7,528	7,296	7,296
42550 Communications Allowance	1,420	1,200	1,200
41000 Personal Services	148,667	141,531	155,110
51200 Operating	124	1,067	750
51700 Education	0	600	600
51000 Supplies	124	1,667	1,350
71100 Insurance and Bonds	285	285	285
72000 Communication	4,578	3,606	3,124
70000 Other Charges	4,863	3,891	3,409
TEXPENSES Total Expenses	153,654	147,089	159,869

City of Amarillo

Department Staffing Report

Department: **Athletic Administration**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT420	ATHLETIC SUPERVISOR	
1.00	PRF430	ATHLETIC SPECIALIST	
3.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL905	ATHLETIC SPECIALIST	
6.00		Total Department	155,110

City of Amarillo

Softball Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41710 Umpire Fees	123,658	113,490	114,816
41720 Scorekeepers	35,255	34,266	34,667
41730 Gate Attendants	0	1,500	1,568
41740 Off Duty Police	0	4,000	4,200
41760 Scheduling	4,290	4,200	2,500
41000 Personal Services	163,203	157,456	157,751
51110 Office Expense	558	1,000	700
51200 Operating	5,922	10,000	6,000
51610 Recreation Supplies	0	1,000	1,000
51620 Recreation Trophies	6,999	10,000	9,175
51850 Minor Tools	481	400	200
51950 Minor Office Equipment	544	3,000	1,500
51000 Supplies	14,504	25,400	18,575
63120 TAAF Affiliates	200	200	200
63130 USSSA Affiliates	10,950	17,000	10,375
63135 Tournament Costs	85,700	45,000	45,000
60000 Contractual Services	96,850	62,200	55,575
71100 Insurance and Bonds	525	525	525
74000 Printing and Binding	829	800	600
75100 Travel	3,279	4,680	2,900
70000 Other Charges	4,633	6,005	4,025
TEXPENSES Total Expenses	279,190	251,061	235,926

City of Amarillo

Basketball Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41710 Umpire Fees	6,679	6,650	6,270
41720 Scorekeepers	2,282	1,575	1,485
41760 Scheduling	204	210	0
41000 Personal Services	9,165	8,435	7,755
51110 Office Expense	16	100	75
51610 Recreation Supplies	0	50	100
51620 Recreation Trophies	234	160	150
51000 Supplies	250	310	325
63130 USSSA Affiliates	850	875	825
69100 Rental Land & Buildings	3,570	3,675	4,125
60000 Contractual Services	4,420	4,550	4,950
71100 Insurance and Bonds	22	22	22
74000 Printing and Binding	0	100	50
70000 Other Charges	22	122	72
TEXPENSES Total Expenses	13,857	13,417	13,102

City of Amarillo

Track Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41740 Off Duty Police	0	700	735
41000 Personal Services	0	700	735
51110 Office Expense	0	100	100
51200 Operating	4,640	2,500	3,300
51620 Recreation Trophies	0	500	500
51000 Supplies	4,640	3,100	3,900
71100 Insurance and Bonds	6	6	6
74000 Printing and Binding	0	50	50
70000 Other Charges	6	56	56
TEXPENSES Total Expenses	4,646	3,856	4,691

City of Amarillo

Volleyball Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41710 Umpire Fees	54,116	54,468	57,312
41760 Scheduling	5,280	5,082	2,500
41000 Personal Services	59,396	59,550	59,812
51110 Office Expense	207	200	200
51200 Operating	115	1,528	1,000
51610 Recreation Supplies	44	4,000	2,500
51620 Recreation Trophies	4,230	5,000	5,000
51000 Supplies	4,595	10,728	8,700
63130 USSSA Affiliates	7,025	10,000	7,500
63135 Tournament Costs	749	800	1,000
69100 Rental Land & Buildings	30,209	30,208	35,963
60000 Contractual Services	37,982	41,008	44,463
71100 Insurance and Bonds	221	221	221
74000 Printing and Binding	0	100	100
70000 Other Charges	221	321	321
TEXPENSES Total Expenses	102,194	111,607	113,296

City of Amarillo

Flag Football Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
71100 Insurance and Bonds	16	16	16
70000 Other Charges	16	16	16
TEXPENSES Total Expenses	16	16	16

City of Amarillo

Baseball

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51110 Office Expense	180	337	100
51620 Recreation Trophies	1,910	2,500	500
51000 Supplies	2,090	2,837	600
71100 Insurance and Bonds	3	3	3
74000 Printing and Binding	0	100	0
70000 Other Charges	3	103	3
TEXPENSES Total Expenses	2,093	2,940	603



CITY OF AMARILLO

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ENTERPRISE FUNDS - FISCAL YEAR 2011/12

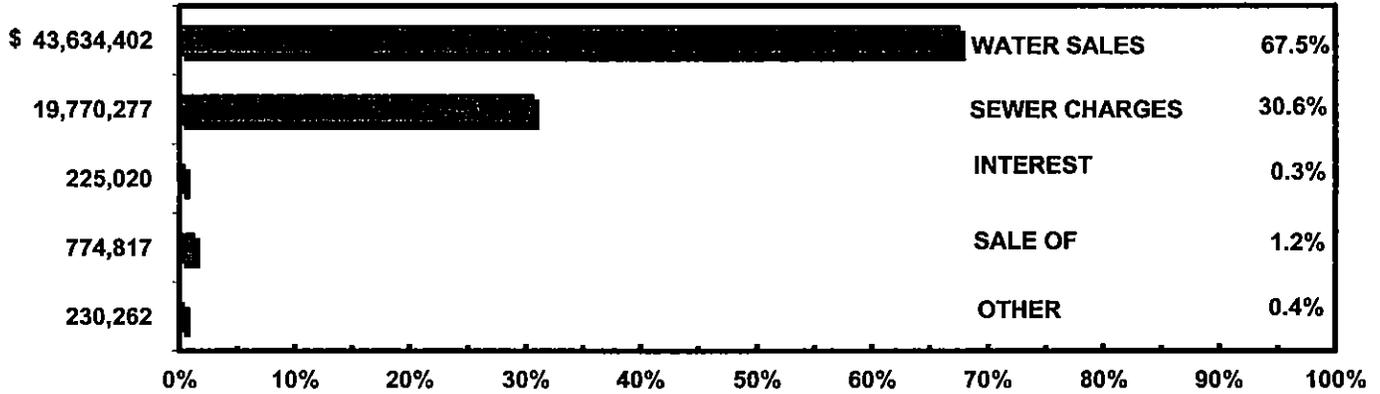
	TOTAL	WATER & SEWER UTILITY	AIRPORT
AVAILABLE FUNDS:			
Balance 10/01/10 (See Below) Fiscal Year 2010/11	14,795,738	5,228,604	9,567,134
<hr/>			
Sales, Receipts & Revenue	78,628,446	67,096,224	11,532,222
Other Sources	34,425,000	31,480,000	2,945,000
M & O Expenditures	61,034,990	49,211,435	11,823,555
Less: Depreciation	(12,947,981)	(9,667,084)	(3,280,897)
Capital Expenditures	35,309,505	29,703,630	5,605,875
Debt Service	13,620,242	11,745,166	1,875,076
Total Expenditures	97,016,756	80,993,147	16,023,609
<hr/>			
AVAILABLE FUNDS:			
Balance 10/01/11 Fiscal Year 2011/12	30,832,428	22,811,681	8,020,747
<hr/>			
Sales, Receipts & Revenue	74,322,258	64,634,778	9,687,480
Other Sources	2,945,000	0	2,945,000
M & O Expenditures	64,047,817	54,348,475	9,699,342
Less: Depreciation	(15,587,051)	(12,063,306)	(3,523,745)
Capital Expenditures	16,847,000	11,297,000	5,550,000
Debt Service	17,207,367	15,332,742	1,874,625
Total Expenditures	82,515,133	68,914,910	13,600,222
<hr/>			
AVAILABLE FUNDS:			
Balance 10/01/12	25,584,553	18,531,548	7,053,005
<hr/>			
DETAIL OF BALANCES AT 10/01/12			
<hr/>			
Reserves for S/L & A/L	1,523,012	1,381,889	141,123
Debt Service Reserves	2,915,460	2,473,929	441,531
Committed for Future Capital/Projects	21,146,081	14,675,730	6,470,351
BALANCE	25,584,553	18,531,548	7,053,005
<hr/>			
Available funds calculation:			
Cash & Investments	148,503,212	118,397,263	30,105,949
(Appreciation) Depreciation in Investments	(139,238)	(102,186)	(37,052)
Assets to be converted to Cash	8,871,794	7,829,145	1,042,649
Less: Liabilities & Encumbrances	(23,554,704)	(15,922,826)	(7,631,878)
Less: Construction in Progress Balances	(118,885,326)	(104,972,792)	(13,912,534)
Balance 10/01/10	14,795,738	5,228,604	9,567,134
2009C total bond proceeds		18,075,000	
2009C proceeds received at 09/30/2010		(2,895,000)	
		20,408,604	
Note: Converted to cash includes due froms and prepaids.		55,502,109	



CITY OF AMARILLO

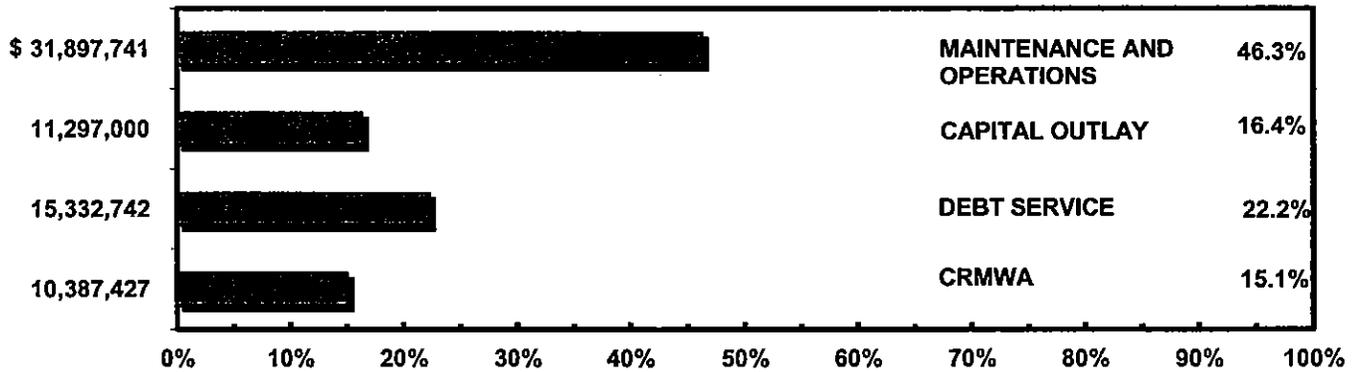
CITY OF AMARILLO WATER AND SEWER UTILITY 2011/2012

REVENUE



\$64,634,778 TOTAL REVENUE

EXPENDITURES



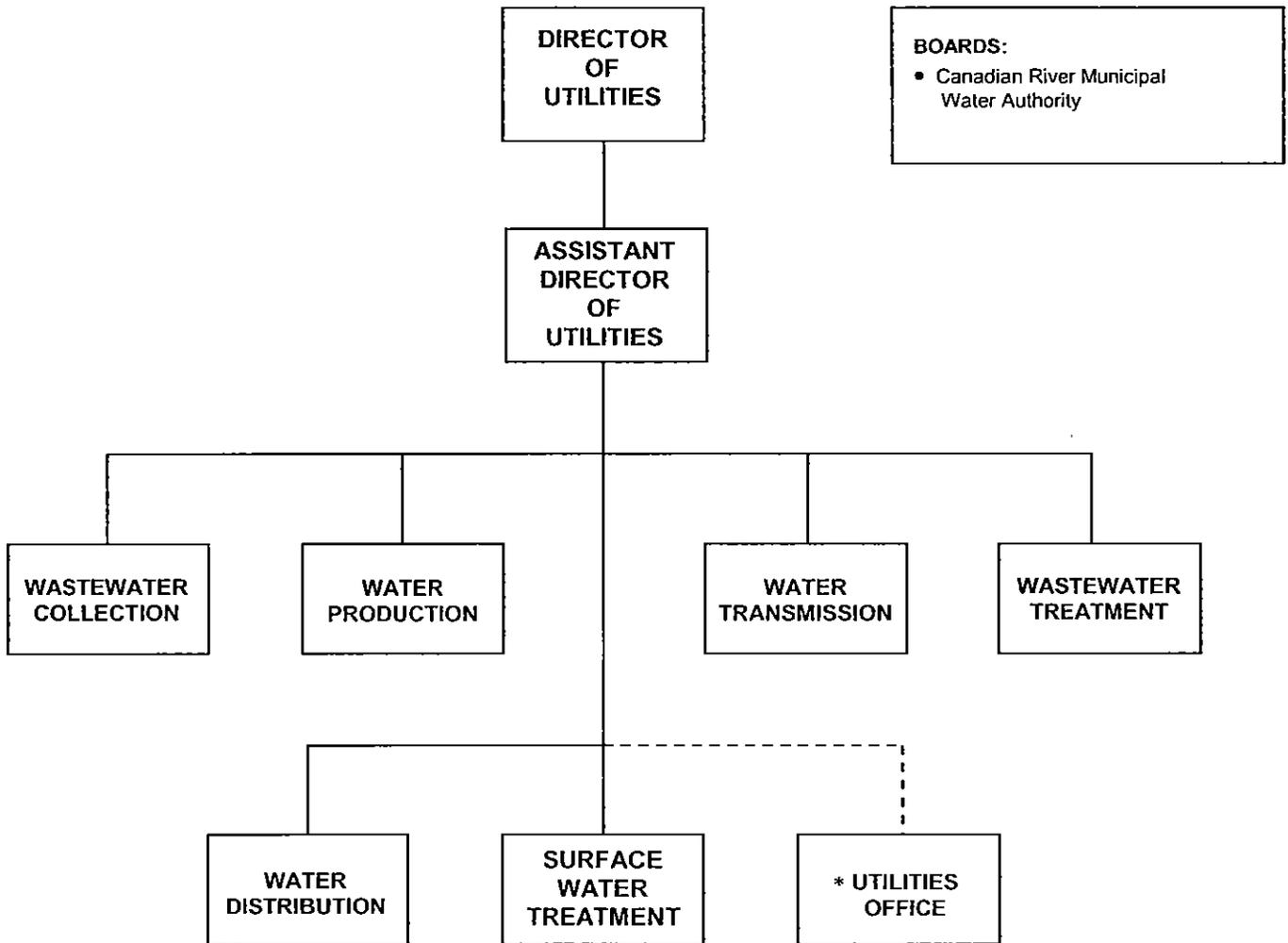
\$68,914,910 TOTAL EXPENDITURES

Water sales and sewer charges of \$63 million account for 98% of the Water and Sewer Fund. Total expenditures do not include non-cash items such as depreciation.



CITY OF AMARILLO

UTILITIES DIVISION



* UNDER THE SUPERVISION OF THE FINANCE DIRECTOR

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
5200 Water and Sewer System			
Utilities			
52110 Director of Utilities	1,529,622	1,577,271	1,631,701
52123 Water & Sewer - Transfer	16,500	33,420,630	11,297,000
52200 Water Production	4,542,004	5,438,965	6,395,612
52210 Water Transmission	2,837,873	2,844,736	3,898,353
52220 Surface Water Treatment	7,927,902	9,689,486	9,955,881
52230 Water Distribution	5,118,703	5,338,843	5,355,280
52240 Waste Water Collection	3,477,715	3,585,225	3,711,857
52260 River Road Water Reclamation	2,808,942	3,184,529	3,186,297
52270 Hollywood Road Waste Water Tre	5,933,848	4,146,601	4,059,639
52281 Laboratory Admin	1,394,497	1,495,323	1,539,122

**City of Amarillo
Revenue
5200 Water and Sewer System Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34010 Water Metered Sales	35,062,958	44,388,968	41,573,571
34020 Sale of Unused Crmwa Al	1,719	0	0
34030 Sewer Charges	16,295,031	18,574,679	19,133,000
34040 Ind Waste Sewer Surchar	114,904	134,879	179,862
34045 Liq. Waste Disp. Fee	36,210	40,480	42,420
34060 Sale of Reclaimed Water	772,639	774,817	774,817
34070 Water Service Charges	883,873	1,042,153	1,000,000
34080 Door Tag Fees	56,010	58,210	59,175
34000 Utility Sales & Services	53,223,344	65,014,186	62,762,845
34210 Water Tap Fees	136,410	121,760	121,760
34220 Sewer Tap Fees	59,387	50,512	50,512
34230 Water Frontage Charges	15,920	15,920	15,920
34240 Sewer Frontage Charges	12,345	12,345	12,345
34266 Lab Fees	118,412	157,588	158,000
34200 Tap Fees and Frontage Charge	342,474	358,125	358,537
35216 Forfeited Disc.-Water&S	923,777	945,079	1,058,114
35000 Fines and Forfeitures	923,777	945,079	1,058,114
35420 Owner Participation	163,229	163,229	0
35300 Construction Participation	163,229	163,229	0
37110 Interest Income	568,783	208,752	225,000
37115 Unrealized G/L	-170,738	0	0
37125 Other Interest Income	10	2,182	20
37109 Interest Earnings	398,055	210,934	225,020
37154 Other Rental Income	44,232	43,189	52,800
37155 Surface Land Rental	104,327	104,707	104,707
37180 Water Rights Lease	68,000	0	0
37150 Rent	216,559	147,896	157,507
37130 Discounts Earned	15	124	690
37140 Returned Check Fees	24,970	30,000	36,000
37145 Insurance Recoveries	106,550	106,550	0
37410 Miscellaneous Revenue	-212	-262	0
37418 Non City Damage Claim	55,341	58,261	9,950
37426 PRRR Collection Fees	137	137	40
37435 Sale of Scrap	14,646	14,646	26,075
37460 Gn/Lss on Prop Disposal	0	80,000	0
37465 NBV Asset Disposal	-32,681	-32,681	0
37400 Miscellaneous Revenue	168,765	256,775	72,754
TREVENUE Total Revenues	55,436,203	67,096,224	64,634,778



CITY OF AMARILLO

CITY OF AMARILLO

**UTILITIES OFFICE (52100)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

In accordance with the Amarillo Municipal Code, the Utility Billing Department's function is to establish, service, and maintain customer accounts; to bill customers for utility services provided by the City; to collect, receipt, and deposit money on a daily basis for services; to withhold services from customers who do not pay or make arrangements to pay their bill; and to deny further service until the past due amounts are paid. Detailed and accurate records are created and maintained on all transactions processed by the Department.

GOALS

The goals of the Utility Billing Department are to provide a high standard of courteous, effective customer service that is responsive to the individual customer's needs; to bill and collect all utility accounts in an accurate and timely manner; to promote a positive public image of the City of Amarillo and its employees.

OBJECTIVES

- ★ Continue monitoring meter-reading errors to keep errors low.
- ★ Conduct ongoing customer service training for departmental employees to better enable them to provide responsive service.
- ★ Cross-train at least two additional employees for each desk within the Department to ensure uninterrupted service during absences.
- ★ Conduct safety meetings to increase employee safety awareness.
- ★ Continue to scan documents into Hummingbird on an ongoing basis.
- ★ Reduce the number of bills, envelopes, and postage the department purchases.
- ★ Continue promoting the E-Bill System to New and Existing Customers.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Accounts billed monthly	69,850	71,500	72,500
New service established	20,950	21,600	22,500
Discontinued service	10,335	11,150	11,350
Miscellaneous field service orders	44,120	46,750	47,780
Mail-in payments processed	249,000	244,000	240,000
Walk-in payments processed	92,500	91,250	88,000
Remote payments processed	230,000	245,000	250,000

ACCOMPLISHMENTS

The remittance processor is now replaced with an Image verification system that opens the mail, images all checks and stubs, creates the Hansen upload file, and sends a Check21 deposit. Less time is now used to run daily mail. All cashiers can now verify payments from their station without having to stay at the main station. Use of the remote payment online and phone system continues to increase. These options, along with numerous remote payment sites within the city, provide 24/7 opportunities for citizens to pay their utility bills. Electronic Billing (E-Bill) has been implemented along with the Check Free network of the online billing. Over 6,000 customers now have their water bills sent electronically. That is an increase of 2,000 from the previous year. Customers can now receive their current water bills within hours instead of days. Fenced areas and scatter routes in high traffic areas continue to be replaced with radio frequency meters. Every office employee of more than one year is trained in at least one other task outside his or her specific assignment. Customer service scans every document they produce into Hummingbird. Older documents will eventually be scanned into Hummingbird. Safety awareness is encouraged through quarterly training for meter readers and quarterly office inspections.

City of Amarillo

Utilities Office

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	767,213	746,847	795,478
41300 Incentive	2,303	2,413	3,600
41620 Unscheduled	8,453	6,000	6,000
41820T Health Insurance	177,677	180,270	177,661
41900 Life	354	349	349
42010 Social Security - Medicare	10,546	10,864	10,793
42020 Social Security - OASDI	44,406	45,906	45,603
42110 TMRS	134,954	112,474	104,660
42300 State Unemployment	1,488	1,412	1,412
42400 Workers Compensation	6,932	6,856	6,794
42560 Change in Sick and Annua	832	0	0
42570 Additional ARC	42,815	0	0
41000 Personal Services	1,197,972	1,113,392	1,152,351
51110 Office Expense	31,589	55,550	55,500
51200 Operating	443	500	500
51300 Clothing and Linen	1,276	1,550	1,550
51350 Chemical and Medical	0	100	100
51850 Minor Tools	7	200	200
51000 Supplies	33,315	57,900	57,850
61200 Postage	359,072	373,000	392,000
61410 Tuition	0	0	500
62000 Professional	28,848	23,500	30,000
63210 Armored Car Service	2,254	2,150	2,150
63300 Collection Expense	4,200	4,500	7,500
63350 Credit Card Fees	124,549	134,495	142,000
68610 Office Equipment	11,435	100	100
68620 Computer Equipment	49,983	52,000	52,000
69210 Rental City Equipment	27,072	24,624	26,065
69220 Rental Other Equipment	1,020	1,075	1,100
60000 Contractual Services	608,433	615,444	653,415
71100 Insurance and Bonds	4,173	4,173	4,173
72000 Communication	9,929	9,326	9,596
75100 Travel	300	500	500
75300 Meals and Local	240	300	300
76000 Depreciation	183,649	183,278	182,394
78210 Cash Over/Short	210	500	500
70000 Other Charges	198,501	198,077	197,463
TEXPENSES Total Expenses	2,038,220	1,984,813	2,061,080

City of Amarillo

Department Staffing Report

Department: Utilities Office

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM170	UTILITY BILLING MANAGER	
1.00	ADM171	ASSISTANT MANAGER UTILITY BILLING	
13.00	CLR400	ADMINISTRATIVE ASSISTANT I	
3.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
10.00	TRD170	METER READER I	
1.00	TRD171	METER READER II	
30.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL901	ACCOUNT CLERK I	
31.00		Total Department	1,152,351



CITY OF AMARILLO

CITY OF AMARILLO

DIRECTOR OF UTILITIES (52110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Director of Utilities Division is responsible for providing the administration and management of the City's water and wastewater infrastructure system. Responsibilities include plan review of developments, construction inspection, design engineering, mapping/surveys, water conservation and oversight of the utility capital improvement program. The Division also assists citizens and customers with information about location of water and wastewater lines and assessing tap charges and frontage fees. The administrative staff organizes and tracks work orders, project bids, budget/purchase requests and meets daily office type demands. The Department's professional staff and designers produce designs and surveys for infrastructure improvements, management of special projects and field inspection.

GOALS

It is a goal to manage the Utilities Division in such a way as to provide the citizens and industries of Amarillo with superior water and sanitary sewer service at the lowest possible cost while complying with all applicable federal, state and local rules/regulations.

OBJECTIVES

- ★ Water Main Replacement Program
- ★ Further implementation of GIS Mapping Program
- ★ Completion of Potter County Well Field Project
- ★ Repaint the Osage Overhead Water Tank
- ★ Annual Manhole Replacement Project
- ★ Sewer Main Rehabilitation
- ★ Master WW System Evaluation
- ★ Cast Iron Lining 2011
- ★ Completion of the Osage WTP Auxiliary Pump Station

ACCOMPLISHMENTS

Projects Completed:

Lift Station 38 replacement.

Repainting of the Soncy Water Tower.

Processed approximately 129 new water and sewer tap requests to date in Fiscal Year 2010.

Completion of the 30" Water Distribution Main on Soncy between 45th and Hillside.

Swedge-lining of a section of the 30" Water Transmission Main from the 34th St. Pump Station to Bonham St. Pump Station.

Approximately 10 miles of new sanitary sewer mains added to the system.

Approximately 7 miles of new water distribution mains added to the system.

21 new wells drilled at the Potter County Well Field.

Transmission Pipeline and the Well Collection System for the Potter County Well Field under construction.

City of Amarillo

Director of Utilities

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	929,093	1,031,115	1,060,802
41300 Incentive	3,845	6,282	4,200
41620 Unscheduled	8	500	500
41820T Health Insurance	101,143	125,486	128,167
41900 Life	204	237	237
42010 Social Security - Medicare	13,152	15,208	15,375
42020 Social Security - OASDI	52,308	62,628	63,470
42110 TMRS	165,688	157,448	149,087
42300 State Unemployment	824	926	1,023
42400 Workers Compensation	7,073	7,694	7,929
42510 Car Allowance	8,837	11,460	11,460
42550 Communications Allowance	3,752	4,800	4,800
42560 Change in Sick and Annu	54,037	0	0
42570 Additional ARC	52,566	0	0
41000 Personal Services	1,392,529	1,423,784	1,447,050
51110 Office Expense	8,373	10,600	10,600
51115 Employee Recognition Program	1,411	1,500	1,500
51200 Operating	595	3,000	3,000
51250 Janitor	22	0	0
51300 Clothing and Linen	200	600	600
51350 Chemical and Medical	20	50	50
51400 Photographic	0	100	100
51560 Conservation Expenditures	1,358	0	20,000
51700 Education	0	200	200
51850 Minor Tools	7,107	4,750	4,750
51950 Minor Office Equipment	365	500	500
51000 Supplies	19,449	21,300	41,300
61100 Communications Billing	-1	0	0
61200 Postage	1,795	2,616	2,616
61400 Dues	10,002	11,724	11,724
61410 Tuition	6,997	3,800	3,800
68610 Office Equipment	572	2,000	2,000
68670 Communications Equipmen	0	550	550
69210 Rental City Equipment	28,404	25,716	27,424
60000 Contractual Services	47,770	46,406	48,114
71100 Insurance and Bonds	20,968	20,968	20,968
72000 Communication	14,471	8,524	8,640
74000 Printing and Binding	1,626	3,000	3,000
75100 Travel	7,931	16,855	16,855
75200 Mileage	47	200	200
75300 Meals and Local	789	645	645
76000 Depreciation	19,041	19,149	21,929
78245 Discounts Lost	2	0	0
70000 Other Charges	64,874	69,341	72,237
84100 Auto-Rolling Stock & Equ	0	0	23,000
84500 Office Machines & Equipm	0	13,400	0
84610 Info Tech Equipt - PCs	0	1,600	0
84640 Info Tech Equipt - Prin	0	1,440	0
84910 Other Equipment	5,000	0	0
80000 Capital Outlay	5,000	16,440	23,000
TEXPENSES Total Expenses	1,529,622	1,577,271	1,631,701

City of Amarillo

Department Staffing Report

Department: Director of Utilities

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM300	DIRECTOR OF UTILITIES	
2.00	ADM301	ASSISTANT DIRECTOR OF UTILITIES	
1.00	ADM310	CHIEF WATER UTILITIES ENGINEER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00	PRF040	RESOURCE ADMINISTRATOR	
1.00	PRF303	SENIOR PROJECTS COORDINATOR	
3.00	PRF304	CIVIL ENGINEER III	
1.00	TEC215	DESIGN TECHNICIAN II	
1.00	TEC216	DESIGN TECHNICIAN I	
2.00	TEC918	PROJECT REPRESENTATIVE	
1.00	TEC919	PROJECT REPRESENTATIVE II	
1.00	TEC925	SENIOR DESIGN TECHNICIAN	
1.00	TEC927	CHIEF DESIGN TECHNICIAN	
19.00		Total Permanent Positions	
19.00		Total Department	1,447,050



CITY OF AMARILLO

CITY OF AMARILLO
WATER PRODUCTION (52200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Effectively and efficiently operate and maintain the City's well water production system and related components to provide water to City of Amarillo citizens. Water from the Carson County Well Field is blended with treated water from the Canadian River Municipal Water Authority (CRMWA) such that the blended water meets applicable secondary water quality standards of the State and aids in maintaining Superior Water Quality as issued by TCEQ. Provide well water to meet the needs of large industrial users located Northeast of the City, and to supplement the CRMWA water supply during periods of peak demand. To meet peak demands, well water from Southwest and Palo Duro Well Fields is produced and pumped directly into the City's distribution system.

GOALS

To produce well water and allocate its usage in such a manner that the City's groundwater supply, a finite resource, will not be rapidly depleted, assuring its availability for future users. Maintain the groundwater production system to a degree that major repairs will be minimized and capital replacement costs will be delayed. Seek to identify additional water resources, including those that may result from conservation and re-use practices, providing for water needs in the distant future.

OBJECTIVES

- ★ Provide staff, equipment, tools, and professional services such that all operations, maintenance, and planning activities may be effectively performed.
- ★ Results will be measured by reduced energy costs, optimized production, extended life of wells and the aquifer, and minimized cost of maintenance.
- ★ Maintain and regularly review a record system which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Well Fields:			
Carson County Well Field	5.24 BG	5.26 BG	5.28 BG
Palo Duro/Southwest Well Field	<u>1.09 BG</u>	<u>1.13 BG</u>	<u>1.13 BG</u>
Total	<u>6.33 BG</u>	<u>6.39 BG</u>	<u>6.41 BG</u>

ACCOMPLISHMENTS

This year, Water Production has worked with Utilities Department and contractors in insuring that 21 wells were drilled in a timely manner, building the Potter County well field. At Carson Well Field, 2 ground storage tanks were emptied, cleaned, and inspected for repaint, pulling and setting of pumps and motors for 7 wells, completion of daily activities such as surveying and checking water level of 40 wells, repair of fencing, troubleshooting of wells, cleaning of well buildings and pump stations, and mowing of well lots. Accomplishments for Palo Duro Well Field includes draining, inspection, and repair of a .5 mg concrete storage tank, surveying of wells, fencing repairs, and building maintenance.

City of Amarillo

Water Production

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	210,097	221,925	249,846
41300 Incentive	12,420	12,893	12,300
41620 Unscheduled	2,816	10,000	10,000
41820T Health Insurance	41,261	45,637	45,792
41900 Life	81	87	87
42010 Social Security - Medicare	3,055	3,405	3,382
42020 Social Security - OASDI	13,063	14,559	14,461
42110 TMRS	39,513	35,251	32,794
42300 State Unemployment	327	341	341
42400 Workers Compensation	3,979	4,240	4,088
42560 Change in Sick and Annua	-795	0	0
42570 Additional ARC	12,536	0	0
41000 Personal Services	338,354	348,339	373,091
51110 Office Expense	724	750	1,250
51120 Safety Program	1,900	2,450	2,450
51200 Operating	4,727	4,500	4,500
51250 Janitor	808	700	700
51300 Clothing and Linen	2,644	2,575	2,575
51350 Chemical and Medical	1,061	600	600
51400 Photographic	13	150	150
51452 B & A - General	0	600	600
51800 Fuel & Oil	7,616	12,776	8,883
51850 Minor Tools	13,614	4,388	6,788
52050 Auto Parts	87	0	0
52050LABOR Auto Parts Labor	400	0	0
52120 Tires and Tubes Other	667	825	825
53100 Natural Gas	737	1,275	522
53150 Electricity	1,318,450	1,641,961	1,363,791
51000 Supplies	1,353,448	1,673,550	1,393,634
61400 Dues	657	400	480
61410 Tuition	5,872	3,500	3,500
68100 R & M - Building	7,046	24,600	24,600
68300 R & M - Improvements	87,863	145,800	176,700
68312 Other Improvement	208,269	198,000	230,220
68610 Office Equipment	66	0	0
68615 Misc. Fuel Powered Equi	1,209	1,500	1,500
68640 Machinery	1,773	1,500	1,500
68650 Shop Equipment	1,109	1,800	1,800
68710 Auto Repair and Maint	311	1,300	1,300
68720 Auto Accident Repair	0	300	300
69210 Rental City Equipment	78,063	71,148	84,156
69220 Rental Other Equipment	507	750	1,000
60000 Contractual Services	392,744	450,598	527,056
71100 Insurance and Bonds	11,020	11,020	11,020
72000 Communication	2,377	1,950	2,158
75100 Travel	253	800	800
75300 Meals and Local	9	400	400
76000 Depreciation	1,695,447	2,173,541	3,200,006
76500 Amortization of Water Rights	488,739	488,739	488,739
77215 Tax Payments on Leased L	1,211	27	27
70000 Other Charges	2,199,056	2,676,478	3,703,150
83100 Improve other than Build	236,502	290,000	341,180
84100 Auto-Rolling Stock & Equ	0	0	28,500
84110 Misc. Fuel Powered Equip	0	0	7,000
84310 Shop Equipment	0	0	22,000
80000 Capital Outlay	236,502	290,000	398,680
92125 Municipal Garage	21,900	0	0
92000 Operating Transfers	21,900	0	0
TEXPENSES Total Expenses	4,542,004	5,438,965	6,395,612

City of Amarillo

Department Staffing Report

Department: Water Production

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD930	UTILITY WORKER	
2.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
3.00	TRD956	UTILITY MAINTENANCE MECHANIC II	
1.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
8.00		Total Permanent Positions	
8.00		Total Department	373,091



CITY OF AMARILLO

CITY OF AMARILLO
WATER TRANSMISSION (52210)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Effectively and efficiently operate and maintain the City's potable water pumping and storage facilities, providing water to domestic and industrial customers such that State requirements for water quality, pressure, and quantity will be met or exceeded.

GOALS

It is the Department's goal to operate and maintain the City's potable water storage and pumping facilities in such a manner that repair and replacement costs will be minimized. To utilize pumping and storage capacity effectively to meet current demands. Anticipate and provide facilities required to meet future demands due to growth of the community.

OBJECTIVES

- ★ Provide staff, equipment, tools, and professional services sufficient to ensure that operations, maintenance, and planning activities are effectively carried out.
- ★ Results will be measured by efficient utilization of energy, pumping and storage capacity, and deferral of capital replacement projects.
- ★ Maintain and regularly review a record system, which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURERS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Pump Station-Pumpage			
Arden Road	1.36 BG	1.38 BG	1.38 BG
24 th	0.08 BG	0.10 BG	0.11 BG
Bonham	2.23 BG	2.23 BG	2.25 BG
34 th	5.01 BG	5.03 BG	5.05 BG
Total	8.68 BG	8.74 BG	8.79 BG

ACCOMPLISHMENTS

Water Transmission accomplished a variety of tasks that will aid in the reliability of booster pump stations, overhead storage tanks, pressure points, and transmission mains. The expansion joints were repaired on (1) five million gallon storage tank at Bonham III. Daily maintenance occurred on 5 booster stations, 5 overhead storage tanks, (8) five million gallon ground storage tanks, and all pressure points. 4 windows have been replaced on the Bonham pump station building.

City of Amarillo

Water Transmission

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	213,743	213,810	214,090
41300 Incentive	15,724	16,245	17,100
41620 Unscheduled	980	6,325	6,325
41820T Health Insurance	46,349	48,450	51,103
41900 Life	83	87	87
42010 Social Security - Medicare	3,162	3,336	3,352
42020 Social Security - OASDI	12,760	13,796	13,866
42110 TMRS	38,268	33,405	31,445
42300 State Unemployment	398	382	426
42400 Workers Compensation	4,945	4,957	4,977
42560 Change in Sick and Annu	248	0	0
42570 Additional ARC	12,141	0	0
41000 Personal Services	348,801	340,793	342,772
51110 Office Expense	775	800	900
51120 Safety Program	2,317	2,850	2,850
51200 Operating	2,332	6,000	6,000
51250 Janitor	259	900	900
51300 Clothing and Linen	959	2,025	2,025
51350 Chemical and Medical	770	600	600
51400 Photographic	13	150	150
51452 B & A - General	571	3,000	2,000
51800 Fuel & Oil	1,996	9,913	724
51850 Minor Tools	4,563	5,450	1,810
52050 Auto Parts	5	0	0
52050LABOR Auto Parts Labor	163	0	0
52120 Tires and Tubes Other	319	960	960
53100 Natural Gas	5,037	5,335	2,977
53150 Electricity	1,177,551	1,152,041	1,315,732
53200 Water and Sewer	16,636	23,665	7,843
51000 Supplies	1,214,266	1,213,689	1,345,471
61200 Postage	30	0	0
61400 Dues	217	670	750
61410 Tuition	1,461	2,500	2,700
68100 R & M - Building	32,069	36,000	36,000
68300 R & M - Improvements	57,497	114,350	119,850
68312 Other Improvement	63,881	114,000	114,000
68615 Misc. Fuel Powered Equi	1,072	2,100	2,100
68640 Machinery	412	750	750
68650 Shop Equipment	92	600	600
68660 Audio/Video Equipment	0	450	450
68680 Other Equipment	4	375	375
68710 Auto Repair and Maint	151	375	375
69210 Rental City Equipment	40,619	35,820	39,396
69220 Rental Other Equipment	0	300	450
60000 Contractual Services	197,504	308,290	317,796
71100 Insurance and Bonds	29,109	29,109	29,109
72000 Communication	3,592	3,136	3,234
75100 Travel	119	850	850
75300 Meals and Local	36	100	100
76000 Depreciation	1,044,445	942,469	1,829,021
70000 Other Charges	1,077,302	975,664	1,862,314
83200 Improvement	0	0	24,000
84100 Auto-Rolling Stock & Equ	0	0	6,000
84310 Shop Equipment	0	6,300	0
80000 Capital Outlay	0	6,300	30,000
TEXPENSES Total Expenses	2,837,873	2,844,736	3,898,353

City of Amarillo

Department Staffing Report

Department: Water Transmission

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD915	ELECTRICIAN I	
1.00	TRD930	UTILITY WORKER	
1.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
1.00	TRD956	UTILITY MAINTENANCE MECHANIC II	
1.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
7.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
9.00		Total Department	342,772



CITY OF AMARILLO

CITY OF AMARILLO

**SURFACE WATER TREATMENT (52220)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Surface Water Treatment Plant effectively and efficiently operates and maintains the City's surface water treatment plant and related components. The Plant processes raw water received from the Canadian River Municipal Water Authority, to such a degree that State and Federal water quality standards are met or exceeded. The Plant also blends the treated water with water from Carson County wells so that the blended water will meet State secondary water quality standards.

GOALS

The Plant's goal is to optimize treatment plant processes to a level that regularly exceeds Texas Commission on Environmental Quality (TCEQ) water quality standards, while minimizing the cost of chemicals and energy. It also operates and maintains the City's surface water treatment plant in such a manner that repair and replacement costs will be minimized. The Plant provides comprehensive and effective planning to meet future water needs and anticipated water quality regulations, while maintaining adequate water pressure system wide.

OBJECTIVES

- ★ Provide adequate staff, equipment, tools and professional services to ensure effective performance of operations, maintenance and planning activities.
- ★ Results will be measured by optimized usage of chemicals, energy, and treatment facilities; a product water which regularly exceeds State and Federal water quality standards, and deferral of capital replacement projects.
- ★ Maintain and regularly review a record system, which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Sources of Water Received:			
CRMWA	9.06 BG	9.02 BG	9.04 BG
Carson County	5.24 BG	5.26 BG	5.28 BG
Southwest/Palo Duro	<u>1.09 BG</u>	<u>1.13 BG</u>	<u>1.13 BG</u>
Total	15.39 BG	15.41BG	15.45 BG

ACCOMPLISHMENTS

This year, Surface Water Treatment worked closely with the Utilities Department and contractors in insuring that the construction of the new High Service Pump Station progresses in a timely manner and all tie-ins occur in a manner not to disrupt service to customers. The Osage Water Treatment Plant successfully treated and pumped 12.12 billion gallons of water. This Department also cleaned, inspected, and completed minor repairs on the east and west basins, and three 5 million gallon storage tanks. The Water Treatment Plant operates 24 hours a day treating, blending, monitoring, pumping, and sampling water that is provided to them from CRMWA and City owned well fields.

City of Amarillo

Surface Water Treatment

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,076,700	1,035,074	1,039,943
41300 Incentive	54,862	51,002	51,600
41620 Unscheduled	15,632	29,985	29,985
41820T Health Insurance	195,462	197,131	202,060
41900 Life	359	362	362
42010 Social Security - Medicare	15,490	15,748	15,827
42020 Social Security - OASDI	66,088	67,337	67,676
42110 TMRS	201,184	163,040	153,471
42300 State Unemployment	1,432	1,413	1,413
42400 Workers Compensation	22,280	22,424	22,491
42550 Communications Allowance	1,203	1,200	1,200
42560 Change in Sick and Annua	-29,142	0	0
42570 Additional ARC	63,827	0	0
41000 Personal Services	1,685,376	1,584,716	1,586,028
51110 Office Expense	10,931	9,000	9,000
51120 Safety Program	6,708	7,550	7,550
51200 Operating	16,496	14,000	14,000
51250 Janitor	2,416	3,500	3,500
51300 Clothing and Linen	3,588	5,345	5,345
51350 Chemical and Medical	341,126	341,193	383,070
51400 Photographic	0	200	200
51450 Botany & Agrigulture	102	0	0
51452 B & A - General	5,664	6,000	8,000
51700 Education	3,008	3,800	3,800
51800 Fuel & Oil	6,575	4,536	7,088
51850 Minor Tools	6,018	10,495	8,195
51950 Minor Office Equipment	109	2,855	3,200
52050 Auto Parts	283	0	0
52050LABOR Auto Parts Labor	2,163	0	0
52120 Tires and Tubes Other	179	1,000	1,000
53100 Natural Gas	26,234	25,417	22,428
53150 Electricity	46,646	61,803	45,261
53200 Water and Sewer	39,500	60,750	73,249
51000 Supplies	517,747	557,444	594,886
61200 Postage	1,086	1,884	1,884
61400 Dues	12,100	14,812	14,812
61410 Tuition	6,899	11,000	11,000
62000 Professional	81,812	94,414	94,414
67320 Extermination	435	540	540
67500 Laundry	1,331	1,350	1,350
68100 R & M - Building	24,275	66,300	68,300
68300 R & M - Improvements	166,448	254,000	296,000
68312 Other Improvement	94,846	91,500	91,500
68615 Misc. Fuel Powered Equi	902	2,000	2,000
68640 Machinery	6,964	8,950	8,950
68650 Shop Equipment	1,129	1,200	1,200
68680 Other Equipment	373	1,200	1,200
68710 Auto Repair and Maint	674	800	800
69210 Rental City Equipment	52,788	46,788	53,044
69220 Rental Other Equipment	2,392	4,200	4,200
69300 Leased Computer Software	9,281	25,576	25,898
60000 Contractual Services	463,736	626,514	677,092
71100 Insurance and Bonds	19,932	19,932	19,932
72000 Communication	4,692	4,082	6,103
75100 Travel	3,352	9,000	9,000
75300 Meals and Local	700	800	800
76000 Depreciation	1,129,116	1,128,106	1,127,310
77200 License and Permits	4,839	7,630	7,630
77300 Water System Inspections	144,338	140,000	144,338

City of Amarillo

Surface Water Treatment

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
77730 Solid Waste	4,676	2,125	2,125
78000 Prmnt to CRMWA - M and O	3,949,399	5,606,137	5,746,137
70000 Other Charges	5,261,043	6,917,812	7,063,375
84110 Misc. Fuel Powered Equip	0	0	27,500
84200 Machinery General	0	3,000	0
84310 Shop Equipment	0	0	7,000
80000 Capital Outlay	0	3,000	34,500
TEXPENSES Total Expenses	7,927,902	9,689,486	9,955,881

City of Amarillo

Department Staffing Report

Department: Surface Water Treatment

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM320	WATER PRODUCTION SUPERINTENDENT	
1.00	ADM321	ASSISTANT WATER PRODUCTION SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	MGT320	ELECTRONIC/INSTRUMENTATION SUPER	
1.00	MGT321	PROCESS CONTROL SUPERVISOR	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
2.00	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD060	ELECTRICIAN II	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
2.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
1.00	TRD956	UTILITY MAINTENANCE MECHANIC II	
1.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
29.00		Total Permanent Positions	
29.00		Total Department	1,586,028



CITY OF AMARILLO

CITY OF AMARILLO
WATER DISTRIBUTION (52230)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Water Distribution Department is responsible for the proper operation and maintenance of the water distribution system and delivering potable water to the public in compliance with applicable State and Federal regulations. This Department constructs service taps and main extensions when service is requested. The Department also installs and maintains fire hydrants and valves within the water distribution system.

GOALS

It is the Department's goal to operate and maintain the water distribution system in such a manner as to efficiently and effectively deliver potable water in sufficient quantities and pressures to meet the demands of our customers and fire suppression operations.

OBJECTIVES

- ★ Replace substandard mains and loop dead-end mains.
- ★ Repair/replace inoperable valves within the system.
- ★ Replace and repair inaccurate meters.
- ★ Continue identification and elimination of lead joint fittings within the system.
- ★ Identify areas that have low pressure, circulation problems, or limited fire hydrant coverage.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2011/12
Distribution Main (Miles)	1,087	1,090	1,098
Fire Hydrants in Service	3,520	4,000	4,100
Meters in Service	68,275	68,744	68,891
Main Extension (Miles)	7	3	8.84
Mains Repaired	387	450	400
Fire Hydrant Repairs	70	100	100

ACCOMPLISHMENTS

This Department is responsible for installing main extensions. A total of 8.84 miles were installed during the 2009/2010 fiscal year. There were a total of 100 fire hydrants repaired or replaced. Another good indication of significant growth of the City is the amount of new service taps installed. There were 198 service taps installed during the 2009/2010 fiscal year. The recent downturn in the economy has reduced tap requests by approximately 50%. This has allowed for the Department to focus more on much needed improvement to nagging infrastructure issues within the water distribution system. This Department responds to customer service requests on a 24-hour basis. Approximately 125 calls per day are received by our service call center with the Osage Water Plant receiving service requests after normal business hours and on holidays and weekends. Normal response time to these calls is less than 30 minutes. Approximately 14,713 water meters are set or pulled by our meter service representatives annually. Additionally, delinquent account cut offs and meter pulls ordered by the Utility Billing Office average 1,000 per month.

City of Amarillo

Water Distribution

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,364,742	1,487,846	1,440,526
41300 Incentive	70,280	68,956	71,100
41620 Unscheduled	74,792	50,000	50,000
41820T Health Insurance	318,458	367,927	386,762
41900 Life	649	724	724
42010 Social Security - Medicare	20,727	22,574	21,919
42020 Social Security - OASDI	88,625	96,522	93,721
42110 TMRS	264,942	233,704	212,535
42300 State Unemployment	2,748	2,938	2,827
42400 Workers Compensation	75,146	84,720	85,673
42550 Communications Allowance	1,166	1,200	1,200
42560 Change in Sick and Annua	2,750	0	0
42570 Additional ARC	84,055	0	0
41000 Personal Services	2,369,079	2,417,112	2,366,986
51110 Office Expense	4,209	4,500	4,500
51200 Operating	16,665	15,800	15,800
51250 Janitor	9	0	0
51300 Clothing and Linen	10,245	14,110	14,110
51350 Chemical and Medical	47	500	500
51700 Education	149	400	400
51800 Fuel & Oil	1,215	1,170	967
51850 Minor Tools	10,392	9,400	9,400
52050 Auto Parts	991	500	500
52050LABOR Auto Parts Labor	1,488	1,000	1,000
52120 Tires and Tubes Other	0	200	200
53100 Natural Gas	1,205	1,213	1,360
53150 Electricity	270	234	267
53200 Water and Sewer	260	286	287
51000 Supplies	47,144	49,313	49,291
61200 Postage	60	112	112
61400 Dues	1,566	1,600	1,600
61410 Tuition	10,880	8,700	8,700
68100 R & M - Building	0	2,000	2,000
68300 R & M - Improvements	223,859	290,000	290,000
68312 Other Improvement	118,994	146,500	146,500
68315 Materials-Meter Boxes	161	2,000	2,000
68500 R & M - Streets	242,556	153,450	188,450
68610 Office Equipment	0	300	300
68640 Machinery	72	750	750
68650 Shop Equipment	8,884	9,000	9,000
68710 Auto Repair and Maint	190	3,200	3,200
69100 Rental Land & Buildings	100	100	100
69210 Rental City Equipment	366,637	329,460	350,957
69220 Rental Other Equipment	0	500	500
60000 Contractual Services	973,959	947,672	1,004,169
71100 Insurance and Bonds	9,429	9,429	9,429
71250 Paid Claims	2,000	2,500	2,500
72000 Communication	14,497	12,033	13,481
74000 Printing and Binding	609	1,400	1,400
75100 Travel	0	3,000	3,000
75300 Meals and Local	1,141	1,400	1,400
76000 Depreciation	2,042,460	2,139,850	2,137,391
77470 Service Charges - Other	16,236	16,233	16,233
70000 Other Charges	2,086,371	2,185,846	2,184,834
84100 Auto-Rolling Stock & Equ	0	0	10,000
84610 Info Tech Equipt - PCs	0	1,900	0
80000 Capital Outlay	0	1,900	10,000
90080 Water Distribution	0	-3,000	0
90100 Workorder Reimbursement	-357,851	-260,000	-260,000

City of Amarillo

Water Distribution

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
90000 Inter Reimbursements	-357,851	-263,000	-260,000
TEXPENSES Total Expenses	5,118,703	5,338,843	5,355,280

City of Amarillo

Department Staffing Report

Department: Water Distribution

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT	
1.00	ADM331	ASSISTANT WATER DIST SUPERINTENDENT	
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
10.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER & SEWER SUPERVISOR II	
2.00	MGT931	WATER & SEWER SUPERVISOR I	
8.00	TEC120	UTILITY TECHNICIAN	
1.00	TRD331	UTILITY LOCATOR	
9.00	TRD332	METER SERVICE REPRESENTATIVE	
2.00	TRD334	WATER METER MECHANIC II	
17.00	TRD930	UTILITY WORKER	
58.00		Total Permanent Positions	
58.00		Total Department	2,366,986



CITY OF AMARILLO

CITY OF AMARILLO

**WASTEWATER COLLECTION (52240)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Wastewater Collection Department is responsible for the proper operation and maintenance of the sanitary sewer system of the City. This Department is also responsible for constructing service taps and short main extensions when service is requested.

GOALS

The Department's goal is to operate the wastewater collection system in the most efficient and effective manner possible. Wastewater Collection strives to maintain the collection system in such a manner as to minimize customer complaint and potential property damage and to protect the public from potential diseases by properly collecting and transporting sewage to disposal facilities.

OBJECTIVES

- ★ Reduce overflows and spills by improving facilities and providing equipment to reroute wastewater.
- ★ Update electrical equipment in selective lift stations.
- ★ Reduce sewer stops with better maintenance practices and technology upgrades.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Collection Mains (Miles)	929	931	935
Lift Station	53	54	54
Main Extensions (Miles)	4	5	4
Active Sewer Accounts	67,329	68,000	69,100
Sewer Mains Rodded (Miles)	245	214	235
Sewer Mains Cleaned (Miles)	125	160	190
Sewer Mains TV Inspected (Miles)	23	21	24
Main Repairs	123	100	130
Sewer Stops	290	285	280
Sewer No-Stop Calls	703	698	705

ACCOMPLISHMENTS

The Department is involved with a detailed "Master Study" of our system which will result in a management tool and a better understanding of the critical areas of our system. We are also upgrading some of our Lift Station electrical components to improve efficiency. This Department was also responsible for installing 119 service taps, 130 main repairs, and adjusting 112 access covers.

City of Amarillo

Waste Water Collection

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	754,364	843,006	819,253
41300 Incentive	46,535	49,985	44,700
41620 Unscheduled	33,318	30,000	35,000
41820T Health Insurance	190,879	233,385	236,336
41900 Life	384	424	424
42010 Social Security - Medicare	11,506	12,948	12,527
42020 Social Security - OASDI	49,197	55,365	53,565
42110 TMRS	146,232	134,055	121,472
42300 State Unemployment	1,706	1,657	1,657
42400 Workers Compensation	49,044	54,666	51,430
42560 Change in Sick and Annua	-15,059	0	0
42570 Additional ARC	46,393	0	0
41000 Personal Services	1,314,501	1,415,492	1,376,364
51110 Office Expense	1,650	1,500	1,500
51200 Operating	40,020	40,000	40,000
51250 Janitor	106	200	200
51300 Clothing and Linen	6,034	7,000	7,000
51350 Chemical and Medical	102,998	142,900	137,200
51700 Education	149	500	500
51800 Fuel & Oil	350	1,413	900
51850 Minor Tools	4,734	8,500	8,500
51950 Minor Office Equipment	548	600	600
52050 Auto Parts	151	500	500
52050LABOR Auto Parts Labor	313	1,500	1,500
52120 Tires and Tubes Other	0	500	500
53100 Natural Gas	2,164	2,441	2,049
53150 Electricity	132,891	141,483	151,201
53200 Water and Sewer	260	279	324
51000 Supplies	292,367	349,316	352,474
61200 Postage	0	48	48
61400 Dues	1,624	1,700	2,000
61410 Tuition	6,265	8,000	8,000
68100 R & M - Building	179	500	500
68300 R & M - Improvements	42,374	60,000	60,000
68312 Other Improvement	118,513	90,381	90,381
68500 R & M - Streets	41,155	28,000	35,000
68650 Shop Equipment	40	1,000	7,000
68680 Other Equipment	4,529	6,000	6,000
68710 Auto Repair and Maint	90	4,000	4,000
69100 Rental Land & Buildings	1,126	1,000	1,000
69210 Rental City Equipment	324,134	291,240	333,606
60000 Contractual Services	540,029	491,869	547,535
71100 Insurance and Bonds	5,645	5,645	5,645
71250 Paid Claims	0	1,000	1,000
72000 Communication	25,325	22,690	23,761
74000 Printing and Binding	614	500	500
75100 Travel	1,626	4,797	4,797
75300 Meals and Local	956	1,100	1,500
76000 Depreciation	1,414,136	1,406,789	1,485,953
77200 License and Permits	0	600	600
77470 Service Charges - Other	12,168	12,162	12,162
70000 Other Charges	1,460,470	1,455,283	1,535,918
83100 Improve other than Build	0	0	17,000
84100 Auto-Rolling Stock & Equ	0	0	6,000
84200 Machinery General	0	0	7,800
84330 Safety Equipment	0	0	8,000
84620 Info Tech Equipt - Serv	0	16,500	0
84910 Other Equipment	0	0	4,000
80000 Capital Outlay	0	16,500	42,800

City of Amarillo

Waste Water Collection

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
90100 Workorder Reimbursement	-111,149	-124,734	-124,734
90160 Other Departments	-18,504	-18,500	-18,500
90000 Inter Reimbursements	-129,653	-143,234	-143,234
TEXPENSES Total Expenses	3,477,715	3,585,225	3,711,857

City of Amarillo

Department Staffing Report

Department: Waste Water Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT	
3.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER & SEWER SUPERVISOR II	
1.00	MGT931	WATER & SEWER SUPERVISOR I	
4.00	TEC120	UTILITY TECHNICIAN	
1.00	TEC340	ODOR CONTROL TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD340	UTILITY MAINTENANCE MECHANIC LEADER	
3.00	TRD341	LIFT STATION MAINTENANCE MECHANIC	
12.00	TRD930	UTILITY WORKER	
3.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
1.00	TRD960	UTILITY OPERATOR	
34.00		Total Permanent Positions	
34.00		Total Department	1,376,364



CITY OF AMARILLO

CITY OF AMARILLO

**RIVER ROAD WATER RECLAMATION (52260)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The River Road Water Reclamation Plant processes raw wastewater and sales a major portion of this as cooling water for the local electrical power generating company. The facility is responsible for proper operation and maintenance of the plant, operating in compliance with State and Federal permits and regulations. The facility has an onsite laboratory that performs analysis of wastewater, biosolids, industrial waste, and quality of water in the various playa lakes within the city limits.

GOALS

The River Road Water Reclamation Plant strives to provide the citizens of Amarillo with the most efficient and economical wastewater treatment pursuant to State and Federal regulations. The Plant also strives to provide a reliable source of water meeting or exceeding contract requirements for industrial cooling. The River Road WRP Laboratory strives to provide accurate and prompt analysis of water wastewater, and biosolids to all City, State, and Federal entities.

OBJECTIVES

- ★ Provide adequate staff, equipment, tools and professional services to ensure effective performance of plant operations and maintenance.
- ★ Attract and maintain a quality workforce.
- ★ Improve training.
- ★ Improve plant efficiency.
- ★ Continue to reclaim and provide usable water for industry needs.
- ★ Continue to meet and exceed State and Federal reclaimed water standards.
- ★ Continue to provide excellent communication and customer service to all City departments.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Treatment Plant Capacity (million gallons per day)	16	16	16
Wastewater Treated (million gallons)	3,430	3,600	3,600
Reclaimed Water (million gallons)	3,241	3,500	3,500
Biosolids Created (metric tons)	1,341	1,800	1,800

ACCOMPLISHMENTS

Renewed Texas Pollutant Discharge Elimination System permit. Completed rehabilitation of Dissolved Air Flotation Thickener Skimmer Systems. Installed third digested sludge heat exchanger. Modified and upgraded piping and controls on sludge heating system. Installed Plant security camera system. Upgraded hazardous gas monitoring systems. Expanded Plant data recorder backup system.

City of Amarillo

River Road Water Reclamation

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	630,715	670,161	693,808
41300 Incentive	36,962	35,486	39,900
41620 Unscheduled	35,276	40,000	40,000
41820T Health Insurance	145,349	156,867	160,258
41900 Life	288	300	300
42010 Social Security - Medicare	9,578	10,232	10,107
42020 Social Security - OASDI	40,808	43,302	42,766
42110 TMRS	122,896	104,845	96,982
42300 State Unemployment	1,218	1,209	1,209
42400 Workers Compensation	22,863	23,265	23,155
42520 Uniform/Clothing Allowan	107	0	0
42560 Change in Sick and Annua	-19,624	0	0
42570 Additional ARC	38,990	0	0
41000 Personal Services	1,065,425	1,085,664	1,108,483
51110 Office Expense	1,603	4,000	4,000
51200 Operating	25,888	35,000	35,000
51250 Janitor	4,283	4,500	4,500
51300 Clothing and Linen	4,262	5,000	5,000
51350 Chemical and Medical	28,007	85,000	85,000
51400 Photographic	0	300	300
51450 Botany & Agrigulture	2,002	3,900	3,900
51700 Education	71	1,000	1,000
51800 Fuel & Oil	25,854	35,000	23,730
51850 Minor Tools	2,434	6,500	6,500
51950 Minor Office Equipment	230	2,500	8,988
52050 Auto Parts	53	500	500
52050LABOR Auto Parts Labor	450	500	500
52120 Tires and Tubes Other	365	500	500
53100 Natural Gas	118,563	273,237	175,000
53150 Electricity	519,195	513,358	573,081
51000 Supplies	733,259	970,795	927,499
61200 Postage	326	840	840
61300 Advertising	1,767	1,758	1,758
61400 Dues	1,391	1,450	1,450
61410 Tuition	8,988	9,000	9,000
62000 Professional	8,585	10,000	10,000
67320 Extermination	375	450	450
67500 Laundry	456	500	500
68100 R & M - Building	18,146	15,000	20,000
68300 R & M - Improvements	69,791	157,892	152,892
68312 Other Improvement	36,410	50,000	50,000
68610 Office Equipment	0	150	150
68615 Misc. Fuel Powered Equi	2,764	2,200	2,200
68640 Machinery	12,507	24,000	24,000
68650 Shop Equipment	2,422	2,000	2,000
68680 Other Equipment	10,936	6,500	29,990
68710 Auto Repair and Maint	144	500	500
69210 Rental City Equipment	62,653	61,068	64,051
60000 Contractual Services	237,660	343,308	369,781
71100 Insurance and Bonds	12,205	12,205	12,205
72000 Communication	4,958	4,090	4,548
75100 Travel	523	2,000	2,000
75300 Meals and Local	251	700	700
76000 Depreciation	672,765	672,766	668,080
77200 License and Permits	75,714	85,000	85,000
77730 Solid Waste	6,182	8,000	8,000
70000 Other Charges	772,597	784,762	780,533
TEXPENSES Total Expenses	2,808,942	3,184,529	3,186,297

City of Amarillo

Department Staffing Report

Department: River Road Water Reclamation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM065	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
1.00	TRD951	EQUIPMENT OPERATOR III	
3.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
2.00	TRD956	UTILITY MAINTENANCE MECHANIC II	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
25.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
27.00		Total Department	1,108,483



CITY OF AMARILLO

CITY OF AMARILLO

**HOLLYWOOD ROAD WATER RECLAMATION (52270)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Hollywood Road Wastewater Treatment Department is responsible for the proper operation and maintenance of this wastewater treatment plant and its compliance with State and Federal permits and regulations. This facility now sells a portion of its effluent to Xcel. The Department has a laboratory on the facility site that performs analyses for determination of chemical parameters of wastewater, biosolids, and the quality of the water in the various playa lakes within city limits.

GOALS

This Department strives to provide the citizens of Amarillo with the most efficient and economical wastewater treatment possible pursuant to State and Federal Regulations. The laboratory provides rapid and accurate analyses of water, wastewater, and biosolids to any requesting City department by the use of approved methodologies. This facility provides a reliable source of water meeting and exceeding contract requirements for industrial cooling. This facility administers all applicable ordinances and regulations in a fair and responsible manner. It also promotes for the maximum use of reclaimed water and biosolids while protecting the environment.

OBJECTIVES

- ★ To provide adequate staff, equipment, tools and professional services to assure effective performance of plant operations and maintenance.
- ★ To attract and maintain a quality workforce.
- ★ To improve training in all aspects of the successful operation and maintenance of this facility.
- ★ To improve the efficiency of all aspects of this facility.
- ★ To continue to develop and implement various sludge disposal options to meet new state and federal regulations.
- ★ To provide the electric power company (XCEL) with high quality cooling tower makeup water.
- ★ To supply Lake Tanglewood with the highest quality effluent in order to maintain the lake's hydraulic level.
- ★ To provide the citizens of Amarillo with the most economical and efficient wastewater treatment.
- ★ To provide excellent communication and customer service to all City entities.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/ 11	Estimated 2011 /12
Treatment plant capacity (MGD)	12	12	12
Wastewater treated (MGD)	7.7	8.3	8.4
Reclaimed water to XCEL (MG)	1,387	1,300	1,300
Effluent to L. Tanglewood & Creek (MG)	1,529	1,700	1,700
Biosolids to Landfill (Metric Tons)	1,843	2,000	2,000

ACCOMPLISHMENTS

Completed the construction of new chlorine and sulfur dioxide facilities. Cleaned the west secondary anaerobic digester. Modified the anaerobic digester piping to allow for sludge to be pumped from the bottom of the cone. Rebuilt the west digested sludge belt press, including the installation of a new perforated drum. Upgraded and rewrote the facilities Risk Management Program. Renewed the Texas Pollutant Discharge Elimination System Permit. Replaced roofs on the Blower and Solids Handling buildings. Cleaned the flow equalization basin. Installed a security camera system. Purchased new roll-off trailer. Purchased new 15-yard and 30-yard roll-off containers.

City of Amarillo

Hollywood Road Waste Water Tre

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	707,453	719,949	677,738
41300 Incentive	38,258	36,297	34,800
41620 Unscheduled	23,471	35,000	35,000
41820T Health Insurance	134,358	144,389	167,997
41900 Life	286	300	300
42010 Social Security - Medicare	10,555	10,966	9,800
42020 Social Security - OASDI	44,978	46,475	41,490
42110 TMRS	134,561	112,529	94,089
42300 State Unemployment	1,235	1,206	1,206
42400 Workers Compensation	27,616	27,974	26,691
42560 Change in Sick and Annua	-6,098	0	0
42570 Additional ARC	42,691	0	0
41000 Personal Services	1,159,363	1,135,083	1,089,110
51110 Office Expense	2,539	3,200	3,200
51200 Operating	44,857	35,000	35,000
51250 Janitor	4,417	4,600	4,600
51300 Clothing and Linen	4,050	4,600	4,600
51350 Chemical and Medical	165,593	226,000	226,000
51400 Photographic	0	50	50
51450 Botany & Agrigulture	571	2,000	2,000
51700 Education	732	650	650
51800 Fuel & Oil	40,258	83,803	57,062
51850 Minor Tools	2,606	4,000	4,000
51950 Minor Office Equipment	319	1,875	1,875
52050 Auto Parts	145	100	100
52050LABOR Auto Parts Labor	438	0	0
52120 Tires and Tubes Other	1,886	4,000	4,000
53100 Natural Gas	273,903	261,109	245,262
53150 Electricity	330,661	345,956	329,149
51000 Supplies	872,976	976,943	917,548
61200 Postage	164	432	432
61300 Advertising	1,767	1,000	1,000
61400 Dues	686	1,000	1,000
61410 Tuition	1,546	3,000	3,000
62000 Professional	10,611	20,000	20,000
67320 Extermination	375	400	400
67500 Laundry	927	950	950
67700 Playa Well Monitoring	2,108,553	0	0
68100 R & M - Building	58,122	30,000	30,000
68300 R & M - Improvements	75,433	130,200	130,200
68312 Other Improvement	14,555	60,000	60,000
68610 Office Equipment	40	325	325
68615 Misc. Fuel Powered Equi	4,665	1,000	1,000
68630 Dumpster Boxes	808	5,000	5,000
68640 Machinery	334	5,000	5,000
68650 Shop Equipment	1,777	500	500
68680 Other Equipment	3,007	2,000	2,000
68710 Auto Repair and Maint	11,399	10,000	10,000
69210 Rental City Equipment	55,895	63,348	72,448
69220 Rental Other Equipment	4,638	1,000	1,000
60000 Contractual Services	2,355,300	335,155	344,255
71100 Insurance and Bonds	17,848	17,848	17,848
72000 Communication	3,428	2,946	3,158
75100 Travel	141	2,500	2,500
75300 Meals and Local	328	650	650
76000 Depreciation	1,305,921	1,305,476	1,314,569
77200 License and Permits	51,687	85,000	85,000
77730 Solid Waste	153,481	285,000	285,000
70000 Other Charges	1,532,834	1,699,420	1,708,725

City of Amarillo

Hollywood Road Waste Water Tre

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
84610 Info Tech Equipt - PCs	0	0	0
84910 Other Equipment	13,375	0	0
80000 Capital Outlay	13,375	0	0
TEXPENSES Total Expenses	5,933,848	4,146,601	4,059,639

City of Amarillo

Department Staffing Report

Department: Hollywood Road Waste Water Treatment

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM065	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
1.00	TRD950	EQUIPMENT OPERATOR II	
1.00	TRD951	EQUIPMENT OPERATOR III	
2.00	TRD955	UTILITY MAINTENANCE MECHANIC I	
2.00	TRD956	UTILITY MAINTENANCE MECHANIC II	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
25.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
27.00		Total Department	1,089,110



CITY OF AMARILLO

CITY OF AMARILLO

**LABORATORY ADMINISTRATION (52281)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Environmental Laboratory is responsible for implementation and operation of various City programs. Specifically, the Department is involved in operating the following: the City's Central Environmental Laboratory, the Annual City-wide Chemical Inventory, the Annual Texas Tier II Report, a State Accredited Drinking Water Bacteriology Laboratory, the Industrial Waste Pretreatment Program, Liquid Waste Haulers Ordinance, and The Stormwater Program. The Department provides Emergency Analysis for HazMat incidents, Transportation of Hazardous Materials and Advises Emergency HazMat Responders, Hazardous Waste Disposal, and The Stormwater Household Waste Program. This is done in correlation with regulations of the Environmental Protection Agency (EPA), the Texas Commission on Environmental Quality (TCEQ), and City Ordinances.

GOALS

The laboratory strives to provide rapid and accurate analysis of water, wastewater, sludge, and soil to any requesting City department, using EPA and TCEQ approved methodologies. The Environmental Laboratory Department administers the EPA and TCEQ Pretreatment and Storm Water programs. The laboratory provides timely responses to customer complaints concerning drinking water and wastewater. The laboratory provides timely rapid response to various City departments emergency analysis requests. The inclusive NELAC water bacteriology laboratory is the primary drinking water and bottled water laboratory in the upper Panhandle of Texas. All portions of the Department operations attempt to stay as current as is feasible concerning regulations and technology. An important goal of the Department operations is to provide training and education for all employees in order to provide a stable workforce.

OBJECTIVES

- ★ Continue to serve City departments with laboratory services.
- ★ Educate the public on environmental issues.
- ★ Establish more comprehensive operation evaluation records.
- ★ Keep personnel training and education current.
- ★ Administer all permits and programs with no violations.
- ★ Attract, keep, and maintain a qualified workforce.
- ★ Participate in professional organizations.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Industrial Waste Permitted Categorical Industries (July to June)	5	5	5
Industrial Waste Permitted Non-Categorical Industries (July to June)	13	13	14
Storm Water Regulated Industries	118	123	130
Number of Bacteriology Samples Performed	8,786	8,900	9,000
Total Number of Laboratory Samples (inclusive of Bacteriology)	16,471	16,900	17,100

ACCOMPLISHMENTS

The Environmental Laboratory has now incorporated particle counting into routine drinking water analysis. The laboratory has recently implemented a new ultra low trace level method called SPME, which functions at the parts per trillion level. This method is used to analyze and help the Water Treatment Plant mitigate taste and odor problems associated with source water. Work is underway to include the new Flame Photometric GC into routine operation. The annual city-wide Chemical Inventory was completed with a total of 8,381 line items. From this inventory, the annual Texas Tier II Report was completed. Storm water personnel continued to identify new industries subject to permitting through the State permitting process. Four new industries have been added. This program is also responsible for water quality monitoring of the City-owned drainage lakes. The Industrial Waste Pretreatment Program continues to perform exceptionally well with local industries, and monitors industrial wastewater discharges into the sanitary sewer system. This program has identified one new significant industrial user to be added. The Drinking Water Bacteriology Laboratory is completing its third year as a National Environmental Laboratory Accreditation Conference (NELAC) accredited laboratory, and serves not only our City, but also the majority of the northern Texas Panhandle.

City of Amarillo

Laboratory Admin

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	689,263	735,224	738,506
41300 Incentive	17,888	17,680	19,800
41620 Unscheduled	2,273	5,000	5,000
41820T Health Insurance	107,768	119,134	141,488
41900 Life	216	250	250
42010 Social Security - Medicare	9,765	10,961	10,929
42020 Social Security - OASDI	41,580	46,866	46,730
42110 TMRS	125,016	113,473	105,971
42300 State Unemployment	904	975	975
42400 Workers Compensation	11,905	12,995	14,286
42510 Car Allowance	1,681	3,000	3,000
42550 Communications Allowance	1,403	1,200	1,200
42560 Change in Sick and Annua	-7,791	0	0
42570 Additional ARC	39,662	0	0
41000 Personal Services	1,041,535	1,066,756	1,088,133
51110 Office Expense	6,913	8,500	8,670
51200 Operating	51,114	55,500	58,275
51250 Janitor	2,182	2,500	4,017
51300 Clothing and Linen	1,788	2,400	2,400
51350 Chemical and Medical	69,737	59,500	70,530
51400 Photographic	0	100	100
51450 Botany & Agrigulture	0	100	100
51700 Education	190	750	750
51850 Minor Tools	332	1,000	1,000
51950 Minor Office Equipment	380	2,000	2,000
53100 Natural Gas	2,719	2,794	3,195
53150 Electricity	14,050	16,253	15,238
53200 Water and Sewer	2,921	4,366	2,321
55100 Publications	0	1,000	1,000
51000 Supplies	152,324	156,763	169,596
61200 Postage	5,012	5,748	5,748
61300 Advertising	63	2,000	2,000
61400 Dues	983	13,500	13,500
61410 Tuition	8,180	4,000	7,871
62000 Professional	4,564	10,000	10,000
63210 Armored Car Service	3,308	3,304	3,304
67320 Extermination	325	300	345
67500 Laundry	304	350	350
68100 R & M - Building	489	13,750	15,125
68300 R & M - Improvements	0	1,250	1,250
68310 R & M Other Improvements	0	0	0
68610 Office Equipment	0	200	400
68680 Other Equipment	47,830	46,000	71,038
69210 Rental City Equipment	33,157	29,928	31,478
69220 Rental Other Equipment	0	350	350
60000 Contractual Services	104,214	130,680	162,759
71100 Insurance and Bonds	4,016	4,016	4,016
72000 Communication	5,996	5,453	5,940
75100 Travel	961	7,000	7,700
75300 Meals and Local	574	800	1,200
76000 Depreciation	101,410	101,805	96,653
77200 License and Permits	3,931	3,300	4,125
77730 Solid Waste	-20,464	-22,000	-22,000
70000 Other Charges	96,424	100,374	97,634
84910 Other Equipment	0	40,750	21,000
80000 Capital Outlay	0	40,750	21,000
TEXPENSES Total Expenses	1,394,497	1,495,323	1,539,122

City of Amarillo

Department Staffing Report

Department: Laboratory Admin

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM345	WASTERWATER TREATMENT SUPERINTENDENT	
1.00	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAM MANAGER	
1.00	ADM551	ENVIRONMENTAL ADMINISTRATOR	
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	PRF350	ENVIRONMENTAL CHEMIST	
2.00	PRF351	CHEMIST I	
3.00	PRF352	CHEMIST II	
1.00	PRF353	CHEMIST III	
1.00	TEC335	INDUSTRIAL WASTE SUPERVISOR	
2.00	TEC555	ENVIRONMENTAL TECHNICIAN	
1.00	TEC943	BACTERIOLOGY TECHNICIAN	
1.00	TEC945	WATER BACTERIOLOGIST	
1.00	TRD350	INDUSTRIAL WASTE INSPECTOR	
1.00	TRD351	STORM WATER INSPECTOR	
1.00	TRD910	CUSTODIAN I	
20.00		Total Permanent Positions	
20.00		Total Department	1,088,133

City of Amarillo

Water & Sewer General

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41500 PFP	0	70,755	448,000
41000 Personal Services	0	70,755	448,000
62000 Professional	120,000	120,000	120,000
63140 Audit Fee	5,000	5,000	5,000
60000 Contractual Services	125,000	125,000	125,000
75100 Travel	1,097	25,000	25,000
75300 Meals and Local	163	8,000	8,000
77610 Information Technology - City	511,443	511,443	473,291
78230 Loss on Bad Debt	258,377	255,000	271,500
70000 Other Charges	771,080	799,443	777,791
TEXPENSES Total Expenses	896,080	995,198	1,350,791

City of Amarillo

Sewer General

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
77840 Administrative Sewer	446,148	539,413	515,936
77850 Pymnt Lieu of Franch Tx	689,630	759,240	759,240
77860 Pymnt Lieu of Prop Tx -	1,013,748	1,031,509	1,020,473
78010 Fiscal Agent Fees	3,350	10,090	11,160
70000 Other Charges	2,152,876	2,340,252	2,306,809
89200 Bond Interest Payments	2,365,193	0	0
89000 Debt Service	2,365,193	0	0
TEXPENSES Total Expenses	4,518,068	2,340,252	2,306,809

City of Amarillo

Water General

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
77810 Administrative Water	736,344	758,548	744,155
77820 Pymnt Lieu of Franch Tx	1,478,886	1,630,680	1,630,680
77830 Pymnt Lieu of Prop Tx -	1,711,320	1,776,631	1,852,623
78010 Fiscal Agent Fees	27,305	27,305	27,305
70000 Other Charges	3,953,855	4,193,164	4,254,763
89200 Bond Interest Payments	3,172,696	3,240,999	4,641,290
89000 Debt Service	3,172,696	3,240,999	4,641,290
TEXPENSES Total Expenses	7,126,551	7,434,163	8,896,053

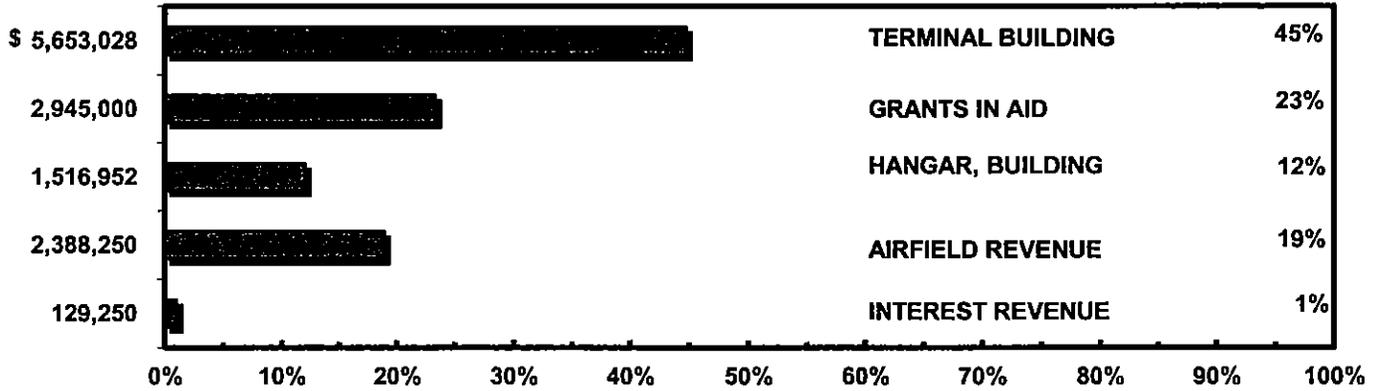
City of Amarillo

Water & Sewer - Transfer

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
CIPACCT CIP Accounts	0	33,420,630	11,297,000
80000 Capital Outlay	0	33,420,630	11,297,000
92130 General Construction	16,500	0	0
92000 Operating Transfers	16,500	0	0
TEXPENSES Total Expenses	16,500	33,420,630	11,297,000

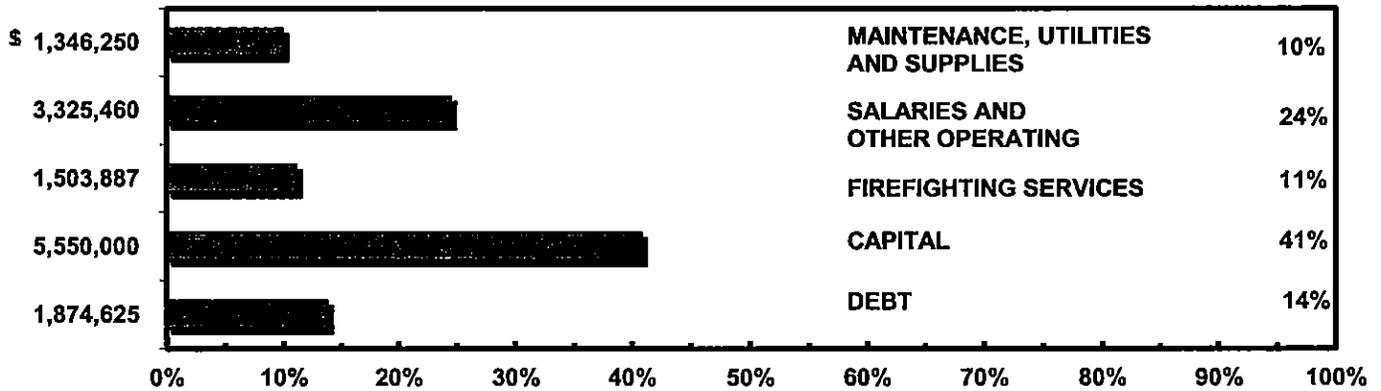
**CITY OF AMARILLO
AIRPORT
2011/2012**

REVENUE



\$12,632,480 TOTAL REVENUE

EXPENDITURES



\$13,600,222 TOTAL EXPENDITURES

Excess reserves will be used to fund capital; therefore, revenues of \$12,632,480 will cover the expenditures of \$13,600,222. Total expenditures do not include non-cash budgeted items such as depreciation.

**City of Amarillo
Revenue
5400 Airport Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34310 Landing Fees	414,292	492,000	480,000
34315 Passenger Facility Charge	1,629,519	1,700,000	1,700,000
34320 Fuel Flowage Comm	56,743	65,000	208,250
34330 Fuel & Oil Comm Fxd Bas	88,836	137,300	0
34340 Fuel & Oil commission O	6,341	5,500	0
34300 Airfield Fees and Commissions	2,195,732	2,399,800	2,388,250
34410 Airline Rentals	1,445,834	1,896,468	1,896,468
34420 Restaurant Commissions	88,902	84,000	100,000
34440 Locker & Vending Mach C	2,242	2,212	3,000
34460 Other Terminal Building	142,773	130,215	120,000
34470 Car Rental Commissions	961,993	1,009,915	1,200,000
34471 Customer Facility Charge	0	0	583,560
34480 Auto Parking Commission	1,402,957	1,529,340	1,750,000
34400 Terminal Building Area Rental	4,044,701	4,652,149	5,653,028
34620 Krams Inc Lease	275,070	275,070	303,876
34630 Leading Edge Lease	262,650	275,185	275,185
34640 Bell Helicopter Rents	424,744	483,891	483,891
34650 Fixed Base Operator Lea	85,898	75,000	75,000
34660 Other Build Rents – Ai	62,144	40,000	75,000
34680 Ground Rentals	172,592	135,000	145,000
34600 Other Building & Ground Rental	1,283,099	1,284,146	1,357,952
34700 Adverstising Commission	37,220	36,849	36,000
34800 Other	37,220	36,849	36,000
35610 Grant In Aid – Federal	0	2,945,000	2,945,000
35500 Other Governmental Revenues	0	2,945,000	2,945,000
37110 Interest Income	139,554	121,677	129,250
37115 Unrealized G/L	-1,387	0	0
37109 Interest Earnings	138,167	121,677	129,250
37155 Surface Land Rental	1,000	1,375	0
37150 Rent	1,000	1,375	0
37145 Insurance Recoveries	0	3,000,000	0
37410 Miscellaneous Revenue	8,068	18,226	15,000
37451 TSA LEO Reimbursement	0	18,000	108,000
37465 NBV Asset Disposal	-1,159	0	0
37400 Miscellaneous Revenue	6,909	3,036,226	123,000
39676 Tsf in fr Airport PFC Fund	1,165,000	2,583,239	1,874,626
39810 Proceeds from LTerm Debt	0	0	0
39100 Operating Transfers In	1,165,000	2,583,239	1,874,626
TREVENUE Total Revenues	8,871,827	17,060,461	14,507,106

CITY OF AMARILLO

**DEPARTMENT OF AVIATION (54110)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Rick Husband Amarillo International Airport is an integral part of the National Airspace System. The facility provides transportation related services for the public including commercial aviation, general aviation, and ground transportation. Additionally, some aviation services for military operations are available. The Department of Aviation is charged with the administration, planning, operation, maintenance and protection of the City's aviation interests. The airport facility also supports various non-aviation related tenant activities.

GOALS

The Aviation Department activities are aimed at providing a long-term public use aviation facility. The operation strives to be financially self-sufficient by balancing costs with revenue sources while meeting the on-going demands for services. The Airport financial structure is designed so that users provide the necessary revenue to operate the facility. No local taxes are used to fund the Airport's operation. The Airport also takes advantage of federal grant opportunities. These grants provide funding assistance for long-term planning projects, qualifying capital improvement projects/purchases, and certain runway and taxiway maintenance projects.

OBJECTIVES

- ★ To maintain and improve aviation facilities while meeting the goals stated above as well as controlling costs.
- ★ Major projects include the construction of the air terminal central concourse and rebuilding the ticket level bridge at the terminal building.
- ★ To control costs for users and tenants while maintaining a high level of service.

SIGNIFICANT CHANGES

The Airport has continued to provide a high level of service despite the challenges created by the ongoing construction projects. Air service was expanded with the introduction of service from United Airlines.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Passengers	807,700	830,000	850,000
Flight Operations	81,542	85,000	90,000
Airlines	4	4	4
Daily Airline Flights	44	44	44

ACCOMPLISHMENTS

The Airport Terminal Building Renovation project will be completed by the end of calendar year 2011. United Airlines began service between Amarillo and Denver in April 2011. An important construction project to rebuild the aging ticket level bridge at the terminal building began in February 2011. Completion of this project is expected in early 2012.

City of Amarillo

Department of Aviation

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,425,139	1,750,096	1,688,202
41300 Incentive	41,586	37,108	48,960
41500 PFP	0	16,659	111,000
41620 Unscheduled	49,150	75,539	75,539
41820T Health Insurance	221,785	361,167	316,284
41900 Life	559	774	674
42010 Social Security - Medicare	21,353	26,092	23,306
42020 Social Security - OASDI	85,948	110,989	99,238
42110 TMRS	267,902	270,130	225,988
42300 State Unemployment	2,868	3,022	2,632
42400 Workers Compensation	33,664	42,240	39,053
42520 Uniform/Clothing Allowan	9,443	12,276	9,900
42540 Tool Allowance	2,409	7,500	7,500
42550 Communications Allowance	6,300	6,000	7,200
42560 Change in Sick and Annua	-16,570	0	0
42570 Additional ARC	84,994	0	0
41000 Personal Services	2,236,530	2,719,591	2,655,475
51110 Office Expense	6,568	7,000	7,000
51115 Employee Recognition Program	881	1,500	1,500
51120 Safety Program	0	1,000	1,000
51200 Operating	10,927	20,000	20,000
51250 Janitor	31,707	22,500	22,500
51300 Clothing and Linen	8,541	20,000	20,000
51350 Chemical and Medical	42,894	46,000	46,000
51400 Photographic	512	500	500
51452 B & A - General	0	15,000	15,000
51800 Fuel & Oil	20,471	65,000	51,707
51850 Minor Tools	1,096	4,500	4,500
51950 Minor Office Equipment	472	2,000	2,000
52000 Ammunition	2,607	5,000	5,000
52050 Auto Parts	2,451	20,000	20,000
52050LABOR Auto Parts Labor	463	55,000	55,000
52120 Tires and Tubes Other	2,864	3,000	3,000
53100 Natural Gas	80,099	77,434	134,500
53150 Electricity	306,038	352,147	309,218
53200 Water and Sewer	39,271	47,363	51,161
55100 Publications	0	1,000	1,000
51000 Supplies	557,860	765,944	770,586
61200 Postage	678	1,764	1,764
61300 Advertising	93	1,000	1,000
61400 Dues	845	2,000	2,000
61410 Tuition	1,975	8,000	8,000
61415 Safety Training	0	5,000	5,000
62000 Professional	35,690	60,000	60,000
62020 TSA Background Checks	9,950	8,400	8,400
63140 Audit Fee	7,800	7,800	7,800
63210 Armored Car Service	150	900	900
67310 Janitorial Service Cont	13,743	22,500	22,500
67320 Extermination	16,544	14,000	14,000
67600 Temporary Labor	0	1,000	1,000
68100 R & M - Building	163,121	231,800	231,800
68300 R & M - Improvements	35,662	155,000	155,000
68400 R & M - Irrigation	0	1,000	1,000
68610 Office Equipment	-200	2,000	2,000
68615 Misc. Fuel Powered Equi	0	1,500	1,500
68640 Machinery	12,213	12,000	12,000
68650 Shop Equipment	928	3,500	3,500
68660 Audio/Video Equipment	0	5,000	5,000
68670 Communications Equipmen	4,304	2,000	2,000

City of Amarillo

Department of Aviation

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
68680 Other Equipment	0	4,500	4,500
68710 Auto Repair and Maint	2,030	20,000	20,000
68720 Auto Accident Repair	0	1,000	1,000
69100 Rental Land & Buildings	2,194	2,000	2,000
69220 Rental Other Equipment	0	2,000	2,000
60000 Contractual Services	307,720	575,664	575,664
71100 Insurance and Bonds	128,357	128,357	128,357
72000 Communication	34,144	27,900	30,471
74000 Printing and Binding	591	2,250	2,250
75100 Travel	7,642	18,000	18,000
75200 Mileage	0	500	500
75300 Meals and Local	955	2,750	2,750
76000 Depreciation	3,283,168	3,041,073	3,523,745
77450 Administrative Other	126,312	198,582	222,057
77460 Admin Other Governments	55,622	40,000	40,000
77470 Service Charges - Other	1,605,324	1,484,905	1,503,887
77610 Information Technology - City	61,644	61,644	68,732
78020 Interest Expense	0	368	368
78230 Loss on Bad Debt	16,390	1,500	1,500
70000 Other Charges	5,320,148	5,007,829	5,542,617
82100 Buildings	8,508	97,500	50,000
83100 Improve other than Build	0	25,000	0
83200 Improvement	0	0	65,000
84910 Other Equipment	11,314	38,000	40,000
80000 Capital Outlay	19,822	160,500	155,000
89200 Bond Interest Payments	380,734	645,076	594,625
89300 Fiscal Agent Bond Fees	500	0	0
89000 Debt Service	381,234	645,076	594,625
90180.LABOR Sales to Other Departme	-375	0	0
90000 Inter Reimbursements	-375	0	0
92125 Municipal Garage	21,049	0	0
92000 Operating Transfers	21,049	0	0
TEXPENSES Total Expenses	8,843,988	9,874,605	10,293,967

City of Amarillo

Department Staffing Report

Department: Department of Aviation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM080	DIRECTOR OF AVIATION	
1.00	ADM081	DEPUTY DIRECTOR OF AVIATION	
3.00	ADM088	AIRPORT OPERATIONS MANAGER	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT081	AIRPORT POLICE COMMANDER	
1.00	MGT090	AIRPORT FACILITIES SUPERVISOR	
11.00	PRF080	AIRPORT POLICE OFFICER	
3.00	PRF081	AIRPORT POLICE SERGEANT	
10.00	PRF085	SECURITY OPERATIONS AGENT	
2.00	TRD060	ELECTRICIAN II	
2.00	TRD080	BUILDING MECHANIC I	
5.00	TRD906	BUILDING MECHANIC III	
12.00	TRD910	CUSTODIAN I	
1.00	TRD921	MECHANIC I	
1.00	TRD923	MECHANIC FOREPERSON I	
3.00	TRD930	UTILITY WORKER	
59.00		Total Permanent Positions	
59.00		Total Department	2,655,475

City of Amarillo

Airport Transfers

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
CIPACCT CIP Accounts	0	4,905,000	5,550,000
80000 Capital Outlay	0	4,905,000	5,550,000
TEXPENSES Total Expenses	0	4,905,000	5,550,000

City of Amarillo

Flood Recovery 2010

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51200 Operating	351	0	0
51000 Supplies	351	0	0
83100 Improve other than Build	0	0	0
80000 Capital Outlay	0	0	0
TEXPENSES Total Expenses	352	0	0

City of Amarillo

Airport PFC fund

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
92115 Airport	1,165,000	0	1,874,626
92000 Operating Transfers	1,165,000	0	1,874,626
TEXPENSES Total Expenses	1,165,000	0	1,874,626



CITY OF AMARILLO

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
INTERNAL SERVICE FUNDS - FISCAL YEAR 2011/12

	TOTAL	MUNICIPAL GARAGE	INFORMATION TECHNOLOGY	RISK MANAGEMENT	EMPLOYEE INSURANCE
AVAILABLE FUNDS:					
Balance 10/01/10 (See Below) Fiscal Year 2010/11	24,104,868	10,135,262	2,796,850	5,980,198	5,192,558
<hr/>					
Sales, Receipts & Revenue Other Sources	35,933,041 0	10,718,885	3,969,992 0	3,963,433	17,280,730
M & O Expenditures Less: Depreciation Capital Expenditures Debt Service	37,947,346 (5,226,544) 5,593,706	12,560,929 (4,427,531) 4,959,400	3,994,691 (799,013) 634,306	4,088,850 0	17,302,876
Total Expenditures	38,314,508	13,092,798	3,829,984	4,088,850	17,302,876
<hr/>					
AVAILABLE FUNDS:					
Balance 10/01/11 Fiscal Year 2011/12	21,723,401	7,761,350	2,936,858	5,854,781	5,170,412
<hr/>					
Sales, Receipts & Revenue Other Sources	37,608,877 0	11,432,045	4,156,229 0	4,354,508	17,666,096
M & O Expenditures Less: Depreciation Capital Expenditures Debt Service	39,298,270 (4,942,773) 6,813,305	12,704,833 (4,280,208) 5,370,500	4,476,057 (662,565) 1,442,805	4,272,824	17,844,556
Total Expenditures	41,168,802	13,795,125	5,256,297	4,272,824	17,844,556
<hr/>					
AVAILABLE FUNDS:					
Balance 10/01/12	18,163,476	5,398,270	1,836,791	5,936,465	4,991,951
<hr/>					
DETAIL OF BALANCES AT 10/01/12					
<hr/>					
Reserves for S/L & A/L Debt Service Reserves Committed for Future Capital/Projects	559,062 17,604,414	231,489	327,573	5,936,465	4,991,951
BALANCE	18,163,476	5,398,270	1,836,791	5,936,465	4,991,951
<hr/>					
Available funds calculation:					
Cash & Investments (Appreciation) Depreciation in Investments Assets to be converted to Cash Less: Liabilities & Encumbrances Less: Existing Progress Balances	43,377,361 (56,347) 848,248 (18,065,085) (1,999,309)	13,496,914 (18,538) 32,219 (1,843,239) (1,532,094)	3,569,916 (1,988) 3,844 (307,707) (467,215)	15,325,608 (25,879) 293,624 (9,613,155)	10,984,923 (9,942) 518,561 (6,300,984)
Balance 10/01/10	24,104,868	10,135,262	2,796,850	5,980,198	5,192,558

Note: converted to cash includes A/R balances, due froms and prepaids.



CITY OF AMARILLO

CITY OF AMARILLO
MUNICIPAL GARAGE (61110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
Municipal Garage repairs, services, rents, and replaces most City-owned vehicles and off-road equipment.

GOALS
The Garage's goal is to provide City departments with safe, well-maintained equipment at the lowest possible cost to the citizens of Amarillo.

OBJECTIVES
<ul style="list-style-type: none"> ★ Organize sections for better productivity, to include cross-training of shop personnel. ★ Monitor and evaluate critical programs. ★ Assist all City departments with manpower or equipment within the shop's capabilities and expertise. ★ Expand shop facilities and add personnel to maintain the present and future increases of vehicles and equipment in the fleet. ★ Work with all departments to reduce number of department owned vehicles and equipment. ★ Actively pursue alternative fuel possibilities to counter rising fuel costs.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Permanent Rental Vehicles	1,057	1,110	1,120
Department Owned Vehicles	255	255	255
Other	112	112	112
Note: Department owned vehicles and equipment no longer include disposable items such as weed eaters, edgers and push mowers.			

ACCOMPLISHMENTS
The Municipal Garage purchased vehicles and equipment, totaling 67 pieces, at a cost of \$5,023,054.01.

**City of Amarillo
Revenue
6100Municipal Garage Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34910 Equipment Rental	11,669,642	10,503,652	11,217,597
34900 Interdepart Rental & User Chgs	11,669,642	10,503,652	11,217,597
37110 Interest Income	70,226	71,236	75,000
37115 Unrealized G/L	5,694	0	0
37109 Interest Earnings	75,920	71,236	75,000
37130 Discounts Earned	27	11	13
37145 Insurance Recoveries	314,576	0	0
37410 Miscellaneous Revenue	2,275	9,951	0
37435 Sale of Scrap	8,766	9,676	6,363
37460 Gn/Lss on Prop Disposal	141,828	163,978	258,808
37465 NBV Asset Disposal	-28,827	-39,619	-125,736
37400 Miscellaneous Revenue	438,646	143,997	139,448
39110 Tsf In fr General Fund	4,071	0	0
39470 Tsf in from Water & Sewe	21,900	0	0
39530 Tsf In fr Airport	21,049	0	0
39100 Operating Transfers In	47,020	0	0
TREVENUE Total Revenues	12,231,227	10,718,885	11,432,045

City of Amarillo

Municipal Garage Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,437,288	1,684,855	1,596,636
41300 Incentive	17,663	18,097	19,200
41500 PFP	0	12,533	100,000
41620 Unscheduled	4,271	15,000	15,000
41820T Health Insurance	281,313	346,629	361,880
41900 Life	518	661	661
42010 Social Security - Medicare	20,799	24,693	23,430
42020 Social Security - OASDI	86,353	105,583	100,182
42110 TMRS	260,385	255,636	227,187
42300 State Unemployment	2,273	2,583	2,583
42400 Workers Compensation	74,143	84,924	81,537
42540 Tool Allowance	50,147	64,500	64,500
42560 Change in Sick and Annu	-682	0	0
42570 Additional ARC	82,609	0	0
41000 Personal Services	2,317,081	2,615,694	2,592,796
51110 Office Expense	2,064	2,500	2,500
51115 Employee Recognition Program	512	500	500
51200 Operating	38,635	45,000	45,000
51300 Clothing and Linen	7,846	11,250	11,250
51350 Chemical and Medical	24	180	180
51800 Fuel & Oil	2,644,625	3,176,180	3,368,345
51850 Minor Tools	4,215	4,500	4,500
51950 Minor Office Equipment	0	0	3,500
52050 Auto Parts	1,115,780	1,050,000	1,150,000
52050LABOR Auto Parts Labor	1,126,480	1,300,000	1,300,000
52120 Tires and Tubes Other	272,468	190,000	265,000
51000 Supplies	5,212,648	5,780,110	6,150,775
61200 Postage	194	216	216
61410 Tuition	4,124	3,000	3,000
67500 Laundry	1,452	1,456	1,456
68650 Shop Equipment	19,804	30,000	30,000
69210 Rental City Equipment	61,239	55,428	57,065
60000 Contractual Services	86,813	90,100	91,737
71100 Insurance and Bonds	577,696	577,696	577,696
72000 Communication	7,956	7,353	7,687
75100 Travel	787	3,000	3,000
76000 Depreciation	27,429	27,064	78,763
77420 Administrative - Direct	75,048	75,046	56,785
77450 Administrative Other	317,278	317,278	311,729
77470 Service Charges - Other	15,864	15,860	15,860
77610 Information Technology - City	66,084	66,084	56,560
78245 Discounts Lost	8	0	0
70000 Other Charges	1,088,149	1,089,381	1,108,080
84310 Shop Equipment	0	0	15,000
80000 Capital Outlay	0	0	15,000
90180 Sales to Other Department	-42,086	-30,000	-30,000
90180.LABOR Sales to Other Departme	-1,240,867	-1,450,000	-1,450,000
90000 Inter Reimbursements	-1,282,953	-1,480,000	-1,480,000
TEXPENSES Total Expenses	7,421,738	8,095,285	8,478,388

City of Amarillo

Department Staffing Report

Department: Municipal Garage Operations

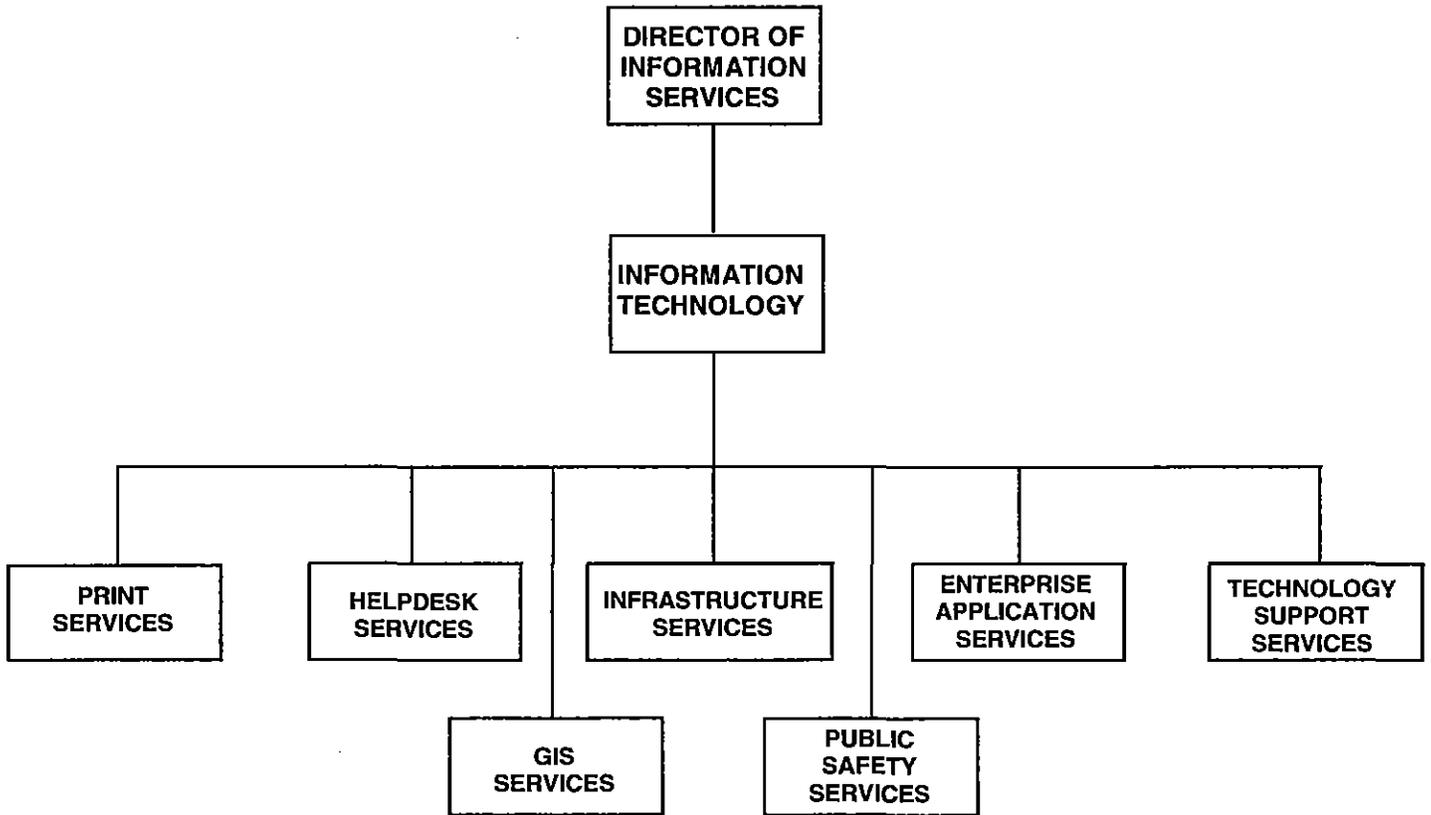
Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM230	SHOP SUPERINTENDENT	
1.00	ADM231	ASSISTANT SHOP SUPERINTENDENT	
1.00	CLR230	SERVICE WRITER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
1.00	TRD230	MECHANIC FOREPERSON II	
1.00	TRD232	SENIOR WELDER	
1.00	TRD233	PAINTER & BODY REPAIRER	
1.00	TRD910	CUSTODIAN I	
11.00	TRD920	MECHANIC APPRENTICE	
23.00	TRD921	MECHANIC I	
7.00	TRD922	MECHANIC II	
3.00	TRD923	MECHANIC FOREPERSON I	
53.00		Total Permanent Positions	
53.00		Total Department	2,592,796

City of Amarillo

Equipment Replacement

DESCRIPTION	ACTUAL FY2009	Budgeted FY2010	Budgeted FY2011
52050 Auto Parts	1,450	15,000	15,000
52050LABOR Auto Parts Labor	3,075	10,000	10,000
51000 Supplies	4,525	25,000	25,000
76000 Depreciation	4,530,219	4,427,481	4,201,445
78250 Inventory Over/Short	-2,737	0	0
70000 Other Charges	4,527,483	4,427,481	4,201,445
84100 Auto-Rolling Stock & Equ	830,323	0	0
84200 Machinery General	772,181	0	0
CIPACCT CIP Accounts	0	4,959,400	5,370,500
80000 Capital Outlay	1,602,504	4,959,400	5,370,500
TEXPENSES Total Expenses	6,134,511	9,411,881	9,596,945

INFORMATION SERVICES



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
1000 General Fund			
Information Technology			
1330 Municipal Office Services	124,534	164,542	0
6200 Information Technology Fund			
Information Technology			
62110 IT Administration	662,862	686,390	814,787
62120 IT Operations	446,387	515,319	588,404
62130 IT Systems	707,642	622,960	745,758
62140 IT Infrastructure & Support	1,990,356	1,773,577	1,775,475
62150 IT Capital	0	504,940	1,442,805
62160 IT Public Safety	463,469	457,877	404,075
62170 IT GIS	51,346	59,432	62,676
62180 IT Print Services	0	0	84,882
6200 Information Technology Fund	4,322,061	4,620,495	5,918,862

CITY OF AMARILLO
INFORMATION TECHNOLOGY (62110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Information Technology Department is responsible for providing computer services to all City departments. These services include software installation, support and development, hardware acquisition and maintenance, training, and assistance with any mid-range, server or personal computer needs.

GOALS

Information Technology goals include supporting an infrastructure which provides City employees access to the information necessary for the successful completion of their duties. Another goal is to eliminate custom applications and replace their functionality with purchased software solutions.

OBJECTIVES

- ★ Complete the fleet upgrade of Public Safety mobile data terminals with ruggedized mobile computer terminals.
- ★ Implement a platform change and major version upgrade of the JD Edwards software package and all subsystems.
- ★ Complete the implementation of the Citizen Request Management application.
- ★ Complete the implementation of the delivery of streaming content for governmental meetings.
- ★ Complete the redesign of the City website layout and content.
- ★ Complete the implementation of electronic ticketing software for the Police Department.
- ★ Implement the Building Safety interactive voice response software application.
- ★ Complete the panhandle regional Class C misdemeanor database.
- ★ Upgrade the personal computer operating system for all users.
- ★ Upgrade the City's core network switches.
- ★ Upgrade the primary data backup and data recovery systems used by the City.
- ★ Upgrade the Citywide email system.
- ★ Provide support for JD Edwards including the subsystems of Human Resources and Payroll, Fleet, and Inventory.
- ★ Continue the implementation of the Kronos time keeping system.
- ★ Assist in evaluation of potential software applications for the City.
- ★ Provide technical support for all purchased applications.

SIGNIFICANT CHANGES

The implementation of the new mobile computer terminals in Public Safety vehicles will provide improved delivery of data services and communication. The completion of the new mobile data hub facilitates data exchange and collaboration among local law enforcement agencies and provides mobile access to local, state and federal law enforcement databases.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Personal computers	1,450	1,500	1,550
Purchased Applications Supported	28	30	31
Implementation of City-wide network	98%	98%	98%
Redesign of website and implementation of CRM	0%	100%	100%

ACCOMPLISHMENTS

Major version upgrades of the JD Edwards and Hansen software packages were completed. Significant progress has been made in the fleet upgrade of Public Safety mobile data terminals to ruggedized mobile computer terminals. Court case management software was implemented for Municipal Court allowing for improved business processes and efficiency. The new mobile data hub was implemented to facilitate data exchange and collaboration among local law enforcement agencies. A major version upgrade of the Hummingbird document management system was completed. An electronic medical records application was implemented for Public Health to track patients and their medical histories. A Microsoft Office suite upgrade was completed for all City computers. Network infrastructure and technology enhancements were completed in new offices for Fire Station 8 and Fire Station 12.

City of Amarillo
Revenue
6200Information Technology Fund

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34920 Interdepartmental Chrg	3,878,496	3,878,495	4,141,149
34900 Interdepart Rental & User Chgs	3,878,496	3,878,495	4,141,149
37110 Interest Income	34,121	15,080	15,080
37115 Unrealized G/L	-8,013	0	0
37109 Interest Earnings	26,108	15,080	15,080
37410 Miscellaneous Revenue	0	1,647	0
37465 NBV Asset Disposal	-4,026	0	0
37400 Miscellaneous Revenue	-4,026	1,647	0
39110 Tsf In fr General Fund	15,107	0	0
39592 Trans In Frm Court Tech Fund	0	74,770	0
39100 Operating Transfers In	15,107	74,770	0
TREVENUE Total Revenues	3,915,685	3,969,992	4,156,229

City of Amarillo

IT Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	366,582	362,592	359,947
41500 PFP	0	15,191	77,000
41820T Health Insurance	26,360	26,290	26,947
41900 Life	50	50	50
42010 Social Security - Medicare	5,246	5,258	5,219
42020 Social Security - OASDI	21,596	21,242	21,078
42110 TMRS	64,803	54,429	50,609
42300 State Unemployment	195	195	195
42400 Workers Compensation	2,029	1,967	1,953
42550 Communications Allowance	2,407	2,400	2,400
42560 Change in Sick and Annua	-27,254	0	0
42570 Additional ARC	20,559	0	0
41000 Personal Services	482,574	489,613	545,397
51110 Office Expense	6,868	10,000	10,000
51200 Operating	10,709	12,500	12,500
51950 Minor Office Equipment	1,319	2,000	2,000
51000 Supplies	18,896	24,500	24,500
61100 Communications Billing	35,215	50,000	45,000
61200 Postage	118	250	600
61400 Dues	1,160	1,400	1,400
61410 Tuition	8,479	10,000	10,000
62000 Professional	7,278	6,500	86,000
68610 Office Equipment	1,020	1,250	1,250
69210 Rental City Equipment	4,549	4,092	4,258
60000 Contractual Services	57,818	73,492	148,508
71100 Insurance and Bonds	1,160	1,160	1,160
72000 Communication	20,164	18,493	19,412
75100 Travel	4,495	11,000	11,000
75200 Mileage	3,722	5,000	5,000
75300 Meals and Local	223	500	500
76000 Depreciation	532	532	532
77450 Administrative Other	73,278	62,101	48,278
70000 Other Charges	103,574	98,786	85,882
84900 Office Furniture & Fixtu	0	0	10,500
80000 Capital Outlay	0	0	10,500
TEXPENSES Total Expenses	662,862	686,390	814,787

City of Amarillo

Department Staffing Report

Department: IT Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM130	INFORMATION TECHNOLOGY MANAGER	
1.00	ADM131	ASSISTANT INFORMATION TECHNOLOGY MANAGER	
1.00	ADM137	INFORMATION TECHNOLOGY DIRECTOR	
1.00	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
4.00		Total Permanent Positions	
4.00		Total Department	545,397

City of Amarillo

IT Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51950 Minor Office Equipment	234	0	0
51970 Software	0	5,000	5,000
51000 Supplies	234	5,000	5,000
68620 Computer Equipment	10,032	11,000	11,000
69300 Leased Computer Software	390,778	455,000	450,000
60000 Contractual Services	400,810	466,000	461,000
71100 Insurance and Bonds	1,508	1,508	1,508
76000 Depreciation	6,266	16,639	95,476
77450 Administrative Other	37,570	20,172	22,420
70000 Other Charges	45,344	38,319	119,404
84500 Office Machines & Equipm	0	6,000	3,000
80000 Capital Outlay	0	6,000	3,000
TEXPENSES Total Expenses	446,387	515,319	588,404

City of Amarillo

IT Systems

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	311,280	328,786	439,951
41820T Health Insurance	30,546	35,528	41,104
41900 Life	57	62	75
42010 Social Security - Medicare	4,237	4,767	5,699
42020 Social Security - OASDI	18,118	20,385	24,369
42110 TMRS	54,693	49,355	55,263
42300 State Unemployment	244	244	439
42400 Workers Compensation	1,986	2,038	2,283
42570 Additional ARC	17,352	0	0
41000 Personal Services	438,511	441,165	569,183
71100 Insurance and Bonds	854	854	854
76000 Depreciation	230,387	156,200	156,200
77450 Administrative Other	37,890	24,741	19,520
70000 Other Charges	269,131	181,795	176,574
EXPENSES Total Expenses	707,642	622,960	745,758

City of Amarillo

Department Staffing Report

Department: IT Systems

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
3.00	TEC122	INFORMATION TECHNOLOGY ANALYST	
4.00	TEC125	SENIOR PROGRAMMER ANALYST	
7.00		Total Permanent Positions	
7.00		Total Department	569,183

City of Amarillo

IT Infrastructure & Support

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	673,565	673,580	719,925
41620 Unscheduled	3,158	1,000	1,000
41820T Health Insurance	91,173	109,914	113,192
41900 Life	177	200	200
42010 Social Security - Medicare	9,371	9,767	9,759
42020 Social Security - OASDI	40,068	41,762	41,728
42110 TMRS	119,003	101,112	94,627
42300 State Unemployment	776	780	780
42400 Workers Compensation	3,739	3,654	3,651
42550 Communications Allowance	2,407	2,400	2,400
42570 Additional ARC	37,755	0	0
41000 Personal Services	981,191	944,169	987,262
51110 Office Expense	1,798	0	0
51200 Operating	26	0	0
51850 Minor Tools	384	500	500
51950 Minor Office Equipment	59,577	5,000	2,500
51960 Printers	1,539	11,500	11,500
51970 Software	16,075	17,350	17,500
51980 IT Hardware	82,120	55,000	55,000
51000 Supplies	161,520	89,350	87,000
68620 Computer Equipment	55,843	50,000	48,000
69210 Rental City Equipment	0	0	3,360
69300 Leased Computer Software	102,311	108,500	131,000
60000 Contractual Services	158,153	158,500	182,360
71100 Insurance and Bonds	2,530	2,530	2,530
76000 Depreciation	541,174	483,590	370,417
77450 Administrative Other	74,893	8,438	6,906
70000 Other Charges	618,597	494,558	379,853
84100 Auto-Rolling Stock & Equ	0	0	18,000
84610 Info Tech Equipt - PCs	11,218	0	0
84620 Info Tech Equipt - Serv	31,003	60,000	60,000
84630 Info Tech Equipt - Netw	9,025	27,000	57,000
84700 Info Tech Equipt - Softw	15,024	0	4,000
84710 Info Tech - Network Software	0	0	0
84900 Office Furniture & Fixtu	4,624	0	0
80000 Capital Outlay	70,895	87,000	139,000
TEXPENSES Total Expenses	1,990,356	1,773,577	1,775,475

City of Amarillo

Department Staffing Report

Department: IT Infrastructure & Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC121	INFORMATION TECHNOLOGY TECHNICIAN	
8.00	TEC122	INFORMATION TECHNOLOGY ANALYST	
3.00	TEC123	INFORMATION TECHNOLOGY SUPPORT ANALYST	
2.00	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST	
2.00	TEC126	INFORMATION TECHNOLOGY COORDINATOR	
1.00	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
17.00		Total Permanent Positions	
17.00		Total Department	987,262

City of Amarillo

IT Capital

DESCRIPTION	ACTUAL FY2009	Budgeted FY2010	Budgeted FY2011
CIPACCT CIP Accounts	0	504,940	1,442,805
80000 Capital Outlay	0	504,940	1,442,805
EXPENSES Total Expenses	0	504,940	1,442,805

City of Amarillo

IT Public Safety

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	248,372	262,238	260,565
41620 Unscheduled	1,715	0	0
41820T Health Insurance	20,212	21,716	22,259
41900 Life	35	37	37
42010 Social Security - Medicare	3,506	3,802	3,778
42020 Social Security - OASDI	14,144	15,399	15,474
42110 TMRS	44,053	39,367	36,635
42300 State Unemployment	188	200	195
42400 Workers Compensation	1,293	1,325	1,317
42550 Communications Allowance	405	0	1,200
42570 Additional ARC	13,976	0	0
41000 Personal Services	347,900	344,084	341,461
51850 Minor Tools	1,427	0	0
51950 Minor Office Equipment	9,088	0	0
51960 Printers	271	0	0
51980 IT Hardware	830	15,000	7,500
51000 Supplies	11,616	15,000	7,500
61200 Postage	80	0	0
68620 Computer Equipment	18,816	15,000	6,000
69300 Leased Computer Software	-186	17,100	10,000
60000 Contractual Services	18,710	32,100	16,000
71100 Insurance and Bonds	1,084	1,084	1,084
76000 Depreciation	64,378	55,164	37,366
77450 Administrative Other	19,782	10,445	664
70000 Other Charges	85,244	66,693	39,114
84910 Other Equipment	0	0	0
80000 Capital Outlay	0	0	0
TEXPENSES Total Expenses	463,469	457,877	404,075

City of Amarillo

Department Staffing Report

Department: IT Public Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST	
1.00	TEC126	INFORMATION TECHNOLOGY COORDINATOR	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL121	INFORMATION TECHNOLOGY TECHNICIAN	
4.00		Total Department	341,461

City of Amarillo

IT GIS

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
69300 Leased Computer Software	44,975	55,000	60,000
60000 Contractual Services	44,975	55,000	60,000
71100 Insurance and Bonds	102	102	102
76000 Depreciation	6,269	4,330	2,574
70000 Other Charges	6,371	4,432	2,676
TEXPENSES Total Expenses	51,346	59,432	62,676

City of Amarillo

IT Print Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	0	0	43,265
41820T Health Insurance	0	0	6,130
41900 Life	0	0	12
42010 Social Security - Medicare	0	0	574
42020 Social Security - OASDI	0	0	1,753
42110 TMRS	0	0	5,563
42300 State Unemployment	0	0	97
42400 Workers Compensation	0	0	150
41000 Personal Services	0	0	57,544
51110 Office Expense	0	0	700
51200 Operating	0	0	4,270
51850 Minor Tools	0	0	100
51000 Supplies	0	0	5,070
61410 Tuition	0	0	500
68650 Shop Equipment	0	0	2,000
69220 Rental Other Equipment	0	0	16,000
60000 Contractual Services	0	0	18,500
71100 Insurance and Bonds	0	0	325
72000 Communication	0	0	944
70000 Other Charges	0	0	1,269
84900 Office Furniture & Fixtu	0	0	2,500
80000 Capital Outlay	0	0	2,500
TEXPENSES Total Expenses	0	0	84,882

City of Amarillo

Department Staffing Report

Department: IT Print Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR945	OFFICE ADMINISTRATOR	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
2.00		Total Department	57,544



CITY OF AMARILLO

CITY OF AMARILLO

**SELF-INSURANCE TRUST FUND (63110)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
The Self-Insurance Fund accounts for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, worker's compensation, unemployment claims, and miscellaneous other risks.

GOALS
To provide City departments with cost effective self-insurance benefits.

OBJECTIVES
<ul style="list-style-type: none"> ★ Summarize and analyze accident history and losses for trends and implement loss control measures. ★ Analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Workers' Compensation claims	353	350	350
General Incident, Auto Liability, and Auto Physical claims	300	290	290

**City of Amarillo
Revenue
6300Risk Management Fund**

DESCRIPTION	ACTUAL	Revised	Budgeted
	FY2009	FY2010	FY2011
37110 Interest Income	187,664	96,489	115,000
37115 Unrealized G/L	-51,913	0	0
37109 Interest Earnings	135,751	96,489	115,000
37310 Self Insurance Premium	1,602,065	1,603,149	1,797,546
37315 W/C Premium City Pay	2,233,186	2,219,374	2,391,962
37199 Administrative Charges	3,835,251	3,822,522	4,189,508
37130 Discounts Earned	1	1	0
37145 Insurance Recoveries	45,662	0	0
37409 Accident Damage Revenue	43,334	39,421	45,000
37418 Non City Damage Claim	29,458	5,000	5,000
37400 Miscellaneous Revenue	118,455	44,422	50,000
TREVENUE Total Revenues	4,089,457	3,963,433	4,354,508

City of Amarillo

Self Insurance General

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	10,000	10,250	12,250
69300 Leased Computer Software	7,095	30,000	30,000
60000 Contractual Services	17,095	40,250	42,250
71100 Insurance and Bonds	9,075	19,893	130,304
71320 Risk Management Service	4,400	4,800	4,800
76000 Depreciation	332	332	332
77450 Administrative Other	315,811	386,652	300,582
70000 Other Charges	329,618	411,677	436,018
TEXPENSES Total Expenses	346,713	451,927	478,268

City of Amarillo

Unemployment Claims

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	6,821	7,000	7,000
60000 Contractual Services	6,821	7,000	7,000
71250 Paid Claims	70,880	80,000	90,660
71330 Incurred Claims	159,788	0	0
70000 Other Charges	230,668	80,000	90,660
TEXPENSES Total Expenses	237,490	87,000	97,660

City of Amarillo

Fire & Extended Coverage

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	0	0	2,400
60000 Contractual Services	0	0	2,400
71100 Insurance and Bonds	184,973	280,000	204,168
71250 Paid Claims	169,836	70,000	170,000
71330 Incurred Claims	-23,643	0	0
70000 Other Charges	331,166	350,000	374,168
TEXPENSES Total Expenses	331,166	350,000	376,568

City of Amarillo

Workers Compensation

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51115 Employee Recognition Program	245	0	0
51120 Safety Program	33,157	35,000	38,750
51300 Clothing and Linen	51,509	43,000	71,000
51000 Supplies	84,911	78,000	109,750
71100 Insurance and Bonds	71,998	72,670	95,184
71250 Paid Claims	21,778	0	0
71290 Comp Claims Paid	1,552,738	1,729,000	1,950,000
71330 Incurred Claims	222,191	0	0
70000 Other Charges	1,868,705	1,801,670	2,045,184
TEXPENSES Total Expenses	1,953,615	1,879,670	2,154,934

City of Amarillo

General Liability

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	108,165	100,000	100,000
60000 Contractual Services	108,165	100,000	100,000
71250 Paid Claims	148,895	322,100	295,000
71330 Incurred Claims	-919,386	0	0
70000 Other Charges	-770,490	322,100	295,000
TEXPENSES Total Expenses	-662,325	422,100	395,000

City of Amarillo

Automobile Liability

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
71250 Paid Claims	262,445	415,000	415,000
71330 Incurred Claims	-91,820	0	0
70000 Other Charges	170,625	415,000	415,000
TEXPENSES Total Expenses	170,625	415,000	415,000

City of Amarillo

Auto Physical Damage

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
52050 Auto Parts	217,549	172,100	217,549
52050LABOR Auto Parts Labor	69,700	70,500	70,500
52120 Tires and Tubes Other	766	245	245
51000 Supplies	288,015	242,845	288,294
71250 Paid Claims	18,911	22,100	22,100
71330 Incurred Claims	449	0	0
70000 Other Charges	19,360	22,100	22,100
TEXPENSES Total Expenses	307,375	264,945	310,394

City of Amarillo

City Property

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
78230 Loss on Bad Debt	15,265	55,000	45,000
70000 Other Charges	15,265	55,000	45,000
TEXPENSES Total Expenses	15,265	55,000	45,000

CITY OF AMARILLO

**EMPLOYEE INSURANCE TRUST REVENUE (64100)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
The Employee Insurance Fund accounts for the self-insured medical and dental benefits together with life insurance for employees, retirees, and covered dependents.

GOALS
To provide City employees, retirees, and their dependents with cost effective medical, dental, and life insurance benefits.

OBJECTIVES
<ul style="list-style-type: none"> ★ Monitor and evaluate hospital, physician and ancillary service contracts. ★ Process medical, dental, and flexible spending plan claims accurately and in a timely manner.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Claims processed (including medical, dental and flex)	50,958	53,800	56,500

ACCOMPLISHMENTS
Medical, dental, and flexible spending claims are processed weekly and reimbursement checks are mailed weekly. Clean claims are paid within two weeks of receipt. The Plan is in compliance with all HIPAA Privacy Regulations and accepts claims electronically. Direct deposit is available for all medical, dental and flex reimbursements.

**City of Amarillo
Revenue
6400 Employee Insurance Fund**

DESCRIPTION	ACTUAL FY2009	Revised FY2010	Budgeted FY2011
34810 Employee Health Ins Pre	2,245,058	2,233,532	2,289,283
34820 Retiree Health Ins Prem	1,385,190	1,468,848	1,505,569
34830 Cobra Health Ins Premiu	4,137	7,213	7,213
34840 Dental Insurance Premiu	792,542	793,537	757,705
34850 City Paid Health Premiu	11,602,325	11,488,357	11,775,566
34865 City Health Stop Loss	-17,353	0	0
34870 Claim Refund	111,934	112,000	112,000
34890 Drug Rebate Revenue	306,350	231,126	307,000
34800 Other	16,430,183	16,334,613	16,754,336
37110 Interest Income	87,626	66,095	75,000
37115 Unrealized G/L	-44,967	0	0
37109 Interest Earnings	42,659	66,095	75,000
37410 Miscellaneous Revenue	159	0	0
37400 Miscellaneous Revenue	159	0	0
TREVENUE Total Revenues	16,473,001	16,400,708	16,829,336

City of Amarillo

Health Plan

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51110 Office Expense	17,924	15,050	16,200
51200 Operating	0	575	70
51700 Education	603	605	605
55100 Publications	325	505	325
51000 Supplies	18,851	16,735	17,200
61200 Postage	28,619	29,250	29,585
61400 Dues	1,060	1,090	1,080
61410 Tuition	0	275	275
62000 Professional	45,158	48,000	45,250
60000 Contractual Services	74,838	78,615	76,190
71100 Insurance and Bonds	209,450	210,000	302,724
71210 Life Insurance	70,338	70,000	64,044
71220 Health Fixed Costs	80,462	76,200	76,200
71230 Retiree Insurance Subsi	6,040	6,240	3,840
71240 Retiree Insurance From	173,602	178,800	178,800
71260 Medical Insurance Claim	13,917,983	14,618,455	14,767,060
71265 Post Retirement HC Cost	13,463,957	0	0
71310 Incurred Medical Claims	1,323,488	0	0
71360 Wellness	270,975	135,000	50,000
74000 Printing and Binding	3,087	4,300	7,000
75100 Travel	266	2,000	3,500
75300 Meals and Local	81	100	100
76000 Depreciation	700	236	0
78230 Loss on Bad Debt	4,124	12,100	7,500
70000 Other Charges	29,524,551	15,313,431	15,460,768
TEXPENSES Total Expenses	29,618,240	15,408,781	15,554,158

City of Amarillo

Dental Plan

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
71260 Medical Insurance Claim	757,441	749,325	749,325
71310 Incurred Medical Claims	3,471	0	0
70000 Other Charges	760,912	749,325	749,325
TEXPENSES Total Expenses	760,912	749,325	749,325



CITY OF AMARILLO

CITY OF AMARILLO

**CITY CARE CLINIC (64300)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The scope of practice of the City Care Clinic is family medicine, occupational medicine, preventive medicine, and geriatric care. The Clinic sees patients from ages 12 months to adult. The Clinic also provides well visits and acute care visits.

GOALS

It is the Clinic's goal to provide complete family health care. The practice will focus on patient-centered healthcare, health maintenance, health screening and wellness of City employees, their families, and their dependents.

OBJECTIVES

- ★ To provide acute care, chronic care, preventive health, pre-employment physical exams, promotional physical exams, firefighter yearly ancillary testing, policemen yearly physical exams, Respiratory Protection Qualification physical exams, HazMat exams, Worker's Compensation Evaluation and Management, Immunizations, Well Child physical exams (12 months and older), Well Woman physical exams, Well Male physical exams, and Geriatric Exams.
- ★ To provide ancillary medical services such as Phlebotomy, EKG, hearing tests, vision tests, Spirometry, and oxygen saturation.
- ★ To provide CLIA-waived testing such as urinalysis, Influenza testing, rapid strep testing, pre-employment, random, and promotional drug screens; and fasting and random blood glucose testing.

ACCOMPLISHMENTS

The City Care Clinic has become a more stable location for regional healthcare for the city employees and dependents. Collaborative effort with the Public Health Department on proactive measures regarding health issues and joint effort on administration of immunizations. Agreement between City Care Clinic and Sheryl Williams MD (Medical Director of BSA hospitalist program) to accept direct admissions of uncomplicated and stable patients requiring hospital care to further manage their medical conditions. Integration of lab service (PPL) and Electronic Medical Record (eClinical).

City of Amarillo

City Care Clinic

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	327,968	363,213	363,469
41300 Incentive	18,650	18,603	18,600
41500 PFP	0	4,356	13,500
41620 Unscheduled	3,514	4,000	4,000
41820T Health Insurance	31,545	30,428	32,630
41900 Life	58	56	56
42010 Social Security - Medicare	4,958	5,536	5,540
42020 Social Security - OASDI	12,871	12,588	12,642
42110 TMRS	55,108	53,584	50,210
42300 State Unemployment	386	366	366
42400 Workers Compensation	3,832	4,257	4,258
42560 Change in Sick and Annu	5,217	0	0
42570 Additional ARC	17,484	0	0
41000 Personal Services	481,592	496,987	505,271
51110 Office Expense	3,295	4,000	4,000
51200 Operating	42,900	55,000	500
51350 Chemical and Medical	14,826	0	57,000
51000 Supplies	61,021	59,000	61,500
61200 Postage	701	0	100
61410 Tuition	440	500	500
62000 Professional	9,650	9,000	0
69300 Leased Computer Software	5,121	10,000	10,000
60000 Contractual Services	15,912	19,500	10,600
71100 Insurance and Bonds	11,500	11,500	20,500
72000 Communication	3,500	1,778	3,589
75100 Travel	32	0	0
75300 Meals and Local	370	750	250
76000 Depreciation	399	399	400
77450 Administrative Other	74,675	74,675	44,063
77610 Information Technology - City	16,152	16,152	22,070
70000 Other Charges	106,628	105,254	90,872
TEXPENSES Total Expenses	665,153	680,742	668,244

City of Amarillo

Department Staffing Report

Department: City Care Clinic

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
0.50	PRF600	U. R. NURSE	
2.00	PRF605	NURSE PRACTITIONER	
1.00	PRF910	L V N	
5.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL560	NURSE PRACTITIONER	
1.00	HRL573	PHYSICIAN	
2.00		Total Part-Time Positions	
7.50		Total Department	505,271

**City of Amarillo
Revenue
6500 Employee Flexible Spending Fun**

DESCRIPTION	ACTUAL	Revised	Budgeted
	FY2009	FY2010	FY2011
34875 Day Care Contributions	56,844	53,799	52,000
34880 Flex Plan Health	824,078	825,913	784,000
34800 Other	880,922	879,713	836,000
37110 Interest Income	0	3	0
37109 Interest Earnings	0	3	0
37410 Miscellaneous Revenue	448	306	760
37400 Miscellaneous Revenue	448	306	760
TREVENUE Total Revenues	881,371	880,022	836,760

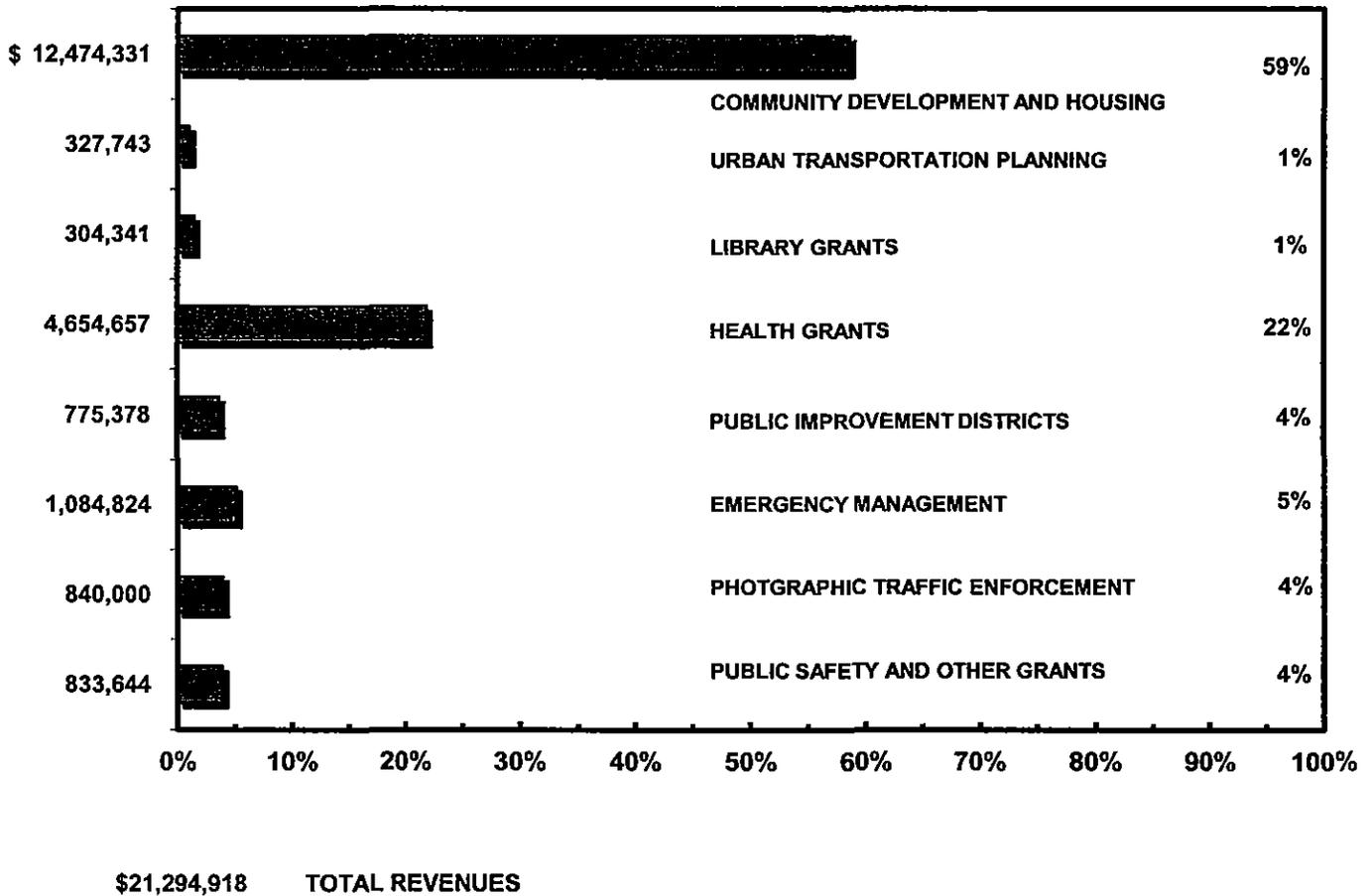
City of Amarillo

Employee Flex Plan

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
71270 Flex Plan Daycare	50,307	52,000	52,000
71280 Flex Plan Unreimbursed	824,551	820,830	820,830
70000 Other Charges	874,858	872,830	872,830
TEXPENSES Total Expenses	874,858	872,830	872,830

CITY OF AMARILLO SPECIAL REVENUE FUNDS 2011/2012

REVENUES



Most of the City's grant funding is from the Housing and Urban Development Department, which is reflected in our Community Development and Housing Grant (\$12,474,331). Public Safety and Other Grants includes \$372,993 in Police related grants, \$270,651 in Municipal Court related grants, and \$190,000 for the Summer Lunch Program. Health Department functions reflect funding in the amount of \$4,654,657 including \$2,286,334 for the Health Department and \$2,368,323 for the WIC grants.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
SPECIAL REVENUE FUNDS - FISCAL YEAR 2011/12

	Total	Housing Assistance Payments Program	Shelter Plus Care	Supportive Housing	Emergency Shelter	Community Development Block Grant	Home Investment Partnership Program	Affordable Housing	HMIS	Library Grants	Court Technology Fund
Balance 10/01/10 (See Below)	2,784,290	1,198,303	1,536	1,527	0	(1)	41,487	60,504	28,117	1	2,663
Fiscal Year 2010/11											
Sales, Receipts & Revenue	21,663,093	8,629,396	315,250	206,564	117,121	2,415,242	1,022,045	100,057	78,659	503,300	155,478
M & O Expenditures	21,143,019	8,629,397	315,250	206,564	117,121	2,415,243	1,022,045	100,000	93,635	503,300	154,953
Capital Expenditures	802,607	0	0	0	0	0	0	0	1,866	0	20,000
Total Expenditures	21,945,626	8,629,397	315,250	206,564	117,121	2,415,243	1,022,045	100,000	95,500	503,300	174,953
Balance 10/01/11	2,501,757	1,198,302	1,536	1,527	0	(2)	41,487	60,561	11,276	1	(16,812)
Fiscal Year 2011/12											
Sales, Receipts & Revenue	21,294,918	8,360,147	346,452	206,864	0	2,487,890	887,976	100,000	85,002	304,341	155,478
M & O Expenditures	21,131,959	8,360,147	346,452	206,864	(0)	2,487,889	887,976	100,000	93,778	304,341	81,240
Capital Expenditures	339,056	0	0	0	0	0	0	0	2,500	0	0
Total Expenditures	21,471,015	8,360,147	346,452	206,864	(0)	2,487,889	887,976	100,000	96,278	304,341	81,240
Balance 10/01/12	2,325,660	1,198,302	1,536	1,527	0	(1)	41,487	60,561	(1)	1	57,426

AVAILABLE FUNDS CALCULATION

Cash & Investments	3,562,704	1,393,584	2,050	1,279	999	212,206	94,369	90,265	21,791	639	2,701
Assets to be converted to Cash	2,034,810	614,899	36,274	25,809	17,001	200,276	120,086	0	18,509	99,959	
Less: Liabilities & Encumbrances	(2,813,224)	(810,180)	(36,788)	(25,561)	(18,000)	(412,483)	(172,968)	(29,761)	(12,183)	(100,597)	(38)
	0										
Balance 10/01/10	2,784,290	1,198,303	1,536	1,527	0	(1)	41,487	60,504	28,117	1	2,663

* Includes the Justice Assistant Grant and the Selective Traffic Enforcement Program (Safe & Sober Grant used prior year)

Court Security Fund	Hazardous Material Transportation	Urban Transportation Planning	Emergency Management AIP Pantex Project	Emergency Management Service & Equipment	Summer Programs	Woman Infants & Children	Public Health	Lease	Police Grants*	APD Seized Property	Photographic Traffic Enforcement	Public Improvement District Summary
164,910	325,265	(1)	0	1,167	0	0	0	86,008	(258)	547,691	83,124	242,247
115,173	51,122	309,399	123,930	1,406,471	190,000	1,931,242	2,207,770	24,722	207,704	0	822,423	730,025
115,726	102,247	309,399	123,930	790,565	190,000	1,860,212	2,180,588	17,368	181,624	116,014	822,423	775,417
31,000	0	0	0	615,906	0	71,029	27,182	(775)	26,080	10,319	0	0
146,726	102,247	309,399	123,930	1,406,471	190,000	1,931,241	2,207,770	16,593	207,704	126,333	822,423	775,417
133,357	274,140	(1)	0	1,167	(0)	1	(0)	94,137	(258)	421,358	83,124	196,856
115,173	0	327,743	106,300	978,524	190,000	2,368,323	2,286,334	29,935	343,058	0	840,000	775,378
125,134	0	327,743	106,300	706,967	190,000	2,368,323	2,286,334	25,340	303,058	122,967	859,817	841,288
0	0	0	0	271,557	0	0	0	0	40,000	24,999	0	0
125,134	0	327,743	106,300	978,524	190,000	2,368,323	2,286,334	25,340	343,058	147,966	859,817	841,288
123,396	274,140	(1)	0	1,168	(0)	1	(0)	98,732	(258)	273,392	63,307	130,946
171,817	332,810	(927)	1,833	1,868	0	3,154	4,333	86,008	457	570,371	328,700	242,397
(6,907)	0	92,633	96,701	66,862	0	277,207	359,363	0	9,231	0	0	0
(7,545)	(91,707)	(98,534)	(67,563)	0	(280,361)	(363,696)	0	(9,946)	(22,680)	(245,576)	(150)	
164,910	325,265	(1)	0	1,167	0	0	0	86,008	(258)	547,691	83,124	242,247

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2010 CDBG Fund			
Public Services			
20110 Program Management	358,240	388,924	340,745
20115 Code Enforcement	38,395	0	40,000
20116 Code Inspector	53,835	52,930	56,467
20125 Rehab Support	158,048	166,545	150,437
20130 Housing Rehab	565,050	0	606,303
20135 Park Improvements	299,676	0	180,000
20140 Public Services	271,957	0	318,558
20155 Neighborhood Facilities	465,764	0	426,237
20165 Micro Loan Program	33,450	0	75,000
20170 HPRP	238,385	0	294,143
2010 CDBG Fund	2,482,801	608,398	2,487,889
2020 Housing			
Public Services			
20210 Housing Assistance	680,513	11,696	15,411
20220 Mod Rehab	21,185	28,512	30,247
20230 Housing Vouchers	6,895,293	8,564,133	8,314,489
2020 Housing	7,596,991	8,604,341	8,360,147
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,006	122,310	88,807
20320 Home Projects	839,568	0	799,169
2030 Home Investment Partnership	961,573	122,310	887,976
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	146,550	336,210	346,452
20420 Shelter Plus Care II	67,708	0	0
2040 Shelter Plus Care Fund	214,258	336,210	346,452
2050 Supportive Housing Fund			
Public Services			
20500 SUPPORTIVE HOUSING	156,531	206,864	206,864
2050 Supportive Housing Fund	156,531	206,864	206,864
2060 Affordable Housing Fund			
Public Services			
20600 AFFORDABLE HOUSING	76,222	0	100,000
2060 Affordable Housing Fund	76,222	0	100,000
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	152,441	0	0
2070 TX Emergency Shelter Grants	152,441	0	0

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2075 HMIS			
Public Services			
20755 HMIS 2008-2010	110,620	77,525	96,278
2075 HMIS	110,620	77,525	96,278
2080 Court Technology Fund			
Finance			
20800 Court Technology	368,675	124,340	81,240
2080 Court Technology Fund	368,675	124,340	81,240
2090 Court Security Fund			
Finance			
20910 Court Security Fund	108,420	97,664	125,134
2090 Court Security Fund	108,420	97,664	125,134
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,302	141,321	0
21115 Library System Admin	137,625	149,641	77,370
21118 Continuing Education	10,669	8,902	0
21119 Consulting	6,785	12,481	0
21122 Networked Resources	145,144	113,664	146,971
21128 Tech Asst Negotiated Grants	83,617	72,772	80,000
21130 Lone Star Library Grant	37,114	40,000	0
2100 Texas State Library Funds	570,257	538,781	304,341
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	17,722	39,230	172,358
22160 Click It or Tickit	18,277	20,001	10,700
2210 Safe and Sober TXDOT Program	35,999	59,231	183,058
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	225,718	222,334	190,000
2300 Summer Lunch Program	225,718	222,334	190,000
2400 Hazardous Material Transportation			
Administrative and City Services			
24130 Metropolitan Medical Res	146,732	127,018	0
24131 MMR Capability Focus	1	0	0
2400 Hazardous Material Transp Fun	146,733	127,018	0
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	325,056	312,809	327,743
2420 Urban Transportation Planning	325,056	312,809	327,743

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2425 Photographic Traffic Enforcement			
Public Works			
24250 Photographic Traffic Enforceme	1,000,693	860,400	859,817
24260 Let It Ring Educ Progr	12,652	0	0
2425 Photographic Traffic Enforceme	1,013,345	860,400	859,817
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	224,048	317,419	375,821
24370 CCP Citizens Corp. Progr	7,490	0	0
24380 State Homeland Sec Prog 07/08	322,159	586,912	532,703
24390 LETPP 07/08	101,069	219,340	70,000
2430 Emergency Mgt Service & Equip	654,766	1,123,671	978,524
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	901,165	951,071	863,478
25012 Refugee Health	264,188	314,351	387,314
25013 TDH Immunizations	257,401	271,049	286,049
25014 HIV Prevention	199,236	218,000	218,000
25015 Core Public Health	84,259	99,377	114,716
25020 Bioterrorism Grant	253,225	294,277	272,141
25022 HIV Surveillance	55,345	51,636	53,636
25024 H1N1	274,978	0	0
25045 Local Tuberculosis	0	0	91,000
2500 Public Health Fund	2,289,796	2,199,762	2,286,334
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	168,028	281,017	310,795
25312 WIC Nutrition Education	561,118	776,576	808,628
25313 WIC Breastfeeding	71,780	86,717	93,718
25314 WIC Client Services	539,743	861,417	918,503
25315 WIC Farmers Market	8,078	16,670	18,229
25317 WIC Lactation Consultant	7,345	6,830	8,140
25318 WIC Peer Counselor	38,375	61,879	65,440
25319 WIC Vendor Operations	287	18,465	0
25320 WIC Contractors	6,536	100,000	100,000
25321 WIC Obesity Prevention	20,631	20,000	27,370
25322 WIC R D Grant	2,376	17,500	17,500
2530 WIC Grant Fund	1,424,298	2,247,070	2,368,323

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	11,592	0	120,000
26120 JAG Directed Patrol	0	0	40,000
26150 FY07 JAG Program	3,841	0	0
26160 JAG FY07 Directed Patrol	10,681	0	0
26170 FY09 JAG Program	196,575	0	0
26180 JAG FY09 Recovery Dir Patrol	72,453	0	0
26190 FY09 Recovery Act JAG	631,072	0	0
2610 Justice Assistance Grant Fund	926,215	0	160,000
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	164,078	159,200	147,966
2620 APD Seized Property Fund	164,078	159,200	147,966
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	27,271	23,000	23,000
26620 Leose Training- Fire Civilian	3,867	840	840
26630 Leose Training- Airport Securi	694	1,500	1,500
2660 Leose Training Program Fund	31,831	25,340	25,340
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	93,773	123,930	106,300
2670 AIP Pantex Project Fund	93,773	123,930	106,300
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	303,290	361,001	393,453
2700 Greenways at Hillside Fund	303,290	361,001	393,453
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	11,692	15,185	16,156
2720 Brennan Boulevard Fund	11,692	15,185	16,156
2730 Colonies			
Finance			
27300 Colonies	335,888	335,147	354,133
2730 Colonies	335,888	335,147	354,133
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	11,734	16,339	28,618
2740 Tutbury Public Imprv Dist	11,734	16,339	28,618

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
2750 Point West PID			
Finance			
27510 Points West PID	41,453	51,674	42,491
2750 Point West PID	41,453	51,674	42,491
2760 Quail Creek Public Improv Dist			
Finance			
27610 Quail Creek PID	7,561	6,198	6,437
2760 Quail Creek Public Improv Dist	7,561	6,198	6,437

CITY OF AMARILLO

**COMMUNITY DEVELOPMENT PROGRAM MANAGEMENT (20110)
FUNCTION, GOALS AND OBJECTIVES**

FUNCTION

Community Development administers programs funded by the Department of Housing and Urban Development (HUD); the Community Development Block Grant (CDBG) Program, the HUD HOME Investment Partnership Program, the Homeless Prevention and Rapid Re-Housing Program (HPRP), the Homeless Management Information System (HMIS) and the Texas Emergency Shelter Grant (ESG) Programs. HUD regulations provide guidance for the administration of these programs.

GOALS

A five (5) year Consolidated Plan for Housing and Community Development establishes priorities and strategies for the use of CDBG and HOME funding. The Plan covers 2010 - 2014. The primary goal of the Consolidated Plan is to develop a viable urban community by providing decent housing and a suitable living environment and by expanding economic opportunities for persons who are of low and moderate income.

OBJECTIVES

- ★ Eliminate slum and blighting influences by demolishing 30 vacant, condemned structures.
- ★ Improve homes for 200 lower income homeowners through renovation and the emergency repair of hazardous housing conditions.
- ★ Improve neighborhood services and programs by renovating facilities owned by nonprofit agencies.
- ★ Improve the quality of life for 1,800 lower income people by assisting nonprofit agencies with the provision of health and social services.
- ★ Improve the lives of 1,200 homeless persons by supporting emergency shelters.

SIGNIFICANT CHANGES

Funding levels and the addition of new entitlement cities resulted in a decrease in the City of Amarillo's entitlement funding by 16.5% for Fiscal Year 2011.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Condemned structures demolished	50	35	35
Intensified Code Enforcement Inspections	12,994	9,500	9,500
Parks improved	0	2	2
Homeowners assisted with emergency repairs	204	201	201
Community facilities improved/expanded	3	3	3
Persons benefiting from public services, day care, adult day care, counseling, homebound meals	1,290	1,800	1,800
Homeless shelters supported	5	5	5
Adults and children sheltered	2,205	1,200	1,200
Units of Homelessness Prevention	47	50	50
MicroLoan Program	3	1	1

ACCOMPLISHMENTS

CDBG continues to be leveraged with other community funds to accomplish major projects.

City of Amarillo

Program Management

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	158,557	154,420	159,595
41500 PFP	0	3,900	5,000
41820T Health Insurance	20,820	21,716	20,817
41900 Life	50	50	50
42010 Social Security - Medicare	2,172	2,283	2,358
42020 Social Security - OASDI	9,520	9,760	10,081
42110 TMRS	28,172	23,097	22,861
42300 State Unemployment	237	195	195
42400 Workers Compensation	261	249	257
42510 Car Allowance	2,019	3,000	3,000
42550 Communications Allowance	0	0	1,200
41000 Personal Services	221,808	218,670	225,414
51110 Office Expense	16,282	17,299	10,175
51950 Minor Office Equipment	406	1,080	500
51000 Supplies	16,688	18,379	10,675
61200 Postage	3,246	4,620	3,620
61300 Advertising	9,502	12,500	12,500
61400 Dues	1,934	2,165	2,524
61410 Tuition	0	500	500
61600 Unassigned	0	6,506	0
62000 Professional	32,576	10,000	0
68610 Office Equipment	0	100	100
60000 Contractual Services	47,258	36,391	19,244
71100 Insurance and Bonds	2,345	2,345	2,345
72000 Communication	3,440	2,776	3,008
75100 Travel	8,059	14,000	4,150
75200 Mileage	61	100	100
75300 Meals and Local	296	1,000	500
77450 Administrative Other	55,053	54,536	45,308
77610 Information Technology - City	33,324	33,324	31,001
70000 Other Charges	102,578	108,081	86,412
90170 Grant Fund Reimbursement	-30,093	-10,239	-1,000
90000 Inter Reimbursements	-30,093	-10,239	-1,000
92010 Other Grant Funds	0	17,642	0
92000 Operating Transfers	0	17,642	0
TEXPENSES Total Expenses	358,240	388,924	340,745

City of Amarillo

Department Staffing Report

Department: Program Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM502	COMMUNITY DEVELOPMENT ADMINISTRATOR	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT560	PROGRAM COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	225,414

City of Amarillo

Code Enforcement

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
67110 Demolition Condemned Pro	38,107	0	40,000
60000 Contractual Services	38,107	0	40,000
77100 Court Costs	288	0	0
70000 Other Charges	288	0	0
TEXPENSES Total Expenses	38,395	0	40,000

City of Amarillo

Code Inspector

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	26,084	25,371	25,879
41300 Incentive	0	0	1,500
41500 PFP	0	1,200	1,200
41620 Unscheduled	128	0	0
41820T Health Insurance	5,996	5,980	6,130
41900 Life	13	12	12
42010 Social Security - Medicare	368	368	397
42020 Social Security - OASDI	1,574	1,573	1,697
42110 TMRS	4,597	3,723	3,849
42300 State Unemployment	49	49	49
42400 Workers Compensation	443	431	465
41000 Personal Services	39,253	38,707	41,179
69210 Rental City Equipment	4,512	4,104	4,344
60000 Contractual Services	4,512	4,104	4,344
72000 Communication	328	532	308
75100 Travel	0	0	2,359
77450 Administrative Other	9,742	9,587	8,277
70000 Other Charges	10,070	10,119	10,944
TEXPENSES Total Expenses	53,835	52,930	56,467

City of Amarillo

Department Staffing Report

Department: Code Inspector

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
1.00		Total Department	41,179

City of Amarillo

Rehab Support

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	54,780	57,804	58,961
41300 Incentive	553	603	600
41500 PFP	0	1,200	2,200
41820T Health Insurance	14,649	15,736	16,129
41900 Life	23	25	25
42010 Social Security - Medicare	722	847	864
42020 Social Security - OASDI	3,086	3,621	3,693
42110 TMRS	9,713	8,570	8,374
42300 State Unemployment	92	97	97
42400 Workers Compensation	1,880	1,984	2,023
41000 Personal Services	85,496	90,487	92,965
51110 Office Expense	6,714	9,830	9,830
51850 Minor Tools	0	100	100
51950 Minor Office Equipment	0	185	185
51000 Supplies	6,714	10,115	10,115
61100 Communications Billing	0	800	800
61300 Advertising	0	1,000	1,000
61410 Tuition	596	500	500
61600 Unassigned	0	5,928	0
62000 Professional	200	1,600	1,600
63400 Employee Medical	0	250	250
64100 Lead Paint Test	2,750	2,500	2,500
69210 Rental City Equipment	9,024	8,208	8,688
60000 Contractual Services	12,570	20,786	15,338
71100 Insurance and Bonds	313	313	313
72000 Communication	657	565	602
75100 Travel	4,762	4,500	12,417
77450 Administrative Other	21,220	22,533	18,686
70000 Other Charges	26,952	27,911	32,018
90010 Housing Assistance	0	-5,000	0
90000 Inter Reimbursements	0	-5,000	0
92010 Other Grant Funds	26,316	22,246	0
92000 Operating Transfers	26,316	22,246	0
TEXPENSES Total Expenses	158,048	166,545	150,437

City of Amarillo

Department Staffing Report

Department: Rehab Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TRD555	REHAB INSPECTOR I	
1.00	TRD556	REHAB INSPECTOR II	
2.00		Total Permanent Positions	
2.00		Total Department	92,965

City of Amarillo

Housing Rehab

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	0	0	19,731
41900 Life	0	0	12
42010 Social Security - Medicare	0	0	286
42020 Social Security - OASDI	0	0	1,223
42110 TMRS	0	0	2,774
42300 State Unemployment	0	0	49
42400 Workers Compensation	0	0	12
41000 Personal Services	0	0	24,087
62000 Professional	2,322	0	0
64070 Emergency Repairs Grant	401,074	0	452,314
64071 CDBG-R Emergency Repair	51,001	0	20,000
64080 Owner Expenses	20,222	0	0
64910 Owner Rehab	90,431	0	100,000
60000 Contractual Services	565,050	0	572,314
71100 Insurance and Bonds	0	0	0
77450 Administrative Other	0	0	4,841
77610 Information Technology - City	0	0	5,062
70000 Other Charges	0	0	9,903
TEXPENSES Total Expenses	565,050	0	606,303

City of Amarillo

Department Staffing Report

Department: Housing Rehab

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00		Total Department	24,087

City of Amarillo

Park Improvements

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64750 Bones Hook Park	100,000	0	0
64755 Eastridge & Forest Hill Playgr	199,676	0	0
64759 Southlawn Park & Hamlet School	0	0	180,000
60000 Contractual Services	299,676	0	180,000
TEXPENSES Total Expenses	299,676	0	180,000

City of Amarillo

Public Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64010 Jan Werner	27,179	0	25,000
64030 Interfaith Hunger	0	0	23,000
64040 Title 4-A Child Care	110,000	0	100,000
64050 SOS Center	37,500	0	0
64060 Food NET Program - PRPC	25,000	0	25,000
64130 Trans For Homeless	8,500	0	9,000
64160 TSRC Day Room	30,780	0	37,938
64165 FSS FAST Program	7,999	0	0
64170 Wesley Club Wrestling	15,000	0	12,000
64175 Wesley Sr Citizens Program	10,000	0	0
64630 Salvation Army	0	0	33,000
64724 Maverick Club	0	0	36,062
64732 Wesley Comm Center	0	0	17,558
60000 Contractual Services	271,957	0	318,558
71100 Insurance and Bonds	0	0	0
70000 Other Charges	0	0	0
TEXPENSES Total Expenses	271,957	0	318,558

City of Amarillo

Neighborhood Facilities

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64550 DWC/ABBA	0	0	192,237
64710 Amarillo Community Cente	0	0	134,000
64719 North Branch Ymca	80,000	0	50,000
64724 Maverick Club	93,872	0	0
64746 Downtown Women Cntr-The Hav	7,602	0	0
64747 Habitat-Barringer Village Infr	0	0	50,000
64748 Public Health Clinic	25,000	0	0
64749 Hughes St Sidewalk	59,100	0	0
64756 Hughes St Sidewalk - West	200,190	0	0
60000 Contractual Services	465,764	0	426,237
TEXPENSES Total Expenses	465,764	0	426,237

City of Amarillo

Micro Loan Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64950 Micro Loan Program	33,450	0	75,000
60000 Contractual Services	33,450	0	75,000
TEXPENSES Total Expenses	33,450	0	75,000

City of Amarillo

HPRP

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
62000 Professional	43,667	0	55,327
64620 Homelessness Prevention	173,246	0	238,816
69300 Leased Computer Software	56	0	0
60000 Contractual Services	216,969	0	294,143
92010 Other Grant Funds	21,417	0	0
92000 Operating Transfers	21,417	0	0
TEXPENSES Total Expenses	238,385	0	294,143



CITY OF AMARILLO

CITY OF AMARILLO
HOUSING ASSISTANCE (20210)
FUNCTION, GOALS AND OBJECTIVES

FUNCTION

The Community Development Department administers rental assistance programs funded by the Department of Housing and Urban Development (HUD). Activities include program development and implementation, determination of tenant eligibility, maintenance of waiting list, tenant and landlord briefings, inspection of units, review of participants' income and family circumstances, timely payment of rent subsidies, and enforcement of housing assistance contracts.

GOALS

The Department's goal is to expand housing choices and upgrade substandard living conditions of lower income families. Relieve financial hardship for these families in securing safe and decent housing. Facilitate and participate in local efforts to provide a coordinated continuum of care to meet the needs of the homeless. Affirmatively further fair housing by informing citizens of their housing rights. Provide the opportunity and incentive for assisted families to become self-sufficient.

OBJECTIVES

- ★ Address housing needs of lower income renters by developing constructive methods to alleviate homelessness, maintaining awareness of funding opportunities and trends in affordable housing.
- ★ Improve the quality of housing units by educating participants of the Housing Quality Standards, maintaining listings of available units, and informing tenants of fair housing rights.
- ★ Facilitate participants in attaining economic independence by administering Family Self-Sufficiency and Welfare to Work Programs to combine training, case management, supportive services, and employment with housing assistance.
- ★ Remove housing as a barrier in preserving the family structure by administering a Family Unification Program in cooperation with Children' Protective Services.
- ★ Provide sound financial management by verifying tenant income and recovering overpayments, investigating program abuse and monitoring internal control measures.
- ★ Promote homeownership by offering the voucher homeownership option.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Families Assisted	1,350	1,803	1,700
No. in Assisted Families	3,780	4,146	3,910
Average Rental Assistance/Month	\$451	\$462	\$471
Average Annual Income of Participants	\$10,071	\$9,960	\$10,000
Households on Waiting List	2,100	2,375	2,800
No. in Households Waiting	4,410	5,191	6,104

ACCOMPLISHMENTS

Renewal funding continues to be approved for expiring projects under the Section 8 Voucher Program, the Family Self Sufficiency Coordinator Grant, and the special Homeless Housing Grants. Funding for an additional 53 vouchers was received in September, 2010.

SIGNIFICANT CHANGES

As of this date, our office has not received notice of our exact funding level for 2010/2011. We are aware that our administrative fee will be reduced; however, the exact amount of the reduction is unknown. Fortunately, the Housing Voucher program has both restricted and unrestricted reserves which should be sufficient to compensate for the expected decrease in funding for this year and next.

City of Amarillo

Housing Assistance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	283,276	272,211	268,452
41300 Incentive	49	0	0
41500 PFP	0	9,900	9,900
41820T Health Insurance	41,329	41,508	39,662
41900 Life	100	100	100
42010 Social Security - Medicare	3,918	3,947	3,893
42020 Social Security - OASDI	16,752	16,877	16,644
42110 TMRS	49,715	39,940	37,744
42300 State Unemployment	395	390	390
42400 Workers Compensation	747	644	649
41000 Personal Services	396,281	385,516	377,434
51110 Office Expense	19,488	20,530	20,530
51950 Minor Office Equipment	1,950	683	540
51000 Supplies	21,438	21,213	21,070
61200 Postage	22,124	31,200	27,500
61300 Advertising	0	700	700
61400 Dues	20	300	300
61410 Tuition	0	500	500
61600 Unassigned	0	11,657	0
62000 Professional	12,768	14,700	14,700
64100 Lead Paint Test	2,017	4,800	2,800
69210 Rental City Equipment	4,512	4,104	4,344
60000 Contractual Services	41,441	67,961	50,844
72000 Communication	3,617	3,168	3,228
75100 Travel	480	5,500	5,500
75200 Mileage	0	125	125
75300 Meals and Local	105	300	130
77450 Administrative Other	174,720	149,084	77,412
77610 Information Technology - City	47,184	47,184	44,875
70000 Other Charges	226,107	205,361	131,270
90170 Grant Fund Reimbursement	-4,754	-668,355	-565,207
90000 Inter Reimbursements	-4,754	-668,355	-565,207
92010 Other Grant Funds	0	0	0
92000 Operating Transfers	0	0	0
TEXPENSES Total Expenses	680,513	11,696	15,411

City of Amarillo

Department Staffing Report

Department: Housing Assistance

Personal
Services
Total

Number of Employees	Classification	Description	
Permanent Positions			
1.00	ADM560	ASSISTANT COMMUNITY DEVELOPMENT ADMINISTRATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
3.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR560	HOUSING TECHNICIAN	
1.00	PRF560	SUPPORTIVE HOUSING COORDINATOR	
1.00	TRD980	HOUSING INSPECTOR	
8.00		Total Permanent Positions	
8.00		Total Department	377,434

City of Amarillo

Mod Rehab

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64810 Housing Assistance Payme	20,893	24,120	25,848
60000 Contractual Services	20,893	24,120	25,848
71100 Insurance and Bonds	0	0	0
71250 Paid Claims	0	500	507
70000 Other Charges	0	500	507
90010 Housing Assistance	292	0	0
90000 Inter Reimbursements	292	0	0
92010 Other Grant Funds	0	3,892	3,892
92000 Operating Transfers	0	3,892	3,892
TEXPENSES Total Expenses	21,185	28,512	30,247

City of Amarillo

Housing Vouchers

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
52300 Unassigned	0	266,759	125,360
51000 Supplies	0	266,759	125,360
64810 Housing Assistance Payme	6,880,768	7,582,410	7,610,350
64820 Portable Contracts Assit	-2,744	0	0
60000 Contractual Services	6,878,024	7,582,410	7,610,350
71100 Insurance and Bonds	964	964	964
71250 Paid Claims	0	500	500
77460 Admin Other Governments	16,306	18,500	16,000
70000 Other Charges	17,270	19,964	17,464
90160 Other Departments	0	26,645	0
90000 Inter Reimbursements	0	26,645	0
92010 Other Grant Funds	0	668,355	561,315
92000 Operating Transfers	0	668,355	561,315
TEXPENSES Total Expenses	6,895,293	8,564,133	8,314,489



CITY OF AMARILLO

CITY OF AMARILLO
HOME ADMINISTRATION (20310)
FUNCTION, GOALS AND OBJECTIVES

FUNCTION

The Community Development Department administers the HOME Investment Partnership Program (HOME) funded by the Department of Housing and Urban Development (HUD). Regulations and guidelines issued by HUD govern the administration and management of HOME projects.

GOALS

The HOME Program provides a variety of financial incentives and assistance to private investors, nonprofit organizations, and individuals to achieve the program objectives. These low and moderate income owner and renter households should have opportunities to live in decent, safe, and affordable housing and low and moderate income households should have the opportunity to own an affordable home in a neighborhood of their choice.

OBJECTIVES

- ★ Leverage public funding with private investment to renovate vacant, substandard rental units, which will be available to lower income households at controlled rents.
- ★ Give low and moderate income households the opportunity to purchase a home at affordable payments by subsidizing their down payment and closing costs.
- ★ Give very low-income households the opportunity to become a homeowner by supporting nonprofit housing development efforts.
- ★ Create opportunities for homeless families to achieve self-sufficiency by creating transitional housing units operated by nonprofit organizations.

SIGNIFICANT CHANGES

A component of the HOMEbuyer Assistance program is the Section 8 Homeownership Principal Reduction Program; which can assist a qualified City of Amarillo Section 8 homebuyer, at or below 50% MFI, with up to \$20,000 for a combination of down payment and 75% of reasonable and customary closing costs. The affordability period is 10 years.

OPERATING STATISTICS	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Owner occupied homes rehabilitated	1	2	5
Average cost per unit	\$43,862	\$60,000	\$25,000
Rental units rehabilitated	2	2	16
Average cost per unit	\$21,500	\$30,500	\$31,250
Units developed by nonprofits for sale or rent	16	1	10
Homebuyers assisted	27	15	15
Average down payment and closing costs	\$3,799	\$4,150	\$4,150
Principal Reduction Homebuyers assisted	5	5	5
Principal Reduction average	\$14,018	\$14,000	\$14,000
Average mortgage	\$57,355	\$57,500	\$57,500
ADDI Homebuyers assisted	0	0	0
ADDI Assistance average	\$0	\$0	\$0
Average mortgage	\$0	\$0	\$0
Section 8 Homeownership homebuyers assisted	4	1	4
Section 8 Assistance average	\$19,174	\$19,155	\$19,500
Average mortgage	\$66,989	\$74,386	\$65,000

ACCOMPLISHMENTS

The HOMEbuyer Assistance Program has helped 1,825 lower income families. Assistance per homebuyer averaged \$3,799 and leveraged \$86 million in mortgage loans since April 1995. The program continues to be popular.

City of Amarillo

Home Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	66,149	65,290	46,866
41500 PFP	0	3,000	3,000
41820T Health Insurance	5,996	5,980	6,130
41900 Life	25	25	12
42010 Social Security - Medicare	914	947	680
42020 Social Security - OASDI	3,908	4,048	2,906
42110 TMRS	11,615	9,580	6,589
42300 State Unemployment	118	97	49
42400 Workers Compensation	40	38	28
41000 Personal Services	88,764	89,005	66,259
71100 Insurance and Bonds	254	254	254
75100 Travel	0	0	3,914
77450 Administrative Other	22,031	22,095	13,318
77610 Information Technology - City	10,956	10,956	5,062
70000 Other Charges	33,241	33,305	22,548
TEXPENSES Total Expenses	122,006	122,310	88,807

City of Amarillo

Department Staffing Report

Department: Home Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT560	PROGRAM COORDINATOR	
1.00		Total Department	66,259

City of Amarillo

Home Projects

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64910 Owner Rehab	43,862	0	200,000
64911 Rental Rehab	42,999	0	171,556
64912 Homebuyers	249,350	0	250,000
64913 CHDO Admin	50,000	0	44,403
64914 CHDO	203,357	0	133,210
64917 American Dream DP Initiative	0	0	0
64920 Jason Avenue Residential Apts	250,000	0	0
60000 Contractual Services	839,568	0	799,169
TEXPENSES Total Expenses	839,568	0	799,169

City of Amarillo

SHELTER PLUS CARE

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64810 Housing Assistance Payme	144,596	332,640	342,732
60000 Contractual Services	144,596	332,640	342,732
71100 Insurance and Bonds	0	0	0
71250 Paid Claims	0	800	800
75100 Travel	0	250	400
77410 Administrative Service	1,983	0	0
70000 Other Charges	1,983	1,050	1,200
90010 Housing Assistance	-29	0	0
90000 Inter Reimbursements	-29	0	0
92010 Other Grant Funds	0	2,520	2,520
92000 Operating Transfers	0	2,520	2,520
TEXPENSES Total Expenses	146,550	336,210	346,452

City of Amarillo

Shelter Plus Care II

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64810 Housing Assistance Payme	66,903	0	0
60000 Contractual Services	66,903	0	0
71250 Paid Claims	0	0	0
77410 Administrative Service	805	0	0
70000 Other Charges	805	0	0
92010 Other Grant Funds	0	0	0
92000 Operating Transfers	0	0	0
TEXPENSES Total Expenses	67,708	0	0

City of Amarillo

SUPPORTIVE HOUSING

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64810 Housing Assistance Payme	116,026	162,180	162,180
64850 CFS Transitional Housing	38,569	41,908	41,908
60000 Contractual Services	154,595	204,088	204,088
71100 Insurance and Bonds	0	0	0
71250 Paid Claims	0	600	600
77410 Administrative Service	1,966	0	0
70000 Other Charges	1,966	600	600
90010 Housing Assistance	-30	0	0
90000 Inter Reimbursements	-30	0	0
92010 Other Grant Funds	0	2,176	2,176
92000 Operating Transfers	0	2,176	2,176
TEXPENSES Total Expenses	156,531	206,864	206,864

City of Amarillo

AFFORDABLE HOUSING

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64070 Emergency Repairs Grant	76,222	0	100,000
60000 Contractual Services	76,222	0	100,000
TEXPENSES Total Expenses	76,222	0	100,000

City of Amarillo

TX Emergency Shelter Grant

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
64510 FSS/Domestic Violence	13,600	0	0
64520 Another Chance House	24,045	0	0
64530 Martha's Home	17,045	0	0
64570 FSS Counseling	7,500	0	0
64620 Homelessness Prevention	49,208	0	0
64630 Salvation Army	12,185	0	0
64650 TSRC Day Room Advocate	22,504	0	0
60000 Contractual Services	146,087	0	0
92010 Other Grant Funds	6,354	0	0
92000 Operating Transfers	6,354	0	0
TEXPENSES Total Expenses	152,441	0	0

City of Amarillo

HMIS 2008-2010

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	30,619	41,635	32,986
41500 PFP	0	0	1,500
41820T Health Insurance	4,210	5,980	7,572
41900 Life	9	12	12
42010 Social Security - Medicare	479	604	478
42020 Social Security - OASDI	1,813	2,581	2,045
42110 TMRS	5,355	6,109	4,638
42300 State Unemployment	36	49	49
42400 Workers Compensation	50	66	52
41000 Personal Services	42,570	57,036	49,332
51200 Operating	0	0	1,000
51950 Minor Office Equipment	1,494	0	0
51000 Supplies	1,494	0	1,000
61600 Unassigned	0	1,720	0
62000 Professional	36,414	0	25,500
60000 Contractual Services	36,414	1,720	25,500
72000 Communication	328	328	360
75100 Travel	2,706	0	5,000
77610 Information Technology - City	18,441	18,441	12,586
70000 Other Charges	21,475	18,769	17,946
84610 Info Tech Equipt - PCs	0	0	2,500
80000 Capital Outlay	0	0	2,500
92017 CDBG	8,667	0	0
92120 Information Services	0	0	0
92000 Operating Transfers	8,667	0	0
TEXPENSES Total Expenses	110,620	77,525	96,278

City of Amarillo

Department Staffing Report

Department: HMIS 2008-2010

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC137	PERSONAL COMPUTER SPECIALIST	
1.00		Total Department	49,332



CITY OF AMARILLO

CITY OF AMARILLO

**COURT TECHNOLOGY FUND (20800)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

State law allows a municipality to assess a fee per conviction to be used for information technology purpose.

GOALS

The goal of the Court Technology Fund is to accumulate revenue to fund computer software, hardware, and maintenance that are needed to operate the Municipal Court.

ACCOMPLISHMENTS

The balance of the funds accumulated for the 2010/2011 fiscal year will be used to fund the purchase of the new Municipal Court Software (Incode).

City of Amarillo

Court Technology

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51200 Operating	1,175	500	1,200
51950 Minor Office Equipment	0	0	1,200
51000 Supplies	1,175	500	2,400
69300 Leased Computer Software	0	63,840	78,840
60000 Contractual Services	0	63,840	78,840
84700 Info Tech Equipt - Softw	0	20,000	0
80000 Capital Outlay	0	20,000	0
92120 Information Services	367,500	40,000	0
92000 Operating Transfers	367,500	40,000	0
TEXPENSES Total Expenses	368,675	124,340	81,240

CITY OF AMARILLO

**COURT SECURITY FUND (20910)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

State law allows a municipality to assess a fee per conviction to be used for municipal court security purposes.

GOALS

The goal of the Court Security Fund is to accumulate revenue to fund all aspects of court security.

SIGNIFICANT CHANGES

The Amarillo Police Department conducted a full court security evaluation. After the review of that evaluation, the court installed a 16-camera system as well as emergency push buttons throughout the entire court building. The Court continues to use the security evaluation to improve all areas of court security.

City of Amarillo

Court Security Fund

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	63,127	60,017	68,888
41300 Incentive	1,052	1,206	600
41500 PFP	0	1,750	2,500
41620 Unscheduled	8,876	4,500	10,500
41820T Health Insurance	13,759	13,367	15,143
41900 Life	25	25	25
42010 Social Security - Medicare	1,012	893	1,013
42020 Social Security - OASDI	4,328	3,818	4,331
42110 TMRS	12,889	9,036	9,821
42300 State Unemployment	98	97	97
42400 Workers Compensation	2,156	2,029	2,302
42520 Uniform/Clothing Allowan	361	360	360
41000 Personal Services	107,681	97,100	115,580
51200 Operating	175	0	6,600
51300 Clothing and Linen	0	0	600
51000 Supplies	175	0	7,200
68100 R & M - Building	0	0	0
60000 Contractual Services	0	0	0
75100 Travel	0	0	2,000
77610 Information Technology - City	564	564	354
70000 Other Charges	564	564	2,354
TEXPENSES Total Expenses	108,420	97,664	125,134

City of Amarillo

Department Staffing Report

Department: Court Security Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
	2.00 PRF115	BAILIFF II	
2.00		Total Department	115,580

CITY OF AMARILLO
INTERLIBRARY LOAN (21113)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide interlibrary loan and referral service to public, academic, and special libraries in the region.

GOALS

Provide information to the residents of the top 26 counties of the Texas Panhandle by facilitating the exchange of library material among libraries in the Panhandle and nationally.

OBJECTIVES

- ★ Fill 25,800 requests for library materials from the collections of Amarillo Public Library.
- ★ Process 60,000 requests for library materials.
- ★ Provide an average response time of 24 hours for interlibrary loan requests.
- ★ Provide an average response time of 8 days to fill book requests from the region from the Amarillo Public Library collections.
- ★ Provide an average response time of 18 days for materials requested from and filled by other libraries.

SIGNIFICANT CHANGES

Grant funding for the Interlibrary Loan ended 8/31/2011.

City of Amarillo

Interlibrary Loan

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	65,901	64,117	0
41500 PFP	0	2,232	0
41820T Health Insurance	5,996	5,980	0
41900 Life	25	25	0
42010 Social Security - Medicare	945	930	0
42020 Social Security - OASDI	4,040	3,975	0
42110 TMRS	11,560	9,408	0
42300 State Unemployment	97	97	0
42400 Workers Compensation	45	43	0
41000 Personal Services	88,610	86,807	0
51110 Office Expense	7,657	4,600	0
51000 Supplies	7,657	4,600	0
61200 Postage	30,637	26,457	0
62000 Professional	5,300	5,300	0
60000 Contractual Services	35,937	31,757	0
71100 Insurance and Bonds	352	352	0
72000 Communication	2,403	1,680	0
75100 Travel	487	1,400	0
77450 Administrative Other	8,660	9,529	0
77610 Information Technology - City	5,196	5,196	0
70000 Other Charges	17,099	18,157	0
TEXPENSES Total Expenses	149,302	141,321	0

CITY OF AMARILLO

**LIBRARY SYSTEM SERVICES (21115)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Texas Panhandle Library System (TPLS), one of ten regional systems in the State, serves the top 26 counties of the Panhandle. The region includes 33 public libraries, including 28 that are TPLS members, as well as all school, academic and special libraries. The purpose of TPLS is to provide and enhance library services for all people in the region by training library staff members, developing resources and services responsive to the needs of the libraries throughout the Panhandle, and encouraging library development through cooperation of all types of libraries. The TPLS grant currently receives funding from the Federal Government.

GOALS

Provide consulting and continuing education to assist in the development of local library growth and operation. Develop a positive public awareness of the value of library services and TPLS membership. Provide assistance and support to local libraries in the development of library programming, funding and other services. Promote cooperation among all types of libraries, organizations, and institutions. Promote and support communication, resource sharing, and cooperation among member libraries and the TPLS office. Provide support and technical assistance in the development of facilities and technology of libraries.

OBJECTIVES

- ★ Provide professional assistance to 222 people in 33 public libraries, schools, special and academic libraries.
- ★ Provide at least 75 hours of continuing education opportunities for no fewer than 160 library staff.
- ★ Promote resource sharing through a regional courier system that delivers Interlibrary Loan and reciprocal borrowing items throughout the Panhandle.
- ★ Provide training and technical assistance to citizens of the Panhandle through the system website, live tutors online, and professional tutorials.

City of Amarillo

Library System Admin

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	70,197	77,660	26,160
41500 PFP	0	1,400	1,058
41820T Health Insurance	13,403	13,367	7,572
41900 Life	26	28	12
42010 Social Security - Medicare	954	1,126	379
42020 Social Security - OASDI	4,080	4,815	1,622
42110 TMRS	12,328	11,395	3,678
42300 State Unemployment	125	110	49
42400 Workers Compensation	48	52	15
41000 Personal Services	101,161	109,953	40,545
51110 Office Expense	555	1,677	0
52300 Unassigned	0	0	25,600
51000 Supplies	555	1,677	25,600
61200 Postage	0	50	0
62000 Professional	0	0	0
60000 Contractual Services	0	50	0
71100 Insurance and Bonds	0	0	154
72000 Communication	1,466	1,224	1,123
75100 Travel	2,751	3,475	2,500
77450 Administrative Other	8,520	10,090	1,158
77610 Information Technology - City	23,172	23,172	6,290
70000 Other Charges	35,909	37,961	11,225
TEXPENSES Total Expenses	137,625	149,641	77,370

City of Amarillo

Department Staffing Report

Department: Library System Admin

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00		Total Department	40,545

City of Amarillo

Continuing Education

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	6,602	0	0
41900 Life	2	0	0
42010 Social Security - Medicare	81	0	0
42020 Social Security - OASDI	346	0	0
42110 TMRS	1,155	0	0
42300 State Unemployment	12	0	0
42400 Workers Compensation	4	0	0
41000 Personal Services	8,203	0	0
51110 Office Expense	69	200	0
51000 Supplies	69	200	0
61400 Dues	0	0	0
61410 Tuition	0	0	0
62000 Professional	1,298	7,852	0
60000 Contractual Services	1,298	7,852	0
71100 Insurance and Bonds	0	0	0
75100 Travel	19	250	0
77450 Administrative Other	1,081	600	0
70000 Other Charges	1,100	850	0
TEXPENSES Total Expenses	10,669	8,902	0

City of Amarillo

Consulting

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51110 Office Expense	55	0	0
51000 Supplies	55	0	0
61200 Postage	43	0	0
62000 Professional	1,200	6,800	0
69210 Rental City Equipment	3,791	3,360	0
60000 Contractual Services	5,034	10,160	0
71100 Insurance and Bonds	579	579	0
75100 Travel	349	900	0
77450 Administrative Other	768	842	0
70000 Other Charges	1,696	2,321	0
TEXPENSES Total Expenses	6,785	12,481	0

City of Amarillo

Networked Resources

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
55210 Library Books	0	0	0
62000 Professional	134,560	106,000	144,770
60000 Contractual Services	134,560	106,000	144,770
71100 Insurance and Bonds	0	0	0
77450 Administrative Other	10,584	7,664	2,201
70000 Other Charges	10,584	7,664	2,201
TEXPENSES Total Expenses	145,144	113,664	146,971

City of Amarillo

Tech Asst Negotiated Grants

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	25,989	25,635	34,864
41500 PFP	0	400	1,536
41900 Life	9	9	12
42010 Social Security - Medicare	320	372	506
42020 Social Security - OASDI	1,367	1,589	2,162
42110 TMRS	4,561	3,761	4,902
42300 State Unemployment	37	37	49
42400 Workers Compensation	16	15	21
41000 Personal Services	32,299	31,818	44,051
51110 Office Expense	5,637	2,700	300
51950 Minor Office Equipment	0	0	0
52300 Unassigned	0	0	12,184
51000 Supplies	5,637	2,700	12,484
62000 Professional	29,744	17,282	8,838
69210 Rental City Equipment	0	0	3,571
60000 Contractual Services	29,744	17,282	12,409
71100 Insurance and Bonds	154	154	733
72000 Communication	328	435	311
75100 Travel	1,022	5,660	1,800
77450 Administrative Other	4,617	4,907	1,198
77610 Information Technology - City	9,816	9,816	7,014
70000 Other Charges	15,938	20,972	11,056
TEXPENSES Total Expenses	83,617	72,772	80,000

City of Amarillo

Department Staffing Report

Department: Tech Asst Negotiated Grants

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
1.00		Total Department	44,051

City of Amarillo

Lone Star Library Grant

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51950 Minor Office Equipment	9,874	0	0
51000 Supplies	9,874	0	0
62000 Professional	17,100	0	0
60000 Contractual Services	17,100	0	0
71100 Insurance and Bonds	0	0	0
70000 Other Charges	0	0	0
84610 Info Tech Equipt - PCs	10,140	0	0
84910 Other Equipment	0	40,000	0
80000 Capital Outlay	10,140	40,000	0
TEXPENSES Total Expenses	37,114	40,000	0



CITY OF AMARILLO

CITY OF AMARILLO

**SAFE AND SOBER TXDOT PROGRAM (22150)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Amarillo Police Department receives this funding for specific enforcement activities from the State of Texas, including DWI enforcement, and speed enforcement.

GOALS

The goal of this funding is to decrease the number of crashes, fatalities and injuries caused by impaired driving and by speeding.

City of Amarillo

Safe and Sober TXDOT Pr

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	14,855	33,333	148,808
42010 Social Security - Medicare	190	374	2,200
42110 TMRS	2,645	5,451	21,000
42300 State Unemployment	18	23	200
42400 Workers Compensation	15	49	150
41000 Personal Services	17,722	39,230	172,358
75100 Travel	0	0	0
70000 Other Charges	0	0	0
TEXPENSES Total Expenses	17,722	39,230	172,358

CITY OF AMARILLO

**CLICK IT OR TICKET (22160)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Amarillo Police Department receives this funding from the State of Texas to conduct an intense occupant protection enforcement and public information and education effort during the Memorial Day Holiday period.

GOALS

The goal of this funding is to increase occupant restraint use in all passenger vehicles and trucks.

City of Amarillo

Click It or Tickit

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	15,373	17,000	9,000
42010 Social Security - Medicare	163	183	95
42110 TMRS	2,741	2,818	1,605
41000 Personal Services	18,277	20,001	10,700
TEXPENSES Total Expenses	18,277	20,001	10,700

CITY OF AMARILLO

**SUMMER LUNCH PROGRAM (23100)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The function of the Summer Lunch Program is to provide free lunches for children ages 1 to 18 during the summer at various sites throughout Amarillo.

GOALS

Increase participation and public awareness of this program by utilizing various forms of media including fliers, Park Guide, Summer In The City Brochure, Parks website, and Public Service Announcements. Continue to work to provide as many lunch sites as possible during the summer for kids to participate in within walking distance of their home or school. Work with Community Development to recruit other site providers of this program to increase participation. Work with the Amarillo Independent School District to determine program sites based on the Free and Reduced Lunch school list.

OBJECTIVES

- ★ Continue to offer the program at all Summer Recreation Program park sites.
- ★ Continue to look for ways to increase attendance through marketing strategies including posters, fliers, PSA's, live remotes, school presentations, local media, booths, etc.
- ★ Work closely with the Amarillo Independent School District to provide healthy lunch menus.
- ★ Work with Community Development to increase participation through daycares, summer school, and other agencies.
- ★ Partner with Summer Schools to provide lunches at the schools or in joint cooperation with our park lunch sites.
- ★ Evaluate annually all recreation lunch sites to assure needs are met in the community.
- ★ Introduce Recreation mascot to the community through parks program, summer lunch, events, school presentations, children hospital, ect.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Park Sites Only (1 st lunches)	12,855	13,500	14,000

City of Amarillo

Summer Lunch Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
54000 Food	183,775	219,000	155,066
51000 Supplies	183,775	219,000	155,066
61430 Accounting Services	0	900	0
60000 Contractual Services	0	900	0
71100 Insurance and Bonds	434	434	434
70000 Other Charges	434	434	434
92005 General Fund	22,191	1,000	18,500
92017 CDBG	19,318	1,000	16,000
92000 Operating Transfers	41,509	2,000	34,500
TEXPENSES Total Expenses	225,718	222,334	190,000

CITY OF AMARILLO

**METROPOLITAN MEDICAL RESPONSE SYSTEM SUSTAINMENT (24130)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Metropolitan Medical Response System (MMRS) is a federally funded program provided to the City of Amarillo to further enhance and sustain a regionally integrated, systematic mass casualty incident preparedness program that enables a response during the first crucial hours of an incident. The MMRS Sustainment fund was established from federal grant funds provided for completion of MMRS deliverables during the initial phases of the City of Amarillo MMRS program in 2004 and 2005. These funds are designed to sustain or conclude the goals and objectives of the MMRS program should federal grant funding cease in future years. Ongoing MMRS funding is outlined in department 24333.

GOALS

The primary goal of the MMRS program is to assess the response capabilities of the emergency management, health and medical communities, and identify opportunities to enhance the integrated, systematic response to mass casualty incidents caused by any hazard thereby reducing the consequences of a mass casualty incident during the crucial first hours of a response until significant external assistance can arrive and become operational.

OBJECTIVES

Assist the MMRS jurisdiction and region in developing and sustaining enhanced local capabilities:

- ★ In achieving preparedness in the MMRS-related Target Capabilities List, supporting the efforts to implement the National Preparedness Goal, National Response Plan, and the National Response Framework initiatives.
- ★ By ensuring strategic goals, objectives, operational capabilities, resource requirements and preparedness status are adequately incorporated in the State and Urban Area Homeland Security Assessment and Strategies documents.
- ★ By revising operational plans to reflect State and Urban Area Homeland Security Assessments and Strategies.
- ★ By implementing program guidance incorporating increased collaboration with the US Department of Health and Human Services the Office of the Assistant Secretary for Preparedness and Response, formerly HRSA, National Hospital Preparedness, the CDC Public Health Emergency Preparedness and the Medical Reserve Corps programs.
- ★ By ensuring the sustainment of MMRS capabilities established through the completion of baseline deliverables and other requirements promulgated in previous federal funding guidance documents and related directives.

OPERATIONS

Collaborate with emergency management agencies, the Panhandle Regional Advisory Council, Public Health Emergency Preparedness agencies, the Panhandle Regional Emergency Management Advisory Committee, the Disaster District liaison and other healthcare agencies to ensure the operational readiness of the Medical Coordination Center and the Panhandle Medical Operations Center, including the development of standard operating guidelines and interoperable communications and information sharing components for both functions. Continue to support the local MMRS Steering Committee and the Regional Medical Response System (RMRS) Steering Committee to augment a collaborative planning framework for Annex H, its appendices and attachments, and the healthcare component of the regional response plan. Continue to integrate local emergency management, health and medical systems with regional, state and federal systems. Promote regional coordination of mutual aid with neighboring localities. Validate local emergency response capabilities to a mass casualty incident via assessment, training and exercising opportunities.

City of Amarillo

Metropolitan Medical Res

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	95,580	94,197	0
41820T Health Insurance	2,415	0	0
41900 Life	13	12	0
42010 Social Security - Medicare	1,426	1,422	0
42020 Social Security - OASDI	6,096	6,082	0
42110 TMRS	17,677	14,393	0
42300 State Unemployment	49	49	0
42400 Workers Compensation	434	411	0
42510 Car Allowance	3,911	3,900	0
42550 Communications Allowance	1,203	1,200	0
41000 Personal Services	128,803	121,667	0
51110 Office Expense	750	1,500	0
51000 Supplies	750	1,500	0
61400 Dues	1,032	1,100	0
60000 Contractual Services	1,032	1,100	0
71100 Insurance and Bonds	251	251	0
75100 Travel	1,476	2,500	0
70000 Other Charges	1,727	2,751	0
84910 Other Equipment	14,420	0	0
80000 Capital Outlay	14,420	0	0
TEXPENSES Total Expenses	146,732	127,018	0

CITY OF AMARILLO

URBAN TRANSPORTATION PLANNING (24200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Urban Transportation Planning Department (24200) is responsible for short- and long-range transportation planning activities. The Department, designated as the Metropolitan Planning Organization (MPO), works to coordinate planning efforts between Federal, State, County, and City officials and to incorporate public involvement at all stages of the transportation planning process. The primary activities of the department include the preparation of the Metropolitan Transportation Plan (MTP), the Transportation Improvement Program (TIP), and the Unified Planning Work Program (UPWP). The MTP is a twenty-five year long-range plan that requires the maintenance of socio-economic data for transportation modeling. The TIP is a 4-year short-range planning document for transportation projects within the Amarillo Urban Transportation Study area (AUTS). The Urban Transportation Planning Department is involved in ongoing data collection related to traffic collisions, traffic counts, population, employment, and land use. The Department is responsible for tracking and analyzing collision reports, identifying high collision intersections, and conducting speed and parking studies as needed. The Department is also involved in maintaining the Federal Transit Administration database for application and management of the FTA annual grant.

GOALS

The main goal of the Urban Transportation Planning Department is to provide for the development and maintenance of Amarillo's transportation network in a continuous, cooperative, and coordinated manner throughout the Amarillo Urban Transportation Study area.

OBJECTIVES

- ★ Continue to carry out the role of the Metropolitan Planning Organization in the transportation planning process.
- ★ Collect and maintain data that will provide information for making decisions about the transportation needs of the AUTS area.
- ★ Review and maintain all MPO required documents for compliance with the Safe, Accountable, Flexible, and Efficient Transportation Act – a Legacy for Users (SAFETEA-LU).

SIGNIFICANT CHANGES

This budget is based on funding projections determined by the Texas Department of Transportation. Transportation planning funds are established by federal legislation for transportation funding, or SAFETEA-LU. SAFETEA-LU authorizes funding for transportation planning, highway construction, and public transportation. The MPO's funds are then allocated under a state funding formula resulting from the U.S. Census.

ACCOMPLISHMENTS

During fiscal year 2010-11, the Department completed the FY2011 UPWP. A FY 2012 UPWP was developed as required by FHWA. The MPO's public involvement procedures were reviewed for compliance with SAFETEA-LU. That document, the MPO's Public Participation Plan (PPP), while continuing to meet the needs of the MPO Policy Committee, is supplemented by a Limited English Proficiency Plan (LEP). The LEP allows the MPO to better assist the traditionally underserved populations in the MPO planning area. Efforts to secure demographics data used for a transportation model for the Amarillo Urban Transportation Study Area were completed and an updated Travel Demand Model was received from State Department of Transportation. The MPO's 2010-35 MTP was revised by the MPO Policy Committee to address long-range transportation planning in the region and for compliance with SAFETEA-LU. The MPO Policy Committee approved and later revised the 2011-14 TIP, which programs transportation projects to be implemented from the MTP. An existing Texas Urban Mobility Plan (TUMP) was reviewed during the year. Staff continued to work with Texas Association of MPO's (TEMPO) and TxDOT in developing new transportation-planning documents for the MPO. This work is a continuing endeavor.

City of Amarillo

Urban Transportation Planning

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	180,484	170,705	174,067
41300 Incentive	602	603	600
41500 PFP	0	2,375	5,800
41620 Unscheduled	61	0	0
41820T Health Insurance	21,774	21,716	22,259
41900 Life	44	44	44
42010 Social Security - Medicare	2,474	2,484	2,533
42020 Social Security - OASDI	9,751	9,809	10,004
42110 TMRS	31,130	23,213	22,687
42300 State Unemployment	243	233	243
42400 Workers Compensation	2,469	3,448	3,353
41000 Personal Services	249,032	234,629	241,589
51110 Office Expense	882	2,250	2,250
51400 Photographic	0	100	100
51850 Minor Tools	0	2,500	2,500
51000 Supplies	882	4,850	4,850
61200 Postage	239	1,000	1,000
61300 Advertising	492	2,000	2,000
61400 Dues	90	250	250
61410 Tuition	0	250	250
62000 Professional	0	400	400
60000 Contractual Services	821	3,900	3,900
71100 Insurance and Bonds	652	652	652
72000 Communication	657	611	499
74000 Printing and Binding	0	300	300
75100 Travel	390	5,000	5,000
75300 Meals and Local	6	100	100
77450 Administrative Other	68,284	58,435	67,331
77610 Information Technology - City	4,332	4,332	3,522
70000 Other Charges	74,322	69,430	77,404
TEXPENSES Total Expenses	325,056	312,809	327,743

City of Amarillo

Department Staffing Report

Department: Urban Transportation Planning

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM905	MPO DIRECTOR	
1.00	PRF900	SENIOR PLANNER	
1.00	PRF902	PLANNER I	
0.50	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
3.50		Total Permanent Positions	
Part-Time Positions			
2.00	HRL542	TRAFFIC COUNTER	
5.50		Total Department	241,589

CITY OF AMARILLO

**PHOTOGRAPHIC TRAFFIC ENFORCEMENT (24250)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

Red-light running is the leading cause of urban vehicle crashes according to the Insurance Institute for Highway Safety. The City of Amarillo is committed to the safety of its citizens and dedicated to reducing preventable collisions at signalized intersections by installing photographic detection equipment. Every year, motorists that run red lights cause needless crashes in Amarillo. The Federal Highway Administration Stop Red Light Running Program reports that red light camera safety programs in other cities reduced crashes between 40 and 90 percent.

GOALS

The ultimate goal of Amarillo's Traffic Signal Safety Program is to change driver behavior. Every driver makes a decision when approaching an intersection where the light has just turned red. Impatient drivers often choose to continue through the intersection, ignoring the law and putting lives at risk.

OBJECTIVES

- ★ To monitor intersection approaches through advanced detection and imaging technology.
- ★ To issue a violation notice to the vehicle owner after verification and review by the Amarillo Police Department.
- ★ To analyze traffic data, accidents, damages and injuries to evaluate the effectiveness of the Traffic Signal Safety Program.

ACCOMPLISHMENTS

The Photographic Traffic Signal Enforcement program issued 12,705 notices of violation with an overall collection rate of over 78%. The following data relates to the six approaches located at five intersections:

Intersection Approach	2008/09 Violations	2009/10 Violations	2010/11 Violations
Ross and I-40 south frontage road	1,579	1,777	1,576
Pierce and SE 11 th Avenue	3,386	3,298	2,765
Pierce and SE 3 rd Avenue	857	656	562
Coulter Street and I-40 north frontage road	3,007	1,759	1,523
Coulter Street and Elmhurst Drive – south bound	4,552	2,244	2,914
Coulter Street and Elmhurst Drive – north bound	4,505	3,679	3,365
Totals:	17,886	13,413	12,705

City of Amarillo

Photographic Traffic Enforceme

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	30,239	36,401	36,401
41200 Longevity	9	0	0
41300 Incentive	257	0	0
41620 Unscheduled	2,739	2,512	2,512
41820T Health Insurance	2,251	0	0
41900 Life	4	0	0
42010 Social Security - Medicare	447	528	528
42020 Social Security - OASDI	964	0	0
42110 TMRS	4,349	5,341	5,118
42300 State Unemployment	67	49	49
42400 Workers Compensation	624	934	934
42520 Uniform/Clothing Allowan	4	0	0
41000 Personal Services	41,954	45,765	45,542
51110 Office Expense	0	100	100
51200 Operating	0	5,000	1,000
51000 Supplies	0	5,100	1,100
62050 Collection Expense	16,974	15,600	16,900
69220 Rental Other Equipment	342,000	342,000	342,000
60000 Contractual Services	358,974	357,600	358,900
71100 Insurance and Bonds	1,276	1,276	1,276
75100 Travel	4,091	5,000	5,000
77450 Administrative Other	11,504	11,088	6,350
77610 Information Technology - City	2,316	2,316	2,069
77950 State Photographic Traffic Enf	215,418	216,128	209,881
70000 Other Charges	234,604	235,808	224,576
92130 General Construction	365,161	216,127	229,700
92000 Operating Transfers	365,161	216,127	229,700
TEXPENSES Total Expenses	1,000,693	860,400	859,817

City of Amarillo

Department Staffing Report

Department: Photographic Traffic Enforcement

Number of Employees Part-Time Positions	Classification	Description	Personal Services Total
1.00	HRL045	ADMINISTRATIVE HEARING OFFICER	
1.00		Total Department	45,542

City of Amarillo

Let It Ring Educ Prog

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
61300 Advertising	12,652	0	0
60000 Contractual Services	12,652	0	0
TEXPENSES Total Expenses	12,652	0	0



CITY OF AMARILLO

CITY OF AMARILLO

METROPOLITAN MEDICAL RESPONSE SYSTEM (24333)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Metropolitan Medical Response System (MMRS) is a federally funded program provided to the City of Amarillo to further enhance and sustain a regionally integrated, systematic mass casualty incident preparedness program that enables a response during the first crucial hours of an incident. Funds may be utilized to assist in planning, training, purchasing equipment and pharmaceuticals and supporting exercises specifically as it relates to the human health consequences caused by natural and/or man-made disasters including those caused by a weapon of mass destruction terrorist incident, an epidemic disease outbreak or a hazardous materials accident. The Office of Emergency Management is the lead agency in coordinating plan development and administering these funds.

GOALS

The primary goal of the MMRS program is to assess the response capabilities of the emergency management, health and medical communities, and identify opportunities to enhance the integrated, systematic response to mass casualty incidents caused by any hazard thereby reducing the consequences of a mass casualty incident during the crucial first hours of a response until significant external assistance can arrive and become operational.

OBJECTIVES

Assist the MMRS jurisdiction and region in developing and sustaining enhanced local capabilities:

- ★ In achieving preparedness in the MMRS-related Target Capabilities List, supporting the efforts to implement the National Preparedness Goal, National Response Plan, and the National Response Framework initiatives.
- ★ By ensuring strategic goals, objectives, operational capabilities, resource requirements and preparedness status are adequately incorporated in the State and Urban Area Homeland Security Assessment and Strategies documents.
- ★ By revising operational plans to reflect State and Urban Area Homeland Security Assessments and Strategies.
- ★ By implementing program guidance incorporating increased collaboration with the U.S. Department of Health and Human Services, the Office of the Assistant Secretary for Preparedness and Response, formerly HRSA, National Hospital Preparedness, the CDC Public Health Emergency Preparedness and the Medical Reserve Corps programs.
- ★ By ensuring the sustainment of MMRS capabilities established through the completion of baseline deliverables and other requirements promulgated in previous federal funding guidance documents and related directives.

OPERATIONS

Collaborate with emergency management agencies, the Panhandle Regional Advisory Council, Public Health Emergency Preparedness agencies, the Panhandle Regional Emergency Management Advisory Committee, the Disaster District liaison and other healthcare agencies to ensure the operational readiness of the Medical Coordination Center and the Panhandle Medical Operations Center, including the development of standard operating guidelines and interoperable communications and information sharing components for both functions. Continue to support the local MMRS Steering Committee and the Regional Medical Response System (RMRS) Steering Committee to augment a collaborative planning framework for Annex H, its appendices and attachments, and the healthcare component of the regional response plan. Continue to integrate local emergency management, health and medical systems with regional, state and federal systems. Promote regional coordination of mutual aid with neighboring localities. Validate local emergency response capabilities to a mass casualty incident via assessment, training, and exercising opportunities.

City of Amarillo

MMRS HSGP GDEM

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	117,055	151,091	143,407
41500 PFP	0	2,000	4,500
41620 Unscheduled	170	0	0
41820T Health Insurance	11,993	19,347	18,389
41900 Life	25	50	37
42010 Social Security - Medicare	1,656	2,191	2,079
42020 Social Security - OASDI	6,318	9,368	8,891
42110 TMRS	20,576	22,169	20,163
42300 State Unemployment	151	195	146
42400 Workers Compensation	187	234	222
41000 Personal Services	158,130	206,645	197,835
51110 Office Expense	2,977	5,000	5,000
51200 Operating	5,415	1,000	1,000
51000 Supplies	8,392	6,000	6,000
61200 Postage	25	200	200
61400 Dues	0	605	605
60000 Contractual Services	25	805	805
72000 Communication	3,719	2,032	2,161
75100 Travel	7,157	31,000	9,088
75200 Mileage	370	1,000	1,000
77450 Administrative Other	0	11,454	31,040
77610 Information Technology - City	22,080	22,080	19,678
70000 Other Charges	33,326	67,566	62,967
84910 Other Equipment	24,175	36,403	108,213
80000 Capital Outlay	24,175	36,403	108,213
TEXPENSES Total Expenses	224,048	317,419	375,821

City of Amarillo

Department Staffing Report

Department: **MMRS HSGP GDEM**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT060	MMRS COORDINATOR	
1.00	MGT230	ASSISTANT MMRS COORDINATOR	
1.00	PRF052	APPLICATION/SPECIALIST TRAINER	
3.00		Total Permanent Positions	
3.00		Total Department	197,835

City of Amarillo

CCP Citizens Corp. Progr

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51200 Operating	0	0	0
51000 Supplies	0	0	0
75100 Travel	0	0	0
70000 Other Charges	0	0	0
84910 Other Equipment	7,490	0	0
80000 Capital Outlay	7,490	0	0
TEXPENSES Total Expenses	7,490	0	0

City of Amarillo

State Homeland Sec Prog 07/08

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51950 Minor Office Equipment	0	0	439,359
51000 Supplies	0	0	439,359
61410 Tuition	26,000	0	0
61600 Unassigned	0	102,350	0
62000 Professional	0	0	0
60000 Contractual Services	26,000	102,350	0
75100 Travel	6,206	0	0
70000 Other Charges	6,206	0	0
84910 Other Equipment	289,953	484,562	93,344
80000 Capital Outlay	289,953	484,562	93,344
TEXPENSES Total Expenses	322,159	586,912	532,703

City of Amarillo

LETPP 07/08

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
84910 Other Equipment	101,069	219,340	70,000
80000 Capital Outlay	101,069	219,340	70,000
TEXPENSES Total Expenses	101,069	219,340	70,000



CITY OF AMARILLO

CITY OF AMARILLO
ESSENTIAL HEALTH (25011)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Public Health provides public health services to the citizens of Potter and Randall counties as described in Texas Statutes and Codes, Health and Safety Code (Chapter 121, Local Public Health Reorganization Act). Essential public health services includes monitoring the health status of individuals in the community to identify community health problems; diagnosing and investigating community health problems and community health hazards; informing, educating, and empowering the community with respect to health issues; mobilizing community partnerships in identifying and solving community health problems; developing policies and plans that support individual and community efforts to improve health; enforcing laws and rules that protect the public health and ensure safety in accordance with those laws and rules; linking individuals who have a need for community and personal health services to appropriate community and private providers; ensuring a competent workforce for the provision of essential public health services; researching new insights and innovative solutions to community health problems; and evaluating the effectiveness, accessibility, and quality of personal and population-based health services in a community.

GOALS

Prevent the spread of communicable diseases in the citizens of Potter and Randall counties through implementation of infection control measures. Identify community assets and areas for improvement through community assessment. Provide findings and recommendations to appropriate health care providers/agencies and the public. Link existing coalitions in the public health planning process. Participate in research and make recommendations to appropriate bodies related to public health policy development. Partner with other local agencies to increase awareness and preparation for emerging public health threats.

OBJECTIVES

- ★ Provide programs for Sexually Transmitted Disease, Tuberculosis, Refugee Screening Services, HIV Prevention, Communicable Disease Control, Vaccine Distribution and other related Public Health programs using Texas Department of State Health Services funding.
- ★ Update Community Assessment including analysis of mortality data and other health care service delivery data.
- ★ Participate in development of public health plans and policy collaboratively with community organizations.

ACCOMPLISHMENTS

During FY2010/2011, the Department of Public Health conducted the community health assessment and presented the findings to the Amarillo Hospital District Indigent Care/Finance Committee as well as the Board of Health.

The Department of Public Health continued to offer clinical services for refugee health screening, STD clinical services, immunizations, HIV testing/counseling, and tuberculosis testing/screening.

The Health Authority continues to facilitate the Metropolitan Medical Response System's planning process for the City of Amarillo, and has released health alerts on a variety of public health issues throughout the year.

The Director and Assistant Director continue to provide administrative support to the Amarillo Hospital District Board of Managers including contract monitoring for the Community Dental Clinic, Tobacco Free Amarillo, Children with Special Health Needs Program and the Indigent Care Program and coordinated Bi-City County Health District meetings.

City of Amarillo

Public Health Administr

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	409,486	439,774	372,036
41300 Incentive	1,327	1,206	1,200
41500 PFP	0	5,000	13,600
41620 Unscheduled	364	0	0
41820T Health Insurance	57,682	60,880	51,742
41900 Life	109	117	117
42010 Social Security - Medicare	5,705	6,438	5,455
42020 Social Security - OASDI	24,361	27,527	23,327
42110 TMRS	73,308	65,143	52,899
42300 State Unemployment	507	459	429
42400 Workers Compensation	6,243	6,710	4,973
42510 Car Allowance	3,008	3,000	3,000
42550 Communications Allowance	3,408	3,000	2,400
41000 Personal Services	585,508	619,254	531,178
51110 Office Expense	12,468	8,000	8,394
51200 Operating	5,935	8,000	8,000
51350 Chemical and Medical	30,268	20,000	20,000
51950 Minor Office Equipment	1,312	0	0
51955 Furniture	0	0	0
53100 Natural Gas	3,858	6,000	4,959
53150 Electricity	10,471	20,000	24,830
53200 Water and Sewer	2,413	5,500	3,916
51000 Supplies	66,724	67,500	70,099
61100 Communications Billing	-122	500	500
61200 Postage	3,606	5,000	3,500
61400 Dues	2,959	2,800	3,000
61410 Tuition	2,461	7,500	7,500
62000 Professional	71,326	83,600	53,500
62050 Collection Expense	0	0	7,560
63150 Immunization Project	916	0	0
63210 Armored Car Service	3,308	3,304	3,304
69210 Rental City Equipment	3,791	3,360	3,571
60000 Contractual Services	88,245	106,064	82,435
71100 Insurance and Bonds	1,767	1,767	1,767
72000 Communication	3,048	2,594	17,240
75100 Travel	9,782	8,500	8,500
75200 Mileage	1,461	1,500	1,750
75300 Meals and Local	693	750	750
77450 Administrative Other	38,409	39,162	39,732
77610 Information Technology - City	103,980	103,980	110,027
78210 Cash Over/Short	-1	0	0
70000 Other Charges	159,138	158,253	179,766
79247 Kids Health Fest	1,550	0	0
78500 Program Expenses	1,550	0	0
84800 Communications Equipment	0	0	0
80000 Capital Outlay	0	0	0
TEXPENSES Total Expenses	901,165	951,071	863,478

City of Amarillo

Department Staffing Report

Department: Public Health Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	
1.00	ADM581	DIRECTOR OF PUBLIC HEALTH	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
0.37	MGT580	PROGRAM MANAGER	
2.50	PRF572	REGISTERED NURSE	
1.00	PRF900	SENIOR PLANNER	
0.50	PRF910	LVN	
9.37		Total Permanent Positions	
9.37		Total Department	531,178



CITY OF AMARILLO

CITY OF AMARILLO
REFUGEE HEALTH (25012)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide communicable disease/general health screening to Refugees in Potter and Randall counties. This program is funded through the Texas Department of State Health Services (DSHS).

GOALS

Prevent the spread of communicable diseases through screening, identification and treatment for international refugees within 90 days of arrival into Potter and Randall counties.

OBJECTIVES

- ★ Provide services to eligible Refugees including general physical appraisal, Hepatitis B screening, vision and hearing, and parasite testing. In addition, other medical testing will be provided as deemed necessary.
- ★ 90% of Refugees will receive a PPD test during Refugee Clinic.
- ★ 75% of Refugees referred for follow-up of health problems will have completion of referral documented within 3 months.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of refugees screened	762	920	900
Refugees referred who received physical appraisal	100%	98%	95%
Refugees receiving a TB skin test	100%	90%	95%
Referral completion rate	85%	90%	90%

ACCOMPLISHMENTS

The refugees program continues to see refugees for various parts of the world. In addition to seeing refugees that are assigned to the Amarillo area, the program also serves many refugees that relocate to the Amarillo area.

Collaboration between Catholic Family Services, Refugee Services of Texas, and Public Health continue to be the cornerstone of the refugee program. The teamwork displayed by all involved parties has been recognized and complimented by state and regional officials.

City of Amarillo

Refugee Health

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	122,368	182,470	206,624
41500 PFP	0	1,200	6,100
41820T Health Insurance	13,035	28,141	31,188
41900 Life	34	50	56
42010 Social Security - Medicare	1,736	2,646	2,996
42020 Social Security - OASDI	5,252	6,924	8,875
42110 TMRS	21,544	26,773	29,051
42300 State Unemployment	258	347	338
42400 Workers Compensation	1,405	2,013	2,078
42550 Communications Allowance	3	0	0
41000 Personal Services	165,637	250,564	287,306
51110 Office Expense	5,684	1,500	1,444
51350 Chemical and Medical	8,104	5,000	5,000
51955 Furniture	6,625	0	0
51000 Supplies	20,413	6,500	6,444
62000 Professional	64,475	42,634	66,482
64130 Trans For Homeless	0	1,500	1,500
60000 Contractual Services	64,475	44,134	67,982
71100 Insurance and Bonds	362	362	362
72000 Communication	0	0	1,491
75100 Travel	1,232	2,000	1,239
75200 Mileage	242	1,000	1,000
77450 Administrative Other	10,866	9,792	21,490
70000 Other Charges	12,702	13,154	25,582
84910 Other Equipment	962	0	0
80000 Capital Outlay	962	0	0
TEXPENSES Total Expenses	264,188	314,351	387,314

City of Amarillo

Department Staffing Report

Department: **Refugee Health**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR561	COMMUNITY SERVICE AIDE	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
0.50	PRF910	L V N	
4.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL560	NURSE PRACTITIONER	
1.00	HRL572	REGISTERED NURSE	
2.00		Total Part-Time Positions	
6.50		Total Department	287,306

CITY OF AMARILLO
IMMUNIZATIONS (25013)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Implement an immunization program for children, adolescents, and adults, with special emphasis on accelerating interventions to improve the immunization coverage of children age 2 or younger. These activities are supported by a grant from the Texas Department of State Health Services (DSHS).

GOALS

To prevent, control, and eliminate vaccine preventable diseases by providing and administering and promoting immunizations, conducting vaccine preventable disease surveillance, assessing vaccine coverage levels, and applying principles of epidemiology and outbreak control measures within budgetary constraints.

OBJECTIVES

- ★ Investigate 100% of all reported vaccine preventable diseases in accordance with DSHS vaccine preventable Disease surveillance guides.
- ★ Investigate 100% of suspected Hepatitis B infections in pregnant women to assure appropriate treatment and follow-up.
- ★ Conduct immunization audits in childcare facilities and registered family homes as assigned by DSHS.
- ★ Conduct follow-up monitoring visits of Texas Vaccine For Children (TVFC) enrolled provider sites and submit report to DSHS within 2 weeks after completion of visit.
- ★ Recruit and enroll providers into the TVFC program.
- ★ Conduct outreach activities through Imm-Trac by contacting families of children who have incomplete vaccination records.
- ★ Maintain an accurate, up-to-date list of clinics and sites where general public (free or low cost) immunization services are offered.
- ★ Promote influenza and pneumococcal vaccinations through community partners.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of Providers Served/Eligible	32/58 (60%)	32/58 (60%)	35/58 (70%)
Number of Providers on ImmTrac/Eligible	32/58 (55%)	32/58 (55%)	35/58 (60%)
Percentage of process objectives achieved	90%	90%	95%

ACCOMPLISHMENTS

The Department of Public Health, Immunization program continues to audit daycares and schools for completeness of immunization records. In addition, the program participated in a retrospective immunization study of Randall County children. This study required the collection of immunization data and data entry to calculate coverage rates.

The CareVan clinics continue to be held on the campuses of Glenwood, Sanborn, and Hamlet. Friday immunization clinics continue to be held and are received well by the public. Additional clinics were held throughout the summer months to increase access due to the new vaccine requirements for schools.

Collaboration with the Caring for Children Foundation and Potter-Randall Medical Society continues to exist. This is an excellent partnership that proven to be beneficial for all involved parties.

City of Amarillo

TDH Immunizations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	143,822	147,071	168,043
41300 Incentive	602	603	600
41500 PFP	0	1,400	5,400
41620 Unscheduled	65	0	0
41820T Health Insurance	20,567	20,754	26,677
41900 Life	62	62	72
42010 Social Security - Medicare	2,001	2,141	2,445
42020 Social Security - OASDI	7,897	8,214	10,456
42110 TMRS	25,140	21,667	23,711
42300 State Unemployment	281	293	308
42400 Workers Compensation	930	1,073	930
42550 Communications Allowance	0	0	960
41000 Personal Services	201,368	203,280	239,603
51110 Office Expense	5,406	12,106	6,802
51200 Operating	424	0	0
51350 Chemical and Medical	7,964	20,233	12,110
51950 Minor Office Equipment	1,911	0	0
51955 Furniture	9,322	0	1,570
51000 Supplies	25,025	32,339	20,482
61200 Postage	55	0	0
61300 Advertising	6,370	641	500
62000 Professional	6,944	14,459	2,000
60000 Contractual Services	13,370	15,100	2,500
71100 Insurance and Bonds	503	503	503
72000 Communication	0	0	1,789
75100 Travel	3,371	2,500	2,500
75200 Mileage	555	3,500	750
77450 Administrative Other	13,210	13,827	17,922
70000 Other Charges	17,638	20,330	23,464
TEXPENSES Total Expenses	257,401	271,049	286,049

City of Amarillo

Department Staffing Report

Department: TDH Immunizations

**Personal
Services
Total**

Number of Employees	Classification	Description	
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.80	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
2.00	PRF592	IMMUNIZATION OUTREACH SPECIALIST	
5.80		Total Permanent Positions	
5.80		Total Department	239,603

CITY OF AMARILLO
HIV PREVENTION (25014)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide HIV Prevention counseling, testing, Prevention Case Management and referral to HIV Early intervention to high-risk populations in Potter and Randall Counties. This program is funded through a grant from the Texas Department of State Health Services.

GOALS

To reduce the spread of HIV infection by offering confidential client-centered HIV Prevention counseling and testing, Prevention Case Management and referrals for needed services to persons at risk for HIV/STD infection due to behaviors related to sexual activity, substance abuse, or other high-risk behaviors.

OBJECTIVES

- ★ Provide prevention counseling services to 1,534 high-risk individuals.
- ★ Provide post-test counseling to 75% of those tested.
- ★ Engage 100 persons in preventive case management services.
- ★ Enroll 75 persons in prevention case management services.
- ★ Refer 95% of newly identified HIV positive persons to HIV early intervention services.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Prevention Counseling Contacts	987	2,100	1,500
Percent of individuals tested receiving post-test results counseling (TDH goal is 75%)	79.9%	74%	75%
Enroll 75 persons in prevention case management services.	57	20	70
Refer 95% of newly identified HIV positive persons to HIV early intervention services.	33.3%	66%	95%

ACCOMPLISHMENTS

HIV Prevention efforts continue to focus on persons at highest risk for HIV. The focus continues to be on multiple encounters, long-term relationships with at-risk persons, and concentrating on efforts to establish effective HIV prevention. A major change in HIV Prevention has been a shift from the priority population being on African American men who have sex with men (MSM) and injection drug users to all races and of MSM, all races of HIV positive individuals as well as heterosexual men and women African American and Hispanic populations. Epidemiology shows that African American and Hispanic women bear a disproportionate burden of HIV infection. The HIV Prevention team made significant inroads at accessing these communities. The team continues to interact with citizens, and local agencies to provide prevention services. The prevention program has participated in various health fairs and has planned activities for special days of recognition. The team continues to work to ensure that all persons who tested HIV positive are post-test counseled and successfully referred to HIV Early Intervention services. The HIV Prevention team has been successful in this goal in the past and continues to work at rapport building to continue to accomplish this goal in the future.

City of Amarillo

HIV Prevention

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	111,121	116,975	119,578
41300 Incentive	295	0	600
41500 PFP	0	2,800	3,700
41820T Health Insurance	15,881	17,135	18,471
41900 Life	51	58	58
42010 Social Security - Medicare	1,536	1,696	1,743
42020 Social Security - OASDI	6,536	7,252	7,451
42110 TMRS	19,507	17,163	16,897
42300 State Unemployment	245	226	226
42400 Workers Compensation	962	881	1,391
41000 Personal Services	156,135	164,185	170,114
51110 Office Expense	7,206	7,000	6,515
51350 Chemical and Medical	5,000	6,417	6,417
51950 Minor Office Equipment	0	1,000	1,000
51955 Furniture	7,112	5,000	0
55100 Publications	0	750	750
51000 Supplies	19,319	20,167	14,682
61300 Advertising	0	6,156	1,948
60000 Contractual Services	0	6,156	1,948
71100 Insurance and Bonds	431	431	431
72000 Communication	0	0	2,683
75100 Travel	8,205	9,917	9,917
75200 Mileage	4,904	5,500	5,500
77450 Administrative Other	10,242	11,644	12,725
70000 Other Charges	23,782	27,492	31,256
TEXPENSES Total Expenses	199,236	218,000	218,000

City of Amarillo

Department Staffing Report

Department: HIV Prevention

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.63	MGT580	PROGRAM MANAGER	
1.00	PRF571	STD/HIV OUTREACH SPECIALIST I	
1.00	PRF575	STD/HIV OUTREACH SPECIALIST II	
1.00	PRF577	HIV PREVENTION CASE MANAGER	
4.63		Total Permanent Positions	
4.63		Total Department	170,114

CITY OF AMARILLO
CORE PUBLIC HEALTH (25015)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide contact investigation for reported cases of Chlamydia, gonorrhea, Syphilis and HIV in Potter and Randall counties.

GOALS

To reduce the rate of sexually transmitted disease in persons living in Potter and Randall counties.

OBJECTIVES

- ★ Maintain a partner index of 1 for all Chlamydia and gonorrhea investigations performed.
- ★ Maintain a partner index of 2 for all HIV and syphilis investigations performed.
- ★ Maintain a cluster index of 1 for all HIV and syphilis investigations performed.
- ★ Perform an HIV test on 95% of all STD Clinic clients who have not had a test within the last 30 days.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Maintain a partner index of 1 for all Chlamydia and gonorrhea investigations performed.	1.2	1	1
Maintain a partner index of 2 for all HIV investigations performed.	2.8	2	2
Maintain a partner index of 2 for all Syphilis investigations performed	2.0	2	2
Maintain a cluster index of 1 for all HIV investigations performed.	1.4	1	1
Maintain a cluster index of 1 for all Syphilis investigations performed.	.6	1	1
Perform an HIV test on 95% of all STD Clinic clients who have not had an HIV test within the last 30 days.	98%	98%	99%

ACCOMPLISHMENTS

The City of Amarillo DPH was awarded a grant from the Texas Department of State Health Services to help fund STD services. The majority of the scope of work is focused on the partner services portion of STD surveillance and control. The STD/HIV program has been able to investigate and follow-up on the majority of cases. The program continues to improve from training and OJT provided by the Department of State Health Services. These infections, particularly Chlamydia, are easily treated but if left untreated can lead to long-term health problems. Realizing that for every infected person identified and treated there is at least one (and sometimes many more) person(s) who have been exposed, it is urgent that all sex partners be examined and treated.

City of Amarillo

Core Public Health

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	55,752	66,170	70,916
41300 Incentive	10	0	0
41500 PFP	0	722	2,200
41820T Health Insurance	7,544	8,731	16,766
41900 Life	25	31	31
42010 Social Security - Medicare	781	959	1,028
42020 Social Security - OASDI	3,341	4,103	4,397
42110 TMRS	9,821	9,709	9,971
42300 State Unemployment	127	120	122
42400 Workers Compensation	625	869	1,118
41000 Personal Services	78,026	91,413	106,550
51110 Office Expense	30	0	0
51350 Chemical and Medical	0	1,002	0
51950 Minor Office Equipment	888	0	0
51000 Supplies	918	1,002	0
71100 Insurance and Bonds	196	196	196
77450 Administrative Other	5,119	6,766	7,970
70000 Other Charges	5,314	6,962	8,166
TEXPENSES Total Expenses	84,259	99,377	114,716

City of Amarillo

Department Staffing Report

Department: Core Public Health

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
0.50	PRF572	REGISTERED NURSE	
2.50		Total Permanent Positions	
2.50		Total Department	106,550

CITY OF AMARILLO

**BIOTERRORISM PREPAREDNESS (25020)
(PUBLIC HEALTH PREPAREDNESS)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The purpose of this grant is to provide and maintain a high level of public-health readiness for responses to infectious disease outbreaks, bioterrorism and to lead the medical component in multi-agency emergency responses. This "readiness" includes collaboration and cooperation with local, regional, state and federal agencies and departments.

GOALS

To establish and maintain the Public Health Preparedness program as an essential service for planning, training and responding to public health, and other emergencies in the City of Amarillo and the Bi-City County Health District.

OBJECTIVES

- ★ Continue baseline syndromic disease surveillance.
- ★ Annually review and update Department of Public Health Emergency Procedure and Response Plans.
- ★ Plan for, participate in and conduct all-hazards Public Health Preparedness exercises.
- ★ Evaluate performance in all exercises; including, updated planning and training to correct and/or improve future performance.
- ★ Following all exercises, Public Health Preparedness will provide all required "After Action Reports" to the Texas Department of State Health Services, and/or other local, regional, state or federal agencies, according to any grant requirements.
- ★ Respond 24/7 to local communicable disease emergencies or potential unknown outbreaks.
- ★ Develop community and professional education programs to address relevant Public Health Preparedness issues.
- ★ Develop a "just-in-time" volunteer base for "all-hazards" public health responses.
- ★ Maintain the Greater Amarillo Medical Reserve Corps to provide front-line volunteer medical leaders who are identified and credentialed as leaders in public health responses.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of staff members trained to WMD awareness	29	25	26
Number of disaster exercises conducted	6	6	7
Preparedness plans developed and reviewed	8	9	10
*All new DPH staff are given WMD awareness training			

ACCOMPLISHMENTS

Accomplishments include: 1) Acted as the lead program in planning and conducting H1N1 Mass Vaccination Clinics at the Amarillo Civic Center and at the Department of Public Health Offices, 2) Completed a major revision of the Department of Public Health's Standard Operating Guidelines for responding to an alarm signaling anthrax detection in the U.S. Postal Service's Biological Detection System, 3) Updated Public Health Department's Standard Operating Guidelines for establishing an Evacuee Reception Center and Medical Screening Operation for triaging evacuees who are entering a general or medical special needs shelter, 4) Reviewed and updated all Department of Public Health preparedness and response plans, 5) Trained Department of Public Health Personnel in the National Incident Management System, as required by federal law, 6) Participated in a region-wide Chem Pack Exercise, 7) Provided Medical Command Center staffing as participants in the City of Amarillo's "TOREX" Tomado Exercise, 8) Trained public health staff in the use of Hazardous Materials Awareness and the use of Personal Protective Equipment (PPE), 9) Continued maintaining and exercising the equipment to open the local call center for syndromic disease surveillance, 10) Conducted a major revision of DPH's Syndromic Surveillance Call Center Operations SOG, with updates for operations in Public Health's new building, 11) Submitted proposal and received CDC approval for additional grant funds for purchasing and implementing the COA DPH's electronic medical records system, 12) Acted as lead program in the implementation of DPH's electronic medical records system, 13) Provided 50% of funding necessary for the COA DPH's nurse epidemiologist, 14) Maintained and updated the DPH after-hours staff availability roster, 15) On 4-29-11, began participation as a beta test site for EmergenTEXT's cell phone, text-message-based emergency communications system. This system is used for notifying staff and volunteers during an emergency response, 16) Received a score of 98% on the COA DPH's annual Strategic National Stockpile Technical Assistance Review, 17) Completed an intense onsite Quality Assurance Audit of the entire Public Health Emergency Preparedness program, receiving many positive comments regarding overall preparedness, relationships, planning, response capabilities and accurate and complete documentation, while receiving no negative findings.

City of Amarillo

Bioterrorism Grant

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	130,358	148,835	134,734
41500 PFP	0	2,331	4,700
41620 Unscheduled	547	0	0
41820T Health Insurance	21,188	24,484	28,658
41900 Life	40	56	52
42010 Social Security - Medicare	1,805	2,158	1,954
42020 Social Security - OASDI	6,713	9,228	8,354
42110 TMRS	20,174	21,838	18,944
42300 State Unemployment	202	219	230
42400 Workers Compensation	18	532	147
42550 Communications Allowance	199	600	240
41000 Personal Services	181,245	210,281	198,013
51110 Office Expense	1,586	6,000	5,249
51200 Operating	553	0	0
51350 Chemical and Medical	21,932	4,151	4,151
51800 Fuel & Oil	406	0	0
51955 Furniture	17,607	3,000	3,000
55100 Publications	0	700	700
51000 Supplies	42,085	13,851	13,100
61100 Communications Billing	3,518	8,100	8,100
61200 Postage	104	1,000	1,000
62000 Professional	5,152	31,856	19,892
69100 Rental Land & Buildings	2,290	2,400	2,400
60000 Contractual Services	11,063	43,356	31,392
71100 Insurance and Bonds	574	574	574
72000 Communication	455	393	2,751
75100 Travel	3,923	10,000	10,000
75200 Mileage	1,991	1,500	1,500
77450 Administrative Other	11,890	14,323	14,811
70000 Other Charges	18,833	26,790	29,636
TEXPENSES Total Expenses	253,225	294,277	272,141

City of Amarillo

Department Staffing Report

Department: Bioterrorism Grant

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
0.20	MGT580	PROGRAM MANAGER	
1.00	PRF580	COORDINATOR OF PUBLIC HEALTH PREPAREDNESS	
1.00	PRF581	EDUCATOR/SNS COORDINATOR	
4.20		Total Permanent Positions	
4.20		Total Department	198,013

CITY OF AMARILLO
HIV SURVEILLANCE (25022)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Public Health provides HIV surveillance for the upper 26 counties of the Texas Panhandle. This surveillance entails the follow-up and reporting of HIV and AIDS cases that have been reported to the Department of Public Health. The purpose of the surveillance is to obtain medical and epidemiological information from reported cases. The information is reported to the Texas Department of State Health Services. This information is analyzed and compiled to provide data that enables HIV prevention programs to improve HIV prevention services in their respective communities.

GOALS

To collect information and report to the Texas Department of State Health Services on at least 95% of reported HIV and AIDS cases.

OBJECTIVES

- ★ Perform chart abstractions of 95% of reports received.
- ★ Initiate follow-up on 95% of cases within 24 hours.
- ★ Perform weekly uploads to state database.

ACCOMPLISHMENTS

During FY2010/2011, the Department of Public Health continues to perform surveillance for the HIV/AIDS Reporting System. This is performed by conducting interviews with physicians and performing chart abstractions to gather pertinent medical information regarding HIV/AIDS infections. These activities are essential to obtaining correct epidemiological information about HIV/AIDS infections in the Panhandle. This information is used by state, regional, and local health departments to guide prevention activities.

City of Amarillo

HIV Surveillance

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	31,382	30,654	31,268
41500 PFP	0	0	1,200
41820T Health Insurance	5,996	5,980	6,130
41900 Life	13	12	12
42010 Social Security - Medicare	441	444	453
42020 Social Security - OASDI	1,886	1,901	1,939
42110 TMRS	5,506	4,498	4,396
42300 State Unemployment	49	49	49
42400 Workers Compensation	8	46	15
41000 Personal Services	45,281	43,584	45,462
51110 Office Expense	351	1,000	487
51200 Operating	1,266	0	0
51955 Furniture	2,010	0	0
51000 Supplies	3,627	1,000	487
71100 Insurance and Bonds	94	94	94
72000 Communication	0	0	298
75100 Travel	3,296	2,056	2,056
75200 Mileage	77	2,000	1,838
77450 Administrative Other	2,970	2,902	3,401
70000 Other Charges	6,437	7,052	7,687
TEXPENSES Total Expenses	55,345	51,636	53,636

City of Amarillo

Department Staffing Report

Department: HIV Surveillance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00		Total Department	45,462

City of Amarillo

H1N1

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	7,071	0	0
42010 Social Security - Medicare	86	0	0
42110 TMRS	698	0	0
42120T FRRF Total	507	0	0
42300 State Unemployment	14	0	0
41000 Personal Services	8,376	0	0
51110 Office Expense	7,771	0	0
51200 Operating	121	0	0
51350 Chemical and Medical	2,048	0	0
51000 Supplies	9,939	0	0
61300 Advertising	93,646	0	0
62000 Professional	152,038	0	0
69100 Rental Land & Buildings	963	0	0
60000 Contractual Services	246,647	0	0
77450 Administrative Other	549	0	0
70000 Other Charges	549	0	0
84910 Other Equipment	9,466	0	0
80000 Capital Outlay	9,466	0	0
TEXPENSES Total Expenses	274,978	0	0



CITY OF AMARILLO

CITY OF AMARILLO
LOCAL TUBERCULOSIS (25045)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide communicable disease control to the citizens of Potter and Randall counties through the program of Tuberculosis (TB) control, testing and education.

GOALS

Meet the outcome and process objectives outlined in the Tuberculosis control plan. Involve other appropriate agencies and departments in the planning process related to Tuberculosis control.

OBJECTIVES

- ★ To control and prevent Tuberculosis within Potter and Randall counties.
- ★ Investigations will be performed on all contacts to active TB cases.
- ★ All clients that have a positive TB skin test will be counseled and obtain a chest X-ray.
- ★ Attend TB update conferences provided by the State TB Elimination Program.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Active Cases of TB	10	12	13
Latent TB Infection Cases (LTBI)	76	111	166

ACCOMPLISHMENTS

With the testing, treatment and case management, TB cases have been low for Potter and Randall Counties. Positive TB skin test patients continue to be counseled and encouraged to take preventive medication. New funds have been procured through Texas Department of State Health Services grants to increase funding for staff positions and the latest technology in blood testing.

City of Amarillo

Local Tuberculosis

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	0	0	44,553
41500 PFP	0	0	1,000
41820T Health Insurance	0	0	7,572
41900 Life	0	0	12
42010 Social Security - Medicare	0	0	646
42020 Social Security - OASDI	0	0	2,762
42110 TMRS	0	0	6,264
42300 State Unemployment	0	0	97
42400 Workers Compensation	0	0	138
41000 Personal Services	0	0	63,045
62000 Professional	0	0	22,489
60000 Contractual Services	0	0	22,489
75200 Mileage	0	0	750
77450 Administrative Other	0	0	4,716
70000 Other Charges	0	0	5,466
TEXPENSES Total Expenses	0	0	91,000

City of Amarillo

Department Staffing Report

Department: Local Tuberculosis

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF572	REGISTERED NURSE	
1.00		Total Department	63,045

CITY OF AMARILLO

**WOMEN, INFANTS, & CHILDREN (WIC) PROGRAM (2530)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

To provide nutrition education, breastfeeding education, referrals for medical/social services, and supplemental nutritious foods to low and moderate income pregnant, breastfeeding, and post-partum women, infants, and children up to age five (5).

GOALS

To reduce the incidence of low birth weight babies, premature babies, and childhood anemia, associated with poor or moderate dietary intake by providing education concerning the risks associated with the above listed health problems that are directly related to dietary intakes and provide supplemental nutritious foods that will help improve the dietary intake of those women, infants, and children that are found to be at risk for such conditions.

OBJECTIVES

- ★ Increase the number of children enrolled in the WIC Nutrition Program by 2% and maintain or increase the number of women and infants enrolled in the program.
- ★ Provide nutrition education targeted at those health risks that are found to be most common in Potter, Randall, Armstrong, Oldham, and Carson Counties to 98% of those enrolled in the WIC Program.



CITY OF AMARILLO

CITY OF AMARILLO

WOMEN, INFANTS, & CHILDREN (WIC) PROGRAM (25311)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide administrative expertise for the administration of all aspects of the City of Amarillo WIC Nutrition Program in accordance with Federal and State regulations, policies, and procedures. The WIC Administrative Section is responsible for compiling monthly reports detailing the number of participants served, category of participant, and level of risk of each participant; conducting random chart audits to determine accuracy and compliance with Federal and State regulations in the areas of residency and income verification, diet and risk factor assessment, data entry, eligibility determination, and issuance of food vouchers. The WIC Administrative Section is also responsible for purchasing all supplies and equipment for the Department, reconciling monthly billings, maintaining an inventory of all assets, and preparing annual budgets. In addition, the Administrative Section is responsible for conducting all training of WIC staff administering the continuous quality improvement program, and managing the community outreach program.

GOALS

Provide administrative oversight for compliance of Federal and State regulations, policies, and procedures as they apply to the areas of program accounting, personnel administration, vendor management, food voucher accountability, nutrition education, breastfeeding education, income and residency verification, certification of eligibility, Farmer's Market Program, and immunization screening and administration. Additionally, it is the responsibility of this section to provide administrative oversight for the compliance of City of Amarillo policies as they apply to the Department of WIC Nutrition.

OBJECTIVES

- ★ Maintain or increase the number of random chart audits that are performed.
- ★ Continue to compile required reports pertaining to participation within the established time frame provided by the State WIC Program.
- ★ Maintain the current training program of new and established WIC employees so that continuous quality improvement standards are met.

City of Amarillo

WIC Administration

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	83,243	159,156	181,106
41500 PFP	0	1,690	9,800
41620 Unscheduled	20	0	0
41820T Health Insurance	6,075	34,052	31,724
41900 Life	12	73	73
42010 Social Security - Medicare	1,161	2,308	2,316
42020 Social Security - OASDI	4,956	9,868	9,903
42110 TMRS	14,552	23,352	22,457
42300 State Unemployment	51	287	287
42400 Workers Compensation	118	237	278
41000 Personal Services	110,187	231,023	257,943
51110 Office Expense	521	1,886	1,886
51700 Education	481	441	441
51950 Minor Office Equipment	0	98	98
51000 Supplies	1,001	2,425	2,425
61200 Postage	399	432	432
61300 Advertising	0	375	375
61400 Dues	0	370	370
61410 Tuition	175	690	690
60000 Contractual Services	574	1,867	1,867
71100 Insurance and Bonds	3,755	3,755	3,755
72000 Communication	2,163	1,855	1,861
75100 Travel	18,400	5,975	18,400
77450 Administrative Other	16,418	18,587	10,780
77610 Information Technology - City	15,530	15,530	13,765
70000 Other Charges	56,266	45,702	48,561
TEXPENSES Total Expenses	168,028	281,017	310,795

City of Amarillo

Department Staffing Report

Department: WIC Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.14	ADM055	ASSISTANT WIC DIRECTOR	
0.14	ADM585	WIC MANAGER	
0.14	CLR410	ADMINISTRATIVE ASSISTANT III	
0.14	PRF585	NUTRITIONIST I	
0.56	PRF586	NUTRITIONIST II	
0.42	PRF587	NUTRITIONIST III	
0.28	PRF588	NUTRITIONIST IV	
0.14	TEC570	DIETITIAN I	
0.14	TEC571	DIETITIAN II	
0.28	TEC585	NUTRITION TECHNICIAN I	
0.42	TEC586	NUTRITION TECH II	
1.26	TEC587	WIC TECHNICIAN I	
0.42	TEC588	NUTRITION TECHNICIAN III	
0.56	TEC589	NUTRITION TECHNICIAN IV	
0.84	TEC590	WIC TECHNICIAN II	
0.56	TEC591	WIC TECHNICIAN III	
6.44		Total Permanent Positions	
6.44		Total Department	257,943



CITY OF AMARILLO

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) NUTRITION EDUCATION (25312)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The WIC Nutrition Education Section is responsible for delivering nutrition education to participants enrolled in the WIC Program according to State and Federal regulations. The WIC Nutrition Education Section is also responsible for promoting nutrition in the community and conducting community nutrition education.

GOALS

The WIC Nutrition Education Section's goal is to provide concise, accurate, and up-to-date nutrition education to participants through individual or group nutrition counseling sessions along with printed nutrition education materials. It is our goal that the nutrition education provided will be done so to address the specific categorical and dietary needs of the participants at a level they can easily understand and in a language method that is common to them. It is also the goal of the WIC Nutrition Education Section to promote nutrition in the community through nutrition seminars, media presentations, as well as being regarded as the nutrition experts in the community.

OBJECTIVES

- ★ Continue to provide nutrition education to 98% of all participants.
- ★ Continue to sponsor activities during National Nutrition Month.
- ★ Continue to conduct monthly nutrition carnivals at the Austin Street and North Branch WIC clinics.

OPERATING STATISTICS/ PERFORMANCE MEASURES	Actual 2009/10	Estimate 2010/11	Estimate 2011/12
Percent of WIC Participants receiving Nutrition Education. State standard is ninety-eight (98) percent for 2009.	97%	97%	97%

ACCOMPLISHMENTS

A major accomplishment of the Nutrition Education section in 2010/11 was the continuation and enhancement of the nutrition carnivals that the Department offers. The City of Amarillo WIC Nutrition Program is the only WIC agency in Texas that provides this enhanced level of nutrition education. Monthly themes such as: Using the New WIC Food Package; Fun in the Sun; Feeding Infants and Toddlers; Market Savvy; The Good, the Bad, the Ugly—LDL, HDL, and Cholesterol; Ready, Set, Go—Physical Activity and Lifestyle Changes; The Wholesomeness of Unrefined—Grains, Fruits, and Vegetables; Pearly Whites—Dental Health; Eating for High Performance; Leaning Toward a Healthy Weight; Kids in the Kitchen; Breastfeeding—The Benefits and Bonuses; My Heart Beats for You—Heart Health; Shaping Up in 2011; Growing Fit Kids—One Bite at a Time; Dollars and Cents—How to make your money stretch further; Eating Right with Color; How Sweet is Your Drink; Texas Chili Cookoff; Whole Grains-Whole Nutrition; and Building Strong Blood were utilized in the nutrition carnivals. During FY 2010/11, the City of Amarillo WIC Program continued to offer on-line nutrition education classes as an additional method in which WIC participants can obtain nutrition education. This has proven to be a very effective and successful way for participants to obtain nutrition education at their own pace and according to their own schedule. Both of these types of Nutrition Education have been very popular with WIC clients. The City of Amarillo WIC Nutrition Program has been a source of inspiration and leadership in the field of nutrition education and to other WIC Agencies.

City of Amarillo

WIC Nutrition Education

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	264,371	397,891	452,765
41500 PFP	0	2,972	10,000
41620 Unscheduled	6,195	0	0
41820T Health Insurance	30,177	85,131	79,309
41900 Life	59	183	183
42010 Social Security - Medicare	3,780	5,769	5,790
42020 Social Security - OASDI	10,708	24,669	24,757
42110 TMRS	47,508	58,380	56,142
42300 State Unemployment	419	716	716
42400 Workers Compensation	405	592	694
41000 Personal Services	363,622	576,304	630,357
51110 Office Expense	2,580	10,955	10,955
51200 Operating	81,273	18,257	18,257
51400 Photographic	3	250	250
51700 Education	10,567	46,761	46,761
51850 Minor Tools	159	3,400	3,400
51950 Minor Office Equipment	1,246	5,700	5,700
53100 Natural Gas	1,746	2,049	1,901
53150 Electricity	4,260	4,188	3,834
53200 Water and Sewer	1,847	2,017	2,017
54000 Food	3,283	5,500	5,500
51000 Supplies	106,963	99,078	98,576
61200 Postage	1,720	684	1,742
61300 Advertising	132	1,050	1,050
61400 Dues	1,115	1,800	1,800
61410 Tuition	2,369	13,350	13,350
62000 Professional	130	350	350
63400 Employee Medical	0	100	100
60000 Contractual Services	5,465	17,334	18,392
71100 Insurance and Bonds	1,763	1,763	1,763
72000 Communication	2,694	2,310	2,317
75100 Travel	14,352	16,783	16,783
75200 Mileage	0	475	475
77450 Administrative Other	54,180	50,450	29,259
77610 Information Technology - City	12,079	12,079	10,706
70000 Other Charges	85,067	83,860	61,303
TEXPENSES Total Expenses	561,118	776,576	808,628

City of Amarillo

Department Staffing Report

Department: WIC Nutrition Education

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.35	ADM055	ASSISTANT WIC DIRECTOR	
0.35	ADM585	WIC MANAGER	
0.35	CLR410	ADMINISTRATIVE ASSISTANT III	
0.35	PRF585	NUTRITIONIST I	
1.40	PRF586	NUTRITIONIST II	
1.05	PRF587	NUTRITIONIST III	
0.70	PRF588	NUTRITIONIST IV	
0.35	TEC570	DIETITIAN I	
0.35	TEC571	DIETITIAN II	
0.70	TEC585	NUTRITION TECHNICIAN I	
1.05	TEC586	NUTRITION TECH II	
3.15	TEC587	WIC TECHNICIAN I	
1.05	TEC588	NUTRITION TECHNICIAN III	
1.40	TEC589	NUTRITION TECHNICIAN IV	
2.10	TEC590	WIC TECHNICIAN II	
1.40	TEC591	WIC TECHNICIAN III	
16.10		Total Permanent Positions	
16.10		Total Department	630,357



CITY OF AMARILLO

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**WOMEN, INFANTS & CHILDREN (WIC) BREASTFEEDING (25313)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The WIC Breastfeeding Education Section is responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. It is also the role of the WIC Breastfeeding Education Section to provide continuing education and information to WIC staff and other medical and professional staff in the community on the benefits of breastfeeding, current research and information in the field, and methods of promotion/support of breastfeeding.

GOALS

It is the goal of the WIC Breastfeeding Education Section to provide breastfeeding information to all pregnant women and support/education for all breastfeeding women enrolled in the WIC Nutrition Program. It is also the goal of the WIC Breastfeeding Education Section to provide updates on current research to WIC staff on a bi-monthly basis and to support professional activities that promote breastfeeding.

OBJECTIVES

- ★ Continue to provide breastfeeding information to all pregnant women enrolled in the WIC Nutrition Program, and strive to increase the percentage of breastfeeding women from 73% to 75% during the next year.
- ★ Continue to educate staff and area medical professionals on the subject of breastfeeding.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimate 2010/11	Estimate 2011/12
Percent of Born-to-WIC Infants that are breastfed at the time of certification. State standard is sixty (60) percent for 2009.	64%	70%	73%

ACCOMPLISHMENTS

During fiscal year 2010/11, the WIC Breastfeeding Section was actively involved in promoting breastfeeding to WIC clients by encouraging new mothers of infants being certified at Northwest Texas Healthcare System (NWTHS) to breastfeed, promoting breastfeeding to WIC clients by having classes for pregnant women specifically addressing breastfeeding, by having a Breastfeeding Promotion booth at each of the monthly Nutrition Carnivals, by having bulletin boards with breastfeeding information at WIC clinics, and by educating and continually updating the knowledge of WIC staff on the subject. An increase from 70% to 73% in the number of breastfed babies born to WIC moms is attributed to the WIC food package changing and the difference in choices available to new mothers that strongly encouraged breastfeeding especially during the first month, and a breastfeeding promotion media campaign was ran on TV and Radio.

City of Amarillo

WIC Breastfeeding

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	32,946	45,473	51,745
41500 PFP	0	340	1,200
41620 Unscheduled	1,152	0	0
41820T Health Insurance	4,107	9,729	9,064
41900 Life	8	21	21
42010 Social Security - Medicare	472	659	662
42020 Social Security - OASDI	1,439	2,819	2,829
42110 TMRS	5,963	6,672	6,416
42300 State Unemployment	54	82	82
42400 Workers Compensation	50	68	79
41000 Personal Services	46,192	65,864	72,098
51110 Office Expense	86	1,980	1,980
51200 Operating	16,145	4,168	4,168
51400 Photographic	0	850	850
51700 Education	0	2,031	2,031
51850 Minor Tools	0	1,500	1,500
51000 Supplies	16,231	10,529	10,529
61200 Postage	0	612	612
61410 Tuition	2,475	2,900	2,900
60000 Contractual Services	2,475	3,512	3,512
71100 Insurance and Bonds	0	0	0
75100 Travel	0	1,502	4,500
77450 Administrative Other	6,883	5,311	3,080
70000 Other Charges	6,883	6,813	7,580
TEXPENSES Total Expenses	71,780	86,717	93,718

City of Amarillo

Department Staffing Report

Department: WIC Breastfeeding

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.04	ADM055	ASSISTANT WIC DIRECTOR	
0.04	ADM585	WIC MANAGER	
0.04	CLR410	ADMINISTRATIVE ASSISTANT III	
0.04	PRF585	NUTRITIONIST I	
0.16	PRF586	NUTRITIONIST II	
0.12	PRF587	NUTRITIONIST III	
0.08	PRF588	NUTRITIONIST IV	
0.04	TEC570	DIETITIAN I	
0.04	TEC571	DIETITIAN II	
0.08	TEC585	NUTRITION TECHNICIAN I	
0.12	TEC586	NUTRITION TECH II	
0.36	TEC587	WIC TECHNICIAN I	
0.12	TEC588	NUTRITION TECHNICIAN III	
0.16	TEC589	NUTRITION TECHNICIAN IV	
0.24	TEC590	WIC TECHNICIAN II	
0.16	TEC591	WIC TECHNICIAN III	
1.84		Total Permanent Positions	
1.84		Total Department	72,098



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**WOMEN, INFANTS & CHILDREN (WIC) CLIENT SERVICES (25314)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

It is the function of the WIC Client Services Section to provide support for delivery of service to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometrical procedures and plotting results, assessing eligibility for the program based on financial, residency, and medical/nutritional factors, computer data entry, issuance of program benefits, scheduling certification and nutrition education appointments, copying/reproduction of materials, filing, and telephone and reception activities.

GOALS

Maintain or increase the total number of participants served in Potter, Randall, Armstrong, Oldham, and Carson counties and therefore increase the percent of potential eligible served. Maintain or reduce the average length of time required to certify a participant or deliver nutrition education.

OBJECTIVES

★ Increase total number of participants from an average of 8,869 per month to 9,050.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimate 2010/11	Estimate 2011/12
Average number of participants served monthly	8,297	8,869	8,923
Total number of WIC participants receiving food vouchers	99,565	106,429	107,081
Percentage change from previous year	+7%	+6%	+1%

ACCOMPLISHMENTS

A major accomplishment of the WIC Client Services Section during 2010 was that services were maintained at a high level of integrity and delivered expediently and an overall growth of 1% was achieved in light of national and statewide declines in caseloads possibly due to temporary changes in the SNAP program benefits, a new WIC food package, declining birth rates, and an upturn in the economy. In addition to providing services in Potter and Randall counties, the City of Amarillo WIC Nutrition Program provides services in Armstrong, Oldham, and Carson counties.

City of Amarillo

WIC Client Services

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	228,602	477,469	556,256
41500 PFP	0	3,566	12,000
41620 Unscheduled	8,189	0	0
41820T Health Insurance	29,797	102,157	97,437
41900 Life	54	220	225
42010 Social Security - Medicare	3,271	6,923	7,113
42020 Social Security - OASDI	7,840	29,603	30,415
42110 TMRS	41,527	70,057	68,974
42300 State Unemployment	624	860	880
42400 Workers Compensation	350	710	853
41000 Personal Services	320,254	691,565	774,154
51110 Office Expense	11,394	15,900	15,900
51200 Operating	6,286	11,700	11,700
51350 Chemical and Medical	1,745	18,400	18,400
51410 Vaccines	0	3,200	3,200
51700 Education	139	600	600
51850 Minor Tools	1,209	5,670	5,670
51950 Minor Office Equipment	2,430	8,882	8,882
53100 Natural Gas	3,544	3,512	3,855
53150 Electricity	11,833	13,799	8,917
53200 Water and Sewer	3,430	4,080	2,800
51000 Supplies	42,009	85,743	79,924
61200 Postage	427	936	936
61300 Advertising	132	300	300
61410 Tuition	358	6,903	6,903
62000 Professional	786	720	1,024
63400 Employee Medical	0	100	100
68100 R & M - Building	0	0	3,542
68610 Office Equipment	0	3,915	3,915
60000 Contractual Services	1,702	12,874	16,720
71100 Insurance and Bonds	1,991	1,991	1,991
72000 Communication	2,036	1,746	1,751
75100 Travel	0	3,335	3,335
75200 Mileage	2,768	1,500	2,172
77450 Administrative Other	47,718	55,760	32,338
77610 Information Technology - City	6,903	6,903	6,118
70000 Other Charges	61,415	71,235	47,705
92130 General Construction	114,362	0	0
92000 Operating Transfers	114,362	0	0
TEXPENSES Total Expenses	539,743	861,417	918,503

City of Amarillo

Department Staffing Report

Department: WIC Client Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.43	ADM055	ASSISTANT WIC DIRECTOR	
0.43	ADM585	WIC MANAGER	
0.43	CLR410	ADMINISTRATIVE ASSISTANT III	
0.43	PRF585	NUTRITIONIST I	
1.72	PRF586	NUTRITIONIST II	
1.29	PRF587	NUTRITIONIST III	
0.86	PRF588	NUTRITIONIST IV	
0.43	TEC570	DIETITIAN I	
0.43	TEC571	DIETITIAN II	
0.86	TEC585	NUTRITION TECHNICIAN I	
1.29	TEC586	NUTRITION TECH II	
3.87	TEC587	WIC TECHNICIAN I	
1.29	TEC588	NUTRITION TECHNICIAN III	
1.72	TEC589	NUTRITION TECHNICIAN IV	
2.58	TEC590	WIC TECHNICIAN II	
1.72	TEC591	WIC TECHNICIAN III	
19.78		Total Permanent Positions	
19.78		Total Department	774,154



CITY OF AMARILLO

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) FARMERS MARKET (25315)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

It is the function of the WIC Farmers' Market Section to conduct the Farmers' Market program by working closely with the local certified Farmers' Market and the State WIC Nutrition Program; provide nutritional education on fruits and vegetables sold at the Farmers' Market, and issue vouchers for redemption at the certified Farmers' Market.

GOALS

On a one time per year basis, issue \$10 of vouchers to every woman and child enrolled in the WIC Nutrition Program. Conduct nutrition education classes highlighting the fruits and vegetables sold at the Farmers' Market. Provide follow-up to assure a high redemption rate of the vouchers.

OBJECTIVES

- ★ Maintain issuance of Farmers' Market vouchers to every woman and child enrolled in the WIC Program.
- ★ Increase the rate of vouchers redeemed at the Farmers' Market.
- ★ Increase WIC participant's awareness of the Farmers' Market.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total Number of participants issued Farmers' Market Vouchers	6,279	1,991	6,089
Percent of change from previous year	+4%	-68%	+67%

ACCOMPLISHMENTS

During fiscal year 2010, Nutrition Carnivals in June and July at the Austin Street Clinic and the North Branch clinic featured the selection, preparation and storage of fresh fruits and vegetables from the Farmers' Market. The total dollar amount of Farmers' Market vouchers issued in 2010 was \$60,890. This represents a 67% increase in the amount issued in FY 10 from FY 09. The increase was a result of the State WIC program running out of vouchers available to be issued during FY 09, due to the rapid increase in the number of participants in the program during FY 09 as a result of the downturn in the economy.

City of Amarillo

WIC Farmers Market

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	4,781	11,368	12,937
41500 PFP	0	85	300
41620 Unscheduled	645	0	0
41820T Health Insurance	412	2,432	2,266
41900 Life	1	5	5
42010 Social Security - Medicare	77	165	165
42020 Social Security - OASDI	124	705	707
42110 TMRS	967	1,668	1,604
42300 State Unemployment	16	20	20
42400 Workers Compensation	7	17	20
41000 Personal Services	7,031	16,466	18,025
51110 Office Expense	0	204	204
51000 Supplies	0	204	204
71100 Insurance and Bonds	0	0	0
77450 Administrative Other	1,048	0	0
70000 Other Charges	1,048	0	0
TEXPENSES Total Expenses	8,078	16,670	18,229

City of Amarillo

Department Staffing Report

Department: WIC Farmers Market

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
	0.01 ADM055	ASSISTANT WIC DIRECTOR	
	0.01 ADM585	WIC MANAGER	
	0.01 CLR410	ADMINISTRATIVE ASSISTANT III	
	0.01 PRF585	NUTRITIONIST I	
	0.04 PRF586	NUTRITIONIST II	
	0.03 PRF587	NUTRITIONIST III	
	0.02 PRF588	NUTRITIONIST IV	
	0.01 TEC570	DIETITIAN I	
	0.01 TEC571	DIETITIAN II	
	0.02 TEC585	NUTRITION TECHNICIAN I	
	0.03 TEC586	NUTRITION TECH II	
	0.09 TEC587	WIC TECHNICIAN I	
	0.03 TEC588	NUTRITION TECHNICIAN III	
	0.04 TEC589	NUTRITION TECHNICIAN IV	
	0.06 TEC590	WIC TECHNICIAN II	
	0.04 TEC591	WIC TECHNICIAN III	
	0.46	Total Permanent Positions	
0.46		Total Department	18,025

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) LACTATION CONSULTANT (25317)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

This Department is funded with discretionary money from the State WIC Program to pay for the services of a Certified Lactation Consultant, equipment, and/or training related to lactation consultations.

GOALS

To increase the number of women who are participating in the WIC program that breastfeed their infants by providing specialized counseling concerning difficulties or needing specialized assistance.

OBJECTIVES

★ To increase the percentage of Born-to-WIC infants breastfed since birth from 73% to 75%.

City of Amarillo

WIC Lactation Consultant

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	2,618	2,500	2,500
41500 PFP	0	20	100
41620 Unscheduled	497	0	0
41820T Health Insurance	566	0	0
41900 Life	1	0	0
42010 Social Security - Medicare	41	0	0
42020 Social Security - OASDI	177	0	0
42110 TMRS	552	0	0
42400 Workers Compensation	4	0	0
41000 Personal Services	4,456	2,520	2,600
51110 Office Expense	3	0	0
51350 Chemical and Medical	0	1,500	1,500
51000 Supplies	3	1,500	1,500
61400 Dues	0	0	165
61410 Tuition	275	375	375
60000 Contractual Services	275	375	540
71100 Insurance and Bonds	0	0	0
75100 Travel	1,946	2,435	3,500
77450 Administrative Other	664	0	0
70000 Other Charges	2,610	2,435	3,500
TEXPENSES Total Expenses	7,345	6,830	8,140

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) PEER COUNSELOR (25318)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

To increase breastfeeding initiation and duration rates among the pregnant and breastfeeding women enrolled in the WIC Nutrition Program.

GOALS

To provide breastfeeding education, consultation and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program with a result of a 1% increase in the number of pregnant women who initiate breastfeeding upon delivery of their infant.

OBJECTIVES

- ★ Provide breastfeeding information to all pregnant women enrolled in the WIC Nutrition Program.
- ★ Provide in-depth counseling/consultation to those women experiencing difficulties with breastfeeding.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Total number of Breastfeeding women enrolled in WIC vs. total number of Pregnant women enrolled in WIC.	46%	55%	62%

ACCOMPLISHMENTS

During FY 2010/11, the Amarillo WIC Nutrition Program continued the Peer Counselor Program as a special grant from the State WIC Nutrition Program. Emphasis has been placed on providing education and support to the breastfeeding women enrolled in WIC and consultation is provided if problems are encountered. The food package change introduced during FY 09/10 that strongly encouraged new mothers to breastfeed was of great impact and resulted in an 11% increase in one year in the percentage of breastfeeding women vs. pregnant women in the WIC program followed by a 7% increase during FY 2010/11.

City of Amarillo

WIC Peer Counselor

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	18,766	34,105	38,809
41500 PFP	0	255	900
41620 Unscheduled	2,849	0	0
41820T Health Insurance	3,936	7,297	6,798
41900 Life	6	16	16
42010 Social Security - Medicare	290	495	496
42020 Social Security - OASDI	1,165	2,115	2,122
42110 TMRS	3,789	5,004	4,812
42300 State Unemployment	27	61	61
42400 Workers Compensation	29	51	60
41000 Personal Services	30,857	49,398	54,074
51110 Office Expense	0	300	300
51200 Operating	847	1,328	1,328
51000 Supplies	847	1,628	1,628
61200 Postage	0	48	48
61410 Tuition	817	3,300	3,300
60000 Contractual Services	817	3,348	3,348
71100 Insurance and Bonds	0	0	0
75100 Travel	1,257	4,050	4,050
75200 Mileage	0	800	800
77450 Administrative Other	4,598	2,655	1,540
70000 Other Charges	5,854	7,505	6,390
TEXPENSES Total Expenses	38,375	61,879	65,440

City of Amarillo

Department Staffing Report

Department: **WIC Peer Counselor**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
	0.03 ADM055	ASSISTANT WIC DIRECTOR	
	0.03 ADM585	WIC MANAGER	
	0.03 CLR410	ADMINISTRATIVE ASSISTANT III	
	0.03 PRF585	NUTRITIONIST I	
	0.12 PRF586	NUTRITIONIST II	
	0.09 PRF587	NUTRITIONIST III	
	0.06 PRF588	NUTRITIONIST IV	
	0.03 TEC570	DIETITIAN I	
	0.03 TEC571	DIETITIAN II	
	0.06 TEC585	NUTRITION TECHNICIAN I	
	0.09 TEC586	NUTRITION TECH II	
	0.27 TEC587	WIC TECHNICIAN I	
	0.09 TEC588	NUTRITION TECHNICIAN III	
	0.12 TEC589	NUTRITION TECHNICIAN IV	
	0.18 TEC590	WIC TECHNICIAN II	
	0.12 TEC591	WIC TECHNICIAN III	
	1.38	Total Permanent Positions	
1.38		Total Department	54,074

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) VENDOR OPERATIONS (25319)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The WIC Vendor Operations Department is responsible for providing assistance to the WIC clients and WIC vendors regarding the grocery store transaction involving the purchase of WIC food items. This Department assists with training of WIC vendors in our service area, following up on policy changes issued by the State agency, clarifying or resolving questions/issues the vendors have, following up on complaints filed by clients concerning a vendor, and completing store inspections as requested by the state agency.

GOALS

The Department's goal is to improve the WIC transaction in the grocery store by educating WIC clients and vendors about the allowed food items, the policies regulating the choice of food items, and the proper redemption process.

OBJECTIVES

To implement in-store training sessions for WIC clients on the proper redemption process and increase the number of vendor trainings or briefings provided.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of new store authorization evaluations	0	0	0
Number of vendors attending trainings	69	60	52

ACCOMPLISHMENTS

During the 2010/11 fiscal year, this Department assisted with 1 State-sponsored regional vendor training, numerous one-on-one local vendor consultations, and assisted with vendor claim resolutions.

City of Amarillo

WIC Vendor Operations

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	178	11,368	0
41500 PFP	0	84	0
41820T Health Insurance	25	2,432	0
41900 Life	0	5	0
42010 Social Security - Medicare	3	165	0
42020 Social Security - OASDI	11	705	0
42110 TMRS	32	1,668	0
42300 State Unemployment	1	20	0
42400 Workers Compensation	0	17	0
41000 Personal Services	250	16,465	0
51110 Office Expense	0	200	0
51000 Supplies	0	200	0
71100 Insurance and Bonds	0	0	0
75100 Travel	0	900	0
75200 Mileage	0	900	0
77450 Administrative Other	37	0	0
70000 Other Charges	37	1,800	0
TEXPENSES Total Expenses	287	18,465	0

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) CONTRACTORS (25320)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
The WIC Contractors Department is responsible for assisting the State WIC Agency with the statewide implementation of the Electronic Benefits Transfer (EBT) technology as well as other managerial/automation tasks as needed.

GOALS
To assure successful implementation of the EBT Technology in each WIC clinic location as the technology is implemented by regions throughout the state.

OBJECTIVES
★ To attend state trainings and EBT management meetings and to assist WIC clinics with implementation functions as an integral component of the EBT implementation process.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of Counties in which EBT has been implemented	201	254	254
Number of WIC Agencies in which EBT has been implemented	52	74	74
Number of WIC Clinics in which EBT has been implemented	396	563	563

ACCOMPLISHMENTS
The WIC Contractors Department has assisted with the successful clinic readiness procedures, staff training and clinic implementation of EBT at 563 WIC clinic locations encompassing 100% of the State. Follow-up training and enhancement of clinic flow has become the focus of the Department.

City of Amarillo

WIC Contractors

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51110 Office Expense	0	200	200
51000 Supplies	0	200	200
61200 Postage	0	324	324
62000 Professional	4,296	74,476	74,476
60000 Contractual Services	4,296	74,800	74,800
71100 Insurance and Bonds	0	0	0
75100 Travel	2,174	15,000	15,000
75200 Mileage	66	10,000	10,000
70000 Other Charges	2,240	25,000	25,000
TEXPENSES Total Expenses	6,536	100,000	100,000

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) OBESITY PREVENTION (25321)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The WIC Obesity Prevention Section is responsible for performing specified activities aimed at preventing the incidence of obesity through nutrition education.

GOALS

The WIC Obesity Prevention Section's goal is to provide accurate and up-to-date nutrition education to participants through individual and group nutrition education classes and/or activities. The education classes and/or activities will be targeted at increasing the participant's consumption of whole grains, fruits and vegetables, and lowering consumption of high fat and high sugar foods.

OBJECTIVES

- ★ Provide nutrition education booths or activities at WIC nutrition carnivals focusing on whole grains, fruits and vegetables.
- ★ Provide take-home nutrition education materials that will assist participants with making healthier food choices.
- ★ Provide education on the benefits of the WIC food package and how to incorporate the healthy foods WIC provides into the daily diet.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of obesity prevention education classes or activities conducted	50	840	540
Number of families in attendance	500	3,741	2,388

ACCOMPLISHMENTS

During 2010/11, the WIC Obesity Prevention section is focusing on conducting classes that feature the use of whole grains, lower fat dairy choices, fruits and vegetables in easy-to-prepare recipes and reducing the amount of sugary drinks consumed by children and adults.

City of Amarillo

WIC Obesity Prevention

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	6,630	8,626	8,626
41500 PFP	0	0	300
41620 Unscheduled	1,330	418	418
41820T Health Insurance	1,244	1,486	1,523
41900 Life	3	4	4
42010 Social Security - Medicare	111	140	140
42020 Social Security - OASDI	460	584	584
42110 TMRS	1,414	1,674	1,674
42300 State Unemployment	10	32	32
42400 Workers Compensation	10	14	14
41000 Personal Services	11,211	12,978	13,315
51200 Operating	7,033	0	7,033
54000 Food	0	6,000	6,000
51000 Supplies	7,033	6,000	13,033
75100 Travel	677	1,022	1,022
75200 Mileage	40	0	0
77450 Administrative Other	1,670	0	0
70000 Other Charges	2,387	1,022	1,022
TEXPENSES Total Expenses	20,631	20,000	27,370

CITY OF AMARILLO

**WOMEN, INFANTS & CHILDREN (WIC) REGISTERED DIETITIAN (25322)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS
The WIC Registered Dietitian section is responsible for providing counseling for high-risk participants; consultation regarding the appropriate issuance of special formulas, providing staff training on nutrition related topics and nutrition assessment procedures, assisting with the implementation of VENA, assisting with Quality Assurance for nutrition education and clinical procedures, and conducting facilitated discussion nutrition education classes.

GOALS
The WIC Registered Dietitian section's goal is to provide nutrition counseling for high-risk participants and assist with training staff and performing quality assurance activities.

OBJECTIVES
<ul style="list-style-type: none"> ★ Provide specialized nutrition counseling for high-risk participants. ★ Provide consultation on appropriate issuance and use of special formulas. ★ Provide staff training on nutrition related topics and nutrition assessment procedures. ★ Conduct facilitated discussion nutrition education classes and/or carnival booths.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Number of high-risk and special formula consultations conducted	203	227	367
Number of staff trainings and/or facilitated discussion classes or carnival booths conducted	41	840	860

ACCOMPLISHMENTS
During 2010/11, the WIC Registered Dietitian section managed the high-risk counseling program and also assisted with the consultation of Physicians and WIC participants about the appropriate use of various specialized formulas for infants and children. The WIC Registered Dietitian section also conducted staff wellness trainings as a component of the statewide nutrition education program, implementing the new food package and conducted several nutrition carnival booths focusing on the new food package and implementation and also focusing on reducing the amount of sugary drinks consumed by children and adults. During FY 2010/11, the WIC registered dietitian section also assisted with the State pilot of the WCS (WIC Certifying Specialist) Program. Amarillo was selected as one of five agencies from across the State of Texas to pilot test and enhance the development of a paraprofessional program that will be implemented statewide in 2012.

City of Amarillo

WIC R D Grant

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	1,707	10,338	10,338
41620 Unscheduled	45	0	0
41820T Health Insurance	0	2,040	2,040
41900 Life	0	5	5
42010 Social Security - Medicare	25	150	150
42020 Social Security - OASDI	0	641	641
42110 TMRS	290	1,793	1,793
42300 State Unemployment	0	17	17
42400 Workers Compensation	0	16	16
41000 Personal Services	2,068	15,000	15,000
61400 Dues	0	300	300
61410 Tuition	0	200	200
60000 Contractual Services	0	500	500
75100 Travel	0	1,800	1,800
75200 Mileage	0	200	200
77450 Administrative Other	308	0	0
70000 Other Charges	308	2,000	2,000
TEXPENSES Total Expenses	2,376	17,500	17,500

CITY OF AMARILLO

**EDWARD BYRNE JUSTICE ASSISTANCE GRANT (26110)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

To fund equipment purchase and salary overtime for select law enforcement projects addressing crime prevention and apprehension.

GOALS

Support activities to prevent and control crime based on local needs and conditions.

SIGNIFICANT CHANGES

- ★ This grant is funded by the Bureau of Justice Assistance and replaces the Local Law Enforcement Block Grant Programs.
- ★ Additional funding may be awarded through the Justice Assistance Grant in future years.

City of Amarillo

JAG Traffic Enforcement

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51850 Minor Tools	8,886	0	0
52000 Ammunition	2,706	0	0
51000 Supplies	11,592	0	0
77900 Other Agencies	0	0	80,000
70000 Other Charges	0	0	80,000
84910 Other Equipment	0	0	40,000
80000 Capital Outlay	0	0	40,000
TEXPENSES Total Expenses	11,592	0	120,000

City of Amarillo

JAG Directed Patrol

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	0	0	33,577
42010 Social Security - Medicare	0	0	390
42110 TMRS	0	0	5,998
42300 State Unemployment	0	0	35
41000 Personal Services	0	0	40,000
TEXPENSES Total Expenses	0	0	40,000

City of Amarillo

FY11 JAG Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51850 Minor Tools	3,100	0	0
52000 Ammunition	741	0	0
51000 Supplies	3,841	0	0
TEXPENSES Total Expenses	3,841	0	0

City of Amarillo

JAG FY11 Directed Patrol

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	9,034	0	0
42010 Social Security - Medicare	119	0	0
42110 TMRS	1,528	0	0
41000 Personal Services	10,681	0	0
TEXPENSES Total Expenses	10,681	0	0

City of Amarillo

FY09 JAG Program

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51850 Minor Tools	185	0	0
51000 Supplies	185	0	0
77900 Other Agencies	98,835	0	0
70000 Other Charges	98,835	0	0
84910 Other Equipment	97,556	0	0
80000 Capital Outlay	97,556	0	0
TEXPENSES Total Expenses	196,575	0	0

City of Amarillo

JAG FY09 Recovery Dir Patrol

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41620 Unscheduled	60,797	0	0
42010 Social Security - Medicare	833	0	0
42110 TMRS	10,730	0	0
42300 State Unemployment	92	0	0
41000 Personal Services	72,453	0	0
TEXPENSES Total Expenses	72,453	0	0

City of Amarillo

FY09 Recovery Act JAG

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51700 Education	2,499	0	0
51850 Minor Tools	3,969	0	0
51000 Supplies	6,468	0	0
77900 Other Agencies	406,306	0	0
70000 Other Charges	406,306	0	0
84910 Other Equipment	218,298	0	0
80000 Capital Outlay	218,298	0	0
TEXPENSES Total Expenses	631,072	0	0



CITY OF AMARILLO

CITY OF AMARILLO

**NARCOTICS UNIT (26210)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The purpose of the Narcotics Unit is to investigate narcotics violations in the City of Amarillo.

GOALS

Many crimes in Amarillo are influenced by narcotics. Burglaries, robberies, auto burglaries, and thefts are sometimes committed to obtain money to purchase narcotics. The Narcotics Unit conducts undercover operations and utilizes paid and unpaid informants to identify manufacturers and distributors of narcotics in Amarillo in an effort to reduce the availability of those drugs. The Narcotics Unit investigates users of narcotics in order to reduce the number of crimes narcotics addicts commit to support their drug use. The Narcotics agents work closely with other local, regional, state, and federal narcotics agents investigating cases that extend outside Amarillo.

SIGNIFICANT CHANGES

There have been no significant changes in the Narcotics Unit this year.

City of Amarillo

Narcotics Unit

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51200 Operating	0	0	0
51300 Clothing and Linen	200	0	0
51800 Fuel & Oil	15,039	30,000	18,767
51850 Minor Tools	30,725	0	0
51950 Minor Office Equipment	319	0	0
52000 Ammunition	693	0	0
52050 Auto Parts	2,194	15,000	15,000
52050LABOR Auto Parts Labor	3,638	0	0
52120 Tires and Tubes Other	863	1,200	1,200
51000 Supplies	53,670	46,200	34,967
61200 Postage	6	0	0
61400 Dues	300	0	0
61410 Tuition	0	0	0
62000 Professional	440	10,000	10,000
68300 R & M - Improvements	6,905	0	0
68610 Office Equipment	0	0	0
68660 Audio/Video Equipment	80	0	0
69220 Rental Other Equipment	0	0	0
60000 Contractual Services	7,731	10,000	10,000
72000 Communication	711	0	0
75100 Travel	0	0	0
77100 Court Costs	36,047	3,000	3,000
78215 Impressed Funds	42,976	75,000	75,000
70000 Other Charges	79,735	78,000	78,000
84100 Auto-Rolling Stock & Equ	5,901	25,000	24,999
84910 Other Equipment	17,041	0	0
80000 Capital Outlay	22,942	25,000	24,999
TEXPENSES Total Expenses	164,078	159,200	147,966

CITY OF AMARILLO

**LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) TRAINING - POLICE DEPARTMENT (26610)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Amarillo Police Department receives this funding for training and training equipment from the State of Texas. This funding is not to be a replacement of budgeted funds for training or equipment; rather a supplement to budgeted funds for training and training equipment.

GOALS

The goal of this funding is to provide the Amarillo Police Department with funds for training required by Texas Commission of Law Enforcement Officers Standards and Education (TCLEOSE) and to provide needed equipment to carry out local training.

OBJECTIVES

To ensure that our officers receive the required training as set forth by TCLEOSE and provide the necessary equipment to carry out local training.

City of Amarillo

Lease Training-Police

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51850 Minor Tools	579	0	0
51950 Minor Office Equipment	0	2,000	2,000
51000 Supplies	579	2,000	2,000
75100 Travel	24,791	21,000	21,000
70000 Other Charges	24,791	21,000	21,000
84320 Audio/Video Equipment	1,901	0	0
80000 Capital Outlay	1,901	0	0
EXPENSES Total Expenses	27,271	23,000	23,000

CITY OF AMARILLO

**LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) - FIRE CIVILIAN (26620)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Amarillo Fire Department Prevention Bureau receives this funding for training and training equipment from the State of Texas. This funding is not to be a replacement of budgeted funds for training or equipment; rather a supplement to budgeted funds for training and training equipment.

GOALS

The goal of this funding is to provide the Amarillo Fire Department Prevention Bureau with funds for mandated training required by Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE), and to provide needed equipment to carry out local training.

OBJECTIVES

To ensure that our officers receive the required training as set forth by TCLEOSE and provide the necessary equipment to carry out local training.

City of Amarillo

Lease Training- Fire Civilian

DESCRIPTION	ACTUAL FY2009	Budgeted FY2010	Budgeted FY2011
51110 Office Expense	2,424	0	0
51000 Supplies	2,424	0	0
75100 Travel	1,443	840	840
70000 Other Charges	1,443	840	840
TEXPENSES Total Expenses	3,867	840	840

CITY OF AMARILLO

**TEXAS COMMISSION ON LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (TCLEOSE)
AIRPORT POLICE DEPARTMENT (26630)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

Amarillo Airport Police Department is charged with the enforcement of state and federal laws, local city ordinances, and a multitude of tasks relating to public welfare and safety. In addition to these tasks, the Airport Police Department is responsible for the safety of civil aviation and security policies set by the Transportation Security Administration.

GOALS

The Airport Police Department's goals are to maintain Texas standards and policies pertaining to the requirements of local law enforcement agencies and also federal mandated regulations prescribed by the Department of Homeland Security concerning the safety of civil aviation.

OBJECTIVES

- * To maintain Police Department related services.
- * To provide adequate services to the traveling public.

ACCOMPLISHMENTS

Training has been adapted to meet requirements issued by the Texas Commission on Law Enforcement Officer Standards and Education and the overall amount of training has increased by utilizing the Amarillo College Justice Program.

City of Amarillo

Lease Training- Airport Securi

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
52000 Ammunition	0	660	0
51000 Supplies	0	660	0
61410 Tuition	694	420	1,500
60000 Contractual Services	694	420	1,500
75100 Travel	0	420	0
70000 Other Charges	0	420	0
TEXPENSES Total Expenses	694	1,500	1,500

CITY OF AMARILLO

**AGREEMENT IN PRINCIPLE (AIP) PANTEX PROJECT FUND (26710)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The City of Amarillo is a sub-grantee of the Agreement In Principle (AIP) between the U.S. Department of Energy (DOE), National Nuclear Security Administration (NNSA), Pantex Site Office (PXSO) and the State of Texas. Grant funding provided to the City of Amarillo is designed to enhance the comprehensive emergency management program of the City of Amarillo and Potter County for hazards posed by the U.S. DOE Pantex Plant. The AIP Pantex Project Grant is coordinated by the Amarillo/Potter/Randall Office of Emergency Management (OEM). Grants are issued on a 5-year basis with the current grant covering FY2011 through FY2015.

GOALS

Coordinate and enhance the comprehensive emergency management program of the City of Amarillo and Potter County related to the potential radiological, chemical, or security related hazards posed by the U.S. DOE Pantex Plant that could impact portions of the jurisdictions included in the Pantex Plant 10-mile Emergency Planning Zone (EPZ).

OBJECTIVES

- ★ Develop, coordinate, and maintain emergency plans and procedures related to the Pantex Plant.
- ★ Coordinate appropriate Memorandums of Understanding (MOU), Memorandums of Agreement (MOA), or other agreements with the Pantex Plant, State, local, private, and volunteer officials for emergency response assets and capabilities.
- ★ Meet with Pantex Plant, State, local, private, and volunteer officials as needed to coordinate emergency management activities.
- ★ Participate in training, testing, drills, and exercises with the Pantex Plant, State, and local government agencies to enhance emergency preparedness.
- ★ Develop and disseminate emergency preparedness information to the public focusing on businesses and residents in the EPZ.
- ★ Establish and maintain public warning systems in the EPZ.
- ★ Provide support for direction and control facilities, mobile command platforms, and communications/data systems.
- ★ Develop and implement a Reception Center for receipt of displaced families and individuals from a Pantex Plant incident.
- ★ Coordinate the jurisdictions response and emergency public information programs related to a Pantex Plant incident.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2009/10	Estimated 2010/11	Estimated 2011/12
Pantex Exercises	0	1	0
Pantex Drills	12	12	12
Pantex Emergency Events	1	0	0
Training Hours	342	300	300
Public Awareness	5	5	5

ACCOMPLISHMENTS

The OEM continued to ensure an appropriate level of emergency planning and preparedness for the City of Amarillo and Potter County related to the Pantex Plant. Activities include review and revision of the Emergency Operations Plan Annex W, Pantex Response Plan, review and revision of the Reception Center Standard Operating Guidelines, training of emergency responders in operation of the Reception Center, maintenance of the newly enhanced outdoor warning sirens located in the EPZ, continued maintenance of NOAA All-Hazards Weather Radios to businesses and residents within the EPZ, and participation in multiple tests, drills, and an exercise with the Pantex Plant. In addition, OEM ensures the City of Amarillo and Potter County continues to be National Incident Management System (NIMS) compliant. OEM coordinated the response to a Pantex Plant Operational Emergency related to a wildfire located on the plant site. No offsite consequences were associated with the incident. However, the concern was heightened due to the drought conditions.

City of Amarillo

AIP Pantex Project Fund

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	56,187	54,464	55,553
41300 Incentive	903	905	900
41500 PFP	0	1,652	2,000
41620 Unscheduled	2,334	8,874	10,232
41820T Health Insurance	9,802	9,674	9,916
41900 Life	19	19	19
42010 Social Security - Medicare	824	803	819
42020 Social Security - OASDI	3,524	3,433	3,500
42110 TMRS	10,645	8,124	7,937
42300 State Unemployment	65	73	73
42400 Workers Compensation	250	190	194
42550 Communications Allowance	1,203	1,200	1,200
41000 Personal Services	85,755	89,410	92,342
51110 Office Expense	133	500	500
51200 Operating	4,964	2,700	2,458
52300 Unassigned	0	0	0
51000 Supplies	5,097	3,200	2,958
61200 Postage	0	0	1,500
62000 Professional	0	20,320	0
68300 R & M - Improvements	0	2,000	2,000
60000 Contractual Services	0	22,320	3,500
74000 Printing and Binding	0	6,000	4,500
75100 Travel	2,336	2,650	2,500
75200 Mileage	585	350	500
70000 Other Charges	2,920	9,000	7,500
TEXPENSES Total Expenses	93,773	123,930	106,300

City of Amarillo

Department Staffing Report

Department: AIP Pantex Project Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF050	HAZARDOUS MATERIALS PLANNER	
0.50	TEC901	COMMUNICATIONS TECHNICIAN	
1.50		Total Permanent Positions	
1.50		Total Department	92,342

CITY OF AMARILLO

GREENWAYS PUBLIC IMPROVEMENT DISTRICT (27100)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Greenways at Hillside Public Improvement District (PID) was established to provide for the maintenance of landscaped parkways and common areas which include hardscape features. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. A large quantity and diversity of trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users.

GOALS

When the entire Greenways at Hillside area is developed, total park area is estimated to be 40 acres. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". There has been a total of \$1,820,000 in bonds issued for developer reimbursements for improvements. Of these amounts, the balance as of October 1, 2011 is \$1,220,000. Based on the PID Advisory Board's and The Greenways Homeowner's Association recommendations, current assessments will increase for the 2011/12 fiscal year.

ACCOMPLISHMENTS

- ★ The Greenways Public Improvement District park area is anticipated to add five acres in FY2011/12. Estimated maintenance and operation costs total \$244,271. Debt service payments total \$149,182. Lot counts, as of January 1, 2011, totaled: 643 B lot assessments (\$500), 46 A lot assessments (\$600), 26 D lot assessments (\$720), and 1 commercial assessment totaling \$2,700.
- ★ In an effort to reduce costs, the City of Amarillo will continue to contract a substantial amount of the grounds maintenance to a private contractor.

City of Amarillo

Greenways at Hillside

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	30,357	20,356	12,188
41000 Personal Services	30,357	20,356	12,188
51200 Operating	29	0	0
51250 Janitor	780	525	700
51450 Botany & Agrigulture	13,999	26,251	25,216
53150 Electricity	2,193	2,158	2,500
53200 Water and Sewer	56,244	61,000	78,960
51000 Supplies	73,245	89,934	107,376
61200 Postage	0	50	0
61300 Advertising	234	550	300
62000 Professional	5,064	5,064	5,176
67600 Temporary Labor	0	52,311	82,870
68300 R & M - Improvements	44,566	27,000	5,500
68400 R & M - Irrigation	1,351	3,000	0
69210 Rental City Equipment	6,466	3,500	1,792
60000 Contractual Services	57,681	91,475	95,638
77450 Administrative Other	0	16,493	29,069
70000 Other Charges	0	16,493	29,069
92170 Trsf to Debt Service	142,007	142,743	149,182
92000 Operating Transfers	142,007	142,743	149,182
TEXPENSES Total Expenses	303,290	361,001	393,453

CITY OF AMARILLO
BRENNAN PUBLIC IMPROVEMENT DISTRICT (27200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Brennan Public Improvement District (PID) was established to provide for the care and maintenance of the median located in Brennan Boulevard. Since the proposed services are in addition to the standard level of service provided by the City, the property owners in the Brennan Public Improvement District will be assessed for the cost of care and maintenance.

GOALS

The Brennan Public Improvement District operated with a deficit fund balance from the start because assessments were not able to cover the beginning years of maintenance costs that were significantly higher than anticipated. Because of the initial shortfall and increased costs, the deficit remained over a period of several years. Within the past few years, it was decided that assessments must be raised to a higher level than actual costs. This decision eliminated the deficit, established a 3-month operating reserve, and implemented assessments that are currently sufficient to fund the maintenance and operation of the PID.

ACCOMPLISHMENTS

- ★ The Brennan Public Improvement District assessments for the 2011/12 budget year will total \$14,084. Based on current year information, the cost of maintaining the improvements for the 2011/12 budget year is estimated to be \$16,156. Note, because of a surplus in operating reserves, assessments will cover the increase in maintenance costs.

City of Amarillo

Brennan Improvement Dis

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	445	922	700
41000 Personal Services	445	922	700
51250 Janitor	78	40	80
51450 Botany & Agrigulture	7,408	846	861
53150 Electricity	260	264	260
53200 Water and Sewer	1,709	2,032	2,137
51000 Supplies	9,455	3,182	3,338
61300 Advertising	221	450	300
62000 Professional	808	808	808
67600 Temporary Labor	0	8,108	8,808
68400 R & M - Irrigation	14	300	0
69210 Rental City Equipment	49	200	88
60000 Contractual Services	1,092	9,866	10,004
77450 Administrative Other	700	1,215	2,114
70000 Other Charges	700	1,215	2,114
EXPENSES Total Expenses	11,692	15,185	16,156

CITY OF AMARILLO

COLONIES PUBLIC IMPROVEMENT DISTRICT (27300)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Colonies Public Improvement District (PID) was established to provide for the installation and maintenance of certain landscaped common areas to include hardscape features. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies Public Improvement District will be assessed for the cost of care and maintenance.

GOALS

The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. The Colonies PID collected the first assessments in January 2002. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, featured entryways, and specialty lighting has been installed, dedicated, accepted and are now being maintained. Estimated debt service will be \$157,903 on bond issues of \$585,000 (2006) and \$1.5 million (2008) previously issued. Of these amounts, the balance as of October 1, 2011 is \$1,828,918.

ACCOMPLISHMENTS

- ★ The estimated maintenance and operation costs for the Colonies PID for FY 2011/12 total \$196,230; including debt service, the total obligation is \$354,133. The Colonies PID assessment method is based on a property's land use and square footage. The 2011/12 assessment total is based on a rate of assessment multiplied by the square footage of a lot. The total square footage of residential lots that have been platted as of January 1, 2010 equals 5,637,792 square feet and is subject to assessments at a rate of \$0.0525. Also, as of January 1, 2011; 437,364 square feet of commercial property has been platted and is now subject to assessments at a rate of \$0.0525. The difference in assessments and obligations will be provided by surplus funds within the PID account.
- ★ In an effort to reduce costs, the City of Amarillo has contracted a substantial amount of the landscape maintenance to a private contractor.

City of Amarillo

Colonies

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	39,686	19,514	12,003
41000 Personal Services	39,686	19,514	12,003
51250 Janitor	1,878	2,440	440
51450 Botany & Agrigulture	24,211	19,983	14,625
53150 Electricity	7,341	7,000	10,733
53200 Water and Sewer	47,283	49,896	52,890
51000 Supplies	80,713	79,319	78,688
61200 Postage	0	50	50
61300 Advertising	406	250	450
62000 Professional	3,448	3,448	4,496
67600 Temporary Labor	0	40,500	56,350
68300 R & M - Improvements	49,385	10,000	10,000
68400 R & M - Irrigation	2,311	3,000	0
69210 Rental City Equipment	5,611	2,750	1,386
60000 Contractual Services	61,161	59,998	72,732
71100 Insurance and Bonds	57	57	57
77450 Administrative Other	0	16,112	32,750
70000 Other Charges	57	16,169	32,807
92150 Cert of Obligation	154,271	160,147	157,903
92000 Operating Transfers	154,271	160,147	157,903
TEXPENSES Total Expenses	335,888	335,147	354,133

CITY OF AMARILLO

TUTBURY PUBLIC IMPROVEMENT DISTRICT (27400)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Tutbury Public Improvement District (PID) was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit Number 9 subdivision. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Tutbury Public Improvement District will be assessed for the incremental cost of care and maintenance.

GOALS

The Tutbury PID collected the first assessments in January 2002. All improvements have been installed, accepted, and are being maintained by a private contractor. The City has given the responsibility for maintenance of all landscape and hardscape materials to the Tutbury Homeowners Association. The City of Amarillo will continue to be responsible for payment of all maintenance and operations for the Tutbury PID, subject to recommendations from the Tutbury PID Advisory Board.

ACCOMPLISHMENTS

- ★ There are 24 lots within the Tutbury PID with no plans for expanding the area of the PID. The projected 2011/12 maintenance and operating costs are estimated to be \$28,617. Assessments will be divided among the property owners equally. Per the action of the Tutbury PID Advisory Board, assessments have been raised \$130 for fiscal year 2011/12 and are now \$679 per lot. The existing street lights fall below the expectations of the homeowners and they desire to replace the lights. To cover the expense of replacement, the Advisory Board has temporarily increased the assessments to collect fees to help offset the cost for the replacement of nine (9) street lights, upgraded wiring for the lights, and the contractors installation fees.

City of Amarillo

Tutbury Imprv Dist

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
41100 Salaries and Wages	332	0	0
41000 Personal Services	332	0	0
53150 Electricity	264	265	285
53200 Water and Sewer	1,635	2,110	1,861
51000 Supplies	1,898	2,375	2,147
61200 Postage	0	12	12
61300 Advertising	418	240	450
62000 Professional	200	200	200
67600 Temporary Labor	0	11,000	0
68300 R & M - Improvements	8,859	1,200	8,700
69210 Rental City Equipment	27	0	0
60000 Contractual Services	9,503	12,652	9,362
77450 Administrative Other	0	1,312	2,109
70000 Other Charges	0	1,312	2,109
83200 Improvement	0	0	15,000
80000 Capital Outlay	0	0	15,000
TEXPENSES Total Expenses	11,734	16,339	28,618

CITY OF AMARILLO

**POINT WEST PUBLIC IMPROVEMENT DISTRICT (27510)
FUNCTIONS, GOALS AND OBJECTIVES**

FUNCTIONS

The Point West Public Improvement District (PID) was established to provide for the maintenance of several landscaped medians within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Point West Public Improvement District will be assessed for the cost of care and maintenance of the medians.

GOALS

This business/office park development will be a multi-phased development. However, a majority of the Point West PID medians have been fully developed thereby necessitating assessments. The City has given the responsibility of maintenance for the PID landscaping to the Point West Property Owner's Association. The City of Amarillo will continue to maintain hardscape materials and will still be responsible for payment of all maintenance and operations of the Point West PID subject to recommendations from the Point West PID Advisory Board.

ACCOMPLISHMENTS

- ★ The projected 2011/12 maintenance and operating costs for the landscaped medians as well as the landscaped PUE areas total \$42,491. These costs will be divided among the property owners based on the percentage of total square footage of property owned. Property owner assessments will remain the same as the previous year for a total of \$52,000.

City of Amarillo

Points West PID

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
53200 Water and Sewer	8,077	10,000	16,960
51000 Supplies	8,077	10,000	16,960
61300 Advertising	429	244	450
67600 Temporary Labor	0	30,240	10,020
68300 R & M - Improvements	32,947	7,610	7,610
60000 Contractual Services	33,376	38,094	18,080
77450 Administrative Other	0	3,580	7,451
70000 Other Charges	0	3,580	7,451
TEXPENSES Total Expenses	41,453	51,674	42,491

CITY OF AMARILLO

QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT (27610)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Quail Creek Public Improvement District (PID) was established to provide for the maintenance of the common area with brick dumpster enclosures to include a lighted landscaped median within City right-of-way. The amenities offered within this PID are in addition to the standard level of service provided by the City. The property owners within the Quail Creek Public Improvement District will be assessed for the cost of care and maintenance of the common area amenities.

GOALS

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be drafted into a workable residential design. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the median mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor.

ACCOMPLISHMENTS

★ The projected 2011/12 maintenance and operating costs will total \$5,937. These costs will be equally divided among the 29 lot property owners. Amarillo PID policy specifies that a minimum amount equal to a 3-month operating reserve remain on deposit within the fund. Therefore, in order to not substantially burden lot owners with a large assessment, the PID Board recommends assessing each lot owner \$237. The total property owner assessment will total \$6,873.

City of Amarillo

Quail Creek PID

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2009	FY2010	FY2011
51450 Botany & Agrigulture	0	0	500
53150 Electricity	143	155	144
53200 Water and Sewer	2,211	2,675	2,675
51000 Supplies	2,354	2,830	3,319
61200 Postage	0	15	0
61300 Advertising	234	485	250
68300 R & M - Improvements	4,973	2,630	2,630
60000 Contractual Services	5,207	3,130	2,880
77450 Administrative Other	0	238	238
70000 Other Charges	0	238	238
TEXPENSES Total Expenses	7,561	6,198	6,437

City of Amarillo
Capital Improvement
Projects

CITY OF AMARILLO

INTRODUCTION

The City's Capital Improvement Plan represents the staffs' determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Funding for the 2011/2012 portion of this Capital Improvement Plan has been approved in the City's annual fiscal year budget. Funding for the remaining portion of the plan will be determined on an annual basis depending upon available financial resources and our changing needs and priorities.

CAPITAL PROJECTS FUND

General Construction – To account for traffic engineering and other miscellaneous construction funded primarily by the general revenues of the City. This fund also accounts for costs of construction of various improvements to the City's parks, which in recent years, have been financed primarily by general revenues, and in some instances by intergovernmental grants. The General Construction Fund is also used to account for general revenues designated for replacement of existing buildings, improvements and equipment, and for similar projects.

Street Improvement – To account for the construction of streets and alleys, which are financed primarily by property owner participation.

Street and Drainage Improvement Fund – To account for improvements being made to major thoroughfares and the storm sewer system of the City financed by general revenues, augmented in some instances by property owner participation.

Golf Course Improvement Fund – To account for the portion of green fees designated for improvements to the public golf courses.

Solid Waste Disposal Improvement Fund – To account for costs of improvements to the City's solid waste disposal facilities, which in recent years primarily general revenues have financed.

T-Anchor-Bivins Improvement Fund – To account for sales of City land; the proceeds of which are designated for future betterments to the historic Bivins home, which is owned and rented by the City to the Amarillo Chamber of Commerce and other community service organizations.

Civic Center Improvement Fund – To account for improvements to Civic Center Convention Annex facilities financed by motel tax receipts.

METHODS OF FINANCING CAPITAL IMPROVEMENT PROJECTS

General Fund

General Fund is the financing of improvements from revenues such as general taxation, fees, or service charges.

Earmarked Funds

With earmarked funds, monies are accumulated in advance or set aside for capital construction or purchase. The accumulation may result from surplus of earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Certificates of Obligation Bonds

With certificates of obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. Certificates of obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities.

General Obligation Bonds

With general obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities. Voter approval is required.

Revenue Bonds

Revenue bonds are frequently sold for projects, such as water and sewer systems that produce revenues. Voter approval is not required.

Lease-Purchase

The lease-purchase method requires the City to prepare specifications for a needed expenditure. The equipment is then leased by the municipality. At the end of the lease period, the title to the equipment can be conveyed to the municipality without any future payments.

Special Assessments

Public works that benefit particular properties may be financed more equitably by special assessment, i.e., paid by those who directly benefit.

State and Federal Grants

State and federal grant-in-aid programs are available to finance a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds, etc. The cost of funding these facilities may be borne completely by grant funds or a local share may be required.

Enterprise Funds

Funds established from the delivery of specific services, where the money paid to administer the services and the expenses as a result of providing services, are accounted for separate from the General Fund budget of the City.

FUNCTIONS OF THE CAPITAL IMPROVEMENT PROGRAM

Estimating capital requirements, budgeting priority projects and identifying revenue sources for proposed improvements.

Scheduling all capital projects over a fixed period with appropriate planning, implementation, and informing the public of projected capital improvements.

Coordinating the activities of various departments in meeting project schedules.

Monitoring and evaluating the progress of capital projects.

CITY OF AMARILLO

CAPITAL IMPROVEMENT DEFINITIONS

Capital Improvement Project

Any expenditure of public funds for the purchase, construction, rehabilitation, replacement, or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term, and permanent. A capital improvement project should have a useful life of over five years, and a unit value of at least \$25,000. Some common examples include streets, libraries, tennis courts, signal systems, fire stations, water and sewer lines, and fire engines. Capital Improvement Projects should not include expenditures for equipment or services that management defines as operating budget items and which should be financed out of current revenue.

Capital Improvement Program

A five-year scheduling of public physical improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvement Budget

Improvements programmed for the next fiscal year and adopted as part of the normal budget process of the City and shown as year number one of the Capital Improvements Program.

CAPITAL PROJECTS

IMPACT OF CAPITAL PROJECTS ON OPERATING BUDGET

Administrative and City Services

DESCRIPTION	Total Projects	Operating Cost	
410802 Graffiti Removal Project	100,000	20,000	Supplies
410392 Communications Improvement Project	99,000	1,000	Maintenance
410795 Radio Infrastructure Maintenance	10,000	N/A	Replacement
410212 Siren System Expansion Project	20,000	N/A	Replacement
410794 OEM Operations Building ADA Enhancements	50,000	N/A	Replacement
410214 Reroof Various City Buildings	100,000	N/A	Replacement
410524 City Hall Renovation	100,000	N/A	Study
410781 Renovations Service Center Carwash Building	30,000	N/A	Replacement
Administrative and City Services Division	509,000		

There are several projects included in the Administrative and City Services Division. One of the more significant projects will provide for roof replacement and repairs to various City buildings. The \$100,000 for City Hall renovations will provide an interior architectural and engineering estimate for City Hall. The Communication Improvement Program is a multi-year project to expand services and will have minimum increases to the Department's maintenance costs. The graffiti removal project will fund the equipment to facilitate graffiti removal throughout the City, there will be additional supplies associated with this project.

Public Works

DESCRIPTION	Total Projects	Operating Cost	
410236 Arterial Reconstruction	2,000,000	N/A	Replacement
410457 Farmers Ave Georgia to Western	350,000	3,500	Maintenance
410681 S Coulter Widening & Storm Sewer	350,000	3,500	Maintenance
410799 6th and Fillmore Sidewalk	50,000	N/A	Repairs
410800 Downtown Utilities Relocate and Repair	500,000	N/A	Repairs
			Additional staffing and equipment rental
410792 Residential Rear Loader & Operators	200,000	112,879	
410060 New Signal Installations	120,000	1,680	Additional electricity
410061 Rebuild Signalized Intersection	109,700	N/A	Replacement
Public Works Division	3,679,700		

The largest Public Works capital project for the 2011/2012 fiscal year is \$2 million dollars for arterial street reconstruction. The Downtown Utilities Relocate and Repair project is a replacement project. Farmers Avenue from Georgia to Western Street will be widened along with South Coulter Street on the east side from Loop 335 to Sundown Lane, this is year one of a three year funded project. The 6th and Fillmore is a sidewalk repair. A minimal amount of maintenance costs is associated with both of these budgets. An additional residential rear loader truck will be added to the City fleet along with 3 new positions to operate the truck. All associated costs for the new positions (\$86,879) and fleet rental (\$26,000) have been included in the Solid Waste Collection operating budget. The new signal installations and the rebuild signalized intersections are ongoing projects to maintain the traffic signals throughout the City. There is a minimal amount of additional electricity cost associated with the two new signals.

Police

DESCRIPTION	Total Projects	Operating Cost	
410630 Upgrade Security System	225,000	N/A	Replacement
410780 Vehicles for 10 Officers	152,991		10 additional officers and

CITY OF AMARILLO

697,563 equipment rental

Police Division 377,991

The Police Department will replace outdated security system hardware and software with a new system that is compatible with the existing City electronic security system. The City plans to purchase two patrol vehicles, two detective vehicles and related equipment for the addition of 10 Officers, included in the Police operating budget. Fleet rental of \$59,400 has been included in the Police operating budget related to the four new vehicles.

Community Services

DESCRIPTION	Total Projects	Operating Cost	
410728 Passenger Amenities	1,512,117	N/A	Replacement
Community Services Division	1,512,117		

The Transit project above includes \$1,209,694 of grant funding. This project will be used to upgrade the bus benches on the Fixed Route. The City has approximately 400 benches that will be replaced.

Parks and Recreation

DESCRIPTION	Total Projects	Operating Cost	
410801 Tomahawk Irrigation Well	150,000	10,000	Electricity and maintenance
410282 Automate/Renovate Irrigation	125,000	N/A	Replacement
410286 Playground Improvements	75,000	N/A	Replacement
410351 Soccer Complex	1,074,150	29,500	Personnel and Operating
410711 Park Amenities	50,000	N/A	Replacement
410288 Continue Zoo Expansion and Re	110,000	43,100	Personnel and Operating
Parks Division	1,584,150		

The Parks and Recreation Department has included a project to construct a Soccer Complex including 4 lighted soccer fields, parking, restrooms and a concession stand. This is a multi-year project that will be funded in part by the 2007 CO Bond proceeds (\$305,000). We estimate that we will add an hourly Utility Worker (\$8,200) and operating costs of \$21,300 associated with the Complex. These amounts will be included in the 2012/2013 fiscal year budget. The Tomahawk Irrigation Well project will provide adequate irrigation water supply for the Tomahawk Golf Course allowing it to be irrigated completely with well water. There will be additional electricity and maintenance of approximately \$10,000 that is included in the Departmental budget. The \$110,000 Zoo Expansion project will allow the City to construct a new education center at the Zoo. Note: the total estimated project is \$650,000; which includes additional funding from previous years, grant funding, and private donations. Additional personnel and operating costs associated with the center are estimated at \$43,100 and will be included in the 2012/2013 budget. We have allocated money to renovate irrigation systems and replace a play structure at South Georgia as well as provide new and replacement amenities consisting of picnic tables, park benches, trash receptacles and drinking fountains in various park facilities.

Fire

DESCRIPTION	Total Projects	Operating Cost	
410716 Equipment for new Fire Apparatus	100,000	N/A	Replacement
410783 New Fire Inspector Position Outlay	11,129	40,000	Personnel Cost
410785 Fire Act Grant Match	120,000	N/A	One-time equipment purchase
Fire Division	231,129		

The Fire Department has included monies for new equipment for aerial ladders and fire engines due to scheduled replacement of these apparatus. The New Fire Inspector Position Outlay project will provide for the purchase of a vehicle, a computer and communication equipment for the new Fire Inspector position. The Fire Civilian operating budget will be impacted by the fleet rental for the new vehicle, but will be added into the budget in the 2012/2013 fiscal year.

Street and Drainage Improvement Fund

DESCRIPTION	Total Projects	Operating Cost	
420003 Overlay Project	1,700,000	N/A	Replacement
4200-1420 Street & Drainage	1,700,000		

The Street and Drainage Improvement Fund is used to fund the maintenance and expansion of the streets and drainage within the City. For the 2011/2012 fiscal year, the City has included \$1.7 million for the street overlay project.

Solid Waste Disposal Improvement Fund

DESCRIPTION	Total Projects	Operating Cost	
430033 LF Liner Cell 10 Phase 2	2,500,000	N/A	Replacement

CITY OF AMARILLO

430056 Fire Suppression for Transfer Station	100,000	1,000	Maintenance
4300-1432 Solid Waste Disposal	2,600,000		

The Solid Waste Disposal Improvement Fund is used to fund the expansion projects at the Landfill. For the 2011/2012 year, the City has included \$2.5 million for the second phase of liner installation for cell 10 at the Landfill. Another \$100,000 has been budgeted for installation of a fire suppression system at the Municipal Solid Waste Transfer Station located at the City Service Center.

Civic Center Improvement

DESCRIPTION	Total Projects	Operating Cost	
440044 Parking Lot Improvements	275,000	N/A	Replacement
440052 Auditorium Seating Replacement	100,000	N/A	Replacement
440068 New BOCA Ticket Printers	50,000	N/A	Replacement
440071 Facility Management Software	75,000	N/A	Replacement
Civic Center Improvement	500,000		

A portion of the hotel occupancy tax has been earmarked for improvements to our Civic Center. The Civic Center has included \$275,000 for renovations to the Civic Center parking lots. Also included is an additional \$100,000 for replacement of auditorium seating. The City has allocated \$50,000 for new BOCA ticket printers and \$75,000 for new facility management software that will replace the existing Fastbook booking software.

Water and Sewer

DESCRIPTION	Total Projects	Operating Cost	
521635 PRD hydraulic controlled spool trailer	35,000	N/A	Minimal
520362 TRN Rehab Transmission Main 34th	1,000,000	N/A	Maintenance project
521250 TRN repaint Intermediate P S storage tank interior	435,000	N/A	Maintenance project
521637 TRN replace existing 20inch pressure control valve at 34th	43,500	N/A	Replacement
520377 OSG Upgrade Electrical Ductbank	71,500	N/A	Replacement
521621 OSG sludge drying facility	600,000	6,000	Maintenance Cost
521624 OSG recoat exterior of concrete dome tank (#2)	35,000	N/A	Maintenance project
521623 OSG replace south backwash tank valve	30,000	N/A	Maintenance project
521622 OSG SolarBees for raw water reservoir	125,000	500	Maintenance Cost
521408 WD Water Main Replacement Project	650,000	N/A	Replacement
521435 WD Water E&I FY2011	1,400,000	Future year	Expansion
521631 WD 4"-12" Water Tapping Machine	35,000	N/A	Replacement
521632 WD 6 Cubic Yard Dump Truck	67,000	1,048	Equipment rental
521400 WD Water System Expansion	750,000	Future year	Expansion
521104 WWC Vactor Truck	300,000	28,392	Equipment rental
521419 WWC Manhole Rehabilitation	150,000	N/A	Replacement
521427 WWC Cast Iron Lining	450,000	N/A	Replacement
521434 WWC Sewer E&I FY2011	1,400,000	Future year	Expansion
521437 WWC Sewer Main Rehabilitation Program fy2011	750,000	N/A	Replacement
520378 WWC Lift Station 32 Facility Rehab	930,000	N/A	Replacement
521402 WWC Sewer System Expansion	750,000	Future year	Expansion
521564 RR Standby Generator	1,250,000	13,500	Fuel and maintenance cost
521627 RR VFD for Blower No. 5	40,000	400	Maintenance Cost
5200 Water and Sewer System Fund	11,297,000		

The Water Production Department has included funds to purchase a hydraulic controlled spool trailer that will be used with a well pulling rig.

The Water Transmission Department has included \$1 million for the application of a lining to the existing water feed from 34th to Bonham Street, \$435,000 to repaint the intermediate P S storage tank interior, and approximately \$43,000 to replace the existing damaged/worn out 20 inch pressure control valve at the 34th street pump station. These projects should actually decrease maintenance costs as they are rehabilitating existing structures.

The Surface Water Treatment Department has projects to upgrade electrical ductbank, add a sludge drying facility, repair and recoat the exterior of the concrete dome tank at the Osage plant, replace a backwash tank valve, and to purchase two SolarBees for the raw water reservoir. We anticipate that there will be minimum maintenance costs associated with the sludge drying facility and the SolarBee operation. Water Distribution has included \$2.9 million in capital improvement projects for the next fiscal year. Of this amount, \$2.8 million is estimated for water system extensions and improvements and main replacements. These are ongoing projects to replace small diameter water mains and to fund maintenance and expansion to the water distribution system. We anticipate that in the fiscal year 2013/2014 we will add one additional Service Rep position and in 2020/2021 we will add an additional crew. The Department also plans to replace a 30 year old water tapping machine and purchase an additional 6 yard dump truck. Rental charges of \$1,048 have been included in the Water Distribution operating budget for the new dump truck. The Waste Water Collection Department has included \$4.73 million to continue ongoing programs

CITY OF AMARILLO

to fund the sewer system expansion and improvement, manhole rehabilitation and rehabilitation of cast iron sewer mains. Of this amount, \$2.15 million includes ongoing annual improvements to the wastewater system. We anticipate that in the 2013/2014 fiscal year we will add one additional Service Rep position and in the 2020/2021 fiscal year we will add an additional crew. The Department also plans to rehabilitate a lift station facility and purchase a vactor truck. Rental charges of \$28,392 have been included in the Waste Water Collection operating budget for the new vactor truck. The Department intends to reallocate existing staff to operate the vactor truck.

The River Road Water Reclamation Department has included \$1.25 million for the second year funding for the implementation of an engine driven electrical power generator for continuous plant operations. An additional \$40,000 has been included for a variable-frequency drive to control blower air output. This unit will actually improve efficiency in the treatment process, but the Department has included minimal amounts for fuel and maintenance costs associated with both of these projects..

Airport

DESCRIPTION	Total Projects	Operating Cost	
540075 Vehicle Repl (#4946) with new Ford F-150	25,000	N/A	Replacement
540096 Runway Rubber Removal Project	50,000	N/A	Maintenance Project
540097 Terminal Building-Emergency Power Generator	750,000	7,000	Fuel and maintenance cost
540098 Leased Hangar Roof Repairs	125,000	N/A	Replacement
540105 FAA Grant FY12/13	3,100,000		To be determined
540102 Rental Car Facility Consolidation & Improvement Project	1,500,000	28,500	One additional Building Maintenance Mechanic
Airport Fund	5,550,000		

The Airport has allocated \$155,000 in matching funds for a \$3.1 million FAA grant. The Airport is working with the FAA to identify eligible projects for this program. The Airport has included \$750,000 to purchase an emergency power generator for the Terminal Building. Fuel and maintenance budgets include \$7,000 associated with this project. The Airport has also allocated \$1,500,000 to design the new rental car facility. Upon completion, we anticipate an additional Building Maintenance Mechanic position which will be addressed in the 2012/2013 fiscal year budget. Additional operating costs associated with the facility will be covered by expected increases to the rental car agencies lease agreements. Roofing repairs to leased hangar space has been included in the amount of \$125,000. An additional \$25,000 is included to replace an existing vehicle and another \$50,000 to remove rubber from runways to stay in compliance with the FAA approved Airport Certification Manual.

Municipal Garage

Capital projects scheduled in 2011/2012 for Municipal Garage are routine replacements. There should not be a significant operating impact on the operating budgets from Garage items. However, expected increases in the replacement of equipment has been built in to the budget and the rental costs associated with the equipment.

Information Technology

We have also included amounts for the continuation of the JD Edwards software upgrade, the Microsoft Operating System upgrade, and network infrastructure upgrades. Replacement of PCs and existing equipment is estimated at approximately \$170,000. The Information Technology staff continues to follow a replacement schedule. Over the past several years, we have seen significant increases in the number of PCs for the City. Funds have been included for additions and replacements to Public Safety hardware and software, training software for the Fire Department, and an upgrade of the computer aided dispatch system for the Amarillo Emergency Communications Center. The Information Technology Department has included \$660,000 for the relocation and replacement of the fiber optic and communications infrastructure circuits in the downtown area and \$26,500 for a disaster recovery solution for the City's critical systems and data. These projects should not have a significant impact on the operating budget.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2011/12

	Interfund Total Transfers	General Construction	Street Improvement	Street & Drainage Improvement	Golf Course Improvement	Solid Waste Disposal Improvement	Bivins Improvement	Civic Center Improvement	Animal Shelter Improvement	2007 Certificates Of Obligation	
Balance 10/01/10 (See Below)	14,592,106	6,964,023	714,502	1,290,811	225,006	1,392,857	255,369	3,124,759	3,207	621,572	
Fiscal Year 2010/11											
Add:											
Operating Transfers	9,621,270	0	6,095,000	0	1,400,000	0	1,450,000	0	674,867	0	1,403
Grant and Other Revenue	324,672		143,596	6,649	6,509	69,278	80,622	113	17,906	0	
Deduct:											
Capital Expenditures And Amounts Committed	(9,833,057)	0	(5,851,884)	0	(1,419,333)	103,396	(768,377)	0	(1,882,384)	0	(14,475)
Operating Transfers	(472,071)		(374,482)	0	(6,509)	(91,080)	0	0	0	0	
Balance 10/01/11	14,232,920	0	6,976,253	721,151	1,271,478	306,600	2,155,102	255,482	1,935,148	3,207	608,500
Fiscal Year 2011/12											
Add:											
Bond Proceeds	0		0								
Operating Transfers	9,906,630	0	6,255,952	0	1,700,000	0	1,250,000	0	700,678	0	
Grant and Other Revenue	1,753,244		1,484,894	6,500	7,000	148,200	85,000	150	20,000	0	1,500
Deduct:											
Capital Expenditures	(12,694,090)		(7,894,090)	0	(1,700,000)	0	(2,600,000)	0	(500,000)	0	
Operating Transfers	(1,522,988)		(650,200)	0	(7,000)	(255,788)	0	0	0	0	(610,000)
Balance 10/01/12	11,675,717	0	6,172,808	727,651	1,271,478	199,012	890,102	255,632	2,155,826	3,207	0
Available Funds Calculation:											
Cash and Investments	40,175,777	14,783,432	714,502	1,288,152	407,865	10,917,235	304,611	4,017,968	3,207	7,738,805	
(Appreciation) Depreciation in Investments	(89,315)	(48,135)	0	(2,722)	0	(30,899)		(7,559)			
Assets to be converted to Cash	306,419	261,417		5,381		36,505		3,116			
Less Liabilities	(1,132,409)	(502,532)			(4,668)	(86,194)		(770)		(538,245)	
Less Construction In Progress Balances	(24,668,366)	(7,530,159)	0	0	(178,191)	(9,443,790)	(49,242)	(887,996)		(6,578,988)	
Balance 10/01/10	14,592,106	0	6,964,023	714,502	1,290,811	225,006	1,392,857	255,369	3,124,759	3,207	621,572

City of Amarillo
2011/2012 Capital Improvement Program

DESCRIPTION	Total Projects
410802 Graffiti Removal Project - vehicle and equipment	100,000
41010-1011 Mayor & Commission	100,000
410392 Communications Improvement Program - Continuation of the Communications Improvement Program.	99,000
410795 Radio Infrastructure Maintenance - Replace feedline and antennas at tower sites to ensure continued operation of radio systems.	10,000
41010-1231 Communications	109,000
410212 Siren System Expansion Project - Replacement of siren components that have reached or are nearing life expectancy.	20,000
410794 OEM Operations Building ADA Enhancements - Enhancement of the facility to meet current ADA requirements.	50,000
41010-1232 Emergency Management Services	70,000
410214 Reroof Various City Buildings - Install new roofs on various City buildings.	100,000
410524 City Hall Renovation - City Hall interior architectural and engineering estimate.	100,000
410781 Renovations Service Center Carwash Building - Removal of damaged steel panels and installation of new concrete filled Nuform 4" panels to an 8' elevation. Stripping of rust on exposed beams and epoxy sealing.	30,000
41010-1252 Facilities Maintenance	230,000
410236 Arterial Reconstruction - Reconstruct arterial streets that have major pavement failures and a steep transverse slope including 34th Avenue from Coulter to Soncy, 58th Ave, and Hillside.	2,000,000
410457 Farmers Avenue Georgia to Western - Widen Farmers Avenue from South Georgia Street to South Western Street.	350,000
410681 South Coulter Widening & Storm Sewer - Widening of South Coulter Street on the east side from Loop 335 to Sundown Lane including the storm sewer.	350,000
410799 6th and Fillmore Sidewalk - Repairs to sidewalk.	50,000
410800 Downtown Utilities Relocate and Repair	500,000
41010-1410 Engineering	3,250,000
410792 Residential Rear Loader & Operators - Addition of a residential rear loader truck, an Equipment Operator and two Utility Workers.	200,000
41010-1431 Solid Waste Collection	200,000
410630 Upgrade Security System - Replace outdated biometric lock hardware and software with a new system compatible with the existing City electronic security system.	225,000
410780 Vehicles for 10 Officers - Purchase of 2 patrol vehicles and 2 detective vehicles for the addition of 10 Officers.	152,991
41010-1610 Police Department	377,991
410060 New Signal Installations - Funding for two additional signalized intersections.	120,000
410061 Rebuild Signalized Intersection - Cost to rebuild and replace damaged signalized intersections. Purchase of traffic controllers, traffic signal cabinets, video detection systems and a total station laser mapping system.	109,700
41010-1731 Traffic Administration	229,700
410728 Passenger Amenities - Refurbish and replace the bus benches on the City bus routes.	1,512,117

**City of Amarillo
2011/2012 Capital Improvement Program**

DESCRIPTION	Total Projects
41010-1761 Transit-Fixed Route	1,512,117
410801 Tomahawk Irrigation Well - Will provide adequate irrigation water supply for the Tomahawk Golf Course allowing it to be irrigated completely with well water.	150,000
41010-1812 Comanche Trail	150,000
410282 Automate/Renovate Irrigation - Ongoing replacement of hydraulic irrigation systems with new electric systems.	125,000
410286 Playground Improvements - Replace play structure for South Georgia to bring it into compliance with ASTM, CPSC, and ADA guidelines.	75,000
410351 Soccer Complex - Architectural and engineering fees for the development of construction documents for the Soccer Complex (2013). Construction of 4 lighted soccer fields, parking, restroom and concession (2014).	1,074,150
410711 Park Amenities - Funding to provide new and replacement amenities consisting of picnic tables, park benches, trash receptacles and drinking fountains in various park facilities.	50,000
41010-1861 Park Maintenance	1,324,150
410288 Continue Zoo Expansion and Renovation - Additional funding to complete the Zoo Education Building.	110,000
41010-1862 Zoo Maintenance	110,000
410716 Equipment for new Fire Apparatus - New equipment for aerial ladders and fire engines due to scheduled replacement of these apparatus.	100,000
410783 New Fire Inspector Position Outlay - Purchase of a vehicle, a computer and communication equipment for the new Fire Inspector position.	11,129
410785 Fire Act Grant - Matching Funds - Anticipation of successful award of the Fire Act Grant. If approved will fund simulators used for training purposes.	120,000
41010-1920 Fire Support	231,129
4100 General Construction Fund	7,894,087
420003 Overlay Project - Funding for the 2011/2012 street overlay project.	1,700,000
4200-1420 Street & Drainage	1,700,000
4200 Street & Drainage Improvement	1,700,000
430033 Landfill Liner Cell 10 Phase 2 - Liner installation that will include approximately 600,000 square feet of composite liner.	2,500,000
430056 Fire Suppression for Transfer Station - Installation of a fire suppression system at the Municipal Solid Waste Transfer Station located at the City Service Center.	100,000
4300-1432 Solid Waste Disposal	2,600,000
4300 Solid Waste Disposal Improvement Fund	2,600,000
440044 Parking Lot Improvements - Repair and replacement of parking lot including demolition of the old Police Department facility for future parking.	275,000
440052 Auditorium Seating Replacement - Complete seating replacement for the Civic Center Auditorium.	100,000
440068 New BOCA Ticket Printers - New BOCA Ticket Printers to replace existing aging inventory.	50,000

**City of Amarillo
2011/2012 Capital Improvement Program**

DESCRIPTION	Total Projects
440071 Facility Management Software - New facility management software to replace existing Fastbook booking software.	75,000
4400-1241 Civic Center Improvement	500,000
4400 Convention Annex Improvement	500,000
4000 Capital Project Funds	12,694,087
521635 Hydraulic controlled spool trailer - Purchase of a hydraulic spool trailer that will be used with the well pulling rig.	35,000
52123-52200 Water Production	35,000
520362 Rehab Transmission Main 34th - Application of a lining to the existing water feed from 34th to Bonham.	1,000,000
521250 Repaint Intermediate P S storage tank interior - Recoating the interior of this tank.	435,000
521637 Replace existing 20 inch pressure control valve in vault at 34th - Replace existing damaged/worn out 20 inch pressure control valve at 34th street pump station.	43,500
52123-52210 Water Transmission	1,478,500
520377 Upgrade Electrical Ductbank - Upgrade original ductbank that is underground and suffers from water infiltration at times.	71,500
521621 Sludge drying facility - Add a sludge drying facility when a new fourth clearwell is added to the Osage plant.	600,000
521624 Recoat exterior of concrete dome tank (#2) - Repair and recoat the exterior of the concrete dome tank at the Osage plant.	35,000
521623 Replace south backwash tank valve - Replace valve that has been in service since 1967.	30,000
521622 SolarBees for raw water reservoir - Purchase of 2 SolarBee units that will help keep the raw water reservoir well mixed and free of algae blooms.	125,000
52123-52220 Surface Water Treatment	861,500
521408 Water Main Replacement Project - On going project to replace small diameter water mains throughout the City.	650,000
521435 Water Extension and Improvement 2011/2012 - Annual funding to support emergency or unexpected maintenance problems in the water distribution and pumping system.	1,400,000
521631 4"-12" Water Tapping Machine - Replace a 30 year old tapping machine that is not operational and beyond repairs.	35,000
521632 6 Cubic Yard Dump Truck - Purchase of an additional 6 yard dump truck for the small tap crews.	67,000
521400 Water System Expansion - New water main extensions.	750,000
52123-52230 Water Distribution	2,902,000
521104 Vector Truck - Purchase of a vector truck to be used to keep up line cleaning with grease problems.	300,000
521419 Manhole Rehabilitation - On going project to rehabilitate deteriorated manholes throughout the City.	150,000
521427 Cast Iron Lining - On going project to rehabilitate sewer mains by relining sewer mains crossing major traffic locations.	450,000

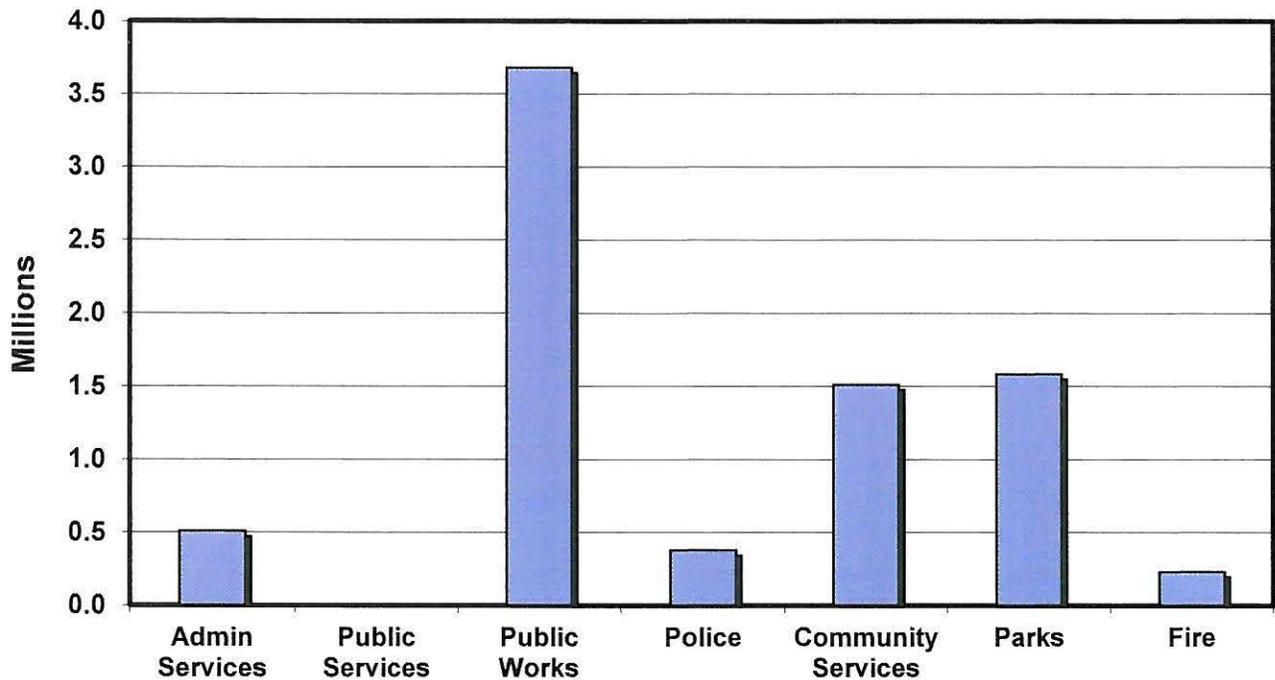
**City of Amarillo
2011/2012 Capital Improvement Program**

DESCRIPTION	Total Projects
521434 Sewer Expansion and Improvement 2011/2012 - Annual funding to support emergency or unexpected maintenance problems in the wastewater collection and treatment system.	1,400,000
521437 Sewer Main Rehabilitation Program fiscal year 2011/2012 - Citywide sewer main replacement or rehabilitation effort for problematic wastewater collection lines.	750,000
520378 WWC Lift Station 32 Facility Rehab - rehabilitation of the wells and the electric controls.	930,000
521402 Sewer System Expansion - New sewer main extensions.	750,000
52123-52240 Waste Water Collection	4,730,000
521564 River Road Standby Generator - Second year funding for the implementation of an engine driven electrical power generator for continuous plant operations.	1,250,000
521627 VFD for Blower Number 5 - This unit will be used to control the blower air output, which will improve efficiency in the treatment process.	40,000
52123-52260 River Road Water Reclamation	1,290,000
5200 Water and Sewer System Fund	11,297,000
540075 Vehicle Replacement (#4946) with new Ford F-150 - Purchase of a new Ford F-150.	25,000
540096 Runway Rubber Removal Project - Runway removal project for Runway 4-22 and Runway 13-31 to remain in compliance with the FAA approved Airport Certification Manual.	50,000
540097 Terminal Building-Emergency Power Generator - Purchase of an emergency power generator for the Terminal Building.	750,000
540098 Leased Hangar Roof Repairs - Skylight replacement and selective roof panel replacements on hangar 5.	125,000
540105 FAA Grant FY12/13 - FAA funding (95%) for eligible projects to be coordinated with FAA.	3,100,000
540102 Rental Car Facility Consolidation & Improvement Project - Construction of a consolidated rental car service center for rent car parking, car wash facilities and vehicle fueling facilities.	1,500,000
54120-5400 Airport Fund	5,550,000
5400 Airport Fund	5,550,000
5000 Enterprise Funds	16,847,000
610003 Scheduled Replacements - Scheduled purchases and replacements for the 2011/2012 fiscal year.	5,370,500
61120-6100 Municipal Garage Fund	5,370,500
6100 Municipal Garage Fund	5,370,500
620005 PC Replacement Schedule - Ongoing replacement project for existing personal computers.	170,000
620006 Public Safety Schedule - Replacement of 2 Intergraph servers, addition of redundant ILEADSCOMM2, and purchase of SAN data storage.	63,000
620011 Departmental Requests - Additional departmental computer requests.	37,305
620015 JDEdwards - Menu security update for JDEdwards software.	10,000
620020 Microsoft OS Upgrades - Upgrades to the existing Microsoft operating system.	50,000

**City of Amarillo
2011/2012 Capital Improvement Program**

DESCRIPTION	Total Projects
620023 Disaster Recovery Site - Disaster recovery solution for the City's critical systems and data.	26,500
620025 Network Infrastructure - Network infrastructure upgrades.	300,000
620026 Granicus Remote Site Training Software - Purchase of software to allow the Fire Department to broadcast and archive training sessions to all Fire Stations for on-demand viewing.	26,000
620027 Downtown Line Relocation - Relocation and replacement of the fiber optic and communications infrastructure circuits in the downtown area.	660,000
620012 CAD Upgrade - Upgrade of the computer aided dispatch system for the Amarillo Emergency Communications Center.	100,000
62150-6200 IT Fund	1,442,805
6200 Information Technology Fund	1,442,805
6000 Internal Service Funds	6,813,305
1 City of Amarillo	36,354,392

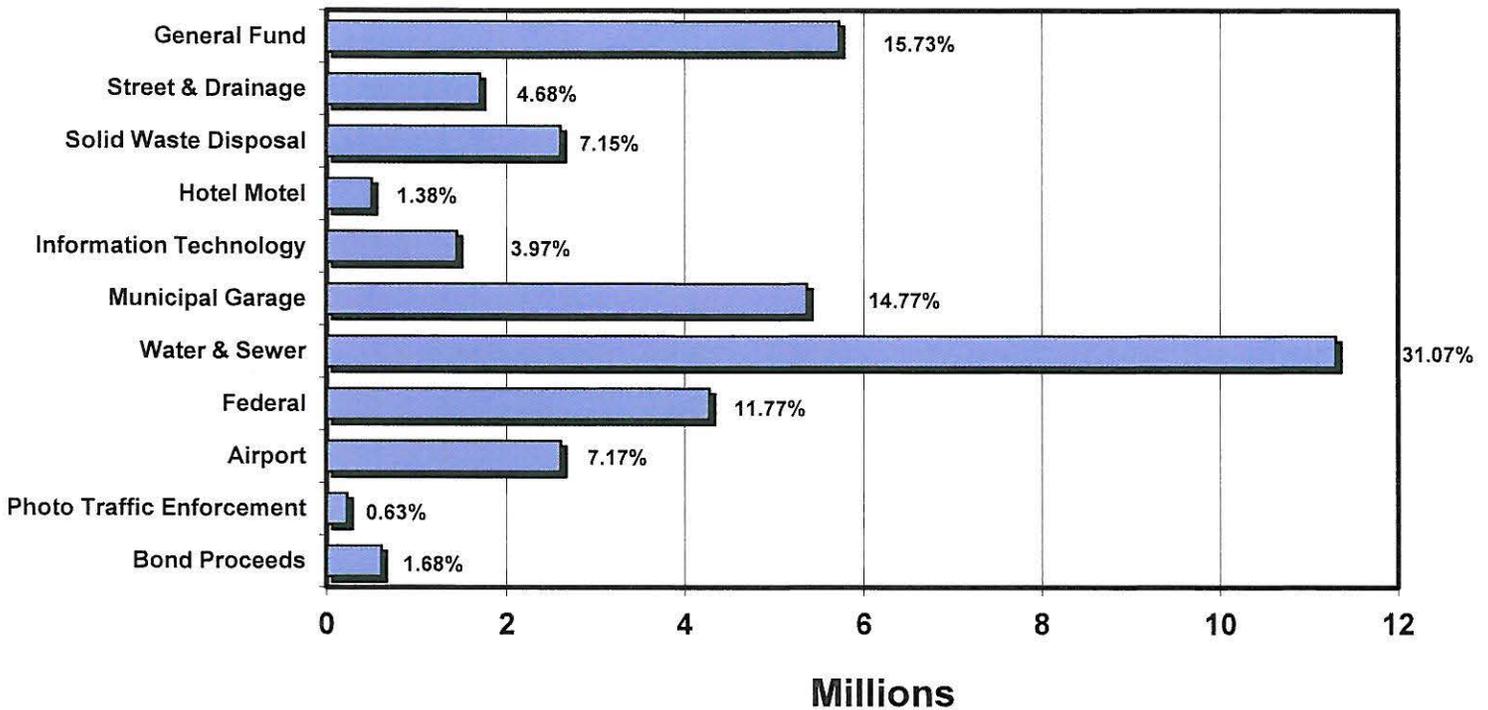
City of Amarillo 2011/2012 General Capital



TOTAL EXPENDITURES \$7,894,090

Public Works expenditures of \$3.68 million are the largest General Capital expenditure representing 47% of total General Capital expenditures for the 2011/2012 fiscal year. Of this amount, \$2 million is estimated for arterial street reconstruction. Community Services has allocated \$1.5 million to upgrade passenger amenities for the Transit system, of which \$1.2 million will come from federal funding. Parks has several projects with a total cost of approximately \$1.58 million. Included in these projects is construction of a new soccer complex for a little over \$1 million, playground improvements, various park amenities, irrigation renovations, and the building of a zoo education building. Facilities has requested \$230,000 to reroof various City buildings, renovate City Hall, and renovate the service center carwash building. Police and Fire capital represent 5% and 3%, respectively.

City of Amarillo 2011/2012 Combined Capital Improvements By Funding Source



TOTAL FUNDING \$36,354,395

The most significant funding sources are Water and Sewer with \$11.3 million and General Funds with \$5.7 million. Included in the Water and Sewer funds is \$1 million to rehabilitate the transmission main from 34th to Bonham. Public Works has included \$1.7 million of General Funds for arterial street reconstruction. For the 2011/2012 fiscal year, the Airport has several projects including a rental car facility improvement, an emergency power generator, and one hanger roof replacement. The \$2.6 million of Solid Waste Disposal funding is for a landfill liner for cell 10 and a fire suppression system for the transfer station.

Scheduled fleet replacement in the Municipal Garage Fund is anticipated to be \$5.4 million. Correspondingly, we expect to replace information technology equipment and software in the amount of \$1.4 million.

CITY OF AMARILLO

DEBT SERVICE

Current Requirements

The total debt service requirement for the City of Amarillo for fiscal year 2011/12 is \$27,009,904*. The debt service consists of \$14,778,224 in principal payments, \$10,540,980 in interest and fees, and \$1,690,700 in estimated compensated absences payments.

During the 1999/2000 fiscal year, voters approved library improvements that would be funded by a one-cent property tax increase. In June 2001, \$6.9 million in General Obligation bonds were issued. The Library Improvement bonds were issued for 20 years at an average interest rate of 4.87%. The bond proceeds were used to construct two new branch libraries and to remodel two existing branch libraries and the downtown library. This issue was refunded with the 2009 General Obligation bonds with a net present value benefit of \$231,274. The original par value of the new bonds is \$4,825,000 with an average interest coupon of 3.83% and maturities thru August 2022. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service.

During the 2006/2007 fiscal year, the City Commission approved the issuance of \$24,575,000 of Combination Tax and Revenue Certificates of Obligation. The bond proceeds enabled the City to fund capital improvement needs in the Fire, Police, Public Health, Street and the Parks Departments. The substantial growth in the City has increased public facility and infrastructure needs and many of these projects had been waiting for a funding source for several years. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service. The bonds were issued for 20 years at an average interest rate of 4.76%.

The Greenways Public Improvement District has developed a linear park system containing approximately 19 acres. The park-like setting meanders throughout the development. During the 2001/2002 fiscal year, the City of Amarillo issued \$600,000 in Certificates of Obligation to pay for improvements at the Greenways. The 2001 Certificates of Obligation mature in 15 years at 4.45% interest with annual debt service of approximately \$56,000. In the 2003/2004 fiscal year, the City of Amarillo issued \$620,000 in Certificates of Obligation with an annual debt service amount of approximately \$45,000. The 2003 Certificates of Obligation mature in 20 years at 3.70% interest. During the 2007/2008 fiscal year, the City of Amarillo issued \$600,000 in Certificates of Obligation with an annual debt service amount of approximately \$45,000. The 2008A Certificates of Obligation mature in 20 years at 4.28% interest. All three of these issues are funded by assessments to the property owners of the Greenways Public Improvement District. Accordingly, the Greenway's assessments are \$490 per lot for the 2010/2011 fiscal year.

The Colonies Public Improvement District has developed a linear park area throughout the development. During the 2005/2006 fiscal year, the City of Amarillo issued \$585,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.75% interest. Annual debt service on the 2006 Certificates will be approximately \$46,000. During the 2007/2008 fiscal year, the City of Amarillo issued \$1,500,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.08% interest. Annual debt service on the 2008B Certificates will be approximately \$110,000. Both issues are funded by an assessment to the property owners. The total assessment is calculated on the square feet of the property owner's lot. The assessment of \$0.0525 per square foot funds the debt service of the Certificates as well as the operating cost to maintain the park area.

During 2010, the City issued \$1,392,000 in Recovery Zone Build America Bonds, Series 2010. The maturities range thru 2030 with an average interest coupon of 3.196%. These bonds are eligible for an interest subsidy of 45%. These funds will support a portion of the construction of the S.E. 3rd Avenue and Grand Street overpass with the remaining funds used for street improvements in the target zone.

During 2011, the City issued \$3,750,000 Certificates of Obligation bonds to fund the reconstruction of one of the City municipal golf courses. The maturities range thru 2037 with a true interest cost of 4.91%. The debt service on this issue will be funded by revenues generated by the City golf course. The City also issued \$2,210,000 Certificates of Obligation bonds that will be funded by Tax Increment Reinvestment Zone #1 (TIRZ #1) revenue. The proceeds from this issue will be allocated by the TIRZ #1 Board to fund downtown improvement projects.

The State of Texas sets a limit on the amount of General Obligation debt that can be issued. This limit would apply to the General Obligations bonds and the Certificates of Obligation. The limit of General Obligation debt is 10% of the total assessed property value before applying exemptions. Accordingly, the City of Amarillo's total General Obligation debt limit would be \$1.2 billion. The City's actual General Obligation debt net of Debt Service assets is \$160,731,837, which leaves a balance of \$1.1 billion. We cannot see any future projects that would take the City of Amarillo anywhere near this limit.

Amounts provided for in the Provision for Compensated Absences Fund are used to pay terminating and retiring employees their respective sick and annual leave. Civilian employees with 10 years of service are entitled to be paid up to 90 days of unused sick days and 65 unused vacation days. Police Officers and Firefighters are entitled to be paid for up to 90 days of unused sick days and 65 unused vacation days, but are not required to have 10 years of service to receive the benefit. The City is estimating a total \$11.1 million available to fund the unused sick and annual leave benefit.

During 2005, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2005 were issued. The proceeds from the sale of these bonds were used to refund a portion of the Waterworks and Sewer System Revenue Bonds, Series 1999. The issuance of the 2005 bonds resulted in a debt service gross savings to the City of approximately \$917,000. During 2006, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2006A were issued. With the 2006A issue, we restructured the 1996 issue; extending maturities, but still ended up with a net present value benefit of just over \$100,000. All of our debt issuances are monitored for potential savings with refundings.

During 2009, the City issued \$38.8 million Combination Tax and Revenue Certificates of Obligation, Series 2009 and \$47 million Combination Tax and Revenue Certificates of Obligation, Series 2009B; both through the Texas Water Development Board Water

CITY OF AMARILLO

DEBT SERVICE

Infrastructure Fund. These bonds were issued at 2.095% and 1.969% respectively, 200 basis points less than the market.

Currently, there are seven outstanding Water and Sewer bond issues: the 2003 Water and Sewer issue, the 2005 Water and Sewer issue, the 2006 Water and Sewer issue, the 2006A Water and Sewer issue, the 2009 Certificates of Obligation, the 2009B Certificates of Obligation, and the 2009C Certificates of Obligation. Funding for debt service expenses will be from the Water and Sewer Fund of \$8,234,845 including principal and interest. The bond covenants for the Water and Sewer debt issues require that the Water and Sewer Bond Reserve Fund contain an average of one year's debt service, which is currently \$1,948,179. The City intends by the end of the 2010/2011 fiscal year to issue revenue bonds in the approximate amount of \$17.3 million for the purchase of water rights. We anticipate debt service in the amount of \$1,286,000 for the 2011/2012 fiscal year. With the current favorable rate environment, we anticipate refunding the 2003 Water and Sewer issue late in the 2010/2011 fiscal year or early 2011/2012.

Also included in the Water and Sewer Debt Service, is the City of Amarillo's share of the Canadian River Municipal Water Authority's (CRMWA) debt. Although the CRMWA debt is not bonded debt, it is a long-term obligation of the City. This obligation represents the City of Amarillo's portion of the Canadian River Municipal Water Authority's debt that was issued to provide the Municipal Water Supply. This debt is paid for out of the Water and Sewer Fund. During the 1998/1999 fiscal year, CRMWA issued debt in the amount of \$2,490,000. The City's share of this project was \$1,541,142. CRMWA also issued bonds in the amount of \$17,450,000 during the fiscal year 1998/1999. The City's share of these bonds was \$8,110,287. During 2005, the City participated in two CRMWA debt issues: the 2005 revenue/refunding bonds and the 2005 revenue bonds. The City's share of these issues is \$18,462,823 and \$19,467,586 respectively. The City desires to have level debt service payments. In order to keep the CRMWA debt service payments level, the City will only be paying interest for the first ten years on the 2005 CRMWA contract revenue bonds. In ten years, the other obligations will be paid off and the City will begin paying principal and interest on the 2005 CRMWA contract revenue bonds. In total, the payments to CRMWA will remain constant throughout the term of the various bond issues. During 2006, CRMWA issued revenue bonds in the amount of \$49,075,000. The City's share of the issue is \$20,359,745. During 2009, CRMWA issued bonds in the amount of \$21,105,000. The City's share of these bonds is \$8,573,062. During the current year 2010, CRMWA refunded two 1999 issues with the following issues: the Bureau of Reclamation Prepayment Project (\$10,520,000) and the Conjunctive Use Groundwater Supply Project revenue refunding bonds (\$5,235,000). The City's share of these bonds is \$4,889,380 and \$3,420,130 respectively. CRMWA is negotiating a water rights purchase with a corresponding bond issue. We have included approximately \$38 million in the City's share of these bonds plus another \$2.9 million in debt service for the 2011/2012 fiscal year.

During 2009, the City issued \$14,975,000 in Combination Tax and Revenue Certificates of Obligation, Series 2009A with maturity thru 2020 and an average interest coupon of 4.69%. The proceeds of this issue are to help fund the Airport terminal project. The City implemented a Passenger Facility Charge for the repayment of this bond issue.

Future Bond Requirements

The following pages also detail the future annual principal and interest requirements for the City's outstanding debt obligations as of October 1, 2011. Through 2032, the City has a total of \$185,801,918 in principal to retire and \$52,121,585 in interest to pay.

Future Bond Sales and Impact Operating Budget

The City has entered into a development agreement, which has been assigned to the Amarillo Local Government Corporation. The Corporation's charge is to work with the developer on three downtown initiatives: a convention hotel, a parking garage and a multipurpose event venue that will also serve as a minor league ball park. The City will own all of the facilities. We anticipate that the City will need to issue about \$33 million in hotel tax revenue bonds in 2013 to finance the parking garage and multipurpose event venue. The City has budgeted capital funds for relocation of utilities in the 2011/2012 budget and has revised the 2010/2011 budget to pay the developer's \$940 thousand in pursuit costs.

Unfortunately, the hotel tax revenue is already allocated. Currently, 3.5% of the 7% hotel tax revenues are used to offset the operating loss at the Civic Center Complex, which includes the Globe News Center. Also, about 3% of the hotel tax is allocated to the Chamber of Commerce's Convention and Visitor's Counsel to promote tourism and conventions in the City. The half percent is used to subsidize events at the Civic Center Complex. Generally, the 3.5% for the Civic Center Complex is more than enough to offset the loss and the balance is transferred to the Civic Center Improvement fund for future capital needs. Likewise, we generally do not use all the funds allocated to subsidize events at the Civic Center Complex and those excess funds are also transferred to the Civic Center Improvement fund. All three of the projects will be outsourced in a lease agreement with the developer, and the developer will be responsible for the maintenance and operation of the facilities at no cost to the City.

To free up additional hotel tax revenues, we increased Civic Center Complex rents by 20% in the 2011/2012 budget and intend to increase rents another 20% in 2012/2013. We have also added a 10% add-on fee to ticketed events at the Civic Center Complex. Since most events were under contract in 2012/2013, we will not see the impact of this increase until 2013. Once the parking garage is built, we anticipate about \$150 thousand annually in special events parking and a lease from the hotel of \$360 thousand annually for parking spaces. The Venue District has also approved a \$100 thousand increase in our operating agreement for their portion of the Civic Center, which will also free up some hotel tax.

For the Civic Center, the net result of issuing the hotel tax revenue bonds will be fewer funds for future capital. However, the Chamber's Convention and Tourism allocation was used mainly for operating the program. The Chamber has retained unspent hotel revenues and will use those funds to offset their reduction in future hotel tax revenue. The hotel taxes will ultimately have to grow to make up for the short fall to the Chamber. Fortunately, 2010/2011 was our best year yet for hotel tax.

* Note – The amount reported as total debt service, \$27,009,904, includes \$4,641,290 in Canadian River Municipal Water Authority debt interest payments and \$28,000 in fiscal agent fees. In the Summary of Revenue and Expenditures, pages 4 and 5, these amounts are included as Water and Sewer Fund operating expenses.

CITY OF AMARILLO

TOTAL INTEREST AND REDEMPTION FUND

STATEMENT OF TOTAL DEBT SERVICE AT OCTOBER 1, 2011

BONDED INDEBTEDNESS			EXPENDITURES			
BOND ISSUES	Date of Issue	Original Issue	Outstanding 10/01/11	Principal	Interest	Total
General Obligation Bonds	09/03/09	4,825,000	4,470,000	340,000	168,638	508,638
Combination Tax and Revenue Certificates of Obligation:						
Series 2001	12/20/01	600,000	245,000	45,000	10,903	55,903
Series 2003	11/26/2003	620,000	435,000	30,000	16,095	46,095
Series 2006	05/24/2006	585,000	478,918	23,708	22,237	45,945
Series 2007	09/25/2007	24,575,000	22,600,000	980,000	1,123,213	2,103,213
Series 2008A	07/17/2008	600,000	540,000	20,000	22,684	42,684
Series 2008B	07/17/2008	1,500,000	1,350,000	55,000	53,958	108,958
Series 2010	04/15/2010	1,392,000	1,348,000	58,000	43,075	101,075
Series 2011A	02/03/2011	3,750,000	3,750,000	85,000	169,288	254,288
Series 2011B	02/03/2011	2,210,000	2,210,000	70,000	105,750	175,750
Paying Agency Fees						18,000
Total General Expenditures			37,426,918	1,706,708	1,735,839	3,460,547
Compensated Absences Fund						1,690,700
Water & Sewer 2003	08/15/03	9,180,000	6,090,000	410,000	236,664	646,664
Water & Sewer 2005	08/01/05	13,650,000	9,650,000	1,030,000	440,900	1,470,900
Water & Sewer 2006	12/01/06	9,120,000	9,120,000	0	383,088	383,088
Water & Sewer 2006A	12/19/06	9,370,000	9,370,000	0	401,531	401,531
Combination Tax & Revenue Certificates of Obligation, Series 2009	02/27/09	38,885,000	36,880,000	2,005,000	624,317	2,629,317
Combination Tax & Revenue Certificates of Obligation, Series 2009B	11/24/09	47,400,000	45,445,000	1,955,000	744,726	2,699,726
Combination Tax & Revenue Certificates of Obligation, Series 2009C	02/04/10	18,075,000	18,075,000	880,000	0	880,000
Estimated 2011 Bonds	01/00/00	17,322,195	17,322,195	576,000	710,000	1,286,000
Total Water & Sewer Debt			151,952,195	6,856,000	3,541,226	10,397,226
Other Water & Sewer Long Term Debt						
Canadian River Municipal Water Authority (CRMWA)						
1999 Salinity Control Project		1,541,142	0	0	0	0
2005 Contract Revenue Refunding Bonds		18,462,823	15,801,633	1,692,099	674,803	2,366,902
2005 Contract Revenue Bonds		19,467,586	19,467,586		1,004,406	1,004,406
2006 Contract Revenue Bonds		20,359,745	17,918,927	771,658	859,196	1,630,854
2009 Contract Revenue Bonds		8,573,062	8,375,373	311,428	337,053	648,481
2010 Conjunctive Use		3,420,130	3,206,712	333,193	95,891	429,084
2010 Burec		4,889,380	4,328,170	445,211	126,667	571,878
Estimated 2011 Bonds		38,092,343	37,993,634	1,381,927	1,543,274	2,925,201
Paying Agency Fees						10,000
Total Water and Sewer Expenditures			259,044,230	11,791,516	8,182,516	19,984,032
Combination Tax & Revenue Certificates of Obligation, Series 2009A	9/3/2009	16,140,000	13,745,000	1,280,000	594,625	1,874,625
Total Airport Expenditures			13,745,000	1,280,000	594,625	1,874,625
Total City of Amarillo Debt Service						27,009,904
* Included in operating budget						

CITY OF AMARILLO
COMPUTATION OF LEGAL DEBT MARGIN

October 1, 2011

Assessed Value - 2011 Tax Roll		\$12,197,201,645
Debt Limit --10% of Assessed Roll		\$1,219,720,165
Amount of Debt Applicable to Debt Limit:		
Total Bonded Debt	\$ 203,124,113	
Less: Assets in Debt Service Fund (as of 09/30/2010)	(210,081)	
Less: Waterworks Revenue Bonds	<u>(42,182,195)</u>	
Total Amount of Debt Applicable to Debt Limit		\$160,731,837
Pro Forma Legal Debt Margin		\$1,058,988,328

CITY OF AMARILLO

DEBT SERVICE

At October 1, 2011

Combination Tax and Revenue Certificates of Obligation

Series 2001, 2003, 2006, 2008 & 2011

	ACTUAL 2009/2010	ESTIMATED 2010/2011	ESTIMATED 2011/2012
RESOURCES:			
Balance 10/01/10	0	0	0
ADD RECEIPTS:			
Interest Earnings		0	0
Revenue			0
Transfers	145,607	451,024	740,123
Total Receipts	145,607	451,024	740,123
Total Resources & Receipts	145,607	451,024	740,123
DEDUCT EXPENDITURES:			
Principal Maturities	73,705	162,611	328,708
Interest Maturities	67,402	280,913	400,915
Paying Agency Fees	4,500	7,500	10,500
Other	0		0
Total Expenditures	145,607	451,024	740,123
Reserve for Future Maturities	0	0	0

CITY OF AMARILLO

DEBT SERVICE
At October 1, 2011

Tax Supported Debt Interest and Redemption

	ACTUAL 2009/2010	ESTIMATED 2010/2011	ESTIMATED 2011/2012
RESOURCES:			
Balance 10/01/10	232	210,081	223,061
ADD RECEIPTS:			
Interest Earnings	10,151	250	250
Ad Valorem Tax Collections	529,784	2,730,415	2,727,279
Other	1,000	0	0
Total Receipts	540,935	2,730,665	2,727,529
Total Resources & Receipts	541,167	2,940,746	2,950,590
DEDUCT EXPENDITURES:			
Principal Maturities	255,000	1,314,000	1,378,000
Interest Maturities	272,661	1,396,185	1,334,927
Paying Agency Fees	985	7,500	7,500
Total Expenditures	528,646	2,717,685	2,720,427
Reserve for Future Maturities	12,521	223,061	230,163

Estimated Tax Rate:

Debt Service Rate Per \$100 Value

Available funds calculation:

Cash & Investments	213,825
(Appreciation)Depreciation in Investments	0
Assets to be converted to Cash	64,235
Less: Liabilities & Encumberances	(67,979)
Less: Certificates of obligation funds	

Balance 10/01/10	<u><u>210,081</u></u>

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND- GENERAL OBLIGATION DEBT

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2011

AND EXPENDITURES BY ISSUES 2011/12

	BOND INDEBTEDNESS			EXPENDITURES 2010/11				
	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/11	Principal	Interest	Total
BOND ISSUES								
General Obligation Bonds	09/03/09	4,825,000	3.00, 2.00, 4.472 4.865, 4.00 5.00, 3.25 3.50, 3.50 3.75, 4.00	4,825,000	4,470,000	340,000	168,638	508,638
* Combination Tax and Revenue Certificates of Obligation, Series 2001	12/20/01	600,000	4.45	600,000	245,000	45,000	10,903	55,903
* Series 2003	11/26/2003	620,000	3.7	620,000	435,000	30,000	16,095	46,095
** Series 2006	05/24/2006	585,000	4.75	585,000	478,918	23,708	22,237	45,945
*** Series 2007	09/25/2007	24,575,000	4.0, 5.0, 5.25	24,575,000	22,600,000	980,000	1,123,213	2,103,213
* Series 2008A	07/17/2008	600,000	4.28	600,000	540,000	20,000	22,684	42,684
** Series 2008B	07/17/2008	1,500,000	4.08	1,500,000	1,350,000	55,000	53,958	108,958
*** Series 2010	04/15/2010	1,392,000	5.81	1,392,000	1,348,000	58,000	43,075	101,075
**** Series 2011A	02/03/2011	1,392,000	3.50, 3.75 4.00, 4.25 5.00, 5.25	3,750,000	3,750,000	85,000	169,288	254,288
***** Series 2011B	02/03/2011	1,392,000	3.50, 3.75 4.00, 4.25 6.00	2,210,000	2,210,000	70,000	105,750	175,750
Paying Agency Fees								18,000
						1,706,708	1,735,839	3,460,547
		Total Expenditures						

* The Combination Tax and Revenue Certificates of Obligation, Series 2001, 2003 & 2008A Bonds are funded by a Special Assessment to the Greenways Public Improvement District.

** The Combination Tax and Revenue Certificates of Obligation, Series 2006 & 2008B Bonds are funded by a Special Assessment to the Colonies Public Improvement District.

*** The Combination Tax and Revenue Certificates of Obligation, Series 2007 & 2010 Bonds are funded by Property Taxes.

**** The Combination Tax and Revenue Certificates of Obligation, Series 2011A Bonds are funded by Golf Revenue.

***** The Combination Tax and Revenue Certificates of Obligation, Series 2011B Bonds are funded by TIRZ #1.

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS

Fiscal	Outstanding Beginning of Year	October 1, 2011		
		Principal	Year Interest	Total
2011/12	4,470,000	340,000	168,638	508,638
2012/13	4,130,000	345,000	158,438	503,438
2013/14	3,785,000	355,000	151,538	506,538
2014/15	3,430,000	370,000	135,663	505,663
2015/16	3,060,000	390,000	117,663	507,663
2016/17	2,670,000	405,000	102,063	507,063
2017/18	2,265,000	420,000	81,813	501,813
2018/19	1,845,000	440,000	68,163	508,163
2019/20	1,405,000	455,000	52,763	507,763
2020/21	950,000	465,000	36,838	501,838
2021/22	485,000	485,000	19,400	504,400
TOTALS		4,470,000	1,092,975	5,562,975

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificatges of Obligation, Series 2001				
October 1, 2011				
2011/12	245,000	45,000	10,903	55,903
2012/13	200,000	45,000	8,900	53,900
2013/14	155,000	50,000	6,898	56,898
2014/15	105,000	50,000	4,673	54,673
2015/16	55,000	55,000	2,448	57,448
TOTALS		245,000	33,820	278,820

Combination Tax and Revenue Certificatges of Obligation, Series 2003				
October 1, 2011				
2011/12	435,000	30,000	16,095	46,095
2012/13	405,000	30,000	14,985	44,985
2013/14	375,000	30,000	13,875	43,875
2014/15	345,000	30,000	12,765	42,765
2015/16	315,000	35,000	11,655	46,655
2016/17	280,000	35,000	10,360	45,360
2017/18	245,000	35,000	9,065	44,065
2018/19	210,000	40,000	7,770	47,770
2019/20	170,000	40,000	6,290	46,290
2020/21	130,000	40,000	4,810	44,810
2021/22	90,000	45,000	3,330	48,330
2022/23	45,000	45,000	1,665	46,665
TOTALS		435,000	112,665	547,665

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificatges of Obligation, Series 2006				
October 1, 2011				
2011/12	478,918	23,708	22,237	45,945
2012/13	455,210	24,860	21,086	45,946
2013/14	430,350	26,067	19,879	45,946
2014/15	404,283	27,331	18,613	45,944
2015/16	376,952	28,659	17,287	45,946
2016/17	348,293	30,051	15,895	45,946
2017/18	318,242	31,509	14,436	45,945
2018/19	286,733	33,037	12,910	45,947
2019/20	253,696	34,643	11,303	45,946
2020/21	219,053	36,325	9,621	45,946
2021/22	182,728	38,088	7,857	45,945
2022/23	144,640	39,936	6,008	45,944
2023/24	104,704	41,875	4,070	45,945
2024/25	62,829	43,909	2,037	45,946
2025/26	18,920	18,920	225	19,145
TOTALS		478,918	183,464	662,382

Combination Tax and Revenue Certificatges of Obligation, Series 2007

October 1, 2011				
2011/12	22,600,000	980,000	1,123,213	2,103,213
2012/13	21,620,000	1,020,000	1,084,013	2,104,013
2013/14	20,600,000	1,070,000	1,033,013	2,103,013
2014/15	19,530,000	1,110,000	990,213	2,100,213
2015/16	18,420,000	1,155,000	945,813	2,100,813
2016/17	17,265,000	1,215,000	888,063	2,103,063
2017/18	16,050,000	1,265,000	839,463	2,104,463
2018/19	14,785,000	1,325,000	776,213	2,101,213
2019/20	13,460,000	1,395,000	706,650	2,101,650
2020/21	12,065,000	1,470,000	633,413	2,103,413
2021/22	10,595,000	1,545,000	556,238	2,101,238
2022/23	9,050,000	1,630,000	475,125	2,105,125
2023/24	7,420,000	1,715,000	389,550	2,104,550
2024/25	5,705,000	1,805,000	299,513	2,104,513
2025/26	3,900,000	1,900,000	204,750	2,104,750
2026/27	2,000,000	2,000,000	105,000	2,105,000
TOTALS		22,600,000	11,050,238	33,650,238

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificatges of Obligation, Series 2008A				
October 1, 2011				
2011/12	540,000	20,000	22,684	42,684
2012/13	520,000	25,000	21,721	46,721
2013/14	495,000	25,000	20,651	45,651
2014/15	470,000	25,000	19,581	44,581
2015/16	445,000	25,000	18,511	43,511
2016/17	420,000	25,000	17,441	42,441
2017/18	395,000	30,000	16,264	46,264
2018/19	365,000	30,000	14,980	44,980
2019/20	335,000	30,000	13,696	43,696
2020/21	305,000	35,000	12,305	47,305
2021/22	270,000	35,000	10,807	45,807
2022/23	235,000	35,000	9,309	44,309
2023/24	200,000	35,000	7,811	42,811
2024/25	165,000	40,000	6,206	46,206
2025/26	125,000	40,000	4,494	44,494
2026/27	85,000	40,000	2,782	42,782
2027/28	45,000	45,000	963	45,963
TOTALS		540,000	220,206	760,206

Combination Tax and Revenue Certificatges of Obligation, Series 2008B

October 1, 2011				
2011/12	1,350,000	55,000	53,958	108,958
2012/13	1,295,000	60,000	51,612	111,612
2013/14	1,235,000	60,000	49,164	109,164
2014/15	1,175,000	65,000	46,614	111,614
2015/16	1,110,000	65,000	43,962	108,962
2016/17	1,045,000	70,000	41,208	111,208
2017/18	975,000	70,000	38,352	108,352
2018/19	905,000	75,000	35,394	110,394
2019/20	830,000	75,000	32,334	107,334
2020/21	755,000	80,000	29,172	109,172
2021/22	675,000	85,000	25,806	110,806
2022/23	590,000	90,000	22,236	112,236
2023/24	500,000	90,000	18,564	108,564
2024/25	410,000	95,000	14,790	109,790
2025/26	315,000	100,000	10,812	110,812
2026/27	215,000	105,000	6,630	111,630
2027/28	110,000	110,000	2,244	112,244
TOTALS		1,350,000	522,852	1,872,852

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificatges of Obligation, Series 2010				
October 1, 2011				
2011/12	1,348,000	58,000	43,075	101,075
2012/13	1,290,000	59,000	41,222	100,222
2013/14	1,231,000	60,000	39,337	99,337
2014/15	1,171,000	61,000	37,419	98,419
2015/16	1,110,000	62,000	35,470	97,470
2016/17	1,048,000	64,000	33,489	97,489
2017/18	984,000	65,000	31,444	96,444
2018/19	919,000	67,000	29,367	96,367
2019/20	852,000	69,000	27,226	96,226
2020/21	783,000	70,000	25,021	95,021
2021/22	713,000	72,000	22,784	94,784
2022/23	641,000	73,000	20,483	93,483
2023/24	568,000	75,000	18,150	93,150
2024/25	493,000	77,000	15,754	92,754
2025/26	416,000	78,000	13,293	91,293
2026/27	338,000	81,000	10,801	91,801
2027/28	257,000	83,000	8,212	91,212
2028/29	174,000	86,000	5,560	91,560
2029/30	88,000	88,000	2,812	90,812
TOTALS		1,348,000	460,919	1,808,919

Combination Tax and Revenue Certificatges of Obligation, Series 2011A

October 1, 2011				
2011/12	3,750,000	85,000	169,288	254,288
2012/13	3,665,000	85,000	166,313	251,313
2013/14	3,580,000	90,000	163,250	253,250
2014/15	3,490,000	90,000	160,100	250,100
2015/16	3,400,000	95,000	156,863	251,863
2016/17	3,305,000	100,000	153,450	253,450
2017/18	3,205,000	105,000	149,863	254,863
2018/19	3,100,000	105,000	146,188	251,188
2019/20	2,995,000	110,000	142,425	252,425
2020/21	2,885,000	115,000	138,344	253,344
2021/22	2,770,000	120,000	133,788	253,788
2022/23	2,650,000	125,000	128,888	253,888
2023/24	2,525,000	130,000	123,625	253,625
2024/25	2,395,000	135,000	117,825	252,825
2025/26	2,260,000	140,000	111,638	251,638
2026/27	2,120,000	150,000	104,925	254,925
2027/28	1,970,000	155,000	97,681	252,681
2028/29	1,815,000	165,000	89,875	254,875
2029/30	1,650,000	170,000	81,500	251,500
2030/31	1,480,000	180,000	72,750	252,750
2031/32	1,300,000	190,000	63,263	253,263
2032/33	1,110,000	200,000	53,025	253,025
2033/34	910,000	210,000	42,263	252,263
2034/35	700,000	220,000	30,975	250,975
2035/36	480,000	235,000	19,031	254,031
2036/37	245,000	245,000	6,431	251,431
TOTALS		3,750,000	2,823,563	6,573,563

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2011B				
October 1, 2011				
2011/12	2,210,000	70,000	105,750	175,750
2012/13	2,140,000	70,000	103,300	173,300
2013/14	2,070,000	75,000	100,763	175,763
2014/15	1,995,000	75,000	98,138	173,138
2015/16	1,920,000	80,000	95,425	175,425
2016/17	1,840,000	80,000	92,625	172,625
2017/18	1,760,000	85,000	89,738	174,738
2018/19	1,675,000	85,000	86,763	171,763
2019/20	1,590,000	90,000	83,700	173,700
2020/21	1,500,000	95,000	80,344	175,344
2021/22	1,405,000	95,000	76,663	171,663
2022/23	1,310,000	100,000	72,763	172,763
2023/24	1,210,000	105,000	68,531	173,531
2024/25	1,105,000	110,000	63,000	173,000
2025/26	995,000	115,000	56,250	171,250
2026/27	880,000	125,000	49,050	174,050
2027/28	755,000	135,000	41,250	176,250
2028/29	620,000	140,000	33,000	173,000
2029/30	480,000	150,000	24,300	174,300
2030/31	330,000	160,000	15,000	175,000
2031/32	170,000	170,000	5,100	175,100
TOTALS		2,210,000	1,441,450	3,651,450

CITY OF AMARILLO

DEBT SERVICE

PROVISION FOR COMPENSATED ABSENCES

	ACTUAL 2009/2010	ESTIMATED 2010/2011	PROPOSED 2011/2012
RESOURCES:			
Balance 10/01/10	14,283,637	14,180,336	12,667,797
ADD RECEIPTS			
Interest Earnings	710,516	175,277	175,000
Operating Transfers	934,924	0	0
Other	0	0	0
Total Receipts	1,645,440	175,277	175,000
Total Resources & Receipts	15,929,077	14,355,613	12,842,797
DEDUCT EXPENDITURES:			
Compensated Absences	1,306,089	1,687,816	1,690,700
Total Expenditures	1,306,089	1,687,816	1,690,700
Reserve for Future Compensated Absences	14,622,988	12,667,797	11,152,097

Available funds calculation:

Cash & Investments	14,166,224
(Appreciation)Depreciation in Investments	(42,050)
Assets to be converted to Cash	56,162
Less: Liabilities & Encumbrances	0
Less: Construction in Progress Balances	-----
Balance 10/01/10	<u><u>14,180,336</u></u>

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - WATER REVENUE

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2011

BONDED INDEBTEDNESS					EXPENDITURES			
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/11	Principal	Interest	Total
Water & Sewer 2003	08/15/03	04/01/06-23	3.00, 3.15, 3.38 3.50, 3.60, 3.70 3.85, 4.00, 4.00 4.15, 4.25, 4.30 4.35, 4.40	9,180,000	6,090,000	410,000	236,664	646,664
Water & Sewer 2005	08/01/05	04/01/06-19	4.00 & 5.00	13,650,000	9,650,000	1,030,000	440,900	1,470,900
Water & Sewer 2006	12/01/06	04/01/07-32	4.25, 4.00 & 4.50	9,120,000	9,120,000	0	383,088	383,088
Water & Sewer 2006A	12/19/06	04/01/07-27	4.25, 4.38, 4.	9,370,000	9,370,000	0	401,531	401,531
Combination Tax & Revenue Certificates of Obligation, Series 2009			0.558, 0.798, 1.038, 1.452, 1.812, 2.139, 2.267, 2.532, 2.695, 2.804, 2.885, 2.931,	38,885,000	36,880,000	2,005,000	624,317	2,629,317
Combination Tax & Revenue Certificates of Obligation, Series 2009B	02/27/09	05/15/11-28	0.661, 0.954, 1.151, 1.321, 1.591, 1.819, 1.984, 2.097, 2.091, 2.284, 2.371, 2.442,	47,400,000	45,445,000	1,955,000	744,726	2,699,726
Combination Tax & Revenue Certificates of Obligation, Series 2009C			0.00	18,075,000	18,075,000	880,000	0	880,000
Estimated 2011 Bonds			4.10	17,322,195	17,322,195	576,000	710,000	1,286,000
Total Water & Sewer				163,002,195	151,952,195	6,856,000	3,541,226	10,397,226
OTHER LONG TERM DEBT								
Canadian River Municipal Water Authority (CRMWA)								
1999 Salinity Control Project		08/15/99-10 Various		1,541,136	0	0	0 *	0
2005 Contract Revenue Refunding Bonds		02/15/05-20 Various		18,462,823	15,801,633	1,692,099	674,803 *	2,366,902
2005 Contract Revenue Bonds		08/15/2005-25 Various		19,467,586	19,467,586	0	1,004,406 *	1,004,406
2006 Contract Revenue Bonds		02/15/07-27 Various		20,359,745	17,918,927	771,658	859,196 *	1,630,854
2009 Contract Revenue Bonds		02/15/2011-29 Various		8,573,062	8,375,373	311,428	337,053	648,481
2010 Conjunctive Use		02/15/2011-20 Various		3,420,130	3,206,712	333,193	95,891	429,084
2010 Burec		10/01/2010-18 Various		4,889,380	4,328,170	445,211	126,667	571,878
Estimated 2011 Bonds				38,092,343	37,993,634	1,381,927	1,543,274	2,925,201
Paying Agency Fees							*	10,000
Total Expenditures								19,984,032
CURRENT RESERVE REQUIREMENTS								1,948,179
				Total Principal Payments		11,791,516		

Note:

Bond Covenants of Waterworks & Sewer Revenue issues require monthly deposits to the Reserve Fund until the fund contains one year's average annual debt service (\$1,948,179). This amount has been fully funded.

* Included in operating budget

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - WATER

Fiscal	Outstanding Beginning of Year	2011/2032		
		Principal	Year Interest	Total
2011/12	134,630,000	6,280,000	2,831,226	9,111,226
2012/13	128,350,000	6,665,000	2,768,388	9,433,388
2013/14	121,685,000	6,730,000	2,690,706	9,420,706
2014/15	114,955,000	6,825,000	2,600,284	9,425,284
2015/16	108,130,000	6,930,000	2,493,941	9,423,941
2016/17	101,200,000	7,030,000	2,373,617	9,403,617
2017/18	94,170,000	7,170,000	2,238,550	9,408,550
2018/19	87,000,000	7,315,000	2,089,063	9,404,063
2019/20	79,685,000	7,505,000	1,937,132	9,442,132
2020/21	72,180,000	7,660,000	1,774,428	9,434,428
2021/22	64,520,000	7,845,000	1,593,844	9,438,844
2022/23	56,675,000	8,025,000	1,400,250	9,425,250
2023/24	48,650,000	7,880,000	1,206,051	9,086,051
2024/25	40,770,000	8,075,000	1,010,275	9,085,275
2025/26	32,695,000	8,285,000	799,154	9,084,154
2026/27	24,410,000	8,505,000	575,924	9,080,924
2027/28	15,905,000	7,330,000	371,608	7,701,608
2028/29	8,575,000	4,880,000	185,721	5,065,721
2029/30	3,695,000	1,505,000	71,325	1,576,325
2030/31	2,190,000	1,535,000	43,650	1,578,650
2031/32	655,000	655,000	14,738	669,738
TOTALS		134,630,000	31,069,872	165,699,872

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - AIRPORT FUND

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2011

BONDED INDEBTEDNESS				EXPENDITURES				
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/11	Principal	Interest	Total
Combination Tax & Revenue Certificates of Obligation, Series 2009A	09/03/09	2011 thru 2019	5.00, 3.00, 4.00, 4.705, 5.00, 4.241, 5.00, 5.00, 4.783	16,140,000	13,745,000	1,280,000	594,625 *	1,874,625
Total Principal Payments						1,280,000		

* Included in operating budget

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - AIRPORT

Fiscal	2011/2020		Year Interest	Total
	Outstanding Beginning of Year	Principal		
2011/12	13,745,000	1,280,000	594,625	1,874,625
2012/13	12,465,000	1,330,000	542,675	1,872,675
2013/14	11,135,000	1,380,000	495,125	1,875,125
2014/15	9,755,000	1,440,000	433,650	1,873,650
2015/16	8,315,000	1,510,000	362,025	1,872,025
2016/17	6,805,000	1,580,000	290,775	1,870,775
2017/18	5,225,000	1,655,000	215,900	1,870,900
2018/19	3,570,000	1,740,000	131,025	1,871,025
2019/20	1,830,000	1,830,000	43,763	1,873,763
TOTALS		13,745,000	3,109,563	16,854,563

CITY OF AMARILLO

HUMAN RESOURCES SUMMARY

The Human Resources Department functions as a primary employee support service to all operational departments of the City. Major functional activities include Human Resources services involving merit system, recruitment and employment selection, salary plan administration and classification, training and career development, maintenance of all permanent personnel records, employee relations, correspondent for the Texas Municipal Retirement System, leave administration, personnel policies and procedures and civil service administration.

Since 1944, the City of Amarillo has operated under a merit system of employment whereby all appointments and promotions in classified service are made on the basis of competitive examinations. City employees are grouped for this purpose as classified or unclassified. Unclassified employees are generally the City Manager, Division Directors, Department Heads, their principal assistants and all hourly employees. All other fulltime employees are considered classified and are governed by local and state civil service law.

The City of Amarillo has a three member Civil Service Commission appointed by the City Manager and confirmed by the City Commission. Each member of the Civil Service Commission serves a three-year alternating term. The Civil Service Commission is one of the few regulatory commissions of the City and is empowered to adopt rules and regulations for the administration of the City's Civil Service System. It also serves as a hearing tribunal for all classified employees appealing actions of demotion, suspension, or termination.

The Human Resources Department is responsible for the administration of the City's salary and classification system referred to as the Compensation Plan. The Compensation Plan consists of five salary schedules:

- (1) General Salary Schedule;
- (2) Managerial Salary Schedule;
- (3) Fire Salary Schedule;
- (4) Police Salary Schedule;
- (5) Hourly Salary Schedule.

The City Commission approves each salary schedule and the classification of positions within that schedule as a part of its review and approval of the City's annual budget.

The General Salary Schedule and the Managerial Salary Schedule are administered as a pay-for-performance system designed to compensate and reward employees on the basis of job performance. Salary schedules for Police and Fire are regulated to a greater extent by state law and such are limited to longevity or time-in-rank salary increases which may be adjusted as approved by the City Commission from year-to-year for purposes of cost-of-living increases or changes in labor market conditions.

The Human Resources Department works closely with all operating departments in the development of training programs directed at enhancing supervisory skills, improved employee communications, and increased employee productivity. Efforts are continually made through the pay-for-performance evaluation system to identify training and employee development opportunities, at all levels of the municipal work force, to better coordinate individual career development with the City's overall organizational goals and policies.

The Human Resources Department is responsible, with approval of the City Manager, for the development and implementation of all personnel policies and procedures establishing the manner in which all personnel related transactions are to be administered throughout the City. These procedures are continually updated as required and are distributed to all employees. Examples of policy applications include: compensation, equal employment opportunity, leave policies, substance abuse prohibitions, employee grievance procedures, personnel records, appointments and promotions, and performance evaluations.

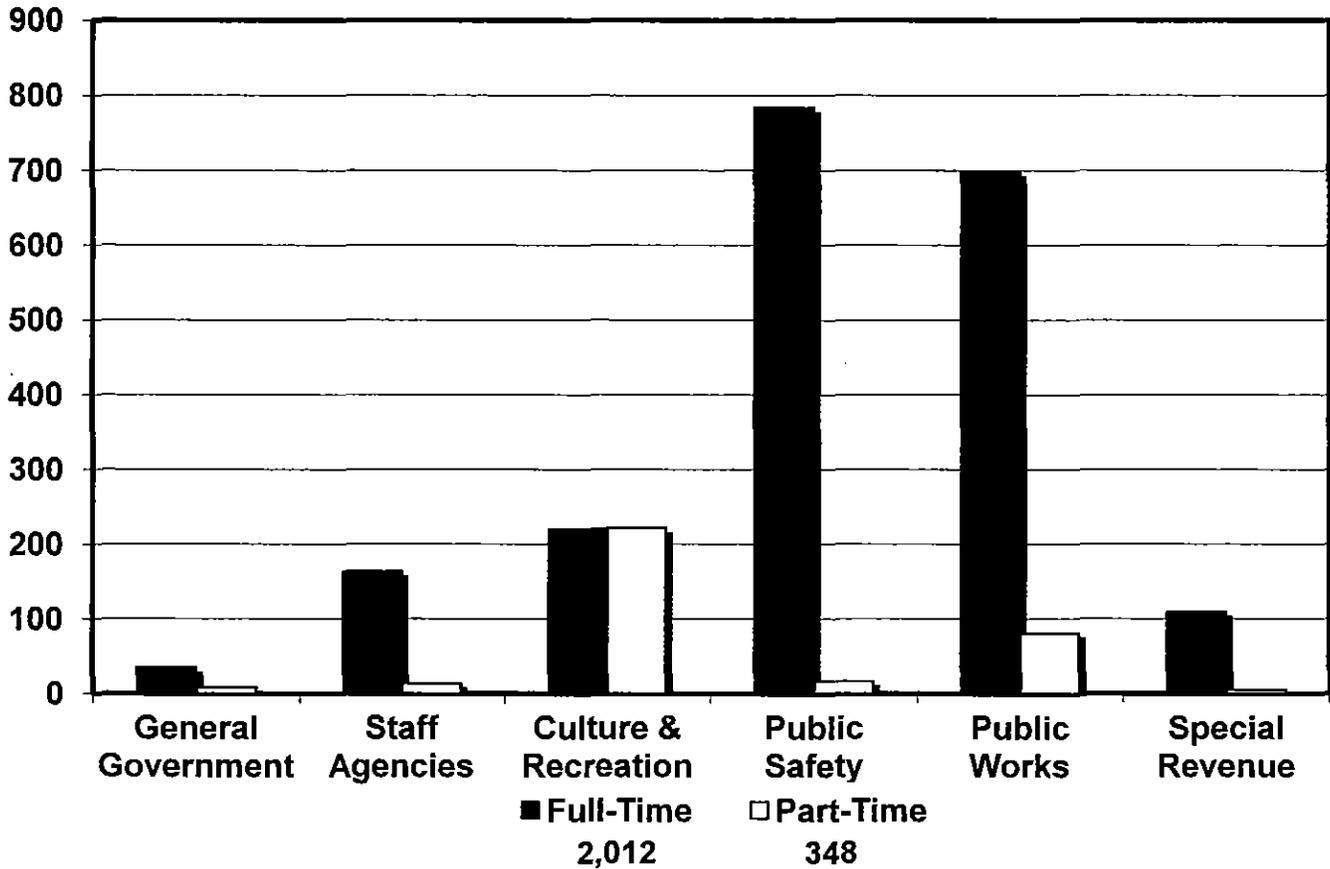
CITY OF AMARILLO
2011/2012 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

<u>GENERAL FUND DEPARTMENTS</u>	<u>PERMANENT POSITIONS</u>					<u>PART-TIME POSITIONS</u>					<u>TOTAL POSITIONS</u>				
	2007	2008	2009	2010	2011	2007	2008	2009	2010	2011	2007	2008	2009	2010	2011
Accounting	13	12	12	12	13	2	2	2	4	3	15	14	14	16	16
Amarillo Emergency Comm. Cntr.	0	1	62	67	67	0	0	4	4	4	0	1	66	71	71
Animal Control	26	26	25	25	25	1	1	1	1	1	27	27	26	26	26
Benefits	0	4	4	4	4	0	1	1	1	1	0	5	5	5	5
Building Safety	29	30	30	30	30	2	2	2	3	3	31	32	32	33	33
Central Stores	8	8	8	8	7	0	0	0	0	0	8	8	8	8	7
City Manager	2	5	5	5	5	1	1	1	1	1	3	6	6	6	6
City Secretary	2	2	2	2	3	0	0	0	0	0	2	2	2	2	3
Civic Center Operations	23	23	23	23	23	0	0	0	0	0	23	23	23	23	23
Civic Center Promotions	4	4	4	4	4	0	0	0	0	0	4	4	4	4	4
Civic Center Sports	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Civic Center Box Office	3	3	3	3	3	9	9	9	9	9	12	12	12	12	12
Globe News Center	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Civilian Personnel	100	100	51	51	51	9	9	5	5	5	109	109	56	56	56
Custodial Operations	25	25	25	27	27	0	0	0	0	0	25	25	25	27	27
Director of Finance	5	4	4	4	4	1	1	1	1	1	6	5	5	5	5
Emergency Management & Comm.	11	11	11	11	12	1	1	1	1	1	12	12	12	12	13
Emerg. Mgmt Services Support	0	0	1	1	0	0	0	0	0	0	0	0	1	1	0
Engineering	22	21	21	21	21	0	0	0	0	0	22	21	21	21	21
Environmental Health	12	13	13	13	13	1	1	1	1	1	13	14	14	14	14
Facilities Maintenance	24	24	24	24	25	0	0	0	0	0	24	24	24	24	25
Fire	229	244	244	244	247	0	0	0	0	0	229	244	244	244	247
Fire Civilian Personnel	24	25	12	12	14	5	3	3	3	3	29	28	15	15	17
Golf	30	30	30	30	30	18	17	17	26	26	48	47	47	56	56
Legal	8	8	8	8	9	0	0	0	0	0	8	8	8	8	9
Library	58	58	58	58	58	20	20	20	20	20	78	78	78	78	78
Mayor and Commission	0	0	0	0	0	5	5	5	5	5	5	5	5	5	5
Municipal Court	25	26	26	26	26	3	3	3	3	3	28	29	29	29	29
Municipal Office Services	2	2	2	2	0	1	1	1	1	0	3	3	3	3	0
Parks and Recreation	96	96	96	96	97	162	162	161	161	167	258	258	257	257	264
Payroll	0	3	3	3	3	0	0	0	0	0	0	3	3	3	3
Personnel and Risk Management	17	9	9	9	9	5	3	3	3	3	22	12	12	12	12
Planning	8	7	7	7	7	0	0	0	0	0	8	7	7	7	7
Police	312	317	317	323	335	0	0	0	0	0	312	317	317	323	335
Purchasing	7	7	7	7	8	1	1	1	1	1	8	8	8	8	9
Solid Waste Collection	105	106	106	105	108	2	2	2	2	2	107	108	108	107	110
Solid Waste Disposal	30	30	30	30	31	6	6	6	6	6	36	36	36	36	37
Street	89	89	89	89	95	19	19	19	19	13	108	108	108	108	108
Traffic Administration	5	5	5	5	5	41	41	41	41	41	46	46	46	46	46
Traffic Field Operations	19	19	19	19	19	3	3	3	3	3	22	22	22	22	22
Transit	52	50	50	50	53	9	9	9	9	9	61	59	59	59	62
Vital Statistics	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Total General Fund	1,431	1,453	1,452	1,464	1,497	327	323	322	334	332	1,758	1,776	1,774	1,798	1,829

CITY OF AMARILLO
2011/2012 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	<u>PERMANENT POSITIONS</u>					<u>PART-TIME POSITIONS</u>					<u>TOTAL POSITIONS</u>				
	2007	2008	2009	2010	2011	2007	2008	2009	2010	2011	2007	2008	2009	2010	2011
WATER & SEWER UTILITIES															
Director of Utilities	16	16	19	19	19	0	0	0	0	0	16	16	19	19	19
Environmental Laboratory	21	20	20	20	20	0	0	0	0	0	21	20	20	20	20
Hollywood Road Wastewater Trtmnt	23	24	24	24	25	2	2	2	2	2	25	26	26	26	27
River Road Reclamation	23	24	24	24	25	2	2	2	2	2	25	26	26	26	27
Utilities Office	28	28	28	28	30	1	1	1	1	1	29	29	29	29	31
Wastewater Collection	34	34	34	34	34	0	0	0	0	0	34	34	34	34	34
Water Distribution	58	58	58	58	58	0	0	0	0	0	58	58	58	58	58
Water Production	7	7	7	7	8	0	0	0	0	0	7	7	7	7	8
Water Transmisslon	7	7	7	7	7	2	2	2	2	2	9	9	9	9	9
Water Treatment	29	29	29	29	29	0	0	0	0	0	29	29	29	29	29
Total Water & Sewer Utililty	246	247	250	250	255	7	7	7	7	7	253	254	257	257	262
Airport	49	62	62	62	59	1	0	0	0	0	50	62	62	62	59
Information Technology	25	26	28	28	32	2	1	1	1	2	27	27	29	29	34
Municipal Garage	51	53	53	53	53	0	0	0	0	0	51	53	53	53	53
City Care Clinic	0	0	5	5	6	0	0	3	3	2	0	0	8	8	8
Special Revenue	104	108	109	109	110	8	5	5	5	5	112	113	114	114	115
TOTAL	1,906	1,949	1,959	1,971	2,012	345	336	338	350	348	2,251	2,285	2,297	2,321	2,360

CITY OF AMARILLO EMPLOYEES BY FUNCTION - FISCAL YEAR 2011/12



The Public Safety and Health functional group, which includes both the Police and Fire Departments, continues to employ the largest number of employees at 784 full-time positions and 17 part-time positions.

The Public Works and Traffic group, consisting of the Street Department, Engineering, Solid Waste Collection and Disposal, Traffic, Airport, Municipal Garage, Transit and the Water and Sewer Departments, employs the next largest group of employees at 699 full-time and 81 seasonal employees. The Parks and Recreation Departments consist of 127 full-time and 193 part-time employees.

CITY OF AMARILLO

**CITY EMPLOYEES BY FUNCTIONAL GROUP
FOR FISCAL YEAR 2011/2012**

GENERAL GOVERNMENT	FULL TIME	PART TIME	PUBLIC SAFETY & HEALTH	FULL TIME	PART TIME
Mayor and Commission		5	Police	335	
City Manager	5	1	Animal Control	25	1
City Secretary	3		Police Civilian Personnel	51	5
Municipal Court	26	3	Fire	247	
Vital Statistics	1		Fire Civilian Personnel	14	3
Total	35	9	Building Safety	30	3
			Emergency Management	2	
STAFF AGENCIES			Environmental Health	13	1
Director of Finance	4	1	Amarillo Emergency Communications Cntr	67	4
Accounting	13	3	Total	784	17
Payroll	3				
Information Technology	32	2	PUBLIC WORKS & TRAFFIC		
Purchasing	8	1	Street	95	13
Legal	9		Engineering	21	
Human Resources/Risk Management	9	3	Traffic Administration	5	41
Benefits	4	1	Traffic Field Operations	19	3
Communications	10	1	Airport	59	
Facilities Maintenance	52		Transit System	53	9
Central Stores	7		Municipal Garage	53	
Planning	7		Water & Sewer	255	7
City Care Clinic	6	2	Solid Waste Disposal	31	6
Total	164	14	Solid Waste Collection	108	2
			Total	699	81
CULTURE & RECREATION			SPECIAL REVENUE		
Civic Center	35	9	Library Grants	2	
Library	58	20	Urban Planning Grants	4	2
Parks and Recreation	97	167	Health Grants	79	2
Golf	30	26	Community Development & Housing	20	
Total	220	222	Emergency Management Grants	5	
			Photographic Traffic Enforcement		1
			Total	110	5
			TOTAL EMPLOYEES	2012	348

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP C-03	CLR400	ADMINISTRATIVE ASSISTANT I	8,500	14,984
	TRD040	BUILDING ATTENDANT I	1,473	2,597
	TRD065	BUILDING MECHANIC TRAINEE	17,680	31,167
	CLR135	COLLECTIONS CLERK		
	CLR561	COMMUNITY SERVICE AIDE		
	TRD910	CUSTODIAN I		
	TRD935	LABORER		
	CLR955	MESSENGER		
	TEC770	PHOTO TECHNICIAN		
	CLR778	TRAFFIC GUIDE		
	TRD900	WATCHGUARD		
	TRD333	WATER METER MECHANIC I		
	TEC587	WIC TECHNICIAN I		
	GROUP C-04	CLR405	ADMINISTRATIVE ASSISTANT II	8,965
TRD590		ANIMAL ATTENDANT	1,554	2,736
PRF110		BAILIFF I	18,647	32,835
TRD041		BUILDING ATTENDANT II		
TRD047		CUSTODIAN II		
TRD235		EQUIPMENT SERVICER I		
TRD430		GREENSKEEPER I		
TEC530		LUBRICATION TECHNICIAN		
TRD170		METER READER I		
TEC585		NUTRITION TECHNICIAN I		
TRD925		SERVICER I		
TRD930		UTILITY WORKER		
TRD334		WATER METER MECHANIC II		
TEC590		WIC TECHNICIAN II		
TEC955		ZOO KEEPER I		
GROUP C-05	CLR410	ADMINISTRATIVE ASSISTANT III	9,366	16,517
	TRD080	BUILDING MECHANIC I	1,623	2,863
	TEC900	COMMUNICATIONS TECHNICIAN ASSISTANT	19,481	34,355
	CLR075	DEPUTY REGISTRAR		
	TEC211	ENGINEERING AIDE I		
	TRD221	EQUIPMENT OPERATOR I		
	TEC771	EVIDENCE TECHNICIAN		
	TRD252	GATE ATTENDANT		
	TRD435	GOLF IRRIGATION TECH I		
	TRD431	GREENSKEEPER II		
	TRD332	METER SERVICE REPRESENTATIVE		
	TRD970	PARK MAINTENANCE MECHANIC I		
	TEC950	PARK TECHNICIAN I		
	TRD151	PRINTER I		
	PRF085	SECURITY OPERATIONS AGENT		
	TEC541	TRAFFIC TECHNICIAN I		
	TRD331	UTILITY LOCATOR		
	TRD955	UTILITY MAINTENANCE MECHANIC I		
	GROUP C-06	CLR415	ADMINISTRATIVE ASSISTANT IV	9,820
TRD560		ANIMAL CONTROL OFFICER	1,702	3,001
TRD222		CONCRETE FINISHER	20,426	36,011

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
TRD950	EQUIPMENT OPERATOR II		
TRD236	EQUIPMENT SERVICER II		
TRD341	LIFT STATION MAINTENANCE MECHANIC		
TEC586	NUTRITION TECH II		
TRD415	PARK PLUMBER I		
TEC951	PARK TECHNICIAN II		
TEC400	PERMIT TECHNICIAN		
TRD518	PLAN REVIEWER I		
TRD234	SERVICER II		
TEC560	SOLID WASTE SERVICE TECHNICIAN		
PRF571	STD/HIV OUTREACH SPECIALIST I		
TEC220	TRAFFIC CONTROL TECHNICIAN		
TRD240	WELDER I		
TEC591	WIC TECHNICIAN III		
TEC956	ZOO KEEPER II		
GROUP C-07			
CLR420	ADMINISTRATIVE ASSISTANT V	10,284	18,115
PRF430	ATHLETIC SPECIALIST	1,783	3,140
CLR065	BENEFITS COORDINATOR I	21,391	37,679
TRD042	BUILDING ATTENDANT III		
TRD530	BUS DRIVER		
CLR950	BUYER I		
TRD046	CUSTODIAN III		
TEC960	DRAFTER I		
TRD436	GOLF IRRIGATION TECH II		
TRD980	HOUSING INSPECTOR		
PRF250	HUMAN RESOURCE GENERALIST		
TEC213	INSTRUMENT OPERATOR		
PRF034	LIBRARY ASSISTANT		
TRD920	MECHANIC APPRENTICE		
TRD952	RESIDENTIAL EQUIPMENT OPERATOR		
PRF090	SECURITY OPERATIONS SUPERVISOR		
PRF575	STD/HIV OUTREACH SPECIALIST II		
CLR167	STORE CLERK		
TRD964	TREATMENT PLANT OPERATOR I		
TRD411	TREE TRIMMER		
TRD960	UTILITY OPERATOR		
TRD535	VAN OPERATOR		
GROUP C-08			
CLR121	ACCOUNTS PAYABLE CLERK II	10,770	18,982
CLR130	ADMINISTRATIVE SUPERVISOR	1,867	3,290
TRD592	ANIMAL CONTROL OFFICER I	22,402	39,483
TRD905	BUILDING MECHANIC II		
TRD043	BUILDING TECHNICIAN II		
TEC133	COMPUTER OPERATOR I		
CLR535	DISPATCHER		
TRD951	EQUIPMENT OPERATOR III		
CLR085	EXECUTIVE ADMISTRATIVE ASSISTANT		
TRD519	HEATING INSPECTOR I		
TEC121	INFORMATION TECHNOLOGY TECHNICIAN		
TRD771	JAIL COOK		
TRD171	METER READER II		
CLR945	OFFICE ADMINISTRATOR		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TRD410	PARK MAINTENANCE MECHANIC II		
	TRD416	PARK PLUMBER II		
	TRD150	PRINTER II		
	TRD555	REHAB INSPECTOR I		
	CLR908	SECRETARY III-UNCLASSIFIED		
	TEC225	TRAFFIC CONTROL SPECIALIST		
	TRD340	UTILITY MAINTENANCE MECHANIC LEADER		
GROUP C-09	CLR941	ADMINISTRATIVE TECHNICIAN	11,319	20,939
	CLR113	ARRAIGNMENT CLERK	1,962	3,629
	MGT270	ASSISTANT BOX OFFICE MANAGER	23,544	43,553
	TEC943	BACTERIOLOGY TECHNICIAN		
	CLR951	BUYER II		
	TRD953	COMMERCIAL EQUIPMENT OPERATOR		
	TEC132	COMPUTER OPERATOR II		
	CLR096	DATA ADMINISTRATOR		
	TRD255	DISPOSAL EQUIPMENT OPERATOR		
	TEC300	DRAFTER II		
	TRD220	EQUIPMENT OPERATOR IV		
	PRF592	IMMUNIZATION OUTREACH SPECIALIST		
	TRD350	INDUSTRIAL WASTE INSPECTOR		
	CLR166	INVENTORY CLERK		
	TEC940	LABORATORY TECHNICIAN		
	TEC340	ODOR CONTROL TECHNICIAN		
	TRD233	PAINTER & BODY REPAIRER		
	CLR779	POLICE DATA ADMINISTRATOR		
	TEC065	PRODUCTION TECHNICIAN		
	TRD351	STORM WATER INSPECTOR		
	MGT221	STREET FOREPERSON I		
	CLR220	STREET PROGRAM COORDINATOR		
	TEC222	TRAFFIC DESIGN TECHNICIAN		
	TRD250	TRANSFER STATION OPERATOR		
	TRD251	TRANSFER TRUCK DRIVER		
	TRD965	TREATMENT PLANT OPERATOR II		
	TEC120	UTILITY TECHNICIAN		
	TRD241	WELDER II		
GROUP C-10	CLR120	ACCOUNTING ASSISTANT	11,963	22,133
	CLR947	ADMINISTRATIVE SPECIALIST I	2,074	3,836
	TRD593	ANIMAL CONTROL OFFICER II	24,883	46,037
	PRF115	BAILIFF II		
	CLR602	BENEFITS COORDINATOR II		
	TRD906	BUILDING MECHANIC III		
	CLR952	BUYER III		
	PRF351	CHEMIST I		
	TEC905	COMMUNICATION TECHNICIAN ASSISTANT II		
	TEC212	ENGINEERING AIDE II		
	CLR560	HOUSING TECHNICIAN		
	TEC130	INFORMATION TECHNOLOGY ASSISTANT		
	TEC588	NUTRITION TECHNICIAN III		
	MGT950	PARK FOREPERSON I		
	PRF520	PLANNING DESIGNER		
	CLR145	SENIOR BUYER		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	CLR230	SERVICE WRITER		
	MGT340	SEWER FOREPERSON		
	MGT222	STREET FOREPERSON II		
	TRD956	UTILITY MAINTENANCE MECHANIC II		
	TEC945	WATER BACTERIOLOGIST		
	MGT330	WATER FOREPERSON		
GROUP C-11	PRF088	AIRPORT OPERATIONS COORDINATOR	12,576	23,274
	MGT045	ASSISTANT PRODUCTION MANAGER	2,180	4,034
	MGT041	BOX OFFICE MANAGER	26,158	48,410
	CLR775	CIVILIAN INVESTIGATOR		
	TEC901	COMMUNICATIONS TECHNICIAN		
	TRD520	COMMUNITY IMPROVEMENT INSPECTOR		
	TEC216	DESIGN TECHNICIAN I		
	CLR595	DISPATCH SUPPORT SPECIALIST		
	TRD514	ELECTRICAL INSPECTOR I		
	TRD915	ELECTRICIAN I		
	TEC920	ENGINEERING ASSISTANT I		
	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN		
	TEC555	ENVIRONMENTAL TECHNICIAN		
	MGT900	EVENTS SUPERVISOR		
	TRD440	GOLF EQUIPMENT MECHANIC I		
	PRF070	LEGAL ASSISTANT		
	MGT242	MAINTENANCE SHOP SUPERVISOR		
	CLR140	MARKETING ADMINISTRATOR		
	TRD921	MECHANIC I		
	TEC942	PROCESS CONTROL TECHNICIAN		
	TEC918	PROJECT REPRESENTATIVE		
	MGT210	PUBLIC WORKS PROJECT COORDINATOR		
	TRD556	REHAB INSPECTOR II		
	TEC543	SIGNAL TECHNICIAN I		
	TEC542	TRAFFIC TECHNICIAN II		
	TRD966	TREATMENT PLANT OPERATOR III		
	TRD330	UTILITY COORDINATOR		
	MGT345	WATER/SEWER FOREPERSON I		
GROUP C-12	TRD594	ANIMAL CONTROL OFFICER III	13,188	24,404
	PRF420	AQUATICS SPECIALIST	2,286	4,230
	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	27,431	50,760
	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR		
	TEC115	BAS CONTROLS TECHNICIAN		
	MGT520	BUILDING SAFETY MANAGER		
	CLR953	BUYER IV		
	MGT170	CENTRAL STORES MANAGER		
	PRF352	CHEMIST II		
	PRF577	HIV PREVENTION CASE MANAGER		
	TRD922	MECHANIC II		
	TEC589	NUTRITION TECHNICIAN IV		
	MGT117	OPERATIONS MANAGER		
	MGT951	PARK FOREPERSON II		
	PRF902	PLANNER I		
	TEC520	PLANNING TECHNICIAN		
	TRD525	PLANS EXAMINER		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	MGT241	ROUTE SUPERVISOR		
	TRD232	SENIOR WELDER		
	TEC910	SOLID WASTE TECHNICIAN		
	PRF560	SUPPORTIVE HOUSING COORDINATOR		
	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR		
	TRD957	UTILITY MAINTENANCE MECHANIC III		
	MGT931	WATER & SEWER SUPERVISOR I		
	MGT430	ZOO CURATOR		
GROUP C-13	PRF080	AIRPORT POLICE OFFICER	13,885	25,705
	MGT251	ASSISTANT LANDFILL SUPERVISOR	2,407	4,456
	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	28,881	53,466
	MGT082	BUILDING FOREPERSON		
	TRD511	BUILDING INSPECTOR I		
	PRF354	CHEMIST-BIOLOGIST		
	TEC141	COMPUTER PROGRAMMER I		
	TEC215	DESIGN TECHNICIAN II		
	TRD060	ELECTRICIAN II		
	TEC930	ELECTRONICS/INSTRUMENTATION TECH		
	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST		
	TEC921	ENGINEERING ASSISTANT II		
	PRF060	FACILITIES COORDINATOR I		
	PRF800	FIRE INSPECTOR		
	PRF870	FIRE INVESTIGATOR/INSPECTOR I		
	PRF050	HAZARDOUS MATERIALS PLANNER		
	PRF030	LIBRARIAN I		
	MGT260	MAINTENANCE SHOP COORDINATOR		
	TRD923	MECHANIC FOREPERSON I		
	PRF583	MEDICAL PREPAREDNESS PLANNER		
	PRF585	NUTRITIONIST I		
	TRD510	PLUMBING INSPECTOR I		
	TEC040	RADIO SHOP FOREPERSON		
	TRD540	SAFETY & TRAINING OPERATIONS SUPERVISOR		
	PRF550	SANITARIAN I		
	MGT540	SIGNAL FOREPERSON		
	MGT541	SIGNS AND MARKINGS SUPERVISOR		
	MGT240	SOLID WASTE SERVICE COORDINATOR		
	CLR665	TELECOMMUNICATIONS CALLTAKER		
	TRD972	TRANSFER STATION MAINTENANCE MECHANIC		
	MGT535	TRANSIT OPERATIONS SUPERVISOR		
	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN		
GROUP C-14	PRF125	ACCOUNTANT I	14,593	26,983
	MGT090	AIRPORT FACILITIES SUPERVISOR	2,529	4,677
	PRF081	AIRPORT POLICE SERGEANT	30,353	56,125
	MGT590	ANIMAL CONTROL SUPERVISOR		
	MGT420	ATHLETIC SUPERVISOR		
	PRF353	CHEMIST III		
	PRF302	CIVIL ENGINEER I		
	CLR581	DISEASE INTERVENTION SPECIALIST		
	MGT320	ELECTRONIC/INSTRUMENTATION SUPER		
	MGT902	EVENTS MANAGER		
	PRF061	FACILITIES COORDINATOR II		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
PRF871	FIRE INVESTIGATOR/INSPECTOR II		
PRF770	JAIL MEDICAL OFFICER		
TRD770	JAILOR		
PRF910	L V N		
PRF500	MANAGEMENT ANALYST		
TRD230	MECHANIC FOREPERSON II		
PRF586	NUTRITIONIST II		
MGT411	PARK HORTICULTURAL SUPERVISOR		
MGT412	PARK MAINTENANCE SUPERVISOR		
MGT410	PARK OPERATIONS SUPERVISOR		
PRF400	PARK PLANNER		
MGT321	PROCESS CONTROL SUPERVISOR		
TEC919	PROJECT REPRESENTATIVE II		
MGT400	RECREATION SUPERVISOR		
MGT601	RECRUITMENT COORDINATOR		
TEC925	SENIOR DESIGN TECHNICIAN		
MGT220	STREET SUPERVISOR I		
TEC550	TRAFFIC OPERATIONS TECHNICIAN		
MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON		
PRF600	U. R. NURSE		
MGT930	WATER & SEWER SUPERVISOR II		
GROUP C-15			
MGT081	AIRPORT POLICE COMMANDER	15,289	28,285
PRF052	APPLICATION/SPECIALIST TRAINER	2,650	4,903
TEC927	CHIEF DESIGN TECHNICIAN	31,801	58,833
MGT046	COMMUNICATIONS SHIFT SUPERVISOR		
TEC140	COMPUTER PROGRAMMER II		
PRF033	COORDINATOR OF PUBLIC RELATIONS & PROGRAMMING		
PRF570	EDUCATION COORDINATOR		
TEC923	ENGINEERING ASSISTANT IV		
PRF301	ENGINEERING DESIGN COORDINATOR		
TRD045	FACILITIES SUPERVISOR		
TEC335	INDUSTRIAL WASTE SUPERVISOR		
PRF031	LIBRARIAN II		
MGT941	OPERATIONS CONTROL SUPERVISOR		
MGT665	R/T COMMUNICATION SUPERVISOR		
PRF551	SANITARIAN II		
TEC540	SIGNAL OPERATIONS TECHNICIAN		
MGT545	SIGNAL SUPERVISOR		
PRF582	SNS COORDINATOR		
MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR		
MGT252	TRANSFER STATION SUPERVISOR		
GROUP C-16			
PRF126	ACCOUNTANT II	15,986	29,569
CLR080	ADMINISTRATIVE SPECIALIST II	2,771	5,125
PRF579	BIOTERRORISM DISP VOL COORD	33,251	61,504
PRF130	BUDGET ANALYST I		
TRD512	BUILDING INSPECTOR II		
CLR110	COURT REPORTER		
PRF581	EDUCATOR/SNS COORDINATOR		
PRF350	ENVIRONMENTAL CHEMIST		
MGT770	JAIL SHIFT SUPERVISOR		
MGT250	LANDFILL SUPERVISOR		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	MGT510	NEIGHBORHOOD SERVICE ADMINISTRATOR		
	PRF587	NUTRITIONIST III		
	PRF901	PLANNER II		
	MGT560	PROGRAM COORDINATOR		
	MGT044	SENIOR COMMUNICATIONS SUPERVISOR		
GROUP C-17	PRF300	CIVIL ENGINEER II	16,747	30,971
	TEC122	INFORMATION TECHNOLOGY ANALYST	2,903	5,368
	TEC123	INFORMATION TECHNOLOGY SUPPORT ANALYST	34,834	64,420
	PRF032	LIBRARIAN III		
	PRF588	NUTRITIONIST IV		
	TEC137	PERSONAL COMPUTER SPECIALIST		
	MGT040	PRODUCTION MANAGER		
	PRF552	SANITARIAN III		
	PRF303	SENIOR PROJECTS COORDINATOR		
GROUP C-18	PRF123	BANK CONTROL/GENERAL LEDGER ACCOUNTANT	17,538	34,401
	TEC135	COMPUTER PROGRAMMER ANALYST I	3,040	5,963
	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	36,479	71,554
	PRF122	PROPERTY ACCOUNTANT ANALYST		
GROUP C-19	TRD500	COMMUNITY SAFETY INSPECTOR	18,404	36,814
	TEC570	DIETITIAN I	3,190	6,381
	MGT050	FLEET MANAGER	38,280	76,573
	PRF100	INTERNAL AUDITOR		
	PRF553	SANITARIAN IV		
	PRF900	SENIOR PLANNER		
GROUP C-20	MGT230	ASSISTANT MMRS COORDINATOR	19,714	39,400
	PRF071	ATTORNEY I	3,417	6,829
	TRD545	CHIEF BUILDING INSPECTOR	41,005	81,952
	TRD515	CHIEF ELECTRICAL INSPECTOR		
	TRD513	CHIEF PLANS EXAMINER		
	TRD516	CHIEF PLUMBING INSPECTOR		
	MGT610	CLAIMS ADMINISTRATOR		
	TRD505	COMMUNITY IMPROVEMENT CHIEF		
	TEC134	COMPUTER PROGRAMMER ANALYST II		
	TEC571	DIETITIAN II		
	MGT870	FIRE MARSHAL		
	PRF590	IMM/COMM. DISEASE COORDINATOR		
	TEC126	INFORMATION TECHNOLOGY COORDINATOR		
	TEC136	PERSONAL COMPUTER SERVICES COORDINATOR		
	PRF572	REGISTERED NURSE		
	PRF040	RESOURCE ADMINISTRATOR		
	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST		
	TEC107	SPECIAL PROJECTS MANAGER		

**CITY OF AMARILLO
2011/2012 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP C-21	PRF072	ATTORNEY II	21,107	43,893
	PRF304	CIVIL ENGINEER III	3,659	7,608
	MGT130	COMPUTER PROGRAMMING MANAGER	43,903	91,297
	PRF580	COORDINATOR OF PUBLIC HEALTH PREPAREDNESS		
	MGT060	MMRS COORDINATOR		
	PRF576	NURSE EPIDEMIOLOGIST		
	PRF605	NURSE PRACTITIONER		
	TEC125	SENIOR PROGRAMMER ANALYST		
	MGT580	PROGRAM MANAGER		

CITY OF AMARILLO

FIRE DEPARTMENT PAY SCHEDULE

Effective 09/22/2011

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Assign Pay*	Months Before Raise			
								S2	S3	S4	S5
FIR860	Firefighter (40 hour week)	3,134	3,420	3,734	4,075	4,445	390	12	24	36	48
FIR865	Firefighter (56 hour week)	3,134	3,420	3,734	4,075	4,445					
FIR850	Fire Driver (40 hour week)	4,761	4,849	4,944			433	24	48		
FIR870	Fire Driver (56 hour week)	4,761	4,849	4,944							
FIR840	Fire Lieutenant (40 hour week)	5,206	5,309	5,409			476	24	48		
FIR875	Fire Lieutenant (56 hour week)	5,206	5,309	5,409							
FIR830	Fire Captain (40 hour week)	5,912	6,025	6,139			538	24	48		
FIR880	Fire Captain (56 hour week)	5,912	6,025	6,139							
FIR820	Fire District Chief (40 hour week)	6,724	6,856	6,985			614	24	48		
FIR885	Fire District Chief (56 hour week)	6,724	6,856	6,985							
FIR810	Asst. Fire Chief	7,668	8,237	8,849				24	48		

*Monthly assignment pay for a 40 hour week

CITY OF AMARILLO
POLICE DEPARTMENT PAY SCHEDULE

Effective 9/22/2011

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Months Before Raise			
							S2	S3	S4	S5
POL760	Police Officer	3,493	3,666	3,995	4,349	4,734	12	24	36	48
POL750	Corporal	4,962	5,066	5,154			24	48		
POL740	Sergeant	5,527	5,637	5,741			24	48		
POL730	Lieutenant	6,266	6,388	6,508			24	48		
POL720	Captain	7,077	7,212	7,349			24	48		

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

ALL FULL-TIME CITY PERSONNEL

Monthly Pay Amount

Bilingual (1026)	\$50
Sign Language (1027)	\$50
Journeyman Electrician (1075)	\$75
Shift Differential (1076)	\$50
Commercial Driver's License (1077)	\$50
Certified Welder (1088)	\$100

FIRE AND POLICE DIVISIONS

CERTIFICATE PAY:

Monthly Pay Amount

Fire and Police

Intermediate Certificate (1055/1004)	\$50
Advanced Certificate (1050/1000)	\$75
Master Certificate (1052/1002)	\$100

EDUCATION PAY:

Fire and Police

10 - 19 Hours College Credit (1064/1016)	\$15
20 - 29 Hours College Credit (1063/1014)	\$25
30+ Hours College Credit (1062/1012)	\$35
60+ Hours College Credit/Associates Degree (1061/1010)	\$75
Bachelors Degree (1059/1008)	\$125
Masters Degree (1060/1006)	\$150

OTHER:

Fire

Bilingual (1026/1017)	\$50
Sign Language (1027/1021)	\$50
EMT-Intermediate (1022/1018)	\$100
EMT-Paramedic (1023/1019)	\$200

Fire Civilian

Fire Emergency Vehicle Technician – Level I (1051)	\$25
Fire Emergency Vehicle Technician – Level II (1053)	\$50
Fire Emergency Vehicle Technician – Level III (1054)	\$75

Police

Field Training Officer (1024)	\$50
Crises Intervention (1044)	\$50

Police Civilian

Typist Piece Rate (1132)	\$0.60 per minute
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A Firefighter or Police Officer can receive both certificate pay and education pay. However, both certificate pay and education pay do not accumulate. A Firefighter or Police Officer can be paid for only one category of certificate pay (intermediate, advanced, or master certificate). Correspondingly, a Firefighter or Police Officer can be paid for only one level of education pay (10 hours credit, 20 hours credit, 30 hours credit, Associates Degree, Bachelors Degree, or Masters Degree).

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC SERVICES DIVISION

	Monthly Pay Amount
Community Development	
Lead Inspector (1057)	\$50
Building Safety	
Code Level I (1120)	\$125
Code Level II (1125)	\$200
Code Level III (1130)	\$275

PUBLIC WORKS DIVISION

	Monthly Pay Amount
Solid Waste	
Solid Waste C License (1117)	\$50
Solid Waste B License (1118)	\$100
Solid Waste A License (1119)	\$200
Engineering	
Survey Technician Level I (1071)	\$25
Survey Technician Level II (1072)	\$50
Survey Technician Level III (1073)	\$100
Survey Technician Level IV (1074)	\$200
Traffic	
Traffic Signals I (1095)	\$100
Traffic Signals II (1096)	\$200
Traffic Signs and Markings I (1097)	\$50
Traffic Signs and Markings II (1098)	\$100

PARKS DIVISION

	Monthly Pay Amount
Journeyman Electrician (1075)	\$75
Certified Grounds Keeper (1080)	\$30
Licensed Irrigation Installer (1081)	\$30
Chemical Imm. of Animals (Zoo) (1082)	\$75
Certified Pool & Spa Operator (1083)	\$75
Certified Playground Inspector (1084)	\$100
Arborist Certification Program (1085)	\$75
Certified Backflow Inspector (1086)	\$100
Certified Irrigation License (1087)	\$100
Certified Welder (1088)	\$100
Master Gardener Certification (1089)	\$75
Aquatic Facility Operator (AFO) (1090)	\$75
Certified Park Maintenance School Graduate (1091)	\$150
Instructor Trainer-Lifeguard Instructor (1092)	\$100
Lifeguard Instructor (1093)	\$50
Certified Chemical Applicator (1094)	\$50

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

CITY SERVICES DIVISION

Amarillo Emergency Communication Center	Monthly Pay Amount
Intermediate Texas Commission on Law Enforcement Officers Standards (1028)	\$25
Advanced Texas Commission on Law Enforcement Officers Standards (1029)	\$25
Critical Incident Stress Management (1042)	\$25
Telecommunicator's Emergency Response Taskforce, Tactical Dispatch (1043)	\$25
Emergency Medical Dispatch Certification (1032)	\$50
Emergency Fire Dispatch Certification (1033)	\$50
Emergency Police Dispatch Certification (1034)	\$50
Amarillo Emergency Communication Center Trainer I (1121)	\$25
Amarillo Emergency Communication Center Trainer II (1122)	\$50
Amarillo Emergency Communication Center Trainer III (1123)	\$75
Amarillo Emergency Communication Center Trainer IV (1126)	\$100
Amarillo Emergency Communication Center Trainer V (1126)	\$125

Amarillo Emergency Communication Center Pay shall not exceed \$150 per month per employee.

COMMUNITY SERVICES DIVISION

Animal Control	Monthly Pay Amount
National Animal Control Association I (1129)	\$25
National Animal Control Association II (1133)	\$25
National Animal Control Association III (1134)	\$25
Euthanasia (1136)	\$50
Field Training Officer (1138)	\$50

Transit	Monthly Pay Amount
Commercial Driver's License "P" Endorsement (1131)	\$25

UTILITY DIVISION

	Monthly Pay Amount
"A" Water (1065)	\$200
"A" Wastewater (1067)	\$200
"B" Water (1070)	\$100
"B" Wastewater (1100)	\$100
"C" Water (1105)	\$50
"C" Wastewater (1110)	\$50
"D" Water (1106)	\$25
"D" Wastewater (1111)	\$25

Survey Technician Certification	Monthly Pay Amount
Level I (1071)	\$25
Level II (1072)	\$50
Level III (1073)	\$100
Level IV (1074)	\$200

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

Collection System Operator	Monthly Pay Amount
Class I (1114)	\$25
Class II (1115)	\$50
Class III (1116)	\$100

Utility Division Certification Pay shall be for one license only per employee.

Note: The numbers in parenthesis at the end of each line are used internally by the City to identify the different types of incentive pay.

**CITY OF AMARILLO
2011/2012 MANAGERIAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MONTHLY	
			MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP A-01	ADM088	AIRPORT OPERATIONS MANAGER	15,117	41,494
	ADM035	ASSISTANT BUILDING OFFICIAL	2,620	7,192
	ADM025	ASSISTANT CITY SECRETARY	31,443	86,308
	ADM002	COMMUNITY RELATIONS COORDINATOR		
	ADM551	ENVIRONMENTAL ADMINISTRATOR		
	ADM900	GOLF COURSE SUPERINTENDENT		
	ADM015	MANAGEMENT ANALYST PUBLIC SAFETY		
	ADM610	SAFETY MANAGER		
GROUP A-02	ADM041	ASSISTANT CIVIC CENTER MANAGER	16,865	46,288
	ADM591	ASSISTANT DIRECTOR OF ANIMAL CONTROL	2,923	8,023
	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	35,079	96,279
	ADM093	ASSISTANT EMERGENCY MANAGEMENT COMMUNICATIONS MANAGER		
	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR		
	ADM171	ASSISTANT MANAGER UTILITY BILLING		
	ADM411	ASSISTANT PARK SUPERINTENDENT		
	ADM141	ASSISTANT PURCHASING AGENT		
	ADM231	ASSISTANT SHOP SUPERINTENDENT		
	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT		
	ADM221	ASSISTANT STREET SUPERINTENDENT		
	ADM531	ASSISTANT TRANSIT MANAGER		
	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT		
	ADM065	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT		
	ADM331	ASSISTANT WATER DIST SUPERINTENDENT		
	ADM321	ASSISTANT WATER PRODUCTION SUPERINTENDENT		
	ADM055	ASSISTANT WIC DIRECTOR		
	ADM620	BENEFITS ADMINISTRATOR		
	ADM160	CENTRAL STORES SUPERINTENDENT		
	ADM042	CIVIC CENTER BUSINESS MANAGER		
	ADM073	DEPUTY BUILDING OFFICIAL		
	ADM112	DEPUTY COURT CLERK & ASST. ADMINISTRATOR		
	ADM150	PRINTING MANAGER		
GROUP A-03	ADM590	ANIMAL CONTROL DIRECTOR	18,797	51,592
	ADM560	ASSISTANT COMMUNITY DEVELOPMENT ADMINISTRATOR	3,258	8,943
	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	39,098	107,311
	ADM093	ASSISTANT EMERGENCY COMMUNICATIONS CENTER MANAGER		
	ADM061	ASSISTANT FACILITIES MANAGER		
	ADM081	DEPUTY DIRECTOR OF AVIATION		
	ADM581	DIRECTOR OF PUBLIC HEALTH		
	ADM550	ENVIRONMENTAL HEALTH DIRECTOR		
	ADM032	LIBRARIAN IV		
	ADM905	MPO DIRECTOR		
	ADM425	PARK DEVELOPMENT MANAGER		
	ADM541	TRAFFIC FIELD SUPERINTENDENT		
	ADM585	WIC MANAGER		
GROUP A-04	ADM121	ASSISTANT CITY AUDITOR	20,951	57,508
	ADM601	ASSISTANT DIRECTOR OF HUMAN RESOURCES	3,632	9,968
	ADM131	ASSISTANT INFORMATION TECHNOLOGY MANAGER	43,578	119,617
	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE		
	ADM510	BUILDING OFFICIAL		
	ADM040	CIVIC CENTER MANAGER		
	ADM502	COMMUNITY DEVELOPMENT ADMINISTRATOR		
	ADM095	EMERGENCY COMMUNICATIONS CENTER MANAGER		
	ADM050	EMERGENCY MANAGEMENT COORDINATOR		
	ADM060	FACILITIES MANAGER		
	ADM111	MUNICIPAL COURT CLERK AND ADMINISTRATOR		

**CITY OF AMARILLO
2011/2012 MANAGERIAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MONTHLY	
			MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	ADM410	PARK SUPERINTENDENT		
	ADM520	PLANNING DIRECTOR		
	ADM140	PURCHASING AGENT		
	ADM230	SHOP SUPERINTENDENT		
	ADM240	SOLID WASTE SUPERINTENDENT		
	ADM220	STREET SUPERINTENDENT		
	ADM530	TRANSIT MANAGER		
GROUP A-05	ADM211	ASSISTANT CITY ENGINEER	23,365	64,138
	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	4,050	11,117
	ADM310	CHIEF WATER UTILITIES ENGINEER	48,599	133,407
	ADM020	CITY SECRETARY		
	ADM071	DEPUTY CITY ATTORNEY		
	ADM080	DIRECTOR OF AVIATION		
	ADM600	DIRECTOR OF HUMAN RESOURCES		
	ADM030	DIRECTOR OF LIBRARY SERVICES		
	ADM045	MANAGER OF EMERGENCY ADMINISTRATION		
	ADM110	MUNICIPAL COURT JUDGE		
	ADM135	RISK MANAGEMENT DIRECTOR		
	ADM170	UTILITY BILLING MANAGER		
	ADM540	TRAFFIC ENGINEER		
	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT		
	ADM320	WATER PRODUCTION SUPERINTENDENT		
GROUP A-06	ADM101	ASSISTANT DIRECTOR OF FINANCE	26,056	71,522
	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	4,516	12,397
	ADM301	ASSISTANT DIRECTOR OF UTILITIES	54,196	148,766
	ADM120	CITY AUDITOR		
	ADM210	CITY ENGINEER		
	ADM130	INFORMATION TECHNOLOGY MANAGER		
	ADM350	SUPERINTENDENT OF ENVIRONMENTAL OPERATIONS		
GROUP A-07	ADM005	ASSISTANT POLICE CHIEF	29,050	79,744
			5,035	13,822
			60,424	165,868
GROUP A-08	ADM070	CITY ATTORNEY	32,390	88,903
	ADM500	DIRECTOR OF COMMUNITY SERVICES	5,614	15,410
	ADM100	DIRECTOR OF FINANCE	67,371	184,918
	ADM400	DIRECTOR OF PARKS AND RECREATION		
	ADM200	DIRECTOR OF PUBLIC WORKS		
	ADM300	DIRECTOR OF UTILITIES		
	ADM800	FIRE CHIEF		
	ADM137	INFORMATION TECHNOLOGY DIRECTOR		
	ADM700	POLICE CHIEF		
GROUP A-09	ADM010	ASSISTANT CITY MANAGER - FINANCIAL SERVICES	35,950	98,685
	ADM011	ASSISTANT CITY MANAGER - PUBLIC SERVICES	6,231	17,105
			74,776	205,265
GROUP A-10	ADM012	DEPUTY CITY MANAGER	39,910	109,538
			6,918	18,987
			83,013	227,839

**CITY OF AMARILLO
2011/2012 HOURLY SALARY SCHEDULE**

	CLASS	DESCRIPTION	HOURLY	
			MINIMUM	MAXIMUM
GROUP H-01	HRL260	CART ATTENDANT	7.250	8.302
	HRL040	CIVIC CENTER BOX OFFICE CLERK I		
	HRL039	CIVIC CENTER TECHNICAL CREW		
	HRL050	EMERGENCY MANAGEMENT VOLUNTEER		
	HRL031	LIBRARY VOLUNTEER		
	HRL400	LIFE GUARD		
	HRL403	POOL CASHIER		
	HRL540	SCHOOL CROSSING GUARD		
	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE		
	HRL402	SWIMMING LESSON INSTRUCTOR		
	HRL413	YOUTH WORKER - MAINTENANCE		
HRL411	YOUTH WORKER - RECREATION			
GROUP H-02	HRL550	ENVIRONMENTAL HEALTH INVESTIGATOR	7.250	8.468
	HRL405	HEAD LIFEGUARD		
	HRL417	LESSON COORDINATOR		
	HRL415	RECREATION LEADER		
	HRL414	RECREATION SPECIALIST		
GROUP H-03	HRL406	ASSISTANT - POOL MANAGER	7.250	9.141
	HRL905	ATHLETIC SPECIALIST		
	HRL100	BUILDING MECHANIC		
	HRL418	DISTRICT SUPERVISOR		
	HRL542	TRAFFIC COUNTER		
	HRL551	WEED INSPECTOR		
GROUP H-04	HRL025	ANIMAL ATTENDANT	7.250	9.696
	HRL170	METER READER		
	HRL910	TEMPORARY INTERN		
GROUP H-05	HRL901	ACCOUNT CLERK I	7.250	10.100
	HRL904	ADMINISTRATIVE ASSISTANT		
	HRL020	COMMUNITY SERVICE AIDE		
	HRL111	DATA ENTRY OPERATOR HOURLY		
	HRL113	FIRE INTERN		
	HRL252	GATE ATTENDANT		
	HRL935	LABORER		
	HRL032	LIBRARY MESSENGER		
	HRL530	LUBRICATION ATTENDANT		
	HRL970	MESSENGER		
	HRL053	PBX OPERATOR		
	HRL571	STD/HIV FIELD INVESTIGATOR		
	HRL544	TRAFFIC CONTROL OFFICER		
	HRL902	WATCHGUARD		
	HRL587	WIC TECHNICIAN I		
GROUP H-06	HRL042	BUILDING ATTENDANT	7.250	10.585
	HRL041	CIVIC CENTER BOX OFFICE CLERK II		
	HRL915	CREW LEADER		
	HRL911	CUSTODIAN I		
	HRL903	CUSTOMER SERVICE CLERK I		

**CITY OF AMARILLO
2011/2012 HOURLY SALARY SCHEDULE**

	CLASS	DESCRIPTION	HOURLY	
			MINIMUM	MAXIMUM
	HRL590	NUTRITION TECHNICIAN I		
	HRL930	UTILITY WORKER		
GROUP H-07	HRL906	ACCOUNT CLERK II	7.400	11.161
	HRL960	DRAFTER I		
	HRL926	MECHANIC APPRENTICE		
	HRL140	PURCHASING CLERK		
	HRL925	SERVICER I		
GROUP H-08	HRL920	COLLEGE INTERN	7.760	11.665
	HRL211	ENGINEERING AIDE I		
	HRL221	EQUIPMENT OPERATOR I		
	HRL051	HAZMAT OUTREACH ASSISTANT		
	HRL940	LAB TECHNICIAN I		
	HRL907	SECRETARY II		
	HRL080	SECURITY OPERATIONS AGENT		
	HRL164	STORE CLERK I		
	HRL409	SWIMMING POOL MGR.		
	HRL955	UTILITY MAINTENANCE MECHANIC I		
GROUP H-09	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR	8.130	12.231
	HRL950	EQUIPMENT OPERATOR II		
	HRL592	NUTRITION TECHNICIAN II		
	HRL419	PLUMBER		
	HRL420	PROGRAM COORDINATOR		
	HRL240	WELDER I		
GROUP H-10	HRL941	ADMINISTRATIVE TECHNICIAN	8.510	12.797
	HRL531	BUS DRIVER		
	HRL909	COMMUNICATIONS TECHNICIAN		
	HRL980	HOUSING INSPECTOR		
	HRL034	LIBRARY ASSISTANT		
	HRL593	NUTRITION TECH III		
GROUP H-11	HRL951	EQUIPMENT OPERATOR III	8.920	13.413
	HRL230	MECHANIC		
	HRL908	SECRETARY III		
	HRL548	SIGNAL TECHNICIAN		
	HRL251	TRANSFER TRUCK DRIVER		
GROUP H-12	HRL250	TRANSFER STATION OPERATOR	9.370	14.099
GROUP H-13	HRL585	NUTRITIONIST I	9.910	14.887
	HRL138	PERSONAL COMPUTER TECHNICIAN		
	HRL545	SCHOOL CROSSING GUARD SUPERVISOR		
GROUP H-14	HRL145	COLLECTIONS CLERK	10.420	15.660
	HRL916	ELECTRICIAN I		
	HRL555	ENVIRONMENTAL TECHNICIAN		
	HRL945	EQUIPMENT MECHANIC I		

**CITY OF AMARILLO
2011/2012 HOURLY SALARY SCHEDULE**

			HOURLY	
	CLASS	DESCRIPTION	MINIMUM	MAXIMUM
	HRL052	HAZMAT OUTREACH COORDINATOR		
	HRL035	LIBRARIAN I		
	HRL575	LVN		
	HRL586	NUTRITIONIST II		
	HRL725	RANGE OFFICER		
GROUP H-15	HRL141	COMPUTER PROGRAMMER I	11.500	17.290
	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST		
	HRL965	INSPECTOR		
GROUP H-16	HRL520	BUDGET ANALYST	12.080	18.180
	HRL581	DISEASE INTERVENTION SPECIALIST II		
	HRL570	HEALTH PROMOTION SPECIALIST		
	HRL500	MANAGEMENT ANALYST		
GROUP H-17	HRL110	COURT REPORTER	13.240	19.927
	HRL582	NUTRITIONIST IV		
	HRL870	PUBLIC FIRE SAFETY SPECIALIST		
GROUP H-18	HRL121	INFORMATION TECHNOLOGY TECHNICIAN	13.900	20.917
	HRL990	OFFICE MANAGER		
GROUP H-19	HRL045	ADMINISTRATIVE HEARING OFFICER	14.600	54.651
	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN		
	HRL595	DIETITIAN		
	HRL750	DISTRICT ATTORNEY LIAISON OFFICER		
	HRL871	FIRE INSPECTOR		
	HRL946	FLEET MANAGER		
	HRL850	MANAGEMENT INTERN		
	HRL115	MUNICIPAL COURT JUDGE		
	HRL560	NURSE PRACTITIONER		
	HRL573	PHYSICIAN		
	HRL572	REGISTERED NURSE		
	HRL610	SAFETY TRAINER		

ORDINANCE NO. 7295

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2011, THROUGH SEPTEMBER 30, 2012, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; ESTABLISHING AND ADOPTING AN OFFICIAL PERSONNEL PLAN FOR THE CLASSIFIED AND UNCLASSIFIED SERVICE AND, ABOLISHING ALL POSITIONS NOT LISTED IN SAID BUDGET; STATING PENSION CONTRIBUTION; AMENDING VARIOUS PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES AS FOLLOWS: CHAPTER 8-2, ARTICLE I, ANIMAL CONTROL FEES; CHAPTER 8-3, ARTICLE IV, CERTAIN SOLID WASTE FEES AND RATES; CHAPTER 8-3, ARTICLE V, CERTAIN ABATEMENT FEES; CHAPTER 12-1, ARTICLE I, ATHLETIC FIELD RENTAL FEES AND ARTICLE II, ADULT ZOO ADMISSION FEE, AND ARTICLE VI, RANGE FEES; CHAPTER 12-7, ARTICLE IV, FEES; CHAPTERS 18-2 AND 18-3, VARIOUS WATER AND SEWER RATES AND FEES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2011 through September 30, 2012 (hereafter, "fiscal year" or "FY") has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2011 through September 30, 2012 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s).

Provided, however, that the new positions added to the Police personnel budget shall be activated and filled in stages over the course of FY 11-12 as follows: On October 1, 2011, one (1) sergeant and nine (9) officer positions are deemed activated and vacant, to be filled in accordance with civil service law. On September 1, 2012, two (2) sergeant positions are deemed activated and vacant, to be filled in accordance with civil service law.

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2012, the City contribution rate to the Texas Municipal Retirement System will be fourteen percent (14%). Effective January 1, 2012, the City contribution rate to the Amarillo Firemen's Relief and Retirement Fund will be seventeen and eighty-three hundredths percent (17.83%). This does not change the amounts contributed by employees each payroll period.

SECTION 4. That, in accordance with the annual budget adopted for the Animal Control Department, that Chapter 8-2, Article I, Section 8-2-4 of the Amarillo Municipal Code is hereby amended in part to read as follows:

Sec. 8-2-4. - Fees.

(a) [NO TEXT CHANGE]

(b) [NO TEXT CHANGE]

(c) *Other fees:*

(1) – (6) [NO TEXT CHANGE]

(7) Small animal trap, deposit \$30.00 (refundable upon timely return)

(d) [NO TEXT CHANGE]

SECTION 5. That, in accordance with the annual budget adopted for the Solid Waste Department of the Public Works Division, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-92. Residential collection and disposal.

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

<i>Monthly Type Description</i>	<i>Charge</i>
(1) One-Family Residence . . .	\$ 14.00 <u>\$14.30</u>
(2) Two-Family Residence with 1 water meter . . .	28.00 <u>28.60</u>
(3) Three-Family Residence with 1 water meter . . .	42.00 <u>42.90</u>
(4) Four-Family Residence with 1 water meter . . .	56.00 <u>57.20</u>
(5) Two-Family Residence, each unit on separate water meter, each unit.	14.00 <u>14.30</u>
(6) One-Family Residence and single apartment on 1 water meter . . .	-28.00 <u>28.60</u>
(7) One-Family Residence and single apartment on 1 water meter, each unit.	14.00 <u>14.30</u>

(b) [NO TEXT CHANGE]

SECTION 6. That, in accordance with the annual budget adopted for the Solid Waste Department of the Public Works Division, Chapter 8-3, Article IV, Division 2, Section 8-3-93, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-93. - Commercial collection and disposal.

(a) *Table of charges.* Commercial collection and disposal charges shall be based on the size, type and number of containers and frequency of service established for such commercial collection. The monthly charges per container for commercial collection are as set out below:

TABLE NUMBER TWO
Monthly Charge Per Container

Container Volume (In Cu. Yds.)	Container Pickups Per Week Not More Than				
	2	3	4	5	6
Single container charge:					
3	\$62.48 <u>63.73</u>	\$85.46 <u>87.17</u>	\$113.11 <u>115.39</u>	\$140.77 <u>143.62</u>	\$168.42 <u>171.84</u>
4		\$144.01 <u>146.91</u>			\$285.04 <u>290.85</u>
8	\$114.11 <u>116.39</u>	\$169.42 <u>172.84</u>	\$224.73 <u>229.29</u>	\$280.03 <u>285.73</u>	\$335.34 <u>342.18</u>

(b) *Shared containers.* If a container is used by more than one (1) business or commercial user, the charge as established by subsection (a), less volume for Residential use, shall be prorated to each business or commercial user of the container in a manner established by agreement of such users so that the total charge per container less residential use is maintained. If the various users of a container cannot agree to a cost distribution method, the Superintendent shall determine the charge to each user based upon an estimate of the relative volumes of Garbage and Trash generated by each user. However, the charge to a business or commercial user determined by any such distribution method shall not be less than fifteen dollars and sixty-two cents (~~\$15.62~~) ninety-three cents (\$15.93).

(c) [NO TEXT CHANGE]

(d) [NO TEXT CHANGE]

SECTION 7. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 8-3, Article V, Section 8-3-121 of the Amarillo Municipal Code is hereby amended in part to read as follows:

Sec. 8-3-121. - Same—Costs; collection.

(a) *Mailing bill; due date; administrative charge.* The bill for the cost incurred by the City resulting from the abatement of the condition existing by reason of the owner's failure to comply with section 8-3-118 shall be mailed to the owner of the Premises and must be satisfied within thirty (30) days of the mailing of the bill. In addition to all other costs as administrative charge of ~~fifty dollars (\$50.00)~~ seventy five dollars (\$75.00) shall be added to cover the City's cost of inspection, reinspection, mailing, publications, bookkeeping and other related administrative expenses.

(b) – (e) [NO TEXT CHANGE]

SECTION 8. That, in accordance with the annual budget adopted for the Parks and Recreation Department, that Chapter 12-1, Article I, Section 12-1-3 of the Amarillo Municipal Code is hereby amended in part to read as follows:

12-1-3. ~~Reserved.~~ Field rental.

There is hereby assessed the following fees for rental of designated athletic fields (including but not limited to: baseball, softball, kickball, football, or soccer) for practice or allocated athletic fields for single game use. This section does not prohibit a party from reserving a field for two or more consecutive practices or games, provided that the party pays the rental

fee, uses the field for its intended purpose, and subject to demand for or availability of fields for other teams, and other applicable reservation policies of the department.

(Insert two tables)

Single Game

<u>Youth</u>	<u>\$10.00</u>
<u>Adult</u>	<u>\$20.00</u>
<u>Lights</u>	<u>Add \$10.00 to the single game fee. This fee applies whether lighting is actually used for all or only a portion of the game.</u>

Practice

<u>Youth</u>	<u>\$10.00 for a 90 minute rental period.</u>
<u>Adult</u>	<u>\$20.00 for a 90 minute rental period.</u>
<u>Lights</u>	<u>Add \$10.00 to the rental period fee. This fee applies whether lighting is actually used for all or only a portion of a rental period.</u>

SECTION 9. That, in accordance with the annual budget adopted for the Parks and Recreation Department, that Chapter 12-1, Article II, Section 12-1-11 of the Amarillo Municipal Code is hereby amended in part to read as follows, and provided further that such change shall be effective on and after April 1, 2012:

Sec. 12-1-11. - Zoo Fees.

There is hereby assessed an admission fee on each person entering the Amarillo Zoo as follows:

Adults:	(ages 13-61)	\$ 3.00 <u>\$4.00</u>
Seniors	(62-over)	\$2.00
Children	(3-12)	\$1.00
Children	(2 & under)	free

Provided, however, on October 1 of each year, the Director of Parks and Recreation shall designate one day per week as a free or no admission day for all persons entering

SECTION 10. That, in accordance with the annual budget adopted for the Parks and Recreation Division, that Chapter 12-7, Article IV, Section 12-7-16 of the Amarillo Municipal Code is hereby amended in part to read as follows:

Sec. 12-7-16. Fees.

Municipal firing range:

3 hour minimum ~~\$12.00~~ \$14.00 per shooter (each shooter receives two targets)

Additional time ~~\$5.00~~ \$6.00 per hour per shooter (includes 1 target per shooter per additional hour)

Annual passes:	Senior \$125.00 <u>\$150.00</u>	Others \$150.00 <u>\$175.00</u>
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All other goods, services, rentals, activities: As approved by City Manager.

SECTION 11. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-54 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-54. Same.-Inaccurate; testing; fee.

(a) [NO TEXT CHANGE]

(b) Should any consumer feel that his meter is registering improperly, he may make a request in writing to the City to have his meter tested. The meter shall be tested as quickly as possible. If there is an error of two (2) percent or more in the registering of a meter one (1) inch or less, or an error of three (3) percent or more in a meter larger than one (1) inch, there shall be no charge for testing; but in case there is not such an error, then the consumer shall pay ~~twenty-five~~ thirty dollars ~~(\$25.00)~~ (\$30.00) for the test, which shall be deposited before the test.

SECTION 12. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-57. Monthly rates.

(a) The following minimum monthly meter service charges include the first three thousand (3000) gallons consumption:

TABLE INSET:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
5/8 or 3/4	A	\$ 41.22 \$ <u>11.89</u>	\$ 46.83 \$ <u>17.84</u>
1	B	15.05 <u>15.95</u>	22.57 <u>23.92</u>
1 1/2	C	19.28 <u>20.44</u>	28.93 <u>30.67</u>
2	D	29.96 <u>31.76</u>	44.95 <u>47.65</u>
3 or FH Meter	L,H,X	110.24 <u>116.85</u>	165.36 <u>175.28</u>
4	E,Y	139.90 <u>148.29</u>	209.85 <u>222.44</u>
6	F A	209.15 <u>221.70</u>	343.73 <u>332.55</u>
8 or larger	G,J,K,M,W	288.35 <u>305.65</u>	432.53 <u>458.48</u>

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

TABLE INSET:

<i>Quantity (gallons)</i>	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
<i>Residential:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
3,001 --10,000	\$ 2.00 \$ <u>2.12</u>	\$ 3.00 \$ <u>3.18</u>
10,001-30,000	2.64 <u>2.77</u>	3.92 <u>4.16</u>
30,001 – 50,000	3.87 <u>4.10</u>	5.84 <u>6.16</u>
Over 50,000	4.09 <u>4.34</u>	6.14 <u>6.51</u>

TABLE INSET:

<i>Commercial / Industrial:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
Over 3,000	\$ 2.28 \$ <u>2.42</u>	\$ 3.44 \$ <u>3.61</u>

TABLE INSET:

<i>Irrigation (all service groups)</i>	Minimum charge	Minimum charge
0 -- 3,000		
3,001 – 10,000	\$ 2.28 <u>\$2.42</u>	\$ 3.44 <u>\$3.61</u>
10,001 – 30,000	2.64 <u>2.77</u>	3.92 <u>4.16</u>
30,001 – 50,000	3.87 <u>4.10</u>	5.84 <u>6.16</u>
Over 50,000	4.09 <u>4.34</u>	6.14 <u>6.51</u>

* * * *

SECTION 13. That, in accordance with the annual budget adopted for the Utility Division, the wastewater rates and charges in Chapter 18-3, Article II, Section 18-3-29 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-3-29. - Excessive strength surcharge.

(a) Wastewater containing BOD or SS in excess of that provided for in a Prohibited Discharge Standard or normal strength Wastewater may be discharged into the Sanitary Sewer provided ~~÷ that~~ (1) ~~The~~ the Waste will not cause damage to the collection system; (2) the Waste will not impair the Treatment process; (3) the person discharging such Wastewater pays a monthly surcharge to the City utilities division in addition to the usual monthly sewer service charges. Computation of such surcharge shall be based on the following formula:

$$S = Va(\text{BOD}-300) + Vb(\text{SS}-400)$$

Where:

S = Surcharge for extra strength Wastewater

V = Monthly Wastewater flow in million gallons

a = Unit cost for removing 1 mg/l BOD from 1 MG

b = Unit cost for removing 1 mg/l SS from 1 MG

BOD = Actual BOD measured at point of discharge

SS = Actual SS measured at point of discharge

300 = Normal BOD in mg/l

400 = Normal SS in mg/l

(b) Unit cost for removing BOD and SS will be set calculated each January summer on the basis of the previous fiscal year actual maintenance and operation costs and any required surcharge shall be stated and approved in the City's annual budget adoption ordinance, to be effective on October 1 of each year.

(c) If the strength for either BOD or SS is less than the normal strength for that category, then there shall be no surcharge for that category, nor shall there be credit given to the total surcharge.

SECTION 14. Pursuant to the provisions of the preceding Section 13 the following surcharges are hereby authorized and shall be assessed as applicable:

BOD Unit Cost to remove 1mg/l from 1MG\$2.38

SS Unit Cost to remove 1mg/l from 1MG\$1.02

SECTION 15. That, in accordance with the annual budget adopted for the Utility Division, the wastewater rates and charges in Chapter 18-3, Article IV, Sections 18-3-73 and 18-3-74 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-3-73. Rates inside corporate limits.

Every User whose Premises, within the City, is served by a connection with the Wastewater system of the City, whereby the Wastewater is disposed of by the City, shall pay a service charge as follows:

(1) A monthly service charge shall be charged to all Users based on the water meter size as follows:

TABLE INSET:

<i>Meter Size (inches)</i>	<i>Charge for first 3,000 gallons</i>
5/8 or ¾	\$ 42.71 <u>\$13.47</u>
1	43.11 <u>13.90</u>
1 1/2	43.46 <u>14.27</u>
2	44.64 <u>15.49</u>
3	46.52 <u>17.51</u>
4	44.15 <u>25.60</u>
6	35.55 <u>37.68</u>
8 or larger	46.97 <u>49.79</u>

(2) A monthly service charge shall also be charged to all Residential users in the amount of ~~one dollar and fifty-two cents (\$1.52)~~ one dollar and sixty-one cents (\$1.61) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users shall be ~~one dollar and sixty-four cents (\$1.64)~~ one dollar and seventy-four cents (\$1.74) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be ~~one dollar and eighty-two cents (\$1.82)~~ one dollar and ninety-three cents (\$1.93) per thousand over the initial allotment as more specifically set forth hereinafter.

a. – d. [NO TEXT CHANGE]

(3) [TEXT UNCHANGED]

(4) [TEXT UNCHANGED]

Sec. 18-3-74. Rates beyond corporate limits.

(1) Any User whose Premises outside the corporate limits is served by a connection with the Wastewater system of the City shall pay a service charge one and one-half (1 1/2) times the

rates and charges established for Users within the corporate limits except that surcharges and monitoring charges shall be paid at rates established for customers within the corporate limits, as follows:

TABLE INSET

Meter Size (inches)	Charge for first 3,000 gallons
5/8 or 3/4	\$ 19.06 <u>\$20.21</u>
1	19.67 <u>20.85</u>
1 1/2	20.20 <u>21.41</u>
2	21.91 <u>23.24</u>
3	24.78 <u>26.27</u>
4	36.22 <u>38.40</u>
6	53.33 <u>56.52</u>
8 or larger	70.46 <u>74.69</u>

(2) A monthly service charge shall also be charged to residential Users outside the corporate limits in the amount of two dollars and ~~twenty-eight~~ forty-two cents (~~\$2.28~~ \$2.42) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users outside the corporate limits shall be two dollars and ~~forty-six~~ sixty-one cents (~~\$2.46~~ \$2.61) per one thousand (1,000) gallons over the initial allotment of 3,000 gallons, unless the wastewater is actually metered, in which case the service charge shall be two dollars and ~~seventy-three~~ eighty-nine cents (~~\$2.73~~ \$2.89) or as contracted.

SECTION 16. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees,

charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 17. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 18. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 19. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2011, unless a different effective date is stated for a particular Section hereof.

INTRODUCED AND PASSED by the City Commission of the City of Amarillo, Texas, on First Reading the 13th day of September, 2011; and PASSED on Second and Final Reading the 20th day of September, 2011.



Brian Eades, Mayor Pro Tem

ATTEST:


Donna DeRight, City Secretary

9/7/11 _____

ORDINANCE NO. 7296

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2011; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code, and have published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in the Texas Property Tax Code, in a manner designated to come to the attention of all residents of said City and has submitted said rates to the City Commission of said City prior to its adoption of this ordinance; and

WHEREAS, the City Commission has complied with all applicable posting, hearing, filing, and meeting requirements of the Texas Property Tax Code prior to the setting of the tax rate for 2011; and

WHEREAS, a quorum of the City Commission is present in a regular meeting open to the public; NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

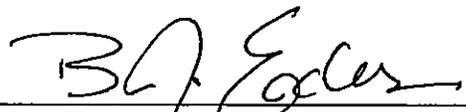
SECTION 2. That for the year 2011, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2011, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of \$0.02779 for debt expenses plus \$0.29230 for maintenance and operation expenses (total of \$0.32009, per \$100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.51% (insert percentage by which the tax rate exceeds the effective maintenance and operations rate) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$9.51.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2011-2012, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

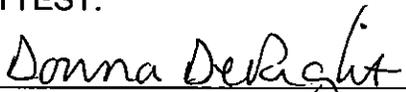
SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Commission of the City of Amarillo, Texas, on First Reading the 13th day of September, 2011; and PASSED on Second and Final Reading the 20th day of September, 2011.



Brian Eades, Mayor Pro Tem

ATTEST:



Donna DeRight, City Secretary



CITY OF AMARILLO

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
30000	REVENUES
30100	OPERATING REVENUES
30200	Taxes
30300	Prop Taxes Current Year Collection of property taxes, which are due during the current year.
30310	<i>Collections Potter County Assessor</i>
30311	<i>Collections Randall County Assessor</i>
30320	Property Taxes Prior Year Levy Collection of property taxes for all years except the current year.
30321	<i>Prior Year Collections Potter County</i>
30322	<i>Prior Year Collections Randall County</i>
30330	Interest and Penalties The interest and penalty collected on payments of delinquent taxes.
30331	<i>Potter County Assessor</i>
30332	<i>Randall County Assessor</i>
30340	Vehicle Rental Tax
30400	Gross Receipt Business Tax
30410	Electricity Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30420	Gas Utility Three percent gross receipts paid quarterly for use of public rights of way within corporate City limits.
30430	Water Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30435	Sewer Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30440	Telecommunications Utility Per line charge for use of public rights of way within corporate City limits.
30450	Cable TV Five percent gross receipts tax paid quarterly for use of public rights of way within corporate City limits.
30460	Ambulance Services One half of one percent rental on gross receipts of ambulance service.
30470	Hotel Occupancy Tax Nine percent of the room occupancy rate: 7% for improving and promoting the Convention Center and for promoting tourism and conventions; 2% for Amarillo/Potter Venue District for building events complex, also five percent for Amarillo/Potter Venue District.
30800	Interest-Past Tax
30600	Sales Tax
30610	General Sales Tax One and one-half percent sales tax on sales within corporate City limits. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural purposes.
30620	Mixed Beverage Sales Tax Fifteen percent of taxes collected by the State of Texas on sale, preparation, or service of mixed drinks within corporate City limits.
31400	Licenses and Permits
31500	Liquor, Beer, Wine Licenses

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
31510	Liquor Licenses Establishments selling liquor are required to obtain a license. The City license is 50% of the State license cost.
31520	Beer and Wine Licenses Establishments selling beer and wine are required to obtain a license. The City license is 50% of the State license cost.
31600	Rest and Food Establishment Permit
31610	Food Handling and Daycare Fees for various types of permits associated with preparation of food.
31620	Food Manager Certifications Certificate issued to Food Managers who take a course offered by Director of Public Health on proper food preparation.
31700	Occupation and Business License
31710	Electrician Licenses License fee for all electricians doing business within City limits.
31720	Plumbers License and Registration For all master and journeyman plumbers licensed by the State of Texas, residing and/or performing plumbing inspections within City limits.
31730	Dance Hall License Annual Fee for each dance establishment.
31740	Heating and Air-conditioning License License for individuals, firms, corporations, or partnerships holding valid State licenses and doing business in Amarillo.
31750	Roofers License For all individuals or firms who do roofing as a business in Amarillo.
31760	Builders/Contractors License
31770	Taxicab Licenses Fee for each cab operated and each driver operating a cab.
31780	Right of Way License For anyone wishing to use public right of way for private use, either on the surface, in the airspace above, or for subsurface encroachment.
31790	Right of Way License Applications Application fee pursuant to granting right of way.
31800	Other Business Licenses Licenses for occupations such as sign erection and maintenance, garbage and trash collection, massage parlors, excavations, parking permits, and adult businesses.
31900	Non-Bus License and Permit
31910	Building Permits Permit fees for construction, remodeling, or destruction and removal of buildings.
31920	Electrical Permits Permit fees for new construction, additions, and alterations of existing electrical services.
31930	Plumbing and Gas Permit Permit fees for new construction and repair of existing plumbing.
31940	Heating and Air Conditioning Permit Permit fees for new construction or equipment change out.
31950	Sewage Disposal Permits Permit to operate sewage disposal service and fees for inspection of sewage disposal systems outside City limits.
31960	Mobile Home Park Permit

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
31970	Transient Business Permit License fee for door to door type sales.
31980	Solicitation Permits
32800	Intergovernmental Revenue
32805	Health Department Part - Universal
32806	Health Department Participation - Amarillo Hospital District (AHD)
32810	Fire Fighting Potter and Randall Counties Charges for aid in fighting fires outside City limits.
32815	Amarillo College
32820	Teen Court Participation
32825	TX Department of Transportation Assistance
32830	Transit Operating/Capital Assistance
32840	Highway Signal Maintenance Reimbursement
32850	Cops Ahead Program
32855	County Police Participation Participation by County Sheriff Departments in conjunction with Task Force Operations.
32860	Civil Defense Participation Other Governmental participation for Emergency Management Services.
32865	FEMA Disaster Relief
32870	Police School Liaison Participation School District share of Police liaison program.
32880	Arrest Fee Collection Quarterly reimbursement for City Police making arrests for Potter County.
32890	Other License and Permits
32900	Fiscal Agent Fees
32910	TNRCC
32920	Transportation Security Administration Reimbursement
33100	Charges for Services
33200	General Government
33210	Zoning Platting Fees Fees for zoning and platting land. These include application fees and fees to amend current zoning requirements.
33220	Zoning Board Application Fees Fee charged an applicant for a variance request to the Zoning Board of Adjustment. The applicant would be requesting a variance of the requirements of the City zoning ordinances.
33225	Abandoned Vehicle Notification
33230	Sale of City Publication Includes zoning ordinances, subdivision and development ordinances, driveways, parking manual, traffic ordinances, sets of plat/zoning maps, bluelines, maps, sign ordinance, code books, and other City publications.
33240	Sales Central Stores

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
33300	Public Safety and Health
33310	Fire Inspection Fees
33311	Fire Permit Fees
33320	Traffic Accident Report Fees for reproduction of traffic accident reports.
33330	License and Permit Fees
33340	Animal Shelter Fees Charges for impound and kennel fees, rabies vaccinations, and other Animal Shelter fees.
33350	Vital Statistic Fees Fees for birth certificates, death certificates, genealogy search, etc.
33355	Vital Statistics Surcharge
33360	School Crossing Guard Program
33370	Water Sample Collection Fee for water sample collection for testing.
33380	Vet Clinic Disposal Fee Fee for picking up dead animals from vet clinics.
33390	Miscellaneous Health Department Fees
33400	Fire Service Fee - Airport
33500	Solid Waste
33510	Collection and Disposal Fees for collection of trash.
33520	Landfill Charges Fees for dumping trash at the City Landfill.
33530	Recyclable Fees for recycling materials.
33600	Transit
33610	Passenger Fees Charges for riding fixed route City buses.
33620	Demand Response Fee Fee for mobility impaired passengers who are physically unable to utilize the fixed route passenger service.
33630	Bus and Bus Stop Advertising Commission for advertising on bus stop benches.
33640	Miscellaneous Bus Revenue All other revenues.
33700	Culture and Recreation
33710	Auditorium/Coliseum Rent Rental rates for the Civic Center complex.
33715	Extra Charge
33720	Auditorium/Coliseum Concerts
33730	Auditorium/Coliseum Advertising
33735	Auditorium Novelties

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
33740	Box Office Fees
33750	Library Late Charges Amount charged to library patrons for returning borrowed items late. Also includes amounts for damaged or lost items.
33755	Library Copy Charges
33760	Library Copy Charges Revenue from copy machines at all libraries.
33765	No Residential Library Fee Fees for residents outside corporate City limits to borrow materials at the City libraries.
33770	Library Reimbursements
33780	Golf Green Fees Fees for playing golf at the Municipal Golf courses.
33790	Golf Green Fee Surcharge
33800	Golf Membership Fees Permit fees for annual permit players.
33805	Golf Cart Commission City portion of golf cart rentals at the Municipal Golf courses.
33806	Golf Concession Commission fee for concession sales at the Municipal Golf courses.
33807	Driving Range Commission City portion of golf driving range revenue.
33810	Entry and Tournament Fees
33815	Tournament Revenue
33820	Admission Fees
33830	Player Membership Fees
33835	Discount Card Sales
33840	Golf Locker and other Fees
33850	Swimming Pool Revenues Entrance fee to public swimming pools.
33855	Swimming Lessons
33860	Baseball Field Rentals Rental of City Baseball fields.
33861	Soccer Field Rentals
33870	Shooting Complex Revenue Fees for use of City Shooting Complex.
33880	Scope Rental Fees Rifle Range.
33890	Tennis Center Fees Court fee at Amarillo Tennis Center to play tennis.
33900	Tennis Memberships Annual membership fee to use Amarillo Tennis Center.
33910	Park Revenue Funfest City percentage for use of Thompson Park for Funfest.

**CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
34000	Utility Sales and Service
34010	Water Metered Sales Sale of all metered water.
34020	Sale of Unused CRMWA Allocation
34030	Sewer Charges Charge for sewer service based on water meter size and water volume used.
34040	Industrial Waste Sewer Surcharge Charge for digesting industrial sewage.
34045	Liquid Waste Disposal Fee
34050	Forfeited Disc Water and Sewer Penalty for late payment of water bill.
34060	Sale of Reclaimed Water Sale of all recycled sewage water for industrial or farm use.
34070	Water Service Charges Charge for connecting or reconnecting water service.
34080	Door Tag Fee
34200	Tap Fees and Frontage Charges
34210	Water Tap Fees Fee charged to the customer for initial service.
34220	Sewer Tap Fees Fee charged to the customer for initial service.
34230	Water Frontage Charges Fee for extending water main.
34240	Sewer Frontage Charges Fee for extending sewer main.
34250	Water Line Rentals
34260	Other Water Charges
34266	Lab Fees
34270	Panhandle Revenue Recovery
34300	Airfield Fees & Commission
34310	Landing Fees Fee charged to airline to use City Airport runway based on number of landings and weight of aircraft.
34320	Military Fuel Flowage Commission Commission for fueling military aircraft.
34330	Fuel and Oil Commission Fixed Base Commission for fueling commercial aircraft.
34340	Fuel and Oil Commission Other Commission paid by private corporations for fueling company aircraft.
34400	Terminal Building Area Rental and Commission
34410	Airline Rentals Monthly rent of terminal building space used by the airlines.
34420	Restaurant Commissions Commission from restaurant sales.

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CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
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OBJECT CODE	DESCRIPTION
34430	Insurance Commissions Commission of insurance sales at the Airport.
34440	Locker and Vending Machine Commissions Commission for rental of lockers and use of vending machines.
34450	Telephone Commissions Commission from pay telephones.
34455	Building 602
34460	Other Terminal Building Monthly rent to car rental agencies, advertising agencies, shoeshine concession, and other businesses in the Airport Terminal.
34470	Car Rental Commissions Commission from rental of vehicles by rental agencies.
34480	Auto Parking Commission Commission from Airport parking concession.
34490	Security Service Participation Administration fee for providing security for airlines based on enplaned passengers.
34600	Other Build and Ground R
34610	AEDC Leases
34620	Krams Inc Lease
34630	Leading Edge Lease
34640	Bell Helicopter Rents Lease of Airport facilities by Bell Helicopter.
34650	Fixed Base Operator Lease
34660	Other Build Rentals – Airport Monthly rent on other buildings on Airport property.
34670	Fuel Storage Rentals Monthly rent of fuel storage facilities at the Airport.
34680	Ground Rentals Monthly rent for surface area around Airport grounds.
34690	Aircraft Parking Fees
34700	Advertising Commission Monthly rent of advertising space on Airport property.
34710	Ramp Fees Aircraft parking fees on Airport apron.
34800	Other
34810	Employee Health Insurance Premium
34820	Retiree Health Ins Premium
34830	Cobra Health Ins Premium
34840	Dental Insurance Premium
34850	City Paid Health Premium
34860	City Paid Dental Premium
34865	City Health Stop Loss
34870	Claim Refund
34875	Day Care Contributions
34880	Flex Plan Health
34900	Interest Rental and Use Charge
34910	Equipment Rental

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OBJECT CODE	DESCRIPTION
34920	Interdepartmental Charges
35000	Fines and Forfeitures
35100	Fines
35105	Administration Fee - Defensive Driving Course Fee for defensive driving course.
35106	Administration Fee - Teen Court
35110	Traffic Fines Fines for all traffic violations.
35115	Other Traffic Court Costs
35120	Misdemeanor Fees Fines for misdemeanor offenses.
35125	Misdemeanor-Crimes Fines for criminal misdemeanor offenses.
35130	Parking Fines Fines for all parking violations.
35135	Violation City Ordinance Fine imposed for violating the Code of City Ordinances.
35140	Court Technology Fee
35145	Misdemeanor Probation Revenue Misdemeanor probation fines.
35146	Traffic Probation
35150	Admin Fees – Pet
35155	Courthouse Security Fund
35157	M C Assessed - Child Safe
35160	Bond Forfeitures Forfeiting cash bond for failing to comply with the terms of the bond fines for violation of City ordinances.
35170	Administration Fees - Teen Court
35175	Judicial Fund Local
35200	Forfeitures
35210	Bond Forfeitures
35215	Forfeited Discount - Sanitation Unclaimed escrow deposits upon expiration of Sewer Line Extension Agreement.
35216	Forfeited Discount - Water and Sewer Unclaimed escrow deposits upon expiration of Water Line Extension Agreement.
35217	FSS Escrow Forfeitures
35300	Construction Participation
35400	Construction Participation
35410	Contractor Participation
35420	Owner Participation
35430	State Participation
35440	Federal Participation
35450	Owner Deposit

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CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
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OBJECT CODE	DESCRIPTION
35460	Other Participation
35470	Transfer in From Center City
35500	Revenue From Other Agencies
35600	Grants - Federal
35610	Grant In Aid – Federal
35615	Program Income
35620	Medicaid Reimbursements
35625	District Clinic Co-Pays
35631	Portables - Certificate
35632	Portables - Voucher
35641	Admin Fees - Certificate
35642	Admin Fees – Voucher
35650	Walk Across Texas Revenue
35700	Grants - State
37100	Use of Money and Property
37110	Interest Income Interest earnings on the temporary investment of idle funds.
37115	Unrealized G/L Revenue/Expense to Adjust Investments to Market Value.
37120	Interest Income-Notes Receivable and Other
37125	Other Interest Income Interest from other than investment earnings.
37130	Discounts Eamed
37135	Bad Debt Recoveries
37140	Returned Check Fees Service charge for returned checks.
37145	Insurance Recoveries
37148	TSA Background Checks
37150	Rental Income
37151	Amusement Park Lease Lease income from Wonderland Amusement Park located in Thompson Park. The lease is based on a percentage of gross revenue.
37152	Municipal Building Rent Revenue from the rental of Municipal buildings.
37153	Polk Street Rental Rental of Bivins building.
37154	Other Rental income Rental revenue from the use of various City facilities and equipment such as Forest Hill Park, Memorial Park basement, recreation bags, and swimming pool lockers.
37155	Surface Land Rental Rental revenue from City land and agricultural leases.
37160	Miscellaneous Concession

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CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
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OBJECT CODE	DESCRIPTION
37170	Payment in Lieu of Property
37200	Administrative Charges
37210	Water and Sewer Utility Reimbursement for administrative charges applicable to the water and sewer utility.
37220	Airport
37225	Weed Collection Charge to property owner for mowing weeds.
37230	Weed Mowing Services Additional administrative charge to property owner for billing and collecting weed mowing charge.
37235	PID Reimbursements
37231	Bad Dept Expense/Recovery
37240	State Court Cost Service fee for collecting State Court costs.
37245	Court Cost-Arrest Fees
37246	Dismissal Fee-Drivers License
37247	Judicial Administration Efficiency
37248	Municipal Court Time Payments
37250	Indirect Cost Reimbursement Reimbursement to the City for administrative charges applicable to federal and state grants.
37300	Administration cost Allocation (Interfund)
37310	Self Insurance Premium
37315	W/C Premium City Pay
37400	Other
37409	Accident Damage Revenue
37410	Miscellaneous Revenue
37411	Wreck Damage Collection
37412	Auction Expense Recovery
37413	Seized Property or Cash
37415	Appraisal District Refund
37416	Other Outside Restitution
37417	Wrecker Service Contract
37418	Non-City Damage Claim
37419	Other Paving Cuts
37420	Donations
37421	TB Testing
37422	Immunizations
37423	Fuel Tax Refund

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CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
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OBJECT CODE	DESCRIPTION
37424	Internet Commissions
37426	PRRA Collection Fees
37427	Internet Convenience Fee
37428	Procurement Card Rebate
37430	Sale of Property
37435	Sale of Scrap
37440	Asset Sale Proceeds
37445	Sales to Outside Utilities
37450	Discount Earned
37455	Events District Op Asst.
37460	Gain/Loss on Property Disposal
37463	Parks Tree Workshop
37465	Net Book Value Asset Disposal
39000	OTHER FINANCING SOURCES
39100	Operating Transfers In
39110	Transfer In From General Fund
39115	Transfer In From General Fixed Asset
39130	Transfer In From CDBG
39210	Transfer In From Local Law Enforcement
39215	Transfer in From Trust Funds
39265	Transfer In From Federal Narcotics Trafficking Force
39350	Transfer In From General Construction
39360	Transfer In From Street Improvement
39370	Transfer In From Street and Drainage
39390	Transfer In From Park Improvement
39400	Transfer In From Civic Center
39410	Transfer in From Solid Waste Improvement
39430	Transfer In From Building Equipment Replacement
39431	Transfer In From Animal Shelter
39465	Transfer In From Amarillo-Potter Venue District
39470	Transfer in From Water and Sewer
39480	Transfer In From Municipal Garage
39490	Transfer In From Information Services
39500	Transfer In From Risk Management
39510	Transfer In From Employee Insurance
39520	Transfer In From AEDC Projects
39530	Transfer In From Airport
39540	Transfer In From T-Anchor Bivins
39550	Transfer In From Golf Course Improvements
39560	Transfer In From Special Revenue
39570	Transfer In From Capital Projects
39580	Transfer In From Internal Service
39590	Transfer In From Venue District
39591	Transfer In From Affordable Housing
39592	Transfer In From Court Tech Fund
39595	Transfer In From AHFC
39593	Transfer In from Trans Housing
39596	Transfer In From Greenways PID
39597	Transfer In From Colonies PID
39800	Proceeds from Long Term Debt
39810	Proceeds From Long Term Debt



CITY OF AMARILLO

**CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
40000	EXPENDITURES
41000	PERSONAL SERVICES Compensation to individuals and firms in the form of salaries, wages, and fees.
41100	Salaries and Wages Base salaries and wages of all employed personnel, both full and part-time.
41200	Longevity Additional pay based upon years of service.
41300	Incentive Additional compensation for Police Officers or Firefighters upon attainment of intermediate or advanced certificates. Police Officers/Firefighters are paid \$25.00 per month for intermediate certificate, or \$50.00 per month for advanced certificate.
41400	Merit Pay
41500	PFP
41550	HLC Courier
41610	Scheduled
41620	Unscheduled
41710	Umpire Fees
41720	Scorekeepers
41730	Gate Attendants
41740	Off Duty Police
41750	Stats Fees
41760	Scheduling
41820	Health Insurance Includes all the City's costs for employees' life and health insurance.
41900	Life
42010	Medicare Includes all part-time, seasonal, fire, and police hired after 4-1-86, which are subject to pay 1.45% Social Security Tax.
42020	Social Security Includes all the City's cost for FICA (Social Security).
42110	TMRS Includes all fees and contributions to the Texas Municipal Retirement System.
42120	FRRF Includes all the City's contributions to the Amarillo Firemen's Relief and Retirement Fund.
42200	Tuition Reimbursement
42300	State Unemployment Includes all City cost for State Unemployment Taxes.
42310	Federal Unemployment Includes all City cost for Federal Unemployment Taxes.
42400	Workers Compensation City cost for Worker's Compensation Insurance.
42510	Car Allowance Payment to city employees for use of privately-owned vehicles in the performance of their regular official duties.
42520	Uniform/Clothing Allowance Payment to City employees as reimbursement or partial reimbursement for added expense incurred in the purchase of required special types of clothing such as uniforms.
42530	Moving Expense Includes expenses incurred as a result of employing personnel who must move to the City as a requirement of their employment.

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CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
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OBJECT CODE	DESCRIPTION
42540	<p>Tool Allowance The City of Amarillo requires employees, as a condition of employment, to provide and maintain various tools needed for use in performing repair and maintenance services. The City pays each employee a set amount for each hour worked as a "tool allowance," over and above the employee's regular pay, to cover costs the employee incurs for acquiring and maintaining the tools. Tools do not include required personal protective equipment that is worn by an employee to keep them safe such as hardhats or safety goggles—these are provided as necessary at the City's expense.</p>
42560	Change in Sick and Annual Leave
51000	SUPPLIES
	Includes expendable material and operating supplies necessary to conduct a department. No capital outlay items are to be included in this classification.
51110	<p>Office Expense Includes all supplies necessary for the operation of an office such as stationery, drafting supplies, printed forms, books used for office reference, and small office equipment items such as staplers, letter trays, subscriptions, etc. This classification does not include postage.</p>
51115	Employee Recognition Program
51117	United Way Expenses
51200	<p>Operating Includes ice, cups, pump packing, binding glue, grease, grease fittings, cotter pins, hour charts, welding rods, liquids for use other than fuel, nuts, bolts, and other operating supplies that are not charged individually.</p>
51250	<p>Janitor Includes all cleaning supplies such as soap, disinfectants, deodorizers, floor oils, oil dry, wax, paper towels, toilet tissue, rags, brooms, mops, etc. Does not include janitorial services on contract.</p>
51300	<p>Clothing and Linen Includes all items of clothing and linen supplies such as police, fire, recreation, etc., and uniforms, badges, belts, boots, hats, gloves, shoes, slickers, pillow cases, sheets, mattress covers, etc. Does not include payments to employees for clothing allowances or repairs to damaged clothing.</p>
51350	<p>Chemical and Medical Includes laboratory, first aid supplies, water and sewer treatment chemicals, and recharges of fire extinguishers. Does not include chemicals for photographic processing.</p>
51400	<p>Photographic Includes film, film packs, flash bulbs, batteries, chemicals, and paper and supplies for processing, developing, and repairing photos and film.</p>
51410	Vaccines
51450	<p>Botany and Agriculture includes fertilizers, insecticides, bulbs, seeds, trees, plants, top soil, etc., used on parks and public grounds.</p>
51452	Botany and Agriculture – General
51454	Botany and Agriculture – Trees
51456	Botany and Agriculture – Bedding Plants
51458	Botany and Agriculture – Fertilizer
51460	Botany and Agriculture – Grass
51462	Botany and Agriculture – Chemicals
51500	<p>Animal Purchases Includes purchase of Zoo and other animals.</p>
51550	<p>Animal Feed and Medical Includes prepared animal feed, hay, other fodder, vegetables, meat, and other foods purchased for animal consumption. Includes all veterinary fees and medical expenses related to animals.</p>

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CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
51610	Recreation Supplies Includes all gymnasium and recreational supplies and material, and fees for film usage during summer recreation programs. Examples include balls, bats, nets, rackets, games, and other items of a similar nature.
51620	Recreation Trophies
51700	Education Includes safety training and educational films, safety badges, blotters, pamphlets, books and supplies used for training schools, civil defense, and fire prevention literature, etc.
51750	Recyclable Includes costs associated with the City's recycling program.
51800	Fuel and Oil Includes gasoline, diesel fuel, oil and other fuels and lubricants for cars, trucks, heavy equipment, and stationary engines. Includes special lubricants for electrical equipment. Does not include supplies for greasing.
51850	Minor Tools Articles in this classification are normally of small unit value, costing less than \$500, and are subject to either loss or rapid deterioration. Includes all hand tools used by carpenters, plumbers, printers, electricians, mechanics, laborers, surveyors, draftsmen, engineers, small equipment, and improvements that are not capitalized.
51900	Election Supplies Includes all supplies necessary for preparing and conducting municipal elections.
51950	Minor Office Equipment Purchase of all office equipment such as calculators, desks, tables, chairs, files, cabinets, typewriters, PC software, etc., that do not meet capital specifications, but are not office supplies.
51955	Furniture
52000	Ammunition Includes ammunition for firearms only. Does not include training supplies such as targets, score sheets, etc.
52050	Auto Parts For Municipal Garage expenditures only.
52110	Tires and Tubes Buses Includes lease, repairs, and other costs related to bus tires and tubes.
52120	Tires and Tubes Other Includes repair and replacement other than buses.
52200	Trash Bags
52300	Unassigned
53100	Natural Gas Includes all gas services and installation charges.
53150	Electricity Includes all electrical services and installation charges.
53200	Water and Sewer Includes all utility charges for water, sewer, and sanitation.
54000	Food Includes all food except that purchased for animal consumption.
55100	Publications
55210	Library Books This code for Library expenditures only.
55220	Microfilm This code for Library expenditures only.

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CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
55230	Library Periodicals This code for Library expenditures only.
55240	Library Book Rental This code for Library expenditures only.
55250	Library Non-Print This code for Library expenditures only.
55260	Book film Repair This code for Library expenditures only.
56100	Cost of Goods Sold
60000	CONTRACTUAL SERVICES Expenditures for services which are obtained by an express or implied contract or services which are of such a nature that they normally would be obtained by such a contract are included. No capital outlay items are to be charged to this classification.
61100	Communications Billing Includes telephone and telegraph services. This code is for Communications Department only.
61200	Postage This is for mailing services only. Does not include rental of post office box or postage machine.
61300	Advertising Includes cost of advertising, publications of public notices, ordinances, bid invitations, and other such items.
61350	Promoter Fees
61400	Dues Includes all membership dues. Does not include newspaper or magazine subscriptions unless they are included in the dues amount.
61500	Administrative Service Charge
61410	Tuition Includes all employees' tuition expenses and fees paid to college and other agencies for conduction of special courses, etc. Does not include reading materials such as self-improvement pamphlets or other educational printed materials.
61420	Employee Reimbursement
61430	Accounting Services
61600	Unassigned This classification ordinarily will not be used and will be assigned to certain classes of supplies only after consultation between the City Auditor and department officials.
62000	Professional Payment for all professional services such as audit fees, all types of studies, etc.
62020	TSA Background Checks
62050	Collection Expense
63100	Appraisal District Services City share of costs for operation of Tax Appraisal District.
63110	ASA Affiliates
63120	TAAF Affiliates
63130	USSSA Affiliates
63135	State Tournament Fees
63140	Audit Fee
63145	Bushland Wellness Project

**CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
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OBJECT CODE	DESCRIPTION
63150	Immunization Project
63180	Texas Department of Transportation Participation
63210	Armored Car Service Includes all charges for deliveries of City monies.
63220	Security Service Contract Includes charges for security services by a contractor.
63300	Collection Expense
63400	Employee Medical
63405	Lab Fees
63410	Pediatric Services
63420	Indigent Care
63430	Public Health
63440	Dental Clinic
63450	Health Access Clearing House
63500	Center City Inc.
63550	I-27 Corridor
63600	Chamber of Commerce
63700	Professional Services Civic Center
63750	Visitor Center
63800	Keep Amarillo Beautiful
63900	Event Development
64000 – 64799	CDBG Sub-recipients
64010	Jan Werner
64020	Family Support Services
64030	Interfaith Hunger
64040	Title 4-A Child Care
64041	Child Care
64050	Students Off the Streets Center
64060	Amarillo Senior Citizens Association Homebound Meals
64070	Emergency Repairs Grant
64080	Owner Expenses
64090	Martin Luther King, Jr.
64100	Lead Paint Test
64110	Margaret Wills Park
64120	Rails to Trails
64130	Transportation for Homeless

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OBJECT CODE	DESCRIPTION
64140	Amarillo Police Department Youth Summer Camp
64150	Forest Hill Park Spray Grounds
64160	TSRC Day Room
64510	Family Support Services/Domestic Violence
64520	Another Chance House
64530	Martha's Home
64540	The Haven
64550	Downtown Women's Center/ABBA
64560	Tyler Street Resource Center
64570	Family Support Services Counseling
64580	Catholic Family Services Case Manager
64590	Morning Star
64600	Foot Hold Project
64610	Transportation
64620	Homelessness Prevention
64630	Salvation Army
64640	Faith City Mission
64650	TSRC Day Room Advocate
64710	Amarillo Community Center
64711	Amarillo United Citizens Forum Cultural Center
64712	Hilltop Senior Center
64713	Morning Star
64714	The Haven
64715	Glenwood Playground
64716	High Plains Food Bank
64717	Whittier Playground
64718	Alcoholic Recovery Center
64719	North Branch Ymca
64720	Opportunity School
64721	Jan Werner
64722	Resource Center
64723	Dons Track
64724	Maverick Club
64725	Family Support Services
64726	ADVO

**CITY OF AMARILLO
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OBJECT CODE	DESCRIPTION
64727	Neighborhood Facility Program
64728	ARC of Potter / Randall
64729	Watley Day Center
64730	Goodwill
64731	Humphrey Highland
64732	Wesley Community Center
64733	Will Rogers School
64734	Pearl Longbine Cottage
64735	Martha's Home
64736	The Canyons
64737	Children's Learning Center
64738	Comerstone Outreach
64739	Greentree Sports Field
64740	Another Chance House
64741	Faith City Mission
64742	San Jacinto Sidewalks
64743	AC Community Link
64744	WIC – North Branch Expansion
64800 – 64999	Housing Programs
64810	Housing Assistance Payment
64820	Portable Contracts Assistance
64830	House Merg.
64850	Catholic Family Services Transitional Housing
64910	Owner Rehabilitation
64911	Rental Rehabilitation
64912	Homebuyers
64913	Community Housing Development Organization Administration
64914	Community Housing Development Organization
64915	NACA
64916	TPMHMR Project
64917	American Dream DP Initiative
64918	San Jacinto Home Ownership
64919	New Construction Development
64920	Jason Avenue Residential
64950	Micro Loan Program

**CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
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OBJECT CODE	DESCRIPTION
67110	Demolition Condemned Property
67310	Janitorial Service Contract
67320	Extermination Includes pest control and extermination, fly and mosquito abatement, etc.
67400	Weed Contractor Expense
67500	Laundry
67600	Temporary Labor
68100	R and M - Building Includes all materials and services required in the maintenance and repair of buildings and structures, elevators, boilers, air conditioning systems, and other equipment attached and included in the cost of the building.
68110	R and M - Building Rent Abatement
68210	R and M - Traffic Pavement Marker Includes all materials such as paint, beads, etc. for pavement markings.
68220	R and M - Street Lights Includes all materials and services required for the maintenance of street lights.
68300	R and M - Improvements Includes all material and services required in the maintenance and repair of all real property except buildings; such as streets, sidewalks, traffic signals, park lights, swimming pools, fences, regulators, chlorinating apparatus, parking lot paving, fire hydrants, water mains, water wells, storage tanks, water towers, sewer lines, sewer lift stations, sewer mains, sewage treatment installations, plants, storm sewers, sprinkler systems, tennis courts, golf course construction, etc. Items in this classification ordinarily become a part of the improvement to which they are applied.
68310	R and M - Other Improvement
68312	R and M - Other Improvement
68314	R and M - Metal Products
68315	R and M - Materials - Meter Boxes
68316	R and M - Sand, Gravel, Concrete
68318	R and M - Lighting
68320	R and M - Picnic Area
68322	R and M - Playground Equipment
68324	R and M - Fences, Backstops, Courts
68400	R and M - Irrigation Includes all materials and services required to maintain golf course irrigation systems.
68500	R and M - Streets
68610	R and M - Office Equipment Includes all materials and services required in the maintenance and repair of office equipment such as typewriters, adding machines, calculators, desks, chairs, etc. Includes maintenance contract on office equipment.
68615	R and M - Miscellaneous. Fuel Powered Equipment Includes all material and services required in the maintenance and repair of all gasoline, diesel or propane powered equipment that is not a vehicle. Lawnmowers, gasoline powered weed eaters, gasoline powered welders, and gasoline powered chain saws are examples of miscellaneous fuel-powered equipment.
68620	R and M - Computer Equipment

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CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
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OBJECT CODE	DESCRIPTION
	Includes all material and services required in the maintenance and repair of computer hardware, such as Computer Terminals (CRT's), printers, personal computers, etc.
68630	R and M - Dumpster Boxes Includes all materials and services required in the maintenance and repair of all Dumpmaster boxes or trash containers. Does not include maintenance cost of vehicle-mounted packer bodies.
68640	R and M - Machinery Includes all materials and service required in the maintenance and repair of all tractors, ditching machines, dozers, booms, mowing machines, farm equipment, sweepers, portable welders, and other heavy or construction equipment. Does not include automotive or shop equipment.
68650	R and M - Shop Equipment Includes all materials and services to maintain all battery chargers, boring machines, burners, jack hammers, compressors, portable welders, cutters, drills, dynafog, lathes, generators, jacks, pipe machines, sanders, printing presses, and all other carpenter, blacksmith, auto print, and electrical shop equipment except small hand tools, etc.
68660	R and M - Audio/Video Equipment Includes all material and services required in the maintenance and repair of audio or video equipment such as cameras, projectors, movie screens, tape recorders, video recorders, etc. Does not include communications equipment.
68670	R and M - Communications Equipment Includes all material and services required in the maintenance and repair of all communications equipment such as telephones and telephone equipment, walkie-talkies, two-way radios, base stations, pagers, etc. This code is for Communications Department only.
68680	R and M - Other Equipment Includes items that are not covered in one of the above classifications, such as window air conditioners, radar guns, electronic equipment, recreational equipment, water coolers, laboratory and restaurant equipment, etc. Does not include Communications equipment.
68710	Auto Repair and Maintenance Includes all material and services required in the maintenance and repair of all automobiles, trucks, trailers and attachments, and appendages to vehicles.
68720	Auto Accident Repair Includes all materials and services to repair damage to all City vehicles and equipment. Recoveries from insurance and/or other sources should be credited to this code.
68810	Repair and Maintenance Buses Includes all materials and services required in the repair of all buses.
68820	Services Buses Includes all materials and services required to service all buses.
68900	Repair and Maintenance Other
69100	Rental Land and Buildings
69210	Rental City Equipment
69220	Rental Other Equipment
69300	Leased Computer Software
70000	OTHER CHARGES Includes expenditures of a fixed or semi-fixed nature, over which the City Commission has little or no control.
71100	Insurance and Bonds
71110	Life Insurance
71210	Life Insurance
71220	Health Fixed Costs
71230	Retiree Insurance Subsidy
71240	Retiree Insurance From
71250	Paid Claims
71260	Medical Insurance Claim
71270	Flex Plan Daycare

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OBJECT CODE	DESCRIPTION
71280	Flex Plan Unreimbursed
71290	Comp Claims Paid
71300	Claims Administration
71310	Incurred Medical Claims
71320	Risk Management Service
71330	Incurred Claims
71360	Wellness
72000	Communication
74000	Printing and Binding Includes binding, printing, and reproduction of books, pamphlets, newsletters, and other reading material such as personnel rulebooks, blueprints, and aerial photographs. Does not include printing costs for preparation of office forms, police tickets and warrants, job orders, inspection tags and other routine supply items.
75100	Travel Includes transportation, meals, convention expense, and lodging expense of employees incurred in the performance of official business.
75200	Mileage Includes reimbursement to approved employees for mileage driven for City of Amarillo business in the employees' personal vehicles.
75300	Meals and Local Includes all meals and related local expenses of advisory boards and other special commissions, i.e., Police School, Planning and Zoning meetings, Civil Service meetings, etc.
76000	Depreciation
76500	Amortization of Water Rights
77100	Court Costs
77110	Filing Fees
77200	License and Permits
77210	State Tournament Fee
77215	Tax Payments on Leased Property
77300	Water System Inspections
77410	Administrative Service
77420	Administrative - Director
77430	Administrative - Laboratory
77450	Administrative Other
77460	Admin Other Governments
77470	Service Charges - Other
77500	Walk Across Texas Expense
77610	Data Processing - City
77620	Data Processing - Other
77710	Electrical
77720	Engineering
77730	Solid Waste
77740	Facilities Maintenance
77750	Water
77760	Sewer
77810	Administrative Water
77820	Payment in Lieu of Franchise Tax
77830	Payment in Lieu of Property Tax
77840	Administrative Sewer
77850	Payment in Lieu of Franchise Tax
77860	Payment in Lieu of Property Tax
77880	Dividend Expense - Water
77900	Other Agencies
77910	Other Agencies - Overtime
78000	Payment to CRMWA - Maintenance and Operating
78010	Fiscal Agent Fees
78020	Interest Expense
78100	Contingencies
78210	Cash Over/Short
78211	Temporary Change Fund
78220	Collection Includes payments to outside agencies for collection of accounts due the City of Amarillo.
78230	Loss on Bad Debt
78240	Late Payment Charges
78245	Discounts Lost
78255	Inventory Credit Card Purchase

**CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
78247	Internet Payment Service Fees
78250	Inventory Over/Short
78260	Inventory Mark Ups
78300	Interest Rebate
80000	CAPITAL OUTLAY
	Capital outlay includes the purchase of all real property such as land, building, and other improvements, and the purchase of items of personal property which meet the following requirements:
	<ol style="list-style-type: none"> 1. Must have an estimate life of more than three years. 2. Must be capable of being permanently identified as an individual unit of property. 3. Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less permanent property necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$500 or more should be classed as capital outlay, while items costing less than \$500 should be classified under commodities.
81100	<p>Land Acquisition Costs</p> <p>Includes all costs of acquiring land such as purchase price, commissions, abstracts, court costs, filing fees, appraisals, attorney fees, betterments, etc.</p>
82100	<p>Buildings</p> <p>Includes all buildings and structures, well and pump houses, park buildings, fire stations, etc.</p>
83100	Improve other than Building
83200	<p>Improvements – Parks</p> <p>Includes all real property other than buildings, such as streets, sidewalks, traffic signals, street lights, swimming pools, fences, regulators, park lights, chlorinating apparatus, parking lot paving, fire hydrants, water mains, water wells, water meters, storage tanks, water towers, pumping units, sewer lines, sewer lift stations, sewer mains, sewage treatment installations, plants, storm sewers, sprinkler systems, street signs, tennis courts, golf course construction, warning systems, etc.</p>
84100	<p>Auto-Rolling Stock and Equipment</p> <p>Includes the purchase price and transportation of all automobiles, trucks, trailers, attachments and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power take-offs, winches, sirens, beacon lights, alternators, etc.</p>
84110	<p>Miscellaneous Fuel Powered Equip</p> <p>Includes the purchase price and related costs of all gasoline, diesel, or propane-powered equipment that is not a vehicle. Lawnmowers, gasoline powered weedeaters, gasoline powered welders, and gasoline powered chain saws are examples of miscellaneous fuel-powered equipment.</p>
84120	<p>Dumpster Boxes and Packer</p> <p>Includes the purchase price and laid-in freight of all Dumpmaster boxes and all packer type bodies for trash collection.</p>
84200	<p>Machinery General</p> <p>Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, farm equipment, and other heavy or construction equipment.</p>
84310	<p>Shop Equipment</p> <p>Includes the purchase price of all battery chargers, boring machines, burners, jack hammers, compressors, portable welders, cutters, drills, lathes, generators, jacks, pipe machines, sanders, printing presses, dynafog, and all other carpenter, blacksmith, auto, print, and electrical shop equipment except small hand tools, etc. Does not include miscellaneous fuel-powered equipment.</p>
84320	<p>Audio/Video Equipment</p> <p>Includes the purchase price and related costs of audio or video equipment such as cameras, projectors, movie screens, tape recorders, video recorders, etc. Does not include communications equipment.</p>
84500	<p>Office Machines and Equipment</p> <p>Includes all new or used additions to office equipment such as typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, carpets, draperies, tables, bookcases, etc.</p>
84610	<p>Information Tech Equipment – PCs</p> <p>Includes the purchase price and related costs of all computer hardware and software. Items included in this object code are printers, CRT's, personal computers, tape drives, and software.</p>
84620	Information Tech Equipment - Services

**CITY OF AMARILLO
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CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
84630	Information Tech Equipment - Network
84640	Information Tech Equipment – Printers
84650	Information Services - PS Fire
84660	Information Services – Other Departments
84670	Information Services - Contingencies
84700	Information Tech Equipment – Software
84710	Information Tech Equipment – Network Software
84800	Communications Equipment Includes the purchase price and related costs of all communications equipment including telephones and telephone equipment, walkie-talkies, two-way radios, base stations, pagers, etc.
84900	Office Furniture and Fixtures
84910	Other Equipment Includes such items as law library books, window air conditioners, fire hose, recreational equipment, drinking fountains, transits, heaters, laboratory and restaurant equipment, etc.
85110	Contractor Payment #1
85120	Contractor Payment #2
85130	Contractor Payment #3
85140	Contractor Payment #4
85150	Contract Engineering #1
85160	Contract Engineering #2
85170	City Engineering
85180	Project Test
85185	Implementation - Consulting
85186	Pre-Purchase Consulting
85187	Training
85190	City Material
85200	Miscellaneous Improvement
85210	Right of Way Improvement
85220	Capitalized Interest
85300	Homebuyers
85400	CHDO Administration
85500	CHDO Administration
85610	SE 4th - Osage
85611	Louisiana
85612	SE 9th
85613	Travis/Austin
85614	NW 3rd/Wash/VanBuren
85615	Spring/Lake
85616	Lamar/Rusk/Fannin
85617	SW 1st/SW 2nd/SW 5th
85618	N Jackson/Terry/NW13th/Monroe
85619	N Hayden/Lamar/Rusk/NW1
85620	CLE/NE5/NW7
85621	Terry
85622	NW 6th, NW 4th, and Various
85623	Industrial, Spring Chicago
85624	Industrial
85625	Street Paving Projects
85626	SW 28 th /Ross/Aldredge
85627	Rusk, Tyler, Philadelphia
85628	Rusk/SW 1 st Dallas
85629	Philadelphia/Fannin
85630	Broadway – NW 24 th to N Hughes
85631	Wichita to Johnson to Osage
85632	Rio Grande, Neuches, Concho
85633	Sanborn/Channing
85634	NW 9 th Fannin to Bonham
85635	Don Drive – Buchanan to Grant
89000	DEBT SERVICE
89100	Bond Principal Payments
89200	Bond Interest Payments
89300	Fiscal Agent Bond Fees

**CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
CLASSIFICATION AND EXPLANATION**

OBJECT CODE	DESCRIPTION
90000	INTER REIMBURSEMENTS This classification is for allocations to other departments or reimbursements to other funds. These are credits that reduce the total expense of the department. The account number shows the department to whom the charge is being made.
90010	Housing Assistance
90020	Data Processing
90030	Municipal Garage
90040	Solid Waste Disposal
90050	Transit System
90060	Water Production
90070	Water Transmission
90080	Water Distribution
90090	Surface Water Treatment
90100	Workorder Reimbursement
90101	Workorder Reimbursement-Water
90102	Workorder Reimbursement-Sewer
90110	Sewer System
90120	Sewage Treatment Plant
90130	Golf Course
90140	Airport
90150	Wreck Damage
90160	Other Departments
90170	Grant Fund Reimbursement
90180	Sales to Other Department
90190	Payroll Reimbursements
92000	OPERATING TRANSFERS
92005	General Fund
92010	Other Grant Funds
92011	AIP Pantex 2670
92013	Comp STEP 2210
92015	Home Investments
92020	Housing Assistance
92030	Criminal Justice Grants
92035	Transfer to APD Seizures
92040	Solid Waste
92050	Center City Trust
92060	Civic Center Improvement
92070	Impressed Funds
92080	Capital Improvement
92090	Main Extensions/Improvements Water
92100	Main Extensions/Improvements Sewer
92110	Liability for Compensation Absences
92115	Airport
92120	Information Services
92125	Municipal Garage
92130	General Construction
92140	Events Debt Service
92145	Transfer to Self Insurance Trust
92150	Certificates of Obligation
92160	Transfer to Employee Insurance
92170	Transfer to Debt Service



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GLOSSARY OF TERMS

ACCOUNTING SYSTEM: Records and procedures which are used to record, classify and report information on the financial status and operations of an entity.

APPROPRIATION: An authorization made by the City Commission which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

APPROPRIATION ORDINANCE: The official enactment by the City Commission establishing the legal authority for the City officials to obligate and expend resources.

ASSESSED VALUATION: The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City for which a monetary value has been established.

BASE BUDGET: Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BASIS OF ACCOUNTING: The basis of accounting is accrual for all enterprise funds and internal service funds. The modified accrual basis is used for the governmental-type funds and special revenue funds.

BOND: A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for large capital expenditures.

BOND CALL: Terms in a bond contract stipulating the right to redeem or call the entire outstanding amount before maturity, subject to certain conditions. A bond call feature modifies the maturity date. The bond call feature is exercisable immediately or it is deferred for some time.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET: An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

BUDGET DOCUMENT: The official written statement prepared by the Budget Officer and supporting staff, which is presented by the City Manager to the City Commission as the proposed Annual Budget.

CAPITAL IMPROVEMENT BUDGET: A plan of proposed capital expenditures and the means of financing them. The basis of the capital improvement budget is the capital improvement program (CIP).

CAPITAL IMPROVEMENT PROGRAM: A five year financial plan for construction, acquisition, or major renovation of physical assets such as buildings, streets, sewers and recreational facilities.

CAPITAL OUTLAY: Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and a purchase cost of at least \$1,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility, as well as the equipment necessary to make the facility operational.

CITY MANAGER'S MESSAGE (TRANSMITTAL LETTER): A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Operational expenses related to maintenance agreements, professional or technical services and other outside organizations.

DEBT SERVICE FUND: The fund used to account for the payment of principal and interest on all long-term debt.

DELINQUENT TAXES: Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

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DEPRECIATION: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life. Depreciation is only recognized in enterprise and internal service funds.

DIVISION: A major administrative segment responsible for the management of operating departments which provide services within a functional area.

DEPARTMENT: A basic organizational unit that provides service under the administrative direction of a division.

ENCUMBRANCE: The commitment of appropriated funds for future expenditures.

ENTERPRISES FUNDS: Funds used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The funds are operated in a manner similar to comparable private enterprises. A brief description of each enterprise fund follows:

AIRPORT FUND: To account for the operation of the Amarillo International Airport. In addition to providing runways, a passenger terminal and related facilities, the Airport includes improvements built by the Federal Government for an Air Force Base, on land which was returned to the City in 1967 and 1970. These facilities, together with later additions, are leased to commercial tenants for warehousing and manufacturing activities.

WATER AND SEWER FUND: To account for the provision of water and sewer services to residents and commercial enterprises of the City and proximate area. Water is obtained from a number of well fields, together with an allocation of water from the Canadian River Municipal Water Authority.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

EXPENSES: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL YEAR: The twelve month period beginning October 1st and ending the following September 30th.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas and cable television.

FUND: A set of interrelated accounts which record revenues and expenditures associated with a specific purpose.

FUND BALANCE: Fund Balance is the excess of assets over liabilities.

GENERAL FUND: The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, library facilities, street, drainage, park maintenance, and recreational opportunities.

GENERAL OBLIGATION BONDS (G.O.Bonds): Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services to departments of the City on a cost-reimbursement basis.

INFORMATION SERVICES FUND: To account for the revenues and costs of operations of the City's data processing system. Charges to using departments are based on estimated cost of providing the service, including depreciation on equipment.

MUNICIPAL GARAGE FUND: To account for the revenues and cost of operations of a central motor pool which includes all City owned vehicles except fire trucks and buses. Vehicles are rented to using departments at estimated cost of usage.

RISK MANAGEMENT FUND: To account for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring

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liability, workmen's compensation, unemployment claims, and miscellaneous other risks.

EMPLOYEE INSURANCE FUND: To account for self-insured medical benefits together with life and dental insurance for employees, retirees and covered dependents.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LEVY: The City Commission has limited authority to impose or collect taxes, special assessments, or service charges.

LIABILITIES: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM BUDGET: A budget prepared along departmental lines that focuses on expenditure categories.

LONG-TERM BUDGET: Debt with a maturity of more than one year after the date of issuance.

OBJECT: Expenditure classification according to the types of items purchased or services obtained.

ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

OTHER CHARGES: Costs of a fixed or semi-fixed nature over which the City Commission has little or no control.

PERSONAL PROPERTY: Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses and other tangible and intangible personal properties.

PERSONAL SERVICES: Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

PROPERTY TAX: Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

REAL PROPERTY: Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas and other mineral reserves.

RESERVE: An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: Generally refers to income received by the City from taxes, fees, grants, interest on investments and other related sources.

REVENUE BONDS: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referenda.

SUPPLIES: Costs of goods consumed by the City in its operations.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX RATE: The amount of tax levied for each \$100 of assessed valuations.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

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LIST OF ACRONYMS USED

Annex W:	Pantex Response Plan
AC:	Amarillo College
ADA:	Americans with Disabilities Act
AED:	Automatic External Defibrillator
AEDC:	Amarillo Economic Development Corporation
AHFC:	Amarillo Housing Finance Corporation
AIP:	Agreement in Principle
ATSD:	Amarillo Independent School District
APD:	Amarillo Police Department
ARC:	Alcoholic Recovery Center
ASA:	Amateur Softball Association
ASTM:	American Society for Testing and Materials
AUTS:	Amarillo Urban Transportation Study
BRC:	Bureau of Radiation Control
CAD:	Computer Aided Dispatch
CDBG:	Community Development Block Grant
CHDO:	Community Housing Development Organization
CVD:	Cardio Vascular Disease
CPR:	Cardio Pulmonary Resuscitation
CPSC:	Consumer Product Safety Commission
CRMWA:	Canadian River Municipal Water Authority
DOE:	Department of Energy
DPH:	Department of Public Health
DWC/ABBA:	Downtown Women's Center/ABBA House
EMS:	Emergency Medical Services
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
FEMA:	Federal Emergency Management Agency
FSS:	Family Self Sufficiency
GCSAA:	Golf Course Superintendents Association of America
GIS:	Geographical Information Systems
HIV:	Human Immune Virus
ICPMS:	Induction Coupled Plasma Mass Spectrometer
ISO:	Insurance Services Organization
MG:	Million Gallons
MC:	Municipal Court

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MGD:	Million Gallons per day
MOC:	Mobile Operations Center
NACA:	North Amarillo Community Association
NPDES:	National Pollutant Discharge Elimination System
PC:	Personal computer
PPF:	Pay for Performance
PGA:	Professional Golfers Association
PID:	Public Improvement District
PPD:	Purified Protein Derivative
PRRA:	Panhandle Revenue Recovery Association
R & M:	Repair & Maintenance
SCADA:	Supervisory Control & Data Acquisition
SCBA:	Self Contained Breathing Apparatus
STD:	Sexually Transmitted Disease
STEP:	Selective Traffic Enforcement Program
TAAF:	Texas Amateur Athletic Federation
TCEQ:	Texas Commission on Environmental Quality
TDH:	Texas Department of Health
TPDES:	Texas Pollutant Discharge Elimination System
TPMHR:	Texas Panhandle Mental Health and Mental Retardation
TSA:	Transportation Security Administration
TSRC:	Tyler Street Resource Center
TVFC:	Texas Vaccine For Children
USGA:	United States Golf Association
USSSA:	United States Specialty Sports Association
VFD:	Variable Frequency Drive
W/C:	Workers Compensation
WMD:	Weapons of Mass Destruction
WTAMU:	West Texas A & M University



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