ANNUAL BUDGET
FISCAL YEAR 2010 - 2011

City of Amarillo, Texas

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ANNUAL BUDGET

October 1, 2010 - September 30, 2011

CITY OF AMARILLO, TEXAS

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Texas

For the Fiscal Year Beginning

October 1, 2009

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CITY OF AMARILLO

READER'S GUIDE TO THE BUDGET

In order to avoid preparing multiple documents, this document is prepared for several different types of users. By far, the budget is our most frequently used internal financial document. The budget is often used by elected officials and City staff. While the document appears to be very large and detailed, it is actually a summarized version of the draft document prepared for review by City staff and our Mayor and Commission. However, the document is still sufficiently detailed to be used by City staff and our elected officials in their normal job duties.

Some external users may feel the overall document is too detailed. To help mitigate this level of detail, certain sections of the budget contain more summary information and give a good overall picture of the budget, the budget process, the organization, and the community. The following sections give a good overview of the budget: Transmittal Letter and Policy Statements, Capital Projects, Debt Service, and Community Profile. Also, terms and acronyms used in the budget are defined in the Glossary.

A great deal of information is contained in the Transmittal Letter and Policy Statements section of the budget. First, this section contains the transmittal letter from the City Manager to the Mayor and Commission. The transmittal letter addresses budget highlights and gives a good overview of the budget. In this section the reporting entity is defined along with the basis of accounting. The long-term budget, financial, and organization policies are enumerated along with short-term priorities that were addressed in the budget. There is a description of the budget process and budget guidelines used in preparing the budget. A description and commentary of major revenue sources is also contained in the Transmittal Letter and Policy Statements section. The last part of this section includes budget changes and a brief discussion on the future outlook of our community.

Our Summary section contains an organization chart and a summary of resources and expenditures for all funds in total and in detail. The Summary section also contains several graphs including various revenues, tax collections, property values, and expenditures. The summary section has a three-year history of revenue by fund by revenue expenditures. The Summary section has a three-year history of revenue by fund by revenue category. A comparison of the new budget to current year's budget, and to last year's actual expense is listed by department by fund and the same comparison by expenditure category by fund. There is a narrative in the summary section that explains the category by fund. There is a narrative in the summary section that explains the relationship between the fund structure and the organization structure along with a budget comparison by organization by fund. Most of our graphs are contained in our summary section and it is designed to be liftable meaning it could be taken out of the budget and stand on it's own. In many instances, the Summary section is used in community presentations on the budget.

The Capital Projects section covers the major capital acquisitions for the upcoming year and should be of interest to both internal and external users of the budget. The Capital Projects section also contains narratives on the impact of Capital Projects on the operating budget. The Debt Service section contains information on all current bond obligations and future bond issues.

Our Community Profile section gives the reader of the budget a lot of general information about our City. The Community Profile contains information about our geographic location and climate, the history of our City, and our local economy. Many quality of life topics are covered in our Community Profile such as local schools and higher education institutions, parks and other recreation activities, and medical facilities.

For readers who want more information, the individual department budgets contain narrative information on each department including the department's basic function and goals along with major changes and accomplishments. The departments' budgets contain a detailed staffing report and a detailed line item budget which gives our citizens an accounting of where funds are to be spent.

CITY OF AMARILLO

509 E. 7th Avenue, P.O. Box 1971
Amarillo, Texas 79105-1971
(806) 378-3000

City of Amarillo

Memo

To: Mayor and Commissioners
From: Jarrett Atkinson, City Manager
Date: 12/08/2010
Re: Fiscal Year 2010/2011 Budget

On behalf of the City of Amarillo Staff, it is my pleasure to present the fiscal year 2010/2011 City of Amarillo Budget. As always, this budget is the product of extensive staff effort and many months of preparation. It represents a tremendous commitment on behalf of the Mayor and City Commissioners through your review and guidance. The 2010/2011 budget is a balanced budget, is based on conservative revenue estimates, a low ad-valorem tax rate, and complies fully with all relevant state and local requirements.

Budget History

The 2009/2010 fiscal year continued the budget challenges facing our organization. The year began with sales tax receipts, the largest single revenue source for General Fund operations, nearing double digit deficits versus budgeted receipts. This trend continued throughout the year with early estimates indicating a potential ten percent shortfall. To combat this, management implemented a three-pronged strategy to ensure the City would complete the year without deficit spending. First, all departments and divisions were requested to immediately reduce spending by 3%. This reduction would, over the course of the year, offset the lost sales tax revenue. I am very pleased to report that your City staff took this directive to heart and exhibited excellent leadership in meeting the requested spending reduction. Second, management asked that all departments hold open positions unfilled as long as feasible without reducing service levels. Again, City staff responded admirably to this request and the resulting savings from this 'soft' hiring freeze further contributed to addressing the revenue shortfall. The final strategy addressed capital expenditures. Where possible, these expenditures were held or postponed. This strategy, coupled with favorable bid prices received on time sensitive projects, also contributed greatly to the City's bottom line for the year. In short, sales tax collections for the year fell short of the budget by nearly $3 million or

6.24%. However, the cost reduction strategies employed throughout the year produced savings in excess of the shortfall. The City will finish the 2009/2010 fiscal year without deficit spending and will program the additional savings as additional capital projects in the 2010/2011 budget.

The 2009/2010 fiscal year did contain positive news for the City of Amarillo. The Water & Sewer Fund, which is operated as a stand-alone enterprise fund, had an excellent year. This Fund began the year with a reduced capital program and also with an across-the-board 10% water and sewer rate increase, thoughtfully approved by the City Commission. This rate increase, and the same increase programmed for 2010/2011, is designed to fund the nearly $89 million Potter County Well Field project and the $18 million Osage combined high service and transfer pump station project. Operating throughout the year with the benefit of this necessary rate increase, plus good water sales and reduced spending, contributed to this fund ending the year in excellent fiscal shape. In fact, the Water & Sewer Fund will enter the 2010/2011 budget with a marked increase in the availability of locally generated capital funds, which will result in an increased ability to maintain and upgrade existing infrastructure.

The City received additional Texas Water Development Board Water Infrastructure Fund (WIF) financing in 2010 in an amount sufficient to completely fund the Potter County Well Field project. Overall financing cost on the well field is slightly over 2%. The combined high service and transfer pump station project was financed at 0% utilizing American Recovery and Reinvestment Act (ARRA) funding. This financing generated tremendous debt cost savings for our customers over the twenty year life of the bonds. The rate increases mentioned above will fully fund the debt service on both projects and should reduce or eliminate the need for large rate increases in the near future. A further benefit realized in these projects is that bids for the three major components of the well field and the overall bid for the high service and transfer pump project have come in under the estimated budgets. It is expected that the final bids received in the upcoming year will also be well within the project budget. Finally, operating revenue for the Fund is up for the year, which will again provide much needed capital to maintain our aging water and sewer infrastructure.

2010/2011 Budget Plan

In preparing the draft 2010/2011 budget, staff first began by addressing the two previous years of greatly reduced sales tax revenue. Accordingly, the upcoming budget for sales tax revenue is reduced to $41,800,000; which is within one percent of the actual 2009/2010 collections. This reduction builds a very solid and conservative basis to begin the budget year. The second basis for the budget is a continuation of the previous years' ad-valorem tax rate of $0.31009 per one hundred dollars in property valuation. Finally, the budget represents a second year of 'no growth' for the organization and a net reduction in staffing of one full time equivalent (FTE). City staff

remains committed to continuing the tradition of effective and low-cost delivery of basic services for the community and will be able to do so with the proposed budget. Budgetary challenges to monitor for the upcoming year include:

- Sales tax revenue trends.
- Slow housing, office, commercial, industrial and public sector construction.
- Increases in frozen and capped property valuations resulting in an increase in 'lost' tax revenues that must be covered by those properties whose taxes are not frozen. The frozen values will continue to increase and, in years with smaller than expected new growth and slow appraisal growth in other properties, will have an escalating negative effect on property tax calculations for non-frozen properties and reduced revenue for the City.
- Continued historically low short-term interest rates resulting in very little revenue from the City's investment portfolio.

Property and Sales Taxes

Amarillo continues to maintain the second lowest ad-valorem tax rate among similarly sized cities in the State. The 2010/2011 ad-valorem tax rate is $0.31009, which is the same rate as the last three years and is below the calculated effective tax rate. The total value of properties on the tax roll is now approximately $10 billion and the value of frozen or capped properties is approximately $1.6 billion. This results in a taxable value for the City of approximately $8.4 billion. The loss in taxable value due to the increase in frozen properties for the year is $33 million or $4.8 million in ad-valorem tax revenue that must be made up through either new growth in the tax roll, increased appraisal value of non-capped properties, or through adjustments in the overall tax rate. For the 2010/2011 budget, the revenue lost from frozen taxes is $551,000 or 2% of the current ad-valorem tax levy.

Amarillo experienced a unique situation in 2010. The total growth in taxable value of all property was $64 million while the taxable value of property added to the tax roll was $157 million. This means that, for 2010, the actual taxable value of existing property went down, due mostly to unusually low appraisal growth and the ever increasing value of frozen property on the tax roll. This is an almost unprecedented situation for Amarillo and one that must be monitored closely in the future.

BUDGETARY ISSUES

There are numerous issues that our organization must be cognizant of in the 2010/2011 budget. The following summary includes a brief discussion of these issues and how we are addressing these needs and challenges.

1) Downturn in the City's Revenue

Revenue was our top budget concern. We experienced decreased sales tax and franchise fees. Most of the decrease in franchise fees is due to low commodity prices. Amarillo fared much better than most cities during the recession, but our sales tax still decreased.

Since revenues are not sufficient to cover expenditures, we must reduce our spending. As earlier discussed, City Departments did an outstanding job of intentionally under spending their budgets in 2009/2010. Departments were instructed to under spend by 3% without any major disruption of service to our citizens.

Like last year, our goal was to balance the 2010/2011 budget with a minimum of disruption in service to our citizens. To do this, we significantly modified our employee's and retiree's Texas Municipal Retirement (TMRS) benefit. The automatically repeating Cost of Living Adjustments (COLA) to retirees and the automatically repeating Updated Service Credits (USC) for active employees were both eliminated. This resulted in significant savings in our 2010/2011 budget and future budgets and, most importantly, placed control of these two benefits and their associated cost at the discretion of the City Commission for future budget years. It is the City's intention to seek legislative relief for the manner in which the TMRS Cost of Living Adjustments are factored and priced so that future budgets may consider, on an ad-hoc basis, COLA benefits to retirees. Under the proposed structure, the City Commission will be able to consider the costs and benefits associated with both the COLA and the USC each year during budget preparation and then act based on the financial condition of the City.

2) Service Demands

Amarillo continues to experience a moderate 1.5% annual rate of population growth. This growth is present in all four quadrants of the City. While many organizations have less service demands in an economic downturn, cities typically see an increase in demand for service. Anecdotally speaking, it appears that citizens increase their use of libraries, parks, zoos, and other free or low cost services during the last two years. Unfortunately, increased services had to be put on hold while dealing with our revenue shortfalls. Fortunately, staffing had been increased in previous years, which has helped continue to provide services to our citizens without disruption. We are a service-based organization and realize that as service demands increases, the City must respond appropriately and provide the necessary resources to ensure the demands are met.

3) Enhancement of the City's Pay Plan & Benefits

As previously noted, cities are service-based organizations in which attracting and retaining qualified employees is critical in accomplishing our mission. In the past, positive strides were made in upgrading our Pay Plan although the 2009/2010 budget provided no increases for City employees. For 2010/2011, the budget proposes a modest 2% pay increase. To make the proposed increase work within our current budgetary restrictions, management (Department head rank and up) offered to forego any increase to ensure that those employees at the lower end of the pay scale and those most directly involved in service delivery receive a benefit. While a 2% pay increase is modest, it is significant when you consider many cities had to cut pay, layoff employees, and have unpaid furlough days. We also retained another popular pay enhancement known as Discretionary Retention Pay (DRP). The DRP is paid in a lump sum to civilian employees and is equivalent to the mandated longevity pay for Police Officers and Firefighters. Due to budget constraints, the amounts this year will be half of last year's amount. Overall, the City is salary competitive in our local market in most positions except for entry-level positions. Turnover in these positions has steadily increased over the last year and this will need to be a constant focus for future budgets.

In addition to the 2% raise noted above, our previous budgets added several categories of incentive pay for employees who would voluntarily increase their skills, education or training in areas that benefit the City. For example, employees can increase their skills and pay by obtaining a commercial drivers license (CDL), learning to speak another language, or becoming a certified welder. Training is offered by the City in many of these areas at no cost to the employee and, upon successful completion the employee is eligible to receive a pre-determined incentive pay for their new skills. The development, retention and advancement of employees is important and ultimately benefits both the organization and the community. The proposed budget builds on this commitment through the retention of the incentive pay programs and also through the City's commitment to offer GED classes and other educational opportunities to employees.

Police Officers and full-time civilian employees are in the Texas Municipal Retirement System (TMRS), which is a state-wide pension plan with over 800 Texas cities. In 2007, TMRS made significant changes in how it calculates benefit costs, which negatively impacted many TMRS cities; including Amarillo. Since the City of Amarillo and most other Texas cities had adopted a repeating Cost of Living Adjustment (COLA) increase for retirees, TMRS took the position that the COLA was a permanent benefit. Likewise, TMRS took the position that the Updated Service Credit (USC) was also a permanent benefit since it was a repeating benefit. The previous TMRS position was that neither of these benefits was permanent since the governing body could repeal the benefit. This change in how benefit costs are calculated caused Amarillo's TMRS contribution rate to jump from 15.5% of pay to over 23% of pay. The TMRS Board

allowed cities an eight year phase-in to the full rate to help mitigate the rate shock. While the phase-in helped, the downturn in the economy and the City's revenue made it very difficult to continue phasing-in the rate increases. By dropping the repeating COLA and USC, the City's TMRS rate dropped from a full 23% to 14% of pay. It is important to note that there is no reduction in retiree annuities and all USC posted to active employees' accounts are currently earning interest. The TMRS decrease helped balance the 2010/2011 budget and returned control of both of these benefits to the City Commission.

4) **Stabilization of Employee Health Care Costs**

The City has used a multi-prong approach to managing healthcare costs. While we have stop loss coverage for claims above $750 thousand, the City is largely self insured for employee and retiree medical. Thus, any savings we can achieve directly impacts plan costs. Prescription medicines are a significant cost to our plan. In early 2007, we contracted with a local Pharmacy Benefit Management (PBM) to obtain favorable pricing through a request for proposal (RFP) process. Prescription medications that have satisfactory over-the-counter alternatives have been removed from the formulary and the pharmaceutical co-pays encourage usage of generic drugs. Currently, the Plan has over 70% generic utilization.

Last year, we conducted a competitive Request for Proposals (RFP) for inpatient and outpatient hospital care services. Through this, the Plan obtained favorable hospital service pricing and access to additional facilities. With the new hospital contract, we also have access to a large physician network with favorable network pricing. In the past budget year, the contract to provide medical laboratory services for the City Health Clinic and Public Health Clinic were competitively bid. The resulting pricing was below the previous contract.

The Health Plan has very good contracts for pharmacy, hospital services, physician services and medical laboratory services. The Plan further provides access to initial care through the CityCare Clinic. In 2007, we contracted with a provider for a captive clinic for members of our health plan. The goal of the clinic is primary care, disease management, and wellness services as opposed to an urgent care clinic. Beginning in 2009, the City brought the clinic in-house and empirical data suggests the Clinic is meeting its goals for both employees and the Plan.

For the 2010/2011 budget, there are no recommendations for an increase in employer or employee contributions to the health plan. We will continue our efforts to maintain stability and additional cost savings in our health plan. However, the recently enacted federal healthcare reform bill will add future costs to the Plan. The most immediate impact on the Plan will be adding children over age 19, but under age 26, to the Plan beginning in January, 2011. Access to the Plan for those between the ages of 19 and 26 will be limited to those that do not have insurance offered where they work, to

mitigate the impact on the plan. However; in many instances, we will be adding covered members without adding premium dollars since we have one rate for family coverage. We will monitor the Plan in the upcoming year for overall costs and for the impact of healthcare reform and will appropriately consider future contribution increases.

5) **Consumable Energy, Motor Fuel, Petroleum Related and Other Purchased Supplies and Materials**

Increasing commodity prices were a concern in previous budgets, but many commodity prices appear to have stabilized. There is still variance in fuel, but not like that experienced in the past. Natural gas prices and electricity prices have stabilized although our electricity provider has asked for a rate increase. Construction bids received over the last year have been very favorable, with most coming in below budget estimates.

CONSOLIDATED BUDGET

Our 2010/2011 fiscal year budget is $261,393,603, which is a 10.5% or $24,742,577 increase compared to our 2009/2010 budget of $236,651,026. The areas of specific increase in this budget are:

	FY 2009/2010	FY 2010/2011	%Change
General Fund M&O	$138,802,606	$138,451,041	(0.3)%
Water & Sewer M&O	$41,763,920	$39,982,178	(4.3)%
Capital	$30,116,917	$35,715,343	18.6%
Special Revenue M&O	$18,866,551	$18,962,742	0.5%
Municipal Garage M&O	$8,138,058	$8,093,221	2.8%
Insurance M&O	$21,039,826	$21,637,319	2.8%
Debt Service	$12,926,900	$18,046,610	39.6%
Airport M&O	$6,328,715	$6,188,455	(2.2)%
Info Technology M&O	$3,550,664	$3,399,100	(4.3)%
Interest Transfer to General Fund	$455,000	$261,000	(42.6)%
Less Interfund Transfers	($45,338,131)	($48,628,920)	7.3%
Water Infrastructure Fund Project	$0	$20,017,000	---
Total Budget	$236,651,026	$262,125,089	10.7%

The increase in the overall budget is due to the proposed Water Infrastructure Fund project. The City submitted an application to the Texas Water Development Board for a 36 inch transmission pipeline project that would take water from our Osage Water Treatment Plant

to the Arden Road Pump Station. While this is a good project, it will be postponed if we are not successful in obtaining favorable, below market-rate, financing. We have already been notified by the Board that we would not be receiving any support from the first round of funding. Excluding the Osage-Arden project, the budget increased by $5,457,063. Most of our increase is in capital and debt service. Debt service costs have increased with the issuance of debt on the Potter County Well Field project. The City issued $86,285,000 in debt for the Potter County Well Field project. With help from the Water Infrastructure Fund, the Potter County debt was issued at about 2%. We also issued about $17 million in debt for the Airport Terminal Project at slightly over 3%. Even with $35.7 million budgeted in capital; many good projects were not funded. Most of our capital budget is used to maintain our aging infrastructure.

Municipal government is a service provision business and the predominant expense category in our budget is always personnel and associated employee salaries and benefits expense. Personnel costs comprise 46% or $120.3 million of our 2010/2011 net budget. The second largest category is Capital Improvements Projects. Including our Osage-Arden project, capital projects amounted to $55.8 million or 21.3% of our budget. The third highest category of expenses is Insurance Maintenance and Operations, which accounts for 8.3% or $21.6 million of our budget.

Property and Sales Taxes

As discussed earlier, this is our third year with the same property tax rate. Our $0.31009 tax rate is one of the lowest rates in the State. In previous years, the same rate produced slightly higher revenues. However, keeping the same tax rate this year was a slight decrease compared to the effective tax rate. The effective tax rate is the rate which produces the same revenue on the same property as the previous year. Additions to the tax rolls produced slightly higher property taxes than last year, but existing property had a slight decrease. The City is pleased that we are able to present a budget that accounts for current needs and slightly increased capital funding without raising taxes during this difficult financial time.

It is interesting to note that while the property tax rate and associated levy gets most of the attention, it raises less revenue than is required to operate only the Amarillo Police Department for the upcoming fiscal year. The sales tax is actually the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which offsets our low property tax rate. While Amarillo fared better than most cities in the State and the Nation during the recession, we were not immune to the recession. We saw a substantial decrease in our sales tax, which demonstratives its underlying volatility. Thus, we are careful not to over-estimate general sales tax receipts as part of our budgetary process. For 2010/2011, we are estimating only a very slight increase in sales tax as compared to last year's actual receipts and are programming budgeted revenue less than last year's budgeted revenue. Absent renewed growth in future sales tax receipts, there will be

continued pressure on the ad-valorem property tax rate. The proposed 2010/2011 budget estimates the City will receive $29.6 million in property taxes and $41.8 million in sales tax.

Franchise Fee, User Fees and Charges

While we obtained excellent interest rates on the project financing, the debt service on the Potter County Well Field project necessitates a second 10% increase in water and sewer rates. Fortunately, the financing was obtained over two budget cycles; therefore, the new rates will be implemented over two budget cycles as well. It should be noted that this project is the first new well field the City has constructed in more than fifty years, and it is designed to serve the City for at least that period of time into the future. The water rate structure is designed so that customers who only use water for domestic use still have very reasonable rates.

In 2009/2010, the City implemented a $4.50 Passenger Facility Charge (PFC) at our Airport to finance the $17 million in Airport debt for our terminal project. PFCs are charged at each facility a passenger uses, but are capped at two per leg of the trip. Therefore, on any trip that required a passenger to change planes at another facility, that passenger was already paying for two PFCs. However, none of that PFC revenue was provided the Amarillo Airport.

For 2010/2011, residential sanitation rates were increased by $1 per month and the landfill charge was increased to $27.50 per ton.

The City's Enterprise Funds (Water & Sewer, Airport) are in good shape. We are using a portion to the Airport's available reserves to complete our terminal renovation project, but the Airport should still end 2010/2011 with at least $4.6 million in reserves. The Water and Sewer Fund should end 2009/2010 and 2010/2011 in the best financial condition in several years.

Revenue from the electricity and gas franchise fees has been down. The gas franchise fee revenue has decreased because of lower commodity prices and we believe that is also the case with our electric franchise fee. In any event, the appropriate revenue estimates have been lowered to reflect actual revenue from these sources.

Employee Staffing

This 2010/2011 budget consists of 1,958 permanent and 338 part-time employee positions. Permanent positions have decreased by 1 position over the current year and part-time positions have remained the same. We feel that we should be deliberately adding personnel, especially police officers, but realize that the current economic climate does not allow such. The City's growth rate will cause us to add positions in the future and we would consider adding additional police officers mid-year if revenues could support the increase. Most of our staffing is in public safety, with 317 police officers and 51 full-time and 5 part-time support civilians. We have 244 fire fighters with 12 full-time and 3 part-time civilians for

support. The Amarillo Emergency Communication Center has 61 full-time and 4 part-time call takers and dispatchers. We have 25 full-time and 1 part-time employees in Animal Control. We have 12 employees in Emergency Management Operations, including our Communications Department, and most other civilian employees also have an emergency management role. Collectively, Public Safety accounts for approximately 45% of the general fund budget and is a major service priority for our residents. The authorized strength of the Police Department has fallen behind the growth rate over the last several years and this is an area that will receive considerable attention in preparation for the 2011/2012 budget.

The City Water & Sewer Utility has 250 full-time employees and 7 part-time employees. We have 126 full-time and 178 part-time employees in the Parks Department and at our golf courses, 62 employees at the Airport, 58 full-time and 20 part-time employees in the 5 libraries, 30 full-time employees in Building Safety, 35 full-time and 9 part-time employees in the Civic Center Complex, and 49 employees to maintain and clean City facilities. The Solid Waste Collection and Disposal operation has 135 full-time and 8 part-time employees. The Street Department has 89 full-time and 19 part-time employees and the Traffic Engineering Department includes the school crossing guard program and has 44 part-time and 24 full-time employees. The Transit Department has 50 full-time and 9 part-time employees and the Municipal Garage has 53 full-time employees.

Employee Compensation

1) Annual Raise of 2% for all full-time employees below the level of Department Head

2) Continuation of Civilian Discretionary Retention Pay Program (DRP), but at one-half of last year's level

3) Continued funding of employee incentive pay programs

The total cost of these Pay Plan improvements and benefits is $2,027,474. Most of the cost ($1,569,000) is in the General Fund.

Capital Projects

The recommended Capital Improvement Program (CIP) Budget for the 2010/2011 Fiscal Year is $55.7 million compared to $30.1 million in 2009/2010. Most of the increase is from the $20 million funding request to the Texas Water Development Board for the Osage-Arden pipeline project. If we do not receive some kind of favorable funding for the Osage-Arden project, the project will be delayed. Excluding the Osage-Arden project, the City is pleased to still have more funds for capital in the Water & Sewer Fund than last year; $13.4 million budgeted this year compared to $9.7 million in 2009/2010. This increased funding level is much closer to the amount needed each year to maintain and improve our aging water and sewer infrastructure.

Featured Programs

The 2010/2011 budget includes not only the continuation of basic service delivery, but also two new programs to benefit the residents of Amarillo.

The first and most exciting new program is the implementation of Advanced Life Support (ALS) response by the Amarillo Fire Department. The coming year represents the first year of a three-year process that will result in the availability of ALS qualified responders on each piece of fire apparatus in the City. This program represents a new level of service and cooperation between the Fire Department, the Amarillo Emergency Communications Center and AMR/AMS and will result in potential life saving service to our community. Under this program, an ALS qualified fire response will be made to certain critical medical calls. The Fire Department responders will be able to begin critical care of a patient and then seamlessly transfer the patient to the AMR/AMS paramedics on their arrival. This is truly an example of where a minute or two can result in better patient outcomes based on the severity of the situation and the prompt arrival of first response care at the advanced level. Over the course of the three years, this service will become available throughout the city and will result in greater care levels than previously available.

A second new program for 2010/2011 is the implementation of a pilot program to increase collections of unpaid debts owed to the City. Typically, these debts result from the City's actions to remediate properties with accumulations of solid waste, construction debris, weeds, and substandard structures. These debts are secured by attaching an interest bearing lien to the property in the amount owed. Unfortunately, many of these properties do not transfer ownership and the City goes unpaid. This has amounted over time to a significant cumulative debt owed to the City. The proposed pilot program will use existing City staff to evaluate the best and most effective methods of recovering these funds. If successful, this collection program will recover amounts owed to the City, will pay for its own operation, and will be extended into the following year on a permanent basis.

Conclusion

The City of Amarillo is on track for an exciting year. City staff looks forward to the implementation of the recommendations contained in the recently adopted Comprehensive Plan and to the continued enhancement of basic service delivery. The proposed budget establishes 2010/2011 as a good year with improvements noted in many areas. Each of these will result in the continued growth and development of Amarillo as well as an opportunity to make significant progress in maintaining our aging infrastructure. In addition, many of the recommendations contained in the Comprehensive Plan will provide an opportunity for the City to establish prudent policies to ensure the continued orderly growth and development of the city and to provide alternatives to assist in funding much needed infrastructure improvements.

It is important to acknowledge and recognize the outstanding job our Departments and Divisions did in managing the challenges of the 2009/2010 budget. Through their efforts, we avoided pay cuts, layoffs, and furloughs without any service reduction to our citizens or deficit spending. It is even more important to thank and acknowledge our City staff who are engaged each day in delivering the municipal services expected and needed by our residents. It is through their hard work and dedication that we are able to maintain our high level of service to our citizens. We are truly blessed to have employees with personal commitments to quality and caring public service. I look forward to working with you on the upcoming 2010/2011 budget year. Finally, I would like to thank our Division Directors and especially our two Assistant City Managers for their efforts and for their work in preparing the 2010/2011 City of Amarillo Budget. These individuals consistently perform above and beyond their normal duties and do so with an ethical and sincere dedication to this community. Operating this City and properly preparing for the future would be impossible without their efforts and leadership.

In summary, I wish to extend my sincere appreciation and thanks to each of you for your ongoing leadership, vision, policy direction, and oversight of our outstanding municipal organization. I understand and am appreciative of the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization and the comprehensive review of the proposed 2010/2011 budget process. Your guidance and service is invaluable and truly makes Amarillo a great community!

CITY OF AMARILLO

ENTITY AND BASIS OF ACCOUNTING

DEFINITION AND SCOPE OF THE ENTITY

The City of Amarillo was chartered in 1913, as authorized by a statute enacted by the Texas Legislature that year, as the first city in Texas and the fifth city in the United States to adopt the commission-manager form of government. The principal governmental services of the City include public safety and health, streets, sanitation, culture-recreation, mass transit operations, planning and zoning, and general administrative services. In addition, the City maintains the water and sewer system and the airport. For financial statement presentation, the City of Amarillo is considered the primary governmental unit for other reporting entities; however, none of those entities have been included in this budget presentation.

MISSION

The City of Amarillo's mission is to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

OUR VISION

Building on our heritage, our vision for Amarillo is that of a community that is cohesive and competitive. These objectives will be met through developing the following:

Healthy, Vibrant Community: Where people feel safe, basic human needs are met, diverse educational opportunities are available, diversity is cultivated, citizens are interested, informed and involved, the environment is clean and aesthetically appealing, and the arts, culture and recreational offerings flourish.

Sustainable, Diverse Economy: Where educational opportunities support and promote economic development, existing businesses are nurtured, the environment supports new business development, the community links globally, and older neighborhoods remain vital.

Orderly Growth: Where regular investment in existing infrastructure and neighborhoods sustain their vitality, proper planning for new infrastructure protects and strengthens our quality of life and promotes economic development, national resources are sustained, and the essential values and visions of the community remain intact.

OUR CORE VALUES

- Honesty and Integrity: Commit to the highest standard of ethical and legal behavior.
- Excellent Customer Service: Recognize that we exist for our customers.
- High Performance: Instill pride and professionalism in the workplace and the community; demonstrate the quality and value of our work and results.
- Openness and Teamwork: Work together toward common goals, building on each other's strengths.
- Respect for Diversity: Cultivate a public awareness and appreciation for diversity within our community and organization.
- Forward Thinking: Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

LONG RANGE GOALS AND POLICIES

PHYSICAL ENVIRONMENT

Shaping Amarillo's future includes the development of goals and policies regarding the physical environment, both natural and man-made. The following goals and policies are designed to improve the environment, to make it safer, healthier, and more beautiful so people will enjoy living and working in Amarillo.

A. Long Range Goal: Establish the City of Amarillo as a quality city intermixing man-made and natural urban elements to create a safe, attractive, diverse, and urban environment.

Policies:

1. Preserve open spaces and promote natural features of the environment to enhance their natural setting.
2. Control water, air, and noise pollution by developing effective administrative controls over land use by controlling the density of development.
3. Preserve environmentally sensitive areas in and around Amarillo from potentially harmful conditions such as soil erosion, mineral extraction, and untreated domestic and industrial wastes and to conserve Amarillo's natural resources such as soils, minerals, gas, and water, etc.
4. Develop areas that have flooding problems with proper flood control measures and preserve drainage ways in their natural state as feasible.
5. Encourage growth in all areas of the city with a focus on internal growth.

6. Encourage infill development to achieve more efficient utilization of the City's existing resources and infrastructure such as utilities, streets, schools, parks, and public safety services, as well as other services and facilities.

Responsible Divisions: Community Services.

B. Long Range Goal: Plan and guide the physical growth of the city by following consistent city standards and procedures to assure annexed land will be an asset to the city.

Policies:

1. The area(s) proposed for annexation are to be studied by the City to determine the costs and benefits of incorporating the area, as well as the short and long-term impacts of extending City services.

2. All annexations are to be logical extensions of the existing city limits and no "island" of unincorporated area is to be allowed within the incorporated area.

3. The annexed area(s) are to pay a fair share of the costs of any essential public improvements.

Responsible Divisions: Community Services and Finance.

POPULATION

The careful evaluation of the number of people and of characteristics of the population is an important part of the planning process. Population will affect the demand for future development such as utilities, transportation, schools, parks, businesses, etc., as well as the amount of land for each land use and activity. Of course, increased population means more growth, and more growth requires proper planning and proper decision-making.

Long Range Goal: Attract people to live in Amarillo by providing opportunities, developments, community services, natural environment, and a quality of life better than that which may be found in other areas.

Policies:

1. Remain nondiscriminatory in decision-making with regard to age, sex, income group, marital status, or national origin.

2. Provide city services and facilities to accommodate all facets of the population; young and old, men and women, etc.

3. Provide adequate streets, utilities, schools, parks, public protection, community services, shopping facilities, amusements and recreation, and other amenities of community life to attract new residents to the city.

4. Market the culture and aesthetics of the Amarillo area to attract more residents and visitors to Amarillo.

5. Place a high priority on projects and programs which generate and attract employment.

6. Upgrade or redevelop older sections of the city in order to improve conditions for all residents, enhance the overall image of the city, and provide for more compatible future uses of the land.

7. Adopt, implement, and enforce zoning and subdivision regulations to ensure sound development practices in new residential areas.

8. Ensure that all new residential development will be of a type and in a location compatible with area planning and recommendations.

9. Provide the utilities necessary for new residential development.

10. Support cooperation between the City and higher education institutions such as West Texas A & M, Texas Tech, Amarillo College, etc., to establish an outstanding university status in the Amarillo Metropolitan Area.

11. Encourage higher education institutions to provide advanced programs and cooperative research efforts.

12. Encourage the use of the Civic Center for shows, concerts, and other attractions to appeal to a variety of age groups.

13. Review recreational services provided to older persons in selected retirement communities throughout the nation and investigate the possibility of providing similar services in Amarillo.

14. Provide adequate transportation services for our citizens.

15. Encourage the development of services and programs to meet the psychological, social, and economic needs of the elderly population.

16. Ensure that appointments to City boards and commissions effectively represent the population, i.e., geographic area, age, sex, race, and economic diversity.

17. Ensure cooperation between the City and all local school districts in the Amarillo area.

18. Support identified medical needs of the population and encourage the development of programs and facilities to meet those needs.

Responsible Divisions: Community Services, Finance, Utilities, Parks, Fire, Police, Human Resources and Public and Staff Services.

HOUSING AND INCOME

The quantity and type of housing needed depends on the population. Housing is a basic need of people; therefore, long range guidelines should be set to improve the existing residential areas and to properly plan for future residential developments.

Long Range Goal: To promote the conservation and expansion of Amarillo's housing stock to ensure an adequate supply of decent, safe, and sanitary housing with a wide range of housing types and price ranges. This should provide the greatest possible housing choice to all residents and protect, stabilize, and improve residential neighborhoods.

Policies:

1. Encourage development of a variety of housing unit types and sizes to meet the varying needs of all families and their associated income levels.

2. Provide equitable distribution of urban amenities, including paved streets, adequate water and sewer services, parks; and encourage the provision of other community facilities to enhance and maintain residential neighborhoods.

3. Provide adequate emergency services to all areas.

4. Encourage the provision of shopping, church, and recreational facilities located to serve residential areas without disrupting residential quality.

5. Ensure that densities of proposed housing developments will not adversely affect community facilities.

6. Encourage programs and projects designed to preserve and enhance the character and integrity of existing residential neighborhoods and to preserve Amarillo's historically significant structures.

7. Enforce building code standards to upgrade substandard housing units and to remove non-repairable structures. The City will use condemnation proceedings only when rehabilitation is not feasible or in circumstances of compelling public purpose.

8. Support traffic safety through proper and efficient street design.

9. Work toward eliminating the factors which degrade the neighborhood such as incompatible land uses, code violations, and pollution sources.

10. Promote infill housing development in older sections of the city by providing development incentives such as waiving utility tap fees, alley paving, etc.

11. Coordinate community improvement efforts between the Community Development Block Grant Program and the Amarillo Planning Department.

12. Continue allocations of Community Development Block Grant funds and other appropriate federal funds to projects and activities, which can best achieve a desirable living environment for the citizens of Amarillo; especially low and moderate income families.

13. Participate in the Texas Housing Act (Public Housing Authority) through the Amarillo Housing Finance Corporation.

Responsible Divisions: Community Services, Finance, Utilities, Parks, Public Works, Fire, Police, and Public and Staff Services.

ECONOMIC BASE

The economic potential of an area largely determines the growth of that area. Decisions that affect Amarillo's economy will also affect the future stability of the Panhandle region. There are challenging problems of growth and development that will occur over the next few decades and proper solutions to these problems, as well as adequate comprehensive planning, will improve the stability of the economy.

Long Range Goal: Promote a sound, diverse, and strong economic base, which will optimally utilize economic resources while enhancing environmental quality, providing employment opportunities to all citizens, developing a skilled and diverse labor force, and improving per capita and family income levels.

Policies:

1. Strive to attract and retain clean, safe, and high-paying industries to the city, and locate such industries so they will not conflict with other land uses.

2. Promote further development of existing industrial areas of the city and future industrial areas including an Airport Industrial Park near the Rick Husband Amarillo International Airport by preparing long-range site development plans for efficient and effective use of the land.

3. Derive optimal benefit from Interstate 40, Interstate 27, and Loop 335 by designating industrial and commercial areas that will adequately serve growth while being an asset to Amarillo.

4. Establish the Amarillo Economic Development Corporation to provide adequate funding for Amarillo economic development.

5. Create enterprise zones that will allow added incentives through property tax abatements benefiting both existing and new industries.

6. Place high priority on projects and programs, which generate and attract private sector employment, improvements, and investments.

7. Continue to support the development of an Amarillo-based Small Business Assistance Center staffed by area higher education institutions to help small businesses survive the first few years of existence.

8. Strive to develop the Central Business District primarily for office, cultural activities, and entertainment; and promote major retail centers at other strategic locations throughout the city for retail and commercial activities.

9. Locate future commercial development at high-access points while ensuring the proper protection of nearby residential developments.

10. Encourage tourism, conventions, and visitors to Amarillo by promoting Amarillo's assets and by supporting the building of facilities to accommodate the additional temporary population.

11. Promote reasonable growth and transportation patterns that are cost and energy efficient, and facilitate business interaction.

12. Pursue additional opportunities for air, rail, and highway transportation and continue efforts to make Amarillo a fully utilized port of entry.

13. Utilize resources to develop the Rick Husband Amarillo International Airport into an international mid-continent freight hub.

14. Support Amarillo's trucking industry and promote the importance of Amarillo's central location.

15. Support development of a major medical research facility in Amarillo, utilizing the combined resources of the medical school, existing treatment facilities, and a major research facility.

16. Foster development in the Amarillo Metropolitan Area of university studies offering undergraduate and graduate degrees in the arts and sciences with basic and applied research programs.

17. Cooperate with public and private schools to provide adequate educational facilities for training of employees for growth industries and start-up companies.

18. Work with special interest groups to provide proper and adequate agricultural facilities in Amarillo for livestock shows, auctions, and competitions.

19. Streamline city enforcement of health and safety regulations, inspection processes, and issuance of building and construction permits.

20. Support legislative issues important to the economy and general welfare of the Panhandle and strive for increased appointments of local representatives to state agencies, boards, and commissions to improve Amarillo's and the Texas Panhandle's representation in decision-making at the state level.

21. Support the continued growth and expansion of the Amarillo Medical Center to meet the educational, research, and patient care needs of the citizens of Amarillo and the health service area.

22. Strengthen local economy by encouraging private development of unneeded City-owned property either by sale or lease.

23. Encourage the consideration of a major advertising campaign to market the quality of life in Amarillo.

Responsible Divisions: Community Services, Finance, Utilities, Public Works and Public and Staff Services.

LAND USE

Land use planning helps guide both public and private actions to produce a desired pattern of development. Land use planning and goal-setting depends upon reliable population projections, sound economic projections, and a thorough understanding of the interrelationships of all types of land use for living, working, and leisure.

Long Range Goal: Provide properly proportioned amounts of land uses for the community use, and direct the location of land uses in accordance with those physical constraints that would affect development. This will ensure that an efficient, harmonious, and active city will evolve from these coordinated development efforts.

Policies:

1. Maintain a constant surveillance to ensure that streets, utilities, schools, parks, and other community facilities will adequately serve new developments and that older developed areas be maintained as sound contributing neighborhoods.

2. Promote infill development of various types as appropriate areas to reduce urban sprawl and duplication of public services thereby saving tax dollars and preserving agricultural land.

3. Encourage the development of vacant lands within the city through zoning, redevelopment of adjacent areas, and upgrading streets, utilities, drainage, or other services to the area.

4. Ensure that appropriate allocations of various land use will be provided to meet future population levels.

5. Manage the location of land uses to ensure harmonious development and to protect property values through the adopted City zoning ordinance.

6. Protect residential areas from conflicting land uses by encouraging zoning boundaries to transition at alleys or streets rather than in mid-block and by providing adequately landscaped buffer zones between conflicting areas.

7. Discourage individual residential lots from fronting or backing onto section-line arterial streets.

8. Discourage residential land uses in areas of high noise levels resulting from flight activities associated with the Amarillo International Airport.

9. Encourage higher types of commercial, industrial, and apartment-development to locate at the most economic and environmentally desirable locations by continually developing the arterial thoroughfare system.

10. Discourage shallow strip commercial development.

11. Promote a quality of development both within the city and within the city's extraterritorial jurisdiction to direct orderly and systematic growth through the adopted city subdivision regulations.

Responsible Division: Community Services.

TRANSPORTATION

Transportation is one of the key links in determining the overall structure of the city and of the region. The greatest impact of transportation facilities is on major land uses, which are residential, commercial and industrial. The movement of people, goods, and vehicles provides the framework upon which the city develops and is of even greater significance to the future of Amarillo. Adequate planning and goal setting for this vital element will ultimately improve the livability of the city and surrounding area.

Long Range Goal: To establish both inter-city and intra-city transportation systems which are capable of safely and efficiently transporting people and goods.

Policies:

1. Continue to improve Amarillo's Thoroughfare Plan; setting forth standards for thoroughfare, secondary, and residential street design, construction and maintenance.

2. Utilize street standards identified within this Plan in developing and constructing Amarillo's street system.

3. Maintain and update a traffic circulation system that contains a minimum of conflicts and which encourages traffic flow in the downtown area.

4. Support and assist in Southwest 6th Street master planning efforts regarding transportation and off-street parking areas in the twelve linear block area west of Georgia.

5. Continue a comprehensive street improvement program to pave each street in the city to conform to recommended standards set forth in the major street plan.

6. Implement a street paving program with a particular focus on the unpaved streets north of Amarillo Boulevard to create an incentive for people to move to the northern part of the city.

7. Construct curbs and gutters on city streets where needed to maintain proper drainage.

8. Withhold provision of curb cuts in newly paved streets until the adjacent property is developed.

9. Coordinate community improvement efforts between the Community Development Block Grant Program, the Amarillo Traffic Engineering Department, and the Planning Department.

10. Vacate excess right-of-way in accordance with state law and provide incentives for adjacent landowners to develop unneeded City right-of-way.

11. Continue to limit access points (intersecting local streets and curb cuts) along major arterial streets and design arterials to facilitate safe and efficient movement of traffic.

12. Monitor growth and development in and around the Rick Husband Amarillo International Airport based on information in the Airport Master Plan and the Part 150 Noise Exposure and Land Use Compatibility Plan.

13. Eliminate, where feasible, automobile and rail conflicts by improving railroad crossings at major thoroughfares.

14. Prioritize the construction of grade separations with emphasis placed on those improvements recommended in northeast Amarillo.

15. Provide essential public transportation targeting lower income areas.

16. Study feasibility of providing bus routes to new industrial development as an incentive for locating new industry.

17. Coordinate the adoption of official road maps among the city, counties, and state to guide long-range arterial development.

18. Improve overall street system according to the Thoroughfare Plan and recommended design standards with specific recommendations being noted by the Citizens' Review Committee.

Responsible Divisions: Community Services, and Public and Staff Services.

UTILITIES AND DRAINAGE

The size and location of utilities can be used as a method to guide the future growth of the city. The extension of utilities should complement the City's future growth plans rather than allowing unplanned extensions to determine the direction and magnitude of future growth. Because of the importance of the overall utility and drainage plan, goals and policies should be set that coincide with long-range development.

Long Range Goal: Provide an adequate future water supply and sanitary sewage collection system and proper surface water drainage in all parts of Amarillo, and provide utility services in the most efficient and equitable manner.

Policies:

1. Promote a contiguous and planned urban form by using utility service to guide growth in a logical and cost efficient pattern.
2. Encourage development in existing undeveloped portions of the city where utility service is already available, taking into consideration physical constraints and development problems.
3. Provide adequate utilities to all sections of the city for future expansion in all directions.
4. Create incentives for industrial development by allowing lower water and/or sewer rates based on specified criteria.
5. Coordinate community improvement efforts between the Community Development Block Grant Program and the Amarillo Utilities Division and Planning Department.

Water Supply:

6. Seek new and reliable water resources to accommodate the city's future growth and development.
7. Continue to acquire water rights in outlying areas.
8. Require water right dedications from developers during the subdivision process.
9. Implement low cost water conservation measures associated with building codes and materials.
10. Continue to educate the general public concerning water conservation measures.
11. Maximize use of reclaimed water when and where possible.
12. Continue blending of lake water and ground water to conserve ground water resources.
13. Work with Canadian River Municipal Water Authority (CRMWA) in the desalination of water supplied by Lake Meredith.

Water Distribution:

14. Systematically replace undersized, obsolete water mains by preparing a priority listing and timetable for replacement, giving priority to existing sound residential areas.
15. Construct additional elevated storage tanks as needed.

Sanitary Sewer:

16. Complete an updated analysis regarding the wastewater collection and treatment system.
17. Coordinate the disposal of medical waste, industrial waste, and hazardous waste for the City of Amarillo and the region.

Drainage:

18. Prepare and implement a long-range master plan to guide Amarillo's storm drainage system.
19. Continue strict enforcement of the Flood Hazard Area Ordinance and building codes.
20. Amend the building code to require structural foundations to be above the elevation of the alley and curbing of the street. On properties that cannot be elevated above the alley and curb elevation, a grading plan should be required prior to issuing a building permit.
21. Encourage use of permeable asphalt and similar types of paving materials for future development and require that developments provide facilities for on-site storage of water during rainstorms to minimize flooding to other properties.
22. Utilize natural topography where feasible to provide proper drainage.
23. Continue to advise citizens of the availability of flood insurance.

Responsible Divisions: Community Services, Utilities, and Public Works.

CITY OF AMARILLO

COMMUNITY FACILITIES

Providing for community facilities and services such as schools, parks, fire and police protection, libraries, etc. as necessary to improve the quality of life in Amarillo. With the increasing demands placed on governmental budgets, planning is essential for the proper placement of these facilities and will prove cost-effective over the long-term.

Long Range Goals: Provide a full range of community facilities; including public buildings, parks and related areas, and structures to meet the broad social, cultural, recreational, educational, safety, and service needs of the citizens of Amarillo and the region.

Policies:

1. Provide efficient municipal services in order to respond to short and long-range needs of the city.
2. Annually prepare a multi-year capital improvements program for needed municipal capital improvement projects.
3. Coordinate community improvement efforts of the Community Development Block Grant Program with Amarillo Parks Department, Planning Department, and other departments involved in providing public facilities and services.
4. Maintain all City-owned public facilities.

Schools:

5. Encourage provision of space for well-located future schools in any new residential development.
6. Cooperate with all independent school districts within the corporate limits to develop adequate school systems for Amarillo residents.
7. Combine elementary schools and park sites wherever possible.
8. Analyze options to utilize recreational facilities at public schools, such as parks and gymnasiums, for use by the whole community outside of school hours.
9. Work with independent school districts to encourage adaptive reuse of existing vacant educational facilities.

Parks:

10. Work to complete the development of all dedicated parkland as justified by demographics.
11. Continue to acquire and develop park areas and facilities to meet the needs of a growing population.
12. Provide future park development as indicated by the Amarillo Parks and Recreational Areas Map.
13. Plan for and acquire park and open space during the subdivision platting process.
14. Provide a system of conveniently located parks and open space, which serve all sections of the city and provide both active and passive recreational facilities for all residents and visitors.
15. Recognize appropriate practices for park development of drainage ways and playa lakes to allow for surface drainage runoff and accumulations.
16. Combine future middle and/or future high school facilities with community park development.
17. Follow a tree maintenance and replacement schedule for all parks.
18. Provide off-street parking areas in conjunction with community park development.
19. Provide restrooms for public use at all parks and maintain them adequately.

Public Buildings:

20. Evaluate potential growth and site locations to create an efficient plan to meet future needs for libraries, fire stations, the police station, public health clinics, siren sites, and other service-oriented municipal facilities.
21. Locate future compatible municipal services and facilities within the downtown municipal complex if feasible.
22. Protect the Rick Husband Amarillo International Airport and its environs from conflicting land uses by implementing land use and height zoning regulations.
23. Require that future siren sites for the outdoor warning system be dedicated during the subdivision platting process and that sirens be installed as part of the overall development cost.
24. Develop a northwest branch library as population warrants, possibly in conjunction with Amarillo College West Campus facilities.
25. Combine municipal services, such as branch libraries, with other public facilities, wherever possible.
26. Educate the public through pamphlets, etc. that Amarillo citizens may use any library in the Harrington Library Consortium, not just the Amarillo Public Library facilities.

Solid Waste Disposal:

27. Continue to maximize the dumpster system to cost-effectively handle solid waste collection.

28. Continue to confine waste in the Amarillo Sanitary Landfill in the smallest practical volume and to dispose of solid waste as regulated by the Texas Board of Health.

29. Inventory hazardous waste generators, disposers, etc., in Amarillo and surrounding area to minimize risk involved in handling such waste.

Responsible Divisions: Community Services, Utilities, Parks, Public Works and Public and Staff Services.

CENTRAL BUSINESS DISTRICT

The City of Amarillo has an interest in adapting the Central Business District (CBD) to keep it a vigorous and functional part of the city. The concepts to improve and strengthen downtown Amarillo can be achieved only through a continuing cooperative effort by all of Amarillo.

Long Range Goal: To make the Central Business District the heart of Amarillo by preserving and promoting the concentration of businesses, offices, and governmental services and making the CBD the cultural and entertainment focus of the city.

Policies:

1. Create and implement a Master Plan for downtown Amarillo, including a market study funded by the City of Amarillo and the private sector. The CBD Master Plan should stress the partnership of government, downtown businesses, and all citizens of Amarillo to provide a central focus and civic identity for the city.

2. Create a downtown organization or association, which would include both City government and private sector interests to develop and implement a successful redevelopment program and to market the CBD as a whole.

3. Provide mini-parks in the downtown area as part of an overall urban beautification program.

4. Redraft the existing city mini-park policy to make it more enticing for businesses and firms to utilize in the downtown area.

5. Require that exterior walls adjacent to mini-parks in the CBD be finished with appropriate materials, i.e., brick, stucco, etc.

6. Devise inducements for CBD parking lot owners to improve and landscape their parking lots, and consider narrowing sidewalk requirements to accommodate landscaping the right-of-way adjacent to those parking lots.

7. Encourage the expansion and development of financial institutions, offices, and public facilities in the downtown area.

8. Implement public and private development strategies to encourage downtown development and redevelopment for residential, office, retail, governmental, and cultural uses.

9. Promote provision of ample off-street parking areas to accommodate workers and visitors.

10. Create a coordinated, centralized municipal complex in downtown Amarillo.

11. Develop people-oriented activities for both day and night such as cultural, entertainment, and recreational uses.

Responsible Divisions: Community Services and Parks.

HISTORIC PRESERVATION

The physical form of Amarillo today is the cumulative result of the entire history of the city, from the initial layout of the street system to the most recent decisions by private developers and City officials to build new buildings or improve public services. The need for goals and policies to preserve Amarillo's architectural heritage and other historic items has never been greater than at the present. There have been significant losses of historically significant structures in Amarillo and additional losses may continue to occur if proper policies are not implemented.

Long Range Goal: Preserve, enhance, and promote the integrity and authenticity of historically significant structures that are characteristic of Amarillo's past.

Policies:

1. Obtain Certified Local Government status from the Texas Historical Commission.

2. Support the continuation of survey work and archival research to add to, supplement, and/or refine Amarillo's historic survey data.

3. Preserve Amarillo's historical structures to help revitalize the downtown business district and other focus areas.

4. Promote adaptive re-use of older structures with appropriate and compatible uses.

5. Support all actions to identify and record all properties eligible for listing on the National Register of Historic Places, designation as a Texas Historic Landmark, and/or local designation as historically significant.

6. Protect Amarillo's architectural heritage by recognizing and preventing the demolition of historically significant structures, objects, monuments, design elements, etc.

7. Establish a limited review period prior to any demolition or substantial renovation of a historically significant structure in order that the City and property owner may jointly explore alternatives to demolition or substantial renovation.

8. Provide access to historic preservation programs for eligible historic or architecturally significant structures.

Responsible Division: Community Services.

URBAN IMAGE

Many times visual amenities seem to be secondary to concerns about issues such as sanitation, drainage, street extensions, etc. Urban image is most often spoken of in terms of how to improve it. The City strongly influences development through the comprehensive planning process, local ordinances affecting development, and through decisions regarding public facilities. The visual quality of projects and their potential impact on the urban image of Amarillo should be paramount in setting goals for the city.

A. Long Range Goal: Encourage public and private actions which will enhance the quality of Amarillo's work, living, and recreational areas and contribute to the harmonious, aesthetic development of the city and the surrounding area.

Policies:

1. Identify and analyze the visual resources which offer the greatest potential for urban enhancement, as well as the liabilities which need corrective actions.

2. Develop design proposals and urban beautification programs by which visual resources can be more fully utilized, existing assets can be conserved, and liabilities can be minimized.

3. Preserve open spaces and conserve natural features of the environment to enhance Amarillo's image.

4. Adopt, implement, and enforce regulations that beautify and enhance the physical environment such as sign control and landscaping regulations.

5. Encourage enhancement of Amarillo's image by implementing neighborhood plans, a downtown master plan, and preserving Amarillo's historical assets.

6. Promote good design/architecture of buildings and their sites to bring about a more attractive city.

7. Landscape and maintain public areas and encourage landscaping and maintenance of private areas to enhance the overall atmosphere of the city.

8. Encourage continued landscaping; including tree and wildflower planting along major gateways to the city, and expand the concept to include arterial streets.

9. Require developers to place low maintenance groundcover and sprinkler systems along arterial streets to be maintained by the city.

10. Inventory trees in public places and develop a plan for planting young trees several years prior to removing older trees.

11. Plant more trees in newer parks.

12. Provide more walking and driving tours for historic structures, buildings, and districts.

13. Establish and support, paint, fix up, and clean up programs for residential property maintenance to be implemented through the Community Development Department.

14. Eliminate unsightly conditions through the control of development and the upgrading of older areas.

15. Oversee better grooming of the entire city through increased code enforcement to clean up junk and weeds, increase trash pickup, maintenance of alleys, removal of junk cars, etc.

16. Devise alternatives to encourage land development in all areas of Amarillo.

17. Support placing art and monuments in public places such as parks, airports, Civic Center, etc.

Responsible Division: Community Services and Parks.

B. Long Range Goal: Assure that neighborhood design is compatible with the overall design of the city and create attractive, functional, and safe neighborhoods.

Policies:

1. Encourage and support the neighborhood unit development concept of planning.

2. Promote development that is responsive to the established identity of area and districts.

3. Reduce negative affects of automobile traffic in neighborhoods.

4. Assure that pedestrian needs are met in the neighborhood by proper placement of sidewalks.

Responsible Divisions: Community Services.

BASIS OF PRESENTATION - FUND ACCOUNTING

Fund Accounting:

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association. The accounting policies of the City of Amarillo conform to generally accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for with a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation and are governed by a separate trust document or Board. In addition to the above-described fund accounting structure, we make several adjustments to build the entity-wide financial statements required by GASB statement number 34.

Governmental Funds:

General Fund: The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library, and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years then are incorporated into their normal General Fund budget.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. Special revenue funds are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PIDs) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds also include our Housing Assistance Program along with the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Summer Lunch Program, Library Grants, the Police Seized Property, Other Law Enforcement Grants, the Law Enforcement and Firefighter Training Grants, the Home Program, Hazardous Materials Transportation and Urban Transportation Planning Grants, Public Health and Women, Infants & Children Grant, and the Emergency Management Pantex Agreement in Principle (AIP) Grant. The above grant funds are not subject to appropriation. The budget will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The Public Improvement District (PID) budgets along with the Court Technology Fund, the Court Security Fund and the Police Seized Property Fund are subject to appropriation and approved by the City Commission in the budget process.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt related costs. We have three debt service funds. The General Obligation Bonds and our 2007 Certificates of Obligation are supported by annual property tax assessments. The Certificates of Obligation Bonds issued for Public Improvement District improvements are supported by annual PID assessments and are reported in the debt service fund. Enterprise funds debt obligation are recorded in and provided by revenues from that fund's business activities. Accordingly, Certificates of Obligation issued for enterprise fund activities are not budgeted in the debt service fund. For additional information, we also include the payment schedule for the water and sewer debt. However, water & sewer bonded debt is budgeted and paid in the Water and Sewer Fund.

In keeping with our policy of funding long-term obligations on an annual basis, we have a separate debt service fund to provide for our sick leave and annual leave obligation.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Animal Shelter Improvement Fund, and the Solid Waste Improvement Fund. Capital projects for proprietary funds (enterprise and internal service funds) would be budgeted in those individual funds.

Proprietary Funds:

Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. That is, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income if appropriate should be accounted separately for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise Funds are used to account for the activities in the airport and water and sewer system.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services, agencies of the City, or to other governments, on a cost-reimbursement basis. Internal Service Funds are used to account for the activities of the Municipal Garage, Information Services and the City's self-insurance activities.

Basis of Accounting/Budgeting:

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. All governmental funds (above) are accounted for using the modified accrual basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel

occupancy taxes, licenses, permits, fines, and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a governmental fund, capital would be recorded as expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, we would recognize the depreciation on the general fixed assets in their corresponding activity. GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In governmental funds (above), expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental Funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

All proprietary funds (above) are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance sheet for the applicable fund. In a proprietary fund, a capital expenditure would be recorded as an asset on the balance sheet of the proprietary fund and depreciated over its useful life.

As previously mentioned, we used the modified accrual method for both accounting and budgeting in the governmental funds. However, we operate with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under $25 thousand. The nominal capital is budgeted in a department's operational budget in both governmental and proprietary funds. For a governmental fund, nominal capital would be recorded as an expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts.

For the proprietary funds, we also budget nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining proprietary funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the proprietary fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a proprietary fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the proprietary funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). We feel this method of budgeting proprietary funds gives management the control to manage the departmental expenditures.

For budget purposes, we budget the property taxes we reasonably expect to collect during the upcoming fiscal year without regard to the above-mentioned 60-day rule. The same would be true of sales tax. We budget the amount we reasonably expect to collect in sales tax for budget purposes and accrue sales tax revenue for accounting purposes; however, the difference between the collections and modified accrual would not be material. Another important difference in our method of accounting and budgeting is in the fiduciary funds. We do not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

FINANCIAL POLICIES

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition; retain favorable bond rating which provide future generations with the ability to borrow capital at favorable interest rates; and balance the needs of communities with their ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

SUMMARY OF FINANCIAL POLICES

Maintain a balanced budget
Maintain an adequate tax rate comparable with similar cities
Maintain budgetary control over revenue and expenditures
Stabilize rates and fees
Charge user fees to cover at least a portion of the cost of a service
Provide reserves for unforeseen items
Charge administrative services to grants and proprietary funds
General Fund payments from the Water and Sewer System
Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
Plan and make capital acquisitions in an orderly fashion
Provide debt financing when needed
Adhere to a prudent Investment Policy
Make annual provisions of long-term obligations
Maintain a minimum number of funds to report the activities of the City of Amarillo

Balanced Budget:

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

Tax Rate:

The tax rate should be comparable with similar size Texas cites and should be adequate to produce the revenues needed for traditional city services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the rollback rate as computed in the Truth in Taxation calculations. The City grants an $8,600 / age 65 exemption or disability exemption.

Annual Budget and Budgetary Control:

The City will prepare a detailed budget for our public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expense budgets should also be reasonable, but should also provide for unforeseen expenditures. Year-end excess of revenue over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

Rate Stability:

The City strives to not have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased-in gradually to be less burdensome on our constituents.

User Fees:

In order to minimize the cost of services to our citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

Reserves:

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unanticipated contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax or receipts from the City owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (such as sales tax) and/or are weather related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City of Amarillo's major revenue sources, the City of Amarillo's overall revenue and corresponding fund balances are more vulnerable than a city more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be about three months of the current operating budget. For proprietary funds, the target reserve balance would be three months of the operating budget plus at least one year's capital. If large capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve. General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses "Available Funds" as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash less liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments. Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the "Summary of Resources and Expenditures" presentation.

General and Administrative Charges:

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and Commission portion, along with the administrative costs associated with the Mayor and Commission. The Mayor and Commission set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

General Fund Payments from the Water and Sewer Utility:

The Water and Sewer Utility is operated in a similar manner as a Public Utility. Accordingly, The Water and Sewer Utility makes corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. The Water and Sewer Utility makes payments in lieu of tax payments for property taxes and franchises taxes. Consistent with our above policy on administrative charges, the Water and Sewer Utility also reimburses the City for administrative costs associated with the Water and Sewer Utility.

The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer system at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather related fluctuations in payments and makes the payment more predicable for both the General Fund and the Water and Sewer Utility.

It should be noted that the General Fund pays the Water & Sewer Utility for water and sewer service. In fact, the City of Amarillo is one of the larger Water & Sewer Utility customers.

Grant-in-Aid Policy:

The securing and/or approval of federal and state assistance will be based on the following criteria:

What benefit does the project have to the community?

What will be the future impact to the city due to acceptance of the funding, and what is the level of local funding?

How does the project relate to current operations and/or other future plans of the organization?

With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of the indirect cost rate.

Capital Acquisition/Improvement Policy:

The City will plan for and budget for the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold in the City auction.

Planning for major capital improvements is on a five-year basis, updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset.

The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvements Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive (more than $25,000), long-term, and permanent. Some common examples are streets, libraries, traffic signal systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than $25,000 (minor replacement items) are provided for in the department's annual budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimate the cost of replacement;
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;
3. Budgeting priority projects and developing revenue sources for proposed improvements;
4. Coordinating the activities of various departments in meeting project schedules;
5. Monitoring and evaluating the progress of capital projects;
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is this project part of a large program? How does the project relate to the goals of the program?
3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?
5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is this project required to complete a major public improvement?
8. Will rapid urban growths in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?
10. Is the project needed to protect public health or safety?

Consistent with the City's philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

Capitalization Policy:

Factors to be considered in determining items to be capitalized are as follows:

1. The expected normal useful life is two years or more.

2. The item has a unit cost of $2,500 or more. Unit cost should include any charges for freight or installation.

3. The capital cost of an integrated system, such as a personal computer, should be capitalized as one unit; including all the applicable costs to make the unit function properly.

Debt Policies:

The City of Amarillo prefers to finance capital acquisitions and improvements on a pay-as-you-go basis. Generally, year-end excess of revenue over expenditures are earmarked for future capital needs and transferred to capital project funds in our budgetary process in our governmental funds. For proprietary funds, the excess of current revenues over operating expenses and debt service will be used for capital expenditures. When capital needs exceed funding of a pay-as-you-go basis, debt will be issued. The City will not use long-term debt to finance current operations. The level of indebtedness the City can reasonably expect to incur is analyzed to make sure that the City's high credit standing is not jeopardized. Accordingly, long-term debt will be used only for capital projects (replacements, expansions, improvements and acquisitions). Short-term debt will be used only as interim financing for projects that will result in capital improvements.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The financing of the project should not exceed the useful life of the improvement. However, maturity schedules can be modified in a refinancing to level out debt service payments including extending maturities. The capital acquisition or improvement should benefit future citizens. Where possible, the City will use self-supporting bonds instead of General Obligations Bonds to finance projects. However, the City will issue combination tax and revenue Certificates of Obligations as a credit enhancement to what would otherwise be a revenue bond. All debt will be soundly financed by conservatively projecting revenue sources utilized to pay debt. For revenue bonds, the net revenues available for debt service should be at least 1.25 times the average annual principal and interest requirements of the revenue bonds. The City will structure debt repayment schedules to achieve level debt service payments and avoid debt that provides for balloon payments. At all times, the City of Amarillo maintains a good rapport and communication with bondholders and rating agencies and follows a policy of full disclosure on every financial report. Currently, all bonded debt is for the City's Water and Sewer System and is solely supported by the revenues of the Water and Sewer System. The Certificates of Obligations debt issued for the Public Improvement Districts are fully supported by Public Improvement District assessments.

The City prefers to maintain its records in its electronic document management system. The City will maintain the following records for as long as the bonds are outstanding plus 3 years after the final redemption date of the bonds:

- Basic records relating to the bond transaction (including the trust indenture, loan agreements, and bond counsel opinion);
- Documentation evidencing expenditure of bond proceeds;
- Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts and research agreements);
- Documentation evidencing all sources of payment or security for the bonds; and
- Documentation pertaining to any investment of bond proceeds (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received the investment of proceeds, guaranteed investment contracts, and rebate calculations).

The City will issue debt so that the proceeds from the issuance reasonably match the amount needed to fund the project including reserve requirements and issuance costs. Accordingly, the City will utilize premiums and/or discounts on various serial maturities to meet its funding goal. However, Recovery Zone Development Bonds and Recovery Zone Facilities Bonds will be issued at par. Other Build America Bonds (BABs) will be issued at par or at a discount. The limitation on premiums on Recovery Zones Bonds will be provided in all in offering documents of the proposed bonds. Before a bond offer is presented to the City Commission, the City Financial Advisor and Bond Counsel will review the offer for compliance with all applicable laws and regulation.

Issuance costs and a reasonably required reserve can be paid from bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d) (2) will apply. The balance of Bond proceeds can only be used for capital (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. § 1.150-2.

Up to 2% of the proceeds from the Build America Bonds will be used for issuance costs and a reasonably required reserve fund could be funded from the bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d)(2) will apply. The balance of the proceeds (100%) will only be used for capital improvements (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. § 1.150-2.

Bonds will only be issued in an amount that can reasonably be spent within the three-year temporary period. The project manager will receive monthly reports on the spending progress to comply with this rule.

The City will hire a competent firm to calculate the arbitrage rebate annually and prepare timely filings with the IRS. The corresponding liability, if any, will be adjusted annually on the City's financial statements for the proprietary funds and be recorded as a GASB 34 adjustment in the Government Wide Financial statements if material. The firm will also monitor the spending on all issues that still have bond proceeds for yield restriction.

The refundable credit reported on Form 8038-CP will be prepared by the City and reviewed by the financial advisor before submitting to the IRS. The City intends to issue fixed rate debt. Accordingly, the 8038-CP will be filed at least 45 days before the applicable interest payment date, but not earlier than 90 days before the applicable interest payment date. The City will be listed in part 1 of the 8038-CP to receive the payment and will elect to have the funds electronically deposited into the debt service account.

Deposits and Investment Policies:

State statutes govern the City's investment policies as well as the City's own written investment policy and strategy. In accordance with state law and the City Investment Policy, the City's investment objectives are to preserve capital, to provide liquidity, and to maximize earnings within the constraints of capital preservation and liquidity. City funds are deposited in FDIC-insured banks located within the city. All funds held at the City's authorized depository are fully collateralized with securities held by a third party.

Permissible investments include the following:

1. Time deposits, certificates of deposit, other interest bearing accounts, and bank money market accounts at the City of Amarillo's authorized depository not to exceed the amount of collateral pledged by the depository.

2. Time deposits and certificates of deposit held outside the City depository with full FDIC insurance.

3. Certificates of deposits purchased through the Certificate of Deposit Account Registry Service (CDARS).

4. Obligations of the United States or its agencies and instrumentalities. The investment in agencies and instrumentalities is limited to 70% plus any unused portion of the taxable municipal securities limit below.

5. Eligible Investments Pools, as defined in Section 2256.016 of the Texas Government Code, continuously rated AAA or AAAm by at least one nationally recognized rating agency.

6. No-load money market mutual funds that are continuously rated AAA or AAAm by at least one nationally recognized rating agency; has a dollar-weighted average stated maturity of 90 days or less; and seeks to maintain a stable net asset value of $1 per share.

7. Taxable municipal securities rated not less than AA or its equivalent by a nationally recognized rating agency or rated AAA insured. The total investment in taxable municipal securities would be limited to 10% of the portfolio.

The City will not employ any investment strategy that is inherently risky and will not invest in any securities that are inherently risky. Prohibited securities include mortgage-backed securities that pay only interest; mortgage-backed securities that pay only principal; obligations where the interest rate is determined by an index that adjusts opposite to changes in a market index; obligations related to foreign currency or foreign market interest rates or indices and obligations with maturities greater than 5 years.

In accordance with GASB Statement 31, interest income will be recorded in the related fund that holds the investment. Accordingly, capital project funds will report interest income derived from investments in the capital project fund that holds the investment. However, capital project funds that rely solely on General Fund transfers for funding will transfer all interest income to the General Fund (the actual source of the funding) annually.

Interfund transfers:

Departments within the same fund may <u>not</u> charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

Pension Plans and Other Long-term Liabilities:

To insure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under State law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For proprietary funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the proprietary fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

Number of Funds:

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

BUDGET PROCESS

The City uses a traditional line item budget approach, which we feel gives the highest level of detail and accountability. The Government Funds (above) are prepared on a modified accrual basis. The budgets of Proprietary Funds (above) are prepared on an accrual basis. The budgets of the Enterprise Funds are not subject to appropriation, but are prepared for management purposes. Furthermore, the grants contained in the budget document are an estimate for presentation purposes only. The actual grant contract approved by the governing body will be the approved budget for a grant. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funds needed to continue programs and departments at their current service level. Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Commission adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for City Commission consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budget and supplemental requests to determine whether they fulfill City Commission goals and objectives, improve management effectiveness, improve service to our citizens or increase productivity. The proposed budget that the City Manager submits to the City Commission includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.

2. The proposed 2010/11 budget was filed August 6, 2010, which is more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection. The City Commission considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.

3. The budget for the next fiscal year is legally enacted by the City Commission through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all governmental funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The proprietary funds budgets are not legal appropriations; instead they are a financial plan for management purposes. As previously mentioned, the grant budgets are not formally adopted until the City Commission approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.

4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Commission must approve revisions that alter total expenditures of a fund. Under the City's budget ordinance, the City Commission has authority to make such changes in the budget as it deems warranted.

5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at a year-end. Capital Projects project budget lapse at the end of the project.

BUDGET POLICIES AND GUIDELINES

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan of anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, certain policies and assumptions must be made in developing the figures. It is important that the assumptions be understood and followed by each budgeting unit so as to maintain consistency in budgeting. The following are those policies and guidelines:

1. The City will maintain its current level of service to the citizens (our base budget request). No increase or decrease in service should be planned, with the exception of items related to capital programs. Any recommendations for increases in service should be included in a Supplemental Request.

2. All services that are based on a user-fee concept should make every effort to be self-supported by those fees. Some services benefit the user and the general public such as construction inspections. If there is also benefit to the general public, the fee should ideally cover at least half the cost of the service. All user fees should be reviewed in conjunction with the preparation of the budget to ascertain if the user fee is still appropriate.

3. When budgeting revenue or expense items that are dependent upon variables such as weather conditions (rain, dust, temperature, etc.), normal conditions should be used unless there is specific knowledge otherwise.

4. When budgeting for vehicles or equipment leased from the Municipal Garage, the following guidelines should be applied:

   a. When replacing vehicles of a similar kind, no allowance is needed.

   b. When making additions to fleet vehicles, presenting the total cost of the purchase as a Supplemental Request.

5. The Accounting, Information Technology and Purchasing Departments will develop a price list of commonly purchased commodities and services to be used in budget preparation so that similar items are priced the same.

6. All capital requests, increases in service levels or new programs should be included in the Supplemental Budget for that Department. Supplemental requests will be considered using the following criteria:

   a. For new capital, the item should make for a safer work environment or increase productivity.

   b. For replacement capital, the item should make for a safer work environment, increase productivity, replace obsolete equipment, or significantly reduce operating costs in terms of repair and maintenance of the existing equipment.

   c. For increases in the level of service or new programs, the increased service or new program should be in response to increased demand, benefit a large number of our citizens, or enhance the quality of life for our citizens. Consistent with our philosophy on user fees, consideration should be given as to whether the item can be wholly or partially funded with new or increased user fees.

REVENUE/EXPENDITURE PROJECTIONS

All department heads are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department heads are very familiar with the revenues and expenditures related to their operations and are in the best position to make the

revenue/expenditure estimate. All revenue sources are examined annually and individual department heads are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable based on historic data and trends. Department heads receive a three-year history by month and are required to estimate the revenue for the balance of the current year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department heads are also responsible for expenditure estimates of their departments. Salary information and three years' historical expenditure data are provided to the department head at budget preparation. In estimating departmental expenses, department heads base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Accounting Department for mathematical accuracy and by the City Manager for propriety.

AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION

Not all of the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, then they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, we make a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets, which expect to be converted to cash during the next fiscal year. All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year end to arrive at the funds available for appropriation. For capital projects funds, we also reduce available funds for the estimated remaining expenditure balances of all construction in progress. We have included a separate calculation of each fund's available funds.

Citizen Input to the Budget:

In addition to individual citizen input, the City uses various citizen boards as a means of obtaining direct citizen involvement. These citizen boards participate in the budget process of their respective functional area. Before actual budget hearings, the City prepares and files with the City Secretary, a detailed line-item budget as a means of providing our citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Commission, which are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. If a proposed tax rate is an increase over our effective tax rate (that rate which would produce the same tax levy on the same property), the City Commission must have a meeting to discuss the proposed tax rate and have two public hearings on the tax rate. Since our budget and tax rate are formally approved by ordinance, the City Commission must have two additional meetings to consider the ordinances on the budget and tax rate. We also make two additional public notices in the local newspaper and include the notices on the City's website.

Moreover, the City Commission directly solicits citizen input on the budget and other matters of interest in our City through a series of neighborhood meetings throughout the City. Many of the citizen's requests and concerns are incorporated in the budget.

BUDGET PRIORITIES AND SHORT-TERM INITIATIVES

Maintaining Current Service levels:

As with the 2009/10 budget, maintaining current service levels was our top concern for the 2010/11 budget. Sales tax revenues have declined and our budget reflects this decreased level of revenue. New property was added to the tax roll; however, the taxable values excluding frozen properties, declined slightly. Thus, our effective tax rate increased compared to our current rate. The effective rate increased slightly to $0.31185 compared to our current rate of $0.31009.

Again like 2009/10, our goal for 2010/11 was to maintain service levels, keep tax rate at the same level, and try to minimize fee increases. We kept our property tax rate the same, which is actually lower than the effective rate. New property added to the tax rolls increased our tax revenues by $468,600; however, overall property taxes only increased by $202,740 since the approved rate was lower than the effective rate. We had a modest, $1 per month increase in sanitation rates. However, landfill rates were increased by 10% and water and sewer rates were also increased by 10%. The Water and Sewer increase is due to the funding of our new well field project, which will bring a new source of water to the City. The well field project is the most costly project in the history of the organization at about $91 million. Although special 2% financing was obtained from the State, the project had a significant impact on our rates. We have been issuing the debt and staging the increase over about a three year period in an effort to avoid a large rate shock. Future water and sewer rate increases should not be this significant. Fees are evaluated each budget and there were some other modest increases; however, most fees were intentionally held at their current levels.

We had to forgo employee raises in the 2009/10 budget. However, we were able to maintain all current incentive pays such as CDL driver pay, welder certification pay, and bilingual pay. Moreover, the only way we could afford a raise in the 2010/11 budget was to revise our TMRS benefit. We dropped the retiree COLA in the 2010/11 budget, which saved the City about $2.1 million in the 2010/11 budget and helped fund a 2% pay raise of about $1.5 million. Top management will forgo their raise in an effort to provide more funds for the other employees. We also kept also kept the Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for Police Officers and Firefighters. The DRP will be at half the 2009/10 level.

We are hopeful that we will see some growth in sales tax and other revenues in the 2010/11 fiscal year and have budgeted a modest increase. We will continue to monitor revenues and expenditures and have contingency plans in place if economic conditions worsen. We have adequate reserves as a cushion to help us implement contingency plans. Most importantly, we have continued to maintain our current level of service and have not had to draw down our reserves during these tough economic times.

Employee Compensation:

Employee compensation is always a budgetary issue. Fortunately, we have budgeted a modest increase for our employees, excluding top management. In the recent past, we have had difficulty hiring and retaining employees. Thus, employee compensation and benefits had been top budget priorities. While our efforts in enhancing pay and benefits were helpful, the slowing economy probably had more to do with lowering our turnover. Our turnover is in the low single digits, 1.52 percent through August 2010. During 2009/10, we intentionally slow-filled or no-filled positions in an effort to balance the budget due to decreasing revenue. As of August, 2010; the City's unemployment rate was

5.8%, which is slightly lower than the 5.9% experienced in August of last year.

Fortunately, the City has not had any difficulty recruiting well-qualified applicants for Police Officer and Firefighter positions. Most of our recruiting problems have been with lower paid civilian employees. We still have higher turnover in some of our lowered paid positions. Historically, the City has relied on a well-seasoned internal workforce for promotions and advances; however, due to a lack of experienced internal candidates, we often have to recruit outside the organization for first-line supervisors. We were not able to address compensation in our 2009/10 budget, and have only a modest pay increase in the 2010/11 budget. We will need to address compensation in the future, especially in our lower paid positions and first-line supervisors.

We were able to keep initiatives that had been developed to attract and retain employees. The City has on-site job training for some of our more difficult to fill positions. Specifically, we have an on-site training program for employees to qualify for their Commercial Drivers License (CDL) and an on-site welding certification program. After successful completion of the training, the employee receives incentive pay in addition to their base pay. For employees needing their high school diploma, we added a GED program and we have a tuition assistance program for higher education. The City teamed with the Amarillo Independent School District to form an internship program for juniors and seniors. High school students have been working in our Fire Fleet Maintenance, Transit, Municipal Garage Departments and other departments. After graduation, some of these students have become City employees.

We also maintained other incentive pay types, which will give employees opportunities to earn additional money. We have bilingual pay and sign language pay. We have shift differential pay for evenings, nights and weekend shifts. Employees that work on holidays can receive double time.

We have also kept Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for Police Officers and Firefighters. However, the amounts were cut in half to help fund the 2% raise. The DRP has been very popular with our civilian employees. As the name implies, DRP is at the complete discretion of the Mayor and City Commission and can be increased, decreased, modified or stopped in any future budget. Amounts are paid in a lump sum to civilian employees in late November. The 2010/11 DRP starts at $50 for employees with as little as six months of service and goes up to $350 for employees with 20 or more years of service. We are considering adding additional pay for employees with more than 25 years of service.

Service Demands and Staffing Changes:

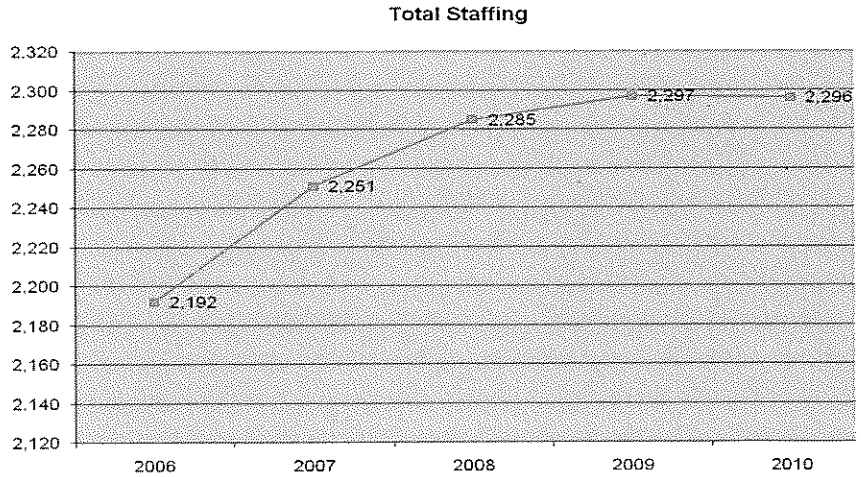
Most of the new positions in our 2009/10 budget were due to consolidating emergency dispatching operations, including ambulance dispatching. Previously, ambulances were dispatched by a local hospital. We are receiving funding from the new ambulance service for ambulance dispatching. In 2009/10, our grant request for 6 additional police officers was not approved and the positions were not added.

We knew that the 2010/11 budget would be difficult and City departments were asked not to request increases in staffing. In our 2010/11 General Fund budget, we dropped two full-time employees: one in Emergency Communications and one Solid Waste Collection. Departments were given some latitude in staffing so long as did not increase overall cost. Two Emergency Communications Specialist positions were converted to one Emergency Communications Assistant Manager. Emergency Communications is a 24 hour a day, seven days a week, operation and needed an Assistant Manager. We also swapped some positions in Solid Waste Collection. The Maintenance Shop Supervisor was upgraded to Assistant Transfer Station Supervisor and a new Solid Waste Service Coordinator was added while cutting two Residential Equipment Operators.

Special Revenue Funds positions increased by one full time person. The increase in Special Revenue was in a grant funded position at our Heath Department. The Health Department added a communicable disease nurse. Overall there was a reduction of two full-time positions in the General Fund: one in emergency Communications and one in Solid Waste Collections. However, the reductions were swapping lower paid positions for higher paid positions. The swapping of positions in the General Fund for 2010/11 should be budget neutral. The grant funded new position at the Health Department should cost about $30 thousand with benefits.

We do not feel that staffing is adequate in many departments and would especially like to add more Police Officers; however, staffing was put on hold due to budget constraints. We are targeting 2 officers per one thousand in population, which would require about 78 additional officers. Based on 2010 population, we would need about 395 officers. Moreover, almost all of the 2009/10 increase in staffing was from taking on a new function: dispatching ambulances. Thus, we really haven't addressed staffing needs in two years. Staffing will need to be addressed in future budgets.

In total, staffing has increased by 104 positions from 2,192 in 2005/06 to 2,296 in 2010/11. Below is a graph of total staffing.



Benefits:

The City has a very good benefit package. Full-time employees have a nice vacation benefit. Police officers and Firefighters start their career with three weeks paid vacation and can earn up to five weeks. Civilian employees earn two weeks' vacation time after one year of service and can earn up to five weeks. Employees will earn additional vacation days for each year of service. Moreover, employees are allowed to use up to three days per year of their accumulated sick leave for personal time off. We also recognize 8 holidays per year.

All of our full-time employees are covered in a very good retirement plan: Firefighters are in one plan and other full-time employees are covered in the Texas Municipal Retirement System (TMRS). Our annual required contributions to TMRS have been steadily increasing. In an effort to be equitable, the City has also increased funding into the Firefighter Plan and, as of January 2009, both were funded at 16.58% of pay.

The City was notified that the annual required contribution to TMRS would be over 23%. Most of the over 800 TMRS cities saw similar increases. TMRS was allowing cities to phase-in the new rates over an eight-year phase-in period. The City's TMRS rate was scheduled to increase from 17.83% in 2010 to 18.83% in 2011. We estimated that it would cost the City about an additional $2.1 million. With a target of over 23% of pay, we did not feel that we could continue to fund the TMRS rate increases. Most of the increase was driven by the Cost of Living Adjustment (COLA) for retirees. While it was a very painful decision, the City opted to drop the repeating COLA for retirees. Dropping the repeating COLA decreased the City's TMRS rate for 2010 to 14.09% of pay. The repeating COLA was certainly a great benefit for retirees; however, we do not believe dropping the repeating COLA will significantly hurt efforts to attract and retain employees. Amarillo is isolated in terms of competing TMRS cities and attracts most employees from the private sector. Our benefit package is still very good compared to the private sector.

Our part-time employees contribute to our deferred compensation plan. Full-time employees also have the option of contributing to our deferred compensation plan in addition to their retirement. All full-time employees, except police and fire, are covered by social security.

Full-time employees are covered by our health plan. Our health insurance plan is very competitive with other plans offered by the major employers in Amarillo. The City has always strived to keep the plan affordable to the employees. Our health plan seems to have stabilized and enjoys a healthy fund balance. Accordingly, we have not budgeted an increase for neither the City nor the employee/retiree. Moreover, we have not increased co-pays or deductibles.

This is the third year of our employee-only clinic, CityCare. Any person on our health plan can go to the CityCare without a co-pay. While the $800 deductible was low for a hospital stay, it was a barrier to primary care for many of our lower paid employees. The clinic has been both good for the employee and the City. CityCare gave all our employees and their dependants on our health plan access to primary care. The cost of CityCare has been less than the reasonable and customary cost of the services provided. Most importantly, it has helped improve the quality of life for many of our employees and boosted morale. CityCare has also been an important employee recruiting and retention tool, especially of our lower paid employees.

This is also the third year of our safety footwear program. Slip and fall injuries are significant and the City has large self-insurance retention on Worker's Compensation claims. The safety footwear program ensures our field employees have the proper footwear. Last year, slip and fall injuries dropped and we feel that the savings is directly attributable to our safety footwear program. The cost of the safety footwear program is funded by the City's Self-Insurance Fund and is estimated to cost approximately $53 thousand in 2009/10. We have been getting a little more wear out of the shoes than we originally anticipated, and have budgeted $43 thousand in the 2010/11 budget for this program.

Insurance:

The City is self-insured for most lines of coverage and usually has large self-insurance retentions and high deductibles when insurance is purchased. Health insurance, including dental, is in one fund (the Employee Insurance Fund) and other exposures are accounted for in a separate fund (the Risk Management Fund).

The Employee Insurance Fund should end the 2009/10 budget year with about $6 million in reserve and we expect to end 2010/11 with about $5.6 million in reserve. The City has specific stop loss coverage with a $750 thousand per year deductible. The deductible resets every year. Thus, if a claim crossed a year, two deductibles would apply. Therefore, the specific stop loss would only protect the plan for catastrophic claims. We do not have aggregate stop loss coverage, which would attach after total claims reached a certain point. For the vast majority of claims, the City of Amarillo's Health Insurance program is essentially self-insured. In addition to the premiums assessed to City departments, employees, and retirees, the City has had to transfer additional funds into the Health Insurance Fund in the past. With sufficient reserves, the Fund should not need additional funds from the General Fund. Moreover, the Health Fund should have ample funds for large claims and should also be able to weather a year with larger than expected claims.

The City has very actively managed our Employee Health Insurance Program. The City has very favorable contracts in place for hospital services, physician's services, lab and pharmacy. We also believe that our employee-only clinic, CityCare, has helped to stable our healthcare costs. Before CityCare, some of our employees' access to primary care was the hospital emergency room. A side benefit of our Clinic is that the Clinic is the largest writer of prescription drugs in our plan and predominately prescribes the lower cost generic and formulary drugs, which helps contain costs. The clinic is funded out of our Employee Health Insurance Fund.

We feel that our overall management of the Employee Healthcare Program has been very effective. Since we have strong reserves and anticipated revenues are sufficient to cover plan costs, we did not increase plan contributions for the City nor the employees and retirees. Moreover, we did not make plan design changes that would shift costs to plan participants.

Unfortunately, the trend for healthcare costs is still rising. So long as this trend continues, our health plan and the City will need to provide more and more dollars for health care costs. In the long term, it is still anticipated that employer and employee contributions will have to increase along with deductibles, co-pays and other out-of-pocket expenses. However, our goal is still to make healthcare affordable to our employees.

Our Dental Plan is entirely employee funded. We anticipate that employee/retiree contributions to the plan will be sufficient to fund our Dental Plan and we are not recommending a rate increase. As with other health related costs, we believe that the long-term trend is still to higher costs. Thus, we anticipate future rate increases.

We have not had to make a transfer from the General Fund to the Risk Management Fund since 2005/06. In our revised estimate for the Risk Management Fund, we are estimating revenues of $4.1 million and expenditures of $4.3 million. For the 2010/11 budget, we are estimating revenues of $4.1 million and about $3.9million in expenses. Therefore, we should end 2011 with over $4.5 million in reserves. The largest line of coverage in the Risk Management Fund is Workers Compensation. We budgeted $1.9 million for workers comp claims in 2010/11. The comp rates multiplied by the comp payroll should produce revenues of about $2.2 million in 2010/11. We have a self insurance retention of $1.5 million per worker's comp occurrence with full statutory limits. Therefore, we should not receive a comp claim back once they have been transferred to the insurance carrier. Our insurance coverage along with our healthy reserves should be sufficient for comp claims. General Liability, Auto Liability and Auto Physical Damage combined are about $1.1 million in 2010/11. We should spend about $372 thousand in insurance premiums in 2010/11. Most of the insurance purchased is for property insurance. We purchase property insurance with a $250 thousand deductible. Other lines of coverage in our Risk Management Fund are anticipated to remain about the same.

We do not purchase liability coverage because Texas Cities enjoy protection under State Tort Claims Laws, which should prevent a large State tort claim. Our largest liability exposure would be in Federal court, but we still have healthy reserves.

Capital Improvement Program:

The Capital Improvement Program is one of our most important parts of our budget and our budgetary process. The City has historically funded capital projects on a pay-as-you-go basis, with budgetary surpluses being earmarked to fund our Capital Improvement Program. With the pay-as-you-go philosophy of capital improvements, it is very important to identify and anticipate future capital needs so that they can be provided for in an orderly fashion. In conjunction with our budget, we update our five-year capital program. The first year of the five-year program becomes our capital budget. As more fully discussed on our Capital Improvement section, our Capital Improvement Program addresses various needs in our community. Like most cities, we have an aging infrastructure and many of the projects in the Capital Projects Budgets are much needed replacements. In the short-term, we should see some reduced maintenance costs as they relate to the infrastructure that was replaced. However, with the continued deterioration of our aging system, there will not be any staff reductions or budget reductions from the replacement of the aging infrastructure. Any savings in staff time or materials will be utilized on other aging infrastructure.

The 2010/11 capita budget provides for new passenger buses and new bus stops for our Transit System. The 2010/11 budget includes new signal installs, renovating old irrigation systems with new more efficient systems, improvements at our Civic Center and major repairs to storm sewers. We intend to replace another wading pool with a new sprayground. The spraygrounds have been very popular in our parks. We also intend to issue Qualified Energy Conservation Bonds to upgrade the heating and cooling systems in some of our buildings with more energy efficient equipment. We have an ongoing terminal renovation project at our airport that should be completed next near. We also have several airport improvement projects next year including new furniture, parking lot improvements, roof replacements, and car rental facility improvements. Most of the Municipal Garage Fund and Information Technology Fund capital is routine replacements.

The most significant 2010/2011 capital improvement project is $20,017,000 for the construction of a new water transmission line from the Osage Water Treatment Plant to the existing connection at Bell and Arden Streets for the Arden Road Pump Station. This project is actually an extension of our Potter County Well Field Project that brings a new water supply to the City. With the pipeline, we would be able to take the water directly to the west side of Amarillo. The Osage/Arden pipeline would require bond financing and is contingent on receiving Water Infrastructure Funds from the Texas Water Development Board. Our most significant street project is the $2.7 million dollars allocated to rehabilitate Grand Street from Hastings Avenue to Northeast 24th Avenue. The landfill gas collections system is estimated to cost $2 million.

Even excluding the above mentioned $20 million pipeline, this is one of our largest years for water & sewer improvements. We have very large and aging infrastructure in water & sewer and should be spending more on maintaining our system. The Water Transmission Department has $2.6 million dollars to rehabilitate existing facilities including painting water tanks, replace switch gear and replace a 30" water line. Water Distribution has included $5.29 million for capital and the Waste Water Collection Department has $3.1 million for improvements. In total, we have budgeted over $33 million in water & sewer improvements.

It is important to note that the City kept capital spending at about the level as years past and in the case of water & sewer, we increased capital spending. In difficult economic times, capital is often pared back, but our capital improvement program was a budget priority. Our 2010/11 capital budget addresses many of the needs in our community. However, as with any budget; there are always more funding requests than available funds and our Capital Budget is no exception. There were good projects that were moved forward due to funding.

COMMENTARY ON MAJOR REVENUE CATEGORIES

Property Taxes:

The maximum tax rate provided by City Charter is $1.80, of which $1.30 may be levied for general purposes; the remaining $.50 may be used only for waterworks purposes. The Potter-Randall Appraisal District assesses taxes. The City of Amarillo has contracted with both Potter and Randall Counties to collect taxes. Taxes are due October 1, and become delinquent February 1. Delinquent taxes are subject from 12% to 18% per annum interest plus a penalty of 5% to 10% and attorney fees in accordance with statutes.

The property tax implementation process begins with the calculation of and publication of tax rates. A taxing entity in Texas must calculate their effective rate, debt service rate, and rollback rates. The effective rate is that rate which generates the same tax levy on the same property as the year before. Generally, if property values rise, the effective rate will decrease; however, there are other factors affecting the effective rate calculation. Changes in the tax status of property, tax refunds, and changes in exemption will also affect the effective rate. The rollback rate is the maximum rate a governing body can levy without giving the citizens an opportunity to petition the governing body for a roll back election. The rollback rate is usually an increase of over 8% the effective rate, but other factors can also affect the rollback rate such as the debt service rate and the sales tax adjustment. If a roll back election is successful, the taxing entity would be required to reduce the tax rate back to the rollback rate and refund the difference to taxpayers that have already paid their taxes.

Under current state law, if the governing body is considering any increase in taxes over the effective rate, they must have a discussion on the proposed tax rate in a public meeting. The tax rate being considered is discussed at the meeting and the vote of each member of the governing body is recorded and published conspicuously in a quarter page ad in the local newspaper. The proposed tax rate discussed at the meeting will then be the maximum rate the governing body can consider. The governing body could lower the rate, but not raise the rate after the meeting to discuss the tax rate. Next, the governing body is required to conduct two public hearings on the proposed tax rate to hear from

concerned citizens. After the two public hearings, the governing body is required to publish a second quarter page ad in the local newspaper as the date and time of the vote on the proposed tax rate. Our City Charter requires the proposed tax rate be approved by ordinance, which requires two readings before the governing body. In addition to the meeting to discuss the tax rate and the two public hearings on the tax rate, the public is also welcomed to comment on the tax rate at the two readings of the tax ordinance. Thus, beginning with the meeting to discuss the tax rate, our citizens have five opportunities to express their thoughts on the proposed tax rate in a public forum. If the taxing entity fails to get the proposed tax rate approved before October 1st, the rate automatically set for the taxing entity is the lesser of the effective rate or the current tax rate.

In addition to being a significant revenue source, property taxes have been our most stable revenue source. Property tax has a very high collection rate on the current role. Over the last ten years, collection rates have varied from 97% to 98% of the current role. Combining the delinquent collections with the current collections, total collections approach 100%. Property taxes are also received early in the fiscal year; most of property tax is collected by the end of December.

Property taxes increased in the 2008/09 year due to the issuance of Certificates of Obligation. Before the 2007 Certificates of Obligations, the City only had $5.2 million in outstanding General Obligation debt from a 2001 issue. In 2010/11, the debt service portion of the tax rate decreased. This will be the third year the City has held its tax rate at $0.31009. Compared to the effective tax of $0.31185, we actually had a slight decrease. Normally, it is the policy of the City to have gradual increases in taxes, user fees, and other revenues to avoid large burdensome increases. However, the City Commission recognized that many business and individuals are struggling and opted to keep the rate the same. While Amarillo has not been hurt as much as other cities by the recession, we have not been immune from it either. The last time we had a significant increase in our tax rate was in our 2000-01 budget year. In conjunction with the 12% salary increase for firefighters and police officers, the voters approved a 20% tax increase in May 2000. There are unmet needs in our community that will require more tax revenues and our goal is to stage the increases over time to be less burdensome on our citizens. However, it should be noted that Amarillo residents still enjoy one of the lowest tax rates than any major city in Texas.

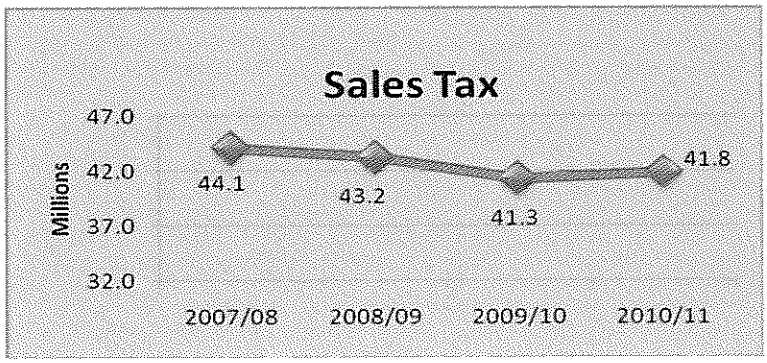
Our citizens voted in a tax freeze for taxpayers age 65 and above and disabled taxpayers. The first year of the freeze was 2007, which set a cap on the amount of taxes the individual will pay for the rest of their life so long as they remain in their home. The freeze also transfers to a surviving spouse for the rest of their life so long as they remain in the same home and are at least age 55 at the time of the death of their spouse. For 2010/11, the taxable property value subject to tax levy is $8.4 billion. The amount subject to levy excludes the property value of homes that have frozen taxes since they are not subject to levy. Our total taxable value is $9,700,397,944, which is up over last year's value of $9,140,884,515. Our tax rate of $0.31009 per $100 valuation will produce a total levy of $30,501,001 in 2010/2011 along with our frozen taxes of $4,272,559. We should actually collect $29,738,476 with a collection rate of 97.5%. Also, based on a tax rate $0.31009, we will transfer taxes of $126,510 to the Tax Increment Reinvestment Zone (TIRZ).

Sales Taxes:

On November 7, 1989, the Amarillo voters approved a 1% increase in the local sales tax. One-half percent (1/2%) of the increase took effect April 1, 1990. The 1/2% increase on April 1, 1990 is to promote economic development in the City of Amarillo. The Amarillo Economic Development Corporation was created to manage the 1/2% sales tax for economic development. The 1/2% sales tax for economic development is not included in the City of Amarillo's budget. The other 1/2% increase in the sales tax was approved by the voters to reduce property taxes in the City of Amarillo. The 1/2% sales tax increase to reduce property taxes was effective October 1, 1990. The 1/2% increase in sales tax used to offset property taxes is reflected in the City's 1990/91 Budget. Currently, the total sales tax rate in Amarillo is 8-1/4%, which is the maximum sales tax rate allowed in the State of Texas. The State of Texas' portion of the sales tax is 6-1/4%, and the local portion of the sales tax is 2%.

Sales tax is the City's most significant single revenue source and provides 31% of the General Fund's revenue. Unfortunately, the sales tax is not as predictable as the property tax. Sales tax is a more volatile revenue source. Because of the size of sales tax revenue, small percentage changes in collection can make significant changes in overall General Fund total revenue.

We budgeted $41.8 million in sales tax for 2009/10. Historically, sales tax has been a relatively consistent increasing revenue source for the City. However, sales tax has been slipping since 2007/08 (see below). The revenue seems to have stabilized and the 2010/11 sales tax projection is up slightly over 2009/10 revised estimate of 41.3 million. A graph of the sales tax collections follows:



Gross Receipts Business Taxes:

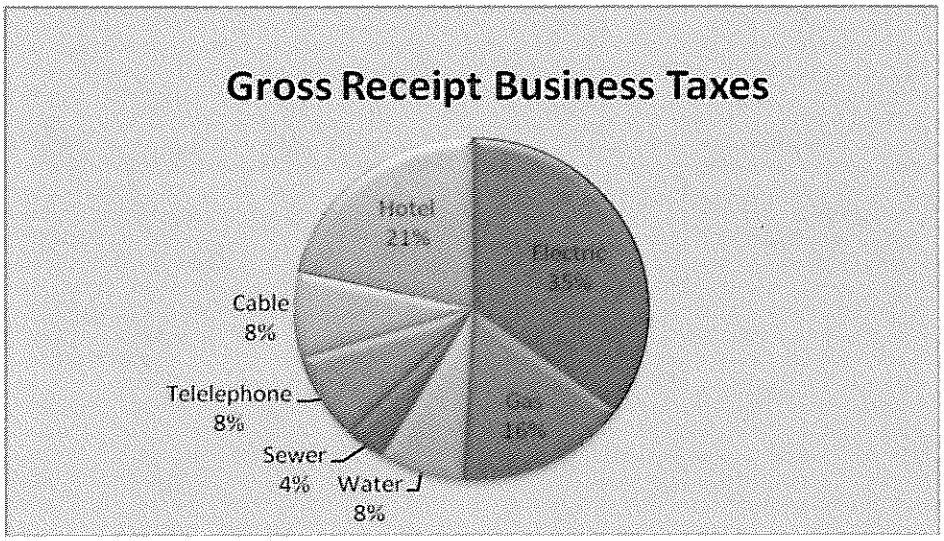
Gross receipts business taxes are franchise fees imposed on the various public utilities and the hotel occupancy tax revenue. The revenues are based on a three-year average of receipts adjusted for current trends. The current franchise taxes on the gas, electricity and cable television are 5% of gross receipts. The franchise tax on cable television does not include installation charges. We receive a per-line fee on land line telephone service. The hotel occupancy tax is a 7% room tax on nonpermanent residents with an additional 2% tax for the Amarillo-Potter Events Venue District. The Amarillo-Potter Events Venue District portion of the Hotel Tax Revenue is not reflected in the City of Amarillo's budget. Our franchise agreement for ambulance service was modified in 2004. The ambulance franchise fee is now based on net

income rather than gross receipts. With this change in the franchise agreement, we do not anticipate receiving a franchise fee in the future. The change in the agreement was necessary to help reduce the operating loss of that service. In the past, the City did not receive an ambulance franchise tax since the Amarillo Hospital District managed the ambulance service. The franchise became an issue when a private company purchased the hospital and ambulance service.

Overall, 2010/11 gross business taxes of $20,002,276 are estimated to increase compared to the revised 2009/10 projection of $19,137,759; an increase of 4.5%. We have decreased our 2009/10 budget estimate for the electric utility franchise tax from $8,034,000 to $6,713,445 and are anticipating flat 2010/11 revenue of $7,056,766. We are expecting the franchise tax on the natural gas utility to increase to $3,249,363 next year compared to a revised 2009/10 estimate of $3,036,087. A payment in lieu of franchise tax is imposed on the City's Water and Sewer Utility. The payment in lieu of franchise tax is a monthly per account charge. The $1.97 monthly water payment in lieu of franchise fee will generate about $1,630,680 in 2010/11; the $0.95 monthly sewer payment in lieu of franchise fee will generate about $759,240 in 2010/11. We have increased our 2009/10 budget estimate for the telephone utility franchise tax from $1,550,000 to $1,562,138 and are anticipating 2010/11 revenue to be $1,563,000. We were experiencing decreases in the number of phone lines as customers switch to cell phones; the increase would be an inflation adjustment. The increase in the estimated revenue from the Electric Franchise Tax is due to a rate increase in electricity and higher fuel costs. While Cable TV appears pretty stable, we are also concerned with the Cable TV franchise tax as satellite TV gains in popularity. However, we increased our expected 2009/10 franchise tax on the Cable TV from $1,428,628 to $1,553,748 and expect the 2010/11 revenue to be $1,631,435.

In 1998, the City's telephone franchise tax revenue calculation was changed. The assessment method changed from a gross receipts charge to a per line charge for business and residential lines. The net result of the change is a decrease in expected revenues of about $462,000. This decrease is permanent and future telephone franchise tax revenue will mainly increase with additional lines. Unfortunately, the line count has dropped with the shift towards and the growth in wireless communications. The electricity franchise tax would also be handled in a similar manner beginning in 2002; however, the Texas Panhandle was exempted from the change for five years. The exemption was extended due to the lack of competing electric companies in the Panhandle. However, our citizens enjoy better rates in the regulated environment than most of the State in the deregulated environment. We expect that eventually, the electricity franchise tax revenue will be converted to a per kilowatt-hour charge. While the full effect of the change in the electric franchise tax has not been determined, the resulting franchise tax receipts should not change significantly. Consistent with the above fixed unit franchise tax, the City has also modified its franchise fee on the Water and Sewer Utility. Beginning in the 2001/02 fiscal year, the City changed to a per account charge. The 2010/11 franchise tax will be $1.97 for each water account and $0.95 for each sewer account. The change in franchise tax for water and sewer will result in a more predictable revenue stream for the General Fund and a more predictable expense estimate for the Water and Sewer Utility. The water and sewer franchise tax is no longer weather related; however, two of the more significant franchise taxes are still weather related. The electric franchise tax is weather dependent, and the gas franchise tax is dependent on both weather and the demand for the product.

Hotel tax revenue has been steadily increasing and more hotel properties have been added to our city. Actual 2007/08 revenue was $4,331,449 and actual 2008/09 revenue was up slightly to $4,232,250. However, we have revised our 2009/10 revenue estimate to $4,111,792. We also expect 2010/11 revenue to be the same at $4,111,792. Hotel occupancy taxes can vary a great deal from year to year and it is the City's policy that revenue estimates be attainable. The Hotel Occupancy Tax is a significant single revenue source, but its use is limited. Hotel Occupancy Tax receipts can only be spent on items related to convention and tourist-type activities. The Hotel Tax funds our contract with the Chamber of Commerce for promoting convention and tourism in the city and provides funds for capital, promotions, and operations of our Civic Center complex.



Business and Non-Business Licenses and Permits:

Most of the revenues recorded in the business and non-business licenses and permits relate to the construction industry. We reduced our building permit revenue by 8.1% and electrical permits by 52.2%. However, the mobile home lot permit fee will increase from $3 to $20, which should generate $26 thousand in additional revenue. Most of the fee increases, including the mobile home lot permits, were approved in the 2009/10 budget. The minimum sign permit fee will be $90 and will escalate based on cost. The wrecking/moving permit fees will increase from $30 to $90. The fine for working with no permits will increase from $120 to $250, which will also affect electrical, mechanical, and plumbing permits. We anticipate most occupational licenses including plumbers, electricians, roofers and taxicabs to be relatively flat. We are expecting an $84 thousand decreases in other building related revenues. Smaller decreases are expected in the food and beverage industry. Liquor licenses and food handling permits are expected to be off slightly with a total drop in business licenses and permits of about $6 thousand.

Governmental Revenues:

Government revenues are a significant revenue source to the City. Our governmental revenues include grants and cost sharing activities with other governmental entities. For the General Fund, the most significant governmental revenue is federal and state assistance for our Transit Department. We expect a decrease in federal transit assistance. State funding is expected to remain at $410,583. Federal transit assistance is expected to drop to $1,585,661. The most significant change is the American Reinvestment and Recovery Act (ARRA) revenue of $755,951. We realize that this is the last year of this revenue source, but it is a welcome addition to the budget. In the past, the transit system was accounted for in an enterprise fund. After further review, the transit system was merged into the General Fund. The transit system did not truly belong in an enterprise fund; the transit system was not self-supporting and it is the City's policy to only have the minimum number of funds necessary to account for the City's financial activities. Current population estimates are that the city could be over 200 thousand at the next census. Once a city's population goes over 200 thousand in population, they lose the federal and state operating assistance. This is a significant revenue source to the City. Furthermore, many of our citizens depend on our bus service. We are currently studying alternative funding options and service levels. For now, we have added smaller, more fuel-efficient buses to the fleet to help reduce operating costs.

The school district will be using a total of 10 officers in the School Liaison Program. With this program, the school pays the officers' salary during the school year and the City pays the salaries during the summer. The School District's share of the program is expected to be $731,615 in 2010/11.

Most of the Public Health Department is grant funded. The Amarillo Hospital District (AHD) provides the local portion of the Public Health funding. Next year, we expect funding to decrease from the Hospital District to $873 thousand after considering grant income.

The City receives significant grant funding for airport improvements. In the 2009/10 year, the Airport anticipates receiving $4,789,305 in federal funds for Airport capital projects and in 2010/11, we anticipate $2,945,000 in federal funds. Most of these funds will be used for improvements at our air terminal. We also issued $17.4 million in debt for the project. The funding source for the debt is a new Passenger Facility Charge (PFC). The PFC should generate about $1.6 million in 2009/10 and $1.8 million in 2010/11. In total, the PFC should generate $19.2 million towards the project. The balance of the funding will come from available Airport reserve funds.

Most of our governmental revenues are grant funds contained in the Special Revenue Funds. The grant funding is for a variety of different programs and activities including Housing, Community Development, Public Health, special police initiatives and library initiatives. Our most significant grants are from the Department of Housing and Urban Development (HUD). The Housing and Urban Development (HUD) grants include our Community Development Block Grant Program (CDBG) and various Housing programs. Our two major library grants are our Interlibrary Loan Program and our Library System Services Grant. Overall, grant revenues recorded in the Special Revenue Funds are anticipated to decrease from $ 21,579,123 in 2009/10 to $16,873,927 in 2010/11. The largest decrease is in our Community Development Block Grant (CDBG) program of $3.1 million. We are also expecting a $681 thousand decrease in our Housing program. CDBG revenue is expected to decline from $3,755,626 in 2009/10 to $608,399 in 2010/11. The decrease in CDBG revenue is due to the rollover of prior year's unused funds in the current year. Likewise, the Housing Program 2009/10 revenue includes funds rolled over from prior years. We are expecting increases in our Emergency Management Grants ($251 thousand) and Women Infants and Children's (WIC) grant ($53 thousand). We are anticipating about $4.1 million in grant funding for our CIP with almost $3 million in from the Federal Aviation Administration (FAA) coming to our airport.

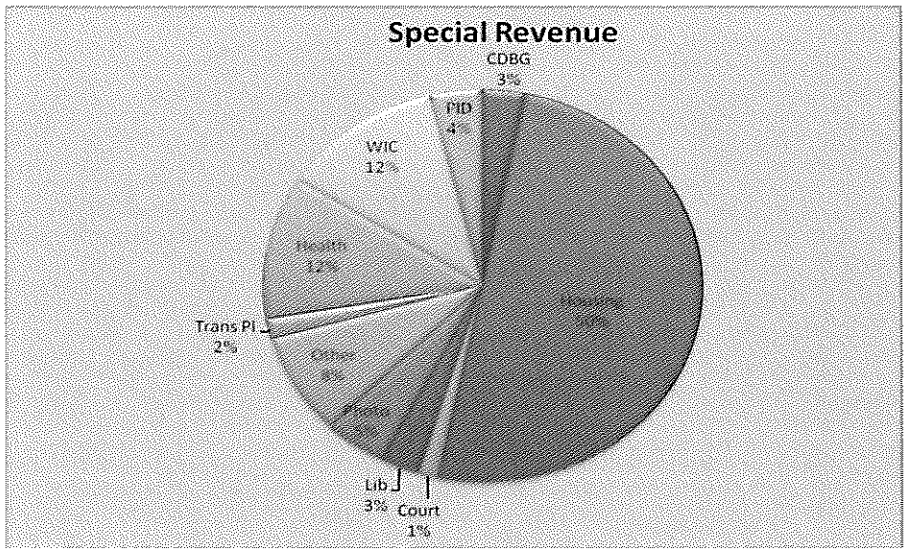
While not a significant portion of the Special Revenue Fund budget, we currently have six Public Improvement Districts with a combined 2010/11 budget of $726,585. These districts were created to provide special landscaping amenities to the residents of these subdivisions. Public Improvement Districts (PIDs) revenue should increase by about $11 thousand. Most of the PID increase is in the Greenways PID ($11,580) and is a result of a $20 increase in the base assessment. The other PIDs revenue was flat. The assessments fund the operation and maintenance of the PIDs along with any related debt service.

The City has installed traffic cameras at various intersections this year and we expect about $850 thousand in 2009/10 in revenue and $860 thousand in 2010/11. After recognizing all costs, the City's net portion of this revenue will be used for traffic signal improvements. We have budgeted $216 thousand in traffic improvements in our capital budget from these revenues.

The City has consolidated emergency call taking and dispatching in a new center. As a result of the consolidation, the ambulance call takers and dispatchers were moved from NWTH to the City. The ambulance service is privately owned and operated. The ambulance service has contracted with the City for the dispatching of ambulances and has agreed to pay their portion of the cost.

The Court Security Fund was created in 2003/04 to pay for the Municipal Court bailiffs; a three-dollar fee, which is added to offenses, funds these positions. The fee should produce some surplus over the cost of bailiffs, which will be used for security improvements at the Court. The Court Technology Fund collects a four-dollar fee on offenses and is used to fund technology improvements at the Court. These funds will be used to pay for the new court software purchased in 2009/10. These revenues are estimated to be flat for 2010/11.

Public Health Department revenue is expected to decrease from $2,281,893 to $2,199,761 next year. The Leose Fund is for public safety training; the anticipated revenues are expected to increase by about $3 thousand next year. The Police Department's Seized Property Fund is being used for the operations portion of our local narcotics task force. The salaries and officers are included in the Police Department budget in the General Fund; the other operating costs are funded from seized property. Seized funds are received from the courts and are difficult to estimate. A graph of the budgeted governmental revenues included in the Special Revenue Funds follows on the next page.



Public Safety and Health:

We are anticipating a slight decrease in Public Safety and Health revenue; revenue is expected to decrease from $2,658,180 in 2009/10 to $2,610,256 in 2010/11. The reimbursement from the Airport to the General Fund for fire protection is the largest single revenue source in this category and makes up over half the revenue and will decrease by about $72 thousand. The reimbursement is calculated from our Cost Allocation Plan. Warrant fees should remain the same at $545,000 in 2010/11. Warrant production has been one of the priorities of our Municipal Court and Police Department. In 2003/04, we outsourced warrant collection. A thirty percent collection fee is added to the cost of the warrant and paid by the defendant, which covers the cost of collection. In 2009/10, we had our fifth "Warrant Roundup." Moreover, Police Liaison Officers were used to serve warrants in the summer when school was not in session. Warrant Roundups have been successful and we intend to continue them in the future. The Vital Statistics function (maintenance of birth and death records) is the third largest revenue source in the Public Safety and Health category. Our revised current year estimate is $336,784 and we are expecting Vital Statistics revenues in 2010/11 to be $354,445. The Vital Statistics revenue is one of our best revenue sources because of the low cost associated with collecting this revenue. Warrant fees are very labor intensive to process and collect.

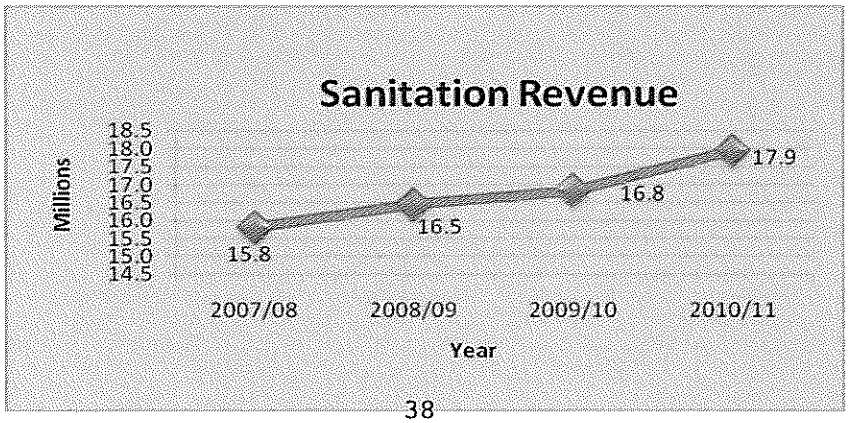
Sanitation:

The sanitation revenues represent user charges for collection and disposal of solid waste. Sanitation revenues also provide for the budgetary transfer to our Solid Waste Improvement Fund to provide for ongoing capital costs at the city landfill. For 2010/11, a total of $1,450,000 is budgeted to transfer to the Solid Waste Improvement Fund from sanitation revenue. Over the next 5 years, these annual landfill improvements are expected to average $3,300,000 with $6,000,000 being the largest anticipated annual expenditure. In 2006/07, we budgeted $8,045,000 to begin opening a new cell at our landfill and making improvements in our transfer station. In 2007/08, another $2.5 million was budgeted for the liner at the new cell. With an expected fund balance of about $1.0 million, annual transfers of $1,450,000 are not going to be sufficient to support this level of capital expenditure, which will necessitate larger transfers in the future.

Our 2009/10 budget included a $1 increase in monthly residential trash service (from $13 to $14 per month). In years past, we have been raising residential rates by 10 cents or 12 cents last year. Thus, the $1 increase is a little inconsistent with our policy of smaller incremental rate increases. We are not recommending a commercial increase this year. The rate increases should generate an additional $713,722 in collection fees.

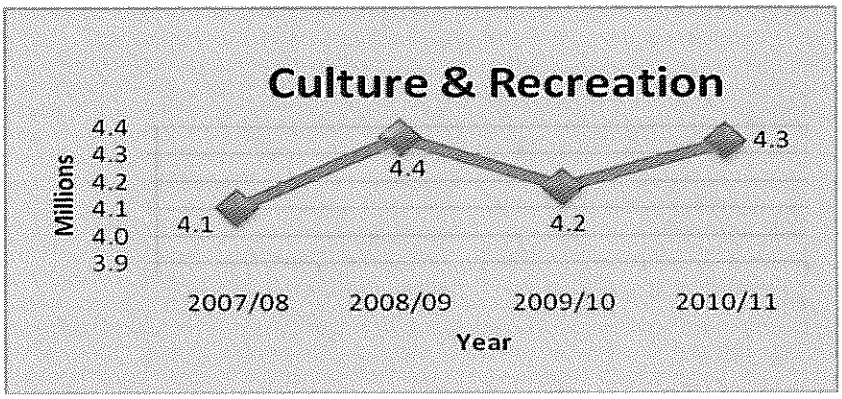
Sanitation charges are billed along with the water and sewer charges to residential and commercial customers. Residential customers receive twice-a-week service in the winter and three times per week service in the summer. Service varies with commercial accounts and can be as much as six pick-ups per week. Landfill charges are collected at the landfill or are separately billed. Since monthly billing is fixed, the revenue is very predictable and does not vary with weather.

Landfill charges were increased in 2010/11 from $25 to $27.50 per ton. Overall, total sanitation revenue from all sources is anticipated to increase by $1,114,046 to $17,947,840. The graph listed below shows the trend of sanitation collections.

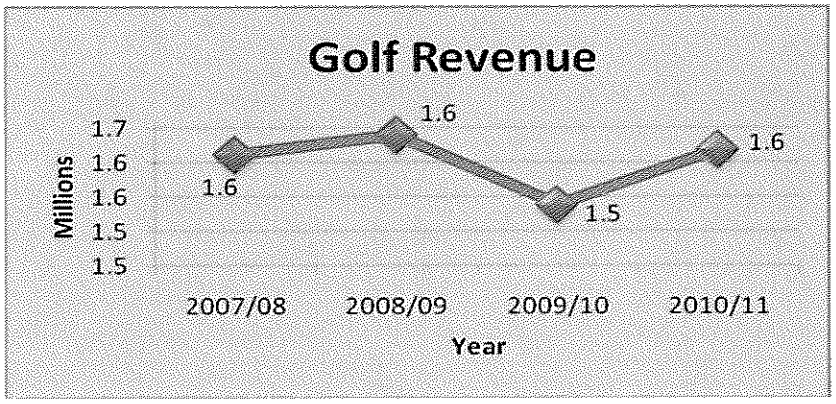


Culture and Recreation:

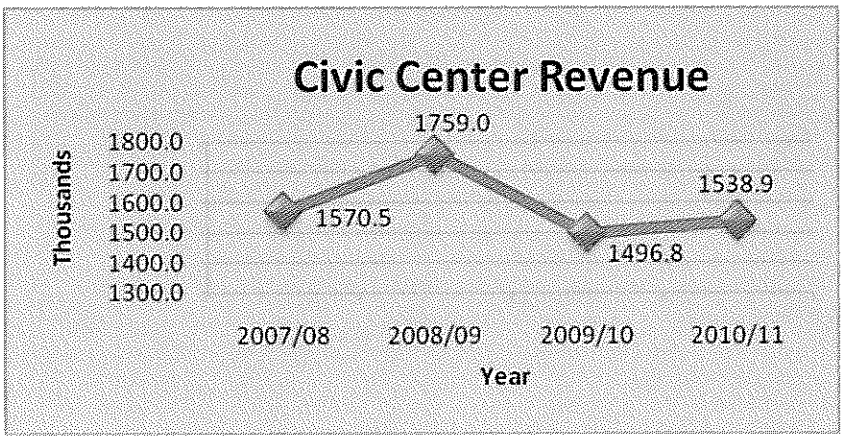
The culture and recreation revenue category consists of revenues from City-sponsored activities. Civic Center charges and various golf course revenues are the major sources of revenue in this category. The City owns and operates a convention center complex, which includes the Civic Center and the Globe News Center, as well as two 36-hole golf courses. The balance of this culture and recreation category is made up of participant fees and library late charges. In total, we expect an increase in the culture and recreation category. Total culture and recreation revenue for 2010/11 is projected to increase to $4,344,993 compared to a revised revenue estimate of $4,179,425 for 2009/10. Zoo fees are relatively new; we started charging for admission in 2009/10. In the past, our zoo had been available to the public at no charge. A graph of culture and recreation revenue follows:



The combined golf fees make up the largest portion of culture and recreation revenue. Golf revenue is expected to increase by $80,471 over our revised projection for 2009/10. Golf-related fees were increased in 2008/09. In general, golf revenue is always difficult to estimate since it is so weather dependent. A graph of golf revenue follows below:



Civic Center revenue is the next largest revenue source in culture and recreation revenue. Civic Center revenue is comprised of Auditorium and Coliseum rentals, commissions on novelties and concessions, box office charges and advertising revenue. The revenues derived from the Globe News Center for the Performing Arts are also included in the Civic Center Complex revenues. Next year, Civic Center revenue is expected to increase to $1,538,858. A graph of Civic Center revenue follows:

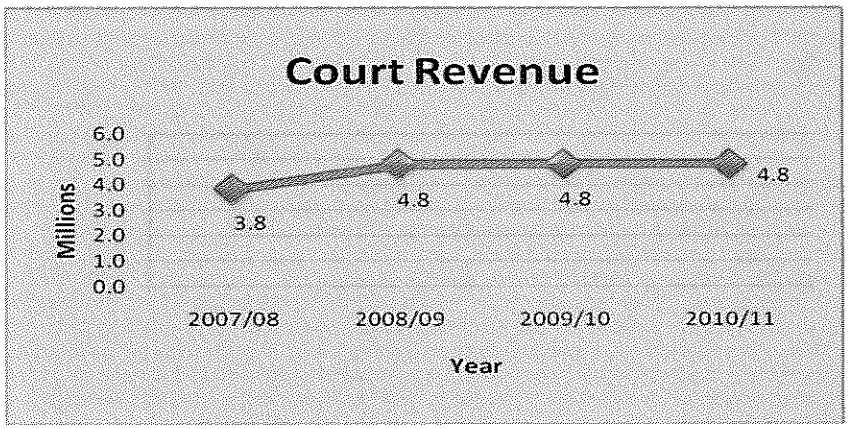


Fines and Forfeitures:

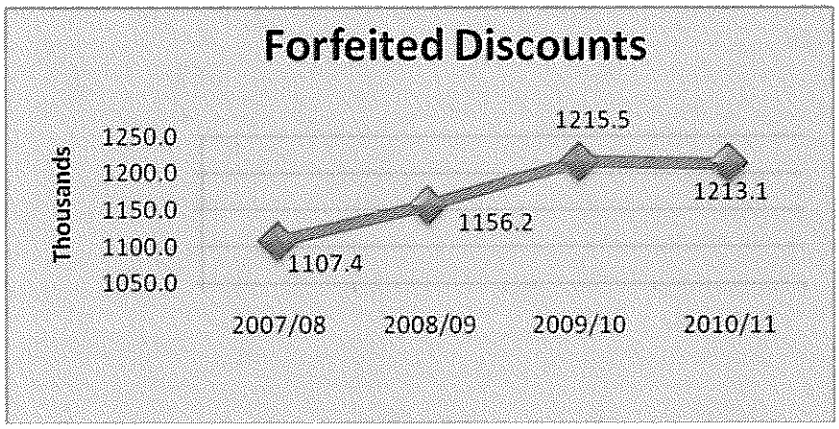
Fines and forfeitures are estimated to increase by $27,714 next year. Most of the fines and forfeitures are related to traffic violations with the major revenue source being traffic fines. Overall, court related revenue should remain flat. We intend to continue aggressively pursue monies due the court; however, we budgeted the revenue flat reflecting a difficult economy.

While we have internal collectors, we also outsourced warrant collection. Once the warrant is sent to the collector, the defendant pays the collection fee in addition to the fine and court costs. Thus, we will not have to incur a collection expense for these items outsourced for collection.

In 2003/04, we added $3 to each ticket for the Court Security Fund; this fee should generate about $111 thousand next year. The Court Security Fund will pay for the bailiffs at the court. In addition to the $3 Court Security Fund, we added $4 on each ticket for the Court Technology Fund. The Court purchased and installed new court software in 2009/10. The Court Technology Fund will be used to pay for the upgrade, which could take a few years. The Court Technology Fund generates about $152 thousand from the $4 fee on each ticket. Both the Security Fund and Court Technology Fund are accounted for in the Special Revenue Funds. A graph of the court related revenue follows:

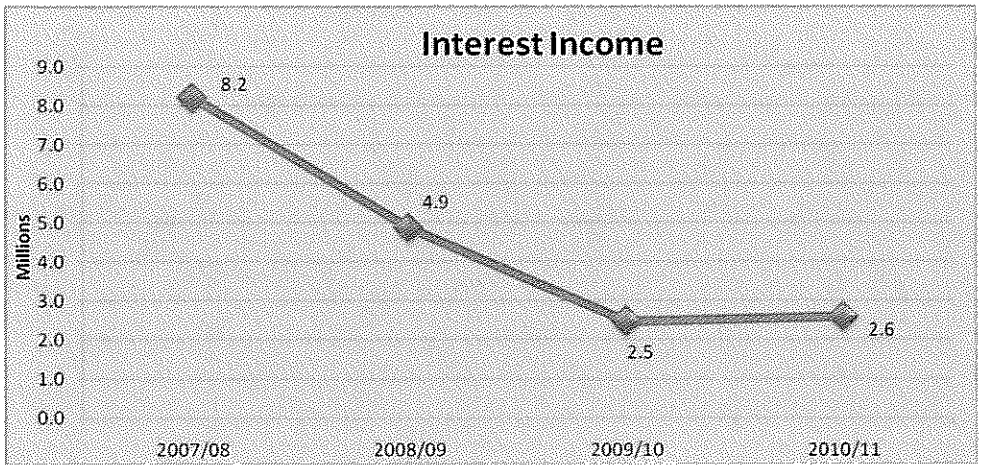


Forfeited discounts are the next largest single revenue source in the Fines and Forfeitures category. Water, sewer and sanitation charges are billed net of a discount. This discount is forfeited if not paid within ten days. The purpose of the discount is to encourage prompt payment of the bill and reduce bad debt losses. For 2010/11, we are anticipating $1,213,138 in forfeited discounts, compared to $1,215,504 in 2009/10. There can be significant variations in forfeited discounts. In keeping with our policy that all revenue estimates be realistically attainable, we have budgeted a conservative figure for forfeited discounts. A graph of forfeited discounts revenue follows:



Interest Earnings:

In the past, interest earnings were a significant revenue source to all funds. Last year, $4,857,905 was generated in investment income. The City portfolio has a short-weighted average maturity and is dependent on short-term interest rates and short-term rates have been very low. Thus, interest earnings have been sharply reduced. In investing City funds, our objectives are to preserve capital, to provide liquidity, and maximize return within the constraints of capital preservation and liquidity. Short-term rates have been at historic lows and are anticipated to remain low next year. We are anticipating an increase in interest income to $2,586,400 in 2010/11, compared to our revised estimate of $2,474,759 in 2009/10. The above-mentioned anticipated increase in investment income can be seen in the graph on the next page.



General Fund Administrative Charges, Miscellaneous and Other Revenue:

General Fund administrative charges consist mainly of charges to internal operations like water, sewer, airport, and grants, but also include charges for the administration of our weed enforcement program and collection fees for state court costs. The most significant revenue items in the administrative charges are the revenues derived from the City's indirect cost allocation plan. The administrative charge to Water and Sewer and Airport are derived from the indirect cost plan. The actual indirect cost reimbursement to the General Fund represents the various grant portion of General Fund overhead, which is also calculated from the indirect cost plan. Airport administrative charges will increase to $198,582 in 2010/11 compared to $126,312 in 2009/10. Water and Sewer administrative fees increased from $1,182,492 in 2009/10 to $1,297,961 in 2010/11. Indirect costs charged to City activities and grants will decrease from $1,778,933 to $1,586,699. As a general rule, indirect cost changes are exacerbated by annual carryover adjustments. If an over or under recovery occurs, the indirect cost is adjusted to the new calculated cost and the over or under recovery is also applied. Applying the carryover adjustment results in full cost recovery, but it can also cause large variations in recoveries on an annual basis.

The payment in lieu of property tax imposed on the Water and Sewer Utility is a significant revenue source in this category. The payment in lieu of property tax is increasing due to the increase in the plant and equipment in our Water and Sewer Fund; the payment in lieu of property tax will increase to $2,808,142 next year. The Event District has agreed to pay the City a management fee for the operation of the Venue District addition to the Civic Center. The Event District operating revenue is budgeted at $297,996 for 2010/11 and 2009/10.

Operating Transfers:

An equity transfer involves the closing of a fund and the transfer of the closed fund's entire fund balance to another fund. Operating transfers involve the transfer of assets from one fund to another in the normal course of the fund's operations. Historically, the interest income from Capital Project Funds that relied on the General Fund for support was recorded as General Fund Income. The City adopted GASB Statement 31, which requires investment income to be reported in the fund that held the investment. While the income is reported in the fund holding the investment, the income is budgeted and transferred to the General Fund as an operating transfer for consistency with past practices. The investment earnings transferred back to the General Fund will decrease from about $480,000 in 2009/10 to $266,000 in 2010/11.

Utility Sales and Service:

Utility sales and service is a major revenue source to the City of Amarillo. Water meter sales and sewer charges make up 94% of total water and sewer revenue. Water and sewer revenues are very difficult to predict since they are so weather dependent. With the exception of the minimum or base charges, water sales are completely based on consumption. Moreover, we utilize an increasing block structure to encourage water conservation. The increasing block structure makes more of the revenue consumption-based, which makes it more difficult to estimate. Sewer revenue is somewhat more predictable since the residential charge is set for the year based on the winter water consumption. However, sewer commercial accounts are based on water consumption each month. When estimating water and sewer charges, we use a normal year of about 16 billion gallons in sales as opposed to trying to anticipate high or low consumption. Water and sewer charges are billed monthly and are very collectable. However, since the revenue is consumption driven, it can vary significantly.

We are in the process of upgrading our aging water and sewer infrastructure. Moreover, we need to add a new water supply to the city. Consistent with our incremental approach, we have been raising water and sewer rates over the last several years. In 2001/02 and 2003/04, Water and Sewer Utility revenue had a 5% increase in water and sewer rates. Our 2006/07 rate increase was expected to generate about an 8% increase in water and sewer revenue. The 2006/07 rate increase had two components. First, all water and sewer rates would increase by 6% effective October 1, 2006. Also effective October 1, 2006, we added a third tier to our residential rate structure and commercial irrigation meters were put under the residential rate structure to encourage conservation. However, both components of the rate increase were very volume dependent.

The 2007/08 rate structure was designed to generate a 10% water and sewer increase in a normal year. The $3.15 third tier rate (added in 2006/07) has been effective in deterring large consumption and was left alone. However, our new rate structure should be less sensitive to changes in volumes. First, both the water and the sewer minimums were increased by $1 per month for each service. The water minimum charge includes the first 2 thousand gallons of water. For residential water customers, the under 10 thousand rate was increased from $1.46 per thousand gallons to $1.56 per thousand gallons. The over 10 thousand gallons but less than 30 thousand gallons tier was increased from $1.69 per thousand gallons to $1.88 per thousand gallons. Commercial customers pay the minimum charge, plus a fixed rate, per thousand gallons. The commercial charges were raised from $1.33 per thousand gallons to $1.56 per thousand gallons. Sewer customers pay the minimum charge, plus a volume charge, and it is the same for both residential and commercial customers. The volume charge was increased from $1.07 per thousand gallons to $1.14 per thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage.

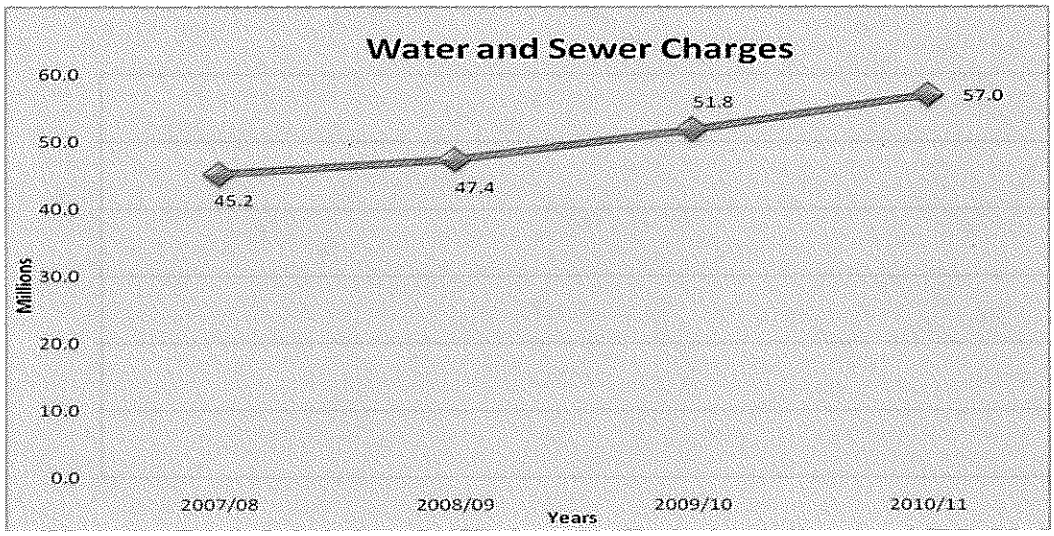
Like 2007/08, the 2008/09 rate structure was also designed to generate a 10% water and sewer increase in a normal year and encourage conservation. In fact, many residential customers will not even see an increase. The minimum charge was increased by $1, but the minimum water charge also includes 3 thousand gallons of water. For a residential customer that actually uses 3 thousand gallons of water, their water bill would actually decrease by $0.56 per month. While residential customers using 2 thousand gallons or less will see a $1 increase in their bill, residential customers up to 10 thousand gallons in usage (our 1st tier) will have a modest decrease. Again, our rate design was to encourage conservation and protect low use residential customers. However, after the first 10 thousand gallons in residential use, the rates increase. Residential usage above 10 thousand gallons, but less than 30 thousand gallons, will be billed at $2.15 per thousand gallons. Residential usage above 30 thousand gallons, but less than 50 thousand gallons, will be billed at $3.20 per thousand gallons. Lastly, residential usage above 50 thousand gallons will be billed at $3.30 per thousand gallons. Commercial accounts will be billed the minimum for the first 3 thousand gallons and $1.88 per thousand thereafter.

For 2008/09, we have also redesigned our sewer structure. The new sewer minimum charge was raised from $6.70 to $10.50. However, the new sewer minimum charge includes the treatment of the first 3 thousand gallons of wastewater. The new sewer rate structure will be very comparable to our new water rate structure where the minimum bill also includes the first 3 thousand gallons of water. Another change in the rate structure is that we now have a commercial and residential rate for treating wastewater. Treating commercial wastewater is more difficult and more corrosive on our system than treating household wastewater. Therefore, beginning in 2008/09, the rate will be $1.35 per thousand gallons for commercial wastewater and $1.25 per thousand gallons for residential wastewater after the first 3 thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage. As with water, the low volume customers will see less of an increase. The average residential customer is billed for 6 thousand gallons of wastewater and their bill will increase by $0.71 or 5%. The average commercial customer is charged for 54 thousand gallons of wastewater. The average commercial customer will see an increase of $11.21 or 16%.

Water and sewer customers that use more water will incur most of the rate increase in 2008/09. While the new structure encourages conservation, our revenue system becomes more volume dependent. The paradox of conservation is that if conservation actually works, the system has revenue shortfalls and additional rate increases are needed.

However, the 2008/09 rate increase is only a portion of the rate increase we will need for the new well field project and to provide more internal capital for infrastructure improvements. We were able to obtain favorable financing from the Texas Water Development Board and issued $38,885,000 in bonds for a portion of the well field project. The average interest rate was $2.09%. However, the sheer size of the issue called for a 10% rate increase. The rate increase was applied across the board in 2009/10 and all customers should see the 10% increase.

The City was successful in obtaining the balance of the Potter County Well Field project ($47.4 million) from Texas Water Development Board at a very attractive interest rate (1.97%) for twenty year debt. Moreover, the City obtained another $18 million in funding from the Texas Water Development Board for improvements at our Osage treatment plant at 0%, again for twenty year debt. While the interest rates are very attractive, the borrowing still has to be repaid. Therefore, we had another 10% rate increase in 2010/11. Hopefully, 2010/11 will be the last of the double digit rate increases for a while. While the rate increases have been substantial, we are still staging the increases in an attempt to be less burdensome on our customers. Even with the above rate increases, our citizens enjoy some of the lowest water and sewer rates in the State. The following chart graphs the actual water and sewer sales for 2007/08 and 2008/09 as well as the projected sales for 2009/10 and 2010/11.



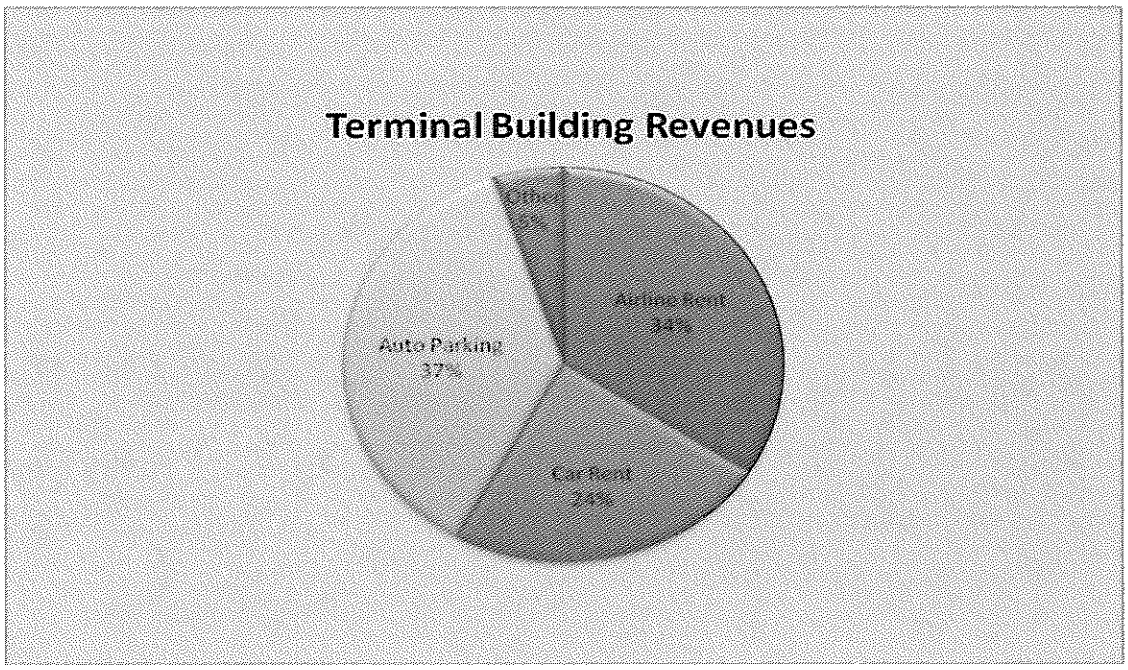
Airfield Revenues:

Airfield revenues include fees charged for use of the airfield. Landing fee revenue is the now the second largest revenue source in this category. Landing fees are based on the number of flights and the weight of the aircraft. Overall, we are estimating an increase in landing fees from $403,792 in the 2009/10 year to $480,000 in 2010/11. In 2008/09, we began charging a Passenger Facility Charge (PFC) of $4.50. The PFC is one of the Airport's most significant revenues. The PFC generated about $1.1 million in revenue in 2008/09 and should generate $1.6 million in 2009/10, which would be a full year of revenue. For 2010/11, the PFC should generate about $1.8 million. The PFC will be used to service the debt on the $17.4 million bond issue in 2008/09 for terminal improvements. Other revenues in this category are also expected to be flat.

Terminal Building Revenue:

Terminal building revenue is the Airport's most significant revenue source and contains terminal rentals and commissions for the vendors that utilize the airport terminal. The auto parking concession is included in terminal building revenue. The airline rental revenue also includes the cost of Airport Security Service. The Airport may also increase future fees to reflect increases in cost. Historically, the parking concession has been our most significant single source of operating income. Depending on the year, either airline rental income or airport parking revenue is the number one revenue source. Next year, we expect airline rentals to be $1.6 million. There is a 2% overall increase in the airline rental agreements; however, the increase includes a new exclusive use cargo and ground equipment lease for Southwest Airlines. Parking revenue is expected to be $1,750,000 in 2010/11 compared to $1,355,839 in 2009/10. We are requesting a rate increase for airport parking, which is driving the increase. We are anticipating terminal building rental revenues to be relatively flat compared to our 2007/08 revised estimate. Car rental revenue is expected to be $1,140,000 in 2010/11 compared to $944,408 in 2009/10.

Historically, the Airport's most significant single revenue source has been parking commissions. It should be noted that airport parking increased significantly with the new parking garage and a new contract with the parking concessionaire. However, parking rates have not changed since the addition of the new garage. Parking revenues were only $541,552 in 1993/94. A graph of terminal building revenue follows:



Other Building and Grounds Revenue:

Other building and grounds revenue is a significant airport revenue source. Most leases have provisions to increase with the Consumer Price Index on some periodic basis. Grounds rental revenue is from various ground lease agreements with car rental companies, charter aircraft companies, corporate hangars, grazing leases, tower leases, and farming leases. As mentioned above, these leases have an annual increase built into the lease agreements and the projected amounts are based on the individual leases. Similar to the ground leases revenue above, other building rental revenue is from building leases with various tenants and the projected revenue is based on the individual leases and occupancy. We are estimating an increase in Airport other building and ground rentals from $1,330,086 in 2009/10 to $1,440,474 in 2010/11. Most of the increase is in the Other Building Lease revenue, which is estimated to increase $50 thousand. The Leading Edge lease should increase by $49 thousand and the Bell Helicopter lease should increase by $18 thousand. Leading Edge is being billed for their use of some of the airport apron area. Bell's lease abatements for improvements to the building are expiring and their lease payments will increase.

Municipal Garage and Information Services Interdepartmental:

The equipment rental revenue source represents the departmental user charge for shop owned vehicles, trucks, and rolling stock. The revenue source is calculated from departmental budgetary estimates. The garage user rate has two components: an operating rate and a replacement rate. In conjunction with converting to a new automated fleet system, rental rates were converted from a per mile rate to a monthly rate. Since anticipated usage in miles can be difficult to estimate, the monthly rate is easier to budget. While we are still experiencing increases in repair parts and fuel prices have been erratic, we lowered garage rental rates by about10%. The decrease in rates was to give some much needed budgetary relief to other areas. The Garage Fund is in good shape and should still have about $7.3 million in available funds. However, this is a temporary decrease and we expect rental rates to go up in the future. The 10% decrease lowered revenue by $1,183,680. We expect Municipal Garage interdepartmental charges to decrease from $11,673,084 in 2009/10 to $10,489,404 in 2010/11.

Our Information Technology Fund operates similar to our Municipal Garage Fund. We have developed a charge-out system based on the hardware, software, and services utilized by the various user departments. While we did not change Information Technology rates and anticipated user charges for 2000/10, 2010/11 rates remain unchanged at $3,872,091. As with the Garage Fund, we expect future rate increases in the Information Technology Fund.

General Fund:

The General Fund began the year with $35,918,493 in available funds. We anticipate ending the 2009/10 fiscal year with $37,184,833; an increase of $1.3 million. The increase in the 2009/10 fiscal year available funds is due to a concerted effort by all departments to under spend their operating budget. Historically, year-end surpluses have been earmarked mainly for capital projects. In 2009/10, we budgeted approximately $4.9 million in transfers: $1.7 million to our General Construction Fund, $1 million to the Solid Waste Improvement Fund, $1 million to our Street & Drainage Improvement Fund, $500 thousand to our Compensated Absences Fund, $100 thousand to Information Technology, $116 thousand for other capital and about $418 thousand to the Civic Center Improvement Fund. For the 2010/11 budget, we increased our transfer to the General Construction Fund to $5.25 million, which should bring our 2010/11 year-end available funds to our target of about $34 million. We also increased some other transfers in the 2010/11 budget. The Street Improvement transfer increased to $1.6 million and the transfer to the Solid Waste Improvement Fund to $1.45 million. However, the transfer to the Compensated Absences Fund was eliminated. The Compensated Absence Fund should have available funds of $12.5 million, which should be sufficient for the near term. After the 2010/11 transfers, the City should have $33,940,106 in available funds. The 2010/11 available funds is consistent with our targeted reserve of 3 months operating expenditures excluding the transfer to General Construction. Moreover, due to our conservation budgeting practices, we generally end the year with a reserve that is more than 3 months operating expenditures.

Many cities target a two-month operating reserve. We target a three-month operating reserve because of the volatility of our revenue sources. Sales tax is our main revenue source and even small percentage changes amount to significant differences in revenue. Franchise fees are also important revenue sources to the General Fund, and many of these fees are weather dependent.

General Interest and Redemption:

The General Interest and Redemption Fund is used to accumulate funds for the payment of the general long-term debt of the City. The City issued $25 million in Certificates of Obligations in 2007 and had two issuances in 2008 to purchase improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. Relatively speaking, the City of Amarillo still has very little bonded debt. Our bonded debt consists of one bond issue for library improvements, the 2007 Certificates of Obligation and five Certificates of Obligation issues for improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. The Certificates of Obligation issued for Greenways and Colonies improvements are funded by special assessments on the property owners of those subdivisions and do not require the levy of a property tax. The 2007 Certificates and the library bonds will require a property tax of $0.02730 per $100 valuation in 2010/11. We reduced the debt service portion of the tax rate and increased the maintenance and operations portion of the tax rate to have more tax revenue in the General Fund. This should reduce the General Interest and Redemption Fund's tax supported debt available fund balance by about $100 thousand, but still should end 2010/11 with slightly over $100 thousand in available funds for tax supported debt.

Our citizens voted in a tax freeze for seniors over 65 and disabled taxpayers. The tax freeze took place for taxes levied in 2007. The 2007 Certificates were structured in such a manner that the citizens that were covered by the 2007 tax freeze would not participate in paying for the new certificates. With the aging population, more and more citizens will qualify for this benefit. Moreover, we also grant an $8,600 exemption to seniors over 65 and disabled taxpayers. The exemption reduces a person's taxes when they reach age 65 or become disabled. Then, the tax is frozen at the lower level. Since the effective tax rate produces the same revenue on the same property as the year before, the effective rate will creep up as exemptions are granted. As more taxes are frozen, there is less and less of a base to absorb the increase.

Most of the funds accumulated in the General Interest and Redemption Fund are to satisfy the City's obligation to pay accumulated vacation, sick pay, and comp time. City employees are allowed to accumulate unused sick leave without limit. State law requires that Police Officers and Firefighters be paid for up to 90 days of unused sick leave at termination. In addition to accumulating unused sick leave, all full-time employees can also accumulate up to 65 days of unused vacation pay. Historically, the City of Amarillo personnel rules have extended the 90-day payment of unused sick leave provision to full-time civilian employees with at least 10 years of service. However, beginning in 2007, the City of Amarillo changed its sick leave and vacation leave policy for new civilian employees. New hires will be allowed to accumulate up 60 days of unused sick leave and 30 days of unused vacation pay. Once an employee reaches these new targets, all accrues stop until some of the accumulated time is used. The new sick leave and vacation policy should slow the accumulation of accrued sick leave and vacation pay. While the new policy is clearly not as good as the old policy, it is still an attractive benefit. The new policy does not apply to Police Officers or Firefighters, which still represent a great deal of liability.

Comp time is another form of paid time off. Employees can earn comp time in lieu of overtime, but is subject to the normal overtime rules. Part-time employees can also earn comp time. Our personnel rules give the Department Head the discretion as to whether an employee earns comp time or is paid overtime. Comp time is used as a management and budgetary tool. Employees work extra and earn comp time during busy periods and can take the time off during slower periods.

Consistent with our policy to fund long-term liabilities on an accrual method, a fund was established to provide for the liability of unused sick leave, vacation time, and comp time. Funds are transferred from the General Fund annually to fund the General Fund portion of this obligation. The enterprise funds and internal services funds recognize this liability in their individual funds. In accordance with grant agreements, the liability for unused sick leave, annual leave, and comp time are funded on a pay-as-you-go basis. The employee is paid for their unused time at their current rate of pay. Thus, the liability can increase due to raises and promotions, net increases in unused time, or a combination of the two.

The General Interest and Redemption Fund began the year with $15,082,202 in available funds. We anticipate ending the 2009/10 fiscal year with $13,918,358; a decrease of $1,163,844. In 2010/11, available funds are expected to be $12,603,890 with $12.5 million set aside for compensated absences and $100 thousand for tax supported debt.

Enterprise Funds:

The Enterprise Funds are business-like activities that sell a product of service to the general public. The City of Amarillo Enterprise Funds consists of the Water and Sewer Fund and the Airport Fund. Both these funds are self-sustaining and do not require any assistance from another fund. An enterprise fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an enterprise fund consists of an operating reserve and a capital reserve. By policy, we target 3 months operating expenditures as an operating reserve plus about one year's normal capital expenditures as a capital reserve.

In total, the Enterprise Funds began the year with $18,167,454 in available funds. Ending the 2009/10 fiscal year, available funds are estimated to be $23,914,028; an increase of $42,081,482. In 2010/11, available funds are expected to decrease by $5,357,974 to $18,556,054.

Most of the above change in available funds would be attributable to the Water and Sewer Fund. Of the above $18,167,454 in beginning available Enterprise Funds, the Water and Sewer Fund represents $29,378,367. At the end of 2009/10, we expect the Water and Sewer Fund to increase to $15,931,145. Water and Sewer expected available funds should decrease by $4,209,167 to $11,721,977 by the end of 2010/11. After considering our reserve for sick and annual leave of $1,354,793 and our legal reserves of $2,473,929, our net operating reserve would be $7,893,255. Water and Sewer system reserves are not where we would like to see them. The 2003 Water & Sewer bonds require the Reserve Fund. We are evaluating refunding the bonds with Certificates of Obligation and freeing up the Reserve Fund. We have an aggressive capital campaign, which has put pressure on Water & Sewer reserves.

We have very conservative methods of budgeting. For capital projects, we consider the funds are no longer available when they are budgeted for a project instead of projecting the future cash outflows of these projects. The Water and Sewer Fund had cash and investments at the beginning of the year of about $82.4 million, but after subtracting liabilities and capital project budgets of $101.4 million, we consider available funds to be negative $29.4 million. With the bond proceeds for the bonds issued in 2009/10, we should end 2009/10 with $15.9 million and $11.7 million in 2010/11. However, we will still need to build up Water and Sewer reserves to a more acceptable level in the future. Please refer to the Enterprise Fund Summary of Resources and Expenditures for more detail on the available funds calculation.

The Airport Fund began the year with $11,210,913 in available funds and we expect the available funds to decrease to $7,982,884 by the end of 2009/10; a decrease of $3,228,029. In 2010/11, we expect Airport available funds to decrease to $6,834,077. The 2010/11 decrease is expected to be $1,148,807. The above $6,834,077 2010/11 in estimated available funds is still above our target of 3 months operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The target balance would be about $6.5 million: $1.5 million for a 3 month operating reserve and $5 million for one year capital reserve. The Airport's portion of the Terminal Renovation Project is a little more than $8.1 million and the Airport is committing its available funds to the Terminal Renovation Project. The Airport also issued $17.4 million in debt for the project, which will be repaid mainly from a new Passenger Facility Charge (PFC). One of the main reasons for these excess funds is that the Airport collected a large insurance settlement ($4 million) on a hangar that has not been rebuilt.

Internal Service Funds:

Internal Service Funds are similar to enterprise funds above in that they are used for business-like activities. However, the Internal Service Fund's customer is the sponsoring governmental entity. Internal Service Funds are used for activities where it is important to recognize the full cost of a function on the accrual basis. The City of Amarillo Internal Service Funds consists of the Municipal Garage Fund, the Information Technology Fund, the Risk Management Fund, and the Employee Insurance Fund. Like an Enterprise Fund, an Internal Service Fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an Internal Service Fund consists of an operating reserve and a capital reserve. By policy, we target 3 operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The Risk Management Fund and the Employee Insurance Fund do not generally have capital expenditures; therefore, these funds would not need to provide for a capital reserve. However, we accrue all liabilities. In the Employee Health Insurance Fund, we estimate and accrue known large cases and incurred but not reported claims. In the Risk Management Fund, we hire an actuary and accrue the actuarial value of the claims.

In total, the Internal Service Funds began the year with $21,056,979 in available funds. We are estimating that ending 2009/10 fiscal year, available funds will increase by $1,563,241 to $22,620,220. In 2010/11, available funds are expected to decrease by $2,431,877 to $20,188,343. In total, our targeted reserve for the Internal Service Funds should be about $17.9 million: Municipal Garage $6.5 million, Information Technology $1.4 million, Risk Management Fund $5.0 million and $5.0 million for the Employee Insurance Fund. Ending 2008/09 with $7.8 million in available funds, the Municipal Garage Fund would be over their target of $6.5 million. With the Garage Fund rate decrease, we expect Garage Fund available funds to drop to $7.5 million in 2009/10. The Information Technology Fund will be at their targeted reserve of $1.7 million with $2.5 in available funds. However, there are still several major Information Technology projects in the works. The Risk Management Fund should end 2008/09 and 2009/10 with about $2.5 million in available funds, short of their $5 million target. However, the Employee Insurance Funds should end both years with about $7 million in available funds.

The Garage Fund started with $7,832,390 in available funds. We expect the available funds to increase to $9,835,397 by the end of 2009/10. The 2009/10 increase would be $2,003,007. For 2010/11, we expect Garage available funds to decrease to $7,491,628. The 2010/11 decrease of $2,343,769 is due to the 6% rental rate reduction in the 2009/10 budget. The 2010/11 available funds of $7,491,628 is greater than the targeted balance of $6.5 million. We intend to defer purchases, especially rolling stock, to help mitigate the decrease. However, the rate decrease is temporary and we will be increasing rental rates in the future.

Like the Municipal Garage Fund, the Information Technology Fund has experienced abnormally large capital expenditures in the past few years, which has depleted their available funds. Beginning available funds for the Information Technology Fund were $2,461,176. We expect Information Technology's available funds to decrease by $11,576 to $2,449,600 for the 2009/10 fiscal year. In 2010/11, available funds are expected to increase by $44,051 to $2,493,652. Our estimated 2010/11 available funds of $2,493,652 would be enough to cover a three-month operating reserve of $826,525 and leaves a balance for capital of $1,667,127. Our target available funds for the Information Technology Fund would be $1.4 million.

The Risk Management Fund (sometimes referred to as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, worker's compensation, employer's liability, police officer liability, public official liability, auto liability and auto physical damage. The Risk Management Fund purchases property insurance, including boiler and machinery, and carries excess worker's compensation insurance with large self-insurance retentions. State law protects the City with an overall liability limit of $250 thousand per occurrence; therefore, the City has not purchased excess coverage for auto or general liability. The City's main liability exposure would be in Federal Court. Overall, our claims experience has been improving. The Risk Management Fund began the year with $4,533,571 in available funds. For 2009/10, we expect to end the year with $4,347,214 in available funds. For 2010/11, we anticipate an increase in available funds of $215,625. We expect to end 2010/11 with available funds of $4,562,840. All known claims are fully funded at their estimated value based on an actuarial study. Additional available funds are necessary for incurred but not reported (IBNR) claims and for catastrophic claims. Obviously, IBNR claims and catastrophic claims are very difficult to predict and we would like to have about $5.0 million in available funds for these claims. However, the above $4.5 million is consistent with our minimum targeted available funds.

The Employee Insurance Fund provides life and employee medical coverage, including dental, to City employees and retirees along with their dependants. The Employee Insurance Fund purchases life coverage, but is self-insured for medical and dental. However, we have individual stop loss coverage if a claim is more than $750 thousand in a calendar year. Dental is entirely employee/retiree funded. Employee healthcare is largely employer funded, but employees and retirees are also required to make contributions.

For 2008/09, plan deductibles were increased from $750 per person to $800, and the maximum out-of-pocket expense increased to $2,600. In 2006/07, the plan deductibles were increased from $400 per person to $750, and the maximum out of pocket expense increased from $1,750 to $2,500. The maximum out of pocket is all an employee/retiree would be required to pay in a calendar year before the plan pays at 100%. We would rather make smaller incremental changes in the plan in an effort not to have to make more drastic changes in plan design. Moreover, we try not to have both employee/retiree contribution increases and increases in deductibles and co-pays in the same year. For many of our lowered paid employees, even modest increases in premiums, deductibles, and co-pays would offset their 2% raise. Therefore, we did not make any changes in premiums, deductibles or co-pays in 2010/11.

We have four drug tiers with progressively larger co-pays where generic drugs make up the first tier. The tiers and the co-pay increase correspond to the cost of the drug. Participants are required to pay the entire plan cost for drugs that have an over-the-counter equivalent; such as proton pump inhibitors and non-sedating antihistamines. The plan cost is still a substantial discount compared to the retail pharmacy price of the drug. Even when we have had to increase drug co-pays, we have kept the generic co-pay at the same level for several years to encourage more generic utilization. We currently have over 70% generic utilization.

The Employee Insurance Fund's available funds are expected to decrease by $241,834 in 2009/10. The Employee Insurance Fund began the year with $6,229,842 and is expected to end 2009/10 with $5,988,008 and $5,640,224 in 2010/11. We estimate the liability for IBNR claims in the Employee Insurance Fund based on a claims lag report. The Employee Insurance Fund's IBNR claims are 16.25% of the paid claims. We also recognize the liability for large claims and their corresponding treatment plan. We target a $5,000,000 reserve for catastrophic claims, but want available funds to be at least $2.5 million. The above $5.6 million is slightly more than our target. However, we intend to leave the funds in the Health insurance fund. Health claims are difficult to predict and there is new Federal health care legislation.

The Employee Insurance Fund is in very good shape. We should end 2009/10 with almost $6 million in available funds and should end 2010/11 with $5.6 million. For multiple years, we budget 5% employer increases for employee medical. However, we did not budget an employer increase in 2009/10 or 2010/11.

Special Revenue Funds:

With the exception of the Public Improvement Districts, the Special Revenue Funds do not have a target reserve balance. Most of the Special Revenue Funds are grant funds that are bound by the grant agreement and operate on a pay-as-you-go basis. If funds are accumulated in a grant fund, they will usually be spent the following year(s). Funds accumulated in the Housing Assistance Program and the Home Program are rolled over to future years in the budget process. Monies in the Court Technology Fund will be used to upgrade the software at the court. The Court Security Fund is used to pay the salary and benefits of the court's bailiffs and security improvements at the court. The accumulated funds in the APD (Amarillo Police Department) Seized Property Fund are used for the operating expenses of our Drug Task Force, excluding salaries. The Task Force Officers' salaries and benefits are included in the Police Department's budget. APD Seized Property is derived from court order forfeitures. At the current rate of expenditures, the seized funds would be exhausted in 2012/14. Unless we receive more seized funds, these costs will need to be budgeted in the Police Department, which is in the General Fund. The Leose Fund is a Law Enforcement Training grant and available funds will be spent in future budgets. The funds accumulated in the Hazardous Transportation Planning grant should be spent in the subsequent years. The target reserve for the Public Improvement District is three months operating expenditures, unless funds are being accumulated for some type of improvement. All of the Public Improvement Districts meet the above target reserve at the end of 2010/11.

Capital Improvement Funds:

Capital Improvement Funds are set up to provide for the addition, improvement, and renovation of the City's fixed assets and infrastructure. Like most Cities, we have an aging infrastructure and most of our capital spending is for replacement capital. While there may be some incremental improvement in operating costs for the particular improvement, it most likely won't be noticed with our aging infrastructure. Generally, our target reserve for a capital improvement fund is one year's capital spending. Our main capital improvement fund is the General Construction Fund, which can be used for any general government purpose such as buildings, street improvements, libraries, parks and drainage improvements. The estimated ending available funds of $6.9 million is a little above our upper targeted balance. One-year of capital expenditures in this fund is between $5 and $6 million. The excess puts us in a better position if matching funds become available. In any event, the amount will be used in subsequent years.

The Street Improvement Fund was originally set up for street improvements involving special assessments where the property owners participate in the cost of the renovation. The Street Improvement Fund does not have a targeted fund balance and needs to have available funds to pay contractors and recoup the owner's participation over time. As the name implies, the Street and Drainage Improvement Fund is dedicated specifically for street and drainage improvements. Historically, we have targeted about $3 million in reserve funds for the Street and Drainage Improvement Fund. However, available reserves in the Street and Drainage Improvement Fund, along with additional funds from the General Fund, have been used to meet ADA (Americans with Disabilities Act) required street improvements. These improvements have been completed and there is a $1.2 million transfer scheduled from the General Fund, which should bring the available funds balance to $1 million by 2010/11 and about the same for 2009/10. We will be reviewing this reserve and most likely trim the targeted amount to $1-2 million. Again, reserves are set aside for unforeseen projects like the above-mentioned ADA project.

The Golf Improvement Fund is funded by $1 of the green fee being set aside for course improvement. The Golf Improvement Funds are generally used for high profile type project(s). In 2009/10, $161 thousand has been budgeted for golf course projects. Currently, we are accumulating golf course improvement funds for renovations at the Ross East course.

The Civic Center Improvement Fund is funded by the hotel tax. The hotel tax is first used to offset the operating deficit of the Civic Center complex including the Civic Center and the Globe News Center. The remaining funds are transferred to the Civic Center Improvement Fund to be used for future improvements. The Civic Center Improvement Fund should end 2009/10 with about $1.8 million, and end 2010/11 with a little over $1.0 million in available funds. Historically, we have targeted about $2 million in available funds for the Civic Center Improvement Fund; however, we are also evaluating this fund. One year's capital expenditure is $1 to $2 million and we will probably revise the targeted reserve to reflect the spend.

The Bivins Improvement Fund is specifically set aside for improvements of the historic Bivins home that houses our Chamber of Commerce and several not-for-profit organizations. The Bivins Improvement Fund should have about $260 thousand in available funds at the end of 2009/10, which should be sufficient for any major expenditure.

We have been accumulating funds in our Solid Waste Improvement Fund for some major improvements at our landfill and improvements to our transfer station, which began in 2006/07. Funds are transferred annually from the General Fund representing part of the sanitation charge for improvements at the landfill. For 2010/11, a total of $1,450,000 is budgeted to transfer to the Solid Waste Improvement Fund. Over the next five years, these annual landfill improvements should average $3,300,000 annually; the largest estimated annual expenditure over the next five years is projected to be $6,000,000 in 2011/12. At the end of 2010/11, we anticipate having remaining available funds of about $1 million. The above capital needs will require larger General Fund transfers.

BUDGET CHANGES AND HIGHLIGHTS

With multiple months of decreasing sales tax revenues and franchise fees, City departments were instructed to reduce their 2009/10 expenditures so that they would under spend their budgets by 3%. Most departments delayed hiring or did not fill vacant positions. Departments deferred capital spending and other major purchases and reduced spending wherever they could. The strategy worked and the General Fund should end 2009/10 balanced. Revenues are estimated at $132.6 million and expenditures are estimated at $131.4 million. It is important to note that we still maintained our service levels to our citizens. No facilities were closed. Moreover, no service hours were reduced.

The recession may be technically over, but City revenues have not recovered to prior levels. Thus, City Departments were instructed not to include any proposed additions to staff or increases in their 2009/10 budget. However, departments were able to modify their budgets so long as they did not increase the total. Moreover, departments were able to reduce their spending in 2009/10 when needed and should be able to do the same again if needed since budgets were left the same and not reduced.

The Potter County Well Field Project is the largest single capital project in our history and will result in a new water supply for the City. This project was the most important single item in our 2008/09 budget. In 2008/09, we obtained $38,885,000 in Texas Water Development Board funding for the project and received another $47.4 million from the Texas Water Development Board in 2009/10. The funding from the Texas Water Development Board for the Potter County Well Field project was at about 2%. We also received another $18 million loan from the Texas Water Development Board for improvements to our Osage Water Treatment plant. The improvements involve adding new pumps and motors to the plant, which should generate 22% in energy savings. The City was able to borrow the above $18 million at zero percent interest for 20 years. Even at attractive interest rates, the funds will still have to be repaid. We had to increase water & sewer rates by 10% in both 2009/10 and again in 2010/11. Double digit increases in rates is not consistent with our normal policy of incremental increases. We hope to avoid double digit increases in the future. The Potter County Well Field Project should benefit current citizens and future generations.

Amarillo is a regional trade center for our area and our airport serves as a regional airport. Our airport terminal renovation project is important to our community and our image as a modern city. It is important that we maintain a modern viable airport to benefit our citizens and our environs. Amarillo is a regional trade area for a very large geographic area. We issued $17.4 million in Certificates of Obligation to pay for a portion of the improvements. We also implemented a new Passenger Facility Charge (PFC), which should service the debt.

The 2010/11 budget includes an overall 2.00% pay increase; salaries were frozen in 2009/10. It is important to note that we did avoid layoffs, furloughs and pay reductions. Unfortunately, we had to reduce our TMRS retirement benefit to fund the increase. We dropped the retiree Cost of Living Adjustment (COLA) to trim the overall budget and fund the raises. The TMRS savings more than offset the pay increase. We hope to be able to restore the COLA as soon as possible. The City of Amarillo is a service-based organization and its mission is critical to attract and retain qualified employees. Therefore, compensation & benefits and staffing are always budgetary concerns. However, we were able to keep the compensation and benefits enhancements that were made in 2008/09. In the 2008/09 budget, the emphasis was on rewarding employees that obtained more training and had specialized licensing. Education pay and certificate pay was increased for Firefighters and Police Officers. We added certification pay for welders, employees with commercial driver's licenses, and any other licensed trade. Shift pay and bilingual pay were also added. We are now in the fifth year of our safety shoe initiative where the City pays for the safety shoes worn by our field workers.

As noted last year, the funding of our TMRS retirement plan will be more difficult in the future. The TMRS Board was allowing Cities to phase in the rate over an eight year period to be less burdensome. Several Texas Cities have been forced to pare down their TMRS benefit. Amarillo's rate after phase in would be over 23% of pay. Therefore, we dropped the retiree COLA benefit to reduce our TMRS rate. With more and more Texas Cities having to drop their retiree COLAs, we are hopeful to be able to get some legislation relief to make it easier to restore the COLA benefit. Currently, Texas Cities have to make up for the COLAs they skip when they restore the COLA.

Positions were not added in 2009/10 or in 2010/11. However, we picked up a new function in 2009/10. We began call taking and dispatching of ambulance service in 2009/10, which resulted in taking on (13) ambulance service call takers and dispatchers and adding an Emergency Communications Center manager. Northwest Texas Hospital (NWTH) has entered in a contract for $763 thousand for their portion of the Amarillo Emergency Commutations Center. NWTH subsequently sold the ambulance service to American Medical Response (AMR) and AMR picked up the contract for call taking and dispatching of ambulance service. We also requested 6 grant-funded police officers in 2009/10. Unfortunately, the grant was not approved and the officers were not added.

However, we should be okay in staffing in the near term. In 2008/09, we added 21 new positions. Almost all of the increase was in public safety and most of the public safety increase was in fire. We added 9 firefighters, 3 drivers, 2 lieutenants and one captain to the Fire Department. The staffing increase was due to the addition of another new fire station. Four police officers and 1 sergeant were added to the Police Department. We are adding another fire station, but will staff it by splitting a two company station. In the 2007/08 budget, we added a total of 53 new positions: 44 full-time and 9 part-time. Again, most of the increase was in Public Safety. We added 7 new firefighters. With 8 firefighters freed up from dispatching, we will have 15 firefighters to staff the first new station along with a new training captain. In order to free up the firefighters from dispatch duties, we added 5 more Telecommunication Operators. Ten police officers were added, along with 3 telecommunication operators, to the Police Department to keep up with service demands. Of the 53 new positions added to the 2007/08 budget, 26 were directly to Public Safety and a staff attorney was also added to serve the needs of the Police Department. A total of 8 new positions were added to our Street Department: 6 part-time utility workers and 2 equipment operators. Water and Sewer added 2 utility workers. Sanitation added a commercial equipment operator and a residential equipment operator to keep up with service demands. Two full-time supervisors were added to our Municipal Garage, 4 positions were added at the Airport and 2 sanitarians were added for restaurant inspections. Civic Center Promotions added an administrative assistant, Purchasing and Parks each added a part-time data entry clerk, and

Communications got a communications technical assistant added to their budget. A college intern was added to the Traffic Administration Department. Turnover has slowed dramatically, which helps us with a more experienced workforce. With the recent staffing increases and lower turnover, we should be able to meet our service demands in the near term. In the long term, we will need to increase staffing to meet service demands.

We were able to maintain our service levels and still maintain our capital program. The City has a significant investment in streets, parks, buildings, rolling stock, our solid waste collection system and landfill, our Water and Sewer Utility and other infrastructure. The 2010/11 capital budget is $55,732,343. The largest project in our 2010/11 capital budget is a $20 million pipeline connecting our Osage Treatment plant with the Arden Road Pump Station. The Osage Arden pipeline project is subject to obtaining Texas Water Development Board funding. Our 2009/10 capital budget is $30,116,917. The 2008/09 capital budget was much larger, but included the Potter County Well Field Project and our Airport Renovation Project. The total capital budget for 2008/09 was almost $135 million. The 2007/08 capital budget was also significant. The 2007/08 capital budget included $25 million from the 2007 Certificates of Obligation and totaled over $71 million.

About $4.1 million in 2010/11 capital project funding will be provided by grants. Most of the grant funding ($2.9 million) will be for Airport projects. Airport projects total $4.9 million. Water and Sewer projects total $33.4 million including the above mentioned pipeline project. Civic Center Improvements total $970 thousand with $510 thousand parking improvements. The gas collection system at the landfill is estimated to cost $2 million and bus replacements will cost about $1.4 million. There is $1.2 million budgeted for street overlay. Rebuilding Grand Street is the largest General Construction Fund capital project at $2.7 million. There are also funds for improvements to our communications system, expansion of our siren alerting system, and improvements to our zoo and parks. Revenues generated from our red light cameras will be used for traffic signal improvements.

About $201 million in new property was added to the tax roll this year compared to $214 million last year and $273 million the year before. Our taxable values increased to almost$10 billion. However, due to the frozen taxes, $8.4 billion was subject to levy at the 2010/11 tax rate of $0.31009. The previous year's tax rate was also $0.31009. The Mayor and City Commission were very sensitive to the plight or our citizens and kept the same tax rate in 2010/11. The City will have the same $0.31009 tax rate for three years. Keeping the same tax rate is actually a slight decrease. Our effective tax rate $0.31185. The property tax rate of $0.31009 is about a half percent decrease compared to the effective rate. We have projected a 1.3% increase in our sales tax receipts over our 2009/10 revised projections for next year. Historically, sales tax receipt increases have averaged about 4.4%. Our residential sanitation rates will increase by $1 per month. Water and sewer rates were also increased by 10% in 2009/10 and 2010/11. However, our rate structure is very consumption based, which can vary significantly.

FUTURE OUTLOOK

We have seen growth in our tax base. In fact, there has been a steady increase in our tax base since 1993. However, additions to the tax roll are at a decreasing rate. We still expect additions to the tax roll, but the additions will be lower in the near-term. Long-term, we expect increasing sales tax receipts. In the near term, we are anticipating a slight increase in our sales tax, which is our largest single revenue source. Historically, sales tax receipts have done well; averaging about 4.4% annually over a very long period. We believe this increase is reasonably attainable. Our tax base is still growing. Our unemployment rate is still one of the lowest in the State. Amarillo's August 2010 unemployment rate was 5.7% compared to the State average of 8.3%.

We have seen continued growth in Amarillo's population. We expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 as compared to 157,615 in 1990. The 2010 population is estimated to be 194,527. According to a recent study, Amarillo is expected to grow to about 240 thousand by 2020.

While building has been growing steady from 2004 through 2008, construction slowed in 2009. In 2009, we had $124,991,767 in new residential permits and $54,552,931 in new commercial permits. Building improved somewhat in 2010. In 2010, we had $128,042,161 in new residential permits and $109,596,401. However, interest rates are still low and should benefit both residential and commercial building.

The City of Amarillo has a diversified local economy. Amarillo is a regional trade center and medical center for a vast area including the Panhandle of Texas, parts of New Mexico, Colorado, Oklahoma and even southern Kansas. The medical community is very important to the Amarillo economy. Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine and allied health located in west Amarillo. The allied health school trains students in physical therapy. The medical school produces family physicians, pediatricians, obstetrics and gynecology doctors and doctors specializing in internal medicine. The pharmacy and medical research have brought millions of research dollars to Amarillo from several health organizations and pharmaceutical companies. Amarillo is home to a Veteran's Hospital, which includes a 120-bed veteran's nursing home. Amarillo's two major hospitals are Baptist Saint Anthony's Hospital (BSA) and Northwest Texas Hospital (NWTH). Baptist Saint Anthony's Hospital rated in the top 100 hospitals in the United States for several years. Northwest Texas Hospital is home to the area's only Level III designated trauma center. As the population continues to age, we expect the medical community to become more important in the future.

Amarillo is located on Historic Route 66 and traffic & transportation has historically been an important industry in Amarillo. Amarillo is centrally located in the United States and well connected by highway, air and rail systems. Interstate 40 runs through Amarillo, making for easy access from California all the way to North Carolina. Interstate 27 bisects the city from north to south. Amarillo is the only major City between Albuquerque and Oklahoma City going east-west. Also, Amarillo is the only major city to the ski resorts of New Mexico and Colorado from the Dallas/Ft. Worth Metroplex. The large traffic volume from Interstate 40, Interstate 27, and State Highway 287 helps support or hotel industry along with restaurants and tourism. A large portion of our hotel tax is allocated to support and encourage travel and tourism in our community. Half of our hotel tax is appropriated to conventions and tourism through a contract with our local Chamber of Commerce. For the 2010/11 budget, a total of $1,548,458 has been appropriated to our convention and tourism efforts with an additional $228,699 to subsidize events at our Civic Center and $65,000 for a combination Visitor Center/Gift Shop located at the Civic Center. Our 2007/08 year was the best year yet for hotel tax and will be difficult to better. However, we are seeing improvements in our hotel tax collections. Amarillo also serves as a regional airport for the area. The Rick Husband Amarillo International Airport has 41 flights daily with destinations to major airline hubs including Dallas, Ft. Worth, Denver, Houston and Memphis. The Memphis hub was added this year.

Amarillo started as a railroad town and the railroad is still important. According to the Globe News, the BNSF Railway complex in Amarillo continues to serve a heavy daily traffic load, approximately 100-110 trains per day. The Union Pacific Railroad also sends substantial shipments to or through Amarillo. Due to our central location, we expect travel and transportation to remain major industries in Amarillo.

Amarillo has one of the most comprehensive indigent health care programs in the State without levying a tax. The Amarillo Hospital District finances its operation from investment earnings from the sale of the hospital to a private company. However, the District does not have staff

and contracts for all services. The District provides inpatient and outpatient care for indigents. Through a series of contracts, our citizens also have access to pediatric sub-specialties that would normally be only available in much larger communities. The District has joined forces with the American Cancer Society to conduct an aggressive tobacco prevention and cessation program called Tobacco Free Amarillo. Tobacco Free Amarillo targets tobacco use in our school age population. Since starting Tobacco Free Amarillo, school age tobacco use has dropped dramatically. The reduction in school-age smoking should produce lower healthcare costs in the future. The District's access to healthcare improves the quality of life for all our citizens.

Downtown redevelopment is gaining momentum. Our historic Fisk building should open this Thanksgiving as a new Marriot Courtyard. Our downtown TIRZ helped with the Fisk building renovation. The TIRZ agreed to rebate a portion of the taxes paid back to the Marriot. The City's first Tax Increment Reinvestment Zone (TIRZ) was created for downtown redevelopment. Taxes from the increase in property value in the TIRZ will be earmarked for, and reinvested in, the TIRZ. As three other taxing entities participate in the TIRZ, more funds will be invested in the TIRZ. Downtown hotels were some of the anchors indentified in our Downtown Strategic Action Plan as well as residential housing, convention hotel(s), more retail, commercial and office development and family venue(s). Since the creation of the TIRZ, overall downtown property values have increased by almost $42 million. The City has taken a multi-pronged approach to redevelop downtown.

The City contracted with Downtown Amarillo Inc. (DAI) to further advance the successful implementation of the Downtown Amarillo Strategic Action Plan. Funding of $211,432 was included in the 2010/11 budget. The City also contracted with DAI in the 2008/09 budget and again in 2009/10. One of the primary redevelopment goals is the construction of a full-service convention hotel within walking distance of the Civic Center. The City completed a downtown convention hotel study, which resulted in a Request for Proposal (RFP) for a downtown convention hotel. However, the City later withdrew the RFP. The City felt that we would get better proposals after the land use study and more downtown redevelopment. Plans are currently underway for more downtown redevelopment including a multi-use outdoor entertainment venue for baseball, concerts and other family oriented events, a parking garage, along with more retail and residential.

The City also funds Center City of Amarillo Inc., which is dedicated to the revitalization of Downtown Amarillo by focusing on community, social, recreational and economic interests. The City contracted with Center City Inc. for $125,000 to provide administration and facade improvements downtown. During the summer months, Center City's High Noon on the Square provide live music and their Bock Party is always well attended.

The Amarillo Economic Development Corporation has been the main economic development engine for our community since its creation. The Amarillo Economic Development Corporation, established by vote of the citizenry in 1989, seeks to promote the growth and diversification of the local economy by directly assisting primary businesses in locating or expanding here. A one-half cent portion of the local sales tax is dedicated to an ongoing economic development program that funds the Amarillo EDC. Typically referred to as the Economic Development Sales Tax, these revenues are used to help companies create and retain highly skilled jobs at above average wage rates.

Since its creation, the Amarillo EDC has engaged in over 100 projects with over 100 companies. AEDC's Portfolio of Success includes retention and expansion projects, relocations and entrepreneurialism projects. The Amarillo EDC approach to assisting businesses recognizes company's expected contribution to the local economy through job creation, increased payroll, and capital investment. Among the financial incentives that are available are Job Creation Grants; which are based on the total number of new jobs a company plans to create and the overall average wage rate of those jobs. Job Creation Grants may be used for facilities, equipment, leasehold improvements, or other direct uses within the business that are deemed appropriate. There are performance requirements included as part of all project agreements that describe both the company's commitments and Amarillo EDC's commitments. The Amarillo EDC's targeted industries are Aviation/Aerospace, Business and Financial Services, Diversified Manufacturing, Transportation and Logistics, Food Processing, and Technology. Bell Helicopter Textron is the most notable aviation industry AEDC client. AEDC also helped AirUps expand in Amarillo.

In the Financial Services Industry, AEDC has helped Nationwide Insurance and SITEL locate a call center in Amarillo and has assisted Western National Life Insurance in moving some of their operations to Amarillo. AEDC also helped with Atoms Energy's call center in Amarillo.

AEDC's diversified manufacturing clients include Amarillo Gear, Backyard Adventures, Composite Shapes, Arden/Paradise, Rocla Concrete Tie Inc., Tech Spray, and SciCron Technologies. Transportation clients include Ben E. Keith Foods, Cotton Compress, Anderson Merchandisers, Affiliated Foods, Hastings and Progress Rail Services.

AEDC participated in a statewide initiative to bring Hilmar Cheese to the Panhandle of Texas. AEDC has recently attracted Pacific Cheese to Amarillo. Pacific Cheese will process the cheese produced by Hilmar. Other food processing clients of AEDC include Tyson Foods and Plains Dairy.

Two of AEDC's newest projects are in wind energy: Zargas and Alstom. Zargas is a German manufacturing company that makes components for wind turbines. Alstom is a French multinational conglomerate. Alstom will be producing wind turbines at the Amarillo plant. AEDC sponsored Wind Technology and Robotics Programs at Amarillo College and helped construct the pharmacy school at Texas Tech. AEDC has a large number of successful projects and makes the City of Amarillo very competitive in attracting and retaining companies.

Historically, oil and gas production were major industries in the Panhandle. We have had a sharp increase in drilling activity this year. According to the September 2010 Amarillo Economic Analysis, we have 65 active drilling rigs in the Panhandle compared to 32 last year. Oil is up 9% compared to last year and gas is up 50% compared to last year.

The Texas Panhandle is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of agricultural enterprises. The area consists of 14 million acres of agricultural land with 9 million acres in pasture and 5 million acres in crops. Principal crops are wheat, corn, cotton and Milo. Other crops in the area include silage, hay and soybeans. Wheat, corn and cotton prices have all fared better than last year. According to the September 2010 Amarillo Economic Analysis, area wheat was at $6.37 per bushel up from $3.94 the year before; corn is at $4.59 per bushel compared to $3.25 last year, and cotton is at $87.14 per pound compared to $53.50 the year before.
The Texas Panhandle is often referred to as the Cattle Feeding Capital of the World. The Texas Cattle Feeders Association is located in Amarillo and represents cattle feeders in Texas, Oklahoma and New Mexico; an area known as Cattle Feeding Country. According to the Texas Cattle Feeders Association, the above cattle feeding area is the largest in the nation and contributes $15 billion to our area's economy. Also according to the Texas Cattle Feeders Association, this cattle feeding area produces about 7 million fed cattle annually, which is about 30% of the nation's beef. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers have modern plants in our area. The meat packing industry is a major employer in Amarillo; about one-quarter of the United States' beef supply is

processed in the area. According to the September 2010 Amarillo Economic Analysis, area feed yards are reporting profits with Fat Cattle at $98 per hundred weight. One of our largest employers is Tyson Foods, which operates a beef processing plant in Amarillo.

In addition to employment and business and employment opportunities, Amarillo offers a high quality of life for our citizens. The arts are well represented in Amarillo. The Globe-News Center for the Performing Arts is home to the Amarillo Symphony, Amarillo Opera and the Lone Star Ballet, while also hosting a variety of concerts, touring shows and special performances. Located in downtown Amarillo, the 10-story, 70,000-square-foot facility has a 1,300-seat auditorium with state-of-the-art acoustics. The theater has a full proscenium stage and stage equipment. The Center also serves as an education center, has a large rehearsal hall and support facilities such as offices, dressing rooms, and wardrobe rooms. The Globe News Center serves as an education center for a five-state region of Texas, Oklahoma, New Mexico, Colorado, and Kansas. The Center's 'Window on a Wider World' works with arts, science, and cultural organizations and educational institutions to promote excellence in interdisciplinary arts, science and cultural programs. Its primary goal is to integrate arts, science and cultural programming into the core curriculum of Math, Science, Language Arts and Social Studies.

The Globe News Center above is a part of our Civic Center Complex. Our Civic Center has a coliseum, auditorium, and meeting room space. The coliseum has 4,870 permanent seats and an additional 1,800 seats can be added to the floor. The auditorium seats 2,500. The Civic Center has conventions, concerts, musicals, and plays; and is home to our hockey team and arena football team.

Amarillo's baseball team is currently located at Memorial Stadium at the fairgrounds. The fairground is also home of the Amarillo National Center (ANC). The ANC is an 113,400 square foot livestock area with approximately 4,900 fixed seats. The ANC has attracted and hosted several large livestock events, the American Quarter Horse Association's Adequan Select Championship, the West Texas Futurity Cutting and the Tri-State Fair Rodeo. The American Quarter Horse Association's home is in Amarillo. While the American Quarter Horse Association sponsors events around the nation, the Adequan Select show is their main event. The ANC has made us very competitive in attracting new events to Amarillo.

The American Quarter Horse Association hosts the Quarter Horse Museum, which is adjacent to their headquarters on Interstate 40. The Amarillo Museum of Art is located on the Amarillo College campus and features painting, prints and sculptures. The Panhandle Plains Historical Museum, which is located in nearby Canyon, Texas, also has an art collection and hosts traveling exhibits. The Panhandle Plains Museum is the largest history museum in Texas. For the children, we have the Don Harrington Discovery Center and Space Theater, which has several hands on exhibits and a planetarium.

There are several outdoor activities in the Amarillo area. Palo Duro Canyon State Park, Caprock Canyon State Park and the Alibates Flint Quarries National Monument are in the Amarillo area. The outdoor drama, Texas, is held each summer at Palo Duro Canyon State Park. We have a zoo, an amusement park, a water park, two skate parks, and the Amarillo Botanical Gardens.

Hunting and fishing are popular past times. There are several lakes in the Amarillo area for fishing. To promote their urban fishing program, Texas Parks and Wildlife stocks several lakes in city parks. Amarillo has a state-of-the-art shooting complex facility located on 34.8 acres of land. The site includes a 5,000 square-foot building, 36 high-power rifle-shooting positions and 20 pistol-shooting positions. The complex is intended for joint public use and police training. Other area law enforcement agencies also utilize the facility.

Amarillo is well represented by higher education. Texas Tech University has a medical and pharmacy school here in Amarillo, along with a graduate engineering program. The Texas Tech School of Medicine trains 3rd and 4th year medical students and offers residency training in Family and Community Medicine, Obstetrics and Gynecology, Internal Medicine and Pediatrics. The Texas Tech School of Allied Health Sciences currently offers a master's degree in physical therapy. The School of Pharmacy has a four year Doctor of Pharmacy degree. Amarillo's community college is Amarillo College. West Texas A&M University (WTAMU) is located in nearby Canyon. With help from the AEDC, WTAMU now has a campus in downtown Amarillo. Both Amarillo College and West Texas A & M University are known for producing high quality graduates.

In the long term, we expect Amarillo to prosper. Amarillo has an ample workforce. Property taxes are low. Most importantly, Amarillo is a great place to live, work, and play. Amarillo has a diverse economy, the best-funded economic development corporation in the State, business and employment opportunities, and education and recreation opportunities. We anticipate more business and employment opportunities and an even better quality of life for our citizens.

CITY OF AMARILLO

CALENDAR FOR BUDGET PREPARATION

April 21, 2010	Budget instruction meeting: Budget materials and budgeting guidelines for next fiscal year.
April 22, 2010	Budget training begins.
May 7, 2010	Division Directors submit operating and capital budget requests to Accounting.
June 4, 2010	Audit of Departmental operating and capital budgets are complete.
June 11, 2010	Finance submits operating and capital budgets with cash flows to City Manager for review.
August 6, 2010	City Manager submits operating and capital budgets with related budget material to City Commission. Operating and capital budgets filed with City Secretary for public inspection.
August 11, 2010 and August 12, 2010	City Manager reviews operating and capital budgets with City Commission.
Second and Third Weeks of September	Various hearings on the operating and capital budgets and the adoption by the City Commission.
October 1, 2010	Budget goes into effect.

CITY OF AMARILLO

CITY OF AMARILLO

COMMUNITY STATISTICS

DEMOGRAPHICS

POPULATION		AGE		RACE	
1890	482	Under 18	28%	White	68.4%
1900	1,442	18 thru 64	59%	Hispanic	21.9%
1950	74,246	65 and older	13%	Black	5.8%
1990	157,615			Other	3.9%
2000	173,627				
2009	191,514				

LAND USE PROPORTIONS		LABOR FORCE		2009 HOUSING UNITS	
Right of Way	27%	September 2009	131,200	Single Family	59,266
Residential	20%	Employment	123,800 (94.4%)	Duplex	2,434
Commercial	7%	Unemployment:		Multi-Family	15,455
Industrial	3%	Amarillo MSA	5.6%	Mobile Homes	3,092
Public	10%	Texas	8.1%	TOTAL	80,247
Vacant	33%	United States	9.6%		

PUBLIC SAFETY		PHYSICAL INFRASTRUCTURE	
Annual calls for Police services	130,862	Miles of streets	988.93
Annual calls for all Fire services	15,313	Miles of street overlay (2009-10)	29.5
Number of fire stations	10	Number of street lights	10,654
Number of fire hydrants	3,698	Signalized intersections	260
Number of outdoor warning sirens	85	Miles of storm sewers	116.87

AMARILLO INTERNATIONAL AIRPORT		SOLID WASTE MANAGEMENT	
Number of passenger airlines	4	Number of solid waste containers (residential and commercial)	64,294
Scheduled flights (weekday commercial flights)	27	Landfill acreage	662
Annual number of passengers	413,767	Tons of waste collected	157,000
Annual Aircraft Operations	86,140	Tons of waste landfilled	223,000

CITY OF AMARILLO

COMMUNITY STATISTICS

CULTURE AND RECREATION			
Number of libraries	5	Rounds of golf played annually (2 courses)	105,932
Total library holdings	602,724	Municipal swimming pools	3
Library volumes loaned annually	1,752,006	Annual swimming pool attendance	57,983
Civic Center (auditorium, coliseum, Grand Plaza)	340,000 SF	Tennis Courts	37
Civic Center event days	2,229	Tennis Center attendance	34,321
Civic Center annual attendance	635,553	Soccer fields	65
Number of Parks and Playgrounds	65	Jogging trail mileage	37.67
Park acreage	2,907	Baseball and softball fields	30

MUNICIPAL SEWER UTILITY		TRANSIT SYSTEM	
Number of wastewater treatment plants	2	Number of buses	17
Daily average of sewage treated (gallons)	17,439,096	Miles of fixed route service (annual)	665,036
Daily average of reclaimed water sold to industries (gallons)	12,624,641	Fixed route passengers (annual)	328,605
Wastewater collection mains (miles)	929.3	Spec-Trans passengers (annual)	23,324

MUNICIPAL WATER UTILITY			
Active water accounts	68,586	Water distribution mains (miles)	1,082
Daily average water production (gallons)	42,461,096	Number of water wells	106
Maximum daily production capacity (gallons)	120,000,000	Surface water allocation (gallons) (Lake Meredith)	4,226,385,000
		Roberts County (CRMWA) water allocation (gallons)	5,956,377,000

CLIMATE			
Annual Average Temperature	57°	Annual Average Snowfall	18"
Annual Average Rainfall	20"	Average Wind Speed (miles per hour)	13.1

PROFESSIONAL SPORTS
Amarillo Bulls - North American Hockey League
Amarillo Venom - Indoor Football League
Amarillo Dillas - One of Six Charter Members of the Independent United League Baseball

CITY OF AMARILLO

COMMUNITY STATISTICS

PUBLIC SCHOOLS			
	Elementary Schools	Intermediate/ Middle Schools	High Schools
Amarillo Independent School District	37	10	4
Canyon Independent School District	8	4	2
River Road Independent School District	1	2	1
Bushland Independent School District	1	1	1
Highland Park School District (same facility)	1	1	1

HIGHER EDUCATION FACILITIES
West Texas A & M University – 7,843 enrollment per semester
Amarillo College – 11,500 enrollment per semester
Texas Tech University Health Sciences Center - School of Medicine – 60 students
Texas Tech University Health Sciences Center - School of Allied Health – 45 students
Texas Tech University Health Sciences Center - School of Pharmacy – 615 students
Texas A & M Research and Extension Center
Wayland Baptist University Amarillo Campus

TEN LARGEST TAXPAYERS (2009 TAX ROLL)			
Taxpayer	Type of Business	Taxable Value	Percent of Total
Wal-Mart Stores Inc.	Retail Store	$84,578,136	0.87%
Northwest Texas Healthcare	Hospital	$82,687,582	0.85%
Southwestern Public Service	Electric Utility	$74,058,069	0.76%
Amarillo Mall LLC	Westgate Mall	$64,087,638	0.66%
Burlington Northern Santa Fe Railroad	Rail Transport	$43,441,921	0.45%
Southwestern Bell Telephone	Telephone Utility	$41,540,717	0.43%
Case Newport LP	Apartment Complexes	$35,915,255	0.37%
Amarillo National Bank	Financial Institution	$35,520,311	0.37%
Ben E Keith Company	Grocery Wholesale	$34,512,647	0.36%
Anderson Merchandisers LP	Commercial Wholesale Distributors	$28,509,906	0.29%

MAJOR NON-GOVERNMENTAL EMPLOYERS IN AMARILLO		
Taxpayer	Type of Business	Estimated Number of Employees
Tyson Foods	Beef Slaughter and Production	3,700
Baptist/St. Anthony's Health Systems	Hospital	2,900
Wal-Mart Supercenters	Retail Sales	1,359
Northwest Texas Healthcare	Hospital	1,359
Affiliated Foods	Food Distributor	1,110
Bell Helicopter, Incorporated	V22 Osprey Production	1,068
Xcel Energy	Energy Provider	1,000
Western National Life Insurance	Insurance Provider	890
Burlington Northern Santa Fe Railroad	Rail Transport	700
Toot 'n Totum Food Stores	Convenience Stores	560

CITY OF AMARILLO

PROFILE OF AMARILLO

Location and Climate

The City of Amarillo is located on the boundary of Potter and Randall Counties in the High Plains of the Texas Panhandle, and is the county seat of Potter County. The City is located at the crossroads of Interstate Highway 40 and Interstate Highway 27. Amarillo is approximately 120 miles north of Lubbock, 360 miles northwest of Dallas-Fort Worth, 285 miles east of Albuquerque, New Mexico, and 265 miles west of Oklahoma City, Oklahoma. The City is also supported by the Burlington Northern and Santa Fe Railway.

Geographically, Amarillo is located within the High Plains portion of the Great Plains. The High Plains is a vast, gradually sloping apron of material that was washed down from the Rocky Mountains. Beneath the limestone caprock covering the High Plains is an agglomerate of gravel, sand, and clay carried down from the Continental Divide called the Ogallala Formation. The Ogallala is of great importance to the Panhandle, as it is from this formation that irrigation water and part of the industrial and municipal water used for the region is drawn.

Amarillo has a dry, semi-arid climate with four distinct seasons. The annual average temperature is 57 degrees. Spring and Autumn temperatures usually range from 60 to 80 degrees in the daytime and from 30 to 50 degrees at night. Summer days are warm with average daytime temperatures around 90, while the nights are cool with temperatures falling into the 60's. Snow can fall anytime between October and April, and averages nearly 18 inches annually. Winter average temperatures range from daytime highs in the 50's and nighttime low in the 20's. Rainy days are rare, with an average annual rainfall of 20 inches, which can vary considerably from year to year. Most of the annual rainfall occurs between March and October due to thunderstorm activity. During the months of November through February, precipitation averages less than one inch per month and often falls as snow. The year-round humidity averages 56%. Little wind resistance results in an average wind speed of 13.1 miles per hour. Amarillo is known for its spacious skies; where the air is clean.

History

The City of Amarillo had its beginnings in 1887 near a bend in the Fort Worth and Denver (FW&D) Railroad, then under construction. The FW&D was the first railroad into the Panhandle of Texas, opening the way for settlers. Showing the importance of the railroad to early settlement, the first streets of the City were laid parallel to the railroad lines. The economy was based on cattle, and Amarillo became one of the largest cattle shipping points in the world.

The Santa Fe Railroad was completed in 1898. The point where the Santa Fe crossed the FW&D was the logical site for the growth of what was to become the Panhandle's premier city, Amarillo. The completion of the Santa Fe rail line assured the City's future and inaugurated a new period of stability. The City of Amarillo was incorporated in 1899, and the young city grew quickly. By 1910, telephone service was in place along with water, gas, and electric systems. New churches, schools, and a library were built, and the first automobiles were in use. A new streetcar system was initiated, and three new railroad depots were built as the City was now connected to a new transcontinental rail line.

In 1913, following state-enabling legislation, Amarillo wrote its own charter and was one of the first cities in the United States to adopt the commission-manager form of government. The commission-manager form of government was considered quite progressive and was part of a movement to clean up government. The early 1900's were a time of growth in Amarillo. Natural gas was discovered near Amarillo making the City the center of the Panhandle's oil and gas business.

From cattle trails, railroads, highways, to airports; transportation has always been the cornerstone of Amarillo's economy. Due in part to the construction of Route 66 through Amarillo, connecting Chicago and Los Angeles, the City boomed both in population and construction in the 1920's. West Sixth Street was paved as part of Route 66 in 1921. With the interstate highway system, Americans became more mobile. Since the early days of automobile travel, Amarillo has been an important stopping point for travelers.

During the 1930's, the City was significantly influenced by a growing reliance on the automobile. Oil and gas kept Amarillo from feeling the full effects of the Depression. With increased traffic, downtown became more congested and needed more parking. The opening of Wolflin Village Shopping Center drew retail trade out of downtown to the southwestern portion of the City. With the loss of retail businesses, downtown emerged as the financial heart of the city with its banks and other office buildings.

Amarillo's next link to the world was heralded by the opening of the Amarillo Army Air Base (later known as the Amarillo Air Force Base) in 1942. The Air Force Base closed in 1968, resulting in a population decrease of around 11,000 people from 1960 to 1970. Strong leadership helped the City survive and thrive after the Air Base closing. Over time, the Air Base would become the Amarillo International Airport, now known as the Rick Husband International Airport.

In the 1950's, the increased traffic along Route 66 resulted in the moving of the highway off of Sixth Street to Amarillo Boulevard. Interstate 40 opened in 1967 continuing Amarillo's tradition as a respite for travelers and further connecting the region. Other changes in the 1960's were the start of the Amarillo Medical Center in 1965, a bond election passed to build a new Civic Center in 1964, and the building of the new international airport terminal in 1969. The 1960's provided the building blocks for Amarillo's future as a regional center with medical, cultural, and transportation services.

The 1970's were a period of recovery for Amarillo, and population and development grew during the decade. In the 1980's, downtown Amarillo saw major private investments in buildings (predominantly banking facilities and offices), a new regional mall in western Amarillo, and the building of numerous apartment complexes. The late 1980's and early 1990's were a period of moderate growth. A maximum-security prison, Clements unit, adjacent to the city limits, housing 3,619 inmates, became operational in 1990. The prison was expanded to accommodate 1,000 more inmates in 1994, and a new women's prison was completed in late 1994. After operating as a female unit for several years, the unit was changed to a male unit in late 1997 with the first man arriving 11/6/97. The Neal unit currently houses 1,667 inmates.

Today, new residential areas continue to develop in various parts of the City. These new residential areas have platted over 9,000 new residential lots since 2000 and will continue to increase through 2010. The first eight months of 2010 have seen 132 new residential lots platted with approximately 90 new residential lots pending by the end of the year. In 2008, Amarillo finalized a Downtown Strategic Action Plan. The key goals of this action plan are to maintain Downtown as the financial, government and civic center of Amarillo and the Panhandle, attract urban lifestyle living within Downtown and the adjacent area, and to support the Civic Center area with the development of quality hotels to continue to draw a wide array of conventions and conferences to Amarillo. Currently, the historic Fisk Building is being renovated into a Courtyard Marriott and is scheduled for grand opening by Thanksgiving, 2010.

In 2009, the City of Amarillo hired a consultant (Kendig Keast Collaborative) to assist the community in developing a new Comprehensive Plan. The Comprehensive Plan is a document designed to represent the Community's vision and goals regarding development, redevelopment, and community enhancement over the next 15 to 20 years and beyond. Amarillo's current comprehensive plan was last updated in 1985. The new Comprehensive Plan is expected to take 14 months to complete, with immediate and near-term implementation initiatives expected to begin in the fall of 2010, following final plan consideration and formal adoption by the City Commission. The process to date has included a variety of community and leadership outreach efforts and tireless work from the City Commission appointed Steering Committee, which all helped sharpen the focus of each section of the Comprehensive Plan.

Amarillo's Relationship to the Region and the State

The regional trade territory around Amarillo consists of 55 counties and parts of five states. Amarillo is the regional service center for the Texas Panhandle. The isolation of Amarillo, combined with its position as a regional trade center, is one of the City's most significant characteristics and assets. Amarillo is a great distance from any other major city; making it necessary to be self-sufficient. Amarillo's geographic location and its relationship to major transportation facilities are important reasons for the significance of regional wholesale and retail trade. Wholesale and retail trades comprise about 18% of the metropolitan area's employment. Average retail sales for the area totals about $3.8 billion annually (2006-2008 American Community Survey 3-year estimates).

According to the US Census Bureau 2007 Economic Census (release date: 7/23/2010), Amarillo is the 14th largest city in Texas with a population estimate of 189,389, having an average increase of 1% to 2% each year, and is an important developing metropolitan center of the southwest. The conversion of Amarillo from a local to regional urban service center over the past several decades reflects a nationwide trend toward dominant urban centers and the City's commitment to meeting the needs of surrounding communities.

LOCAL ECONOMY

Amarillo has evolved from an agrarian economy in the early 1890's to the diversified economy of today. The economy includes businesses and industries ranging from energy research and development to beef processing, agriculture, copper refining, wholesale distribution, garment finishing, fiberglass production, defense contracting, aviation maintenance, metal machining and finishing, and oil and gas production. The economy consists of all the manufacturing and service activities necessary for the functioning of the City and the region.

Although Amarillo was a city that was built solely on agriculture and energy production, Amarillo's economic base has diversified significantly. Amarillo's pro-business attitude, central location, and low cost of living make it an attractive destination for new corporate locations. In the 2009 spring edition of Forbes magazine, Amarillo ranked fourth as one of the best cities in the country for new jobs.

Local governmental entities in the Amarillo area have remained extremely strong, and are presently in sound financial condition. The City of Amarillo adheres to a policy of a balanced budget and conservative management of the City's resources, as do all local taxing entities. Planned construction is carefully budgeted on a "pay as you go" basis and consequently, the City has maintained, and will maintain, a strong financial condition for the benefit of its taxpayers.

Another indicator of the City's traditionally stable and strong economy is total sales tax collections. The City's tax receipts for retail sales grew from $7.7 million in 1980 to $44.1 million in 2008. For the last two years, the City has seen a decrease in sales tax with receipts for the 2009 year at $43.2 and estimate receipts for the 2010 fiscal year at $41.3. The citizens of Amarillo in 1989 displayed their pro-business attitude by approving a 1% sales tax increase of which 1/2% is dedicated to property tax relief and 1/2% is dedicated to economic development.

Although Amarillo's economy has greatly diversified, Amarillo was created as an agricultural servicing center and a significant portion of its economy is still based upon this important economic activity. In fact, the Texas High Plains is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of agricultural enterprises.

Cash receipts for crops, value-added livestock and livestock products totaled in excess of $3.7 billion in the 26 counties known as the High Plains Trade Area. The total of value-added agricultural commodities, government payments to producers and payroll of agribusiness firms averaged more than $5 billion per year in the trade area for 2005 through 2008.

According to the Texas Cattle Feeders Association, cattle production provides an estimated employment of more than 3,500 jobs in direct employment in local area feedyards, with more than $200 million in the combined annual payroll of area feedyard operations. The High Plains is often referred to as the Cattle Feeding Capital of the World. On an annual basis, cattle on feed within a 150-mile radius of Amarillo total approximately 5.8 million head, or 26% of the nation's fed beef. Approximately 2.5 billion pounds of beef are produced each year by area feedyards. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers have modern plants in our area. The cattle feeding industry has brought satellite industries such as Tyson Fresh Meats, ConAgra Inc., and Friona Industries, which are all major employers in the area. The total benefit to the Texas High Plains Area from the cattle feeding industry is approximately $15 billion.

The same conditions that brought the cattle industry to the area are now attracting the hog industry. In 1990, 8% of the state's hogs were grown in the 26-county region. In 1993, it grew to 21%, and in 1994, the area's portion of the state's total doubled again to 40%. By 2000, the area's total of the state's hog inventory more than doubled once again to 85%. In 2009, the hog inventory in the Northern High Plains exceeded 94% of the state's inventory. Seaboard Farms, Texas Farm, and Smithfield Inc. have all established significant hog operations in the Texas and Oklahoma panhandles.

Crop production is also important to the region's economy. More than 25 crops are grown commercially in the area including over half of the state's corn and wheat production. Other major crops for this area include grain sorghum, ensilage, hay, and cotton. A number of industries in Amarillo are related to agriculture. Some of these include grain storage and distribution, livestock feed companies, meat processing, packaging and distributing, fertilizer and pesticide distribution. In addition to the fed cattle and hog operations in the trade area, a relatively new dairy industry has emerged and is expected to grow in the region that is impacting the economy by establishing dairies and cheese processing facilities in the area. As has been the case in the past, the future of production agriculture in the High Plains is bright.

Amarillo is also an important hub for natural resource storage and/or extraction. Mined resources include oil, gas, and helium. Although Amarillo is not located directly in a major oil-producing field, it benefits heavily from the region's petroleum industry. Despite stabilization and cutbacks in petroleum development, the industry will remain a significant element of the Amarillo economy. Amarillo is known as the "Helium Capital of the World" because a large percentage of the world's helium supply is located within 250 miles northeast of Amarillo. The Amarillo Helium Plant, on the west edge of the City, was built in 1929 to process helium-rich natural gas. The Cliffside Gas Field is owned by the federal government and operated by the Bureau of Land Management. Although the helium plant has been closed and is undergoing property disposal and cleanup, area gas fields will continue to store government and privately owned crude helium for many years to come.

The professional and technical services segment of the economy includes such services as medical, financial, real estate, insurance, and other miscellaneous services. There has been an increase in employment in these types of services in the past decade. There is expected to be a continued gradual increased demand of the various technical, medical, financial, managerial, and professional services required in the Amarillo area.

Manufacturing firms employ 11% of the total work force in the Amarillo area in 2009. Additionally, Amarillo's centralized geographic location is an ideal strategic transportation service hub for the United States. Amarillo is also becoming a strong leader in the aviation manufacturing industry. The Rick Husband Amarillo International Airport is developing into a major facility for airline remodification and repair.

In addition, the Bell Helicopter Military Aircraft Assembly & Delivery Center is a leader in the latest vertical lift aircraft technology. Bell Helicopter's facility in Amarillo is the final assembly point for the V-22 Osprey, the UH-1Y Huey Venom, AH-1Z Cobra Viper, and the OH-58D Kiowa Warrior destined for the Armed

Forces of the United States. Employment numbers at Bell Helicopter's Military Aircraft Assembly and Delivery Center in Amarillo are slated to grow as both the V-22 tiltrotor and H-1 helicopter assembly lines continue to ramp up production. The facility has already hired 140 people in 2010 and now has a workforce of approximately 1,040 people. The recent decision to locate a cabin conversion line for the Army's OH-58D helicopter in Amarillo will fit easily into the plant's overall growth plan and take advantage of the state-of-the-art facilities and talented workforce available in Amarillo.

Because of the numerous attractions in and around Amarillo, tourism is a major industry. Some of the more prominent tourist attractions are Palo Duro Canyon State Park, which hosts the annual musical production "TEXAS" in the Pioneer Amphitheater located in the state park, the Panhandle-Plains Historical Museum, the Don Harrington Discovery Center, Amarillo Art Center, Amarillo Little Theatre, Amarillo Symphony, the Lone Star Ballet, and the American Quarter Horse Hall of Fame & Museum. Also, annual events such as the World Championship Ranch Rodeo, the July 4th fireworks show, Tri-State Fair and Rodeo, Pirates of the Canyon Balloon Festival, Center City Block Party, Good Times Celebration Barbeque Cook-off and various professional sporting events bring numerous visitors to Amarillo each year. Tourism and convention activity in Amarillo contributes over $290 million to the area's economy annually (2009). The variety of attractions in this portion of Texas not only adds to the economy, but also adds to Amarillo's quality of life.

Local, state, and federal government continue to be a consistent and growing source for employment in the Amarillo area. According to the U.S. Bureau of Labor Statistics, between January 2008 and December 2009, over 300 new local government jobs were created. The governmental sector of Amarillo's economy encompasses a wide array of public employers such as the independent school districts, higher educational institutions, and other state-operated facilities; and Federal agencies including the U.S. Postal Service, U.S. Department of Agriculture, and the Pantex Plant operated by the Department of Energy; as well as local public employers such as the City of Amarillo and Potter and Randall Counties. The state-operated maximum-security prison facility (Clements Unit) opened in 1990. The prison expansion (Neal Unit) was completed in 1994. Together they employ approximately 1,600 government employees.

The adequate reserves of land and energy, and Amarillo's geographical location, indicate an attractive site for business and industry. The same type of commitment that has made Amarillo what it is today drives current City leaders to continue to vigorously undertake strategies to attract future business and industrial development.

COST-OF-LIVING/QUALITY OF LIFE

To compare the cost-of-living in Amarillo with other major Texas cities, information supplied by the American Chamber of Commerce for 2010 is available. The cost-of-living index measures relative price levels for consumer goods and services in many cities throughout the nation. The cost-of-living index does not measure inflation (price change through time) but it does compare relative prices at a single point in time using a national average of 100 as a base. The following table shows the differences between Amarillo's overall cost-of-living and that of other Texas cities.

Cost-of-Living Comparison*

City	Composite Index	Percent Difference*
AMARILLO	89.2	Base
Austin	91.7	+2.5%
Corpus Christi	90.7	+1.5%
Dallas	90.8	+1.6%
El Paso	90.0	+0.8%
Lubbock	89.8	+0.6%
Odessa	90.8	+1.6%
San Antonio	96.2	+7.0%

* Between Amarillo and other cities
Source: American Chamber of Commerce (ACCRA Cost-of-Living Index), 1st quarter, 2010.

CONSUMER PRICE INDEX

The consumer price index (CPI) represents price changes for everything people buy for living such as food, clothing, automobiles, homes, home furnishings, fuel, etc. This index measures only prices and does not take into account changes due to quantity or quality difference. Many times, CPI is used by economists to determine whether prices are increasing or decreasing from month to month.

A variation of this national index has been developed for the Amarillo area to measure the prices of a fixed basket of goods and services representing consumption patterns of the people. It is realized that in a dynamic economy, measures such as CPI are complicated by the fact that many items are changing besides the level of prices including employment, output, value of assets, and demographic patterns. The local CPI is an individual area index to measure the change in prices in a particular area. It does not, however, determine whether prices or living costs are higher or lower compared to other locations.

Amarillo CPI from the years 1999 through July 2010 are as follows:

Amarillo Annual Average CPI (Base 1988=100)

Year	Amarillo CPI
Dec 1999	193.48
Dec 2000	201.90
Dec 2001	210.51
Dec 2002	216.88
Dec 2003	221.72
Dec 2004	232.95
Dec 2005	241.80
Dec 2006	252.99
Dec 2007	260.16
Dec 2008	266.87
Dec 2009	269.79
to Jul 2010	270.36

Source: American Chamber of Commerce (ACCRA Cost-of-Living Index), through 1st quarter, 2010.

QUALITY OF LIFE

The City of Amarillo and the associated region have a high quality of life that makes living and working in the area very attractive. Below is a brief discussion of various quality of life aspects in and around Amarillo.

Schools

Educational institutions in Amarillo, from the public elementary schools to the higher learning institutions, are highly valued symbols of community identity and achievement. Amarillo is well represented on every educational level. Texas Tech has a medical and pharmacy school here in Amarillo. With our nation's aging population, both these schools should do very well in the future. Amarillo is home to Amarillo College, and West Texas A & M University is less than 20 miles from Amarillo. In the last legislative session, the legislature authorized Texas colleges and universities to set their own tuition. With higher education costs rising, both Amarillo College and West Texas A & M University remain very good values. Amarillo's educational facilities are discussed in more detail below.

School Districts

Within the corporate city limits of the City of Amarillo, there are five independent school districts. The Amarillo Independent School District has 37 elementary schools including one magnet school centering on mathematics, science, and the arts, nine middle schools including one middle school focusing on mathematics, science and technology, four high schools and two specialty campuses. Amarillo Area Center for Advanced Learning (AACAL) is an extension of the home high school campus and offers classes in the following specialized areas: Automotive Technology, Computer Systems Technology, Engineering Technology, Health Science Technology, and Animal Science Technology. North Heights Alternative School focuses on credit recovery and preparing students to become self-directed learners.

The Canyon Independent School District has eight elementary schools, two intermediate (grades 5 and 6), two middle (grades 7 and 8), two high schools and one alternative education high school in the Amarillo area. River Road Independent School District has one elementary school, one intermediate, one middle, and one a high school, and Highland Park Independent School District has a facility that serves elementary, junior high, and high school students located within the Amarillo city limits. These school districts are generally located in areas of the City, which are less densely developed than AISD. The Bushland Independent School District is located in the southwestern portion of Potter County. Bushland ISD has one elementary school, one middle school and one high school.

There are also several private, religious, and vocational schools that meet the educational needs of the community.

Higher Educational Facilities

West Texas A&M University, a member of The Texas A&M University System, celebrated its centennial year during 2010 with a long history of educational excellence. High quality academic offerings that are both engaging and challenging combined with a dedicated faculty committed to teaching excellence have helped WTAMU earn top tier status for regional universities in the western United States by *U.S. News and World Report.*

University officials are preparing for WTAMU's second century with an ambitious plan to enhance the campus and set the stage for future growth. New facilities, high-tech classrooms, renovations and improvements along with the University's Amarillo Center guarantee that the students of today and tomorrow enjoy a college experience that prepares them for a life of learning, leadership and service.

Amarillo College (AC) is an accredited community college offering instruction on six campuses and one outreach center. Amarillo College averages more than 11,500 academic students a semester and 28,000 students enrolled annually in continuing education classes.

AC's Washington Street campus is 24 acres in size and is located adjacent to S.W. 24th Avenue and Washington Street. The West Campus is the primary location for Allied Health, Nursing, and Criminal Justice (41 acres in size). It is located in west Amarillo just north of the Amarillo Medical Center. An 8-acre downtown campus houses the Business and Industry Center. The East Campus is the primary campus for Industrial and Transportation Technologies. This campus is located adjacent to Amarillo International Airport and offers a variety of career and technical training including aerospace manufacturing, renewable energy (wind and solar), robotics, automotive, and truck driving.

Community Link is AC's outreach center in northeast Amarillo which offers GED courses, basic computer training and English as a Second Language courses. Two additional campuses are located in the outlying communities of Hereford to the west of Amarillo and Dumas to the north of the city.

The Texas Tech University Health Sciences Center (located in the Amarillo Medical Center), consisting of the School of Medicine and the School of Allied Health Sciences, is where third and fourth-year medical students complete their Doctor of Medicine Degree. The medical school offers training specializing in family medicine, internal medicine, obstetrics and gynecology, pediatrics, psychiatry, and surgery. This institution maintains an enrollment of about 60 students and 75 faculty members in Amarillo. The School of Allied Health Sciences offers courses in a doctor of physical therapy at its Amarillo campus with an enrollment of about 45 students. Texas Tech University established a three-year graduate engineering program for the Amarillo area in 1988. The addition of a master of engineering program in Amarillo is a significant step in the progress of the region and will not only help in attracting new industries, but will help our existing ones grow as well.

In 1996, the Texas Tech University Health Sciences Center School of Pharmacy began offering the four-year Doctor of Pharmacy (Pharm.D.) degree to 65 students. Since that time, the School has expanded its program to regional campuses located in Lubbock, Dallas/Ft. Worth and Abilene. Students who graduate from the TTUHSC Pharm.D. program receive more clinical contact hours than students attending any other pharmacy program in the country. In 1997, the SOP implemented its Graduate Pharmacy Education (Residencies) program; a Master of Sciences (M.S.) program and a Doctor of Philosophy (Ph.D.) in Pharmaceutical Sciences program, were added two years later. Approximately 615 professional pharmacy students, residents and graduate students are presently receiving their training at the four TTUHSC-SOP campus sites.

The Texas AgriLife Research and Extension Center, located at 6500 W. Amarillo Blvd, provides information, technology and assistance in the areas of agriculture, community development and family and consumer sciences. This is one of 13 research centers within the Texas A&M System. Texas AgriLife Research in Amarillo is dedicated to science that will help make crop and livestock production in the region more efficient. Also housed at the AgriLife Center is the district office of the Texas AgriLife Extension Service, which has a network of agents and specialists trained to aid producers, homeowners and families alike with its many programs. The Texas A&M Veterinary Diagnostic Laboratory, located next door, assists veterinarians, feedyard managers and cattlemen in diagnosing the causes of diseases and other health problems, which affect livestock in the region.

Wayland Baptist University, whose main campus is in Plainview, Texas, conducts night and weekend classes in Amarillo for students earning degrees in business administration, human services, career technology education, Christian studies, management, and applied science.

Amarillo's Professional Sports Teams

In the fall of 2010, the Amarillo Bulls begin their Inaugural Season in the North American Hockey League, offering exciting, affordable family entertainment. The Bulls team consists of some of the best young hockey players, ages 17-20, from all across North America continuing to advance their hockey careers. The Bulls are staking their claim to their new "Bull Pen" in Amarillo playing to an average audience of about 3,000 fans per game. The six-month season consists of 27 regular season games and are played in the Amarillo Civic Center's Coliseum from September to March. Hockey has taken Texas by storm with more than a dozen cities hosting teams, including the 1999 Stanley Cup Champion: the Dallas Stars.

The Amarillo Dillas were brought back to Amarillo in 2006 as one of six charter members of the Independent United League Baseball. The team is managed by former Texas-Louisiana League star Brady Bogart. The Dillas play their home games at historic Potter County Memorial Stadium, nicknamed the *"Dilla Villa."* The new Amarillo Dillas came in, renovated the entire stadium, including a new field, new seats, and a new team. The Amarillo Dillas felt just short of a playoff spot in 2006 and 2007. In 2008, the Dillas turned things around and made Amarillo a baseball hotspot: averaging 3,500 fans per night, and captured several corporate sponsors. The 2008 season ended with a first-ever United League championship for the Dillas. In 2009, the Amarillo Dillas were crowned United League Champions for a second consecutive year, and welcomed over 130,000 fans throughout the season.

The Amarillo Venom is a professional indoor football team in the Indoor Football League. In 2004, the Venom began play under the Amarillo Dusters banner in the Intense Football League. They won the championship in their first and only season with the Intense Football League. The following year, Amarillo became the first team to leave the Intense Football League and joined the af2. After 5 years in the af2 league, the team not only changed leagues, but also names in 2010. The Amarillo Venom completed their first year in the Indoor Football League as the 2010 Lonestar West Division Champions with a regular season record of 11-3. For 2011, the Amarillo Venom looks to continue their success on the field and in the community.

PARKS AND RECREATION

Park land, open space, and recreational facilities serve an important function for the City of Amarillo. The park system improves the quality of life by providing recreational opportunities for people and protecting the natural environment. The location and design of park land and open space can be beneficial to Amarillo's image by providing a visual improvement to a neighborhood and, in some cases, serve as a buffer between differing land uses. Park and open space facilities in Amarillo are comprised of school playgrounds, school parks, linear and ornamental parks, neighborhood, community, and regional parks. Amarillo currently has 62 parks and recreation areas. In fiscal year 2008-2009, three additional parks, Tradewinds, Westover Village, and Greenways Park, were added; giving the city a total of 2,874.83 acres of dedicated open space, of which 2,057.33 acres (72%) will be developed for public use.

In addition to Amarillo's parks system, recreational areas of the community are supplemented by the various improvements found on elementary, middle school and high school sites. These sites are located throughout the city and provide athletic-type facilities for students. Middle school sites, which contribute to Amarillo's open space, are Austin, Bonham, Bowie, Crockett, Fannin, Houston, Mann, Travis, Valleyview, and Westover. Facilities for recreational activities such as baseball, track events, and football are also found at high schools such as Amarillo, Caprock, Palo Duro, Tascosa, Randall, and Highland Park. Privately owned recreational facilities such as: the Maverick Club, YMCA, numerous health clubs, the Amarillo, Tascosa and La Paloma Country Clubs, also provide community services. Municipal golf courses include Ross Rogers and Comanche Trail.

The Amarillo Zoo initiated eight new exhibits or major exhibit renovations after the completion of the 2003 Zoo Master Plan. The Amarillo Zoological Society (a 501 (c) (3)) nonprofit organization was formed in 2009 to assist the City of Amarillo in the expansion of the zoo and its programs and services. In the fall of 2010, the zoo will be expanding the Tiger Exhibit by adding two tigers and expanding the Leopard Exhibit by adding a new black panther. Construction for the new 2,400 square foot Zoo Education Center is slated to begin in the fiscal year 2010-2011 and will house a large classroom with ongoing interactive static and live education exhibits, an outdoor environmental classroom, offices and support facilities, and a new home for all of the zoos educational animals. An exciting new offering housed in the new Zoo Education Center will be the new "Windows on the Wider World" program that will enable schools from across the northern Texas Panhandle to access live educational feeds from the zoo being hosted by the "stars of the show", the zoos educational animals.

The City Parks and Recreation Department continues with ongoing improvements at McDonald Lake. This is a $1.2 million project that includes a $100,000 grant award from the Texas Parks and Wildlife Department. Construction of park improvements began in late 2007 for enhancements to the 22-acre McDonald Lake in John Stiff Memorial Park. Park improvements include an 8-foot wide trail around McDonald Lake, a nature area/trail, picnic areas, irrigation system, and tree planting. The City Parks and Recreation Department have completed the 2008 improvements to McDonald Lake that included the installation of the Coulter Street entrance to the lake area, a 50 car parking area, a multi-use 4,347 foot walking trail, and 31 acres of irrigation system and seeding. In the Fall of 2008, the City Parks and Recreation Department added a new restroom, installed park benches along the walking trail, and to date has planted over 200 new trees; with future plans to add more picnic areas, a fishing pier, playground, additional parking along the east side of the lake, and the extension of the park road eastward to connect to the existing park road.

Southeast Park in Canyon and Medipark Lake in Amarillo are stocked with Rainbow Trout by the Texas Parks and Wildlife Department in the colder months of the year and the first Saturday in June of every year is free fishing day, of which there are no fishing license requirements, so arrange your schedule and take a kid fishing!

Major Regional Recreation Facilities

The Texas Panhandle region is the location of numerous major recreational areas. These recreational areas allow Amarillo citizens to participate in outdoor activities such as boating, fishing, camping, hunting, etc. Even though the regional facilities may range up to 55 miles from Amarillo, they are considered supplemental to Amarillo's park system because of the type, size, and quality of recreational opportunities provided.

Area lakes, such as Greenbelt Reservoir located north of Clarendon, Lake McClellan south of Pampa, and Lake Meredith near Fritch, offer excellent public fishing and boating recreation. The Canadian River, located north of Amarillo, provides areas for hunting and off-road driving and riding, and the Buffalo Lake Conservation area, a wildlife refuge, provides both active and passive recreational areas from hiking trails to picnic areas. Palo Duro State Park, located southeast of Amarillo, is one of Texas' most spectacular scenic features since the colorful and rugged terrain of this canyon provides a sharp contrast to the level plains of the Panhandle. The park offers camping, hiking, picnicking, mountain biking, horseback riding, and an amphitheater where the Nation's best-attended outdoor musical "Texas", is performed seasonally.

MUNICIPAL ADMINISTRATION

Municipal administration services are housed in Amarillo City Hall and associated public buildings. Amarillo's major municipal building needs are provided at the Municipal Complex located in the vicinity of S.E. 6th Avenue and Buchanan Street. The complex includes the City Hall, Civic Center, Centennial Plaza, Central Library, the Facilities Administration Building, and associated parking areas. Also, the Globe News Performing Arts Center, a state of the art performance hall, was completed in the 05/06 fiscal year. The entire municipal complex is appropriately located at the edge of the Central Business District and is accessible to the major street network and transit system.

City Hall

The Amarillo Sunday News-Globe on Sunday, January 8, 1967 announced the Grand Opening of the new Municipal Building and estimated the attendance at more than 8,000 people. The article read, "First Jewel in the setting that will become the Civic Center Complex in 1968 is the new Municipal Building completed last month. It is now the home for 21 city governmental offices and has four levels that incorporate 84,000 square feet of floor space. The Municipal Building, like the Auditorium-Coliseum combination being constructed to its north, was financed through the sale of bonds authorized by the voters in 1964. It cost $2,126,427, including the land, architect fees, paving, lighting, and storm sewer relocation. The outside finish consists of pre-cast concrete panels in which marble chips have been mingled and it will conform architecturally with the Auditorium-Coliseum." Originally, where the main entrance was located, a water fountain and pool were constructed with the stairs wrapping around either side of the water feature.

The Municipal Building today is known as the Amarillo City Hall Building and is currently home to 19 city departments. The building has several of its original design features; however, one notable change has been the removal of the water fountain and pool to make room for the installation of a ramp and steps to the main entrance, making the building more accessible for all community members. The City Hall is home to the Mayor's office, the City Commissioners, Finance Department to include Utility Billing and Vital Statistics, Planning Department, Community Development, Building Safety, Public Works, Utility Engineering, Parks & Recreation Administration, Human Resources, and the City Attorney offices. As established in 1968 to be the focal point for the community to access their city, the City Hall building remains the place for citizens to access their officials and services offered them through the many departments represented.

Amarillo Civic Center Complex

When the Amarillo Civic Center opened in 1968, it housed a coliseum (7,200 capacity) and an auditorium (2,324 capacity). In 1978, the first expansion of the Civic Center added what is now known as the South Exhibit Hall and Regency Room. In 1989, the coliseum was renamed the Cal Farley Coliseum in memory of Mr. Farley. In 1990, the Grand Plaza was added. This unique venue for banquets, parties and dances enclosed an outdoor area, giving the Civic Center its first indoor ballroom complete with Texas shaped terrazzo floor and Gulf of Mexico fountain. In 2003, the most recent expansion was completed, adding the North Exhibit Hall and the Heritage Ballroom. Additional parking was added throughout the years to accommodate the expansions.

A jewel in the heart of downtown Amarillo, the Globe-News Center for the Performing Arts houses a 1,300 seat auditorium and the Gilliland Education Center. Opened in January 2006, the facility is owned by the City of Amarillo and operated as part of the Amarillo Civic Center Complex. The idea behind the facility was birthed in 1999, when Caroline Bush Emeny opened fundraising for the Center with a very generous donation. The overall project cost was approximately $32 million. The acoustically sound, state-of-art facility was designed by Holzman Moss Architects and hosts an average of 100 ticketed performances and nearly 200 other events each year.

The Amarillo Civic Center and the Globe-News Center for the Performing Arts are the center for cultural activity in Amarillo; including symphonies, concerts, ballets, Broadway shows, and sporting events. Conventions, conferences, graduations, community meetings, parties and consumer shows round out the bulk of events that take place at the facilities. Totaling over 400,000 square feet, nine separate events can be accommodated at any one time within the complex. Resident companies and primary use tenants include the Amarillo Venom, Amarillo Bulls, Amarillo Opera, Amarillo Symphony, Lone Star Ballet and the Broadway Spotlight Series. Approximately 700,000 patrons attend over 1,000 events each year.

Police Department and Municipal Courts Building

In 1992, the Police Department and Municipal Courts relocated to a newly renovated building located at the southeast corner of S.E. 3rd Avenue and Taylor Street in downtown Amarillo. This facility was purchased from private owners who absorbed the entire cost of renovation. The facility allows all Police Department functions, with the exception of the City Jail, to be located in one building. Additionally, the Municipal Court has much needed court document storage space, as well as larger jury and customer service areas. This facility has improved the Police Department by enhancing efficiency, and improving crime fighting capabilities.

Solid Waste Collection

The City of Amarillo provides its citizens with a state of the art solid waste collection system, which utilizes dumpsters and fully automated loading trucks. This system collects approximately 168,000 tons of solid waste annually and transports it to the Amarillo Sanitary Landfill. There are approximately 60,602 residential accounts and 3,692 commercial accounts. The dumpster system has proven to be a very cost effective operation because one person driving and operating a self-loading truck can serve 1,400 residences daily. The automated system saves on labor and labor-related costs. A fully automated system also eliminates most of the hazards to collection workers such as back injuries from heavy lifting, injuries resulting from physical contact with the waste, etc. There are 58 residential routes and 19 commercial routes served by the automated loading truck. However, with expanding development, more routes will be needed in the near future.

Amarillo Sanitary Landfill

The Sanitary Landfill for the City of Amarillo is five miles west of the city limits in Potter County. Sanitary landfilling is a method of disposing solid waste on land without creating nuisances or hazards to public health or safety. Principles of engineering are used to confine the waste to the smallest practical volume and to cover it with layers of earth at pre-set intervals.

The current landfill site is permitted by the Texas Commission on Environmental Quality to include 662 acres, of which 486 acres are suitable for disposing of solid waste. The existing site is ideal and is expected to be utilized for another **100** years. Amarillo, therefore, has a long-term commitment to burying its solid waste at this location. The landfill disposes of approximately 226,000 tons of waste per year.

The Amarillo Sanitary Landfill has been successful in disposing of its solid waste because of proper preliminary planning and design of the site, the application of proper engineering principles, and the competent operation of the facility. The benefits of disposing of waste in this fashion include the relatively low cost of disposal, no pollution of air, land or water, and the potential future use of the site once operations are completed.

Amarillo Animal Control and Shelter

The Amarillo Animal Control Department is located in southeast Amarillo at 3501 South Osage Street. The Animal Control building and associated facilities are situated on a tract of land of about three acres in size and are open to the public from 10 AM to 7 PM, Monday through Friday.

Amarillo's Animal Control Officers are State and nationally certified to protect and serve the Amarillo citizens relating to animal situations within the city limits.

The Animal Control Department makes space available at their facilities to house the local Humane Society to assist with an array of services to our community and surrounding area.

- Make available pet education programs to many day cares, elementary, and middle schools
- Offer bite prevention training and animal safety/welfare training programs
- Annually provide a low cost vaccination clinic
- Provide a low cost spay/neuter program when State grant funds are available
- Offer domestic companion pets, some barnyard/livestock animals, and a few exotic pets for adoption
- Conduct bite investigations, cruelty and welfare investigations
- Euthanizing animals, as necessary
- Removing dead or injured animals from our roadways
- Holding animals for bite observation
- Impounding abandoned, stray or lost animals and providing a safe haven until owners reclaim their lost pet
- Return thousands of lost pets to their owners

Amarillo International Airport

The Amarillo International Airport became a public use airport in 1941 when the City of Amarillo purchased the current airfield portion of the airport in order to receive development assistance from the federal government. The military utilized the airport in World War II and the airport became the Amarillo Air Force Base in 1951. The airport operated as a joint use facility through 1968.

In addition, the City of Amarillo Department of Aviation is presently constructing a new consolidated concourse facility to replace the two existing concourses that have been used since 1968.

In February of 2003, Amarillo City Commissioners voted to change the name of the Amarillo International Airport to Rick Husband Amarillo International Airport in memory of Astronaut Colonel Rick Husband who was born and raised in Amarillo, Texas. Colonel Husband was the Commander of the Space Shuttle Columbia and died alongside his entire crew, ironically over Texas, on February 1, 2003 as the shuttle disintegrated upon reentry after their 16-day mission in space.

In 2008, the Rick Husband International Airport began a multi-million air terminal addition and modification. The project includes a major renovation of the existing terminal building consisting of a dedicated meet-and-greet area, a consolidated and more spacious security screening checkpoint, improved food, beverage, and retail concessions, and a new inline baggage screening system. This renovation is scheduled for completion in Spring 2011.

In 2009, the airport had over 83,000 annual operations that included commercial, general aviation, and military aircraft and handled over 810,000 total passengers. Presently; American, Continental, Delta, and Southwest Airlines all serve the airport with up to 50 scheduled airline arrivals and departures daily.

Amarillo Public Library

Amarillo citizens have enjoyed library service since 1902, when a group of women known as the JUG (Just Us Girls) Club formed a lending library of 123 books. Potter County assumed responsibility for the library in 1921, until the City of Amarillo took over in 1940.

Today, the Amarillo Public Library System consists of a Central (Downtown) Library and four branches, serving well over two-thousand people every day. The library collection includes more than 800,000 books, magazines, and media materials which circulate over two million times per year. The Library maintains 83 public computers which supply more than 100,000 hours of internet access per year. Non-profit organizations from across the state take advantage of meeting facilities available for a small fee at all five library locations.

The Amarillo Public Library also offers a great many other resources and services, including Story Times for Young Children, Summer Reading Program, Xtreme Read (summer reading for teens), book clubs, film series and the community reading program, AMARILLO READS, recipient of the 2008 Highsmith Library Award from the Texas Library Association. Visit the library's website at www.amarillolibrary.org for information on a wealth of online resources including homework assistance, test preparation, language instruction software, animated picture books, and research tools. The website also allows patrons to access the online catalog, place materials on hold or request additions to the library collection.

Amarillo Public Library Locations:

Downtown Library	413 E. 4th	378-3054
East Branch	2232 E. 27th	342-1589
North Branch	1504 N.E. 24th	381-7931
Northwest Branch	6100 W. 9th	359-2035
Southwest Branch	6801 W. 45th	359-2094

The Amarillo Public Library System is a member of, and serves as the headquarters for, the Harrington Library Consortium (HLC). HLC is the only multi-institutional cooperative library network in Texas, allowing public, school, academic and special libraries to share resources and provide additional services to patrons. The Consortium also offers member libraries consulting services, continuing education opportunities, and support for literacy, English as a Second Language and automation projects. HLC membership enables the Amarillo Public Library to increase the quality and quantity of resources available to the citizens of Amarillo and to serve as a leader in library innovations throughout the state of Texas.

Fire Stations

The Amarillo Fire Department (AFD) responds to 15,500 alarms annually (2009). It is important to note that these alarms are not just to incidents involving fire. Seventy percent of the Department's responses are medical in nature. The AFD is also responsible for hazardous materials, technical rescue, and aircraft emergencies.

The time it takes for the AFD to respond to an incident scene is a critical measure of effectiveness in saving lives. Response times are measured from when the firefighters are dispatched until their arrival at the incident scene. Emergency response times in Amarillo are approximately 4 minutes and 15 seconds per alarm, which is outstanding for a metropolitan area the size of Amarillo.

These times are closely related to the distribution of fire stations throughout the City. In the last fifty years, Amarillo has experienced significant growth; from 33 sq. miles to over 100 sq. miles. Until last year, the AFD had not added a single fire station to keep up with the City's expansion. The leaders of the City have begun to tackle this problem, starting in December 2009, when Fire Station #11 opened in the Westcliff subdivision.

In the near future, more fire stations will be constructed. A new fire station near The Shores subdivision will begin construction in 2010. Additional fire stations in the southeast and southwest quadrants of the City, as well as a new station in the Hospital District, are in the planning stages. With these new stations, the AFD will ensure firefighters continue to arrive quickly at the scene of life-threatening emergencies in all areas of Amarillo.

Major Medical Facilities

Amarillo is a major health care center for portions of five states and includes three acute care hospitals, several medical-education facilities, long-term health care facilities, and medical clinics. The major hospitals and their respective locations are identified below:

Hospital	Location
Baptist St. Anthony's Hospital	1600 Wallace (Medical Center)
Northwest Texas Health Care System	1501 S. Coulter (Medical Center)
Veterans Affairs Medical Center	6010 W. Amarillo Blvd. (Medical Center)

Amarillo Medical Center

In 1959, Amarillo began developing into a regional health care center and is committed to providing an array of health care services to a large geographic area. Under the sponsorship of the Amarillo Area Foundation, the Medical Center is the product of cooperation and interaction among private enterprise, local and county governments, and voluntary nonprofit groups. This multi-purpose medical complex, consisting of facilities which provide hospital and health care, medical research, and vocational and professional training; is designed to promote the development of a coordinated program of health care by concentrating a full range of services in a single location. Significant institutions include Texas Tech University, Veteran's Hospital, Baptist Saint Anthony's Hospital, and Northwest Texas Hospital.

Texas Tech University has a consolidated 20-acre Medical Center comprising the schools of pharmacy, medicine and allied health located in Amarillo. The pharmacy and medical research have brought in millions of research dollars to Amarillo from several health organizations and pharmaceutical companies. Amarillo is home to the Veteran's Hospital, which also houses a veteran's nursing home, and two other major hospitals. Baptist Saint Anthony's Hospital (BSA), a major hospital in Amarillo, was rated in the top 200 hospitals in the United States for five years in a row. BSA undertook a substantial upgrade of its facilities under the hospital's long-range plan known as "Creating the Future." BSA opened a part of its $60 million building project in February 2007. The BSA construction project provided a six-story addition to the existing hospital that houses a ground level Outpatient Diagnostic Imaging Center, four floors totaling 120 new private rooms and expanded Pediatric services. Northwest Texas Hospital, also a major hospital in Amarillo, completed a major expansion of a new heart hospital and children's hospital in 2003. A 44-bed freestanding rehabilitation facility opened in a joint venture between Northwest Texas Healthcare System and RehabCare Group, Inc. in October 2006.

All three acute care hospitals in Amarillo are within the Medical Center and ample undeveloped area for additional facilities is available. Therefore, most of the future major medical facilities are expected to be constructed in the Medical Center area, as was the Texas Tech Pharmacy School.

Amarillo Economic Development Corporation

On November 7, 1989, the citizens of Amarillo voted to increase the City sales tax by 1/2% to fund economic development in the City. The Amarillo Economic Development Corporation (Amarillo EDC) was created to foster economic development in the City and to manage the revenues from the 1/2% City sales tax that started April 1, 1991. The corporation consists of a five-member board appointed by the City Commission. Excluding the administration costs, the majority of the funds (90%) must be used for economic development projects with up to 10% of the sales tax receipts available for promotional activities. The Amarillo EDC has been instrumental in bringing new business and industry to Amarillo and assisting existing companies via a variety of incentive programs that provide grants and loans.

Center City of Amarillo, Inc.

In 1989, a group of community leaders began to share their concerns about the decline of the central area of the City. Out of this process grew Center City of Amarillo, Inc. Center City is a nonprofit organization dedicated to the historic preservation and revitalization of Downtown Amarillo by focusing community, social, aesthetic, recreational and economic interests in Amarillo's historic core area. Center City is recognized as a National and Texas Main Street City.

Center City projects include:

- High Noon on the Square, a series of summer concerts
- Center City Block Party, a citywide downtown festival
- The Center City Electric Light Parade, a citywide Christmas parade and tree lighting event
- Hoof Prints of the Great American Quarter Horse, an arts in public places project
- Design Review, a partnership with the city of Amarillo to provide façade grants
- Restoration of historical signage along Polk Street including the Paramount sign and the Kress sign
- Partnerships with other downtown organizations including the Center City Tax Increment Reinvestment Zone and Downtown Amarillo Inc.
- Partnerships with other nonprofit organizations, which bring people downtown including the Susan G. Komen Race for the Cure, Go Red for Heart, the Hispanic Chamber of Commerce and the Amarillo Chamber of Commerce
- Historical preservation efforts with the Amarillo Historical Preservation Foundation, the Texas Historical Commission and Preservation Texas
- A street banner program to welcome residents and visitors to the downtown neighborhood
- Downtown business alliances to retain and recruit new businesses to the downtown area

Enhancement Projects

Sixth Street

Sixth Street in Amarillo is Texas' most intact collection of commercial buildings possessing significant associations with early Route 66. This area is on the National Register of Historic Places as it represents the roadside architecture and development produced by the first transcontinental highway linking mid-America to the west coast. The Sixth Street Enhancement Project consists of landscaping, beautification, and historic preservation. A Route 66 mural is already in place and a landscaped gateway at the Georgia end of the corridor was completed in 1995.

Rails to Trails Project

A construction contract was awarded to Fuller Construction of Amarillo for $2.6 million to complete the construction of a 3.88-mile section of the Amarillo Rails to Trails Project. The proposed multi-use trail extends from 7th and Crockett to Coulter Street. A special dedication/grand opening was held in April 2005. The new trail was named the Rock Island Rail Trail in order to give recognition to the historical significance of the railroads that once traveled this section of the City.

Amarillo-Potter Events District

On January 17, 1998, the voters of the City of Amarillo and Potter County approved a venue project along with the corresponding tax levies. The approved project consists of an expansion of the Civic Center convention facility and the construction of the Tri-State Fairgrounds Event Center. The Tri-State Fairgrounds Event Center (officially the Amarillo National Center) is used for community events or other events including rodeos, livestock shows, agricultural expositions, promotional events and other civic or charitable events. The facility is designed to complement, not compete with, the existing Civic Center facility and was completed during the 1999/2000 fiscal year. The Civic Center expansion is used for banquet and meeting rooms in conjunction with the Amarillo National Center. Construction of the Civic Center expansion was completed during the 2002/2003 fiscal year.

Strategic Action Plan for Downtown

In 2008, the City of Amarillo adopted the Strategic Action Plan for Downtown Amarillo after almost two years of study. Center City of Amarillo, a nonprofit organization dedicated to downtown revitalization, and the City of Amarillo commissioned the Fort Worth firm, Gideon Toal Inc., to develop the Plan. After a series of community meetings and months of research, the Pan concluded that Amarillo's downtown was ready for redevelopment. Gideon Toal pointed to downtown assets including the new Globe-News Center for the Performing Arts and a workforce of 20,000 people who work either in downtown or within a five-mile radius.

Recommendations in the Plan included the formation of a Tax Increment Reinvestment Zone, which was established in 2006 – before the plan was formally adopted – and a proposed Business Improvement District for downtown. The Plan covers a large expanse of area from the railroad tracks on the north of downtown, to 12th Avenue on the south. It also extends from the railroad tracks on the east to Washington/Adams Street on the west. This accounts for nearly a 116-square block area. A few of the key development goals in the plan are to develop 400 to 600 new housing units in Downtown, attract six to ten new restaurants, retain and grow Downtown as a financial, business, and government center, draw family friendly venues like a cinema complex for family entertainment, and to develop one or more hotels with at least 300 rooms to support and meet needs of the revitalized downtown area. One of these goals will soon come to fruition with the grand opening of the Courtyard Marriott housed in the freshly remodeled and renovated historic Fisk Building, slated to be open for business around Thanksgiving 2010. The Plan aims at fostering mixed-use developments in downtown that encourage residential living and walkability.

Globe News Center for Performing Arts

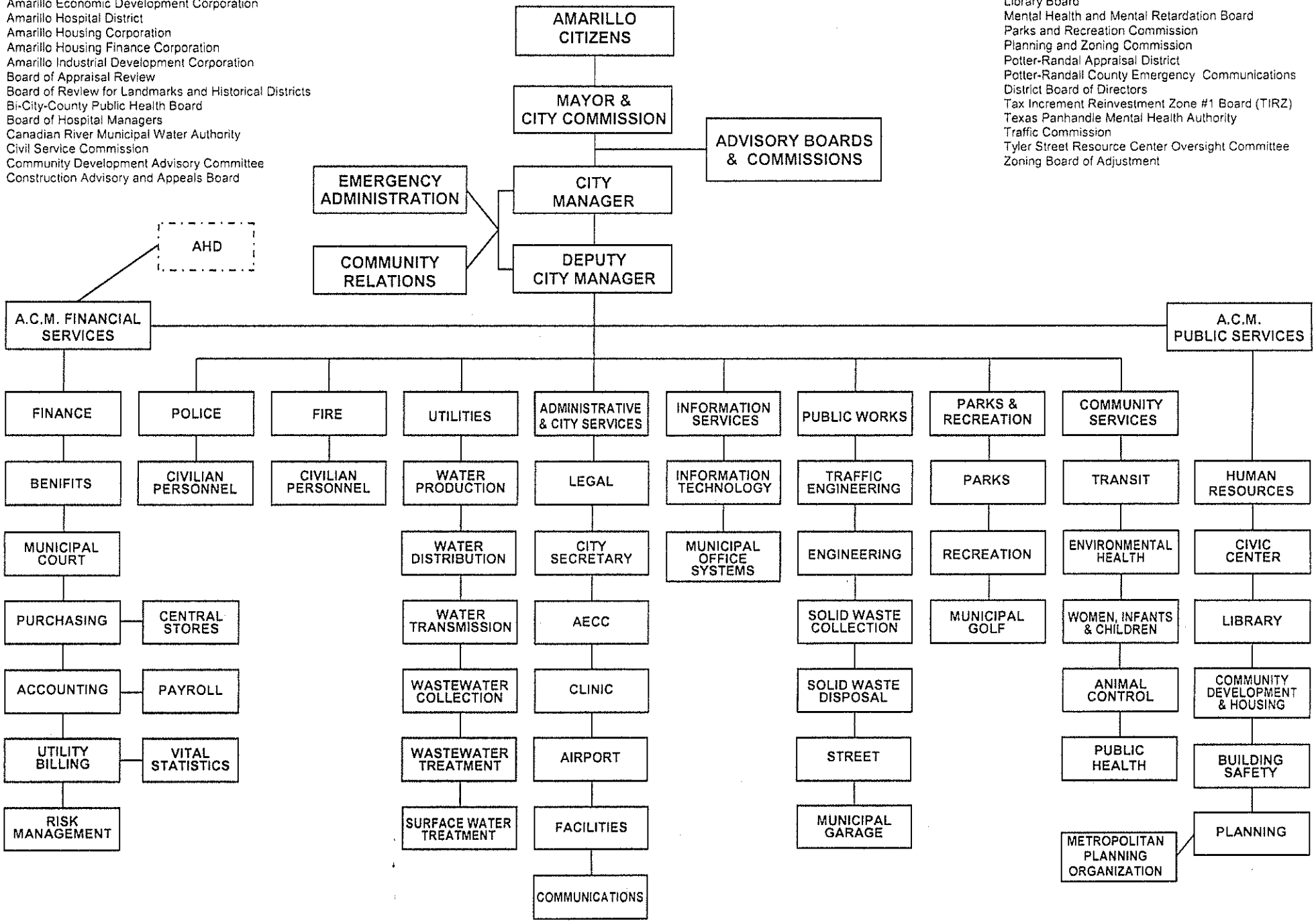
The Globe News Center for the Performing Arts houses a 1,314-seat auditorium, a jewel in the heart of downtown Amarillo. It was officially inaugurated in 2005. The facility is managed as a part of the Amarillo Civic Center. The idea behind the facility was birthed in 1999, when Caroline Bush Emeny opened fundraising for the Center with one of the most remarkable donations. The overall project cost was approximately $32 million. This aesthetically and acoustically sound, state-of-the-art facility was designed by Holzman Moss Architects.

CITY OF AMARILLO

CITY OF AMARILLO ORGANIZATION CHART

BOARDS AND COMMISSIONS
Advisory Commission for the Disabled
Airport Board
Animal Control Board
Amarillo Economic Development Corporation
Amarillo Hospital District
Amarillo Housing Corporation
Amarillo Housing Finance Corporation
Amarillo Industrial Development Corporation
Board of Appraisal Review
Board of Review for Landmarks and Historical Districts
Bi-City-County Public Health Board
Board of Hospital Managers
Canadian River Municipal Water Authority
Civil Service Commission
Community Development Advisory Committee
Construction Advisory and Appeals Board

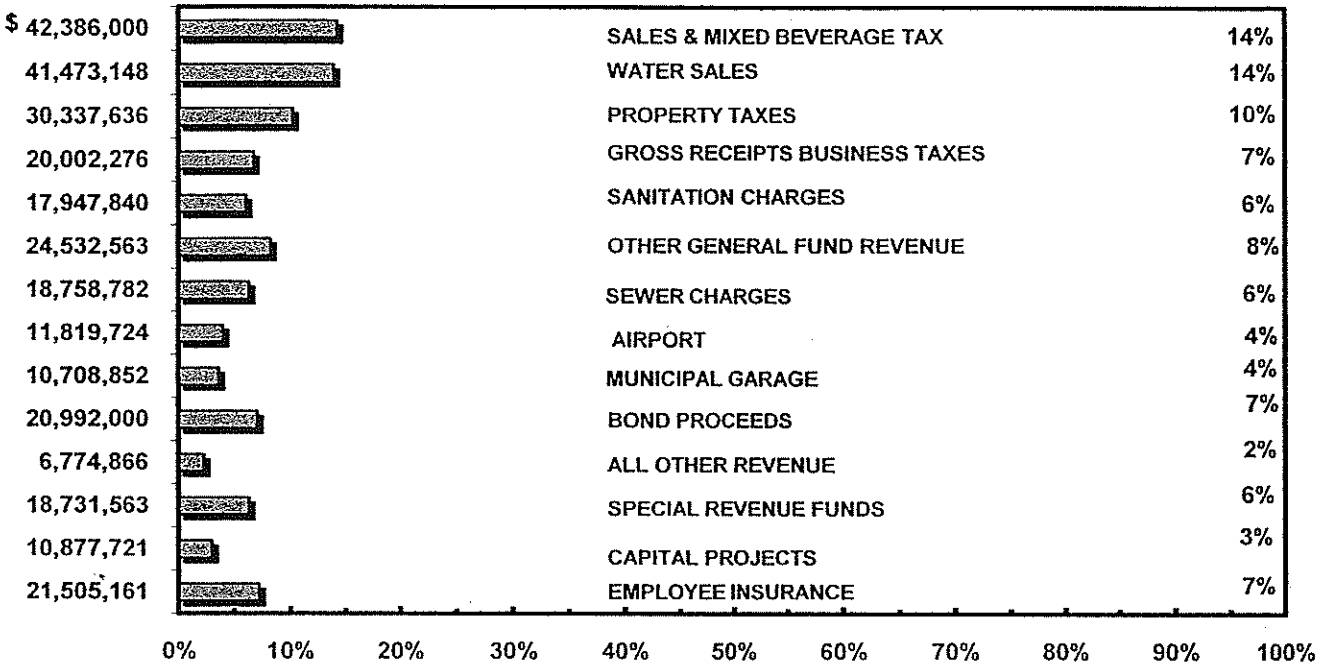
BOARDS AND COMMISSIONS
Convention and Visitors Council
Greenways Improvement Board
Health Facilities Corporation
Library Board
Mental Health and Mental Retardation Board
Parks and Recreation Commission
Planning and Zoning Commission
Potter-Randal Appraisal District
Potter-Randall County Emergency Communications District Board of Directors
Tax Increment Reinvestment Zone #1 Board (TIRZ)
Texas Panhandle Mental Health Authority
Traffic Commission
Tyler Street Resource Center Oversight Committee
Zoning Board of Adjustment



CITY OF AMARILLO

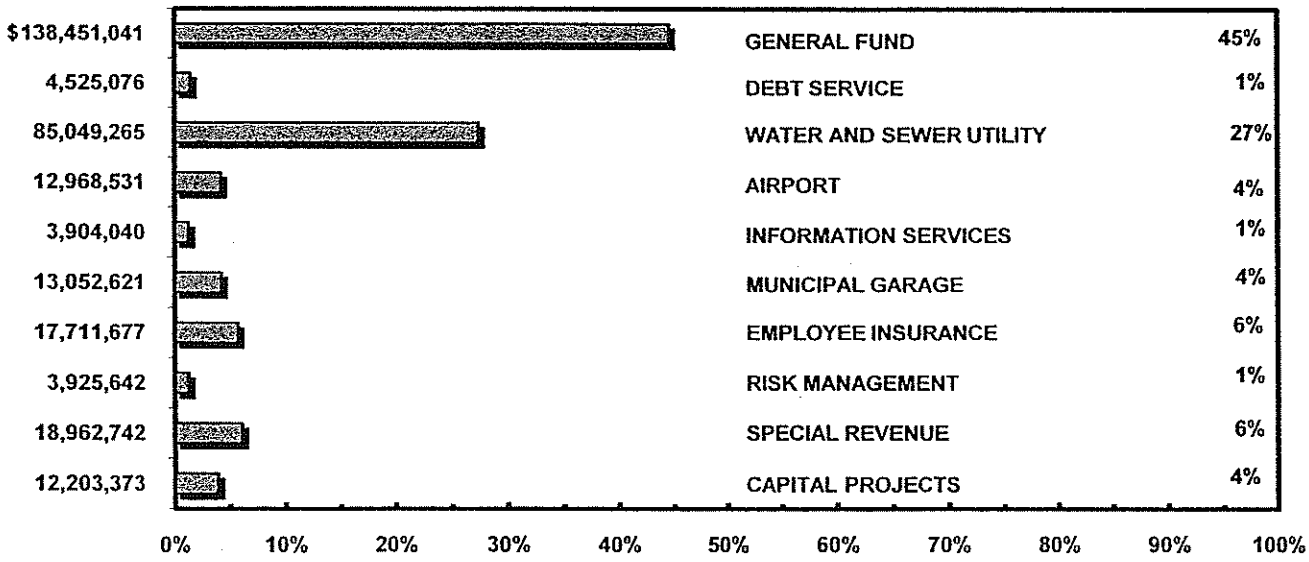
CITY OF AMARILLO
SUMMARIES - ALL FUNDS
2010/2011

RESOURCES



$296,848,132	TOTAL REVENUE (Before Interfund Transfers)
48,628,920	INTERFUND TRANSFERS
$248,219,212	NET REVENUE

EXPENDITURES



$310,754,008	TOTAL EXPENDITURES (Before Interfund Transfers)
48,628,920	INTERFUND TRANSFERS
$262,125,089	NET EXPENDITURES

Budgeted expenditures exceed estimated revenues by $10.7 million for the 2010/2011 fiscal year. Excess reserves will be used to fund capital projects in the General Fund, the Water and Sewer

SUMMARY OF RESOURCES AND EXPENDITURES
ALL BUDGETED FUNDS - FISCAL YEAR 2010/11

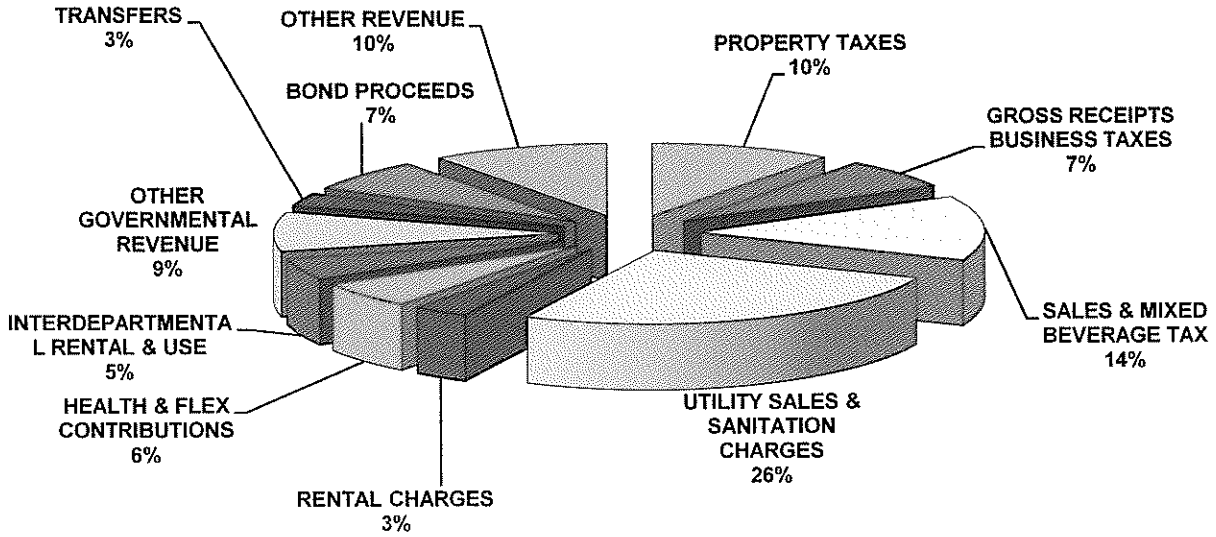
	GENERAL	GENERAL INTEREST & REDEMPTION	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS
AVAILABLE FUNDS:				
Balance 10/01/09 (See Below)	35,918,493	15,082,202	(18,167,454)	21,056,979
Fiscal Year 2009/10				
Sales, Receipts & Revenue	132,621,751	3,282,409	63,126,238	37,806,999
Other Sources			52,019,082	
M & O Expenditures	131,355,412		55,575,499	38,632,267
Less: Depreciation			(12,731,737)	(5,875,647)
Capital Expenditures			21,039,504	3,487,137
Debt Service		4,446,253	9,180,573	
Total Expenditures	131,355,412	4,446,253	73,063,838	36,243,758
AVAILABLE FUNDS:				
Balance 10/01/10	37,184,833	13,918,358	23,914,028	22,620,220
Fiscal Year 2010/11				
Sales, Receipts & Revenue	135,206,315	3,210,608	69,697,822	36,162,103
Other Sources			22,962,000	0
M & O Expenditures	138,451,041		59,284,934	38,300,640
Less: Depreciation			(13,114,302)	(5,171,000)
Capital Expenditures			38,325,630	5,464,340
Debt Service		4,525,076	13,521,534	
Total Expenditures	138,451,041	4,525,076	98,017,796	38,593,980
AVAILABLE FUNDS:				
Balance 10/01/11	33,940,106	12,603,890	18,556,054	20,188,343
DETAIL OF BALANCES AT 10/01/11				
Reserves for S/L & A/L			1,493,149	548,100
Debt Service Reserves *	1,110,841	12,603,890	2,473,929	
Committed for Future Capital/Projects	32,829,265	0	14,588,976	19,640,243
BALANCE	33,940,106	12,603,890	18,556,054	20,188,343
Available funds calculation:				
Cash & Investments	43,476,035	17,982,714	122,093,640	45,713,283
(Appreciation) Depreciation in Investments	(56,028)	(72,317)	(190,915)	(155,545)
Assets to be converted to Cash	8,601,693	76,561	8,729,948	791,688
Less: Liabilities & Encumbrances	(16,103,207)	(2,904,756)	(24,436,538)	(23,071,595)
Less: Construction in Progress Balances			(124,363,589)	(2,220,852)
Balance 10/01/09	35,918,493	15,082,202	(18,167,454)	21,056,979

*The Debt Service Reserve in the General Fund is an appropriation of the maximum potential lease payment to the Venue District.

SPECIAL REVENUE	CAPITAL IMPROVEMENTS	BUDGET TOTAL BEFORE INTERFUNDS	INTERFUND TRANSFERS	NET BUDGETED FUNDS
2,938,163	12,315,296	69,143,679	0	69,143,679
23,415,721	8,815,968	269,069,086	(46,124,650)	222,944,436
		52,019,082		52,019,082
24,127,871	1,581,399	251,272,448	(46,124,650)	205,147,797
		(18,607,384)		(18,607,384)
	6,913,766	31,440,407		31,440,407
		13,626,826		13,626,826
24,127,871	8,495,165	277,732,297	(46,124,650)	231,607,647
2,226,013	12,636,099	112,499,551	0	112,499,551
18,731,563	10,877,721	273,886,132	(48,628,920)	225,257,212
		22,962,000		22,962,000
18,962,742	261,000	255,260,357	(48,628,920)	206,631,437
		(18,285,302)		(18,285,302)
	11,942,373	55,732,343		55,732,343
		18,046,610		18,046,610
18,962,742	12,203,373	310,754,008	(48,628,920)	262,125,089
1,994,834	11,310,447	98,593,674	0	98,593,674
892,811		2,934,060		2,934,060
		16,188,660		16,188,660
1,102,023	11,310,447	79,470,954	0	79,470,954
1,994,834	11,310,447	98,593,674	0	98,593,674
3,783,460	57,483,952			
	(174,063)			
1,878,352	1,023,914			
(2,723,649)	(10,172,470)			
	(35,846,037)			
2,938,163	12,315,296			

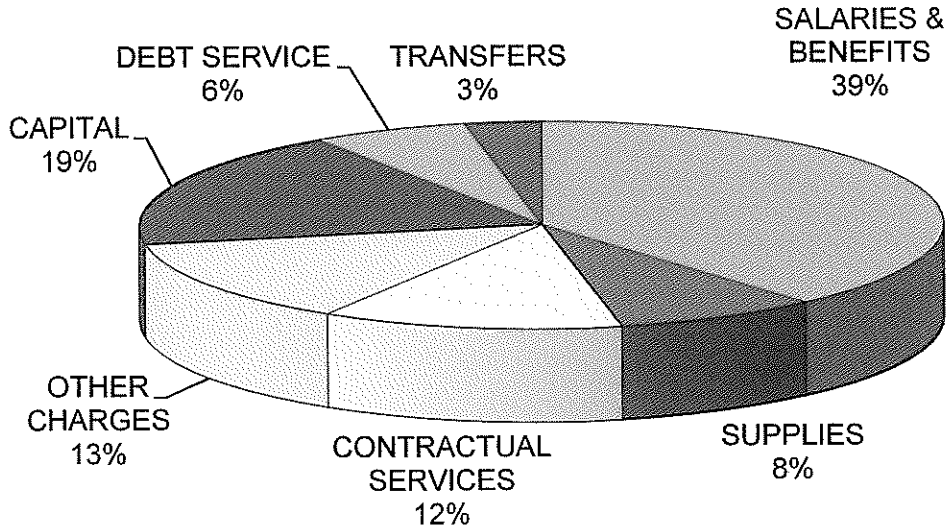
CITY OF AMARILLO
ALL FUNDS
2010/2011

RESOURCES



$296,848,132 TOTAL RESOURCES

EXPENDITURES

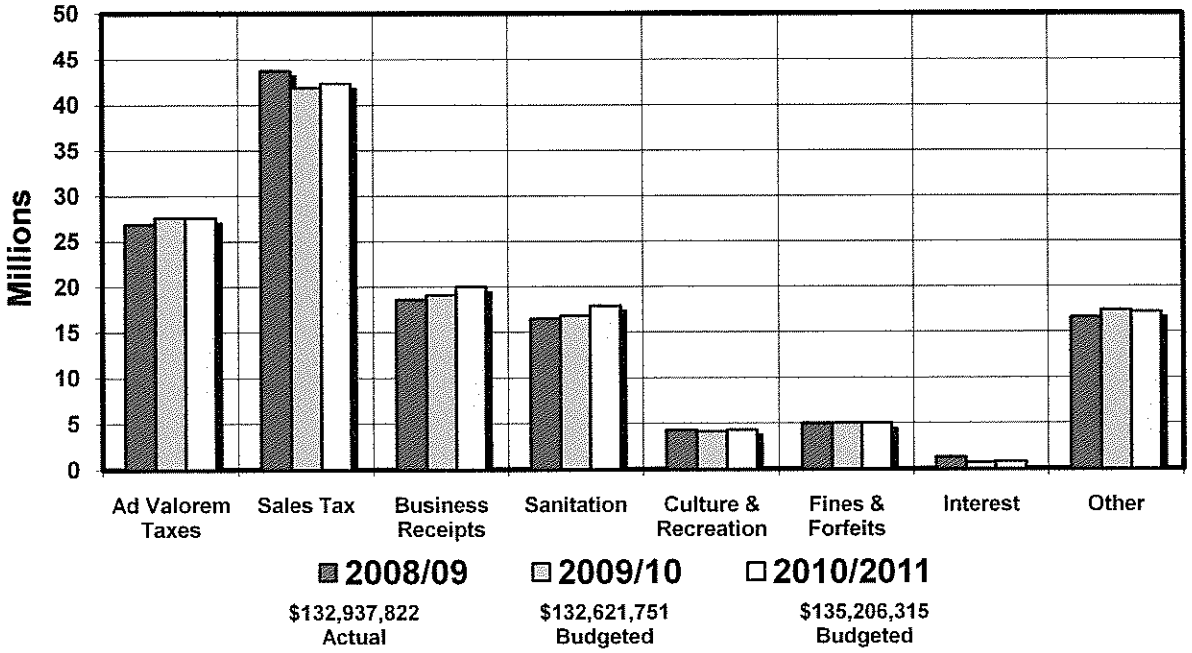


$310,754,008 TOTAL EXPENDITURES

Utility sales and sanitation charges make up the largest source of revenue at $76,957,882. This includes water and sewer sales along with charges for solid waste collection. The second largest revenue source is sales tax of $42,386,000.

Budgeted salaries and benefits make up $120,299,415 or 39% of the City's total budgeted expenditures. Non-cash items such as depreciation are not included in the above graph, and interdepartmental reimbursements of $3,967,017 are netted against other charges.

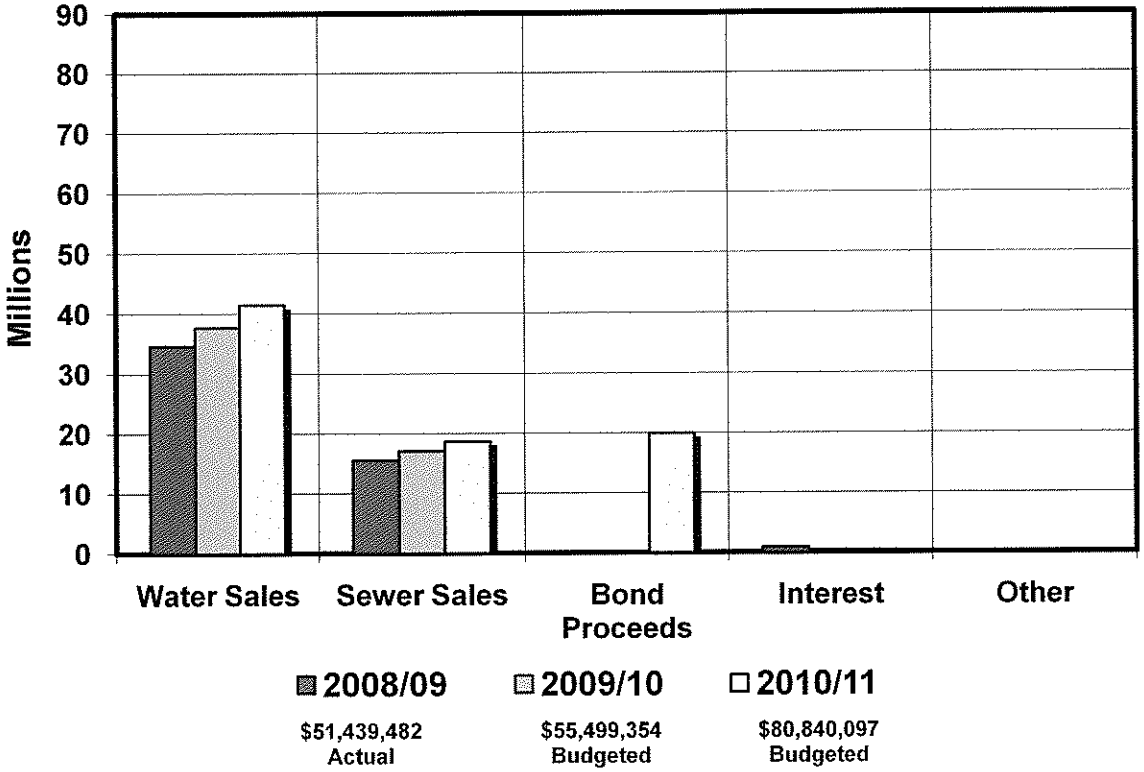
CITY OF AMARILLO
GENERAL FUND REVENUE SUMMARY



The above graph compares actual 2008/2009 revenues to budgeted 2009/2010 and budgeted 2010/2011. Sales tax makes up the largest portion of General Fund revenue for the 2010/2011 fiscal year at 31%, followed by property taxes at 20%. Actual sales tax receipts for the 2009/2010 fiscal year are down, we have decreased the revenue projection from $43.8 million (2008/2009 actual receipts) to $41.9 million for the 2009/2010 fiscal year. We have included a slight increase to $42.4 million for the 2010/2011 budget year.

Business receipts and sanitation receipts account for approximately 28% of total General Fund budgeted revenue for the 2010/2011 fiscal year. All other revenue categories make up approximately 21% of total revenue.

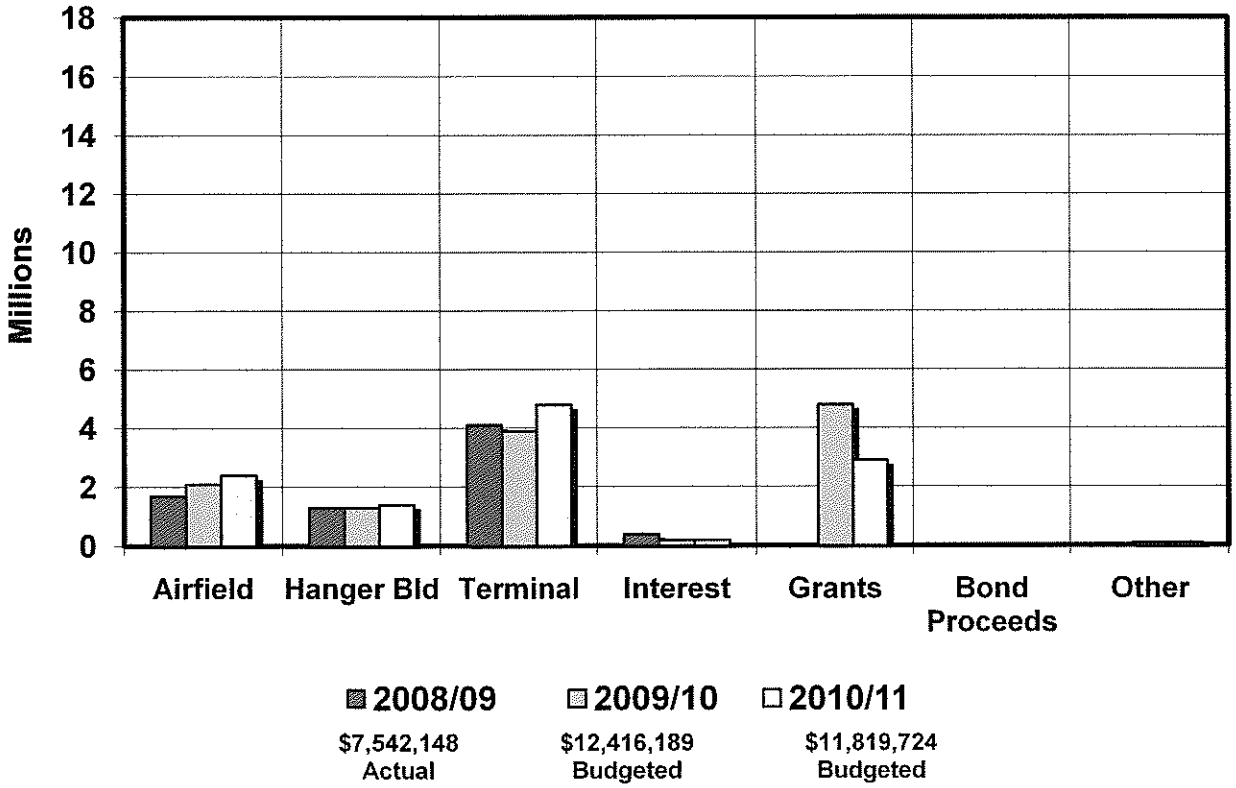
CITY OF AMARILLO
WATER AND SEWER REVENUE SUMMARY



The above graph compares actual 2008/2009 revenues to budgeted 2009/2010 and budgeted 2010/2011 revenues. Water and Sewer sales account for 74% of the total revenue budgeted in the Water and Sewer Fund for the 2010/2011 fiscal year. A $20 million bond issue is included in the 2010/2010 budget.

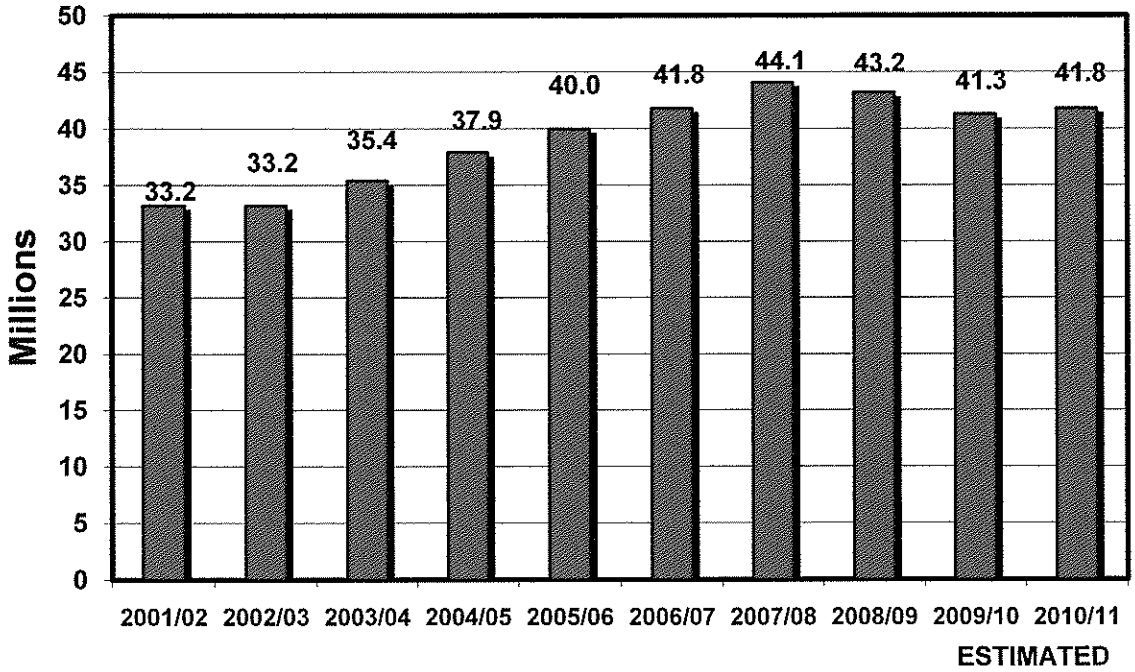
The 2010/2011 budget includes a 10% increase in the water charges based on normal water usage and a 10% increase in sewer charges. During fiscal year 2008/2009, the City received an increased amount of rainfall and moisture, so water sales were below the normal levels.

CITY OF AMARILLO
AIRPORT REVENUE SUMMARY



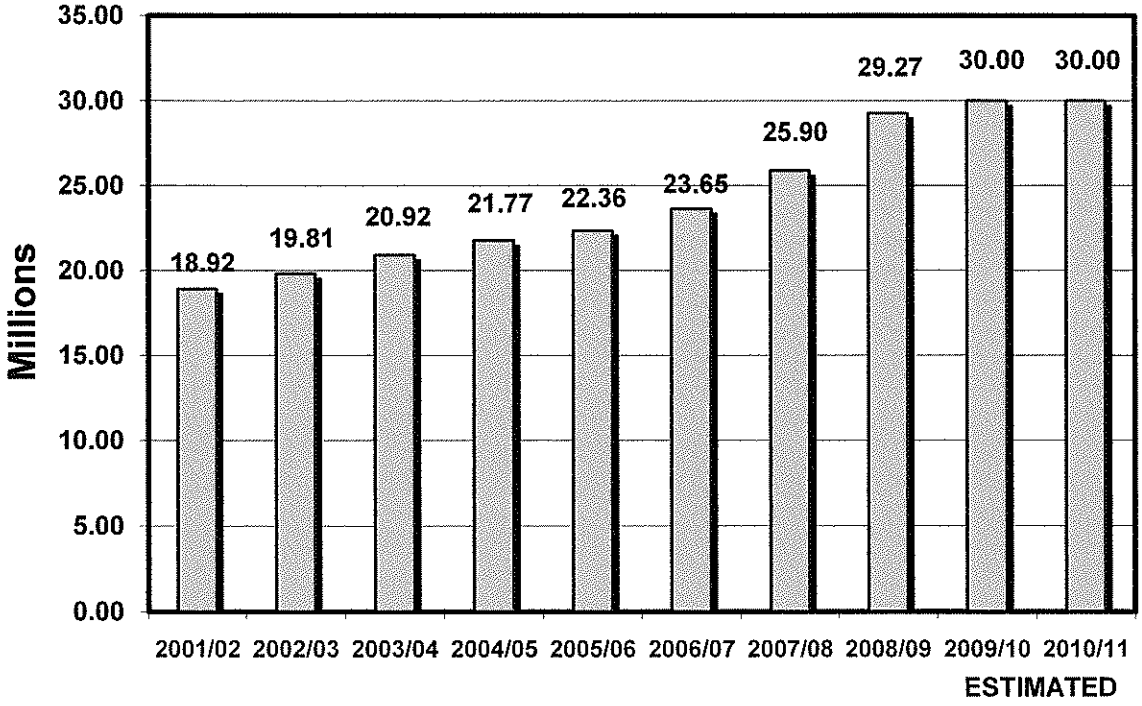
The above graph compares actual 2008/2009 revenues to budgeted 2009/2010 and budgeted 2010/2011 revenues. Revenue budgeted from the terminal building area accounts for approximately 41% of total receipts budgeted for the Airport during the 2010/2011 fiscal year. The hangar buildings and grounds revenue represents 12% of total budgeted funds, while airfield, interest and other revenue account for 13% of total revenue. For the 2010/2011 fiscal year, grant revenues of $2.9 million (25% of total revenue) are estimated to fund capital projects. For the 2008/2009 fiscal year, bond proceeds of $17.2 million were budgeted to fund the terminal building expansion project and were recorded as a liability in the Airport Fund.

CITY OF AMARILLO
SALES TAX COLLECTIONS



During the 1990/1991 fiscal year a ½ cent sales tax increase was implemented. After implementing the additional ½ cent, sales tax revenue became the most significant revenue source compromising 14% of total City funds and 31% of the General Fund revenue. Projections for the 2009/2010 fiscal year provide for a slight decrease of approximately 4.5%, while projections for the 2010/2011 fiscal year have been increased slightly, 1.3% over the 2009/2010 revised estimate.

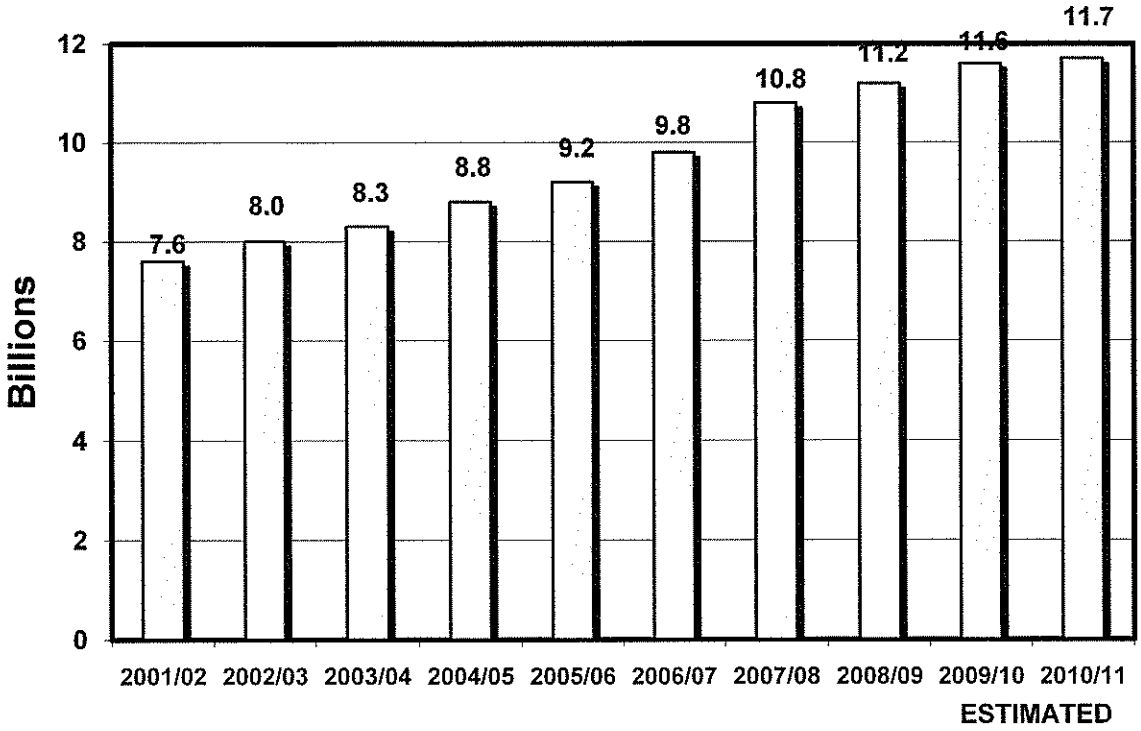
CITY OF AMARILLO
PROPERTY TAX COLLECTIONS



From 1990 to 1994 the City's tax base eroded. However, during this period other revenue sources, especially the sales tax revenue, mitigated this decrease in property values. During 1995, the tax base increased over the previous high 1991 level by 2.6%. Annually from 1995, the City has seen modest increases in the tax base, which is reflected in the above graph with slight yearly property tax collection increases. We expect this trend towards higher tax base values to continue and expect to see a modest increase in property values next year.

During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire Fighters and a corresponding 20% property tax increase, which will be used to fund the 12% salary increase. Also during the 2000 fiscal year, voters approved the issuance of General Obligation bonds to pay for the construction of a new library branch. During 2007 the City Commission approved the 2007 Certificates of Obligation bonds. The debt service property tax rate increased from 0.00584 cents per $100 property value to $2.866 cents per $100 property value. The tax rate for the 2010/2011 fiscal year is $0.31009 per $100 property value with a maintenance and operating rate of $0.28279 and a debt service rate of $0.02730.

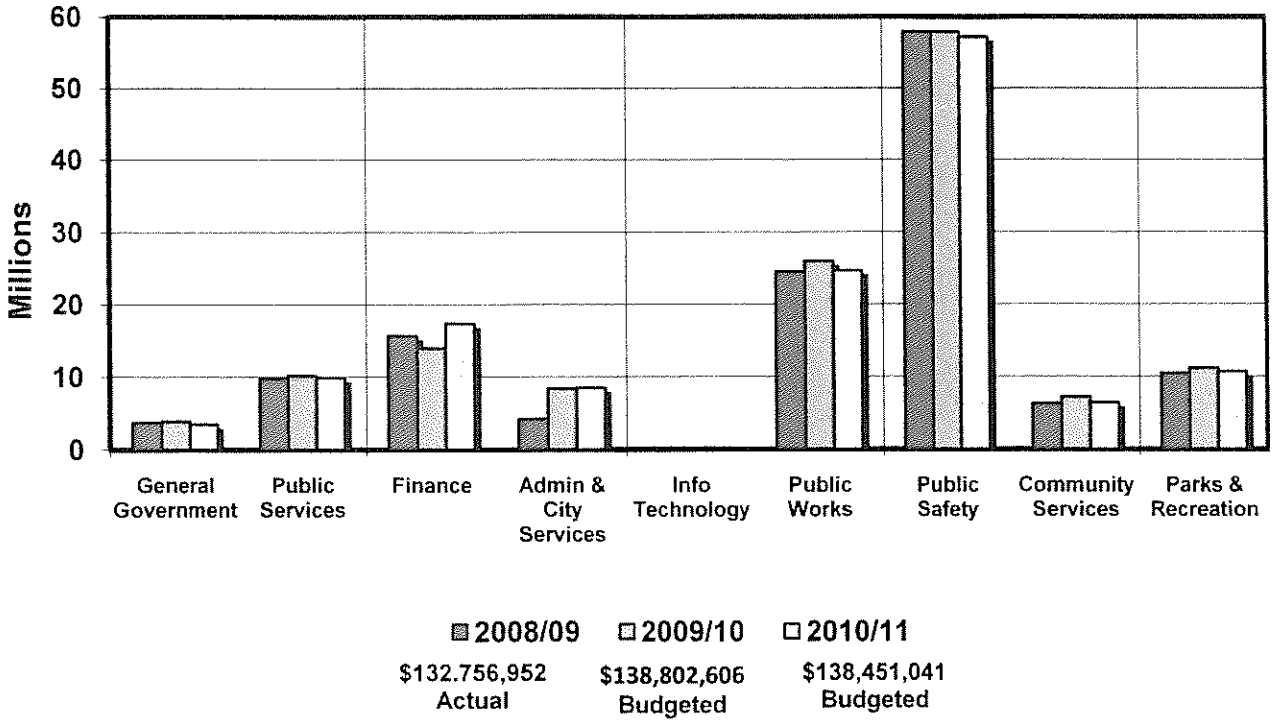
CITY OF AMARILLO
ASSESSED PROPERTY VALUES



Property taxes decreased during the 1990/1991 fiscal year from 40.40 cents per $100 of assessed property value to 27.20 cents. In that same fiscal year an additional ½ cent sales tax was implemented to offset the property tax decrease.

Assessed values have annually increased from $7.3 billion in the 2000/2001 fiscal year to $11.7 billion for the 2010/2011 fiscal year. For the current fiscal year, the tax rate is $0.31009 cents per $100 of property value. A rate increase was approved by city of Amarillo voters to fund a 12% pay increase for Police Officers and Fire Fighters during the 2000/2001 fiscal year. In a separate bond election voters approved $6 million of general obligation bonds to fund the building of a new library. During 2007 the City Commission authorized the issuance of the 2007 Certificates of Obligation bonds. The debt service portion of the property tax rate is $0.02730 cents per $100 of property values for the 2010/2011 fiscal year.

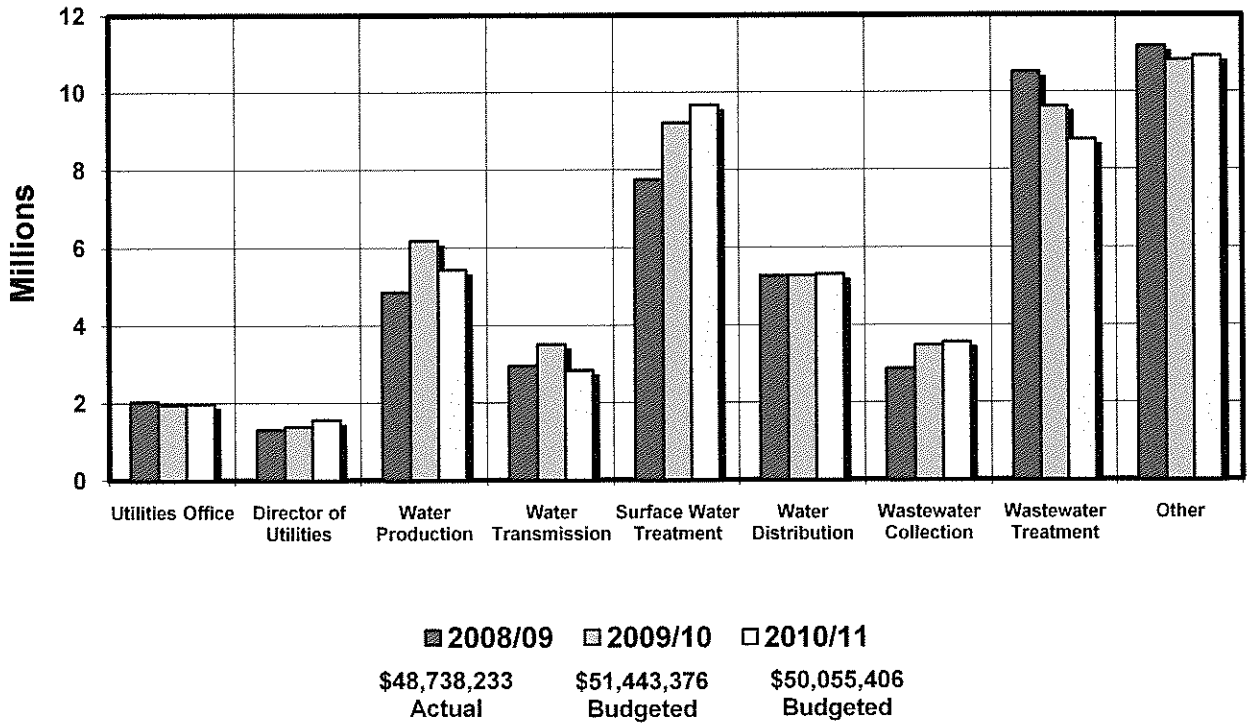
CITY OF AMARILLO
GENERAL FUND SUMMARY OF EXPENDITURES



The above graph compares actual 2008/2009 expenditures to budgeted 2009/2010 and budgeted 2010/2011 expenditures. Public Safety expenditures are the most significant portion of the total budget, representing 41% of total budgeted expenditures.

Public Safety budgeted expenditures for the 2010/2011 fiscal year include $33,450,949 for the Police Department and $23,744,740 for the Fire Department. Public works represents 18% of the General Fund total budgeted by expenditures with the majority of the expenditures going towards the Street ($8,601,413) and Solid Waste Departments ($10,810,663).

CITY OF AMARILLO
WATER AND SEWER EXPENDITURE SUMMARY



The above graph compares actual 2008/2009 expenses to budgeted 2009/2010 and budgeted 2010/2011 operating expenses. Capital Project expenditures are not included in the above graph.

The Wastewater Treatment line includes the River Road Water Reclamation Plant ($3,169,851) and the Hollywood Road Wastewater Treatment Plant ($4,130,772), as well as the Laboratory Administration ($1,479,283) for the 2009/2010 fiscal year.

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2008/2009	Revised Estimate 2009/2010	Budgeted 2010/2011
1000 - General Fund			
30200 Ad Valorem Tax Collections	26,861,699	27,563,514	27,574,102
30400 Gross Receipts Business Taxes	18,550,776	19,137,759	20,002,276
30600 Sales Tax	43,831,122	41,867,114	42,386,000
31400 Business License and Permits	641,691	614,538	608,203
31900 Non-Business License & Permits	1,116,611	1,249,514	1,165,882
32800 Other Governmental Revenues	4,407,769	4,098,007	3,934,041
33200 General Government	39,243	39,209	36,485
33300 Public Safety and Health	2,589,768	2,658,180	2,610,256
33500 Sanitation	16,453,551	16,833,794	17,947,840
33600 Operating Revenues	185,176	190,958	180,660
33700 Culture and Recreation	4,290,551	4,102,925	4,268,493
34200 Tap Fees and Frontage Charges	2,988	0	0
34400 Terminal Building Area Rental	17,455	8,617	0
35000 Fines and Forfeitures	4,992,274	5,040,033	5,006,200
35500 Other Governmental Revenues	11,991	786,173	801,900
37109 Interest Earnings	1,313,801	731,629	828,424
37150 Rent	2,901,729	3,051,282	3,133,109
37199 Administrative Charges	3,577,351	3,597,291	3,687,100
37400 Miscellaneous Revenue	780,043	765,216	749,344
39100 Operating Transfers In	372,231	286,000	286,000
TREVENUE Total Revenues	132,937,822	132,621,751	135,206,315
2010 - CDBG Fund			
35300 Construction Participation	24,818	2,696	0
35500 Other Governmental Revenues	1,674,568	3,752,930	608,399
37400 Miscellaneous Revenue	0	0	0
39100 Operating Transfers In	14,573	0	0
TREVENUE Total Revenues	1,713,959	3,755,626	608,399
2020 - Housing			
35000 Fines and Forfeitures	36,325	10,000	30,000
35300 Construction Participation	138	150	500
35500 Other Governmental Revenues	6,958,375	8,017,163	8,512,570
37109 Interest Earnings	5,951	6,105	6,525
37400 Miscellaneous Revenue	48,438	60,000	50,050
39100 Operating Transfers In	0	0	4,696
TREVENUE Total Revenues	7,049,228	8,093,418	8,604,341
2030 - Home Investment Partnership			
35500 Other Governmental Revenues	1,813,330	1,105,795	100,064
39100 Operating Transfers In	32,377	21,270	22,246
TREVENUE Total Revenues	1,845,707	1,127,065	122,310
2040 - Shelter Plus Care Fund			
35500 Other Governmental Revenues	199,603	245,325	336,060
37400 Miscellaneous Revenue	0	300	150
TREVENUE Total Revenues	199,603	245,625	336,210

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2008/2009	Revised Estimate 2009/2010	Budgeted 2010/2011
2050 - Supportive Housing Fund			
35500 Other Governmental Revenues	243,463	206,264	206,564
37400 Miscellaneous Revenue	0	300	300
TREVENUE Total Revenues	243,463	206,564	206,864
2060 - Affordable Housing Fund			
35500 Other Governmental Revenues	0	100,000	0
37109 Interest Earnings	65	2	0
TREVENUE Total Revenues	65	100,002	0
2070 - TX Emergency Shelter Grants			
35500 Other Governmental Revenues	127,630	151,771	0
TREVENUE Total Revenues	127,630	151,771	0
2075 - HMIS			
35500 Other Governmental Revenues	75,442	104,123	77,525
TREVENUE Total Revenues	75,442	104,123	77,525
2080 - Court Technology Fund			
35000 Fines and Forfeitures	166,772	155,478	155,478
TREVENUE Total Revenues	166,772	155,478	155,478
2090 - Court Security Fund			
35000 Fines and Forfeitures	123,098	115,173	115,173
TREVENUE Total Revenues	123,098	115,173	115,173
2100 - Texas State Library Funds			
35500 Other Governmental Revenues	533,796	599,203	538,781
TREVENUE Total Revenues	533,796	599,203	538,781
2210 - Safe and Sober TXDOT Program			
35500 Other Governmental Revenues	137,397	42,000	42,000
39100 Operating Transfers In	43,130	17,231	17,231
TREVENUE Total Revenues	180,526	59,231	59,231
2300 - Summer Lunch Program			
35500 Other Governmental Revenues	217,928	225,334	222,334
TREVENUE Total Revenues	217,928	225,334	222,334
2400 - Hazardous Material Transp Fund			
35500 Other Governmental Revenues	4,023	0	0
37400 Miscellaneous Revenue	0	14,420	0
39100 Operating Transfers In	68,385	64,062	60,834
TREVENUE Total Revenues	72,408	78,482	60,834
2420 - Urban Transportation Planning			
35500 Other Governmental Revenues	318,571	314,635	312,809
TREVENUE Total Revenues	318,571	314,635	312,809
2425 - Photographic Traffic Enforcement			
35000 Fines and Forfeitures	1,004,481	850,000	860,400
37400 Miscellaneous Revenue	81	108	0
TREVENUE Total Revenues	1,004,562	850,108	860,400

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2008/2009	Revised Estimate 2009/2010	Budgeted 2010/2011
2430 - Emergency Mgt Service & Equip			
35500 Other Governmental Revenues	361,887	901,835	1,123,671
39100 Operating Transfers In	1,650	0	0
TREVENUE Total Revenues	363,537	901,835	1,123,671
2500 - Public Health Fund			
32800 Other Governmental Revenues	786,670	852,202	873,571
35500 Other Governmental Revenues	1,010,023	1,411,403	1,312,190
37400 Miscellaneous Revenue	16,522	18,288	14,000
TREVENUE Total Revenues	1,813,215	2,281,893	2,199,761
2530 - WIC Grant Fund			
35500 Other Governmental Revenues	1,703,039	2,193,689	2,247,071
37400 Miscellaneous Revenue	15	0	0
39100 Operating Transfers In	0	245	0
TREVENUE Total Revenues	1,703,054	2,193,934	2,247,071
2610 - Justice Assistance Grant Fund			
35500 Other Governmental Revenues	27,697	1,019,166	0
TREVENUE Total Revenues	27,697	1,019,166	0
2660 - Leose Training Program Fund			
35500 Other Governmental Revenues	23,395	26,526	25,340
37109 Interest Earnings	163	286	4,516
TREVENUE Total Revenues	23,558	26,812	29,856
2670 - AIP Pantex Project Fund			
35500 Other Governmental Revenues	165,833	94,403	123,930
TREVENUE Total Revenues	165,833	94,403	123,930
2700 - Greenways at Hillside Fund			
30200 Ad Valorem Tax Collections	314,022	317,926	329,506
37109 Interest Earnings	373	300	300
39100 Operating Transfers In	13,719	0	0
TREVENUE Total Revenues	328,114	318,226	329,806
2720 - Brennan Boulevard Fund			
30200 Ad Valorem Tax Collections	13,832	13,981	13,750
37109 Interest Earnings	16	50	50
TREVENUE Total Revenues	13,848	14,031	13,800
2730 - Colonies			
30200 Ad Valorem Tax Collections	259,099	311,189	310,365
37109 Interest Earnings	497	500	500
39100 Operating Transfers In	2,104	0	0
TREVENUE Total Revenues	261,700	311,689	310,865
2740 - Tutbury Public Imprv Dist			
30200 Ad Valorem Tax Collections	12,096	12,456	13,176
37109 Interest Earnings	27	50	50
TREVENUE Total Revenues	12,123	12,506	13,226
2750 - Point West PID			
30200 Ad Valorem Tax Collections	45,000	52,000	52,000
TREVENUE Total Revenues	45,000	52,000	52,000

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2008/2009	Revised Estimate 2009/2010	Budgeted 2010/2011
2760 - Quail Creek Public Improv Dist			
30200 Ad Valorem Tax Collections	6,873	6,873	6,873
37109 Interest Earnings	3	15	15
37400 Miscellaneous Revenue	0	500	0
TREVENUE Total Revenues	6,876	7,388	6,888
3100 - Compensated Absences Fund			
37109 Interest Earnings	361,250	273,444	275,000
39100 Operating Transfers In	1,247,731	0	0
TREVENUE Total Revenues	1,608,981	273,444	275,000
3200 - General Obligation Debt			
30200 Ad Valorem Tax Collections	2,706,352	2,705,351	2,624,717
37109 Interest Earnings	42	22	8,000
39100 Operating Transfers In	303,560	303,592	302,891
TREVENUE Total Revenues	3,009,954	3,008,966	2,935,608
4000 - Capital Project Funds			
33700 Culture and Recreation	71,231	76,500	76,500
35300 Construction Participation	2,907	548,769	0
35500 Other Governmental Revenues	0	0	1,215,926
37109 Interest Earnings	980,783	477,000	477,000
37400 Miscellaneous Revenue	114	533,168	0
39100 Operating Transfers In	6,622,857	7,180,531	9,108,295
TREVENUE Total Revenues	7,677,891	8,815,968	10,877,721
5200 - Water and Sewer System Fund			
34000 Utility Sales & Services	49,162,743	53,642,071	59,010,042
34200 Tap Fees and Frontage Charges	290,837	306,121	308,750
35000 Fines and Forfeitures	842,068	881,991	913,138
37109 Interest Earnings	881,453	375,020	375,020
37150 Rent	209,706	247,959	153,846
37400 Miscellaneous Revenue	52,675	46,192	62,302
39100 Operating Transfers In	0	0	20,017,000
TREVENUE Total Revenues	51,439,482	55,499,354	80,840,097
5400 - Aviation Fund			
34300 Airfield Fees and Commissions	1,653,211	2,135,643	2,440,250
34400 Terminal Building Area Rental	4,117,889	3,934,555	4,773,000
34600 Other Building & Ground Rental	1,307,696	1,330,086	1,440,474
34800 Other	38,137	37,763	36,000
35500 Other Governmental Revenues	0	4,789,305	2,945,000
37109 Interest Earnings	410,775	174,722	175,000
37150 Rent	1,500	1,750	0
37400 Miscellaneous Revenue	12,940	12,366	10,000
39100 Operating Transfers In	0	0	0
TREVENUE Total Revenues	7,542,148	12,416,189	11,819,724
6100 - Municipal Garage Fund			
34900 Interdepart Rental & User Chgs	12,396,638	11,673,084	10,489,404
37109 Interest Earnings	196,936	80,000	80,000
37400 Miscellaneous Revenue	166,040	454,120	139,448
39100 Operating Transfers In	383,932	234,932	0
TREVENUE Total Revenues	13,143,546	12,442,136	10,708,852

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2008/2009	Revised Estimate 2009/2010	Budgeted 2010/2011
6200 - Information Technology Fund			
34900 Interdepart Rental & User Chgs	3,871,196	3,872,091	3,872,091
37109 Interest Earnings	66,333	31,103	36,000
37400 Miscellaneous Revenue	-2,773	-367	0
39100 Operating Transfers In	7,683	486,500	40,000
TREVENUE Total Revenues	3,942,439	4,389,327	3,948,091
6300 - Risk Management Fund			
37109 Interest Earnings	362,685	204,510	200,000
37199 Administrative Charges	3,741,352	3,835,419	3,834,300
37400 Miscellaneous Revenue	528,773	78,866	106,968
TREVENUE Total Revenues	4,632,810	4,118,795	4,141,268
6400 - Employee Insurance Fund			
34800 Other	16,373,798	15,873,684	16,407,030
37109 Interest Earnings	276,754	120,000	120,000
37400 Miscellaneous Revenue	1,241	103	103
39100 Operating Transfers In	26,619	26,619	0
TREVENUE Total Revenues	16,678,411	16,020,406	16,527,133
6500 - Employee Flexible Spending Fund			
34800 Other	802,676	835,574	836,000
37400 Miscellaneous Revenue	167	760	760
TREVENUE Total Revenues	802,843	836,334	836,760
Total Revenue			296,848,132

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
General Government			
1011 Mayor and Commission	109,591	130,877	120,287
1020 City Manager	756,193	1,152,804	1,127,862
1030 Tourism & Economic Development	2,798,810	2,587,896	2,228,589
Public Services			
1110 Human Resources	964,226	734,645	708,119
1241 Civic Center Promotions	308,231	306,581	285,307
1243 Civic Center Operations	1,719,154	1,874,959	1,805,652
1245 Civic Center Sports	287,848	238,482	233,388
1248 Box Office Operations	299,889	307,790	351,308
1249 Globe News Center	298,826	342,728	337,921
1260 Library	3,353,094	3,704,756	3,576,215
1720 Planning	553,437	471,169	473,652
1740 Building Safety	2,004,548	2,177,901	2,127,995
Finance			
1120 Risk Management	339,111	369,845	350,023
1305 Municipal Court	1,507,996	1,626,339	1,618,780
1310 Teen Court	35,855	52,000	36,764
1315 Finance	958,508	832,441	829,629
1320 Accounting	1,162,658	1,144,174	1,134,999
1321 Payroll	64,457	182,079	185,188
1325 Purchasing	436,329	441,722	424,889
1335 Vital Statistics	62,420	68,644	67,611
1340 Benefits	100,697	275,436	276,841
1345 Central Stores	401,144	415,702	396,814
1350 General Fund Transfers	10,599,325	8,574,988	12,102,636
Administrative and City Services			
1210 Legal	827,645	872,060	852,394
1220 City Secretary	260,302	294,473	289,785
1231 Communications	-21,514	29,216	73,869
1232 Emergency Management Services	382,058	426,900	414,195
1251 Custodial Services	1,059,399	1,313,537	1,201,876
1252 Facilities Maintenance	1,625,481	1,849,359	1,815,775
1270 AECC	74,893	3,629,125	3,865,729
1970 EMS Support	0	0	29,757
Information Technology			
1330 Municipal Office Services	191,240	167,389	162,518

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
Public Works			
1410 Engineering	1,385,816	1,482,126	1,429,604
1420 Street Department	8,008,186	8,817,442	8,601,413
1431 Solid Waste Collection	7,979,523	8,006,671	7,573,165
1432 Solid Waste Disposal	3,347,271	3,437,807	3,237,498
1731 Traffic Administration	2,365,677	2,783,719	2,406,507
1732 Traffic Field Operation	1,461,474	1,479,490	1,450,112
Police			
1610 Police	29,970,946	30,584,994	29,601,610
1640 Civilian Personnel	4,492,242	3,170,230	3,841,339
1660 Cops FY09 Hiring Recovery Prog	0	302,359	0
1670 Tobacco Senat Bill 55	9,168	8,000	8,000
Community Services			
1710 Animal Control	1,428,139	1,436,927	1,398,764
1750 Environmental Health	815,375	1,006,579	943,964
1761 Transit Fixed Route	2,233,070	2,445,007	2,560,052
1762 Transit Demand Response	980,747	1,071,547	1,039,281
1763 Transit Maintenance	849,674	1,164,593	455,951
Parks and Recreation			
1811 Ross Rogers	1,380,815	1,558,123	1,449,670
1812 Comanche Trail	1,251,575	1,388,612	1,283,450
1820 Parks & Rec Administration	509,677	529,084	517,476
1830 Tennis Center	90,482	87,456	81,027
1840 Swimming Pools	415,193	481,577	428,878
1850 Parks & Recreation Program	433,636	449,454	455,958
1861 Park Maintenance	5,602,213	5,813,070	5,572,978
1862 Zoo Maintenance	291,167	339,833	335,129
1870 Athletic Administration	145,309	152,856	145,211
1871 Softball Program	250,678	258,878	251,061
1872 Basketball Program	12,963	12,304	13,417
1873 Track Program	3,117	2,856	3,856
1874 Volleyball Program	108,812	110,847	111,607
1875 Flag Football Program	5	16	16
1876 Baseball	83	2,940	2,940
1877 Soccer	0	100	0
Fire			
1910 Fire Operations	19,134,136	19,950,801	20,015,868
1920 Fire Support	2,647,883	2,828,412	2,696,805
1940 Fire Civilian Personnel	1,630,050	1,041,877	1,032,067

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2010 CDBG Fund			
Public Services			
20110 Program Management	314,161	359,728	388,924
20115 Code Enforcement	73,449	0	0
20116 Code Inspector	47,987	54,178	52,930
20125 Rehab Support	135,475	171,105	166,545
20130 Housing Rehab	413,684	0	0
20140 Public Services	261,411	0	0
20155 Neighborhood Facilities	430,360	0	0
20165 Micro Loan Program	37,432	0	0
2010 CDBG Fund	1,713,959	585,010	608,398
2020 Housing			
Public Services			
20210 Housing Assistance	659,923	7,000	11,696
20220 Mod Rehab	19,369	30,187	28,512
20230 Housing Vouchers	7,082,154	8,058,864	8,564,133
2020 Housing	7,761,446	8,096,050	8,604,341
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,954	140,185	122,310
20320 Home Projects	1,722,903	0	0
2030 Home Investment Partnership	1,845,857	140,185	122,310
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	104,732	123,620	336,210
20420 Shelter Plus Care II	94,843	122,005	0
2040 Shelter Plus Care Fund	199,575	245,625	336,210
2050 Supportive Housing Fund			
Public Services			
20500 SUPPORTIVE HOUSING	240,812	206,564	206,864
2050 Supportive Housing Fund	240,812	206,564	206,864

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	127,630	0	0
2070 TX Emergency Shelter Grants	127,630	0	0
2075 HMIS			
Public Services			
20750 HMIS	-28,645	0	0
20755 HMIS 2008-2010	94,263	155,628	77,525
2075 HMIS	65,618	155,628	77,525
2080 Court Technology Fund			
Finance			
20800 Court Technology	81,309	445,411	124,340
2080 Court Technology Fund	81,309	445,411	124,340
2090 Court Security Fund			
Finance			
20910 Court Security Fund	107,661	93,777	97,664
2090 Court Security Fund	107,661	93,777	97,664
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,599	150,996	141,321
21115 Library System Admin	126,192	160,518	149,641
21118 Continuing Education	29,528	13,243	8,902
21119 Consulting	10,403	22,469	12,481
21122 Networked Resources	134,229	127,033	113,664
21128 Tech Asst Negotiated Grants	49,595	77,977	72,772
21130 Lone Star Library Grant	34,251	16,000	40,000
2100 Texas State Library Funds	533,796	568,237	538,781
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	161,897	157,065	39,230
22160 Click It or Tickit	18,888	18,655	20,001
2210 Safe and Sober TXDOT Program	180,785	175,720	59,231
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	217,928	225,334	222,334
2300 Summer Lunch Program	217,928	225,334	222,334

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2400 Hazardous Material Transportation			
Administrative and City Services			
24110 Safe Room Construction Rebate	2,501	0	0
24120 NLD Domestic Preparedne	693	0	0
24130 Metropolitan Medical Res	136,940	135,690	127,018
2400 Hazardous Material Transp Fun	140,134	135,690	127,018
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	318,571	327,578	312,809
2420 Urban Transportation Planning	318,571	327,578	312,809
2425 Photographic Traffic Enforcement			
Public Works			
24250 Photographic Traffic Enforceme	839,456	982,209	860,400
2425 Photographic Traffic Enforceme	839,456	982,209	860,400
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	246,116	321,221	317,419
24370 CCP Citizens Corp. Progr	2,877	10,985	0
24380 State Homeland Sec Prog 07/08	68,000	353,678	586,912
24390 LETPP 07/08	109,493	115,000	219,340
2430 Emergency Mgt Service & Equip	426,487	800,884	1,123,671
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	812,812	937,429	951,071
25012 Refugee Health	190,987	214,917	314,351
25013 TDH Immunizations	220,412	261,049	271,049
25014 HIV Prevention	227,050	220,327	218,000
25015 Core Public Health	72,660	110,096	99,377
25020 Bioterrorism Grant	221,002	294,000	294,277
25021 Pandemic Influenza	5,889	0	0
25022 HIV Surveillance	49,435	52,668	51,636
25025 Zoonosis Control	12,969	20,000	0
2500 Public Health Fund	1,813,215	2,110,486	2,199,762

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	149,382	287,354	281,017
25312 WIC Nutrition Education	807,084	793,832	776,576
25313 WIC Breastfeeding	67,964	88,439	86,717
25314 WIC Client Services	456,695	882,640	861,417
25315 WIC Farmers Market	4,553	17,222	16,670
25317 WIC Lactation Consultant	5,249	6,830	6,830
25318 WIC Peer Counselor	61,234	63,293	61,879
25319 WIC Vendor Operations	849	19,017	18,465
25320 WIC Contractors	113,597	250,024	100,000
25321 WIC Obesity Prevention	18,758	20,000	20,000
25322 WIC R D Grant	17,673	17,500	17,500
2530 WIC Grant Fund	1,703,039	2,446,151	2,247,070
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	27,697	0	0
26120 JAG Directed Patrol	0	0	0
26150 FY08 JAG Program	31,023	0	0
26160 JAG FY08 Directed Patrol	15,065	0	0
2610 Justice Assistance Grant Fund	73,784	0	0
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	197,536	206,700	159,200
2620 APD Seized Property Fund	197,536	206,700	159,200
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	40,948	23,000	23,000
26620 Leose Training- Fire Civilian	2,960	750	840
26630 Leose Training- Airport Securi	0	1,500	1,500
2660 Leose Training Program Fund	43,908	25,250	25,340
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	165,833	94,403	123,930
2670 AIP Pantex Project Fund	165,833	94,403	123,930
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	317,289	397,787	361,001
2700 Greenways at Hillside Fund	317,289	397,787	361,001

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	12,574	13,536	15,185
2720 Brennan Boulevard Fund	12,574	13,536	15,185
2730 Colonies			
Finance			
27300 Colonies	333,855	324,278	335,147
2730 Colonies	333,855	324,278	335,147
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	13,587	12,672	16,339
2740 Tutbury Public Imprv Dist	13,587	12,672	16,339
2750 Point West PID			
Finance			
27510 Points West PID	37,051	45,931	51,674
2750 Point West PID	37,051	45,931	51,674
2760 Quail Creek Public Improv Dist			
Finance			
27610 Quail Creek PID	2,461	5,453	6,198
2760 Quail Creek Public Improv Dist	2,461	5,453	6,198
3000 Debt Service Funds			
Finance			
3100 Compensated Absences Fund	1,406,444	1,399,600	1,504,500
3200 General Obligation Debt	2,918,878	2,938,141	3,020,576
3000 Debt Service Funds	4,325,322	4,337,741	4,525,076
5200 Water and Sewer System			
Finance			
52100 Utilities Office	2,029,625	1,949,644	1,968,832
52120 Water & Sewer General	917,516	1,095,443	1,164,443
52121 Sewer General	3,458,212	2,144,417	2,340,252
52122 Water General	6,660,515	7,589,348	7,434,163

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
Utilities			
52110 Director of Utilities	1,297,045	1,382,724	1,555,092
52123 Water & Sewer - Transfer	135,800	9,722,221	33,420,630
52200 Water Production	4,855,455	6,178,244	5,434,097
52210 Water Transmission	2,952,054	3,506,141	2,840,186
52220 Surface Water Treatment	7,763,730	9,207,080	9,666,773
52230 Water Distribution	5,272,310	5,280,916	5,305,469
52240 Waste Water Collection	2,867,969	3,483,000	3,566,193
52260 River Road Water Reclamation	3,007,842	3,553,879	3,169,851
52270 Hollywood Road Waste Water Tre	6,058,375	4,595,055	4,130,772
52281 Laboratory Admin	1,461,785	1,477,485	1,479,283
5200 Water and Sewer System Fund	48,738,233	61,165,597	83,476,036
5400 Airport Fund			
Administrative and City Services			
54110 Department of Aviation	8,499,162	9,798,699	9,874,604
54120 Airport Transfers	0	5,771,450	4,905,000
54150 Janitorial Services	218,115	0	0
5400 Airport Fund	8,717,278	15,570,149	14,779,604
6100 Municipal Garage Fund			
Public Works			
61110 Municipal Garage Operations	6,922,459	8,143,054	8,095,285
61120 Equipment Replacement	9,317,366	9,041,439	9,411,881
6100 Municipal Garage Fund	16,239,825	17,184,493	17,507,166
6200 Information Technology Fund			
Information Technology			
62110 IT Administration	707,364	743,902	713,387
62120 IT Operations	460,239	528,001	515,319
62130 IT Systems	798,737	799,304	615,873
62140 IT Infrastructure & Support	2,045,716	1,945,352	1,759,065
62150 IT Capital	50,000	773,735	504,940
62160 IT Public Safety	437,103	527,213	452,479
62170 IT GIS	56,736	58,677	59,432
6200 Information Technology Fund	4,555,894	5,376,184	4,620,495

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
6300 Risk Management Fund			
Finance			
63110 Self Insurance General	354,611	369,566	451,927
63115 Unemployment Claims	40,835	75,753	87,000
63120 Fire & Extended Coverage	855,382	314,500	350,000
63125 Workers Compensation	157,120	2,087,897	1,879,670
63160 General Liability	878,046	387,000	422,100
63185 Automobile Liability	-59,221	404,000	415,000
63190 Auto Physical Damage	44,253	370,000	264,945
63195 City Property	52,223	2,430	55,000
6300 Risk Management Fund	2,323,249	4,011,146	3,925,642
6400 Employee Insurance Fund			
Finance			
64100 Health Plan	29,823,786	14,770,464	15,408,781
64200 Dental Plan	715,988	749,325	749,325
64300 City Care Clinic	740,770	677,877	680,741
6400 Employee Insurance Fund	31,280,544	16,197,666	16,838,847
6500 Employee Flexible Spnding Fun			
Finance			
65100 Employee Flex Plan	780,263	831,014	872,830
6500 Employee Flexible Spnding Fun	780,263	831,014	872,830
			303,959,481
Capital Improvement Programs			12,203,373
Total Expenditures			316,162,854
Depreciation			(18,285,303)
Water and Sewer Debt Service			11,646,458
Airport Debt Service			1,230,000
Interfund Transfers			(48,628,920)
Net Expenditures			262,125,089

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 - General Fund			
41000 Personal Services	89,245,125	95,204,522	93,478,344
51000 Supplies	9,972,286	12,593,843	10,981,772
60000 Contractual Services	21,367,322	21,814,995	22,056,246
70000 Other Charges	5,222,698	5,568,784	5,297,510
78500 Program Expenses	926	0	0
80000 Capital Outlay	427,334	15,800	65,770
SUB_TOTAL Sub Total	126,235,691	135,197,944	131,879,642
90000 Inter Reimbursements	-1,388,735	-1,333,834	-1,423,834
92000 Operating Transfers	7,909,996	4,938,496	7,995,233
TEXPENSES Total Expenses	132,756,952	138,802,606	138,451,041
2010 - CDBG Fund			
41000 Personal Services	324,143	355,506	347,864
51000 Supplies	14,913	21,513	28,494
60000 Contractual Services	1,251,523	47,761	61,281
70000 Other Charges	97,464	145,943	146,109
SUB_TOTAL Sub Total	1,688,042	570,723	583,749
90000 Inter Reimbursements	-6,460	-25,255	-15,239
92000 Operating Transfers	32,377	39,542	39,888
TEXPENSES Total Expenses	1,713,959	585,010	608,398
2020 - Housing			
41000 Personal Services	389,811	389,649	385,516
51000 Supplies	17,755	205,527	287,972
60000 Contractual Services	7,120,017	7,230,167	7,674,491
70000 Other Charges	235,766	248,836	225,825
SUB_TOTAL Sub Total	7,763,349	8,074,179	8,573,804
90000 Inter Reimbursements	-1,903	-660,482	-641,710
92000 Operating Transfers	0	682,353	672,247
TEXPENSES Total Expenses	7,761,446	8,096,050	8,604,341
2030 - Home Investment Partnership			
41000 Personal Services	95,978	103,329	89,005
60000 Contractual Services	1,722,903	0	0
70000 Other Charges	26,975	36,856	33,305
SUB_TOTAL Sub Total	1,845,857	140,185	122,310
TEXPENSES Total Expenses	1,845,857	140,185	122,310
2040 - Shelter Plus Care Fund			
60000 Contractual Services	198,258	241,440	332,640
70000 Other Charges	1,496	1,435	1,050
SUB_TOTAL Sub Total	199,754	242,875	333,690
90000 Inter Reimbursements	-179	0	0
92000 Operating Transfers	0	2,750	2,520
TEXPENSES Total Expenses	199,575	245,625	336,210

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2050 - Supportive Housing Fund			
60000 Contractual Services	239,612	203,940	204,088
70000 Other Charges	1,387	600	600
SUB_TOTAL Sub Total	241,000	204,540	204,688
90000 Inter Reimbursements	-188	0	0
92000 Operating Transfers	0	2,024	2,176
TEXPENSES Total Expenses	240,812	206,564	206,864
2060 - Affordable Housing Fund			
92000 Operating Transfers	0	0	0
TEXPENSES Total Expenses	0	0	0
2070 - TX Emergency Shelter Grants			
60000 Contractual Services	122,721	0	0
SUB_TOTAL Sub Total	122,721	0	0
92000 Operating Transfers	4,909	0	0
TEXPENSES Total Expenses	127,630	0	0
2075 - HMIS			
41000 Personal Services	27,192	58,295	57,036
51000 Supplies	1,232	576	0
60000 Contractual Services	31,895	66,245	1,720
70000 Other Charges	4,064	18,769	18,769
80000 Capital Outlay	1,235	23,388	0
SUB_TOTAL Sub Total	65,618	167,273	77,525
90000 Inter Reimbursements	0	-11,645	0
92000 Operating Transfers	0	0	0
TEXPENSES Total Expenses	65,618	155,628	77,525
2080 - Court Technology Fund			
51000 Supplies	441	500	500
60000 Contractual Services	80,868	84,911	63,840
80000 Capital Outlay	0	0	20,000
SUB_TOTAL Sub Total	81,309	85,411	84,340
92000 Operating Transfers	0	360,000	40,000
TEXPENSES Total Expenses	81,309	445,411	124,340
2090 - Court Security Fund			
41000 Personal Services	107,661	93,213	97,100
60000 Contractual Services	0	0	0
70000 Other Charges	0	564	564
SUB_TOTAL Sub Total	107,661	93,777	97,664
TEXPENSES Total Expenses	107,661	93,777	97,664

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2100 - Texas State Library Funds			
41000 Personal Services	222,105	229,124	228,577
51000 Supplies	15,943	19,489	9,177
60000 Contractual Services	179,198	178,256	173,101
70000 Other Charges	82,300	125,367	87,926
80000 Capital Outlay	0	16,000	40,000
SUB_TOTAL Sub Total	499,545	568,237	538,781
92000 Operating Transfers	34,251	0	0
TEXPENSES Total Expenses	533,796	568,237	538,781
2210 - Safe and Sober TXDOT Program			
41000 Personal Services	180,033	171,415	59,231
70000 Other Charges	752	4,305	0
SUB_TOTAL Sub Total	180,785	175,720	59,231
TEXPENSES Total Expenses	180,785	175,720	59,231
2300 - Summer Lunch Program			
51000 Supplies	177,678	219,000	219,000
60000 Contractual Services	0	900	900
70000 Other Charges	442	434	434
SUB_TOTAL Sub Total	178,120	220,334	220,334
92000 Operating Transfers	39,808	5,000	2,000
TEXPENSES Total Expenses	217,928	225,334	222,334
2400 - Hazardous Material Transp Fund			
41000 Personal Services	130,851	130,439	121,667
51000 Supplies	2,146	1,500	1,500
60000 Contractual Services	1,167	1,000	1,100
70000 Other Charges	5,969	2,751	2,751
SUB_TOTAL Sub Total	140,134	135,690	127,018
TEXPENSES Total Expenses	140,134	135,690	127,018
2420 - Urban Transportation Planning			
41000 Personal Services	245,207	238,414	234,629
51000 Supplies	1,792	4,100	4,850
60000 Contractual Services	3,512	4,150	3,900
70000 Other Charges	68,060	80,914	69,430
SUB_TOTAL Sub Total	318,571	327,578	312,809
TEXPENSES Total Expenses	318,571	327,578	312,809
2425 - Photographic Traffic Enforcement			
41000 Personal Services	41,572	77,480	45,765
51000 Supplies	446	5,100	5,100
60000 Contractual Services	358,437	377,000	357,600
70000 Other Charges	314,001	335,129	235,808
SUB_TOTAL Sub Total	714,456	794,709	644,273
92000 Operating Transfers	125,000	187,500	216,127
TEXPENSES Total Expenses	839,456	982,209	860,400

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2430 - Emergency Mgt Service & Equip			
41000 Personal Services	179,729	212,544	206,645
51000 Supplies	5,180	14,504	6,000
60000 Contractual Services	33,166	43,400	103,155
70000 Other Charges	63,919	53,472	67,566
80000 Capital Outlay	144,493	476,964	740,305
SUB_TOTAL Sub Total	426,487	800,884	1,123,671
TEXPENSES Total Expenses	426,487	800,884	1,123,671
2500 - Public Health Fund			
41000 Personal Services	1,347,001	1,500,250	1,582,561
51000 Supplies	109,261	130,216	142,359
60000 Contractual Services	169,393	223,694	214,810
70000 Other Charges	185,920	256,326	260,032
80000 Capital Outlay	1,640	0	0
SUB_TOTAL Sub Total	1,813,215	2,110,486	2,199,762
TEXPENSES Total Expenses	1,813,215	2,110,486	2,199,762
2530 - WIC Grant Fund			
41000 Personal Services	981,259	1,733,848	1,677,583
51000 Supplies	345,825	212,517	207,506
60000 Contractual Services	100,796	199,634	114,610
70000 Other Charges	241,439	300,151	247,371
80000 Capital Outlay	31,036	0	0
SUB_TOTAL Sub Total	1,700,355	2,446,151	2,247,070
92000 Operating Transfers	2,685	0	0
TEXPENSES Total Expenses	1,703,039	2,446,151	2,247,070
2610 - Justice Assistance Grant Fund			
41000 Personal Services	15,065	0	0
51000 Supplies	18,807	0	0
70000 Other Charges	27,697	0	0
80000 Capital Outlay	12,215	0	0
SUB_TOTAL Sub Total	73,784	0	0
TEXPENSES Total Expenses	73,784	0	0
2620 - APD Seized Property Fund			
51000 Supplies	31,423	46,200	46,200
60000 Contractual Services	6,155	10,000	10,000
70000 Other Charges	130,234	78,000	78,000
80000 Capital Outlay	29,724	72,500	25,000
SUB_TOTAL Sub Total	197,536	206,700	159,200
TEXPENSES Total Expenses	197,536	206,700	159,200

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2660 - Leose Training Program Fund			
51000 Supplies	549	11,660	2,660
60000 Contractual Services	0	420	420
70000 Other Charges	36,892	13,170	22,260
80000 Capital Outlay	4,197	0	0
SUB_TOTAL Sub Total	41,638	25,250	25,340
92000 Operating Transfers	2,270	0	0
TEXPENSES Total Expenses	43,908	25,250	25,340
2670 - AIP Pantex Project Fund			
41000 Personal Services	84,158	80,961	89,410
51000 Supplies	3,908	10,092	3,200
60000 Contractual Services	73,980	0	22,320
70000 Other Charges	3,788	3,350	9,000
SUB_TOTAL Sub Total	165,833	94,403	123,930
TEXPENSES Total Expenses	165,833	94,403	123,930
2700 - Greenways at Hillside Fund			
41000 Personal Services	38,770	25,613	20,356
51000 Supplies	70,005	84,694	89,934
60000 Contractual Services	61,932	66,176	91,475
70000 Other Charges	0	0	16,493
80000 Capital Outlay	0	75,000	0
SUB_TOTAL Sub Total	170,706	251,483	218,258
92000 Operating Transfers	146,583	146,304	142,743
TEXPENSES Total Expenses	317,289	397,787	361,001
2720 - Brennan Boulevard Fund			
41000 Personal Services	1,952	365	922
51000 Supplies	8,897	10,659	3,182
60000 Contractual Services	1,724	1,812	9,866
70000 Other Charges	0	700	1,215
SUB_TOTAL Sub Total	12,574	13,536	15,185
TEXPENSES Total Expenses	12,574	13,536	15,185
2730 - Colonies			
41000 Personal Services	28,385	15,000	19,514
51000 Supplies	69,267	93,662	79,319
60000 Contractual Services	69,056	58,270	59,998
70000 Other Charges	58	57	16,169
SUB_TOTAL Sub Total	166,767	166,989	175,000
92000 Operating Transfers	167,089	157,289	160,147
TEXPENSES Total Expenses	333,855	324,278	335,147
2740 - Tutbury Public Imprv Dist			
51000 Supplies	1,776	3,242	2,375
60000 Contractual Services	11,811	9,430	12,652
70000 Other Charges	0	0	1,312
SUB_TOTAL Sub Total	13,587	12,672	16,339
TEXPENSES Total Expenses	13,587	12,672	16,339

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2750 - Point West PID			
51000 Supplies	6,359	11,614	10,000
60000 Contractual Services	30,692	34,317	38,094
70000 Other Charges	0	0	3,580
SUB_TOTAL Sub Total	37,051	45,931	51,674
TEXPENSES Total Expenses	37,051	45,931	51,674
2760 - Quail Creek Public Improv Dist			
51000 Supplies	1,476	2,363	2,830
60000 Contractual Services	485	3,090	3,130
70000 Other Charges	500	0	238
SUB_TOTAL Sub Total	2,461	5,453	6,198
TEXPENSES Total Expenses	2,461	5,453	6,198
3100 - Compensated Absences Fund			
41000 Personal Services	1,379,825	1,399,600	1,504,500
SUB_TOTAL Sub Total	1,379,825	1,399,600	1,504,500
92000 Operating Transfers	26,619	0	0
TEXPENSES Total Expenses	1,406,444	1,399,600	1,504,500
3200 - General Obligation Debt			
89000 Debt Service	2,918,878	2,938,141	3,020,576
SUB_TOTAL Sub Total	2,918,878	2,938,141	3,020,576
TEXPENSES Total Expenses	2,918,878	2,938,141	3,020,576
4000 - Capital Project Funds			
80000 Capital Outlay	224,012	9,172,561	11,942,373
SUB_TOTAL Sub Total	224,012	9,172,561	11,942,373
92000 Operating Transfers	968,191	455,000	261,000
93000 Fixed Asset Transfers	23,067,732	0	0
TEXPENSES Total Expenses	24,259,935	9,627,561	12,203,373
5200 - Water and Sewer System Fund			
41000 Personal Services	11,688,168	11,988,641	12,001,887
51000 Supplies	5,800,944	8,360,381	6,027,014
60000 Contractual Services	6,189,815	4,721,730	4,420,936
70000 Other Charges	20,571,235	22,888,807	24,395,914
80000 Capital Outlay	310,018	9,747,221	33,795,520
89000 Debt Service	4,440,301	3,865,052	3,240,999
SUB_TOTAL Sub Total	49,000,480	61,571,832	83,882,270
90000 Inter Reimbursements	-412,322	-406,234	-406,234
92000 Operating Transfers	150,075	0	0
TEXPENSES Total Expenses	48,738,233	61,165,597	83,476,036

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
5400 - Aviation Fund			
41000 Personal Services	2,282,471	2,747,141	2,719,591
51000 Supplies	600,218	895,368	765,944
60000 Contractual Services	312,876	565,264	575,664
70000 Other Charges	5,345,849	5,240,140	5,007,829
80000 Capital Outlay	123,889	5,931,950	5,065,500
89000 Debt Service	51,974	250,285	645,076
SUB_TOTAL Sub Total	8,717,278	15,630,149	14,779,604
90000 Inter Reimbursements	0	-60,000	0
TEXPENSES Total Expenses	8,717,278	15,570,149	14,779,604
6100 - Municipal Garage Fund			
41000 Personal Services	2,323,886	2,653,424	2,615,694
51000 Supplies	4,835,333	5,805,110	5,805,110
60000 Contractual Services	96,490	96,604	90,100
70000 Other Charges	5,790,112	5,637,855	5,516,862
80000 Capital Outlay	4,574,725	4,471,500	4,959,400
SUB_TOTAL Sub Total	17,620,546	18,664,493	18,987,166
90000 Inter Reimbursements	-1,380,721	-1,480,000	-1,480,000
TEXPENSES Total Expenses	16,239,825	17,184,493	17,507,166
6200 - Information Technology Fund			
41000 Personal Services	2,344,614	2,343,002	2,219,030
51000 Supplies	60,975	100,350	133,850
60000 Contractual Services	695,179	819,998	785,092
70000 Other Charges	1,031,790	1,133,649	884,582
80000 Capital Outlay	351,337	979,185	597,940
SUB_TOTAL Sub Total	4,483,894	5,376,184	4,620,495
92000 Operating Transfers	72,000	0	0
TEXPENSES Total Expenses	4,555,894	5,376,184	4,620,495
6300 - Risk Management Fund			
51000 Supplies	275,923	434,540	320,845
60000 Contractual Services	388,996	248,983	147,250
70000 Other Charges	1,658,330	3,327,623	3,457,547
SUB_TOTAL Sub Total	2,323,249	4,011,146	3,925,642
TEXPENSES Total Expenses	2,323,249	4,011,146	3,925,642
6400 - Employee Insurance Fund			
41000 Personal Services	402,430	501,200	496,987
51000 Supplies	78,260	69,235	75,735
60000 Contractual Services	330,043	47,105	98,115
70000 Other Charges	30,203,292	15,580,126	16,168,010
80000 Capital Outlay	1,640	0	0
SUB_TOTAL Sub Total	31,015,665	16,197,666	16,838,847
92000 Operating Transfers	264,880	0	0
TEXPENSES Total Expenses	31,280,544	16,197,666	16,838,847

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
6500 - Employee Flexible Spending Fund			
70000 Other Charges	780,263	831,014	872,830
SUB_TOTAL Sub Total	780,263	831,014	872,830
TEXPENSES Total Expenses	780,263	831,014	872,830
Total Expenditures			316,162,855
Reconciliation to Summary of Resources and Expenditures			316,162,855
Depreciation			(18,285,304)
Water and Sewer Debt Service			11,646,458
Airport Principal Debt Service			1,230,000
Interfund Transfers			(48,628,920)
Net Expenditures			262,125,089

RELATIONSHIP BETWEEN CITY ORGANIZATION AND BUDGET AND FUND STRUCTURE

As presented on the presiding page, the City of Amarillo is organized into ten functional areas we call divisions. Each division is further divided into activities we call departments. The City is organized with similar or related functions in each division while the budget and account structure are developed along the lines of funding sources. The Budget Summary By Division report, included in the summary section of the budget, recaps the budget across funds for a budget presentation by organizational unit. All divisions report ultimately to the City Manager who is responsible to the Mayor and Commission, with the Mayor and Commission being elected by the citizens of Amarillo.

The Finance Division is organized into nine departments and reports to the Finance Director and the Assistant City Manager of Financial Services. Most of the activities in the Finance Division are budgeted and accounted for in the City's General Fund. However, the Utilities Office is part of the Water and Sewer Fund, an enterprise fund. The Vital Statistics Department is under the Utility Billing Department and does not have a separate department head. Teen Court is a sub-unit of the Municipal Court and has a separate budget for billing purposes. The Public Improvement District (PID) Funds are budgeted for in the Special Revenue Section of the Budget and include the Greenways PID, the Brennan PID, the Colonies PID, the Tutbury PID, the Point West PID, and the Quail Creek PID. These funds are used to finance and maintain improvements in each of these subdivisions. The Finance, Planning, and Parks Departments work together to administer the Public Improvement Districts.

The Public Works Division is organized into six activities. The Municipal Garage function in Public Works is accounted for and budgeted in an internal service fund. The other departments of Public Works are budgeted in the General Fund. Solid Waste Collection and Disposal are budgeted in two departments, but have the same Department Head. Traffic Engineering includes both Traffic Administration and Traffic Field Departments. The Utilities Division is budgeted entirely in the Water and Sewer Fund. The Utility Billing portion is organizationally in the Finance Division.

The Parks and Recreation Division is budgeted entirely in the General Fund. In the past, our Recreation Program and Athletics Programs were combined into the Recreation budget. The planning and administration of our Athletic Program have been separated into the Athletic Administration Budget. For cost accounting purposes, we have individual budgets for swimming pools, tennis center, and the rifle ranges as part of the overall Recreation Program. Similarly, we have separate budgets in our Athletic Program for softball, volleyball, basketball, and flag football. Parks maintenance and zoo maintenance are part of the overall Parks Maintenance Operation. Each golf course is managed by a separate golf pro under the direction of the Director of Parks and Recreation.

The Fire Department, along with Fire Civilian Personnel, is budgeted in the City's General Fund. Also, the Police Department with its administrative unit, Civilian Personnel, is budgeted in the General Fund. In previous years, both Fire and Police Civilian Personnel were budgeted in one department. Civilian Personnel has been separated and Fire Civilian Personnel has been combined with the Fire Prevention function to form a new Fire Civilian Personnel Department. Both the Fire and Police Departments are responsible for grants that are budgeted in special revenue funds in the Special Revenue portion of our Budget. Organizationally, both the Police and Fire Departments have a well-defined reporting structure and clearly delineated areas of responsibility. The organization structure for both departments is shown with their budget. However, both departments' budgets are shown in total.

Our Public Service Division crosses several funds and is found in the General Fund and in the Special Revenue Section. Human Resources, Civic Center, Library, Building Safety, and Planning are all General Fund functions. Most of the City's grant receipts are managed in our Community Development Department. The Community Development Program and the Housing Assistance Program have several functional areas and are under the Direction of the Assistant City Manager of Public Services. The Community Services Division includes Transit, Environmental Health, and Animal Control within the General Fund. Our Public Health Fund and Women, Infants, and Children Nutrition Program also have several functional activities. The Transit Department budgets at its functional activity level and has a budget for Demand Response and Fixed Route Service.

The Administrative and City Services Division reports directly to the Deputy City Manager. Most of the departments in Public and Staff Services are in the General Fund. However, the City's Airport is budgeted as an enterprise fund. The Clinic is budgeted as part of the City's Employee Insurance Fund, an internal service fund. The Information Services Division is included as an internal service fund. Also included in this division is the Municipal Office Systems, which is budgeted in the General Fund.

CITY OF AMARILLO

RATIO OF TAX COLLECTIONS TO CURRENT YEAR'S LEVY

ALL FUNDS

FISCAL YEAR	LEVY	FROZEN TAXES	LEVY WITH FROZEN TAXES		% LEVY	CURRENT ROLL COLLECTIONS AMOUNT	% LEVY	PRIOR ROLL COLLECTIONS AMOUNT	% LEVY	TOTAL TAX COLLECTIONS AMOUNT	% LEVY
2001/2002	19,090,289		19,090,289		100.0%	18,600,068	97.4%	318,715	1.7%	18,918,783	**99.1%
2002/2003	19,968,332		19,968,332		100.0%	19,427,592	97.3%	387,161	1.9%	19,814,753	99.2%
2003/2004	20,826,748		20,826,748		100.0%	20,488,169	98.4%	427,713	2.1%	20,915,882	100.4%
2004/2005	21,750,688		21,750,688		100.0%	21,447,751	98.6%	324,694	1.5%	21,772,445	100.1%
2005/2006	22,519,910		22,519,910		100.0%	22,101,623	98.1%	262,638	1.2%	22,364,261	99.3%
2006/2007	23,716,402		23,716,402		100.0%	23,260,930	98.1%	388,949	1.6%	23,649,879	99.7%
2007/2008	25,933,603		25,933,603	****	100.0%	25,533,797	98.5%	362,495	1.4%	25,896,292	***99.9%
2008/2009(Est)	25,353,095	4,036,458	29,389,553	****	100.0%	28,937,279	98.5%	326,883	1.1%	29,264,162	99.6%
2009/2010(Est)	26,078,116	4,177,880	30,255,996	****	100.0%	29,649,431	98.0%	320,368	1.1%	29,969,799	99.1%
2010/2011(Est)	26,228,442	4,272,559	30,501,001	****	100.0%	29,738,476	97.5%	311,853	1.0%	30,050,329	98.5%

ANALYSIS OF PROPERTY VALUATIONS AND TAX RATE
ASSESSED VALUE

YEAR	REAL ESTATE AMOUNT	%	BUSINESS PERSONAL AMOUNT	%	TOTAL AMOUNT	%	GENERAL	I&R	TOTAL
2001/2002	6,486,418,414	85.6%	1,093,860,223	14.4%	7,580,278,637	100.0%	0.28700	0.00953	**0.29653
2002/2003	6,860,543,027	86.2%	1,098,779,696	13.8%	7,959,322,723	100.0%	0.28777	0.00786	0.29563
2003/2004	7,226,216,296	87.1%	1,069,853,131	12.9%	8,296,069,427	100.0%	0.28686	0.00751	0.29437
2004/2005	7,538,307,247	85.7%	1,262,875,966	14.3%	8,801,183,213	100.0%	0.28199	0.00707	0.28906
2005/2006	7,938,381,440	86.5%	1,240,508,943	13.5%	9,178,890,383	100.0%	0.28035	0.00677	0.28712
2006/2007	8,518,092,297	86.9%	1,284,058,473	13.1%	9,802,150,770	100.0%	0.27736	0.00635	0.28371
2007/2008	9,437,359,663	87.6%	1,336,466,293	12.4%	10,773,825,956	100.0%	0.27787	0.00584	0.28371
2008/2009	9,848,073,262	87.6%	1,399,857,654	12.4%	11,247,930,916	100.0%	0.28143	0.02866	***0.31009
2009/2010	10,147,687,093	87.8%	1,413,365,790	12.2%	11,561,052,883	100.0%	0.28239	0.02770	0.31009
2010/2011	10,299,410,694	87.8%	1,351,284,199	12.2%	11,650,694,893	100.0%	0.28279	0.02730	0.31009

CITY TAXES AND PROPERTY VALUATIONS

From 1990 to 1993, the City's tax base has eroded; however, during this period, other revenue sources -- especially the sales tax revenue -- mitigated this decrease in property values. From 1994 to 2008, the City's assessed values have increased annually. The 2006/2007 assessed values show an increase of $580 million, the 2007/2008 assessed values show an increase of $919 million and an increase of $411 million for the 2008/2009 assessed values. While we do not expect large increases in assessed value indefinitely, new construction is still strong and we expect assessed values to be up again in 2009/2010. The assessed values for the 2008/2009 fiscal year included frozen taxes with frozen values of approximately $1.4 billion.

* During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire fighters, and a corresponding 20% property tax increase, which will be used to fund the 12% salary increases.

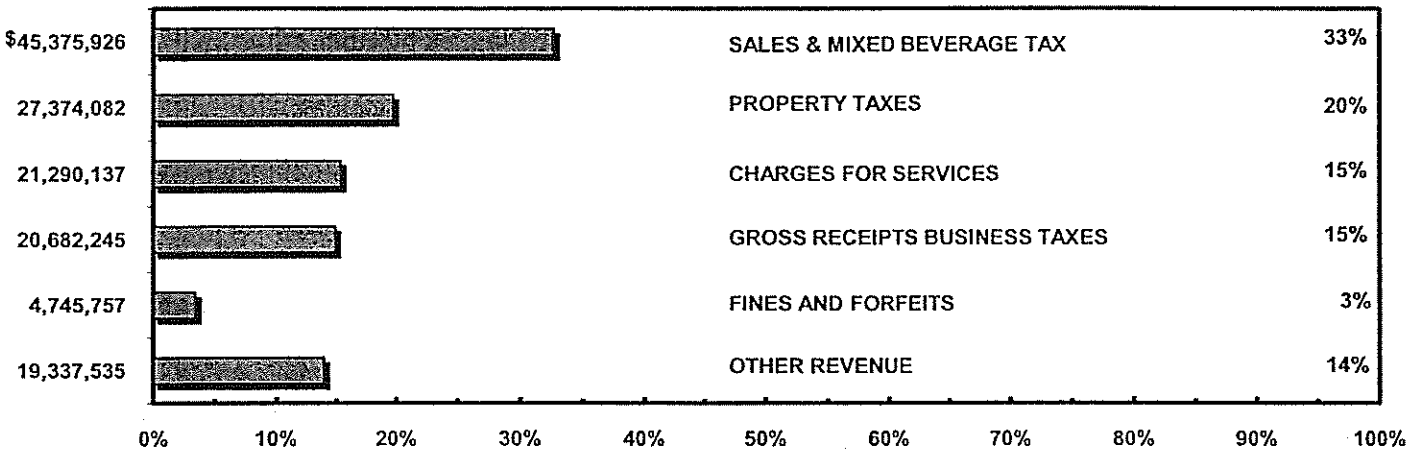
** Included in the tax levy is a property tax increase of $.00953 per $100 property valuation to fund the library bond issue that was approved by our voters in a bond election held 2001.

*** Included in the tax levy is a property tax increase to fund the 2007 Certificates of Obligation bonds issue.

****The City is participating in the Downtown Tax Increment Reinvestment Zone. The City's participation will be $60,299 for the 2007/2008 tax year, $89,272 for the 2008/2009 tax year, $121,265 for the 2009/2010 tax year and $126,510 for the 2010/2011 tax year.

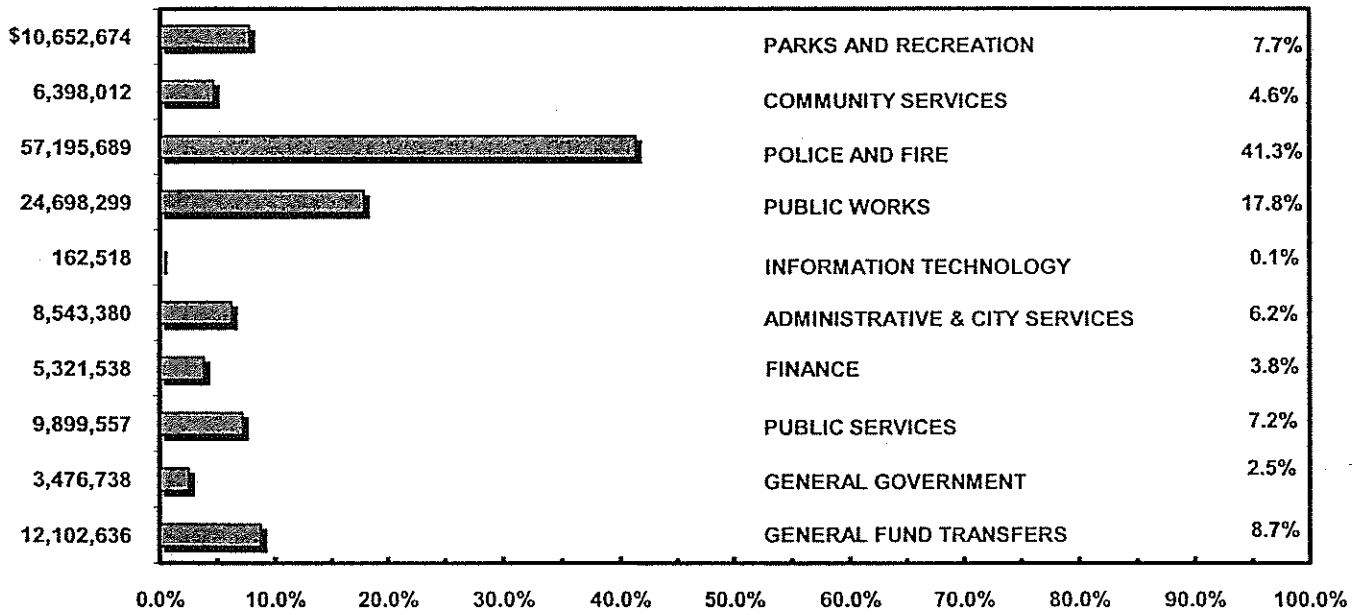
CITY OF AMARILLO
GENERAL FUND
2010/2011

REVENUE



$135,206,315 TOTAL REVENUE

EXPENDITURES



$138,451,041 TOTAL EXPENDITURES

Public Safety (Police and Fire Departments) requires the greatest funding, which is more than double the next largest category of Public Works. No single revenue source will fund Public Safety, although the sales tax comes nearest. Of the $57,195,689 budgeted for Public Safety, Police is $33,450,949 and Fire is $23,744,740.

City of Amarillo
Revenue
1000General Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
30300 Current Year's Levy	26,255,027	26,985,179	26,994,102
30320 Prior Year's Levy	319,910	304,325	305,000
30330 Penalty and Int-Delinquent Tax	286,763	274,010	275,000
30200 Ad Valorem Tax Collections	**26,861,699**	**27,563,514**	**27,574,102**
30410 Electricity Utilitiy	6,860,674	6,713,445	7,056,766
30420 Gas Utility	2,566,733	3,036,087	3,249,363
30430 Water Utility	1,320,044	1,473,371	1,630,680
30435 Sewer Utility	539,508	687,179	759,240
30440 Telecommunications Util	1,551,807	1,562,138	1,563,000
30450 Cable TV	1,479,760	1,553,748	1,631,435
30469 Hotel Occupancy Tax	4,232,250	4,111,792	4,111,792
30400 Gross Receipts Business Taxes	**18,550,776**	**19,137,759**	**20,002,276**
30610 General Sales Tax	43,241,228	41,281,196	41,800,000
30620 Mixed Beverage Sales Ta	589,894	585,918	586,000
30600 Sales Tax	**43,831,122**	**41,867,114**	**42,386,000**
31510 Liquor Licenses	54,790	55,441	50,000
31520 Beer & Wine Licenses	20,415	18,248	18,560
31610 Food Handling & Daycare	421,018	404,780	400,000
31620 Food Manager Certificat	33,145	28,511	28,166
31710 Electrician Licenses	3,120	2,875	3,900
31720 Plumbers License & Reg	2,820	170	0
31725 Irrigation License & Reg	0	430	600
31730 Dance Hall License	1,000	1,000	1,000
31740 Heating & Aircondng Lic	2,580	2,455	3,945
31750 Roofers License	1,370	1,395	1,395
31760 Builders/Contractors Li	14,847	16,000	16,000
31770 Taxicab Licenses	5,417	5,247	3,500
31780 Right of Way License	74,893	70,000	71,500
31790 Right of Way License Ap	1,300	3,000	3,000
31795 Cert of Appropriateness	0	400	400
31797 FMV Pmts - Vacated Property	0	0	0
31800 Other Business Licenses	4,977	4,587	6,237
31400 Business License and Permits	**641,691**	**614,538**	**608,203**
31910 Building Permits	786,965	900,859	828,210
31920 Electrical Permits	83,280	83,708	40,000
31930 Plumbing and Gas Permit	140,972	160,000	168,210
31940 Heating & Aircondng Per	33,210	34,350	34,350
31950 Sewage Disposal Permits	58,027	57,440	56,087
31960 Mobile Home Park Permit	10,962	10,582	36,450
31970 Transient Business Perm	700	975	975
31980 Solicitation Permits	2,495	1,600	1,600
31900 Non-Business License & Permit	**1,116,611**	**1,249,514**	**1,165,882**
32825 TxDOT Assistance	456,203	410,583	410,583
32830 Transit Oper/Cap Assista	1,185,122	1,663,775	1,585,661
32835 ARRA Funding	1,564,532	833,927	755,951
32840 Hiway Signal Maint Reim	47,000	47,000	47,000
32860 Civil Defense Participat	301,598	270,775	280,219
32870 Police School Liason Par	733,050	749,190	731,615
32880 Arrest Fee Collection	5,112	5,400	5,400
32900 Fiscal Agent Fees	115,152	117,357	117,612
32800 Other Governmental Revenues	**4,407,769**	**4,098,007**	**3,934,041**
33210 Zoning Platting Fees	30,708	31,000	28,000
33220 Zoning Board Appl Fees	1,500	900	1,500
33225 Abandoned Vehicle Notification	5,700	5,465	6,210
33230 Sale of City Publicatio	1,336	1,844	775
33200 General Government	**39,243**	**39,209**	**36,485**
33310 Fire Inspection Fees	20,160	20,515	20,200
33320 Traffic Accident Report	62,675	56,676	64,000
33330 Warrant Fees	525,227	545,000	545,000

City of Amarillo
Revenue
1000General Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
33340 Animal Shelter Fees	113,124	130,000	130,000
33341 Path Exam	295	1,000	1,000
33342 Euthanasia Fee	4,490	5,000	5,000
33350 Vital Statistic Fees	350,605	336,784	354,445
33370 Water Sample Collection	1,395	2,207	1,506
33380 Vet Clinic Disposal Fee	5,185	4,200	4,200
33400 Fire Service Fee - Airport	1,506,612	1,556,798	1,484,905
33300 Public Safety and Health	**2,589,768**	**2,658,180**	**2,610,256**
33510 Collection and Disposal	14,958,118	15,621,118	16,334,840
33520 Landfill Charges	1,441,097	1,157,193	1,555,000
33530 Recyclable	54,336	55,483	58,000
33500 Sanitation	**16,453,551**	**16,833,794**	**17,947,840**
33610 Passenger Fees	116,683	122,857	113,514
33620 Demand Response Fee	23,485	20,936	21,534
33630 Bus and Bus Stop Advert	19,100	19,850	18,600
33640 Miscellaneous Bus Reven	25,908	27,316	27,012
33600 Operating Revenues	**185,176**	**190,958**	**180,660**
33710 Civic Center Rentals	869,241	747,044	770,250
33715 Extra Charge	182,339	166,200	167,500
33720 Civic Center Concessions	295,092	238,225	249,700
33730 Civic Center Advertising	18,473	18,955	19,170
33735 Civic Center Novelties	56,305	30,144	36,000
33740 Box Office Fees	337,541	296,238	296,238
33750 Library Late Charges	127,238	128,827	122,000
33760 Library Copy Charges	17,597	16,248	18,000
33765 No Res Lib Fee	9,726	10,051	8,000
33780 Golf Green Fees	529,361	483,541	500,750
33790 Golf Green Fees Premium	632,893	590,667	632,000
33800 Golf Permit Fees	313,526	303,454	318,000
33805 Golf Cart Commission	69,365	62,740	68,100
33806 Golf Beverage Concession	17,450	16,129	17,465
33807 Driving Range Commissio	6,076	5,239	5,925
33810 League Entry Fees	387,580	400,520	403,205
33815 Tournament Revenue	67,983	69,175	69,325
33820 Admission Fees	4,911	159,376	204,400
33835 Discount Card Sales	39,904	34,850	39,500
33850 Swimming Pool Revenues	126,087	126,708	127,975
33855 Swimming Lessons	44,462	44,400	41,946
33860 Field Rentals	37,723	37,480	39,700
33861 Soccer Field Rentals	12,803	13,100	15,800
33870 Shooting Complex Revenu	40,527	38,297	50,000
33880 Shooting Merchandise Sales	5,624	3,802	5,000
33890 Tennis Center Fees	3,938	4,200	5,100
33900 Tennis Memberships	256	750	1,050
33920 Adult Zoo Admission	0	11,948	0
33930 Child Zoo Admission	0	2,377	0
33940 Senior Zoo Admission	0	565	0
33990 Special Zoo Event	0	5,913	0
37160 Concession	36,529	35,762	36,394
33700 Culture and Recreation	**4,290,551**	**4,102,925**	**4,268,493**
34266 Lab Fees	2,988	0	0
34200 Tap Fees and Frontage Charge	**2,988**	**0**	**0**
34450 Telephone Commissions	17,455	8,617	0
34400 Terminal Building Area Rental	**17,455**	**8,617**	**0**
35105 Admin Fee--Defensive Dr	32,042	20,000	20,000
35106 Admin Fee - Teen Court	16,920	15,740	16,200
35110 Traffic Fines	3,472,592	3,434,000	3,434,000
35115 Other Traffic Court Cos	72,715	90,000	90,000
35120 Misdemeanor Fees	202,399	192,000	192,000

City of Amarillo
Revenue
1000General Fund

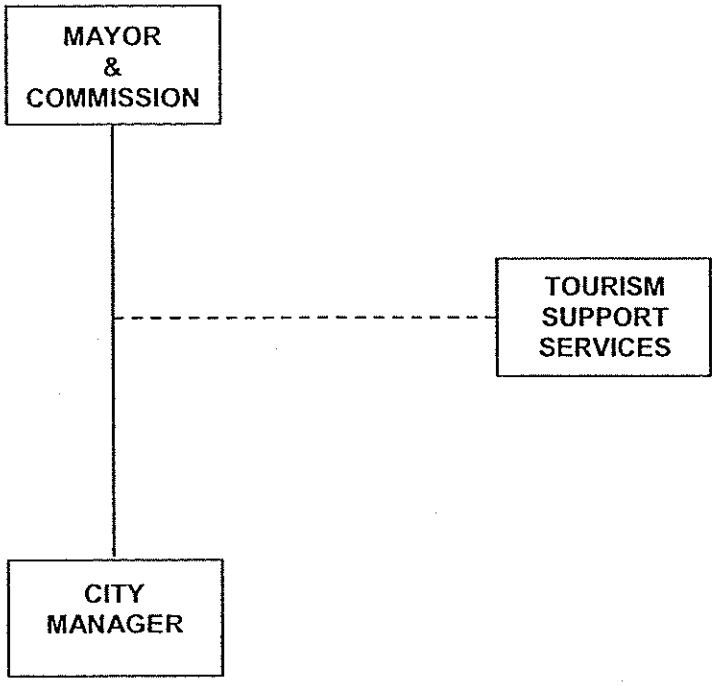
DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
35125 Misdemeanor-Crimes	626,369	615,000	615,000
35130 Parking Fines	106,269	109,000	109,000
35135 Violation City Ordinanc	73,978	95,000	95,000
35140 Court Technology Fee	-2,242	0	0
35157 MC Assessed - Child Safe	21,331	18,750	18,000
35175 Judicial Fund Local	23,289	20,000	20,000
35210 Bond Forfeitures	32,412	97,000	97,000
35215 Forfeited Disct-Sanitat	314,170	333,513	300,000
35220 Expunction Fees	30	30	0
35000 Fines and Forfeitures	**4,992,274**	**5,040,033**	**5,006,200**
35510 AECC - NWTH Participation	0	763,600	763,600
35515 Medical Director Services	0	15,000	30,000
35610 Grant In Aid – Federal	11,991	7,573	8,300
35500 Other Governmental Revenues	**11,991**	**786,173**	**801,900**
37110 Interest Income	1,002,486	498,551	628,424
37115 Unrealized G/L	95,043	0	0
37125 Other Interest Income	216,272	233,078	200,000
37109 Interest Earnings	**1,313,801**	**731,629**	**828,424**
37151 Amusement Park Lease	97,797	99,289	97,000
37152 Municipal Building Rent	106,686	106,791	106,518
37153 Polk Street Rental	71,133	70,800	71,136
37154 Other Rental Income	33,180	34,734	35,713
37155 Surface Land Rental	12,225	14,600	14,600
37170 Payment in Lieu of Property Tx	2,580,708	2,725,068	2,808,142
37150 Rent	**2,901,729**	**3,051,282**	**3,133,109**
37210 Water & Sewer Utility	1,218,576	1,182,492	1,297,961
37220 Airport	162,041	126,312	198,582
37225 Weed Collection	197,941	176,895	231,000
37230 Weed Mowing Services	115,540	109,604	128,000
37231 Bad Debt Exp/Recovery	-416,423	-390,679	-368,876
37235 PID Reimbursements	85,699	103,734	103,734
37240 State Court Cost	169,067	168,000	168,000
37245 Court Cost-Arrest Fees	195,875	167,000	167,000
37246 Dismissal Fee-Drivers Li	58,470	66,000	66,000
37247 Municipal Court Time Pmt Fee	92,845	87,000	87,000
37248 Judicial Admin Efficiency	23,218	22,000	22,000
37250 Indirect Cost Reimbursem	1,674,503	1,778,933	1,586,699
37199 Administrative Charges	**3,577,351**	**3,597,291**	**3,687,100**
37130 Discounts Earned	3,334	2,500	2,500
37140 Returned Check Fees	1,225	2,000	2,000
37410 Miscellaneous Revenue	223,816	212,158	186,687
37412 Auction Expense Recovery	6,197	6,000	6,000
37413 Seized Property or Cash	0	0	2,000
37415 Appraisal Dist. Rf.	11,129	3,361	3,361
37417 Wrecker Service Contract	87,531	85,341	100,000
37420 Donations	31,000	12,420	8,600
37428 Procurement Card Rebate	42,681	40,861	41,000
37430 Sale of Property	-242	24,000	24,000
37435 Sale of Scrap	750	200	200
37445 Sales to Outside Utiliti	50,298	58,000	60,000
37448 Private Develop/ETJ Engr Chrgs	878	878	1,000
37455 Events Dist Oper Asst	298,000	297,996	297,996
37460 Gn/Lss on Prop Disposal	15,123	0	0
37463 Parks Tree Workshop	93	0	0
37464 Trees for Greenways Park	6,000	7,000	0
37466 Education	1,633	5,000	5,000
37467 Special Events	596	7,500	9,000
37400 Miscellaneous Revenue	**780,043**	**765,216**	**749,344**
39350 Tsf In from Gen Construc	309,134	250,000	250,000

City of Amarillo
Revenue
1000General Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
39370 Tsf In fr St & Drainage	5,350	8,500	8,500
39390 Tsf In fr Park Improveme	6,012	2,500	2,500
39470 Tsf in from Water & Sewe	500	0	0
39490 Tsf In fr Information Se	22,000	0	0
39555 Tsf In fr Summer Lunch 2300	25,235	25,000	25,000
39600 Trns In from Zoo Trust Fund	4,000	0	0
39100 Operating Transfers In	**372,231**	**286,000**	**286,000**
TREVENUE Total Revenues	**132,937,822**	**132,621,751**	**135,206,315**

CITY OF AMARILLO

GENERAL GOVERNMENT



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
General Government			
1011 Mayor and Commission	109,591	130,877	120,287
1020 City Manager	756,193	1,152,804	1,127,862
1030 Tourism & Economic Development	2,798,810	2,587,896	2,228,589

CITY OF AMARILLO

MAYOR AND COMMISSION (1011)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Mayor and City Commission establish and promote municipal policies for the positive, orderly growth and planned development of Amarillo. The Mayor and City Commissioners serve as the policy-making body of the City of Amarillo. This body makes final decisions on matters of the Amarillo Municipal Code of Ordinances including zoning matters, holds public hearings on items of public interest, reviews and adopts the Annual City Budget, makes determinations of the appropriation of grant and bond funds and franchises, approves the purchases of goods and services for the municipal organization, and awards contracts for the provision of said services. The City of Amarillo, by Charter, operates under the Commission-Manager form of government.

GOALS

Establish municipal policies to enhance and encourage the orderly, positive growth and development of Amarillo. Encourage and support both public and private Economic Development activities to obtain new business and industry for Amarillo. Encourage and support both public and private convention and tourism activities to attract visitors to Amarillo and the surrounding area. Continue to encourage cooperation and communication with other governmental agencies, in order to reduce governmental program duplication and increase program and service efficiency. Continue to enhance the awareness of City of Amarillo services and policies through the recruitment and appointment of citizens to City Boards and Commissions.

OBJECTIVES

- ★ Continue to develop ordinances that allow for the positive, orderly, and planned growth of Amarillo, oversee the creation of the new Amarillo Comprehensive Plan.
- ★ Continue to promote policies and ordinances to make Amarillo a safe, attractive, and healthy place in which to live and work.
- ★ Encourage the continued development of Rick Husband Amarillo International Airport for aviation industries, general industrial business use and commercial and general aviation growth.
- ★ Promote cooperation and communication between the City, the Amarillo Economic Development Corporation, the Chamber of Commerce, and the private sector in the performance of economic development activities.
- ★ Encourage the development and expansion of business and industry. Maintain cooperation and communication between the City, the Amarillo Economic Development Corporation, the Amarillo-Potter Events Venue District, the Chamber of Commerce, and the private sector in the performance of promoting convention and tourism activities.
- ★ Promote cooperation and communication with the Tax Increment Reinvestment Zone No. 1 Board and other partners for the development and growth of the downtown area.
- ★ Continue efforts between the City and other Amarillo area governmental institutions to consolidate services, reduce duplication of services, and promote the provision of services in the most cost-efficient manner to citizens of the community.
- ★ Actively recruit and encourage qualified citizens to serve on City Boards and Commissions.

City of Amarillo

Mayor and Commission

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,086	2,598	2,598
42010 Social Security - Medicare	30	38	38
42020 Social Security - OASDI	32	32	32
42300 State Unemployment	11	14	14
42400 Workers Compensation	3	4	4
41000 Personal Services	**2,163**	**2,686**	**2,686**
51110 Office Expense	8,282	14,715	14,715
51200 Operating	250	0	0
51000 Supplies	**8,532**	**14,715**	**14,715**
61200 Postage	513	960	960
61300 Advertising	3,849	10,690	10,690
61400 Dues	33,913	35,000	24,500
61410 Tuition	0	500	500
61600 Unassigned	320	11,000	11,000
62000 Professional	20,000	0	0
60000 Contractual Services	**58,595**	**58,150**	**47,650**
71100 Insurance and Bonds	257	252	252
72000 Communication	683	683	594
74000 Printing and Binding	0	2,500	2,500
75100 Travel	18,236	25,000	25,000
75300 Meals and Local	3,197	6,000	6,000
77100 Court Costs	2,019	3,000	3,000
77900 Other Agencies	14,758	14,890	14,890
78100 Contingencies	1,151	3,000	3,000
70000 Other Charges	**40,301**	**55,326**	**55,236**
TEXPENSES Total Expenses	**109,591**	**130,877**	**120,287**

City of Amarillo

Department Staffing Report

Department: Mayor and Commission

Number of Employees	Classification	Description	Salary Totals
Part-Time Positions			
1	CAM100	MAYOR	
4	CAM110	CITY COMMISSIONER	
5		Total Permanent Positions	
5		Total Department	2,598

CITY OF AMARILLO

CITY MANAGER (1020)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The City Manager professionally administers the municipal policies and directives established by the Amarillo Mayor and City Commission, and performs those organizational management duties and responsibilities prescribed in the City Charter. The City Manager, through delegation and administration of his staff members; directs, coordinates, and facilitates the effective and cost-efficient provision of municipal services to the citizens of Amarillo. The City of Amarillo, by Charter, operates under the Commission-Manager form of government. Due to such, the City Manager is responsible for all City personnel policies and procedures and the financial and operational needs to manage the City of Amarillo.

GOALS

Ensure that the provision and delivery of City services are done in an efficient, effective, and cordial manner to the public. Develop and promote strategies and programs for a safer, more attractive, and healthy environment for the citizens of Amarillo to live and work. Implement policies and programs to provide for the positive, orderly, and planned growth and development of the City. Continue to manage and administer the operations and services of the City in a professional and fiscally-responsible manner in order to prevent placing an increased tax or fee burden on the citizens of Amarillo. Continue to develop and encourage service, operational, and training programs, and employee performance attitudes that create a positive internal and external public perception of municipal government. Continue to cooperate and communicate with administrators of other governmental entities, to provide City expertise and assistance, and promote the provision of services and programs with the least amount of duplication and optimum amounts of efficiency. Continue to communicate and provide assistance to the Tax Increment Reinvestment Zone No. 1 Board and other partners on matters concerning downtown development. Continue to provide professional management expertise and guidance to the Mayor and City Commission, and assist them in the proper and orderly performance of their duties. Provide professional expertise and guidance to the Mayor and City Commission, the Amarillo Economic Development Corporation, the Amarillo-Potter Events Venue District, the Chamber of Commerce, and the private sector in matters pertaining to Economic Development and Convention and Tourism Activities.

OBJECTIVES

- ★ Coordinate the implementation of ordinances, policies, and procedures that will allow for the positive, orderly, and planned growth of the City in regard to the Amarillo Comprehensive Plan.
- ★ Evaluate and review the operational policies and procedures of all City departments to maintain the provision and delivery of services in the most efficient, effective, and cordial manner.
- ★ Maintain fiscally-responsible management policies and procedures to operate the City in the most cost-efficient manner.
- ★ Continue to promote and utilize long-range organizational planning to prioritize annual and future capital improvement needs and maximize investment and return on City funds.
- ★ Maintain responsiveness in a pleasant, professional, and ethical manner to citizens with complaints and comments regarding municipal services and programs.
- ★ Monitor employee needs and analyze and direct new employee performance training and benefit programs to ensure high morale, desire, and performance of the staff.
- ★ Maintain an open door policy with employees to be responsive to questions, concerns, and needs.
- ★ Deliver timely and relevant information regarding City activities to internal and external customers.
- ★ Coordinate the assistance of the City organization and staff in Amarillo Economic Development and Convention and Tourism Activities through active promotion of Rick Husband Amarillo International Airport for aviation industries and general industry and business; the use of the City Enterprise Zone and its industry and business incentives; the promotion of Tax Abatement policies; Amarillo Economic Development Corporation, and the development of new policies and programs to encourage economic visitor development in the Amarillo community.

City Manager

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	565,021	853,209	854,035
41300 Incentive	196	600	603
41620 Unscheduled	71	0	0
41820T Health Insurance	24,568	40,782	40,782
41900 Life	40	62	62
42010 Social Security - Medicare	8,288	12,744	12,756
42020 Social Security - OASDI	18,284	29,702	29,702
42110 TMRS	96,061	151,319	126,865
42300 State Unemployment	130	292	292
42400 Workers Compensation	372	1,226	545
42510 Car Allowance	16,308	25,080	25,080
42550 Communications Allowance	3,984	6,000	6,000
41000 Personal Services	**733,323**	**1,121,016**	**1,096,723**
51110 Office Expense	2,339	3,788	3,788
51115 Employee Recognition Program	0	1,000	0
51700 Education	0	500	500
51000 Supplies	**2,339**	**5,288**	**4,288**
61200 Postage	163	1,332	1,332
61400 Dues	3,837	9,400	9,400
61410 Tuition	85	250	250
62000 Professional	650	0	0
60000 Contractual Services	**4,734**	**10,982**	**10,982**
71100 Insurance and Bonds	1,071	1,123	1,123
72000 Communication	2,795	2,795	2,145
74000 Printing and Binding	0	500	500
75100 Travel	10,484	9,600	10,600
75300 Meals and Local	1,446	1,500	1,500
70000 Other Charges	**15,797**	**15,518**	**15,868**
TEXPENSES Total Expenses	**756,193**	**1,152,804**	**1,127,862**

City of Amarillo

Department Staffing Report

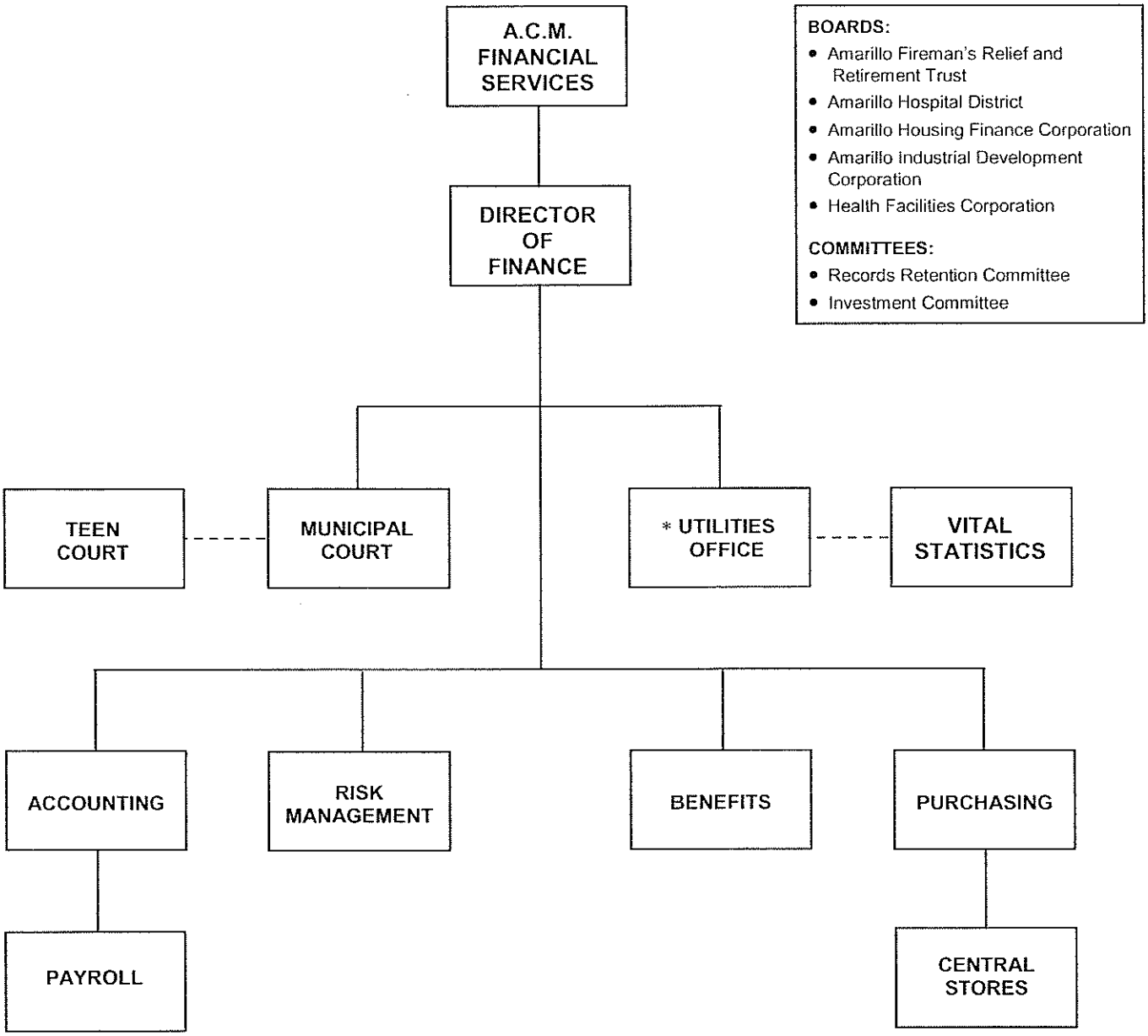
Department: City Manager

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM001	CITY MANAGER	
1	ADM002	COMMUNITY RELATIONS COORDINATOR	
1	ADM010	ASSISTANT CITY MANAGER - FINANCIAL SERVICES	
1	ADM011	ASSISTANT CITY MANAGER - PUBLIC SERVICES	
1	ADM012	DEPUTY CITY MANAGER	
5		Total Permanent Positions	
Part-Time Positions			
1	HRL920	COLLEGE INTERN	
6		Total Department	854,035

Tourism & Economic Development

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
62000 Professional	3,124	0	50,000
63500 Center City Inc.	114,540	125,000	125,000
63510 Downtown Development Committ	231,429	230,500	211,432
63600 Chamber of Commerce	2,204,244	1,926,091	1,548,458
63700 Civic Center Activitiy	180,470	241,305	228,699
63750 Visitor Center	65,004	65,000	65,000
60000 Contractual Services	**2,798,810**	**2,587,896**	**2,228,589**
TEXPENSES Total Expenses	**2,798,810**	**2,587,896**	**2,228,589**

FINANCE DIVISION



- - - - - - FUNCTIONAL ACTIVITIES

* DEPARTMENT DETAILS IN OTHER FUNDS

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Finance			
1120 Risk Management	339,111	369,845	350,023
1305 Municipal Court	1,507,996	1,626,339	1,618,780
1310 Teen Court	35,855	52,000	36,764
1315 Finance	958,508	832,441	829,629
1320 Accounting	1,162,658	1,144,174	1,134,999
1321 Payroll	64,457	182,079	185,188
1325 Purchasing	436,329	441,722	424,889
1335 Vital Statistics	62,420	68,644	67,611
1340 Benefits	100,697	275,436	276,841
1345 Central Stores	401,144	415,702	396,814
1350 General Fund Transfers	10,599,325	8,574,988	12,102,636
2080 Court Technology Fund			
Finance			
20800 Court Technology	81,309	445,411	124,340
2080 Court Technology Fund	81,309	445,411	124,340
2090 Court Security Fund			
Finance			
20910 Court Security Fund	107,661	93,777	97,664
2090 Court Security Fund	107,661	93,777	97,664
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	317,289	397,787	361,001
2700 Greenways at Hillside Fund	317,289	397,787	361,001
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	12,574	13,536	15,185
2720 Brennan Boulevard Fund	12,574	13,536	15,185
2730 Colonies			
Finance			
27300 Colonies	333,855	324,278	335,147
2730 Colonies	333,855	324,278	335,147
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	13,587	12,672	16,339
2740 Tutbury Public Imprv Dist	13,587	12,672	16,339

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2750 Point West PID			
Finance			
27510 Points West PID	37,051	45,931	51,674
2750 Point West PID	37,051	45,931	51,674
2760 Quail Creek Public Improv Dist			
Finance			
27610 Quail Creek PID	2,461	5,453	6,198
2760 Quail Creek Public Improv Dist	2,461	5,453	6,198
3000 Debt Service Funds			
Finance			
3100 Compensated Absences Fund	1,406,444	1,399,600	1,504,500
3200 General Obligation Debt	2,918,878	2,938,141	3,020,576
3000 Debt Service Funds	4,325,322	4,337,741	4,525,076
5200 Water and Sewer System			
Finance			
52100 Utilities Office	2,029,625	1,949,644	1,968,832
52120 Water & Sewer General	917,516	1,095,443	1,164,443
52121 Sewer General	3,458,212	2,144,417	2,340,252
52122 Water General	6,660,515	7,589,348	7,434,163
6300 Risk Management Fund			
Finance			
63110 Self Insurance General	354,611	369,566	451,927
63115 Unemployment Claims	40,835	75,753	87,000
63120 Fire & Extended Coverage	855,382	314,500	350,000
63125 Workers Compensation	157,120	2,087,897	1,879,670
63160 General Liability	878,046	387,000	422,100
63185 Automobile Liability	-59,221	404,000	415,000
63190 Auto Physical Damage	44,253	370,000	264,945
63195 City Property	52,223	2,430	55,000
6300 Risk Management Fund	2,323,249	4,011,146	3,925,642
6400 Employee Insurance Fund			
Finance			
64100 Health Plan	29,823,786	14,770,464	15,408,781
64200 Dental Plan	715,988	749,325	749,325
64300 City Care Clinic	740,770	677,877	680,741
6400 Employee Insurance Fund	31,280,544	16,197,666	16,838,847
6500 Employee Flexible Spnding Fun			
Finance			
65100 Employee Flex Plan	780,263	831,014	872,830
6500 Employee Flexible Spnding Fun	780,263	831,014	872,830

CITY OF AMARILLO

CITY OF AMARILLO

RISK MANAGEMENT (1120)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Risk Management function, in the Finance Division, is a support service to all City departments for the coordination and the administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and unemployment claims. This service also includes assistance with accident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance Department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

GOALS

The Risk Management function seeks to carry out accurate and timely recordings of losses incurred from City operations, and reporting these losses to appropriate outside service agencies. The Risk Management function also seeks to assist all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk management will continue to seek the best possible coverages for insurance needs verses self-insurance.

OBJECTIVES

- ★ Maintain accurate and informative claim files on City losses, monitor progress, and coordinate needed settlements.
- ★ Utilize the City Safety Committee as a proactive tool in analyzing and addressing safety concerns of the City.
- ★ Summarize and analyze accident history and losses for trends and effectively implement loss control measures.
- ★ Analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function.
- ★ Analyze all insurance policies for effective coverages and policy terms.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Casualty claims	190	190	190
Workers' Compensation claims	225	225	200
General, Auto Liability, and Auto Physical claims	280	280	280
Workers' Comp medical bills paid	9,800	9,800	8,000
Drug and alcohol testing	300	300	310

ACCOMPLISHMENTS

Risk Management has utilized accident statistics to identify trends of workers' compensation injuries to better tailor training needs within departments. A large safety training library is available to departments to aid in their training efforts. This has resulted in a reduction of many types of injuries. The drug and alcohol testing and training programs for employees holding commercial drivers' licenses or in safety-sensitive positions continues to be effective. A small group of these employees are randomly tested every month, and the program continues to remind us how much this program is needed. The back injury prevention-training program will continue, as it has proven to be a very good tool to reduce injuries. Software has streamlined Risk Management functions, provided more accessibility to the data, and reduced the overall cost. Trending from this kind of software continues to be a valuable tool to focus training. Risk Management continues to conduct in-service defensive driving courses for employees required to drive City vehicles. This training also includes commercial-size City vehicles. Small deficiencies have been encountered in several insurance policies during evaluation. These have been corrected and when renewed, provide much better coverage and more efficient use of premiums. Risk Management has been testing candidates on their ability to complete the essential job duties for the job they are applying. The purpose of this program is to reduce injuries by better fitting the candidates' physical abilities to the job. The program has proven very successful and has been expanded into other areas. Risk Management has dedicated a considerable amount of time and effort on the implementation of the City's HRIS software. These efforts will continue to ensure the program's success. Risk Management has promoted the Smith System driver training to begin a behind-the-wheel safety-training program for bus drivers. This program has proven very beneficial in Transit. Other departments are being evaluated to determine if this system can be beneficial in reducing accidents. Risk Management continues to administer and monitor the City's Driving Review Board that evaluates and renders decisions on City motor vehicle collisions and red light camera violations. Recent efforts have changed the makeup and improved efficiency of the review process. A new emphasis on Safety Management has occurred that will focus on accident and injury prevention. This new focus is being accomplished by dedicating the Safety Manager's time to evaluation of operations, job safety analysis and working closely with departments to train on specific safety hazards and then monitor results for outcomes and adjust the program as needed. Each department continues to take a more active role in safety and accident prevention. The safety footwear program continues to justify itself by keeping our foot injuries and slip and fall injuries low. Risk Management continues to evaluate and improve this program to increase effectiveness. Risk Management has placed arc flash suits in positions exposed to medium and high voltage to comply with NFPA standards. Also, the City's uniforms for field employees have been evaluated to meet minimum NFPA standards for employees that are occasionally exposed to low voltage.

City of Amarillo

Risk Management

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	208,297	213,346	201,970
41300 Incentive	616	600	603
41620 Unscheduled	5	0	0
41820T Health Insurance	24,398	22,678	24,085
41900 Life	46	37	37
42010 Social Security - Medicare	3,009	3,233	3,068
42020 Social Security - OASDI	12,320	12,725	12,183
42110 TMRS	34,452	39,054	31,043
42300 State Unemployment	205	195	244
42400 Workers Compensation	1,023	1,020	984
42510 Car Allowance	8,542	9,000	9,000
42550 Communications Allowance	2,313	2,400	2,400
41000 Personal Services	**295,228**	**304,288**	**285,616**
51110 Office Expense	5,782	3,625	3,625
51200 Operating	110	0	0
51300 Clothing and Linen	744	500	500
51400 Photographic	13	475	475
51700 Education	4,953	9,020	9,020
51950 Minor Office Equipment	2,492	9,430	9,430
55100 Publications	118	0	0
51000 Supplies	**14,213**	**23,050**	**23,050**
61200 Postage	1,294	2,604	2,604
61400 Dues	1,020	2,760	2,760
61410 Tuition	9,549	9,500	9,500
62000 Professional	10,028	12,195	12,195
60000 Contractual Services	**21,890**	**27,059**	**27,059**
71100 Insurance and Bonds	702	720	720
72000 Communication	3,326	3,326	2,175
74000 Printing and Binding	0	2,100	2,100
75100 Travel	3,541	9,053	9,053
75300 Meals and Local	212	250	250
70000 Other Charges	**7,781**	**15,449**	**14,298**
TEXPENSES Total Expenses	**339,111**	**369,845**	**350,023**

City of Amarillo

Department Staffing Report

Department: **Risk Management**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM135	RISK MANAGEMENT DIRECTOR	
1	ADM610	SAFETY MANAGER	
1	MGT610	CLAIMS ADMINISTRATOR	
3		Total Permanent Positions	
Part-Time Positions			
1	HRL941	ADMINISTRATIVE TECHNICIAN	
4		Total Department	201,970

CITY OF AMARILLO

MUNICIPAL COURT (1305)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The role of the Municipal Court is to provide a fair, independent and impartial forum for the adjudication of fine-only cases arising within the Amarillo City limits. These offenses include criminal, traffic and city ordinances. The Court provides all persons the right to a trial by judge or jury and follows the procedures set forth under Texas Law. In addition to the above primary function, the Court is responsible for the collecting of fines, state fees, and processing alternative methods of disposition, such as deferred adjudication, defensive driving, and other sanctions of the Court. This also includes processing, tracking, and collecting fees on all warrants issued. The Court is also responsible for maintaining permanent records of all cases and the dispositions of those cases according to State Law.

GOALS

The goal of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence and sense of fairness through efficient and courteous public service.

OBJECTIVES

- ★ Efficiently administer justice in a fair and impartial manner.
- ★ Provide efficient and courteous customer service.
- ★ Improve accuracy of records.
- ★ Utilize all possible resources to reduce costs and have reliable updated court data.
- ★ Facilitate the collection of Municipal Court fines and fees utilizing all available resources including, but not limited to, the in-house Court Collections Department.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 20010/11
New Cases Filed	70,802	71,504	72,219
Dispositions Paid By Fines	46,211	46,873	47,342
Cases Dismissed	15,295	15,753	15,900
Warrants Issued	25,811	26,163	26,425
DSC Completions	2,386	2,624	2,650
Deferred Dismissals	7,937	8,063	8,144
Cases Set For Trial	17,329	17,502	17,677

ACCOMPLISHMENTS

Municipal Court collected $9.1 million dollars in court cost and fines and has a fully implemented an "in-house" Court Collections Department. The Collections Department has not only increased the collection rate, but has also increased the general public's compliance with state and local laws. The Court has added several more dockets, including a civil docket to address bond forfeitures. The Court continues to work closely with the Amarillo Police Department regarding warrants being served and enjoys a joint partnership in records management and electronic tickets writers.

City of Amarillo

Municipal Court

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	936,268	953,725	955,761
41300 Incentive	3,613	6,000	5,720
41620 Unscheduled	28,292	40,000	57,500
41820T Health Insurance	115,503	146,831	148,518
41900 Life	314	312	312
42010 Social Security - Medicare	13,458	13,916	13,941
42020 Social Security - OASDI	43,743	51,997	51,911
42110 TMRS	152,617	168,120	141,073
42300 State Unemployment	1,632	1,370	1,371
42400 Workers Compensation	2,961	2,975	2,981
41000 Personal Services	**1,298,399**	**1,385,246**	**1,379,088**
51110 Office Expense	47,078	48,596	48,596
51200 Operating	110	511	511
51300 Clothing and Linen	259	0	0
51350 Chemical and Medical	224	460	460
51950 Minor Office Equipment	72	1,000	1,000
55100 Publications	1,511	5,101	5,101
51000 Supplies	**49,254**	**55,668**	**55,668**
61200 Postage	29,432	38,052	38,052
61400 Dues	360	2,039	2,039
61410 Tuition	3,241	1,055	1,055
62000 Professional	29,645	38,000	38,000
62050 Collection Expense	18,123	25,000	25,000
63210 Armored Car Service	1,664	1,600	1,707
63350 Credit Card Fees	32,201	30,000	30,000
67320 Extermination	420	406	406
60000 Contractual Services	**115,087**	**136,152**	**136,259**
71100 Insurance and Bonds	5,807	5,371	5,371
71250 Paid Claims	0	122	122
72000 Communication	16,430	16,305	14,797
75100 Travel	10,238	5,000	5,000
75300 Meals and Local	1,040	0	0
77100 Court Costs	12,296	22,000	22,000
78210 Cash Over/Short	-555	267	267
78230 Loss on Bad Debt	0	208	208
70000 Other Charges	**45,256**	**49,273**	**47,765**
TEXPENSES Total Expenses	**1,507,996**	**1,626,339**	**1,618,780**

City of Amarillo

Department Staffing Report

Department: **Municipal Court**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM110	MUNICIPAL COURT JUDGE	
1	ADM111	MUNICIPAL COURT CLERK AND ADMINISTRATOR	
1	ADM112	DEPUTY COURT CLERK & ASST. ADMINISTRATOR	
1	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE	
1	CLR110	COURT REPORTER	
1	CLR113	ARRAIGNMENT CLERK	
1	CLR130	ADMINISTRATIVE SUPERVISOR	
4	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
2	CLR410	ADMINISTRATIVE ASSISTANT III	
10	CLR415	ADMINISTRATIVE ASSISTANT IV	
1	MGT117	OPERATIONS MANAGER	
25		Total Permanent Positions	
Part-Time Positions			
2	HRL111	DATA ENTRY OPERATOR HOURLY	
1	HRL115	MUNICIPAL COURT JUDGE	
3		Total Part-Time Positions	
28		Total Department	955,761

CITY OF AMARILLO

CITY OF AMARILLO

TEEN COURT (1310)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

Amarillo Teen Court is an alternative system of justice which offers young offenders an opportunity to make restitution for their offenses through community service, thus avoiding fines and sentences handed down by the adult criminal justice system and keeping the offense off their record. By bringing them before a jury of their peers, which sentences them to community service and jury terms, this program seeks to deter teens from future unlawful practices. Teen Court provides direct experience in the judiciary system. Additionally, the community reciprocally benefits from those youths' involvement with their programs.

GOALS

The goals of the Amarillo Teen Court are to hold juvenile offenders responsible for their behavior and to make them recognize that the consequences are a direct result of their actions. In making juvenile offenders accountable and providing them with a positive experience in the judicial system, Teen Court hopes to fulfill the ultimate goal of reducing recidivism among teenage defendants.

OBJECTIVES

- ★ To promote service in the community through the Teen Court program and to benefit the local community agencies.
- ★ Establish positive relationships between the community and youth, which create greater understanding and communication.
- ★ Allow defendants in Teen Court an opportunity to be sentenced by a jury of peers who are volunteers from local secondary schools and/or who are previous Teen Court defendants.
- ★ Promote participation from the various government agencies in the Amarillo area.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Actual 2009/10	Estimated 2010/11
Teens Referred	1,139	1,184	1,208
Successfully Completed	699	727	742
Type of Offense:			
Criminal	70%	75%	78%
Traffic	30%	25%	22%

ACCOMPLISHMENTS

The Amarillo Teen Court has continued to provide a first time offender program to over 1,000 youths. Teen Court works closely with over 50 non-profit agencies and has provided over 25,000 hours of community services to these agencies. The Amarillo Teen Court and the Maverick Boys & Girls Club have come together to provide a "Smart-Moves" program for youth 10-13 years of age. This program is able to provide character-building and drug and alcohol prevention classes for the youngest defendants of Teen Court. Teen Court also works closely with the Managed Care Center of Amarillo. The Managed Care Center provides free substance abuse education and counseling to all interested defendants age 17 and under.

City of Amarillo

Teen Court

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	26,251	30,575	25,987
41300 Incentive	404	288	0
41620 Unscheduled	10	0	0
41820T Health Insurance	1,724	8,349	0
41900 Life	9	12	12
42010 Social Security - Medicare	383	448	377
42020 Social Security - OASDI	941	1,914	1,611
42110 TMRS	4,371	5,406	3,813
42300 State Unemployment	86	49	49
42400 Workers Compensation	64	74	63
41000 Personal Services	**34,243**	**47,115**	**31,912**
51110 Office Expense	544	1,530	1,530
51700 Education	0	510	510
51000 Supplies	**544**	**2,040**	**2,040**
61200 Postage	253	564	564
61400 Dues	0	100	100
61410 Tuition	0	102	102
62000 Professional	140	204	204
60000 Contractual Services	**393**	**970**	**970**
71100 Insurance and Bonds	89	87	87
72000 Communication	328	328	295
75100 Travel	248	1,360	1,360
75200 Mileage	10	100	100
70000 Other Charges	**675**	**1,875**	**1,842**
TEXPENSES Total Expenses	**35,855**	**52,000**	**36,764**

City of Amarillo

Department Staffing Report

Department: Teen Court

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR	
1		Total Department	25,987

CITY OF AMARILLO

DIRECTOR OF FINANCE (1315)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Finance Division is responsible for the administration of the City's financial activities as described in Article V., Section 27 of the City Charter. The departments in the Finance Division are Accounting, Central Stores, Information Services, Municipal Court, Municipal Office Services, Purchasing, Vital Statistics, and Utility Billing. Additional responsibilities include Cash Management, Bank Relations, Debt Management, Risk Management, Budgetary Coordination, and administrative functions for the Amarillo Firemen's Relief and Retirement Fund (AFRRF). The Finance Division also acts as fiscal agent for the Harrington Library Consortium, the Amarillo Chamber of Commerce, the Visitors Council, and the Amarillo Economic Development Corporation. The Finance Department, in conjunction with the Accounting Department, is also responsible for the accounting and financial reporting of the Amarillo Hospital District.

GOALS

In fiscal year 2010/2011, the Finance Division's goal is to promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City. The Finance Division aims to preserve the safety and liquidity of City investments, while maximizing interest earnings, as well as to monitor the City's banking relationships to verify that the City is in compliance with all state regulations and to protect City assets. The Finance Division's goal in debt management is to issue debt in such a fashion that both the citizens and bondholders are protected. The Finance Division administers the Amarillo Firemen's Relief and Retirement Fund to provide benefits for both firefighter retirees and current employees. As the accounting service provider to other entities, the Finance Division's goal is to maintain excellence in reporting and provide payroll needs for these entities. The Finance Division also strives to establish and maintain an effective system of organizational internal control.

OBJECTIVES

- ★ Ensure protection of the City's financial assets and the assets of other entities.
- ★ Successful implementation of the JD Edwards Financial System.
- ★ Continue to strive for awards given by the Government Finance Officers Association (GFOA).
- ★ Monitor bank collateral and verify that the City is in compliance with State regulations and the City's investment policy.
- ★ Ensure timely reports are available to City departments and outside users.
- ★ Perform surprise cash counts, cash handling training, and payroll distributions to test departmental internal controls.
- ★ Test internal controls with contractor audits, departmental audits, and departmental performance auditing.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Amarillo Firemen's Retirement Fund meetings attended by Finance Staff	100%	100%	100%
Public Funds Investment Act Reporting Compliance	100%	100%	100%
Bonded debt ratings	AA,Aa2	AAA,Aa2	AAA,Aa2
Departmental payroll and cash audits completed	100%	100%	100%
Contractor audits completed	13	13	13
Internal control audits completed	12	12	12
Firemen's actuarial study completed	N/A	100%	N/A

ACCOMPLISHMENTS

The City of Amarillo has received the Certificate of Achievement for Excellence in Financial Reporting for the last 29 years. The Government Finance Officers Association of the United States and Canada awards this certificate to the governmental unit whose financial report is judged to conform substantially to the high standards for financial reporting established by the Association. The City of Amarillo has received the Distinguished Budget Presentation Award for 19 years. The City has, at all times, been in compliance with the Public Funds Investment Act. Our stated objective in the Investment Policy is to maximize return within the constraints of preserving capital and maintaining liquidity. During July of 2009, the City's General Obligation debt rating was upgraded by Standard and Poor's to AAA. S & P noted that the City has a strong and stable economic base as well as good management policies and historically strong financial performance. During the 2000/2001 fiscal year, the City began an implementation of the JD Edwards Financial System. During the last four fiscal years, the City has successfully implemented all of the JD Edwards Modules including: Financial, Purchasing, Payroll, Inventory, and the Fleet Management System. Each module's implementation was conducted in the time projections determined at the start of the JD Edwards implementation. For the 2009/2010 fiscal year, the City successfully completed the upgrade to the JD Edwards windows based version.

City of Amarillo

Finance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	353,844	252,618	252,411
41300 Incentive	602	600	603
41620 Unscheduled	645	500	500
41820T Health Insurance	34,472	29,103	27,696
41900 Life	65	50	50
42010 Social Security - Medicare	4,992	3,672	3,669
42020 Social Security - OASDI	18,634	14,397	14,150
42110 TMRS	57,244	44,358	37,124
42300 State Unemployment	295	244	260
42400 Workers Compensation	923	633	643
42510 Car Allowance	2,960	0	0
42550 Communications Allowance	2,414	1,200	1,200
41000 Personal Services	**477,089**	**347,374**	**338,307**
51110 Office Expense	4,551	6,300	6,300
51115 Employee Recognition Program	618	750	750
51700 Education	695	500	500
51950 Minor Office Equipment	0	900	900
51000 Supplies	**5,864**	**8,450**	**8,450**
61200 Postage	862	1,620	1,620
61300 Advertising	596	5,500	5,500
61400 Dues	3,007	2,480	2,480
61410 Tuition	1,268	1,600	1,600
62000 Professional	62,679	60,600	58,100
63100 Appraisal District Service	385,368	385,368	391,761
69300 Leased Computer Software	6,420	4,500	7,000
60000 Contractual Services	**460,200**	**461,668**	**468,061**
71100 Insurance and Bonds	1,869	1,999	1,999
72000 Communication	2,149	2,149	2,012
75100 Travel	10,370	10,000	10,000
75200 Mileage	345	300	300
75300 Meals and Local	621	500	500
70000 Other Charges	**15,354**	**14,949**	**14,811**
TEXPENSES Total Expenses	**958,508**	**832,441**	**829,629**

City of Amarillo

Department Staffing Report

Department: Finance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM100	DIRECTOR OF FINANCE	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	PRF100	INTERNAL AUDITOR	
4		Total Permanent Positions	
Part-Time Positions			
1	HRL920	COLLEGE INTERN	
5		Total Department	252,411

CITY OF AMARILLO

ACCOUNTING (1320)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Accounting Department is to maintain a financial system that will accurately record all receipts and disbursements for the City of Amarillo, provide timely reporting to individual departments, assist departments in the preparation of the Annual Budget, and in preparing the Comprehensive Annual Financial Report. The Accounting Department also carries out City policies pertaining to internal control of financial matters and auditing payments of vendors and contractors.

GOALS

The goal of the Accounting Department is to provide accurate and timely financial information to the general public, City officials, and all City departments. The Department will continue to work with new software to take advantage of everything it has to offer. For the next fiscal year, the Department will be working to increase the number of vendors paid through the ACH payment software and EPay. Implementation of CCH Workpaper Manager software will aid in streamlining the annual audit and assist in preparing the annual CAFR as well as provide better interim financial reporting. The Department's goal is to use current and developing technology to enhance our budgeting and financial reporting. This new technology will integrate, within one financial package, the budget, purchasing, and accounting processes. The end result will provide a better flow of information across all levels within the organization. The Accounting Department will stay up-to-date on new accounting pronouncements and their effect on financial reporting.

OBJECTIVES

- ★ Provide access to financial information in a format that the end users desire and financial reports that are in conformity with generally accepted accounting principles.
- ★ Continue to review and reorganize the financial chart of accounts, to facilitate financial reporting to departments and outside users of the City's financial information.
- ★ Continue development of current and new software. Current projects include Check 21 software for electronic deposits, direct payment via ACH to qualified and participating vendors, and imaging documents in Hummingbird.
- ★ Develop timelines to ensure a smooth transition from our existing processes to newer technologies.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Pool Checks issued	26,218	26,000	25,000
Vendor ACH Payments	4,271	5,500	6,000
W-2's issued	2,818	2,900	2,900
1099's issued	702	750	750
Individual funds	104	104	104
Reporting entities	6	6	6

ACCOMPLISHMENTS

The Department is continuing to expand the utilization of on-line bank software including, but not limited to, vendor ACH and direct deposit and procurement card software. Assisted in revising and implementing policies for procurement card payments to take advantage of and increase offered rebates. Planned completion of the migration to version 8.12 in June of 2010. Purchased CCH Workpaper Manager, which will be implemented by September 30, 2010. Successfully negotiated new contract for merchant card services, which has resulted in a net of approximately 1 percent savings in merchant service fees imposed on the City. The upgrades to systems software have enabled the Department to produce the Comprehensive Annual Financial Report (CAFR) in-house, and provide all required schedules to our outside auditors. The Department has successfully implemented all requirements of GASB 34, which was a significant change in the method of reporting. The Department has also implemented provisions of GASB 45 "Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pensions" into the fiscal year ending 9/30/08 CAFR. During fiscal year 2007/2008, the Department successfully began paying vendors through ACH and virtual cards, which streamlines the accounts payable process, providing more timely payments to vendors. The Quadrant cash registering software was installed in the Zoo department during fiscal year 2009/2010.

City of Amarillo

Accounting

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	667,965	656,041	664,455
41300 Incentive	382	0	0
41620 Unscheduled	34	0	0
41820T Health Insurance	80,642	81,165	81,165
41900 Life	168	150	150
42010 Social Security - Medicare	9,228	9,513	9,635
42020 Social Security - OASDI	37,914	39,562	40,147
42110 TMRS	107,591	114,922	97,492
42300 State Unemployment	718	682	676
42400 Workers Compensation	3,401	3,346	3,357
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**909,445**	**906,579**	**898,277**
51110 Office Expense	27,338	33,000	32,200
51950 Minor Office Equipment	735	1,000	1,000
51000 Supplies	**28,073**	**34,000**	**33,200**
61200 Postage	17,314	20,484	20,484
61400 Dues	4,470	5,000	5,000
61410 Tuition	2,999	3,000	3,000
62000 Professional	220	0	0
63140 Audit Fee	163,500	149,050	149,050
63210 Armored Car Service	1,664	1,700	1,707
63350 Credit Card Fees	22,241	8,000	8,000
68610 Office Equipment	1,469	1,500	2,300
60000 Contractual Services	**213,877**	**188,734**	**189,541**
71100 Insurance and Bonds	2,657	2,264	2,264
72000 Communication	9,187	9,196	8,317
75100 Travel	944	3,000	3,000
75200 Mileage	73	100	100
75300 Meals and Local	0	150	150
78210 Cash Over/Short	-40	100	100
78230 Loss on Bad Debt	-1,557	0	0
78240 Late Payment Charges	0	50	50
70000 Other Charges	**11,263**	**14,860**	**13,982**
TEXPENSES Total Expenses	**1,162,658**	**1,144,174**	**1,134,999**

City of Amarillo

Department Staffing Report

Department: Accounting

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM120	CITY AUDITOR	
1	ADM121	ASSISTANT CITY AUDITOR	
1	CLR120	ACCOUNTING ASSISTANT	
2	CLR121	ACCOUNTS PAYABLE CLERK II	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	
1	PRF122	PROPERTY ACCOUNTANT ANALYST	
1	PRF123	BANK CONTROL/GENERAL LEDGER ACCOUNTANT	
1	PRF130	BUDGET ANALYST I	
12		Total Permanent Positions	
Part-Time Positions			
1	HRL920	COLLEGE INTERN	
1	HRL941	ADMINISTRATIVE TECHNICIAN	
2		Total Part-Time Positions	
14		Total Department	664,455

CITY OF AMARILLO

CITY OF AMARILLO

PAYROLL (1321)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Payroll Department oversees preparation of the City's bi-weekly payroll for all employees. Using Federal, State, and other laws and regulations, the Department processes timely and accurate payments to all employees. The Payroll Department withholds and submits all taxes, garnishments and child support payments and interfaces Kronos for all time sheet information and processes special payments. The Department also processes and transmits all direct deposits for employees; processes and adjusts employee's mandatory and non-mandatory deductions; audits employee master information in the HRIS system and deductions, benefits and accruals for accuracy and setup errors. Payroll is responsible for the processing of performance appraisals and the pay adjustments related to the appraisal. In addition, Payroll works closely with Human Resources, Accounting and Benefits to ensure that the proper pay types, deductions, benefits and accruals are correct for each employee.

GOALS

The Payroll Department's goal is to provide cost-effective payroll processing that is accurate, timely, and in compliance with the policy of the City of Amarillo and all federal and state tax agencies. The Department also strives to maintain a high level of involvement and quality communications with the departments to ensure that service is responsive to each department's particular needs and is supportive of each department's goals.

OBJECTIVES

- ★ Process timely and accurate payments to all employees.
- ★ Comply with taxes, garnishment and child support agencies.
- ★ Focus on improving communication and availability of payroll solutions through a single source of contact.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Total payroll processed	88,583,879	87,698,041	87,698,041

SIGNIFICANT CHANGES

The Payroll Department consists of one employee previously of the Accounting Department and two employees formerly in Human Resources. To better assist employees, this is the first time the City has a one-stop shop for any questions that arise from the employees pay. Each of the three employees have tremendous responsibilities within the payroll process. Cross training between these three employees will provide for better coverage and overall knowledge of each piece of the payroll process. Coordinating payroll requires close involvement with our timekeeping system, so each employee of the Payroll Department is also part of the Kronos Team that develops new processes, implements changes and trains every employee about our timekeeping system.

City of Amarillo

Payroll

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	44,487	121,444	126,695
41300 Incentive	219	600	603
41820T Health Insurance	7,069	19,347	19,347
41900 Life	14	37	37
42010 Social Security - Medicare	621	1,770	1,846
42020 Social Security - OASDI	2,654	7,567	7,892
42110 TMRS	7,412	21,379	18,678
42300 State Unemployment	0	146	146
42400 Workers Compensation	232	489	643
41000 Personal Services	**62,708**	**172,779**	**175,888**
51700 Education	1,575	1,000	1,000
51950 Minor Office Equipment	0	2,000	2,000
51000 Supplies	**1,575**	**3,000**	**3,000**
61200 Postage	0	800	800
61400 Dues	0	500	500
61410 Tuition	174	1,000	1,000
60000 Contractual Services	**174**	**2,300**	**2,300**
75100 Travel	0	3,000	3,000
75300 Meals and Local	0	1,000	1,000
70000 Other Charges	**0**	**4,000**	**4,000**
TEXPENSES Total Expenses	**64,457**	**182,079**	**185,188**

City of Amarillo

Department Staffing Report

Department: Payroll

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR096	DATA ADMINISTRATOR	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	PRF126	ACCOUNTANT II	
3		Total Permanent Positions	126,695
3		Total Department	

CITY OF AMARILLO

PURCHASING (1325)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Purchasing Department purchases goods, services, and equipment for all City departments and sells any City property that has been declared surplus. The Purchasing Department is also responsible for the bidding and contracting of both major and minor construction projects. These responsibilities are carried out in the manner set forth by Texas State Law, the City Charter and City Policy. The Purchasing Department insures fair and equitable treatment to all vendors without regard to political pressure or discrimination on the basis of race, color, religion, national origin, handicap or sex.

GOALS

The first goal of the Purchasing Department is to ensure fair and equal access to all governmental procurements by any responsible vendor or contractor, and to conduct business activities in such a manner as to assure public confidence in the Purchasing Department. Purchasing strives to obtain the most value for each dollar spent, to purchase all materials and services of the correct quality and quantities from the proper sources, and to reach all responsible vendors who can furnish materials and services that meet specifications. Furnish to all City departments: supplies, equipment, and service at the best possible price. Work to enhance professionalism within the Department by seeing that every employee receives customer service training and professional training related to their job duties. Improve perceived responsiveness of the Purchasing Department to our customers and vendors through the application of better two–way communications and follow-up. Raise safety awareness by discussing related issues at weekly staff meetings. Work with the Accounting Department to implement the ACH form of payment to as many vendors as possible to cut down on the number of checks that have to be written and mailed. Provide basic JD Edwards training to each new end-user and each person that changes to a position that requires a change of security prior to them receiving a password. Provide Purchasing Policy and Procedure training to every City Division Director and Department Head and Supervisor involved in the purchasing process on an annual basis. Provide procurement card training to every cardholder at the time of card renewal. Continue to work to gain efficiency in the Purchasing Department and decrease throughput time on routine purchases while maintaining a high level of due diligence. Protect the interests of taxpayers in expenditures.

OBJECTIVES

- ★ Plan and follow good maintenance practices and help other departments plan for changes in their areas as their requirements change.
- ★ Every employee of the Department should attend at least one customer service class and one professional development class in the coming year.
- ★ Weekly staff meetings will be held to discuss improvements in the Department's performance from the point a requisition is submitted to the point the first action is taken on the requisition. The goal is to reduce the first action response time of 24 hours while enhancing the amount of due diligence on each item. Discussion of safety-related issues will be a component of each meeting.
- ★ Review credit card transactions to determine if there are opportunities to purchase the various items at a better price. In conjunction with this review, determine the vendors where most items are purchased, in an effort to solicit discounts from those vendors. The overall savings goal from both of these actions would be an annual savings of $25,000.
- ★ Reconfigure the way that the City Auction is done, with two goals in mind: maintain the current high level of income of approximately $400,000 per year and reduce City personnel involvement to a minimum.
- ★ Assist Central Stores and the Public Safety Buyer's area in becoming true field offices of Purchasing; able to perform all Purchasing functions on an as-needed basis.
- ★ Initiate State, Federal Contracts, Inter-local Agreements and Cooperative Purchasing Groups for additional items that could be obtained at a lower cost. The goal would be to save $100,000 during the year.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Written Bids processed	411	410	410
Request For Proposals processed	20	20	20
Annual Contracts processed	125	125	125
Purchase Orders processed	3,520	3,500	3,250
Percent spent locally	69%	77%	40%
Total Auction revenues	$351,000	$350,000	$350,000
Revenue from sale of other goods	$60,000	$60,000	$60,000

ACCOMPLISHMENTS

Over the last five years, the Purchasing Department has successfully reorganized to facilitate an increase in overall efficiency by delegating the responsibility for taking the bids on the micro purchases (up to $5,000) to the using departments. The other major change was increasing the purchasing card per purchase limit from $1,000 to $2,500 when requested by the cardholder's Department Head. These actions allowed the Purchasing Department to allocate more resources to the higher value items. This has had the side affect of speeding up the throughput of Purchasing. In 2000, the average "hang time" (the time between receipt of the original approved requisition and all accompanying paperwork such as specs or quotes and the time of first action on the requisition) of a requisition, excepting emergencies, was approximately 3 weeks. By 2002 & 2003, with the advent of JD Edwards and the reorganization of priorities of the Department, the average hang time had dropped to approximately 3 days. By 2004, the hang time had dropped to approximately 24 hours on most requisitions. By 2005 & 2006, the first action was taken on more than 80% of the requisitions on the same day that the request was received after approval. The goal of this Department is to put forth a high level of due diligence in the analysis of the quotes on each requisition, while maintaining the 1 day turnaround cycle on all requisitions. The purchasing card program continues to be a tremendous time and paper saver. Total expenditures were over $4,000,000. There are currently over 500 active purchasing cards issued. This figure will continue to increase as the purchasing cards are more widely used. We now use the new "Works" program to better monitor all Purchasing card usage.

Purchasing

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	271,021	268,812	262,815
41300 Incentive	1,232	1,200	1,206
41620 Unscheduled	94	0	0
41820T Health Insurance	48,453	48,895	47,488
41900 Life	97	87	87
42010 Social Security - Medicare	3,713	3,915	3,828
42020 Social Security - OASDI	15,196	16,021	15,614
42110 TMRS	42,701	47,299	38,739
42300 State Unemployment	413	390	390
42400 Workers Compensation	693	675	671
41000 Personal Services	**383,612**	**387,295**	**370,839**
51110 Office Expense	17,947	20,055	20,055
51950 Minor Office Equipment	811	0	0
51000 Supplies	**18,758**	**20,055**	**20,055**
61200 Postage	7,309	6,312	6,312
61300 Advertising	10,227	12,850	12,850
61400 Dues	4,005	3,267	3,267
61410 Tuition	1,177	0	0
62000 Professional	1,000	0	0
63350 Credit Card Fees	51	0	0
60000 Contractual Services	**23,769**	**22,429**	**22,429**
71100 Insurance and Bonds	846	812	812
72000 Communication	4,313	4,313	3,936
75100 Travel	4,854	5,700	5,700
75300 Meals and Local	126	1,119	1,119
78250 Inventory Over/Short	51	0	0
70000 Other Charges	**10,190**	**11,943**	**11,566**
TEXPENSES Total Expenses	**436,329**	**441,722**	**424,889**

City of Amarillo

Department Staffing Report

Department: Purchasing

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM140	PURCHASING AGENT	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR415	ADMINISTRATIVE ASSISTANT IV	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	CLR951	BUYER II	
1	CLR952	BUYER III	
1	CLR953	BUYER IV	
7		Total Permanent Positions	
Part-Time Positions			
1	HRL111	DATA ENTRY OPERATOR HOURLY	
8		Total Department	262,815

CITY OF AMARILLO

CITY OF AMARILLO

VITAL STATISTICS DEPARTMENT (1335)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To ensure that every birth, death, and fetal death occurring in Amarillo is properly registered and to issue certified copies of birth and death records to qualified applicants. Gather, maintain, and make available to qualified agencies, statistical data relating to birth and death occurrences. Practice uniform observance of vital statistics rules, regulations, and statutes as established by the State of Texas Bureau of Vital Statistics.

GOALS

Goals of the Department of Vital Statistics include carrying out the Department's functions in an effective and professional manner and promoting a good public image of the City of Amarillo and its employees by providing excellent customer service.

OBJECTIVES

★ Meet the State Bureau of Vital Statistics criteria (Timeliness of filing; Promotion of electronic filing; Training) to earn the Five Star Vital Registration award.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Registered Births	4,902	5,100	5,250
Registered Deaths	2,501	2,650	2,780
Birth and Death Records Issued	24,602	26,300	28,045

ACCOMPLISHMENTS

City of Amarillo Vital Statistics was awarded the 2009 State of Texas Five Star Award for excellence. The Texas Electronic Registrar is currently in use for both birth and death registration.

City of Amarillo

Vital Statistics

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	33,978	33,030	33,030
41820T Health Insurance	5,979	5,980	5,980
41900 Life	14	12	12
42010 Social Security - Medicare	471	479	479
42020 Social Security - OASDI	2,013	2,048	2,048
42110 TMRS	5,546	5,786	4,846
42300 State Unemployment	49	49	49
42400 Workers Compensation	183	178	179
41000 Personal Services	**48,233**	**47,562**	**46,623**
51110 Office Expense	5,199	8,000	7,500
51950 Minor Office Equipment	0	0	2,500
51000 Supplies	**5,199**	**8,000**	**10,000**
61200 Postage	1,365	2,780	2,530
60000 Contractual Services	**1,365**	**2,780**	**2,530**
71100 Insurance and Bonds	135	130	130
72000 Communication	721	721	627
75100 Travel	628	250	500
77620 Data Processing - Other	4,564	7,200	7,200
78230 Loss on Bad Debt	1,575	0	0
70000 Other Charges	**7,623**	**8,301**	**8,457**
84900 Office Furniture & Fixtu	0	2,000	0
80000 Capital Outlay	**0**	**2,000**	**0**
TEXPENSES Total Expenses	**62,420**	**68,644**	**67,611**

City of Amarillo

Department Staffing Report

Department: **Vital Statistics**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1		Total Department	33,030

CITY OF AMARILLO

BENEFITS (1340)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Benefits Department administers employee and retiree life insurance, health, dental and vision benefits, flexible spending accounts and the wellness program.

GOALS

To provide City employees, retirees and their dependents with high quality, cost effective medical, dental, vision and life insurance benefits.

OBJECTIVES

- ★ Process medical, dental, and flexible spending account claims accurately and in a timely manner.
- ★ Monitor and evaluate hospital, physician and ancillary service contracts.
- ★ Encourage employees to adopt healthy lifestyles.
- ★ Continue to educate employees and retirees on plan provisions.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Claims processed (including medical, dental and flex)	47,793	48,500	51,000

ACCOMPLISHMENTS

Medical, dental and flexible spending claims are processed weekly and reimbursement checks are mailed weekly. Clean claims are processed within two weeks of receipt. The Plan is in compliance with all HIPAA privacy regulations and accepts claims electronically. Direct deposit continues to be available for medical, dental and flex reimbursements.

City of Amarillo

Benefits

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	74,518	201,459	207,321
41820T Health Insurance	8,419	23,041	23,041
41900 Life	21	56	56
42010 Social Security - Medicare	1,019	2,921	3,006
42020 Social Security - OASDI	4,086	11,775	12,087
42110 TMRS	12,355	35,291	30,419
42300 State Unemployment	44	268	268
42400 Workers Compensation	236	625	643
41000 Personal Services	**100,697**	**275,436**	**276,841**
TEXPENSES Total Expenses	**100,697**	**275,436**	**276,841**

City of Amarillo

Department Staffing Report

Department: Benefits

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	ADM620	BENEFITS ADMINISTRATOR	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
2.00	CLR420	ADMINISTRATIVE ASSISTANT V	
0.50	PRF600	U. R. NURSE	
4.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
5.50		Total Department	207,321

CITY OF AMARILLO

CENTRAL STORES (1345)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Central Stores Department maintains a warehouse inventory of the most commonly used operation and repair supplies for all City departments, as well as being an automotive parts room inventory of repair parts for city fleet vehicles. Responsibilities include the purchasing, receiving, issuing, and auditing of all stock items. Also included, is the purchase of emergency repair parts for city fleet vehicles. All purchasing and inventory transactions are conducted within the guidelines of State Law, City Charter, and current standard purchasing procedures.

GOALS

The goal of the Central Stores Department is to maintain stock inventory at a level that will adequately serve the needs of City departments without accumulating overstocks. Evaluate all new stock requests based on the cost of holding the item in inventory. Execute all transactions promptly and accurately so inventory records are current and accurate. Conduct all interaction with City personnel and outside suppliers with professionalism and courtesy. Utilize the on-line inventory system to improve the accuracy of all inventory transactions and records and maximize efficiency. Minimize costs while stressing the importance of a safe work environment and safe work practices.

OBJECTIVES

- ★ Maintain total inventory at an average level of $700,000.00.
- ★ Continue to monitor emergency stock items so the total does not exceed 7% of total inventory value.
- ★ Continue monitoring all costs and charges to eliminate duplicate procedures, and direct costs to the proper using department.
- ★ Provide basic hazmat, forklift operations, and workplace safety training to all Central Stores personnel and provide advanced training for all supervisory personnel.
- ★ Have monthly safety meetings.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Stock Value	$689,751.92	$700,000.00	$700,000.00
Items In Inventory	3398	3,400	3,400
Stock Issues	$2,513,162.81	$2,764,000.00	$2,950,500.00
Inventory Turnover	3.65%	3.95%	4.22%
Emergency Stock	7.00%	7.00%	7.00%
Material Tickets Issued Counter	10,716	11,800	12,000
Material Tickets Issued Work Orders	7,666	8,000	8,200

ACCOMPLISHMENTS

The Central Stores emergency stock items have remained at approximately 7.00% for fiscal year 2009/10. 100% of Central Stores employees have been trained on Material Safety Data Sheets. Fill rate on orders is at 98.5%. Central Stores has reduced backorder time to an average of 2 days. Citywide access to the warehouse MSDS's through Hummingbird software program.

City of Amarillo

Central Stores

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	261,780	260,398	258,335
41620 Unscheduled	3,163	3,015	3,015
41820T Health Insurance	51,441	51,618	44,675
41900 Life	110	100	100
42010 Social Security - Medicare	3,662	3,776	3,746
42020 Social Security - OASDI	15,656	16,145	16,017
42110 TMRS	43,281	45,615	37,904
42300 State Unemployment	410	390	390
42400 Workers Compensation	4,117	4,219	4,105
41000 Personal Services	**383,620**	**385,274**	**368,287**
51110 Office Expense	3,376	3,600	3,600
51200 Operating	501	500	500
51250 Janitor	174	200	200
51300 Clothing and Linen	411	600	600
51350 Chemical and Medical	28	40	40
51850 Minor Tools	0	200	200
51000 Supplies	**4,490**	**5,140**	**5,140**
61200 Postage	3	12	12
61400 Dues	0	400	400
61410 Tuition	68	250	250
69210 Rental City Equipment	11,112	16,200	14,664
60000 Contractual Services	**11,183**	**16,862**	**15,326**
71100 Insurance and Bonds	955	784	784
72000 Communication	3,124	3,124	2,760
75100 Travel	3,388	3,268	3,268
75300 Meals and Local	62	250	250
78210 Cash Over/Short	-1	0	0
78250 Inventory Over/Short	-6,604	1,000	1,000
70000 Other Charges	**924**	**8,426**	**8,061**
78255 Inventory Credit Card	926	0	0
78500 Program Expenses	**926**	**0**	**0**
TEXPENSES Total Expenses	**401,144**	**415,702**	**396,814**

City of Amarillo

Department Staffing Report

Department: Central Stores

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM160	CENTRAL STORES SUPERINTENDENT	
1	CLR166	INVENTORY CLERK	
4	CLR167	STORE CLERK	
1	CLR955	MESSENGER	
1	MGT170	CENTRAL STORES MANAGER	
8		Total Permanent Positions	
8		Total Department	258,335

City of Amarillo

General Fund Transfers

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41500 PFP	0	900,000	1,569,000
41000 Personal Services	**0**	**900,000**	**1,569,000**
77610 Information Technology - City	2,689,329	2,736,492	2,538,403
70000 Other Charges	**2,689,329**	**2,736,492**	**2,538,403**
92013 Comp Step 2210	43,130	38,220	17,231
92014 Medical Planning 2400	68,385	65,220	60,834
92040 Solid Waste	999,996	1,000,000	1,450,000
92045 Street Improvement	1,000,000	1,000,000	1,200,000
92060 Civic Center Improv	909,499	418,906	147,168
92075 Emerg Mgmt Svc - 2430	1,650	0	0
92080 Capital Improvement	0	116,150	0
92110 Liab for Comp Absences	1,247,731	500,000	0
92120 Information Services	13,812	100,000	0
92125 Municipal Garage	10,000	0	0
92130 General Construction	3,615,793	1,700,000	5,120,000
92000 Operating Transfers	**7,909,996**	**4,938,496**	**7,995,233**
TEXPENSES Total Expenses	**10,599,325**	**8,574,988**	**12,102,636**

CITY OF AMARILLO

MUNICIPAL OFFICE SERVICES (1330)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Municipal Office Services provides full service printing to all City departments.

GOALS

Municipal Office Services strives to maintain excellence in both the quantity and quality of all print shop publications to minimize costs to individual departments; communicates with other City departments on their printing needs, and continues to promote a safe working environment by having monthly safety meetings and regular walk through safety inspections.

OBJECTIVES

- ★ To continue working on ways to improve workflow and to process 80% of print jobs for same day or next day delivery.
- ★ To implement a training program for new employees of other departments who will be ordering printing for their departments.
- ★ To reduce the number of bid books and plans printed and provide on-line access to these documents by potential bidders.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Printing impressions (printed sheets)	6,750,000	8,550,000	7,250,000
Total Jobs	1,467	1,500	1,500
Books printed	35,495	38,375	38,500
Average turnaround time for printed jobs	2 days	2 days	2 days

ACCOMPLISHMENTS

Improved our working relationship with other City departments, which has allowed us to improve our services to them. Reduced the Department's turn around time 80% same day service or next day service. We are now printing most of the bid books and large plans, giving better service at a reduced cost. We are using a large format scanner to scan plans into Hummingbird. Mailroom operation has been transferred to Central Stores.

SIGNIFICANT CHANGES

The Department is working with the Purchasing Department on out-sourcing color print jobs and large quantity black and white printing. We have continued to assist departments in scanning plans into Hummingbird.

City of Amarillo

Municipal Office Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	98,824	102,140	100,528
41620 Unscheduled	9	335	335
41820T Health Insurance	11,958	11,961	11,961
41900 Life	28	25	25
42010 Social Security - Medicare	1,356	1,481	1,458
42020 Social Security - OASDI	5,371	5,653	5,653
42110 TMRS	15,017	17,892	14,750
42300 State Unemployment	135	146	148
42400 Workers Compensation	376	388	380
41000 Personal Services	**133,074**	**140,021**	**135,237**
51110 Office Expense	641	700	700
51200 Operating	10,715	4,270	4,270
51850 Minor Tools	89	100	100
51000 Supplies	**11,445**	**5,070**	**5,070**
61410 Tuition	239	1,000	500
68650 Shop Equipment	3,291	2,500	2,000
69210 Rental City Equipment	4,680	0	0
69220 Rental Other Equipment	5,151	16,000	16,000
60000 Contractual Services	**13,361**	**19,500**	**18,500**
71100 Insurance and Bonds	390	325	325
72000 Communication	973	973	886
75100 Travel	0	1,500	0
70000 Other Charges	**1,363**	**2,798**	**1,211**
84310 Shop Equipment	31,997	0	0
84900 Office Furniture & Fixtu	0	0	2,500
80000 Capital Outlay	**31,997**	**0**	**2,500**
TEXPENSES Total Expenses	**191,240**	**167,389**	**162,518**

City of Amarillo

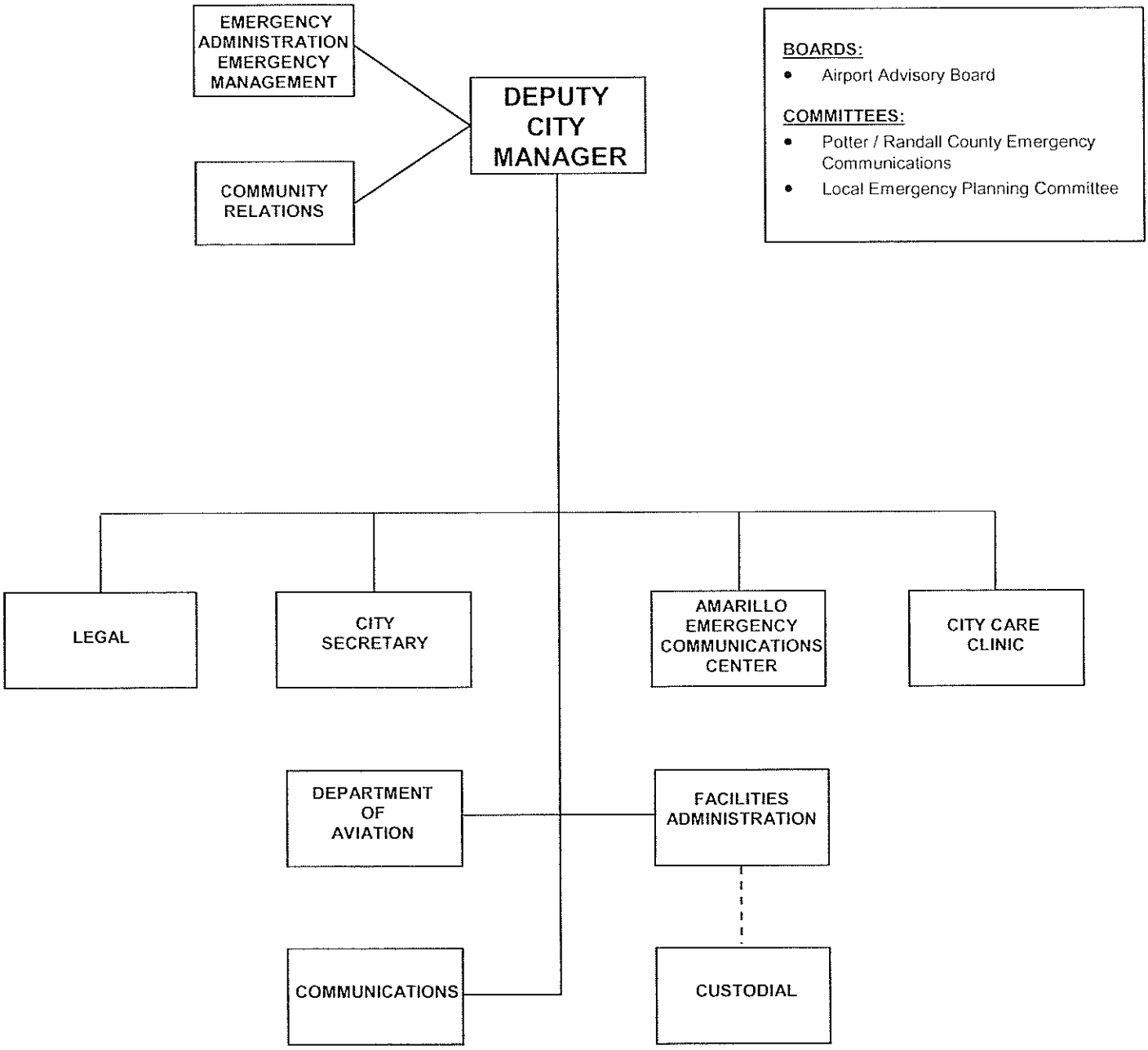
Department Staffing Report

Department: Municipal Office Services

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM150	PRINTING MANAGER	
1	CLR415	ADMINISTRATIVE ASSISTANT IV	
2		Total Permanent Positions	
Part-Time Positions			
1	HRL904	ADMINISTRATIVE ASSISTANT	
3		Total Department	100,528

CITY OF AMARILLO

ADMINISTRATION & CITY SERVICES



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Administrative and City Services			
1210 Legal	827,645	872,060	852,394
1220 City Secretary	260,302	294,473	289,785
1231 Communications	-21,514	29,216	73,869
1232 Emergency Management Services	382,058	426,900	414,195
1251 Custodial Services	1,059,399	1,313,537	1,201,876
1252 Facilities Maintenance	1,625,481	1,849,359	1,815,775
1270 AECC	74,893	3,629,125	3,865,729
1970 EMS Support	0	0	29,757
2400 Hazardous Material Transportation			
Administrative and City Services			
24110 Safe Room Construction Rebate	2,501	0	0
24120 NLD Domestic Preparedne	693	0	0
24130 Metropolitan Medical Res	136,940	135,690	127,018
2400 Hazardous Material Transp Fun	140,134	135,690	127,018
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	246,116	321,221	317,419
24370 CCP Citizens Corp. Progr	2,877	10,985	0
24380 State Homeland Sec Prog 07/08	68,000	353,678	586,912
24390 LETPP 07/08	109,493	115,000	219,340
2430 Emergency Mgt Service & Equip	426,487	800,884	1,123,671
2660 Leose Training Program Fund			
Administrative and City Services			
26630 Leose Training- Airport Securi	0	1,500	1,500
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	165,833	94,403	123,930
2670 AIP Pantex Project Fund	165,833	94,403	123,930
5400 Airport Fund			
Administrative and City Services			
54110 Department of Aviation	8,499,162	9,798,699	9,874,604
54120 Airport Transfers	0	5,771,450	4,905,000
54150 Janitorial Services	218,115	0	0
5400 Airport Fund	8,717,278	15,570,149	14,779,604

CITY OF AMARILLO

LEGAL (1210)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The City Attorney's Office acts as legal advisor and attorney for the City Commission and all employees and departments of the City. The Amarillo Municipal Code dictates that the City Attorney represent the City in all litigation and legal proceedings. The City Attorney's office is also required to prepare or approve all proposed ordinances and resolutions, as well as approve all documents, contracts, and other legal instruments in which the City has an interest. The City Attorney's Office furnishes written opinions on questions of law pertaining to City government or involving the powers of an officer, board, employee, or department of City government. The Office is also required to attend meetings of the City Commission and, upon request, meetings of other City boards and committees; conduct all prosecutions in Municipal Court and appeals therefrom; and to perform other duties as the City Commission or the City Manager may direct. The City Attorney's office provides similar legal services to the Amarillo Hospital District, the Amarillo-Potter County Events Venue District, the Bi-City-County Health District, and Tax Increment Reinvestment Zone #1.

GOALS
To perform the routine functions of the office as efficiently as possible. As resources allow, to act proactively with other departments to prevent or minimize legal problems. (Examples: perform a legal audit of policies and procedures used by each department to assure compliance with current law; teaching classes to city employees on the legal aspects of their tasks; and updating standard contract clauses.) To be committed to continuing legal education so as to be informed of changes in the law that may affect the diverse operations and interests of the City government.

City of Amarillo

Legal

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	565,805	589,488	588,724
41620 Unscheduled	352	0	0
41820T Health Insurance	53,145	58,206	56,799
41900 Life	108	100	100
42010 Social Security - Medicare	8,017	8,611	8,600
42020 Social Security - OASDI	29,681	32,199	32,051
42110 TMRS	93,535	104,031	87,023
42300 State Unemployment	476	390	390
42400 Workers Compensation	488	475	496
42510 Car Allowance	4,392	4,380	4,380
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**757,402**	**799,079**	**779,763**
51110 Office Expense	3,809	3,940	3,940
51950 Minor Office Equipment	1,421	410	410
55100 Publications	35,590	33,528	33,528
51000 Supplies	**40,820**	**37,878**	**37,878**
61200 Postage	920	1,676	1,676
61400 Dues	4,346	4,000	4,000
61410 Tuition	5,735	5,335	5,335
62000 Professional	8,422	4,500	4,500
60000 Contractual Services	**19,424**	**15,511**	**15,511**
71100 Insurance and Bonds	1,567	1,586	1,586
72000 Communication	3,378	3,378	3,028
75100 Travel	8,545	11,678	11,678
75200 Mileage	59	350	350
75300 Meals and Local	34	100	100
77100 Court Costs	-2,215	2,500	2,500
78230 Loss on Bad Debt	-1,368	0	0
70000 Other Charges	**9,999**	**19,592**	**19,242**
TEXPENSES Total Expenses	**827,645**	**872,060**	**852,394**

City of Amarillo

Department Staffing Report

Department: Legal

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM070	CITY ATTORNEY	
1	ADM071	DEPUTY CITY ATTORNEY	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	PRF070	LEGAL ASSISTANT	
2	PRF071	ATTORNEY I	
2	PRF072	ATTORNEY II	
8		Total Permanent Positions	
8		Total Department	588,724

CITY OF AMARILLO

CITY SECRETARY (1220)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The office of the City Secretary prepares the City Commission agenda and minutes, manages the official city records and contracts, administers the record management program, and is responsible for the conduct of the municipal elections.

GOALS

The goal of the City Secretary's office is to identify and respond to the issues, concerns and needs of the Mayor and City Commission, city staff and citizens of Amarillo.

OBJECTIVES

- ★ Maintain extensive knowledge of pertinent federal, state and local laws, ordinances, statutes and regulations as they relate to the principles and practices of records management, records retention, preservation, protection and archiving.
- ★ Stay familiar with the processes and protocol involved with the administration of municipal elections.
- ★ Maintain effective working relationships with city staff and officials, other government officials, community groups and the general public.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Resolutions	69	60	60
Ordinances	66	50	50

City of Amarillo

City Secretary

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	180,496	180,717	181,241
41820T Health Insurance	13,365	13,367	13,367
41900 Life	28	25	25
42010 Social Security - Medicare	2,562	2,620	2,628
42020 Social Security - OASDI	10,769	10,984	10,774
42110 TMRS	29,494	31,657	26,593
42300 State Unemployment	97	97	97
42400 Workers Compensation	113	108	112
41000 Personal Services	**236,924**	**239,576**	**234,838**
51110 Office Expense	343	1,700	1,700
51700 Education	95	400	400
51900 Election Supplies	14,387	37,500	40,000
51000 Supplies	**14,825**	**39,600**	**42,100**
61200 Postage	275	840	840
61400 Dues	305	400	400
61410 Tuition	0	400	400
60000 Contractual Services	**580**	**1,640**	**1,640**
71100 Insurance and Bonds	533	550	550
72000 Communication	657	657	707
74000 Printing and Binding	5,822	10,000	7,500
75100 Travel	880	2,000	2,000
75200 Mileage	0	350	350
75300 Meals and Local	81	100	100
70000 Other Charges	**7,974**	**13,657**	**11,207**
TEXPENSES Total Expenses	**260,302**	**294,473**	**289,785**

City of Amarillo

Department Staffing Report

Department: **City Secretary**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM020	CITY SECRETARY	
1	ADM025	ASSISTANT CITY SECRETARY	
2		Total Permanent Positions	
2		Total Department	181,241

CITY OF AMARILLO

COMMUNICATIONS (1231)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Communications Department operates the City's telephone and radio communications systems. Support services provided to City departments include operating the central switchboard, providing telephone installation and repair, and operating the radio repair facility. The Communications Department also provides management and repair of all transmitters and tower facilities, coordinates mobile radio system needs, and processes telephone bills and radio repair charges. A major function is analyzing and planning overall communication needs for the City.

GOALS

The goals of the Communications Department is to ensure communication costs are maintained at the lowest possible level while providing quality service to City departments, to provide training to all City personnel on the use of communication equipment, to continuously upgrade equipment ensuring that current technology is best used to improve communication, and to manage a cost-effective repair facility.

OBJECTIVES

- ★ Continue to expand internal repair/installation services to reduce communication costs.
- ★ Track repair costs on specific pieces of equipment to determine if equipment should be retired.
- ★ Improve city-owned telephone capabilities at all city locations and recommend changes to existing systems.
- ★ Improve the billing system to provide better cost management.
- ★ Obtain training for technicians to remain up-to-date and proficient in repair techniques.
- ★ Reduce the cost of services to locations away from City Hall.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Telephone System			
Number of Stations on City Main PBX	1,315	1,540	1,586
Number of Plexar Stations	388	390	380
T-1 Carrier Lines	13	14	14
Radio System			
Radio Repeaters	38	38	38
Tower/Transmitter sites	27	27	27
Equipment maintained by Radio Repair Shop	2,913	2,913	3,226

ACCOMPLISHMENTS

The Communications Department continues to reduce overall communication costs to the City while offering new and expanded services. Telephone and radio communications capabilities were installed and are functional at the new EOC located in the basement at 808 S. Buchanan. In the same building, dispatch communications capabilities were installed in the AECC to provide unified dispatch services for PD, Fire, EMS, and Animal Control. To coincide with the dispatch communications, Pansonic toughbooks have been installed in the fire trucks and will soon be installed in the PD cruisers. A telephone switch was installed at the new Public Health building located at 1000 N. Martin Road. This switch will function independently should the link between Public Health and City Hall be compromised. The beginning stages of new communication abilities are underway for the Airport reconstruction. A T1 circuit was installed between City Hall and Animal Control as well as between City Hall and Osage Water Plant. This allows the phone extensions at these locations to run directly off the City Hall telephone switch. We completed contract negotiations for a DIR contract with Verizon for cell phone services for city employee use. Radio upgrades for equipment 8-10 years or older are ongoing for various City departments.

Communications

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	241,301	238,611	240,480
41300 Incentive	2,556	2,400	2,715
41620 Unscheduled	2,969	3,500	3,500
41820T Health Insurance	60,534	63,823	60,974
41900 Life	116	106	106
42010 Social Security - Medicare	3,260	3,495	3,526
42020 Social Security - OASDI	13,315	14,120	14,255
42110 TMRS	39,767	42,219	35,683
42300 State Unemployment	527	463	463
42400 Workers Compensation	2,159	1,537	2,267
42550 Communications Allowance	0	0	1,200
41000 Personal Services	**366,504**	**370,274**	**365,169**
51110 Office Expense	3,457	3,500	3,500
51200 Operating	18,746	19,000	19,000
51300 Clothing and Linen	222	1,100	1,100
51350 Chemical and Medical	0	50	50
51700 Education	49	0	0
51800 Fuel & Oil	630	1,000	1,000
51850 Minor Tools	2,144	1,750	1,750
51950 Minor Office Equipment	30	700	700
52050 Auto Parts	289	500	500
52050LABOR Auto Parts Labor	275	500	500
53150 Electricity	1,416	1,617	1,415
51000 Supplies	**27,258**	**29,717**	**29,515**
61100 Communications Billing	345,608	327,600	348,405
61200 Postage	138	624	624
61400 Dues	342	800	800
62000 Professional	2,490	4,835	4,835
67320 Extermination	840	1,000	1,000
68100 R & M - Building	20	0	0
68615 Misc. Fuel Powered Equi	1,309	2,500	2,500
68670 Communications Equipmen	18,610	74,725	105,769
68710 Auto Repair and Maint	0	300	300
69210 Rental City Equipment	17,148	16,092	14,460
60000 Contractual Services	**386,505**	**428,476**	**478,693**
71100 Insurance and Bonds	2,600	3,840	3,840
72000 Communication	842	442	185
75100 Travel	3,886	4,000	4,000
75300 Meals and Local	11	0	0
78250 Inventory Over/Short	-9,161	0	0
70000 Other Charges	**-1,822**	**8,281**	**8,024**
90160 Other Departments	-799,958	-807,533	-807,533
90000 Inter Reimbursements	**-799,958**	**-807,533**	**-807,533**
TEXPENSES Total Expenses	**-21,514**	**29,216**	**73,869**

City of Amarillo

Department Staffing Report

Department: Communications

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	MGT665	R/T COMMUNICATION SUPERVISOR	
0.50	TEC040	RADIO SHOP FOREPERSON	
2.00	TEC900	COMMUNICATIONS TECHNICIAN ASSISTANT	
2.50	TEC901	COMMUNICATIONS TECHNICIAN	
8.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL053	PBX OPERATOR	
9.50		Total Department	240,480

CITY OF AMARILLO

CITY OF AMARILLO

EMERGENCY MANAGEMENT SERVICES (1232)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Office of Emergency Management (OEM) coordinates a comprehensive emergency management program contributing to the safety of the citizens of the City of Amarillo, Potter County, and Randall County with other agencies and volunteer groups in compliance with Federal and State laws, County Court Orders, and City ordinances. Responsibilities include development, maintenance, and implementation of an integrated all-hazards emergency management program that addresses mitigation/prevention, preparedness, response, and recovery from major or complex incidents or events. The Office of Emergency Management serves as a liaison between City, County, State, and Federal emergency management organizations and monitors the readiness of City and County Services.

GOALS

Conduct a program of comprehensive emergency management within the City and Counties including the mitigation/prevention of, preparedness for, response to, and recovery from any man-made or natural disaster; maintain rapport with local emergency groups; conduct ongoing public awareness programs on hazard preparedness and protective actions; develop site-specific response plans for radiological and hazardous material locations including Pantex; and address issues associated with homeland security and weapons of mass destruction.

OBJECTIVES

- ★ Maintain emergency management plans and procedures; prepare and maintain an Emergency Operations Center and Mobile Operations Center; keep governing bodies informed of anticipated needs.
- ★ Conduct, coordinate, and attend emergency training, programs, seminars, and disaster exercises.
- ★ Maintain a maximum state of readiness to respond to and recover from any man-made or natural disaster utilizing all the resources assigned to the Office of Emergency Management and other City and County departments and services.
- ★ Continue to expand the volunteer coordination program and the liaison programs with local volunteer organizations, special needs populations, community groups and local area businesses in the jurisdiction.
- ★ Continue the ongoing public awareness program to increase the preparedness of the population of the local jurisdiction.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
OEM Emergency Response:			
Airport Alerts	10	5	5
Hazardous Materials / WMD Incidents	14	10	10
Major Fires / Grass Fires	6	6	6
Red Flag Operations	17	10	15
Mass Casualty Incidents	0	0	0
Pantex Incidents	0	1	0
Severe Weather Monitoring / Weather Watch Operations	17	15	12
Warning System Activations	1	2	1
Winter Storm Operations	2	2	2
State or Regional Support Operations	1	1	1
Miscellaneous Emergencies	9	5	6
OEM Emergency Preparedness Activities:			
Presentations/Public Awareness Activities (hours)	43.5	55	60
Drills	6	6	6
Tabletop Exercises	20	2	3
Functional / Full-Scale Exercises	1	1	1

ACCOMPLISHMENTS

OEM continues to implement a comprehensive interjurisdictional emergency management program for the City of Amarillo, Potter County, and Randall County. The cornerstone project was the completion and dedication of the new Emergency Operations Center (EOC) for the jurisdictions. This new facility has already proven to significantly improve the jurisdictions capabilities to respond to major or complex incidents and further enhance coordination with local, regional, and state agencies and groups. OEM facilitated a 5-year review and revision of the Emergency Operations Plan for the jurisdictions. In addition, OEM conducted extensive preparedness activities with the National Weather Service, U.S. Department of Homeland Security (Regional Resiliency Assessment Program or RRAP on the agricultural industry), Randall County, area schools, private businesses, and volunteer agencies.

Emergency Management Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	157,092	176,546	172,123
41300 Incentive	1,203	1,500	1,206
41820T Health Insurance	18,500	22,197	22,197
41900 Life	34	37	37
42010 Social Security - Medicare	2,206	2,582	2,513
42020 Social Security - OASDI	9,431	11,039	10,746
42110 TMRS	26,338	31,189	25,432
42300 State Unemployment	121	146	146
42400 Workers Compensation	3,044	2,526	3,070
42550 Communications Allowance	2,807	2,400	2,400
41000 Personal Services	**220,776**	**250,162**	**239,872**
51110 Office Expense	4,107	5,047	5,047
51200 Operating	1,918	4,500	4,500
51300 Clothing and Linen	314	800	800
51350 Chemical and Medical	0	100	100
51700 Education	2,825	6,000	2,000
51950 Minor Office Equipment	0	570	570
52050 Auto Parts	62	0	350
52050LABOR Auto Parts Labor	875	0	350
53100 Natural Gas	1,697	1,952	2,253
53150 Electricity	14,713	16,235	16,235
53200 Water and Sewer	1,005	1,095	1,306
51000 Supplies	**27,516**	**36,299**	**33,511**
61200 Postage	752	960	960
61400 Dues	495	1,600	800
62000 Professional	700	1,500	0
68100 R & M - Building	0	500	500
68300 R & M - Improvements	32	1,748	3,248
68610 Office Equipment	0	250	250
68620 Computer Equipment	235	500	1,300
68660 Audio/Video Equipment	0	200	200
68710 Auto Repair and Maint	0	700	0
69210 Rental City Equipment	22,957	22,068	19,824
60000 Contractual Services	**25,171**	**30,026**	**27,082**
71100 Insurance and Bonds	987	973	973
72000 Communication	23,845	23,845	23,159
75100 Travel	3,889	5,000	3,500
75200 Mileage	11,044	10,500	14,000
75300 Meals and Local	1,569	2,000	4,000
77610 Information Technology - City	67,262	68,095	68,098
70000 Other Charges	**108,596**	**110,413**	**113,730**
TEXPENSES Total Expenses	**382,058**	**426,900**	**414,195**

City of Amarillo

Department Staffing Report

Department: Emergency Management Services

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	ADM050	EMERGENCY MANAGEMENT COORDINATOR	
1.00	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR	
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
0.50	TEC040	RADIO SHOP FOREPERSON	
3.00		Total Permanent Positions	
3.00		Total Department	172,123

CITY OF AMARILLO

CITY OF AMARILLO

CUSTODIAL SERVICES (1251)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Custodial Services Department is responsible for maintaining the cleanliness and appearance of City buildings. Daily, the Department cleans, disposes of trash, sanitizes restrooms, and maintains floors in order to provide the employees of the City and the citizens of Amarillo a clean, healthy, hazard free, and functional environment.

GOALS

The Department will continue to establish and maintain efficient work routines in order to promote a high level of cleanliness in all City buildings, and present a positive, professional image demonstrating pride and the highest quality of work.

OBJECTIVES

Continue employee training in areas such as chemical mixing and safe work practices through monthly safety meetings. Evaluate new products and equipment to ensure that the best possible service is performed through the most economical means.

OPERATING STATISTICS/PERFORMANCE MEASURERS

City Hall	82,656 Sq. Ft.
Municipal Court/Police Building	126,000 Sq. Ft.
Central Library	53,275 Sq. Ft.
Southwest Branch Library	18,950 Sq. Ft.
East Branch Library	9,752 Sq. Ft.
North Branch Library	8,526 Sq. Ft.
Northwest Branch Library	15,520 Sq. Ft.
WIC (Health Building)	19,206 Sq. Ft.
WIC (North Branch)	5,040 Sq. Ft.
Service Center	29,675 Sq. Ft.
Bivins	23,871 Sq. Ft.
Animal Shelter	3,461 Sq. Ft.
Public Health	11,560 Sq. Ft.
AECC Building (City Care, Dispatch, EOC)	29,120 Sq. Ft.
All Other Areas	8,318 Sq. Ft.
Total	444,930 Sq. Ft.

City of Amarillo

Custodial Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	393,157	488,487	491,490
41300 Incentive	9,628	7,152	12,668
41620 Unscheduled	70	0	0
41820T Health Insurance	86,977	142,701	137,356
41900 Life	226	312	312
42010 Social Security - Medicare	5,563	7,187	7,310
42020 Social Security - OASDI	20,554	30,730	31,258
42110 TMRS	62,904	86,824	73,973
42300 State Unemployment	1,121	1,229	1,218
42400 Workers Compensation	26,921	34,496	35,079
41000 Personal Services	**607,122**	**799,117**	**790,664**
51200 Operating	199	0	0
51250 Janitor	85,079	60,000	60,000
51300 Clothing and Linen	2,217	2,500	2,500
51850 Minor Tools	94	2,000	2,000
53100 Natural Gas	34,859	37,712	39,558
53150 Electricity	241,840	350,911	241,839
53200 Water and Sewer	33,452	33,916	38,829
51000 Supplies	**397,739**	**487,039**	**384,726**
62000 Professional	28,154	1,450	1,450
67310 Janitorial Service Cont	11,970	11,945	11,945
67500 Laundry	4,919	5,044	5,044
68100 R & M - Building	20	0	0
69210 Rental City Equipment	4,932	4,512	4,104
60000 Contractual Services	**49,995**	**22,951**	**22,543**
71100 Insurance and Bonds	2,532	2,419	2,419
72000 Communication	2,011	2,011	1,524
70000 Other Charges	**4,543**	**4,430**	**3,943**
TEXPENSES Total Expenses	**1,059,399**	**1,313,537**	**1,201,876**

City of Amarillo

Department Staffing Report

Department: **Custodial Services**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TRD045	FACILITIES SUPERVISOR	
2	TRD046	CUSTODIAN III	
22	TRD910	CUSTODIAN I	
25		Total Permanent Positions	
25		Total Department	491,490

CITY OF AMARILLO

FACILITIES MAINTENANCE (1252)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Facilities Maintenance Department is responsible for the management, maintenance, and renovation of all City-owned buildings and properties. Specifications are written, contracts negotiated, bids evaluated, and work is supervised and inspected when performed by outside contractors. Assistance is given to other departments and divisions in evaluating buildings and equipment. The Department evaluates the future needs of various departments and divisions to plan accordingly.

GOALS

The goals of the Facilities Maintenance Department are performing scheduled and unscheduled maintenance on buildings, and replacing and/or repairing equipment to achieve optimum performance. All buildings and equipment will be inspected and evaluated on a routine basis in order to prevent unscheduled maintenance. The Department will train its personnel on new methods and procedures to keep the operations at peak performance.

OBJECTIVES

Plan and follow good maintenance practices and help other departments plan for building changes in their areas as their requirements change. Maintain all buildings in an acceptable manner and upgrade all City-owned buildings as necessary. Reduce the amount of unscheduled maintenance by continuing with the preventive maintenance program.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Maintenance Requests -- Type of Service			
Building Maintenance	1,080	909	1,100
Plumbing Problems	416	439	450
Heating/Air Conditioning	200	192	210
Appliance Repair	50	22	50
Electrical Problems	420	477	475
Total	2,196	2,039	2,285

ACCOMPLISHMENTS

Facilities had a very productive year with all of the new construction and remodels performed and overseen by the department as well as the standard day-to-day operations that is shown in the Operating Statistics above. The following is a list of projects the Facilities Department was involved in:

- Construction of the AECC 911 Dispatch Center
- Construction of the AECC Emergency Operations Center
- Construction of the I.T. offices and Print Shop relocation at City Hall
- Construction of the AECC entry on Buchanan Street
- Renovation of the Fire Storage Building and set temporary housing units for Central Fire Station
- Renovation of WIC on Austin Street
- Managed the parking lot lighting renovations at City Hall
- Renovation of the locker rooms at the Civic Center
- Designed, bid, and managed the new HLC offices and conference room at Central Library
- Managed the renovation and addition to Central Fire Station
- Designed, bid, and managed the construction of Fire Station No. 11
- Designed, bid, and managed the construction of the new Fire Station No. 8
- Managed the construction of the new Public Health Building
- Designed, bid, and managed the construction of Fire Station No. 12
- Installed security fencing at the Garfield Storage
- Managed the construction of the new Simunitions Building and the Amarillo Shooting Complex

City of Amarillo

Facilities Maintenance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	779,125	850,049	842,217
41300 Incentive	8,534	7,800	10,837
41620 Unscheduled	7,711	0	0
41820T Health Insurance	144,145	163,692	166,786
41900 Life	290	300	300
42010 Social Security - Medicare	11,088	12,481	12,412
42020 Social Security - OASDI	46,691	53,369	53,072
42110 TMRS	131,408	150,789	125,596
42300 State Unemployment	1,150	1,170	1,170
42400 Workers Compensation	35,534	39,051	39,052
42510 Car Allowance	2,948	2,940	2,940
42540 Tool Allowance	12,774	15,300	15,300
41000 Personal Services	**1,181,399**	**1,296,939**	**1,269,679**
51110 Office Expense	4,006	3,349	3,349
51200 Operating	17,070	19,000	19,000
51250 Janitor	504	1,000	1,000
51300 Clothing and Linen	2,769	4,800	4,800
51350 Chemical and Medical	0	300	300
51400 Photographic	0	100	100
51700 Education	278	500	500
51800 Fuel & Oil	519	1,315	1,315
51850 Minor Tools	2,755	7,100	7,100
52050 Auto Parts	0	100	100
52050LABOR Auto Parts Labor	38	500	500
52120 Tires and Tubes Other	64	100	100
53150 Electricity	427	391	426
51000 Supplies	**28,430**	**38,555**	**38,590**
61200 Postage	193	24	24
61400 Dues	1,027	900	900
61410 Tuition	5,771	4,000	4,000
67320 Extermination	8,513	9,000	9,000
68100 R & M - Building	269,753	340,000	340,000
68300 R & M - Improvements	10	20,000	20,000
68640 Machinery	0	500	500
68650 Shop Equipment	324	1,000	1,000
68680 Other Equipment	0	2,000	2,000
69210 Rental City Equipment	73,956	69,288	62,868
69220 Rental Other Equipment	0	500	500
60000 Contractual Services	**359,547**	**447,212**	**440,792**
71100 Insurance and Bonds	33,623	39,183	39,183
72000 Communication	21,670	21,670	21,731
74000 Printing and Binding	-11	300	300
75100 Travel	754	5,000	5,000
75300 Meals and Local	70	500	500
70000 Other Charges	**56,106**	**66,652**	**66,714**
TEXPENSES Total Expenses	**1,625,481**	**1,849,359**	**1,815,775**

City of Amarillo

Department Staffing Report

Department: Facilities Maintenance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM060	FACILITIES MANAGER	
1	ADM061	ASSISTANT FACILITIES MANAGER	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
2	PRF060	FACILITIES COORDINATOR I	
1	PRF061	FACILITIES COORDINATOR II	
2	TEC107	SPECIAL PROJECTS MANAGER	
1	TEC215	DESIGN TECHNICIAN II	
1	TRD060	ELECTRICIAN II	
11	TRD906	BUILDING MECHANIC III	
3	TRD915	ELECTRICIAN I	
24		Total Permanent Positions	
24		Total Department	842,217

CITY OF AMARILLO

CITY OF AMARILLO

AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

The Amarillo Emergency Communications Center provides citizens with assistance via a 24-hour emergency phone service by gathering information and sending appropriate resources to help them and also provides instructions via phone. The Center provides public safety responders with correct and appropriate information so that they can better assist citizens in need and remain safe during their responses.

GOALS

Goals of the Amarillo Emergency Communications Center are to improve the quality of service provided to both citizens and responders through the consolidation of emergency communications for multiple public safety response departments, provide a high level of customer service to all clients and continue to develop and improve processes in order to provide citizens and responders with the highest level of support. The Center will provide training and education to personnel in order to maintain high professional standards.

OBJECTIVES

- ★ To improve the measurable quality assurance program to highlight improvement in service.
- ★ To improve and expand employee training program so that they may better serve the public and support responders.
- ★ To improve call entry and dispatch times in order to better meet client agency and citizen needs.
- ★ To study alternative schedules with the goal of reducing overtime expenditures.
- ★ To work with client agencies in order to develop operating procedures that meet all needs.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Total Incoming Calls	0	497,773	497,773
Incoming to 911 and Emergency 7-digit	0	137,518	137,518
From Landline	0	54,075	54,075
From Cell Phone	0	83,443	83,443
Incoming to Administrative Lines	0	360,255	360,255

Accomplishments

The AECC has successfully consolidated three separate emergency communications centers and is providing quality service to the public and response agencies. A training program for new hires has been implemented and continues to be reviewed and improved. A quality assurance program is on its way to being fully implemented in order to provide useful statistics on performance. Many of the issues that naturally resulted from the consolidation have been addressed including operational and technological. Administrative processes have been designed and implemented to allow the department to run smoothly. AECC employees have worked with the Potter-Randall 911 District to educate the public about 911. A program has been implemented to show employee appreciation with the result of raising morale. Employees have attended training on several different topics that allowed them to be both receive state and city-mandated certifications and an improved professional knowledge to put into practice.

City of Amarillo

AECC

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	49,569	2,163,863	2,208,803
41300 Incentive	404	33,600	69,851
41620 Unscheduled	3,096	91,222	240,000
41820T Health Insurance	5,599	436,172	366,240
41900 Life	16	774	761
42010 Social Security - Medicare	754	31,866	33,040
42020 Social Security - OASDI	3,189	131,998	137,343
42110 TMRS	8,785	382,870	334,335
42300 State Unemployment	70	2,875	3,260
42400 Workers Compensation	155	6,184	7,064
42520 Uniform/Clothing Allowan	0	180	0
42530 Moving Expense	2,400	0	0
42550 Communications Allowance	592	1,200	2,400
41000 Personal Services	**74,629**	**3,282,804**	**3,403,097**
51110 Office Expense	2	10,000	10,000
51115 Employee Recognition Program	0	500	500
51200 Operating	262	0	0
51300 Clothing and Linen	0	1,000	3,000
51950 Minor Office Equipment	0	1,000	1,000
51000 Supplies	**264**	**12,500**	**14,500**
61400 Dues	0	3,840	1,340
61410 Tuition	0	2,000	9,038
62000 Professional	0	8,004	10,944
69300 Leased Computer Software	0	255,558	246,101
60000 Contractual Services	**0**	**269,402**	**267,423**
72000 Communication	0	0	66,000
75100 Travel	0	19,900	7,204
77610 Information Technology - City	0	44,519	107,505
70000 Other Charges	**0**	**64,419**	**180,709**
TEXPENSES Total Expenses	**74,893**	**3,629,125**	**3,865,729**

City of Amarillo

Department Staffing Report

Department: AECC

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM093	EMERGENCY COMM CENTER ASSISTANT MANAGER	
1	ADM095	EMERGENCY COMMUNICATIONS CENTER MANAGER	
52	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST	
1	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR	
3	MGT044	SENIOR COMMUNICATIONS SUPERVISOR	
3	MGT046	COMMUNICATIONS SHIFT SUPERVISOR	
61		Total Permanent Positions	
Part-Time Positions			
4	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST	
4		Total Part-Time Positions	
65		Total Department	2,208,803

CITY OF AMARILLO

EMS SUPPORT (1970)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

Serves as administrative support for the contractual and operational implementation of emergency medical services in Amarillo. Provides professional support to the Emergency Care Advisory Board (ECAB). Offers advanced reporting mechanisms regarding the provision of emergency medical care, as well as support and coordination for City Medical Director and City Manager.

GOALS

To accurately provide information regarding emergency medical services to the Medical Director, ECAB, and City Manager. Enhance and encourage coordination and support between permitted ambulance provider, City Manager's office, Medical Director, ECAB, Amarillo Fire Department, Amarillo Emergency Communications Center, and associated entities. Ensure the highest standard of pre-hospital care for the citizen's of Amarillo by managing permits, contracts, and/or performance standards.

OBJECTIVES

- ★ Assemble, review and report on the monthly performance standards required of the permitted ambulance provider.
- ★ Provide direct support and record keeping for Medical Director, ECAB, and City Manager.
- ★ Perform required inspections and inventories regarding emergency medical service providers.
- ★ Participate in emergency management planning, training, and associated activities regarding pre-hospital care system.
- ★ Serve as general point of contact for pre-hospital system.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Actual 2009/10	Estimated 2010/11
Reports developed and reported to ECAB on monthly basis. *AMS response time by Zone, Priority, and Transfers.*	0	4	4
Reports developed and reported to Medical Director and City Manager on a monthly basis. *AMS response time by Zone, Priority, and Transfers. Additional reports to include system levels, priority up- or down-grades, and event type outcomes.*	0	4	8

ACCOMPLISHMENTS

Information regarding emergency medical services is collected and reported to the Medical Director, ECAB, and City Manager for the purpose of monitoring and improving pre-hospital care for the citizens of Amarillo. There is monthly management, oversight, and administration of the ambulance permit. Support is provided in the implementation of advanced life support within the Amarillo Fire Department.

SIGNIFICANT CHANGES

The Amarillo Fire Department is upgrading its capabilities to provide advanced life support on all of its First Response calls by the year 2013. This will require coordination and communication between the fire department and the ambulance provider, as well as new reporting and record keeping requirements.

City of Amarillo

EMS Support

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	0	0	54,998
41820T Health Insurance	0	0	7,387
41900 Life	0	0	12
42010 Social Security - Medicare	0	0	797
42020 Social Security - OASDI	0	0	3,410
42110 TMRS	0	0	8,070
42300 State Unemployment	0	0	49
42400 Workers Compensation	0	0	34
41000 Personal Services	**0**	**0**	**74,757**
62000 Professional	0	0	30,000
60000 Contractual Services	**0**	**0**	**30,000**
90190 Payroll Reimbursements	0	0	-75,000
90000 Inter Reimbursements	**0**	**0**	**-75,000**
TEXPENSES Total Expenses	**0**	**0**	**29,757**

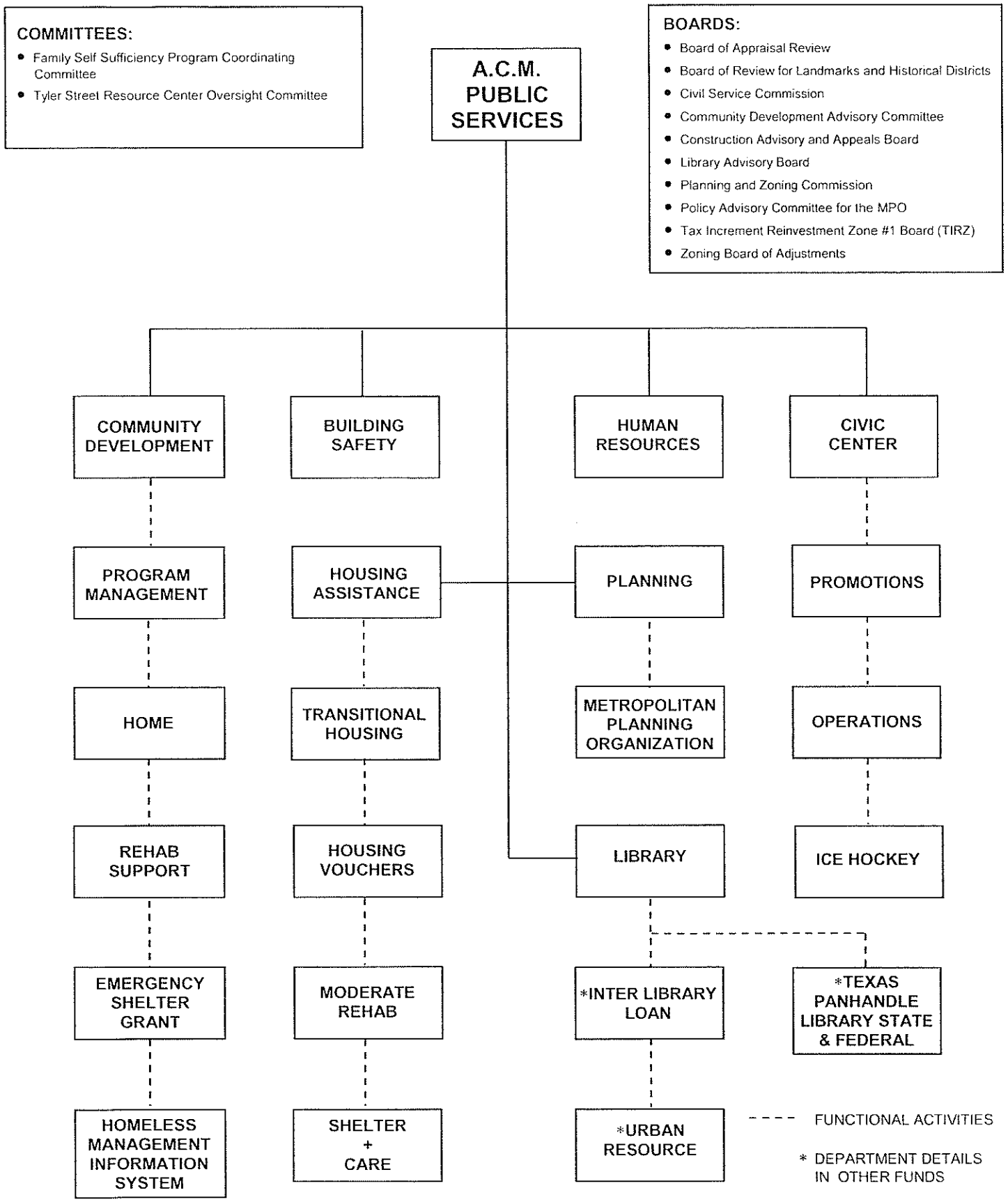
City of Amarillo

Department Staffing Report

Department: EMS Support

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM015	MANAGEMENT ANALYST - PUBLIC SAFETY	
1		Total Permanent Positions	
1		Total Department	54,998

PUBLIC SERVICES DIVISION



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Public Services			
1110 Human Resources	964,226	734,645	708,119
1241 Civic Center Promotions	308,231	306,581	285,307
1243 Civic Center Operations	1,719,154	1,874,959	1,805,652
1245 Civic Center Sports	287,848	238,482	233,388
1248 Box Office Operations	299,889	307,790	351,308
1249 Globe News Center	298,826	342,728	337,921
1260 Library	3,353,094	3,704,756	3,576,215
1720 Planning	553,437	471,169	473,652
1740 Building Safety	2,004,548	2,177,901	2,127,995
2010 CDBG Fund			
Public Services			
20110 Program Management	314,161	359,728	388,924
20115 Code Enforcement	73,449	0	0
20116 Code Inspector	47,987	54,178	52,930
20125 Rehab Support	135,475	171,105	166,545
20130 Housing Rehab	413,684	0	0
20140 Public Services	261,411	0	0
20155 Neighborhood Facilities	430,360	0	0
20165 Micro Loan Program	37,432	0	0
2010 CDBG Fund	1,713,959	585,010	608,398
2020 Housing			
Public Services			
20210 Housing Assistance	659,923	7,000	11,696
20220 Mod Rehab	19,369	30,187	28,512
20230 Housing Vouchers	7,082,154	8,058,864	8,564,133
2020 Housing	7,761,446	8,096,050	8,604,341
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,954	140,185	122,310
20320 Home Projects	1,722,903	0	0
2030 Home Investment Partnership	1,845,857	140,185	122,310
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	104,732	123,620	336,210
20420 Shelter Plus Care II	94,843	122,005	0
2040 Shelter Plus Care Fund	199,575	245,625	336,210
2050 Supportive Housing Fund			

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
Public Services			
20500 SUPPORTIVE HOUSING	240,812	206,564	206,864
2050 Supportive Housing Fund	240,812	206,564	206,864
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	127,630	0	0
2070 TX Emergency Shelter Grants	127,630	0	0
2075 HMIS			
Public Services			
20750 HMIS	-28,645	0	0
20755 HMIS 2008-2010	94,263	155,628	77,525
2075 HMIS	65,618	155,628	77,525
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,599	150,996	141,321
21115 Library System Admin	126,192	160,518	149,641
21118 Continuing Education	29,528	13,243	8,902
21119 Consulting	10,403	22,469	12,481
21122 Networked Resources	134,229	127,033	113,664
21128 Tech Asst Negotiated Grants	49,595	77,977	72,772
21130 Lone Star Library Grant	34,251	16,000	40,000
2100 Texas State Library Funds	533,796	568,237	538,781
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	217,928	225,334	222,334
2300 Summer Lunch Program	217,928	225,334	222,334
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	318,571	327,578	312,809
2420 Urban Transportation Planning	318,571	327,578	312,809

CITY OF AMARILLO

CITY OF AMARILLO

HUMAN RESOURCES (1110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The City of Amarillo Human Resources Department is a business partner, working with and for the departments and employees within the organization. We are dedicated to the highest quality public service with highly motivated individuals. Recognizing that our employees are our most valuable asset, we provide assistance in their careers within the organization. Our customers and the community in which we serve deserve our best.

GOALS

The City of Amarillo Human Resources Department works towards these goals daily: to make quality a part of the way we work, to enhance our ability to support the City of Amarillo and its goals, to improve the efficiency and effectiveness of human resources at all levels and to employ technology and methods which enhance service, communications and productivity. The Human Resources Department strives to help make the City of Amarillo a great place to work -- professionally and personally.

OBJECTIVES

- ★ Continue and improve FMLA support process for all employees.
- ★ Continue conversion of documents to the Hummingbird Imaging System.
- ★ Research platforms for a service award program to honor employees as they reach milestones in their City careers.
- ★ Research different systems for performance management.
- ★ Begin development of a training plan for the entire organization.
- ★ Design a remodel of the HR office space to be a welcoming place for applicants and employees as well as a training center.
- ★ Continue to expand minority employment opportunities in areas of the City workforce where there has been a traditional under-representation of qualified minorities and females.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
New hires (fulltime) processed	305	155	189
Hourly/seasonal employees processed	266	250	200
Promotions	137	53	75
Demotions	10	8	6
Transfers	35	37	40
Annual turnover (fulltime positions only)	8.06%	7.20%	9%
Retirements	40	39	39
Employment applications received	9,189	9,648	10,130
Average times a job posting was viewed per month	9,141	9,598	10,077
Average times positions were "searched" per month	7,014	7,365	7,733
Average "hits" to the application website per month	18,148	19,055	20,007

ACCOMPLISHMENTS

Partnership with the Amarillo Independent School District intern program continues to be very successful. The City sponsored 29 AISD interns. HR sponsored 1 special need AISD student throughout the 2009/2010 school year. The student was given real-life work tasks on a weekly basis. Completed an internal audit of Form I-9 for compliance. Rolled out an updated FMLA process for all City employees. Continued utilization of document imaging software and reduction in paper storage. HR continues using the online applicant management system in all recruitment efforts.

City of Amarillo

Human Resources

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	482,930	292,061	285,920
41300 Incentive	1,007	600	603
41620 Unscheduled	4,995	10,254	2,754
41820T Health Insurance	57,206	38,858	36,490
41900 Life	139	75	75
42010 Social Security - Medicare	6,863	4,331	4,242
42020 Social Security - OASDI	25,521	16,550	16,379
42110 TMRS	78,491	52,318	42,920
42300 State Unemployment	798	390	446
42400 Workers Compensation	1,527	926	907
42510 Car Allowance	7,465	6,000	6,000
42550 Communications Allowance	2,948	2,400	2,400
41000 Personal Services	**669,892**	**424,762**	**399,136**
51110 Office Expense	38,575	48,208	41,408
51115 Employee Recognition Program	1,272	5,000	39,000
51117 United Way Expenses	1,496	0	0
51200 Operating	17,845	0	0
51300 Clothing and Linen	22,222	24,000	2,000
51700 Education	796	2,250	2,250
51950 Minor Office Equipment	1,296	6,000	3,000
51000 Supplies	**83,501**	**85,458**	**87,658**
61200 Postage	1,972	5,056	5,000
61300 Advertising	64,393	70,000	55,000
61400 Dues	2,585	2,500	2,500
61410 Tuition	3,340	3,660	3,660
62000 Professional	8,320	13,000	15,500
63400 Employee Medical	82,400	73,000	70,000
69300 Leased Computer Software	0	0	16,000
60000 Contractual Services	**163,009**	**167,216**	**167,660**
71100 Insurance and Bonds	2,622	2,517	2,517
72000 Communication	7,792	7,792	7,148
74000 Printing and Binding	9,746	25,200	24,300
75100 Travel	5,406	14,000	12,000
75300 Meals and Local	22,657	7,700	7,700
78230 Loss on Bad Debt	-400	0	0
70000 Other Charges	**47,823**	**57,209**	**53,665**
TEXPENSES Total Expenses	**964,226**	**734,645**	**708,119**

City of Amarillo

Department Staffing Report

Department: Human Resources

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM600	DIRECTOR OF HUMAN RESOURCES	
1	ADM601	ASSISTANT DIRECTOR OF HUMAN RESOURCES	
2	CLR405	ADMINISTRATIVE ASSISTANT II	
1	MGT601	RECRUITMENT COORDINATOR	
1	PRF250	HUMAN RESOURCE SPECIALIST	
6		Total Permanent Positions	
Part-Time Positions			
2	HRL904	ADMINISTRATIVE ASSISTANT	
8		Total Department	285,920

CITY OF AMARILLO

CITY OF AMARILLO

AMARILLO CIVIC CENTER ~ PANHANDLE TICKETS ~ GLOBE-NEWS CENTER FOR THE PERFORMING ARTS (1241, 1243, 1245, 1248, 1249) FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

Provide administration, operation, and marketing for the Amarillo Civic Center, the City of Amarillo's 340,000 square foot public assembly facility, and the 1,300 seat Globe-News Center for the Performing Arts.

GOALS

Efficiently manage an active schedule for all areas of the Civic Center and Globe-News Center. Issue contracts and provide all necessary information to prospective clients/users pertaining to their individual needs. Provide timely and accurate billing for services. Supervise and audit accounting procedures including, but not limited to, Box Office and Concessions. Maintain the facilities in top quality condition. Supervise and assist promoters in planning and execution of events to achieve maximum satisfaction for clients and patrons. Market the facilities through positive community relations and industry contacts. Through Civic Amarillo, promote and sponsor a wide variety of events to enhance the area's quality of life.

OBJECTIVES

- ★ Focus on efficient planning in order to accommodate as many events as possible.
- ★ Provide clean and well-maintained facilities to our clients and patrons.
- ★ Make the facilities as attractive and inviting as possible in order to retain existing clients and to bring in new events.
- ★ Maintain professionalism and cooperation in-house to retain clients already using the facilities.
- ★ Maintain a positive teamwork attitude from all department employees to better serve our clients and patrons.
- ★ Continue to enhance the area's quality of life by promoting a wide variety of events.
- ★ Maintain a professional image through local and national advertising.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Event days	2,229	2,230	2,230
Attendance	635,000	690,000	700,000

ACCOMPLISHMENTS

The Amarillo Civic Center and Globe-News Center for the Performing Arts continue to operate at capacity during peak seasons and near capacity during other periods. Patrons and promoters continue to share their approval of the facilities' performance and reputation. Nearing its 5th Anniversary, the Globe-News Center continues to receive high marks from patrons, and the variety of events in the facility continues to attract new audience members. Resident companies include Amarillo Opera, Amarillo Symphony, Lone Star Ballet, Civic Amarillo's Summer Youth Musical, and Window On A Wider World. Panhandle Tickets continues to grow, with outlets in six area communities and an active website providing ticket sales to several area venues and attractions. Key activities and events include the Broadway Spotlight Series, Amarillo Gorillas and arena football's Amarillo Venom. The Amarillo Civic Center is also home of the WRCA's World Championship Ranch Rodeo, celebrating its 15th year in November. Major projects underway or recently completed include replacing the Auditorium stage floor, updating the Coliseum and Auditorium dressing rooms, replacing carpet throughout the Civic Center, and purchasing a new stage for the Coliseum.

City of Amarillo

Civic Center Promotions

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	122,323	126,410	122,370
41300 Incentive	1,627	1,800	1,810
41620 Unscheduled	128	0	130
41820T Health Insurance	26,698	28,658	30,065
41900 Life	54	50	50
42010 Social Security - Medicare	1,643	1,859	1,801
42020 Social Security - OASDI	7,025	7,949	7,699
42110 TMRS	20,537	22,459	18,220
42300 State Unemployment	208	195	195
42400 Workers Compensation	239	244	239
42550 Communications Allowance	1,640	1,200	2,400
41000 Personal Services	**182,121**	**190,825**	**184,978**
51110 Office Expense	3,758	8,530	0
51200 Operating	53,394	17,375	4,451
51400 Photographic	490	500	500
51850 Minor Tools	6,012	6,100	1,000
51950 Minor Office Equipment	3,028	13,924	10,780
51000 Supplies	**66,682**	**46,429**	**16,731**
61200 Postage	856	3,500	3,500
61300 Advertising	8,080	9,700	2,529
61400 Dues	2,251	2,055	4,367
62000 Professional	1,392	0	0
63900 Event Development	0	3,879	0
68100 R & M - Building	22,596	28,118	30,000
68300 R & M - Improvements	218	0	12,570
60000 Contractual Services	**35,394**	**47,252**	**52,966**
71100 Insurance and Bonds	641	695	695
72000 Communication	8,880	8,880	9,571
74000 Printing and Binding	1,749	3,000	3,000
75100 Travel	5,149	7,500	9,000
75300 Meals and Local	1,209	2,000	2,000
77610 Information Technology - City	6,405	0	6,365
70000 Other Charges	**24,033**	**22,076**	**30,632**
TEXPENSES Total Expenses	**308,231**	**306,581**	**285,307**

City of Amarillo

Department Staffing Report

Department: Civic Center Promotions

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM041	ASSISTANT CIVIC CENTER MANAGER	
1	ADM042	CIVIC CENTER BUSINESS MANAGER	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
4		Total Permanent Positions	
4		Total Department	122,370

City of Amarillo

Civic Center Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	618,049	625,713	624,972
41300 Incentive	12,315	13,128	12,665
41620 Unscheduled	2,581	0	2,520
41820T Health Insurance	143,269	158,274	148,962
41900 Life	306	287	287
42010 Social Security - Medicare	8,678	9,263	9,246
42020 Social Security - OASDI	36,966	39,608	39,533
42110 TMRS	103,573	111,909	93,557
42300 State Unemployment	1,277	1,121	1,121
42400 Workers Compensation	24,574	26,256	25,855
42550 Communications Allowance	1,511	1,200	1,200
41000 Personal Services	**953,100**	**986,760**	**959,918**
51110 Office Expense	829	452	9,500
51200 Operating	5,141	7,500	7,500
51250 Janitor	26,256	18,200	25,040
51300 Clothing and Linen	4,666	5,000	5,000
51800 Fuel & Oil	231	203	203
51850 Minor Tools	3	0	1,260
51950 Minor Office Equipment	0	0	25,325
52050 Auto Parts	10	0	100
52050LABOR Auto Parts Labor	375	0	400
53100 Natural Gas	65,663	73,814	82,405
53150 Electricity	382,049	572,892	382,049
53200 Water and Sewer	56,354	70,074	46,706
51000 Supplies	**541,576**	**748,135**	**585,488**
61200 Postage	100	0	0
61410 Tuition	2,329	2,500	2,500
62000 Professional	58,481	35,487	88,408
63210 Armored Car Service	3,261	3,205	3,304
68100 R & M - Building	13,456	8,900	14,000
68300 R & M - Improvements	0	0	12,400
68710 Auto Repair and Maint	0	1,000	1,000
69210 Rental City Equipment	18,938	16,968	15,180
60000 Contractual Services	**96,565**	**68,060**	**136,792**
71100 Insurance and Bonds	48,009	42,808	42,808
72000 Communication	29,196	29,196	23,518
77610 Information Technology - City	48,948	0	49,128
78210 Cash Over/Short	41	0	0
78230 Loss on Bad Debt	1,720	0	0
70000 Other Charges	**127,914**	**72,004**	**115,454**
84110 Misc. Fuel Powered Equip	0	0	1,500
84320 Audio/Video Equipment	0	0	6,500
80000 Capital Outlay	**0**	**0**	**8,000**
TEXPENSES Total Expenses	**1,719,154**	**1,874,959**	**1,805,652**

City of Amarillo

Department Staffing Report

Department: Civic Center Operations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM040	CIVIC CENTER MANAGER	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	MGT040	PRODUCTION MANAGER	
2	MGT900	EVENTS SUPERVISOR	
1	MGT902	EVENTS MANAGER	
12	TRD040	BUILDING ATTENDANT I	
2	TRD041	BUILDING ATTENDANT II	
2	TRD042	BUILDING ATTENDANT III	
1	TRD043	BUILDING TECHNICIAN II	
23		Total Permanent Positions	
23		Total Department	624,972

Civic Center Sports

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	48,666	49,593	48,715
41300 Incentive	991	1,200	603
41620 Unscheduled	326	0	326
41820T Health Insurance	7,473	13,367	13,367
41900 Life	27	25	25
42010 Social Security - Medicare	707	736	715
42020 Social Security - OASDI	3,022	3,149	3,058
42110 TMRS	8,163	8,898	7,236
42300 State Unemployment	102	97	97
42400 Workers Compensation	3,631	4,358	4,229
41000 Personal Services	**73,108**	**81,423**	**78,371**
51110 Office Expense	1,313	1,200	0
51200 Operating	14,744	15,375	15,049
51250 Janitor	51	8,800	8,800
51850 Minor Tools	1,723	3,000	3,000
53100 Natural Gas	16,560	17,388	18,252
53150 Electricity	51,702	53,103	51,703
53200 Water and Sewer	1,649	1,783	1,962
51000 Supplies	**87,742**	**100,649**	**98,766**
61200 Postage	52	200	200
62000 Professional	104,277	43,816	43,816
68100 R & M - Building	20,261	10,000	10,000
60000 Contractual Services	**124,589**	**54,016**	**54,016**
71100 Insurance and Bonds	449	435	435
72000 Communication	1,960	1,960	1,800
70000 Other Charges	**2,409**	**2,394**	**2,235**
TEXPENSES Total Expenses	**287,848**	**238,482**	**233,388**

City of Amarillo

Department Staffing Report

Department: **Civic Center Sports**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT900	EVENTS SUPERVISOR	
1	TEC065	PRODUCTION TECHNICIAN	
2		Total Permanent Positions	
2		Total Department	48,715

City of Amarillo

Box Office Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	135,177	152,196	163,258
41300 Incentive	1,542	1,800	1,806
41620 Unscheduled	303	0	300
41820T Health Insurance	19,756	20,754	20,754
41900 Life	40	37	37
42010 Social Security - Medicare	1,891	2,233	2,393
42020 Social Security - OASDI	8,085	9,548	10,234
42110 TMRS	13,602	15,385	14,400
42300 State Unemployment	437	505	509
42400 Workers Compensation	671	770	819
41000 Personal Services	**181,504**	**203,228**	**214,511**
51110 Office Expense	2,666	2,500	0
51950 Minor Office Equipment	1,172	500	900
51000 Supplies	**3,837**	**3,000**	**900**
61200 Postage	4,945	5,808	6,000
61300 Advertising	9,112	5,950	15,320
61400 Dues	225	225	225
62000 Professional	32,535	23,400	23,850
63350 Credit Card Fees	39,863	42,000	42,000
60000 Contractual Services	**86,681**	**77,383**	**87,395**
71100 Insurance and Bonds	630	561	561
72000 Communication	1,618	1,618	1,477
74000 Printing and Binding	0	22,000	14,905
77610 Information Technology - City	25,619	0	25,459
70000 Other Charges	**27,867**	**24,179**	**42,401**
84500 Office Machines & Equipm	0	0	6,100
80000 Capital Outlay	**0**	**0**	**6,100**
TEXPENSES Total Expenses	**299,889**	**307,790**	**351,308**

City of Amarillo

Department Staffing Report

Department: Box Office Operations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT041	BOX OFFICE MANAGER	
2	MGT270	ASSISTANT BOX OFFICE MANAGER	
3		Total Permanent Positions	
Part-Time Positions			
9	HRL040	CIVIC CENTER BOX OFFICE CLERK I	
12		Total Department	163,258

City of Amarillo

Globe News Center

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	74,725	73,403	73,525
41300 Incentive	2,169	2,376	2,413
41620 Unscheduled	174	0	174
41820T Health Insurance	19,641	19,347	19,347
41900 Life	41	37	37
42010 Social Security - Medicare	1,047	1,099	1,101
42020 Social Security - OASDI	4,475	4,698	4,708
42110 TMRS	12,585	13,275	11,142
42300 State Unemployment	146	146	146
42400 Workers Compensation	4,114	5,941	5,953
41000 Personal Services	**119,117**	**120,323**	**118,547**
51110 Office Expense	499	500	0
51200 Operating	8,924	6,805	4,980
51250 Janitor	4,041	12,000	6,500
51950 Minor Office Equipment	0	0	11,600
53100 Natural Gas	17,430	20,586	26,709
53150 Electricity	86,340	119,390	86,338
53200 Water and Sewer	6,534	7,447	8,160
51000 Supplies	**123,768**	**166,728**	**144,287**
61300 Advertising	0	0	0
62000 Professional	21,655	28,945	27,555
68100 R & M - Building	5,447	8,000	8,000
60000 Contractual Services	**27,102**	**36,945**	**35,555**
71100 Insurance and Bonds	20,985	18,733	18,733
77610 Information Technology - City	7,854	0	9,629
70000 Other Charges	**28,839**	**18,733**	**28,362**
84320 Audio/Video Equipment	0	0	11,170
80000 Capital Outlay	**0**	**0**	**11,170**
TEXPENSES Total Expenses	**298,826**	**342,728**	**337,921**

City of Amarillo

Department Staffing Report

Department: Globe News Center

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT045	ASSISTANT PRODUCTION MANAGER	
2	TRD040	BUILDING ATTENDANT I	
3		Total Permanent Positions	
3		Total Department	73,525

CITY OF AMARILLO

CITY OF AMARILLO

LIBRARY (1260)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Amarillo Public Library offers varied programs which link people and resources, provides opportunities for individual self-development, supplements formal educational programs, inspires civic engagement, and facilitates cultural activities. It is the Library's responsibility to serve the entire community rather than a specific clientele. The acquisition of materials to support lifelong learning; leisure reading, listening and viewing; cultural pursuits; and historical research is a basic requirement for library services.

GOALS

The Amarillo Public Library's goals are to provide information services for area citizens and to develop, make available, and promote the use of relevant collections and programs by providing current and classic high quality resources. The Library strives to identify and address the information needs of Amarillo citizens through cooperative efforts with other community agencies, institutions, and programs. The Library continues to protect intellectual freedom for the community and to communicate the Library's responsibility to make information available representing different views, ideologies, and perspectives. The Library strives to present a positive, progressive image to the community.

OBJECTIVES

- ★ Collaborate with other local agencies and institutions in providing information and services relevant to the community.
- ★ Continue participation and cooperation with area libraries in resource sharing.
- ★ Increase community outreach efforts to promote library services, particularly Spanish language materials and resources related to workforce development.
- ★ Expand upon the successful hands-on technology training program offered to the public.
- ★ Continue a structured, systematic approach to organizational staff development that provides opportunities to library employees to expand their knowledge and skill sets.
- ★ Make available to other City departments for the purposes of staff training the computer classroom in the Downtown Library.
- ★ Make available to other City departments the videoconferencing equipment located in the HLC Technology Center at the Downtown Library for the purpose of participating in remote meetings or training.
- ★ Select material for content based on best available format, including electronic formats.
- ★ Use the library's strategic plan to implement programs and services suggested by stakeholders such as the library staff and community members.
- ★ Develop and implement a dynamic marketing and programming plan that raises community awareness, appreciation, and usage of library materials and services.
- ★ Continue coordination of programming and promotional endeavors among all library outlets.
- ★ Continue to raise awareness of the expanded service hours at the East, North, and Northwest Branches.
- ★ Promote the wireless Internet access available at all five library locations.
- ★ Increase awareness of and access to content-rich Internet based information resources by coordinating with the Information Technology Department on a redesign of the library's website.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Total Library Service Transactions	1,495,169	2,761,798	1,644,686
Total Internet Computer Log-Ins	101,752	135,905	137,500
Total Library Visits	732,569	846,849	805,825

ACCOMPLISHMENTS

The Amarillo Public Library circulated 1.5 million items, provided over 100,000 Internet access sessions, and welcomed over 730,000 visitors. Through Amarillo Public Library's membership in the Harrington Library Consortium (HLC), the library was able to continue subscriptions to well-received services such as World Book Online, OverDrive, Tumblebooks, and Brainfuse without requesting any additional funds; additionally, APL supplemented these resources with other online tools such as Mango Languages, ReferenceUSA, Ancestry.com, and the Automotive Repair Reference Center. In keeping with the ongoing objective to collaborate with other local organizations in providing information and services relevant to the community, the library continued to partner with Hastings, Amarillo College, the *Globe News*, and the Friends of the Amarillo Public Library to present "AMARILLO READS," an award-winning city-wide reading initiative with events scheduled throughout the year, highlighting a number of different books. A grant awarded by the Amarillo Area Foundation, supplemented with in-kind support from the Harrington Library Consortium and the City of Amarillo, funded the construction of the HLC Technology Center at Downtown Library, which contains a video conferencing room, a computer classroom, and offices. Also at Downtown Library, an improved research room for the Bush/Fitzsimon collections was made available for the public's benefit, as well as a better arrangement of collections and service areas to facilitate access for library users. Wireless Internet access was implemented at all five library locations.

Library

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,707,677	1,810,014	1,789,692
41300 Incentive	28,971	28,200	26,543
41620 Unscheduled	41,396	0	0
41820T Health Insurance	308,097	355,436	362,675
41900 Life	755	721	721
42010 Social Security - Medicare	24,370	26,654	26,335
42020 Social Security - OASDI	95,281	102,639	101,276
42110 TMRS	288,384	322,009	266,487
42300 State Unemployment	3,681	3,792	3,792
42400 Workers Compensation	1,560	1,659	1,592
41000 Personal Services	**2,500,172**	**2,651,124**	**2,579,114**
51110 Office Expense	54,623	69,150	57,150
51200 Operating	8	0	0
51350 Chemical and Medical	3	100	100
51950 Minor Office Equipment	2,766	2,000	1,600
53100 Natural Gas	23,301	26,161	25,952
53150 Electricity	122,288	177,139	122,289
53200 Water and Sewer	7,717	8,489	9,037
55210 Library Books	206,689	328,300	312,800
55230 Library Periodicals	95,686	104,500	104,500
55240 Library Book Rental	17,650	19,200	19,200
55250 Library Non-Print	71,026	70,000	97,500
55260 Bookfilm Repair	1,121	9,000	9,000
51000 Supplies	**602,878**	**814,039**	**759,128**
61200 Postage	9,753	15,504	15,354
61400 Dues	662	1,700	1,700
61410 Tuition	4,059	3,000	3,000
62000 Professional	4,067	0	0
62050 Collection Expense	18,303	0	0
63210 Armored Car Service	3,202	3,310	3,304
67320 Extermination	1,320	1,100	1,100
68610 Office Equipment	354	2,500	2,500
68620 Computer Equipment	80,400	80,400	80,400
68660 Audio/Video Equipment	390	4,300	4,300
69210 Rental City Equipment	2,480	4,548	4,092
69220 Rental Other Equipment	1,000	1,000	1,150
60000 Contractual Services	**125,989**	**117,362**	**116,900**
71100 Insurance and Bonds	36,015	35,365	35,365
72000 Communication	17,204	17,204	16,046
75100 Travel	3,298	3,000	3,000
75200 Mileage	5,118	3,900	3,900
75300 Meals and Local	1,448	1,850	1,850
77620 Data Processing - Other	33,842	61,000	61,000
78100 Contingencies	0	0	0
78210 Cash Over/Short	-56	-313	-313
78230 Loss on Bad Debt	31	225	225
70000 Other Charges	**96,901**	**122,231**	**121,074**
84500 Office Machines & Equipm	5,890	0	0
84900 Office Furniture & Fixtu	7,890	0	0
84910 Other Equipment	13,375	0	0
80000 Capital Outlay	**27,155**	**0**	**0**
TEXPENSES Total Expenses	**3,353,094**	**3,704,756**	**3,576,215**

City of Amarillo

Department Staffing Report

Department: Library

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.80	ADM030	DIRECTOR OF LIBRARY SERVICES	
1.00	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	
23.00	CLR400	ADMINISTRATIVE ASSISTANT I	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR950	BUYER I	
3.00	PRF030	LIBRARIAN I	
4.00	PRF031	LIBRARIAN II	
7.00	PRF032	LIBRARIAN III	
1.00	PRF033	COORDINATOR OF PUBLIC RELATIONS & PROGRAMMING	
15.00	PRF034	LIBRARY ASSISTANT	
57.80		Total Permanent Positions	
Part-Time Positions			
2.00	HRL032	LIBRARY MESSENGER	
18.00	HRL904	ADMINISTRATIVE ASSISTANT	
20.00		Total Part-Time Positions	
77.80		Total Department	1,789,692

CITY OF AMARILLO

CITY OF AMARILLO

PLANNING (1720)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Planning Department contributes to the citizens of Amarillo through short and long-range planning activities. Some of these activities are: subdivision review and design, zoning, flood hazard ordinance compliance, historic preservation ordinance compliance, street, alley, and easement vacations, right-of-way and easement dedications, licenses to encumber City right-of-way; airport zoning, land use studies, demographic studies, and preparation of studies on various elements of the Comprehensive Plan. The Department coordinates its activities through the Amarillo Planning and Zoning Commission, the Flood Hazard Board of Appraisal Review, Board of Review for Landmarks and Historic Districts and Public Improvement District advisory boards, and works with City departments and local utility companies as well.

GOALS

Provide the Planning and Zoning Commission, the Board of Review for Landmarks and Historic Districts, Flood Hazard Board of Appraisal Review, and public improvement district advisory boards with up-to-date information and professional staff reports to aid in decision-making. Provide and apply sound, comprehensive planning principles, both for current and long range community planning, to help guide short and long-range development, which promote the health, safety, and welfare of Amarillo and its citizens.

OBJECTIVES

- ★ Annually update the Amarillo Stats and Facts.
- ★ Prepare the Amarillo area population estimates for January 2011.
- ★ Complete and adopt 2010 Comprehensive Plan
- ★ Review and implement changes in development related policies and ordinances that reflect the goals of the newly adopted Comprehensive Plan.
- ★ Improve and expand implementation of geographic information system for subdivision, land use, and zoning purposes.
- ★ Begin implementation of available Hansen Technology database software.
- ★ Evaluate customer service and implement new processes/materials along with identifying performance measures for better service.

OPERATING STATISTICS/ PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Plats	62	72	70
Rezoning Requests	44	40	43
Right-of-Way Vacations	12	7	7
Right-of-Way Dedications	19	21	15
License & Hold Harmless	9	10	7
Aviation Clear Zone Easements	11	11	12
Historic Preservation	5	5	3
Annexations	2	3	2
Total Case Items Approved	89%	83%	90%
Plats Approved	80%	80%	80%
Residential acres platted	34	113	150
Residential lots created	51	264	300
Commercial acres platted	225	102	150
Pro-rata fees	$6,781	$16,468	$20,000
Rezonings Approved	91%	90%	90%
Right-of-Way Vacations Approved	88%	90%	90%
Right-of-Way Dedications Approved	67%	80%	80%
License & Hold Harmless Approved	100%	100%	100%

ACCOMPLISHMENTS

Planning staff completed the review and study of possible sign ordinance changes and has implemented a new sign ordinance which was passed by ordinance in December of 2009. Staff is in the process of completing a new comprehensive plan which is scheduled to be completed by August of 2010. Staff is also in the final stages of working with Downtown Amarillo Inc. representatives to implement downtown design standards that would be the tool used in furthering the goals as set forth by the Downtown Amarillo Strategic Action Plan. With downtown revitalization efforts being a high priority, Planning staff, with other downtown partners, has issued a Request for Proposals for a new convention hotel to be developed in the downtown core. The Planning Department continues its role as the administrative body for the six public improvement districts, and is now involved in implementing and administering a new downtown TIRZ. Planning staff has successfully implemented new GIS technology relating to the creation of Citywide base maps that show parcels, rights-of-way and other related data and have significantly reduced processing time for these forms of information as compared to previous manual drafting techniques. As a result, customers as well as staff, can have access to area sketches, maps, etc. in a much more timely manner.

City of Amarillo

Planning

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	382,822	305,555	308,986
41300 Incentive	1,203	1,200	1,206
41620 Unscheduled	1	0	0
41820T Health Insurance	35,470	37,452	42,915
41900 Life	100	87	87
42010 Social Security - Medicare	5,401	4,448	4,498
42020 Social Security - OASDI	21,306	19,019	19,232
42110 TMRS	63,521	53,736	45,513
42300 State Unemployment	411	341	341
42400 Workers Compensation	866	675	683
42510 Car Allowance	3,852	0	0
42550 Communications Allowance	1,011	0	0
41000 Personal Services	**515,964**	**422,513**	**423,461**
51110 Office Expense	7,992	11,000	10,000
51115 Employee Recognition Program	0	250	250
51200 Operating	-95	0	0
51000 Supplies	**7,897**	**11,250**	**10,250**
61200 Postage	1,629	2,000	2,000
61300 Advertising	6,956	10,000	10,000
61400 Dues	2,672	2,500	2,500
61410 Tuition	1,241	2,000	2,000
68610 Office Equipment	0	2,000	2,000
69210 Rental City Equipment	4,007	1,692	3,360
60000 Contractual Services	**16,505**	**20,192**	**21,860**
71100 Insurance and Bonds	1,297	1,231	1,231
72000 Communication	4,984	4,984	4,350
74000 Printing and Binding	2,280	3,000	3,500
75100 Travel	2,849	3,500	3,500
75300 Meals and Local	71	1,000	1,000
77110 Filing Fees	2,418	3,500	4,500
78210 Cash Over/Short	0	0	0
78230 Loss on Bad Debt	-828	0	0
70000 Other Charges	**13,071**	**17,214**	**18,080**
TEXPENSES Total Expenses	**553,437**	**471,169**	**473,652**

City of Amarillo

Department Staffing Report

Department: Planning

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM520	PLANNING DIRECTOR	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	PRF520	PLANNING DESIGNER	
2	PRF900	SENIOR PLANNER	
1	PRF902	PLANNER I	
1	TEC520	PLANNING TECHNICIAN	
7		Total Permanent Positions	
7		Total Department	308,986

CITY OF AMARILLO

BUILDING SAFETY (1740)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Building Safety promotes safety in the built environment by achieving compliance with the City Ordinances and State Laws that regulate the construction, location, development, land use, renovation, repair, and maintenance of buildings, plus their associated equipment. The Department seeks to safeguard the public's safety and welfare while extending the longevity and serviceability of buildings. The Department of Building Safety regulates City and State licensing regulations for certain construction trades and occupational or business licenses that provide minimum standards for competency, safety and responsibility of trades people and contractors. The Department works to promote a livable city by mitigating nuisances within the City, such as unsafe buildings, junk vehicles, accumulations of junk and debris, and uncultivated vegetative growth. The Department of Building Safety generates and maintains extensive records regarding construction activity, nuisance abatement activity, and address assignments for use by the public and by other departments.

GOALS

It is the Department's goal to promote Amarillo's livability and ensure the public health, safety, and welfare in the built environment; to provide accurate plan review, permit, inspection, license, and information services, to promote compliance with all construction, development, and licensing regulations; to resolve all complaints concerning nuisances and zoning violations; and to maintain current and accurate records of all departmental activities.

OBJECTIVES

- ★ Provide well-trained personnel through educational and training programs.
- ★ Provide accurate and prompt plan review, inspection, and licensing services in both quantitative and qualitative terms.
- ★ Resolve occurrences of nuisances and zoning violations through voluntary compliance or legal action.
- ★ Enhance services to customers through the use of electronic and online informational services.

OPERATING STATISTICS/ PERFORMANCE MEASURES	Actual 2008/2009	Estimated 2009/10	Estimated 2010/11
Total inspections	159,519	163,736	168,064
Total value of building permits	$356,064,593	$392,777,890	$433,276,641
Weed/junk and debris complaints	37,820	42,740	48,300
Unoccupied unsafe building complaints	66	86	112
Tenant occupied unsafe building complaints	109	139	177
Junk vehicle complaints initiated	1,078	906	1,000
Percentage of certified plan reviewers & inspectors	87%	92%	96%
Avg. inspections per inspector per work day	44	44	44
Avg. miles driven per inspection	1.3	1.2	1.1
Avg. days to permit calendar - New Residential	5.0	4.3	4.0
Avg. days to permit calendar - All commercial	30	25	20

SIGNIFICANT CHANGES

The Department of Building Safety continues its vision to focus significant emphasis on safety and a commitment to positive citizen impact, community education, and enhanced services. Assimilation of the new Sign Ordinance necessitated educating the public and training staff to handle the increase of sign permits and associated complaints. Building Safety continues to improve technology through friendlier web access and electronic submittal of plans. In 2010, the Department will provide better customer service and time management by continuing the implementation of mobile computer access for inspectors. The implementation of a new Interactive Voice Response System will improve functionality for citizens as well as staff.

ACCOMPLISHMENTS

Building Safety has enhanced inspector technology training on computer usage to increase efficiency and continues to improve inspector certifications and continuing education. Using Combination Inspectors necessitates fewer inspections. Emergency management and damage assessment skills have been increased to effectively help the community in case of disaster. The Department developed a new Weed Warning door tag to cut down on weed violations and improve communication with the public. The Building Officials Association of Texas (BOAT) conference was held in Amarillo, which provided an opportunity to increase training for local professionals as well as Department staff. The conference additionally provided visibility for Amarillo to other state officials.

City of Amarillo

Building Safety

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,064,102	1,121,853	1,113,091
41300 Incentive	34,847	38,000	34,000
41620 Unscheduled	22,651	30,465	30,465
41820T Health Insurance	154,308	170,752	181,840
41900 Life	377	374	374
42010 Social Security - Medicare	15,687	16,861	16,676
42020 Social Security - OASDI	64,255	69,935	69,458
42110 TMRS	179,546	203,703	168,747
42300 State Unemployment	1,615	1,557	1,601
42400 Workers Compensation	20,961	23,178	24,972
42510 Car Allowance	3,008	3,000	3,000
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**1,562,759**	**1,680,878**	**1,645,425**
51110 Office Expense	24,627	32,000	32,000
51200 Operating	1,084	500	500
51300 Clothing and Linen	12	150	150
51400 Photographic	0	500	500
51850 Minor Tools	136	1,750	1,750
51950 Minor Office Equipment	180	1,000	1,000
51000 Supplies	**26,039**	**35,900**	**35,900**
61200 Postage	43,042	56,456	56,127
61300 Advertising	8,288	18,000	18,000
61400 Dues	3,241	4,500	4,500
61410 Tuition	11,395	4,000	7,000
62000 Professional	4,577	40,000	15,000
63350 Credit Card Fees	975	0	4,500
67110 Demolition Condemned Pro	2,200	10,000	10,000
67400 Weed Contractor Expense	218,367	200,000	200,000
69210 Rental City Equipment	77,994	69,372	64,920
60000 Contractual Services	**370,079**	**402,328**	**380,047**
71100 Insurance and Bonds	4,427	4,154	4,154
72000 Communication	19,300	19,241	18,978
75100 Travel	5,230	11,000	11,000
75200 Mileage	168	400	400
75300 Meals and Local	29	500	500
77100 Court Costs	18,424	23,000	31,091
78230 Loss on Bad Debt	-1,907	500	500
70000 Other Charges	**45,671**	**58,794**	**66,623**
TEXPENSES Total Expenses	**2,004,548**	**2,177,901**	**2,127,995**

City of Amarillo

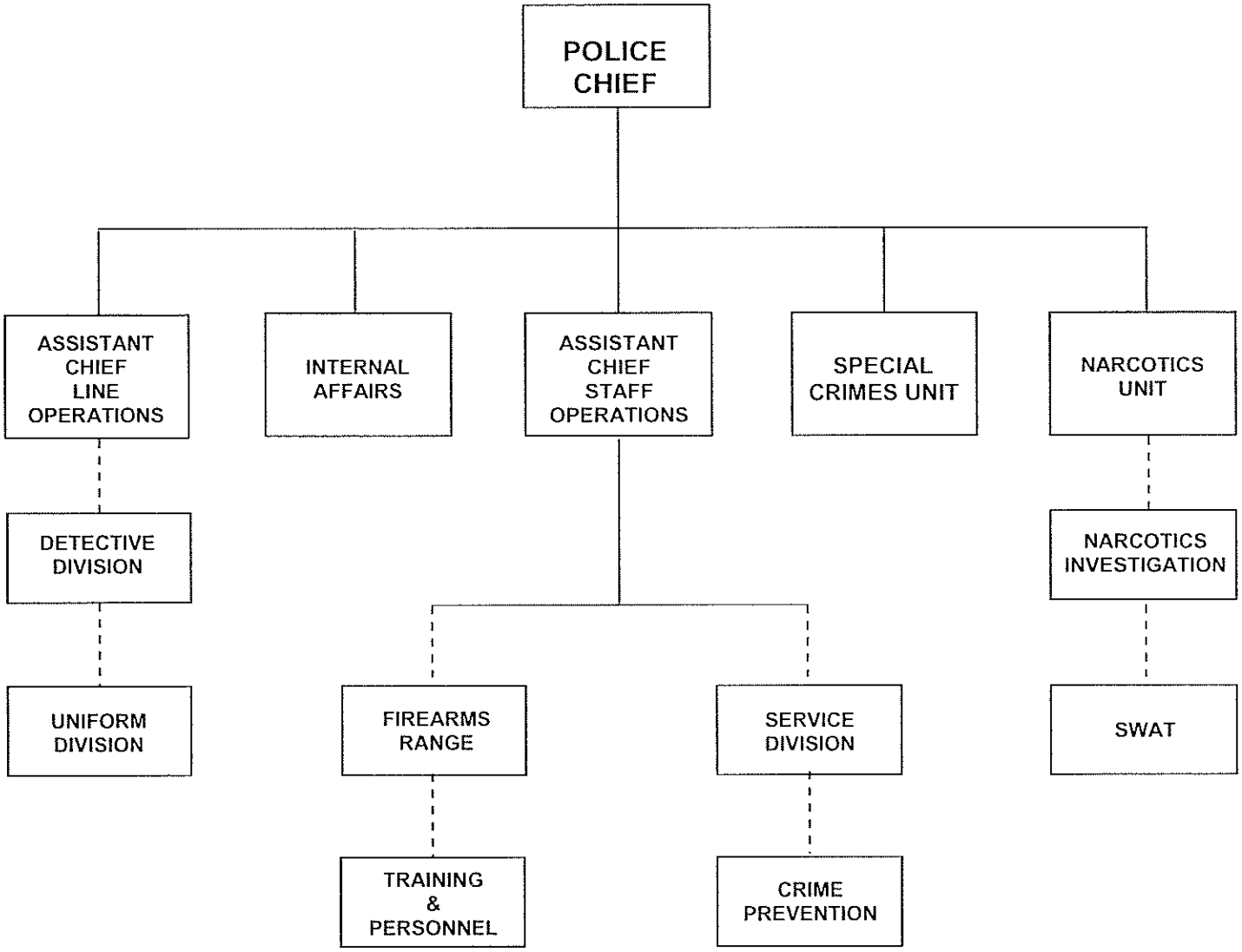
Department Staffing Report

Department: Building Safety

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM073	DEPUTY BUILDING OFFICIAL	
1	ADM510	BUILDING OFFICIAL	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	MGT520	BUILDING SAFETY MANAGER	
4	TEC400	PERMIT TECHNICIAN	
5	TRD500	COMMUNITY SAFETY INSPECTOR	
1	TRD505	COMMUNITY IMPROVEMENT CHIEF	
3	TRD510	PLUMBING INSPECTOR I	
4	TRD511	BUILDING INSPECTOR I	
1	TRD513	CHIEF PLANS EXAMINER	
1	TRD515	CHIEF ELECTRICAL INSPECTOR	
1	TRD516	CHIEF PLUMBING INSPECTOR	
4	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
2	TRD525	PLANS EXAMINER	
30		Total Permanent Positions	
Part-Time Positions			
1	HRL904	ADMINISTRATIVE ASSISTANT	
1	HRL941	ADMINISTRATIVE TECHNICIAN	
2		Total Part-Time Positions	
32		Total Department	1,113,091

CITY OF AMARILLO

POLICE DIVISION



- - - - - - FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Police			
1610 Police	29,970,946	30,584,994	29,601,610
1640 Civilian Personnel	4,492,242	3,170,230	3,841,339
1660 Cops FY09 Hiring Recovery Prog	0	302,359	0
1670 Tobacco Senat Bill 55	9,168	8,000	8,000
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	161,897	157,065	39,230
22160 Click It or Tickit	18,888	18,655	20,001
2210 Safe and Sober TXDOT Program	180,785	175,720	59,231
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	27,697	0	0
26120 JAG Directed Patrol	0	0	0
26150 FY08 JAG Program	31,023	0	0
26160 JAG FY08 Directed Patrol	15,065	0	0
2610 Justice Assistance Grant Fund	73,784	0	0
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	197,536	206,700	159,200
2620 APD Seized Property Fund	197,536	206,700	159,200
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	40,948	23,000	23,000

CITY OF AMARILLO

POLICE (1610)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Police Department maintains social order within carefully prescribed ethical, constitutional, and legal restrictions. This is accomplished with prevention of crime, apprehension of offenders, recovery of stolen property, regulation of non-criminal conduct, and performance of miscellaneous community services. The success of the Department depends upon the ability to manage organizational resources to maintain financial stability, provide long-range program development and ensure the taxpayers receive the greatest possible benefit for the money expended. Cooperation with other law enforcement agencies, other City departments, and interaction with citizen and community groups is essential to the Department's success.

GOALS

It is the Police Department's goal to ensure the preservation of community and personal safety, and perform community service functions essential to the general public welfare.

OBJECTIVES

- ★ Educate the public and increase cooperation and support of the community through the Citizen's Police Academy.
- ★ Improve the average response time to major crime scenes, expand community-policing efforts, and develop alternative methods of response to certain offenses.
- ★ Reduce crimes against persons and property through an increase in prevention patrol time.
- ★ Improve and expand the recruitment and selection process of new officers and employees, and their training.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Call for Service	130,866	140,027	149,829
Traffic Citations	44,446	64,246	75,810
Arrests	11,733	12,671	13,685
Traffic Crashes	7,327	6,154	6,030
Training Hours	53,546	56,060	54,000

ACCOMPLISHMENTS

The Police Department moved one of its COPPS offices to a new facility at the Senior Park in Elwood Park to increase presence in the area of the park. The Department continues to spend overtime money to staff officers on special crime prevention and apprehension programs to control residential and business burglaries, auto burglaries, and drug activity. The APD has partnered with the NAACP and LULAC to form a kid's camp that was named after Cpl. Lisa Cherry. This program continues to be successful and allow the Department to reach out to our community. The Police Department has expanded its alternative reporting program to now include online reporting of select minor crimes. The Department developed a mass e-mail messaging system to better communicate with the community. This year marks significant changes for the Department. The 911 and dispatch operations moved to the Amarillo Emergency Communications Center and the civilian dispatch staff transferred to that new City Division. The City Jail closed this summer and all City prisoners were booked in the Randall County Jail. The Department upgraded its police records software to a more modern police records software system, transferring all of the data from current software records system to Intergraph and trained all personnel in the use of the new system.

Police

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	17,556,466	18,175,937	18,057,799
41200 Longevity	297,214	316,221	326,817
41300 Incentive	551,917	557,880	563,890
41620 Unscheduled	1,133,404	1,050,575	1,050,575
41820T Health Insurance	2,073,964	2,129,905	2,158,131
41900 Life	4,283	3,956	3,956
42010 Social Security - Medicare	217,256	221,175	226,885
42110 TMRS	3,232,217	3,380,791	2,814,969
42300 State Unemployment	15,303	15,546	15,449
42400 Workers Compensation	608,357	636,797	632,539
42510 Car Allowance	15,629	18,600	17,280
42520 Uniform/Clothing Allowan	223,652	228,240	228,240
42550 Communications Allowance	12,143	10,800	10,800
41000 Personal Services	**25,941,803**	**26,746,424**	**26,107,330**
51110 Office Expense	126,485	106,542	106,542
51115 Employee Recognition Program	0	3,400	2,500
51200 Operating	96,912	91,537	64,297
51250 Janitor	11,353	12,500	2,500
51300 Clothing and Linen	113,977	119,815	117,325
51350 Chemical and Medical	10,067	18,449	17,504
51400 Photographic	6,491	15,915	3,800
51550 Animal Feed and Medical	2,255	4,500	4,500
51700 Education	19,034	31,960	17,567
51800 Fuel & Oil	34,420	48,435	48,435
51850 Minor Tools	124,777	77,491	116,446
51950 Minor Office Equipment	25,467	7,425	13,728
52000 Ammunition	83,122	145,080	112,511
52050 Auto Parts	22,700	26,000	25,000
52050LABOR Auto Parts Labor	33,738	30,700	31,000
52120 Tires and Tubes Other	4,155	0	0
52300 Unassigned	652	5,000	5,000
53100 Natural Gas	63,035	69,523	65,017
53150 Electricity	195,444	275,843	187,344
53200 Water and Sewer	28,255	26,417	28,374
54000 Food	62,716	42,179	1,000
51000 Supplies	**1,065,056**	**1,158,711**	**970,390**
61100 Communications Billing	0	55,994	55,994
61200 Postage	26,527	23,000	23,000
61300 Advertising	923	8,600	5,000
61400 Dues	8,717	6,864	8,449
61410 Tuition	43,480	15,590	25,740
61420 Employee Reimbursement	1,329	2,000	2,000
62000 Professional	26,076	38,705	60,875
63210 Armored Car Service	4,390	4,373	4,594
63400 Employee Medical	1,345	13,600	13,535
67320 Extermination	1,620	2,300	2,300
68100 R & M - Building	7,069	8,100	14,600
68300 R & M - Improvements	1,627	1,050	700
68610 Office Equipment	4,687	21,700	13,310
68615 Misc. Fuel Powered Equi	396	1,000	0
68620 Computer Equipment	75,633	144,495	147,530
68660 Audio/Video Equipment	6,062	13,550	16,400
68680 Other Equipment	31,268	41,250	46,820
68710 Auto Repair and Maint	91,151	78,590	100,375
69210 Rental City Equipment	1,829,292	1,763,556	1,572,684
69220 Rental Other Equipment	361	760	1,500
69300 Leased Computer Software	205,599	15,850	0
60000 Contractual Services	**2,367,552**	**2,260,927**	**2,115,406**
71100 Insurance and Bonds	82,752	86,422	86,422
71250 Paid Claims	727	4,000	4,000

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
72000 Communication	212,181	210,192	189,778
74000 Printing and Binding	3,601	6,784	5,984
75100 Travel	58,532	65,550	69,400
75200 Mileage	-21	2,640	3,000
75300 Meals and Local	11,759	9,675	13,400
77900 Other Agencies	17,344	19,870	23,000
78210 Cash Over/Short	-7	0	0
78230 Loss on Bad Debt	-2,681	0	0
78250 Inventory Over/Short	20,616	0	0
70000 Other Charges	**404,804**	**405,133**	**394,983**
84320 Audio/Video Equipment	18,591	0	0
84610 Info Tech Equipt - PCs	10,826	1,000	0
84700 Info Tech Equipt - Softw	6,500	0	0
84800 Communications Equipment	22,854	0	0
84910 Other Equipment	133,020	12,800	13,500
80000 Capital Outlay	**191,791**	**13,800**	**13,500**
90190 Payroll Reimbursements	-59	0	0
90000 Inter Reimbursements	**-59**	**0**	**0**
TEXPENSES Total Expenses	**29,970,946**	**30,584,994**	**29,601,610**

City of Amarillo

Department Staffing Report

Department: Police

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	ADM005	ASSISTANT POLICE CHIEF	
1	ADM700	POLICE CHIEF	
4	POL720	CAPTAIN	
13	POL730	LIEUTENANT	
65	POL740	SERGEANT	
70	POL750	COPORAL	
162	POL760	POLICE OFFICER	
317		Total Permanent Positions	
317		Total Department	18,057,799

CITY OF AMARILLO

CITY OF AMARILLO

CIVILIAN PERSONNEL - POLICE DEPARTMENT (1640)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Civilian Personnel mission is the same as the police mission, which is maintenance of social order within carefully prescribed ethical, constitutional, and legal restrictions. This is accomplished by prevention of crime, apprehension of offenders, recovery of stolen property, regulation of noncriminal conduct, and performance of miscellaneous community services. The success of the Department depends on managing organizational resources to maintain financial stability, providing long-range program development, and ensuring that taxpayers receive the greatest possible benefit for the money expended. Cooperation with other law enforcement agencies, other City departments, and interaction with citizen and community groups is essential. Civilians are used to staff our Service Division and provide administrative office support in each division.

GOALS

Ensure the preservation of community and personal safety, and perform community service functions essential to the general public welfare.

OBJECTIVES

- ★ Continue to explore and implement alternative responses for requests for police service.
- ★ Improve the average response to major crime scenes.
- ★ Expand the Community Policing efforts.
- ★ Develop alternative methods of response to certain offenses.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Prisoners Booked in City and County Jails	12,213	10,991	9,892
Reports Typed	60,474	64,707	69,237
Police Reports by Civilians, Internet, and Mail	5,502	5,983	6,510

ACCOMPLISHMENTS

Civilian staff takes police reports that do not require a uniformed officer to collect evidence at a crime scene by telephone, or citizens coming to the Police Department. Other reports are mailed to the Department by businesses or individuals. The Department implemented an on-line police reporting system for some minor offenses, further increasing the time field officers have for proactive patrol. This year will hold major changes for the Police Department civilian operations. The Communications section of this Department is the Public Safety Answering Point for the 911 Emergency Phone Number, which provides citizens of the Potter-Randall County 911 District calling from Amarillo a direct link to Law Enforcement, Fire, and Emergency Medical Communications personnel. The 911 and dispatch operations were relocated to a new City Division and facility outside the Police Department. The civilian 911 and dispatch staff will transfer to a new City department. The new Amarillo Emergency Communications Center will combine police, fire, and ambulance dispatchers for the first time, and also introduce a common 911 and dispatch software to provide seamless exchange of emergency data. This year also marked the closing of the City Jail. City prisoners were booked into the Randall County Jail pursuant to a contract to house all City prisoners. Some civilian jail staff will transfer to other existing jobs within the Police Department; others will seek employment with the Randall County Sheriff's Office. The civilian budget and staffing levels reflect the loss of the dispatch/911 operation and jail operation.

City of Amarillo

Civilian Personnel

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,800,278	1,731,163	1,338,668
41300 Incentive	116,196	87,696	83,860
41620 Unscheduled	196,698	70,747	70,747
41820T Health Insurance	513,587	365,089	280,174
41900 Life	1,206	777	636
42010 Social Security - Medicare	43,371	26,403	20,629
42020 Social Security - OASDI	172,895	108,043	83,353
42110 TMRS	484,122	318,604	208,747
42300 State Unemployment	5,476	3,460	2,729
42400 Workers Compensation	20,404	18,287	9,365
42520 Uniform/Clothing Allowan	2,105	2,070	180
41000 Personal Services	**4,356,336**	**2,732,339**	**2,099,089**
61410 Tuition	10,766	3,323	3,323
62000 Professional	0	30,400	30,400
63215 Contract Jailor Expense	116,904	395,640	1,700,000
60000 Contractual Services	**127,670**	**429,363**	**1,733,723**
71100 Insurance and Bonds	8,236	8,527	8,527
70000 Other Charges	**8,236**	**8,527**	**8,527**
TEXPENSES Total Expenses	**4,492,242**	**3,170,230**	**3,841,339**

City of Amarillo

Department Staffing Report

Department: Civilian Personnel

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
26	CLR400	ADMINISTRATIVE ASSISTANT I	
4	CLR405	ADMINISTRATIVE ASSISTANT II	
7	CLR410	ADMINISTRATIVE ASSISTANT III	
3	CLR415	ADMINISTRATIVE ASSISTANT IV	
5	CLR775	CIVILIAN INVESTIGATOR	
1	CLR778	TRAFFIC GUIDE	
1	CLR779	POLICE DATA ADMINISTRATOR	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	TEC770	PHOTO TECHNICIAN	
2	TEC771	EVIDENCE TECHNICIAN	
51		Total Permanent Positions	
Part-Time Positions			
3	HRL725	RANGE OFFICER	
1	HRL750	DISTRICT ATTORNEY LIAISON OFFICER	
1	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN	
5		Total Part-Time Positions	
56		Total Department	1,338,668

CITY OF AMARILLO

CITY OF AMARILLO

TOBACCO GRANT - POLICE DEPARTMENT (1670)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The Amarillo Police Department receives grant money from the State of Texas. This funding is to provide for the inspection of businesses that sell tobacco. This program is a combination of education and enforcement of the laws prohibiting the sale of tobacco products to minors.

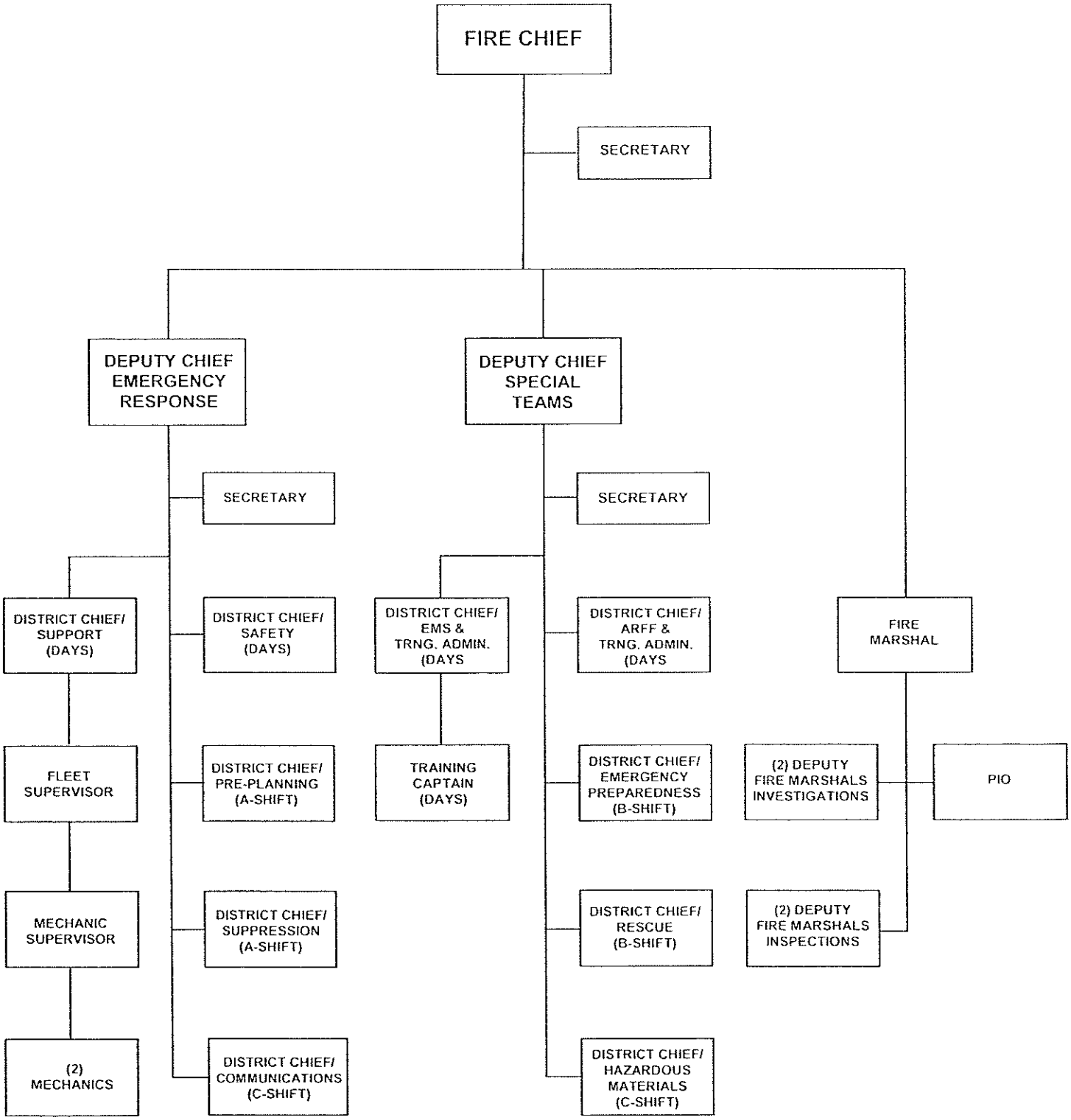
SIGNIFICANT CHANGES
The Amarillo Police Department continues to participate in this program.

City of Amarillo

Tobacco Senat Bill 55

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41620 Unscheduled	7,266	0	0
42010 Social Security - Medicare	28	0	0
42110 TMRS	1,194	0	0
42300 State Unemployment	6	0	0
41000 Personal Services	**8,493**	**0**	**0**
51200 Operating	100	8,000	8,000
51000 Supplies	**100**	**8,000**	**8,000**
67600 Temporary Labor	575	0	0
60000 Contractual Services	**575**	**0**	**0**
TEXPENSES Total Expenses	**9,168**	**8,000**	**8,000**

FIRE


FIRE CHIEF
SECRETARY
DEPUTY CHIEF EMERGENCY RESPONSE
DEPUTY CHIEF SPECIAL TEAMS
SECRETARY
SECRETARY
DISTRICT CHIEF/ SUPPORT (DAYS)
DISTRICT CHIEF/ SAFETY (DAYS)
DISTRICT CHIEF/ EMS & TRNG. ADMIN. (DAYS
DISTRICT CHIEF/ ARFF & TRNG. ADMIN. (DAYS
FIRE MARSHAL
FLEET SUPERVISOR
DISTRICT CHIEF/ PRE-PLANNING (A-SHIFT)
TRAINING CAPTAIN (DAYS)
DISTRICT CHIEF/ EMERGENCY PREPAREDNESS (B-SHIFT)
(2) DEPUTY FIRE MARSHALS INVESTIGATIONS
PIO
MECHANIC SUPERVISOR
DISTRICT CHIEF/ SUPPRESSION (A-SHIFT)
DISTRICT CHIEF/ RESCUE (B-SHIFT)
(2) DEPUTY FIRE MARSHALS INSPECTIONS
(2) MECHANICS
DISTRICT CHIEF/ COMMUNICATIONS (C-SHIFT)
DISTRICT CHIEF/ HAZARDOUS MATERIALS (C-SHIFT)

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Fire			
1910 Fire Operations	19,134,136	19,950,801	20,015,868
1920 Fire Support	2,647,883	2,828,412	2,696,805
1940 Fire Civilian Personnel	1,630,050	1,041,877	1,032,067
2660 Leose Training Program Fund			
Fire			
26620 Leose Training- Fire Civilian	2,960	750	840

FIRE DEPARTMENT (1910)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Protect lives and property in our community by providing the highest quality of professional services.

GOALS

Maximize safety and wellness in all activities. Improve or preserve the quality of life through effective customer service. Preserve property values through effective customer service. Maximize service delivery through efficient and responsible financial management. Align decision-making to the mission of the Department through the continual development and support of organizational management.

OBJECTIVES

- ★ Provide public protection consistent with national organization, deployment, and response standards.
- ★ Continually improve customer service through the involvement, participation, and development of department members to support a tradition of excellent performance.
- ★ Enhance the department's relationship with the public, as well as promote a personal safety attitude with our citizens to improve their safety.
- ★ Continually strive to improve the ISO personal property classification.
- ★ Promote an organizational teambuilding philosophy through the implementation of a "mentoring" program.

PERFORMANCE

Average response time (turnout plus en-route times): 4 mins, 15 secs.
Total Incidents and Responses: Incidents – 15,493, Responses – 22,654 – 62.07 responses per day
Total Fires: 879
Life Threatening Emergencies, Life Support: 11,632
Structure Fires Contained to Room of Origin: 38%
Hazardous Conditions: 554
Public Service & Good Intent: 1,436
Increase in incidents over FY08/09: No significant increase
Decrease in total unit responses over FY08/09: 10%

ACCOMPLISHMENTS

As a minimum, completed eighty-four hours of continuing education training, as well as forty hours of formal instruction to include: EMS, fire attack, forcible entry and ventilation, SCBA and respiratory protection, Multiple Casualty Incidents and Triage training for every member. Re-enforced organizational philosophies, values and safety through Team Brian which won the "Star of Texas" award from the Governor's office for the innovation of safety. Conducted quantitative fit testing for all response personnel with their new individual SCBA masks. Implemented and completed both Instructor 1 and Driver/Operator TCFP training courses. Continued to develop and participated in a State of Texas Type 3 Incident Management Team. Conducted annual physicals and fitness evaluation of all members. Conducted a minimum of 24 hours of EMS training to include: patient handling and assessment, traumatic injuries, ethics and legal issues, pharmacology and neurological emergencies. Conducted SCBA Viking Z7 training classes for all members and a minimum of 24 hours training for the rescue team, to include: technical water, machinery awareness, and technical trench rescue. Conducted a minimum of 24 hours of Hazardous Materials Technician training for the Haz-Mat team including scenario based exercises. Conducted annual FAA inspection and tabletop exercise for the Rick Husband Amarillo International airport. Administered the Cadet Program with numerous cadets completing firefighter training requirements for employment. Conducted ladder testing on all ladders. Hired and completed orientation training for 21 firefighters for openings due to resignations and retirements.

Fire Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	12,826,749	13,435,362	13,191,129
41200 Longevity	215,423	221,958	220,698
41300 Incentive	272,954	271,380	335,648
41610 Scheduled	445,014	364,713	464,713
41620 Unscheduled	697,759	693,125	723,365
41820T Health Insurance	1,626,974	1,739,917	1,728,831
41900 Life	3,189	2,983	2,983
42010 Social Security - Medicare	154,041	159,580	161,533
42120T FRRF Total	2,341,152	2,472,605	2,574,078
42300 State Unemployment	12,440	11,648	11,648
42400 Workers Compensation	209,119	215,588	213,108
42510 Car Allowance	16,474	13,500	13,500
42520 Uniform/Clothing Allowan	167,022	172,080	172,080
42550 Communications Allowance	4,703	3,600	4,800
41000 Personal Services	**18,993,012**	**19,778,039**	**19,818,115**
51110 Office Expense	2,744	0	0
51115 Employee Recognition Program	1,396	1,500	0
51200 Operating	31,848	41,616	33,607
51410 Vaccines	475	0	0
51700 Education	8,728	23,204	36,704
51800 Fuel & Oil	80	0	0
51850 Minor Tools	0	1,000	1,000
52050LABOR Auto Parts Labor	50	0	0
51000 Supplies	**45,320**	**67,320**	**71,311**
61200 Postage	17	0	0
61410 Tuition	25,433	23,250	32,250
62000 Professional	14,194	13,500	15,000
60000 Contractual Services	**39,645**	**36,750**	**47,250**
71100 Insurance and Bonds	40,445	43,193	43,193
72000 Communication	-4	0	0
75100 Travel	11,828	22,500	22,500
75200 Mileage	568	500	3,500
75300 Meals and Local	389	500	500
78250 Inventory Over/Short	-2,714	2,000	2,000
70000 Other Charges	**50,512**	**68,693**	**71,693**
84910 Other Equipment	5,648	0	7,500
80000 Capital Outlay	**5,648**	**0**	**7,500**
TEXPENSES Total Expenses	**19,134,136**	**19,950,801**	**20,015,868**

City of Amarillo

Department Staffing Report

Department: Fire Operations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	FIR810	DEPUTY CHIEF	
2	FIR820	FIRE DISTRICT CHIEF (40 HR)	
1	FIR830	FIRE CAPTAIN (40 HR)	
112	FIR865	FIREFIGHTER	
60	FIR870	FIRE DRIVER	
37	FIR875	FIRE LIEUTENANT	
20	FIR880	FIRE CAPTAIN	
6	FIR885	FIRE DISTRICT CHIEF	
239		Total Permanent Positions	
239		Total Department	13,191,129

Fire Support

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	510,068	489,267	500,106
41200 Longevity	5,878	5,976	6,378
41300 Incentive	9,464	9,120	8,819
41620 Unscheduled	36,801	41,595	41,595
41820T Health Insurance	41,313	39,820	38,858
41900 Life	71	62	62
42010 Social Security - Medicare	2,664	2,650	2,892
42120T FRRF Total	88,402	91,234	94,810
42300 State Unemployment	244	244	244
42400 Workers Compensation	8,318	8,020	8,189
42510 Car Allowance	13,908	13,560	13,560
42520 Uniform/Clothing Allowan	2,083	2,880	2,880
42550 Communications Allowance	2,065	1,200	3,600
41000 Personal Services	**721,278**	**705,628**	**721,993**
51110 Office Expense	20,243	24,131	28,537
51200 Operating	56,320	39,311	62,476
51250 Janitor	21,150	19,847	30,000
51300 Clothing and Linen	261,092	338,021	319,834
51350 Chemical and Medical	29,057	43,197	42,197
51410 Vaccines	0	360	400
51450 Botany & Agriculture	188	500	500
51700 Education	4,618	2,200	2,200
51800 Fuel & Oil	110,533	131,961	131,961
51850 Minor Tools	34,219	88,321	78,003
51950 Minor Office Equipment	2,807	6,450	3,850
52050 Auto Parts	188,010	185,000	182,000
52050LABOR Auto Parts Labor	187,739	130,000	130,000
52120 Tires and Tubes Other	17,124	22,800	22,800
53100 Natural Gas	65,494	90,307	95,115
53150 Electricity	72,301	110,351	72,302
53200 Water and Sewer	22,322	26,355	35,499
51000 Supplies	**1,093,216**	**1,259,112**	**1,237,674**
61100 Communications Billing	0	24,000	24,000
61200 Postage	3,250	2,044	4,724
61400 Dues	987	1,477	1,120
61410 Tuition	3,244	19,200	14,850
63400 Employee Medical	36,480	37,650	49,698
67500 Laundry	17,237	24,000	16,614
68100 R & M - Building	1,391	6,000	6,000
68300 R & M - Improvements	1,420	5,020	5,020
68620 Computer Equipment	45,789	10,379	4,050
68680 Other Equipment	23,502	31,974	33,009
68710 Auto Repair and Maint	-21	0	0
69210 Rental City Equipment	771,656	711,036	593,256
69300 Leased Computer Software	0	0	11,475
60000 Contractual Services	**904,936**	**872,780**	**763,816**
71100 Insurance and Bonds	18,051	26,568	26,568
72000 Communication	70,524	70,524	52,954
74000 Printing and Binding	0	1,800	1,800
75100 Travel	18,579	21,500	21,500
78250 Inventory Over/Short	3,468	500	500
70000 Other Charges	**110,622**	**120,892**	**103,322**
84910 Other Equipment	20,338	0	0
80000 Capital Outlay	**20,338**	**0**	**0**
90175 State Reimbursement	-15,294	0	0
90180.LABOR Sales to Other Departme	-187,214	-130,000	-130,000
90000 Inter Reimbursements	**-202,507**	**-130,000**	**-130,000**
TEXPENSES Total Expenses	**2,647,883**	**2,828,412**	**2,696,805**

City of Amarillo

Department Staffing Report

Department: Fire Support

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM800	FIRE CHIEF	
1	FIR810	DEPUTY CHIEF	
2	FIR820	FIRE DISTRICT CHIEF (40 HR)	
1	FIR830	FIRE CAPTAIN (40 HR)	
5		Total Permanent Positions	
5		Total Department	500,106

CITY OF AMARILLO

CITY OF AMARILLO

CIVILIAN PERSONNEL-FIRE (1940)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
Protect lives and property in our community by providing the highest quality of professional services.

GOALS
Maximize safety and wellness in all activities. Improve or preserve the quality of life through effective customer service. Preserve property values through effective customer service. Maximize service delivery through efficient and responsible financial management. Align decision-making to the mission of the Department through the continual development and support of organizational management.

OBJECTIVES
★ Provide public protection consistent with national organization, deployment, and response standards. ★ Continually improve customer service through the involvement, participation, and development of department members to support a tradition of excellent performance. ★ Enhance the department's relationship with the public, as well as promote a personal safety attitude with our citizens to improve their safety. ★ Continually strive to improve the ISO property protection classification. ★ Promote an organizational teambuilding philosophy through the implementation of a "mentoring" program.

PERFORMANCE
Fire Inspections: 1,763, Priority 646, Re-inspections 301, Licensing 230, Complaints 10, Fire Prot. Systems 58, Construction Finals 38, Beer / Alcohol Premises 480 Fire Safety Education Programs: 470 with 12,712 attendees Construction/Fire Protection Plan Reviews: 75 Plats Reviewed: 75 Fire Investigations: 290, Accidental 102, Intentional 127, Undetermined 58 Adult Arrests: Felony 6, Misdemeanor 10 Juvenile Arrests: Felony 10, Misdemeanor 5

ACCOMPLISHMENTS
Inspections of hospitals and long-term care facilities, daycares, group homes, schools, hotels/motels, alcohol sales premises and major retail facilities were conducted. Fire safety education programs in all public and private elementary schools were conducted with the "Fire Safety House" trailer. Safety programs were provided to numerous business and neighborhood locations as well. Fire & arson investigation resources were improved through training and certification of all investigators to the NWCG FI-210 Wildfire Cause and Origin level. Initiated and participated in a "stand down for safety" program to enhance member safety. Administered compliance of the NFPA 1851 "Protective Clothing Standard." Vehicle down time has been reduced to less than 5 percent. Two mechanics achieved Emergency Vehicle Technician (EVT) Master Certification. One mechanic achieved Level Two EVT Certification. The Department sponsored training classes allowed one mechanic to receive a Welder Certification from Amarillo College and one mechanic to receive an Aerial Ladder Technician Certification from Ferrera Equipment Company. The Department completed over 80 preventive maintenance and 24 pump tests for the fleet.

Fire Civilian Personnel

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,042,118	647,292	654,265
41300 Incentive	16,097	10,380	11,898
41620 Unscheduled	95,677	71,827	71,827
41820T Health Insurance	155,922	87,382	86,419
41900 Life	320	150	150
42010 Social Security - Medicare	16,011	9,628	9,751
42020 Social Security - OASDI	64,975	38,798	39,417
42110 TMRS	181,850	112,422	95,409
42300 State Unemployment	1,544	720	712
42400 Workers Compensation	11,864	10,089	10,400
42510 Car Allowance	2,707	2,700	2,700
42520 Uniform/Clothing Allowan	3,461	3,600	3,600
42540 Tool Allowance	4,513	4,500	4,500
41000 Personal Services	**1,597,058**	**999,487**	**991,048**
51110 Office Expense	0	0	2,354
51200 Operating	894	1,056	1,056
51300 Clothing and Linen	3,004	2,100	2,100
51400 Photographic	1,321	1,501	1,501
51700 Education	5,357	6,600	6,600
51850 Minor Tools	742	1,476	1,476
52000 Ammunition	174	650	650
51000 Supplies	**11,491**	**13,383**	**15,737**
61100 Communications Billing	3,012	3,400	3,400
61200 Postage	1,771	1,660	1,660
61300 Advertising	0	1,030	1,030
61400 Dues	725	1,170	1,170
61410 Tuition	902	1,000	1,000
63210 Armored Car Service	1,605	1,596	1,707
60000 Contractual Services	**8,015**	**9,856**	**9,967**
71100 Insurance and Bonds	2,738	2,960	2,960
72000 Communication	9,853	9,853	6,016
74000 Printing and Binding	0	738	738
75100 Travel	895	4,500	4,500
75300 Meals and Local	0	500	500
77100 Court Costs	0	600	600
70000 Other Charges	**13,486**	**19,152**	**15,315**
TEXPENSES Total Expenses	**1,630,050**	**1,041,877**	**1,032,067**

City of Amarillo

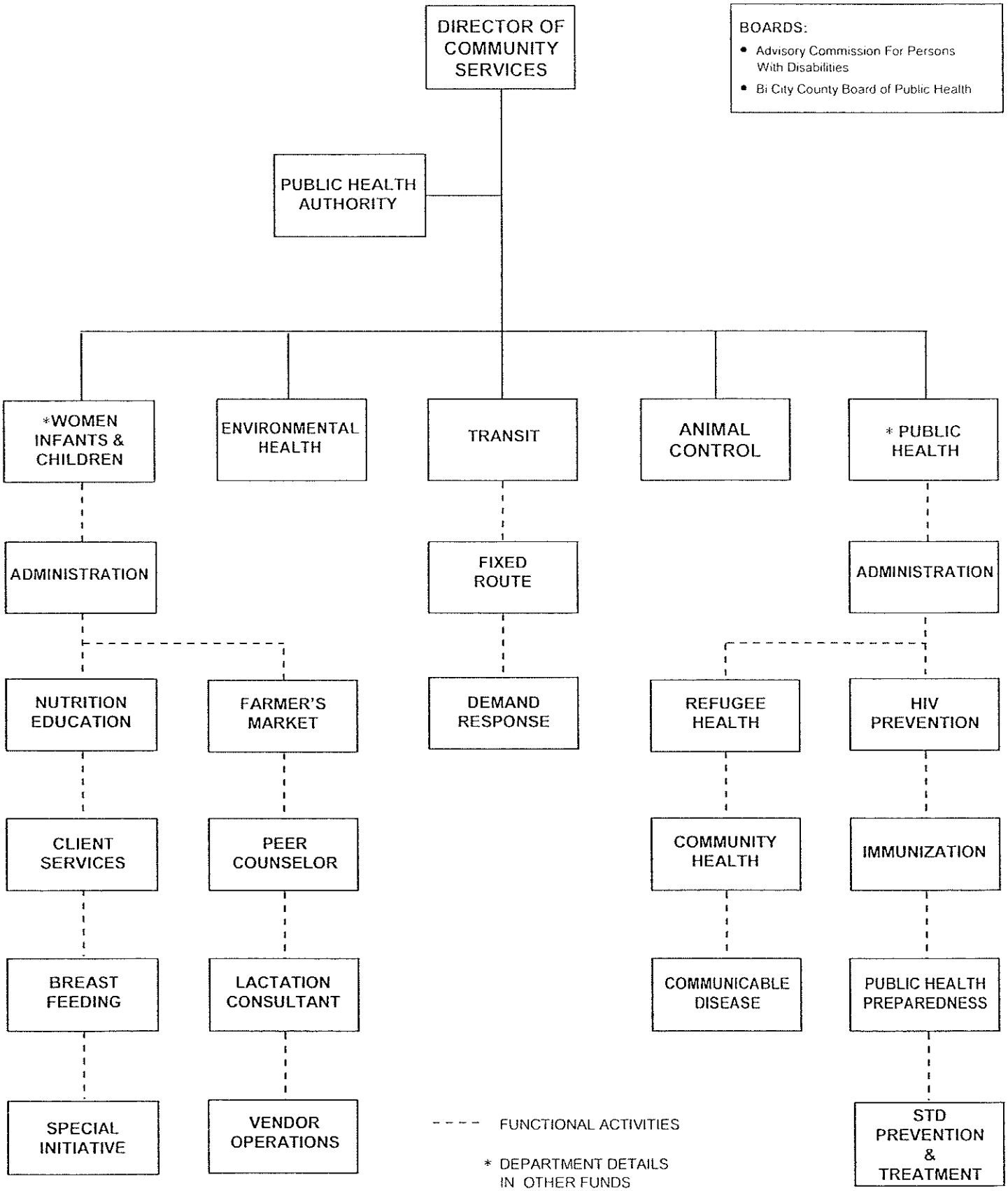
Department Staffing Report

Department: Fire Civilian Personnel

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	MGT050	FLEET MANAGER	
1	MGT870	FIRE MARSHAL	
1	PRF870	FIRE INVESTIGATOR/INSPECTOR I	
3	PRF871	FIRE INVESTIGATOR/INSPECTOR II	
1	TRD230	MECHANIC FOREPERSON II	
1	TRD922	MECHANIC II	
1	TRD923	MECHANIC FOREPERSON I	
12		Total Permanent Positions	
Part-Time Positions			
1	HRL871	FIRE INSPECTOR	
2	HRL970	MESSENGER	
3		Total Part-Time Positions	
15		Total Department	654,265

CITY OF AMARILLO

COMMUNITY SERVICES DIVISION



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Community Services			
1710 Animal Control	1,428,139	1,436,927	1,398,764
1750 Environmental Health	815,375	1,006,579	943,964
1761 Transit Fixed Route	2,233,070	2,445,007	2,560,052
1762 Transit Demand Response	980,747	1,071,547	1,039,281
1763 Transit Maintenance	849,674	1,164,593	455,951
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	812,812	937,429	951,071
25012 Refugee Health	190,987	214,917	314,351
25013 TDH Immunizations	220,412	261,049	271,049
25014 HIV Prevention	227,050	220,327	218,000
25015 Core Public Health	72,660	110,096	99,377
25020 Bioterrorism Grant	221,002	294,000	294,277
25021 Pandemic Influenza	5,889	0	0
25022 HIV Surveillance	49,435	52,668	51,636
25025 Zoonosis Control	12,969	20,000	0
2500 Public Health Fund	1,813,215	2,110,486	2,199,762
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	149,382	287,354	281,017
25312 WIC Nutrition Education	807,084	793,832	776,576
25313 WIC Breastfeeding	67,964	88,439	86,717
25314 WIC Client Services	456,695	882,640	861,417
25315 WIC Farmers Market	4,553	17,222	16,670
25317 WIC Lactation Consultant	5,249	6,830	6,830
25318 WIC Peer Counselor	61,234	63,293	61,879
25319 WIC Vendor Operations	849	19,017	18,465
25320 WIC Contractors	113,597	250,024	100,000
25321 WIC Obesity Prevention	18,758	20,000	20,000
25322 WIC R D Grant	17,673	17,500	17,500
2530 WIC Grant Fund	1,703,039	2,446,151	2,247,070

ANIMAL CONTROL (1710)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Animal Control Department provides the services of impounding stray animals and providing a facility for such animals. Enforcement of City ordinances and State laws pertaining to animals are regulated by the Department. Education of the public is provided concerning the areas of population control, State and local laws, and rabies, tularemia, plague, or other zoonotic diseases.

GOALS

Prevention and reduction of health hazards due to foraging stray animals, and unsanitary animal conditions in the community. Documentation and investigation of animal welfare, cruelty, and bite cases and the subsequent possibility of rabies infection. Provide comprehensive education and training to personnel to help maintain professional standards. Concentrated efforts on community education and safety.

OBJECTIVES

- ★ Maintain the Animal Control Department in accordance with Federal and State guidelines and encourage citizens to spay/neuter and vaccinate their animals.
- ★ Field personnel will continue to arrive promptly and make accurate assessments at bite scenes and/or emergency situations.
- ★ Continue to aid injured animals; investigate animal welfare and cruelty violations; provide food and shelter for impounded animals.
- ★ Coordinate public education programs with the Humane Society, Amarillo Independent School District, the Amarillo Veterinary Association, Public Health Department and kennel clubs.
- ★ Despite increased interest in wild animals, the Department advises against the harboring of wild animals as pets inside the City limits.
- ★ Assist with the adoption and placement of pets and hold seminars for the training of Certified Officers.
- ★ Ensure that pet stores provide the necessary animal care as mandated by Federal, State, and local laws.
- ★ Provide comprehensive public information on epizootic outbreaks in public health Region I.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Total Animals Picked Up:	27,102	30,000	30,000
Of the Animals Picked Up, the Following Were:			
Euthanized:	11,198	10,500	9,500
Dead on Arrival:	4,711	5,000	5,000
Adopted:	2,349	3,000	3,000
Returned to Owner:	1,190	2,000	2,500
Reclaimed:	1,900	2,500	2,500

ACCOMPLISHMENTS

The Animal Control Department continues to pursue higher educational standards through Amarillo College, the Texas Animal Control Association, and the National Animal Control Association. ACO's participate in FEMA training, fire evacuation, and emergency shelter management. Employee Development: State and National certifications, seminars, Amarillo College, DSHS sponsored seminars and trainings. In-Service held monthly. Public Health Awareness Programs: Average two per month throughout the year. Public schools, civic organizations, facility tours, and animal welfare agencies. Public service announcements. Animal Adoptions: Target number of adoptions have been set by the Humane Society at 3,000 per year and the goal is to average 250 per month. Shelter Operations/Enforcement: Calls for service, impoundment of stray animals, citations, bite investigation, rescue of injured animals, reclaims, euthanasia, data entry. Shelter maintenance: animal facilities are cleaned and sanitized twice daily. Facility maintenance is required daily and animals are fed twice a day.

City of Amarillo

Animal Control

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	791,829	760,184	746,484
41300 Incentive	15,965	16,080	13,271
41620 Unscheduled	21,159	25,000	25,000
41820T Health Insurance	141,985	148,518	165,306
41900 Life	343	312	312
42010 Social Security - Medicare	11,668	11,405	11,166
42020 Social Security - OASDI	47,619	48,594	47,582
42110 TMRS	136,440	137,297	112,605
42300 State Unemployment	1,657	1,234	1,233
42400 Workers Compensation	17,581	17,659	17,090
42510 Car Allowance	6,016	6,000	6,000
42520 Uniform/Clothing Allowan	3,550	4,320	4,320
42550 Communications Allowance	2,807	2,400	2,400
41000 Personal Services	**1,198,620**	**1,179,003**	**1,152,769**
51110 Office Expense	4,860	5,000	5,000
51115 Employee Recognition Program	320	0	0
51200 Operating	7,220	6,000	6,000
51250 Janitor	7,321	9,000	9,000
51300 Clothing and Linen	4,591	7,000	7,000
51350 Chemical and Medical	11,655	16,500	16,500
51400 Photographic	687	1,000	1,000
51450 Botany & Agriculture	205	500	500
51550 Animal Feed and Medical	13,859	16,000	16,000
51700 Education	1,397	2,000	2,000
51800 Fuel & Oil	56	53	53
51850 Minor Tools	7,269	9,000	9,000
52000 Ammunition	90	750	750
52050 Auto Parts	75	250	250
52050LABOR Auto Parts Labor	263	250	250
53100 Natural Gas	14,552	16,124	19,534
53150 Electricity	8,856	12,058	8,857
53200 Water and Sewer	7,079	8,869	7,585
51000 Supplies	**90,356**	**110,354**	**109,279**
61100 Communications Billing	0	7,800	7,800
61200 Postage	55	276	276
61300 Advertising	0	250	250
61400 Dues	1,559	2,000	2,000
61410 Tuition	2,346	1,000	1,000
63210 Armored Car Service	3,202	3,200	3,200
63350 Credit Card Fees	1,016	571	571
63400 Employee Medical	3,181	4,000	4,000
67320 Extermination	1,080	1,000	1,000
68100 R & M - Building	0	3,000	3,000
68300 R & M - Improvements	598	3,000	3,000
68650 Shop Equipment	149	250	250
68710 Auto Repair and Maint	1,897	2,000	2,000
69210 Rental City Equipment	123,717	116,484	107,136
60000 Contractual Services	**138,799**	**144,831**	**135,483**
71100 Insurance and Bonds	3,703	3,692	3,692
72000 Communication	7,270	7,147	5,641
74000 Printing and Binding	1,281	2,000	2,000
75100 Travel	1,984	1,500	1,500
75300 Meals and Local	145	300	300
78210 Cash Over/Short	-15	0	0
78230 Loss on Bad Debt	0	100	100
70000 Other Charges	**14,368**	**14,739**	**13,233**
90140 Airport	-14,004	-12,000	-12,000
90000 Inter Reimbursements	**-14,004**	**-12,000**	**-12,000**
TEXPENSES Total Expenses	**1,428,139**	**1,436,927**	**1,398,764**

City of Amarillo

Department Staffing Report

Department: Animal Control

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM590	ANIMAL CONTROL DIRECTOR	
1	ADM591	ASSISTANT DIRECTOR OF ANIMAL CONTROL	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	CLR535	DISPATCHER	
3	MGT590	ANIMAL CONTROL SUPERVISOR	
12	TRD592	ANIMAL CONTROL OFFICER I	
2	TRD593	ANIMAL CONTROL OFFICER II	
4	TRD594	ANIMAL CONTROL OFFICER III	
25		Total Permanent Positions	
Part-Time Positions			
1	HRL975	ANIMAL CONTROL OFFICER	
26		Total Department	746,484

CITY OF AMARILLO

ENVIRONMENTAL HEALTH (1750)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Environmental Health Department is responsible for the inspection and enforcement of laws regulating food establishments. Laws include Texas Food Establishment Rules for restaurants, bars, markets, bakeries, schools, hotels, hospital kitchens, child-care centers, nursing home kitchens, and other places that provide food to the public including mobile food units, celebrations and temporary events. Programs include inspection and permitting of on-site sewage facilities, inspection of public swimming pools and spas and mosquito control. The Department coordinates the internal hazard communication program, and conducts educational activities for food managers, food handlers, public pool operators, and City supervisors. Information is conveyed to the public on routine matters through media interviews and public presentations to Civic groups. Finally, the Department collects and ships samples, which include water, meat, other foods, adult mosquitoes and mosquito larvae, to State laboratories for analysis.

GOALS

It is the Department's goal to promote public health and safety through an efficient and effective educational and enforcement program to prevent the distribution of contaminated, adulterated, and unsafe foods. This goal will be accomplished through the inspection of facilities and products and will include the education and training of permit holders, citizens, and employees. To reduce the potential for the spread of disease brought by unsanitary or hazardous environmental conditions, the Department responds to citizen concerns, correcting violations. By implementing a comprehensive mosquito surveillance and larviciding effort, the Department will act responsively and proactively to citizen reports of standing water and adult mosquitoes. Educating businesses and consumers in matters pertaining to environmental hygiene and sanitary theory will promote community appearance, safety, and attractiveness through the implementation of a comprehensive public health nuisance abatement program. By assisting other City departments in hazard communication, we help foster a unified approach to resolving and improving the quality of life for all citizens.

OBJECTIVES

- ★ Address citizen complaints within 24 hours of receipt by scheduling a preliminary investigation.
- ★ Educate food establishment operators by conducting thorough inspections of permitted facilities and explaining why the violations are identified and how they relate to disease transmission.
- ★ Assure correction of accumulated or repeated critical violations by conducting follow-up inspections and analyzing marked violations.
- ★ Increase the understanding of bacteria and virus growth for food managers through training and expanding visual effects to demonstrate how these disease agents multiply.
- ★ Permit and inspect on-site sewage facilities in Potter and Randall Counties.
- ★ Utilize GPS equipment to locate mosquito-sampling pools.
- ★ Standardize one Registered Sanitarian in accordance with FDA Voluntary Standards Guidelines.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Total Inspections	8,368	7,917	7,892
Total Conferences	11,002	4,936	2,351
Environmental Complaints Investigated and Resolved	890	741	685

SIGNIFICANT CHANGES

The Department processed 166 applications for new or changed ownership food establishments. The City began a method of communicating with event organizers this year to facilitate planning. Every department responsible for regulations or has interests relating to special community celebrations is included at the beginning of the concept and communicates directly with sponsors and participants to encourage safety in several aspects.

ACCOMPLISHMENTS

The Department successfully saved more than 3% of its operational budget. 96% of customer service requests to the Department were investigated and closed within departmental guidelines. 1,973 applications for food establishments were processed, inspected and permits mailed according to departmental guidelines. 412 applications for temporary events were processed according to departmental guidelines. One Registered Sanitarian has been accepted to be standardized in accordance with Food and Drug voluntary Standards. All sanitarians received additional FDA training relating to inspectional standards.

Environmental Health

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	471,547	593,934	550,832
41300 Incentive	6,337	6,000	6,636
41620 Unscheduled	5,784	7,500	7,500
41820T Health Insurance	69,152	85,902	85,385
41900 Life	161	162	162
42010 Social Security - Medicare	6,737	8,822	8,206
42020 Social Security - OASDI	28,417	37,272	34,592
42110 TMRS	78,768	106,575	83,036
42300 State Unemployment	651	673	726
42400 Workers Compensation	12,757	13,796	13,447
42510 Car Allowance	3,008	8,460	8,460
42550 Communications Allowance	1,403	2,400	2,400
41000 Personal Services	**684,722**	**871,496**	**801,381**
51110 Office Expense	3,581	4,246	4,246
51115 Employee Recognition Program	140	200	200
51200 Operating	580	1,000	1,000
51300 Clothing and Linen	173	470	470
51350 Chemical and Medical	22	800	800
51850 Minor Tools	4,999	6,668	6,668
52050 Auto Parts	5	100	100
52050LABOR Auto Parts Labor	75	100	100
54000 Food	0	50	50
51000 Supplies	**9,574**	**13,634**	**13,634**
61200 Postage	2,234	2,808	2,808
61400 Dues	6,053	6,012	6,012
61410 Tuition	1,823	4,170	4,170
62000 Professional	0	250	250
63210 Armored Car Service	1,605	1,600	1,707
63350 Credit Card Fees	1,724	4,245	4,245
67320 Extermination	33,626	42,354	42,354
68610 Office Equipment	0	2,260	2,260
68720 Auto Accident Repair	0	1,000	1,000
69210 Rental City Equipment	63,891	45,684	54,072
60000 Contractual Services	**110,956**	**110,383**	**118,878**
71100 Insurance and Bonds	1,769	1,559	1,559
72000 Communication	6,957	6,957	5,963
74000 Printing and Binding	0	300	300
75100 Travel	1,423	2,050	2,050
78210 Cash Over/Short	-26	100	100
78230 Loss on Bad Debt	0	100	100
70000 Other Charges	**10,123**	**11,066**	**10,072**
TEXPENSES Total Expenses	**815,375**	**1,006,579**	**943,964**

City of Amarillo

Department Staffing Report

Department: Environmental Health

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM500	DIRECTOR OF COMMUNITY SERVICES	
1	ADM550	ENVIRONMENTAL HEALTH DIRECTOR	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
3	PRF551	SANITARIAN II	
4	PRF552	SANITARIAN III	
2	PRF553	SANITARIAN IV	
13		Total Permanent Positions	
Part-Time Positions			
1	HRL550	ENVIRONMENTAL HEALTH INVESTIGATOR	
14		Total Department	550,832

CITY OF AMARILLO

CITY OF AMARILLO

FIXED ROUTE (1761)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Transit Department operates the City of Amarillo's public transportation system, Amarillo City Transit (ACT). ACT provides transportation on eight routes, Monday thru Saturday, from approximately 6:30 a.m. until 6:30 p.m. and maintains 17 accessible buses. Amarillo receives capital and operating assistance from federal, state, and local authorities. As a condition of receiving these funds, the Department must comply with guidelines established by federal and state authorities for maintaining vehicles, garage and shop facilities for operation, cleanliness, and safety.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Monitor routes for efficiency and productivity.
- ★ Communicate and solicit public participation through the Advisory Commission for People with Disabilities.
- ★ Improve employee training and comply with the Americans with Disabilities Act (ADA).
- ★ Improve fixed route accessibility so that persons with disabilities may utilize the fixed route system.

FIXED ROUTE OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of Buses	17	17	17
Fixed Route Miles	635,522	650,000	652,900
One Way Passenger Trips	328,602	330,000	335,500
Fare	$.75	$.75	$.75
Actual Cost per One Way Fixed Route Passenger Trip	$8.36	$8.40	$8.50
Fixed Route Fare Box Revenue	$127,416	$140,500	$143,000
Designated Stops	453	453	453
Operating Assistance- Fixed Route & Spec-Trans Public Transportation			
Federal	$1,185,122	$1,655,375	$1,585,661
State	$456,203	$410,583	$410,583
Local	$982,981	$1,411,352	$1,355,738

SIGNIFICANT CHANGES

The Transit Department is in the process of receiving 19 cutaway vans. The use of smaller vehicles is in effort to help offset the continuing increase in fuel and to obtain a competitive bid. Twelve of the cutaway vans will replace the 1999 Model/Thomas Built Buses on fixed route service and four vans will replace the 1999 Model/ Thomas Built Vans on Spec-Trans. The remaining 3 units will be used as spare equipment on our Spec-Trans curb-to-curb service. State funding is projected to continue to decrease over the next three years. State funds are projected at $410,583 for the 2010 – 11 fiscal year; although the cost of operation continues to increase. The reduction in state funds also affects fare box revenue. Many community service agencies have lost funding from the state and as a result, they are purchasing fewer bus tickets to give to their clients.

ACCOMPLISHMENTS

The Department will continue to train persons with impairments on how to utilize an accessible fixed route bus. The Transit Department will also continue to implement flex routing. Flex routing will allow the Department to integrate Spec-Trans passengers into the fixed route public transportation services. The Panhandle Independent Living Center (PILC) has been working closely with the Transit Department. PILC has received funding from the New Freedom Initiative Grant and is providing in-class and field training to persons with impairments on how to utilize the fixed-routes. The Federal Transit Administration conducted a Triennial Review of Transit Operations. The Transit Department received a perfect review with no deficiencies. The review looks at the past 3 years to ensure the Department follows all Federal programs and policies. The Department continues to train drivers in an effort to improve safe driving practices.

Transit Fixed Route

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	830,427	842,289	819,778
41300 Incentive	28,168	27,456	26,543
41620 Unscheduled	65,189	54,296	54,296
41820T Health Insurance	111,294	125,840	125,840
41900 Life	322	300	300
42010 Social Security - Medicare	12,953	12,655	12,315
42020 Social Security - OASDI	44,164	44,203	43,017
42110 TMRS	149,527	124,890	124,617
42300 State Unemployment	2,052	1,458	1,610
42400 Workers Compensation	74,435	80,333	76,984
42510 Car Allowance	3,008	3,000	3,000
42540 Tool Allowance	-99	0	0
41000 Personal Services	**1,321,440**	**1,316,720**	**1,288,297**
51110 Office Expense	13,127	12,000	12,000
51200 Operating	26,582	20,000	20,000
51250 Janitor	640	3,000	3,000
51300 Clothing and Linen	13,824	16,000	16,000
51350 Chemical and Medical	0	100	100
51700 Education	878	3,000	3,000
51800 Fuel & Oil	318,515	517,269	517,269
51850 Minor Tools	5,800	11,115	11,115
52050 Auto Parts	0	0	250,000
52050LABOR Auto Parts Labor	0	0	0
52120 Tires and Tubes Other	35,518	50,000	50,000
53100 Natural Gas	7,438	7,882	12,437
53150 Electricity	16,772	22,895	16,772
53200 Water and Sewer	4,235	3,192	9,173
51000 Supplies	**443,328**	**666,453**	**920,866**
61200 Postage	304	1,380	1,380
61300 Advertising	890	1,500	1,500
61400 Dues	0	2,000	2,000
61410 Tuition	2,807	4,000	4,000
62000 Professional	0	10,000	10,000
63210 Armored Car Service	3,026	3,180	3,128
63400 Employee Medical	523	1,800	1,800
67320 Extermination	780	540	540
68100 R & M - Building	4,783	5,000	5,000
68300 R & M - Improvements	3,420	5,000	5,000
68650 Shop Equipment	1,576	3,000	3,000
60000 Contractual Services	**18,109**	**37,400**	**37,348**
71100 Insurance and Bonds	151,935	151,791	151,791
72000 Communication	8,981	8,981	7,781
74000 Printing and Binding	0	10,000	10,000
75100 Travel	448	3,000	3,000
77450 Administrative Other	203,570	165,747	56,054
77610 Information Technology - City	82,949	84,915	84,915
78210 Cash Over/Short	-41	0	0
78230 Loss on Bad Debt	50	0	0
70000 Other Charges	**447,893**	**424,433**	**313,540**
84310 Shop Equipment	2,300	0	0
80000 Capital Outlay	**2,300**	**0**	**0**
TEXPENSES Total Expenses	**2,233,070**	**2,445,007**	**2,560,052**

City of Amarillo

Department Staffing Report

Department: Transit Fixed Route

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM530	TRANSIT MANAGER	
1	MGT535	TRANSIT OPERATIONS SUPERVISOR	
21	TRD530	BUS DRIVER	
1	TRD540	SAFETY & TRAINING OPERATIONS SUPERVISOR	
24		Total Permanent Positions	
Part-Time Positions			
9	HRL531	BUS DRIVER	
33		Total Department	819,778

CITY OF AMARILLO

CITY OF AMARILLO

DEMAND RESPONSE (1762)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Transit Department operates Spec-Trans, which is the City of Amarillo's paratransit system. Spec-Trans provides curb-to-curb transportation Monday through Saturday from approximately 6:30 a.m. until 6:30 p.m. Spec-Trans is dedicated to people with disabilities who are unable to utilize an accessible fixed route system and bus. This is accomplished by transporting individuals for trips to and from work, doctors, hospitals, schools, shopping, and other activities. Spec-Trans receives capital and operating assistance from Federal, State, and local authorities. As a condition of receiving these funds, the Department must comply with guidelines established by Federal and State authorities for maintaining the vans, garage, and shop facilities for operation, cleanliness, and safety.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Ensure that each certified rider is unable to utilize an accessible fixed route bus and system by interviewing prospective passengers twice a month.
- ★ Increase efficiency in order to accommodate more citizens, maximize available resources, and maintain compliance with the Americans with Disabilities Act (ADA).

SIGNIFICANT CHANGES

The Transit Department has partnered with Panhandle Independent Living Center (PILC) in an effort to inform Spec-Trans applicants that the Fixed Routes are accessible to persons with disabilities. All eligibility interviews are conducted at PILC. Each interview includes a PowerPoint presentation that discusses accessibility on the fixed routes. After the presentation, a brief eligibility interview for Spec-Trans service is held. From October 1, 09 – March 31, 10, the Department has interviewed 85 new applicants for Spec-Trans service. State funding is projected to decrease again in the 2010/11 fiscal year. State funds are projected at $410,583 for the 2010-11 fiscal year. The reduction in state funds also affects fare box revenue. Many community service agencies have lost funding from the state and as a result, the agencies are purchasing fewer bus tickets to give to their clients. The reduction in state funds has also resulted in an increase in Spec-Trans applications as transportation options for people with disabilities continue to decline.

SPEC-TRANS OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of Vans	5	6	6
Spec-Trans Miles	263,693	270,000	275,500
One Way Passenger Trips	28,324	35,000	38,000
Fare	$1.50	$1.50	$1.50
Actual Cost Per One Way Spec-Trans Passenger Trip	$57.01	$35.00	$37.80
Spec-Trans Fare Box Revenue	$38,658	$40,000	$45,500
Operating Assistance -Fixed Route & Spec-Trans Public Transportation			
Federal	$1,185,122	$1,655,375	$1,558,661
State	$456,203	$410,583	$410,583
Local	$982,981	$1,411,352	$1,355,738

ACCOMPLISHMENTS

The Department will continue to train persons with impairments how to utilize an accessible fixed route bus. The Transit Department will also continue flex routing. Flex routing will allow the Department to integrate Spec-Trans passengers into the fixed route service. The Department also continues to train drivers in an effort to improve safe driving practices. The Federal Transit Administration conducted a Triennial Review of Transit Operations. The Transit Department received a perfect review with no deficiencies. The review looks at the past 3 years to ensure the Department follows all Federal programs and policies.

Transit Demand Response

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	405,126	408,454	408,411
41300 Incentive	20,081	18,000	16,287
41620 Unscheduled	50,069	54,296	54,296
41820T Health Insurance	98,814	110,949	103,489
41900 Life	229	212	212
42010 Social Security - Medicare	6,436	6,184	6,158
42020 Social Security - OASDI	27,518	26,440	26,331
42110 TMRS	77,624	74,704	62,314
42300 State Unemployment	795	828	828
42400 Workers Compensation	45,549	48,061	47,857
42540 Tool Allowance	91	0	0
41000 Personal Services	**732,330**	**748,128**	**726,184**
51110 Office Expense	1,540	3,000	3,000
51200 Operating	5,000	8,000	8,000
51250 Janitor	149	1,500	1,500
51300 Clothing and Linen	1,778	3,600	3,600
51800 Fuel & Oil	87,455	134,774	134,774
51850 Minor Tools	0	500	500
52050 Auto Parts	0	0	50,000
52050LABOR Auto Parts Labor	0	0	0
52120 Tires and Tubes Other	5,748	8,000	8,000
51000 Supplies	**101,670**	**159,374**	**209,374**
61200 Postage	1,252	1,656	1,656
61300 Advertising	0	2,500	2,500
61410 Tuition	68	2,500	2,500
63210 Armored Car Service	184	175	175
68620 Computer Equipment	37,178	34,400	34,400
60000 Contractual Services	**38,682**	**41,231**	**41,231**
71100 Insurance and Bonds	24,296	24,516	24,516
72000 Communication	1,682	1,682	1,475
74000 Printing and Binding	0	2,000	2,000
75100 Travel	0	3,000	3,000
77450 Administrative Other	82,087	91,616	31,501
70000 Other Charges	**108,065**	**122,814**	**62,492**
TEXPENSES Total Expenses	**980,747**	**1,071,547**	**1,039,281**

City of Amarillo

Department Staffing Report

Department: Transit Demand Response

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
4	CLR535	DISPATCHER	
1	MGT535	TRANSIT OPERATIONS SUPERVISOR	
12	TRD535	VAN OPERATOR	
17		Total Permanent Positions	
17		Total Department	408,411

CITY OF AMARILLO

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TRANSIT MAINTENANCE (1763)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Transit Department received $3,574,296 in American Reinvestment and Recovery Act (ARRA) funds. The ARRA funds do not require a local match. The ARRA funds will be used to pay for vehicle maintenance for 1761 Fixed Route and 1762 Spec-Trans vehicles along with salaries for the Shop Foreman, the mechanics and utility workers. The ARRA funds will pay for these activities beginning with FY 08-09 and will continue until all funds are expended. In an effort to track these funds, Department 1763 was created.

GOALS

The Transit Department's goal is to provide Amarillo with courteous, dependable, and efficient public transportation in a cost effective manner.

OBJECTIVES

- ★ Monitor routes for efficiency and productivity.
- ★ Communicate and solicit public participation through the Advisory Commission for People with Disabilities.
- ★ Improve employee training and comply with the Americans with Disabilities Act (ADA).
- ★ Improve fixed route accessibility so that persons with disabilities may utilize the fixed route system.

SIGNIFICANT CHANGES

The Transit Department received $3,574,296 in American Reinvestment and Recovery Act (ARRA) funds. The ARRA funds will pay for vehicle maintenance for 1761 Fixed Route and 1762 Spec-Trans vehicles along with salaries for the Shop Foreman, the mechanics and utility workers. The ARRA funds will also provide the City with a one-time 10% allocation or $357,429. The ARRA funds will pay for these activities beginning with the 08-09 fiscal year and will continue until all funds are expended. The ARRA funds do not require a local match and will reduce the amount of local dollars needed to fund the Fixed Route and Spec-Trans budget.

TRANSIT DEPARTMENT OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Personal Services	$451,304	$473,669	$447,786
Vehicle Repair	$627,063	$627,063	$627,063
Operating Assistance- Fixed Route & Spec-Trans Public Transportation			
Federal	$1,185,122	$1,655,375	$1,585,661
State	$456,203	$410,583	$410,583
Local	$982,981	$1,411,352	$1,355,738

ACCOMPLISHMENTS

The ARRA funds will reduce the local match required to fund the Transit Department.

City of Amarillo

Transit Maintenance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	257,414	271,121	252,316
41300 Incentive	10,076	9,600	9,048
41620 Unscheduled	29,768	27,000	27,000
41820T Health Insurance	55,046	63,224	62,262
41900 Life	114	112	112
42010 Social Security - Medicare	4,209	4,070	3,790
42020 Social Security - OASDI	17,997	17,405	16,205
42110 TMRS	49,567	49,175	38,349
42300 State Unemployment	418	439	439
42400 Workers Compensation	20,261	22,611	19,965
42540 Tool Allowance	6,434	7,500	7,500
41000 Personal Services	**451,304**	**472,257**	**436,985**
52050 Auto Parts	395,094	627,063	0
52050LABOR Auto Parts Labor	3,275	5,500	0
51000 Supplies	**398,369**	**632,563**	**0**
77450 Administrative Other	0	59,773	18,966
70000 Other Charges	**0**	**59,773**	**18,966**
TEXPENSES Total Expenses	**849,674**	**1,164,593**	**455,951**

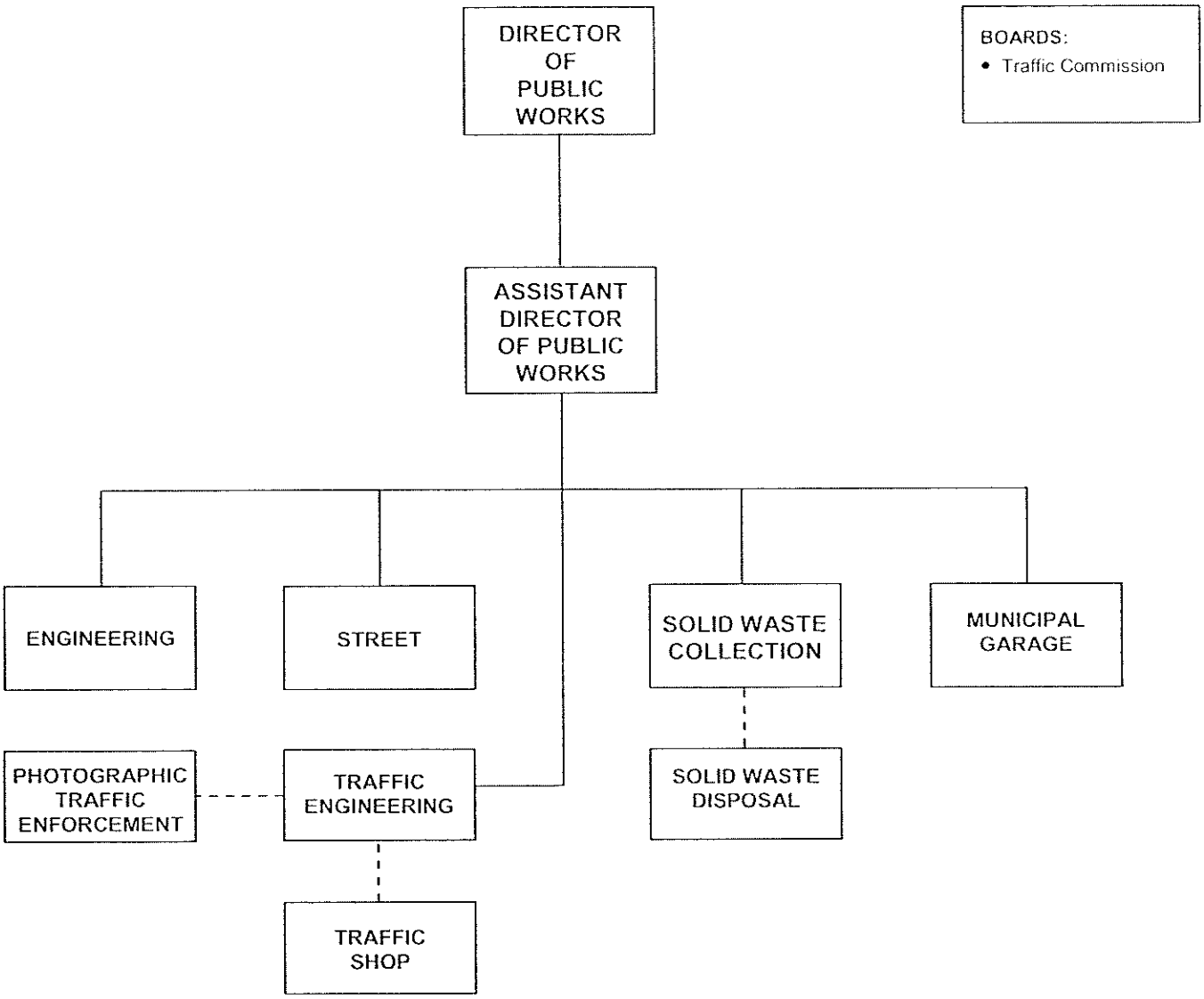
City of Amarillo

Department Staffing Report

Department: Transit Maintenance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	TRD920	MECHANIC APPRENTICE	
2	TRD921	MECHANIC I	
1	TRD922	MECHANIC II	
1	TRD923	MECHANIC FOREPERSON I	
3	TRD930	UTILITY WORKER	
9		Total Permanent Positions	
9		Total Department	252,316

PUBLIC WORKS DIVISION



---- FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Public Works			
1410 Engineering	1,385,816	1,482,126	1,429,604
1420 Street Department	8,008,186	8,817,442	8,601,413
1431 Solid Waste Collection	7,979,523	8,006,671	7,573,165
1432 Solid Waste Disposal	3,347,271	3,437,807	3,237,498
1731 Traffic Administration	2,365,677	2,783,719	2,406,507
1732 Traffic Field Operation	1,461,474	1,479,490	1,450,112
2425 Photographic Traffic Enforcement			
Public Works			
24250 Photographic Traffic Enforceme	839,456	982,209	860,400
2425 Photographic Traffic Enforceme	839,456	982,209	860,400
6100 Municipal Garage Fund			
Public Works			
61110 Municipal Garage Operations	6,922,459	8,143,054	8,095,285
61120 Equipment Replacement	9,317,366	9,041,439	9,411,881
6100 Municipal Garage Fund	16,239,825	17,184,493	17,507,166

CITY OF AMARILLO

ENGINEERING (1410)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Engineering Department is responsible for developing engineering plans, project construction management for streets, alleys, sidewalks and storm drainage improvements associated with the Capital Improvement Projects, Parks, Community Service, CDBG, State and Federally funded projects, The department provides construction surveying, design, contract administration, and inspection of projects throughout the City including Private Development. The Engineering Department also provides project inspection and plan review in the Extraterritorial Jurisdiction area adjacent to the City. Public interests are protected through the review, comment, and application of city ordinances and the Storm Water Management Criteria Manual. Floodplain management and application of flood insurance regulations are provided. The Department maintains the Flood Insurance Rate Maps (FIRM) including all amendments and revisions. The Department also operates six storm water pumps to regulate storm water levels in five lakes within the City. Provide network system administration and file management services for a Computer Assisted Drafting Design (CADD) system consisting of fifteen workstations in five departments. CADD responsibilities include training, maintenance, and updating as necessary to provide a productive work environment for all users. Maintain public records to include City and State project plans, paving and base maps, and aerial photographs. Information and assistance for the public are provided from these sources. Administer the ordinances regulating public right of way to ensure a safe and efficient transportation and utility location system.

GOALS

Provide quality design and inspections on infrastructure projects to ensure development of the community through enforcement of construction standards. Identify and monitor future infrastructure needs. Administer the public right of way ordinance to balance public need for efficient and safe transportation routes. Administer a CADD network effectively. Continue developing our digital mapping system to serve all City Departments. Use digital mapping system to record and update locations of utility facilities in the public right of way. Assist in the development of the Geographic Information System (GIS).

OBJECTIVES

- ★ Develop an Engineering Design Reference manual and project compliance map.
- ★ Revise the Standard Specifications for construction.
- ★ Continue updating GIS map data provided to digital formats.
- ★ Implement a drainage complaint system to assist tracking of drainage problems within the City.
- ★ Develop a Pavement Design Manual.
- ★ Revise the Developer Policy Manual.
- ★ Creation and adoption of Street and Drainage Utility.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Type of Project:			
Miles of New Street Paving	0	1	0
Miles of Street Overlay	0	10	0
Miles of Collector and Minor Arterial	0	1	0
Miles of Paved Alleys	0	0	0
Miles of Alley Reconstruction	0	0	0
Miles of TxDOT MPO	10	9	1
Number of Drainage Improvements	1	2	1
Number of Airport Improvements	0	0	0
Number of Landfill Improvements	1	2	1
Number of Park Improvements	0	0	0
Number of Facilities Improvements	0	2	0
Number of Pavement Reconstructions	1	1	1
Number of Bridge Improvements	2	1	0

ACCOMPLISHMENTS

The Department has continued on a heavier-than-average design load completing several city projects. There were two emergency repair projects one at Willow Street Storm Sewer from 42nd Ave. to 43rd Ave, and 34th Ave. Bridge . The Department also designed a reconstruction of Club View Drive cul-de-sac; extension of Gem Lake Road and sidewalk; repairs for the DeVaughn/Cortez Bridge; and Landfill excavation, liner and blow fence projects. We have assisted in numerous developer projects including the Colonies, Greenways, Woodlands, La Paloma, Tradewinds, Westover Village, City View, Hillside Terrace Estates and Fox Hollow. The Department has also assisted in TxDOT projects within the city.

Engineering

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	892,757	958,756	964,351
41300 Incentive	2,177	2,400	2,413
41620 Unscheduled	1,526	2,000	2,000
41820T Health Insurance	104,320	126,521	123,190
41900 Life	261	262	262
42010 Social Security - Medicare	12,605	14,059	14,141
42020 Social Security - OASDI	51,880	57,393	57,615
42110 TMRS	147,351	169,852	143,090
42300 State Unemployment	1,054	1,023	1,023
42400 Workers Compensation	15,807	16,948	15,522
42510 Car Allowance	8,483	8,460	8,460
42550 Communications Allowance	4,210	3,600	3,600
41000 Personal Services	**1,242,431**	**1,361,276**	**1,335,667**
51110 Office Expense	13,763	18,000	18,000
51115 Employee Recognition Program	194	500	500
51200 Operating	1,177	1,200	1,200
51250 Janitor	85	100	100
51300 Clothing and Linen	28	100	100
51350 Chemical and Medical	32	50	50
51700 Education	100	3,000	3,000
51850 Minor Tools	75	1,000	1,000
51950 Minor Office Equipment	0	500	500
52050 Auto Parts	5	50	50
52050LABOR Auto Parts Labor	113	50	50
53150 Electricity	89,312	115,043	89,312
51000 Supplies	**104,882**	**139,593**	**113,862**
61200 Postage	1,630	3,000	3,000
61400 Dues	7,397	5,195	5,195
61410 Tuition	0	1,700	1,700
62000 Professional	9,044	3,700	3,700
63800 Keep Amarillo Beautiful	333	1,500	1,500
68300 R & M - Improvements	12,312	4,300	4,300
68310 R & M Other Improvements	16,501	10,000	10,000
68610 Office Equipment	507	1,400	1,400
68680 Other Equipment	850	1,000	1,000
69210 Rental City Equipment	37,776	33,384	32,052
60000 Contractual Services	**86,351**	**65,179**	**63,847**
71100 Insurance and Bonds	2,821	2,842	2,842
72000 Communication	9,082	9,082	9,232
74000 Printing and Binding	-100	500	500
75100 Travel	11,509	20,100	20,100
75300 Meals and Local	-183	200	200
77200 License and Permits	3,664	3,400	3,400
78210 Cash Over/Short	14	0	0
70000 Other Charges	**26,807**	**36,124**	**36,274**
84500 Office Machines & Equipm	3,579	0	0
84910 Other Equipment	1,115	0	0
80000 Capital Outlay	**4,693**	**0**	**0**
90030 Municipal Garage	-74,221	-75,046	-75,046
90180 Sales to Other Department	-5,127	-45,000	-45,000
90000 Inter Reimbursements	**-79,348**	**-120,046**	**-120,046**
TEXPENSES Total Expenses	**1,385,816**	**1,482,126**	**1,429,604**

City of Amarillo

Department Staffing Report

Department: Engineering

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM200	DIRECTOR OF PUBLIC WORKS	
1	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	
1	ADM210	CITY ENGINEER	
1	ADM211	ASSISTANT CITY ENGINEER	
2	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	MGT210	PUBLIC WORKS PROJECT COORDINATOR	
1	PRF300	CIVIL ENGINEER II	
2	TEC212	ENGINEERING AIDE II	
2	TEC213	INSTRUMENT OPERATOR	
2	TEC918	PROJECT REPRESENTATIVE	
1	TEC919	PROJECT REPRESENTATIVE II	
3	TEC921	ENGINEERING ASSISTANT II	
1	TEC923	ENGINEERING ASSISTANT IV	
1	TEC925	SENIOR DESIGN TECHNICIAN	
21		Total Permanent Positions	
21		Total Department	964,351

CITY OF AMARILLO

CITY OF AMARILLO

STREET DEPARTMENT (1420)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Street Department is responsible for the overall maintenance, repair, and cleaning of streets and alleys. This function includes both major and minor asphalt repair, pothole patching, concrete repair, cracksealing, sealcoating, alley sealing, blading unpaved streets and alleys, snow and ice control, and weed control. Other major responsibilities include maintenance to drainage channels/easements throughout the City, administering the paving cut ordinance, and oversight of the comprehensive mechanical sweeping and cleaning operation.

GOALS

The primary goal of the Department is to provide the public with a safe network of clean, well-maintained streets and alleys at a cost-effective price. Continued improvement in both paved and unpaved alley repair and the addition of other new programs, equipment, and facilities over the next four to five years, with special emphasis on the preventive maintenance programs, will enhance the ability to meet this goal. In addition to basic maintenance operations, all administrative functions are expected to become more efficient through expanded use of computer technology and organizational layout.

OBJECTIVES

- ★ Maintain an appropriate level (1.5 million sq ft) of annual sealcoating maintenance to sealcoat all residential streets once every ten years.
- ★ To coincide with the ten-year sealcoating program, it will be necessary to pour an annual minimum of 60,000 gallons emulsion asphalt for cracksealing maintenance.
- ★ Pour 1,300 c.y. of redi-mix concrete for various concrete repairs, placing approximately 18,000 tons of hot-mix asphalt in deteriorated portions of various streets and alleys.
- ★ Provide a clean network of City streets through an ongoing sweeping program, both arterial and residential streets.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Overlaying:			
Annual Overlay Total Project Cost	$0.00	$1,400,000.00	$0.00
Lane Miles Overlaid	-0-	29.5	-0-
Sealcoating:			
Square Yards Complete	1,115,810	1,328,481	1,287,993
Equivalent Street Miles	59.34	70.65	68.50
Seal Coating Operations Per SY	$.9400	$1.1000	$1.1300

SIGNIFICANT CHANGES

Significant changes include a decrease of $15,000 in account 51350 – Chemical and Medical – to reflect the ten-year average actual costs incurred by the Street Department for purchasing herbicide spray. Other changes include two proposed increases in account 68300 – R & M Improvements. Due to the increased purchase price of pre-coated B4 sealcoat aggregate, an increase of $268,250 is proposed to purchase pre-coated aggregate versus traditional non-coated sealcoat aggregate for the 2010/2011 sealcoat season. Second, a proposed increase of $195,000 for the purchase of an additional 15,000 tons of aggregate base material will be necessary if the requested CIP Project – Crushing/Screening Salvaged Asphalt Material is not approved.

ACCOMPLISHMENTS

All objectives within the last year were either accomplished or reasonably close to expected levels. In August 2009, the Street Department sealcoated a small test section using approximately 1,500 cy of pre-coated B4 aggregate. Based on the positive results from the test section, pre-coated B4 aggregate was used exclusively for the 2009/2010 sealcoating program.

Street Department

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,321,847	2,442,949	2,399,059
41300 Incentive	62,175	61,668	60,324
41620 Unscheduled	41,086	30,000	30,000
41820T Health Insurance	546,704	604,971	604,452
41900 Life	1,178	1,111	1,111
42010 Social Security - Medicare	33,014	36,317	35,661
42020 Social Security - OASDI	128,537	139,880	137,313
42110 TMRS	384,562	436,690	359,686
42300 State Unemployment	5,558	5,327	5,323
42400 Workers Compensation	121,577	133,889	132,873
41000 Personal Services	**3,646,238**	**3,892,802**	**3,765,803**
51110 Office Expense	3,418	3,200	3,200
51115 Employee Recognition Program	301	1,300	1,300
51200 Operating	75,882	123,800	123,800
51250 Janitor	1,363	1,400	1,400
51300 Clothing and Linen	15,994	18,000	18,000
51350 Chemical and Medical	27,118	65,000	50,000
51800 Fuel & Oil	4,206	3,500	6,000
51850 Minor Tools	2,903	3,000	3,000
52050 Auto Parts	30,243	22,000	22,000
52050LABOR Auto Parts Labor	4,188	5,000	5,000
52120 Tires and Tubes Other	632	500	500
53100 Natural Gas	50,609	59,086	63,995
53150 Electricity	15,194	21,049	15,192
53200 Water and Sewer	1,714	3,352	3,500
51000 Supplies	**233,763**	**330,187**	**316,887**
61200 Postage	260	450	450
61410 Tuition	608	600	600
62000 Professional	165	500	500
68300 R & M - Improvements	2,385,450	2,932,000	3,032,000
68610 Office Equipment	0	150	150
68615 Misc. Fuel Powered Equi	524	1,000	1,000
68650 Shop Equipment	1,363	350	350
68680 Other Equipment	7,424	2,000	4,000
69100 Rental Land & Buildings	6,000	6,000	6,000
69210 Rental City Equipment	1,903,906	1,815,408	1,650,216
69220 Rental Other Equipment	49,551	44,000	50,000
60000 Contractual Services	**4,355,251**	**4,802,458**	**4,745,266**
71100 Insurance and Bonds	17,275	17,073	17,073
72000 Communication	17,837	17,837	14,044
75100 Travel	1,162	2,500	2,500
77200 License and Permits	260	340	595
77760 Sewer	18,504	18,500	18,500
78230 Loss on Bad Debt	458	0	0
70000 Other Charges	**55,495**	**56,249**	**52,712**
84200 Machinery General	10,297	0	0
80000 Capital Outlay	**10,297**	**0**	**0**
90030 Municipal Garage	-15,864	-15,860	-15,860
90080 Water Distribution	-16,236	-16,233	-16,233
90110 Sewer System	-12,168	-12,162	-12,162
90180 Sales to Other Department	-248,591	-220,000	-235,000
90000 Inter Reimbursements	**-292,859**	**-264,255**	**-279,255**
TEXPENSES Total Expenses	**8,008,186**	**8,817,442**	**8,601,413**

City of Amarillo

Department Staffing Report

Department: Street Department

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM220	STREET SUPERINTENDENT	
1	ADM221	ASSISTANT STREET SUPERINTENDENT	
1	CLR220	STREET PROGRAM COORDINATOR	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
4	MGT220	STREET SUPERVISOR I	
2	MGT221	STREET FOREPERSON I	
1	MGT222	STREET FOREPERSON II	
1	TEC225	TRAFFIC CONTROL SPECIALIST	
3	TRD220	EQUIPMENT OPERATOR IV	
15	TRD221	EQUIPMENT OPERATOR I	
2	TRD222	CONCRETE FINISHER	
3	TRD900	WATCHGUARD	
28	TRD930	UTILITY WORKER	
15	TRD950	EQUIPMENT OPERATOR II	
5	TRD951	EQUIPMENT OPERATOR III	
4	TRD960	UTILITY OPERATOR	
89		Total Permanent Positions	
Part-Time Positions			
18	HRL930	UTILITY WORKER	
1	HRL950	EQUIPMENT OPERATOR II	
19		Total Part-Time Positions	
108		Total Department	2,399,059

CITY OF AMARILLO

CITY OF AMARILLO

SOLID WASTE COLLECTION (1431)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Solid Waste Collection Department's function is to collect solid waste from residences and businesses in order to ensure the health and welfare of the citizens of Amarillo. This includes removal of brush and junk and enforcement of the Solid Waste Collection Ordinances set forth by the City Commissioners.

GOALS

Continue to improve in all areas of solid waste, give the citizens of Amarillo better service, improve in our public relations with the public, and strive to continue a good working relationship with all other departments in the City.

OBJECTIVES

- ★ Provide for the collection of residential and commercial solid waste, as well as to respond to all citizen inquiries in a timely fashion.
- ★ Improve overall safety by training employees in the areas of bodily injury prevention as well as motor vehicle safety.
- ★ Increase public awareness of the importance of recycling by continuing to maintain the City's recycling program.
- ★ Work with the new Environmental Advisory Group, formed by the City Commission in April 2009, to promote a viable recycling and waste reduction effort.

SIGNIFICANT CHANGES

Due to the continued growth in some areas of Amarillo, the residential dumpster summer routes were evaluated again in 2010 and another route was added. These collection routes were changed for better efficiency and the amount of dumpsters in each area were balanced in relation to distances traveled, obstacles, and other criteria to be considered. With the Transfer Station, solid waste volume exceeding the operating capacity, the engineering study guidelines were implemented resulting in several commercial and residential routes on the west side of the City still being hauled directly to the landfill. The knuckleboom trucks have greatly increased the efficiency and frequency of the collection of large debris items in the alleys and other locations.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Residential Solid Waste Collected			
Truck Loads	20,038	23,000	23,000
Tons Collected	98,898	102,000	102,000
Commercial Solid Waste Collected			
Truck Loads	10,343	9,800	9,800
Tons Collected	56,489	52,500	52,000
Brush & Junk Collected			
Truck Loads	5823	5,800	5,800
Tons Collected	11,878	11,800	11,800

ACCOMPLISHMENTS

Through continued employee safety awareness, extensive pre-employment physicals, and bi-weekly training, the accident and injury costs have been reduced in relation to previous years. The additional collection route and balancing of the residential routes has greatly improved the overall efficiency and allowed for more prompt handling of customer requests and complaints. Due to the route shedding on the west side of Amarillo, there were approximately 2,000 truck loads of commercial and residential refuse hauled directly to the landfill, bypassing the overloaded Transfer Station. The knuckleboom, brush collection and tub grinder crews did an outstanding job of cleaning the alleys, street and brush sites of limbs after the numerous windstorms. The solar powered cameras, purchased with TCEQ and PRPC grant funding, have reduced the amount of building debris and junk items being dumped at the four brush sites.

Solid Waste Collection

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,863,056	2,928,216	2,838,853
41300 Incentive	70,386	75,156	85,617
41620 Unscheduled	28,354	34,633	34,633
41820T Health Insurance	640,425	694,395	680,672
41900 Life	1,409	1,323	1,310
42010 Social Security - Medicare	40,366	43,549	42,405
42020 Social Security - OASDI	170,315	185,274	180,382
42110 TMRS	476,772	526,116	429,093
42300 State Unemployment	5,429	5,248	5,248
42400 Workers Compensation	209,208	223,936	216,752
42550 Communications Allowance	0	0	1,200
41000 Personal Services	**4,505,720**	**4,717,844**	**4,516,165**
51110 Office Expense	4,234	3,000	3,000
51115 Employee Recognition Program	225	1,000	1,000
51200 Operating	13,982	15,000	15,000
51300 Clothing and Linen	15,624	16,760	16,760
51350 Chemical and Medical	60	0	0
51750 Recyclable	31,304	36,000	36,000
51850 Minor Tools	101,143	102,000	102,000
51950 Minor Office Equipment	24	0	0
52050 Auto Parts	35	200	200
52050LABOR Auto Parts Labor	463	0	0
52120 Tires and Tubes Other	0	400	400
52200 Trash Bags	77,845	90,000	90,000
53150 Electricity	229	162	229
51000 Supplies	**245,166**	**264,522**	**264,589**
61200 Postage	3,349	3,096	3,096
61400 Dues	382	450	450
61410 Tuition	5,906	1,350	1,350
68300 R & M - Improvements	383	2,500	2,500
68630 Dumpster Boxes	134,774	103,000	103,000
68640 Machinery	1,000	1,500	1,500
68650 Shop Equipment	1,628	1,500	1,500
69210 Rental City Equipment	3,042,458	2,869,668	2,623,416
60000 Contractual Services	**3,189,880**	**2,983,064**	**2,736,812**
71100 Insurance and Bonds	24,010	24,342	24,342
72000 Communication	14,699	14,699	12,056
75100 Travel	0	2,200	2,200
78230 Loss on Bad Debt	48	0	0
70000 Other Charges	**38,757**	**41,241**	**38,598**
84100 Auto-Rolling Stock & Equ	0	0	17,000
80000 Capital Outlay	**0**	**0**	**17,000**
TEXPENSES Total Expenses	**7,979,523**	**8,006,671**	**7,573,165**

City of Amarillo

Department Staffing Report

Department: Solid Waste Collection

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM240	SOLID WASTE SUPERINTENDENT	
1	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
2	MGT240	SOLID WASTE SERVICE COORDINATOR	
4	MGT241	ROUTE SUPERVISOR	
1	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	
1	TEC560	SOLID WASTE SERVICE TECHNICIAN	
1	TEC910	SOLID WASTE TECHNICIAN	
1	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR	
2	TRD240	WELDER I	
1	TRD241	WELDER II	
17	TRD930	UTILITY WORKER	
53	TRD952	RESIDENTIAL EQUIPMENT OPERATOR	
18	TRD953	COMMERCIAL EQUIPMENT OPERATOR	
105		Total Permanent Positions	
Part-Time Positions			
2	HRL930	UTILITY WORKER	
107		Total Department	2,838,853

CITY OF AMARILLO

CITY OF AMARILLO

SOLID WASTE DISPOSAL (1432)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Solid Waste Disposal Department is to operate the City of Amarillo sanitary landfill for disposal of all non-hazardous solid waste collected within the City. The Department also operates a Transfer Station for unloading and/or temporary storage and transfer of solid waste to the landfill. All facilities are operated in compliance with applicable Federal, State, and City regulations.

GOALS

Ensure the health, safety, and quality of life for the citizens of Amarillo by administration of facilities for disposal of solid waste in accordance with all applicable Federal, State, and City regulations so that both facilities have a minimal negative effect on adjoining properties. Providing a safe, accessible site for unloading and disposal of public and municipal non-hazardous solid waste at the minimum cost while reducing personal and vehicular accidents through the use of Comprehensive Safety and Training Programs.

OBJECTIVES

- ★ To operate the facilities so that the Federal, State and City regulations are abided by to ensure the health and safety of the citizens in Amarillo and the surrounding areas.
- ★ To continue providing a safe place for employees by administering safety programs during bi-weekly meetings.

SIGNIFICANT CHANGES

In order to ensure compliance with Texas Commission on Environmental Quality (TCEQ) and Storm Water Pollution Prevention Plan regulations, the landfill personnel, with the assistance of the collection department brush crews, has continued to help control wind blown trash, storm water control, dust suppression, ground water analysis, recycling, and general maintenance. Waste is being filled in the Cell 4 area of the landfill where a new landfill permit modification increased the landfill capacity by raising the aerial, above ground fill elevations. This will increase the life of the landfill and reduce the long-term disposal costs. In order to comply with stricter TCEQ landfill standards, there will be additional ground water monitoring wells installed around the landfill site. The Transfer Station is currently in Pre-Construction Phase of complying with an engineering study that has several commercial and residential collection routes on the west side of the City hauling directly to the landfill. This route shedding reduced the amount of loads (2,000 truck loads) coming to the transfer station. The planned Transfer Station expansion is in the pre-construction phase and should begin in 2010/2011.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Transfer Station			
Transfer Truck Loads to Landfill	8,074	8,100	8,100
Tonnage	147,514	147,500	147,500
Route Shedding			
Route Truck Loads Hauled Directly to Landfill	1, 731	1,800	1,800
Tonnage - Hauled Directly to Landfill	11,226	11,500	11,500
Landfill			
Number of Loads	32,709	32,500	32,500
Tons of Solid Waste Received	222,771	222,000	222,000

ACCOMPLISHMENTS

The engineering study on the Transfer Station, which sends approximately 2,000 collection truck loads directly to the landfill, has provided options to operate the present facility more efficient and not be overloaded until a larger, expanded facility can be built. As the City's population and trash volumes increase, more routes will be diverted to the landfill in the future phases prior to the expansion of the Transfer Station.

Solid Waste Disposal

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	867,519	908,026	882,589
41300 Incentive	31,473	32,796	38,113
41620 Unscheduled	20,050	20,000	20,000
41820T Health Insurance	181,286	198,302	205,689
41900 Life	399	374	374
42010 Social Security - Medicare	12,585	13,642	13,350
42020 Social Security - OASDI	51,931	54,954	53,612
42110 TMRS	144,910	164,808	135,114
42300 State Unemployment	1,751	1,757	1,748
42400 Workers Compensation	71,393	77,714	74,892
41000 Personal Services	**1,383,296**	**1,472,374**	**1,425,480**
51110 Office Expense	2,512	2,000	2,000
51200 Operating	13,359	17,500	17,500
51250 Janitor	813	800	800
51300 Clothing and Linen	6,265	7,620	7,620
51350 Chemical and Medical	54	500	500
51800 Fuel & Oil	6,161	2,932	2,932
51850 Minor Tools	547	3,000	3,000
52050 Auto Parts	387	500	500
52050LABOR Auto Parts Labor	1,100	200	200
53100 Natural Gas	4,988	5,922	6,667
53150 Electricity	37,445	52,010	37,446
53200 Water and Sewer	2,747	3,129	4,137
51000 Supplies	**76,377**	**96,113**	**83,302**
61200 Postage	0	432	432
61400 Dues	191	250	250
61410 Tuition	6,548	3,500	3,500
62000 Professional	8,535	12,000	12,000
63210 Armored Car Service	8,116	8,112	8,218
63350 Credit Card Fees	2,860	0	0
67320 Extermination	840	650	650
68100 R & M - Building	5,664	5,000	5,000
68300 R & M - Improvements	19,716	35,000	35,000
68640 Machinery	0	2,000	2,000
68650 Shop Equipment	568	2,000	2,000
68710 Auto Repair and Maint	0	200	200
69210 Rental City Equipment	1,520,245	1,458,756	1,318,932
69220 Rental Other Equipment	0	2,500	2,500
60000 Contractual Services	**1,573,283**	**1,530,400**	**1,390,682**
71100 Insurance and Bonds	6,791	6,694	6,694
72000 Communication	4,376	4,376	3,491
75100 Travel	0	3,000	3,000
77200 License and Permits	275,554	300,000	300,000
77430 Administrative - Labora	4,334	20,000	20,000
77470 Service Charges - Other	0	4,800	4,800
78210 Cash Over/Short	286	50	50
78230 Loss on Bad Debt	-7,027	0	0
70000 Other Charges	**284,314**	**338,920**	**338,034**
84910 Other Equipment	30,000	0	0
80000 Capital Outlay	**30,000**	**0**	**0**
TEXPENSES Total Expenses	**3,347,271**	**3,437,807**	**3,237,498**

City of Amarillo

Department Staffing Report

Department: Solid Waste Disposal

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT250	LANDFILL SUPERVISOR	
1	MGT251	ASSISTANT LANDFILL SUPERVISOR	
1	MGT252	TRANSFER STATION SUPERVISOR	
1	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	
2	TRD250	TRANSFER STATION OPERATOR	
8	TRD251	TRANSFER TRUCK DRIVER	
3	TRD252	GATE ATTENDANT	
7	TRD255	DISPOSAL EQUIPMENT OPERATOR	
5	TRD930	UTILITY WORKER	
1	TRD972	TRANSFER STATION MAINTENANCE MECHANIC	
30		Total Permanent Positions	
Part-Time Positions			
1	HRL251	TRANSFER TRUCK DRIVER	
5	HRL930	UTILITY WORKER	
6		Total Part-Time Positions	
36		Total Department	882,589

CITY OF AMARILLO

CITY OF AMARILLO

TRAFFIC ADMINISTRATION (1731)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Traffic Engineering Department is responsible for the planning, design, maintenance, and operation of all traffic control devices. This includes traffic signs (stop, yield, speed limit, parking restriction, street name, etc.), traffic signals, and pavement markings (stop bars, crosswalks, island tips, arrows, etc.) These activities are accomplished using nationally recognized standards and methods found in the Texas Manual On Uniform Traffic Control Devices. The Department is responsible for the following: authorizing street light installations, operating the computerized signal system, supervising the adult school crossing guard program for elementary schools, investigating sight restriction complaints, issuing driveway and parade permits, and conducting a traffic counting program.

GOALS

To provide for the safe and efficient movement of people and goods. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

OBJECTIVES

- ★ Implement cost-effective improvements including additional traffic signs, improved pavement markings, traffic signal re-timing and/or re-phasing, and revised signal displays for better visibility and collision reduction.
- ★ Maintain a traffic counting program that counts each of 370 links every two years.
- ★ Increase street lighting, both residential and arterial, in a timely manner, as development justifies it.
- ★ Implement design standards for signing and signal displays, and promote safety through uniform design and application.
- ★ Upgrade school zone flashers, signs and markings.
- ★ Observe peak hour intersection and arterial operation.
- ★ Continue IMSA certifications for appropriate personnel.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Signalized Intersections Rebuilt	3	3	2
New Signalized Intersections	2	2	2
Street Lights in Place	10,654	10,780	10,830
Street Lights Installed	10	50	40
Sight Restrictions Investigated	219	250	250
Responses to Complaints/Requests	298	300	319
Traffic Signal Studies	6	8	9
Speed Studies	3	4	4
Traffic Control Requests	34	40	42
Parking Studies	12	12	14
Traffic Links Counted	314	320	327
Block Party Permits Issued	77	80	80
Parade Permits Issued	68	80	80

ACCOMPLISHMENTS

The City is using a Federal stimulus grant to change the remaining 160 intersections to LED signal displays. The change will reduce energy consumption, provide a display with a five to seven year life, and provide a display with better visibility.

Traffic Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	390,482	427,086	424,298
41620 Unscheduled	251	0	0
41820T Health Insurance	28,191	31,308	32,715
41900 Life	69	69	69
42010 Social Security - Medicare	5,610	6,275	6,235
42020 Social Security - OASDI	14,410	16,089	15,916
42110 TMRS	42,301	48,865	40,520
42300 State Unemployment	1,049	1,150	1,150
42400 Workers Compensation	14,373	15,699	15,467
42510 Car Allowance	2,383	2,800	2,800
42520 Uniform/Clothing Allowan	2,929	2,880	2,880
41000 Personal Services	**502,048**	**552,221**	**542,049**
51110 Office Expense	4,210	5,400	5,400
51200 Operating	4,856	4,000	4,000
51300 Clothing and Linen	3	0	0
51850 Minor Tools	82	400	400
51950 Minor Office Equipment	0	500	500
52050 Auto Parts	132	100	100
52050LABOR Auto Parts Labor	50	500	500
53150 Electricity	1,738,113	2,103,372	1,738,114
51000 Supplies	**1,747,447**	**2,114,272**	**1,749,014**
61200 Postage	1,681	1,600	1,600
61400 Dues	1,485	1,600	1,200
61410 Tuition	0	0	0
68100 R & M - Building	606	0	0
68220 Street Lights	72,793	80,000	80,000
69210 Rental City Equipment	12,946	7,896	10,824
60000 Contractual Services	**89,511**	**91,096**	**93,624**
71100 Insurance and Bonds	11,125	11,164	11,164
72000 Communication	9,967	9,967	8,656
75100 Travel	5,580	5,000	2,000
70000 Other Charges	**26,672**	**26,131**	**21,820**
TEXPENSES Total Expenses	**2,365,677**	**2,783,719**	**2,406,507**

City of Amarillo

Department Staffing Report

Department: Traffic Administration

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	ADM540	TRAFFIC ENGINEER	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
2.00	TEC222	TRAFFIC DESIGN TECHNICIAN	
1.00	TEC542	TRAFFIC TECHNICIAN II	
0.50	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
5.50		Total Permanent Positions	
Part-Time Positions			
36.00	HRL540	SCHOOL CROSSING GUARD	
3.00	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE	
1.00	HRL545	SCHOOL CROSSING GUARD SUPERVISOR	
1.00	HRL920	COLLEGE INTERN	
41.00		Total Part-Time Positions	
46.50		Total Department	424,298

CITY OF AMARILLO

CITY OF AMARILLO

TRAFFIC FIELD OPERATIONS (1732)
FUNCTIONS, GOALS, AND OBJECTIVES

FUNCTIONS

Traffic Field Operations is responsible for the installation, operation, and maintenance of all traffic control devices. This includes traffic signs (stop, yield, speed limit, parking restriction, street name, etc.), traffic signals, school flashers, and pavement markings (stop bars, crosswalks, island tips, arrows, etc.). These activities are accomplished using nationally recognized standards and methods found in the Texas Manual On Uniform Traffic Control Devices.

GOALS

To provide for the safe and efficient movement of people and goods. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

OBJECTIVES

- ★ Perform routine preventative maintenance on all traffic signal equipment once a year to reduce emergency signal repairs.
- ★ Promote safety by upgrading school zone signs and markings, and adding flashing beacons to advance crosswalk signs.
- ★ Expand the use of contractors for painting projects.
- ★ Continue IMSA certifications for appropriate personnel.
- ★ Expand the signs and markings maintenance program by striping all major arterials twice a year, painting crosswalks, stop bars, arrows, median tips, and railroad warnings once a year, and using preformed markings for overlay and sealcoat projects.
- ★ Inspect all signs once a year, both day and night.

OPERATING STATISTICS/PERFORMANCE MEASURERS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Signalized Intersections Maintained	259	262	264
Signalized Intersections Rebuilt	3	3	2
New Signalized Intersections	2	2	2
School Flasher Systems Maintained	59	61	63
School Flasher Systems Rebuilt	0	2	2
New School Flasher Systems	1	1	2
Signs Fabricated	2,080	2,260	3,000
Signs Installed	4,164	3,450	4,500
Lane Miles of Street Striping	6,966	7,000	7,500
Gallons of Paint Applied	7,558	8,000	8,500
Traffic Control Signs Maintained	7,379	7,400	8,100
Work Orders Completed	265	205	210
Preventive Maintenance of Signal Controller	259	262	264
Stripe Major Arterials	Twice	Twice	Twice

SIGNIFICANT CHANGES

Technology has provided greater productivity with the same staffing levels. Traffic signal controllers and school flasher controllers are becoming more reliable. Programs such as parking lot striping and signal pole painting are bid out to private contractors. The intersections of Washington & 58th, Soncy & Hillside, and Coulter & Fairway are complete. Coulter & Fairway will be a new intersection in front of the new fire station and will use preemption to access Coulter St. This intersection will also have advance warning systems and signs to enable the trucks to exit safely and quickly.

ACCOMPLISHMENTS

The Intersections of Coulter & Pinnacle and Coulter & SW 9th will be completed by fall of 2010. The City is using a federal stimulus grant to change the remaining 160 intersections to LED signal displays and pedestrian displays. The change will reduce energy consumption, provide a display with a five to seven year life, and provide a display with better visibility, and the longer life of the bulbs will require less technician time.

Traffic Field Operation

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	502,611	531,774	527,876
41300 Incentive	24,397	24,000	24,669
41620 Unscheduled	20,834	12,000	12,000
41820T Health Insurance	115,440	125,042	131,466
41900 Life	253	237	237
42010 Social Security - Medicare	7,495	8,059	8,012
42020 Social Security - OASDI	32,049	33,168	32,967
42110 TMRS	89,442	93,712	78,018
42300 State Unemployment	936	1,039	1,039
42400 Workers Compensation	19,884	21,560	21,451
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**814,745**	**851,790**	**838,935**
51110 Office Expense	1,764	2,000	2,000
51115 Employee Recognition Program	121	300	300
51200 Operating	14,100	15,000	15,000
51300 Clothing and Linen	3,201	4,300	4,300
51350 Chemical and Medical	142	200	200
51800 Fuel & Oil	24	23	23
51850 Minor Tools	4,338	4,500	4,500
51950 Minor Office Equipment	9	0	0
52050 Auto Parts	353	200	200
52050LABOR Auto Parts Labor	288	200	200
52120 Tires and Tubes Other	0	200	200
51000 Supplies	**24,338**	**26,923**	**26,923**
61200 Postage	1,245	1,652	1,652
61410 Tuition	993	2,500	2,500
68210 Traffic Pavement Marker	119,876	150,000	150,000
68300 R & M - Improvements	132,076	155,000	155,000
68312 Other Improvement	122,647	122,000	122,000
68640 Machinery	1,237	1,000	1,000
68650 Shop Equipment	286	600	600
68710 Auto Repair and Maint	1,080	4,000	4,000
69210 Rental City Equipment	154,739	145,572	130,368
60000 Contractual Services	**534,179**	**582,324**	**567,120**
71100 Insurance and Bonds	2,941	2,826	2,826
72000 Communication	8,627	8,627	7,309
75100 Travel	4,448	7,000	7,000
70000 Other Charges	**16,016**	**18,453**	**17,134**
84610 Info Tech Equipt - PCs	3,286	0	0
84910 Other Equipment	68,910	0	0
80000 Capital Outlay	**72,196**	**0**	**0**
TEXPENSES Total Expenses	**1,461,474**	**1,479,490**	**1,450,112**

City of Amarillo

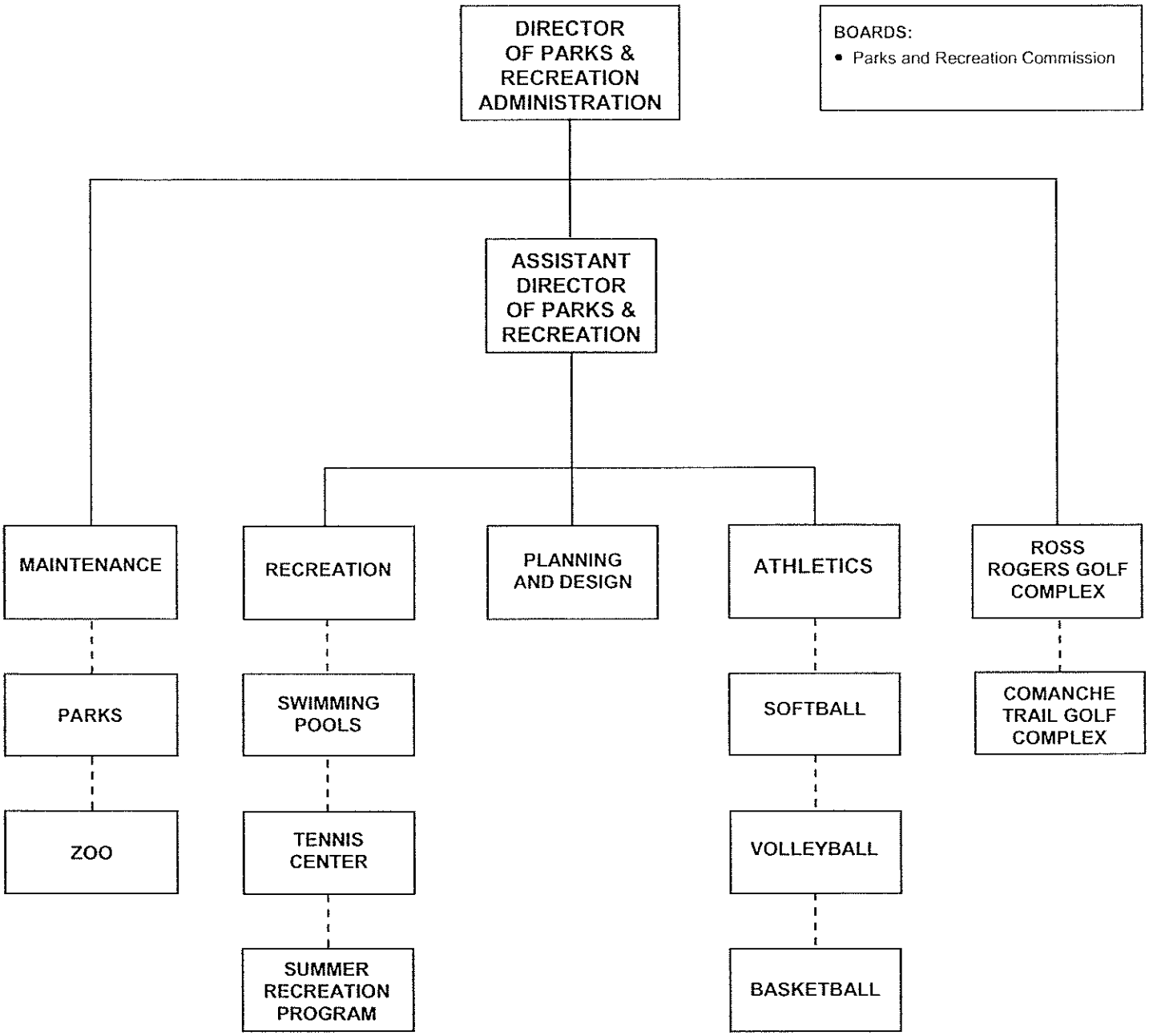
Department Staffing Report

Department: Traffic Field Operations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM541	TRAFFIC FIELD SUPERINTENDENT	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	MGT540	SIGNAL FOREPERSON	
1	MGT541	SIGNS AND MARKINGS SUPERVISOR	
4	TEC220	TRAFFIC CONTROL TECHNICIAN	
2	TEC541	TRAFFIC TECHNICIAN I	
4	TEC543	SIGNAL TECHNICIAN I	
5	TRD930	UTILITY WORKER	
19		Total Permanent Positions	
Part-Time Positions			
3	HRL930	UTILITY WORKER	
22		Total Department	527,876

CITY OF AMARILLO

PARKS AND RECREATION DIVISION



---- FUNCTIONAL ACTIVITIES

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Parks and Recreation			
1811 Ross Rogers	1,380,815	1,558,123	1,449,670
1812 Comanche Trail	1,251,575	1,388,612	1,283,450
1820 Parks & Rec Administration	509,677	529,084	517,476
1830 Tennis Center	90,482	87,456	81,027
1840 Swimming Pools	415,193	481,577	428,878
1850 Parks & Recreation Program	433,636	449,454	455,958
1861 Park Maintenance	5,602,213	5,813,070	5,572,978
1862 Zoo Maintenance	291,167	339,833	335,129
1870 Athletic Administration	145,309	152,856	145,211
1871 Softball Program	250,678	258,878	251,061
1872 Basketball Program	12,963	12,304	13,417
1873 Track Program	3,117	2,856	3,856
1874 Volleyball Program	108,812	110,847	111,607
1875 Flag Football Program	5	16	16
1876 Baseball	83	2,940	2,940
1877 Soccer	0	100	0

CITY OF AMARILLO

ROSS ROGERS GOLF COURSE (1811)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide the finest service and playing conditions at affordable prices to the golfing public of Amarillo. Continue to upgrade and maintain course conditions at a high standard. Maintain a full service golf shop and promote the game of golf. Enforce the rules of golf, the rules of play and etiquette as set forth by City Ordinance 5583.

GOALS

Continue to improve playing conditions at Ross Rogers Golf Complex so that the public will continue to enjoy playing golf on the City's golf courses. Offer the most complete and professional service possible while maintaining a proper atmosphere for the game to be enjoyed by all. Become more knowledgeable in all areas of golf course maintenance, management, course design, and construction by attending Professional Golf Association (PGA), United States Golf Association (USGA) and Golf Course Superintendents Association (GCSA) seminars and workshops. Ensure that Ross Rogers Golf Complex remains among the best organized, managed, and conditioned municipal golf courses in Texas and the USA. Maintain green fees that are affordable to the public, but reflect the financial commitment of the city to its golf program while considering the local market. In order to promote the game of golf in Amarillo, continue Junior Clinics and Ladies Clinics, give lessons, host civic and charitable tournaments, continue our strong major tournament program, project the proper professional image, work with the news media, and be accessible to the public. Totally renovate the Old Course.

OBJECTIVES

- ★ Continue aggressive weed control program on both golf courses.
- ★ Continue to implement recommendations of the water conservation policy.
- ★ Evaluate existing fairway irrigation on the Old Course, right of 3-4-8-9-12-14-15-16, left of 1-3-5-7-8-9-12-14-16-18, and between 1-18 and add as effective as possible.
- ★ Build a Nursery Green with SR1020 Bent grass.
- Complete Aerification and Top Dressing of All Fairways WildHorse & Old Course.
- Top Dress all sunken ditch lines and pot holes with sand and seed to level out all playing surfaces.
- ★ Renovate Inside and Outside of Caddy Shack, Range Well House, and Storage House Right of # 6 WildHorse.
- Plant 19 new trees on WildHorse in 2009-10 between #2 WH and #12 WH.
- ★ Continue trimming 150 trees per year as agreed by Parks Department in mid 90's.
- ★ Overseed greens and tees in the spring and fall.
- ★ Lengthen holes #6 WH, #4 WH, #13 WH, & #16 Old Course.
- ★ Clean out obstruction in drain for the collection basin at right rear of #14 green WildHorse
- ★ Renovate drainage in sand bunkers on WildHorse.
- ★ Expand irrigation on WildHorse.
- ★ Proper spacing on green heads on Old Course.
- Continue to provide a safe and accident-free work environment for all employees.
- ★ Continue to create a friendly, fun, and courteous environment for golfers.
- ★ Install rip rock on #12 on Old Course.
- ★ Marshall more effectively to promote faster play to promote more enjoyable golf.
- ★ Fountain aerators on ponds #2 WildHorse, #6 & #12 on Old Course.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance:			
Green Fee Rounds	40,468	36,900	43,000
Permit Rounds	20,745	18,000	21,000
Total	61,213	54,900	64,000
Avg. Daily Attendance	168	151	176

ACCOMPLISHMENTS

Over the last year, many major accomplishments have taken place, including the following: Won Best Golf Course in Amarillo in the Amarillo Globe News Best of Amarillo Awards. Ranked #1, Best Economic Golf Course in the entire state of Texas as presented by the Dallas Morning News. Hosted numerous Charities and Fund Raising events including Food Bank, Chamber of Commerce, and Harrington Cancer Center. Completed maintenance barn expansion. Repaired numerous irrigation problems on out-dated Old Course irrigation system. Replaced old non-working hydraulic heads with electric heads on #4 Old Course and the Putting Green. Sanded and painted rails around clubhouse. Continue our aggressive fairway over-seed program on the Old Course (has shown tremendous results. Park Forestry crew trimmed 150 trees, removed cattails on 5 ponds, and cleaned up edges on all bunkers on WildHorse. Completed drainage between #5 and #15 on WildHorse. Addressed the tree roots encroaching onto the green on #13 Old Course by installing Bio-Barrier around the perimeter of the green. Tilled, Seeded, Grew-In, & Maintained previous bare-spots on WildHorse Greens #8, 17, & 18. Tilled, Seeded, Grew-In, & Maintained previous bare-spot on left side of #2 Fairway (WildHorse). Aerified WildHorse Fairways #1, 2, 10, 11, 12, 13, 14, 16, 17, & 18. Added Bi-Yearly Aerification and Top Dressing of ALL 36 Tee Boxes, and Driving Range Tee Box. Installed 10,000 feet of rope in order to preserve and protect high golf cart traffic areas. Began mowing our Par 3 Fairways with our smaller Tee Mowers. Removed all algae from pond between #12 & 16 WildHorse. Cleaned up and leveled the "junk yard" at the back end of the driving range.

City of Amarillo

Ross Rogers

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	413,851	421,821	420,930
41300 Incentive	1,039	1,200	1,206
41620 Unscheduled	37,897	25,655	25,655
41820T Health Insurance	85,687	104,805	94,532
41900 Life	209	200	200
42010 Social Security - Medicare	6,301	6,199	6,186
42020 Social Security - OASDI	24,557	24,968	24,913
42110 TMRS	68,348	70,545	58,958
42300 State Unemployment	1,087	914	914
42400 Workers Compensation	12,069	12,845	12,739
42510 Car Allowance	4,248	4,500	4,500
41000 Personal Services	**655,293**	**673,652**	**650,733**
51110 Office Expense	6,186	4,750	4,750
51200 Operating	6,859	4,500	4,500
51250 Janitor	5,617	6,750	6,750
51300 Clothing and Linen	5,648	2,391	2,391
51350 Chemical and Medical	202	200	200
51450 Botany & Agriculture	129,567	159,316	159,316
51800 Fuel & Oil	21,611	48,002	48,002
51850 Minor Tools	6,301	7,900	7,900
51950 Minor Office Equipment	203	0	0
52050 Auto Parts	198	1,000	1,000
52050LABOR Auto Parts Labor	395	0	0
52120 Tires and Tubes Other	0	300	300
53100 Natural Gas	7,658	9,063	9,843
53150 Electricity	88,617	124,043	88,617
53200 Water and Sewer	166,724	228,312	200,068
51000 Supplies	**445,785**	**596,527**	**533,637**
61400 Dues	1,778	2,400	2,400
61410 Tuition	1,027	1,500	1,500
62000 Professional	13,604	16,000	16,000
63210 Armored Car Service	3,555	3,552	3,657
63220 Security Service Contra	381	282	282
67320 Extermination	480	360	360
68100 R & M - Building	2,892	10,500	10,500
68300 R & M - Improvements	3,759	19,000	19,000
68400 R & M - Irrigation	6,392	18,150	18,150
68610 Office Equipment	0	500	500
68640 Machinery	27,803	25,000	25,000
68650 Shop Equipment	664	0	0
68680 Other Equipment	1,666	1,500	1,500
69210 Rental City Equipment	196,565	179,880	151,224
69220 Rental Other Equipment	0	0	6,636
60000 Contractual Services	**260,563**	**278,624**	**256,709**
71100 Insurance and Bonds	3,568	3,577	3,577
72000 Communication	3,743	3,743	3,014
74000 Printing and Binding	228	0	0
75100 Travel	366	2,000	2,000
70000 Other Charges	**7,905**	**9,320**	**8,590**
84200 Machinery General	11,269	0	0
80000 Capital Outlay	**11,269**	**0**	**0**
TEXPENSES Total Expenses	**1,380,815**	**1,558,123**	**1,449,670**

City of Amarillo

Department Staffing Report

Department: Ross Rogers

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM900	GOLF COURSE SUPERINTENDENT	
3	TRD430	GREENSKEEPER I	
6	TRD431	GREENSKEEPER II	
2	TRD436	GOLF IRRIGATION TECH II	
2	TRD440	GOLF EQUIPMENT MECHANIC I	
1	TRD910	CUSTODIAN I	
1	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	
16		Total Permanent Positions	
Part-Time Positions			
1	HRL911	CUSTODIAN I	
2	HRL915	CREW LEADER	
1	HRL930	UTILITY WORKER	
4		Total Part-Time Positions	
20		Total Department	420,930

CITY OF AMARILLO

COMANCHE TRAIL GOLF COURSE (1812)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide the finest customer service and playing conditions while maintaining affordable prices. Promote the game of golf in the City of Amarillo, for the citizens and visitors of Amarillo, while managing a full service golf shop. Enforce the rules of play and etiquette set forth by City Ordinance 5583.

GOALS

Promote the game of golf by continuing to host golf clinics, lessons, charity, and civic and corporate tournaments to promote the facility. Promote the Play Golf Initiatives to help the long-term growth of the game. Maintain all prices at an affordable level for the citizens but also be competitive with other area facilities. Work diligently to maintain and improve the playing conditions of the golf courses so the public may enjoy playing golf at the City's municipal facilities. Continue looking into a total renovation of the Tomahawk Course in the years to come, to bring an upgrade to the course that the public expects. Promote a professional image for the City of Amarillo while managing a full service facility. Service the citizens of Amarillo with a professional, well-organized staff, placing heavy emphasis on customer relations. Continue to educate the professional and maintenance staff by attending seminars held by the Professional Golfers Association (PGA), the United States Golf Association (USGA), and the Golf Course Superintendents Association of America (GCSAA).

OBJECTIVES

- ★ Continue to work on the fringe and tee areas on the Tomahawk Course.
- ★ Continue to improve the areas around the cart paths on the Tomahawk and Arrowhead Courses.
- ★ Continue to improve on a safe and accident free work environment for all employees.
- ★ Continue to improve drainage on the Tomahawk Course.
- ★ Continue to over-seed both golf courses to assure complete grassing.
- ★ Work to educate golfers' knowledge on golf course etiquette and care.
- ★ Strive to educate all employees in the management of the golf facility.
- ★ Professionally manage the operation of the 36-hole facility.
- ★ Continue to manage golf and maintenance staff to maximize productivity.
- ★ Install hitting stations on the driving range for off-season use.
- ★ Improve drainage on #14 Fairway Tomahawk Course.
- ★ Continue an aggressive weed control program.
- ★ Put siding on pump station building on Arrowhead.
- ★ Continue looking into the structure upgrade on the main clubhouse.
- ★ Continue using the golf cart traffic control system implemented a few years ago.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance:			
Green Fee Rounds	30,773	27,356	30,000
Membership Rounds	13,946	12,709	13,000
Total	44,719	40,065	43,000
Avg. Daily attendance	123	110	118
Avg. Monthly Revenues	$55,413	$49,094	$50,402

ACCOMPLISHMENTS

Comanche Trail Golf Complex has continued to improve many areas of the playing turf for the golfing public. With the addition to the fresh water wells that was implemented on the Arrowhead Course in 2004, the ph levels in the turf continues to drop, and all areas of the golf course are beginning to become healthy. Comanche Trail Golf Complex Arrowhead Course has been voted in the top ten most economic courses in the State of Texas by the Dallas Morning News the last four years. Comanche Trail Golf Complex Maintenance Department has had no employee turnover or accidents from the full-time employees for the past two years. This past year, the facility completed many projects including the new expansion of the maintenance area with new offices and break room for employees, a dredging project on the Tomahawk irrigation lake around the intake screen, remodeled the main clubhouse including new counters in the golf shop, drawer & door resurfacing, new paint in the golf shop, lobby, and deli, and new counter top in the men's restroom. Expanded the video system in the main clubhouse including the cart storage area. Total rebuild of the #6 back portion of the green to enable the maintenance staff to have more areas for the pins and help the overall condition to the green. The Superintendent and Assistant Superintendent completed classes and obtained their irrigation tech certifications. Hosted numerous outside charity events to help raise many thousands of dollars for our locally supported charities, including a successful year of major golf event including a senior partnership, an open championship, junior golf championship, and the very popular men's partnership in August. The City's major events concluded with the tournament of champions, which has become a very popular event for the elite players of Amarillo along with all the golfers and spectators in the city.

City of Amarillo

Comanche Trail

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	439,749	445,411	443,638
41300 Incentive	1,803	1,200	4,326
41620 Unscheduled	16,984	26,500	26,500
41820T Health Insurance	97,220	97,418	97,418
41900 Life	193	175	175
42010 Social Security - Medicare	6,281	6,548	6,568
42020 Social Security - OASDI	23,033	23,579	23,663
42110 TMRS	65,417	71,707	60,260
42300 State Unemployment	1,015	1,068	1,068
42400 Workers Compensation	17,316	18,288	18,092
42510 Car Allowance	5,047	5,000	5,000
42520 Uniform/Clothing Allowan	3	0	0
41000 Personal Services	**674,061**	**696,896**	**686,709**
51110 Office Expense	4,258	4,400	4,400
51200 Operating	6,032	5,000	5,000
51250 Janitor	3,726	4,200	4,200
51300 Clothing and Linen	1,523	1,500	1,500
51350 Chemical and Medical	153	200	200
51450 Botany & Agrigulture	85,896	120,000	120,000
51800 Fuel & Oil	13,327	17,925	17,925
51850 Minor Tools	8,187	10,000	10,000
52050 Auto Parts	182	600	600
52050LABOR Auto Parts Labor	165	0	0
52120 Tires and Tubes Other	335	1,000	1,000
53100 Natural Gas	4,694	5,214	5,995
53150 Electricity	51,506	74,856	51,506
53200 Water and Sewer	37,472	99,000	44,967
51000 Supplies	**217,456**	**343,895**	**267,293**
61400 Dues	1,848	1,925	1,925
61410 Tuition	4,986	1,000	1,000
62000 Professional	102,235	103,000	103,000
63210 Armored Car Service	3,555	3,552	3,657
63220 Security Service Contra	300	400	400
67320 Extermination	480	360	360
68100 R & M - Building	3,478	7,500	7,500
68300 R & M - Improvements	11,976	15,000	15,000
68400 R & M - Irrigation	28,957	28,000	28,000
68640 Machinery	24,955	23,000	23,000
68650 Shop Equipment	0	150	150
68680 Other Equipment	232	1,000	1,000
68710 Auto Repair and Maint	0	300	300
68720 Auto Accident Repair	0	400	400
69100 Rental Land & Buildings	1,268	1,200	1,200
69210 Rental City Equipment	168,108	151,812	127,296
69220 Rental Other Equipment	0	0	6,636
60000 Contractual Services	**352,377**	**338,599**	**320,824**
71100 Insurance and Bonds	3,297	3,327	3,327
72000 Communication	3,895	3,895	3,297
75100 Travel	489	2,000	2,000
70000 Other Charges	**7,681**	**9,222**	**8,624**
TEXPENSES Total Expenses	**1,251,575**	**1,388,612**	**1,283,450**

City of Amarillo

Department Staffing Report

Department: Comanche Trail

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM900	GOLF COURSE SUPERINTENDENT	
1	TRD430	GREENSKEEPER I	
7	TRD431	GREENSKEEPER II	
2	TRD436	GOLF IRRIGATION TECH II	
1	TRD440	GOLF EQUIPMENT MECHANIC I	
1	TRD910	CUSTODIAN I	
1	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	
14		Total Permanent Positions	
Part-Time Positions			
2	HRL413	YOUTH WORKER - MAINTENANCE	
2	HRL915	CREW LEADER	
9	HRL930	UTILITY WORKER	
13		Total Part-Time Positions	
27		Total Department	443,638

CITY OF AMARILLO

CITY OF AMARILLO

PARKS AND RECREATION ADMINISTRATION (1820)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Parks and Recreation Administration office directs the overall operations of the following Departments: Parks Maintenance, Ross Rogers and Comanche Trail Golf Courses, Recreation, Aquatics, Tennis Center, Athletics, and the Amarillo Zoo. The Amarillo Parks and Recreation Mission Statement is to "Enhance the quality of life for Amarillo citizens through quality parks, programs, and people."

GOALS

The goal of the Department is to provide the general public with superior park facilities and service and to serve the citizens of and visitors to Amarillo in a professional, cordial, prompt and efficient manner.

OBJECTIVES

- ★ Provide each department within the division fast and efficient service through effective decision-making, design, planning, and financial assistance required for effective operation of each individual department.
- ★ Provide the public with quality service; always striving to assist each individual promptly while being courteous and accurate in conducting his or her transactions.
- ★ Enhance the quality of the Parks and Recreation website. Substantial completion of the new online registration and reservation system was completed in the fall of 2008. Continued enhancements to our website and online reservation system will continue in 2010.
- ★ Seek citizen input concerning parks, recreation, and athletic programs in order to maximize the value of our staff and financial resources.
- ★ Develop public/private partnerships that seek to enhance to the quality of park facilities while reducing the level of tax support.

ACCOMPLISHMENTS

Parks Administration directed the completion of the following capital improvement projects in FY 09-10: 1) Completed the Amarillo Zoo Herpetarium and held the Grand Opening Ceremony in October of 2009, 2) Finalized 2nd year of computerized tree inventory – currently have over 10,000 park trees in inventory, 3) Completed 2nd year of National Green Select Day – planted 125 trees at McDonald Lake, 4) Completed the expansion of the Ross and Comanche Maintenance Barn – added new office area for Golf Superintendents, total cost $265,970, 5) Initiated and completed the Bones Hooks Park Splashpad Project – total cost $250,000, 6) Initiated and completed the Ellwood Senior Park Project – dedicated April 30, 2010 – total cost $496,619, 7) Initiated the construction of the City View and West Hillside Park Projects for a total cost of $600,000 at City View and $500,000 at West Hillside, 8) Initiated the planning and construction phases for Lighting the Rick Klein Sports Complex. Received $780,000 from US Dept. of Energy Grant for completing this lighting project, 9) Initiated the planning and construction phase for the new irrigation system at Southlawn Park Project – total cost $70,350, 10) Initiated the construction phase for the new playgrounds at Forest Hills Park / cost $120,000 and Eastridge Park / cost $120,000, 11) Initiated the preliminary design phase for the new Zoo Education Center. Secured over $200,000 in T.P. &W. Grants and private funds. Estimated total cost of project $400,000, 12) Initiated study for a new Aquatics Center for the City of Amarillo that was jointly funded by Panhandle Aquatics, Amarillo Independent School District and the City of Amarillo.

City of Amarillo

Parks & Rec Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	311,294	322,722	325,786
41300 Incentive	602	600	603
41620 Unscheduled	907	1,000	1,000
41820T Health Insurance	35,704	36,045	34,121
41900 Life	69	75	75
42010 Social Security - Medicare	4,507	4,811	4,855
42020 Social Security - OASDI	15,095	18,939	18,860
42110 TMRS	52,987	58,120	49,131
42300 State Unemployment	292	292	292
42400 Workers Compensation	253	265	260
42510 Car Allowance	8,483	8,460	8,460
42550 Communications Allowance	2,807	2,400	2,400
41000 Personal Services	**433,000**	**453,730**	**445,843**
51110 Office Expense	23,912	25,896	25,896
51115 Employee Recognition Program	2,176	2,500	2,500
51200 Operating	8,041	8,275	4,275
51400 Photographic	0	200	200
51465 Trees for Greenways Park	1,901	0	0
51850 Minor Tools	0	70	70
55100 Publications	27	50	50
51000 Supplies	**36,056**	**36,991**	**32,991**
61200 Postage	9,377	8,408	8,408
61400 Dues	2,871	2,700	2,700
63350 Credit Card Fees	7,775	8,000	8,000
69210 Rental City Equipment	4,007	1,692	3,360
60000 Contractual Services	**24,030**	**20,800**	**22,468**
71100 Insurance and Bonds	1,041	955	955
72000 Communication	6,110	6,110	4,722
75100 Travel	7,407	7,250	7,250
75300 Meals and Local	2,003	3,248	3,248
78210 Cash Over/Short	30	0	0
70000 Other Charges	**16,591**	**17,563**	**16,175**
TEXPENSES Total Expenses	**509,677**	**529,084**	**517,476**

City of Amarillo

Department Staffing Report

Department: Parks & Rec Administration

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM400	DIRECTOR OF PARKS AND RECREATION	
1	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	
1	ADM425	PARK DEVELOPMENT MANAGER	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
6		Total Permanent Positions	
6		Total Department	325,786

CITY OF AMARILLO

TENNIS CENTER (1830)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Tennis Department is to provide a well-rounded Tennis Program for the citizens of Amarillo.

GOALS

The main goal of the department is to promote tennis throughout Amarillo. This will include continuing our efforts to reach more youth in all areas throughout the city. Continue to grow quality youth tennis players who are state and nationally ranked in tennis. Promote our facility by offering tennis lessons, open play, leagues, tournaments, school play, and new tennis programs. Continue to partner with the Amarillo Area Tennis Foundation in growing tennis in Amarillo. Promote the game of tennis through a strong marketing plan and enhancing our tennis pages on the parks website. Offer a first class facility to be used by the citizens of Amarillo for leagues, tournaments, junior programs, and lessons.

OBJECTIVES

- ★ Continue to provide updated information & increase tennis site usage. Constantly update the tennis calendar of events, league information, and increase correspondence with tennis players through e-mail and marketing strategies. Plan for future on-line registrations and computer system to handle these registrations.
- ★ Follow our strong marketing plan to promote facility and programs. Work with local media to market tennis programs and tournaments. Approach sponsors for tournaments, camps, programs, and printing colored tennis brochures.
- ★ Continue to work with the Amarillo Area Tennis Association to build more tennis courts, increase players, market, search for grant funds, and recognize the Amarillo Tennis Center locally, state, and nationally.
- ★ Continue to work with the Alex O'Brien Youth Foundation each summer offering free tennis lessons to kids in our Summer Recreation Program and reaching kids who would not have had an opportunity to learn tennis without these camps.
- ★ Pursue transportation funding to bus kids from recreation sites to Amarillo Tennis Center for instruction and special exhibition matches.
- ★ Continue to develop our Junior Program to create new interest in youth. Approach private and home school youth.
- ★ Increase our adult beginner classes by offering more instruction year round for individuals and groups.
- ★ Increase our local tournaments at the Amarillo Tennis Center. This includes hosting recreational and competitive tennis tournaments and working with other organizations to host these tournaments.
- ★ Promote a family atmosphere at our facility by offering tournaments for the family to enter (mother/daughter, father/son).
- ★ Continue with the existing first class programs being offered to promote tennis for all ages throughout Amarillo.
- ★ Continue to maintain our database of tennis players and utilize for increasing participation in permits, tournaments, tennis brochures, tennis camps, junior program, etc. Develop customer service to increase on-line services.
- ★ Offer weekly all day tennis camps during the summer.
- ★ Research and pursue the ideas to offer a multi sports camp for youth during the summer to include tennis as one module.
- ★ Increase senior citizen play by approaching various senior homes, assisted living centers, and other senior organizations about leagues, lessons, and tournaments along with senior citizen discount rates or permits for certain hours.
- ★ Continue to partner with local sponsors to build new indoor tennis courts to accommodate growth seen in court usage.
- ★ Pursue funding for additional construction of new courts at our facility included in master plan.
- ★ Increase awareness of tennis programs by attending various community events and setting up a tennis booth with information on Tennis Center programs, leagues, camps, and lessons.
- ★ Update the current master plan for the Amarillo Tennis Center.
- ★ Budget marketing items to help promote Tennis Center and programs offered.
- ★ Continue to pursue grant funding for facilities and programs.
- ★ Pursue on-line registration for tennis leagues, camps, and programs. Research automated attendance tracking thru scanning system which would generate daily cash reports for enhanced record keeping.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance	34,883	36,000	36,500

ACCOMPLISHMENTS

We have seen a growth in our adult tennis leagues, especially in the beginner and mixed leagues. The Amarillo Area Tennis Association has helped provide excellent resources state and nationally for the Tennis Center. Partnered with Amarillo Area Tennis Association and built a new storage building to hold excess supplies needed for court care, leagues, and tournaments. Attended area community events and provided a tennis booth promoting activities at the Tennis Center. Maintained a current mailing list of all tennis players and increased correspondence with these players on activities and programs offered at our facility. Enhanced our Parks & Recreation Department's website tennis pages by adding additional information on leagues, programs, events, and tournaments. Continued to look for new ways to increase play by approaching day cares, private schools, and other organizations. The Tennis Pro continues to operate a first class Tennis facility for the Amarillo area.

City of Amarillo

Tennis Center

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,934	4,311	4,311
42010 Social Security - Medicare	28	63	63
42300 State Unemployment	10	23	23
42400 Workers Compensation	64	143	143
41000 Personal Services	**2,037**	**4,540**	**4,540**
51110 Office Expense	388	400	600
51200 Operating	185	400	400
51250 Janitor	1,079	750	1,100
53100 Natural Gas	786	827	1,032
53150 Electricity	20,923	27,525	20,923
51000 Supplies	**23,362**	**29,902**	**24,055**
61410 Tuition	0	90	90
62000 Professional	36,000	36,000	36,000
68100 R & M - Building	270	575	575
68300 R & M - Improvements	21,600	12,910	12,360
60000 Contractual Services	**57,870**	**49,575**	**49,025**
71100 Insurance and Bonds	1,109	1,110	1,110
72000 Communication	328	328	296
74000 Printing and Binding	1,722	2,000	2,000
78210 Cash Over/Short	0	0	0
70000 Other Charges	**3,158**	**3,438**	**3,407**
84910 Other Equipment	4,055	0	0
80000 Capital Outlay	**4,055**	**0**	**0**
TEXPENSES Total Expenses	**90,482**	**87,456**	**81,027**

City of Amarillo

Department Staffing Report

Department: **Tennis Center**

Number of Employees	Classification	Description	Salary Totals
Part-Time Positions			
1	HRL420	PROGRAM COORDINATOR	
1		Total Department	4,311

CITY OF AMARILLO

SWIMMING POOLS (1840)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of our Aquatic Department is to provide quality programming and a safe swimming environment for all citizens of Amarillo.

GOALS

Continue to provide the safest aquatic environment for everyone to enjoy. Provide events that grow to increase public participation. Develop new events for everyone of all ages to enjoy. Provide first class facilities and quality services for all users. Maintain a strong risk management system including professional lifeguard training and follow up systems to keep our rescue skills current and proactive. Promote water safety awareness in the community through safety presentations, swim lessons, education classes, and junior lifeguard pool programs. Continue to promote a family atmosphere at all sites by developing our themed family nights. Continue to add updated amenities to the current pool sites and vigorously work on developing an Aquatic Master Plan which includes an indoor / year round facility enabling more creative youth, adult and senior programs. Continue to build partnerships with other agencies such as Coalition of Health Services and media outlets.

OBJECTIVES

- ★ Continue with summer community projects with staff.
- ★ Utilize the Marketing Plan to bring in sponsors and partnerships.
- ★ Continue to improve the current website to be more inter-active and provide a friendly on-line registration program for our users of swim lessons, Jr. Guard, and pool party reservations.
- ★ Promote swimming and water safety awareness with Sammy the Seal, through public service announcements, recreation programs, school districts, daycares, a strong advertising/marketing plan and other community involvement.
- ★ Offer quality brochures and resources by outsourcing the printing of publicly viewed material. Build the quality of in-house printing by bringing in more color to the materials. Create mass e-mails to customers on deadlines and upcoming events.
- ★ Continue to present our Jr. Lifeguard Program to middle school students and build the relationship with the local school districts.
- ★ Continue to build a partnership with local school districts and private swim clubs to build an indoor aquatic facility with joint usage.
- ★ Maintain a strong Risk Management system by continuing weekly in-service trainings, certifying instructors, auditing pools.
- ★ Increase family night participation by offering organized events and games and inviting the local media to help with promotions and marketing of facilities and programs.
- ★ Develop a Community First-Aid/CPR program and lifeguarding course for the public.
- ★ Evaluate the current public operation dates and times to best serve the budget and the community.
- ★ Continue to work toward a year round aquatic program.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance: *(includes: daily, season pass, frequent users, & non-swimmers)*			
--Southwest	17,612	18,000	19,000
--Southeast	24,733	24,900	25,200
--Thompson	10,127	10,300	10,700
--Office Sales	2,341	2,400	2,400
Total Pool Attendance	**54,813**	**55,600**	**57,300**
Program Attendance:			
--Swimming Lessons *(spring and summer)*	1,276	1,140	1,160
--Pool Parties	128	130	135
--Inflatables	26	26	28
--Party Equipment (Water Volleyball & Water Basketball)	FREE	30	35
--Junior Lifeguard Program	48	52	55
--Birthday Party Packages	58	60	62
--Water Safety Presentations	2,057	2,000	2,000
--Family Nights *(total)*	3,332	3,428	3,542
--Event Nights *(Safety, Sammy's Birthday, Hawaiian Night, Mardi Gras, Pageant)*	1,012	1,142	1,176
**Special event goals for 2011 (Hawaiian Night- 135, Sammy's Birthday- 190, Mardi Gras- 150, Safety Day- 310)*			

ACCOMPLISHMENTS

Provided the Amarillo community a safe place to swim as well as a place to have an enjoyable experience. Required staff to attend weekly in-service classes to keep communication open and practice lifeguarding skills. Received two audits and were awarded an "EXCEEDS" on both. Partnered with organizations to host the 3rd Annual Triathlon for adults and children. We increased family night attendance with better event planning. We conducted three community service projects with our lifeguard competition (painted and cleaned up the High Plains Children's Home, gave teddy bears to the NEW Women & Children's Clinic at 34th & Osage, provided snacks and spent the week with kids at the Bones Hooks Recreation Program). Focused on increasing our private lesson program as it became in demand. Continued to work with and broadened our media resources to bring awareness to the community of aquatic programs. Maintained a low employee turnover for the season. Started promoting the Junior Lifeguard Program in the middle schools. Continued to educate the youth and adults on Water Safety Awareness through presentations at schools, daycares, libraries, and adult organizations. Continued the relationship with the local swim club and school district for the seasonal use of Southwest Pool. Continued to make the online services for our customers more convenient and user friendly in order to register for pool programs. Received a small swim lesson scholarship grant targeting certain zip codes in Amarillo.

Swimming Pools

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	204,017	215,987	216,297
41300 Incentive	2,711	3,600	2,704
41620 Unscheduled	4,837	3,400	1,000
41820T Health Insurance	7,386	7,387	7,387
41900 Life	14	12	12
42010 Social Security - Medicare	3,028	3,260	3,251
42020 Social Security - OASDI	2,105	2,368	2,291
42110 TMRS	6,968	12,451	10,342
42300 State Unemployment	952	971	979
42400 Workers Compensation	4,574	4,857	4,989
42510 Car Allowance	4,912	5,232	5,232
41000 Personal Services	**241,504**	**259,525**	**254,485**
51110 Office Expense	2,370	3,267	3,700
51200 Operating	825	599	876
51250 Janitor	1,233	1,475	1,830
51300 Clothing and Linen	3,815	4,041	4,541
51350 Chemical and Medical	45,775	33,090	28,413
51610 Recreation Supplies	8,411	9,300	10,300
51700 Education	391	279	705
51850 Minor Tools	584	700	1,306
51950 Minor Office Equipment	1,152	700	1,200
53100 Natural Gas	24,299	60,488	29,747
53150 Electricity	15,640	30,194	15,641
55100 Publications	352	350	511
51000 Supplies	**104,847**	**144,483**	**98,770**
61300 Advertising	5,200	5,500	6,502
61400 Dues	390	420	480
61410 Tuition	5,723	5,775	6,275
62000 Professional	14,368	13,568	10,772
63210 Armored Car Service	2,633	2,634	2,633
68100 R & M - Building	1,267	1,500	2,395
68300 R & M - Improvements	16,914	20,000	25,000
68610 Office Equipment	206	300	300
69100 Rental Land & Buildings	1,680	2,400	0
60000 Contractual Services	**48,381**	**52,097**	**54,357**
71100 Insurance and Bonds	1,550	1,613	1,613
72000 Communication	7,538	7,538	5,574
74000 Printing and Binding	10,565	13,263	10,746
75100 Travel	659	2,900	2,900
75300 Meals and Local	95	125	400
78210 Cash Over/Short	54	32	32
70000 Other Charges	**20,461**	**25,472**	**21,266**
TEXPENSES Total Expenses	**415,193**	**481,577**	**428,878**

City of Amarillo

Department Staffing Report

Department: Swimming Pools

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	PRF420	AQUATICS SPECIALIST	
Part-Time Positions			
38	HRL400	LIFE GUARD	
8	HRL402	SWIMMING LESSON INSTRUCTOR	
4	HRL403	POOL CASHIER	
3	HRL405	HEAD LIFEGUARD	
3	HRL406	ASSISTANT - POOL MANAGER	
3	HRL409	SWIMMING POOL MGR.	
3	HRL417	LESSON COORDINATOR	
1	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR	
1	HRL901	ACCOUNT CLERK I	
64		Total Part-Time Positions	
65		Total Department	216,297

CITY OF AMARILLO

PARK RECREATION PROGRAM (1850)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of our Recreation Department is to provide comprehensive recreational programs and activities for the citizens of Amarillo.

GOALS

Increase public awareness of our programs, and events by enhancing our website, brochures and marketing strategies. Continue to make available many different types of recreation programs in a safe atmosphere for the general public. Continue our partnerships with the Alex O'Brien Youth Foundation (tennis camps), Community Development (Free Summer Lunch program), and AISD (safe evening activities-Jammin' Jym Program). Continue Baseball, Basketball, Volleyball and & Cheer Camps to be held at our current recreation sites. Continue to partner with SPCA's Muttfest event by holding the annual Skyhoundz Competition during event. Continue our Starlight Theater events every Tuesday night and maintain relationships with each band that performs. Continue our Lego Mania Classes, at a discounted price. Promote the sport of fishing and working with Texas Parks & Wildlife on stocking fish in our lakes. Hold our annual Punt, Pass, & Kick Competition. Throughout all of our programs and events, continue to represent a professional, organized, fun, and friendly public service.

OBJECTIVES

- ★ Offer a positive and safe performance oriented program by providing educational opportunities for the youth in our community through various programs including camps, recreation classes, and the Summer Recreation Program.
- ★ Enhance website by making it more interactive and updated on a regular basis. Ability to register for camps/events online.
- ★ Continue to use mass e-mails to communicate with our customers. Create a quarterly newsletter to send to customers alerting them of upcoming events, programs, and activities.
- ★ Pursue funding for splash pads at recreation sites to replace wading pools and provide a fun experience for kids.
- ★ Offer special events utilizing volunteers to bring their talents to the park sites to provide educational opportunities.
- ★ Emphasize a fitness and moral well-being program (no drugs, no alcohol, stay fit).
- ★ Teach special sport skills and arts & craft activities through our Recreation Specialists.
- ★ Work with various types of local media to promote our events and programs.
- ★ Approach different sponsors to help promote and financially support our programs and events.
- ★ Continue to apply for funding to enhance our annual Kids Fishing Derby.
- ★ Increase public awareness of our programs through a strong marketing plan. Work with local businesses to increase funding for quality brochures and marketing plan. Continue school presentations to demonstrate summer programs.
- ★ Evaluate annually all recreation sites and programs to assure needs are met in the community.
- ★ Revitalize the Recreation Program with a new mascot to attract more participants and awareness of the programs offered.
- ★ Create an adult recreation program, classes and special events.
- ★ Continue to provide a wide variety of special events for the entire family to enjoy.
- ★ Continue to evaluate staff training and hiring methods to better serve needs of our programs and reduce turnover.
- ★ Continue to pursue additional staff to serve our growing programs and events; this includes full time staff for stability.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance at Amarillo Independent School District (AISD) Sites:			
Bowie Middle School	749	968	980
Fannin Middle School	465	2,049	2,055
Robert E. Lee Elementary School	893	2,626	2,635
Total Gym Attendance	2,107	5,643	5,670
Recreation Program (17 Park sites)	27,325	34,929	34,950
Starlight Theater	5,044	5,195	5,351
Kids Fishing Derby (includes adults)	591	609	627
Punt, Pass, and Kick	99	102	105
Skyhoundz Frisbee Competition	309	318	328
Lego Mania Classes	46	48	50
Tennis Camp	420	454	460
Basketball Camp	83	116	120
Baseball Camp	24	41	50
Volleyball Camp	n/a	51	75
Roxie's Birthday	n/a	200	206

ACCOMPLISHMENTS

Provided a Kids Fishing Derby for youth and worked with local sponsors to enhance the event. Received partial donation for fishing derby t-shirts for kids participating. Provided a free concert series at Sam Houston Park which almost doubled in attendance from previous year. Provided a well-rounded Summer Recreation Program for youth, which included "Kid of the Week," "Park of the Week," arts and crafts, sports skills, and various special events. These activities kept youth active during the summer and increased responsibility and self esteem while providing a safe atmosphere for our youth to participate in. Attended several events in the community and set up a booth promoting our programs and events. Worked with local TV and Radio stations to promote our Starlight Theater Concert series and other special events. Continued to enhance our website with new seasonal templates and additional registrations offered on-line. Promoted our programs and events through water bill stuffers, Park Guide, Summer In The City, and other various fliers/brochures. Utilized the City's intranet to advertise deadlines & events.

Parks & Recreation Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	254,694	260,216	258,229
41300 Incentive	604	600	603
41620 Unscheduled	1,121	0	1,100
41820T Health Insurance	12,665	13,367	14,774
41900 Life	26	25	25
42010 Social Security - Medicare	4,008	4,132	4,103
42020 Social Security - OASDI	4,339	4,661	4,488
42110 TMRS	22,031	19,025	15,527
42300 State Unemployment	958	1,142	1,146
42400 Workers Compensation	6,825	7,381	7,006
42510 Car Allowance	23,750	24,148	24,164
42550 Communications Allowance	592	0	1,200
41000 Personal Services	**331,614**	**334,698**	**332,365**
51110 Office Expense	3,603	4,700	4,725
51200 Operating	120	478	478
51250 Janitor	889	800	800
51300 Clothing and Linen	1,362	1,429	1,429
51350 Chemical and Medical	536	840	536
51400 Photographic	24	50	25
51500 Animal Purchases	7,443	7,505	8,800
51610 Recreation Supplies	17,751	21,473	23,073
51700 Education	597	800	600
51850 Minor Tools	664	750	750
51950 Minor Office Equipment	248	150	0
55100 Publications	400	400	551
51000 Supplies	**33,637**	**39,375**	**41,767**
61300 Advertising	8,100	8,175	8,744
61400 Dues	285	380	375
61410 Tuition	-250	375	375
62000 Professional	4,701	4,950	13,946
68100 R & M - Building	105	156	156
68300 R & M - Improvements	2,247	1,435	1,435
69100 Rental Land & Buildings	1,104	5,000	3,900
60000 Contractual Services	**16,291**	**20,471**	**28,931**
71100 Insurance and Bonds	860	857	857
72000 Communication	6,615	6,615	7,752
74000 Printing and Binding	6,196	8,093	6,836
75100 Travel	2,147	2,645	750
75300 Meals and Local	276	400	400
77900 Other Agencies	36,000	36,300	36,300
70000 Other Charges	**52,094**	**54,910**	**52,895**
TEXPENSES Total Expenses	**433,636**	**449,454**	**455,958**

City of Amarillo

Department Staffing Report

Department: Parks & Recreation Program

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	MGT400	RECREATION SUPERVISOR	
2		Total Permanent Positions	
Part-Time Positions			
3	HRL414	RECREATION SPECIALIST	
50	HRL415	RECREATION LEADER	
4	HRL418	DISTRICT SUPERVISOR	
1	HRL420	PROGRAM COORDINATOR	
1	HRL901	ACCOUNT CLERK I	
59		Total Part-Time Positions	
61		Total Department	258,229

CITY OF AMARILLO

PARK MAINTENANCE (1861)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Park Maintenance Department provides maintenance and care to park grounds and facilities throughout the total Park and Recreation System. Included are municipal building grounds, street corridor and median landscape/grounds care, and Public Improvement Districts (PID) Maintenance. This is accomplished by executing tasks and maintenance activities designed to produce a quality product for the safety and enjoyment of the public. The Park Maintenance section supports the general goals and objectives as set forth by the Parks and Recreation Division.

GOALS

To create, through quality maintenance and practices and public safety, parks and facilities relative to the quality of life expected in the City of Amarillo. Prioritize, evaluate, and initiate needed repairs or improvements to existing park grounds, park facilities, athletic fields, and municipal building grounds.

OBJECTIVES

Maintain all existing park facilities accessible to the public, with clean, safe, and enjoyable areas throughout the City. Continue pre-initiated improvement projects towards their completion. These projects include, but are not limited to, the following:

- ★ Replace old, worn out play equipment, consolidate equipment into more appropriate settings, and add surface barriers and surface material at Hamlet Park.
- ★ Flowerbed modifications and improvements in selected areas. Decrease plant numbers by adding boulders, borders, and perennial plants, and increase the appearance of the displays.
- ★ Forestation of the new Parks at City View, and West Hillside.
- ★ Continue re-forestation of older dying trees at Thompson Park, Ellwood Park and Paramount.
- ★ Replace old irrigation systems at Benton Park, and Oakdale School Park.
- ★ Replace old deteriorated concrete picnic tables and grills with addition of new tables and grills in selected area parks as necessary.
- ★ Repair broken, raised up walking trails at Ellwood, & Southlawn Parks.
- ★ Over-seed ball field outfields at Southeast Complex to Bermuda.
- ★ Over-seed parks at Benton, and Oakdale School Park.
- ★ Continue placement of wood chips from chip sites around trees in all areas.
- ★ Erosion control spillway repairs at Thompson Park.

SIGNIFICANT CHANGES

The Park Department will be contracting the mowing of the PID acreage at the Greenways with 23.25 acres, Colonies with 10.68 acres and Brennan Blvd with .38 acres. Additionally, 21 new park restrooms and the new parks at City View Park (8 acres) & West Hillside Park (4 acres) will continue to impact the operational function of the department.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Irrigation and Sprinkler Repairs	4,317	4,400	4,500
Facility Maintenance	2,612	2,700	3,000
Electrical Repairs	400	500	550
Restroom and Drinking Fountain Repairs	250	300	300
Graffiti Removed	550	600	600
Acres maintained per worker	30.24	30.24	31.00

ACCOMPLISHMENTS

Routine maintenance, and new playground & restrooms installations were the dominant activities for this department. Other accomplishments included irrigation renovations at Bones Hooks Park, Willow Vista School Park, Pleasant Valley Park, Southlawn, and Thompson Park (Ballfield 1 & 2).

City of Amarillo

Park Maintenance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,063,444	2,052,670	2,048,051
41300 Incentive	68,996	66,000	70,784
41620 Unscheduled	24,970	24,500	24,500
41820T Health Insurance	456,187	517,572	492,007
41900 Life	1,069	998	998
42010 Social Security - Medicare	29,415	30,721	30,723
42020 Social Security - OASDI	115,217	122,466	122,565
42110 TMRS	323,514	352,786	295,590
42300 State Unemployment	4,990	4,655	4,640
42400 Workers Compensation	106,155	112,752	110,790
41000 Personal Services	**3,193,956**	**3,285,121**	**3,200,647**
51110 Office Expense	5,016	6,000	6,000
51200 Operating	85,772	80,000	70,000
51250 Janitor	22,757	20,432	20,432
51300 Clothing and Linen	11,668	12,500	12,500
51350 Chemical and Medical	542	600	600
51400 Photographic	193	400	400
51450 Botany & Agriculture	135,100	0	0
51454 B & A - Trees	0	16,000	26,000
51456 B & A - Bedding Plants	0	16,000	16,000
51458 B & A - Fertilizer	0	81,000	81,000
51460 B & A - Grass	0	15,000	15,000
51462 B & A - Chemicals	0	35,500	35,500
51700 Education	818	900	900
51800 Fuel & Oil	22,605	33,963	33,963
51850 Minor Tools	12,593	24,231	24,231
52050 Auto Parts	18,494	19,500	19,500
52050LABOR Auto Parts Labor	3,363	2,000	2,000
52120 Tires and Tubes Other	1,788	1,900	1,900
53100 Natural Gas	4,279	4,428	5,142
53150 Electricity	123,141	171,620	123,140
53200 Water and Sewer	640,576	759,118	750,513
51000 Supplies	**1,088,705**	**1,301,092**	**1,244,721**
61200 Postage	147	200	200
61400 Dues	1,432	1,586	1,586
61410 Tuition	14,374	7,000	7,000
63220 Security Service Contra	780	1,080	1,080
68100 R & M - Building	25	10,000	10,000
68300 R & M - Improvements	97,170	55,000	55,000
68316 Sand, Gravel, Concrete	0	35,000	35,000
68318 Lighting	0	5,000	5,000
68322 Playground Equipment	0	31,500	31,500
68400 R & M - Irrigation	95,537	90,000	90,000
68610 Office Equipment	0	200	200
68615 Misc. Fuel Powered Equi	14	0	0
68650 Shop Equipment	2,330	2,800	2,800
68660 Audio/Video Equipment	0	0	800
68670 Communications Equipmen	0	800	0
69100 Rental Land & Buildings	3,802	4,500	4,500
69210 Rental City Equipment	1,052,720	936,732	838,980
69220 Rental Other Equipment	2,278	2,944	2,944
60000 Contractual Services	**1,270,610**	**1,184,342**	**1,086,590**
71100 Insurance and Bonds	15,647	17,763	17,763
72000 Communication	21,352	21,352	19,857
74000 Printing and Binding	822	1,000	1,000
75100 Travel	4,533	2,400	2,400
70000 Other Charges	**42,354**	**42,515**	**41,020**
84320 Audio/Video Equipment	4,095	0	0
84910 Other Equipment	2,493	0	0
80000 Capital Outlay	**6,588**	**0**	**0**

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
TEXPENSES Total Expenses	5,602,213	5,813,070	5,572,978

City of Amarillo

Department Staffing Report

Department: Park Maintenance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM410	PARK SUPERINTENDENT	
1	ADM411	ASSISTANT PARK SUPERINTENDENT	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	MGT410	PARK OPERATIONS SUPERVISOR	
2	MGT411	PARK HORTICULTURAL SUPERVISOR	
1	MGT412	PARK MAINTENANCE SUPERVISOR	
1	MGT432	VISITOR SERVICE COORDINATOR	
12	MGT950	PARK FOREPERSON I	
9	TEC950	PARK TECHNICIAN I	
9	TEC951	PARK TECHNICIAN II	
2	TRD410	PARK MAINTENANCE MECHANIC II	
2	TRD411	TREE TRIMMER	
4	TRD415	PARK PLUMBER I	
4	TRD416	PARK PLUMBER II	
1	TRD915	ELECTRICIAN I	
26	TRD930	UTILITY WORKER	
2	TRD970	PARK MAINTENANCE MECHANIC I	
80		Total Permanent Positions	
Part-Time Positions			
11	HRL413	YOUTH WORKER - MAINTENANCE	
4	HRL915	CREW LEADER	
10	HRL930	UTILITY WORKER	
1	HRL965	INSPECTOR	
26		Total Part-Time Positions	
106		Total Department	2,048,051

CITY OF AMARILLO

CITY OF AMARILLO

ZOO MAINTENANCE (1862)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide a facility for animal display, both exotic as well as native, to the Texas Panhandle; incorporating education and enjoyment in a passive environment for the public. The Park Maintenance Department operates the Zoo, cares for the animals, and maintains the grounds and facilities, while supporting the overall goals set forth by the Division.

GOALS

To provide quality care to the animals, grounds, and structures; and to recommend the allocation of funding for expansion of the facilities as needed. To continually improve and update the existing operation, facilities, and grounds, while providing the most enjoyable experience possible for the visiting public.

OBJECTIVES

- ★ To maintain and provide all existing facilities with safe, clean, enjoyable, and accessible environments.
- ★ Provide well cared for areas throughout the Zoo.
- ★ Assist with Division goals in ongoing development of a Zoo Master Plan to enhance the expansion of the present facility and improve the quality of our facility overall.
- ★ Pursue accreditation of the American Zoological Association.
- ★ Facility improvements for 2010 – 2011 will include the renovation of the tiger & leopard exhibits and the start of construction of the new Education Building.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Attendance	208,472	200,000	200,000
% Change in Zoo attendance		.04%	+0%

ACCOMPLISHMENTS

Primary maintenance tasks and responsibility of Zoo operations are the dominant focus of this department. Other accomplishments include: Completion of the Reptile Building, and installation of the new Lemur Exhibit. Continued operation of the concession/admissions areas.

City of Amarillo

Zoo Maintenance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	137,347	173,003	172,291
41300 Incentive	3,280	4,200	3,598
41620 Unscheduled	797	750	750
41820T Health Insurance	18,309	19,347	20,754
41900 Life	54	50	50
42010 Social Security - Medicare	1,991	2,569	2,550
42020 Social Security - OASDI	6,066	6,617	6,517
42110 TMRS	18,062	26,595	22,015
42300 State Unemployment	428	540	481
42400 Workers Compensation	3,382	3,312	4,305
41000 Personal Services	**189,715**	**236,983**	**233,311**
51110 Office Expense	157	200	200
51200 Operating	3,173	3,500	3,500
51210 Operating Concessions COGS	6	0	0
51250 Janitor	1,737	1,300	1,300
51300 Clothing and Linen	924	1,100	1,100
51450 Botany & Agriculture	600	1,000	1,000
51500 Animal Purchases	8,276	6,000	6,000
51550 Animal Feed and Medical	34,236	34,500	34,500
51555 Animal Medicine	6,978	10,000	10,000
51700 Education	1,400	5,000	5,000
51710 Special Events	1,372	5,800	5,800
51850 Minor Tools	5,437	5,600	5,600
52050 Auto Parts	99	150	150
52300 Unassigned	0	400	400
55100 Publications	6,380	4,500	4,500
51000 Supplies	**70,774**	**79,050**	**79,050**
61300 Advertising	0	300	300
61400 Dues	794	1,040	1,040
61410 Tuition	1,662	3,000	3,000
63400 Employee Medical	0	1,900	1,900
68100 R & M - Building	2,186	2,000	2,000
68300 R & M - Improvements	4,450	3,500	3,500
69210 Rental City Equipment	11,845	11,352	10,320
60000 Contractual Services	**20,937**	**23,092**	**22,060**
71100 Insurance and Bonds	734	707	707
70000 Other Charges	**734**	**707**	**707**
84910 Other Equipment	9,007	0	0
80000 Capital Outlay	**9,007**	**0**	**0**
TEXPENSES Total Expenses	**291,167**	**339,833**	**335,129**

City of Amarillo

Department Staffing Report

Department: **Zoo Maintenance**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT430	ZOO CURATOR	
3	TEC956	ZOO KEEPER II	
4		Total Permanent Positions	
Part-Time Positions			
1	HRL025	ANIMAL ATTENDANT	
2	HRL252	GATE ATTENDANT	
1	HRL413	YOUTH WORKER - MAINTENANCE	
4	HRL930	UTILITY WORKER	
8		Total Part-Time Positions	
12		Total Department	172,291

CITY OF AMARILLO

CITY OF AMARILLO

ATHLETIC ADMINISTRATION (1870)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide comprehensive athletic programs at affordable costs for the citizens of Amarillo. This includes scheduling leagues and tournaments, scheduling officials and contracting scorekeepers, updating league standings, interpreting rules, renting gyms, and determining eligibility for league games as well as tournaments. For budget and accounting purposes, each sport has a separate cost center. Each program must pay for itself.

GOALS

Continue to provide a wide variety of adult athletic programs including softball, volleyball, grass volleyball, basketball, flag football, soccer and the Mayor's Half Marathon to the general public at the most affordable cost possible. Promote the game of softball and volleyball by continuing to host tournaments and improve them by hosting a National Invitational Tournament. Look at the possibility of adding a new season to softball, a summer season from middle of June through middle of July, the revenue from team entry fee would offset expenses. Review the six person softball program, and see if we could run this during July. Increase all athletic programs to register their teams online. Increase participation for women's events. Work with companies to sponsor adult athletics programs. Host five USSSA baseball tournaments at Rick Klein Sports Complex. Bid for the state baseball tournament for the 2011 season.

OBJECTIVES

- ★ Continue to improve the percentage that register online for Softball, Volleyball, Basketball, and Mayor's Marathon.
- ★ Increase the number of teams in each sport to maximize field availability.
- ★ Improve softball tournaments and increase number of teams in each tournament (by one percent from previous year).
- ★ Actively seek sponsors for events (minimum of $1,000 per event per division).
- ★ Ensure revenues offset each program's expenses.
- ★ Continue to work with the Quick Scores program to improve scheduling, umpires scheduling and reports.
- ★ Work with the two flag football organizations to improve the program.
- ★ Work with the kick ball group to improve the program.
- ★ Work with the new Adult Baseball group to help develop this program.
- ★ Host National USSSA Softball Tournament.
- ★ Host State USSSA Volleyball Tournament.
- ★ Host National, State and Regional USSSA Baseball Tournament.
- ★ Continue to seek new programs for adults and work with youth group to improve their programs.
- ★ Work with the new Senior Park personnel.
- ★ Continue working with A.I.S.D.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of participating teams per sport:			
Basketball	35 teams	32 teams	36 teams
Volleyball (4 seasons) (1 season of grass vb)	859 teams	890 teams	916 teams
Softball (2 seasons)	686 teams	700 teams	721 teams
Number of Participants:			
Basketball (8 players)	280	256	288
Volleyball (10 players)	8,590	8,900	9,160
Softball (18 players)	12,348	12,600	12,978
Track	183	200	250
Total:	21,401	21,956	22,676

ACCOMPLISHMENTS

Softball tournaments had 314 teams participating, 130 teams from out of town, with an economic impact for the City of Amarillo of $1,280,640; this is a 15% increase in the economic impact, a 38% increase in out-of-town teams and a 25% increase in total participating. The Memorial Day Tournament had a total of 70 teams with 37 teams from out of the City of Amarillo playing. This was up from last year by 5 teams. Tournaments brought a great deal of revenue to the City of Amarillo for motels, food, beverage, and gasoline. All athletic programs for the 2009 budget offset expenses with revenues. Hosted four baseball tournaments at the new Rick Klein Sports Complex and worked with the West Texas Youth Baseball group in the other two tournaments. Working with West Texas Youth Baseball Organization to host a regional baseball tournament for the 2011 season. Took over scheduling of all sports fields. Implemented new scheduling system Quick Scores to include all schedules, standings and rainout information for all athletic teams. Registration by teams on-line increased to 35%. Worked with administration staff to obtain field lights for The Rick Klein Sports Complex.

City of Amarillo

Athletic Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	91,065	95,492	92,428
41620 Unscheduled	3,565	0	0
41820T Health Insurance	15,792	19,347	17,941
41900 Life	38	37	37
42010 Social Security - Medicare	1,422	1,490	1,446
42020 Social Security - OASDI	5,504	5,852	5,654
42110 TMRS	15,009	16,535	13,381
42300 State Unemployment	206	192	192
42400 Workers Compensation	123	82	77
42510 Car Allowance	6,535	7,296	7,296
42550 Communications Allowance	0	0	1,200
41000 Personal Services	**139,259**	**146,326**	**139,653**
51200 Operating	46	1,067	1,067
51700 Education	0	600	600
51000 Supplies	**46**	**1,667**	**1,667**
71100 Insurance and Bonds	268	285	285
72000 Communication	4,578	4,578	3,606
75100 Travel	1,159	0	0
70000 Other Charges	**6,004**	**4,864**	**3,891**
TEXPENSES Total Expenses	**145,309**	**152,856**	**145,211**

City of Amarillo

Department Staffing Report

Department: **Athletic Administration**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	MGT420	ATHLETIC SUPERVISOR	
1	PRF430	ATHLETIC SPECIALIST	
3		Total Permanent Positions	
Part-Time Positions			
3	HRL905	ATHLETIC SPECIALIST	
6		Total Department	92,428

City of Amarillo

Softball Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41710 Umpire Fees	112,926	116,376	113,490
41720 Scorekeepers	32,576	35,137	34,266
41730 Gate Attendants	360	1,500	1,500
41740 Off Duty Police	0	4,000	4,000
41750 Stats Fees	3,300	0	0
41760 Scheduling	756	4,200	4,200
41000 Personal Services	**149,918**	**161,213**	**157,456**
51110 Office Expense	896	1,000	1,000
51200 Operating	8,480	10,000	10,000
51610 Recreation Supplies	1,100	1,000	1,000
51620 Recreation Trophies	7,415	13,000	10,000
51850 Minor Tools	0	400	400
51950 Minor Office Equipment	0	3,000	3,000
51000 Supplies	**17,891**	**28,400**	**25,400**
63120 TAAF Affiliates	200	200	200
63130 USSSA Affiliates	10,620	17,500	17,000
63135 Tournament Costs	68,524	45,240	45,000
60000 Contractual Services	**79,344**	**62,940**	**62,200**
71100 Insurance and Bonds	755	525	525
74000 Printing and Binding	434	800	800
75100 Travel	2,336	5,000	4,680
70000 Other Charges	**3,525**	**6,325**	**6,005**
TEXPENSES Total Expenses	**250,678**	**258,878**	**251,061**

City of Amarillo

Basketball Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41710 Umpire Fees	6,080	6,080	6,650
41720 Scorekeepers	2,322	1,440	1,575
41750 Stats Fees	100	0	0
41760 Scheduling	192	192	210
41000 Personal Services	**8,694**	**7,712**	**8,435**
51110 Office Expense	8	100	100
51610 Recreation Supplies	0	50	50
51620 Recreation Trophies	180	160	160
51000 Supplies	**188**	**310**	**310**
63120 TAAF Affiliates	100	0	0
63130 USSSA Affiliates	600	800	875
69100 Rental Land & Buildings	3,360	3,360	3,675
60000 Contractual Services	**4,060**	**4,160**	**4,550**
71100 Insurance and Bonds	21	22	22
74000 Printing and Binding	0	100	100
70000 Other Charges	**21**	**122**	**122**
TEXPENSES Total Expenses	**12,963**	**12,304**	**13,417**

City of Amarillo

Track Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41740 Off Duty Police	0	700	700
41000 Personal Services	**0**	**700**	**700**
51110 Office Expense	16	100	100
51200 Operating	2,629	1,500	2,500
51620 Recreation Trophies	466	500	500
51000 Supplies	**3,111**	**2,100**	**3,100**
71100 Insurance and Bonds	6	6	6
74000 Printing and Binding	0	50	50
70000 Other Charges	**6**	**56**	**56**
TEXPENSES Total Expenses	**3,117**	**2,856**	**3,856**

City of Amarillo

Volleyball Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41710 Umpire Fees	55,861	53,964	54,468
41750 Stats Fees	3,756	0	0
41760 Scheduling	1,254	5,034	5,082
41000 Personal Services	**60,871**	**58,998**	**59,550**
51110 Office Expense	253	200	200
51200 Operating	963	1,528	1,528
51610 Recreation Supplies	3,509	4,000	4,000
51620 Recreation Trophies	4,111	5,000	5,000
51000 Supplies	**8,836**	**10,728**	**10,728**
63130 USSSA Affiliates	7,500	8,000	10,000
63135 Tournament Costs	954	800	800
69100 Rental Land & Buildings	30,443	32,000	30,208
60000 Contractual Services	**38,897**	**40,800**	**41,008**
71100 Insurance and Bonds	208	221	221
74000 Printing and Binding	0	100	100
70000 Other Charges	**208**	**321**	**321**
TEXPENSES Total Expenses	**108,812**	**110,847**	**111,607**

City of Amarillo

Flag Football Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
71100 Insurance and Bonds	5	16	16
70000 Other Charges	**5**	**16**	**16**
TEXPENSES Total Expenses	**5**	**16**	**16**

City of Amarillo

Baseball

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	0	337	337
51620 Recreation Trophies	0	2,500	2,500
51950 Minor Office Equipment	80	0	0
51000 Supplies	**80**	**2,837**	**2,837**
71100 Insurance and Bonds	3	3	3
74000 Printing and Binding	0	100	100
70000 Other Charges	**3**	**103**	**103**
TEXPENSES Total Expenses	**83**	**2,940**	**2,940**

City of Amarillo

Soccer

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	0	100	0
51000 Supplies	**0**	**100**	**0**
71100 Insurance and Bonds	0	0	0
70000 Other Charges	**0**	**0**	**0**
TEXPENSES Total Expenses	**0**	**100**	**0**

CITY OF AMARILLO

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ENTERPRISE FUNDS - FISCAL YEAR 2010/11

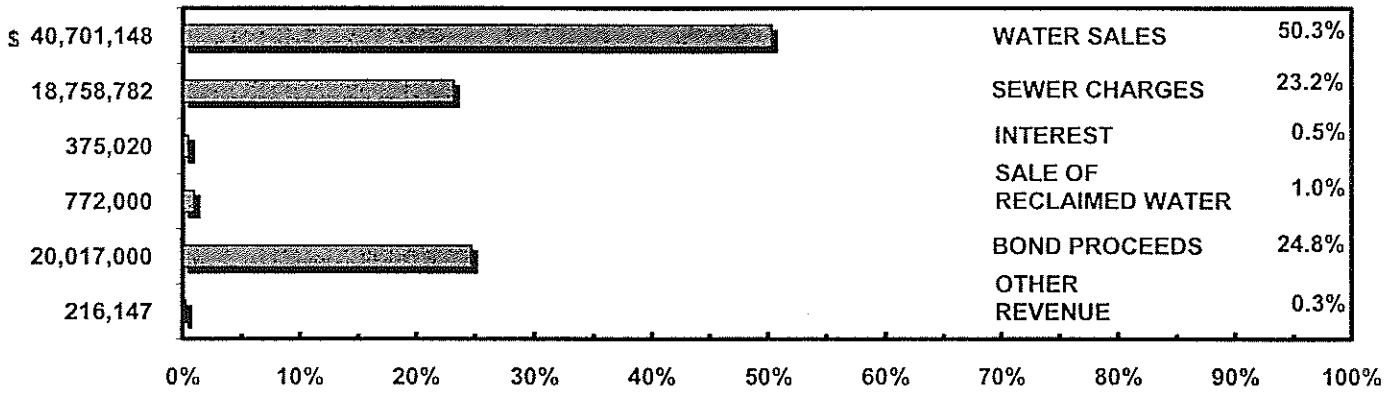
	TOTAL	WATER & SEWER UTILITY	AIRPORT
AVAILABLE FUNDS:			
Balance 10/01/09 (See Below)	(18,167,454)	(29,378,367)	11,210,913
Fiscal Year 2009/10			
Sales, Receipts & Revenue	63,126,238	55,499,354	7,626,884
Other Sources	52,019,082	47,229,777	4,789,305
M & O Expenditures	55,575,499	46,097,727	9,477,772
Less: Depreciation	(12,731,737)	(9,446,960)	(3,284,777)
Capital Expenditures	21,039,504	13,513,418	7,526,086
Debt Service	9,180,573	7,255,435	1,925,137
Total Expenditures	73,063,838	57,419,620	15,644,218
AVAILABLE FUNDS:			
Balance 10/01/10	23,914,028	15,931,145	7,982,884
Fiscal Year 2010/11			
Sales, Receipts & Revenue	69,697,822	60,823,097	8,874,724
Other Sources	22,962,000	20,017,000	2,945,000
M & O Expenditures	59,284,934	50,055,405	9,229,528
Less: Depreciation	(13,114,302)	(10,073,229)	(3,041,073)
Capital Expenditures	38,325,630	33,420,630	4,905,000
Debt Service	13,521,534	11,646,458	1,875,076
Total Expenditures	98,017,796	85,049,265	12,968,531
AVAILABLE FUNDS:			
Balance 10/01/11	18,556,054	11,721,977	6,834,077
DETAIL OF BALANCES AT 10/01/11			
Reserves for S/L & A/L	1,493,149	1,354,793	138,356
Debt Service Reserves	4,556,475	2,473,929	2,082,546
Committed for Future Capital/Projects	12,506,430	7,893,255	4,613,175
BALANCE	18,556,054	11,721,977	6,834,077
Available funds calculation:			
Cash & Investments	122,093,640	82,395,184	39,698,456
(Appreciation) Depreciation in Investments	(190,915)	(152,476)	(38,439)
Assets to be converted to Cash	8,729,948	6,648,616	2,081,332
Less: Liabilities & Encumbrances	(24,436,538)	(16,840,174)	(7,596,364)
Less: Construction in Progress Balances	(124,363,589)	(101,429,517)	(22,934,072)
Balance 10/01/09	(18,167,454)	(29,378,367)	11,210,913

Note: Converted to cash includes due froms and prepaids.

CITY OF AMARILLO

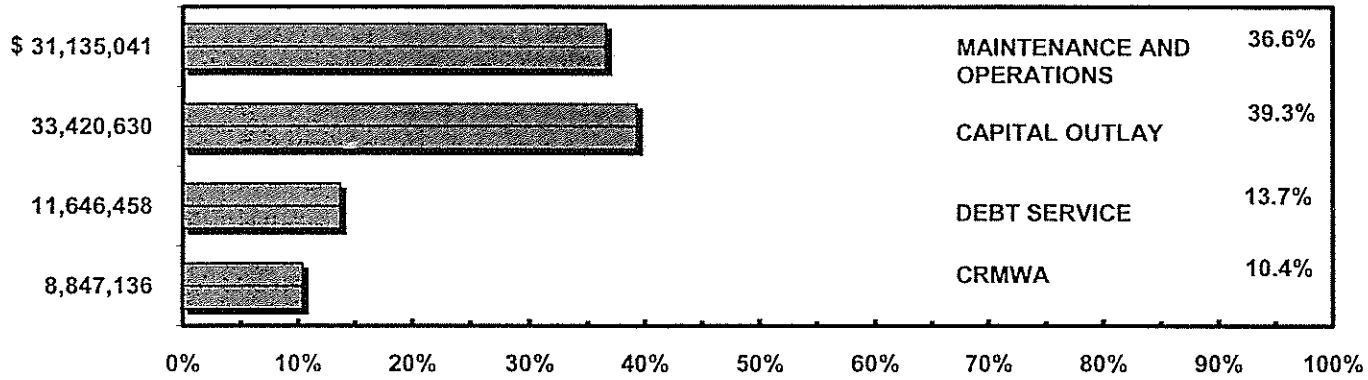
CITY OF AMARILLO
WATER AND SEWER UTILITY
2010/2011

REVENUE



$80,840,097 TOTAL REVENUE

EXPENDITURES

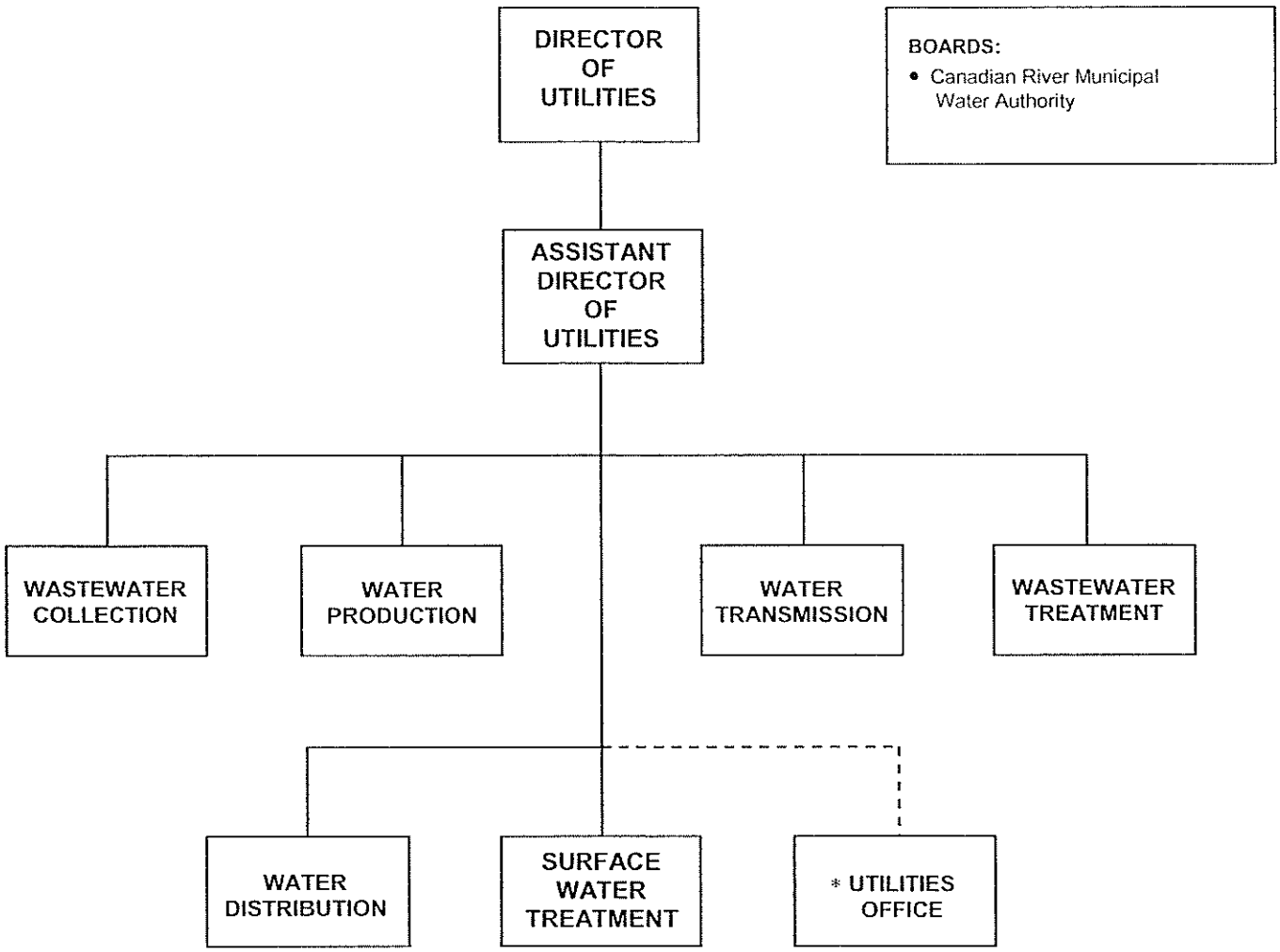


$85,049,265 TOTAL EXPENDITURES

Water sales and sewer charges of $59 million account for 73% of the Water and Sewer Fund. Total expenditures do not include non-cash items such as depreciation.

CITY OF AMARILLO

UTILITIES DIVISION



* UNDER THE SUPERVISION OF THE FINANCE DIRECTOR

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
5200 Water and Sewer System			
Utilities			
52110 Director of Utilities	1,297,045	1,382,724	1,555,092
52123 Water & Sewer - Transfer	135,800	9,722,221	33,420,630
52200 Water Production	4,855,455	6,178,244	5,434,097
52210 Water Transmission	2,952,054	3,506,141	2,840,186
52220 Surface Water Treatment	7,763,730	9,207,080	9,666,773
52230 Water Distribution	5,272,310	5,280,916	5,305,469
52240 Waste Water Collection	2,867,969	3,483,000	3,566,193
52260 River Road Water Reclamation	3,007,842	3,553,879	3,169,851
52270 Hollywood Road Waste Water Tre	6,058,375	4,595,055	4,130,772
52281 Laboratory Admin	1,461,785	1,477,485	1,479,283

City of Amarillo
Revenue
5200Water and Sewer System Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
34010 Water Metered Sales	32,260,187	35,233,987	38,757,386
34030 Sewer Charges	15,132,268	16,598,152	18,257,967
34040 Ind Waste Sewer Surchar	70,470	93,045	94,000
34045 Liq. Waste Disp. Fee	42,420	36,690	37,000
34060 Sale of Reclaimed Water	761,885	771,212	772,000
34070 Water Service Charges	847,347	857,375	1,039,689
34080 Door Tag Fees	48,165	51,610	52,000
34000 Utility Sales & Services	**49,162,743**	**53,642,071**	**59,010,042**
34210 Water Tap Fees	133,100	135,100	136,000
34220 Sewer Tap Fees	50,509	56,909	57,000
34230 Water Frontage Charges	17,214	16,024	17,000
34240 Sewer Frontage Charges	3,750	3,750	3,750
34266 Lab Fees	86,264	94,338	95,000
34200 Tap Fees and Frontage Charge	**290,837**	**306,121**	**308,750**
35216 Forfeited Disc.-Water&S	842,068	881,991	913,138
35000 Fines and Forfeitures	**842,068**	**881,991**	**913,138**
37110 Interest Income	731,587	375,000	375,000
37115 Unrealized G/L	149,846	0	0
37125 Other Interest Income	20	20	20
37109 Interest Earnings	**881,453**	**375,020**	**375,020**
37154 Other Rental Income	49,232	49,232	52,800
37155 Surface Land Rental	107,274	111,527	101,046
37180 Water Rights Lease	53,200	87,200	0
37150 Rent	**209,706**	**247,959**	**153,846**
37130 Discounts Earned	127	18	690
37140 Returned Check Fees	19,820	21,540	25,547
37410 Miscellaneous Revenue	-3,897	0	0
37418 Non City Damage Claim	16,237	18,337	9,950
37426 PRRA Collection Fees	37	40	40
37435 Sale of Scrap	24,847	10,754	26,075
37465 NBV Asset Disposal	-4,496	-4,496	0
37400 Miscellaneous Revenue	**52,675**	**46,192**	**62,302**
39810 Proceeds from LTerm Debt	0	0	20,017,000
39100 Operating Transfers In	**0**	**0**	**20,017,000**
TREVENUE Total Revenues	**51,439,482**	**55,499,354**	**80,840,097**

CITY OF AMARILLO

CITY OF AMARILLO

UTILITIES OFFICE (52100)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

In accordance with the Amarillo Municipal Code, the Utility Billing Department's function is to establish, service, and maintain customer accounts; to bill customers for utility services provided by the City; to collect, receipt, and deposit money on a daily basis for services; to withhold services from customers who do not pay or make arrangements to pay their bill; and to deny further service until the past due amounts are paid. Detailed and accurate records are created and maintained on all transactions processed by the Department.

GOALS

The goals of the Utility Billing Department are to provide a high standard of courteous, effective customer service that is responsive to the individual customer's needs; to bill and collect all utility accounts in an accurate and timely manner; to promote a positive public image of the City of Amarillo and its employees.

OBJECTIVES

- ★ Continue monitoring meter-reading errors to keep errors low.
- ★ Conduct ongoing customer service training for departmental employees to better enable them to provide responsive service.
- ★ Cross-train at least two additional employees for each desk within the Department to ensure uninterrupted service during absences.
- ★ Conduct safety meetings to increase employee safety awareness.
- ★ Continue to scan documents into Hummingbird on an ongoing basis.
- ★ Reduce the number of bills, envelopes, and postage the department purchases.
- ★ Continue promoting the E-Bill System to New and Existing Customers.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Accounts billed monthly	67,350	69,500	71,500
New service established	20,250	21,000	21,500
Discontinued service	11,335	10,500	10,750
Miscellaneous field service orders	43,120	45,750	46,780
Mail-in payments processed	251,000	245,000	240,000
Walk-in payments processed	94,500	93,250	90,000
Remote payments processed	221,000	235,000	250,000

ACCOMPLISHMENTS

The remittance processor is now replaced with an Image verification system that opens the mail, images all checks & stubs, creates the Hansen upload file, and sends a Check21 deposit. Less time is now used to run daily mail. All cashiers can now verify payments from their station without having to stay at the main station. Use of the remote payment online and phone system continues to increase. These options, along with numerous remote payment sites within the city, provide 24/7 opportunities for citizens to pay their utility bills. Electronic Billing (E-Bill) has been implemented along with the Check Free network of the online billing. Over 4,000 customers now have their water bills sent electronically. Customers can now receive their current water bills within hours instead of days. Fenced areas and scatter routes in high traffic areas continue to be replaced with radio frequency meters. Every office employee of more than one year is trained in at least one other task outside his or her specific assignment. Customer service scans every document they produce into Hummingbird. Older documents will eventually be scanned into Hummingbird. Safety awareness is encouraged through quarterly training for meter readers and quarterly office inspections.

Utilities Office

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	763,490	740,043	735,940
41300 Incentive	1,773	1,800	2,413
41620 Unscheduled	1,854	6,000	6,000
41820T Health Insurance	172,833	173,683	180,270
41900 Life	397	349	349
42010 Social Security - Medicare	10,460	10,757	10,706
42020 Social Security - OASDI	44,217	45,520	45,230
42110 TMRS	123,940	129,952	108,335
42300 State Unemployment	1,521	1,406	1,412
42400 Workers Compensation	6,686	6,767	6,755
42560 Change in Sick and Annua	23,486	0	0
42570 Additional ARC	32,293	0	0
41000 Personal Services	**1,182,948**	**1,116,278**	**1,097,411**
51110 Office Expense	79,640	43,600	55,550
51200 Operating	628	500	500
51300 Clothing and Linen	1,513	1,800	1,550
51350 Chemical and Medical	17	100	100
51850 Minor Tools	0	200	200
51950 Minor Office Equipment	601	0	0
51000 Supplies	**82,400**	**46,200**	**57,900**
61200 Postage	349,440	383,200	373,000
61410 Tuition	300	0	0
62000 Professional	23,843	23,500	23,500
63210 Armored Car Service	2,141	2,150	2,150
63300 Collection Expense	3,435	4,500	4,500
63350 Credit Card Fees	109,348	103,000	134,495
68610 Office Equipment	11,690	100	100
68620 Computer Equipment	46,187	57,010	52,000
69210 Rental City Equipment	29,595	27,072	24,624
69220 Rental Other Equipment	1,020	1,050	1,075
60000 Contractual Services	**576,999**	**601,582**	**615,444**
71100 Insurance and Bonds	4,451	4,173	4,173
72000 Communication	9,929	9,929	9,326
75100 Travel	1,090	500	500
75300 Meals and Local	240	300	300
76000 Depreciation	171,289	170,182	183,278
78210 Cash Over/Short	279	500	500
70000 Other Charges	**187,278**	**185,584**	**198,077**
TEXPENSES Total Expenses	**2,029,625**	**1,949,644**	**1,968,832**

City of Amarillo

Department Staffing Report

Department: **Utilities Office**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM170	TAX ASSESSOR-COLL./UTILITY BILLING	
1	ADM171	ASSISTANT MANAGER UTILITY BILLING	
12	CLR400	ADMINISTRATIVE ASSISTANT I	
3	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR415	ADMINISTRATIVE ASSISTANT IV	
9	TRD170	METER READER I	
1	TRD171	METER READER II	
28		Total Permanent Positions	
Part-Time Positions			
1	HRL901	ACCOUNT CLERK I	
29		Total Department	735,940

CITY OF AMARILLO

CITY OF AMARILLO

DIRECTOR OF UTILITIES (52110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Director of Utilities Division is responsible for providing the administration and management of the City's water and wastewater infrastructure system. Responsibilities include plan review of developments, construction inspection, design engineering, mapping/surveys, water conservation and oversight of the utility capital improvement program. The Division also assists citizens and customers with information about location of water and wastewater lines and assessing tap charges and frontage fees. The administrative staff organizes and tracks work orders, project bids, budget/purchase requests and meets daily office type demands. The Department's professional staff and designers produce designs and surveys for infrastructure improvements, management of special projects and field inspection.

GOALS

It is a goal to manage the Utilities Division in such a way as to provide the citizens and industries of Amarillo with superior water and sanitary sewer service at the lowest possible cost while complying with all applicable federal, state and local rules/regulations.

OBJECTIVES

- ★ Water Main Replacement Program
- ★ Further implementation of GIS Mapping Program
- ★ Startup of Potter County Well Field Project
- ★ Repaint Soncy Elevated Tank
- ★ Annual Manhole Replacement Project
- ★ Sewer Main Rehabilitation
- ★ Master WW System Evaluation
- ★ Cast Iron Lining 2010
- ★ Osage WTP Auxiliary Pump Station

ACCOMPLISHMENTS

Projects Completed: Bell Street 12" Water Line Replacement, Northeast Sewer System Study, Lift Station 32 Force Main Replacement, 30" Water Main Hillside to 45th.

Director of Utilities

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	811,015	873,602	1,015,876
41300 Incentive	2,231	3,000	6,282
41620 Unscheduled	334	500	500
41820T Health Insurance	94,479	113,081	125,486
41900 Life	209	212	237
42010 Social Security - Medicare	11,395	12,790	14,987
42020 Social Security - OASDI	46,326	52,874	61,812
42110 TMRS	134,343	154,515	151,658
42300 State Unemployment	780	828	926
42400 Workers Compensation	6,642	8,196	7,581
42510 Car Allowance	5,475	5,460	11,460
42550 Communications Allowance	2,807	2,400	4,800
42560 Change in Sick and Annua	13,052	0	0
42570 Additional ARC	35,004	0	0
41000 Personal Services	**1,164,090**	**1,227,459**	**1,401,605**
51110 Office Expense	6,130	9,600	10,600
51115 Employee Recognition Program	651	1,500	1,500
51200 Operating	1,672	1,500	3,000
51250 Janitor	940	0	0
51300 Clothing and Linen	244	600	600
51350 Chemical and Medical	0	50	50
51400 Photographic	0	100	100
51560 Conservation Expenditures	1,324	0	0
51700 Education	41	200	200
51800 Fuel & Oil	6	0	0
51850 Minor Tools	627	7,250	4,750
51950 Minor Office Equipment	216	500	500
51000 Supplies	**11,849**	**21,300**	**21,300**
61200 Postage	1,525	2,616	2,616
61400 Dues	10,800	11,724	11,724
61410 Tuition	5,908	3,800	3,800
62000 Professional	32	0	0
68610 Office Equipment	0	2,000	2,000
68670 Communications Equipmen	0	550	550
69210 Rental City Equipment	30,502	26,304	25,716
60000 Contractual Services	**48,767**	**46,994**	**46,406**
71100 Insurance and Bonds	21,056	20,968	20,968
72000 Communication	14,470	14,471	8,524
74000 Printing and Binding	2,916	5,000	3,000
75100 Travel	14,325	14,855	16,855
75200 Mileage	0	200	200
75300 Meals and Local	740	645	645
76000 Depreciation	18,832	30,832	19,149
70000 Other Charges	**72,339**	**86,971**	**69,341**
84500 Office Machines & Equipm	0	0	13,400
84610 Info Tech Equipt - PCs	0	0	1,600
84640 Info Tech Equipt - Prin	0	0	1,440
80000 Capital Outlay	**0**	**0**	**16,440**
TEXPENSES Total Expenses	**1,297,045**	**1,382,724**	**1,555,092**

City of Amarillo

Department Staffing Report

Department: Director of Utilities

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM300	DIRECTOR OF UTILITIES	
2	ADM301	ASSISTANT DIRECTOR OF UTILITIES	
1	ADM310	CHIEF WATER UTILITIES ENGINEER	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR945	OFFICE ADMINISTRATOR	
1	PRF040	RESOURCE ADMINISTRATOR	
2	PRF300	CIVIL ENGINEER II	
1	PRF303	SENIOR PROJECTS COORDINATOR	
1	PRF304	CIVIL ENGINEER III	
1	TEC215	DESIGN TECHNICIAN II	
1	TEC216	DESIGN TECHNICIAN I	
2	TEC918	PROJECT REPRESENTATIVE	
1	TEC919	PROJECT REPRESENTATIVE II	
1	TEC925	SENIOR DESIGN TECHNICIAN	
1	TEC927	CHIEF DESIGN TECHNICIAN	
19		Total Permanent Positions	
19		Total Department	1,015,876

CITY OF AMARILLO

CITY OF AMARILLO

WATER PRODUCTION (52200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Effectively and efficiently operate and maintain the City's well water production system and related components. Water from the Carson County well field is blended with treated water from the Canadian River Municipal Water Authority (CRMWA) such that the blended water meets applicable secondary water quality standards of the State. Provide well water to meet the needs of large industrial users located Northeast of the City, and to supplement the CRMWA water supply during periods of peak demand. To meet peak demands, well water from Southwest and Palo Duro well fields is produced and pumped directly into the City's distribution system.

GOALS

Produce well water and allocate its usage in such a manner that the City's groundwater supply, a finite resource, will not be rapidly depleted, assuring its availability for future users. Maintain the groundwater production system to a degree that major repairs will be minimized and capital replacement costs will be delayed. Seek to identify additional water resources, including those that may result from conservation and re-use practices, providing for water needs in the distant future.

OBJECTIVES

- ★ Provide staff, equipment, tools, and professional services such that all operations, maintenance, and planning activities may be effectively performed.
- ★ Results will be measured by reduced energy costs, optimized production, extended life of wells and the aquifer, and minimized cost of maintenance.
- ★ Maintain and regularly review a record system which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Well Fields:			
Carson County Well field	6.1BG	5.6 BG	6.3 BG
Palo Duro/Southwest well field	1.1BG	1.1 BG	1.0 BG
Total	7.2 BG	6.7 BG	7.3 BG

ACCOMPLISHMENTS

Repair of 16" Booster Pump Control Valve, 2 Ground storage tanks emptied, cleaned, and inspected for repaint, pulling and setting of pumps and motors for 8 wells, completion of daily activities such as surveying and checking water level of 40 wells, repair of fencing, troubleshooting of wells, cleaning of well building and pump stations, and mowing of well lots and around pump station. Accomplishments for Palo Duro well field includes draining , inspection, and repair of a .5 mg concrete storage tank, installation of a new chlorine injection point with building, surveying of wells, fencing repairs, and building maintenance.

Water Production

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	232,898	219,340	218,646
41300 Incentive	9,919	13,200	12,893
41620 Unscheduled	2,251	10,000	10,000
41820T Health Insurance	38,510	39,657	45,637
41900 Life	97	87	87
42010 Social Security - Medicare	3,325	3,372	3,357
42020 Social Security - OASDI	13,386	14,417	14,355
42110 TMRS	40,026	40,735	33,973
42300 State Unemployment	407	341	341
42400 Workers Compensation	4,011	4,195	4,181
42560 Change in Sick and Annua	5,620	0	0
42570 Additional ARC	10,429	0	0
41000 Personal Services	**360,879**	**345,345**	**343,470**
51110 Office Expense	239	750	750
51120 Safety Program	0	2,450	2,450
51200 Operating	7,072	4,500	4,500
51250 Janitor	814	700	700
51300 Clothing and Linen	2,263	2,575	2,575
51350 Chemical and Medical	441	600	600
51400 Photographic	138	150	150
51452 B & A - General	377	600	600
51800 Fuel & Oil	4,601	12,776	12,776
51850 Minor Tools	6,062	4,388	4,388
52050 Auto Parts	166	0	0
52050LABOR Auto Parts Labor	163	0	0
52120 Tires and Tubes Other	384	825	825
53100 Natural Gas	296	125	1,275
53150 Electricity	1,641,961	2,417,435	1,641,961
51000 Supplies	**1,664,978**	**2,447,874**	**1,673,550**
61200 Postage	85	0	0
61400 Dues	1,231	400	400
61410 Tuition	4,022	3,500	3,500
62000 Professional	5,080	0	0
68100 R & M - Building	11,416	24,600	24,600
68300 R & M - Improvements	139,884	145,800	145,800
68312 Other Improvement	228,406	488,000	198,000
68615 Misc. Fuel Powered Equi	486	1,500	1,500
68640 Machinery	1,172	1,500	1,500
68650 Shop Equipment	371	1,800	1,800
68710 Auto Repair and Maint	2,136	1,300	1,300
68720 Auto Accident Repair	0	300	300
69210 Rental City Equipment	82,980	78,060	71,148
69220 Rental Other Equipment	22	750	750
60000 Contractual Services	**477,292**	**747,510**	**450,598**
71100 Insurance and Bonds	11,747	11,020	11,020
72000 Communication	2,377	2,377	1,950
75100 Travel	114	800	800
75300 Meals and Local	47	400	400
76000 Depreciation	1,574,831	2,134,151	2,173,541
76500 Amortization of Water Rights	488,739	488,739	488,739
77215 Tax Payments on Leased L	814	27	27
70000 Other Charges	**2,078,669**	**2,637,515**	**2,676,478**
82100 Buildings	2,767	0	0
83100 Improve other than Build	253,405	0	290,000
84310 Shop Equipment	8,752	0	0
84910 Other Equipment	8,214	0	0
80000 Capital Outlay	**273,138**	**0**	**290,000**
92005 General Fund	500	0	0
92000 Operating Transfers	**500**	**0**	**0**

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
TEXPENSES Total Expenses	4,855,455	6,178,244	5,434,097

City of Amarillo

Department Staffing Report

Department: **Water Production**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TRD930	UTILITY WORKER	
1	TRD955	UTILITY MAINTENANCE MECHANIC I	
3	TRD956	UTILITY MAINTENANCE MECHANIC II	
1	TRD957	UTILITY MAINTENANCE MECHANIC III	
7		Total Permanent Positions	
7		Total Department	218,646

CITY OF AMARILLO

CITY OF AMARILLO

WATER TRANSMISSION (52210)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Effectively and efficiently operate and maintain the City's potable water pumping and storage facilities, providing water to domestic and industrial customers such that State requirements for water quality, pressure, and quantity will be met or exceeded.

GOALS

It is the Department's goal to operate and maintain the City's potable water storage and pumping facilities in such a manner that repair and replacement costs will be minimized. To utilize pumping and storage capacity effectively to meet current demands. Anticipate and provide facilities required to meet future demands due to growth of the community.

OBJECTIVES

- ★ Provide staff, equipment, tools, and professional services sufficient to ensure that operations, maintenance, and planning activities are effectively carried out.
- ★ Results will be measured by efficient utilization of energy, pumping and storage capacity, and deferral of capital replacement projects.
- ★ Maintain and regularly review a record system, which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURERS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Pump Station-Pumpage			
Arden Road	1.8 BG	1.6 BG	1.7 BG
24th	.61 BG	.45 BG	.56 BG
Bonham	1.4 BG	1.2 BG	1.6 BG
34th	4.5 BG	4 BG	3.8 BG
Total	8.31 BG	7.25 BG	7.66 BG

ACCOMPLISHMENTS

The Department repaired pump and motor #2 at Bonham pump station as well as replaced 6 windows, cleaned and inspected Bonham reservoir #3. Daily maintenance of pressure points, pumps, motors, buildings, and inspection of overhead tanks were also performed by the Department.

City of Amarillo

Water Transmission

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	222,490	210,388	210,762
41300 Incentive	13,829	16,200	16,245
41620 Unscheduled	240	6,325	6,325
41820T Health Insurance	47,819	48,450	48,450
41900 Life	97	87	87
42010 Social Security - Medicare	3,219	3,286	3,292
42020 Social Security - OASDI	12,688	13,565	13,607
42110 TMRS	35,475	38,326	32,201
42300 State Unemployment	438	383	382
42400 Workers Compensation	4,884	4,881	4,892
42560 Change in Sick and Annua	5,667	0	0
42570 Additional ARC	9,243	0	0
41000 Personal Services	**356,089**	**341,892**	**336,243**
51110 Office Expense	431	800	800
51120 Safety Program	0	2,750	2,850
51200 Operating	5,643	6,000	6,000
51250 Janitor	562	900	900
51300 Clothing and Linen	1,521	1,682	2,025
51350 Chemical and Medical	415	600	600
51400 Photographic	0	150	150
51452 B & A - General	435	3,000	3,000
51800 Fuel & Oil	4,610	9,913	9,913
51850 Minor Tools	4,875	5,150	5,450
52050LABOR Auto Parts Labor	100	0	0
52120 Tires and Tubes Other	251	960	960
53100 Natural Gas	2,389	2,477	5,335
53150 Electricity	1,152,040	1,722,010	1,152,041
53200 Water and Sewer	8,437	8,086	23,665
51000 Supplies	**1,181,708**	**1,764,478**	**1,213,689**
61200 Postage	41	0	0
61400 Dues	1,041	470	670
61410 Tuition	5,126	2,500	2,500
68100 R & M - Building	44,043	36,000	36,000
68300 R & M - Improvements	110,343	114,350	114,350
68312 Other Improvement	91,226	114,000	114,000
68615 Misc. Fuel Powered Equi	2,124	2,100	2,100
68640 Machinery	2,034	750	750
68650 Shop Equipment	588	600	600
68660 Audio/Video Equipment	0	450	450
68680 Other Equipment	155	375	375
68710 Auto Repair and Maint	98	375	375
69210 Rental City Equipment	43,692	40,620	35,820
69220 Rental Other Equipment	418	300	300
60000 Contractual Services	**300,930**	**312,890**	**308,290**
71100 Insurance and Bonds	27,421	29,109	29,109
72000 Communication	3,592	3,592	3,136
75100 Travel	214	850	850
75300 Meals and Local	43	100	100
76000 Depreciation	1,074,823	1,044,230	942,469
70000 Other Charges	**1,106,092**	**1,077,881**	**975,664**
84310 Shop Equipment	7,235	0	6,300
84320 Audio/Video Equipment	0	9,000	0
80000 Capital Outlay	**7,235**	**9,000**	**6,300**
TEXPENSES Total Expenses	**2,952,054**	**3,506,141**	**2,840,186**

City of Amarillo

Department Staffing Report

Department: Water Transmission

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TRD915	ELECTRICIAN I	
1	TRD930	UTILITY WORKER	
1	TRD955	UTILITY MAINTENANCE MECHANIC I	
1	TRD956	UTILITY MAINTENANCE MECHANIC II	
1	TRD957	UTILITY MAINTENANCE MECHANIC III	
7		Total Permanent Positions	
Part-Time Positions			
2	HRL930	UTILITY WORKER	
9		Total Department	210,762

CITY OF AMARILLO

CITY OF AMARILLO

SURFACE WATER TREATMENT (52220)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Surface Water Treatment Plant effectively and efficiently operates and maintains the City's surface water treatment plant and related components. The Plant processes raw water received from the Canadian River Municipal Water Authority, to such a degree that State and Federal water quality standards are met or exceeded. The Plant also blends the treated water with water from Carson County wells so that the blended water will meet State secondary water quality standards.

GOALS

The Plant's goal is to optimize treatment plant processes to a level that regularly exceeds Texas Commission on Environmental Quality (TCEQ) water quality standards, while minimizing the cost of chemicals and energy. It also operates and maintains the City's surface water treatment plant in such a manner that repair and replacement costs will be minimized. The Plant provides comprehensive and effective planning to meet future water needs and anticipated water quality regulations, while maintaining adequate water pressure system wide.

OBJECTIVES

- ★ Provide adequate staff, equipment, tools and professional services to ensure effective performance of operations, maintenance and planning activities.
- ★ Results will be measured by optimized usage of chemicals, energy, and treatment facilities; a product water which regularly exceeds State and Federal water quality standards, and deferral of capital replacement projects.
- ★ Maintain and regularly review a record system, which provides legitimate measures of such results.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Sources of Water Received:			
CRMWA	7.9 BG	8.3BG	8.6BG
Carson County	6.1 BG	5.6 BG	6.3 BG
Southwest/Palo Duro	1.1 BG	1.1 BG	1.0 BG
Total	15.1 BG	15.0 BG	15.9BG

ACCOMPLISHMENTS

The Osage Water Treatment Plant successfully treated and pumped 7.9 billion gallons of water; cleaned, inspected, and completed minor repairs on the east & west ozone contactors, east & west basins, three 5 million gallon storage tanks, pulled high service pump #2, set spare pump into high service #2, pulled and set backwash pump, and installed filter to waste system for filters 1, 2, 3 & 4.

Surface Water Treatment

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,042,529	1,027,457	1,019,777
41300 Incentive	50,580	50,100	51,002
41620 Unscheduled	34,013	29,985	29,985
41820T Health Insurance	191,064	199,501	197,131
41900 Life	395	362	362
42010 Social Security - Medicare	15,286	15,625	15,526
42020 Social Security - OASDI	65,361	66,809	66,388
42110 TMRS	184,242	188,761	157,110
42300 State Unemployment	1,451	1,413	1,413
42400 Workers Compensation	21,119	21,899	22,107
42550 Communications Allowance	1,403	1,200	1,200
42560 Change in Sick and Annua	13,006	0	0
42570 Additional ARC	48,005	0	0
41000 Personal Services	**1,668,456**	**1,603,111**	**1,562,003**
51110 Office Expense	15,093	9,000	9,000
51120 Safety Program	0	6,950	7,550
51200 Operating	15,620	13,430	14,000
51250 Janitor	3,475	3,500	3,500
51300 Clothing and Linen	3,803	5,345	5,345
51350 Chemical and Medical	372,726	386,193	341,193
51400 Photographic	173	200	200
51450 Botany & Agriculture	101	0	0
51452 B & A - General	6,953	6,000	6,000
51700 Education	2,523	3,800	3,800
51800 Fuel & Oil	4,272	4,536	4,536
51850 Minor Tools	8,279	7,245	10,495
51950 Minor Office Equipment	1,980	2,200	2,855
52050 Auto Parts	185	0	0
52050LABOR Auto Parts Labor	1,513	0	0
52120 Tires and Tubes Other	293	1,000	1,000
53100 Natural Gas	20,291	24,247	25,417
53150 Electricity	61,802	133,151	61,803
53200 Water and Sewer	42,818	52,850	60,750
51000 Supplies	**561,900**	**659,647**	**557,444**
61200 Postage	1,483	1,884	1,884
61400 Dues	12,789	14,812	14,812
61410 Tuition	9,089	11,000	11,000
62000 Professional	34,801	90,944	94,414
67320 Extermination	540	540	540
67500 Laundry	1,305	1,350	1,350
68100 R & M - Building	27,643	66,300	66,300
68300 R & M - Improvements	172,987	225,000	254,000
68312 Other Improvement	2,287	91,500	91,500
68615 Misc. Fuel Powered Equi	1,721	2,000	2,000
68640 Machinery	1,211	8,950	8,950
68650 Shop Equipment	263	1,200	1,200
68670 Communications Equipmen	69	0	0
68680 Other Equipment	463	1,200	1,200
68710 Auto Repair and Maint	1,311	800	800
69210 Rental City Equipment	57,047	52,788	46,788
69220 Rental Other Equipment	1,146	4,200	4,200
69300 Leased Computer Software	10,963	19,076	25,576
60000 Contractual Services	**337,119**	**593,544**	**626,514**
71100 Insurance and Bonds	19,940	19,932	19,932
72000 Communication	4,692	4,692	4,082
75100 Travel	5,075	9,000	9,000
75300 Meals and Local	813	800	800
76000 Depreciation	1,125,189	1,098,127	1,128,106
77200 License and Permits	3,102	7,630	7,630
77300 Water System Inspections	17,684	140,000	140,000

Surface Water Treatment

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
77730 Solid Waste	587	2,125	2,125
78000 Pmnt to CRMWA - M and O	4,000,658	5,068,472	5,606,137
70000 Other Charges	**5,177,740**	**6,350,778**	**6,917,812**
84200 Machinery General	17,122	0	3,000
84910 Other Equipment	1,392	0	0
80000 Capital Outlay	**18,514**	**0**	**3,000**
TEXPENSES Total Expenses	**7,763,730**	**9,207,080**	**9,666,773**

City of Amarillo

Department Staffing Report

Department: **Surface Water Treatment**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM320	WATER PRODUCTION SUPERINTENDENT	
1	ADM321	ASSISTANT WATER PRODUCTION SUPERINTENDENT	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	MGT320	ELECTRONIC/INSTRUMENTATION SUPER	
1	MGT321	PROCESS CONTROL SUPERVISOR	
1	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
2	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN	
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TRD060	ELECTRICIAN II	
1	TRD910	CUSTODIAN I	
1	TRD915	ELECTRICIAN I	
3	TRD930	UTILITY WORKER	
2	TRD955	UTILITY MAINTENANCE MECHANIC I	
1	TRD956	UTILITY MAINTENANCE MECHANIC II	
1	TRD957	UTILITY MAINTENANCE MECHANIC III	
9	TRD966	TREATMENT PLANT OPERATOR III	
29		Total Permanent Positions	
29		Total Department	1,019,777

CITY OF AMARILLO

CITY OF AMARILLO

WATER DISTRIBUTION (52230)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Water Distribution Department is responsible for the proper operation and maintenance of the water distribution system delivering potable water to the public in compliance with applicable State and Federal regulations. This Department constructs service taps and main extensions when service is requested. The Department also installs and maintains fire hydrants.

GOALS

It is the Department's goal to operate and maintain the water distribution system in such a manner to efficiently and effectively deliver potable water in sufficient quantities and pressure to meet the demands of the customers and fire suppression operations.

OBJECTIVES

- ★ Replace substandard mains and loop dead-end mains.
- ★ Replace and repair inaccurate meters.
- ★ Continue identification and replacement of lead joint fittings.
- ★ Identify areas that have low pressure, circulation problems, or limited fire hydrant.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Distribution Main (Miles)	1079	1,082	1,090
Fire Hydrants in Service	3,520	3,750	4,000
Meters in Service	68,275	68,744	69,000
Main Extension (Miles)	7	3	8
Mains Repaired	387	450	400
Fire Hydrant Repairs	70	70	70

ACCOMPLISHMENTS

This Department is responsible for installing main extensions. A total of seven miles were installed during the 2008/2009 fiscal year. There were a total of 70 fire hydrants repaired or replaced during the 2008/2009 fiscal year. Another good indication of significant growth of the City is the amount of new service taps installed. There were 318 service taps installed during the 2008/2009 fiscal year. The recent downturn in the economy has reduced tap requests by approximately 50% in the 2009/2010 fiscal year. This has allowed for the Department to focus more on much needed improvement to nagging infrastructure issues within the water distribution system. This Department responds to customer service requests on a 24-hour basis. Approximately 120 calls per day are received by our service call center with the Osage Water Plant receiving service requests after normal business hours and on holidays and weekends. Normal response time to these calls is less than 30 minutes. Approximately 9,000 water meters are set/pulled by our meter service representatives annually. Additionally, delinquent account cut offs and meter pulls ordered by the Utility Billing Office average 1,200 per month.

City of Amarillo

Water Distribution

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,358,018	1,499,734	1,465,859
41300 Incentive	67,019	66,300	68,956
41620 Unscheduled	42,312	50,000	50,000
41820T Health Insurance	311,042	375,552	367,927
41900 Life	705	724	724
42010 Social Security - Medicare	20,047	22,707	22,255
42020 Social Security - OASDI	85,718	97,094	95,159
42110 TMRS	238,644	274,330	225,196
42300 State Unemployment	2,763	2,827	2,938
42400 Workers Compensation	69,030	81,489	83,524
42550 Communications Allowance	1,403	1,200	1,200
42560 Change in Sick and Annua	28,605	0	0
42570 Additional ARC	62,180	0	0
41000 Personal Services	**2,287,487**	**2,471,957**	**2,383,738**
51110 Office Expense	4,443	4,500	4,500
51200 Operating	17,230	18,100	15,800
51300 Clothing and Linen	9,365	14,110	14,110
51350 Chemical and Medical	33	500	500
51700 Education	48	400	400
51800 Fuel & Oil	440	1,170	1,170
51850 Minor Tools	10,651	9,400	9,400
52050 Auto Parts	291	500	500
52050LABOR Auto Parts Labor	1,625	1,000	1,000
52120 Tires and Tubes Other	0	200	200
53100 Natural Gas	586	609	1,213
53150 Electricity	234	227	234
53200 Water and Sewer	234	231	286
51000 Supplies	**45,180**	**50,947**	**49,313**
61200 Postage	36	112	112
61400 Dues	1,200	1,300	1,600
61410 Tuition	16,908	8,700	8,700
68100 R & M - Building	-60	2,000	2,000
68300 R & M - Improvements	236,855	290,000	290,000
68312 Other Improvement	148,342	146,500	146,500
68315 Materials-Meter Boxes	857	2,000	2,000
68500 R & M - Streets	193,114	153,450	153,450
68610 Office Equipment	0	300	300
68640 Machinery	17	750	750
68650 Shop Equipment	9,854	9,000	9,000
68710 Auto Repair and Maint	8,224	3,200	3,200
69100 Rental Land & Buildings	91	100	100
69210 Rental City Equipment	405,393	367,056	329,460
69220 Rental Other Equipment	0	500	500
60000 Contractual Services	**1,020,830**	**984,968**	**947,672**
71100 Insurance and Bonds	10,321	9,429	9,429
71250 Paid Claims	0	500	2,500
72000 Communication	14,497	14,497	12,033
74000 Printing and Binding	0	1,400	1,400
75100 Travel	1,840	3,000	3,000
75300 Meals and Local	1,152	1,400	1,400
76000 Depreciation	1,996,910	1,989,585	2,139,850
77470 Service Charges - Other	16,236	16,233	16,233
70000 Other Charges	**2,040,957**	**2,036,044**	**2,185,846**
84610 Info Tech Equipt - PCs	0	0	1,900
80000 Capital Outlay	**0**	**0**	**1,900**
90080 Water Distribution	0	-3,000	-3,000
90100 Workorder Reimbursement	-122,144	-260,000	-260,000
90000 Inter Reimbursements	**-122,144**	**-263,000**	**-263,000**
TEXPENSES Total Expenses	**5,272,310**	**5,280,916**	**5,305,469**

City of Amarillo

Department Staffing Report

Department: Water Distribution

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT	
1	ADM331	ASSISTANT WATER DIST SUPERINTENDENT	
2	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
10	MGT345	WATER/SEWER FOREPERSON I	
3	MGT930	WATER & SEWER SUPERVISOR II	
2	MGT931	WATER & SEWER SUPERVISOR I	
8	TEC120	UTILITY TECHNICIAN	
1	TRD331	UTILITY LOCATOR	
9	TRD332	METER SERVICE REPRESENTATIVE	
2	TRD334	WATER METER MECHANIC II	
17	TRD930	UTILITY WORKER	
58		Total Permanent Positions	
58		Total Department	1,465,859

CITY OF AMARILLO

CITY OF AMARILLO

WASTEWATER COLLECTION (52240)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Wastewater Collection Department is responsible for the proper operation and maintenance of the sanitary sewer system of the City. This Department is also responsible for constructing service taps and short main extensions when service is requested.

GOALS

The Department's goal is to operate the wastewater collection system in the most efficient and effective manner possible. Wastewater Collection strives to maintain the collection system in such a manner as to minimize customer complaint and potential property damage and to protect the public from potential diseases by properly collecting and transporting sewage to disposal facilities.

OBJECTIVES

★ Reduce overflows and spills by improving facilities and providing equipment to reroute wastewater.
★ Update electrical equipment in selective lift stations.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Collection Mains (Miles)	929	933	936
Lift Station	53	54	54
Main Extensions (Miles)	3	4	8
Active Sewer Accounts	68,744	69,000	69,300
Sewer Mains Rodded (Miles)	303	310	330
Sewer Mains Cleaned (Miles)	119	120	140
Sewer Mains TV Inspected (Miles)	21	20	15
Main Repairs	134	100	100
Sewer Stops	314	240	240
Sewer No-Stop Calls	729	700	700

ACCOMPLISHMENTS

The Department upgraded their video inspection unit with a new camera capable of videoing all sizes of the sanitary and storm sewer mains throughout the City. Also with the new inspection unit, new software was purchased to be able to digital store the videos and retrieve them for future use. This Department was also responsible for installing 116 service taps and 134 main repairs.

City of Amarillo

Waste Water Collection

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	810,299	835,453	830,548
41300 Incentive	47,629	48,468	49,985
41620 Unscheduled	33,946	30,000	30,000
41820T Health Insurance	183,283	224,665	233,385
41900 Life	438	424	424
42010 Social Security - Medicare	12,390	12,817	12,768
42020 Social Security - OASDI	52,978	54,803	54,593
42110 TMRS	145,719	154,841	129,196
42300 State Unemployment	1,942	1,657	1,657
42400 Workers Compensation	48,321	53,307	53,904
42560 Change in Sick and Annua	-8,377	0	0
42570 Additional ARC	37,968	0	0
41000 Personal Services	**1,366,535**	**1,416,434**	**1,396,460**
51110 Office Expense	1,365	1,500	1,500
51200 Operating	18,769	40,000	40,000
51250 Janitor	311	200	200
51300 Clothing and Linen	6,537	6,000	7,000
51350 Chemical and Medical	82,738	251,700	142,900
51700 Education	0	500	500
51800 Fuel & Oil	1,561	1,413	1,413
51850 Minor Tools	4,965	8,500	8,500
51950 Minor Office Equipment	782	600	600
52050 Auto Parts	163	500	500
52050LABOR Auto Parts Labor	638	1,500	1,500
52120 Tires and Tubes Other	81	500	500
53100 Natural Gas	1,605	1,653	2,441
53150 Electricity	141,482	182,618	141,483
53200 Water and Sewer	238	246	279
51000 Supplies	**261,236**	**497,430**	**349,316**
61200 Postage	24	48	48
61400 Dues	816	960	1,700
61410 Tuition	7,431	7,000	8,000
68100 R & M - Building	81	500	500
68300 R & M - Improvements	56,878	52,000	60,000
68312 Other Improvement	42,051	90,381	90,381
68500 R & M - Streets	17,499	21,000	28,000
68650 Shop Equipment	1,054	1,000	1,000
68680 Other Equipment	4,157	6,000	6,000
68710 Auto Repair and Maint	527	4,000	4,000
69100 Rental Land & Buildings	91	1,000	1,000
69210 Rental City Equipment	356,408	323,580	291,240
60000 Contractual Services	**487,015**	**507,469**	**491,869**
71100 Insurance and Bonds	6,066	5,645	5,645
71250 Paid Claims	0	0	1,000
72000 Communication	25,325	25,325	22,690
74000 Printing and Binding	0	500	500
75100 Travel	1,673	4,797	4,797
75300 Meals and Local	906	1,100	1,100
76000 Depreciation	995,542	1,154,772	1,406,789
77200 License and Permits	0	600	600
77470 Service Charges - Other	12,168	12,162	12,162
70000 Other Charges	**1,041,681**	**1,204,901**	**1,455,283**
84310 Shop Equipment	1,680	0	0
84620 Info Tech Equipt - Serv	0	0	16,500
80000 Capital Outlay	**1,680**	**0**	**16,500**
90100 Workorder Reimbursement	-271,674	-124,734	-124,734
90160 Other Departments	-18,504	-18,500	-18,500
90000 Inter Reimbursements	**-290,178**	**-143,234**	**-143,234**
TEXPENSES Total Expenses	**2,867,969**	**3,483,000**	**3,566,193**

City of Amarillo

Department Staffing Report

Department: Waste Water Collection

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT	
3	MGT345	WATER/SEWER FOREPERSON I	
3	MGT930	WATER & SEWER SUPERVISOR II	
1	MGT931	WATER & SEWER SUPERVISOR I	
4	TEC120	UTILITY TECHNICIAN	
1	TEC340	ODOR CONTROL TECHNICIAN	
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TRD340	UTILITY MAINTENANCE MECHANIC LEADER	
3	TRD341	LIFT STATION MAINTENANCE MECHANIC	
12	TRD930	UTILITY WORKER	
4	TRD955	UTILITY MAINTENANCE MECHANIC I	
34		Total Permanent Positions	
34		Total Department	830,548

CITY OF AMARILLO

CITY OF AMARILLO

RIVER ROAD WATER RECLAMATION (52260)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The River Road Water Reclamation Plant processes raw wastewater and sales a major portion of this as cooling water for the local electrical power generating company. The facility is responsible for proper operation and maintenance of the plant, operating in compliance with State and Federal permits and regulations. The Plant has an onsite laboratory that performs analysis of wastewater, biosolids, industrial waste, and quality of water in the various playa lakes within the City limits.

GOALS

The River Road Water Reclamation Plant strives to provide the citizens of Amarillo with the most efficient and economical wastewater treatment pursuant to State and Federal Regulations. The Plant also strives to provide a reliable source of water meeting or exceeding contract requirements for industrial cooling. The River Road WRP Laboratory strives to provide accurate and prompt analysis of water wastewater, and biosolids to all City, State, and Federal entities.

OBJECTIVES

- ★ Provide adequate staff, equipment, tools and professional services to ensure effective performance of plant operations and maintenance.
- ★ Attract and maintain a quality workforce.
- ★ Improve training.
- ★ Improve plant efficiency.
- ★ Continue to reclaim and provide usable water for industry needs.
- ★ Continue to meet and exceed State and Federal reclaimed water standards.
- ★ Continue to provide excellent communication and customer service to all City departments.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Treatment Plant Capacity (million gallons per day)	16	16	16
Wastewater Treated (million gallons)	3,481	3,600	3,600
Reclaimed Water (million gallons)	3,392	3,500	3,500
Biosolids Created (metric tons)	1,891	1,800	1,800

ACCOMPLISHMENTS

The Plant replaced backup gravity thickener effluent pump with larger, more efficient pump. Also replaced was an obsolete hot water recirculation boiler with larger more efficient boiler to heat digester sludge. The facility modified digester sludge recirculation system, for better pump efficiency, and easier operation. The Plant purchased a new aerial lift to allow for safer and better means to complete work on overhead equipment and replaced a front-end loader that had been in service for 19 years; exceeding its service expediency.

City of Amarillo

River Road Water Reclamation

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	653,327	680,256	660,364
41300 Incentive	31,336	30,300	35,486
41620 Unscheduled	41,012	40,000	40,000
41820T Health Insurance	151,010	159,236	156,867
41900 Life	322	300	300
42010 Social Security - Medicare	9,778	10,303	10,090
42020 Social Security - OASDI	41,809	43,606	42,694
42110 TMRS	117,871	123,204	101,037
42300 State Unemployment	1,231	1,209	1,209
42400 Workers Compensation	21,889	23,219	22,942
42560 Change in Sick and Annua	19,532	0	0
42570 Additional ARC	30,712	0	0
41000 Personal Services	**1,119,830**	**1,111,632**	**1,070,987**
51110 Office Expense	2,379	4,000	4,000
51200 Operating	35,073	35,000	35,000
51250 Janitor	2,843	4,500	4,500
51300 Clothing and Linen	4,851	5,000	5,000
51350 Chemical and Medical	46,283	85,000	85,000
51400 Photographic	0	300	300
51450 Botany & Agriculture	1,988	3,900	3,900
51700 Education	77	1,000	1,000
51800 Fuel & Oil	21,473	35,000	35,000
51850 Minor Tools	4,935	6,500	6,500
51950 Minor Office Equipment	603	2,500	2,500
52050 Auto Parts	2,169	500	500
52050LABOR Auto Parts Labor	1,513	500	500
52120 Tires and Tubes Other	408	500	500
53100 Natural Gas	206,259	410,551	273,237
53150 Electricity	513,357	702,000	513,358
51000 Supplies	**844,210**	**1,296,751**	**970,795**
61200 Postage	321	840	840
61300 Advertising	0	750	1,758
61400 Dues	502	1,450	1,450
61410 Tuition	9,052	3,900	9,000
62000 Professional	7,383	10,000	10,000
67320 Extermination	360	450	450
67500 Laundry	455	500	500
68100 R & M - Building	9,171	15,000	15,000
68300 R & M - Improvements	119,232	164,000	157,892
68312 Other Improvement	51,416	50,000	50,000
68610 Office Equipment	130	150	150
68615 Misc. Fuel Powered Equi	980	1,200	2,200
68640 Machinery	10,253	25,000	24,000
68650 Shop Equipment	2,163	2,000	2,000
68680 Other Equipment	6,106	6,500	6,500
68710 Auto Repair and Maint	368	500	500
69210 Rental City Equipment	70,560	66,192	61,068
60000 Contractual Services	**288,453**	**348,432**	**343,308**
71100 Insurance and Bonds	13,004	12,205	12,205
72000 Communication	4,958	4,958	4,090
75100 Travel	802	2,000	2,000
75300 Meals and Local	201	700	700
76000 Depreciation	660,439	653,201	672,766
77200 License and Permits	70,522	116,000	85,000
77730 Solid Waste	5,424	8,000	8,000
70000 Other Charges	**755,350**	**797,064**	**784,762**
TEXPENSES Total Expenses	**3,007,842**	**3,553,879**	**3,169,851**

City of Amarillo

Department Staffing Report

Department: River Road Water Reclamation

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1	MGT940	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT	
1	MGT941	OPERATIONS CONTROL SUPERVISOR	
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TEC942	PROCESS CONTROL TECHNICIAN	
1	TRD910	CUSTODIAN I	
3	TRD930	UTILITY WORKER	
1	TRD951	EQUIPMENT OPERATOR III	
3	TRD955	UTILITY MAINTENANCE MECHANIC I	
2	TRD956	UTILITY MAINTENANCE MECHANIC II	
9	TRD966	TREATMENT PLANT OPERATOR III	
24		Total Permanent Positions	
Part-Time Positions			
2	HRL930	UTILITY WORKER	
26		Total Department	660,364

CITY OF AMARILLO

CITY OF AMARILLO

HOLLYWOOD ROAD WATER RECLAMATION (52270)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Hollywood Road Wastewater Treatment Department is responsible for the proper operation and maintenance of this wastewater treatment plant and its compliance with State and Federal permits and regulations. The Department has a laboratory on the facility site that performs analyses for determination of chemical parameters of wastewater, biosolids, and the quality of the water in the various playa lakes within city limits.

GOALS

This Department strives to provide the citizens of Amarillo with the most efficient and economical wastewater treatment possible pursuant to State and Federal Regulations. The laboratory provides rapid and accurate analyses of water, wastewater, and biosolids to any requesting City department by the use of approved methodologies. This facility administers all applicable ordinances and regulations in a fair and responsible manner. It also promotes for the maximum use of reclaimed water and biosolids while protecting the environment.

OBJECTIVES

- ★ To continue to develop and implement various sludge disposal options to meet new state and federal regulations.
- ★ To provide the electric power company (XCEL) with high quality cooling tower makeup water.
- ★ To supply Lake Tanglewood with the highest quality effluent in order to maintain the lake's hydraulic level.
- ★ To provide the citizens of Amarillo with the most economical and efficient wastewater treatment.
- ★ To serve all City departments.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010 /11
Treatment plant capacity (MGD)	12	12	12
Wastewater treated (MGD)	7.6	8.3	8.4
Reclaimed water to XCEL (MG)	1,212	1,300	1,300
Effluent to L. Tanglewood & Creek (MG)	1,696	1,700	1,700
Biosolids to Landfill (Metric Tons)	1,940	2,000	2,000

ACCOMPLISHMENTS

During the FY2009/10 budget year, this wastewater treatment facility has completed a project to replace the hot water transmission line that is used to heat the treatment plants two anaerobic digesters for sludge stabilization. Also, plant personnel moved the storage facility for gasoline to a location that has a concrete containment structure. Work has begun on the new chlorine and sulfur dioxide facility.

City of Amarillo

Hollywood Road Waste Water Tre

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	688,955	698,612	709,407
41300 Incentive	35,196	32,700	36,297
41620 Unscheduled	22,395	35,000	35,000
41820T Health Insurance	126,118	137,002	144,389
41900 Life	326	300	300
42010 Social Security - Medicare	10,261	10,604	10,813
42020 Social Security - OASDI	43,648	44,930	45,822
42110 TMRS	120,858	126,944	108,439
42300 State Unemployment	1,371	1,206	1,206
42400 Workers Compensation	26,026	27,142	27,583
42560 Change in Sick and Annua	18,234	0	0
42570 Additional ARC	31,490	0	0
41000 Personal Services	**1,124,878**	**1,114,439**	**1,119,254**
51110 Office Expense	2,157	3,200	3,200
51200 Operating	45,609	35,000	35,000
51250 Janitor	5,604	4,600	4,600
51300 Clothing and Linen	3,832	4,600	4,600
51350 Chemical and Medical	170,405	226,000	226,000
51400 Photographic	0	50	50
51450 Botany & Agriculture	409	2,000	2,000
51700 Education	547	650	650
51800 Fuel & Oil	46,671	83,803	83,803
51850 Minor Tools	4,171	4,000	4,000
51950 Minor Office Equipment	2,596	1,875	1,875
52050 Auto Parts	787	100	100
52050LABOR Auto Parts Labor	575	0	0
52120 Tires and Tubes Other	1,039	4,000	4,000
53100 Natural Gas	373,565	550,263	261,109
53150 Electricity	345,958	493,572	345,956
51000 Supplies	**1,003,925**	**1,413,713**	**976,943**
61200 Postage	257	432	432
61300 Advertising	0	1,000	1,000
61400 Dues	628	1,000	1,000
61410 Tuition	3,059	3,000	3,000
62000 Professional	811,104	20,000	20,000
67320 Extermination	360	400	400
67500 Laundry	954	950	950
67700 Playa Well Monitoring	1,386,254	0	0
68100 R & M - Building	20,915	30,000	30,000
68300 R & M - Improvements	89,348	130,200	130,200
68312 Other Improvement	21,822	60,000	60,000
68610 Office Equipment	0	325	325
68615 Misc. Fuel Powered Equi	9,984	1,000	1,000
68630 Dumpster Boxes	1,669	5,000	5,000
68640 Machinery	1,159	5,000	5,000
68650 Shop Equipment	1,381	500	500
68680 Other Equipment	1,421	2,000	2,000
68710 Auto Repair and Maint	8,305	10,000	10,000
69210 Rental City Equipment	52,835	48,780	63,348
69220 Rental Other Equipment	1,181	1,000	1,000
60000 Contractual Services	**2,412,637**	**320,587**	**335,155**
71100 Insurance and Bonds	18,530	17,848	17,848
72000 Communication	3,428	3,428	2,946
75100 Travel	0	2,500	2,500
75300 Meals and Local	262	650	650
76000 Depreciation	1,293,810	1,300,890	1,305,476
77200 License and Permits	48,169	136,000	85,000
77730 Solid Waste	150,822	285,000	285,000
70000 Other Charges	**1,515,021**	**1,746,316**	**1,699,420**
84910 Other Equipment	1,914	0	0

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
80000 Capital Outlay	1,914	0	0
TEXPENSES Total Expenses	6,058,375	4,595,055	4,130,772

City of Amarillo

Department Staffing Report

Department: Hollywood Road Waste Water Treatment

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1	MGT940	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT	
1	MGT941	OPERATIONS CONTROL SUPERVISOR	
1	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1	TEC942	PROCESS CONTROL TECHNICIAN	
1	TRD910	CUSTODIAN I	
3	TRD930	UTILITY WORKER	
1	TRD950	EQUIPMENT OPERATOR II	
1	TRD951	EQUIPMENT OPERATOR III	
2	TRD955	UTILITY MAINTENANCE MECHANIC I	
2	TRD956	UTILITY MAINTENANCE MECHANIC II	
9	TRD966	TREATMENT PLANT OPERATOR III	
24		Total Permanent Positions	
Part-Time Positions			
2	HRL930	UTILITY WORKER	
26		Total Department	709,407

CITY OF AMARILLO

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ENVIRONMENTAL LABORATORY (52281)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Environmental Laboratory is responsible for implementation and operation of various City programs. Specifically, the Department is involved in operating the following: the City's Central Environmental Laboratory, the Annual City-wide Chemical Inventory, the Annual Texas Tier II Report, a State Approved Drinking Water Bacteriology Laboratory, the Industrial Waste Pretreatment Program, Liquid Waste Haulers Ordinance, providing Emergency Analysis for HazMat incidents, Transportation of Hazardous Materials and Advises Emergency HazMat Responders, Hazardous Waste Disposal, the Environmental Protection Agency's (EPA's) and the Texas Commission on Environmental Quality (TCEQ) portions of the Storm Water Program, and the Household Hazardous Waste Program.

GOALS

The laboratory strives to provide rapid and accurate analysis of water, wastewater, sludge, and soil to any requesting City department, using EPA and TCEQ approved methodologies. The Environmental Laboratory Department administers the EPA and TCEQ Pretreatment and Storm Water programs. The laboratory provides timely responses to customer complaints concerning drinking water and wastewater. The laboratory provides timely rapid response to various City departments emergency analysis requests. All portions of the department operations attempt to stay as current as is feasible concerning regulations and technology. An important goal of the department operations is to provide training and education for all employees in order to provide a stable workforce.

OBJECTIVES

- ★ Continue to serve City departments with laboratory services.
- ★ Educate the public on environmental issues.
- ★ Establish more comprehensive operation evaluation records.
- ★ Keep personnel training and education current.
- ★ Administer all permits and programs with no violations.
- ★ Attract, keep, and maintain a qualified workforce.
- ★ Participate in professional organizations.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Industrial Waste Permitted Categorical Industries (July to June)	5	5	5
Industrial Waste Permitted Non-Categorical Industries (July to June)	12	14	14
Storm Water Regulated Industries	114	120	135
Number of Bacteriology Samples Performed	8,556	8,600	8,700
Total Number of Laboratory Samples (inclusive of Bacteriology)	16,060	16,500	17,000

ACCOMPLISHMENTS

The Environmental Laboratory has now incorporated particle counting into routine drinking water analysis. The new ICP-Mass Spectrometer is now fully operational and all laboratory personnel are now trained on the Electron Capture Gas Chromatograph. Work is underway to include the new Flame Photometric GC into routine operation. The annual all-city Chemical Inventory was completed with a total of 8,485 line items. From this inventory, the annual Texas Tier II Report was completed. Storm water personnel continued to identify new industries subject to permitting through the State permitting process. Six new industries have been added. This program is also responsible for water quality monitoring of the City owned drainage lakes. The Industrial Waste Pretreatment Program continues to perform exceptionally well with local industries, and monitors industrial wastewater discharges into the sanitary sewer system. This program has identified two new significant industrial users to be added. The Drinking Water Bacteriology Laboratory is completing its second year as a National Environmental Laboratory Accreditation Conference (NELAC) accredited laboratory, and serves not only our City, but also the majority of the northern Texas Panhandle.

City of Amarillo

Laboratory Admin

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	705,037	716,623	724,358
41300 Incentive	16,247	15,900	17,680
41620 Unscheduled	2,458	5,000	5,000
41820T Health Insurance	114,390	128,445	119,134
41900 Life	245	237	250
42010 Social Security - Medicare	9,920	10,622	10,803
42020 Social Security - OASDI	42,365	45,416	46,192
42110 TMRS	118,497	128,320	109,316
42300 State Unemployment	937	957	975
42400 Workers Compensation	10,557	11,372	12,809
42510 Car Allowance	0	0	3,000
42550 Communications Allowance	1,403	1,200	1,200
42560 Change in Sick and Annua	4,041	0	0
42570 Additional ARC	30,875	0	0
41000 Personal Services	**1,056,974**	**1,064,093**	**1,050,717**
51110 Office Expense	8,448	8,000	8,500
51200 Operating	54,070	55,000	55,500
51250 Janitor	3,369	2,500	2,500
51300 Clothing and Linen	1,490	2,400	2,400
51350 Chemical and Medical	53,821	59,500	59,500
51400 Photographic	0	100	100
51450 Botany & Agriculture	0	100	100
51700 Education	99	750	750
51850 Minor Tools	30	1,000	1,000
51950 Minor Office Equipment	300	2,000	2,000
53100 Natural Gas	2,314	2,903	2,794
53150 Electricity	16,253	23,514	16,253
53200 Water and Sewer	3,363	3,273	4,366
55100 Publications	0	1,000	1,000
51000 Supplies	**143,557**	**162,040**	**156,763**
61200 Postage	4,392	5,748	5,748
61300 Advertising	59	2,000	2,000
61400 Dues	16,005	13,500	13,500
61410 Tuition	4,419	4,000	4,000
62000 Professional	4,488	12,000	10,000
63210 Armored Car Service	3,202	3,250	3,304
67320 Extermination	275	300	300
67500 Laundry	337	350	350
68100 R & M - Building	7,675	13,750	13,750
68300 R & M - Improvements	140	1,000	1,250
68310 R & M Other Improvements	0	250	0
68610 Office Equipment	0	200	200
68680 Other Equipment	49,355	45,000	46,000
68710 Auto Repair and Maint	513	0	0
69210 Rental City Equipment	32,871	31,056	29,928
69220 Rental Other Equipment	43	350	350
60000 Contractual Services	**123,774**	**132,754**	**130,680**
71100 Insurance and Bonds	4,167	4,016	4,016
72000 Communication	5,996	5,996	5,453
75100 Travel	3,354	7,000	7,000
75300 Meals and Local	960	800	800
76000 Depreciation	104,716	103,486	101,805
77200 License and Permits	1,891	3,300	3,300
77730 Solid Waste	-2,933	-22,000	-22,000
78210 Cash Over/Short	18	0	0
70000 Other Charges	**118,168**	**102,598**	**100,374**
84910 Other Equipment	7,537	16,000	40,750
80000 Capital Outlay	**7,537**	**16,000**	**40,750**
92125 Municipal Garage	11,775	0	0

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
92000 Operating Transfers	11,775	0	0
TEXPENSES Total Expenses	1,461,785	1,477,485	1,479,283

City of Amarillo

Department Staffing Report

Department: Laboratory Admin

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM345	WASTERWATER TREATMENT SUPERINTENDENT	
1	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAM MANAGER	
1	ADM551	ENVIRONMENTAL ADMINISTRATOR	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	PRF350	ENVIRONMENTAL CHEMIST	
2	PRF351	CHEMIST I	
3	PRF352	CHEMIST II	
1	PRF353	CHEMIST III	
1	TEC335	INDUSTRIAL WASTE SUPERVISOR	
2	TEC555	ENVIRONMENTAL TECHNICIAN	
1	TEC943	BACTERIOLOGY TECHNICIAN	
1	TEC945	WATER BACTERIOLOGIST	
1	TRD350	INDUSTRIAL WASTE INSPECTOR	
1	TRD351	STORM WATER INSPECTOR	
1	TRD910	CUSTODIAN I	
20		Total Permanent Positions	
20		Total Department	724,358

City of Amarillo

Water & Sewer General

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41500 PFP	0	176,000	240,000
41000 Personal Services	**0**	**176,000**	**240,000**
62000 Professional	111,000	120,000	120,000
63140 Audit Fee	5,000	5,000	5,000
60000 Contractual Services	**116,000**	**125,000**	**125,000**
75100 Travel	1,436	25,000	25,000
75300 Meals and Local	0	8,000	8,000
77610 Information Technology - City	513,623	511,443	511,443
78230 Loss on Bad Debt	284,457	250,000	255,000
70000 Other Charges	**799,516**	**794,443**	**799,443**
92150 Cert of Obligation	2,000	0	0
92000 Operating Transfers	**2,000**	**0**	**0**
TEXPENSES Total Expenses	**917,516**	**1,095,443**	**1,164,443**

City of Amarillo

Sewer General

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
77840 Administrative Sewer	485,424	446,143	539,413
77850 Pymnt Lieu of Franch Tx	588,726	674,927	759,240
77860 Pymnt Lieu of Prop Tx -	1,037,460	1,013,747	1,031,509
78010 Fiscal Agent Fees	10,090	9,600	10,090
70000 Other Charges	**2,121,700**	**2,144,417**	**2,340,252**
89200 Bond Interest Payments	1,336,512	0	0
89000 Debt Service	**1,336,512**	**0**	**0**
TEXPENSES Total Expenses	**3,458,212**	**2,144,417**	**2,340,252**

City of Amarillo

Water General

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
77810 Administrative Water	733,152	736,338	758,548
77820 Pymnt Lieu of Franch Tx	1,270,826	1,267,144	1,630,680
77830 Pymnt Lieu of Prop Tx -	1,543,248	1,711,314	1,776,631
78010 Fiscal Agent Fees	9,500	9,500	27,305
70000 Other Charges	**3,556,726**	**3,724,296**	**4,193,164**
89200 Bond Interest Payments	3,103,789	3,865,052	3,240,999
89000 Debt Service	**3,103,789**	**3,865,052**	**3,240,999**
TEXPENSES Total Expenses	**6,660,515**	**7,589,348**	**7,434,163**

City of Amarillo

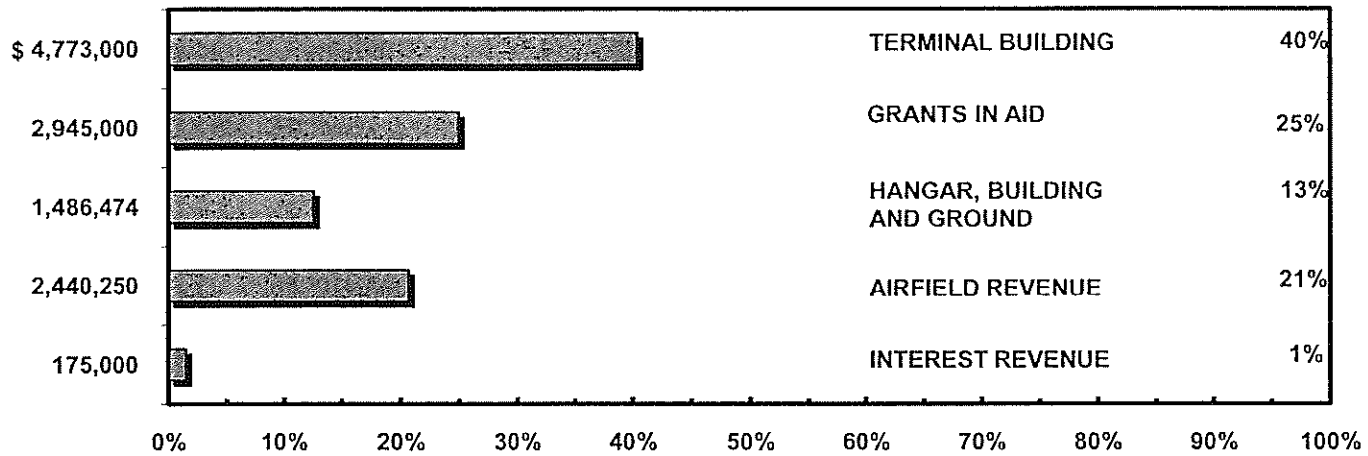
Water & Sewer - Transfer

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
CIPACCT CIP Accounts	0	9,722,221	33,420,630
80000 Capital Outlay	**0**	**9,722,221**	**33,420,630**
92125 Municipal Garage	135,800	0	0
92000 Operating Transfers	**135,800**	**0**	**0**
TEXPENSES Total Expenses	**135,800**	**9,722,221**	**33,420,630**

CITY OF AMARILLO

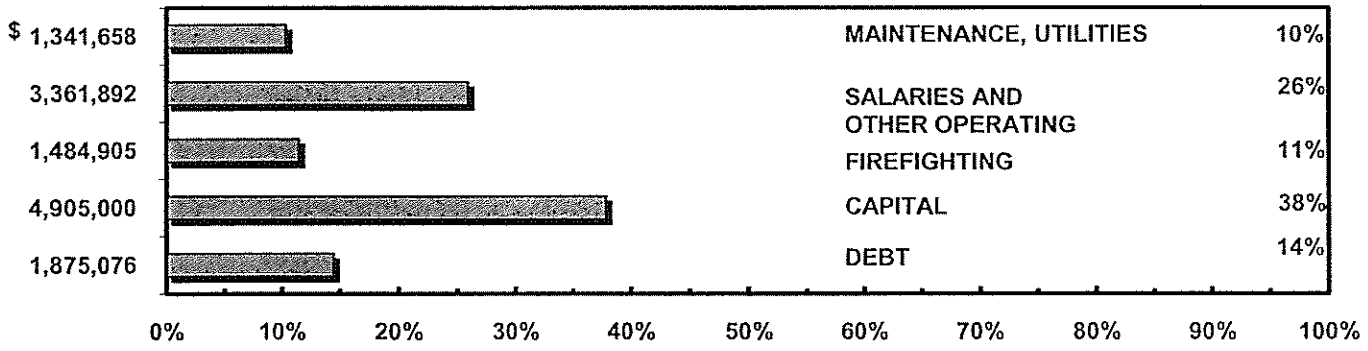
CITY OF AMARILLO
AIRPORT
2010/2011

REVENUE



$11,819,724 TOTAL REVENUE

EXPENDITURES



$12,968,531 TOTAL EXPENDITURES

Excess reserves will be used to fund capital; therefore, revenues of $11,819,724 will cover the expenditures of $12,968,531. Total expenditures do not include non-cash budgeted items such as depreciation.

City of Amarillo
Revenue
5400Airport Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
34310 Landing Fees	415,597	403,792	480,000
34315 Passenger Facility Charge	1,093,015	1,582,621	1,800,000
34320 Military Fuel Flowage C	49,730	51,813	55,000
34330 Fuel & Oil Comm Fxd Bas	88,871	89,167	98,000
34340 Fuel & Oil commission O	5,999	8,251	7,250
34300 Airfield Fees and Commissions	**1,653,211**	**2,135,643**	**2,440,250**
34410 Airline Rentals	1,393,354	1,403,225	1,635,000
34420 Restaurant Commissions	90,256	88,843	100,000
34440 Locker & Vending Mach C	2,337	2,294	3,000
34455 Building 602	0	0	0
34460 Other Terminal Building	143,270	139,946	145,000
34470 Car Rental Commissions	1,026,611	944,408	1,140,000
34480 Auto Parking Commission	1,462,062	1,355,839	1,750,000
34400 Terminal Building Area Rental	**4,117,889**	**3,934,555**	**4,773,000**
34620 Krams Inc Lease	275,070	275,070	275,070
34630 Leading Edge Lease	266,748	287,538	336,168
34640 Bell Helicopter Rents	453,980	481,216	499,236
34650 Fixed Base Operator Lea	79,281	82,636	75,000
34660 Other Build Rentls – Ai	62,018	44,973	95,000
34680 Ground Rentals	170,598	158,652	160,000
34600 Other Building & Ground Rental	**1,307,696**	**1,330,086**	**1,440,474**
34700 Adverstising Commission	38,137	37,763	36,000
34800 Other	**38,137**	**37,763**	**36,000**
35610 Grant In Aid – Federal	0	4,789,305	2,945,000
35500 Other Governmental Revenues	**0**	**4,789,305**	**2,945,000**
37110 Interest Income	395,004	174,722	175,000
37115 Unrealized G/L	15,770	0	0
37109 Interest Earnings	**410,775**	**174,722**	**175,000**
37155 Surface Land Rental	1,500	1,750	0
37150 Rent	**1,500**	**1,750**	**0**
37410 Miscellaneous Revenue	9,032	9,617	10,000
37460 Gn/Lss on Prop Disposal	3,908	3,908	0
37465 NBV Asset Disposal	0	-1,159	0
37400 Miscellaneous Revenue	**12,940**	**12,366**	**10,000**
39810 Proceeds from LTerm Debt	0	0	0
39100 Operating Transfers In	**0**	**0**	**0**
TREVENUE Total Revenues	**7,542,148**	**12,416,189**	**11,819,724**

CITY OF AMARILLO

DEPARTMENT OF AVIATION (54110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Rick Husband Amarillo International Airport is an integral part of the National Airspace System. The facility provides transportation related services for the public including commercial aviation, general aviation, and ground transportation. Additionally, some aviation services for military operations are available. The Department of Aviation is charged with the administration, planning, operation, maintenance and protection of the City's aviation interests. The airport facility also supports various non-aviation related tenant activities.

GOALS

The Aviation Department activities are aimed at providing a long-term public use aviation facility. The operation strives to be financially self-sufficient by balancing costs with revenue sources while meeting the on-going demands for services. The Airport financial structure is designed so that users provide the necessary revenue to operate the facility. No local taxes are used to fund the Airport's operation. The Airport also takes advantage of Federal grant opportunities. These grants provide funding assistance for long-term planning projects, qualifying capital improvement projects/purchases and certain runway and taxiway maintenance projects.

OBJECTIVES

- ★ To maintain and improve aviation facilities while meeting the goals stated above as well as controlling costs.
- ★ Major projects include the construction of the air terminal central concourse.
- ★ To control costs for users and tenants while maintaining a high level of service.

SIGNIFICANT CHANGES

The Airport has continued to provide a high level of service despite the challenges created by the ongoing construction projects. Air service was expanded with the introduction of service from Delta Airlines.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 20010/11
Passengers	905,898	794,569	820,000
Flight Operations	154,584	80,000	90,000
Airlines	3	3	4
Daily Airline Flights	49	50	50

ACCOMPLISHMENTS

The Airport Terminal Building Renovation project reached a midpoint of the construction schedule. Completion is expected in the Spring 2011, with operations making a final transition in early summer. Delta Airlines established service between Amarillo and Memphis in June 2010.

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,292,725	1,733,535	1,724,233
41300 Incentive	35,498	35,820	37,108
41500 PFP	0	35,000	55,000
41620 Unscheduled	54,580	75,539	75,539
41820T Health Insurance	202,731	341,831	361,167
41900 Life	583	774	774
42010 Social Security - Medicare	19,493	25,834	25,717
42020 Social Security - OASDI	82,997	110,055	109,385
42110 TMRS	228,403	312,097	260,234
42300 State Unemployment	2,499	3,022	3,022
42400 Workers Compensation	27,807	46,659	41,637
42520 Uniform/Clothing Allowan	10,246	12,276	12,276
42540 Tool Allowance	3,327	7,500	7,500
42550 Communications Allowance	7,409	7,200	6,000
42560 Change in Sick and Annua	36,544	0	0
42570 Additional ARC	59,512	0	0
41000 Personal Services	**2,064,355**	**2,747,141**	**2,719,591**
51110 Office Expense	6,931	7,000	7,000
51115 Employee Recognition Program	0	1,000	1,500
51120 Safety Program	0	0	1,000
51200 Operating	11,377	18,000	20,000
51250 Janitor	20,639	20,000	22,500
51300 Clothing and Linen	5,603	20,000	20,000
51350 Chemical and Medical	31,626	46,000	46,000
51400 Photographic	39	500	500
51452 B & A - General	-63	15,000	15,000
51800 Fuel & Oil	41,548	65,000	65,000
51850 Minor Tools	2,092	4,500	4,500
51950 Minor Office Equipment	1,064	2,000	2,000
52000 Ammunition	1,231	2,500	5,000
52050 Auto Parts	8,120	20,000	20,000
52050LABOR Auto Parts Labor	275	55,000	55,000
52120 Tires and Tubes Other	3,379	3,000	3,000
53100 Natural Gas	75,117	100,000	77,434
53150 Electricity	352,145	476,190	352,147
53200 Water and Sewer	39,095	39,678	47,363
55100 Publications	0	0	1,000
51000 Supplies	**600,218**	**895,368**	**765,944**
61200 Postage	2,085	1,764	1,764
61300 Advertising	591	0	1,000
61400 Dues	775	1,500	2,000
61410 Tuition	3,952	6,500	8,000
61415 Safety Training	0	0	5,000
62000 Professional	32,519	60,000	60,000
62020 TSA Background Checks	5,500	8,400	8,400
63140 Audit Fee	7,800	7,800	7,800
63210 Armored Car Service	0	0	900
67310 Janitorial Service Cont	22,370	22,500	22,500
67320 Extermination	15,144	14,000	14,000
67600 Temporary Labor	0	1,000	1,000
68100 R & M - Building	161,489	231,800	231,800
68300 R & M - Improvements	35,214	155,000	155,000
68400 R & M - Irrigation	85	1,000	1,000
68610 Office Equipment	498	1,500	2,000
68615 Misc. Fuel Powered Equi	1,207	1,500	1,500
68640 Machinery	6,389	12,000	12,000
68650 Shop Equipment	1,299	3,500	3,500
68660 Audio/Video Equipment	452	4,500	5,000
68670 Communications Equipmen	0	1,500	2,000
68680 Other Equipment	311	4,500	4,500

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
68710 Auto Repair and Maint	11,038	20,000	20,000
68720 Auto Accident Repair	0	1,000	1,000
69100 Rental Land & Buildings	4,157	2,000	2,000
69220 Rental Other Equipment	0	2,000	2,000
60000 Contractual Services	**312,876**	**565,264**	**575,664**
71100 Insurance and Bonds	127,613	128,357	128,357
72000 Communication	38,168	33,940	27,900
74000 Printing and Binding	190	2,000	2,250
75100 Travel	10,884	18,000	18,000
75200 Mileage	0	500	500
75300 Meals and Local	2,527	2,500	2,750
76000 Depreciation	3,375,793	3,219,699	3,041,073
77450 Administrative Other	162,041	126,312	198,582
77460 Admin Other Governments	40,673	40,000	40,000
77470 Service Charges - Other	1,506,612	1,605,321	1,484,905
77610 Information Technology - City	56,248	61,644	61,644
78020 Interest Expense	0	368	368
78230 Loss on Bad Debt	25,101	1,500	1,500
70000 Other Charges	**5,345,849**	**5,240,140**	**5,007,829**
81100 Land Acquisition costs	28,000	0	0
82100 Buildings	25,595	97,500	97,500
83100 Improve other than Build	9,012	25,000	25,000
84910 Other Equipment	61,282	38,000	38,000
80000 Capital Outlay	**123,889**	**160,500**	**160,500**
89200 Bond Interest Payments	51,974	250,285	645,076
89000 Debt Service	**51,974**	**250,285**	**645,076**
90180.LABOR Sales to Other Departme	0	-60,000	0
90000 Inter Reimbursements	**0**	**-60,000**	**0**
TEXPENSES Total Expenses	**8,499,162**	**9,798,699**	**9,874,604**

City of Amarillo

Department Staffing Report

Department: Department of Aviation

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM080	DIRECTOR OF AVIATION	
2	ADM081	DEPUTY DIRECTOR OF AVIATION	
3	ADM088	AIRPORT OPERATIONS MANAGER	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	MGT081	AIRPORT POLICE COMMANDER	
1	MGT090	AIRPORT FACILITIES SUPERVISOR	
11	PRF080	AIRPORT POLICE OFFICER	
3	PRF081	AIRPORT POLICE SERGEANT	
13	PRF085	SECURITY OPERATIONS AGENT	
1	PRF088	AIRPORT OPERATIONS COORDINATOR	
3	PRF090	SECURITY OPERATIONS SUPERVISOR	
2	TRD060	ELECTRICIAN II	
5	TRD906	BUILDING MECHANIC III	
10	TRD910	CUSTODIAN I	
1	TRD921	MECHANIC I	
1	TRD923	MECHANIC FOREPERSON I	
3	TRD930	UTILITY WORKER	
62		Total Permanent Positions	
62		Total Department	1,724,233

City of Amarillo

Airport Transfers

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
CIPACCT CIP Accounts	0	5,771,450	4,905,000
80000 Capital Outlay	**0**	**5,771,450**	**4,905,000**
TEXPENSES Total Expenses	**0**	**5,771,450**	**4,905,000**

City of Amarillo

Janitorial Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	145,171	0	0
41300 Incentive	2,597	0	0
41620 Unscheduled	1,229	0	0
41820T Health Insurance	27,512	0	0
41900 Life	67	0	0
42010 Social Security - Medicare	2,042	0	0
42020 Social Security - OASDI	5,390	0	0
42110 TMRS	18,904	0	0
42300 State Unemployment	620	0	0
42400 Workers Compensation	9,656	0	0
42570 Additional ARC	4,926	0	0
41000 Personal Services	**218,115**	**0**	**0**
TEXPENSES Total Expenses	**218,115**	**0**	**0**

CITY OF AMARILLO

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
INTERNAL SERVICE FUNDS - FISCAL YEAR 2010/11

	TOTAL	MUNICIPAL GARAGE	INFORMATION TECHNOLOGY	RISK MANAGEMENT	EMPLOYEE INSURANCE
AVAILABLE FUNDS:					
Balance 10/01/09 (See Below)	21,056,979	7,832,390	2,461,176	4,533,571	6,229,842
Fiscal Year 2009/10					
Sales, Receipts & Revenue	37,806,999	12,442,136	4,389,327	4,118,795	16,856,740
Other Sources	0		0		
M & O Expenditures	38,632,267	12,963,622	4,264,919	4,305,152	17,098,574
Less: Depreciation	(5,875,647)	(5,010,945)	(864,702)	0	
Capital Expenditures	3,487,137	2,486,452	1,000,685		
Debt Service					
Total Expenditures	36,243,758	10,439,129	4,400,902	4,305,152	17,098,574
AVAILABLE FUNDS:					
Balance 10/01/10	22,620,220	9,835,397	2,449,600	4,347,214	5,988,008
Fiscal Year 2010/11					
Sales, Receipts & Revenue	36,162,103	10,708,852	3,948,091	4,141,268	17,363,893
Other Sources	0		0		
M & O Expenditures	38,300,640	12,547,766	4,115,555	3,925,642	17,711,677
Less: Depreciation	(5,171,000)	(4,454,545)	(716,455)		
Capital Expenditures	5,464,340	4,959,400	504,940		
Debt Service					
Total Expenditures	38,593,980	13,052,621	3,904,040	3,925,642	17,711,677
AVAILABLE FUNDS:					
Balance 10/01/11	20,188,343	7,491,628	2,493,652	4,562,840	5,640,224
DETAIL OF BALANCES AT 10/01/11					
Reserves for S/L & A/L	548,100	226,950	321,150		
Debt Service Reserves					
Committed for Future Capital/Projects	19,640,243	7,264,678	2,172,502	4,562,840	5,640,224
BALANCE	20,188,343	7,491,628	2,493,652	4,562,840	5,640,224
Available funds calculation:					
Cash & Investments	45,713,283	12,536,389	3,655,312	17,288,150	12,233,432
(Appreciation) Depreciation in Investments	(155,545)	(12,843)	(10,001)	(77,792)	(54,909)
Assets to be converted to Cash	791,688	64,181	34,634	246,462	446,411
Less: Liabilities & Encumbrances	(23,071,595)	(2,847,636)	(905,618)	(12,923,249)	(6,395,092)
Less: Existing Progress Balances	(2,220,852)	(1,907,701)	(313,151)		
Balance 10/01/09	21,056,979	7,832,390	2,461,176	4,533,571	6,229,842

Note: converted to cash includes A/R balances, due froms and prepaids.

CITY OF AMARILLO

CITY OF AMARILLO

MUNICIPAL GARAGE (61110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
Municipal Garage repairs, services, rents, and replaces most City-owned vehicles and off-road equipment.

GOALS
The Garage's goal is to provide City departments with safe, well-maintained equipment at the lowest possible cost to the citizens of Amarillo.

OBJECTIVES

- ★ Organize Sections for better productivity, to include cross-training of shop personnel.
- ★ Monitor and evaluate critical programs.
- ★ Assist all City departments with manpower or equipment within the shop's capabilities and expertise.
- ★ Expand shop facilities and add personnel to maintain the present and future increases of vehicles and equipment in the fleet.
- ★ Work with all departments to reduce number of department owned vehicles and equipment.
- ★ Actively pursue Alternative Fuel possibilities to counter rising fuel costs.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Permanent Rental Vehicles	959	965	965
Department Owned Vehicles	255	255	255
Other	112	112	112
Note: Department owned vehicles and equipment no longer include disposable items such as weedeaters, edgers and push mowers.			

ACCOMPLISHMENTS
Vehicles and Equipment, totaling 31 pieces, was purchased at a cost of $2,354,451.82

City of Amarillo
Revenue
6100Municipal Garage Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
34910 Equipment Rental	12,396,638	11,673,084	10,489,404
34900 Interdepart Rental & User Chgs	**12,396,638**	**11,673,084**	**10,489,404**
37110 Interest Income	206,110	80,000	80,000
37115 Unrealized G/L	-9,174	0	0
37109 Interest Earnings	**196,936**	**80,000**	**80,000**
37130 Discounts Earned	267	86	13
37145 Insurance Recoveries	0	314,576	0
37410 Miscellaneous Revenue	-738	-738	0
37430 Sale of Property	11,900	11,900	0
37435 Sale of Scrap	3,876	6,110	6,363
37460 Gn/Lss on Prop Disposal	276,280	266,280	258,808
37465 NBV Asset Disposal	-125,545	-144,094	-125,736
37400 Miscellaneous Revenue	**166,040**	**454,120**	**139,448**
39110 Tsf In fr General Fund	10,000	10,000	0
39350 Tsf In from Gen Construc	238,438	224,438	0
39470 Tsf in from Water & Sewe	147,575	12,575	0
39750 Fixed Asset Trans-Gen Fund	-12,081	-12,081	0
39100 Operating Transfers In	**383,932**	**234,932**	**0**
TREVENUE Total Revenues	**13,143,546**	**12,442,136**	**10,708,852**

City of Amarillo

Municipal Garage Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,472,560	1,660,764	1,659,955
41300 Incentive	19,952	20,268	18,097
41500 PFP	0	34,000	50,000
41620 Unscheduled	5,477	15,000	15,000
41820T Health Insurance	275,984	348,627	346,629
41900 Life	586	661	661
42010 Social Security - Medicare	21,421	24,375	24,332
42020 Social Security - OASDI	89,069	104,224	104,039
42110 TMRS	248,352	294,475	246,212
42300 State Unemployment	2,463	2,583	2,583
42400 Workers Compensation	71,049	83,948	83,684
42540 Tool Allowance	52,231	64,500	64,500
42560 Change in Sick and Annua	32	0	0
42570 Additional ARC	64,710	0	0
41000 Personal Services	**2,323,886**	**2,653,424**	**2,615,694**
51110 Office Expense	1,559	2,500	2,500
51115 Employee Recognition Program	427	500	500
51200 Operating	48,290	45,000	45,000
51300 Clothing and Linen	7,530	11,250	11,250
51350 Chemical and Medical	15	180	180
51800 Fuel & Oil	2,248,092	3,176,180	3,176,180
51850 Minor Tools	3,745	4,500	4,500
52050 Auto Parts	1,007,237	1,050,000	1,050,000
52050LABOR Auto Parts Labor	1,211,578	1,300,000	1,300,000
52120 Tires and Tubes Other	284,362	190,000	190,000
51000 Supplies	**4,812,836**	**5,780,110**	**5,780,110**
61200 Postage	87	216	216
61410 Tuition	2,346	3,000	3,000
67500 Laundry	1,406	1,456	1,456
68650 Shop Equipment	25,175	30,000	30,000
69210 Rental City Equipment	67,476	61,932	55,428
60000 Contractual Services	**96,490**	**96,604**	**90,100**
71100 Insurance and Bonds	582,804	577,696	577,696
72000 Communication	7,956	7,956	7,353
75100 Travel	0	3,000	3,000
76000 Depreciation	26,829	29,996	27,064
77420 Administrative - Direct	74,221	75,046	75,046
77450 Administrative Other	355,827	317,278	317,278
77470 Service Charges - Other	15,864	15,860	15,860
77610 Information Technology - City	72,534	66,084	66,084
78250 Inventory Over/Short	-75,158	0	0
70000 Other Charges	**1,060,878**	**1,092,916**	**1,089,381**
84310 Shop Equipment	9,090	0	0
80000 Capital Outlay	**9,090**	**0**	**0**
90180 Sales to Other Department	-36,805	-30,000	-30,000
90180.LABOR Sales to Other Departme	-1,343,916	-1,450,000	-1,450,000
90000 Inter Reimbursements	**-1,380,721**	**-1,480,000**	**-1,480,000**
TEXPENSES Total Expenses	**6,922,459**	**8,143,054**	**8,095,285**

City of Amarillo

Department Staffing Report

Department: Municipal Garage Operations

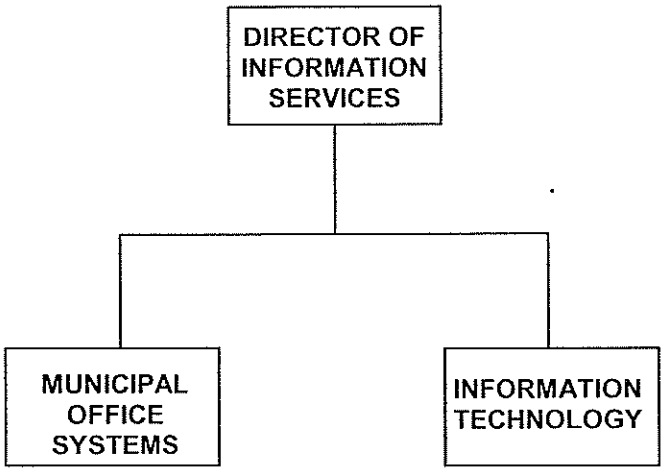
Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM230	SHOP SUPERINTENDENT	
1	ADM231	ASSISTANT SHOP SUPERINTENDENT	
1	CLR230	SERVICE WRITER	
1	CLR405	ADMINISTRATIVE ASSISTANT II	
1	CLR420	ADMINISTRATIVE ASSISTANT V	
1	TRD230	MECHANIC FOREPERSON II	
1	TRD232	SENIOR WELDER	
1	TRD233	PAINTER & BODY REPAIRER	
1	TRD910	CUSTODIAN I	
11	TRD920	MECHANIC APPRENTICE	
23	TRD921	MECHANIC I	
7	TRD922	MECHANIC II	
3	TRD923	MECHANIC FOREPERSON I	
53		Total Permanent Positions	
53		Total Department	1,659,955

Equipment Replacement

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
52050 Auto Parts	13,860	15,000	15,000
52050LABOR Auto Parts Labor	8,638	10,000	10,000
51000 Supplies	**22,498**	**25,000**	**25,000**
76000 Depreciation	4,729,234	4,544,939	4,427,481
70000 Other Charges	**4,729,234**	**4,544,939**	**4,427,481**
84100 Auto-Rolling Stock & Equ	3,863,461	0	0
84200 Machinery General	702,173	0	0
CIPACCT CIP Accounts	0	4,471,500	4,959,400
80000 Capital Outlay	**4,565,635**	**4,471,500**	**4,959,400**
TEXPENSES Total Expenses	**9,317,366**	**9,041,439**	**9,411,881**

CITY OF AMARILLO

INFORMATION SERVICES



City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
1000 General Fund			
Information Technology			
1330 Municipal Office Services	191,240	167,389	162,518
6200 Information Technology Fund			
Information Technology			
62110 IT Administration	707,364	743,902	713,387
62120 IT Operations	460,239	528,001	515,319
62130 IT Systems	798,737	799,304	615,873
62140 IT Infrastructure & Support	2,045,716	1,945,352	1,759,065
62150 IT Capital	50,000	773,735	504,940
62160 IT Public Safety	437,103	527,213	452,479
62170 IT GIS	56,736	58,677	59,432
6200 Information Technology Fund	4,555,894	5,376,184	4,620,495

CITY OF AMARILLO

INFORMATION TECHNOLOGY (62110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Information Technology Department is responsible for providing computer services to all City departments. These services include software installation, support and development, hardware acquisition and maintenance, training, and assistance with any mainframe, mid-range, or personal computer needs.

GOALS

Information Technology goals include supporting an infrastructure which provides City employees access to the information necessary for the successful completion of their duties. Another goal is to eliminate custom applications and replace their functionality with purchased software solutions.

OBJECTIVES

- ★ Complete the implementation of CAD and RMS software for the Amarillo Emergency Communications Center.
- ★ Complete a major version upgrade of the JD Edwards software package and all subsystems.
- ★ Upgrade the fleet of Public Safety mobile data terminals with ruggedized mobile computer terminals.
- ★ Complete the implementation of court case management software for Municipal Court.
- ★ Complete the implementation of electronic ticketing software for the Police Department.
- ★ Complete a major version and operating system upgrade to the application virtualization environment.
- ★ Complete the implementation of electronic medical records software for Public Health.
- ★ Complete an upgrade to the Citywide email system.
- ★ Complete a major version upgrade for the Hummingbird document management system.
- ★ Complete a citywide upgrade of the Microsoft Office software suite for all users.
- ★ Provide support for JD Edwards including the subsystems of Human Resources and Payroll, Fleet, and Inventory.
- ★ Continue the implementation of the Kronos time keeping system.
- ★ Assist in evaluation of potential software applications for the City.
- ★ Provide technical support for all purchased applications.

SIGNIFICANT CHANGES

The implementation of the new Intergraph Public Safety software is on schedule and will provide the foundation for a much-improved Public Safety call taking, dispatch and records management environment. The completion of the wireless building-to-building network has allowed for a higher quality, more reliable service for our customers while decreasing our dependence on expensive/less reliable leased communications lines.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Personal computers	1,300	1,450	1,500
Purchased Applications Supported	30	28	30
Implementation of City-wide network	98%	98%	98%
Implementation of Wireless network	98%	100%	100%

ACCOMPLISHMENTS

Intergraph CAD software was implemented to enhance Public Safety response by improving call taking and dispatch capabilities. An electronic medical records application was implemented for the City Clinic to track patients and their medical histories. Wireless hotspots for public access were implemented at Library branches to provide patrons internet connectivity via their personal laptops. Significant progress has been made in upgrading the Microsoft Office Suite on all City computers. Network infrastructure and technology enhancements were completed in new offices for the Amarillo Emergency Communication Center, Fire Station 1, Fire Station 11, Emergency Management, City Clinic, Public Health and the Zoo. A new Library computer reservation and print management application was implemented to streamline the use of public access computers provided for patrons. A new Information Technology application was implemented to automate the deployment of software applications and updates across the network.

City of Amarillo
Revenue
6200Information Technology Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
34920 Interdepartmental Charg	3,871,196	3,872,091	3,872,091
34900 Interdepart Rental & User Chgs	**3,871,196**	**3,872,091**	**3,872,091**
37110 Interest Income	50,861	31,103	36,000
37115 Unrealized G/L	15,472	0	0
37109 Interest Earnings	**66,333**	**31,103**	**36,000**
37410 Miscellaneous Revenue	-367	-367	0
37465 NBV Asset Disposal	-2,406	0	0
37400 Miscellaneous Revenue	**-2,773**	**-367**	**0**
39110 Tsf In fr General Fund	6,312	100,000	0
39592 Trans In Frm Court Tech Fund	0	386,500	40,000
39640 Tsf In fr Leose Fund	2,270	0	0
39660 Tsf in fr APD Siezed 2620	1,950	0	0
39750 Fixed Asset Trans-Gen Fund	-2,849	0	0
39100 Operating Transfers In	**7,683**	**486,500**	**40,000**
TREVENUE Total Revenues	**3,942,439**	**4,389,327**	**3,948,091**

City of Amarillo

IT Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	354,157	358,505	357,233
41500 PFP	0	24,000	50,000
41820T Health Insurance	26,285	26,290	26,290
41900 Life	55	50	50
42010 Social Security - Medicare	5,055	5,198	5,180
42020 Social Security - OASDI	21,134	21,200	20,909
42110 TMRS	58,224	62,801	52,415
42300 State Unemployment	195	195	195
42400 Workers Compensation	1,929	1,936	1,938
42550 Communications Allowance	1,996	1,200	2,400
42560 Change in Sick and Annua	9,442	0	0
42570 Additional ARC	15,171	0	0
41000 Personal Services	**493,642**	**501,375**	**516,610**
51110 Office Expense	8,078	12,500	10,000
51200 Operating	18,056	10,000	12,500
51950 Minor Office Equipment	786	2,000	2,000
51000 Supplies	**26,920**	**24,500**	**24,500**
61100 Communications Billing	43,906	61,350	50,000
61200 Postage	387	250	250
61400 Dues	1,402	1,400	1,400
61410 Tuition	11,896	10,000	10,000
62000 Professional	8,130	26,500	6,500
68610 Office Equipment	1,515	1,250	1,250
69210 Rental City Equipment	4,680	4,548	4,092
60000 Contractual Services	**71,915**	**105,298**	**73,492**
71100 Insurance and Bonds	1,135	1,160	1,160
72000 Communication	20,164	20,164	18,493
75100 Travel	6,179	11,000	11,000
75200 Mileage	4,768	5,000	5,000
75300 Meals and Local	632	500	500
76000 Depreciation	267	1,628	532
77450 Administrative Other	68,447	73,278	62,101
70000 Other Charges	**101,592**	**112,729**	**98,786**
84900 Office Furniture & Fixtu	13,295	0	0
80000 Capital Outlay	**13,295**	**0**	**0**
TEXPENSES Total Expenses	**707,364**	**743,902**	**713,387**

City of Amarillo

Department Staffing Report

Department: **IT Administration**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM130	INFORMATION TECHNOLOGY MANAGER	
1	ADM131	ASSISTANT INFORMATION TECHNOLOGY MANAGER	
1	ADM137	INFORMATION TECHNOLOGY DIRECTOR	
1	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
4		Total Permanent Positions	
4		Total Department	357,233

IT Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	33	0	0
51850 Minor Tools	0	100	0
51950 Minor Office Equipment	0	500	0
51970 Software	0	0	5,000
51000 Supplies	**33**	**600**	**5,000**
68620 Computer Equipment	6,208	11,000	11,000
69300 Leased Computer Software	406,758	420,800	455,000
60000 Contractual Services	**412,965**	**431,800**	**466,000**
71100 Insurance and Bonds	1,556	1,508	1,508
76000 Depreciation	2,922	56,523	16,639
77450 Administrative Other	42,762	37,570	20,172
70000 Other Charges	**47,240**	**95,601**	**38,319**
84500 Office Machines & Equipm	0	0	6,000
80000 Capital Outlay	**0**	**0**	**6,000**
TEXPENSES Total Expenses	**460,239**	**528,001**	**515,319**

IT Systems

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	391,859	393,349	323,927
41820T Health Insurance	32,392	35,083	35,528
41900 Life	64	62	62
42010 Social Security - Medicare	5,392	5,704	4,697
42020 Social Security - OASDI	23,053	24,388	20,083
42110 TMRS	64,034	68,905	47,528
42300 State Unemployment	244	244	244
42400 Workers Compensation	2,206	2,439	2,008
42570 Additional ARC	16,684	0	0
41000 Personal Services	**535,929**	**530,173**	**434,077**
71100 Insurance and Bonds	913	854	854
76000 Depreciation	230,387	230,387	156,200
77450 Administrative Other	31,509	37,890	24,741
70000 Other Charges	**262,809**	**269,131**	**181,795**
TEXPENSES Total Expenses	**798,737**	**799,304**	**615,873**

City of Amarillo

Department Staffing Report

Department: **IT Systems**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	TEC122	INFORMATION TECHNOLOGY ANALYST	
3	TEC125	SENIOR PROGRAMMER ANALYST	
5		Total Permanent Positions	
5		Total Department	323,927

IT Infrastructure & Support

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	711,095	686,265	663,626
41620 Unscheduled	2,642	1,000	1,000
41820T Health Insurance	98,164	104,006	109,914
41900 Life	207	187	200
42010 Social Security - Medicare	9,828	9,951	9,623
42020 Social Security - OASDI	42,023	42,548	41,145
42110 TMRS	116,962	120,216	97,371
42300 State Unemployment	804	731	780
42400 Workers Compensation	3,838	3,706	3,600
42550 Communications Allowance	1,765	1,200	2,400
42570 Additional ARC	30,475	0	0
41000 Personal Services	**1,017,804**	**969,811**	**929,657**
51110 Office Expense	17	0	0
51200 Operating	305	0	0
51850 Minor Tools	329	250	500
51950 Minor Office Equipment	25,869	60,000	5,000
51960 Printers	0	0	11,500
51970 Software	0	0	17,350
51980 IT Hardware	0	0	55,000
51000 Supplies	**26,521**	**60,250**	**89,350**
68620 Computer Equipment	43,919	57,000	50,000
69300 Leased Computer Software	82,035	109,150	108,500
60000 Contractual Services	**125,953**	**166,150**	**158,500**
71100 Insurance and Bonds	3,084	2,530	2,530
76000 Depreciation	477,841	483,268	483,590
77450 Administrative Other	39,487	74,893	8,438
70000 Other Charges	**520,412**	**560,691**	**494,558**
84500 Office Machines & Equipm	8,400	0	0
84610 Info Tech Equipt - PCs	193,648	0	0
84620 Info Tech Equipt - Serv	27,011	60,000	60,000
84630 Info Tech Equipt - Netw	20,337	61,500	27,000
84640 Info Tech Equipt - Prin	3,515	9,500	0
84700 Info Tech Equipt - Softw	76,907	57,450	0
84710 Info Tech - Network Software	3,209	0	0
80000 Capital Outlay	**333,027**	**188,450**	**87,000**
92005 General Fund	22,000	0	0
92000 Operating Transfers	**22,000**	**0**	**0**
TEXPENSES Total Expenses	**2,045,716**	**1,945,352**	**1,759,065**

City of Amarillo

Department Staffing Report

Department: IT Infrastructure and Support

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TEC121	INFORMATION TECHNOLOGY TECHNICIAN	
7	TEC122	INFORMATION TECHNOLOGY ANALYST	
3	TEC123	INFORMATION TECHNOLOGY SUPPORT ANALYST	
2	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST	
2	TEC126	INFORMATION TECHNOLOGY COORDINATOR	
1	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
16		Total Permanent Positions	
16		Total Department	663,626

IT Capital

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
CIPACCT CIP Accounts	0	773,735	504,940
80000 Capital Outlay	**0**	**773,735**	**504,940**
92130 General Construction	50,000	0	0
92000 Operating Transfers	**50,000**	**0**	**0**
TEXPENSES Total Expenses	**50,000**	**773,735**	**504,940**

City of Amarillo

IT Public Safety

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	219,722	254,202	258,568
41620 Unscheduled	3,043	0	0
41820T Health Insurance	14,327	22,678	21,716
41900 Life	28	37	37
42010 Social Security - Medicare	3,149	3,686	3,749
42020 Social Security - OASDI	11,750	15,018	15,171
42110 TMRS	34,863	44,530	37,938
42300 State Unemployment	146	195	200
42400 Workers Compensation	1,127	1,296	1,307
42570 Additional ARC	9,084	0	0
41000 Personal Services	**297,239**	**341,643**	**338,686**
51200 Operating	42	0	0
51950 Minor Office Equipment	7,460	15,000	0
51980 IT Hardware	0	0	15,000
51000 Supplies	**7,501**	**15,000**	**15,000**
68620 Computer Equipment	29,055	30,000	15,000
69300 Leased Computer Software	9,427	35,250	17,100
60000 Contractual Services	**38,482**	**65,250**	**32,100**
71100 Insurance and Bonds	1,237	1,084	1,084
76000 Depreciation	75,520	67,454	55,164
77450 Administrative Other	17,123	19,782	10,445
70000 Other Charges	**93,880**	**88,320**	**66,693**
84910 Other Equipment	0	17,000	0
80000 Capital Outlay	**0**	**17,000**	**0**
TEXPENSES Total Expenses	**437,103**	**527,213**	**452,479**

City of Amarillo

Department Staffing Report

Department: **IT Public Safety**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST	
1	TEC126	INFORMATION TECHNOLOGY COORDINATOR	
3		Total Permanent Positions	
Part-Time Positions			
1	HRL121	INFORMATION TECHNOLOGY TECHNICIAN	
4		Total Department	258,568

IT GIS

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
69300 Leased Computer Software	45,863	51,500	55,000
60000 Contractual Services	**45,863**	**51,500**	**55,000**
71100 Insurance and Bonds	105	102	102
76000 Depreciation	5,752	7,075	4,330
70000 Other Charges	**5,857**	**7,177**	**4,432**
84610 Info Tech Equipt - PCs	5,015	0	0
80000 Capital Outlay	**5,015**	**0**	**0**
TEXPENSES Total Expenses	**56,736**	**58,677**	**59,432**

CITY OF AMARILLO

SELF-INSURANCE TRUST FUND (63110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Self-Insurance Fund accounts for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, worker's compensation, unemployment claims, and miscellaneous other risks.

GOALS

To provide City departments with cost effective self-insurance benefits.

OBJECTIVES

★ Summarize and analyze accident history and losses for trends and implement loss control measures.
★ Analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Workers' Compensation claims	381	375	350
General Incident, Auto Liability, and Auto Physical claims	289	289	275

City of Amarillo
Revenue
6300Risk Management Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
37110 Interest Income	278,588	204,510	200,000
37115 Unrealized G/L	84,098	0	0
37109 Interest Earnings	**362,685**	**204,510**	**200,000**
37310 Self Insurance Premium	1,585,549	1,602,871	1,601,300
37315 W/C Premium City Pay	2,155,803	2,232,548	2,233,000
37199 Administrative Charges	**3,741,352**	**3,835,419**	**3,834,300**
37130 Discounts Earned	1	0	0
37145 Insurance Recoveries	475,000	45,662	0
37409 Accident Damage Revenue	48,474	3,050	21,134
37418 Non City Damage Claim	5,298	30,154	85,834
37400 Miscellaneous Revenue	**528,773**	**78,866**	**106,968**
TREVENUE Total Revenues	**4,632,810**	**4,118,795**	**4,141,268**

City of Amarillo

Self Insurance General

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
62000 Professional	103	10,250	10,250
69300 Leased Computer Software	27,531	32,480	30,000
60000 Contractual Services	**27,634**	**42,730**	**40,250**
71100 Insurance and Bonds	9,051	5,893	19,893
71320 Risk Management Service	5,200	4,800	4,800
76000 Depreciation	332	332	332
77450 Administrative Other	312,394	315,811	386,652
70000 Other Charges	**326,977**	**326,836**	**411,677**
TEXPENSES Total Expenses	**354,611**	**369,566**	**451,927**

City of Amarillo

Unemployment Claims

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
62000 Professional	11,344	23,753	7,000
60000 Contractual Services	**11,344**	**23,753**	**7,000**
71250 Paid Claims	87,867	52,000	80,000
71330 Incurred Claims	-58,376	0	0
70000 Other Charges	**29,491**	**52,000**	**80,000**
TEXPENSES Total Expenses	**40,835**	**75,753**	**87,000**

City of Amarillo

Fire & Extended Coverage

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
69300 Leased Computer Software	0	2,500	0
60000 Contractual Services	**0**	**2,500**	**0**
71100 Insurance and Bonds	379,088	280,000	280,000
71250 Paid Claims	478,184	32,000	70,000
71330 Incurred Claims	-1,891	0	0
70000 Other Charges	**855,382**	**312,000**	**350,000**
TEXPENSES Total Expenses	**855,382**	**314,500**	**350,000**

City of Amarillo

Workers Compensation

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51115 Employee Recognition Program	1,500	0	0
51120 Safety Program	25,281	49,075	35,000
51300 Clothing and Linen	60,482	52,500	43,000
51000 Supplies	**87,263**	**101,575**	**78,000**
71100 Insurance and Bonds	75,786	70,000	72,670
71250 Paid Claims	90,707	0	0
71290 Comp Claims Paid	1,325,149	1,916,322	1,729,000
71330 Incurred Claims	-1,421,784	0	0
70000 Other Charges	**69,857**	**1,986,322**	**1,801,670**
TEXPENSES Total Expenses	**157,120**	**2,087,897**	**1,879,670**

City of Amarillo

General Liability

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
62000 Professional	350,018	180,000	100,000
60000 Contractual Services	**350,018**	**180,000**	**100,000**
71250 Paid Claims	363,080	207,000	322,100
71330 Incurred Claims	164,948	0	0
70000 Other Charges	**528,028**	**207,000**	**322,100**
TEXPENSES Total Expenses	**878,046**	**387,000**	**422,100**

City of Amarillo

Automobile Liability

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
71250 Paid Claims	131,276	404,000	415,000
71330 Incurred Claims	-190,497	0	0
70000 Other Charges	**-59,221**	**404,000**	**415,000**
TEXPENSES Total Expenses	**-59,221**	**404,000**	**415,000**

City of Amarillo

Auto Physical Damage

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
52050 Auto Parts	125,277	226,649	172,100
52050LABOR Auto Parts Labor	63,115	96,431	70,500
52120 Tires and Tubes Other	268	9,885	245
51000 Supplies	**188,660**	**332,965**	**242,845**
71250 Paid Claims	-14,525	37,035	22,100
71330 Incurred Claims	-129,882	0	0
70000 Other Charges	**-144,407**	**37,035**	**22,100**
TEXPENSES Total Expenses	**44,253**	**370,000**	**264,945**

City of Amarillo

City Property

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
78230 Loss on Bad Debt	52,223	2,430	55,000
70000 Other Charges	**52,223**	**2,430**	**55,000**
TEXPENSES Total Expenses	**52,223**	**2,430**	**55,000**

CITY OF AMARILLO

EMPLOYEE INSURANCE TRUST REVENUE (64100)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Employee Insurance Fund accounts for the self-insured medical and dental benefits together with life insurance for employees, retirees, and covered dependents.

GOALS

To provide City employees, retirees, and their dependents with cost effective medical, dental, and life insurance benefits.

OBJECTIVES

★ Monitor and evaluate hospital, physician and ancillary service contracts.
★ Process medical, dental, and flexible spending plan claims accurately and in a timely manner.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Claims processed (including medical, dental and flex)	47,793	48,500	51,000

ACCOMPLISHMENTS

Medical, dental, and flexible spending claims are processed weekly and reimbursement checks are mailed weekly. Clean claims are paid within two weeks of receipt. The Plan is in compliance with all HIPAA Privacy Regulations and accepts claims electronically. Direct deposit available for all medical, dental and flex reimbursements.

City of Amarillo
Revenue
6400Employee Insurance Fund

DESCRIPTION	ACTUAL FY2008	Revised FY2009	Budgeted FY2010
34810 Employee Health Ins Pre	2,204,825	2,165,434	2,249,000
34820 Retiree Health Ins Prem	1,331,731	1,366,168	1,365,900
34830 Cobra Health Ins Premiu	2,244	5,614	5,616
34840 Dental Insurance Premiu	769,968	739,201	739,224
34850 City Paid Health Premiu	11,445,095	11,235,877	11,685,310
34870 Claim Refund	223,538	106,983	106,980
34890 Drug Rebate Revenue	396,398	254,407	255,000
34800 Other	**16,373,798**	**15,873,684**	**16,407,030**
37110 Interest Income	209,972	120,000	120,000
37115 Unrealized G/L	66,782	0	0
37109 Interest Earnings	**276,754**	**120,000**	**120,000**
37410 Miscellaneous Revenue	1,241	103	103
37400 Miscellaneous Revenue	**1,241**	**103**	**103**
39675 Tsf in fr Comp Absenses Fund	26,619	26,619	0
39100 Operating Transfers In	**26,619**	**26,619**	**0**
TREVENUE Total Revenues	**16,678,411**	**16,020,406**	**16,527,133**

City of Amarillo

Health Plan

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	11,910	10,415	15,050
51200 Operating	296	460	575
51700 Education	555	255	605
55100 Publications	505	505	505
51000 Supplies	**13,266**	**11,635**	**16,735**
61200 Postage	28,298	31,700	29,250
61400 Dues	715	1,090	1,090
61410 Tuition	275	615	275
62000 Professional	30,196	5,800	48,000
60000 Contractual Services	**59,485**	**39,205**	**78,615**
71100 Insurance and Bonds	34,223	0	210,000
71210 Life Insurance	67,863	67,245	70,000
71220 Health Fixed Costs	84,082	81,839	76,200
71230 Retiree Insurance Subsi	6,240	6,240	6,240
71240 Retiree Insurance From	186,826	166,100	178,800
71260 Medical Insurance Claim	12,703,887	14,116,277	14,618,455
71265 Post Retirement HC Cost	15,248,490	0	0
71310 Incurred Medical Claims	977,059	0	0
71360 Wellness	159,420	269,500	135,000
74000 Printing and Binding	1,822	2,600	4,300
75100 Travel	4,769	3,400	2,000
75300 Meals and Local	212	325	100
76000 Depreciation	1,032	1,099	236
78230 Loss on Bad Debt	10,231	5,000	12,100
70000 Other Charges	**29,486,156**	**14,719,625**	**15,313,431**
92130 General Construction	264,880	0	0
92000 Operating Transfers	**264,880**	**0**	**0**
TEXPENSES Total Expenses	**29,823,786**	**14,770,464**	**15,408,781**

City of Amarillo

Dental Plan

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
71260 Medical Insurance Claim	709,171	749,325	749,325
71310 Incurred Medical Claims	6,817	0	0
70000 Other Charges	**715,988**	**749,325**	**749,325**
TEXPENSES Total Expenses	**715,988**	**749,325**	**749,325**

CITY OF AMARILLO

CITY OF AMARILLO

CITY CARE CLINIC (64300)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The scope of practice of the City Care Clinic is family medicine, occupational medicine, preventive medicine, and geriatric care. The Clinic sees patients from ages 12 months to adult. The Clinic also provides well visits and acute care visits.

GOALS
It is the Clinic's goal to provide complete family health care. The practice will focus on patient-centered healthcare, health maintenance, health screening and wellness of City employees, their families, and their dependents.

OBJECTIVES
★ To provide acute care, chronic care, preventive health, pre-employment physical exams, promotional physical exams, firefighter yearly ancillary testing, policemen yearly physical exams, Respiratory Protection Qualification physical exams, HazMat exams, Worker's Compensation Evaluation and Management, Immunizations, Well Child physical exams (12 months and older), Well Woman physical exam s, Well Male physical exams, and Geriatric Exams. ★ To provide ancillary medical services such as Phlebotomy, EKG, hearing tests, vision tests, Spirometry, and oxygen saturation. ★ To provide CLIA-waived testing such as urinalysis, Influenza testing, rapid strep testing, pre-employment, random, and promotional drug screens; and fasting and random blood glucose testing.

ACCOMPLISHMENTS
The City Care Clinic has become a more stable location for regional healthcare for the city employees and dependents. Collaborative effort with the Public Health Department on proactive measures regarding health issues and joint effort on administration of immunizations.

City of Amarillo

City Care Clinic

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	268,611	358,320	359,598
41300 Incentive	13,235	18,600	18,603
41500 PFP	0	0	10,000
41620 Unscheduled	2,899	0	4,000
41820T Health Insurance	19,115	34,121	30,428
41900 Life	45	62	56
42010 Social Security - Medicare	4,065	5,465	5,484
42020 Social Security - OASDI	10,308	14,902	12,402
42110 TMRS	43,051	66,027	51,829
42300 State Unemployment	614	341	366
42400 Workers Compensation	2,649	3,360	4,221
42560 Change in Sick and Annua	26,619	0	0
42570 Additional ARC	11,217	0	0
41000 Personal Services	**402,430**	**501,200**	**496,987**
51110 Office Expense	8,269	8,600	4,000
51200 Operating	56,725	49,000	55,000
51000 Supplies	**64,995**	**57,600**	**59,000**
61200 Postage	4	0	0
61410 Tuition	0	0	500
62000 Professional	265,917	6,000	9,000
68680 Other Equipment	0	1,900	0
69300 Leased Computer Software	4,638	0	10,000
60000 Contractual Services	**270,558**	**7,900**	**19,500**
71100 Insurance and Bonds	0	11,500	11,500
72000 Communication	0	3,500	1,778
74000 Printing and Binding	0	750	0
75100 Travel	0	3,000	0
75300 Meals and Local	748	500	750
76000 Depreciation	399	1,100	399
77450 Administrative Other	0	74,675	74,675
77610 Information Technology - City	0	16,152	16,152
70000 Other Charges	**1,147**	**111,177**	**105,254**
84610 Info Tech Equipt - PCs	1,640	0	0
80000 Capital Outlay	**1,640**	**0**	**0**
TEXPENSES Total Expenses	**740,770**	**677,877**	**680,741**

City of Amarillo

Department Staffing Report

Department: City Care Clinic

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR420	ADMINISTRATIVE ASSISTANT V	
0.50	PRF600	U. R. NURSE	
1.00	PRF605	NURSE PRACTITIONER	
1.00	PRF910	L V N	
4.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL560	NURSE PRACTITIONER	
1.00	HRL572	REGISTERED NURSE	
1.00	HRL573	PHYSICIAN	
3.00		Total Part-Time Positions	
7.50		Total Department	359,598

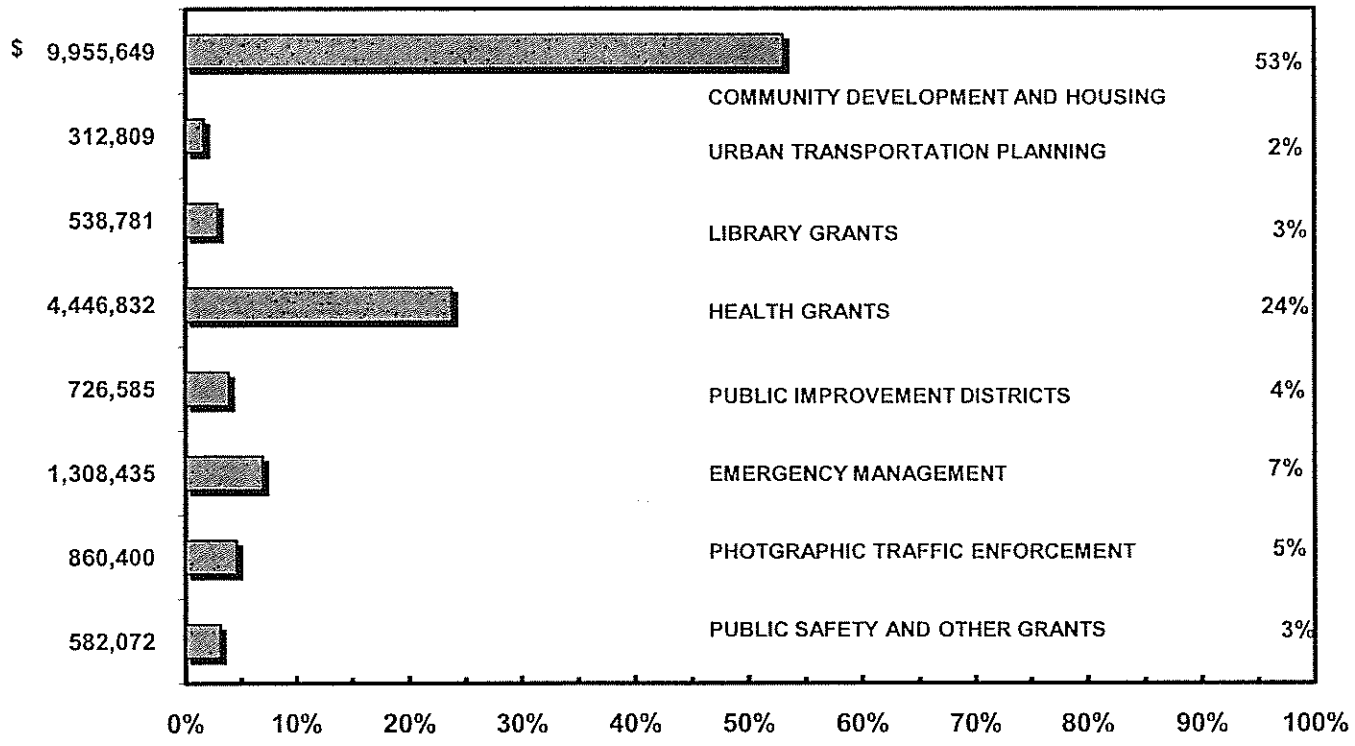
City of Amarillo

Employee Flex Plan

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
71270 Flex Plan Daycare	48,414	45,014	52,000
71280 Flex Plan Unreimbursed	731,849	786,000	820,830
70000 Other Charges	**780,263**	**831,014**	**872,830**
TEXPENSES Total Expenses	**780,263**	**831,014**	**872,830**

CITY OF AMARILLO
SPECIAL REVENUE FUNDS
2010/2011

REVENUES



$18,731,563 TOTAL REVENUES

Most of the City's grant funding is from the Housing and Urban Development Department, which is reflected in our Community Development and Housing Grant ($9,955,649). Public Safety and Other Grants includes $89,087 in Police related grants, $270,651 in Municipal Court related grants, and $222,334 for the Summer Lunch Program. Health Department functions reflect funding in the amount of $4,446,832 including $2,199,761for the Health Department and $2,247,071 for the WIC grants.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
SPECIAL REVENUE FUNDS - FISCAL YEAR 2009/10

	Total	Housing Assistance Payments Program	Shelter Plus Care	Supportive Housing	Emergency Shelter	Community Development Block Grant	Home Investment Partnership Program	Affordable Housing	HMIS	Library Grants	Court Technology Fund
Balance 10/01/09 (See Below)	2,938,163	892,811	267	3,410	0	0	36,533	60,497	51,505	0	230,594
Fiscal Year 2009/10											
Sales, Receipts & Revenue	23,415,721	8,093,418	245,625	206,564	151,771	3,755,626	1,127,065	100,002	104,123	599,203	155,478
M & O Expenditures	23,098,624	8,093,418	245,625	206,564	151,771	3,755,626	1,127,065	100,002	132,240	556,944	386,907
Capital Expenditures	1,029,248	0	0	0	0	0	0	0	23,388	42,258	0
Total Expenditures	24,127,871	8,093,418	245,625	206,564	151,771	3,755,626	1,127,065	100,002	155,628	599,202	386,907
Balance 10/01/10	2,226,013	892,811	267	3,410	(0)	(0)	36,533	60,497	(0)	1	(835)
Fiscal Year 2010/11											
Sales, Receipts & Revenue	18,731,563	8,604,341	336,210	206,864	0	608,399	122,310	(0)	77,525	538,781	155,478
M & O Expenditures	18,137,437	8,604,341	336,210	206,864	0	608,398	122,310	0	77,525	498,781	104,340
Capital Expenditures	825,305	0	0	0	0	0	0	0	0	40,000	20,000
Total Expenditures	18,962,742	8,604,341	336,210	206,864	0	608,398	122,310	0	77,525	538,781	124,340
Balance 10/01/11	1,994,834	892,811	267	3,410	(0)	1	36,532	60,497	0	1	30,303
AVAILABLE FUNDS CALCULATION											
Cash & Investments	3,783,460	1,118,669	795	2,024	1,000	169,172	31,981	160,497	45,288	2,076	230,632
Assets to be converted to Cash	1,878,352	562,897	18,410	37,351	3,000	131,010	89,734	0	9,547	65,843	
Less: Liabilities & Encumbrances	(2,723,649)	(788,755)	(18,938)	(35,965)	(4,000)	(300,182)	(85,182)	(100,000)	(3,330)	(67,919)	(38)
	0										
Balance 10/01/09	2,938,163	892,811	267	3,410	0	0	36,533	60,497	51,505	0	230,594

* Includes the Justice Assistant Grant and the Selective Traffic Enforcement Program (Safe & Sober Grant used priod year)

Court Security Fund	Hazardous Material Transportation	Urban Transportation Planning	Emergency Management AIP Pantex Project	Emergency Management Service & Equipment	Summer Programs	Woman Infants & Children	Public Health	Leose	Police Grants*	APD Seized Propery	Photographic Traffic Enforcement	Public Improvement District Summary
169,004	393,177	0	0	3,726	0	0	0	91,363	14,262	503,901	252,021	235,092
115,173	78,482	314,635	94,403	901,835	225,334	2,193,934	2,281,893	26,812	1,078,397	0	850,108	715,840
102,927	134,388	314,635	94,403	258,029	225,334	2,193,934	2,281,893	33,394	818,198	118,172	1,031,161	735,992
0	14,420	0	0	643,806	0	0	0	4,917	274,461	25,997	0	0
102,927	148,808	314,635	94,403	901,835	225,334	2,193,934	2,281,893	38,311	1,092,659	144,169	1,031,161	735,992
181,251	322,851	(0)	0	3,726	(0)	(0)	(1)	79,864	0	359,732	70,968	214,940
115,173	60,834	312,809	123,930	1,123,671	222,334	2,247,071	2,199,761	29,856	59,231	0	860,400	726,585
97,664	127,018	312,809	123,930	383,366	222,334	2,247,070	2,199,762	25,340	59,231	134,200	860,400	785,544
0	0	0	0	740,305	0	0	0	0	0	25,000	0	0
97,664	127,018	312,809	123,930	1,123,671	222,334	2,247,070	2,199,762	25,340	59,231	159,200	860,400	785,544
198,760	256,668	(1)	(0)	3,726	(0)	1	(1)	84,380	0	200,532	70,968	155,981
175,056	400,647	1,270	980	3,841	0	3,459	2,217	93,605	14,934	508,462	578,058	238,797
	0	63,158	14,328	208,714	0	324,159	331,873	0	18,328	0	0	0
(6,052)	(7,470)	(64,428)	(15,308)	(208,829)	0	(327,618)	(334,090)	(2,242)	(19,000)	(4,561)	(326,037)	(3,705)
169,004	393,177	0	0	3,726	0	0	0	91,363	14,262	503,901	252,021	235,092

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2010 CDBG Fund			
Public Services			
20110 Program Management	314,161	359,728	388,924
20115 Code Enforcement	73,449	0	0
20116 Code Inspector	47,987	54,178	52,930
20125 Rehab Support	135,475	171,105	166,545
20130 Housing Rehab	413,684	0	0
20140 Public Services	261,411	0	0
20155 Neighborhood Facilities	430,360	0	0
20165 Micro Loan Program	37,432	0	0
2010 CDBG Fund	1,713,959	585,010	608,398
2020 Housing			
Public Services			
20210 Housing Assistance	659,923	7,000	11,696
20220 Mod Rehab	19,369	30,187	28,512
20230 Housing Vouchers	7,082,154	8,058,864	8,564,133
2020 Housing	7,761,446	8,096,050	8,604,341
2030 Home Investment Partnership			
Public Services			
20310 Home Administration	122,954	140,185	122,310
20320 Home Projects	1,722,903	0	0
2030 Home Investment Partnership	1,845,857	140,185	122,310
2040 Shelter Plus Care Fund			
Public Services			
20400 SHELTER PLUS CARE	104,732	123,620	336,210
20420 Shelter Plus Care II	94,843	122,005	0
2040 Shelter Plus Care Fund	199,575	245,625	336,210
2050 Supportive Housing Fund			
Public Services			
20500 SUPPORTIVE HOUSING	240,812	206,564	206,864
2050 Supportive Housing Fund	240,812	206,564	206,864
2070 TX Emergency Shelter Grants			
Public Services			
20700 TX Emergency Shelter Grant	127,630	0	0
2070 TX Emergency Shelter Grants	127,630	0	0
2075 HMIS			
Public Services			
20750 HMIS	-28,645	0	0
20755 HMIS 2008-2010	94,263	155,628	77,525
2075 HMIS	65,618	155,628	77,525

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2080 Court Technology Fund			
Finance			
20800 Court Technology	81,309	445,411	124,340
2080 Court Technology Fund	81,309	445,411	124,340
2090 Court Security Fund			
Finance			
20910 Court Security Fund	107,661	93,777	97,664
2090 Court Security Fund	107,661	93,777	97,664
2100 Texas State Library Funds			
Public Services			
21113 Interlibrary Loan	149,599	150,996	141,321
21115 Library System Admin	126,192	160,518	149,641
21118 Continuing Education	29,528	13,243	8,902
21119 Consulting	10,403	22,469	12,481
21122 Networked Resources	134,229	127,033	113,664
21128 Tech Asst Negotiated Grants	49,595	77,977	72,772
21130 Lone Star Library Grant	34,251	16,000	40,000
2100 Texas State Library Funds	533,796	568,237	538,781
2210 Safe and Sober TXDOT Program			
Police			
22150 Safe and Sober TXDOT Pr	161,897	157,065	39,230
22160 Click It or Tickit	18,888	18,655	20,001
2210 Safe and Sober TXDOT Program	180,785	175,720	59,231
2300 Summer Lunch Program			
Public Services			
23100 Summer Lunch Program	217,928	225,334	222,334
2300 Summer Lunch Program	217,928	225,334	222,334
2400 Hazardous Material Transportation			
Administrative and City Services			
24110 Safe Room Construction Rebate	2,501	0	0
24120 NLD Domestic Preparedne	693	0	0
24130 Metropolitan Medical Res	136,940	135,690	127,018
2400 Hazardous Material Transp Fun	140,134	135,690	127,018
2420 Urban Transportation Planning			
Public Services			
24200 Urban Transportation Planning	318,571	327,578	312,809
2420 Urban Transportation Planning	318,571	327,578	312,809
2425 Photographic Traffic Enforcement			

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
Public Works			
24250 Photographic Traffic Enforceme	839,456	982,209	860,400
2425 Photographic Traffic Enforceme	839,456	982,209	860,400
2430 Emergency Mgt Service & Equip			
Administrative and City Services			
24333 MMRS HSGP GDEM	246,116	321,221	317,419
24370 CCP Citizens Corp. Progr	2,877	10,985	0
24380 State Homeland Sec Prog 07/08	68,000	353,678	586,912
24390 LETPP 07/08	109,493	115,000	219,340
2430 Emergency Mgt Service & Equip	426,487	800,884	1,123,671
2500 Public Health Fund			
Community Services			
25011 Public Health Administr	812,812	937,429	951,071
25012 Refugee Health	190,987	214,917	314,351
25013 TDH Immunizations	220,412	261,049	271,049
25014 HIV Prevention	227,050	220,327	218,000
25015 Core Public Health	72,660	110,096	99,377
25020 Bioterrorism Grant	221,002	294,000	294,277
25021 Pandemic Influenza	5,889	0	0
25022 HIV Surveillance	49,435	52,668	51,636
25025 Zoonosis Control	12,969	20,000	0
2500 Public Health Fund	1,813,215	2,110,486	2,199,762
2530 WIC Grant Fund			
Community Services			
25311 WIC Administration	149,382	287,354	281,017
25312 WIC Nutrition Education	807,084	793,832	776,576
25313 WIC Breastfeeding	67,964	88,439	86,717
25314 WIC Client Services	456,695	882,640	861,417
25315 WIC Farmers Market	4,553	17,222	16,670
25317 WIC Lactation Consultant	5,249	6,830	6,830
25318 WIC Peer Counselor	61,234	63,293	61,879
25319 WIC Vendor Operations	849	19,017	18,465
25320 WIC Contractors	113,597	250,024	100,000
25321 WIC Obesity Prevention	18,758	20,000	20,000
25322 WIC R D Grant	17,673	17,500	17,500
2530 WIC Grant Fund	1,703,039	2,446,151	2,247,070
2610 Justice Assistance Grant Fund			
Police			
26110 JAG Traffic Enforcement	27,697	0	0
26120 JAG Directed Patrol	0	0	0
26150 FY08 JAG Program	31,023	0	0
26160 JAG FY08 Directed Patrol	15,065	0	0

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
2610 Justice Assistance Grant Fund	73,784	0	0
2620 APD Seized Property Fund			
Police			
26210 Narcotics Unit	197,536	206,700	159,200
2620 APD Seized Property Fund	197,536	206,700	159,200
2660 Leose Training Program Fund			
Police			
26610 Leose Training-Police	40,948	23,000	23,000
26620 Leose Training- Fire Civilian	2,960	750	840
26630 Leose Training- Airport Securi	0	1,500	1,500
2660 Leose Training Program Fund	43,908	25,250	25,340
2670 AIP Pantex Project Fund			
Administrative and City Services			
26710 AIP Pantex Project Fund	165,833	94,403	123,930
2670 AIP Pantex Project Fund	165,833	94,403	123,930
2700 Greenways at Hillside Fund			
Finance			
27100 Greenways at Hillside	317,289	397,787	361,001
2700 Greenways at Hillside Fund	317,289	397,787	361,001
2720 Brennan Boulevard Fund			
Finance			
27200 Brennan Improvement Dis	12,574	13,536	15,185
2720 Brennan Boulevard Fund	12,574	13,536	15,185
2730 Colonies			
Finance			
27300 Colonies	333,855	324,278	335,147
2730 Colonies	333,855	324,278	335,147
2740 Tutbury Public Imprv Dist			
Finance			
27400 Tutbury Imprv Dist	13,587	12,672	16,339
2740 Tutbury Public Imprv Dist	13,587	12,672	16,339
2750 Point West PID			
Finance			
27510 Points West PID	37,051	45,931	51,674
2750 Point West PID	37,051	45,931	51,674
2760 Quail Creek Public Improv Dist			
Finance			

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	ACTUAL 2008/2009	Budgeted 2009/2010	Budgeted 2010/2011
27610 Quail Creek PID	2,461	5,453	6,198
2760 Quail Creek Public Improv Dist	2,461	5,453	6,198

CITY OF AMARILLO

COMMUNITY DEVELOPMENT PROGRAM MANAGEMENT (20110)
FUNCTION, GOALS AND OBJECTIVES

FUNCTION

Community Development administers programs funded by the Department of Housing and Urban Development (HUD); the Community Development Block Grant (CDBG) and Texas Emergency Shelter Grant (ESG) Programs. HUD regulations provide guidance for the administration of these programs.

GOALS

A five (5) year Consolidated Plan for Housing and Community Development establishes priorities and strategies for the use of CDBG and HOME funding. The Plan covers 2005 – 2010. The primary goal of the Consolidated Plan is to develop a viable urban community by providing decent housing and a suitable living environment and by expanding economic opportunities for persons who are of low and moderate income.

OBJECTIVES

- ★ Eliminate slum and blighting influences by demolishing 35 vacant, condemned structures.
- ★ Improve homes for 201 lower income homeowners through renovation and the emergency repair of hazardous housing conditions.
- ★ Improve neighborhood services and programs by renovating facilities owned by nonprofit agencies.
- ★ Improve the quality of life for 1,800 lower income people by assisting nonprofit agencies with the provision of health and social services.
- ★ Improve the lives of 1,200 homeless persons by supporting emergency shelters.

SIGNIFICANT CHANGES

Funding levels and the addition of new entitlement cities resulted in a decrease in the City's entitlement funding by 3.5%.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Condemned structures demolished	50	35	35
Intensified Code Enforcement Inspections	12,994	9,500	9,500
Parks improved	0	2	2
Homeowners assisted with emergency repairs	204	207	201
Community facilities improved/expanded	3	3	3
Persons benefiting from public services, day care, adult day care, counseling, homebound meals	1,290	1,800	1,800
Homeless shelters supported	5	5	5
Adults and children sheltered	2,205	1,200	1,200
Units of Homelessness Prevention	47	50	50
MicroLoan Program	0	2	2

ACCOMPLISHMENTS

CDBG continues to be leveraged with other community funds to accomplish major projects.

City of Amarillo

Program Management

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	154,940	155,664	154,420
41300 Incentive	2	0	0
41500 PFP	0	2,600	3,900
41820T Health Insurance	16,664	22,678	21,716
41900 Life	50	50	50
42010 Social Security - Medicare	2,005	2,301	2,283
42020 Social Security - OASDI	9,626	9,837	9,760
42110 TMRS	25,893	27,794	23,097
42300 State Unemployment	212	195	195
42400 Workers Compensation	249	254	249
42510 Car Allowance	3,008	3,000	3,000
41000 Personal Services	**212,650**	**224,373**	**218,670**
51110 Office Expense	11,977	12,938	17,299
51950 Minor Office Equipment	0	0	1,080
51000 Supplies	**11,977**	**12,938**	**18,379**
61200 Postage	3,488	3,600	4,620
61300 Advertising	10,046	14,000	12,500
61400 Dues	3,460	1,875	2,165
61410 Tuition	169	500	500
61600 Unassigned	0	0	6,506
62000 Professional	0	5,000	10,000
68610 Office Equipment	0	100	100
60000 Contractual Services	**17,162**	**25,075**	**36,391**
71100 Insurance and Bonds	3,284	2,345	2,345
72000 Communication	3,440	3,440	2,776
75100 Travel	9,512	11,800	14,000
75200 Mileage	0	0	100
75300 Meals and Local	450	1,000	1,000
77450 Administrative Other	29,218	55,689	54,536
77610 Information Technology - City	31,652	33,324	33,324
70000 Other Charges	**77,557**	**107,597**	**108,081**
90010 Housing Assistance	-276	0	0
90170 Grant Fund Reimbursement	-4,909	-10,255	-10,239
90000 Inter Reimbursements	**-5,185**	**-10,255**	**-10,239**
92010 Other Grant Funds	0	0	17,642
92000 Operating Transfers	**0**	**0**	**17,642**
TEXPENSES Total Expenses	**314,161**	**359,728**	**388,924**

City of Amarillo

Department Staffing Report

Department: **Program Management**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM502	COMMUNITY DEVELOPMENT ADMINISTRATOR	
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	CLR941	ADMINISTRATIVE TECHNICIAN	
1	MGT560	PROGRAM COORDINATOR	
4		Total Permanent Positions	
4		Total Department	154,420

City of Amarillo

Code Enforcement

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
67110 Demolition Condemned Pro	73,449	0	0
60000 Contractual Services	**73,449**	**0**	**0**
77100 Court Costs	0	0	0
70000 Other Charges	**0**	**0**	**0**
TEXPENSES Total Expenses	**73,449**	**0**	**0**

City of Amarillo

Code Inspector

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	25,149	25,763	25,371
41500 PFP	0	800	1,200
41620 Unscheduled	-5	0	0
41820T Health Insurance	5,979	5,980	5,980
41900 Life	14	12	12
42010 Social Security - Medicare	353	374	368
42020 Social Security - OASDI	1,508	1,597	1,573
42110 TMRS	4,109	4,513	3,723
42300 State Unemployment	49	49	49
42400 Workers Compensation	411	438	431
41000 Personal Services	**37,566**	**39,527**	**38,707**
69210 Rental City Equipment	4,932	4,512	4,104
60000 Contractual Services	**4,932**	**4,512**	**4,104**
72000 Communication	328	328	532
77450 Administrative Other	5,162	9,811	9,587
70000 Other Charges	**5,489**	**10,139**	**10,119**
TEXPENSES Total Expenses	**47,987**	**54,178**	**52,930**

City of Amarillo

Department Staffing Report

Department: Code Inspector

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	25,371
1		Total Department	

City of Amarillo

Rehab Support

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	47,636	57,695	57,804
41300 Incentive	446	600	603
41500 PFP	0	800	1,200
41620 Unscheduled	28	0	0
41820T Health Insurance	12,911	15,736	15,736
41900 Life	23	25	25
42010 Social Security - Medicare	626	845	847
42020 Social Security - OASDI	2,678	3,614	3,621
42110 TMRS	7,870	10,212	8,570
42300 State Unemployment	101	97	97
42400 Workers Compensation	1,607	1,982	1,984
41000 Personal Services	**73,927**	**91,607**	**90,487**
51110 Office Expense	2,936	8,475	9,830
51850 Minor Tools	0	100	100
51950 Minor Office Equipment	0	0	185
51000 Supplies	**2,936**	**8,575**	**10,115**
61100 Communications Billing	0	800	800
61300 Advertising	0	1,000	1,000
61410 Tuition	393	500	500
61600 Unassigned	0	0	5,928
62000 Professional	610	1,600	1,600
63400 Employee Medical	187	250	250
64100 Lead Paint Test	2,039	5,000	2,500
69210 Rental City Equipment	9,864	9,024	8,208
60000 Contractual Services	**13,092**	**18,174**	**20,786**
71100 Insurance and Bonds	313	313	313
72000 Communication	657	657	565
75100 Travel	3,290	4,500	4,500
77450 Administrative Other	10,158	22,737	22,533
70000 Other Charges	**14,417**	**28,207**	**27,911**
90010 Housing Assistance	-1,275	-15,000	-5,000
90000 Inter Reimbursements	**-1,275**	**-15,000**	**-5,000**
92010 Other Grant Funds	0	39,542	22,246
92015 Home Investments	32,377	0	0
92000 Operating Transfers	**32,377**	**39,542**	**22,246**
TEXPENSES Total Expenses	**135,475**	**171,105**	**166,545**

City of Amarillo

Department Staffing Report

Department: **Rehab Support**

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TRD555	REHAB INSPECTOR I	
1	TRD556	REHAB INSPECTOR II	
2		Total Permanent Positions	
2		Total Department	57,804

City of Amarillo

Housing Rehab

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64070 Emergency Repairs Grant	391,102	0	0
64080 Owner Expenses	22,582	0	0
60000 Contractual Services	**413,684**	**0**	**0**
71100 Insurance and Bonds	0	0	0
70000 Other Charges	**0**	**0**	**0**
TEXPENSES Total Expenses	**413,684**	**0**	**0**

City of Amarillo

Public Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64010 Jan Werner	24,481	0	0
64020 Family Support Services	3,500	0	0
64040 Title 4-A Child Care	120,000	0	0
64050 SOS Center	48,000	0	0
64060 Food NET Program - PRPC	28,500	0	0
64130 Trans For Homeless	6,150	0	0
64160 TSRC Day Room	30,780	0	0
60000 Contractual Services	**261,411**	**0**	**0**
71100 Insurance and Bonds	0	0	0
70000 Other Charges	**0**	**0**	**0**
TEXPENSES Total Expenses	**261,411**	**0**	**0**

City of Amarillo

Neighborhood Facilities

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64719 North Branch Ymca	68,349	0	0
64746 Downtown Women Cntr-The Hav	68,417	0	0
64747 Habitat-Barringer Village Infr	43,594	0	0
64748 Public Health Clinic	250,000	0	0
60000 Contractual Services	**430,360**	**0**	**0**
TEXPENSES Total Expenses	**430,360**	**0**	**0**

City of Amarillo

Micro Loan Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64950 Micro Loan Program	37,432	0	0
60000 Contractual Services	**37,432**	**0**	**0**
TEXPENSES Total Expenses	**37,432**	**0**	**0**

CITY OF AMARILLO

CITY OF AMARILLO

HOUSING ASSISTANCE (20210)
FUNCTION, GOALS AND OBJECTIVES

FUNCTION

The Community Development Department administers rental assistance programs funded by the Department of Housing and Urban Development (HUD). Activities include program development and implementation, determination of tenant eligibility, maintenance of waiting list, tenant and landlord briefings, inspection of units, review of participants' income and family circumstances, timely payment of rent subsidies, and enforcement of housing assistance contracts.

GOALS

The Department's goal is to expand housing choices and upgrade substandard living conditions of lower income families. Relieve financial hardship for these families in securing safe and decent housing. Facilitate and participate in local efforts to provide a coordinated continuum of care to meet the needs of the homeless. Affirmatively further fair housing by informing citizens of their housing rights. Provide the opportunity and incentive for assisted families to become self-sufficient.

OBJECTIVES

- ★ Address housing needs of lower income renters by developing constructive methods to alleviate homelessness, maintaining awareness of funding opportunities and trends in affordable housing.
- ★ Improve the quality of housing units by educating participants of the Housing Quality Standards, maintaining listings of available units, and informing tenants of fair housing rights.
- ★ Facilitate participants in attaining economic independence by administering Family Self-Sufficiency and Welfare to Work Programs to combine training, case management, supportive services, and employment with housing assistance.
- ★ Remove housing as a barrier in preserving the family structure by administering a Family Unification Program in cooperation with Children' Protective Services.
- ★ Provide sound financial management by verifying tenant income and recovering overpayments, investigating program abuse and monitoring internal control measures.
- ★ Promote homeownership by offering the voucher homeownership option.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Families Assisted	1,350	1,600	1,700
No. in Assisted Families	3,780	4,480	4,760
Average Rental Assistance/Month	$434	$442	$469
Average Annual Income of Participants	$10,147	$9,960	$9,900
Households on Waiting List	2,200	1,800	1,700
No. in Households Waiting	4,600	3,744	3,536

ACCOMPLISHMENTS

Renewal funding continues to be approved for expiring projects under the Section 8 Voucher Program, the Family Self Sufficiency Coordinator Grant, and the special Homeless Housing Grants. Funding for an additional 51 vouchers was received in September, 2010.

SIGNIFICANT CHANGES

Funding level increased for voucher program for calendar year 2010, allowing the program to lease back up. The program was required to use reserves in 2009 which resulted in decreased number of families being assisted.

Housing Assistance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	279,735	271,957	272,211
41300 Incentive	84	0	0
41500 PFP	0	6,600	9,900
41820T Health Insurance	42,574	41,508	41,508
41900 Life	113	100	100
42010 Social Security - Medicare	3,853	3,943	3,947
42020 Social Security - OASDI	16,476	16,861	16,877
42110 TMRS	45,707	47,640	39,940
42300 State Unemployment	449	390	390
42400 Workers Compensation	820	649	644
41000 Personal Services	**389,811**	**389,649**	**385,516**
51110 Office Expense	17,755	18,310	20,530
51950 Minor Office Equipment	0	1,683	683
51000 Supplies	**17,755**	**19,993**	**21,213**
61200 Postage	20,211	31,200	31,200
61300 Advertising	665	700	700
61400 Dues	300	300	300
61410 Tuition	0	500	500
61600 Unassigned	0	0	11,657
62000 Professional	6,089	14,100	14,700
64100 Lead Paint Test	3,236	4,800	4,800
64810 Housing Assistance Payme	59	0	0
69210 Rental City Equipment	4,932	4,512	4,104
60000 Contractual Services	**35,492**	**56,112**	**67,961**
72000 Communication	3,617	3,617	3,168
75100 Travel	1,787	5,500	5,500
75200 Mileage	93	125	125
75300 Meals and Local	79	150	300
77450 Administrative Other	171,439	171,796	149,084
77610 Information Technology - City	41,754	47,184	47,184
78210 Cash Over/Short	-1	0	0
70000 Other Charges	**218,767**	**228,372**	**205,361**
90170 Grant Fund Reimbursement	-1,903	-687,127	-668,355
90000 Inter Reimbursements	**-1,903**	**-687,127**	**-668,355**
92010 Other Grant Funds	0	0	0
92000 Operating Transfers	**0**	**0**	**0**
TEXPENSES Total Expenses	**659,923**	**7,000**	**11,696**

City of Amarillo

Department Staffing Report

Department: Housing Assistance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM560	ASSISTANT COMMUNITY DEVELOPMENT ADMINISTRATOR	
1	CLR400	ADMINISTRATIVE ASSISTANT I	
3	CLR415	ADMINISTRATIVE ASSISTANT IV	
1	CLR560	HOUSING TECHNICIAN	
1	PRF560	SUPPORTIVE HOUSING COORDINATOR	
1	TRD980	HOUSING INSPECTOR	
8		Total Permanent Positions	
8		Total Department	272,211

City of Amarillo

Mod Rehab

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64810 Housing Assistance Payme	19,250	25,920	24,120
60000 Contractual Services	**19,250**	**25,920**	**24,120**
71100 Insurance and Bonds	119	0	0
71250 Paid Claims	0	500	500
70000 Other Charges	**119**	**500**	**500**
92010 Other Grant Funds	0	3,767	3,892
92000 Operating Transfers	**0**	**3,767**	**3,892**
TEXPENSES Total Expenses	**19,369**	**30,187**	**28,512**

City of Amarillo

Housing Vouchers

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
52300 Unassigned	0	185,534	266,759
51000 Supplies	**0**	**185,534**	**266,759**
64810 Housing Assistance Payme	7,065,275	7,148,135	7,582,410
60000 Contractual Services	**7,065,275**	**7,148,135**	**7,582,410**
71100 Insurance and Bonds	0	964	964
71250 Paid Claims	0	500	500
77460 Admin Other Governments	16,879	18,500	18,500
70000 Other Charges	**16,879**	**19,964**	**19,964**
90160 Other Departments	0	26,645	26,645
90000 Inter Reimbursements	**0**	**26,645**	**26,645**
92010 Other Grant Funds	0	678,586	668,355
92000 Operating Transfers	**0**	**678,586**	**668,355**
TEXPENSES Total Expenses	**7,082,154**	**8,058,864**	**8,564,133**

CITY OF AMARILLO

HOME ADMINISTRATION (20310)
FUNCTION, GOALS AND OBJECTIVES

FUNCTION

The Community Development Department administers the HOME Investment Partnership Program (HOME) funded by the Department of Housing and Urban Development (HUD). Regulations and guidelines issued by HUD govern the administration and management of HOME projects.

GOALS

The HOME Program provides a variety of financial incentives and assistance to private investors, nonprofit organizations, and individuals to achieve the program objectives. These low and moderate income owner and renter households should have opportunities to live in decent, safe, and affordable housing and low and moderate income households should have the opportunity to own an affordable home in a neighborhood of their choice.

OBJECTIVES

- ★ Leverage public funding with private investment to renovate vacant, substandard rental units, which will be available to lower income households at controlled rents.
- ★ Give low and moderate income households the opportunity to purchase a home at affordable payments by subsidizing their down payment and closing costs.
- ★ Give very low-income households the opportunity to become a homeowner by supporting nonprofit housing development efforts.
- ★ Create opportunities for homeless families to achieve self-sufficiency by creating transitional housing units operated by nonprofit organizations.

SIGNIFICANT CHANGES

A component of the HOMEbuyer Assistance program is the Section 8 Homeownership Principal Reduction Program; which can assist a qualified City of Amarillo Section 8 homebuyer, at or below 50% MFI, with up to $20,000 for a combination of down payment and 75% of reasonable and customary closing costs. The affordability period is 10 years.

OPERATING STATISTICS	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Owner occupied homes rehabilitated	0	8	8
Average cost per unit	$0	$20,000	$15,000
Rental units rehabilitated	11	20	5
Average cost per unit	$30,570	$15,000	$15,000
Units developed by nonprofits for sale or rent	3	18	4
Homebuyers assisted	15	17	25
Average down payment and closing costs	$4,635	$4,559	$3,966
Principal Reduction Homebuyers assisted	1	10	5
Principal Reduction average	$19,939	$14,600	$13,900
Average mortgage	$71,225	$71,000	$57,100
ADDI Homebuyers assisted	2	0	0
ADDI Assistance average	$9,593	$0	$0
Average mortgage	$103,398	$0	$0
Section 8 Homeownership homebuyers assisted	1	4	4
Section 8 Assistance average	$19,939	$19,500	$19,500
Average mortgage	$71,225	$65,000	$60,350

ACCOMPLISHMENTS

The HOMEbuyer Assistance Program has helped 1,805 lower income families. Assistance per homebuyer averaged $3,966 and leveraged $84.5 million in mortgage loans since April 1995. The program continues to be popular.

City of Amarillo

Home Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	67,438	70,144	65,290
41500 PFP	0	2,000	3,000
41820T Health Insurance	12,654	13,367	5,980
41900 Life	26	25	25
42010 Social Security - Medicare	893	1,017	947
42020 Social Security - OASDI	3,817	4,349	4,048
42110 TMRS	11,012	12,287	9,580
42300 State Unemployment	97	97	97
42400 Workers Compensation	40	42	38
41000 Personal Services	**95,978**	**103,329**	**89,005**
71100 Insurance and Bonds	1,868	254	254
75100 Travel	174	0	0
77450 Administrative Other	13,187	25,646	22,095
77610 Information Technology - City	11,746	10,956	10,956
70000 Other Charges	**26,975**	**36,856**	**33,305**
TEXPENSES Total Expenses	**122,954**	**140,185**	**122,310**

City of Amarillo

Department Staffing Report

Department: Home Administration

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR415	ADMINISTRATIVE ASSISTANT IV	
1	MGT560	PROGRAM COORDINATOR	
2		Total Permanent Positions	
2		Total Department	65,290

City of Amarillo

Home Projects

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64911 Rental Rehab	70,123	0	0
64912 Homebuyers	89,462	0	0
64913 CHDO Admin	45,289	0	0
64914 CHDO	398,643	0	0
64917 American Dream DP Initiative	19,186	0	0
64920 Jason Avenue Residential Apts	1,100,200	0	0
60000 Contractual Services	**1,722,903**	**0**	**0**
TEXPENSES Total Expenses	**1,722,903**	**0**	**0**

City of Amarillo

SHELTER PLUS CARE

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64810 Housing Assistance Payme	103,642	121,320	332,640
60000 Contractual Services	**103,642**	**121,320**	**332,640**
71100 Insurance and Bonds	558	0	0
71250 Paid Claims	0	800	800
75100 Travel	0	250	250
77410 Administrative Service	711	0	0
70000 Other Charges	**1,269**	**1,050**	**1,050**
90010 Housing Assistance	-179	0	0
90000 Inter Reimbursements	**-179**	**0**	**0**
92010 Other Grant Funds	0	1,250	2,520
92000 Operating Transfers	**0**	**1,250**	**2,520**
TEXPENSES Total Expenses	**104,732**	**123,620**	**336,210**

City of Amarillo

Shelter Plus Care II

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64810 Housing Assistance Payme	94,616	120,120	0
60000 Contractual Services	**94,616**	**120,120**	**0**
71250 Paid Claims	0	385	0
77410 Administrative Service	227	0	0
70000 Other Charges	**227**	**385**	**0**
92010 Other Grant Funds	0	1,500	0
92000 Operating Transfers	**0**	**1,500**	**0**
TEXPENSES Total Expenses	**94,843**	**122,005**	**0**

City of Amarillo

SUPPORTIVE HOUSING

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64810 Housing Assistance Payme	201,161	162,674	162,180
64850 CFS Transitional Housing	38,451	41,266	41,908
60000 Contractual Services	**239,612**	**203,940**	**204,088**
71100 Insurance and Bonds	422	0	0
71250 Paid Claims	0	600	600
77410 Administrative Service	965	0	0
70000 Other Charges	**1,387**	**600**	**600**
90010 Housing Assistance	-188	0	0
90000 Inter Reimbursements	**-188**	**0**	**0**
92010 Other Grant Funds	0	2,024	2,176
92000 Operating Transfers	**0**	**2,024**	**2,176**
TEXPENSES Total Expenses	**240,812**	**206,564**	**206,864**

City of Amarillo

TX Emergency Shelter Grant

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
64510 FSS/Domestic Violence	13,600	0	0
64520 Another Chance House	20,000	0	0
64530 Martha's Home	14,400	0	0
64570 FSS Counseling	7,500	0	0
64620 Homelessness Prevention	30,797	0	0
64630 Salvation Army	13,920	0	0
64650 TSRC Day Room Advocate	22,504	0	0
60000 Contractual Services	**122,721**	**0**	**0**
92010 Other Grant Funds	4,909	0	0
92000 Operating Transfers	**4,909**	**0**	**0**
TEXPENSES Total Expenses	**127,630**	**0**	**0**

City of Amarillo

HMIS 2008-2010

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	19,707	41,694	41,635
41820T Health Insurance	2,778	5,980	5,980
41900 Life	6	12	12
42010 Social Security - Medicare	478	605	604
42020 Social Security - OASDI	992	2,585	2,581
42110 TMRS	3,141	7,304	6,109
42300 State Unemployment	64	49	49
42400 Workers Compensation	26	67	66
41000 Personal Services	**27,192**	**58,295**	**57,036**
51950 Minor Office Equipment	1,232	576	0
51000 Supplies	**1,232**	**576**	**0**
61100 Communications Billing	0	3,000	0
61600 Unassigned	0	0	1,720
62000 Professional	31,895	63,245	0
60000 Contractual Services	**31,895**	**66,245**	**1,720**
72000 Communication	328	328	328
77450 Administrative Other	3,736	0	0
77610 Information Technology - City	0	18,441	18,441
70000 Other Charges	**4,064**	**18,769**	**18,769**
84610 Info Tech Equipt - PCs	29,880	23,388	0
80000 Capital Outlay	**29,880**	**23,388**	**0**
90015 Community Development	0	-11,645	0
90000 Inter Reimbursements	**0**	**-11,645**	**0**
92120 Information Services	0	0	0
92000 Operating Transfers	**0**	**0**	**0**
TEXPENSES Total Expenses	**94,263**	**155,628**	**77,525**

City of Amarillo

Department Staffing Report

Department: HMIS 2008-2010

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TEC137	PERSONAL COMPUTER SPECIALIST	
1		Total Department	41,635

CITY OF AMARILLO

CITY OF AMARILLO

COURT TECHNOLOGY FUND (20800)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
State law allows a municipality to assess a fee per conviction to be used for information technology purpose.

GOALS
The goal of the Court Technology Fund is to accumulate revenue to fund computer software, hardware, and maintenance that are needed to operate the Municipal Court.

ACCOMPLISHMENTS
The balance of the funds accumulated for the 2009/2010 and 2010/2011 fiscal years will be used to fund the purchase of the new Municipal Court Software (Incode).

City of Amarillo

Court Technology

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51200 Operating	441	500	500
51000 Supplies	**441**	**500**	**500**
69300 Leased Computer Software	80,868	84,911	63,840
60000 Contractual Services	**80,868**	**84,911**	**63,840**
84700 Info Tech Equipt - Softw	0	0	20,000
80000 Capital Outlay	**0**	**0**	**20,000**
92120 Information Services	0	360,000	40,000
92000 Operating Transfers	**0**	**360,000**	**40,000**
TEXPENSES Total Expenses	**81,309**	**445,411**	**124,340**

CITY OF AMARILLO

COURT SECURITY FUND (20910)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
State law allows a municipality to asses a fee per conviction to be used for municipal court security purposes.

GOALS
The goal of the Court Security Fund is to accumulate revenue to fund all aspects of court security.

SIGNIFICANT CHANGES
The Amarillo Police Department conducted a full court security evaluation. After the review of that evaluation, the court installed a 16-camera system as well as emergency push buttons throughout the entire court building. The court continues to use the security evaluation to improve all areas of court security.

City of Amarillo

Court Security Fund

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	66,104	61,382	60,017
41300 Incentive	1,203	1,200	1,206
41500 PFP	0	1,750	1,750
41620 Unscheduled	7,034	4,500	4,500
41820T Health Insurance	13,210	5,980	13,367
41900 Life	28	25	25
42010 Social Security - Medicare	1,039	913	893
42020 Social Security - OASDI	3,961	3,902	3,818
42110 TMRS	12,228	11,026	9,036
42300 State Unemployment	146	97	97
42400 Workers Compensation	2,224	2,077	2,029
42520 Uniform/Clothing Allowan	482	360	360
41000 Personal Services	**107,661**	**93,213**	**97,100**
68100 R & M - Building	0	0	0
60000 Contractual Services	**0**	**0**	**0**
77610 Information Technology - City	0	564	564
70000 Other Charges	**0**	**564**	**564**
TEXPENSES Total Expenses	**107,661**	**93,777**	**97,664**

City of Amarillo

Department Staffing Report

Department: Court Security Fund

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2	PRF115	BAILIFF II	
2		Total Department	60,017

CITY OF AMARILLO

INTERLIBRARY LOAN (21113)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
Provide interlibrary loan and referral service to public, academic, and special libraries in the region.

GOALS
Provide information to the residents of the top 26 counties of the Texas Panhandle by facilitating the exchange of library material among libraries in the Panhandle and nationally.

OBJECTIVES	
★	Fill 25,800 requests for library materials from the collections of Amarillo Public Library.
★	Process 60,000 requests for library materials.
★	Provide an average response time of 24 hours for interlibrary loan requests.
★	Provide an average response time of 8 days to fill book requests from the region from the Amarillo Public Library collections.
★	Provide an average response time of 18 days for materials requested from and filled by other libraries.

City of Amarillo

Interlibrary Loan

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	69,583	63,714	64,117
41500 PFP	0	2,232	2,232
41820T Health Insurance	6,104	5,980	5,980
41900 Life	31	25	25
42010 Social Security - Medicare	998	924	930
42020 Social Security - OASDI	4,267	3,950	3,975
42110 TMRS	11,363	11,161	9,408
42300 State Unemployment	117	97	97
42400 Workers Compensation	48	45	43
41000 Personal Services	**92,510**	**88,128**	**86,807**
51110 Office Expense	9,913	6,670	4,600
51000 Supplies	**9,913**	**6,670**	**4,600**
61200 Postage	21,475	27,712	26,457
62000 Professional	5,300	5,100	5,300
60000 Contractual Services	**26,775**	**32,812**	**31,757**
71100 Insurance and Bonds	338	352	352
72000 Communication	2,403	2,403	1,680
75100 Travel	1,794	1,000	1,400
77450 Administrative Other	11,152	14,435	9,529
77610 Information Technology - City	4,713	5,196	5,196
70000 Other Charges	**20,400**	**23,386**	**18,157**
TEXPENSES Total Expenses	**149,599**	**150,996**	**141,321**

City of Amarillo

Department Staffing Report

Department: Interlibrary Loan

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	PRF031	LIBRARIAN II	
1	PRF034	LIBRARY ASSISTANT	
2		Total Permanent Positions	
2		Total Department	64,117

CITY OF AMARILLO

LIBRARY SYSTEM SERVICES (21115)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Texas Panhandle Library System (TPLS), one of ten regional systems in the State, serves the top 26 counties of the Panhandle. The region includes 33 public libraries, including 28 that are TPLS members, as well as all school, academic and special libraries. The purpose of TPLS is to provide and enhance library services for all people in the region by training library staff members, developing resources and services responsive to the needs of the libraries throughout the Panhandle, and encouraging library development through cooperation of all types of libraries. The TPLS grant currently receives funding from the Federal Government.

GOALS

Provide consulting and continuing education to assist in the development of local library growth and operation. Develop a positive public awareness of the value of library services and TPLS membership. Provide assistance and support to local libraries in the development of library programming, funding and other services. Promote cooperation among all types of libraries, organizations, and institutions. Promote and support communication, resource sharing, and cooperation among member libraries and the TPLS office. Provide support and technical assistance in the development of facilities and technology of libraries.

OBJECTIVES

- ★ Provide professional assistance to 222 people in 33 public libraries, schools, special and academic libraries.
- ★ Provide at least 75 hours of continuing education opportunities for no fewer than 160 library staff.
- ★ Promote resource sharing through a regional courier system that delivers Interlibrary Loan and reciprocal borrowing items throughout the Panhandle.
- ★ Provide training and technical assistance to citizens of the Panhandle through the system website, live tutors online, and professional tutorials.

City of Amarillo

Library System Admin

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	61,720	73,012	77,660
41500 PFP	0	1,400	1,400
41820T Health Insurance	11,226	15,736	13,367
41900 Life	22	28	28
42010 Social Security - Medicare	843	1,059	1,126
42020 Social Security - OASDI	3,604	4,527	4,815
42110 TMRS	10,051	12,790	11,395
42300 State Unemployment	119	110	110
42400 Workers Compensation	33	48	52
41000 Personal Services	**87,618**	**108,708**	**109,953**
51110 Office Expense	1,451	698	1,677
51000 Supplies	**1,451**	**698**	**1,677**
61200 Postage	357	100	50
61400 Dues	1,200	0	0
62000 Professional	1,200	2,604	0
60000 Contractual Services	**2,757**	**2,704**	**50**
71100 Insurance and Bonds	0	0	0
72000 Communication	1,466	1,466	1,224
75100 Travel	781	8,425	3,475
77450 Administrative Other	9,564	15,344	10,090
77610 Information Technology - City	22,556	23,172	23,172
70000 Other Charges	**34,367**	**48,407**	**37,961**
TEXPENSES Total Expenses	**126,192**	**160,518**	**149,641**

City of Amarillo

Department Staffing Report

Department: Library System Admin

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM032	LIBRARIAN IV	
1	CLR945	OFFICE ADMINISTRATOR	
-	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
2		Total Permanent Positions	
2		Total Department	77,660

City of Amarillo

Continuing Education

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	16,664	0	0
41900 Life	7	0	0
42010 Social Security - Medicare	211	0	0
42020 Social Security - OASDI	900	0	0
42110 TMRS	2,725	0	0
42300 State Unemployment	23	0	0
42400 Workers Compensation	10	0	0
41000 Personal Services	**20,539**	**0**	**0**
51110 Office Expense	0	3,500	200
51000 Supplies	**0**	**3,500**	**200**
61400 Dues	0	0	0
61410 Tuition	0	877	0
62000 Professional	6,559	6,700	7,852
60000 Contractual Services	**6,559**	**7,577**	**7,852**
71100 Insurance and Bonds	0	0	0
75100 Travel	191	900	250
77450 Administrative Other	2,238	1,266	600
70000 Other Charges	**2,429**	**2,166**	**850**
TEXPENSES Total Expenses	**29,528**	**13,243**	**8,902**

City of Amarillo

Consulting

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	2,238	500	0
51000 Supplies	**2,238**	**500**	**0**
61200 Postage	153	0	0
62000 Professional	2,455	17,050	6,800
69210 Rental City Equipment	4,007	1,692	3,360
60000 Contractual Services	**6,614**	**18,742**	**10,160**
71100 Insurance and Bonds	604	579	579
75100 Travel	158	500	900
77450 Administrative Other	788	2,148	842
70000 Other Charges	**1,550**	**3,227**	**2,321**
TEXPENSES Total Expenses	**10,403**	**22,469**	**12,481**

Networked Resources

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	472	5,421	0
55210 Library Books	0	0	0
51000 Supplies	**472**	**5,421**	**0**
61200 Postage	0	100	0
61410 Tuition	0	877	0
62000 Professional	123,683	98,166	106,000
60000 Contractual Services	**123,683**	**99,143**	**106,000**
71100 Insurance and Bonds	0	0	0
75100 Travel	0	10,325	0
77450 Administrative Other	10,074	12,144	7,664
70000 Other Charges	**10,074**	**22,469**	**7,664**
TEXPENSES Total Expenses	**134,229**	**127,033**	**113,664**

City of Amarillo

Tech Asst Negotiated Grants

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	17,388	25,427	25,635
41500 PFP	0	400	400
41900 Life	7	9	9
42010 Social Security - Medicare	221	369	372
42020 Social Security - OASDI	945	1,576	1,589
42110 TMRS	2,841	4,454	3,761
42300 State Unemployment	25	37	37
42400 Workers Compensation	10	15	15
41000 Personal Services	**21,438**	**32,288**	**31,818**
51110 Office Expense	922	2,700	2,700
51950 Minor Office Equipment	946	0	0
51000 Supplies	**1,868**	**2,700**	**2,700**
61410 Tuition	68	0	0
62000 Professional	12,742	17,278	17,282
60000 Contractual Services	**12,809**	**17,278**	**17,282**
71100 Insurance and Bonds	168	154	154
72000 Communication	328	328	435
75100 Travel	1,371	7,960	5,660
77450 Administrative Other	3,759	7,454	4,907
77610 Information Technology - City	7,854	9,816	9,816
70000 Other Charges	**13,480**	**25,711**	**20,972**
TEXPENSES Total Expenses	**49,595**	**77,977**	**72,772**

City of Amarillo

Department Staffing Report

Department: Tech Asst Negotiated Grants

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	TEC130	INFORMATION TECHNOLOGY ASSISTANT	
1		Total Department	25,635

Lone Star Library Grant

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
71100 Insurance and Bonds	0	0	0
70000 Other Charges	**0**	**0**	**0**
84910 Other Equipment	0	16,000	40,000
80000 Capital Outlay	**0**	**16,000**	**40,000**
92130 General Construction	34,251	0	0
92000 Operating Transfers	**34,251**	**0**	**0**
TEXPENSES Total Expenses	**34,251**	**16,000**	**40,000**

CITY OF AMARILLO

SAFE AND SOBER TXDOT PROGRAM (22150)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The Amarillo Police Department receives this funding for specific enforcement activities from the State of Texas, including DWI enforcement, and speed enforcement.

GOALS
The goal of this funding is to decrease the number of crashes, fatalities and injuries caused by impaired driving and by speeding.

City of Amarillo

Safe and Sober TXDOT Pr

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41620 Unscheduled	136,919	130,695	33,333
42010 Social Security - Medicare	1,536	1,484	374
42110 TMRS	22,391	20,168	5,451
42300 State Unemployment	96	90	23
42400 Workers Compensation	203	323	49
41000 Personal Services	**161,145**	**152,760**	**39,230**
75100 Travel	752	4,305	0
70000 Other Charges	**752**	**4,305**	**0**
TEXPENSES Total Expenses	**161,897**	**157,065**	**39,230**

CITY OF AMARILLO

CLICK IT OR TICKET (22160)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The Amarillo Police Department receives this funding from the State of Texas to conduct an intense occupant protection enforcement and public information and education effort during the Memorial Day Holiday period.

GOALS
The goal of this funding is to increase occupant restraint use in all passenger vehicles and trucks.

City of Amarillo

Click It or Tickit

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41620 Unscheduled	16,054	16,000	17,000
42010 Social Security - Medicare	173	178	183
42110 TMRS	2,661	2,477	2,818
41000 Personal Services	**18,888**	**18,655**	**20,001**
TEXPENSES Total Expenses	**18,888**	**18,655**	**20,001**

CITY OF AMARILLO

SUMMER LUNCH PROGRAM (23100)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The function of the Summer Lunch Program is to provide free lunches for children ages 1 to 18 during the summer at various sites throughout Amarillo.

GOALS

Increase participation and public awareness of this program by utilizing various forms of media including fliers, Park Guide, Summer In The City Brochure, Parks website, and Public Service Announcements. Continue to work to provide as many lunch sites as possible during the summer for kids to participate in within walking distance of their home or school. Work with Community Development to recruit other site providers of this program to increase participation. Work with the Amarillo Independent School District to determine program sites based on the Free and Reduced Lunch school list.

OBJECTIVES

- ★ Continue to offer the program at all Summer Recreation Program park sites.
- ★ Continue to look for ways to increase attendance through marketing strategies including posters, fliers, PSA's, live remotes, school presentations, local media, booths, etc.
- ★ Work closely with the Amarillo Independent School District to provide healthy lunch menus.
- ★ Work with Community Development to increase participation through daycares, summer school, and other agencies.
- ★ Partner with Summer Schools to provide lunches at the schools or in joint cooperation with our park lunch sites.
- ★ Evaluate annually all recreation lunch sites to assure needs are met in the community.
- ★ Introduce Recreation mascot to the community through parks program, summer lunch, events, school presentations, children hospital, etc.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Actual 2009/10	Estimated 2010/11
Park Sites Only (1st lunches)	10,669	13,104	13,000

City of Amarillo

Summer Lunch Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
54000 Food	177,678	219,000	219,000
51000 Supplies	**177,678**	**219,000**	**219,000**
61430 Accounting Services	0	900	900
60000 Contractual Services	**0**	**900**	**900**
71100 Insurance and Bonds	442	434	434
70000 Other Charges	**442**	**434**	**434**
92005 General Fund	25,235	0	1,000
92010 Other Grant Funds	0	5,000	0
92017 CDBG	14,573	0	1,000
92000 Operating Transfers	**39,808**	**5,000**	**2,000**
TEXPENSES Total Expenses	**217,928**	**225,334**	**222,334**

CITY OF AMARILLO

METROPOLITAN MEDICAL RESPONSE SYSTEM SUSTAINMENT (24130)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Metropolitan Medical Response System (MMRS) is a federally funded program provided to the City of Amarillo to further enhance and sustain a regionally integrated, systematic mass casualty incident preparedness program that enables a response during the first crucial hours of an incident. Funds may be utilized to assist in planning, training, purchasing equipment and pharmaceuticals and supporting exercises specifically as it relates to the human health consequences caused by a natural and/or man-made disaster including those caused by a weapons of mass destruction terrorist incident, an epidemic disease outbreak or a hazardous material accident. The Department of Emergency Administration is the lead agency in coordinating plan development and administering these funds.

GOALS

The primary goal of the MMRS program is to assess the response capabilities of the emergency management, health and medical communities and identify opportunities to enhance the integrated, systematic response to mass casualty incidents caused by any hazard thereby reducing the consequences of a mass casualty incident during the crucial first hours of a response until significant external assistance can arrive and become operational.

OBJECTIVES

Assist the MMRS jurisdiction and region in developing and sustaining enhanced local capabilities:

- ★ In achieving preparedness in the MMRS-related Target Capabilities List, supporting the efforts to implement the National Preparedness Goal, National Response Plan, and the National Response Framework initiatives.
- ★ by ensuring strategic goals, objectives, operational capabilities, resource requirements and preparedness status are adequately incorporated in the State and Urban Area Homeland Security Assessment and Strategies documents.
- ★ by revising operational plans to reflect State and Urban Area Homeland Security Assessments and Strategies.
- ★ by implementing program guidance incorporating increased collaboration with the US Department of Health and Human Services the Office of the Assistant Secretary for Preparedness and Response, formerly HRSA, National Hospital Preparedness, the CDC Public Health Emergency Preparedness and the Medical Reserve Corps programs.
- ★ by ensuring the sustainment of MMRS capabilities established through the completion of baseline deliverables and other requirements promulgated in previous federal funding guidance documents and related directives.

OPERATIONS

Collaborate with emergency management agencies, the Panhandle Regional Advisory Council, Public Health Emergency Preparedness agencies, the Panhandle Emergency Management Advisory Committee, the Disaster District liaison and other healthcare agencies to ensure the operational readiness of the Medical Coordination Center and the Panhandle Medical Operations Center, including the development of standard operating guidelines and interoperable communications and information sharing components for both functions. Continue to support the local MMRS Steering Committee and the Regional Medical Response System (RMRS) Steering Committee to augment a collaborative planning framework for Annex H, its appendices and attachments and the healthcare component of the regional response plan. Review and revise, as applicable, the Amarillo/Potter/Randall Emergency Operations Plan Annex H, its appendices and attachments and the healthcare attachment to the regional response plan. Continue to integrate local emergency management, health and medical systems with regional, state and federal systems. Promote regional coordination of mutual aid with neighboring localities. Validate local emergency response capabilities to a mass casualty incident via assessment, training and exercising opportunities.

City of Amarillo

Metropolitan Medical Res

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	95,257	94,197	94,197
41820T Health Insurance	5,979	5,980	0
41900 Life	14	12	12
42010 Social Security - Medicare	1,399	1,422	1,422
42020 Social Security - OASDI	5,983	6,082	6,082
42110 TMRS	16,435	17,184	14,393
42300 State Unemployment	49	49	49
42400 Workers Compensation	422	412	411
42510 Car Allowance	3,911	3,900	3,900
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**130,851**	**130,439**	**121,667**
51110 Office Expense	1,453	1,500	1,500
51000 Supplies	**1,453**	**1,500**	**1,500**
61400 Dues	1,167	1,000	1,100
60000 Contractual Services	**1,167**	**1,000**	**1,100**
71100 Insurance and Bonds	0	251	251
75100 Travel	3,468	2,500	2,500
70000 Other Charges	**3,468**	**2,751**	**2,751**
TEXPENSES Total Expenses	**136,940**	**135,690**	**127,018**

City of Amarillo

Department Staffing Report

Department: Metropolitan Medical Response

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	ADM045	MANAGER OF EMERGENCY ADMINISTRATION	
1		Total Department	94,197

CITY OF AMARILLO

URBAN TRANSPORTATION PLANNING (24200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Urban Transportation Planning Department (24200) is responsible for short- and long-range transportation planning activities. The Department, designated as the Metropolitan Planning Organization (MPO), works to coordinate planning efforts between Federal, State, County, and City officials and to incorporate public involvement at all stages of the transportation planning process. The primary activities of the Department include the preparation of the Metropolitan Transportation Plan (MTP), the Transportation Improvement Program (TIP), and the Unified Planning Work Program (UPWP). The MTP is a twenty-five year long-range plan that requires the maintenance of socio-economic data for transportation modeling. The TIP is a 4-year short-range planning document for transportation projects within the Amarillo Urban Transportation Study area (AUTS). The Urban Transportation Planning Department is involved in ongoing data collection related to traffic collisions, traffic counts, population, employment, and land use. The Department is responsible for tracking and analyzing collision reports, identifying high collision intersections, and conducting speed and parking studies as needed. The department is also involved in maintaining the Federal Transit Administration database for application and management of the FTA annual grant.

GOALS

The main goal of the Urban Transportation Planning Department is to provide for the development and maintenance of Amarillo's transportation network in a continuous, cooperative, and coordinated manner throughout the Amarillo Urban Transportation study area.

OBJECTIVES

- ★ Continue to carry out the role of the Metropolitan Planning Organization in the transportation planning process.
- ★ Collect and maintain data that will provide information for making decisions about the transportation needs of the AUTS area.
- ★ Review and maintain all MPO required documents for compliance with the Safe, Accountable, Flexible, and Efficient Transportation Act – a Legacy for Users (SAFETEA-LU).

SIGNIFICANT CHANGES

This budget is based on funding projections determined by the Texas Department of Transportation. Transportation planning funds are established by federal legislation for transportation funding, or SAFETEA-LU. SAFETEA-LU authorizes funding for transportation planning, highway construction, and public transportation. The MPO's funds are then allocated under a state funding formula resulting from the 2000 US Census.

ACCOMPLISHMENTS

During fiscal year 2009-10, the Department completed the FY2010 UPWP. A FY 2011 UPWP was developed as required by FHWA. The MPO's public involvement procedures were reviewed for compliance with SAFETEA-LU. The document, the MPO's Public Participation Plan (PPP), while continuing to meet the needs of the MPO Policy Committee, was enhanced by the implementation of a Limited English Proficiency Plan (LEP). The LEP will allow the MPO to better assist the traditionally underserved populations in the MPO planning area. Efforts to secure demographics data used for a transportation model for the Amarillo Urban Transportation Study Area were nearly complete. The MPO's new 2010-35 MTP was approved by the MPO Policy Committee to address long-range transportation planning in the region and for compliance with SAFETEA-LU. The MPO Policy Committee addressed projects selected for funding by the American Recovery and Reinvestment Act, or Economic Stimulus. The Committee revised the 2008-11 TIP, which programs transportation projects to be implemented from the MTP. The MPO's development of a draft 2011-14 TIP was completed and the document approved by the MPO Policy Committee. The Texas Urban Mobility Plan (TUMP) was reviewed throughout the year. Staff continued to work with Texas Association of MPO's (TEMPO) and TxDOT in developing new transportation-planning documents for the MPO. This work is a continuing endeavor.

City of Amarillo

Urban Transportation Planning

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	179,357	170,195	170,705
41300 Incentive	602	600	603
41500 PFP	0	2,375	2,375
41820T Health Insurance	21,712	21,716	21,716
41900 Life	48	44	44
42010 Social Security - Medicare	2,466	2,477	2,484
42020 Social Security - OASDI	9,564	9,756	9,809
42110 TMRS	28,657	27,565	23,213
42300 State Unemployment	254	234	233
42400 Workers Compensation	2,547	3,452	3,448
41000 Personal Services	**245,207**	**238,414**	**234,629**
51110 Office Expense	1,792	2,000	2,250
51400 Photographic	0	100	100
51850 Minor Tools	0	2,000	2,500
51000 Supplies	**1,792**	**4,100**	**4,850**
61200 Postage	912	1,000	1,000
61300 Advertising	2,497	2,000	2,000
61400 Dues	0	500	250
61410 Tuition	102	250	250
62000 Professional	0	400	400
60000 Contractual Services	**3,512**	**4,150**	**3,900**
71100 Insurance and Bonds	638	652	652
72000 Communication	657	657	611
74000 Printing and Binding	0	300	300
75100 Travel	1,659	9,500	5,000
75300 Meals and Local	0	100	100
77450 Administrative Other	60,836	65,373	58,435
77610 Information Technology - City	4,270	4,332	4,332
70000 Other Charges	**68,060**	**80,914**	**69,430**
TEXPENSES Total Expenses	**318,571**	**327,578**	**312,809**

City of Amarillo

Department Staffing Report

Department: Urban Transportation Planning

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	ADM905	MPO DIRECTOR	
1.00	PRF900	SENIOR PLANNER	
1.00	PRF902	PLANNER I	
0.50	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
3.50		Total Permanent Positions	
Part-Time Positions			
2.00	HRL542	TRAFFIC COUNTER	
5.50		Total Department	170,705

CITY OF AMARILLO

PHOTOGRAPHIC TRAFFIC ENFORCEMENT (24250)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Red-light running is the leading cause of urban vehicle crashes according to the Insurance Institute for Highway Safety. The City of Amarillo is committed to the safety of its citizens and dedicated to reducing preventable collisions at signalized intersections by installing photographic detection equipment. Every year, motorists that run red lights cause needless crashes in Amarillo. The Federal Highway Administration Stop Red Light Running Program reports that red light camera safety programs in other cities reduced crashes between 40 and 90 percent.

GOALS

The ultimate goal of Amarillo's Traffic Signal Safety Program is to change driver behavior. Every driver makes a decision when approaching an intersection where the light has just turned red. Impatient drivers often choose to continue through the intersection, ignoring the law and putting lives at risk.

OBJECTIVES

- ★ To monitor intersection approaches through advanced detection and imaging technology.
- ★ To issue a violation notice to the vehicle owner after verification and review by the Amarillo Police Department.
- ★ To analyze traffic data, accidents, damages and injuries to evaluate the effectiveness of the Traffic Signal Safety Program.

ACCOMPLISHMENTS

The Photographic Traffic Signal Enforcement program issued 13,413 notices of violation with an overall collection rate of over 76%. During this period, 50 collisions occurred in the RLC intersections. The following data relates to the six approaches located at five intersections:

Intersection Approach	2008/09 Violations	2009/10 Violations
Ross and I-40 south frontage road	1,579	1,777
Pierce and SE 11th Avenue	3,386	3,298
Pierce and SE 3rd Avenue	857	656
Coulter Street and I-40 north frontage road	3,007	1,759
Coulter Street and Elmhurst Drive – south bound	4,552	2,244
Coulter Street and Elmhurst Drive – north bound	4,505	3,679
Totals:	**17,886**	**13,413**

Photographic Traffic Enforceme

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	31,030	58,331	36,401
41200 Longevity	13	10	0
41300 Incentive	345	319	0
41620 Unscheduled	1,722	2,512	2,512
41820T Health Insurance	2,516	2,321	0
41900 Life	5	5	0
42010 Social Security - Medicare	451	856	528
42020 Social Security - OASDI	920	849	0
42110 TMRS	4,191	10,325	5,341
42300 State Unemployment	56	80	49
42400 Workers Compensation	317	1,867	934
42520 Uniform/Clothing Allowan	6	5	0
41000 Personal Services	**41,572**	**77,480**	**45,765**
51110 Office Expense	446	100	100
51200 Operating	0	5,000	5,000
51000 Supplies	**446**	**5,100**	**5,100**
62050 Collection Expense	16,437	35,000	15,600
69220 Rental Other Equipment	342,000	342,000	342,000
60000 Contractual Services	**358,437**	**377,000**	**357,600**
71100 Insurance and Bonds	0	1,276	1,276
75100 Travel	2,829	5,000	5,000
77450 Administrative Other	10,314	21,245	11,088
77610 Information Technology - City	0	2,316	2,316
77950 State Photographic Traffic Enf	300,858	305,292	216,128
70000 Other Charges	**314,001**	**335,129**	**235,808**
92130 General Construction	125,000	187,500	216,127
92000 Operating Transfers	**125,000**	**187,500**	**216,127**
TEXPENSES Total Expenses	**839,456**	**982,209**	**860,400**

City of Amarillo

Department Staffing Report

Department: **Photographic Traffic Enforcement**

Number of Employees	Classification	Description	Salary Totals
Part-Time Positions			
1	HRL045	ADMINISTRATIVE HEARING OFFICER	
1		Total Department	36,401

CITY OF AMARILLO

METROPOLITAN MEDICAL RESPONSE SYSTEM (24333)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Metropolitan Medical Response System (MMRS) is a federally funded program provided to the City of Amarillo to further enhance and sustain a regionally integrated, systematic mass casualty incident preparedness program that enables a response during the first crucial hours of an incident. Funds may be utilized to augment existing local operational response systems before an incident occurs and to assist in planning, training, purchasing equipment and pharmaceuticals and supporting exercises specifically as it relates to the human health consequences caused by a natural and/or man-made disaster including those caused by a weapons of mass destruction terrorist incident, an epidemic disease outbreak or a hazardous material accident. The Department of Emergency Administration is assigned the role in coordinating plan development and administering these funds.

GOALS

The primary goal of the MMRS program is to assess the response capabilities of the emergency management, health and medical communities and identify opportunities to enhance the integrated, systematic response to mass casualty incidents caused by any hazard thereby reducing the consequences of a mass casualty incident during the crucial first hours of a response until significant external assistance can arrive and become operational.

OBJECTIVES

Assist the MMRS jurisdiction and region in developing and sustaining enhanced local capabilities in the MMRS jurisdiction:

- ★ in achieving preparedness in the MMRS-related Target Capabilities List, supporting the efforts to implement the National Preparedness Goal, National Response Plan, and the National Response Framework initiatives.
- ★ by ensuring strategic goals, objectives, operational capabilities, resource requirements and preparedness status are adequately incorporated in the State and Urban Area Homeland Security Assessment and Strategies documents.
- ★ by revising operational plans to reflect State and Urban Area Homeland Security Assessments and Strategies.
- ★ by implementing program guidance incorporating increased collaboration with the US Department of Health and Human Services the Office of the Assistant Secretary for Preparedness and Response, formerly HRSA, National Hospital Preparedness, the CDC Public Health Emergency Preparedness and the Medical Reserve Corps programs.
- ★ by ensuring the sustainment of MMRS capabilities established through the completion of baseline deliverables and other requirements promulgated in previous federal funding guidance documents and related directives.

OPERATIONS

To ensure continuity of operations of the MMRS function, Medical Coordination Center and support of the Panhandle Medical Operations Center, consolidate the MMRS Administrative Assistant (C5) and Medical Preparedness Planner (C13) positions into an Assistant MMRS Coordinator position (C20). Collaborate with emergency management agencies, the Panhandle Regional Advisory Council, Public Health Emergency Preparedness agencies, the Panhandle Emergency Management Advisory Committee, the Disaster District liaison and other healthcare agencies to ensure the operational readiness of the Medical Coordination Center and the Panhandle Medical Operations Center, including the development of standard operating guidelines and interoperable communications and information sharing components for both functions. Continue to support the local MMRS Steering Committee and the Regional Medical Response System (RMRS) Steering Committee to augment a collaborative planning framework for Annex H, its appendices and attachments and the healthcare component of the regional response plan. Review and revise, as applicable, the Amarillo/Potter/Randall Emergency Operations Plan Annex H, its appendices and attachments and the healthcare attachment to the regional response plan. Continue to integrate local emergency management, health and medical systems with regional, state and federal systems. Promote regional coordination of mutual aid with neighboring localities. Validate local emergency response capabilities to a mass casualty incident via assessment, training and exercising opportunities.

FUTURE ACTIONS

MMRS grants for COA FY09 (MMRS grant year FY08) funding in the amount of $321,221, COA FY10 (MMRS grant year FY09) funding in the amount of $321,221, and COA FY11 (MMRS grant year FY10) in the amount of $317,419, each with a performance period of 36 months. MMRS grant year FY11 funding, as applicable, will be pursued from the Department of Homeland Security in accordance to instructions provided by state administrative agent.

City of Amarillo

MMRS HSGP GDEM

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	134,719	152,362	151,091
41500 PFP	0	2,000	2,000
41620 Unscheduled	549	0	0
41820T Health Insurance	12,709	19,347	19,347
41900 Life	41	50	50
42010 Social Security - Medicare	1,916	2,209	2,191
42020 Social Security - OASDI	7,299	9,446	9,368
42110 TMRS	22,080	26,690	22,169
42300 State Unemployment	206	195	195
42400 Workers Compensation	210	244	234
41000 Personal Services	**179,729**	**212,544**	**206,645**
51110 Office Expense	3,689	6,500	5,000
51200 Operating	636	8,004	1,000
51300 Clothing and Linen	19	0	0
51000 Supplies	**4,344**	**14,504**	**6,000**
61200 Postage	166	300	200
61400 Dues	0	200	605
60000 Contractual Services	**166**	**500**	**805**
72000 Communication	3,719	3,719	2,032
75100 Travel	13,771	22,000	31,000
75200 Mileage	1,028	1,200	1,000
77450 Administrative Other	23,820	1,488	11,454
77610 Information Technology - City	19,540	22,080	22,080
70000 Other Charges	**61,877**	**50,487**	**67,566**
84910 Other Equipment	0	43,186	36,403
80000 Capital Outlay	**0**	**43,186**	**36,403**
TEXPENSES Total Expenses	**246,116**	**321,221**	**317,419**

City of Amarillo

Department Staffing Report

Department: MMRS HSGP GDEM

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1	CLR410	ADMINISTRATIVE ASSISTANT III	
1	MGT060	MMRS COORDINATOR	
1	PRF052	APPLICATION/SPECIALIST TRAINER	
1	PRF583	MEDICAL PREPAREDNESS PLANNER	
4		Total Permanent Positions	
4		Total Department	151,091

City of Amarillo

CCP Citizens Corp. Progr

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51200 Operating	0	0	0
51300 Clothing and Linen	835	0	0
51000 Supplies	**835**	**0**	**0**
62000 Professional	0	7,900	0
60000 Contractual Services	**0**	**7,900**	**0**
75100 Travel	2,042	2,985	0
70000 Other Charges	**2,042**	**2,985**	**0**
84910 Other Equipment	0	100	0
80000 Capital Outlay	**0**	**100**	**0**
TEXPENSES Total Expenses	**2,877**	**10,985**	**0**

City of Amarillo

State Homeland Sec Prog 07/08

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
61600 Unassigned	0	0	102,350
62000 Professional	33,000	35,000	0
60000 Contractual Services	**33,000**	**35,000**	**102,350**
84910 Other Equipment	35,000	318,678	484,562
80000 Capital Outlay	**35,000**	**318,678**	**484,562**
TEXPENSES Total Expenses	**68,000**	**353,678**	**586,912**

City of Amarillo

LETPP 07/08

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
84910 Other Equipment	109,493	115,000	219,340
80000 Capital Outlay	**109,493**	**115,000**	**219,340**
TEXPENSES Total Expenses	**109,493**	**115,000**	**219,340**

CITY OF AMARILLO

CITY OF AMARILLO

ESSENTIAL HEALTH (25011)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Public Health provides public health services to the citizens of Potter and Randall counties as described in Vernon's Annotated Texas Statutes and Codes, Health and Safety Code (Chapter 121, Local Public Health Reorganization Act). Essential public health services includes monitoring the health status of individuals in the community to identify community health problems; diagnosing and investigating community health problems and community health hazards; informing, educating, and empowering the community with respect to health issues; mobilizing community partnerships in identifying and solving community health problems; developing policies and plans that support individual and community efforts to improve health; enforcing laws and rules that protect the public health and ensure safety in accordance with those laws and rules; linking individuals who have a need for community and personal health services to appropriate community and private providers; ensuring a competent workforce for the provision of essential public health services; researching new insights and innovative solutions to community health problems; and evaluating the effectiveness, accessibility, and quality of personal and population-based health services in a community.

GOALS

Prevent the spread of communicable diseases in the citizens of Potter and Randall counties through implementation of infection control measures. Identify community assets and areas for improvement through community assessment. Provide findings and recommendations to appropriate health care providers/agencies and the public. Link existing coalitions in the public health planning process. Participate in research and make recommendations to appropriate bodies related to public health policy development. Partner with other local agencies to increase awareness and preparation for emerging public health threats.

OBJECTIVES

- ★ Provide services of Sexually Transmitted Disease, Tuberculosis, Refugee, HIV Prevention, Communicable Disease Control, Vaccine Distribution and other related Public Health programs with Texas Department of State Health Services funding in a timely and accurate manner while delivering services outlined in each program (refer to individual cost centers).
- ★ Update Community Assessment including analysis of mortality data and other health care service delivery data.
- ★ Participate in development of public health plans and policy collaboratively with community organizations.

ACCOMPLISHMENTS

During FY2009/2010, the Department of Public Health participated in response to the Novel H1N1 Flu virus. The main role of the Department was to hold mass vaccination clinics for the citizens of Potter and Randall Counties. The mass vaccination clinics were a success. Additionally, this allowed public health to utilize plans that were prepared by the Public Health Preparedness program. The Department of Public Health continued to offer clinical services for refugee health screening, STD clinical services, and tuberculosis screening. The health authority continues to facilitate the Metropolitan Medical Response System's planning process for the City of Amarillo, and has released health alerts on a variety of public health issues throughout the year. The Director and Assistant Director continue to provide administrative support to the Amarillo Hospital District Board of Managers including contract monitoring for the Community Dental Clinic, Tobacco Free Amarillo, Children with Special Health Needs Program and the Indigent Care Program and coordinated Bi-City County Health District meetings.

Public Health Administr

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	412,904	413,674	439,774
41300 Incentive	1,447	1,200	1,206
41500 PFP	0	5,000	5,000
41820T Health Insurance	60,320	60,839	60,880
41900 Life	125	108	117
42010 Social Security - Medicare	5,780	6,059	6,438
42020 Social Security - OASDI	24,552	25,908	27,527
42110 TMRS	67,672	73,201	65,143
42300 State Unemployment	480	422	459
42400 Workers Compensation	5,125	4,577	6,710
42510 Car Allowance	3,002	3,000	3,000
42550 Communications Allowance	3,571	3,000	3,000
41000 Personal Services	**584,979**	**596,989**	**619,254**
51110 Office Expense	11,895	17,000	8,000
51200 Operating	261	150	8,000
51350 Chemical and Medical	17,017	25,000	20,000
51950 Minor Office Equipment	0	0	0
51955 Furniture	0	0	0
53100 Natural Gas	0	3,272	6,000
53150 Electricity	0	17,695	20,000
53200 Water and Sewer	80	4,374	5,500
51000 Supplies	**29,254**	**67,491**	**67,500**
61100 Communications Billing	353	500	500
61200 Postage	3,023	6,300	5,000
61300 Advertising	-149	0	0
61400 Dues	2,814	2,800	2,800
61410 Tuition	4,251	7,500	7,500
62000 Professional	41,562	60,000	83,600
63210 Armored Car Service	3,202	3,200	3,304
63440 Dental Clinic	584	0	0
63455 Community Projects	0	30,000	0
68680 Other Equipment	200	0	0
69210 Rental City Equipment	4,007	1,692	3,360
60000 Contractual Services	**59,846**	**111,992**	**106,064**
71100 Insurance and Bonds	1,514	1,767	1,767
72000 Communication	3,048	3,048	2,594
75100 Travel	12,703	10,000	8,500
75200 Mileage	2,322	2,250	1,500
75300 Meals and Local	2,341	750	750
77450 Administrative Other	11,875	39,162	39,162
77610 Information Technology - City	104,945	103,980	103,980
78210 Cash Over/Short	-15	0	0
70000 Other Charges	**138,733**	**160,957**	**158,253**
84800 Communications Equipment	0	0	0
80000 Capital Outlay	**0**	**0**	**0**
TEXPENSES Total Expenses	**812,812**	**937,429**	**951,071**

City of Amarillo

Department Staffing Report

Department: Public Health Administration

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	
1.00	ADM581	DIRECTOR OF PUBLIC HEALTH	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
0.37	MGT580	PROGRAM MANAGER	
3.54	PRF572	REGISTERED NURSE	
0.50	PRF576	NURSE EPIDEMIOLOGIST	
9.41		Total Permanent Positions	
9.41		Total Department	439,774

CITY OF AMARILLO

CITY OF AMARILLO

REFUGEE HEALTH (25012)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide communicable disease/general health screening to Refugees in Potter and Randall counties. This program is funded through the Texas Department of State Health Services (DSHS).

GOALS

Prevent the spread of communicable diseases through screening, identification and treatment for international refugees within 90 days of arrival into Potter and Randall counties.

OBJECTIVES

- ★ Provide services to eligible Refugees including general physical appraisal, Hepatitis B screening, vision and hearing, and parasite testing. In addition, other medical testing will be provided as deemed necessary.
- ★ 90% of Refugees will receive a PPD test during Refugee Clinic.
- ★ 75% of Refugees referred for follow-up of health problems will have completion of referral documented within 3 months.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of refugees screened	460	620	1000
Refugees referred who received physical appraisal	100%	95%	95%
Refugees receiving a TB skin test	98%	90%	95%
Referral completion rate	75%	75%	75%

ACCOMPLISHMENTS

The refugee program continues to see refugees for various parts of the world. In addition to seeing refugees that are assigned to the Amarillo area, the program also serves many refugees that relocate to the Amarillo area. Collaboration between Catholic Family Services, Refugee Services of Texas, and Public Health continue to be the cornerstone of the refugee program. The teamwork displayed by all involved parties has been recognized and complimented by state and regional officials.

City of Amarillo

Refugee Health

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	88,605	106,560	182,470
41300 Incentive	4	0	0
41500 PFP	0	1,200	1,200
41820T Health Insurance	12,647	15,214	28,141
41900 Life	26	28	50
42010 Social Security - Medicare	1,248	1,545	2,646
42020 Social Security - OASDI	3,571	4,572	6,924
42110 TMRS	14,485	18,667	26,773
42300 State Unemployment	57	158	347
42400 Workers Compensation	1,087	1,320	2,013
42510 Car Allowance	6	0	0
42550 Communications Allowance	2	0	0
41000 Personal Services	**121,738**	**149,263**	**250,564**
51110 Office Expense	3,863	1,500	1,500
51350 Chemical and Medical	6,736	2,000	5,000
51955 Furniture	0	7,500	0
51000 Supplies	**10,600**	**11,000**	**6,500**
62000 Professional	54,738	40,000	42,634
64130 Trans For Homeless	0	1,500	1,500
60000 Contractual Services	**54,738**	**41,500**	**44,134**
71100 Insurance and Bonds	286	362	362
75100 Travel	994	2,000	2,000
75200 Mileage	159	1,000	1,000
77450 Administrative Other	2,471	9,792	9,792
70000 Other Charges	**3,910**	**13,154**	**13,154**
TEXPENSES Total Expenses	**190,987**	**214,917**	**314,351**

City of Amarillo

Department Staffing Report

Department: Refugee Health

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR561	COMMUNITY SERVICE AIDE	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF605	NURSE PRACTITIONER	
1.00	PRF910	L V N	
5.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL572	REGISTERED NURSE	
6.00		Total Department	182,470

CITY OF AMARILLO

IMMUNIZATIONS (25013)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Implement an immunization program for children, adolescents, and adults, with special emphasis on accelerating interventions to improve the immunization coverage of children age 2 or younger. These activities are supported by a grant from the Texas Department of State Health Services (DSHS).

GOALS

To prevent, control, and eliminate vaccine preventable diseases by providing, administering, and promoting immunizations, conducting vaccine preventable disease surveillance, assessing vaccine coverage levels, and applying principles of epidemiology and outbreak control measures within budgetary constraints.

OBJECTIVES

- ★ Investigate 100% of all reported vaccine preventable diseases in accordance with DSHS vaccine preventable Disease surveillance guides.
- ★ Investigate 100% of suspected Hepatitis B infections in pregnant women to assure appropriate treatment and follow-up.
- ★ Conduct immunization audits in childcare facilities and registered family homes as assigned by DSHS.
- ★ Conduct follow-up monitoring visits of Texas Vaccine for Children (TVFC) enrolled provider sites and submit report to DSHS within 2 weeks after completion of visit.
- ★ Recruit and enroll providers into the TVFC program.
- ★ Conduct outreach activities through Imm-Trac by contacting families of children who have incomplete vaccination records.
- ★ Maintain an accurate, up-to-date list of clinics and sites where general public (free or low cost) immunization services are offered.
- ★ Promote influenza and pneumoccocal vaccinations through community partners.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of Providers Served/Eligible	31/58 (53%)	32/58 (60%)	35/58 (70%)
Number of Providers on ImmTrac/Eligible	26/32 (81%)	26/35 (74%)	30/35 (86%)
Percentage of process objectives achieved	89%	89%	95%

ACCOMPLISHMENTS

The Department of Public Health, Immunization program continues to audit daycares and schools for completeness of immunization records. In addition, the program participated in a retrospective immunization study of Randall County children. This study required the collection of immunization data and data entry to calculate coverage rates. The CareVan clinics continue to be held on the campuses of Glenwood, Sanborn, and Hamlet. Friday immunization clinics continue to be held and are received well by the public. Additional clinics were held throughout the summer months to increase access due to the new vaccine requirements for schools. Collaboration with the Caring for Children Foundation and Potter-Randall Medical Society continues to exist. This is an excellent partnership that proven to be beneficial for all involved parties.

City of Amarillo

TDH Immunizations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	125,526	144,399	147,071
41300 Incentive	602	600	603
41500 PFP	0	1,400	1,400
41820T Health Insurance	19,058	26,734	20,754
41900 Life	62	62	62
42010 Social Security - Medicare	1,769	2,102	2,141
42020 Social Security - OASDI	7,239	8,048	8,214
42110 TMRS	19,787	25,400	21,667
42300 State Unemployment	263	293	293
42400 Workers Compensation	1,267	1,738	1,073
41000 Personal Services	**175,574**	**210,778**	**203,280**
51110 Office Expense	7,561	12,106	12,106
51350 Chemical and Medical	2,709	8,838	20,233
51955 Furniture	1,604	0	0
51000 Supplies	**11,874**	**20,944**	**32,339**
61300 Advertising	773	641	641
62000 Professional	22,216	8,356	14,459
60000 Contractual Services	**22,989**	**8,997**	**15,100**
71100 Insurance and Bonds	512	503	503
75100 Travel	4,936	2,500	2,500
75200 Mileage	963	3,500	3,500
77450 Administrative Other	3,564	13,827	13,827
70000 Other Charges	**9,975**	**20,330**	**20,330**
TEXPENSES Total Expenses	**220,412**	**261,049**	**271,049**

City of Amarillo

Department Staffing Report

Department: TDH Immunizations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	PRF572	REGISTERED NURSE	
2.00	PRF592	IMMUNIZATION OUTREACH SPECIALIST	
5.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL575	LVN	
6.00		Total Department	147,071

CITY OF AMARILLO

HIV PREVENTION (25014)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide HIV Prevention counseling, testing, Prevention Case Management and referral to HIV Early Intervention to high-risk populations in Potter and Randall Counties. This program is funded through a grant from the Texas Department of State Health Services.

GOALS

To reduce the spread of HIV infection by offering confidential client-centered HIV Prevention counseling and testing, Prevention Case Management and referrals for needed services to persons at risk for HIV/STD infection due to behaviors related to sexual activity, substance abuse, or other high-risk behaviors.

OBJECTIVES

- ★ Provide prevention counseling services to 1,534 high-risk individuals.
- ★ Provide post-test counseling to 75% of those tested.
- ★ Engage 100 persons in preventive case management services.
- ★ Enroll 75 persons in prevention case management services.
- ★ Refer 95% of newly identified HIV positive persons to HIV early intervention services.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Prevention Counseling Contacts	2,100	2,100	1,500
Percent of individuals tested receiving post-test results counseling (TDH goal is 75%)	71%	74%	75%
Engage 100 persons in preventive case management services	113	Goal no longer monitored	Goal no longer monitored
Enroll 75 persons in prevention case management services	23	20	70
Refer 95% of newly identified HIV positive persons to HIV early intervention services	100%	66%	95%

ACCOMPLISHMENTS

HIV Prevention efforts continue to focus on persons at highest risk for HIV. The focus continues to be on multiple encounters, long-term relationships with at-risk persons, and concentrating on efforts to establish effective HIV prevention. A major change in HIV Prevention has been a shift from the priority population being on African American men who have sex with men (MSM) and injection drug users to all races and of MSM, all races of HIV positive individuals as well as heterosexual men and women, African American and Hispanic populations. Epidemiology shows that African American and Hispanic women bear a disproportionate burden of HIV infection. The HIV Prevention team made significant inroads at accessing these communities. The team continues to interact with citizens, and local agencies to provide prevention services. The prevention program has participated in various health fairs and has planned activities for special days of recognition. The team continues to work to ensure that all persons who tested HIV positive are post-test counseled and successfully referred to HIV Early Intervention services. The HIV Prevention team has been successful in this goal in the past and continues to work at rapport building to continue to accomplish this goal in the future.

City of Amarillo

HIV Prevention

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	124,133	119,764	116,975
41500 PFP	0	2,800	2,800
41820T Health Insurance	23,416	23,115	17,135
41900 Life	65	58	58
42010 Social Security - Medicare	1,696	1,737	1,696
42020 Social Security - OASDI	7,250	7,425	7,252
42110 TMRS	20,278	20,980	17,163
42300 State Unemployment	241	226	226
42400 Workers Compensation	1,347	1,398	881
41000 Personal Services	**178,426**	**177,502**	**164,185**
51110 Office Expense	18,717	7,000	7,000
51300 Clothing and Linen	2,218	0	0
51350 Chemical and Medical	8,764	4,000	6,417
51950 Minor Office Equipment	0	1,000	1,000
51955 Furniture	3,050	5,000	5,000
55100 Publications	0	750	750
51000 Supplies	**32,748**	**17,750**	**20,167**
61200 Postage	1,192	0	0
61300 Advertising	0	0	6,156
60000 Contractual Services	**1,192**	**0**	**6,156**
71100 Insurance and Bonds	274	431	431
75100 Travel	6,269	7,500	9,917
75200 Mileage	4,519	5,500	5,500
77450 Administrative Other	3,622	11,644	11,644
70000 Other Charges	**14,684**	**25,075**	**27,492**
TEXPENSES Total Expenses	**227,050**	**220,327**	**218,000**

City of Amarillo

Department Staffing Report

Department: HIV Prevention

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
0.63	MGT580	PROGRAM MANAGER	
1.00	PRF571	STD/HIV OUTREACH SPECIALIST I	
1.00	PRF575	STD/HIV OUTREACH SPECIALIST II	
1.00	PRF577	HIV PREVENTION CASE MANAGER	
4.63		Total Permanent Positions	
4.63		Total Department	116,975

CITY OF AMARILLO

CORE PUBLIC HEALTH (25015)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To provide contact investigation for reported cases of Chlamydia, gonorrhea, Syphilis and HIV in Potter and Randall counties.

GOALS

To reduce the rate of sexually transmitted disease in persons living in Potter and Randall counties.

OBJECTIVES

- ★ Maintain a partner index of 1 for all Chlamydia and gonorrhea investigations performed.
- ★ Maintain a partner index of 2 for all HIV and syphilis investigations performed.
- ★ Maintain a cluster index of 1 for all HIV and syphilis investigations performed.
- ★ Perform an HIV test on 95% of all STD Clinic clients who have not had a test within the last 30 days.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Maintain a partner index of 1 for all Chlamydia and gonorrhea investigations performed.	1.1	1.1	1
Maintain a partner index of 2 for all HIV investigations performed.	1.9	2	2
Maintain a partner index of 2 for all Syphilis investigations performed	2.6	2	2
Maintain a cluster index of 1 for all HIV investigations performed.	.6	1	1
Maintain a cluster index of 1 for all Syphilis investigations performed.	1.9	1	1
Perform an HIV test on 95% of all STD Clinic clients who have not had an HIV test within the last 30 days.	98%	98%	95%

ACCOMPLISHMENTS

The City of Amarillo DPH was awarded a grant from the Texas Department of State Health Services to help fund STD services. The majority of the scope of work is focused on the partner services portion of STD surveillance and control. The STD/HIV program has been able to investigate and follow-up on the majority of cases. The program continues to improve from training and OJT provided by the Department of State Health Services. These infections, particularly chlamydia, are easily treated but if left untreated can lead to long-term health problems. Realizing that for every infected person identified and treated there is at least one (and sometimes many more) person(s) who have been exposed, it is urgent that all sex partners be examined and treated.

City of Amarillo

Core Public Health

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	50,039	68,480	66,170
41300 Incentive	176	0	0
41500 PFP	0	722	722
41820T Health Insurance	7,807	16,118	8,731
41900 Life	24	31	31
42010 Social Security - Medicare	702	993	959
42020 Social Security - OASDI	3,000	4,246	4,103
42110 TMRS	8,199	11,996	9,709
42300 State Unemployment	131	120	120
42400 Workers Compensation	293	428	869
41000 Personal Services	**70,370**	**103,134**	**91,413**
51350 Chemical and Medical	0	0	1,002
51000 Supplies	**0**	**0**	**1,002**
61200 Postage	659	0	0
60000 Contractual Services	**659**	**0**	**0**
71100 Insurance and Bonds	203	196	196
77450 Administrative Other	1,429	6,766	6,766
70000 Other Charges	**1,632**	**6,962**	**6,962**
TEXPENSES Total Expenses	**72,660**	**110,096**	**99,377**

City of Amarillo

Department Staffing Report

Department: Core Public Health

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
0.46	PRF572	REGISTERED NURSE	
2.46		Total Permanent Positions	
2.46		Total Department	66,170

CITY OF AMARILLO

BIOTERRORISM PREPAREDNESS (25020)
(PUBLIC HEALTH PREPAREDNESS)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The purpose of this grant is to provide and maintain a high level of public-health readiness for responses to infectious disease outbreaks, bioterrorism and to lead the medical component in multi-agency emergency responses. This "readiness" includes collaboration and cooperation with local, regional, state and federal agencies and departments.

GOALS

To establish and maintain the Public Health Preparedness program as an essential service for planning, training and responding to public health, and other emergencies in the City of Amarillo and the Bi-City County Health District.

OBJECTIVES

★ Continue computerized baseline syndromic disease surveillance.
★ Annually review and update Department of Public Health Emergency Procedure and Response Plans.
★ Plan for, participate in and conduct all-hazards public health preparedness exercises.
★ Evaluate performance in all exercises; including, updated planning and training to correct and/or improve future performance.
★ Following all exercises, Public Health Preparedness will provide all required "After Action Reports" to the Texas Department of State Health Services, and/or other local, regional, state or federal agencies, according to any grant requirements.
★ Respond 24/7 to local communicable disease emergencies or potential unknown outbreaks.
★ Develop community and professional education programs to address relevant Public Health Preparedness issues.
★ Develop a "just-in-time" volunteer base for "all-hazards" public health responses.
★ Maintain the Greater Amarillo Medical Reserve Corps to provide front-line volunteer medical leaders who are identified and credentialed as leaders in public health responses.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of staff members trained to WMD awareness	29	25	26
Number of disaster exercises conducted	6	6	7
Preparedness plans developed and reviewed *All new DPH staff are given WMD awareness training	8	9	10

ACCOMPLISHMENTS

Accomplishments include: 1) Supervised operations of the communicable disease telephone surveillance center and participated in the Medical Command Center during the Swine Flu Public Health Emergency. 2) Participated in updating the U.S. Postal Service's local plan for response to BDS alarms; 3) Provided Public Health Preparedness leadership in the City's MCC during shelter preparations for Hurricanes Ike, Gustav and Dolly. 4) Reviewed and updated all Department of Public Health preparedness and response plans; 5) Trained Department of Public Health Personnel in the National Incident Management System, as required by federal law; 6) Participated in a Region-wide Pandemic Flu Exercise; 7) Provided Controller-Evaluators for the City of Amarillo Tornado Exercise; 8) Trained public health staff in the use of Hazardous Materials Awareness and the use of Personal Protective Equipment (PPE); 9) Maintain and exercise the use of all necessary equipment to open the local call center for syndromic disease surveillance center; 10) Coordinated the updates of computerized syndromic disease surveillance for the major hospitals in the Amarillo area; 11) Participated in Surgeon General's Medical Reserve Corps deployment workgroup; 12) Participated in COA's Medical Special Needs Emergency Planning workgroup; 13) Submitted proposal and received CDC approval for additional grant funds to stockpile additional antiviral medications to use in prophylaxing COA first responders and key response partners during a large-scale influenza outbreak/epidemic/pandemic. 14) Provided 50% of funding necessary for COA DPH to employ a full time nurse epidemiologist; 15) Maintain and update the DPH after-hours staff availability roster.

City of Amarillo

Bioterrorism Grant

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	126,013	148,586	148,835
41500 PFP	0	2,331	2,331
41620 Unscheduled	197	0	0
41820T Health Insurance	19,537	29,021	24,484
41900 Life	44	56	56
42010 Social Security - Medicare	1,771	2,154	2,158
42020 Social Security - OASDI	6,779	9,212	9,228
42110 TMRS	18,539	26,029	21,838
42300 State Unemployment	200	219	219
42400 Workers Compensation	15	134	532
42550 Communications Allowance	142	600	600
41000 Personal Services	**173,238**	**218,343**	**210,281**
51110 Office Expense	5,832	6,000	6,000
51200 Operating	390	0	0
51350 Chemical and Medical	4,875	1,900	4,151
51950 Minor Office Equipment	402	0	0
51955 Furniture	6,018	3,000	3,000
55100 Publications	0	700	700
51000 Supplies	**17,517**	**11,600**	**13,851**
61100 Communications Billing	10,100	8,100	8,100
61200 Postage	543	1,000	1,000
62000 Professional	500	29,705	31,856
68680 Other Equipment	3,221	0	0
69100 Rental Land & Buildings	2,637	2,400	2,400
60000 Contractual Services	**17,000**	**41,205**	**43,356**
71100 Insurance and Bonds	560	574	574
72000 Communication	455	455	393
75100 Travel	6,427	6,000	10,000
75200 Mileage	2,288	1,500	1,500
77450 Administrative Other	3,517	14,323	14,323
70000 Other Charges	**13,247**	**22,853**	**26,790**
TEXPENSES Total Expenses	**221,002**	**294,000**	**294,277**

City of Amarillo

Department Staffing Report

Department: Bioterrorism Grant

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
0.50	PRF576	NURSE EPIDEMIOLOGIST	
1.00	PRF580	COORDINATOR OF PUBLIC HEALTH PREPAREDNESS	
1.00	PRF581	EDUCATOR/SNS COORDINATOR	
4.50		Total Permanent Positions	
4.50		Total Department	148,835

CITY OF AMARILLO

HIV SURVEILLANCE (25022)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Department of Public Health provides HIV surveillance for the upper 26 counties of the Texas Panhandle. This surveillance entails the follow-up and reporting of HIV and AIDS cases that have been reported to the Department of Public Health. The purpose of the surveillance is to obtain medical and epidemiological information from reported cases. The information is reported to the Texas Department of State Health Services. This information is analyzed and compiled to provide data that enables HIV prevention programs to improve HIV prevention services in their respective communities.

GOALS

To collect information and report to the Texas Department of State Health Services on at least 95% of reported HIV and AIDS cases.

OBJECTIVES

- ★ Perform chart abstractions of 95% of reports received.
- ★ Initiate follow-up on 95% of cases within 24 hours.
- ★ Perform weekly uploads to state database.

ACCOMPLISHMENTS

During FY2009/2010, the Department of Public Health has been instrumental in catching up case reviews for the region. At the same time, the program has been able to keep the recent cases current. This work will greatly improve the data for the region regarding HIV/AIDS cases. The Health department looks forward to continued improvement and progress.

City of Amarillo

HIV Surveillance

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	29,602	30,507	30,654
41820T Health Insurance	5,979	5,980	5,980
41900 Life	14	12	12
42010 Social Security - Medicare	415	442	444
42020 Social Security - OASDI	1,776	1,891	1,901
42110 TMRS	4,835	5,344	4,498
42300 State Unemployment	49	49	49
42400 Workers Compensation	6	15	46
41000 Personal Services	**42,677**	**44,242**	**43,584**
51110 Office Expense	1,379	1,431	1,000
51000 Supplies	**1,379**	**1,431**	**1,000**
71100 Insurance and Bonds	0	94	94
75100 Travel	2,521	1,500	2,056
75200 Mileage	352	2,500	2,000
77450 Administrative Other	866	2,902	2,902
70000 Other Charges	**3,739**	**6,996**	**7,052**
84610 Info Tech Equipt - PCs	1,640	0	0
80000 Capital Outlay	**1,640**	**0**	**0**
TEXPENSES Total Expenses	**49,435**	**52,668**	**51,636**

City of Amarillo

Department Staffing Report

Department: HIV Surveillance

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00		Total Department	30,654

City of Amarillo

Zoonosis Control

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
62000 Professional	12,969	20,000	0
60000 Contractual Services	**12,969**	**20,000**	**0**
TEXPENSES Total Expenses	**12,969**	**20,000**	**0**

CITY OF AMARILLO

CITY OF AMARILLO

WOMEN, INFANTS, & CHILDREN (WIC) PROGRAM (2530)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
To provide nutrition education, breastfeeding education, referrals for medical/social services, and supplemental nutritious foods to low and moderate income pregnant, breastfeeding, and post-partum women, infants, and children up to age five (5).

GOALS
To reduce the incidence of low birth weight babies, premature babies, and childhood anemia, associated with poor or moderate dietary intake by providing education concerning the risks associated with the above listed health problems that are directly related to dietary intakes and provide supplemental nutritious foods that will help improve the dietary intake of those women, infants, and children that are found to be at risk for such conditions.

OBJECTIVES	
★	Increase the number of children enrolled in the WIC Nutrition Program by 2% and maintain or increase the number of women and infants enrolled in the program.
★	Provide nutrition education targeted at those health risks that are found to be most common in Potter, Randall, Armstrong, Oldham, and Carson Counties to 98% of those enrolled in the WIC Program.

CITY OF AMARILLO

CITY OF AMARILLO

WOMEN, INFANTS, & CHILDREN (WIC) PROGRAM (25311)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Provide administrative expertise for the administration of all aspects of the City of Amarillo WIC Nutrition Program in accordance with Federal and State regulations, policies, and procedures. The WIC Administrative Section is responsible for compiling monthly reports detailing the number of participants served, category of participant, and level of risk of each participant; conducting random chart audits to determine accuracy and compliance with Federal and State regulations in the areas of residency and income verification, diet and risk factor assessment, data entry, eligibility determination, and issuance of food vouchers. The WIC Administrative Section is also responsible for purchasing all supplies and equipment for the Department, reconciling monthly billings, maintaining an inventory of all assets, and preparing annual budgets. In addition, the Administrative Section is responsible for conducting all training of WIC staff administering the continuous quality improvement program, and managing the community outreach program.

GOALS

Provide administrative oversight for compliance of Federal and State regulations, policies, and procedures as they apply to the areas of program accounting, personnel administration, vendor management, food voucher accountability, nutrition education, breastfeeding education, income and residency verification, certification of eligibility, Farmer's Market Program, and immunization screening and administration. Additionally, it is the responsibility of this section to provide administrative oversight for the compliance of City of Amarillo policies as they apply to the Department of WIC Nutrition.

OBJECTIVES

- ★ Maintain or increase the number of random chart audits that are performed.
- ★ Continue to compile required reports pertaining to participation within the established time frame provided by the State WIC Program.
- ★ Maintain the current training program of new and established WIC employees so that continuous quality improvement standards are met.

City of Amarillo

WIC Administration

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	76,622	163,187	159,156
41500 PFP	0	1,690	1,690
41620 Unscheduled	72	0	0
41820T Health Insurance	4,934	32,205	34,052
41900 Life	11	73	73
42010 Social Security - Medicare	1,086	2,366	2,308
42020 Social Security - OASDI	4,335	10,118	9,868
42110 TMRS	12,517	28,586	23,352
42200 Tuition Reimbursement	-274	0	0
42300 State Unemployment	64	287	287
42400 Workers Compensation	95	245	237
41000 Personal Services	**99,462**	**238,757**	**231,023**
51110 Office Expense	3	1,886	1,886
51700 Education	1,360	441	441
51950 Minor Office Equipment	0	98	98
51000 Supplies	**1,362**	**2,425**	**2,425**
61200 Postage	41	432	432
61300 Advertising	0	375	375
61400 Dues	120	370	370
61410 Tuition	278	690	690
60000 Contractual Services	**438**	**1,867**	**1,867**
71100 Insurance and Bonds	3,738	3,755	3,755
72000 Communication	2,163	2,163	1,855
75100 Travel	12,598	5,975	5,975
77450 Administrative Other	14,124	16,882	18,587
77610 Information Technology - City	15,497	15,530	15,530
70000 Other Charges	**48,120**	**44,305**	**45,702**
TEXPENSES Total Expenses	**149,382**	**287,354**	**281,017**

City of Amarillo

Department Staffing Report

Department: WIC Administration

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.14	ADM055	ASSISTANT WIC DIRECTOR	
0.14	ADM585	WIC MANAGER	
0.14	CLR410	ADMINISTRATIVE ASSISTANT III	
0.14	PRF585	NUTRITIONIST I	
0.56	PRF586	NUTRITIONIST II	
0.42	PRF587	NUTRITIONIST III	
0.28	PRF588	NUTRITIONIST IV	
0.14	TEC570	DIETITIAN I	
0.14	TEC571	DIETITIAN II	
0.28	TEC585	NUTRITION TECHNICIAN I	
0.42	TEC586	NUTRITION TECH II	
1.26	TEC587	WIC TECHNICIAN I	
0.42	TEC588	NUTRITION TECHNICIAN III	
0.84	TEC590	WIC TECHNICIAN II	
5.32		Total Permanent Positions	
5.32		Total Department	159,156

CITY OF AMARILLO

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) NUTRITION EDUCATION (25312)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Nutrition Education Section is responsible for delivering nutrition education to participants enrolled in the WIC Program according to State and Federal regulations. The WIC Nutrition Education Section is also responsible for promoting nutrition in the community and conducting community nutrition education.

GOALS

The WIC Nutrition Education Section's goal is to provide concise, accurate, and up-to-date nutrition education to participants through individual or group nutrition counseling sessions along with printed nutrition education materials. It is our goal that the nutrition education provided will be done so to address the specific categorical and dietary needs of the participants at a level they can easily understand and in a language method that is common to them. It is also the goal of the WIC Nutrition Education Section to promote nutrition in the community through nutrition seminars, media presentations, as well as being regarded as the nutrition experts in the community.

OBJECTIVES

- ★ Continue to provide nutrition education to 98% of all participants.
- ★ Continue to sponsor activities during National Nutrition Month.
- ★ Continue to conduct monthly nutrition carnivals at the Austin Street and North Branch WIC clinics.

OPERATING STATISTICS/ PERFORMANCE MEASURES	Actual 2008/09	Actual 2009/10	Estimate 2010/11
Percent of WIC Participants receiving Nutrition Education. State standard is ninety-eight (95) percent for 2009.	98%	97%	98%

ACCOMPLISHMENTS

A major accomplishment of the Nutrition Education section in 2009/10 was the continuation and enhancement of the nutrition carnivals that the Department offers. The City of Amarillo WIC Nutrition Program is the only WIC agency in Texas that provides this enhanced level of nutrition education. Monthly themes such as: Why Move to Low-Fat Milk?; Let's Get Healthy--Whole Grains; New Food Package; Living Right, Loving Life, Staying Healthy; were utilized in the nutrition carnivals. During FY 09/10, the City of Amarillo WIC Program began offering on-line nutrition education classes as an additional method in which WIC participants can obtain nutrition education. This has proven to be a very effective and successful way for participants to obtain nutrition education at their own pace and according to their own schedule. Both of these types of Nutrition Education have been very popular with WIC clients. The City of Amarillo WIC Nutrition Program has been a source of inspiration and leadership in the field of nutrition education and to other WIC Agencies.

City of Amarillo

WIC Nutrition Education

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	284,638	407,967	397,891
41500 PFP	0	2,972	2,972
41620 Unscheduled	25,094	0	0
41820T Health Insurance	31,688	80,513	85,131
41900 Life	71	183	183
42010 Social Security - Medicare	4,344	5,916	5,769
42020 Social Security - OASDI	12,400	25,294	24,669
42110 TMRS	50,621	71,466	58,380
42300 State Unemployment	535	716	716
42400 Workers Compensation	436	612	592
41000 Personal Services	**409,828**	**595,640**	**576,304**
51110 Office Expense	2,425	10,955	10,955
51200 Operating	250,542	18,257	18,257
51400 Photographic	0	250	250
51700 Education	3,455	46,761	46,761
51850 Minor Tools	0	3,400	3,400
51950 Minor Office Equipment	10,164	5,700	5,700
53100 Natural Gas	1,734	2,084	2,049
53150 Electricity	4,189	6,235	4,188
53200 Water and Sewer	1,876	2,100	2,017
54000 Food	4,811	5,500	5,500
51000 Supplies	**279,198**	**101,243**	**99,078**
61200 Postage	134	684	684
61300 Advertising	0	1,050	1,050
61400 Dues	966	1,800	1,800
61410 Tuition	4,941	13,350	13,350
62000 Professional	279	350	350
63400 Employee Medical	0	100	100
60000 Contractual Services	**6,320**	**17,334**	**17,334**
71100 Insurance and Bonds	1,755	1,763	1,763
72000 Communication	2,694	2,694	2,310
75100 Travel	5,803	16,783	16,783
75200 Mileage	202	475	475
77450 Administrative Other	58,196	45,821	50,450
77610 Information Technology - City	12,054	12,079	12,079
70000 Other Charges	**80,703**	**79,616**	**83,860**
84910 Other Equipment	31,036	0	0
80000 Capital Outlay	**31,036**	**0**	**0**
TEXPENSES Total Expenses	**807,084**	**793,832**	**776,576**

City of Amarillo

Department Staffing Report

Department: WIC Nutrition Education

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.35	ADM055	ASSISTANT WIC DIRECTOR	
0.35	ADM585	WIC MANAGER	
0.35	CLR410	ADMINISTRATIVE ASSISTANT III	
0.35	PRF585	NUTRITIONIST I	
1.40	PRF586	NUTRITIONIST II	
1.05	PRF587	NUTRITIONIST III	
0.70	PRF588	NUTRITIONIST IV	
0.35	TEC570	DIETITIAN I	
0.35	TEC571	DIETITIAN II	
0.70	TEC585	NUTRITION TECHNICIAN I	
1.05	TEC586	NUTRITION TECH II	
3.15	TEC587	WIC TECHNICIAN I	
1.05	TEC588	NUTRITION TECHNICIAN III	
2.10	TEC590	WIC TECHNICIAN II	
1.40	TEC591	WIC TECHNICIAN III	
14.70		Total Permanent Positions	
14.70		Total Department	397,891

CITY OF AMARILLO

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WOMEN, INFANTS & CHILDREN (WIC) BREASTFEEDING (25313)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Breastfeeding Education Section is responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. It is also the role of the WIC Breastfeeding Education Section to provide continuing education and information to WIC staff and other medical and professional staff in the community on the benefits of breastfeeding, current research and information in the field, and methods of promotion/support of breastfeeding.

GOALS

It is the goal of the WIC Breastfeeding Education Section to provide breastfeeding information to all pregnant women and support/education for all breastfeeding women enrolled in the WIC Nutrition Program. It is also the goal of the WIC Breastfeeding Education Section to provide updates on current research to WIC staff on a bi-monthly basis and to support professional activities that promote breastfeeding.

OBJECTIVES

- ★ Continue to provide breastfeeding information to all pregnant women enrolled in the WIC Nutrition Program, and strive to increase the percentage of breastfeeding women from 70% to 72% during the next year.
- ★ Continue to educate staff and area medical professionals on the subject of breastfeeding.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Actual 2008/09	Estimated 2010/11
Percent of Born-to-WIC Infants that are breastfed at the time of certification. State standard is sixty (60) percent for 2009.	64%	70%	72%

ACCOMPLISHMENTS

During fiscal year 2008/09, the WIC Breastfeeding Section was actively involved in promoting breastfeeding to WIC clients by encouraging new mothers of infants being certified at Northwest Texas Healthcare System (NWTHS) to breastfeed, promoting breastfeeding to WIC clients by having classes for pregnant women specifically addressing breastfeeding, by having a Breastfeeding Promotion booth at each of the monthly Nutrition Carnivals, by having bulletin boards with breastfeeding information at WIC clinics, and by educating and continually updating the knowledge of WIC staff on the subject. An increase from 64% to 70% in the number of breastfed babies born to WIC moms is attributed to the WIC food package changing and the difference in choices available to new mothers that strongly encouraged breastfeeding especially during the first month, and a breastfeeding promotion media campaign was ran on TV and Radio.

City of Amarillo

WIC Breastfeeding

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	34,933	46,625	45,473
41500 PFP	0	340	340
41620 Unscheduled	4,568	0	0
41820T Health Insurance	3,904	9,202	9,729
41900 Life	8	21	21
42010 Social Security - Medicare	551	676	659
42020 Social Security - OASDI	1,577	2,891	2,819
42110 TMRS	6,512	8,168	6,672
42300 State Unemployment	58	82	82
42400 Workers Compensation	53	70	68
41000 Personal Services	**52,165**	**68,073**	**65,864**
51110 Office Expense	1	1,980	1,980
51200 Operating	378	4,168	4,168
51400 Photographic	0	850	850
51700 Education	0	2,031	2,031
51850 Minor Tools	0	1,500	1,500
51000 Supplies	**379**	**10,529**	**10,529**
61200 Postage	0	612	612
61410 Tuition	7,230	2,900	2,900
60000 Contractual Services	**7,230**	**3,512**	**3,512**
71100 Insurance and Bonds	0	0	0
75100 Travel	782	1,502	1,502
77450 Administrative Other	7,407	4,823	5,311
70000 Other Charges	**8,190**	**6,325**	**6,813**
TEXPENSES Total Expenses	**67,964**	**88,439**	**86,717**

City of Amarillo

Department Staffing Report

Department: WIC Breastfeeding

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.04	ADM055	ASSISTANT WIC DIRECTOR	
0.04	ADM585	WIC MANAGER	
0.04	CLR410	ADMINISTRATIVE ASSISTANT III	
0.04	PRF585	NUTRITIONIST I	
0.16	PRF586	NUTRITIONIST II	
0.12	PRF587	NUTRITIONIST III	
0.08	PRF588	NUTRITIONIST IV	
0.04	TEC570	DIETITIAN I	
0.04	TEC571	DIETITIAN II	
0.08	TEC585	NUTRITION TECHNICIAN I	
0.12	TEC586	NUTRITION TECH II	
0.36	TEC587	WIC TECHNICIAN I	
0.12	TEC588	NUTRITION TECHNICIAN III	
0.24	TEC590	WIC TECHNICIAN II	
0.16	TEC591	WIC TECHNICIAN III	
1.68		Total Permanent Positions	
1.68		Total Department	45,473

CITY OF AMARILLO

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WOMEN, INFANTS & CHILDREN (WIC) CLIENT SERVICES (25314)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

It is the function of the WIC Client Services Section to provide support for delivery of service to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometrical procedures and plotting results; assessing eligibility for the program based on financial, residency, and medical/nutritional factors; computer data entry; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities.

GOALS

Maintain or increase the total number of participants served in Potter, Randall, Armstrong, Oldham, and Carson counties and therefore increase the percent of potential eligible served. Maintain or reduce the average length of time required to certify a participant or deliver nutrition education.

OBJECTIVES

★ Increase total number of participants from an average of 8,869 per month to 9,050.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Average number of participants served monthly	7,729	8,297	8,869
Total number of WIC participants receiving food vouchers	92,759	99,565	106,429
Percentage change from previous year	+5%	+7%	+6%

ACCOMPLISHMENTS

Two major accomplishments of the WIC Client Services Section during 2009 was that services were maintained at a high level of integrity and delivered expediently in light of rapidly growing caseloads due to the economic downturn, and the rollout of new food packages which was the first major overhaul of the WIC food delivery system in the 30+ years existence of the program. This effort required extensive education of the WIC participants and vendors as well as major software changes and new food products being added to the allowable foods. As a result, the new food packages contain lower fat milk option requirements; the introduction of additional whole grain products such as whole wheat bread, corn tortillas, brown rice, and oatmeal; the introduction of soy milk and tofu for lactose intolerant participants; and the introduction of fresh and frozen fruits and vegetables. In addition to providing services in Potter and Randall counties, the City of Amarillo WIC Nutrition Program provides services in Armstrong, Oldham, and Carson counties. The total number of participants served increased by 6% during FY 2009.

City of Amarillo

WIC Client Services

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	238,343	489,561	477,469
41500 PFP	0	3,566	3,566
41620 Unscheduled	17,563	0	0
41820T Health Insurance	25,606	96,616	102,157
41900 Life	55	220	220
42010 Social Security - Medicare	3,590	7,099	6,923
42020 Social Security - OASDI	7,848	30,353	29,603
42110 TMRS	41,944	85,759	70,057
42300 State Unemployment	677	860	860
42400 Workers Compensation	365	734	710
41000 Personal Services	**335,990**	**714,767**	**691,565**
51110 Office Expense	12,076	15,900	15,900
51200 Operating	14,900	11,700	11,700
51350 Chemical and Medical	1,043	18,400	18,400
51410 Vaccines	953	3,200	3,200
51700 Education	118	600	600
51850 Minor Tools	830	5,670	5,670
51950 Minor Office Equipment	6,692	8,882	8,882
53100 Natural Gas	2,974	3,038	3,512
53150 Electricity	13,799	16,934	13,799
53200 Water and Sewer	3,810	4,265	4,080
51000 Supplies	**57,195**	**88,589**	**85,743**
61200 Postage	6	936	936
61300 Advertising	0	300	300
61410 Tuition	0	6,903	6,903
62000 Professional	373	720	720
63400 Employee Medical	0	100	100
68610 Office Equipment	0	3,915	3,915
60000 Contractual Services	**379**	**12,874**	**12,874**
71100 Insurance and Bonds	1,982	1,991	1,991
72000 Communication	2,036	2,036	1,746
75100 Travel	0	3,335	3,335
75200 Mileage	1,830	1,500	1,500
77450 Administrative Other	47,711	50,645	55,760
77610 Information Technology - City	6,888	6,903	6,903
70000 Other Charges	**60,446**	**66,410**	**71,235**
92130 General Construction	2,685	0	0
92000 Operating Transfers	**2,685**	**0**	**0**
TEXPENSES Total Expenses	**456,695**	**882,640**	**861,417**

City of Amarillo

Department Staffing Report

Department: WIC Client Services

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.42	ADM055	ASSISTANT WIC DIRECTOR	
0.42	ADM585	WIC MANAGER	
0.42	CLR410	ADMINISTRATIVE ASSISTANT III	
0.42	PRF585	NUTRITIONIST I	
1.68	PRF586	NUTRITIONIST II	
1.26	PRF587	NUTRITIONIST III	
0.84	PRF588	NUTRITIONIST IV	
0.42	TEC570	DIETITIAN I	
0.42	TEC571	DIETITIAN II	
0.84	TEC585	NUTRITION TECHNICIAN I	
1.26	TEC586	NUTRITION TECH II	
3.78	TEC587	WIC TECHNICIAN I	
1.26	TEC588	NUTRITION TECHNICIAN III	
2.52	TEC590	WIC TECHNICIAN II	
1.68	TEC591	WIC TECHNICIAN III	
17.64		Total Permanent Positions	
17.64		Total Department	477,469

CITY OF AMARILLO

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WOMEN, INFANTS & CHILDREN (WIC) FARMERS MARKET (25315)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

It is the function of the WIC Farmers' Market Section to conduct the Farmers' Market program by working closely with the local certified Farmers' Market and the State WIC Nutrition Program; provide nutritional education on fruits and vegetables sold at the Farmers' Market, and issue vouchers for redemption at the certified Farmers' Market.

GOALS

On a one time per year basis, issue $10 of vouchers to every woman and child enrolled in the WIC Nutrition Program. Conduct nutrition education classes highlighting the fruits and vegetables sold at the Farmers' Market. Provide follow-up to assure a high redemption rate of the vouchers.

OBJECTIVES

- ★ Maintain issuance of Farmers' Market vouchers to every woman and child enrolled in the WIC Program.
- ★ Increase the rate of vouchers redeemed at the Farmers' Market.
- ★ Increase WIC participant's awareness of the Farmers' Market.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Total Number of participants issued Farmers' Market Vouchers	5,852	6,279	1,991
Percent of change from previous year	-6%	+4%	-68%

ACCOMPLISHMENTS

During fiscal year 2009, Nutrition Carnivals in June and July at the Austin Street Clinic and the North Branch clinic featured the selection, preparation and storage of fresh fruits and vegetables from the Farmers' Market. The total dollar amount of Farmers' Market vouchers issued in 2009 was $19,970. This represents a 68% decrease in the amount issued in FY 09 from FY 08. The decrease was a result of the state WIC program running out of vouchers available to be issued due to the rapid increase in the number of participants in the program during FY 09 as a result of the downturn in the economy.

City of Amarillo

WIC Farmers Market

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	2,958	11,656	11,368
41500 PFP	0	85	85
41620 Unscheduled	197	0	0
41820T Health Insurance	180	2,300	2,432
41900 Life	0	5	5
42010 Social Security - Medicare	45	169	165
42020 Social Security - OASDI	57	723	705
42110 TMRS	523	2,042	1,668
42300 State Unemployment	9	20	20
42400 Workers Compensation	5	17	17
41000 Personal Services	**3,975**	**17,018**	**16,466**
51110 Office Expense	14	204	204
51000 Supplies	**14**	**204**	**204**
71100 Insurance and Bonds	0	0	0
77450 Administrative Other	564	0	0
70000 Other Charges	**564**	**0**	**0**
TEXPENSES Total Expenses	**4,553**	**17,222**	**16,670**

City of Amarillo

Department Staffing Report

Department: WIC Farmers Market

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.01	ADM055	ASSISTANT WIC DIRECTOR	
0.01	ADM585	WIC MANAGER	
0.01	CLR410	ADMINISTRATIVE ASSISTANT III	
0.01	PRF585	NUTRITIONIST I	
0.04	PRF586	NUTRITIONIST II	
0.03	PRF587	NUTRITIONIST III	
0.02	PRF588	NUTRITIONIST IV	
0.01	TEC570	DIETITIAN I	
0.01	TEC571	DIETITIAN II	
0.02	TEC585	NUTRITION TECHNICIAN I	
0.03	TEC586	NUTRITION TECH II	
0.09	TEC587	WIC TECHNICIAN I	
0.03	TEC588	NUTRITION TECHNICIAN III	
0.06	TEC590	WIC TECHNICIAN II	
0.04	TEC591	WIC TECHNICIAN III	
0.42		Total Permanent Positions	
0.42		Total Department	11,368

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) LACTATION CONSULTANT (25317)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
This Department is funded with discretionary money from the State WIC Program to pay for the services of a Certified Lactation Consultant, equipment, and/or training related to lactation consultations.

GOALS
To increase the number of women who are participating in the WIC program that breastfeed their infants by providing specialized counseling concerning difficulties or needing specialized assistance.

OBJECTIVES	
★	To increase the percentage of Born-to-WIC infants breastfed since birth from 70% to 72%.

WIC Lactation Consultant

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,267	2,500	2,500
41500 PFP	0	20	20
41620 Unscheduled	1,161	0	0
41820T Health Insurance	275	0	0
41900 Life	0	0	0
42010 Social Security - Medicare	33	0	0
42020 Social Security - OASDI	142	0	0
42110 TMRS	398	0	0
42400 Workers Compensation	2	0	0
41000 Personal Services	**3,278**	**2,520**	**2,520**
51350 Chemical and Medical	0	1,500	1,500
51000 Supplies	**0**	**1,500**	**1,500**
61410 Tuition	470	375	375
60000 Contractual Services	**470**	**375**	**375**
71100 Insurance and Bonds	0	0	0
75100 Travel	1,035	2,435	2,435
77450 Administrative Other	466	0	0
70000 Other Charges	**1,501**	**2,435**	**2,435**
TEXPENSES Total Expenses	**5,249**	**6,830**	**6,830**

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) PEER COUNSELOR (25318)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

To increase breastfeeding initiation and duration rates among the pregnant and breastfeeding women enrolled in the WIC Nutrition Program.

GOALS

To provide breastfeeding education, consultation and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program with a result of a 1% increase in the number of pregnant women who initiate breastfeeding upon delivery of their infant.

OBJECTIVES

★ Provide breastfeeding information to all pregnant women enrolled in the WIC Nutrition Program.
★ Provide in-depth counseling/consultation to those women experiencing difficulties with breastfeeding.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Total number of Breastfeeding women enrolled in WIC vs. total number of Pregnant women enrolled in WIC.	44%	46%	55%

ACCOMPLISHMENTS

During FY 2009/10, the Amarillo WIC Nutrition Program continued the Peer Counselor Program as a special grant from the State WIC Nutrition Program. Emphasis has been placed on providing education and support to the breastfeeding women enrolled in WIC and consultation is provided if problems are encountered. The food package change introduced during FY 09/10 that strongly encouraged new mothers to breastfeed was of great impact and resulted in an 11% increase in one year in the percentage of breastfeeding women vs. pregnant women in the WIC program.

City of Amarillo

WIC Peer Counselor

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	25,648	34,969	34,105
41500 PFP	0	255	255
41620 Unscheduled	6,617	0	0
41820T Health Insurance	4,140	6,901	7,297
41900 Life	8	16	16
42010 Social Security - Medicare	444	507	495
42020 Social Security - OASDI	1,482	2,168	2,115
42110 TMRS	5,262	6,126	5,004
42300 State Unemployment	55	61	61
42400 Workers Compensation	39	52	51
41000 Personal Services	**43,694**	**51,055**	**49,398**
51110 Office Expense	0	300	300
51200 Operating	6,443	1,328	1,328
51000 Supplies	**6,443**	**1,628**	**1,628**
61200 Postage	0	48	48
61410 Tuition	2,400	3,300	3,300
60000 Contractual Services	**2,400**	**3,348**	**3,348**
71100 Insurance and Bonds	0	0	0
75100 Travel	2,492	4,050	4,050
75200 Mileage	0	800	800
77450 Administrative Other	6,205	2,412	2,655
70000 Other Charges	**8,697**	**7,262**	**7,505**
TEXPENSES Total Expenses	**61,234**	**63,293**	**61,879**

City of Amarillo

Department Staffing Report

Department: WIC Peer Counselor

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.03	ADM055	ASSISTANT WIC DIRECTOR	
0.03	ADM585	WIC MANAGER	
0.03	CLR410	ADMINISTRATIVE ASSISTANT III	
0.03	PRF585	NUTRITIONIST I	
0.12	PRF586	NUTRITIONIST II	
0.09	PRF587	NUTRITIONIST III	
0.06	PRF588	NUTRITIONIST IV	
0.03	TEC570	DIETITIAN I	
0.03	TEC571	DIETITIAN II	
0.06	TEC585	NUTRITION TECHNICIAN I	
0.09	TEC586	NUTRITION TECH II	
0.27	TEC587	WIC TECHNICIAN I	
0.09	TEC588	NUTRITION TECHNICIAN III	
0.18	TEC590	WIC TECHNICIAN II	
0.12	TEC591	WIC TECHNICIAN III	
1.26		Total Permanent Positions	
1.26		Total Department	34,105

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) VENDOR OPERATIONS (25319)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Vendor Operations Department is responsible for providing assistance to the WIC clients and WIC vendors regarding the grocery store transaction involving the purchase of WIC food items. This Department assists with training of WIC vendors in our service area, following up on policy changes issued by the state agency, clarifying or resolving questions/issues the vendors have, following up on complaints filed by clients concerning a vendor, and completing store inspections as requested by the state agency.

GOALS

The Department's goal is to improve the WIC transaction in the grocery store by educating WIC clients and vendors about the allowed food items, the policies regulating the choice of food items, and the proper redemption process.

OBJECTIVES

To implement in-store training sessions for WIC clients on the proper redemption process and increase the number of vendor trainings or briefings provided.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Number of new store authorization evaluations	6	0	0
Number of vendors attending trainings	37	69	60

ACCOMPLISHMENTS

During the 2009/10 fiscal year, this Department assisted with 1 state sponsored regional vendor training, numerous one-on-one local vendor consultations, and assisted with vendor claim resolutions.

City of Amarillo

WIC Vendor Operations

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	545	11,656	11,368
41500 PFP	0	84	84
41820T Health Insurance	68	2,300	2,432
41900 Life	0	5	5
42010 Social Security - Medicare	8	169	165
42020 Social Security - OASDI	33	723	705
42110 TMRS	90	2,042	1,668
42300 State Unemployment	0	20	20
42400 Workers Compensation	1	17	17
41000 Personal Services	**743**	**17,017**	**16,465**
51110 Office Expense	0	200	200
51000 Supplies	**0**	**200**	**200**
71100 Insurance and Bonds	0	0	0
75100 Travel	0	900	900
75200 Mileage	0	900	900
77450 Administrative Other	106	0	0
70000 Other Charges	**106**	**1,800**	**1,800**
TEXPENSES Total Expenses	**849**	**19,017**	**18,465**

City of Amarillo

Department Staffing Report

Department: WIC Vendor Operations

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
0.01	ADM055	ASSISTANT WIC DIRECTOR	
0.01	ADM585	WIC MANAGER	
0.01	CLR410	ADMINISTRATIVE ASSISTANT III	
0.01	PRF585	NUTRITIONIST I	
0.04	PRF586	NUTRITIONIST II	
0.03	PRF587	NUTRITIONIST III	
0.02	PRF588	NUTRITIONIST IV	
0.01	TEC570	DIETITIAN I	
0.01	TEC571	DIETITIAN II	
0.02	TEC585	NUTRITION TECHNICIAN I	
0.03	TEC586	NUTRITION TECH II	
0.09	TEC587	WIC TECHNICIAN I	
0.03	TEC588	NUTRITION TECHNICIAN III	
0.06	TEC590	WIC TECHNICIAN II	
0.04	TEC591	WIC TECHNICIAN III	
0.42		Total Permanent Positions	
0.42		Total Department	11,368

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) CONTRACTORS (25320)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Contractors Department is responsible for assisting the State WIC Agency with the statewide implementation of the Electronic Benefits Transfer (EBT) technology as well as other managerial/automation tasks as needed.

GOALS

To assure successful implementation of the EBT Technology in each WIC clinic location as the technology is implemented by regions throughout the state.

OBJECTIVES

★ To attend state trainings and EBT management meetings and to assist WIC clinics with implementation functions as an integral component of the EBT implementation process.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Number of Counties in which EBT has been implemented	131	201	254
Number of WIC Agencies in which EBT has been implemented	15	52	74
Number of WIC Clinics in which EBT has been implemented	205	396	563

ACCOMPLISHMENTS

The WIC Contractors Department has assisted with the successful clinic readiness procedures, staff training and clinic implementation of EBT at 563 WIC clinic locations encompassing 100% of the State. Follow-up training and enhancement of clinic flow has become the focus of the Department.

City of Amarillo

WIC Contractors

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51110 Office Expense	0	200	200
51000 Supplies	**0**	**200**	**200**
61200 Postage	0	324	324
62000 Professional	83,558	159,500	74,476
60000 Contractual Services	**83,558**	**159,824**	**74,800**
71100 Insurance and Bonds	0	0	0
75100 Travel	21,139	80,000	15,000
75200 Mileage	8,900	10,000	10,000
70000 Other Charges	**30,039**	**90,000**	**25,000**
TEXPENSES Total Expenses	**113,597**	**250,024**	**100,000**

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) OBESITY PREVENTION (25321)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Obesity Prevention Section is responsible for performing specified activities aimed at preventing the incidence of obesity through nutrition education.

GOALS

The WIC Obesity Prevention Section's goals are to provide accurate and up-to-date nutrition education to participants through individual and group nutrition education classes and/or activities. The education classes and/or activities will be targeted at increasing the participant's consumption of whole grains, fruits and vegetables, and lowering consumption of high fat and high sugar foods.

OBJECTIVES

- ★ Provide nutrition education booths or activities at WIC nutrition carnivals focusing on whole grains, fruits and vegetables.
- ★ Provide take-home nutrition education materials that will assist participants with making healthier food choices.
- ★ Provide education on the benefits of the WIC food package and how to incorporate the healthy foods WIC provides into the daily diet.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2007/08	Actual 2008/09	Actual 2009/10
Number of obesity prevention education classes or activities conducted	41	50	840
Number of families in attendance	389	500	3,741

ACCOMPLISHMENTS

During 2009/10, the WIC Obesity Prevention section focused on conducting classes that featured the use of whole grains, lower fat dairy choices, and fruits and vegetables in easy to prepare recipes. A total of 840 classes were conducted with 3,741 families in attendance.

WIC Obesity Prevention

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	11,581	9,648	8,626
41620 Unscheduled	594	418	418
41820T Health Insurance	38	1,486	1,486
41900 Life	0	4	4
42010 Social Security - Medicare	176	140	140
42020 Social Security - OASDI	20	584	584
42110 TMRS	1,963	1,674	1,674
42300 State Unemployment	60	32	32
42400 Workers Compensation	18	14	14
41000 Personal Services	**14,450**	**14,000**	**12,978**
54000 Food	1,234	6,000	6,000
51000 Supplies	**1,234**	**6,000**	**6,000**
75100 Travel	1,022	0	1,022
77450 Administrative Other	2,052	0	0
70000 Other Charges	**3,074**	**0**	**1,022**
TEXPENSES Total Expenses	**18,758**	**20,000**	**20,000**

CITY OF AMARILLO

WOMEN, INFANTS & CHILDREN (WIC) REGISTERED DIETITIAN (25322)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The WIC Registered Dietitian section is responsible for providing counseling for high-risk participants; consultation regarding the appropriate issuance of special formulas; providing staff training on nutrition related topics and nutrition assessment procedures; assisting with the implementation of VENA; assisting with Quality Assurance for nutrition education and clinical procedures; and conducting facilitated discussion nutrition education classes.

GOALS

The WIC Registered Dietitian section's goal is to provide nutrition counseling for high-risk participants and assist with training staff and performing quality assurance activities.

OBJECTIVES

- ★ Provide specialized nutrition counseling for high-risk participants.
- ★ Provide consultation on appropriate issuance and use of special formulas.
- ★ Provide staff training on nutrition related topics and nutrition assessment procedures.
- ★ Conduct facilitated discussion nutrition education classes and/or carnival booths.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Number of high-risk and special formula consultations conducted	203	227	230
Number of staff trainings and/or facilitated discussion classes or carnival booths conducted	41	840	850

ACCOMPLISHMENTS

During 2009/10, the WIC Registered Dietitian section managed the high-risk counseling program and also assisted with the consultation of Physicians and WIC participants about the appropriate use of various specialized formulas for infants and children. The WIC Registered Dietitian section also conducted staff wellness trainings as a component of the statewide nutrition education program, implementing the new food package and conducted several nutrition carnival booths focusing on the new food package and implementation. During FY 2009/10, the WIC registered dietitian section also assisted with the state pilot of the WCS (WIC Certifying Specialist) Program. Amarillo was selected as one of five agencies from across the state of Texas to pilot test and enhance the development of a paraprofessional program that will be implemented statewide in 2011.

City of Amarillo

WIC R D Grant

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	14,952	10,338	10,338
41820T Health Insurance	0	2,040	2,040
41900 Life	0	5	5
42010 Social Security - Medicare	217	150	150
42020 Social Security - OASDI	0	641	641
42110 TMRS	2,439	1,793	1,793
42300 State Unemployment	47	17	17
42400 Workers Compensation	19	16	16
41000 Personal Services	**17,673**	**15,000**	**15,000**
61400 Dues	0	300	300
61410 Tuition	0	200	200
60000 Contractual Services	**0**	**500**	**500**
75100 Travel	0	1,800	1,800
75200 Mileage	0	200	200
70000 Other Charges	**0**	**2,000**	**2,000**
TEXPENSES Total Expenses	**17,673**	**17,500**	**17,500**

CITY OF AMARILLO

EDWARD BYRNE JUSTICE ASSISTANCE GRANT (26110)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
Fund equipment purchase and salary overtime for select law enforcement projects addressing crime prevention and apprehension.

GOALS
Support activities to prevent and control crime based on local needs and conditions.

SIGNIFICANT CHANGES
★ This grant is funded by the Bureau of Justice Assistance and replaces the Local Law Enforcement Block Grant Programs. ★ Additional funding may be awarded through the Justice Assistance Grant in future years.

City of Amarillo

JAG Traffic Enforcement

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51850 Minor Tools	0	0	0
51000 Supplies	**0**	**0**	**0**
77900 Other Agencies	27,697	0	0
70000 Other Charges	**27,697**	**0**	**0**
TEXPENSES Total Expenses	**27,697**	**0**	**0**

City of Amarillo

FY08 JAG Program

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51850 Minor Tools	18,807	0	0
51000 Supplies	**18,807**	**0**	**0**
84910 Other Equipment	12,215	0	0
80000 Capital Outlay	**12,215**	**0**	**0**
TEXPENSES Total Expenses	**31,023**	**0**	**0**

City of Amarillo

JAG FY08 Directed Patrol

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41620 Unscheduled	12,796	0	0
42010 Social Security - Medicare	165	0	0
42110 TMRS	2,103	0	0
42300 State Unemployment	0	0	0
41000 Personal Services	**15,065**	**0**	**0**
TEXPENSES Total Expenses	**15,065**	**0**	**0**

CITY OF AMARILLO

NARCOTICS UNIT (26210)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The purpose of the Panhandle Regional Narcotics Trafficking Task Force was to combat supply and trafficking of illicit drugs in the City of Amarillo and the 26 counties of Panhandle of Texas.

GOALS
The Panhandle Regional Narcotics Trafficking Task Force identified and targeted narcotics violations. The emphasis was directed to narcotics investigations in the City of Amarillo and the 26 counties in the Panhandle of Texas.

SIGNIFICANT CHANGES
Effective May 31, 2004, the Panhandle Regional Narcotics Trafficking Task Force ceased to exist and was no longer funded by the Panhandle Regional Narcotics Trafficking Task Force Grant. The Narcotics Unit of the Amarillo Police Department conducts narcotics investigations within the City limits.

Narcotics Unit

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51200 Operating	202	0	0
51300 Clothing and Linen	182	0	0
51800 Fuel & Oil	13,485	30,000	30,000
51850 Minor Tools	2,255	0	0
51950 Minor Office Equipment	0	0	0
52000 Ammunition	2,171	0	0
52050 Auto Parts	7,339	15,000	15,000
52050LABOR Auto Parts Labor	4,575	0	0
52120 Tires and Tubes Other	1,215	1,200	1,200
51000 Supplies	**31,423**	**46,200**	**46,200**
61200 Postage	5	0	0
61400 Dues	360	0	0
61410 Tuition	0	0	0
62000 Professional	834	10,000	10,000
63400 Employee Medical	4,035	0	0
68610 Office Equipment	0	0	0
68660 Audio/Video Equipment	921	0	0
69220 Rental Other Equipment	0	0	0
60000 Contractual Services	**6,155**	**10,000**	**10,000**
71100 Insurance and Bonds	459	0	0
72000 Communication	4,289	0	0
75100 Travel	7,885	0	0
75300 Meals and Local	14	0	0
77100 Court Costs	1,051	3,000	3,000
77900 Other Agencies	84,996	0	0
78215 Impressed Funds	31,541	75,000	75,000
70000 Other Charges	**130,234**	**78,000**	**78,000**
84100 Auto-Rolling Stock & Equ	26,669	25,000	25,000
84320 Audio/Video Equipment	0	22,500	0
84610 Info Tech Equipt - PCs	0	25,000	0
84910 Other Equipment	3,055	0	0
80000 Capital Outlay	**29,724**	**72,500**	**25,000**
TEXPENSES Total Expenses	**197,536**	**206,700**	**159,200**

CITY OF AMARILLO

LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) TRAINING - POLICE DEPARTMENT (26610)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The Amarillo Police Department receives this funding for training and training equipment from the State of Texas. This funding is not to be a replacement of budgeted funds for training or equipment; rather a supplement to budgeted funds for training and training equipment.

GOALS
The goal of this funding is to provide the Amarillo Police Department with funds for training required by Texas Commission of Law Enforcement Officers Standards and Education (TCLEOSE) and to provide needed equipment to carry out local training.

OBJECTIVES
Ensure that our officers receive the required training as set forth by TCLEOSE and provide the necessary equipment to carry out local training.

Leose Training-Police

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
51850 Minor Tools	238	0	0
51950 Minor Office Equipment	311	11,000	2,000
51000 Supplies	**549**	**11,000**	**2,000**
75100 Travel	33,933	12,000	21,000
70000 Other Charges	**33,933**	**12,000**	**21,000**
84320 Audio/Video Equipment	2,241	0	0
84610 Info Tech Equipt - PCs	1,956	0	0
80000 Capital Outlay	**4,197**	**0**	**0**
92120 Information Services	2,270	0	0
92000 Operating Transfers	**2,270**	**0**	**0**
TEXPENSES Total Expenses	**40,948**	**23,000**	**23,000**

CITY OF AMARILLO

LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) - FIRE CIVILIAN (26620)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS
The Amarillo Fire Department Prevention Bureau receives this funding for training and training equipment from the State of Texas. This funding is not to be a replacement of budgeted funds for training or equipment; rather a supplement to budgeted funds for training and training equipment.

GOALS
The goal of this funding is to provide the Amarillo Fire Department Prevention Bureau with funds for mandated training required by Texas Commission of Law Enforcement Officers Standards and Education (TCLEOSE), and to provide needed equipment to carry out local training.

OBJECTIVES
To ensure that our officers receive the required training as set forth by TCLEOSE and provide the necessary equipment to carry out local training.

Leose Training- Fire Civilian

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
75100 Travel	2,960	750	840
70000 Other Charges	**2,960**	**750**	**840**
TEXPENSES Total Expenses	**2,960**	**750**	**840**

CITY OF AMARILLO

TEXAS COMMISSION ON LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (TCLEOSE)
AIRPORT POLICE DEPARTMENT (26630)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

Amarillo Airport Police Department is charged with the enforcement of state and federal laws, local city ordinances, and a multitude of tasks relating to public welfare and safety. In addition to these tasks, the Airport Police Department is responsible for the safety of civil aviation and security policies set by the Transportation Security Administration.

GOALS

The Airport Police Department's goals are to maintain Texas standards and policies pertaining to the requirements of local law enforcement agencies and also federal mandated regulations prescribed by the Department of Homeland Security concerning the safety of civil aviation.

OBJECTIVES

- ★ To maintain police department related services.
- ★ To provide adequate services to the traveling public.

ACCOMPLISHMENTS

Training has been adapted to meet requirements issued by the Texas Commission on Law Enforcement Officer Standards and Education and the overall amount of training has increased by utilizing the Amarillo College Justice Program.

Leose Training- Airport Securi

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
52000 Ammunition	0	660	660
51000 Supplies	**0**	**660**	**660**
61410 Tuition	0	420	420
60000 Contractual Services	**0**	**420**	**420**
75100 Travel	0	420	420
70000 Other Charges	**0**	**420**	**420**
TEXPENSES Total Expenses	**0**	**1,500**	**1,500**

CITY OF AMARILLO

AGREEMENT IN PRINCIPLE (AIP) PANTEX PROJECT FUND (26710)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The City of Amarillo is a sub-grantee of the Agreement In Principle (AIP) between the U.S. Department of Energy (DOE), National Nuclear Security Administration (NNSA), Pantex Site Office (PXSO) and the State of Texas. Grant funding provided to the City of Amarillo is designed to enhance the comprehensive emergency management program of the City of Amarillo and Potter County for hazards posed by the U.S. DOE Pantex Plant. The AIP Pantex Project Grant is coordinated by the Amarillo/Potter/Randall Office of Emergency Management (OEM). Grants are issued on a 5-year basis with the current grant covering FY2011 through FY2015.

GOALS

Coordinate and enhance the comprehensive emergency management program of the City of Amarillo and Potter County related to the potential radiological, chemical, or security related hazards posed by the U.S. DOE Pantex Plant that could impact portions of the jurisdictions included in the Pantex Plant 10-mile Emergency Planning Zone (EPZ).

OBJECTIVES

- ★ Develop, coordinate, and maintain emergency plans and procedures related to the Pantex Plant.
- ★ Coordinate appropriate Memorandums of Understanding (MOU), Memorandums of Agreement (MOA), or other agreements with the Pantex Plant, State, local, private, and volunteer officials for emergency response assets and capabilities.
- ★ Meet with Pantex Plant, State, local, private, and volunteer officials as needed to coordinate emergency management activities.
- ★ Participate in training, testing, drills, and exercises with the Pantex Plant, State, and local government agencies to enhance emergency preparedness.
- ★ Develop and disseminate emergency preparedness information to the public focusing on businesses and residents in the EPZ.
- ★ Establish and maintain public warning systems in the EPZ.
- ★ Provide support for direction and control facilities, mobile command platforms, and communications/data systems.
- ★ Develop and implement a Reception Center for receipt of displaced families and individuals from a Pantex Plant incident.
- ★ Coordinate the jurisdictions response and emergency public information programs related to a Pantex Plant incident.

OPERATING STATISTICS/PERFORMANCE MEASURES	Actual 2008/09	Estimated 2009/10	Estimated 2010/11
Pantex Exercises	2	1	1
Pantex Drills	17	12	8
Pantex Emergency Events	0	1	0
Training Hours	64	342	150
Public Awareness	5	5	5

ACCOMPLISHMENTS

OEM continued to ensure an appropriate level of emergency planning and preparedness for the City of Amarillo and Potter County related to the Pantex Plant. Activities include review and revision of the Emergency Operations Plan Annex W, Pantex Response Plan; review and revision of the Reception Center Standard Operating Guidelines; training of emergency responders in operation of the Reception Center; upgrade and enhancement of the outdoor warning sirens located in the EPZ; continued maintenance of NOAA All-Hazards Weather Radios to businesses and residents within the EPZ; and participation in multiple tests, drills, and an exercise with the Pantex Plant. In addition, OEM extensively participated in the renegotiation of the AIP and ensured the City of Amarillo and Potter County were National Incident Management System (NIMS) compliant. OEM coordinated the response to a Pantex Plant Operational Emergency related to a security issue near the plant. No offsite consequences were associated with the incident. However, the incident resulted in enhanced coordination with local emergency management and law enforcement agencies by the Pantex Plant.

City of Amarillo

AIP Pantex Project Fund

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	54,699	53,167	54,464
41300 Incentive	903	900	905
41500 PFP	0	1,652	1,652
41620 Unscheduled	2,751	0	8,874
41820T Health Insurance	10,153	10,155	9,674
41900 Life	21	19	19
42010 Social Security - Medicare	789	784	803
42020 Social Security - OASDI	3,371	3,352	3,433
42110 TMRS	9,765	9,471	8,124
42300 State Unemployment	73	73	73
42400 Workers Compensation	230	187	190
42550 Communications Allowance	1,403	1,200	1,200
41000 Personal Services	**84,158**	**80,961**	**89,410**
51110 Office Expense	703	500	500
51200 Operating	3,205	6,565	2,700
52300 Unassigned	0	3,027	0
51000 Supplies	**3,908**	**10,092**	**3,200**
62000 Professional	73,980	0	20,320
68300 R & M - Improvements	0	0	2,000
60000 Contractual Services	**73,980**	**0**	**22,320**
74000 Printing and Binding	0	0	6,000
75100 Travel	3,192	3,000	2,650
75200 Mileage	597	350	350
70000 Other Charges	**3,788**	**3,350**	**9,000**
TEXPENSES Total Expenses	**165,833**	**94,403**	**123,930**

City of Amarillo

Department Staffing Report

Department: AIP Pantex Project Fund

Number of Employees	Classification	Description	Salary Totals
Permanent Positions			
1.00	PRF050	HAZARDOUS MATERIALS PLANNER	
0.50	TEC901	COMMUNICATIONS TECHNICIAN	
1.50		Total Permanent Positions	
1.50		Total Department	54,464

CITY OF AMARILLO

GREENWAYS PUBLIC IMPROVEMENT DISTRICT (27100)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Greenways at Hillside has continued to develop a linear park system now containing approximately 24 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. A large quantity and diversity of trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains just over one mile of walking/jogging trails for the use and enjoyment of all users.

GOALS

When the entire Greenways at Hillside area is developed, total park area should be around 40 acres. Utilizing grant dollars from the State of Texas Parks and Wildlife department, the City has begun construction of a natural setting type city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". There has been a total of $1,790,000 (net) in bonds issued for developer reimbursements for improvements. Based on the PID Advisory Board's and Greenways Homeowner's Association recommendations, current assessments will increase for the 2010/11 fiscal year.

ACCOMPLISHMENTS

- ★ The Greenways Public Improvement District park area is not expected to expand in FY2010/11. Estimated maintenance and operation costs total $218,258. Debt service payments total $142,743. Lot counts, as of January 1, 2010, totaled: 591 B lot assessments ($490), 35 A lot assessments ($588), 26 D ($706) lot assessments, and 1 commercial assessment totaling $2,646.
- ★ In an effort to reduce costs, the City of Amarillo continues to contract a substantial amount of the living ground cover maintenance to a private party.

City of Amarillo

Greenways at Hillside

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	38,770	25,613	20,356
41000 Personal Services	**38,770**	**25,613**	**20,356**
51200 Operating	155	0	0
51250 Janitor	601	525	525
51450 Botany & Agriculture	12,103	21,625	26,251
51452 B & A - General	37	0	0
53150 Electricity	2,157	2,544	2,158
53200 Water and Sewer	54,952	60,000	61,000
51000 Supplies	**70,005**	**84,694**	**89,934**
61200 Postage	0	50	50
61300 Advertising	231	550	550
62000 Professional	5,307	5,064	5,064
67600 Temporary Labor	0	0	52,311
68300 R & M - Improvements	45,771	53,612	27,000
68400 R & M - Irrigation	1,869	3,000	3,000
69210 Rental City Equipment	8,754	3,900	3,500
60000 Contractual Services	**61,932**	**66,176**	**91,475**
77450 Administrative Other	0	0	16,493
70000 Other Charges	**0**	**0**	**16,493**
83200 Improvement	0	75,000	0
80000 Capital Outlay	**0**	**75,000**	**0**
92170 Trsf to Debt Service	146,583	146,304	142,743
92000 Operating Transfers	**146,583**	**146,304**	**142,743**
TEXPENSES Total Expenses	**317,289**	**397,787**	**361,001**

CITY OF AMARILLO

BRENNAN PUBLIC IMPROVEMENT DISTRICT (27200)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Brennan Public Improvement District was established to provide for the care and maintenance of the median located in Brennan Boulevard. Since the proposed services are in addition to the standard level of service provided by the City, the property owners in the Brennan Public Improvement District will be assessed for the cost of care and maintenance.

GOALS

The Brennan Public Improvement District has been operating with a deficit fund balance from the start because assessments were not able to cover the beginning years of maintenance costs that were significantly higher than anticipated. Because of the initial shortfall and increased costs, the deficit has remained over a period of years. It was decided that assessments must be raised to a higher level than actual costs to eliminate the deficit. Recently, the deficit has been eliminated, a 3-month operating reserve has been established and assessments are sufficient to fund maintenance and operation of the PID.

ACCOMPLISHMENTS

★ The Brennan Public Improvement District assessments for the 2010/11 budget year will total $13,945; remaining at the same rate as the previous year. Based on current year information, the cost of maintaining the improvements for the 2010/11 budget year is estimated to be $15,185. Note, because of a surplus in reserves, assessments will cover the increase in maintenance costs.

Brennan Improvement Dis

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	1,952	365	922
41000 Personal Services	**1,952**	**365**	**922**
51250 Janitor	32	80	40
51450 Botany & Agrigulture	7,333	8,467	846
53150 Electricity	162	264	264
53200 Water and Sewer	1,370	1,848	2,032
51000 Supplies	**8,897**	**10,659**	**3,182**
61300 Advertising	221	450	450
62000 Professional	808	808	808
67600 Temporary Labor	0	0	8,108
68400 R & M - Irrigation	193	300	300
69210 Rental City Equipment	502	254	200
60000 Contractual Services	**1,724**	**1,812**	**9,866**
77450 Administrative Other	0	700	1,215
70000 Other Charges	**0**	**700**	**1,215**
TEXPENSES Total Expenses	**12,574**	**13,536**	**15,185**

CITY OF AMARILLO

COLONIES PUBLIC IMPROVEMENT DISTRICT (27300)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Colonies Public Improvement District was established to provide for the installation and maintenance of certain landscaped areas (common areas). Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies Public Improvement District will be assessed for the cost of care and maintenance.

GOALS

The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. The Colonies PID collected the first assessments in January 2002. Improvements such as a clock tower, landscaped medians, and specialty lighting have been installed, accepted and therefore, are now being maintained. More recent improvements include a bridge, gazebos, and featured entryways. Estimated debt service will be $160,147 on bond issues of $585,000 (2006) and $1.5 million (2008B) previously issued.

ACCOMPLISHMENTS

- ★ The estimated maintenance and operations costs for the Colonies PID for FY 2010/11 total $175,000; including debt service, the total obligation is $335,147. The Colonies PID assessment method is based on a property's land use and square footage. The 2010/11 assessment total is based on a rate of assessment multiplied by the square footage of a lot. The total square footage of residential lots that have been platted as of January 1, 2010 equals 5,618,429 square feet and is subject to assessments at a rate of $0.0525. Also, as of January 1, 2010; 322,990 square feet of commercial property has been platted and is now subject to assessments at a rate of $0.0525. The difference in assessments and obligations will be provided by surplus funds within the PID account.
- ★ In an effort to reduce costs, the City of Amarillo has contracted a substantial amount of the living ground cover maintenance to a private party.

City of Amarillo

Colonies

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
41100 Salaries and Wages	28,385	15,000	19,514
41000 Personal Services	**28,385**	**15,000**	**19,514**
51250 Janitor	926	2,440	2,440
51450 Botany & Agriculture	20,078	36,743	19,983
53150 Electricity	6,998	9,119	7,000
53200 Water and Sewer	41,266	45,360	49,896
51000 Supplies	**69,267**	**93,662**	**79,319**
61200 Postage	0	50	50
61300 Advertising	231	250	250
62000 Professional	2,968	3,448	3,448
67600 Temporary Labor	0	0	40,500
68300 R & M - Improvements	57,712	50,000	10,000
68400 R & M - Irrigation	1,744	1,000	3,000
69210 Rental City Equipment	6,401	3,522	2,750
60000 Contractual Services	**69,056**	**58,270**	**59,998**
71100 Insurance and Bonds	58	57	57
77450 Administrative Other	0	0	16,112
70000 Other Charges	**58**	**57**	**16,169**
92150 Cert of Obligation	154,978	157,289	160,147
92155 Greenways	12,111	0	0
92000 Operating Transfers	**167,089**	**157,289**	**160,147**
TEXPENSES Total Expenses	**333,855**	**324,278**	**335,147**

CITY OF AMARILLO

TUTBURY PUBLIC IMPROVEMENT DISTRICT (27400)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTION

The Tutbury Public Improvement District was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit Number 9 subdivision. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Tutbury Public Improvement District will be assessed for the incremental cost of care and maintenance.

GOALS

The Tutbury PID collected the first assessments in January 2002. All improvements have been installed and accepted and are being maintained by the City. The City has the given responsibility of maintenance of all living ground cover to the Tutbury Homeowners Association. The City of Amarillo will continue to maintain hardscape materials and will still be responsible for payment for all maintenance and operations of the Tutbury PID subject to recommendations from the Tutbury PID Advisory Board.

ACCOMPLISHMENTS

★ There are 24 lots in the Tutbury PID and there are no plans for expanding the area of the PID. The projected 2010/11 maintenance and operating costs are estimated to be $16,339. Assessments will be divided among the property owners equally. Per the action of the Tutbury PID Advisory Board, assessments have been raised $30 for the fiscal year 2010/11 and are now $549 (were $519) per lot in hopes to avoid future large assessment increases. Current maintenance estimates provided by this year's 5-Year Service Plan indicate that the yearly per lot assessment increase of $30 should be adequate through the year 2014.

Tutbury Imprv Dist

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
53150 Electricity	229	215	265
53200 Water and Sewer	1,546	3,027	2,110
51000 Supplies	**1,776**	**3,242**	**2,375**
61200 Postage	0	0	12
61300 Advertising	238	230	240
62000 Professional	200	200	200
67600 Temporary Labor	0	0	11,000
68300 R & M - Improvements	11,374	9,000	1,200
60000 Contractual Services	**11,811**	**9,430**	**12,652**
77450 Administrative Other	0	0	1,312
70000 Other Charges	**0**	**0**	**1,312**
TEXPENSES Total Expenses	**13,587**	**12,672**	**16,339**

CITY OF AMARILLO

POINT WEST PUBLIC IMPROVEMENT DISTRICT (27510)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Point West Public Improvement District was established to provide for the maintenance of several landscaped medians within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Point West Public Improvement District (PID) will be assessed for the cost of care and maintenance of the medians.

GOALS

This business/office park development will be a multi-phased development. However, a majority of the Point West PID medians have been fully developed thereby necessitating assessments. The City has the given responsibility of maintenance of all living ground cover to the Points West Property Owner's Association. The City of Amarillo will continue to maintain hardscape materials and will still be responsible for payment for all maintenance and operations of the Point West PID subject to recommendations from the Point West PID Advisory Board.

ACCOMPLISHMENTS

★ The projected 2010/11 maintenance and operating costs for the landscaped medians as well as the landscaped PUE areas total $51,674. These costs will be divided among the property owners based on the percentage of total square footage of property owned. Property owner assessments will remain the same as the previous year for a total of $52,000.

City of Amarillo

Points West PID

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
53200 Water and Sewer	6,359	11,614	10,000
51000 Supplies	**6,359**	**11,614**	**10,000**
61300 Advertising	244	482	244
67600 Temporary Labor	0	0	30,240
68300 R & M - Improvements	30,448	33,835	7,610
60000 Contractual Services	**30,692**	**34,317**	**38,094**
77450 Administrative Other	0	0	3,580
70000 Other Charges	**0**	**0**	**3,580**
TEXPENSES Total Expenses	**37,051**	**45,931**	**51,674**

CITY OF AMARILLO

QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT (27610)
FUNCTIONS, GOALS AND OBJECTIVES

FUNCTIONS

The Quail Creek Public Improvement District was established to provide for the maintenance of a landscaped median within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance funding mechanism. Since the proposed services are in addition to the standard level of service provided by the City, property owners within the Quail Creek Public Improvement District (PID) will be assessed for the cost of care and maintenance of the medians.

GOALS

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be done as far as a workable residential design. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the median mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained.

ACCOMPLISHMENTS

★ The projected 2010/11 maintenance and operating costs will total $6,198. These costs will be equally divided among the 29 lot property owners. Amarillo PID Policy also dictates that a minimum amount equal to a 3-month operating reserve remain on deposit within the fund. Therefore, in order to not substantially burden lot owners with a large assessment, the PID Board recommends assessing each lot owner $237. The total property owner assessment will total $6,873.

City of Amarillo

Quail Creek PID

DESCRIPTION	ACTUAL FY2008	Budgeted FY2009	Budgeted FY2010
53150 Electricity	71	207	155
53200 Water and Sewer	1,405	2,156	2,675
51000 Supplies	**1,476**	**2,363**	**2,830**
61200 Postage	0	0	15
61300 Advertising	485	460	485
68300 R & M - Improvements	0	2,630	2,630
60000 Contractual Services	**485**	**3,090**	**3,130**
77450 Administrative Other	500	0	238
70000 Other Charges	**500**	**0**	**238**
TEXPENSES Total Expenses	**2,461**	**5,453**	**6,198**

City of Amarillo

Capital Improvement

Projects

CITY OF AMARILLO

INTRODUCTION

The City's Capital Improvement Plan represents the staffs' determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Funding for the 2009/2010 portion of this Capital Improvement Plan has been approved in the City's annual fiscal year budget. Funding for the remaining portion of the plan will be determined on an annual basis depending upon available financial resources and our changing needs and priorities.

CAPITAL PROJECTS FUND

General Construction -- To account for traffic engineering and other miscellaneous construction funded primarily by the general revenues of the City. This fund also accounts for costs of construction of various improvements to the City's parks, which in recent years, have been financed primarily by general revenues, and in some instances by intergovernmental grants. The General Construction Fund is also used to account for general revenues designated for replacement of existing buildings, improvements and equipment, and for similar projects.

Street Improvement -- To account for the construction of streets and alleys, which are financed primarily by property owner participation.

Street and Drainage Improvement Fund -- To account for improvements being made to major thoroughfares and the storm sewer system of the City financed by general revenues, augmented in some instances by property owner participation.

Golf Course Improvement Fund -- To account for the portion of green fees designated for improvements to the public golf courses.

Solid Waste Disposal Improvement Fund -- To account for costs of improvements to the City's solid waste disposal facilities, which in recent years primarily general revenues have financed.

T-Anchor-Bivins Improvement Fund -- To account for sales of City land; the proceeds of which are designated for future betterments to the historic Bivins home, which is owned and rented by the City to the Amarillo Chamber of Commerce and other community service organizations.

Civic Center Improvement Fund – To account for improvements to Civic Center Convention Annex facilities financed by motel tax receipts.

METHODS OF FINANCING CAPITAL IMPROVEMENT PROJECTS

General Fund
General Fund is the financing of improvements from revenues such as general taxation, fees, or service charges.

Earmarked Funds
With earmarked funds, monies are accumulated in advance or set aside for capital construction or purchase. The accumulation may result from surplus of earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Certificates of Obligation Bonds
With certificates of obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. Certificates of obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities.

General Obligation Bonds
With general obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities. Voter approval is required.

Revenue Bonds
Revenue bonds are frequently sold for projects, such as water and sewer systems that produce revenues. Voter approval is not required.

Lease-Purchase
The lease-purchase method requires the City to prepare specifications for a needed expenditure. The equipment is then leased by the municipality. At the end of the lease period, the title to the equipment can be conveyed to the municipality without any future payments.

Special Assessments
Public works that benefit particular properties may be financed more equitably by special assessment, i.e., paid by those who directly benefit.

State and Federal Grants
State and federal grant-in-aid programs are available to finance a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds, etc. The cost of funding these facilities may be borne completely by grant funds or a local share may be required.

Enterprise Funds
Funds established from the delivery of specific services, where the money paid to administer the services and the expenses as a result of providing services, are accounted for separate from the General Fund budget of the City.

FUNCTIONS OF THE CAPITAL IMPROVEMENT PROGRAM

Estimating capital requirements, budgeting priority projects and identifying revenue sources for proposed improvements.

Scheduling all capital projects over a fixed period with appropriate planning, implementation, and informing the public of projected capital improvements.

Coordinating the activities of various departments in meeting project schedules.

Monitoring and evaluating the progress of capital projects.

CAPITAL IMPROVEMENT DEFINITIONS

Capital Improvement Project
Any expenditure of public funds for the purchase, construction, rehabilitation, replacement, or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term, and permanent. A capital improvement project should have a useful life of over five years, and a unit value of at least $25,000. Some common examples include streets, libraries, tennis courts, signal systems, fire stations, water and sewer lines, and fire engines. Capital Improvement Projects should not include expenditures for equipment or services that management defines as operating budget items and which should be financed out of current revenue.

Capital Improvement Program
A five-year scheduling of public physical improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvement Budget
Improvements programmed for the next fiscal year and adopted as part of the normal budget process of the City and shown as year number one of the Capital Improvements Program.

CAPITAL PROJECTS

IMPACT OF CAPITAL PROJECTS ON OPERATING BUDGET

Administrative and City Services

DESCRIPTION	Project Amount	Operating Impact
410392 Communications Improvement Program	105,520	No impact
410719 Medical Center Communications Tower	115,000	No impact
410639 Civic Center Cooling Tower Replacement	150,000	Lower Utilities
410638 PD Cooling Tower Replacement	100,000	Lower Utilities
410640 City Hall Cooling Tower Replacement	100,000	Lower Utilities
410642 City Hall Chiller Replacement	250,000	Lower Utilities
410720 Boiler replacement at Police/Courts Building	325,000	Lower Utilities
410721 Chiller replacement at City Hall	50,000	Lower Utilities
410751 City Facility Space Planning	25,000	No impact
Administrative and City Services Division	**1,220,520**	

There are several projects included in the Administrative and City Services Division; the most significant is the replacement of the facility cooling towers, chillers and one boiler unit for a total of $975,000. We expect that all of these projects will be eligible for the issuance of Qualified Energy Conservation Bonds. To be qualified for this funding, the replacements must show a 20% energy savings. The Communication Improvement Program is a multi-year project to expand services. The construction of the medical center communications tower will help with radio coverage in that area.

Public Works

DESCRIPTION	Project Amount	Operating Impact
410230 Rehabilitate Grand St-NE 24th	2,700,000	Lower Maintenance
410598 Repairs of Drainage Structure at Lawrence Lake	600,000	No impact
410681 S Coulter Widening & Storm Sewer	350,000	No impact
410494 B4 Precoat Aggregate	298,164	No impact
410060 New Signal Installations	116,427	No impact
410061 Rebuild Signalized Intersection	99,700	No impact
Public Works Division	**4,164,291**	

The largest Public Works capital project for the 2010/2011 fiscal year is $2.7 million dollars to rehabilitate Grand Street from Hastings Avenue to Northeast 24th Avenue. The repairs to the drainage structure at Lawrence Lake will allow for the reconstruction of the storm sewer outfalls for the lake. The B4 precoat aggregate project will be included with the $1.2 million overlay project. This additional funding will allow the Street Department to upgrade to the precoated aggregate material. The City has found that this material works better in the overlay process. The new signal installations and the rebuild signalized intersections are ongoing projects to maintain the traffic signals throughout the City. There is additional electricity cost ($1,680) associated with the two new signals. This budget amount has been included in the Traffic Department budget.

Police

DESCRIPTION	Project Amount	Operating Impact
410580 Police COPPS	165,000	Included in budget
410705 In-car Video Upload/Storage Improvement	70,000	No impact
Police Division	**235,000**	

The City has applied for the Police COPPS grant for the addition of six new police officers. In anticipation of the awarding of this grant, the Police Department has included the purchase of two new black and white police cars. Initially, the grant will pay 100% of the officer cost, with the City taking on additional operating costs each year.

Community Services

DESCRIPTION	Project Amount	Operating Impact
410586 Replace Buses	862,562	No impact
410701 Passenger Amenities	500,000	No impact
Community Services Division	**1,362,562**	

The Transit projects above include $1,115,926 of grant funding. The project to replace buses will be used to accumulate grant and matching City funding for the replacement of City buses. The passenger amenity project will be used to upgrade the bus benches on the Fixed Route. The City has approximately 400 benches that will be replaced.

Parks and Recreation

DESCRIPTION	Project Amount	Operating Impact
410552 Park Spraygrounds	120,000	Included in budget
410282 Automate/Renovate Irrigation	85,000	No impact
410750 Thompson Park Youth Softball Complex Restroom	50,000	Included in budget
410288 Continue Zoo Expansion and Renovation	135,000	Included in budget
410748 Zoo Exhibit Expansion & Renovation	60,000	Included in budget
Parks Division	**450,000**	

The Parks and Recreation Department has included a replacement project for an area park wading pool with a new sprayground. This is a multi-year project that will replace one wading pool annually over the next five years. The $135,000 Zoo Expansion project will allow the City to construct a new education center at the Zoo. Note: the total estimated project is $382,000; which includes additional funding from previous years. We have not included any additional operating funds for this project and will address those needs in future budgets. We have allocated money to renovate irrigation systems and upgrade outlying softball fields as well as the construction of restroom facilities at the new girls youth softball complex.

Fire

DESCRIPTION	Project Amount	Operating Impact
410368 Fire Thermal Image Equipment	170,000	No impact
410712 Fire Act Grant - Matching Funds	120,000	No impact
Fire Division	**290,000**	

The Fire Department has included monies to replace and purchase thermal image equipment. This purchase will provide one thermal imager for every Fire Company in the City.

Solid Waste Disposal Improvement Fund

The Solid Waste Disposal Improvement Fund is used to fund the expansion projects at the Landfill. For the 2010/201 year, the City has included $2,000,000 for the gas collection system. This improvement is in response to new requirements for the State of Texas.

Civic Center Improvement

DESCRIPTION	Project Amount	Operating Impact
440044 Parking Lot Improvements	510,000	Future year impact
440052 Auditorium Seating Replacement	110,000	No significant impact
440057 Tickets.com Barcode Scanner System	50,000	No significant impact
440059 HME Headset System	35,000	No significant impact
440061 Grand Plaza Tile Floor Replacement	80,000	No significant impact
440066 Civic Center Needs Assessment	100,000	No impact
440043 Concession Stands Renovation	75,000	No significant impact
440048 Upgrade of Auditorium Lighting	10,000	No significant impact
4400-1241 Civic Center Improvement	**970,000**	

A portion of the hotel occupancy tax has been earmarked for improvements to our Civic Center. The Civic Center has included $510,000 for renovations to the Civic Center parking lots. Also included is an additional $360,000 for renovations to the facility including auditorium seating replacements, plaza floor replacement and upgrades to the concession area. The City as allocated $100,000 for a comprehensive needs assessment related to the future growth of the Civic Center complex.

Water and Sewer

The most significant 2010/2011 capital improvement project is $20,017,000 for the construction of a new water transmission line from the Osage Water Treatment Plant to the existing connection at Bell and Arden Streets for the Arden Road Pump Station. We have applied for funding for this project thru the Texas Water Development Board. We do not anticipate a significant increase in operating costs associated with the completion of this line. The Water Production Department has included the replacement of the well rig truck with a higher pulling capacity wrench. The new truck should allow the City to save money when wells have to be pulled and set.

The Water Transmission Department has included approximately $2.6 million dollars to rehabilitate existing facilities, including $1.25 million to repaint elevated tanks, $400,000 to repaint the interior of the ground water storage tank at 34th Street, $445,000 to replace the switchgear on the 24th Street Pump Station, $500,000 to rehabilitate the 30 inch transmission main from 34th to I-40. These projects should actually decrease maintenance costs as they are rehabilitating existing structures.

The Surface Water Treatment Department has one project to construct a dam breach at the Palo Duro well-field. This project is in response to an engineering study from the State of Texas. Water Distribution has included $5.29 million in capital improvement projects for the next fiscal year. Of this amount, $3.5 million is estimated for water system extensions and improvements and main replacements. These are ongoing projects to replace small diameter water mains and to fund maintenance and expansion to the water distribution system. The Department has also included $500,000 to install a 30 inch valve east of the 34th and Osage Street intersection. The construction of this valve will minimize the chances of involving Caprock High School and the Tradewinds area in the event of a break on Grand Street. The Waste Water Collection department has included $3.1 million to continue ongoing programs to fund the sewer system expansion and improvement, manhole rehabilitation and rehabilitation of cast iron sewer mains.

The two treatment plants have included funds to upgrade existing plant facilities including: purchase a stand by generator, extension of the decant line, repairs to the drying bed wall and upgrades to the SCDA system. These projects are upgrades to existing equipment and should not have any effect on the operating budgets.

Airport

DESCRIPTION	Project Amount	Operating Impact
540096 Runway Rubber Removal Project	50,000	No significant impact
540098 Leased Hangar Roof Repairs	125,000	No significant impact
540099 Terminal Building-Airline Shared Use Infrastructure	200,000	No significant impact
540100 Terminal Building-Furniture	325,000	No significant impact
540102 Rental Car Facility Improvement Project	480,000	No significant impact
540103 Building #602-Roof Replacement	500,000	No significant impact
540104 Parking Facility Improvements	125,000	No significant impact
540105 FAA Grant	3,100,000	
54120-5400 Airport Fund	**4,905,000**	

The Airport has allocated $155,000 in matching funds for a $3.1 million FAA grant. The Airport is working with the FAA to identify eligible projects for this program. The Airport has included $325,000 for installation of common use Airline equipment and furniture for additional facility space with the expansion of the Terminal Building project (previously funded). The Airport has also allocated $480,000 to design the new rental car facility. Roofing repairs to leased hangar space has been included in the amount of $625,000.

Municipal Garage

Capital projects scheduled in 2010/2011 for Municipal Garage are routine replacements. There should not be a significant impact on the operating budgets from Garage items.

Information Technology

We have also included amounts for the continuation of the Municipal Court software upgrade, Kronos, JD Edwards upgrade and the Microsoft Operating System upgrade. These are continuations of new systems that are currently in the implementation process. Replacement of PCs and existing equipment is estimated at approximately $170,000. The Information Technology staff continues to follow a replacement schedule. Over the past several years, we have seen significant increases in the number of PCs for the City. These projects should not have a significant impact on the operating budget.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2010/11

	Total	Interfund Transfers	General Construction	Street Improvement	Street & Drainage Improvement	Golf Course Improvement	Solid Waste Disposal Improvement	Bivins Improvement	Civic Center Improvement	Animal Shelter Improvement	2007 Certificates Of Obligation
Balance 10/01/09 (See Below)	12,315,296		5,579,676	699,637	1,285,414	229,865	1,421,343	254,997	2,183,504	3,207	657,653
Fiscal Year 2009/10											
Add:											
Operating Transfers	7,180,531	0	3,227,000	0	1,000,000	0	1,000,000	0	767,821	0	1,185,710
Grant and Other Revenue	1,635,437		1,334,168	9,269	8,500	77,500	125,000	1,000	30,000	0	50,000
Deduct:											
Capital Expenditures And Amounts Committed	(6,913,766)	0	(2,635,207)	0	0	(160,810)	(1,079,001)	0	(1,145,385)	0	(1,893,363)
Operating Transfers	(1,581,399)		(383,123)	0	(1,198,276)	0	0	0	0	0	
Balance 10/01/10	12,636,099	0	7,122,514	708,906	1,095,638	146,555	1,467,342	255,997	1,835,940	3,207	0
Fiscal Year 2010/11											
Add:											
Bond Proceeds	975,000		975,000								
Operating Transfers	8,133,295	0	5,336,127	0	1,200,000	0	1,450,000	0	147,168	0	
Grant and Other Revenue	1,769,426		1,468,426	9,000	8,500	77,500	125,000	1,000	30,000	0	50,000
Deduct:											
Capital Expenditures	(11,942,373)		(7,722,373)	0	(1,200,000)	0	(2,000,000)	0	(970,000)	0	(50,000)
Operating Transfers	(261,000)		(252,500)	0	(8,500)	0	0	0	0	0	
Balance 10/01/11	11,310,447	0	6,927,194	717,906	1,095,638	224,055	1,042,342	256,997	1,043,108	3,207	0
Available Funds Calculation:											
Cash and Investments	57,483,952		22,887,193	776,339	1,711,776	597,518	14,367,866	328,420	3,978,673	3,207	12,832,960
(Appreciation) Depreciation in Investments	(174,063)		(148,122)	(1,124)	(1,718)		(17,620)	(161)	(5,318)		
Assets to be converted to Cash	1,023,914		384,173	706	7,305		62,118	156	5,600		563,856
Less Liabilities	(10,172,470)		(4,615,841)	(76,284)	(246,239)	(96,661)	(2,474,686)	(10,898)	(513,092)		(2,138,769)
Less Construction in Progress Balances	(35,846,037)		(12,927,727)		(185,710)	(270,992)	(10,516,335)	(62,520)	(1,282,359)		(10,600,394)
Balance 10/01/09	12,315,296	0	5,579,676	699,637	1,285,414	229,865	1,421,343	254,997	2,183,504	3,207	657,653

City of Amarillo
2010/2010 Capital Improvement Program

DESCRIPTION	Total Projects
410392 Communications Improvement Program - Continuation of the Communications Improvement Program.	105,520
410719 Medical Center Communications Tower - New communications tower to be placed in the medical area for radio coverage.	115,000
41010-1231 Communications	**220,520**
410639 Civic Center Cooling Tower Replacement - Replacement of Civic Center cooling tower that serves the two Yorkscrew chillers.	150,000
410638 PD Cooling Tower Replacement - Replacement of the active cooling tower on top of the Police/Court building.	100,000
410640 City Hall Cooling Tower Replacement - Replacement of the City Hall cooling tower.	100,000
410642 City Hall Chiller Replacement - Replacement of the chillers at City Hall.	250,000
410720 Boiler replacement at Police/Courts Building - Replacement of the heating boilers and the domestic water boiler at the Police/Courts building.	325,000
410721 Chiller replacement at City Hall - Replacement of the smaller chiller in City Hall that serves the main services in the Information Technology Department.	50,000
410751 City Facility Space Planning - Space study for existing City facilities.	25,000
41010-1252 Facilities Maintenance	**1,000,000**
410230 Rehabilitate Grand St-NE 24th - Reconstruction of Grand Street from Hastings Avenue to Northeast 24th Avenue.	2,700,000
410598 Repairs of Drainage Structure at Lawrence Lake - Reconstruction of the storm sewer outfalls into Lawrence Lake.	600,000
410681 South Coulter Widening & Storm Sewer - Widening, paving and installation of storm water sewer on Coulter Street from Hollywood to Sundown.	350,000
41010-1410 Engineering	**3,650,000**
410494 B4 Precoat Aggregate - Additional funding for the 2010/2011 overlay project to allow for the use of the B4 Precoat Aggregate material.	298,164
41010-1420 Street	**298,164**
410580 Police COPPS - Purchase of automotive equipment in anticipation of the successful awarding of six new officer positions in conjunction with the COPPS grant application.	165,000
410705 In-car Video Upload/Storage Improvement - Replacement and expansion of services and storage capacity of the in-car video upload system.	70,000
41010-1610 Police Department	**235,000**
410060 New Signal Installations - Funding for two additional signalized intersections.	116,427
410061 Rebuild Signalized Intersection - Cost to rebuild and replace damaged signalized intersections.	99,700
41010-1731 Traffic Administration	**216,127**
410586 Replace Buses - Grant and City matching funds reserved to replace Transit buses.	862,562
410701 Passenger Amenities - Refurbish and replace the bus benches on the City bus routes.	500,000
41010-1761 Transit-Fixed Route	**1,362,562**
410552 Park Spraygrounds - Installation of a recirculating splash pad in Memorial Park.	120,000
41010-1840 Swimming Pools	**120,000**
410282 Automate/Renovate Irrigation - Ongoing replacement of hydraulic irrigation systems with new electric systems.	85,000
410750 Thompson Park Youth Softball Complex Restroom - Installation of restroom facility located close to the newly renovated youth girls softball fields at Thompson Park.	50,000
41010-1861 Park Maintenance	**135,000**
410288 Continue Zoo Expansion and Renovation - Additional funding to complete the Zoo Education Building.	135,000
410748 Zoo Exhibit Expansion & Renovation - Funding for expansion of the tiger and leopard exhibits.	60,000
41010-1862 Zoo Maintenance	**195,000**

City of Amarillo
2010/2010 Capital Improvement Program

DESCRIPTION	Total Projects
410368 Fire Thermal Image Equipment - Replacement of existing thermal imagers.	170,000
410712 Fire Act Grant - Matching Funds - Anticipation of sucessful award of the Fire Act Grant.	120,000
41010-1920 Fire Support	**290,000**
41010 General Construction	**7,722,373**
4100 General Construction Fund	**7,722,373**
420003 Overlay Project - Funding for the 2010/2011 street overlay project.	1,200,000
4200-1420 Street & Drainage	**1,200,000**
4200 Street & Drainage Improvement	**1,200,000**
430048 Gas Collection System - Gas collection and containment system for the Landfill.	2,000,000
4300-1432 Solid Waste Disposal	**2,000,000**
4300 Solid Waste Disposal Improvement Fund	**2,000,000**
440044 Parking Lot Improvements - Repair and replacement of parking lot. Including demolition of the old Police Department facility for future parking.	510,000
440052 Auditorium Seating Replacement - Complete seating replacement for the Civic Center Auditorium.	110,000
440057 Tickets.com Barcode Scanner System - Ticket scanning system that will be integrated with the existing ticketing system.	50,000
440059 HME Headset System - Wireless communication system for stage personnel to use during shows, including 10 units for each facility (Civic Center and Globe News Center).	35,000
440061 Grand Plaza Tile Floor Replacement - Replacement of the current brick tile floor on the lower level of the Grand Plaza.	80,000
440066 Civic Center Needs Assessment - Comprehensive needs assement related to future growth of the Civic Center complex.	100,000
440043 Concession Stands Renovation - Additional funds to complete the renovation of the concession stands at the Civic Center.	75,000
440048 Upgrade of Auditorium Lighting - Additional funds to complete the upgrade of the auditorium lighting project.	10,000
4400-1241 Civic Center Improvement	**970,000**
4400 Convention Annex Improvement	**970,000**
4600 2007 CO Bonds Improvement - Interest earnings that will be reallocated into existing CO projects.	**50,000**
4000 Capital Project Funds	**11,942,373**
521398 Meter Reading Equipment Replacement - Replacement of the handheld meter reading computers purchsed in 2004 that will no longer be supported.	68,630
52123-52100 Utilities Office	**68,630**
520951 Well Pump Lift Truck - Purchase of new well rig truck with higher pulling capacity wrench.	300,000
52123-52200 Water Production	**300,000**
520360 Repaint Osage Elevated Tank - Scheduled repainting of the Osage elevated tank based on an internal inspection of the structure.	1,000,000
520771 34th St GST, Coritin Repaint - Repaint the interior of the ground water storage tank at 34th Street pump station.	400,000
521251 Replace Switchgear at 24th PS - Replace the 1950s switchgear that has become very difficult to repair and is nearing the useful life.	445,000
521399 Repaint Soncy Elevated Tank - Scheduled repainting of the Soncy elevated tank.	250,000

City of Amarillo

2010/2010 Capital Improvement Program

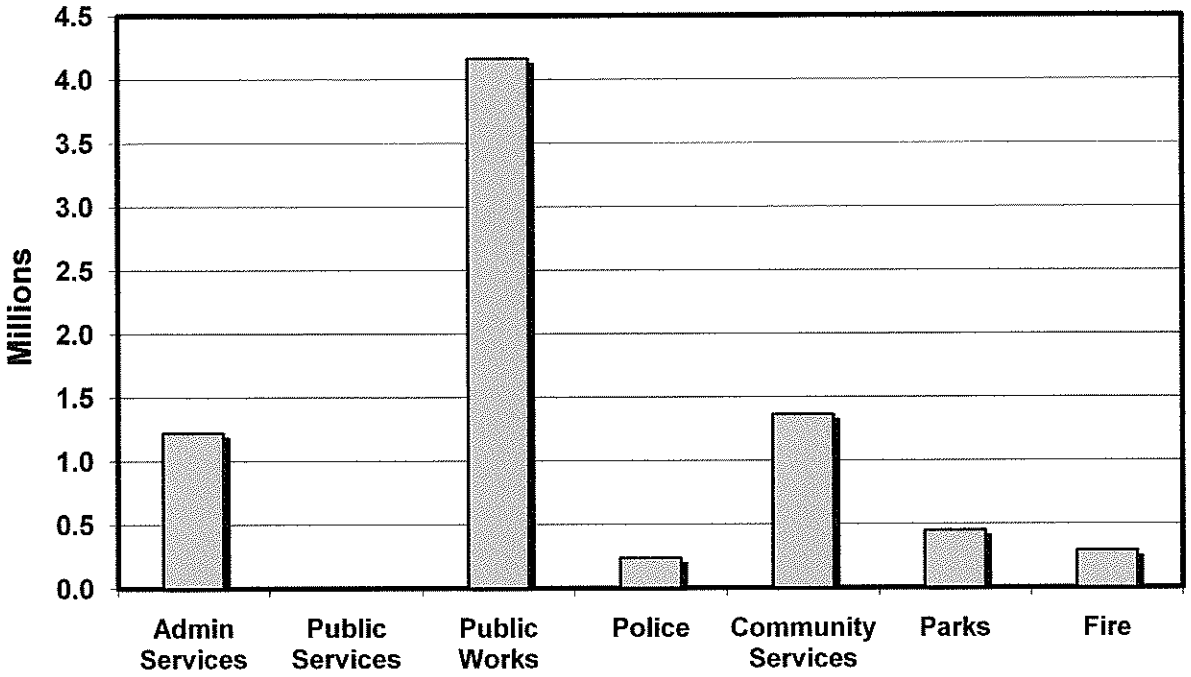
DESCRIPTION	Total Projects
521444 Rehab of 30" Transmission main from 34th to I-40 - Relining of the cast iron 30" water transmission main from the 34th pump station to north of Interstate 40.	500,000
521470 Texas Water Development Board Project - Construction of a new water transmission line from the Osage Water Treatment Plant to the existing connection at Bell and Arden for the Arden Road Pump Station.	20,017,000
52123-52210 Water Transmission	**22,612,000**
521263 Dam Breach at Palo Duro Well Field - Construction of a breach of an opening in the dam structure at the Palo Duro Well field to mitigate a downstream flood hazard.	540,000
52123-52220 Surface Water Treatment	**540,000**
520271 Large Valve Replacement - Installation of a 30: valve approximately 1/2 miles east of the 34th and Osage intersection.	500,000
520562 24 WM Independence Tank - Installation of a 24" water main line between the Independence Tank and Mark Davis Drive.	600,000
520777 Osage St. 12" WM Replacement - Water line replacement in conjunction with the Ross/Mirror bridge construction.	390,000
520959 16" WM Est. Ama. Blvd Western Tascosa - Extension of the 16" water main to complete a loop of the water line at Western and Tascosa to near Plum Creek Drive.	250,000
521391 Water Extension and Improvement 2010-2011 - Annual funding to support emergency or unexpected maintenance problems in the water distribution and pumping system.	1,550,000
521400 System Expansion - New water main extensions.	500,000
521407 Water Main Replacement Project - On going project to replace small diameter water mains throughout the City.	1,500,000
52123-52230 Water Distribution	**5,290,000**
521390 Sewer Expansion and Improvement 2010-2011 - Annual funding to support emergency or unexpected maintenance problems in the wastewater collection and treatment system.	1,500,000
521402 System Expansion - New sewer main extensions.	500,000
521418 Manhole Rehabilitation - On going project to rehabilitate deteriorated manholes throughout the City.	150,000
521426 Cast Iron Lining - On going project to rehabilitate sewer mains by relining sewer mains crossing major traffic locations.	450,000
521436 Sewer Main Rehabilitation Program fiscal year 2010/2011 - Citywide sewer main replacement or rehabilitation effort for problematic wastewater collection lines.	500,000
52123-52240 Waste Water Collection	**3,100,000**
520389 River Road Standby Generator - First year funding for the implementation of an engine driven electrical power generator for continuous plant operations. Second year funding is $1.5 million.	150,000
520685 River Road Decant Line Extension - Extend filter backwash recovery decant water line from primary effluent channel to raw flow channel.	150,000
520980 River Road Drying Bed Wall Repair - Remove and replace damaged concrete walls.	150,000
52123-52260 River Road Water Reclamation	**450,000**
521404 Hollywood Road SCADA Replacement/Upgrade - Upgrade and replacement of the existing SCADA system to allow the facility to remain compatible with the water facilities.	350,000
521266 Effluent Study	600,000
52123-52270 Hollywood Road Waste Water	**950,000**
520994 ELAB Storm Water MS4 Permit Renewal - Project will provide for a consultant to assist the City to apply and obtain a new City of Amarillo Municipal Separate Storm Sewer System (MS4).	75,000
521405 ELAB Replace Lab Microscope System - Replacement of the existing laboratory microscope system.	35,000
52123-52281 Laboratory Administration	**110,000**
52123 Water & Sewer - Transfer	**33,420,630**
5200 Water and Sewer System Fund	**33,420,630**

City of Amarillo

2010/2010 Capital Improvement Program

DESCRIPTION	Total Projects
540096 Runway Rubber Removal Project - Runway removal project for Runway 4-22 and Runway 13-31 to remain in compliance with the FAA approved Airport Certification Manual.	50,000
540098 Leased Hangar Roof Repairs - Roof repairs to leased hangars.	125,000
540099 Terminal Building-Airline Shared Use Infrastructure & Technology - Installation of common/shared use equipment at the gates in the new concourse as well as the ticket counters.	200,000
540100 Terminal Building-Furniture - Furniture for the additional conference room facilities and the new offices in conjunction with the terminal construction project.	325,000
540102 Rental Car Facility Consolidation & Improvement Project - Design of the new rental car facility project.	480,000
540103 Building #602-Roof Replacement - Replacement of the roof on building #602.	500,000
540104 Parking Facility Improvements - Funding of repairs for the parking lots, sidewalks and the parking garage.	125,000
540105 FAA Grant - FAA funding (95%) for eligible projects to be coordinated with FAA.	3,100,000
54120-5400 Airport Fund	**4,905,000**
54120 Airport Transfers	**4,905,000**
5400 Airport Fund	**4,905,000**
5000 Enterprise Funds	**38,325,630**
610003 Scheduled Replacements - Scheduled purchases and replacements for the 2010/2011 fiscal year.	4,959,400
61120-6100 Municipal Garage Fund	**4,959,400**
61120 Equipment Replacement	**4,959,400**
6100 Municipal Garage Fund	**4,959,400**
620005 PC Replacement Schedule - Ongoing replacement project for existing personal computers.	170,000
620011 Departmental Requests - Additional departmental computer requests.	4,940
620007 Kronos - Implementation of the Fire Department on to the Kronos system.	80,000
620015 JDE 8.12 Upgrade - Upgrae of JD Edwards system to 8.12.	135,000
620019 Replace Municipal Court Software - Continuation of the implementation of the Municipal Court Software project.	40,000
620020 Microsoft OS Upgrades - Upgrades to the existing Microsoft operating sytesm.	50,000
620023 Disaster Recovery Site - Phase one of the completion of a disaster recovery site. Total estimated project costs are $165,00.	25,000
62150-6200 IT Fund	**504,940**
62150 IT Capital	**504,940**
6200 Information Technology Fund	**504,940**
6000 Internal Service Funds	**5,464,340**
1 City of Amarillo	**55,732,343**
000000 Total Consolidated	**55,732,343**

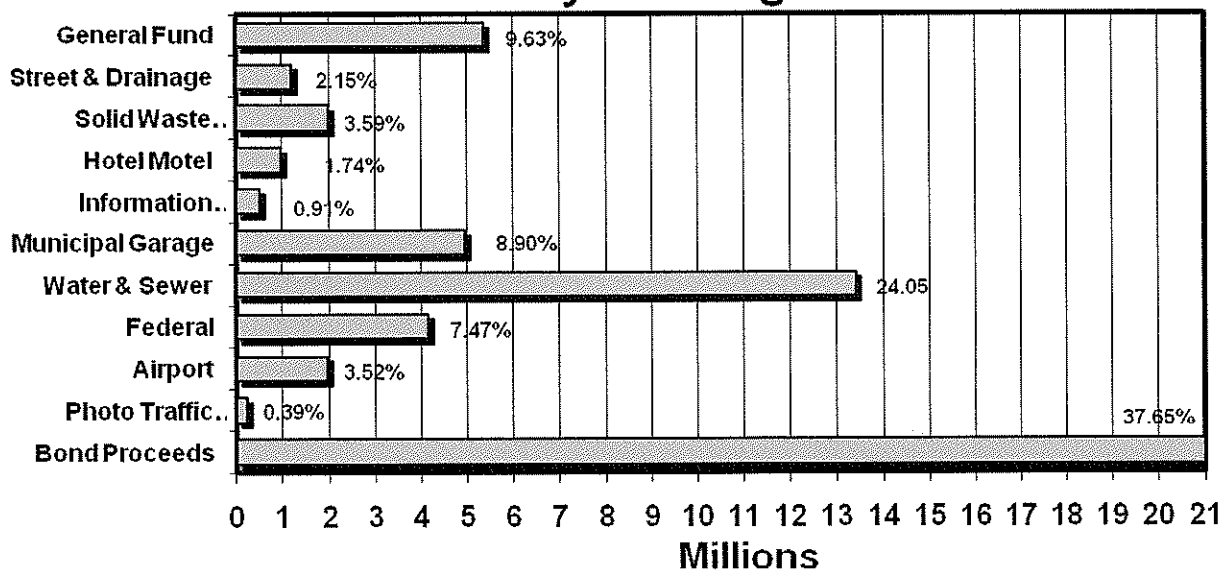
City of Amarillo
2010/2011 General Capital



TOTAL EXPENDITURES $7,722,373

Public Works expenditures of $3.65 million are the largest General Capital expenditure representing 54% of total General Capital expenditures for the 2009/2010 fiscal year. Of this amount, $2.7 million is estimated for the rehabilitation of Grand Street. Community Services has allocated $1.4 million to fund bus replacement and upgrade passenger amenities for the Transit system. Facilities has requested $1 to upgrade and replace cooling towers, chillers and boilers in several City facilities. These projects will be funded by proceeds from long term debt. Parks has several projects with a total cost of approximately $450,000. Included in these projects is construction of an area park spray-ground and the building of a zoo education building. Police and Fire capital represent 3% and 4%, respectively.

City of Amarillo
2010/2011 Combined Capital Improvements
By Funding Source



TOTAL FUNDING $55,732,343

The most significant funding sources are Bond Proceeds with $21.0 million and Water and Sewer with $13.4 million. Included in the bond proceeds is funding from the Texas Water Development Board of approximately $20 million to fund the construction of a new water transmission from the Osage Water Treatment Plant to the Arden Road Pump Station. Public Works has included $2.7 million t rehabilitate portions of Grand Street. For the 2010/2011 fiscal year, the Airport has included several projects to upgrade the terminal building, rental car facility and one hanger roof replacement. The $2 million of Solid Waste Disposal funding is for implementing new requirements from the State of Texas at the Landfill.

Scheduled fleet replacement in the Municipal Garage Fund is anticipated to be $5 million. Correspondingly, we expect to replace information technology equipment and software in the amount of $504,940.

CITY OF AMARILLO

DEBT SERVICE

Current Requirements

The total debt service requirement for the City of Amarillo for fiscal year 2010/11 is $21,346,132*. The debt service consists of $11,468,224 in principal payments, $8,373,408 in interest and fees, and $1,504,500 in estimated compensated absences payments.

During the 1999/2000 fiscal year, voters approved library improvements that would be funded by a one-cent property tax increase. In June 2001, $6.9 million in General Obligation bonds were issued. The Library Improvement bonds were issued for 20 years at an average interest rate of 4.87%. The bond proceeds were used to construct two new branch libraries. This issue was refunded with the 2009 General Obligation bonds with a net present value benefit of $231,274. The original par value of the new bonds is $4,825,000 with an average interest coupon of 3.83% and maturities thru August 2022. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service.

During the 2006/2007 fiscal year, the City Commission approved the issuance of $24,575,000 of Combination Tax and Revenue Certificates of Obligation. The bond proceeds have enabled the City to fund capital improvement needs existing in the Fire, Police, Public Health, Street and the Parks Departments. The substantial growth in the City has increased public facility and infrastructure needs and many of these projects had been waiting for a funding source for several years. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service. The bonds were issued for 20 years at an average interest rate of 4.76%.

The Greenways Public Improvement District has developed a linear park system containing approximately 19 acres. The park-like setting meanders throughout the development. During the 2001/2002 fiscal year, the City of Amarillo issued $600,000 in Certificates of Obligation to pay for improvements at the Greenways. The 2001 Certificates of Obligation mature in 15 years at 4.45% interest with annual debt service of approximately $56,000. In the 2003/2004 fiscal year, the City of Amarillo issued $620,000 in Certificates of Obligation with an annual debt service amount of approximately $45,000. The 2003 Certificates of Obligation mature in 20 years at 3.70% interest. During the 2007/2008 fiscal year, the City of Amarillo issued $600,000 in Certificates of Obligation with an annual debt service amount of approximately $45,000. The 2008A Certificates of Obligation mature in 20 years at 4.28% interest. All three of these issues are funded by assessments to the property owners of the Greenways Public Improvement District. Accordingly, the Greenway's assessments are $490 per lot for the 2010/2011 fiscal year.

The Colonies Public Improvement District has developed a linear park area throughout the development. During the 2005/2006 fiscal year, the City of Amarillo issued $585,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.75% interest. Annual debt service on the 2006 Certificates will be approximately $46,000. During the 2007/2008 fiscal year, the City of Amarillo issued $1,500,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.08% interest. Annual debt service on the 2008B Certificates will be approximately $110,000. Both issues are funded by an assessment to the property owner. The total assessment is calculated on the square feet of the property owner's lot. The assessment of .0525 per square foot funds the debt service of the Certificates as well as the operating cost to maintain the park area.

During 2010, the City issued $1,392,000 Recovery Zone Build America Bonds, Series 2010. The maturities range thru 2030 with an average interest coupon of 3.196%. These bonds are eligible for an interest subsidy of 45%.

The State of Texas sets a limit on the amount of General Obligation debt that can be issued. This limit would apply to the General Obligations bonds and the Certificates of Obligation. The limit of General Obligation debt is 10% of the total assessed property value before applying exemptions. Accordingly, the City of Amarillo's total General Obligation debt limit would be $1.165 billion. The City's actual General Obligation debt is $152,278,529, which leaves a balance of $1.013 billion. We cannot see any future projects that would take the City of Amarillo anywhere near this limit.

Amounts provided for in the Provision for Compensated Absences Fund are used to pay terminating and retiring employees their respective sick and annual leave. Civilian employees with 10 years of service are entitled to be paid up to 90 days of unused sick days and 65 unused vacation days. Police Officers and Firefighters are entitled to be paid for up to 90 days of unused sick days and 65 unused vacation days, but are not required to have 10 years of service to receive the benefit. The City is estimating a total $12.5 million available to fund the unused sick and annual leave benefit.

During 2005, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2005 were issued. The proceeds from the sale of these bonds were used to refund a portion of the Waterworks and Sewer System Revenue Bonds, Series 1999. The issuance of the 2005 bonds resulted in a debt service gross savings to the City of approximately $917,000. During 2006, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2006A were issued. With the 2006A issue, we restructured the 1996 issue; extending maturities, but still ended up with a net present value benefit of just over $100,000. All of our debt issuances are monitored for potential savings with refundings.

During 2009, the City issued $38.8 million Combination Tax and Revenue Certificates of Obligation, Series 2009 through the Texas Water Development Board Water Infrastructure Fund. These bonds were issued at 2.095%, 200 basis points less than the market.

Currently, there are seven outstanding Water and Sewer bond issues: the 2003 Water and Sewer issue, the 2005 Water and Sewer issue, the 2006 Water and Sewer issue, the 2006A Water and Sewer issue, the 2009 Certificates of Obligation, the 2009B Certificates of Obligation, and the 2009C Certificates of Obligation. Funding for debt service expenses will be from the Water and Sewer Fund of $8,234,845 including principal and interest. The bond covenants for the Water and Sewer debt issues require that the Water and Sewer Bond Reserve Fund contain an average of one year's debt service, which is currently $2,473,929. Also included in the Water and Sewer Debt Service, is the City of Amarillo's share of the Canadian River Municipal Water Authority's (CRMWA) debt. Although the CRMWA debt is not bonded debt, it is a long-term obligation of the City. This obligation represents

the City of Amarillo's portion of the Canadian River Municipal Water Authority's debt that was issued to provide the Municipal Water Supply. This debt is paid for out of the Water and Sewer Fund. During the 1998/1999 fiscal year, CRMWA issued debt in the amount of $2,490,000. The City's share of this project was $1,541,142. CRMWA also issued bonds in the amount of $17,450,000 during the fiscal year 1998/1999. The City's share of these bonds was $8,110,287. During 2005, the City participated in two CRMWA debt issues: the 2005 revenue/refunding bonds and the 2005 revenue bonds. The City's share of these issues is $18,462,823 and $19,467,586 respectively. The City desires to have level debt service payments. In order to keep the CRMWA debt service payments level, the City will only be paying interest for the first ten years on the 2005 CRMWA contract revenue bonds. In ten years, the other obligations will be paid off and the City will begin paying principal and interest on the 2005 CRMWA contract revenue bonds. In total, the payments to CRMWA will remain constant throughout the term of the various bond issues. During 2006, CRMWA issued revenue bonds in the amount of $49,075,000. The City's share of the issue is $20,359,745. During 2009, CRMWA issued bonds in the amount of $21,105,000. The City's share of these bonds is $8,573,062. During the current year 2010, CRMWA refunded two 1999 issues with the following issues: the Bureau of Reclamation Prepayment Project ($10,520,000) and the Conjunctive Use Groundwater Supply Project revenue refunding bonds ($5,235,000). The City's share of these bonds is $4,889,380 and $3,420,130 respectively.

During 2009, the City issued $14,975,000 in Combination Tax and Revenue Certificates of Obligation, Series 2009A with maturity thru 2020 and an average interest coupon of 4.69%. The proceeds of this issue are to help fund the Airport terminal project. The City implemented a Passenger Facility Charge for the repayment of this bond issue.

Future Bond Requirements

The following pages also detail the future annual principal and interest requirements for the City's outstanding debt obligations as of October 1, 2010. Through 2032, the City has a total of $187,898,529 in principal to retire and $52,915,458 in interest to pay.

Future Bond Sales and Impact Operating Budget

Like most cities, we have an aging infrastructure; this is especially true in our Water & Sewer System. We have significant capital requirements in our Water & Sewer System over the next five years. During the 2008/2009 fiscal year, the City approved $83 million to complete the Potter County Well Field Project. Funding for this project is from the 2009 Certificates of Obligation in the amount of $38.8 million and $47.4 million with the issuance of the 2009B Certificates of Obligation. Both of these programs are through the Texas Water Development Board and allow the City to issue debt at 200 basis points below that of the market. The City has applied for an additional allocation of $20 million through the Texas Water Development Board and hopes to fund the water transmission line project from the Osage Plant to connect with the Arden Road Pump Station. The City has also included $975,000 in CIP projects to be funded through the issuance of Qualified Energy Conservation Bonds. In order to be eligible for this funding, the projects must show a 20% energy cost savings.

* Note – The amount reported as total debt service, $21,346,132, includes $3,240,999 in Canadian River Municipal Water Authority debt interest payments and $10,000 of fiscal agent fees. In the Summary of Revenue and Expenditures, pages 4 and 5, these amounts are included as Water and Sewer Fund operating expenses.

CITY OF AMARILLO

TOTAL INTEREST AND REDEMPTION FUND

STATEMENT OF TOTAL DEBT SERVICE AT OCTOBER 1, 2010

BONDED INDEBTEDNESS				EXPENDITURES			
BOND ISSUES	Date of Issue	Original Issue	Outstanding 10/01/10	Principal	Interest		Total
General Obligation Bonds	09/03/09	4,825,000	4,800,000	330,000	176,063		506,063
Combination Tax and Revenue Certificates of Obligation:							
Series 2001	12/20/01	600,000	285,000	40,000	12,683		52,683
Series 2003	11/26/2003	620,000	460,000	25,000	17,020		42,020
Series 2006	05/24/2006	585,000	501,529	22,611	23,335		45,946
Series 2007	09/25/2007	24,575,000	23,540,000	940,000	1,160,813		2,100,813
Series 2008A	07/17/2008	600,000	560,000	20,000	23,540		43,540
Series 2008B	07/17/2008	1,500,000	1,405,000	55,000	56,202		111,202
Series 2010	04/15/2010	1,392,000	1,392,000	44,000	107,834		151,834
Paying Agency Fees							15,000
Total General Expenditures			32,943,529	1,476,611	1,577,489		3,069,100
Compensated Absences Fund							**1,504,500**
Water & Sewer 2003	08/15/03	9,180,000	6,490,000	400,000	249,883		649,883
Water & Sewer 2005	08/01/05	13,650,000	10,640,000	990,000	481,300		1,471,300
Water & Sewer 2006	12/01/06	9,120,000	9,120,000	0	383,088		383,088
Water & Sewer 2006A	12/19/06	9,370,000	9,370,000	0	401,531		401,531
Combination Tax & Revenue Certificates	02/27/09	38,885,000	38,885,000	2,005,000	624,317		2,629,317
Combination Tax & Revenue Certificates	11/24/09	47,400,000	47,400,000	1,955,000	744,726		2,699,726
Combination Tax & Revenue Certificates	02/04/10	18,075,000	18,075,000	0	0		0
Total Water & Sewer Debt			**139,980,000**	**5,350,000**	**2,884,845**		**8,234,845**
Other Water & Sewer Long Term Debt							
Canadian River Municipal Water Authority (CRMWA)							
1999 Salinity Control Project		1,541,142	0	0	0	*	0
2005 Contract Revenue Refunding Bonds		18,462,823	15,801,633	1,616,967	747,795	*	2,364,762
2005 Contract Revenue Bonds		19,467,586	19,467,586		1,004,406	*	1,004,406
2006 Contract Revenue Bonds		20,359,745	17,918,927	735,011	895,946	*	1,630,957
2009 Contract Revenue Bonds		8,573,062	8,375,373	301,949	346,111	*	648,060
2010 Conjunctive Use		3,420,130	3,206,712	324,482	107,078	*	431,560
2010 Burec		4,889,380	4,328,170	433,204	139,663	*	572,867
Paying Agency Fees						*	10,000
Total Water and Sewer Expenditures			209,078,401	8,761,613	6,125,844		14,897,457
Combination Tax & Revenue Certificates of Obligation, Series 2009A	9/3/2009	16,140,000	14,975,000	1,230,000	645,075	*	1,875,075
Total Airport Expenditures			**14,975,000**	**1,230,000**	**645,075**		**1,875,075**
Total City of Amarillo Debt Service							21,346,132

* Included in operating budget

CITY OF AMARILLO

COMPUTATION OF LEGAL DEBT MARGIN

October 1, 2010

Assessed Value - 2010 Tax Roll		$11,650,694,893
Debt Limit –10% of Assessed Roll		$1,165,069,489
Amount of Debt Applicable to Debt Limit:		
Total Bonded Debt	$ 187,898,529	
Less: Assets in Debt Service Fund (as of 09/30/2009)	(101,259)	
Less: Waterworks Revenue Bonds	(35,620,000)	
Total Amount of Debt Applicable to Debt Limit		$152,177,270
Pro Forma Legal Debt Margin		$1,012,892,219

CITY OF AMARILLO

DEBT SERVICE
At October 1, 2008
Combination Tax and Revenue Certificates of Obligation
Series 2001, 2003, 2006 & 2008

	ACTUAL 2008/2009	ESTIMATED 2009/2010	ESTIMATED 2010/2011
RESOURCES:			
Balance 10/01/09	0	0	0
ADD RECEIPTS:			
Interest Earnings		0	0
Revenue			0
Transfers	145,607	303,591	302,891
Total Receipts	145,607	303,591	302,891
Total Resources & Receipts	145,607	303,591	302,891
DEDUCT EXPENDITURES:			
Principal Maturities	73,705	156,563	162,611
Interest Maturities	67,402	139,528	132,780
Paying Agency Fees	4,500	7,500	7,500
Other	0		0
Total Expenditures	145,607	303,591	302,891
Reserve for Future Maturities	0	0	0

CITY OF AMARILLO

DEBT SERVICE
At October 1, 2009

Tax Supported Debt Interest and Redemption

	ACTUAL 2008/2009	ESTIMATED 2009/2010	ESTIMATED 2010/2011
RESOURCES:			
Balance 10/01/09	232	101,259	190,224
ADD RECEIPTS:			
Interest Earnings	10,151	22	8,000
Ad Valorem Tax Collections	529,784	2,705,351	2,624,717
Other	1,000	0	0
Total Receipts	540,935	2,705,374	2,632,717
Total Resources & Receipts	541,167	2,806,633	2,822,941
DEDUCT EXPENDITURES:			
Principal Maturities	255,000	1,215,000	1,314,000
Interest Maturities	272,661	1,392,909	1,396,185
Paying Agency Fees	985	8,500	7,500
Total Expenditures	528,646	2,616,409	2,717,685
Reserve for Future Maturities	12,521	190,224	105,256

Estimated Tax Rate:

Debt Service Rate Per $100 Value

Available funds calculation:	
Cash & Investments	104,002
(Appreciation)Depreciation in Investments	0
Assets to be converted to Cash	9,165
Less: Liabilies & Encumberances	(11,908)
Less: Certificates of obligation funds	
Balance 10/01/09	101,259

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND- GENERAL OBLIGATION DEBT

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010

AND EXPENDITURES BY ISSUES 201/11

	BOND INDEBTEDNESS			EXPENDITURES 2010/11				
	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/10	Principal	Interest	Total
BOND ISSUES								
General Obligation Bonds	09/03/09	4,825,000	2.25, 3.00 2.00, 4.472 4.865, 4.00 5.00, 3.25 3.50, 3.50 3.75, 4.00	4,825,000	4,800,000	330,000	176,063	506,063
* Combination Tax and Revenue Certificates of Obligation, Series 2001	12/20/01	600,000	4.45	600,000	285,000	40,000	12,683	52,683
* Series 2003	11/26/2003	620,000	3.7	620,000	460,000	25,000	17,020	42,020
** Series 2006	05/24/2006	585,000	4.75	585,000	501,529	22,611	23,335	45,946
*** Series 2007	09/25/2007	24,575,000	4.0, 5.0, 5.25	24,575,000	23,540,000	940,000	1,160,813	2,100,813 X
* Series 2008A	07/17/2008	600,000	4.28	600,000	560,000	20,000	23,540	43,540
** Series 2008B	07/17/2008	1,500,000	4.08	1,500,000	1,405,000	55,000	56,202	111,202
*** Series 2010	04/15/2010	1,392,000	5.81	1,392,000	1,392,000	44,000	107,834	151,834
Paying Agency Fees								15,000
		Total Expenditures				1,476,611	1,577,489	3,069,100

* The Combination Tax and Revenue Certificates of Obligation, Series 2001, 2003 & 2008A Bonds are funded by a Special Assessment to the Greenways Public Improvement District.

** The Combination Tax and Revenue Certificates of Obligation, Series 2006 & 2008B Bonds are funded by a Special Assessment to the Colonies Public Improvement District.

*** The Combination Tax and Revenue Certificates of Obligation, Series 2007 & 2010 Bonds are funded by Property Taxes.

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS

October 1, 2010

Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2010/11	4,800,000	330,000	176,063	506,063
2011/12	4,470,000	340,000	168,638	508,638
2012/13	4,130,000	345,000	158,438	503,438
2013/14	3,785,000	355,000	151,538	506,538
2014/15	3,430,000	370,000	135,663	505,663
2015/16	3,060,000	390,000	117,663	507,663
2016/17	2,670,000	405,000	102,063	507,063
2017/18	2,265,000	420,000	81,813	501,813
2018/19	1,845,000	440,000	68,163	508,163
2019/20	1,405,000	455,000	52,763	507,763
2020/21	950,000	465,000	36,838	501,838
2021/22	485,000	485,000	19,400	504,400
TOTALS		4,800,000	1,269,038	6,069,038

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
		Combination Tax and Revenue Certificatges of Obligation, Series 2001		
		October 1, 2010		
2010/11	280,000	40,000	12,683	52,683
2011/12	240,000	45,000	10,903	55,903
2012/13	195,000	45,000	8,900	53,900
2013/14	150,000	50,000	6,898	56,898
2014/15	100,000	50,000	4,673	54,673
2015/16	50,000	55,000	2,448	57,448
TOTALS		285,000	46,503	331,503

		Combination Tax and Revenue Certificatges of Obligation, Series 2003		
		October 1, 2010		
2010/11	460,000	25,000	17,020	42,020
2011/12	435,000	30,000	16,095	46,095
2012/13	405,000	30,000	14,985	44,985
2013/14	375,000	30,000	13,875	43,875
2014/15	345,000	30,000	12,765	42,765
2015/16	315,000	35,000	11,655	46,655
2016/17	280,000	35,000	10,360	45,360
2017/18	245,000	35,000	9,065	44,065
2018/19	210,000	40,000	7,770	47,770
2019/20	170,000	40,000	6,290	46,290
2020/21	130,000	40,000	4,810	44,810
2021/22	90,000	45,000	3,330	48,330
2022/23	45,000	45,000	1,665	46,665
TOTALS		460,000	129,685	589,685

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
	Combination Tax and Revenue Certificatges of Obligation, Series 2006			
		October 1, 2010		
2010/11	501,529	22,611	23,335	45,946
2011/12	478,918	23,708	22,237	45,945
2012/13	455,210	24,860	21,086	45,946
2013/14	430,350	26,067	19,879	45,946
2014/15	404,283	27,331	18,613	45,944
2015/16	376,952	28,659	17,287	45,946
2016/17	348,293	30,051	15,895	45,946
2017/18	318,242	31,509	14,436	45,945
2018/19	286,733	33,037	12,910	45,947
2019/20	253,696	34,643	11,303	45,946
2020/21	219,053	36,325	9,621	45,946
2021/22	182,728	38,088	7,857	45,945
2022/23	144,640	39,936	6,008	45,944
2023/24	104,704	41,875	4,070	45,945
2024/25	62,829	43,909	2,037	45,946
2025/26	18,920	18,920	225	19,145
TOTALS		501,529	206,799	708,328

Combination Tax and Revenue Certificatges of Obligation, Series 2007

		October 1, 2010		
2010/11	23,540,000	940,000	1,160,813	2,100,813
2011/12	22,600,000	980,000	1,123,213	2,103,213
2012/13	21,620,000	1,020,000	1,084,013	2,104,013
2013/14	20,600,000	1,070,000	1,033,013	2,103,013
2014/15	19,530,000	1,110,000	990,213	2,100,213
2015/16	18,420,000	1,155,000	945,813	2,100,813
2016/17	17,265,000	1,215,000	888,063	2,103,063
2017/18	16,050,000	1,265,000	839,463	2,104,463
2018/19	14,785,000	1,325,000	776,213	2,101,213
2019/20	13,460,000	1,395,000	706,650	2,101,650
2020/21	12,065,000	1,470,000	633,413	2,103,413
2021/22	10,595,000	1,545,000	556,238	2,101,238
2022/23	9,050,000	1,630,000	475,125	2,105,125
2023/24	7,420,000	1,715,000	389,550	2,104,550
2024/25	5,705,000	1,805,000	299,513	2,104,513
2025/26	3,900,000	1,900,000	204,750	2,104,750
2026/27	2,000,000	2,000,000	105,000	2,105,000
TOTALS		23,540,000	12,211,050	35,751,050

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
	Combination Tax and Revenue Certificatges of Obligation, Series 2008A			
		October 1, 2010		
2010/11	560,000	20,000	23,540	43,540
2011/12	540,000	20,000	22,684	42,684
2012/13	520,000	25,000	21,721	46,721
2013/14	495,000	25,000	20,651	45,651
2014/15	470,000	25,000	19,581	44,581
2015/16	445,000	25,000	18,511	43,511
2016/17	420,000	25,000	17,441	42,441
2017/18	395,000	30,000	16,264	46,264
2018/19	365,000	30,000	14,980	44,980
2019/20	335,000	30,000	13,696	43,696
2020/21	305,000	35,000	12,305	47,305
2021/22	270,000	35,000	10,807	45,807
2022/23	235,000	35,000	9,309	44,309
2023/24	200,000	35,000	7,811	42,811
2024/25	165,000	40,000	6,206	46,206
2025/26	125,000	40,000	4,494	44,494
2026/27	85,000	40,000	2,782	42,782
2027/28	45,000	45,000	963	45,963
TOTALS		560,000	243,746	803,746

	Combination Tax and Revenue Certificatges of Obligation, Series 2008B			
		October 1, 2010		
2010/11	1,405,000	55,000	56,202	111,202
2011/12	1,350,000	55,000	53,958	108,958
2012/13	1,295,000	60,000	51,612	111,612
2013/14	1,235,000	60,000	49,164	109,164
2014/15	1,175,000	65,000	46,614	111,614
2015/16	1,110,000	65,000	43,962	108,962
2016/17	1,045,000	70,000	41,208	111,208
2017/18	975,000	70,000	38,352	108,352
2018/19	905,000	75,000	35,394	110,394
2019/20	830,000	75,000	32,334	107,334
2020/21	755,000	80,000	29,172	109,172
2021/22	675,000	85,000	25,806	110,806
2022/23	590,000	90,000	22,236	112,236
2023/24	500,000	90,000	18,564	108,564
2024/25	410,000	95,000	14,790	109,790
2025/26	315,000	100,000	10,812	110,812
2026/27	215,000	105,000	6,630	111,630
2027/28	110,000	110,000	2,244	112,244
TOTALS		1,405,000	579,054	1,984,054

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificatges of Obligation, Series 2010				
		October 1, 2010		
2010/11	1,392,000	44,000	59,308	103,308
2011/12	1,348,000	58,000	43,075	101,075
2012/13	1,290,000	59,000	41,222	100,222
2013/14	1,231,000	60,000	39,337	99,337
2014/15	1,171,000	61,000	37,419	98,419
2015/16	1,110,000	62,000	35,470	97,470
2016/17	1,048,000	64,000	33,489	97,489
2017/18	984,000	65,000	31,444	96,444
2018/19	919,000	67,000	29,367	96,367
2019/20	852,000	69,000	27,226	96,226
2020/21	783,000	70,000	25,021	95,021
2021/22	713,000	72,000	22,784	94,784
2022/23	641,000	73,000	20,483	93,483
2023/24	568,000	75,000	18,150	93,150
2024/25	493,000	77,000	15,754	92,754
2025/26	416,000	78,000	13,293	91,293
2026/27	338,000	81,000	10,801	91,801
2027/28	257,000	83,000	8,212	91,212
2028/29	174,000	86,000	5,560	91,560
2029/30	88,000	88,000	2,812	90,812
TOTALS		1,392,000	520,228	1,912,228

CITY OF AMARILLO

DEBT SERVICE

PROVISION FOR COMPENSATED ABSENCES

	ACTUAL 2008/2009	ESTIMATED 2009/2010	PROPOSED 2010/2011
RESOURCES:			
Balance 10/01/09	14,283,637	14,980,943	13,728,135
ADD RECEIPTS			
Interest Earnings	710,516	273,444	275,000
Operating Transfers	934,924	0	0
Other	0	0	0
Total Receipts	1,645,440	273,444	275,000
Total Resources & Receipts	15,929,077	15,254,387	14,003,135
DEDUCT EXPENDITURES:			
Compensated Absences	1,306,089	1,526,252	1,504,500
Total Expenditures	1,306,089	1,526,252	1,504,500
Reserve for Future Compensated Absences	14,622,988	13,728,135	12,498,635

Available funds calculation:	
Cash & Investments	17,878,712
(Appreciation)Depreciation in Investments	(72,317)
Assets to be converted to Cash	67,396
Less: Liabilies & Encumberances	(2,892,848)
Less: Construction in Progress Balances	
Balance 10/01/09	14,980,943

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - WATER REVENUE

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010

BONDED INDEBTEDNESS						EXPENDITURES			
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/10	Principal	Interest		Total
Water & Sewer 2003	08/15/03	04/01/06-23	3.00, 3.15, 3.38 3.50, 3.60, 3.70 3.85, 4.00, 4.00 4.15, 4.25, 4.30 4.35, 4.40	9,180,000	6,490,000	400,000	249,883		649,883
Water & Sewer 2005	08/01/05	04/01/06-19	4.00 & 5.00	13,650,000	10,640,000	990,000	481,300		1,471,300
Water & Sewer 2006	12/01/06	04/01/07-32	4.25, 4.00 & 4.50	9,120,000	9,120,000	0	383,088		383,088
Water & Sewer 2006A	12/19/06	04/01/07-27	4.25, 4.38, 4.	9,370,000	9,370,000	0	401,531		401,531
Combination Tax & Revenue Certificates of Obligation, Series 2009	02/27/09	05/15/11-28	0.558, 0.798, 1.038, 1.452, 1.812, 2.139, 2.267, 2.532, 2.695, 2.804, 2.885, 2.931,	38,885,000	38,885,000	2,005,000	624,317		2,629,317
Combination Tax & Revenue Certificates of Obligation, Series 2009B	11/24/09	05/15/11-29	0.661, 0.954, 1.151, 1.321, 1.591, 1.819, 1.984, 2.097, 2.091, 2.284, 2.371, 2.442,	47,400,000	47,400,000	1,955,000	744,726		2,699,726
Combination Tax & Revenue Certificates of Obligation, Series 2009C	02/04/10	05/15/12-31	0.00	18,075,000	18,075,000	0	0		0
Total Water & Sewer				**145,680,000**	**139,980,000**	**5,350,000**	**2,884,845**		**8,234,845**
OTHER LONG TERM DEBT									
Canadian River Municipal Water Authority (CRMWA)									
1999 Salinity Control Project		08/15/99-10	Various	1,541,136	0	0	0	*	0
2005 Contract Revenue Refunding Bonds		02/15/05-20	Various	18,462,823	15,801,633	1,616,967	747,795	*	2,364,762
2005 Contract Revenue Bonds		08/15/2005-25	Various	19,467,586	19,467,586	0	1,004,406	*	1,004,406
2006 Contract Revenue Bonds		02/15/07-27	Various	20,359,745	17,918,927	735,011	895,946	*	1,630,957
2009 Contract Revenue Bonds		02/15/2011-29	Various	8,573,062	8,375,373	301,949	346,111		648,060
2010 Conjunctive Use		02/15/2011-20	Various	3,420,130	3,206,712	324,482	107,078		431,560
2010 Burec		10/01/2010-18	Various	4,889,380	4,328,170	433,204	139,663		572,867
Paying Agency Fees								*	10,000
Total Expenditures									14,897,457
CURRENT RESERVE REQUIREMENTS									2,473,929
			Total Principal Payments			8,761,613			

Note:

Bond Covenants of 2006A Waterworks & Sewer Revenue issues require monthly deposits to the Reserve Fund until the fund contains one year's average annual debt service ($2,473,929). This amount has been fully funded.

* Included in operating budget

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - WATER

2008/2032

Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2010/11	139,980,000	5,350,000	2,884,845	8,234,845
2011/12	134,630,000	6,280,000	2,831,226	9,111,226
2012/13	128,350,000	6,665,000	2,768,388	9,433,388
2013/14	121,685,000	6,730,000	2,690,706	9,420,706
2014/15	114,955,000	6,825,000	2,600,284	9,425,284
2015/16	108,130,000	6,930,000	2,493,941	9,423,941
2016/17	101,200,000	7,030,000	2,373,617	9,403,617
2017/18	94,170,000	7,170,000	2,238,550	9,408,550
2018/19	87,000,000	7,315,000	2,089,063	9,404,063
2019/20	79,685,000	7,505,000	1,937,132	9,442,132
2020/21	72,180,000	7,660,000	1,774,428	9,434,428
2021/22	64,520,000	7,845,000	1,593,844	9,438,844
2022/23	56,675,000	8,025,000	1,400,250	9,425,250
2023/24	48,650,000	7,880,000	1,206,051	9,086,051
2024/25	40,770,000	8,075,000	1,010,275	9,085,275
2025/26	32,695,000	8,285,000	799,154	9,084,154
2026/27	24,410,000	8,505,000	575,924	9,080,924
2027/28	15,905,000	7,330,000	371,608	7,701,608
2028/29	8,575,000	4,880,000	185,721	5,065,721
2029/30	3,695,000	1,505,000	71,325	1,576,325
2030/31	2,190,000	1,535,000	43,650	1,578,650
2031/32	655,000	655,000	14,738	669,738
TOTALS		139,980,000	33,954,717	173,934,717

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - AIRPORT FUND

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010

BONDED INDEBTEDNESS						EXPENDITURES		
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/09	Principal	Interest	Total
Combination Tax & Revenue Certificates of Obligation, Series 2009A	09/03/09	2010 thru 2019	3.00, 3.00, 5.00, 3.00, 4.00, 4.705, 5.00, 4.241, 5.00, 5.00, 4.783	16,140,000	14,975,000	1,230,000	645,075 *	1,875,075
			Total Principal Payments			1,230,000		

* Included in operating budget

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - AIRPORT

2010/2020

Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2010/11	14,975,000	1,230,000	645,075	1,875,075
2011/12	13,745,000	1,280,000	594,625	1,874,625
2012/13	12,465,000	1,330,000	542,675	1,872,675
2013/14	11,135,000	1,380,000	495,125	1,875,125
2014/15	9,755,000	1,440,000	433,650	1,873,650
2015/16	8,315,000	1,510,000	362,025	1,872,025
2016/17	6,805,000	1,580,000	290,775	1,870,775
2017/18	5,225,000	1,655,000	215,900	1,870,900
2018/19	3,570,000	1,740,000	131,025	1,871,025
2019/20	1,830,000	1,830,000	43,763	1,873,763
TOTALS		14,975,000	3,754,638	18,729,638

CITY OF AMARILLO

HUMAN RESOURCES SUMMARY

The Human Resources Department functions as a primary employee support service to all operational departments of the City. Major functional activities include Human Resources services involving merit system, recruitment and employment selection, salary plan administration and classification, training and career development, maintenance of all permanent personnel records, employee relations, correspondent for the Texas Municipal Retirement System, leave administration, personnel policies and procedures and civil service administration.

Since 1944, the City of Amarillo has operated under a merit system of employment whereby all appointments and promotions in classified service are made on the basis of competitive examinations. City employees are grouped for this purpose as classified or unclassified. Unclassified employees are generally the City Manager, Division Directors, Department Heads, their principal assistants and all hourly employees. All other fulltime employees are considered classified and are governed by local and state civil service law.

The City of Amarillo has a three member Civil Service Commission appointed by the City Manager and confirmed by the City Commission. Each member of the Civil Service Commission serves a three-year alternating term. The Civil Service Commission is one of the few regulatory commissions of the City and is empowered to adopt rules and regulations for the administration of the City's Civil Service System. It also serves as a hearing tribunal for all classified employees appealing actions of demotion, suspension, or termination.

The Human Resources Department is responsible for the administration of the City's salary and classification system referred to as the Compensation Plan. The Compensation Plan consists of five salary schedules:

(1) General Salary Schedule;
(2) Managerial Salary Schedule;
(3) Fire Salary Schedule;
(4) Police Salary Schedule;
(5) Hourly Salary Schedule.

The City Commission approves each salary schedule and the classification of positions within that schedule as a part of its review and approval of the City's annual budget.

The General Salary Schedule and the Managerial Salary Schedule are administered as a pay-for-performance system designed to compensate and reward employees on the basis of job performance. Salary schedules for Police and Fire are regulated to a greater extent by state law and such are limited to longevity or time-in-rank salary increases which may be adjusted as approved by the City Commission from year-to-year for purposes of cost-of-living increases or changes in labor market conditions.

The Human Resources Department works closely with all operating departments in the development of training programs directed at enhancing supervisory skills, improved employee communications, and increased employee productivity. Efforts are continually made through the pay-for-performance evaluation system to identify training and employee development opportunities, at all levels of the municipal work force, to better coordinate individual career development with the City's overall organizational goals and policies.

The Human Resources Department is responsible, with approval of the City Manager, for the development and implementation of all personnel policies and procedures establishing the manner in which all personnel related transactions are to be administered throughout the City. These procedures are continually updated as required and are distributed to all employees. Examples of policy applications include: compensation, equal employment opportunity, leave policies, substance abuse prohibitions, employee grievance procedures, personnel records, appointments and promotions, and performance evaluations.

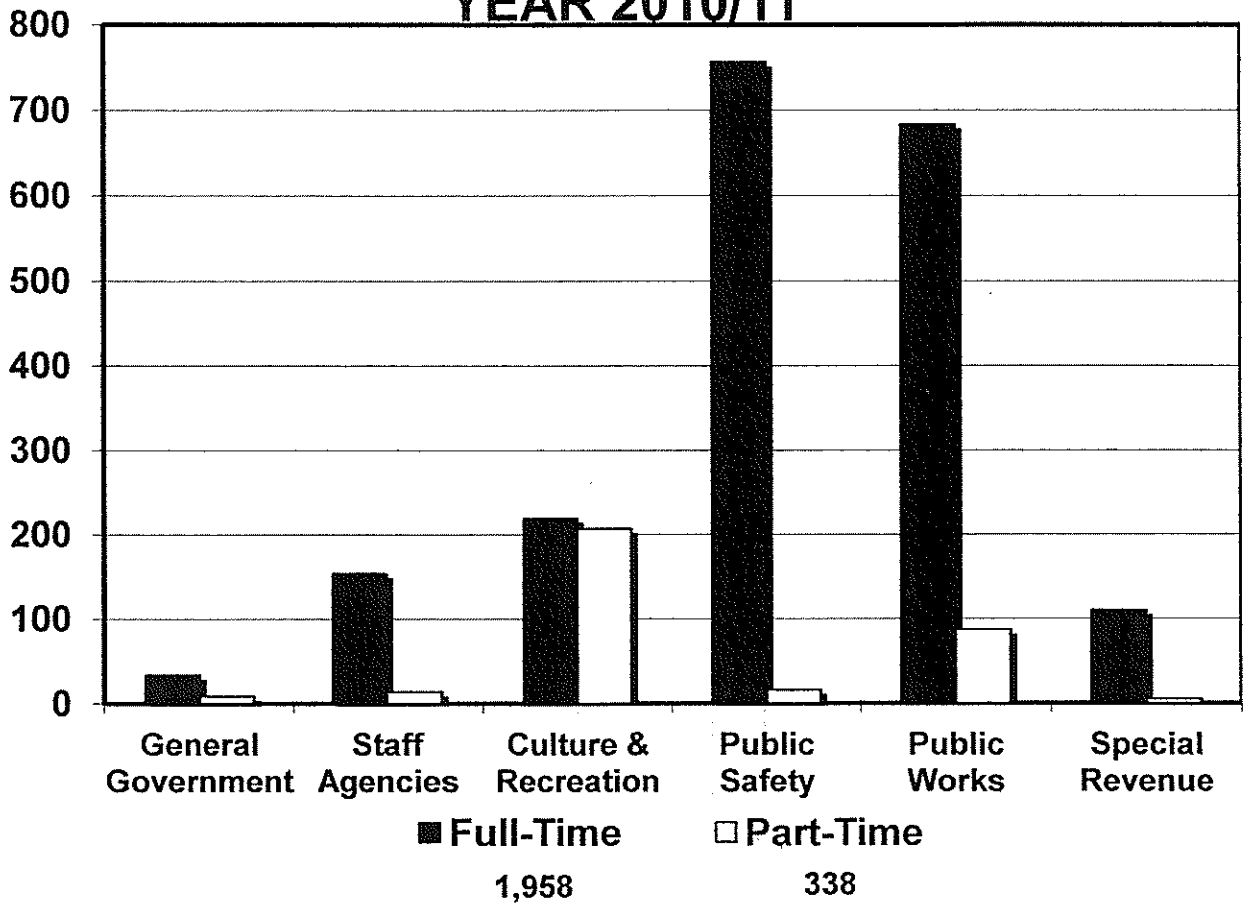
CITY OF AMARILLO
2010/2011 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

GENERAL FUND DEPARTMENTS	PERMANENT POSITIONS 2006	2007	2008	2009	2010	PART-TIME POSITIONS 2006	2007	2008	2009	2010	TOTAL POSITIONS 2006	2007	2008	2009	2010
Accounting	13	13	12	12	12	2	2	2	2	2	15	15	14	14	14
Amarillo Emergency Comm. Cntr.	0	0	1	62	61	0	0	0	4	4	0	0	1	66	65
Animal Control	26	26	26	25	25	1	1	1	1	1	27	27	27	26	26
Benefits	0	0	4	4	4	0	0	1	1	1	0	0	5	5	5
Building Safety	28	29	30	30	30	1	2	2	2	2	29	31	32	32	32
Central Stores	7	8	8	8	8	1	0	0	0	0	8	8	8	8	8
City Manager	2	2	5	5	5	1	1	1	1	1	3	3	6	6	6
City Secretary	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Civic Center Operations	23	23	23	23	23	0	0	0	0	0	23	23	23	23	23
Civic Center Promotions	3	4	4	4	4	0	0	0	0	0	3	4	4	4	4
Civic Center Sports	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Civic Center Box Office	3	3	3	3	3	9	9	9	9	9	12	12	12	12	12
Globe News Center	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Cops FY09 Hiring Recovery Prog.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Civilian Personnel	97	100	100	51	51	5	9	9	5	5	102	109	109	56	56
Custodial Operations	25	25	25	25	25	0	0	0	0	0	25	25	25	25	25
Director of Finance	5	5	4	4	4	1	1	1	1	1	6	6	5	5	5
Emergency Management & Comm.	10	11	11	11	11	2	1	1	1	1	12	12	12	12	12
Emerg. Mgmt Services Support	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1
Engineering	22	22	21	21	21	0	0	0	0	0	22	22	21	21	21
Environmental Health	10	12	13	13	13	1	1	1	1	1	11	13	14	14	14
Facilities Maintenance	23	24	24	24	24	0	0	0	0	0	23	24	24	24	24
Fire	221	229	244	244	244	0	0	0	0	0	221	229	244	244	244
Fire Civilian Personnel	16	24	25	12	12	5	5	3	3	3	21	29	28	15	15
Golf	30	30	30	30	30	18	18	17	17	17	48	48	47	47	47
Legal	7	8	8	8	8	0	0	0	0	0	7	8	8	8	8
Library	58	58	58	58	58	20	20	20	20	20	78	78	78	78	78
Mayor and Commission	0	0	0	0	0	5	5	5	5	5	5	5	5	5	5
Municipal Court	25	25	26	26	26	3	3	3	3	3	28	28	29	29	29
Municipal Office Services	3	2	2	2	2	1	1	1	1	1	4	3	3	3	3
Parks and Recreation	95	96	96	96	96	158	162	162	161	161	253	258	258	257	257
Payroll	0	0	3	3	3	0	0	0	0	0	0	0	3	3	3
Personnel and Risk Management	18	17	9	9	9	3	5	3	3	3	21	22	12	12	12
Planning	8	8	7	7	7	0	0	0	0	0	8	8	7	7	7
Police	302	312	317	317	317	0	0	0	0	0	302	312	317	317	317
Purchasing	6	7	7	7	7	0	1	1	1	1	6	8	8	8	8
Solid Waste Collection	103	105	106	106	105	2	2	2	2	2	105	107	108	108	107
Solid Waste Disposal	30	30	30	30	30	6	6	6	6	6	36	36	36	36	36
Street	87	89	89	89	89	13	19	19	19	19	100	108	108	108	108
Traffic Administration	5	5	5	5	5	40	41	41	41	41	45	46	46	46	46
Traffic Field Operations	19	19	19	19	19	3	3	3	3	3	22	22	22	22	22
Transit	52	52	50	50	50	9	9	9	9	9	61	61	59	59	59
Vital Statistics	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Total General Fund	1,390	1,431	1,453	1,452	1,450	310	327	323	322	322	1,700	1,758	1,776	1,774	1,772

CITY OF AMARILLO
2010/2011 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	PERMANENT POSITIONS					PART-TIME POSITIONS					TOTAL POSITIONS				
WATER & SEWER UTILITIES	2006	2007	2008	2009	2010	2006	2007	2008	2009	2010	2006	2007	2008	2009	2010
Director of Utilities	16	16	16	19	19	0	0	0	0	0	16	16	16	19	19
Environmental Laboratory	21	21	20	20	20	0	0	0	0	0	21	21	20	20	20
Hollywood Road Wastewater Trtmnt	23	23	24	24	24	2	2	2	2	2	25	25	26	26	26
River Road Reclamation	23	23	24	24	24	2	2	2	2	2	25	25	26	26	26
Utilities Office	28	28	28	28	28	1	1	1	1	1	29	29	29	29	29
Wastewater Collection	34	34	34	34	34	0	0	0	0	0	34	34	34	34	34
Water Distribution	58	58	58	58	58	0	0	0	0	0	58	58	58	58	58
Water Production	7	7	7	7	7	0	0	0	0	0	7	7	7	7	7
Water Transmission	6	7	7	7	7	2	2	2	2	2	8	9	9	9	9
Water Treatment	29	29	29	29	29	0	0	0	0	0	29	29	29	29	29
Total Water & Sewer Utility	245	246	247	250	250	7	7	7	7	7	252	253	254	257	257
Airport	49	49	62	62	62	0	1	0	0	0	49	50	62	62	62
Information Technology	25	25	26	28	28	2	2	1	1	1	27	27	27	29	29
Municipal Garage	51	51	53	53	53	0	0	0	0	0	51	51	53	53	53
City Care Clinic	0	0	0	5	5	0	0	0	3	3	0	0	0	8	8
Special Revenue	103	104	108	109	110	10	8	5	5	5	113	112	113	114	115
TOTAL	1,863	1,906	1,949	1,959	1,958	329	345	336	338	338	2,192	2,251	2,285	2,297	2,296

CITY OF AMARILLO
EMPLOYEES BY FUNCTION - FISCAL YEAR 2010/11



The Public Safety and Health functional group, which includes both the Police and Fire Departments, continues to employ the largest number of employees at 757 full-time positions and 16 part-time positions.

The Public Works and Traffic group, consisting of the Street Department, Engineering, Solid Waste Collection and Disposal, Traffic, Airport, Municipal Garage, Transit and the Water and Sewer Departments, employs the next largest group of employees at 684 full-time and 87 seasonal employees. The Parks and Recreation Departments consist of 126 full-time and 178 part-time employees.

CITY OF AMARILLO

CITY EMPLOYEES BY FUNCTIONAL GROUP
FOR FISCAL YEAR 2009/2010

GENERAL GOVERNMENT	FULL TIME	PART TIME
Mayor and Commission		5
City Manager	5	1
City Secretary	2	
Municipal Court	26	3
Vital Statistics	1	
Total	**34**	**9**
STAFF AGENCIES		
Director of Finance	4	1
Accounting	12	2
Payroll	3	
Information Technology	28	1
Purchasing	7	1
Municipal Office Services	2	1
Legal	8	
Human Resources/Risk Management	9	3
Benefits	4	1
Communications	8	1
Facilities Maintenance	49	
Central Stores	8	
Planning	7	
City Care Clinic	5	3
Total	**154**	**14**
CULTURE & RECREATION		
Civic Center	35	9
Library	58	20
Parks and Recreation	96	161
Golf	30	17
Total	**219**	**207**

PUBLIC SAFETY & HEALTH	FULL TIME	PART TIME
Police	317	
Animal Control	25	1
Police Civilian Personnel	51	5
Cops FY09 Hiring Recovery Program	0	
Fire	244	
Fire Civilian Personnel	12	3
Building Safety	30	2
Emergency Management	3	
Environmental Health	13	1
Amarillo Emergency Communications Cntr	61	4
Emergency Managementt Services Support	1	
Total	**757**	**16**
PUBLIC WORKS & TRAFFIC		
Street	89	19
Engineering	21	
Traffic Administration	5	41
Traffic Field Operations	19	3
Airport	62	
Transit System	50	9
Municipal Garage	53	
Water & Sewer	250	7
Solid Waste Disposal	30	6
Solid Waste Collection	105	2
Total	**684**	**87**
SPECIAL REVENUE		
Library Grants	5	
Urban Planning Grants	4	2
Health Grants	74	2
Community Development & Housing	20	
Emergency Management Grants	7	
Photographic Traffic Enforcement		1
Total	**110**	**5**
TOTAL EMPLOYEES	**1958**	**338**

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP C-03	CLR400	ADMINISTRATIVE ASSISTANT I	**8.05**	**14.69**
	TRD040	BUILDING ATTENDANT I	**1,395**	**2,546**
	TRD065	BUILDING MECHANIC TRAINEE	**16,744**	**30,555**
	CLR561	COMMUNITY SERVICE AIDE		
	TRD910	CUSTODIAN I		
	TRD935	LABORER		
	CLR955	MESSENGER		
	TEC770	PHOTO TECHNICIAN		
	CLR778	TRAFFIC GUIDE		
	TRD900	WATCHGUARD		
	TRD333	WATER METER MECHANIC I		
	TEC587	WIC TECHNICIAN I		
GROUP C-04	CLR405	ADMINISTRATIVE ASSISTANT II	**8.49**	**15.48**
	TRD590	ANIMAL ATTENDANT	**1,471**	**2,683**
	PRF110	BAILIFF I	**17,655**	**32,190**
	TRD041	BUILDING ATTENDANT II		
	TRD047	CUSTODIAN II		
	TRD235	EQUIPMENT SERVICER I		
	TRD430	GREENSKEEPER I		
	TEC530	LUBRICATION TECHNICIAN		
	TRD170	METER READER I		
	TEC585	NUTRITION TECHNICIAN I		
	TRD925	SERVICER I		
	TRD930	UTILITY WORKER		
	TRD334	WATER METER MECHANIC II		
	TEC590	WIC TECHNICIAN II		
	TEC955	ZOO KEEPER I		
GROUP C-05	CLR410	ADMINISTRATIVE ASSISTANT III	**8.87**	**16.19**
	TRD080	BUILDING MECHANIC I	**1,538**	**2,807**
	TEC900	COMMUNICATIONS TECHNICIAN ASSISTANT	**18,452**	**33,681**
	TEC211	ENGINEERING AIDE I		
	TRD221	EQUIPMENT OPERATOR I		
	TEC771	EVIDENCE TECHNICIAN		
	TRD252	GATE ATTENDANT		
	TRD435	GOLF IRRIGATION TECH I		
	TRD431	GREENSKEEPER II		
	TRD332	METER SERVICE REPRESENTATIVE		
	TRD970	PARK MAINTENANCE MECHANIC I		
	TEC950	PARK TECHNICIAN I		
	TRD151	PRINTER I		
	PRF085	SECURITY OPERATIONS AGENT		
	TEC541	TRAFFIC TECHNICIAN I		
	TRD331	UTILITY LOCATOR		
	TRD955	UTILITY MAINTENANCE MECHANIC I		
GROUP C-06	CLR415	ADMINISTRATIVE ASSISTANT IV	**9.30**	**16.97**
	TRD592	ANIMAL CONTROL OFFICER I	**1,613**	**2,942**
	TRD222	CONCRETE FINISHER	**19,350**	**35,306**
	TRD950	EQUIPMENT OPERATOR II		
	TRD236	EQUIPMENT SERVICER II		

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TRD341	LIFT STATION MAINTENANCE MECHANIC		
	TEC586	NUTRITION TECH II		
	TRD415	PARK PLUMBER I		
	TEC951	PARK TECHNICIAN II		
	TEC400	PERMIT TECHNICIAN		
	TRD518	PLAN REVIEWER I		
	TRD234	SERVICER II		
	TEC560	SOLID WASTE SERVICE TECHNICIAN		
	PRF571	STD/HIV OUTREACH SPECIALIST I		
	TEC220	TRAFFIC CONTROL TECHNICIAN		
	TRD240	WELDER I		
	TEC591	WIC TECHNICIAN III		
	TEC956	ZOO KEEPER II		
GROUP C-07	CLR420	ADMINISTRATIVE ASSISTANT V	**9.74**	**17.76**
	PRF430	ATHLETIC SPECIALIST	**1,687**	**3,078**
	TRD042	BUILDING ATTENDANT III	**20,249**	**36,941**
	TRD530	BUS DRIVER		
	CLR950	BUYER I		
	TRD046	CUSTODIAN III		
	TEC960	DRAFTER I		
	TRD436	GOLF IRRIGATION TECH II		
	TRD980	HOUSING INSPECTOR		
	PRF250	HUMAN RESOURCE SPECIALIST		
	TEC213	INSTRUMENT OPERATOR		
	PRF034	LIBRARY ASSISTANT		
	TRD920	MECHANIC APPRENTICE		
	TRD952	RESIDENTIAL EQUIPMENT OPERATOR		
	PRF090	SECURITY OPERATIONS SUPERVISOR		
	PRF575	STD/HIV OUTREACH SPECIALIST II		
	CLR167	STORE CLERK		
	TRD964	TREATMENT PLANT OPERATOR I		
	TRD411	TREE TRIMMER		
	TRD960	UTILITY OPERATOR		
	TRD535	VAN OPERATOR		
GROUP C-08	CLR121	ACCOUNTS PAYABLE CLERK II	**10.20**	**18.61**
	CLR130	ADMINISTRATIVE SUPERVISOR	**1,769**	**3,226**
	TRD593	ANIMAL CONTROL OFFICER II	**21,224**	**38,711**
	TRD905	BUILDING MECHANIC II		
	TRD043	BUILDING TECHNICIAN II		
	TEC133	COMPUTER OPERATOR I		
	CLR535	DISPATCHER		
	TRD951	EQUIPMENT OPERATOR III		
	TRD519	HEATING INSPECTOR I		
	TEC121	INFORMATION TECHNOLOGY TECHNICIAN		
	TRD771	JAIL COOK		
	TRD171	METER READER II		
	CLR945	OFFICE ADMINISTRATOR		
	TRD410	PARK MAINTENANCE MECHANIC II		
	TRD416	PARK PLUMBER II		
	TRD150	PRINTER II		
	TRD555	REHAB INSPECTOR I		

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	CLR908	SECRETARY III-UNCLASSIFIED		
	TEC225	TRAFFIC CONTROL SPECIALIST		
	TRD340	UTILITY MAINTENANCE MECHANIC LEADER		
GROUP C-09	CLR941	ADMINISTRATIVE TECHNICIAN	10.72	20.53
	CLR113	ARRAIGNMENT CLERK	1,859	3,558
	MGT270	ASSISTANT BOX OFFICE MANAGER	22,304	42,698
	TEC943	BACTERIOLOGY TECHNICIAN		
	CLR951	BUYER II		
	TRD953	COMMERCIAL EQUIPMENT OPERATOR		
	TEC132	COMPUTER OPERATOR II		
	CLR096	DATA ADMINISTRATOR		
	TRD255	DISPOSAL EQUIPMENT OPERATOR		
	TEC300	DRAFTER II		
	TRD220	EQUIPMENT OPERATOR IV		
	PRF592	IMMUNIZATION OUTREACH SPECIALIST		
	TRD350	INDUSTRIAL WASTE INSPECTOR		
	CLR166	INVENTORY CLERK		
	TEC940	LABORATORY TECHNICIAN		
	TEC340	ODOR CONTROL TECHNICIAN		
	TRD233	PAINTER & BODY REPAIRER		
	CLR779	POLICE DATA ADMINISTRATOR		
	TEC065	PRODUCTION TECHNICIAN		
	TRD351	STORM WATER INSPECTOR		
	MGT221	STREET FOREPERSON I		
	CLR220	STREET PROGRAM COORDINATOR		
	TEC222	TRAFFIC DESIGN TECHNICIAN		
	TRD250	TRANSFER STATION OPERATOR		
	TRD251	TRANSFER TRUCK DRIVER		
	TRD965	TREATMENT PLANT OPERATOR II		
	TEC120	UTILITY TECHNICIAN		
	TRD241	WELDER II		
GROUP C-10	CLR120	ACCOUNTING ASSISTANT	11.33	21.70
	TRD594	ANIMAL CONTROL OFFICER III	1,965	3,761
	PRF115	BAILIFF II	23,575	45,134
	CLR602	BENEFITS COORDINATOR II		
	TRD906	BUILDING MECHANIC III		
	CLR952	BUYER III		
	PRF351	CHEMIST I		
	TEC212	ENGINEERING AIDE II		
	CLR560	HOUSING TECHNICIAN		
	TEC130	INFORMATION TECHNOLOGY ASSISTANT		
	TEC588	NUTRITION TECHNICIAN III		
	MGT950	PARK FOREPERSON I		
	PRF520	PLANNING DESIGNER		
	TEC520	PLANNING TECHNICIAN		
	CLR145	SENIOR BUYER		
	CLR230	SERVICE WRITER		
	MGT340	SEWER FOREPERSON		
	MGT222	STREET FOREPERSON II		
	TRD956	UTILITY MAINTENANCE MECHANIC II		

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	TEC945	WATER BACTERIOLOGIST		
	MGT330	WATER FOREPERSON		
GROUP C-11	PRF088	AIRPORT OPERATIONS COORDINATOR	**11.91**	**22.82**
	MGT045	ASSISTANT PRODUCTION MANAGER	**2,065**	**3,955**
	MGT041	BOX OFFICE MANAGER	**24,781**	**47,461**
	CLR775	CIVILIAN INVESTIGATOR		
	TEC901	COMMUNICATIONS TECHNICIAN		
	TRD520	COMMUNITY IMPROVEMENT INSPECTOR		
	TEC216	DESIGN TECHNICIAN I		
	CLR595	DISPATCH SUPPORT SPECIALIST		
	TRD514	ELECTRICAL INSPECTOR I		
	TRD915	ELECTRICIAN I		
	TEC920	ENGINEERING ASSISTANT I		
	TEC555	ENVIRONMENTAL TECHNICIAN		
	MGT900	EVENTS SUPERVISOR		
	TRD440	GOLF EQUIPMENT MECHANIC I		
	PRF070	LEGAL ASSISTANT		
	MGT242	MAINTENANCE SHOP SUPERVISOR		
	TRD921	MECHANIC I		
	TEC942	PROCESS CONTROL TECHNICIAN		
	TEC918	PROJECT REPRESENTATIVE		
	MGT210	PUBLIC WORKS PROJECT COORDINATOR		
	TRD556	REHAB INSPECTOR II		
	TEC543	SIGNAL TECHNICIAN I		
	TEC542	TRAFFIC TECHNICIAN II		
	TRD966	TREATMENT PLANT OPERATOR III		
	TRD330	UTILITY COORDINATOR		
	MGT345	WATER/SEWER FOREPERSON I		
GROUP C-12	MGT590	ANIMAL CONTROL SUPERVISOR	**12.49**	**23.93**
	PRF420	AQUATICS SPECIALIST	**2,166**	**4,147**
	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT I	**25,988**	**49,764**
	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR		
	MGT520	BUILDING SAFETY MANAGER		
	CLR953	BUYER IV		
	MGT170	CENTRAL STORES MANAGER		
	PRF352	CHEMIST II		
	PRF577	HIV PREVENTION CASE MANAGER		
	TRD922	MECHANIC II		
	MGT117	OPERATIONS MANAGER		
	MGT951	PARK FOREPERSON II		
	PRF902	PLANNER I		
	TRD525	PLANS EXAMINER		
	MGT241	ROUTE SUPERVISOR		
	TRD232	SENIOR WELDER		
	TEC910	SOLID WASTE TECHNICIAN		
	PRF560	SUPPORTIVE HOUSING COORDINATOR		
	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR		
	TRD957	UTILITY MAINTENANCE MECHANIC III		
	MGT931	WATER & SEWER SUPERVISOR I		
	MGT430	ZOO CURATOR		

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP C-13	PRF080	AIRPORT POLICE OFFICER	13.15	25.20
	MGT251	ASSISTANT LANDFILL SUPERVISOR	2,279	4,368
	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	27,350	52,418
	MGT082	BUILDING FOREPERSON		
	TRD511	BUILDING INSPECTOR I		
	PRF354	CHEMIST-BIOLOGIST		
	TEC141	COMPUTER PROGRAMMER I		
	TEC215	DESIGN TECHNICIAN II		
	TRD060	ELECTRICIAN II		
	TEC930	ELECTRONICS/INSTRUMENTATION TECH		
	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST		
	TEC921	ENGINEERING ASSISTANT II		
	PRF060	FACILITIES COORDINATOR I		
	PRF870	FIRE INVESTIGATOR/INSPECTOR I		
	PRF050	HAZARDOUS MATERIALS PLANNER		
	PRF030	LIBRARIAN I		
	TRD923	MECHANIC FOREPERSON I		
	PRF583	MEDICAL PREPAREDNESS PLANNER		
	PRF585	NUTRITIONIST I		
	TRD510	PLUMBING INSPECTOR I		
	TEC040	RADIO SHOP FOREPERSON		
	TRD540	SAFETY & TRAINING OPERATIONS SUPERVISOR		
	PRF550	SANITARIAN I		
	MGT540	SIGNAL FOREPERSON		
	MGT541	SIGNS AND MARKINGS SUPERVISOR		
	MGT240	SOLID WASTE SERVICE COORDINATOR		
	CLR665	TELECOMMUNICATIONS CALLTAKER		
	TRD972	TRANSFER STATION MAINTENANCE MECHANIC		
	MGT535	TRANSIT OPERATIONS SUPERVISOR		
	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN		
GROUP C-14	PRF125	ACCOUNTANT I	13.82	26.45
	MGT090	AIRPORT FACILITIES SUPERVISOR	2,395	4,585
	PRF081	AIRPORT POLICE SERGEANT	28,735	55,024
	MGT420	ATHLETIC SUPERVISOR		
	PRF353	CHEMIST III		
	PRF302	CIVIL ENGINEER I		
	CLR581	DISEASE INTERVENTION SPECIALIST		
	MGT320	ELECTRONIC/INSTRUMENTATION SUPER		
	MGT902	EVENTS MANAGER		
	PRF061	FACILITIES COORDINATOR II		
	PRF871	FIRE INVESTIGATOR/INSPECTOR II		
	TEC335	INDUSTRIAL WASTE SUPERVISOR		
	PRF770	JAIL MEDICAL OFFICER		
	TRD770	JAILOR		
	PRF910	L V N		
	PRF500	MANAGEMENT ANALYST		
	TRD230	MECHANIC FOREPERSON II		
	PRF586	NUTRITIONIST II		
	MGT411	PARK HORTICULTURAL SUPERVISOR		
	MGT412	PARK MAINTENANCE SUPERVISOR		
	MGT410	PARK OPERATIONS SUPERVISOR		
	PRF400	PARK PLANNER		

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	MGT321	PROCESS CONTROL SUPERVISOR		
	TEC919	PROJECT REPRESENTATIVE II		
	MGT400	RECREATION SUPERVISOR		
	MGT601	RECRUITMENT COORDINATOR		
	TEC925	SENIOR DESIGN TECHNICIAN		
	MGT220	STREET SUPERVISOR I		
	TEC550	TRAFFIC OPERATIONS TECHNICIAN		
	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON		
	PRF600	U. R. NURSE		
	MGT930	WATER & SEWER SUPERVISOR II		
GROUP C-15	MGT081	AIRPORT POLICE COMMANDER	14.48	27.73
	PRF052	APPLICATION/SPECIALIST TRAINER	2,509	4,807
	TEC927	CHIEF DESIGN TECHNICIAN	30,110	57,678
	MGT046	COMMUNICATIONS SHIFT SUPERVISOR		
	TEC140	COMPUTER PROGRAMMER II		
	PRF033	COORDINATOR OF PUBLIC RELATIONS & PROGRAMMING		
	PRF570	EDUCATION COORDINATOR		
	TEC923	ENGINEERING ASSISTANT IV		
	PRF301	ENGINEERING DESIGN COORDINATOR		
	TRD045	FACILITIES SUPERVISOR		
	PRF031	LIBRARIAN II		
	MGT941	OPERATIONS CONTROL SUPERVISOR		
	MGT665	R/T COMMUNICATION SUPERVISOR		
	PRF551	SANITARIAN II		
	TEC540	SIGNAL OPERATIONS TECHNICIAN		
	MGT545	SIGNAL SUPERVISOR		
	PRF582	SNS COORDINATOR		
	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR		
	MGT252	TRANSFER STATION SUPERVISOR		
GROUP C-16	PRF126	ACCOUNTANT II	15.14	28.99
	PRF579	BIOTERRORISM DISP VOL COORD	2,625	5,025
	PRF130	BUDGET ANALYST I	31,497	60,297
	TRD512	BUILDING INSPECTOR II		
	TRD515	CHIEF ELECTRICAL INSPECTOR		
	TRD513	CHIEF PLANS EXAMINER		
	TRD516	CHIEF PLUMBING INSPECTOR		
	TRD505	COMMUNITY IMPROVEMENT CHIEF		
	CLR110	COURT REPORTER		
	PRF581	EDUCATOR/SNS COORDINATOR		
	PRF350	ENVIRONMENTAL CHEMIST		
	MGT770	JAIL SHIFT SUPERVISOR		
	MGT250	LANDFILL SUPERVISOR		
	MGT510	NEIGHBORHOOD SERVICE ADMINISTRATOR		
	PRF587	NUTRITIONIST III		
	PRF901	PLANNER II		
	MGT560	PROGRAM COORDINATOR		
	MGT044	SENIOR COMMUNICATIONS SUPERVISOR		
GROUP C-17	PRF300	CIVIL ENGINEER II	15.86	30.36
	TEC122	INFORMATION TECHNOLOGY ANALYST	2,749	5,263
	TEC123	INFORMATION TECHNOLOGY SUPPORT ANALYST	32,987	63,157

CITY OF AMARILLO
2010/2011 GENERAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	PRF032	LIBRARIAN III		
	PRF588	NUTRITIONIST IV		
	TEC137	PERSONAL COMPUTER SPECIALIST		
	MGT040	PRODUCTION MANAGER		
	PRF552	SANITARIAN III		
	PRF303	SENIOR PROJECTS COORDINATOR		
GROUP C-18	PRF123	BANK CONTROL/GENERAL LEDGER ACCOUNTANT	**16.61**	**33.73**
	TEC135	COMPUTER PROGRAMMER ANALYST I	**2,879**	**5,846**
	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	**34,553**	**70,150**
	PRF122	PROPERTY ACCOUNTANT ANALYST		
GROUP C-19	PRF304	CIVIL ENGINEER III	**17.43**	**36.09**
	TRD500	COMMUNITY SAFETY INSPECTOR	**3,022**	**6,256**
	TEC570	DIETITIAN I	**36,261**	**75,071**
	MGT050	FLEET MANAGER		
	PRF100	INTERNAL AUDITOR		
	PRF553	SANITARIAN IV		
	PRF900	SENIOR PLANNER		
GROUP C-20	MGT230	ASSISTANT MMRS COORDINATOR	**18.67**	**38.63**
	PRF071	ATTORNEY I	**3,236**	**6,695**
	MGT610	CLAIMS ADMINISTRATOR	**38,827**	**80,344**
	TEC134	COMPUTER PROGRAMMER ANALYST II		
	TEC571	DIETITIAN II		
	MGT870	FIRE MARSHAL		
	PRF590	IMM/COMM. DISEASE COORDINATOR		
	TEC126	INFORMATION TECHNOLOGY COORDINATOR		
	TEC136	PERSONAL COMPUTER SERVICES COORDINATOR		
	PRF572	REGISTERED NURSE		
	PRF040	RESOURCE ADMINISTRATOR		
	TEC124	SENIOR INFORMATION TECHNOLOGY ANALYST		
	TEC107	SPECIAL PROJECTS MANAGER		
GROUP C-21	PRF072	ATTORNEY II	**19.99**	**43.03**
	MGT130	COMPUTER PROGRAMMING MANAGER	**3,465**	**7,459**
	PRF580	COORDINATOR OF PUBLIC HEALTH PREPAREDNESS	**41,575**	**89,507**
	MGT060	MMRS COORDINATOR		
	PRF576	NURSE EPIDEMIOLOGIST		
	PRF605	NURSE PRACTITIONER		
	TEC125	SENIOR PROGRAMMER ANALYST		
	MGT580	STD PROGRAM MANAGER		

CITY OF AMARILLO

FIRE DEPARTMENT PAY SCHEDULE

Effective 11/18/2010

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Assign Pay*	Months Before Raise S2	S3	S4	S5
FIR860	Firefighter (40 hour week)	3,072	3,353	3,661	3,995	4,358	382	12	24	36	48
FIR865	Firefighter (56 hour week)	3,072	3,353	3,661	3,995	4,358					
FIR850	Fire Driver (40 hour week)	4,668	4,753	4,847			424	24	48		
FIR870	Fire Driver (56 hour week)	4,668	4,753	4,847							
FIR840	Fire Lieutenant (40 hour week)	5,104	5,205	5,303			467	24	48		
FIR875	Fire Lieutenant (56 hour week)	5,104	5,205	5,303							
FIR830	Fire Captain (40 hour week)	5,796	5,907	6,019			527	24	48		
FIR880	Fire Captain (56 hour week)	5,796	5,907	6,019							
FIR820	Fire District Chief (40 hour week)	6,592	6,721	6,848			601	24	48		
FIR885	Fire District Chief (56 hour week)	6,592	6,721	6,848							
FIR810	Asst. Fire Chief	7,518	8,076	8,675				24	48		

*Monthly assignment pay for a 40 hour week

CITY OF AMARILLO

POLICE DEPARTMENT PAY SCHEDULE

Effective 11/18/2010

							Months Before Raise			
Class	**Job Title**	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**S2**	**S3**	**S4**	**S5**
POL760	Police Officer	3,424	3,594	3,916	4,263	4,641	12	24	36	48
POL750	Corporal	4,865	4,967	5,053			24	48		
POL740	Sergeant	5,315	5,421	5,520			24	48		
POL730	Lieutenant	6,143	6,263	6,381			24	48		
POL720	Captain	6,939	7,070	7,205			24	48		

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

ALL FULL-TIME CITY PERSONNEL	Monthly Pay Amount
Bilingual (1026)	$50
Sign Language (1027)	$50
Journeyman Electrician (1075)	$75
Shift Differential (1076)	$50
Commercial Driver's License (1077)	$50
Certified Welder (1088)	$100

FIRE AND POLICE DIVISIONS

CERTIFICATE PAY:	Monthly Pay Amount
Fire and Police	
Intermediate Certificate (1055/1004)	$50
Advanced Certificate (1050/1000)	$75
Master Certificate (1052/1002)	$100

EDUCATION PAY:	
Fire and Police	
10 - 19 Hours College Credit (1064/1016)	$15
20 - 29 Hours College Credit (1063/1014)	$25
30+ Hours College Credit (1062/1012)	$35
60+ Hours College Credit/Associates Degree (1061/1010)	$75
Bachelors Degree (1059/1008)	$125
Masters Degree (1060/1006)	$150

OTHER:	
Fire	
Bilingual (1026/1017)	$50
Sign Language (1027/1021)	$50
EMT-Intermediate (1022/1018)	$100
EMT-Paramedic (1023/1019)	$200
Fire Civilian	
Fire Emergency Vehicle Technician – Level I (1051)	$25
Fire Emergency Vehicle Technician – Level II (1053)	$50
Fire Emergency Vehicle Technician – Level III (1054)	$75
Police	
Field Training Officer (1024)	$50
Crises Intervention (1044)	$50
Police Civilian	
Typist Piece Rate (1132)	$0.60 per minute

A Firefighter or Police Officer can receive both certificate pay and education pay. However, both certificate pay and education pay do not accumulate. A Firefighter or Police Officer can be paid for only one category of certificate pay (intermediate, advanced, or master certificate). Correspondingly, a Firefighter or Police Officer can be paid for only one level of education pay (10 hours credit, 20 hours credit, 30 hours credit, Associates Degree, Bachelors Degree, or Masters Degree).

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC SERVICES DIVISION

Community Development	**Monthly Pay Amount**
Lead Inspector (1057)	$50
Building Safety	
Code Level I (1120)	$125
Code Level II (1125)	$200
Code Level III (1130)	$275

PUBLIC WORKS DIVISION

Solid Waste	**Monthly Pay Amount**
Solid Waste C License (1117)	$50
Solid Waste B License (1118)	$100
Solid Waste A License (1119)	$200
Engineering	
Survey Technician Level I (1071)	$25
Survey Technician Level II (1072)	$50
Survey Technician Level III (1073)	$100
Survey Technician Level IV (1074)	$200
Traffic	
Traffic Signals I (1095)	$100
Traffic Signals II (1096)	$200
Traffic Signs and Markings I (1097)	$50
Traffic Signs and Markings II (1098)	$100

PARKS DIVISION	**Monthly Pay Amount**
Journeyman Electrician (1075)	$75
Certified Grounds Keeper (1080)	$30
Licensed Irrigation Installer (1081)	$30
Chemical Imm. of Animals (Zoo) (1082)	$75
Certified Pool & Spa Operator (1083)	$75
Certified Playground Inspector (1084)	$100
Arborist Certification Program (1085)	$75
Certified Backflow Inspector (1086)	$100
Certified Irrigation License (1087)	$100
Certified Welder (1088)	$100
Master Gardener Certification (1089)	$75
Aquatic Facility Operator (AFO) (1090)	$75
Certified Park Maintenance School Graduate (1091)	$150
Instructor Trainer-Lifeguard Instructor (1092)	$100
Lifeguard Instructor (1093)	$50
Certified Chemical Applicator (1094)	$50

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

CITY SERVICES DIVISION

Amarillo Emergency Communication Center	**Monthly Pay Amount**
Intermediate Texas Commission on Law Enforcement Officers Standards	$25
Advanced Texas Commission on Law Enforcement Officers Standards	$25
Emergency Communications Related Instructor	$25
Critical Incident Stress Management	$25
Telecommunicator's Emergency Response Taskforce, Tactical Dispatch	$25
Emergency Medical Dispatch Certification	$50
Emergency Fire Dispatch Certification	$50
Emergency Police Dispatch Certification	$50

Amarillo Emergency Communication Center Pay shall not exceed $150 per month per employee.

UTILITY DIVISION	**Monthly Pay Amount**
"A" Water (1065)	$200
"A" Wastewater (1067)	$200
"B" Water (1070)	$100
"B" Wastewater (1100)	$100
"C" Water (1105)	$50
"C" Wastewater (1110)	$50
"D" Water (1106)	$25
"D" Wastewater (1111)	$25

Survey Technician Certification	**Monthly Pay Amount**
Level I (1071)	$25
Level II (1072)	$50
Level III (1073)	$100
Level IV (1074)	$200

Collection System Operator	**Monthly Pay Amount**
Class I (1114)	$25
Class II (1115)	$50
Class III (1116)	$100

Utility Division Certification Pay shall be for one license only per employee.

Note: The numbers in parenthesis at the end of each line are used internally by the City to identify the different types of incentive pay.

CITY OF AMARILLO
2010/2011 MANAGERIAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MONTHLY MINIMUM (hr/mth/yr)	MONTHLY MAXIMUM (hr/mth/yr)
GROUP A-01	ADM088	AIRPORT OPERATIONS MANAGER	15.12	40.68
	ADM025	ASSISTANT CITY SECRETARY	2,620	7,052
	ADM002	COMMUNITY RELATIONS COORDINATOR	31,445	84,618
	ADM551	ENVIRONMENTAL ADMINISTRATOR		
	ADM900	GOLF COURSE SUPERINTENDENT		
	ADM015	MANAGEMENT ANALYST PUBLIC SAFETY		
	ADM610	SAFETY MANAGER		
GROUP A-02	ADM041	ASSISTANT CIVIC CENTER MANAGER	16.87	45.38
	ADM591	ASSISTANT DIRECTOR OF ANIMAL CONTROL	2,923	7,867
	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	35,079	94,398
	ADM097	ASSISTANT EMERGENCY MANAGEMENT COMMUNCIATIONS MANAGER		
	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR		
	ADM171	ASSISTANT MANAGER UTILITY BILLING		
	ADM411	ASSISTANT PARK SUPERINTENDENT		
	ADM141	ASSISTANT PURCHASING AGENT		
	ADM231	ASSISTANT SHOP SUPERINTENDENT		
	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT		
	ADM221	ASSISTANT STREET SUPERINTENDENT		
	ADM531	ASSISTANT TRANSIT MANAGER		
	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT		
	MGT940	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT		
	ADM331	ASSISTANT WATER DIST SUPERINTENDENT		
	ADM321	ASSISTANT WATER PRODUCTION SUPERINTENDENT		
	ADM055	ASSISTANT WIC DIRECTOR		
	ADM620	BENEFITS ADMINISTRATOR		
	ADM160	CENTRAL STORES SUPERINTENDENT		
	ADM042	CIVIC CENTER BUSINESS MANAGER		
	ADM073	DEPUTY BUILDING OFFICIAL		
	ADM112	DEPUTY COURT CLERK & ASST. ADMINISTRATOR		
	ADM150	PRINTING MANAGER		
GROUP A-03	ADM590	ANIMAL CONTROL DIRECTOR	18.80	50.58
	ADM560	ASSISTANT COMMUNITY DEVELOPMENT ADMINISTRATOR	3,258	8,768
	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	39,098	105,213
	ADM097	ASSISTANT EMERGENCY COMMUNICATIONS CENTER MANAGER		
	ADM061	ASSISTANT FACILITIES MANAGER		
	ADM081	DEPUTY DIRECTOR OF AVIATION		
	ADM581	DIRECTOR OF PUBLIC HEALTH		
	ADM550	ENVIRONMENTAL HEALTH DIRECTOR		
	ADM032	LIBRARIAN IV		
	ADM905	MPO DIRECTOR		
	ADM425	PARK DEVELOPMENT MANAGER		
	ADM541	TRAFFIC FIELD SUPERINTENDENT		
	ADM585	WIC MANAGER		
GROUP A-04	ADM121	ASSISTANT CITY AUDITOR	20.95	56.38
	ADM601	ASSISTANT DIRECTOR OF HUMAN RESOURCES	3,632	9,773
	ADM131	ASSISTANT INFORMATION TECHNOLOGY MANAGER	43,579	117,271
	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE		
	ADM510	BUILDING OFFICIAL		
	ADM040	CIVIC CENTER MANAGER		
	ADM502	COMMUNITY DEVELOPMENT ADMINISTRATOR		
	ADM095	EMERGENCY COMMUNICATIONS CENTER MANAGER		
	ADM050	EMERGENCY MANAGEMENT COORDINATOR		

CITY OF AMARILLO
2010/2011 MANAGERIAL SALARY SCHEDULE

	CLASS	DESCRIPTION	MONTHLY MINIMUM (hr/mth/yr)	MONTHLY MAXIMUM (hr/mth/yr)
	ADM060	FACILITIES MANAGER		
	ADM111	MUNICIPAL COURT CLERK AND ADMINISTRATOR		
	ADM410	PARK SUPERINTENDENT		
	ADM520	PLANNING DIRECTOR		
	ADM140	PURCHASING AGENT		
	ADM230	SHOP SUPERINTENDENT		
	ADM240	SOLID WASTE SUPERINTENDENT		
	ADM220	STREET SUPERINTENDENT		
	ADM530	TRANSIT MANAGER		
GROUP A-05	ADM211	ASSISTANT CITY ENGINEER	23.37	62.88
	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	4,050	10,898
	ADM310	CHIEF WATER UTILITIES ENGINEER	48,599	130,780
	ADM020	CITY SECRETARY		
	ADM071	DEPUTY CITY ATTORNEY		
	ADM080	DIRECTOR OF AVIATION		
	ADM600	DIRECTOR OF HUMAN RESOURCES		
	ADM030	DIRECTOR OF LIBRARY SERVICES		
	ADM045	MANAGER OF EMERGENCY ADMINISTRATION		
	ADM110	MUNICIPAL COURT JUDGE		
	ADM135	RISK MANAGEMENT DIRECTOR		
	ADM170	TAX ASSESSOR-COLL./UTILITY BILLING		
	ADM540	TRAFFIC ENGINEER		
	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT		
	ADM320	WATER PRODUCTION SUPERINTENDENT		
GROUP A-06	ADM101	ASSISTANT DIRECTOR OF FINANCE	26.06	70.12
	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	4,516	12,154
	ADM301	ASSISTANT DIRECTOR OF UTILITIES	54,198	145,847
	ADM120	CITY AUDITOR		
	ADM210	CITY ENGINEER		
	ADM130	INFORMATION TECHNOLOGY MANAGER		
	ADM350	SUPERINTENDENT OF ENVIRONMENTAL OPERATIONS		
GROUP A-07	ADM005	ASSISTANT POLICE CHIEF	29.05	78.18
			5,035	13,550
			60,425	162,604
GROUP A-08	ADM070	CITY ATTORNEY	32.39	87.16
	ADM500	DIRECTOR OF COMMUNITY SERVICES	5,614	15,108
	ADM100	DIRECTOR OF FINANCE	67,371	181,295
	ADM400	DIRECTOR OF PARKS AND RECREATION		
	ADM200	DIRECTOR OF PUBLIC WORKS		
	ADM300	DIRECTOR OF UTILITIES		
	ADM800	FIRE CHIEF		
	ADM137	INFORMATION TECHNOLOGY DIRECTOR		
	ADM700	POLICE CHIEF		
GROUP A-09	ADM010	ASSISTANT CITY MANAGER - FINANCIAL SERVICES	35.95	96.75
	ADM011	ASSISTANT CITY MANAGER - PUBLIC SERVICES	6,232	16,770
			74,781	201,237
GROUP A-10	ADM012	DEPUTY CITY MANAGER	39.91	107.39
			6,917	18,614
			83,007	223,373

CITY OF AMARILLO
2010/2011 HOURLY SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
GROUP H-01	HRL040	CIVIC CENTER BOX OFFICE CLERK I	7.25	8.30
	HRL039	CIVIC CENTER TECHNICAL CREW		
	HRL050	EMERGENCY MANAGEMENT VOLUNTEER		
	HRL031	LIBRARY VOLUNTEER		
	HRL400	LIFE GUARD		
	HRL403	POOL CASHIER		
	HRL540	SCHOOL CROSSING GUARD		
	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE		
	HRL402	SWIMMING LESSON INSTRUCTOR		
	HRL413	YOUTH WORKER - MAINTENANCE		
	HRL411	YOUTH WORKER - RECREATION		
GROUP H-02	HRL550	ENVIRONMENTAL HEALTH INVESTIGATOR	7.25	8.47
	HRL405	HEAD LIFEGUARD		
	HRL417	LESSON COORDINATOR		
	HRL415	RECREATION LEADER		
	HRL414	RECREATION SPECIALIST		
GROUP H-03	HRL406	ASSISTANT - POOL MANAGER	7.25	9.14
	HRL905	ATHLETIC SPECIALIST		
	HRL100	BUILDING MECHANIC		
	HRL418	DISTRICT SUPERVISOR		
	HRL542	TRAFFIC COUNTER		
	HRL551	WEED INSPECTOR		
GROUP H-04	HRL025	ANIMAL ATTENDANT	7.25	9.70
	HRL170	METER READER		
	HRL910	TEMPORARY INTERN		
GROUP H-05	HRL901	ACCOUNT CLERK I	7.25	10.10
	HRL904	ADMINISTRATIVE ASSISTANT		
	HRL020	COMMUNITY SERVICE AIDE		
	HRL111	DATA ENTRY OPERATOR HOURLY		
	HRL113	FIRE INTERN		
	HRL252	GATE ATTENDANT		
	HRL935	LABORER		
	HRL032	LIBRARY MESSENGER		
	HRL530	LUBRICATION ATTENDANT		
	HRL970	MESSENGER		
	HRL053	PBX OPERATOR		
	HRL571	STD/HIV FIELD INVESTIGATOR		
	HRL544	TRAFFIC CONTROL OFFICER		
	HRL902	WATCHGUARD		
	HRL587	WIC TECHNICIAN I		
GROUP H-06	HRL042	BUILDING ATTENDANT	7.25	10.59
	HRL041	CIVIC CENTER BOX OFFICE CLERK II		
	HRL915	CREW LEADER		
	HRL911	CUSTODIAN I		
	HRL903	CUSTOMER SERVICE CLERK I		
	HRL590	NUTRITION TECHNICIAN I		
	HRL930	UTILITY WORKER		

CITY OF AMARILLO
2010/2011 HOURLY SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
GROUP H-07	HRL906	ACCOUNT CLERK II	7.40	11.16
	HRL960	DRAFTER I		
	HRL926	MECHANIC APPRENTICE		
	HRL140	PURCHASING CLERK		
	HRL925	SERVICER I		
GROUP H-08	HRL920	COLLEGE INTERN	7.76	11.67
	HRL211	ENGINEERING AIDE I		
	HRL221	EQUIPMENT OPERATOR I		
	HRL051	HAZMAT OUTREACH ASSISTANT		
	HRL940	LAB TECHNICIAN I		
	HRL907	SECRETARY II		
	HRL080	SECURITY OPERATIONS AGENT		
	HRL164	STORE CLERK I		
	HRL409	SWIMMING POOL MGR.		
	HRL955	UTILITY MAINTENANCE MECHANIC I		
GROUP H-09	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR	8.13	12.23
	HRL950	EQUIPMENT OPERATOR II		
	HRL592	NUTRITION TECHNICIAN II		
	HRL419	PLUMBER		
	HRL420	PROGRAM COORDINATOR		
	HRL240	WELDER I		
GROUP H-10	HRL941	ADMINISTRATIVE TECHNICIAN	8.51	12.80
	HRL531	BUS DRIVER		
	HRL909	COMMUNICATIONS TECHNICIAN		
	HRL980	HOUSING INSPECTOR		
	HRL034	LIBRARY ASSISTANT		
	HRL593	NUTRITION TECH III		
GROUP H-11	HRL951	EQUIPMENT OPERATOR III	8.92	13.41
	HRL230	MECHANIC		
	HRL908	SECRETARY III		
	HRL548	SIGNAL TECHNICIAN		
	HRL251	TRANSFER TRUCK DRIVER		
GROUP H-12	HRL250	TRANSFER STATION OPERATOR	9.37	14.10
GROUP H-13	HRL585	NUTRITIONIST I	9.91	14.89
	HRL138	PERSONAL COMPUTER TECHNICIAN		
	HRL545	SCHOOL CROSSING GUARD SUPERVISOR		
GROUP H-14	HRL916	ELECTRICIAN I	10.42	15.66
	HRL555	ENVIRONMENTAL TECHNICIAN		
	HRL945	EQUIPMENT MECHANIC I		
	HRL052	HAZMAT OUTREACH COORDINATOR		
	HRL035	LIBRARIAN I		
	HRL575	LVN		
	HRL586	NUTRITIONIST II		

CITY OF AMARILLO
2010/2011 HOURLY SALARY SCHEDULE

CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
HRL725	RANGE OFFICER		

CITY OF AMARILLO
2010/2011 HOURLY SALARY SCHEDULE

	CLASS	DESCRIPTION	HOURLY MINIMUM	HOURLY MAXIMUM
GROUP H-15	HRL141	COMPUTER PROGRAMMER I	**11.50**	**17.29**
	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST		
	HRL965	INSPECTOR		
GROUP H-16	HRL520	BUDGET ANALYST	**12.08**	**18.18**
	HRL581	DISEASE INTERVENTION SPECIALIST II		
	HRL570	HEALTH PROMOTION SPECIALIST		
	HRL500	MANAGEMENT ANALYST		
GROUP H-17	HRL110	COURT REPORTER	**13.24**	**19.93**
	HRL582	NUTRITIONIST IV		
	HRL870	PUBLIC FIRE SAFETY SPECIALIST		
GROUP H-18	HRL121	INFORMATION TECHNOLOGY TECHNICIAN	**13.90**	**20.92**
	HRL990	OFFICE MANAGER		
GROUP H-19	HRL045	ADMINISTRATIVE HEARING OFFICER	**14.60**	**54.65**
	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN		
	HRL595	DIETITIAN		
	HRL750	DISTRICT ATTORNEY LIAISON OFFICER		
	HRL871	FIRE INSPECTOR		
	HRL946	FLEET MANAGER		
	HRL850	MANAGEMENT INTERN		
	HRL115	MUNICIPAL COURT JUDGE		
	HRL560	NURSE PRACTITIONER		
	HRL573	PHYSICIAN		
	HRL572	REGISTERED NURSE		
	HRL610	SAFETY TRAINER		

CITY OF AMARILLO

ORDINANCE NO. 7238

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2010, THROUGH SEPTEMBER 30, 2011, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; ESTABLISHING AND ADOPTING AN OFFICIAL PERSONNEL PLAN FOR THE CLASSIFIED AND UNCLASSIFIED SERVICE AND, ABOLISHING ALL POSITIONS NOT LISTED IN SAID BUDGET; AMENDING VARIOUS PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES AS FOLLOWS: CHAPTERS 18-2 AND 18-3, VARIOUS WATER & SEWER RATES & FEES; CHAPTER 8-3, ARTICLE IV, CERTAIN SOLID WASTE FEES AND RATES CHAPTER 18-2, ARTICLE III, A FEE FOR BACTERIOLOGICAL COLIFORM TESTING; CHAPTER 12-1 FOR TENNIS FEES AND CERTAIN ENTRY FEES; CHAPTER 12-4 FOR GOLF FEES; CHAPTER 4-1, ARTICLE I, DIVISIONS 1, 2 3, 4 & 5, VARIOUS BUILDING RELATED FEES; PROVIDING FOR AN INCREASE IN RETURNED CHECK FEE; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2010 through September 30, 2011, has been prepared by the interim City Manager of the City of Amarillo; and

WHEREAS, all public notices and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2010 through September 30, 2011 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s).

SECTION 3. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-56 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-56. Water meter and main tap fees.

The Water Department shall collect from each person the following fees for the various services and hardware described in this section.

(a) For the tapping of a municipal water main, the amount specified for the size of opening:

3/4-inch tap . . . $ ~~500.00~~ $575.00

1-inch tap . . . . . ~~600.00~~ 675.00

1 1/2-inch tap . . . ~~1,000.00~~ 1,075.00

2-inch tap . . . . . ~~1,125.00~~ 1,200.00

Taps larger than 2-inch.....Actual Cost*

*Actual cost means all costs, including meter and meter vault, based on City's cost of labor, material and equipment to extend water service lines to the customer's side of the meter.

(b) through (e) *[NO TEXT CHANGE]*.

SECTION 4. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-57. Monthly rates.

(a) The following minimum monthly meter service charges include the first three thousand (3000) gallons consumption:

TABLE INSET:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
5/8 or ¾	A	$ ~~10.20~~ 11.22	$ ~~15.30~~ 16.83
1	B	~~13.68~~ 15.05	~~20.52~~ 22.57
1 1/2	C	~~17.53~~ 19.28	~~26.30~~ 28.93
2	D	~~27.24~~ 29.96	~~40.86~~ 44.95
3 or FH Meter	L,H,X	~~100.22~~ 110.24	~~150.33~~ 165.36
4	E,Y	~~127.18~~ 139.90	~~190.77~~ 209.85
6	F A	~~190.14~~ 209.15	~~285.21~~ 313.73
8 or larger	G,J,K,M,W	~~262.14~~ 288.35	~~393.21~~ 432.53

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

TABLE INSET:

Quantity (gallons)	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
Residential:		
0 -- 3,000	Minimum Charge	Minimum Charge
3,001 --10,000	$ ~~1.82~~ 2.00	$~~2.73~~ 3.00
10,001-30,000	~~2.37~~ 2.61	~~3.56~~ 3.92
30,001 – 50,000	~~3.52~~ 3.87	~~5.28~~ 5.81
Over 50,000	~~3.63~~ 4.09	~~5.45~~ 6.14

TABLE INSET:

Commercial / Industrial:		
0 -- 3,000	Minimum Charge	Minimum Charge
Over 3,000	$~~2.07~~ 2.28	$~~3.10~~ 3.41

TABLE INSET:

Irrigation (all service groups) 0 -- 3,000	Minimum charge	Minimum charge
3,001 – 10,000	$ ~~2.07~~ 2.28	$ ~~3.10~~ 3.41
10,001 – 30,000	~~2.37~~ 2.61	~~3.56~~ 3.92
30,001 – 50,000	~~3.52~~ 3.87	~~5.28~~ 5.81
Over 50,000	~~3.63~~ 4.09	~~5.45~~ 6.14

* * * *

SECTION 5. That, in accordance with the annual budget adopted for the Utility Division, the service charges in Chapter 18-2, Article III, Section 18-2-59 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-59. Early payment; service charges.

(a) [NO TEXT CHANGES]

(b) There shall be charged and collected from the customer the following service charges:

~~*Service*~~ *Description of Services*	*Charge*
Turn on water	~~$20.00~~ 25.00
Turn off water	~~20.00~~ 25.00
Issuance of door tag for delinquent ~~discount~~ disconnect	5.00
Delinquent disconnect	~~20.00~~ 25.00
Reconnect	~~20.00~~ 25.00
After hours and weekend service (additional charge)	10.00

NOTES:

(1) The turn-on water charge is applicable on all new contracts and transfer-ins in the water office. The turn-on water charge is also applicable where water is turned back on after a temporary off.

(2) The turn-off water charge is applicable on all customer requests to temporarily discontinue service for the purpose of making repairs, for safety reasons, while away from home, and for any other reason where service is not finalized.

(3) The charge for issuance and placement of a door tag warning of imminent disconnect for a delinquent bill shall be added to the delinquent amount at the time the tag is issued. The delinquent bill notice mailed prior to issuance of the door tag shall state that the door tag fee can be avoided by paying the delinquent amount by the date stated in the mailed notice.

(4) The delinquent turn-off/reconnect charge will be added to a customer's bill at the time an account is turned off as delinquent.

(5) The after-hours and weekend service charge will be charged on all orders for service received by the switchboard operators at city hall after normal office hours and will be in addition to any other applicable charges.

SECTION 6. That, in accordance with the annual budget adopted for the Utility Division, that Chapter 18-2, Article III, of the Amarillo Municipal Code is hereby amended to add section 18-2-60 to read as follows:

Sec. 18-2-60. Laboratory fees.

The following fees are hereby established for collecting or testing submitted samples:

Bacteriological coliform testing ..... $ ~~23.00~~ 27.00

SECTION 7. That, in accordance with the annual budget adopted for the Utility Division, the wastewater rates and charges in Chapter 18-3, Article IV, Sections 18-3-71 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-3-71. Sewer connections; taps, fees.

(a) [NO TEXT CHANGE]

(b) [NO TEXT CHANGE]

(c) [NO TEXT CHANGE]

(d) The City Utilities Division, solely, is authorized to plug abandoned Sewer taps. The following fees shall be required for such work and shall be due in advance of the work being performed ~~except~~ , based on the depth of the tap below the surface: zero to seven feet is two hundred dollars ($200.00); eight to seventeen feet is four hundred dollars ($400.00); more than seventeen feet is actual cost ~~except in the case of taps which are over seventeen (17) feet in depth which will~~ and requires an advance deposit of four hundred dollars ($400.00). ~~the amount required for a tap eight (8) to seventeen (17) feet in depth~~. The difference between the deposit and the actual cost will be either refunded or due and payable immediately upon completion.

~~TABLE INSET:~~

~~Depth (feet)~~	~~Unpaved~~	~~Paved~~
~~0 to 7~~	~~$100.00~~	~~$300.00~~
~~8 to 17~~	~~300.00~~	~~600.00~~
~~Over 17~~	~~Actual Cost~~	~~Actual Cost~~

SECTION 8. That, in accordance with the annual budget adopted for the Utility Division, the wastewater rates and charges in Chapter 18-3, Article IV, Sections 18-3-73 and 18-3-74 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-3-73. Rates inside corporate limits.

Every User whose Premises, within the City, is served by a connection with the Wastewater system of the City, whereby the Wastewater is disposed of by the City, shall pay a service charge as follows:

(1) A monthly service charge shall be charged to all Users based on the water meter size as follows:

TABLE INSET:

Meter Size (inches)	*Charge for first 3,000 gallons*
5/8 or ¾	$ ~~11.55~~ 12.71
1	~~11.92~~ 13.11
1 1/2	~~12.24~~ 13.46
2	~~13.28~~ 14.61
3	~~15.02~~ 16.52
4	~~21.95~~ 24.15
6	~~32.32~~ 35.55
8 or larger	~~42.70~~ 46.97

(2) A monthly service charge shall also be charged to all Residential users in the amount of ~~one dollar and thirty-eight cents ($1.38)~~ one dollar and fifty two cents($1.52) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users shall be ~~one dollar and forty-nine cents ($1.49)~~ one dollar and sixty four cents ($1.64) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be ~~$1.65~~ one dollar and eighty two cents ($1.82) per thousand over the initial allotment as more specifically set forth hereinafter.

a. – d. [NO TEXT CHANGE]

(3) [TEXT UNCHANGED]

(4) [TEXT UNCHANGED]

Sec. 18-3-74. Rates beyond corporate limits.

(1) Any User whose Premises outside the corporate limits is served by a connection with the Wastewater system of the City shall pay a service charge one and one-half (1 1/2) times the rates and charges established for Users within the corporate limits except that surcharges and monitoring charges shall be paid at rates established for customers within the corporate limits, as follows:

TABLE INSET

Meter Size (inches)	Charge for first 3,000 gallons
5/8 or ¾	$ ~~17.33~~ 19.06
1	~~17.88~~ 19.67
1 1/2	~~18.36~~ 20.20
2	~~19.92~~ 21.91
3	~~22.53~~ 24.78
4	~~32.93~~ 36.22
6	~~48.48~~ 53.33
8 or larger	~~64.05~~ 70.46

(2) A monthly service charge shall also be charged to residential Users outside the corporate limits in the amount of two dollars and ~~seven~~ twenty eight cents ($~~2.07~~ 2.28) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users outside the corporate limits shall be two dollars and ~~twenty-four~~ forty-six cents ($ ~~2.24~~ 2.46) per one thousand (1,000) gallons over the initial allotment of 3,000 gallons, unless the wastewater is actually metered, in which case the service charge shall be two dollars and ~~forty-six~~ seventy-three cents (~~2.46~~ $2.73) or as contracted.

SECTION 9. That, in accordance with the annual budget adopted for the Solid Waste Department of the Public Works Division, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-92. Residential collection and disposal.

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

Monthly Type Description	*Charge*
(1) One-Family Residence . . .	$ ~~$13.00~~ 14.00
(2) Two-Family Residence with 1 water meter . . .	~~26.00~~ 28.00
(3) Three-Family Residence with 1 water meter . . .	~~39.00~~ 42.00
(4) Four-Family Residence with 1 water meter . . .	~~52.00~~ 56.00
(5) Two-Family Residence, each unit on separate water meter, each unit .	~~13.00~~ 14.00
(6) One-Family Residence and single apartment on 1 water meter . . .	~~26.00~~ 28.00
(7) One-Family Residence and single apartment on 1 water meter, each unit ..	~~13.00~~ 14.00

SECTION 10. That, in accordance with the annual budget adopted for the Solid Waste Department of the Public Works Division, Chapter 8-3, Article IV, Division 2, Section 8-3-94 of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-94. Landfill use fees.

(a) *Table of charges.* Except as hereinafter provided in subsections (b), (c) and (d) below, the fees charged for the use of the City sanitary landfill facility shall be computed at the rate of ~~twenty-five dollars ($25.00)~~ twenty-seven dollars and fifty cents ($27.50) per ton of waste with a minimum charge of five dollars ($5.00) per load. If the net weight in tons of any load cannot be determined, the fees charged shall be as set out in Table Number Three.

TABLE NUMBER THREE

Solid Waste Volume	*Fee*	
Per load		
(1) Less than 3 cu. yds	~~$12.00~~	13.25
(2) 3 cu. yds. or more, but less than 6 cu. yds	~~24.00~~	26.50
(3) 6 cu. yds. or more, but less than 12 cu. yds	~~48.00~~	53.00
(4) 12 cu. yds. or more, but less than 25 cu. yds	~~96.00~~	106.00
(5) 25 cu. yds. or more	~~156.00~~	172.00
(6) Automobile bodies, tanks, concrete beams and similar large, heavy or bulky items	~~84.00~~	93.00

(b) – (d) [NO TEXT CHANGE]

SECTION 11. That, in accordance with the annual budget adopted for the Parks and Recreation Department, that Chapter 12-1, Article I, Section 12-1-1 of the Amarillo Municipal Code is hereby amended in part to read as follows:

Sec. 12-1-1. Athletic team and player fees.

Each team and player shall pay to the Parks Department the seasonal fee specified below prior to using a city facility or park for a team or league activity:

TABLE INSET:

Softball:	
Team	$350.00
Players Fee	$15.00
Volleyball:	
Spring:	
Team	$200.00
Players Fee	$15.00
Summer:	

Team	$130.00
Players Fee	$15.00
Fall:	
Team	$130.00
Players Fee	$15.00
Winter:	
Team	$200.00
Players Fee	$15.00
Grass Volleyball:	
Team	$80.00
Players Fee	$15.00
Basketball:	
Team	$395.00
Players Fee	$15.00
#1 Men's Team	$485.00
Players Fee	$15.00
Track:	
Per participant	$20.00

Sec. 12-1-2. Tennis center.

The following fees are authorized to be collected for tennis. Annual permits are valid for one year from date of purchase.

TABLE INSET:

a.	Court fees (per 90 minutes per person)	$1.50, before 5:30 p.m. $2.00 after 5:30p.m.
b.	Senior court, Monday--Friday	$1.00, 9:00 a.m. to ~~4:00~~ 3:00 p.m.
c.	In door court additional fee	$2.00 (Seniors, $1.00, 9am-3pm, Mon.-Fri. only)
d.	Annual Court permits	$100.00, Adult (Outdoor)
		$50.00, Junior
		$25.00, add'l family member
		$100.00, Indoor court fee
e.	Annual Combo permits (Indoor/Outdoor)	Adult (18 and older) $150.00 Add'l Family Member $75.00
f.	Punch Card (20 visits)	Before 5:30 p.m. $25.00 (outdoor only; indoor add $2) After 5:30p.m. $35.00 (outdoor only; indoor add $2) Indoor card $35.00

SECTION 12. That, in accordance with the annual budget adopted for the Parks and Recreation Department, that Chapter 12-1, Article I, Section 12-1-4 of the Amarillo Municipal Code is hereby repealed and reserved as follows:

Sec. 12-1-4. ~~Entry and tournament fees.~~ Reserved.

~~TABLE INSET:~~

~~a.~~	~~Softball, per team~~	~~$320.00~~
~~b.~~	~~Basketball, per team~~	~~$395.00~~
~~c.~~	~~Track, per participant~~	~~$12.00~~
~~d.~~	~~Volleyball,~~ ~~per team~~	~~Winter & Spring, $180.00 each~~ ~~Summer, $100.00~~ ~~Fall, $130.00~~

SECTION. 13. That, in accordance with the annual budget adopted for the Parks and Recreation Department, that Chapter 12-4, Sections 12-4-4 and 12-4-5 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 12-4-4. Annual permits.

The Golf Course Manager shall issue annual golf course playing permits at rates and with conditions as stated in Section ~~12-1-5~~ 12-4-5 of this Code.

Sec. 12-4-5. Golf fees.

(a) A green fee for the use of the golf course shall be paid prior to commencement of play by all players except those players holding annual permits or discount green fee cards, as follows:

TABLE INSET:

	Daily Fee	Twilight Fee (after 3 p.m., weekdays)	Junior/Senior Fee (weekdays only)
Wildhorse	~~$23.00~~ 24.00	~~19.00~~ 20.00	~~19.00~~ 20.00
Old course (Ross)	~~17.00~~ 18.00	~~13.00~~ 14.00	~~13.00~~ 14.00
Tomahawk	~~17.00~~ 18.00	~~13.00~~ 14.00	~~13.00~~ 14.00
Arrowhead	~~17.00~~ 18.00	~~13.00~~ 14.00	~~13.00~~ 14.00

(b) [NO TEXT CHANGE]

(c) Annual permits: Regular (any age) . . . $930.00

Youth (age 13-18 ~~20~~, weekdays June 1 to August 31) . . . $240.00

Senior (age 62 as of purchase date, play Mon-Fri., excludes holidays) . . . $640.0

Additional family member . . . $595.00

(d) [NO TEXT CHANGE]

(e) Capital Improvement Fee.....$2.00 per round shall be separately collected at time of play on all Annual Permits or Discount Green Cards. This Capital Improvement Fee shall be the same amount as that included in the individual green fees.

SECTION 14. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 4-1, Article I, Division 1, Section 4-1-3(b)(8) of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-3. Application, plan review and permit time limits, cancellations and refunds.

(a) [NO TEXT CHANGE]

(b) *Permit time limits.* Every permit issued in accordance with this chapter shall become void unless the work authorized by the permit is commenced within the time limits stated in the table below, or if the work authorized by the permit is suspended or abandoned for the time period stated in the table below. The Building Official may grant extensions of time for additional periods not exceeding the time periods stated in the table below. Requests for extensions shall be in writing and justifiable cause demonstrated to the Building Official.

(1) - (7) [NO TEXT CHANGE]

(8) Re-Roofing permit ~~60~~ 180 days

(9) – (12) [NO TEXT CHANGE]

SECTION 15. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 4-1, Article I, Division 2, Section 4-1-21(b)(3)(h) of the Amarillo Municipal Code is hereby amended in part to read as follows:

Sec. 4-1-21. Building permit and inspection fee schedule.

(a) [NO TEXT CHANGE]

(b) *Building Permit Fee Schedule*

(1)- (2) [NO TEXT CHANGE]

(3) Other Permits and Inspection Fees:

a. – g. [NO TEXT CHANGE]

h. Re-inspection: . . . ~~30.00~~ 40.00

i – l. [NO TEXT CHANGE]

SECTION 16. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 4-1, Article I, Division 3, Section 4-1-30(b)(4)(b) of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-30. Fee schedule.

(a) [NO CHANGE]

(b) *Electrical Permit and Inspection Fee Schedule.*

(1) – (3) [NO TEXT CHANGE]

(4) a. [NO TEXT CHANGE]

b. Re-inspection fee .....~~30.00~~ 40.00

SECTION 17. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 4-1, Article I, Division 4, Section 4-1-40(f) of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-40. Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.

(a) – (e) [NO TEXT CHANGE]

(f) *Re-inspection fee*:.....~~30.00~~ 40.00

SECTION 18. That, in accordance with the annual budget adopted for the Building Safety Department, that Chapter 4-1, Article I, Division 5, Section 4-1-50 of the Amarillo Municipal Code is hereby amended in part to read as follows

4-1-50. Plumbing permit fees.

(a) [NO TEXT CHANGE]

(b) *Plumbing permit fee schedule.*

(1)- (5) [NO TEXT CHANGE]

(6) Re-inspection .....~~30.00~~ 40.00

(7) [NO TEXT CHANGE]

SECTION 19. That, in accordance with the annual budget adopted for all City departments, the following miscellaneous fees are adopted and same shall remain in effect until specifically repealed or amended by the governing body and same applies in all divisions and departments unless otherwise specifically excepted:

Returned check fee: $ ~~25.00~~ 30.00.

SECTION 20. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 21. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 22. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program of service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 23. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall have an effective date of October 1, 2010.

INTRODUCED AND PASSED by the City Commission of the City of Amarillo, Texas, on First Reading the 7th day of September, 2010; and PASSED on Second and Final Reading the 14th day of September, 2010.

Debra McCartt

Debra McCartt, Mayor

ATTEST:

Donna DeRight

Donna DeRight, City Secretary

CITY OF AMARILLO

08/31/10 MWN_____

ORDINANCE NO. 7239

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2010; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code, and have published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in the Texas Property Tax Code, in a manner designated to come to the attention of all residents of said City and has submitted said rates to the City Commission of said City prior to its adoption of this ordinance; and

WHEREAS, the City Commission has complied with all applicable posting, hearing, filing, and meeting requirements of the Texas Property Tax Code prior to the setting of the tax rate for 2010; and

WHEREAS, a quorum of the City Commission is present in a regular meeting open to the public; NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2010, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2010, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of $0.02730 for debt expenses plus $0.28279 for maintenance and operation expenses (total of $0.31009), per $100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof.

SECTION 3. That the total tax rate stated in Section 2 is the same as the prior fiscal year but is slightly reallocated between the debt service and the maintenance and operations to place more revenue into maintenance and operations. The Texas Legislature requires the following statement: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.14% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY FORTY CENTS ($0.40.)

However, the total tax rate is the same as last year and will reduce taxes collected for interest and sinking fund purposes. This will reduce taxes for Interest and Sinking fund (debt service) on a $100,000 home by approximately forty cents ($0.40).

The net effect is that total taxes collected on a $100,000 home for FY 2010/2011 are the same as collected on a $100,000 home for FY 2009/2010, excluding any change in taxes due to appraisal value.

SECTION 4. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2010-2011, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 5. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 6. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Commission of the City of Amarillo, Texas, on First Reading the 7th day of September, 2010; and PASSED on Second and Final Reading the 14th day of September, 2010.

Debra McCartt

Debra McCartt, Mayor

ATTEST:

Donna DeRight

Donna DeRight, City Secretary

CITY OF AMARILLO

CITY OF AMARILLO
CLASSIFICATION OF REVENUES BY REVENUE CLASS AND CODE
CLASSIFICATION AND EXPLANATION

OBJECT CODE	DESCRIPTION
30000	REVENUES
30100	OPERATING REVENUES
30200	Taxes
30300	Prop Taxes Current Year Collection of property taxes, which are due during the current year.
30310	*Collections Potter County Assessor*
30311	*Collections Randall County Assessor*
30320	Property Taxes Prior Year Levy Collection of property taxes for all years except the current year.
30321	*Prior Year Collections Potter County*
30322	*Prior Year Collections Randall County*
30330	Interest and Penalties The interest and penalty collected on payments of delinquent taxes.
30331	*Potter County Assessor*
30332	*Randall County Assessor*
30340	Vehicle Rental Tax
30400	**Gross Receipt Business Tax**
30410	Electricity Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30420	Gas Utility Three percent gross receipts paid quarterly for use of public rights of way within corporate City limits.
30430	Water Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30435	Sewer Utility Three percent gross receipts tax paid monthly for use of public rights of way within corporate City limits.
30440	Telecommunications Utility Per line charge for use of public rights of way within corporate City limits.
30450	Cable TV Five percent gross receipts tax paid quarterly for use of public rights of way within corporate City limits.
30460	Ambulance Services One half of one percent rental on gross receipts of ambulance service.
30470	Hotel Occupancy Tax Nine percent of the room occupancy rate: 7% for improving and promoting the Convention Center and for promoting tourism and conventions; 2% for Amarillo/Potter Venue District for building events complex, also five percent for Amarillo/Potter Venue District.
30800	Interest-Past Tax
30600	**Sales Tax**
30610	General Sales Tax One and one-half percent sales tax on sales within corporate City limits. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural purposes.
30620	Mixed Beverage Sales Tax Fifteen percent of taxes collected by the State of Texas on sale, preparation, or service of mixed drinks within corporate City limits.
31400	**Licenses and Permits**
31500	**Liquor, Beer, Wine Licenses**

OBJECT CODE	DESCRIPTION
31510	Liquor Licenses Establishments selling liquor are required to obtain a license. The City license is 50% of the State license cost.
31520	Beer and Wine Licenses Establishments selling beer and wine are required to obtain a license. The City license is 50% of the State license cost.
31600	**Rest and Food Establishment Permit**
31610	Food Handling and Daycare Fees for various types of permits associated with preparation of food.
31620	Food Manager Certifications Certificate issued to Food Managers who take a course offered by Director of Public Health on proper food preparation.
31700	**Occupation and Business License**
31710	Electrician Licenses License fee for all electricians doing business within City limits.
31720	Plumbers License and Registration For all master and journeyman plumbers licensed by the State of Texas, residing and/or performing plumbing inspections within City limits.
31730	Dance Hall License Annual Fee for each dance establishment.
31740	Heating and Air-conditioning License License for individuals, firms, corporations, or partnerships holding valid State licenses and doing business in Amarillo.
31750	Roofers License For all individuals or firms who do roofing as a business in Amarillo.
31760	Builders/Contractors License
31770	Taxicab Licenses Fee for each cab operated and each driver operating a cab.
31780	Right of Way License For anyone wishing to use public right of way for private use, either on the surface, in the airspace above, or for subsurface encroachment.
31790	Right of Way License Applications Application fee pursuant to granting right of way.
31800	Other Business Licenses Licenses for occupations such as sign erection and maintenance, garbage and trash collection, massage parlors, excavations, parking permits, and adult businesses.
31900	**Non-Bus License and Permit**
31910	Building Permits Permit fees for construction, remodeling, or destruction and removal of buildings.
31920	Electrical Permits Permit fees for new construction, additions, and alterations of existing electrical services.
31930	Plumbing and Gas Permit Permit fees for new construction and repair of existing plumbing.
31940	Heating and Air Conditioning Permit Permit fees for new construction or equipment change out.
31950	Sewage Disposal Permits Permit to operate sewage disposal service and fees for inspection of sewage disposal systems outside City limits.
31960	Mobile Home Park Permit

OBJECT CODE	DESCRIPTION
31970	Transient Business Permit License fee for door to door type sales.
31980	Solicitation Permits
32800	**Intergovernmental Revenue**
32805	Health Department Part - Universal
32806	Health Department Participation - Amarillo Hospital District (AHD)
32810	Fire Fighting Potter and Randall Counties Charges for aid in fighting fires outside City limits.
32815	Amarillo College
32820	Teen Court Participation
32825	TX Department of Transportation Assistance
32830	Transit Operating/Capital Assistance
32840	Highway Signal Maintenance Reimbursement
32850	Cops Ahead Program
32855	County Police Participation Participation by County Sheriff Departments in conjunction with Task Force Operations.
32860	Civil Defense Participation Other Governmental participation for Emergency Management Services.
32865	FEMA Disaster Relief
32870	Police School Liaison Participation School District share of Police liaison program.
32880	Arrest Fee Collection Quarterly reimbursement for City Police making arrests for Potter County.
32890	Other License and Permits
32900	Fiscal Agent Fees
32910	TNRCC
32920	Transportation Security Administration Reimbursement
33100	**Charges for Services**
33200	**General Government**
33210	Zoning Platting Fees Fees for zoning and platting land. These include application fees and fees to amend current zoning requirements.
33220	Zoning Board Application Fees Fee charged an applicant for a variance request to the Zoning Board of Adjustment. The applicant would be requesting a variance of the requirements of the City zoning ordinances.
33225	Abandoned Vehicle Notification
33230	Sale of City Publication Includes zoning ordinances, subdivision and development ordinances, driveways, parking manual, traffic ordinances, sets of plat/zoning maps, bluelines, maps, sign ordinance, code books, and other City publications.
33240	Sales Central Stores

OBJECT CODE	DESCRIPTION
33300	**Public Safety and Health**
33310	Fire Inspection Fees
33311	Fire Permit Fees
33320	Traffic Accident Report Fees for reproduction of traffic accident reports.
33330	License and Permit Fees
33340	Animal Shelter Fees Charges for impound and kennel fees, rabies vaccinations, and other Animal Shelter fees.
33350	Vital Statistic Fees Fees for birth certificates, death certificates, genealogy search, etc.
33355	Vital Statistics Surcharge
33360	School Crossing Guard Program
33370	Water Sample Collection Fee for water sample collection for testing.
33380	Vet Clinic Disposal Fee Fee for picking up dead animals from vet clinics.
33390	Miscellaneous Health Department Fees
33400	Fire Service Fee - Airport
33500	**Solid Waste**
33510	Collection and Disposal Fees for collection of trash.
33520	Landfill Charges Fees for dumping trash at the City Landfill.
33530	Recyclable Fees for recycling materials.
33600	**Transit**
33610	Passenger Fees Charges for riding fixed route City buses.
33620	Demand Response Fee Fee for mobility impaired passengers who are physically unable to utilize the fixed route passenger service.
33630	Bus and Bus Stop Advertising Commission for advertising on bus stop benches.
33640	Miscellaneous Bus Revenue All other revenues.
33700	**Culture and Recreation**
33710	Auditorium/Coliseum Rent Rental rates for the Civic Center complex.
33715	Extra Charge
33720	Auditorium/Coliseum Concerts
33730	Auditorium/Coliseum Advertising
33735	Auditorium Novelties

OBJECT CODE	DESCRIPTION
33740	Box Office Fees
33750	Library Late Charges Amount charged to library patrons for returning borrowed items late. Also includes amounts for damaged or lost items.
33755	Library Copy Charges
33760	Library Copy Charges Revenue from copy machines at all libraries.
33765	No Residential Library Fee Fees for residents outside corporate City limits to borrow materials at the City libraries.
33770	Library Reimbursements
33780	Golf Green Fees Fees for playing golf at the Municipal Golf courses.
33790	Golf Green Fee Surcharge
33800	Golf Membership Fees Permit fees for annual permit players.
33805	Golf Cart Commission City portion of golf cart rentals at the Municipal Golf courses.
33806	Golf Concession Commission fee for concession sales at the Municipal Golf courses.
33807	Driving Range Commission City portion of golf driving range revenue.
33810	Entry and Tournament Fees
33815	Tournament Revenue
33820	Admission Fees
33830	Player Membership Fees
33835	Discount Card Sales
33840	Golf Locker and other Fees
33850	Swimming Pool Revenues Entrance fee to public swimming pools.
33855	Swimming Lessons
33860	Baseball Field Rentals Rental of City Baseball fields.
33861	Soccer Field Rentals
33870	Shooting Complex Revenue Fees for use of City Shooting Complex.
33880	Scope Rental Fees Rifle Range.
33890	Tennis Center Fees Court fee at Amarillo Tennis Center to play tennis.
33900	Tennis Memberships Annual membership fee to use Amarillo Tennis Center.
33910	Park Revenue Funfest City percentage for use of Thompson Park for Funfest.

OBJECT CODE	DESCRIPTION
34000	**Utility Sales and Service**
34010	Water Metered Sales Sale of all metered water.
34020	Sale of Unused CRMWA Allocation
34030	Sewer Charges Charge for sewer service based on water meter size and water volume used.
34040	Industrial Waste Sewer Surcharge Charge for digesting industrial sewage.
34045	Liquid Waste Disposal Fee
34050	Forfeited Disc Water and Sewer Penalty for late payment of water bill.
34060	Sale of Reclaimed Water Sale of all recycled sewage water for industrial or farm use.
34070	Water Service Charges Charge for connecting or reconnecting water service.
34080	Door Tag Fee
34200	**Tap Fees and Frontage Charges**
34210	Water Tap Fees Fee charged to the customer for initial service.
34220	Sewer Tap Fees Fee charged to the customer for initial service.
34230	Water Frontage Charges Fee for extending water main.
34240	Sewer Frontage Charges Fee for extending sewer main.
34250	Water Line Rentals
34260	Other Water Charges
34266	Lab Fees
34270	Panhandle Revenue Recovery
34300	**Airfield Fees & Commission**
34310	Landing Fees Fee charged to airline to use City Airport runway based on number of landings and weight of aircraft.
34320	Military Fuel Flowage Commission Commission for fueling military aircraft.
34330	Fuel and Oil Commission Fixed Base Commission for fueling commercial aircraft.
34340	Fuel and Oil Commission Other Commission paid by private corporations for fueling company aircraft.
34400	**Terminal Building Area Rental and Commission**
34410	Airline Rentals Monthly rent of terminal building space used by the airlines.
34420	Restaurant Commissions Commission from restaurant sales.

OBJECT CODE	DESCRIPTION
34430	Insurance Commissions Commission of insurance sales at the Airport.
34440	Locker and Vending Machine Commissions Commission for rental of lockers and use of vending machines.
34450	Telephone Commissions Commission from pay telephones.
34455	Building 602
34460	Other Terminal Building Monthly rent to car rental agencies, advertising agencies, shoeshine concession, and other businesses in the Airport Terminal.
34470	Car Rental Commissions Commission from rental of vehicles by rental agencies.
34480	Auto Parking Commission Commission from Airport parking concession.
34490	Security Service Participation Administration fee for providing security for airlines based on enplaned passengers.
34600	**Other Build and Ground R**
34610	AEDC Leases
34620	Krams Inc Lease
34630	Leading Edge Lease
34640	Bell Helicopter Rents Lease of Airport facilities by Bell Helicopter.
34650	Fixed Base Operator Lease
34660	Other Build Rentals – Airport Monthly rent on other buildings on Airport property.
34670	Fuel Storage Rentals Monthly rent of fuel storage facilities at the Airport.
34680	Ground Rentals Monthly rent for surface area around Airport grounds.
34690	Aircraft Parking Fees
34700	Advertising Commission Monthly rent of advertising space on Airport property.
34710	Ramp Fees Aircraft parking fees on Airport apron.
34800	**Other**
34810	Employee Health Insurance Premium
34820	Retiree Health Ins Premium
34830	Cobra Health Ins Premium
34840	Dental Insurance Premium
34850	City Paid Health Premium
34860	City Paid Dental Premium
34865	City Health Stop Loss
34870	Claim Refund
34875	Day Care Contributions
34880	Flex Plan Health
34900	**Interest Rental and Use Charge**
34910	Equipment Rental

OBJECT CODE	DESCRIPTION
34920	Interdepartmental Charges
35000	**Fines and Forfeitures**
35100	**Fines**
35105	Administration Fee - Defensive Driving Course Fee for defensive driving course.
35106	Administration Fee - Teen Court
35110	Traffic Fines Fines for all traffic violations.
35115	Other Traffic Court Costs
35120	Misdemeanor Fees Fines for misdemeanor offenses.
35125	Misdemeanor-Crimes Fines for criminal misdemeanor offenses.
35130	Parking Fines Fines for all parking violations.
35135	Violation City Ordinance Fine imposed for violating the Code of City Ordinances.
35140	Court Technology Fee
35145	Misdemeanor Probation Revenue Misdemeanor probation fines.
35146	Traffic Probation
35150	Admin Fees – Pet
35155	Courthouse Security Fund
35157	M C Assessed - Child Safe
35160	Bond Forfeitures Forfeiting cash bond for failing to comply with the terms of the bond fines for violation of City ordinances.
35170	Administration Fees - Teen Court
35175	Judicial Fund Local
35200	**Forfeitures**
35210	Bond Forfeitures
35215	Forfeited Discount - Sanitation Unclaimed escrow deposits upon expiration of Sewer Line Extension Agreement.
35216	Forfeited Discount - Water and Sewer Unclaimed escrow deposits upon expiration of Water Line Extension Agreement.
35217	FSS Escrow Forfeitures
35300	**Construction Participation**
35400	**Construction Participation**
35410	Contractor Participation
35420	Owner Participation
35430	State Participation
35440	Federal Participation
35450	Owner Deposit

OBJECT CODE	DESCRIPTION
35460	Other Participation
35470	Transfer in From Center City
35500	**Revenue From Other Agencies**
35600	**Grants - Federal**
35610	Grant In Aid – Federal
35615	Program Income
35620	Medicaid Reimbursements
35625	District Clinic Co-Pays
35631	Portables - Certificate
35632	Portables - Voucher
35641	Admin Fees - Certificate
35642	Admin Fees – Voucher
35650	Walk Across Texas Revenue
35700	Grants - State
37100	**Use of Money and Property**
37110	Interest Income Interest earnings on the temporary investment of idle funds.
37115	Unrealized G/L Revenue/Expense to Adjust Investments to Market Value.
37120	Interest Income-Notes Receivable and Other
37125	Other Interest Income Interest from other than investment earnings.
37130	Discounts Earned
37135	Bad Debt Recoveries
37140	Returned Check Fees Service charge for returned checks.
37145	Insurance Recoveries
37148	TSA Background Checks
37150	**Rental Income**
37151	Amusement Park Lease Lease income from Wonderland Amusement Park located in Thompson Park. The lease is based on a percentage of gross revenue.
37152	Municipal Building Rent Revenue from the rental of Municipal buildings.
37153	Polk Street Rental Rental of Bivins building.
37154	Other Rental Income Rental revenue from the use of various City facilities and equipment such as Forest Hill Park, Memorial Park basement, recreation bags, and swimming pool lockers.
37155	Surface Land Rental Rental revenue from City land and agricultural leases.
37160	Miscellaneous Concession

OBJECT CODE	DESCRIPTION
37170	Payment in Lieu of Property
37200	**Administrative Charges**
37210	Water and Sewer Utility Reimbursement for administrative charges applicable to the water and sewer utility.
37220	Airport
37225	Weed Collection Charge to property owner for mowing weeds.
37230	Weed Mowing Services Additional administrative charge to property owner for billing and collecting weed mowing charge.
37235	PID Reimbursements
37231	Bad Dept Expense/Recovery
37240	State Court Cost Service fee for collecting State Court costs.
37245	Court Cost-Arrest Fees
37246	Dismissal Fee-Drivers License
37247	Judicial Administration Efficiency
37248	Municipal Court Time Payments
37250	Indirect Cost Reimbursement Reimbursement to the City for administrative charges applicable to federal and state grants.
37300	Administration cost Allocation (Interfund)
37310	Self Insurance Premium
37315	W/C Premium City Pay
37400	**Other**
37409	Accident Damage Revenue
37410	Miscellaneous Revenue
37411	Wreck Damage Collection
37412	Auction Expense Recovery
37413	Seized Property or Cash
37415	Appraisal District Refund
37416	Other Outside Restitution
37417	Wrecker Service Contract
37418	Non-City Damage Claim
37419	Other Paving Cuts
37420	Donations
37421	TB Testing
37422	Immunizations
37423	Fuel Tax Refund

OBJECT CODE	DESCRIPTION
37424	Internet Commissions
37426	PRRA Collection Fees
37427	Internet Convenience Fee
37428	Procurement Card Rebate
37430	Sale of Property
37435	Sale of Scrap
37440	Asset Sale Proceeds
37445	Sales to Outside Utilities
37450	Discount Earned
37455	Events District Op Asst.
37460	Gain/Loss on Property Disposal
37463	Parks Tree Workshop
37465	Net Book Value Asset Disposal
39000	**OTHER FINANCING SOURCES**
39100	**Operating Transfers In**
39110	Transfer In From General Fund
39115	Transfer In From General Fixed Asset
39130	Transfer In From CDBG
39210	Transfer In From Local Law Enforcement
39215	Transfer in From Trust Funds
39265	Transfer In From Federal Narcotics Trafficking Force
39350	Transfer In From General Construction
39360	Transfer In From Street Improvement
39370	Transfer In From Street and Drainage
39390	Transfer In From Park Improvement
39400	Transfer In From Civic Center
39410	Transfer in From Solid Waste Improvement
39430	Transfer In From Building Equipment Replacement
39431	Transfer In From Animal Shelter
39465	Transfer In From Amarillo-Potter Venue District
39470	Transfer in From Water and Sewer
39480	Transfer In From Municipal Garage
39490	Transfer In From Information Services
39500	Transfer In From Risk Management
39510	Transfer In From Employee Insurance
39520	Transfer In From AEDC Projects
39530	Transfer In From Airport
39540	Transfer In From T-Anchor Bivins
39550	Transfer In From Golf Course Improvements
39560	Transfer In From Special Revenue
39570	Transfer In From Capital Projects
39580	Transfer In From Internal Service
39590	Transfer In From Venue District
39591	Transfer In From Affordable Housing
39592	Transfer In From Court Tech Fund
39595	Transfer In From AHFC
39593	Transfer In from Trans Housing
39596	Transfer In From Greenways PID
39597	Transfer In From Colonies PID
39800	**Proceeds from Long Term Debt**
39810	Proceeds From Long Term Debt

CITY OF AMARILLO

CITY OF AMARILLO
CLASSIFICATION OF EXPENDITURES BY OBJECT CODE
CLASSIFICATION AND EXPLANATION

OBJECT CODE	DESCRIPTION
40000	EXPENDITURES
41000	PERSONAL SERVICES Compensation to individuals and firms in the form of salaries, wages, and fees.
41100	Salaries and Wages Base salaries and wages of all employed personnel, both full and part-time.
41200	Longevity Additional pay based upon years of service.
41300	Incentive Additional compensation for Police Officers or Firefighters upon attainment of intermediate or advanced certificates. Police Officers/Firefighters are paid $25.00 per month for intermediate certificate, or $50.00 per month for advanced certificate.
41400	Merit Pay
41500	PFP
41550	HLC Courier
41610	Scheduled
41620	Unscheduled
41710	Umpire Fees
41720	Scorekeepers
41730	Gate Attendants
41740	Off Duty Police
41750	Stats Fees
41760	Scheduling
41820	Health Insurance Includes all the City's costs for employees' life and health insurance.
41900	Life
42010	Medicare Includes all part-time, seasonal, fire, and police hired after 4-1-86, which are subject to pay 1.45% Social Security Tax.
42020	Social Security Includes all the City's cost for FICA (Social Security).
42110	TMRS Includes all fees and contributions to the Texas Municipal Retirement System.
42120	FRRF Includes all the City's contributions to the Amarillo Firemen's Relief and Retirement Fund.
42200	Tuition Reimbursement
42300	State Unemployment Includes all City cost for State Unemployment Taxes.
42310	Federal Unemployment Includes all City cost for Federal Unemployment Taxes.
42400	Workers Compensation City cost for Worker's Compensation Insurance.
42510	Car Allowance Payment to city employees for use of privately-owned vehicles in the performance of their regular official duties.
42520	Uniform/Clothing Allowance Payment to City employees as reimbursement or partial reimbursement for added expense incurred in the purchase of required special types of clothing such as uniforms.
42530	Moving Expense Includes expenses incurred as a result of employing personnel who must move to the City as a requirement of their employment.

OBJECT CODE	DESCRIPTION
42540	Tool Allowance The City of Amarillo requires employees, as a condition of employment, to provide and maintain various tools needed for use in performing repair and maintenance services. The City pays each employee a set amount for each hour worked as a "tool allowance," over and above the employee's regular pay, to cover costs the employee incurs for acquiring and maintaining the tools. Tools do not include required personal protective equipment that is worn by an employee to keep them safe such as hardhats or safety goggles—these are provided as necessary at the City's expense.
42560	Change in Sick and Annual Leave
51000	**SUPPLIES** Includes expendable material and operating supplies necessary to conduct a department. No capital outlay items are to be included in this classification.
51110	Office Expense Includes all supplies necessary for the operation of an office such as stationery, drafting supplies, printed forms, books used for office reference, and small office equipment items such as staplers, letter trays, subscriptions, etc. This classification **does not** include postage.
51115	Employee Recognition Program
51117	United Way Expenses
51200	Operating Includes ice, cups, pump packing, binding glue, grease, grease fittings, cotter pins, hour charts, welding rods, liquids for use other than fuel, nuts, bolts, and other operating supplies that are not charged individually.
51250	Janitor Includes all cleaning supplies such as soap, disinfectants, deodorizers, floor oils, oil dry, wax, paper towels, toilet tissue, rags, brooms, mops, etc. **Does not** include janitorial services on contract.
51300	Clothing and Linen Includes all items of clothing and linen supplies such as police, fire, recreation, etc., and uniforms, badges, belts, boots, hats, gloves, shoes, slickers, pillow cases, sheets, mattress covers, etc. **Does not** include payments to employees for clothing allowances or repairs to damaged clothing.
51350	Chemical and Medical Includes laboratory, first aid supplies, water and sewer treatment chemicals, and recharges of fire extinguishers. Does not include chemicals for photographic processing.
51400	Photographic Includes film, film packs, flash bulbs, batteries, chemicals, and paper and supplies for processing, developing, and repairing photos and film.
51410	Vaccines
51450	Botany and Agriculture Includes fertilizers, insecticides, bulbs, seeds, trees, plants, top soil, etc., used on parks and public grounds.
51452	Botany and Agriculture – General
51454	Botany and Agriculture – Trees
51456	Botany and Agriculture – Bedding Plants
51458	Botany and Agriculture – Fertilizer
51460	Botany and Agriculture – Grass
51462	Botany and Agriculture - Chemicals
51500	Animal Purchases Includes purchase of Zoo and other animals.
51550	Animal Feed and Medical Includes prepared animal feed, hay, other fodder, vegetables, meat, and other foods purchased for animal consumption. Includes all veterinary fees and medical expenses related to animals.

OBJECT CODE	DESCRIPTION
51610	Recreation Supplies Includes all gymnasium and recreational supplies and material, and fees for film usage during summer recreation programs. Examples include balls, bats, nets, rackets, games, and other items of a similar nature.
51620	Recreation Trophies
51700	Education Includes safety training and educational films, safety badges, blotters, pamphlets, books and supplies used for training schools, civil defense, and fire prevention literature, etc.
51750	Recyclable Includes costs associated with the City's recycling program.
51800	Fuel and Oil Includes gasoline, diesel fuel, oil and other fuels and lubricants for cars, trucks, heavy equipment, and stationary engines. Includes special lubricants for electrical equipment. **Does not** include supplies for greasing.
51850	Minor Tools Articles in this classification are normally of small unit value, costing less than $500, and are subject to either loss or rapid deterioration. Includes all hand tools used by carpenters, plumbers, printers, electricians, mechanics, laborers, surveyors, draftsmen, engineers, small equipment, and improvements that are not capitalized.
51900	Election Supplies Includes all supplies necessary for preparing and conducting municipal elections.
51950	Minor Office Equipment Purchase of all office equipment such as calculators, desks, tables, chairs, files, cabinets, typewriters, PC software, etc., that do not meet capital specifications, but are not office supplies.
51955	Furniture
52000	Ammunition Includes ammunition for firearms only. **Does not** include training supplies such as targets, score sheets, etc.
52050	Auto Parts For Municipal Garage expenditures only.
52110	Tires and Tubes Buses Includes lease, repairs, and other costs related to bus tires and tubes.
52120	Tires and Tubes Other Includes repair and replacement other than buses.
52200	Trash Bags
52300	Unassigned
53100	Natural Gas Includes all gas services and installation charges.
53150	Electricity Includes all electrical services and installation charges.
53200	Water and Sewer Includes all utility charges for water, sewer, and sanitation.
54000	Food Includes all food except that purchased for animal consumption.
55100	Publications
55210	Library Books This code for Library expenditures only.
55220	Microfilm This code for Library expenditures only.

OBJECT CODE	DESCRIPTION
55230	Library Periodicals This code for Library expenditures only.
55240	Library Book Rental This code for Library expenditures only.
55250	Library Non-Print This code for Library expenditures only.
55260	Book film Repair This code for Library expenditures only.
56100	Cost of Goods Sold
60000	**CONTRACTUAL SERVICES** Expenditures for services which are obtained by an express or implied contract or services which are of such a nature that they normally would be obtained by such a contract are included. No capital outlay items are to be charged to this classification.
61100	Communications Billing Includes telephone and telegraph services. **This code is for Communications** Department only.
61200	Postage This is for mailing services only. **Does not** include rental of post office box or postage machine.
61300	Advertising Includes cost of advertising, publications of public notices, ordinances, bid invitations, and other such items.
61350	Promoter Fees
61400	Dues Includes all membership dues. **Does not** include newspaper or magazine subscriptions unless they are included in the dues amount.
61500	Administrative Service Charge
61410	Tuition Includes all employees' tuition expenses and fees paid to college and other agencies for conduction of special courses, etc. **Does not** include reading materials such as self-improvement pamphlets or other educational printed materials.
61420	Employee Reimbursement
61430	Accounting Services
61600	Unassigned This classification ordinarily will not be used and will be assigned to certain classes of supplies only after consultation between the City Auditor and department officials.
62000	Professional Payment for all professional services such as audit fees, all types of studies, etc.
62020	TSA Background Checks
62050	Collection Expense
63100	Appraisal District Services City share of costs for operation of Tax Appraisal District.
63110	ASA Affiliates
63120	TAAF Affiliates
63130	USSSA Affiliates
63135	State Tournament Fees
63140	Audit Fee
63145	Bushland Wellness Project

OBJECT CODE	DESCRIPTION
63150	Immunization Project
63180	Texas Department of Transportation Participation
63210	Armored Car Service Includes all charges for deliveries of City monies.
63220	Security Service Contract Includes charges for security services by a contractor.
63300	Collection Expense
63400	Employee Medical
63405	Lab Fees
63410	Pediatric Services
63420	Indigent Care
63430	Public Health
63440	Dental Clinic
63450	Health Access Clearing House
63500	Center City Inc.
63550	I-27 Corridor
63600	Chamber of Commerce
63700	Professional Services Civic Center
63750	Visitor Center
63800	Keep Amarillo Beautiful
63900	Event Development
64000 – 64799	**CDBG Sub-recipients**
64010	Jan Werner
64020	Family Support Services
64030	Interfaith Hunger
64040	Title 4-A Child Care
64041	Child Care
64050	Students Off the Streets Center
64060	Amarillo Senior Citizens Association Homebound Meals
64070	Emergency Repairs Grant
64080	Owner Expenses
64090	Martin Luther King, Jr.
64100	Lead Paint Test
64110	Margaret Wills Park
64120	Rails to Trails
64130	Transportation for Homeless

OBJECT CODE	DESCRIPTION
64140	Amarillo Police Department Youth Summer Camp
64150	Forest Hill Park Spray Grounds
64160	TSRC Day Room
64510	Family Support Services/Domestic Violence
64520	Another Chance House
64530	Martha's Home
64540	The Haven
64550	Downtown Women's Center/ABBA
64560	Tyler Street Resource Center
64570	Family Support Services Counseling
64580	Catholic Family Services Case Manager
64590	Morning Star
64600	Foot Hold Project
64610	Transportation
64620	Homelessness Prevention
64630	Salvation Army
64640	Faith City Mission
64650	TSRC Day Room Advocate
64710	Amarillo Community Center
64711	Amarillo United Citizens Forum Cultural Center
64712	Hilltop Senior Center
64713	Morning Star
64714	The Haven
64715	Glenwood Playground
64716	High Plains Food Bank
64717	Whittier Playground
64718	Alcoholic Recovery Center
64719	North Branch Ymca
64720	Opportunity School
64721	Jan Werner
64722	Resource Center
64723	Dons Track
64724	Maverick Club
64725	Family Support Services
64726	ADVO

OBJECT CODE	DESCRIPTION
64727	Neighborhood Facility Program
64728	ARC of Potter / Randall
64729	Watley Day Center
64730	Goodwill
64731	Humphrey Highland
64732	Wesley Community Center
64733	Will Rogers School
64734	Pearl Longbine Cottage
64735	Martha's Home
64736	The Canyons
64737	Children's Learning Center
64738	Cornerstone Outreach
64739	Greentree Sports Field
64740	Another Chance House
64741	Faith City Mission
64742	San Jacinto Sidewalks
64743	AC Community Link
64744	WIC – North Branch Expansion
64800 – 64999	**Housing Programs**
64810	Housing Assistance Payment
64820	Portable Contracts Assistance
64830	House Merg.
64850	Catholic Family Services Transitional Housing
64910	Owner Rehabilitation
64911	Rental Rehabilitation
64912	Homebuyers
64913	Community Housing Development Organization Administration
64914	Community Housing Development Organization
64915	NACA
64916	TPMHMR Project
64917	American Dream DP Initiative
64918	San Jacinto Home Ownership
64919	New Construction Development
64920	Jason Avenue Residential
64950	Micro Loan Program

OBJECT CODE	DESCRIPTION
67110	Demolition Condemned Property
67310	Janitorial Service Contract
67320	Extermination Includes pest control and extermination, fly and mosquito abatement, etc.
67400	Weed Contractor Expense
67500	Laundry
67600	Temporary Labor
68100	R and M - Building Includes all materials and services required in the maintenance and repair of buildings and structures, elevators, boilers, air conditioning systems, and other equipment attached and included in the cost of the building.
68110	R and M - Building Rent Abatement
68210	R and M - Traffic Pavement Marker Includes all materials such as paint, beads, etc. for pavement markings.
68220	R and M - Street Lights Includes all materials and services required for the maintenance of street lights.
68300	R and M - Improvements Includes all material and services required in the maintenance and repair of all real property except buildings; such as streets, sidewalks, traffic signals, park lights, swimming pools, fences, regulators, chlorinating apparatus, parking lot paving, fire hydrants, water mains, water wells, storage tanks, water towers, sewer lines, sewer lift stations, sewer mains, sewage treatment installations, plants, storm sewers, sprinkler systems, tennis courts, golf course construction, etc. Items in this classification ordinarily become a part of the improvement to which they are applied.
68310	R and M - Other Improvement
68312	R and M - Other Improvement
68314	R and M - Metal Products
68315	R and M - Materials - Meter Boxes
68316	R and M - Sand, Gravel, Concrete
68318	R and M - Lighting
68320	R and M - Picnic Area
68322	R and M - Playground Equipment
68324	R and M - Fences, Backstops, Courts
68400	R and M - Irrigation Includes all materials and services required to maintain golf course irrigation systems.
68500	R and M - Streets
68610	R and M - Office Equipment Includes all materials and services required in the maintenance and repair of office equipment such as typewriters, adding machines, calculators, desks, chairs, etc. Includes maintenance contract on office equipment.
68615	R and M - Miscellaneous. Fuel Powered Equipment Includes all material and services required in the maintenance and repair of all gasoline, diesel or propane powered equipment that is not a vehicle. Lawnmowers, gasoline powered weed eaters, gasoline powered welders, and gasoline powered chain saws are examples of miscellaneous fuel-powered equipment.
68620	R and M - Computer Equipment

OBJECT CODE	DESCRIPTION
	Includes all material and services required in the maintenance and repair of computer hardware, such as Computer Terminals (CRT's), printers, personal computers, etc.
68630	R and M - Dumpster Boxes Includes all materials and services required in the maintenance and repair of all Dumpmaster boxes or trash containers. **Does not** include maintenance cost of vehicle-mounted packer bodies.
68640	R and M - Machinery Includes all materials and service required in the maintenance and repair of all tractors, ditching machines, dozers, booms, mowing machines, farm equipment, sweepers, portable welders, and other heavy or construction equipment. **Does not** include automotive or shop equipment.
68650	R and M - Shop Equipment Includes all materials and services to maintain all battery chargers, boring machines, burners, jack hammers, compressors, portable welders, cutters, drills, dynafog, lathes, generators, jacks, pipe machines, sanders, printing presses, and all other carpenter, blacksmith, auto print, and electrical shop equipment except small hand tools, etc.
68660	R and M - Audio/Video Equipment Includes all material and services required in the maintenance and repair of audio or video equipment such as cameras, projectors, movie screens, tape recorders, video recorders, etc. **Does not** include communications equipment.
68670	R and M - Communications Equipment Includes all material and services required in the maintenance and repair of all communications equipment such as telephones and telephone equipment, walkie-talkies, two-way radios, base stations, pagers, etc. **This code is for Communications Department only.**
68680	R and M - Other Equipment Includes items that are not covered in one of the above classifications, such as window air conditioners, radar guns, electronic equipment, recreational equipment, water coolers, laboratory and restaurant equipment, etc. **Does not include Communications equipment.**
68710	Auto Repair and Maintenance Includes all material and services required in the maintenance and repair of all automobiles, trucks, trailers and attachments, and appendages to vehicles.
68720	Auto Accident Repair Includes all materials and services to repair damage to all City vehicles and equipment. Recoveries from insurance and/or other sources should be credited to this code.
68810	Repair and Maintenance Buses Includes all materials and services required in the repair of all buses.
68820	Services Buses Includes all materials and services required to service all buses.
68900	Repair and Maintenance Other
69100	Rental Land and Buildings
69210	Rental City Equipment
69220	Rental Other Equipment
69300	Leased Computer Software
70000	**OTHER CHARGES** Includes expenditures of a fixed or semi-fixed nature, over which the City Commission has little or no control.
71100	Insurance and Bonds
71110	Life Insurance
71210	Life Insurance
71220	Health Fixed Costs
71230	Retiree Insurance Subsidy
71240	Retiree Insurance From
71250	Paid Claims
71260	Medical Insurance Claim
71270	Flex Plan Daycare

OBJECT CODE	DESCRIPTION
71280	Flex Plan Unreimbursed
71290	Comp Claims Paid
71300	Claims Administration
71310	Incurred Medical Claims
71320	Risk Management Service
71330	Incurred Claims
71360	Wellness
72000	Communication
74000	Printing and Binding Includes binding, printing, and reproduction of books, pamphlets, newsletters, and other reading material such as personnel rulebooks, blueprints, and aerial photographs. **Does not** include printing costs for preparation of office forms, police tickets and warrants, job orders, inspection tags and other routine supply items.
75100	Travel Includes transportation, meals, convention expense, and lodging expense of employees incurred in the performance of official business.
75200	Mileage Includes reimbursement to approved employees for mileage driven for City of Amarillo business in the employees' personal vehicles.
75300	Meals and Local Includes all meals and related local expenses of advisory boards and other special commissions, i.e., Police School, Planning and Zoning meetings, Civil Service meetings, etc.
76000	Depreciation
76500	Amortization of Water Rights
77100	Court Costs
77110	Filing Fees
77200	License and Permits
77210	State Tournament Fee
77215	Tax Payments on Leased Property
77300	Water System Inspections
77410	Administrative Service
77420	Administrative - Director
77430	Administrative - Laboratory
77450	Administrative Other
77460	Admin Other Governments
77470	Service Charges – Other
77500	Walk Across Texas Expense
77610	Data Processing - City
77620	Data Processing - Other
77710	Electrical
77720	Engineering
77730	Solid Waste
77740	Facilities Maintenance
77750	Water
77760	Sewer
77810	Administrative Water
77820	Payment in Lieu of Franchise Tax
77830	Payment in Lieu of Property Tax
77840	Administrative Sewer
77850	Payment in Lieu of Franchise Tax
77860	Payment in Lieu of Property Tax
77880	Dividend Expense - Water
77900	Other Agencies
77910	Other Agencies - Overtime
78000	Payment to CRMWA - Maintenance and Operating
78010	Fiscal Agent Fees
78020	Interest Expense
78100	Contingencies
78210	Cash Over/Short
78211	Temporary Change Fund
78220	Collection Includes payments to outside agencies for collection of accounts due the City of Amarillo.
78230	Loss on Bad Debt
78240	Late Payment Charges
78245	Discounts Lost
78255	Inventory Credit Card Purchase

OBJECT CODE	DESCRIPTION
78247	Internet Payment Service Fees
78250	Inventory Over/Short
78260	Inventory Mark Ups
78300	Interest Rebate
80000	CAPITAL OUTLAY Capital outlay includes the purchase of all real property such as land, building, and other improvements, and the purchase of items of personal property which meet the following requirements: 1. Must have an estimate life of more than three years. 2. Must be capable of being permanently identified as an individual unit of property. 3. Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less permanent property necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of $500 or more should be classed as capital outlay, while items costing less than $500 should be classified under commodities.
81100	Land Acquisition Costs Includes all costs of acquiring land such as purchase price, commissions, abstracts, court costs, filing fees, appraisals, attorney fees, betterments, etc.
82100	Buildings Includes all buildings and structures, well and pump houses, park buildings, fire stations, etc.
83100	Improve other than Building
83200	Improvements – Parks Includes all real property other than buildings, such as streets, sidewalks, traffic signals, street lights, swimming pools, fences, regulators, park lights, chlorinating apparatus, parking lot paving, fire hydrants, water mains, water wells, water meters, storage tanks, water towers, pumping units, sewer lines, sewer lift stations, sewer mains, sewage treatment installations, plants, storm sewers, sprinkler systems, street signs, tennis courts, golf course construction, warning systems, etc.
84100	Auto-Rolling Stock and Equipment Includes the purchase price and transportation of all automobiles, trucks, trailers, attachments and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power take-offs, winches, sirens, beacon lights, alternators, etc.
84110	Miscellaneous Fuel Powered Equip Includes the purchase price and related costs of all gasoline, diesel, or propane-powered equipment that is not a vehicle. Lawnmowers, gasoline powered weedeaters, gasoline powered welders, and gasoline powered chain saws are examples of miscellaneous fuel-powered equipment.
84120	Dumpster Boxes and Packer Includes the purchase price and laid-in freight of all Dumpmaster boxes and all packer type bodies for trash collection.
84200	Machinery General Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, farm equipment, and other heavy or construction equipment.
84310	Shop Equipment Includes the purchase price of all battery chargers, boring machines, burners, jack hammers, compressors, portable welders, cutters, drills, lathes, generators, jacks, pipe machines, sanders, printing presses, dynafog, and all other carpenter, blacksmith, auto, print, and electrical shop equipment except small hand tools, etc. **Does not** include miscellaneous fuel-powered equipment.
84320	Audio/Video Equipment Includes the purchase price and related costs of audio or video equipment such as cameras, projectors, movie screens, tape recorders, video recorders, etc. **Does not** include communications equipment.
84500	Office Machines and Equipment Includes all new or used additions to office equipment such as typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, carpets, draperies, tables, bookcases, etc.
84610	Information Tech Equipment – PCs Includes the purchase price and related costs of all computer hardware and software. Items included in this object code are printers, CRT's, personal computers, tape drives, and software.
84620	Information Tech Equipment - Services

OBJECT CODE	DESCRIPTION
84630	Information Tech Equipment - Network
84640	Information Tech Equipment – Printers
84650	Information Services - PS Fire
84660	Information Services – Other Departments
84670	Information Services - Contingencies
84700	Information Tech Equipment – Software
84710	Information Tech Equipment – Network Software
84800	Communications Equipment Includes the purchase price and related costs of all communications equipment including telephones and telephone equipment, walkie-talkies, two-way radios, base stations, pagers, etc.
84900	Office Furniture and Fixtures
84910	Other Equipment Includes such items as law library books, window air conditioners, fire hose, recreational equipment, drinking fountains, transits, heaters, laboratory and restaurant equipment, etc.
85110	Contractor Payment #1
85120	Contractor Payment #2
85130	Contractor Payment #3
85140	Contractor Payment #4
85150	Contract Engineering #1
85160	Contract Engineering #2
85170	City Engineering
85180	Project Test
85185	Implementation - Consulting
85186	Pre-Purchase Consulting
85187	Training
85190	City Material
85200	Miscellaneous Improvement
85210	Right of Way Improvement
85220	Capitalized Interest
85300	Homebuyers
85400	CHDO Administration
85500	CHDO Administration
85610	SE 4th - Osage
85611	Louisiana
85612	SE 9th
85613	Travis/Austin
85614	NW 3rd/Wash/VanBuren
85615	Spring/Lake
85616	Lamar/Rusk/Fannin
85617	SW 1st/SW 2nd/SW 5th
85618	N Jackson/Terry/NW13th/Monroe
85619	N Hayden/Lamar/Rusk/NW1
85620	CLE/NE5/NW7
85621	Terry
85622	NW 6th, NW 4th, and Various
85623	Industrial, Spring Chicago
85624	Industrial
85625	Street Paving Projects
85626	SW 28th/Ross/Aldredge
85627	Rusk, Tyler, Philadelphia
85628	Rusk/SW 1st Dallas
85629	Philadelphia/Fannin
85630	Broadway – NW 24th to N Hughes
85631	Wichita to Johnson to Osage
85632	Rio Grande, Neuches, Concho
85633	Sanborn/Channing
85634	NW 9th Fannin to Bonham
85635	Don Drive – Buchanan to Grant
89000	**DEBT SERVICE**
89100	Bond Principal Payments
89200	Bond Interest Payments
89300	Fiscal Agent Bond Fees

OBJECT CODE	DESCRIPTION
90000	**INTER REIMBURSEMENTS** This classification is for allocations to other departments or reimbursements to other funds. These are credits that reduce the total expense of the department. The account number shows the department to whom the charge is being made.
90010	Housing Assistance
90020	Data Processing
90030	Municipal Garage
90040	Solid Waste Disposal
90050	Transit System
90060	Water Production
90070	Water Transmission
90080	Water Distribution
90090	Surface Water Treatment
90100	Workorder Reimbursement
90101	Workorder Reimbursement-Water
90102	Workorder Reimbursement-Sewer
90110	Sewer System
90120	Sewage Treatment Plant
90130	Golf Course
90140	Airport
90150	Wreck Damage
90160	Other Departments
90170	Grant Fund Reimbursement
90180	Sales to Other Department
90190	Payroll Reimbursements
92000	**OPERATING TRANSFERS**
92005	General Fund
92010	Other Grant Funds
92011	AIP Pantex 2670
92013	Comp STEP 2210
92015	Home Investments
92020	Housing Assistance
92030	Criminal Justice Grants
92035	Transfer to APD Seizures
92040	Solid Waste
92050	Center City Trust
92060	Civic Center Improvement
92070	Impressed Funds
92080	Capital Improvement
92090	Main Extensions/Improvements Water
92100	Main Extensions/Improvements Sewer
92110	Liability for Compensation Absences
92115	Airport
92120	Information Services
92125	Municipal Garage
92130	General Construction
92140	Events Debt Service
92145	Transfer to Self Insurance Trust
92150	Certificates of Obligation
92160	Transfer to Employee Insurance
92170	Transfer to Debt Service

CITY OF AMARILLO

CITY OF AMARILLO

GLOSSARY OF TERMS

ACCOUNTING SYSTEM: Records and procedures which are used to record, classify and report information on the financial status and operations of an entity.

APPROPRIATION: An authorization made by the City Commission which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

APPROPRIATION ORDINANCE: The official enactment by the City Commission establishing the legal authority for the City officials to obligate and expend resources.

ASSESSED VALUATION: The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City for which a monetary value has been established.

BASE BUDGET: Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BASIS OF ACCOUNTING: The basis of accounting is accrual for all enterprise funds and internal service funds. The modified accrual basis is used for the governmental-type funds and special revenue funds.

BOND: A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for large capital expenditures.

BOND CALL: Terms in a bond contract stipulating the right to redeem or call the entire outstanding amount before maturity, subject to certain conditions. A bond call feature modifies the maturity date. The bond call feature is exercisable immediately or it is deferred for some time.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET: An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

BUDGET DOCUMENT: The official written statement prepared by the Budget Officer and supporting staff, which is presented by the City Manager to the City Commission as the proposed Annual Budget.

CAPITAL IMPROVEMENT BUDGET: A plan of proposed capital expenditures and the means of financing them. The basis of the capital improvement budget is the capital improvement program (CIP).

CAPITAL IMPROVEMENT PROGRAM: A five year financial plan for construction, acquisition, or major renovation of physical assets such as buildings, streets, sewers and recreational facilities.

CAPITAL OUTLAY: Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and a purchase cost of at least $1,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility, as well as the equipment necessary to make the facility operational.

CITY MANAGER'S MESSAGE (TRANSMITTAL LETTER): A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Operational expenses related to maintenance agreements, professional or technical services and other outside organizations.

DEBT SERVICE FUND: The fund used to account for the payment of principal and interest on all long-term debt.

DELINQUENT TAXES: Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

CITY OF AMARILLO

GLOSSARY OF TERMS

DEPRECIATION: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life. Depreciation is only recognized in enterprise and internal service funds.

DIVISION: A major administrative segment responsible for the management of operating departments which provide services within a functional area.

DEPARTMENT: A basic organizational unit that provides service under the administrative direction of a division.

ENCUMBRANCE: The commitment of appropriated funds for future expenditures.

ENTERPRISES FUNDS: Funds used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The funds are operated in a manner similar to comparable private enterprises. A brief description of each enterprise fund follows:

> **AIRPORT FUND:** To account for the operation of the Amarillo International Airport. In addition to providing runways, a passenger terminal and related facilities, the Airport includes improvements built by the Federal Government for an Air Force Base, on land which was returned to the City in 1967 and 1970. These facilities, together with later additions, are leased to commercial tenants for warehousing and manufacturing activities.
>
> **WATER AND SEWER FUND:** To account for the provision of water and sewer services to residents and commercial enterprises of the City and proximate area. Water is obtained from a number of well fields, together with an allocation of water from the Canadian River Municipal Water Authority.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

EXPENSES: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL YEAR: The twelve month period beginning October 1st and ending the following September 30th.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas and cable television.

FUND: A set of interrelated accounts which record revenues and expenditures associated with a specific purpose.

FUND BALANCE: Fund Balance is the excess of assets over liabilities.

GENERAL FUND: The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, library facilities, street, drainage, park maintenance, and recreational opportunities.

GENERAL OBLIGATION BONDS (G.O.Bonds): Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services to departments of the City on a cost-reimbursement basis.

> **INFORMATION SERVICES FUND:** To account for the revenues and costs of operations of the City's data processing system. Charges to using departments are based on estimated cost of providing the service, including depreciation on equipment.
>
> **MUNICIPAL GARAGE FUND:** To account for the revenues and cost of operations of a central motor pool which includes all City owned vehicles except fire trucks and buses. Vehicles are rented to using departments at estimated cost of usage.

RISK MANAGEMENT FUND: To account for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, workmen's compensation, unemployment claims, and miscellaneous other risks.

EMPLOYEE INSURANCE FUND: To account for self-insured medical benefits together with life and dental insurance for employees, retirees and covered dependents.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LEVY: The City Commission has limited authority to impose or collect taxes, special assessments, or service charges.

LIABILITIES: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM BUDGET: A budget prepared along departmental lines that focuses on expenditure categories.

LONG-TERM BUDGET: Debt with a maturity of more than one year after the date of issuance.

OBJECT: Expenditure classification according to the types of items purchased or services obtained.

ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

OTHER CHARGES: Costs of a fixed or semi-fixed nature over which the City Commission has little or no control.

PERSONAL PROPERTY: Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses and other tangible and intangible personal properties.

PERSONAL SERVICES: Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

PROPERTY TAX: Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

REAL PROPERTY: Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas and other mineral reserves.

RESERVE: An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: Generally refers to income received by the City from taxes, fees, grants, interest on investments and other related sources.

REVENUE BONDS: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referenda.

SUPPLIES: Costs of goods consumed by the City in its operations.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX RATE: The amount of tax levied for each $100 of assessed valuations.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

CITY OF AMARILLO

GLOSSARY OF TERMS

LIST OF ACRONYMS USED

Annex W:	Pantex Response Plan
AC:	Amarillo College
ADA:	Americans with Disabilities Act
AED:	Automatic External Defibrillator
AEDC:	Amarillo Economic Development Corporation
AHFC:	Amarillo Housing Finance Corporation
AIP:	Agreement in Principle
AISD:	Amarillo Independent School District
APD:	Amarillo Police Department
ARC:	Alcoholic Recovery Center
ASA:	Amateur Softball Association
ASTM:	American Society for Testing and Materials
AUTS:	Amarillo Urban Transportation Study
BRC:	Bureau of Radiation Control
CAD:	Computer Aided Dispatch
CDBG:	Community Development Block Grant
CHDO:	Community Housing Development Organization
CVD:	Cardio Vascular Disease
CPR:	Cardio Pulmonary Resuscitation
CPSC:	Consumer Product Safety Commission
CRMWA:	Canadian River Municipal Water Authority
DOE:	Department of Energy
DPH:	Department of Public Health
DWC/ABBA:	Downtown Women's Center/ABBA House
EMS:	Emergency Medical Services
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
FEMA:	Federal Emergency Management Agency
FSS:	Family Self Sufficiency
GCSAA:	Golf Course Superintendents Association of America
GIS:	Geographical Information Systems
HIV:	Human Immune Virus
ICPMS:	Induction Coupled Plasma Mass Spectrometer
ISO:	Insurance Services Organization
MG:	Million Gallons
MC:	Municipal Court

GLOSSARY OF TERMS

MGD:	Million Gallons per day
MOC:	Mobile Operations Center
NACA:	North Amarillo Community Association
NPDES:	National Pollutant Discharge Elimination System
PC:	Personal computer
PFP:	Pay for Performance
PGA:	Professional Golfers Association
PID:	Public Improvement District
PPD:	Purified Protein Derivative
PRRA:	Panhandle Revenue Recovery Association
R & M:	Repair & Maintenance
SCADA:	Supervisory Control & Data Acquisition
SCBA:	Self Contained Breathing Apparatus
STD:	Sexually Transmitted Disease
STEP:	Selective Traffic Enforcement Program
TAAF:	Texas Amateur Athletic Federation
TCEQ:	Texas Commission on Environmental Quality
TDH:	Texas Department of Health
TPDES:	Texas Pollutant Discharge Elimination System
TPMHMR:	Texas Panhandle Mental Health and Mental Retardation
TSA:	Transportation Security Administration
TSRC:	Tyler Street Resource Center
TVFC:	Texas Vaccine For Children
USGA:	United States Golf Association
USSSA:	United States Specialty Sports Association
VFD:	Variable Frequency Drive
W/C:	Workers Compensation
WMD:	Weapons of Mass Destruction
WTAMU:	West Texas A & M University