**STATE OF TEXAS §**

**COUNTIES OF POTTER §**

**AND RANDALL §**

**CITY OF AMARILLO §**

On the 23rd day of November 2015, the Amarillo Planning and Zoning Commission met in a work session in Room 206, second floor of City Hall, at 2:45 PM to review agenda items, then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD | NO. MEETINGS ATTENDED |
|---|---|---|---|
| David Craig, Chairman | Y | 101 | 82 |
| Dean Bedwell | Y | 168 | 159 |
| Mike Good, Vice-Chairman | Y | 83 | 59 |
| Rob Parker | Y | 36 | 28 |
| Jessie Phifer | Y | 6 | 4 |
| Mark Rowh | N | 36 | 24 |
| Rick Thomason | Y | 6 | 5 |

PLANNING DEPARTMENT STAFF:
Kelley Shaw, Planning Director Jan Sanders, Recording Secretary

Chairman Craig opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Kelley Shaw, Planning Director, read the staff reports, and gave the recommendations for each item.

ITEM 1: Approval of the minutes of the November 9, 2015 meeting

A motion to approve the minutes of the November 9, 2015 meeting was made by Commissioner Bedwell, seconded by Commissioner Thomason, and carried 4:0:2 with Commissioners Good and Parker abstaining.

ITEM 2: Z-15-28 Rezoning of 11.39 acres of land to change from Agricultural District to General Retail District and a 6.62 acre tract of land to change from Multiple Family District 1 to General Retail District, plus one-half of all bounding streets, alleys, and public ways all in Section 39, Block 9, BS&F Survey, Randall County, Texas.
APPLICANT: Edward Scott

Chairman Craig advised Item 2 is tabled until the December 7, 2015 Planning and Zoning Commission meeting.

ITEM 3: Z-15-30 Rezoning of a 22.27 acre tract of land in Section 63, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys and public ways, to change from Agricultural District and Planned Development District 373A to amended planned development district for retail and multi-family land uses.
APPLICANT: Seth Williams

Chairman Craig advised the applicant has requested Item 3 be tabled until the December 7, 2015 Planning and Zoning Commission meeting.

ITEM 4: V-15-05 Vacation of a portion of an existing Drainage Easement and a portion of an existing Public Utility Easement both in Lot 13 Block 10, Quail Creek Addition Unit No. 2 Amended, in Section 25, Block 9, BS&F Survey, Potter County, Texas.
APPLICANT: Chaire Valois

Mr. Shaw stated the applicant is requesting vacation of a 10ft. Drainage Easement and a 5ft. Public Utility Easement (PUE) due to issues in trying to sell the property. Mr. Shaw explained no utilities are within the PUE, and vacation would be appropriate. After discussions with the City Engineer and the City Legal Department, it was decided vacation of the Drainage Easement would also be appropriate with the provision of specific language in the instrument. Mr. Shaw commented Staff's opinion is the applicant's request is appropriate and recommends approval as submitted.

A motion to approve V-15-05 was made by Commissioner Good, seconded by Commissioner Parker and carried unanimously.

ITEM 5: P-15-60 McCormick Estates Unit No. 8, a suburban subdivision to the City of Amarillo, being an unplatted tract of land in Section 1, Block 2, J Poitevent Survey, Randall County, Texas. (1.29 acres)(Vicinity: McCormick Rd & Zia Rd)
DEVELOPER(S): Ed Pair
SURVEYOR: J.D. Davis

A motion to approve P-15-60 was made by Commissioner Bedwell, seconded by Commissioner Parker and carried unanimously.

ITEM 6: P-15-61 Famous Heights Park Addition Unit No. 20, an addition to the City of Amarillo, being a replat of portions of Blocks 70, 90 and 91 and previously vacated public right-of-ways in Famous Heights Park Addition, in Section 138, Block 2, AB&M Survey, Potter County, Texas.
DEVELOPER(S): L R LaRoche
SURVEYOR: Daryl Furman

Mr. Shaw stated the plat is not ready for consideration today, but the applicant had submitted a waiver of 30 day action request. This plat will be given a maximum of an additional 60 days before consideration.

ITEM 7: P-15-62 Hillside Terrace Estates Unit No. 23A, an addition to the City of Amarillo, being a replat of Lots 28-47, Block 6, Hillside Terrace Estates Unit No. 23 in Section 64, Block 9, BS&F Survey, Randall County, Texas. (2.25 acres)(Vicinity: Nancy Ellen St & Hillside Rd)
DEVELOPER(S): Seth Williams
SURVEYOR: Daryl Furman

Mr. Shaw stated the plat is not ready for consideration today, but the applicant had submitted a waiver of 30 day action request. This plat will be given a maximum of an additional 60 days before consideration.

**CARRY OVERS:**

ITEMS 8-9: P-15-57 King's Place Unit No. 7, P-15-58 River Road Gardens Unit No. 27.

No action was taken on these plats.

**PENDING ITEMS:**

ITEMS 10-27: P-11-31 Sundown Acres Unit No. 6, P-12-45 Redstone Addition Unit No. 1, P-12-52 Bownds Industrial Park Unit No. 1, P-13-72 Park Hills Unit No. 2, P-14-25 Arrowhead Addition Unit No. 8, P-14-28 Silverpointe Addition Conceptual Development Plan, P-14-41 Skyline Terrace Unit No. 12, P-14-72 The Colonies Unit No. 59, P-14-75 Madden Addition Unit No. 6, P-14-91 Coulter Acres Unit No. 16, P-14-96 Lonesome Dove Estates Unit No. 7, P-15-07 Canode-Com Park Unit No. 45, P-15-09 Ridgeview Medical Center Unit No. 23, P-15-10 Reed's Unit No. 1, P-15-22 Hillside Terrace Estates Unit No. 24, P-15-38 Tull Addition Unit No. 2, P-15-43 Highland Park Village Unit No. 3, P-15-49 City View Estates Unit No. 16.

No action was taken on these plats.

ITEM 28: Public Forum: Time is reserved for any citizen to comment on City zoning or planning concerns; however, the Commission can take no action on any issue raised.

No comments were made.

ITEM 29: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:10 P.M.

Kelley Shaw, Secretary
Planning & Zoning Commission