

**AGENDAS**

**FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, AUGUST 23, 2016 AT 3:30 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7<sup>th</sup> AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.**

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*Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

**WORK SESSION**

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
  - (2) Briefing on Texas Electioneering Laws;
  - (3) Consideration and discussion of Interim City Manager Employment Agreement; and
  - (4) Consider future Agenda items and request reports from City Manager.
- B. City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
- (1) Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act, Section 551.074. Discussion regarding City Manager and appointment to fill vacancy.

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**REGULAR MEETING ITEMS**

**INVOCATION:** Bennie Anderson, St. John Baptist Church

1. **MINUTES:**  
Approval of the City Council minutes of the regular meeting held on August 16, 2016.
2. **ORDINANCE NO 7618:**  
This is the first reading of an ordinance authorizing the Amarillo Fire Department to conduct Prescribed Fires. As a part of the Community Wildfire Protection Plan (CWPP), this ordinance would authorize the Amarillo Fire Department to remove excess fire fuel vegetation through a fuel reduction program that includes the practice of burning off the hazardous vegetation. All prescribed fire functions will be conducted in accordance with all applicable state and federal regulations.
3. **ORDINANCE NO. 7617:**  
This is the first reading of an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is located within the Tutbury Subdivision in Southwest Amarillo.
4. **ORDINANCE NO. 7609:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is located within the Colonies Subdivision in Southwest Amarillo.
5. **ORDINANCE NO. 7610:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Redstone (PID). The Redstone PID is located South of Coulter Street and Hollywood Road in Amarillo.

6. **ORDINANCE NO. 7611:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID).
7. **ORDINANCE NO. 7612:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID).
8. **ORDINANCE NO. 7613:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Greenways Public Improvement District (PID).
9. **ORDINANCE NO. 7614:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is located adjacent to the Amarillo Medical Center in West Amarillo.
10. **ORDINANCE NO. 7615:**  
This is the second and final reading of an ordinance adopting the 2016/1017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is located at Soncy and Hillside Roads in Amarillo.
11. **ORDINANCE NO. 7616:**  
This is the second and final reading of an ordinance rezoning Lot 2A, Block 195, Glenwood Addition Unit No.14, in Section 154, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to General Retail District with a Specific Use Permit 181 for a Veterinary Clinic with no outdoor pens (2702 South Osage Street).
12. **RESOLUTION – AUTHORIZING THE ISSUANCE OF THE AMARILLO-POTTER EVENTS VENUE DISTRICT SPECIAL TAX AND LEASE REVENUE REFUNDING BONDS, NEW SERIES 2016:**  
Discussion and consideration of a resolution of the City Council approving a resolution of the Amarillo-Potter Events Venue District authorizing the issuance of the Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016 and other matters incident and related thereto.
13. **RESOLUTION – AUTHORIZING THE FIRST AMENDMENT TO AMENDED AND RESTATED LEASE BETWEEN THE CITY AND THE AMARILLO-POTTER EVENTS VENUE DISTRICT:**  
Discussion and consideration of all matters incident and related to approving the First Amendment to Amended and Restated Lease between the City and the Amarillo-Potter Events Venue District, including the adoption of a resolution pertaining thereto.
14. **RESOLUTION – APPROVAL OF AMARILLO HOSPITAL DISTRICT 2016/2017 BUDGET:**  
This resolution approves the 2016/2017 budget and associated program of services for the Amarillo Hospital District. This budget is recommended for approval by the Amarillo Hospital District Board of Managers.

15. **RESOLUTION – AUTHORIZING THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER ONE 2016/2017 FISCAL YEAR BUDGET:**  
This resolution approves the 2016/2017 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One. This budget is recommended for approval by the TIRZ #1 Board of Directors.
16. **CONSENT AGENDA:**  
It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:
- A. **Award – Downtown Lights and Poles:**  
Techline Inc. -- \$89,152.00  
This award is to approve the purchase of the Downtown Lights and Poles.
- B. **Award - Purchase of Ice Resurfacer for Civic Center Complex Coliseum:**  
Lowest Responding Bidder: Complete Ice Arena Services -- \$93,898.59  
This is a scheduled replacement for the existing Ice Resurfacer that is currently in use at the Civic Center Complex for maintaining the ice surface throughout the hockey season and for traveling ice shows. The current Ice Resurfacer is 18 years old and has been refurbished multiple times. Funding for this award is available in the FY 2015 Capital Improvement Fund for the Civic Center Complex.
- C. **Award – Fleet Services RFP P11-16 Fleet Parts and Supply Management:**  
**Awarded to the best and final proposer: Napa-IBS, Parts Headquarters, Inc.:**  
This award will be utilized by Fleet Services and operated as an in-house parts supplier.
- D. **Award – Southeast 3<sup>rd</sup> Avenue Storm Sewer Replacement:**  
Amarillo Utility Contractors -- \$60,712.00  
This item is to approve the contract for the Emergency Repair of Southeast 3<sup>rd</sup> Avenue Storm Sewer Replacement. This project will replace damaged storm sewer in Southeast 3<sup>rd</sup> Avenue and repairs damage to the street due to a previously abandoned storm sewer. Funding for this project was approved utilizing the Drainage Utility Fund.
- E. **Approval -- Employment Contract:**  
This item approves an employment contract with Terry Childers, Interim City Manager as an independent contractor.
- F. **Approval – Professional Services Agreement – Addendum #3 Engineering Services – Project #521725 Arden Road Pipeline and Pump Station Improvements:**  
HDR Engineering, Inc.  
This item approves Addendum #3 to a June 5, 2013 Agreement for Engineering Services to perform additional engineering services to evaluate options for increasing Chlorine Contact Time, coordinate with TCEQ, to select the most beneficial alternative, design the clearwell baffle system/and required piping and sampling modifications, supply contractor procurement assistance and provide construction and engineering services to meet TCEQ requirements for additional water transfer. The current contract and this addendum meet the requirements of the Texas Water Development Board Drinking Water State Revolving Fund Loan Program (DWSRF). This addendum provides for the continuation of services by HDR, Inc. at a lump sum cost not to exceed \$178,150.00.

## **PUBLIC FORUM**

Comments from interested citizens on matters not on the Agenda pertaining to City policies, programs or services. *(This is the opportunity for visitors and guests to address the City Council on any issue. The City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Texas Attorney General Opinion JC-0169)*

## **MISCELLANEOUS**

1. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7<sup>th</sup> Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 19th day of August 2016.

Amarillo City Council meetings stream live on Cable Channel 110 and are available online at:  
[www.amarillo.gov/granicus](http://www.amarillo.gov/granicus)  
Archived meetings are also available.



STATE OF TEXAS  
 COUNTIES OF POTTER  
 AND RANDALL  
 CITY OF AMARILLO

On the 16th day of August 2016, the Amarillo City Council met at 3:30 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

PAUL HARPOLE	MAYOR
ELISHA L. DEMERSON	COUNCILMEMBER NO. 1
LISA BLAKE	COUNCILMEMBER NO. 2
RANDY BURKETT	COUNCILMEMBER NO. 3
MARK NAIR	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

BOB COWELL	DEPUTY CITY MANAGER
MICK MCKAMIE	CITY ATTORNEY
BLAIR SNOW	MANAGEMENT ANALYST
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Michael J. Decker, Beyond the Walls/Carter House Ministries/Addiction Recovery. Mayor Harpole led the audience in the Pledge of Allegiance.

A proclamation was presented for "Community Wildfire Protection Plan."

Mayor Harpole established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1: Mayor Harpole presented the minutes for August 9, 2016. Motion was made by Councilmember Burkett to approve the minutes; motion was seconded by Councilmember Nair, and unanimously carried to approve the minutes.

ITEM 2: Mr. Cowell explained that the language on the agenda is prescribed by the state. There are three separate options to consider: 1) the effective tax rate generates the same amount of revenue, 2) retain the current tax rate which yields more revenue based on increased property values; 3) the rate exceeds the rollback rate or effective rate by 8 percent. The City will: 1) conduct public hearings setting the maximum tax rate; 2) consider making a motion to set the tax rate which cannot be higher moving forward but could be less; 3) announce when public hearings will be which are August 30 and September 6. Mayor Harpole stated the tax rate of .35072 is same rate, but the revenue will increase because of new property and increased property values. Councilmember Demerson stated the Legislature created the Appraisal District and every three years the District reappraises the entire community.

Mayor Harpole opened the public hearing. Jesse Pfrimmer, 5723 South Milam Street, stated the numbers he received from PRAD on average housing costs were not the same amounts. He stated the cost of living will be increased for all property owners. Robert Goodrich, 4111 Stony Point, stated he was not unhappy with the tax rate requests and asked the Council to budget an ombudsman who would represent the citizens. Allen Finegold, 2601 North Grand Street, stated he believed Mr. Goodrich's comments were on the mark and that Council should review the matter. Mr. McKamie stated the City Attorney's office does not give legal advice to private citizens but they are able to provide information. Mayor Harpole closed the public hearing. Motion was made by Councilmember Nair to cap the rate at .35072 and set the public hearings for August 30 and September 6, seconded by Councilmember Blake.

Voting AYE were Mayor Harpole, Councilmembers Blake, Demerson, Burkett and Nair; voting NO was Councilmember Demerson; the motion carried by a 5:0 vote of the Council.

**ITEM 3:** Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is located within the Colonies Subdivision in Southwest Amarillo. This ordinance is recommended for approval by a unanimous vote of the Colonies Public Improvement District Board of Directors. Motion was made by Councilmember Nair, seconded by Councilmember Burkett, that the following captioned ordinance be passed on first reading:

**ORDINANCE NO. 7609**

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

**ITEM 4:** Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Redstone (PID). The Redstone PID is located South of Coulter Street and Hollywood Road in Amarillo. This ordinance is recommended for approval by a unanimous vote of the Redstone Public Improvement District Advisory Board. Motion was made by Councilmember Burkett, seconded by Councilmember Nair, that the following captioned ordinance be passed on first reading:

**ORDINANCE NO. 7610**

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE REDSTONE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR THE FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

**ITEM 5:** Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Vineyards (PID). This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board. Motion was made by Councilmember Blake, seconded by Councilmember Nair, that the following captioned ordinance be passed on first reading:

**ORDINANCE NO. 7611**

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR

2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

ITEM 6: Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID). This ordinance is recommended for approval by a unanimous vote of the Quail Creek Public Improvement District Board of Directors. Motion was made by Councilmember Nair, seconded by Councilmember Demerson, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7612

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

ITEM 7: Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Greenways Public Improvement District (PID). This ordinance is recommended for approval by a unanimous vote of the Greenways Public Improvement District Board of Directors. Motion was made by Councilmember Demerson, seconded by Councilmember Burkett, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7613

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT

ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 4:0:1 vote of the Council. Mayor Harpole abstained.

ITEM 8: Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is located adjacent to the Amarillo Medical Center in West Amarillo. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Board of Directors. Motion was made by Councilmember Blake, seconded by Councilmember Nair, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7614

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

ITEM 9: Mayor Harpole presented an ordinance adopting the 2016/2017 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is located at Soncy and Hillside Roads in Amarillo. Motion was made by Councilmember Burkett, seconded by Councilmember Demerson, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7615

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair;

the motion carried by a 5:0 vote of the Council.

**ITEM 10:** Mayor Harpole presented an ordinance rezoning Lot 2A, Block 195, Glenwood Addition Unit No.14, in Section 154, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to General Retail District with a Specific Use Permit 181 for a Veterinary Clinic with no outdoor pens (2702 South Osage Street). Motion was made by Councilmember Burkett, seconded by Councilmember Blake, that the following captioned ordinance be passed on first reading:

**ORDINANCE NO. 7616**

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SOUTHEAST 28<sup>TH</sup> AVENUE AND OSAGE STREET, RANDALL COUNTY, TEXAS, PROVIDING A SAVINGS CLAUSE, PROVIDING A REPEALER CLAUSE, AND PROVIDING AN EFFECTIVE DATE.**

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; the motion carried by a 5:0 vote of the Council.

**ITEM 11:** Mayor Harpole presented a resolution conducting a public hearing on and considers ordering the removal of unlawful accumulation of excessive solid waste trash, salvaged items located at 5102 Oregon Trail. Motion was made by Councilmember Nair to select Option V, seconded by Councilmember Blake, that the following captioned resolution be passed:

**RESOLUTION NO. 08-16-16-1**

**A RESOLUTION DECLARING THAT CERTAIN IMPROVEMENTS DESCRIBED HEREIN ARE PUBLIC NUISANCES, AND REQUIRING THE TAKING DOWN AND REMOVAL OF SUCH IMPROVEMENTS, PROVIDING FOR FILING OF LIENS, PROVIDING A REPEALER CLAUSE; PROVIDING SEVERANCE CLAUSE; PROVIDING EFFECTIVE DATE.**

Mayor Harpole opened the public meeting. Randy Schuster, Interim Building Official, Robbie Cahoon, Anthony Spanel, Tonya Cahoon, Tyler Fleming, Katherine Wolfram, Dale Killough, Peggy Noble, Paul Braddock, George Stewart, Laurie Fields, Yolanda Nunez, L.C. Gibbs, III (sp), Stacy Bentley and Dustin Salehi were all sworn in. Mr. Schuster stated the property at 5102 Oregon Trail consists of unlawful accumulation of excessive solid waste trash and salvaged items. There have been no permits or recent activity. Mr. Schuster stated they were also dealing with wastewater being discharged on the ground. The water meter has been pulled until it is corrected. The Amarillo Police Department has been called to this residence 39 times in past five years. Mr. Schuster stated this past weekend police recovered a stolen Camero and trailer at this residence. The property is a blight to the community. There has been minimal attempt to abate the problem. On July 28, 2016, Mr. Schuster stated he was first notified by Robbie Cahoon who requested the substandard placard be removed. There is \$1,588.47 in deferred property taxes due and no delinquent taxes. There is an activity water account but the meter has been pulled until the discharge health issue has been resolved. In the last two years this property has not been maintained and there is nothing owed for cleanup.

Robbie Cahoon 5102 Oregon Trail, stated she has lived at this residence for 45 years and her late husband liked to work on muscle cars and antique cars. She stated the front yard has been cleaned. She is unsure how the stolen Camero got to her residence. The water draining in the backyard was because the washing machine would not disperse the water. She stated the tires have been removed and they are working on getting more cleared out. Ms. Cahoon stated she had no idea why the police have come. Councilmember Nair inquired how the Camero got in her driveway. She replied someone must have driven it to her house. Anthony Spanel, Environmental Health Department, stated he has made many attempts to contact Shane and Robbie Cahoon concerning the wastewater discharge. Every attempt to verify that it is not the sewer line has gone unanswered. Mr. Spanel stated nine notices of violation have been issued. Sewage was running into the neighbor's yard and there were mosquitoes all

over the property and he further stated he was nervous about the health of the neighbors. Tonya Cahoon, 4922 Oregon Trail, stated she lives two houses down. She stated the tires have been resolved and all nine notices have all been handled. She stated the pictures were not representative of the current property. Mr. Spanel stated mosquitoes breed in very little water and they carry diseases which affects human health.

Mayor Harpole asked if there was an owner, property owner or neighbor in attendance. Dale Killough, 5100 Oregon Trail, stated he was a next door neighbor. He purchased his house in August 2013. He stated when the son Shane moved into house the property at 5102 the house began to degrade rapidly. Their adjoining fence is falling over and he is not able to straighten the fence because of the weight against the fence. Last summer he began to notice water on the south side of his house standing about 1-2 inches. He asked Shane Cahoon if the water might be coming from his house and was told no. Mr. Killough stated he and his wife have been unable to enjoy their backyard because of mosquitoes. The alley is constantly a mess and there is lots of traffic and activity in and out of the house. Tyler Fleming, 5106 Oregon Trail, stated the front yard was always picked up before Mr. Cahoon died and now there is lots of traffic. Katherine Wolfram, 5107 Oregon Trail, stated two of the police calls were from her. Golf balls were being directed at her house. Ms. Wolfram stated they must have a lot of friends coming and going 24-hours a day and they shout obscenities to each other and they rev their car engines. She further stated Ms. Cahoon was living with her friend and not living at the house.

Peggy Noble, 5104 Oregon Trail, stated everything that has been said is true. Paul Braddock, 4914 Oregon Trail, received a card in the mail about concerned neighbors coming to the meeting. He stated there is always traffic or police at the residence and the residence needs to be cleaned up. George Stewart, 4924 Oregon Trail, stated he was responsible for one of the police calls due to noise and the coming and goings at the residence. He has observed the numerous cars and car parts. The traffic coming and going has been bad for several years. Laurie Fields, 4924 Oregon Trail, stated she has had daily problems with the Cahoon's trying to get them to fight. She stated she recently pulled her pistol to protect herself. Yolanda Nunez, 5103 Oregon Trail, stated she may have been the first one to call on suspicious drug activity. They have recently been working to clean it up. She stated they all live in that neighborhood and need to get along. She asked the Council to be fair with them.

L.C. Gibbs, III, 8705 Gillham Road(sp), stated he believed part of the stimulation comes from social media. The Cahoon's are dealing with the problems. He asked the neighbors to encourage the family instead of accusing them. Stacy Bentley, 5106 Oregon Trail, stated they have been working on the property but the neighborhood does need to be cleaned up. Dustin Salehi, 4449 Lyndale Street, stated he has family at 5106 Oregon Trail, he stated property values drop if the neighborhood becomes in disrepair. Tonya Cahoon, 4902 Oregon Trail, stated there were a lot of bars in the area and she was also concerned about the speeding traffic. Councilmember Demerson inquired as to the most current photos. Mr. Schuster stated he visited the site today and did witness junk and debris but there has been some progress. There were no other comments. Mayor Harpole closed the public hearing.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 12:** Mayor Harpole presented a resolution authorizing the Mayor to execute a certificate approving bonds for the Arlington Higher Education Finance Corporation related to its education revenue bonds (Responsive Education Solutions) Series 2016a for the limited purposes of compliance with the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended. Motion was made by Councilmember Nair, seconded by Councilmember Burkett, that the following captioned resolution be passed:

RESOLUTION NO. 08-16-16-2

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE APPROVING BONDS FOR THE ARLINGTON HIGHER EDUCATION FINANCE CORPORATION RELATED TO ITS EDUCATION REVENUE BONDS (RESPONSIVE EDUCATION RESOLUTIONS) SERIES 2016A FOR THE LIMITED PURPOSES OF COMPLIANCE WITH THE PROVISIONS OF SECTION 147(F) OF THE INTERNAL REVENUE

CODE OF 1986, AS AMENDED.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 13: Mayor Harpole presented the consent agenda and asked if any item should be removed for discussion or separate consideration. There were none. Motion was made by Councilmember Burkett to approve the consent agenda, seconded by Councilmember Nair.

- A. Approval -- Task Order #17, Runway 13-31 and Associated Taxiways:  
Joint Seal Replacement, Design + Bid, with RS&H, Inc. for the Rick Husband Amarillo International Airport for a total of \$54,700 (\$49,230 FAA, \$5,470 local funds).
- B. Approval of Task Order #15, AMA Apron – Isolated Panel Replacement:  
Design + Bid, with RS&H, Inc. for the Rick Husband Amarillo International Airport for a total cost of \$124,500 (\$112,050 from FAA, \$12,450 local funds).
- C. Approval of Task Order #14, Safety Management Systems (SMS):  
Part 139 program development services, with RS&H, Inc. for the Rick Husband Amarillo International Airport for a total cost of \$299,400 (\$269,460 FAA, \$29,940 local funds).
- D. Approval – Addendum One (1) – Job #521109: River Road Wastewater Treatment Plant Storm Water Basin Lining and Rehabilitation of Primary Clarifiers 2, 3 and 4:  
Original Contract: \$339,200.00  
Current Addendum: \$292,500.00  
Revised Contract Total: \$631,700.00  
This item is to approve Addendum One (1) to the Professional Service Agreement with CH2M Hill Engineers, Inc. to allow for additional engineering services and construction services as outlined in the addendum.
- E. Approval – Change Order Two (2) – Job #521109: River Road Wastewater Treatment Plant Storm Water Basin Lining and Rehabilitation of Primary Clarifiers 2, 3 and 4:  
Original contract: \$2,638,609.00  
Previous Change Order: \$82,144.00  
Current Change Order #2: \$20,774.00  
Revised Contract Total: \$2,741,527.00  
This item is to approve Change Order Two (2) to the River Road Wastewater Treatment Plan rehabilitation project as outlined in the change order.
- F. Approval – Aviation Clear Zone Easements:  
1) Aviation Clear Zone Easement, being 4,800 feet above mean sea level above the plat of Tradewind Square Unit No. 1, an addition to the City of Amarillo, being an unplatted tract of land in Section 173, Block 2, AB&M Survey, Randall County, Texas.  
2) Aviation Clear Zone Easement, being 4,900 feet above mean sea level above the plat of Tradewind Square Unit No. 2, an addition to the City of Amarillo, being an unplatted tract of land in Section 173, Block 2, AB&M Survey, Randall County, Texas.
- G. Approval – License and Hold Harmless Agreement:  
License and Hold Harmless Agreement for the installation of marquee sign in the right-of-way of 15<sup>th</sup> Avenue and Coulter Street, adjacent to Lot 1, Block 4, Ridgeview Medical Center Unit 23, Potter County,

Voting AYE were Mayor Harpole, Councilmembers Demerson, Blake, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

Mayor Harpole announced that this is the end of the regular agenda, but this time is reserved to hear from any citizen concerning matters pertaining to City policies, programs or services not on today's agenda. The public forum is set under the Open Meetings Act and that during the public forum the City Council can respond with a statement of fact, a statement of City policy or decide whether to place an item on a future agenda.

Carolyn Thornton, 4101 Southwest 45<sup>th</sup> Avenue, stated she felt Mr. Goodrich has been totally ignored concerning his property. His item was tabled after four years from the TIRZ Board. Councilmember Burkett stated this Council did not have anything to do with the noncompete clause. Mayor Harpole stated he would like to review the public forums and how they are handled. Councilmember Nair stated he would like to add it to a future agenda. There were no further comments.

Mayor Harpole advised that the meeting was adjourned.

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

\_\_\_\_\_  
Paul Harpole, Mayor

DRAFT

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	Community Appearance, Best Practices, and Public Safety
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<b>Department</b>	Fire Department
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### Agenda Caption

**Ordinance – Authorizing the Amarillo Fire Department to conduct Prescribed Fires:**

As a part of the Community Wildfire Protection Plan (CWPP), this ordinance would authorize the Amarillo Fire Department to remove excess fire fuel vegetation through a fuel reduction program that includes the practice of burning off the hazardous vegetation. All prescribed fire functions will be conducted in accordance with all applicable state and federal regulations.

### Agenda Item Summary

To affect changes in the adopted International Fire Code (IFC 2012) and in accordance with applicable Texas and Federal regulations, this ordinance pertains to the authorization of the Amarillo Fire Department and in coordinated effort with the associated State regulatory agencies to reduce the wildfire potential in and around Amarillo through the use of authorized, prescribed fire activities.

### Requested Action

Adoption of this ordinance.

### Funding Summary

Funding will typically involve the labor, fuel, and equipment necessary to conduct these operations. The Amarillo Fire Department will use available equipment and personnel. Much of the training will be provided through grant funding or reciprocal agreements. Future fuel reduction / mitigation projects may qualify for Texas and/or Federal matching grants.

### Community Engagement Summary

- Addresses concerns of wildfires as well as specific issues identified in a Community Wildlife Protection Plan (CWPP).
- Safety and aesthetics of the community as identified through public meetings in the development of Amarillo's Comprehensive Plan.

### Staff Recommendation

It is staff's recommendation to adopt this ordinance supporting the authorization of the Amarillo Fire Department to conduct wildland vegetation fuel reduction efforts through the use of prescribed fire.

ORDINANCE NO. 7618

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE MUNICIPAL CODE OF THE CITY OF AMARILLO, CHAPTER 10-2, ARTICLE II, SECTIONS 10-2-16; ADDING ARTICLE IV, FIRE MITIGATION, SECTIONS 10-3-54 THROUGH 10-3-57; PROVIDING FOR CONTINUATION OF PRIOR LAW; SEVERABILITY; REPEALER; PENALTY; PROVIDING AN EFFECTIVE DATE.

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**WHEREAS**, the FEMA guide *Understanding Your Risks: Identifying Hazards and Estimating Losses* defines a wildfire as “an uncontrolled fire spreading through vegetative fuels, exposing and possibly consuming structures;” and,

**WHEREAS**, wildfires present a critical danger to the life, safety, and property of the citizens within the corporate city limits and the extraterritorial jurisdiction of the City of Amarillo; and,

**WHEREAS**, Section 342.006 of the Texas Health and Safety Code gives municipalities the authority to abate dangerous weeds, rubbish, brush, and unsanitary material; and,

**WHEREAS**, Section 4-3-2, Unlawful accumulation; definitions; nuisance; notice; abatement by city; Excess vegetation, of the Code of Ordinances of the City of Amarillo allows the City to abate, without notice, the nuisance of weeds which are an immediate danger to the health, life or safety of any person; and,

**WHEREAS**, Section 4-3-1 of the Amarillo Municipal Code references the International Wildland-Urban Interface Code (WUIC) and allows for the application of the same to construction, alteration, movement, repair, maintenance and use of any building or premises within the Wildland-Urban Interface areas in this jurisdiction; and

**WHEREAS**, Section 111.215 of the Texas Commission on Environmental Quality’s Administrative Code allows outdoor burning, not otherwise authorized by TCEQ Code, upon written permission from the TCEQ Executive Director if no practical alternative exists and the burning will not contribute to a nuisance, traffic hazard or to a violation of any federal or state primary or secondary ambient air standard; and,

**WHEREAS**, the City desires to implement a hazard mitigation program to reduce the threat of said wildfires within the corporate city limits and extraterritorial jurisdiction of the City of Amarillo through the execution of authorized and outdoor burning.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:**

**SECTION 1.** The Amarillo Municipal Code, Chapter 10-2, Article II, Section 10-2-16 be and hereby is amended to read as follows:

\* \* \*

307.1.1 Prohibited open burning. Open burning shall be prohibited when atmospheric conditions or local circumstances make such fires hazardous.

*Exceptions:*

1. Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official. The fire code official may authorize Fire Hazard Mitigation procedures in accordance with the City's Fire Hazard Mitigation Plan.

2. Any fire lawfully kindled by the City of Amarillo for the purposes of hazard mitigation that meets all of the requirements of section 4-3-2 (Sec. 4) of the Code of Ordinances of the City of Amarillo, Texas.

\* \* \*

**SECTION 2.** The Amarillo Municipal Code, Chapter 10-2, Article III, reserving Section 10-2-44 through Section 10-2-53 as follows:

\* \* \*

Sec. 10-2-44 – 10-2-53 - Reserved

**SECTION 3.** The Amarillo Municipal Code, Chapter 10-2, Article IV, Section 10-2-54 through Section 10-2-57 be and hereby added to read as follows:

#### **ARTICLE IV. FIRE HAZARD MITIGATION**

##### **Section 10-3-54. - Definitions**

Extinguished –The absence of any visible flames, glowing coals, or smoke.

Neighborhood – A platted subdivision or property contiguous to and within 300 feet of a platted subdivision.

Practical alternative – An economically, technologically, ecologically, and logistically viable option.

Authorized Burn – The controlled application of fire to naturally occurring vegetative fuels under specified environmental conditions and confined to a predetermined area, following appropriate planning and precautionary measures.

##### **Section 10-3-55 - Rural/Urban Interface Hazard Mitigation Program**

Hazard mitigation is an important part of any cities plans and procedures for protecting the life and property of their citizens. The City of Amarillo recognizes that a large hazard exists from

wildfires and their interface with the urban areas of the City. In order to mitigate this hazard, the City of Amarillo adopts the Rural/Urban Interface Hazard Mitigation Program to reduce the hazardous fuel loads in the rural/urban interface through authorized burns of land deemed a public hazard based on the height and amount of weeds.

**Section 10-3-56 - Authorized Burns within the Corporate City Limits**

**(a) Preparation:**

1. Targeted areas for authorized burning will be determined by assessing levels of hazards to the area. An advisory group consisting of the City's Emergency Management Coordinator, the City of Amarillo Building Official, the City of Amarillo's Fire Marshal, and the Amarillo Fire Chief will make the determination. Final approval for any authorized burn rests with the Amarillo Fire Chief.

2. Landowners will be notified by mail or personal contact by Fire Department Personnel when possible. Landowners must be notified in writing that the property has been deemed a public hazard and that the City of Amarillo will be abating the hazard. When possible, release of liability and written permission from the property owner will be obtained.

3. Specific information regarding authorized burns will be posted on the public information sources of the City.

4. Prior to burning, sufficient planning shall have been conducted and the area shall have been prepared. Preparations include the removal of harmful debris and trash, removal of disproportionate fuel loads, the creation of fire breaks where needed, and any other appropriate action as deemed necessary. Electrical insulation, treated lumber, plastics, non-wood construction/demolition materials, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, and items containing natural or synthetic rubber must not be burned.

5. Notification will be made to all applicable agencies as required by state law.

6. Authorization from the TCEQ's executive director shall be required as outlined in section 111.215 of the TCEQ's Texas Administrative Code prior to burning unless state law states otherwise.

**(b) Burning:**

1. Any authorized burn will be conducted on a day when the weather is deemed appropriate. The Fire Chief will develop a check list of required signatures to sign off on the burn before the activities commence. In no instance shall burning start: more than one hour before sunrise, when the predicted wind speed is less than six miles per hour (mph) (5 knots) or greater than

23 mph (20 knots) during the burn period and during periods of actual or predicted persistent low level atmospheric temperature inversions. In all cases, any authorized burn must be completed and extinguished no later than one hour before sunset.

2. The National Incident Management System (NIMS) shall be utilized throughout any and all authorized burns. Appropriate individuals from all participating agencies shall be directly involved in all stages of the operations and management of the authorized burn.

3. The Fire Chief shall insure that sufficient personnel and equipment will be available at the scene and/or at the fire station to ensure the proper containment of the authorized burn and to assure proper staffing for other emergency calls during the burn period.

4. The Fire Chief shall develop a checklist outlining the steps to be completed for the conducting of a safe prescribed burn and the completed checklist shall be maintained as documentation of the authorized burn.

5. All outdoor burning conducted under this section shall be consistent with the Texas Clean Air Act and the TCEQ's Texas Administrative Code.

(c) Documentation:

1. All steps of the authorized burn shall be documented.

2. Pictures shall be taken to document the before and after state of the burn area.

**Section 10-3-57 - Authorized Burns within the Extraterritorial Jurisdiction**

(a) Preparation:

1. Targeted areas for authorized burning will be determined by assessing levels of hazards to the area. An advisory group consisting of the City's Emergency Management Coordinator, the Randall or Potter County Fire Chief, The City of Amarillo's Fire Marshal, and the Amarillo Fire Chief will make the determination. Final approval for any authorized burn rests with the Amarillo Fire Chief.

2. Landowners must be notified and provide a release of liability and written permission for the burn.

3. Specific information regarding the authorized burns will posted on the public information sources of the City.

4. Prior to burning, sufficient planning shall have been conducted and the area shall have been prepared. Preparations include the removal of harmful debris and trash, removal of disproportionate fuel loads, the creation of fire breaks where needed, and any other appropriate action as deemed necessary by the County Fire Chief and the Amarillo Fire Chief. Electrical

insulation, treated lumber, plastics, non-wood construction/demolition materials, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, and items containing natural or synthetic rubber must not be burned.

5. Notification will be made to all applicable agencies as required by state law.

(b) Burning:

1. Any authorized burn will be conducted on a day when the weather is deemed appropriate. The Amarillo Fire Chief will develop a check list of required signatures to sign off on the burn before the activities commence. In no instance shall burning start: more than one hour before sunrise, when the predicted wind speed is less than six miles per hour (mph) (5 knots) or greater than 23 mph (20 knots) during the burn period and during periods of actual or predicted persistent low level atmospheric temperature inversions. In all cases, any authorized burn must be completed and extinguished no later than one hour before sunset.

2. The National Incident Management System (NIMS) shall be utilized throughout any and all controlled burns. Appropriate individuals from all participating agencies shall be directly involved in all stages of the operations and management of the authorized burn.

3. The Fire Chief and the Randall or Potter County Fire Chief shall insure that sufficient personnel and equipment will be available at the scene and/or at the fire station to ensure the proper containment of the authorized burn and to assure proper staffing for other emergency calls during the burn period.

4. The Fire Chief shall develop a checklist outlining the steps to be completed for the conducting of a safe authorized burn and the completed checklist shall be maintained as documentation of the authorized burn.

5. All outdoor burning conducted under this section shall be consistent with the Texas Clean Air Act and the TCEQ's Texas Administrative Code.

(c) Documentation:

1. All steps of the authorized burn shall be documented and each burn shall have a file maintained.

2. Pictures shall be taken to document the before and after state of the burn area.

Sec. 10-3-58 – 10-3-67. – Reserved.

**SECTION 4. Severability.** If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining

portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

**SECTION 5. Repealer.** All ordinances, parts of ordinances resolutions and parts of resolutions in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

**SECTION 6. Continuation.** That nothing in this ordinance (or any code adopted herein) shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this ordinance and such prior law is continued in effect for purposes of such pending matter.

**SECTION 7. Penalty.** A violation of this ordinance is an offense punishable in accordance with Section 1-1-5 of this code of ordinances.

**SECTION 8. Publishing and Effective Date.** This ordinance shall be published and become effective according to law.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading this the 23 day of August, 2016; and **PASSED** on Second and Final Reading the 30 day of August, 2016.

\_\_\_\_\_  
**Paul Harpole, Mayor**

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William M. McKamie, City Attorney

# Amarillo City Council Agenda Transmittal Memo



3

<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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## Agenda Caption

Ordinance to levy an assessment on property within the Tutbury Public Improvement District.

## Agenda Item Summary

An assessment against each parcel of property in the Tutbury Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Tutbury PID Advisory Board met August 10, 2016 to review the proposed FY 2016/17 budget and service plan. The Tutbury PID budget projects total maintenance and operation expenses for FY 2016/17 to be \$13,942. The Board recommends keeping property owner assessment rates at \$679 per lot. This will result in assessments totaling \$16,296. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Tutbury PID. Attached are the Tutbury Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

## Requested Action

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Tutbury PID Advisory Board

## Funding Summary

Budget and 5-year service plan attached

## Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Tutbury PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

## Staff Recommendation

Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

ORDINANCE NO. 7617

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TUTBURY PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Tutbury Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Tutbury Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

**EXHIBIT**

**Tutbury Public Improvement District**

**Budget: Fiscal Year 2016-2017**

A. The boundaries of the Tutbury Public Improvement District are as follows:

A 5.27-acre tract of land out of a 196.075 acre tract of land according to that certain Correction Warranty Deed recorded in Volume 1596, Page 135, of the Deed Records of Randall County, Texas, situated in the northeast portion of Section 40, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Tutbury Public Improvement District is \$13,942. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation (City portion)..... \$2,166

Cost of Maintenance and Operation (Contractor portion)..... \$10,700

Administration Expense ..... \$1,076

Total..... \$13,942

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 24 platted lots. This year's assessment will total \$16,296 (\$679 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2016.
2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: **Fy2016**  
 SCENARIO: **Dept Req**  
 FORMAT: **Budget WP Format**

**27400 Tutbury Imprv Dist**  
**All Budget Accounts**

PERIOD ENDING: **FEB**  
 CURRENCY: **USD**  
 UNITS: **1**

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30311 Collec Randall County A	16,296	16,296	16,296	16,296	16,296
<b>30300 Current Year's Levy</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
37110 Interest Income	10	6	22	0	11
<b>37109 Interest Earnings</b>	<b>10</b>	<b>6</b>	<b>22</b>	<b>0</b>	<b>11</b>
<b>TREVENUE Total Revenues</b>	<b>16,306</b>	<b>16,302</b>	<b>16,318</b>	<b>16,296</b>	<b>16,307</b>
53150 Electricity	454	439	454	462	497
53200 Water and Sewer	1,953	1,679	1,953	1,622	1,669
<b>51000 Supplies</b>	<b>2,407</b>	<b>2,119</b>	<b>2,407</b>	<b>2,083</b>	<b>2,166</b>
61200 Postage	13	13	12	13	13
61300 Advertising	258	523	270	523	523
62000 Professional	240	240	240	240	240
67600 Temporary Labor	6,244	0	0	0	0
68300 R & M - Improvements	0	6,528	10,700	8,909	10,700
68312 Other Improvement	2,072	863	0	805	0
<b>60000 Contractual Services</b>	<b>8,828</b>	<b>8,166</b>	<b>11,222</b>	<b>10,490</b>	<b>11,476</b>
77450 Administrative Other	913	828	852	852	300
[Note Entity:27400B] Calculated in the 9/30/15 Indirect Cost Plan.					
<b>70000 Other Charges</b>	<b>913</b>	<b>828</b>	<b>852</b>	<b>852</b>	<b>300</b>
<b>TEXPENSES Total Expenses</b>	<b>12,148</b>	<b>11,113</b>	<b>14,481</b>	<b>13,425</b>	<b>13,942</b>

TUTBURY PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2014/15 AND ESTIMATED 2015/16 TO 2020/21  
 REVISED 8-Aug-16

	2014/15 Actual	2015/16 Revised	2016/17 Proposed	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated	2020/21 Estimated
BEGINNING FUND BALANCE	\$7,677	\$12,866	\$15,736	\$18,101	\$20,217	\$22,071	\$23,657
Inflation	2.00%						
PROJECTED COSTS							
MAINTENANCE & OPERATION:							
53150 Electricity	\$439	\$462	\$497	\$507	\$517	\$527	\$538
53200 Water	\$1,679	\$1,622	\$1,669	\$1,702	\$1,736	\$1,771	\$1,807
67600 Temporary Labor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
68300 Maintenance of Improvements	\$6,528	\$8,909	\$10,700	\$10,914	\$11,132	\$11,355	\$11,582
68312 Other Improvements	\$863	\$805	\$0	\$0	\$0	\$0	\$0
83200 Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE	\$9,509	\$11,798	\$12,866	\$13,123	\$13,386	\$13,654	\$13,927
ADMINISTRATION							
61200 Postage	\$13	\$13	\$13	\$13	\$14	\$14	\$14
61300 Advertising Public Notices	\$523	\$523	\$523	\$523	\$523	\$523	\$523
62000 Professional - Collection Contract	\$240	\$240	\$240	\$240	\$240	\$240	\$240
77450 Admin Fee	\$828	\$852	\$300	\$300	\$300	\$300	\$300
TOTAL MAINTENANCE & OPERATION	\$11,113	\$13,426	\$13,942	\$14,200	\$14,462	\$14,730	\$15,003
ASSESSMENTS	LOTS 24 \$679 \$16,296	\$679 \$16,296	\$679 \$16,296	\$679 \$16,296	\$679 \$16,296	\$679 \$16,296	\$679 \$16,296
COLLECTION RATE	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	\$16,296	\$16,296	\$16,296	\$16,296	\$16,296	\$16,296	\$16,296
INTEREST INCOME 0.50%	6	0	11	20	20	20	20
Increase/Decrease in Cash	\$5,189	\$2,870	\$2,365	\$2,116	\$1,854	\$1,586	\$1,313
ENDING FUND BALANCE	\$12,866	\$15,736	\$18,101	\$20,217	\$22,071	\$23,657	\$24,970
THREE MONTH OPERATING RESERVE	\$2,778	\$3,357	\$3,486	\$3,550	\$3,616	\$3,683	\$3,751
SURPLUS	\$10,088	\$12,380	\$14,616	\$16,668	\$18,456	\$19,975	\$21,219

# Amarillo City Council Agenda Transmittal Memo



4

<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

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Ordinance to levy an assessment on property within the Colonies Public Improvement District.

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**Agenda Item Summary**

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An assessment against each parcel of property in the Colonies Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Colonies PID Advisory Board met July 26, 2016 to review the proposed FY 2016/17 budget and service plan. The Colonies PID budget projects total maintenance, operation and debt service expenses for FY 2016/17 to be \$614,920. The Board recommends keeping property owner assessment rates at \$0.07 per square foot. This will result in assessments totaling \$690,453. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Colonies PID. Attached is the Colonies Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

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The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Colonies PID Advisory Board

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**Funding Summary**

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Budget and 5-year service plan attached

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**Community Engagement Summary**

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Newspaper and property owner notices have been sent to property owners within the Colonies PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

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Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 7639

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Colonies Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 3: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 4: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 5: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 6: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 7: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 8: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 9: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 10: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 11: This Ordinance shall become effective upon its second and final reading.

SECTION 12: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Paul Harpole, Mayor

ATTEST:

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Frances Hibbs, City Secretary

**EXHIBIT**

**Colonies Public Improvement District**

**Fiscal Year 2016-2017**

A. The boundaries of the Colonies Public Improvement District are as follows:

A 375.8 acre tract of land being situated in Section 40, Block 9,  
BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Colonies Public Improvement District is \$614,920. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$332,778
Administration Expense .....	\$13,757
Debt Service Obligation .....	\$268,385
Total.....	\$614,920

C. This year's assessment will total \$690,453. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to \$0.07 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to \$0.07 multiplied by the total square footage of the lot for lots 1 acre or less. Commercial lots greater than 1 acre will be assessed an additional \$500 per acre or portion thereof, with a maximum assessment of \$10,000 per lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2016.
2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: *Fy2016*  
 SCENARIO: *Dept Req*  
 FORMAT: *Budget WP Format*

2730 Colonies  
 All Budget Accounts

PERIOD ENDING: *FEB*  
 CURRENCY: *USD*  
 UNITS: *1*

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30311 Collec Randall County A	509,268	604,408	605,039	608,153	690,453
30300 Current Year's Levy	509,268	604,408	605,039	608,153	690,453
30200 Ad Valorem Tax Collectio	509,268	604,408	605,039	608,153	690,453
37110 Interest Income	194	128	163	0	70
37109 Interest Earnings	194	128	163	0	70
39810 Proceeds from LTerm Debt	1,497,644	0	0	0	0
39100 Operating Transfers In	1,497,644	0	0	0	0
TREVENUE Total Revenues	2,007,106	604,536	605,202	608,153	690,523
41100 Salaries and Wages	23,334	17,470	0	0	0
41000 Personal Services	23,334	17,470	0	0	0
51200 Operating	1,343	499	0	490	0
51250 Janitor	135	252	500	245	500
51450 Botany & Agrigulture	15,776	22,533	21,800	15,759	21,800
53150 Electricity	13,469	13,841	13,469	15,754	16,937
53200 Water and Sewer	95,166	89,500	96,978	129,288	133,167
51000 Supplies	125,890	126,625	132,747	161,536	172,404
61200 Postage	410	302	366	302	366
61300 Advertising	252	499	270	499	499
62000 Professional	4,464	5,344	5,848	6,288	5,848
62015 PID Management Fees (pri	0	0	0	13,306	30,000
67600 Temporary Labor	72,824	83,898	85,785	85,446	85,785
68300 R & M - Improvements	16,196	12,720	20,000	34,000	40,000
68400 R & M - Irrigation	1,755	1,993	4,500	2,010	4,500
69210 Rental City Equipment	2,377	1,044	0	0	0
60000 Contractual Services	98,279	105,799	116,769	141,851	166,998
71100 Insurance and Bonds	95	83	96	0	89
77450 Administrative Other	14,005	14,304	18,441	18,441	7,044

[Note Entity:27300B]  
 Calculated in the 9/30/15 Indirect Cost Plan.

70000 Other Charges	14,100	14,387	18,537	18,441	7,133
83200 Improvement	1,497,644	0	0	0	0
80000 Capital Outlay	1,497,644	0	0	0	0
92150 Cert of Obligation	155,139	263,458	265,339	262,511	268,385
92000 Operating Transfers	155,139	263,458	265,339	262,511	268,385
TEXPENSES Total Expenses	1,914,385	527,740	533,393	584,339	614,920

COLONIES # 5 PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS Actual 2014/15 and ESTIMATED 2015/16 to 2020/21  
 REVISED 27-Jul-16

	Actual 2014/15		Revised 2015/16		Proposed 2016/17		Estimated 2017/18		Estimated 2018/19		Estimated 2019/20		Estimated 2020/21					
BEGINNING FUND BALANCE	74,384		151,180		174,894		250,597		419,898		477,235		534,571					
	INFLATION		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%					
PROJECTED COSTS	SQ FT NEW TOTAL		SQ FT NEW TOTAL		SQ FT NEW TOTAL		SQ FT NEW TOTAL		SQ FT NEW TOTAL		SQ FT NEW TOTAL		SQ FT NEW TOTAL					
MAINTENANCE & OPERATION	33,250	629,596	0.41976442	1,003	630,599	0.510352855	47,887	678,586	0.51067219	0	678,586	0.510672192	0	678,586	0.510672192			
PARK MAINTENANCE COST:																		
41100 Labor (City Parks Staff)		17,470			0			0										
51200 Operating		499			490			0										
51250 Janitorial Supplies		252			245			500										
51450 Botanical & Agricultural		22,533			15,759			21,800							500			
53150 Electricity		13,841			15,754			16,937							21,800			
53200 Water		89,500			129,288			133,167							16,937			
62015 PID Management Fees (private)		-			13,306			30,000							133,167			
67600 Temporary Labor (Contract Labor)		83,898			85,446			85,785							30,000			
68300 Maintenance of Improvements		12,720			34,000			40,000							85,785			
68312 Other Improvements		-			0			0							40,000			
68400 Maintenance of Irrigation		1,993			2,010			4,500							0			
69210 Equipment Rental		0			0			0							4,500			
71100 Insurance		83			0			89							0			
83200 Improvements - Parks					0			0							89			
TOTAL MAINTENANCE		243,833			296,288			332,778							332,778			
ADMINISTRATION:																		
61200 Postage		302			302			366							366			
61300 Advertising Public Notices		499			499			499							499			
62000 Professional Collection Contract		5,344			6,288			5,848							5,848			
77450 Admin Fee		14,304			18,441			7,044							7,044			
TOTAL ADMINISTRATION		20,449			25,530			13,757							13,757			
TOTAL MAINTENANCE & OPERATION		264,282			321,828			346,535							346,535			
Bond Proceeds										1,500,000								
Developer Reimbursements										(1,500,000)								
Debt Service First Issue (2006 2/15/26 mat)	585,000	45,944			45,946			45,945		45,944			45,944	Impr	45,944			
Debt Service Second Issue (2008B 2/15/28 mat)	1,500,000	111,614			108,962			108,352		110,394			110,394	Rate	110,394			
Debt Service Third Issue (2014 8/15/34 mat)	1,535,000	105,490			105,931			108,431		106,481			106,481		106,481			
Debt Service Proposed Issue	1,500,000	110,373			110,373			110,373		110,373			110,373		110,373			
Fiscal Agent Fees		410			1,672			4,500		6,000			6,000	Term	6,000			
Total Debt Service		263,458			262,511			267,228		379,182			379,182		379,182			
TOTAL EXPENDITURES		527,740			584,338			613,763		725,727			725,727		725,727			
ASSESSMENTS	UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE	
RESIDENTIAL	8,189,308	0.0700	571,852	8,169,309	0.0700	571,852	9,313,089	0.0700	651,916	9,313,089	0.0800	745,047	9,313,089	0.0800	745,047	9,313,089	0.0800	745,047
COMMERCIAL	643,555	0.0700	36,813	676,548	0.0700	38,537	792,407	0.0700	42,416	792,407	0.0800	42,416	792,407	0.0800	42,416	792,407	0.0800	42,416
MULTIFAMILY		0.0840			0.0840			0.0840		0.0960			0.0960		0.0960		0.0960	
CHURCH		0.0700			0.0700			0.0700		0.0800			0.0800		0.0800		0.0800	
TOTAL ASSESSMENTS			608,665			610,389			694,332			787,463			787,463			787,463
COLLECTION RATE			99.30%			99.50%			99.44%			99.44%			99.44%			99.44%
TOTAL COLLECTIONS			604,408			608,153			690,453			783,064			783,064			783,064
INTEREST INCOME	1.00%		128			0			70									5,632
MISCELLANEOUS INCOME																		
INCREASE (DECREASE) IN CASH			76,796			23,814			75,603			189,301			57,337			62,868
Ending Fund Balance			151,180			174,894			250,597			419,898			477,235			534,571
Three Month Operating Reserve			131,935			146,085			153,730			153,441			181,432			181,432
Surplus			19,245			28,809			96,867			266,457			295,803			416,109

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

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Ordinance to levy an assessment on property within the Redstone Public Improvement District.

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**Agenda Item Summary**

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The Redstone PID Advisory Board met and discussed the proposed FY 2016/17 budget and service plan with Planning Staff on July 7, 2016. The Redstone PID budget projects total maintenance and operation expenses (administrative expenses only) to be \$578 for FY 2016/17. Whereas public improvements have yet to be constructed, the Developer recommends waiving the 2016/17 assessments associated with the platted property. The Developer agrees to submit payment for the administrative expenses for FY 2016/17.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness within the Redstone PID. Attached is the Redstone Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

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The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Redstone PID Advisory Board

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**Funding Summary**

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Budget and 5-year service plan attached

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**Community Engagement Summary**

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Newspaper and property owner notices have been sent to property owners within the Redstone PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

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Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 7610

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE REDSTONE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR THE FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Redstone Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The assessment roll for each parcel for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 3: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 4: Parcels depicted on the 2016-2017 assessment roll shall not be assessed in the 2016-2017 fiscal year as approved by the Public Improvement District Advisory Body.

SECTION 5: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 6: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 7: This Ordinance shall become effective upon its second and final reading.

SECTION 8: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Paul Harpole, Mayor

ATTEST:

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Frances Hibbs, City Secretary

**EXHIBIT**

**Redstone Public Improvement District**

**Fiscal Year 2016-2017**

A. The boundaries of the Redstone Public Improvement District are as follows:

All of Section 37, Block 9, BS&F Survey, Randall County, Texas, SAVE AND EXCEPT that part of this Section conveyed by Road Deeds dated January 5, 1959, and recorded in Volume 232, Pages 211-215 of the Deed Records of Randall County, Texas; Road Deed dated October 26, 1981, recorded in Volume 754, Page 569 of the Deed Records of Randall County, Texas; and Road Deed dated March 6, 1989, recorded in Volume 1194, Page 173 of the Deed Records of Randall County Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Redstone Public Improvement District is \$578. Such costs will be apportioned over the development as follows:

Cost of Maintenance and Operation (City portion).....	\$0
Cost of Maintenance and Operation (Contractor portion).....	\$0
Administrative Expense.....	\$578
Total.....	\$578

C. The Redstone Public Improvement District Advisory Board, consisting of the Developer and an Owner, unanimously approved waiving the 2016-2017 assessments associated with platted property as there have been no improvements constructed which require maintenance. The Developer agrees to submit payment for all administrative expenses for the fiscal year 2016-2017 by October 1, 2016.

D. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: Fy2016  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

27800 Redstone PID  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30310 Collec Potter County As	0	0	0	327	0
30311 Collec Randall County A	1,300	0	2,458	0	2,000
<b>30300 Current Year's Levy</b>	<b>1,300</b>	<b>0</b>	<b>2,458</b>	<b>327</b>	<b>2,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>1,300</b>	<b>0</b>	<b>2,458</b>	<b>327</b>	<b>2,000</b>
<b>TREVENUE Total Revenues</b>	<b>1,300</b>	<b>0</b>	<b>2,458</b>	<b>327</b>	<b>2,000</b>
61300 Advertising	276	553	300	553	553
62000 Professional	0	8	8	8	8
<b>60000 Contractual Services</b>	<b>276</b>	<b>561</b>	<b>308</b>	<b>561</b>	<b>561</b>
77450 Administrative Other	0	72	19	19	17

[Note Entity:27800B]  
 Calculated in the 9/30/15 Indirect Cost Plan.

<b>70000 Other Charges</b>	<b>0</b>	<b>72</b>	<b>19</b>	<b>19</b>	<b>17</b>
<b>TEXPENSES Total Expenses</b>	<b>276</b>	<b>633</b>	<b>327</b>	<b>579</b>	<b>578</b>

REDSTONE PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2014/15 AND ESTIMATED 2015/16 TO 2020/21  
 REVISED 8-Aug-16

	2014/15 Actual	2015/16 Revised	2016/17 Proposed	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated	2020/21 Estimated
BEGINNING FUND BALANCE	-247	-880	-1,133	289	1,716	3,150	4,591
PROJECTED COSTS							
	Inflation	2.00%					
MAINTENANCE & OPERATION:							
PARK MAINTENANCE COST							
53150 Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53200 Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
67600 Temporary Labor (Mowing, Watering, Etc.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
68300 Maintenance of Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
68312 Other Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ADMINISTRATION							
61200 Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
61300 Advertising Public Notices	\$553	\$553	\$553	\$553	\$553	\$553	\$553
62000 Professional (PID Assessments Collection Contract)	\$8	\$8	\$8	\$8	\$8	\$8	\$8
77450 Admin Fee	\$72	\$19	\$17	\$17	\$17	\$17	\$17
TOTAL MAINTENANCE & OPERATION	\$633	\$580	\$578	\$578	\$578	\$578	\$578
ASSESSMENTS	\$2,458	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
COLLECTION RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
TOTAL COLLECTIONS	\$0	\$327	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
INTEREST INCOME 0.50%	0	0	0	5	12	19	27
ENDING FUND BALANCE	-880	(1,133)	289	1,716	3,150	4,591	6,040
THREE MONTH OPERATING RESERVE	\$158	\$145	\$145	\$145	\$145	\$145	\$145
SURPLUS	-1,038	(1,278)	\$145	\$1,572	\$3,006	\$4,447	\$5,895

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

Ordinance to levy an assessment on property within the Vineyards Public Improvement District.

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**Agenda Item Summary**

An assessment against each parcel of property in the Vineyards Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Vineyards PID Advisory Board met July 28, 2016 to review the proposed FY 2016/17 budget and service plan. The Vineyards PID budget projects total maintenance and operation expenses for FY 2016/17 to be \$3,642. The Board recommends keeping property owner assessment rates at \$50 per lot. This will result in assessments totaling \$4,350. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Vineyards PID. Attached is the Vineyards Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Vineyards PID Advisory Board

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**Funding Summary**

Budget and 5-year service plan attached

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**Community Engagement Summary**

Newspaper and property owner notices have been sent to property owners within the Vineyards PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 7611

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within The Vineyards Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Vineyards Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs of improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost of the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Paul Harpole, Mayor

ATTEST:

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Frances Hibbs, City Secretary

**EXHIBIT**

The Vineyards Public Improvement District  
Fiscal Year 2016-2017

A. The boundaries of The Vineyards Public Improvement District are as follows:  
A 145.446 acre tract of land and a 8.622 acre tract of land all  
in Section 191, Block 2, AB&M Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees  
proposed for the Vineyards Public Improvement District is \$3,642. Such costs will  
be apportioned over the development as follows:

Cost of Maintenance and Operation (City portion).....	\$840
Cost of Maintenance and Operation (Contractor portion).....	\$2,400
Administrative Expense.....	\$402
Total.....	\$3,642

C. The method of assessment is to divide the total maintenance, operational, and  
administrative costs, as well as, maintenance reserves equally among the 87 platted  
lots. This year's assessment will total \$4,350 (\$50 per lot).

- D. The method of payment of the assessment shall be as follows:
1. These assessments are due and payable October 1, 2016.
  2. These assessments become delinquent if not paid prior to February 1,  
2017 and will accrue interest, penalties and attorney's fees in the same  
manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of  
the Local Government Code.
  3. These assessments are subject to suit immediately upon becoming  
delinquent as defined above.
  4. Property owners can pay their assessment using any method allowed by  
the Property Tax Code for the payment of property taxes except the half  
payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's  
office and is approved for fiscal year 2016-2017.

YEAR: Fy2016  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

27710 Vineyards PID  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30310 Collec Potter County As	6,600	0	3,300	3,300	4,350
<b>30300 Current Year's Levy</b>	<b>6,600</b>	<b>0</b>	<b>3,300</b>	<b>3,300</b>	<b>4,350</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>6,600</b>	<b>0</b>	<b>3,300</b>	<b>3,300</b>	<b>4,350</b>
37110 Interest Income	0	0	24	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>6,600</b>	<b>0</b>	<b>3,324</b>	<b>3,300</b>	<b>4,350</b>
53150 Electricity	187	204	216	209	223
53200 Water and Sewer	1,776	631	1,133	598	617
<b>51000 Supplies</b>	<b>1,963</b>	<b>835</b>	<b>1,349</b>	<b>807</b>	<b>840</b>
61200 Postage	8	16	33	16	33
61300 Advertising	264	535	300	535	300
67600 Temporary Labor	1,200	1,050	1,200	1,150	2,400
<b>60000 Contractual Services</b>	<b>1,472</b>	<b>1,601</b>	<b>1,533</b>	<b>1,701</b>	<b>2,733</b>
77450 Administrative Other	0	84	241	241	69
[Note Entity:27710B] Calculated in the 9/30/15 Indirect Cost Plan.					
<b>70000 Other Charges</b>	<b>0</b>	<b>84</b>	<b>241</b>	<b>241</b>	<b>69</b>
<b>TEXPENSES Total Expenses</b>	<b>3,435</b>	<b>2,520</b>	<b>3,123</b>	<b>2,749</b>	<b>3,642</b>

VINEYARDS PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: Actual 2014/15 and ESTIMATED 2015/16 TO 2020/21

REVISED 8-Aug-16	Actual 2014/15		Revised 2015/16		Proposed 2016/17		Estimated 2017/18		Estimated 2018/19		Estimated 2019/20		Estimated 2020/21								
BEGINNING FUND BALANCE	5,409		2,889		3,440		4,148		8,481		9,139		9,771								
PROJECTED COSTS	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL	NEW	SQ FT TOTAL							
MAINTENANCE & OPERATION:	INFLATION 2.0%		2.0%		2.0%		2.0%		2.0%		2.0%		2.0%								
PARK MAINTENANCE COST:	8,888.29	0.2835191	8888.29	0.309283338	8888.29	0.40975261	0	8888.29	0.4125473	0	8888.29	0.41539788	0	8888.29	0.41830547	0	8888.29	0.42127122			
53150 Electricity		204		209		223		227		232		237		241							
53200 Water		631		598		617		629		642		655		668							
67600 Temporary Labor (Mowing, Watering, Etc.)		1,050		1,150		2,400		2,400		2,400		2,400		2,400							
68300 Maintenance of Improvements		0		0		0		0		0		0		0							
68312 Other Improvements		0		0		0		0		0		0		0							
TOTAL MAINTENANCE		1,885		1,957		3,240		3,257		3,274		3,291		3,309							
ADMINISTRATION:																					
61200 Postage		16		16		33		34		34		35		36							
61300 Advertising Public Notices		535		535		300		306		312		318		325							
62000 Professional Collection Contract		0		0		0		0		0		0		0							
77450 Admin Fee		84		241		69		70		72		73		75							
TOTAL ADMINISTRATION		635		792		402		410		418		427		435							
TOTAL MAINTENANCE & OPERATION		2,520		2,749		3,642		3,667		3,692		3,718		3,744							
TOTAL	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE							
Assessments	66	50	3,300	66	50	3,300	87	50	4,350	160	50	8,000	87	50	4,350	87	50	4,350	87	50	4,350
TOTAL ASSESSMENTS			3,300			3,300			4,350			8,000			4,350			4,350			4,350
COLLECTION RATE			0.00%			100.00%			100.00%			100.00%			100.00%			100.00%			100.00%
TOTAL COLLECTIONS			0			3,300			4,350			8,000			4,350			4,350			4,350
INTEREST INCOME	1.00%					0			0			0			0			0			0
INCREASE (DECREASE) IN CASH			-2,520			551			708			4,333			658			632			606
Ending Fund Balance			2,889			3,440			4,148			8,481			9,139			9,771			10,377
Three Month Operating Reserve			630			687			911			917			923			930			936
Surplus			2,259			2,753			3,238			7,564			8,216			8,841			9,440

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

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Ordinance to levy an assessment on property within the Quail Creek Public Improvement District.

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**Agenda Item Summary**

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An assessment against each parcel of property in the Quail Creek Public Improvement District (PID), determined by a flat value per lot, must be approved on an annual basis. The Quail Creek PID Advisory Board met July 28, 2016 to review the proposed FY 2016/17 budget and service plan. The Quail Creek PID budget projects total maintenance and operation expenses for FY 2016/17 to be \$8,450. The Board recommends keeping property owner assessment rates at \$350 per lot. This will result in assessments totaling \$10,150. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Quail Creek PID. Attached is the Quail Creek Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

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The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Quail Creek PID Advisory Board

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**Funding Summary**

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Budget and 5-year service plan attached

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**Community Engagement Summary**

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Newspaper and property owner notices have been sent to property owners within the Quail Creek PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

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Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 762

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Quail Creek Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Quail Creek Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., common area sidewalks, brick dumpster enclosures, street lights) and non-manmade, living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Paul Harpole, Mayor

ATTEST:

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Frances Hibbs, City Secretary

**EXHIBIT A**

Quail Creek Public Improvement District  
Fiscal Year 2016-2017

A. The boundaries of the Quail Creek Public Improvement District are as follows:

All that portion of property containing a total area of 20,072 square feet and designated as Common Area 1, Common Area 2, and Common Area 3 as shown on the subdivision plat Quail Creek Addition, Unit No. 25, an addition to the City of Amarillo and being located in Section 25, Block 9, B.S. & F. Survey, Potter County, Texas, as described in the instrument of record in Volume 3695, Page 43 of the Official Public Records of Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Quail Creek Public Improvement District is \$8,450. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation (City portion).....	\$4,361
Cost of Maintenance and Operation (Contractor portion) .....	\$3,560
Administration Expense .....	\$529
Total.....	\$8,450

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 29 platted lots. This year's assessment will total \$10,150 (\$350 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2016.
2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: Fy2016  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

27610 Quail Creek PID  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30310 Collec Potter County As	13,771	0	6,873	10,150	10,150

[Note Entity:27610B]  
 Assessments for the 2014/15 year were recorded in 2013/14, and as a result we show zero activity for 2014/15.

<b>30300 Current Year's Levy</b>	<b>13,771</b>	<b>0</b>	<b>6,873</b>	<b>10,150</b>	<b>10,150</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>13,771</b>	<b>0</b>	<b>6,873</b>	<b>10,150</b>	<b>10,150</b>
37110 Interest Income	7	2	7	7	12
<b>37109 Interest Earnings</b>	<b>7</b>	<b>2</b>	<b>7</b>	<b>7</b>	<b>12</b>
<b>TREVENUE Total Revenues</b>	<b>13,778</b>	<b>2</b>	<b>6,880</b>	<b>10,157</b>	<b>10,162</b>
53150 Electricity	147	164	172	167	178
53200 Water and Sewer	4,175	4,690	4,956	4,061	4,183
<b>51000 Supplies</b>	<b>4,322</b>	<b>4,854</b>	<b>5,128</b>	<b>4,228</b>	<b>4,361</b>
61200 Postage	13	15	26	15	15
61300 Advertising	264	270	280	270	280
67600 Temporary Labor	2,630	3,112	2,630	3,024	3,050
68300 R & M - Improvements	477	0	510	0	510
<b>60000 Contractual Services</b>	<b>3,384</b>	<b>3,397</b>	<b>3,446</b>	<b>3,309</b>	<b>3,855</b>
77450 Administrative Other	373	384	567	567	234

[Note Entity:27610B]  
 Calculated in the 9/30/15 Indirect Cost Plan.

78230 Loss on Bad Debt	1	0	0	0	0
<b>70000 Other Charges</b>	<b>374</b>	<b>384</b>	<b>567</b>	<b>567</b>	<b>234</b>
<b>TEXPENSES Total Expenses</b>	<b>8,079</b>	<b>8,635</b>	<b>9,141</b>	<b>8,105</b>	<b>8,450</b>

QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2014/15 AND ESTIMATED 2015/16 to 2020/21  
 REVISED 8-Aug-16

	2014/15 Actual	2015/16 Revised	2016/17 Proposed	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated	2020/21 Estimated	
BEGINNING FUND BALANCE	\$10,174	\$1,541	\$3,594	\$5,306	\$6,844	\$8,240	\$9,467	
PROJECTED COSTS								
	2.00%							
MAINTENANCE & OPERATION:								
PARK MAINTENANCE COST								
53150 Electricity	\$164	\$167	\$178	\$182	\$185	\$189	\$193	
53200 Water	\$4,690	\$4,061	\$4,183	\$4,267	\$4,352	\$4,439	\$4,528	
67600 Temporary Labor (Mowing, Watering, Etc.)	\$3,112	\$3,024	\$3,050	\$3,111	\$3,173	\$3,237	\$3,301	
68300 Maintenance of Improvements	\$0	\$0	\$510	\$520	\$531	\$541	\$552	
68312 Other Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
83200 Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL MAINTENANCE	\$7,966	\$7,252	\$7,921	\$8,079	\$8,241	\$8,406	\$8,574	
ADMINISTRATION								
61200 Postage	\$15	\$15	\$15	\$15	\$16	\$16	\$16	
61300 Advertising Public Notices	\$270	\$270	\$280	\$286	\$291	\$297	\$303	
77450 Admin Fee	\$384	\$567	\$234	\$239	\$243	\$248	\$253	
Professional Collection Contract	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL MAINTENANCE & OPERATION	\$8,635	\$8,104	\$8,450	\$8,619	\$8,791	\$8,967	\$9,147	
ASSESSMENTS								
	LOTS 29	2.00%						
	\$237	\$6,873	\$350	\$10,150	\$350	\$10,150	\$350	\$10,150
COLLECTION RATE	0.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	
TOTAL COLLECTIONS	\$0	\$10,150	\$10,150	\$10,150	\$10,150	\$10,150	\$10,150	
INTEREST INCOME 0.50%	2	7	12	7	38	44	50	
ENDING FUND BALANCE	\$1,541	\$3,594	\$5,306	\$6,844	\$8,240	\$9,467	\$10,520	
THREE MONTH OPERATING RESERVE	\$2,159	\$2,026	\$2,113	\$2,155	\$2,198	\$2,242	\$2,287	
SURPLUS	(\$618)	\$1,568	\$3,194	\$4,689	\$6,042	\$7,225	\$8,234	

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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## Agenda Caption

Ordinance to levy an assessment on property within the Greenways Public Improvement District.

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## Agenda Item Summary

An assessment against each parcel of property in the Greenways Public Improvement District (PID), determined by the placement of the lot within the neighborhood, must be approved on an annual basis. The Greenways PID Advisory Board met July 27, 2016 to review the proposed FY 2016/17 budget and service plan. The Greenways PID budget projects total maintenance, operation and debt service expenses for FY 2016/17 to be \$511,348. The Board recommends keeping property owner assessment rates at \$690 for type A lots, \$575 for type B lots, \$828 for type D lots, and \$1,725 per acre for commercial property. This will result in assessments totaling \$528,094. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Greenways PID. Attached is the Greenways Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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## Requested Action

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Greenways PID Advisory Board

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## Funding Summary

Budget and 5-year service plan attached

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## Community Engagement Summary

Newspaper and property owner notices have been sent to property owners within the Greenways PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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## Staff Recommendation

Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 7613

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Greenways Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 3: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 4: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 5: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 6: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 7: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 8: If the Developer and City agree, after required public bidding, the PID shall reimburse the Developer for the soft costs and hard costs for capital improvements, plus interest at a rate equal to the prime rate of interest published in the Money Rates column of the first issue of the Wall Street Journal published in October of each year. Interest will begin accruing on the soft and hard costs on the date the City accepts each separate phase of capital improvements. Notwithstanding the foregoing, interest will cease accruing five years after the City accepts each separate phase of capital improvements. The soft costs to be reimbursed to the Developer may not exceed 15.0% of the total hard costs.

SECTION 9: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 10: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 11: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 12: This Ordinance shall become effective upon its second and final reading.

SECTION 13: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

**EXHIBIT**

**Greenways Public Improvement District  
Fiscal Year 2016-2017**

A. The boundaries of the Greenways Public Improvement District are as follows:

A 671.30-acre tract of land being all of Section 39, Block 9, BS&F Survey, Randall County, Texas as indicated in deeds recorded in the real property records of Randall County.

B. The total estimated costs for maintenance, operation, administrative fees, and debt service proposed for the Greenways Public Improvement District is \$511,348. Such cost will be apportioned over the development as follows:

Cost of Maintenance .....	\$354,637
Administration Expense .....	\$15,322
Debt Service.....	\$141,389
Total.....	\$511,348

C. This year's assessment will total \$528,094. The method of assessment will be to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will consist of Class A, Class B, and Class D lots. At the time a plat is filed, Developer will designate the classification for each lot. Class A lots will generally be larger lots and may have additional amenities. Class B lots will be the majority of the lots and will generally be smaller lots. Class D lots are those located adjacent to Tuscan Village. Class B residential lots will be assessed equally on a per lot basis. Class A lots will be assessed equally on a per lot basis at 120% of the Class B lot assessment. Class D lots will be assessed equally on a per lot basis at 120% of the Class A lot assessment. The 2016-2017 Class A lot assessment will be \$690.00 per lot, the Class B lot assessment will be \$575.00 per lot, and the Class D lot assessment will be \$828.00 per lot.
2. Commercial Property: The 2016-2017 Commercial property assessment will be \$1,725.00 per acre.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2016.
2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.
- E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: *Fy2016*  
 SCENARIO: *Dept Req*  
 FORMAT: *Budget WP Format*

**27100 Greenways at Hillside**  
**All Budget Accounts**

PERIOD ENDING: *FEB*  
 CURRENCY: *USD*  
 UNITS: *1*

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30311 Collec Randall County A	478,065	537,322	528,094	554,558	528,094
30300 Current Year's Levy	478,065	537,322	528,094	554,558	528,094
30200 Ad Valorem Tax Collectio	478,065	537,322	528,094	554,558	528,094
37110 Interest Income	207	94	112	40	112
37109 Interest Earnings	207	94	112	40	112
39810 Proceeds from LTerm Debt	707,356	0	0	0	0
39100 Operating Transfers In	707,356	0	0	0	0
TREVENUE Total Revenues	1,185,628	537,416	528,206	554,598	528,206
41100 Salaries and Wages	24,530	17,864	0	0	0
41000 Personal Services	24,530	17,864	0	0	0
51200 Operating	54	0	0	0	0
51250 Janitor	327	9	0	0	0
51450 Botany & Agrigulture	17,675	17,315	15,000	0	2,000
53150 Electricity	2,630	2,491	2,700	2,319	2,496
53200 Water and Sewer	113,164	94,261	145,000	146,741	150,775

<i>[Entity] Budget Detail Desc.</i>	<i>Total</i>
<i>[27100B] Water and Sewer</i>	<i>149,000</i>
<i>[27100B] Drainage Utility Fee</i>	<i>1,775</i>
<b>Total</b>	<b>150,775</b>

*[Note Entity:27100B]*  
 For 2015/2016 revised estimate, \$145,000 is for Water and Sewer and \$1,741 is for the Drainage Utility fee.

51000 Supplies	133,850	114,075	162,700	149,060	155,271
61200 Postage	392	418	450	418	450
61300 Advertising	264	529	300	529	529
61600 Unassigned	0	0	15,000	15,000	15,000
62000 Professional	5,912	6,586	7,176	7,360	7,176
67600 Temporary Labor	78,883	79,462	108,000	114,366	114,366
68300 R & M - Improvements	10,602	31,305	14,000	10,000	10,000
68312 Other Improvement	0	0	0	0	35,000
68400 R & M - Irrigation	3,988	2,006	10,000	25,000	25,000
69210 Rental City Equipment	2,173	1,071	0	0	0
60000 Contractual Services	102,213	121,376	154,926	172,672	207,521
77450 Administrative Other	17,019	15,336	19,619	19,619	7,167

*[Note Entity:27100B]*  
 Calculated in the 9/30/15 Indirect Cost Plan.

70000 Other Charges	17,019	15,336	19,619	19,619	7,167
83200 Improvement	707,356	0	0	0	0
80000 Capital Outlay	707,356	0	0	0	0
92170 Trsf to Debt Service	146,517	190,783	205,302	202,129	141,389
92000 Operating Transfers	146,517	190,783	205,302	202,129	141,389
EXPENSES Total Expenses	1,131,486	459,434	542,547	543,480	511,348

GREENWAYS AT HILLSIDE PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS ACTUAL 2014/15 AND ESTIMATED 2015/16 TO 2020/21  
 REVISED 22-Jul-16

	Actual 2014/15		Revised 2015/16		Proposed 2016/17		Estimated 2017/18		Estimated 2018/19		Estimated 2019/20		Estimated 2020/21		
BEGINNING FUND BALANCE		66,796		144,775		155,893		172,751		284,768		388,431		463,773	
PROJECTED COSTS	NEW	ACREAGE TOTAL	NEW	ACREAGE TOTAL	NEW	ACREAGE TOTAL	NEW	ACREAGE TOTAL	NEW	ACREAGE TOTAL		ACREAGE TOTAL		ACREAGE TOTAL	
MAINTENANCE & OPERATION:	INFLATION	2.0%		2.0%		2.0%		2.0%		2.0%		2.0%		2.0%	
PARK MAINTENANCE COST:	28.75	9,344	28.75	11,873	28.75	12,868	28.75	11,884	28.75	12,121	29	12,364	29	12,611	
41100 Labor (City Parks Staff)		17,864		0		0		0		0		0		0	
51250 Janitorial Supplies		9		0		0		0		0		0		0	
51450 Botanical & Agricultural		17,315		0		2,000		2,040		2,081		2,122		2,165	
53150 Electricity		2,491		2,319		2,496		2,546		2,597		2,649		2,702	
53200 Water		94,261		145,000		149,000		151,980		155,020		158,120		161,282	
53200 Drainage Utility Fee		0		1,741		1,775		1,811		1,847		1,884		1,922	
61600 Miscellaneous (unassigned)		0		15,000		15,000		15,300		15,606		15,918		16,236	
67600 Temporary Labor (Contract Labor)		79,462		114,366		114,366		116,653		118,986		121,366		123,793	
68300 Repair & Maintenance of Improvements		31,305		10,000		10,000		10,200		10,404		10,612		10,824	
68312 Other Improvements		0		0		35,000		0		0		0		0	
68318 Repair & Maintenance of Lighting		0		0		0		0		0		0		0	
68400 Repair & Maintenance of Irrigation		2,006		25,000		25,000		25,500		26,010		26,530		27,061	
69210 Equipment Rental		1,071		0		0		0		0		0		0	
TOTAL MAINTENANCE		245,784		313,426		354,637		326,030		332,551		339,202		345,986	
ADMINISTRATION:															
61200 Postage		418		418		450		459		468		478		487	
61300 Advertising Public Notices		529		529		529		540		550		561		573	
62000 Professional Collection Contract		6,586		7,360		7,176		7,320		7,466		7,615		7,768	
77450 Administrative fee		15,336		19,619		7,167		7,310		7,457		7,606		7,758	
TOTAL ADMINISTRATION		22,869		27,926		15,322		15,628		15,941		16,260		16,585	
TOTAL MAINTENANCE & OPERATION		268,653		341,352		369,959		341,659		348,492		355,462		362,571	
Developer Reimbursement		0		0		0		0		0		0		0	
Bond Proceeds															
DEBT SERVICE PAYMENTS															
FOURTH ISSUE PAYMENT (COs 2014, 08/15/34 Maturity Date)		48,530		51,688		51,088		50,488		49,588		48,688		48,688	
THIRD ISSUE PAYMENT (2008A Cos, 2/15/28 Maturity Date)		44,581		43,511		42,441		46,264		44,980		43,696		43,696	
SECOND ISSUE PAYMENT (2003 COs, 8/15/23 Maturity Date)		42,765		46,655		45,360		44,065		47,770		46,290		46,290	
FIRST ISSUE (2001 COs, 8/15/16 Maturity Date)		54,673		57,448		0		0		0		0		0	
Fiscal Agent Fees		235		2,828		2,500		6,000		6,000		6,000		6,000	
Total Debt Service		190,783		202,129		141,389		146,817		148,338		144,674		144,674	
TOTAL EXPENDITURES		459,436		543,481		511,348		488,475		496,830		500,136		507,245	
ASSESSMENTS	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	UNITS	RATE	
	Yearly Increase	\$0	Yearly Increase	\$0	Yearly Increase	\$0	Yearly Increase	\$25	Yearly Increase	\$0	Yearly Increase	\$0	Yearly Increase	\$0	
RESIDENTIAL B	819	575	470,925	826	575	474,950	826	575	474,950	890	600	534,000	890	600	534,000
RESIDENTIAL A	51	690	35,190	68	690	46,920	68	690	46,920	86	720	61,920	86	690	59,340
RESIDENTIAL D	26	828	21,528	26	828	21,528	26	828	21,528	26	864	22,464	26	828	21,528
MULTI-FAMILY	-	1,150	0	-	1,150	0	-	1,200	0	-	1,200	0	-	1,150	0
COMMERCIAL	1.8	1,725	3,105	1.8	1,725	3,105	4.0	1,725	6,900	4.0	1,800	7,200	4.0	1,725	6,900
TOTAL ASSESSMENTS		530,748		546,503		550,298		625,584		625,584		599,518		599,518	
COLLECTION RATE		101.24%		101.47%		95.97%		95.97%		95.97%		95.97%		95.97%	
TOTAL COLLECTIONS		537,322		554,558		528,094		600,342		600,342		575,328		575,328	
INTEREST INCOME		94		40		112		150		150		150		150	
MISCELLANEOUS INCOME															
INCREASE (DECREASE) IN CASH		77,980		11,117		16,858		112,017		103,663		75,342		68,233	
ENDING FUND BALANCE		144,775		155,893		172,751		284,768		388,431		463,773		532,006	
Three Month Operating Reserve		67,163		85,338		92,490		85,415		87,123		88,865		90,643	
Surplus		77,612		70,555		80,261		199,353		301,308		374,908		441,364	

# Amarillo City Council

## Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

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Ordinance to levy an assessment on property within the Point West Public Improvement District.

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**Agenda Item Summary**

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An assessment against each parcel of property in the Point West Public Improvement District (PID), which is allocated based on the percentage of total square footage owned, must be approved on an annual basis. The Point West PID Advisory Board met July 19, 2016 to review the proposed FY 2016/17 budget and service plan. The Point West PID budget projects total maintenance and operation expenses for FY 2016/17 to be \$38,292. The Board recommends maintaining last year's assessment of \$52,000. This decision was made in order to continue to cover all operating costs as well as build up their operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Point West PID. Attached is the Point West Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

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The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Point West PID Advisory Board

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**Funding Summary**

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Budget and 5-year service plan attached

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**Community Engagement Summary**

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Newspaper and property owner notices have been sent to property owners within the Point West PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

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Legal, Accounting, and Planning Department staff have reviewed

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\_\_\_/\_\_\_/16\_\_\_

ORDINANCE NO. 7614

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Point West Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property;

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Point West Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., signs), and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan, as amended.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan as amended, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

**EXHIBIT**

**Point West Public Improvement District**

**Fiscal Year 2016-2017**

A. The boundaries of the Point West Public Improvement District are as follows:  
A 165.66-acre tract, a 4.20-acre tract, and a 1.81-acre tract of land, all being situated in Section 43, Block 9, BS&F Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Point West Public Improvement District is \$38,292. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation (City portion).....	\$15,496
Cost of Maintenance and Operation (Contractor portion) .....	\$21,902
Administration Expense .....	\$894
Total.....	\$38,292

C. This year's assessment will total \$52,000. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves based on percentage of total square footage of property owned.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2016.
2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: Fy2016  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

27510 Points West PID  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30310 Collec Potter County As	52,000	52,000	52,000	52,000	52,000
<b>30300 Current Year's Levy</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
<b>TREVENUE Total Revenues</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
53200 Water and Sewer	10,535	9,609	14,481	15,045	15,496
<b>51000 Supplies</b>	<b>10,535</b>	<b>9,609</b>	<b>14,481</b>	<b>15,045</b>	<b>15,496</b>
61200 Postage	11	6	16	6	16
61300 Advertising	276	276	280	276	280
67600 Temporary Labor	10,855	10,020	9,325	10,020	10,220
68300 R & M - Improvements	10,957	1,180	2,000	6,550	2,040
68312 Other Improvement	0	0	0	0	5,000
<b>60000 Contractual Services</b>	<b>22,099</b>	<b>11,483</b>	<b>11,621</b>	<b>16,853</b>	<b>17,556</b>
77450 Administrative Other	1,928	1,488	2,424	2,424	608
[Note Entity:27510B] Calculated in the 9/30/15 Indirect Cost Plan.					
<b>70000 Other Charges</b>	<b>1,928</b>	<b>1,488</b>	<b>2,424</b>	<b>2,424</b>	<b>608</b>
<b>TEXPENSES Total Expenses</b>	<b>34,563</b>	<b>22,580</b>	<b>28,526</b>	<b>34,321</b>	<b>33,660</b>

POINT WEST PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2014/15 AND ESTIMATED 2015/16 TO 2020/21  
 REVISED 8-Aug-16

	2014/15 Actual	2015/16 Revised	2016/17 Proposed	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated	2020/21 Estimated
BEGINNING FUND BALANCE	\$92,432	\$121,853	\$139,532	\$153,240	\$171,283	\$188,647	\$205,317
PROJECTED COSTS							
	2.00%						
MAINTENANCE & OPERATION:							
PARK MAINTENANCE COST							
53200 Water	\$9,609	\$15,045	\$15,496	\$15,806	\$16,122	\$16,444	\$16,773
67600 Temporary Labor (Mowing, Watering, Etc)	\$10,020	\$10,020	\$10,220	\$10,425	\$10,633	\$10,846	\$11,063
68300 Maintenance of Improvements	\$1,180	\$6,550	\$6,681	\$6,815	\$6,951	\$7,090	\$7,232
68312 Other Improvements	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE	\$20,809	\$31,615	\$37,397	\$33,045	\$33,706	\$34,380	\$35,068
ADMINISTRATION							
61200 Postage	\$6	\$6	\$6	\$6	\$6	\$6	\$7
61300 Advertising Public Notices	\$276	\$276	\$280	\$286	\$291	\$297	\$303
77450 Admin Fee	\$1,488	\$2,424	\$608	\$620	\$633	\$645	\$658
Professional Collection Contract	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE & OPERATION	\$22,579	\$34,321	\$38,292	\$33,957	\$34,636	\$35,329	\$36,036
ASSESSMENTS	\$52,000	Increase 0.00% \$52,000	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000
COLLECTION RATE	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000
ENDING FUND BALANCE	\$121,853	\$139,532	\$153,240	\$171,283	\$188,647	\$205,317	\$221,282
Three Month Operating Reserve	\$5,645	\$8,580	\$9,573	\$8,489	\$8,659	\$8,832	\$9,009
Surplus	\$116,208	\$130,952	\$143,668	\$162,794	\$179,988	\$196,485	\$212,273

# Amarillo City Council

## Agenda Transmittal Memo



10

<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Planning Department
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**Agenda Caption**

Ordinance to levy an assessment on property within the Town Square Public Improvement District.

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**Agenda Item Summary**

An assessment against each parcel of property in the Town Square Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Town Square PID Advisory Board met July 29, 2016 to review the proposed FY 2016/17 budget and service plan. The Town Square PID budget projects total maintenance and operation expenses for FY 2016/17 to be \$30,983. The Board recommends property owner assessment rates increase from \$0.00 to \$0.1111 per square foot as this will be the first year for common area improvement installation. This will result in assessments totaling \$72,710. This decision was made in order to cover all operating costs as well as build up an operating reserve.

A service plan covering a period of at least five years must also be reviewed and approved. This plan defines the annual indebtedness and projected costs for improvements as well as maintenance of improvements within the Town Square PID. Attached is the Town Square Public Improvement District Fiscal Year 2016/17 budget, service plan, and associated ordinance and exhibit.

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**Requested Action**

The PID budget (and 5-year service plan) discussed above have been reviewed and unanimously recommended for approval by the Town Square PID Advisory Board

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**Funding Summary**

Budget and 5-year service plan attached

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**Community Engagement Summary**

Newspaper and property owner notices have been sent to property owners within the Town Square PID boundary regarding this item. At this time of writing, the Planning Department has not received any comments regarding this request.

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**Staff Recommendation**

Legal, Accounting, and Planning Department staff have reviewed the associated instruments and recommend approval as submitted

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ORDINANCE NO. 7615

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2016-2017; ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

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WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Town Square Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above named Public Improvement District.

SECTION 2: A Budget for the fiscal year of 2016-2017 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law, and is hereby approved.

SECTION 3: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 4: The assessment roll for each parcel, method of assessment and amount of assessment for the 2016-2017 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 5: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 6: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 7: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 8: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 9: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 10: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 11: This Ordinance shall become effective upon its second and final reading.

SECTION 12: This Ordinance shall not be codified, but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016; and PASSED on Second and Final Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

**EXHIBIT**

**Town Square Public Improvement District  
Fiscal Year 2016-2017**

- A. The boundaries of the Town Square Public Improvement District are as follows:
  - A 409.29 acre tract and a 19.38 acre tract of land being situated in Section 63, Block 9, BS&F Survey, Randall County, Texas.
  
- B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Town Square Public Improvement District is \$30,983.00. Such cost will be apportioned over the development as follows:

Cost of Maintenance.....	\$30,000.00
Administration Expense .....	\$983.00
Debt Service Obligation .....	\$0.00
Total.....	\$30,983.00
  
- C. This year's assessment will total \$72,710. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:
  - 1. Residential Property: Residential property will be assessed an amount equal to \$0.1111 multiplied by the total square footage of the lot.
  - 2. Commercial Property: Commercial property will be assessed an amount equal to \$0.1111 multiplied by the total square footage of the lot.
  
- D. The method of payment of the assessment shall be as follows:
  - 1. These assessments are due and payable October 1, 2016.
  - 2. These assessments become delinquent if not paid prior to February 1, 2017 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
  - 3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
  - 4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.
  
- E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2016-2017.

YEAR: Fy2016  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

27900 Town Square PID  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30311 Collec Randall County A	0	0	0	0	72,710
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,710</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,710</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,710</b>
61200 Postage	0	0	0	0	22
61300 Advertising	0	1,008	0	523	523
62000 Professional	0	1,000	0	384	384
68312 Other Improvement	0	0	0	0	30,000
<b>60000 Contractual Services</b>	<b>0</b>	<b>2,008</b>	<b>0</b>	<b>907</b>	<b>30,929</b>
77450 Administrative Other	0	0	0	0	54

[Note Entity:27900B]  
 Calculated in the 9/30/15 Indirect Cost Plan.

<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>2,008</b>	<b>0</b>	<b>907</b>	<b>30,983</b>

TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT  
 FIVE YEAR IMPROVEMENT PLAN  
 FISCAL YEARS: ACTUAL 2014/15 AND ESTIMATED 2015/16 TO 2020/21  
 REVISED 8-Aug-16

	2014/15 Actual	2015/16 Revised	2016/17 Proposed	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated	2020/21 Estimated
BEGINNING FUND BALANCE	\$0	(\$2,008)	(\$2,915)	\$38,901	\$80,305	\$121,282	\$161,818
	2.00%						
PROJECTED COSTS							
MAINTENANCE & OPERATION:			SQ 29,611				
53150 Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53200 Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
67600 Temporary Labor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
68300 Maintenance of Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
68312 Other Improvements	\$0	\$0	\$30,000	\$30,600	\$31,212	\$31,836	\$0
83200 Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE	\$0	\$0	\$30,000	\$30,600	\$31,212	\$31,836	\$0
ADMINISTRATION							
61200 Postage	\$0	\$0	\$22	\$23	\$23	\$24	\$24
61300 Advertising Public Notices	\$1,008	\$523	\$523	\$533	\$544	\$555	\$566
62000 Professional - Collection Contract	\$1,000	\$384	\$384	\$392	\$400	\$408	\$416
77450 Admin Fee	\$0	\$0	\$54	\$55	\$56	\$57	\$58
TOTAL MAINTENANCE & OPERATION	\$2,008	\$907	\$30,983	\$31,603	\$32,235	\$32,880	\$1,064
ASSESSMENTS							
	UNTS RATE	UNTS RATE	UNTS RATE	UNTS RATE	UNTS RATE	UNTS RATE	UNTS RATE
RESIDENTIAL	- 0.1111 \$0	- 0.1111 \$0	516,803 0.1111 \$57,417	516,803 0.1111 \$57,417	516,803 0.1111 \$57,417	516,803 0.1111 \$57,417	516,803 0.1111 \$57,417
COMMERCIAL	- 0.1111 \$0	- 0.1111 \$0	- -	- -	- -	- -	- -
MULTIFAMILY	- 0.1111 \$0	- 0.1111 \$0	137,650 0.1111 \$15,293	137,650 0.1111 \$15,293	137,650 0.1111 \$15,293	137,650 0.1111 \$15,293	137,650 0.1111 \$15,293
CHURCH	- 0.1111 \$0	- 0.1111 \$0	- -	- -	- -	- -	- -
COLLECTION RATE	0.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	\$0	\$0	\$72,710	\$72,710	\$72,710	\$72,710	\$72,710
INTEREST INCOME 0.50%	0	0	90	297	503	706	988
Increase/Decrease in Cash	(\$2,008)	(\$907)	\$41,816	\$41,404	\$40,977	\$40,536	\$72,633
ENDING FUND BALANCE	(\$2,008)	(\$2,915)	\$38,901	\$80,305	\$121,282	\$161,818	\$234,451
THREE MONTH OPERATING RESERVE	\$502	\$227	\$7,746	\$7,901	\$8,059	\$8,220	\$266
SURPLUS	\$0	(\$3,142)	\$31,155	\$72,404	#####	\$153,598	#####



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 16, 2016	<b>Council Priority</b>	Community Appearance
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<b>Department</b>	Planning Department
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### Agenda Caption

Address: 2702 S Osage St.

This is an ordinance rezoning Lot 2A, Block 195, Glenwood Addition Unit No.14, in Section 154, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to General Retail District with a Specific Use Permit 181 for a Veterinary Clinic with no outdoor pens.

### Agenda Item Summary

The proposed use is allowed by right in a Light Commercial Zoning District. However, in order to place a Veterinary Clinic with no outdoor pens, the approval is allowed by a specific use permit in General Retail District. Such an operation creates an amount of traffic, noise, waste and odor. Allowing the proposed use via a specific use permit (SUP) is based on the principle that it has similar characteristics to use allowed outright in Light Commercial Zoning District (LC). Rezoning with a SUP allows Staff to review the applicant's proposed site plan and set standards that ensure no detrimental impacts would result if allowed and the proposed land use would be in character with other land uses allowed within LC. Measures indicated on the submitted site plan consist of screening along the property line, control hours of operation, and an increase in landscaping. These appropriate measures will minimize any additional adverse effects than typically allowed in the current zoning district (General Retail).

When analyzing the surrounding development, Staff noticed an existing Veterinary Clinic with no outdoor pens directly to the south of the applicant's property. This business is also zoned General Retail, however, Staff could not find any information that would have allowed this use without a SUP. Therefore, the business is considered a "legal-nonconforming use" by the City's zoning standards.

Analyzing the request, Staff believes the proposed development is in character with the surrounding area and does not create any negative impacts on adjacent property owners. Additionally, because no information could be found that made the Veterinary Clinic to the south legal, Staff waived the application fee for the SUP rezoning, but still requested that a site plan be approved prior to receiving a permit.

### Requested Action

The applicant is requesting a Specific Use Permit in order to developer a Veterinary Clinic with no outdoor pens.

### Funding Summary

N/A

# Amarillo City Council Agenda Transmittal Memo



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## **Community Engagement Summary**

The item was distributed to all applicable internal and external entities. Notices have been sent out to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding this request

The item was recommended for approval by 5:0 vote of the Planning and Zoning Commission at its August 8, 2016 Public Meeting.

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## **City Manager Recommendation**

Planning and Legal Staff have reviewed the associated Ordinance and exhibit, and recommend the City Council approve the item as submitted.

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ORDINANCE NO. 7616

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SE 28<sup>TH</sup> AVENUE & OSAGE STREET, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, the Planning and Zoning Commission has held public hearings on proposed zoning changes on the property hereinafter described and has filed its final recommendation and report on such proposed zoning changes with the City Council; and,

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of Lot 2A, Block 195, Glenwood Addition Unit No.14, in Section 154, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to General Retail District with a Specific Use Permit 181 for a Veterinary Clinic with no outdoor pens.

SECTION 2. All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

SECTION 3. In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

SECTION 4. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 23 day of August, 2016 and PASSED on Second and Final Reading on this the 30 day of August, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

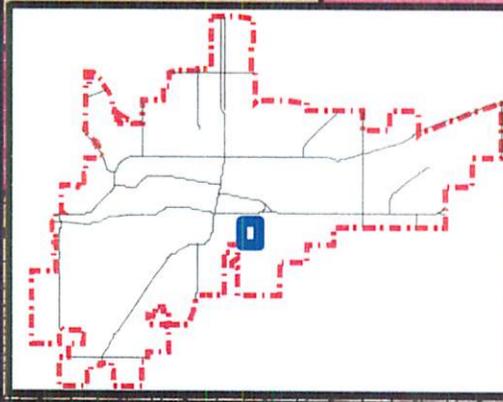
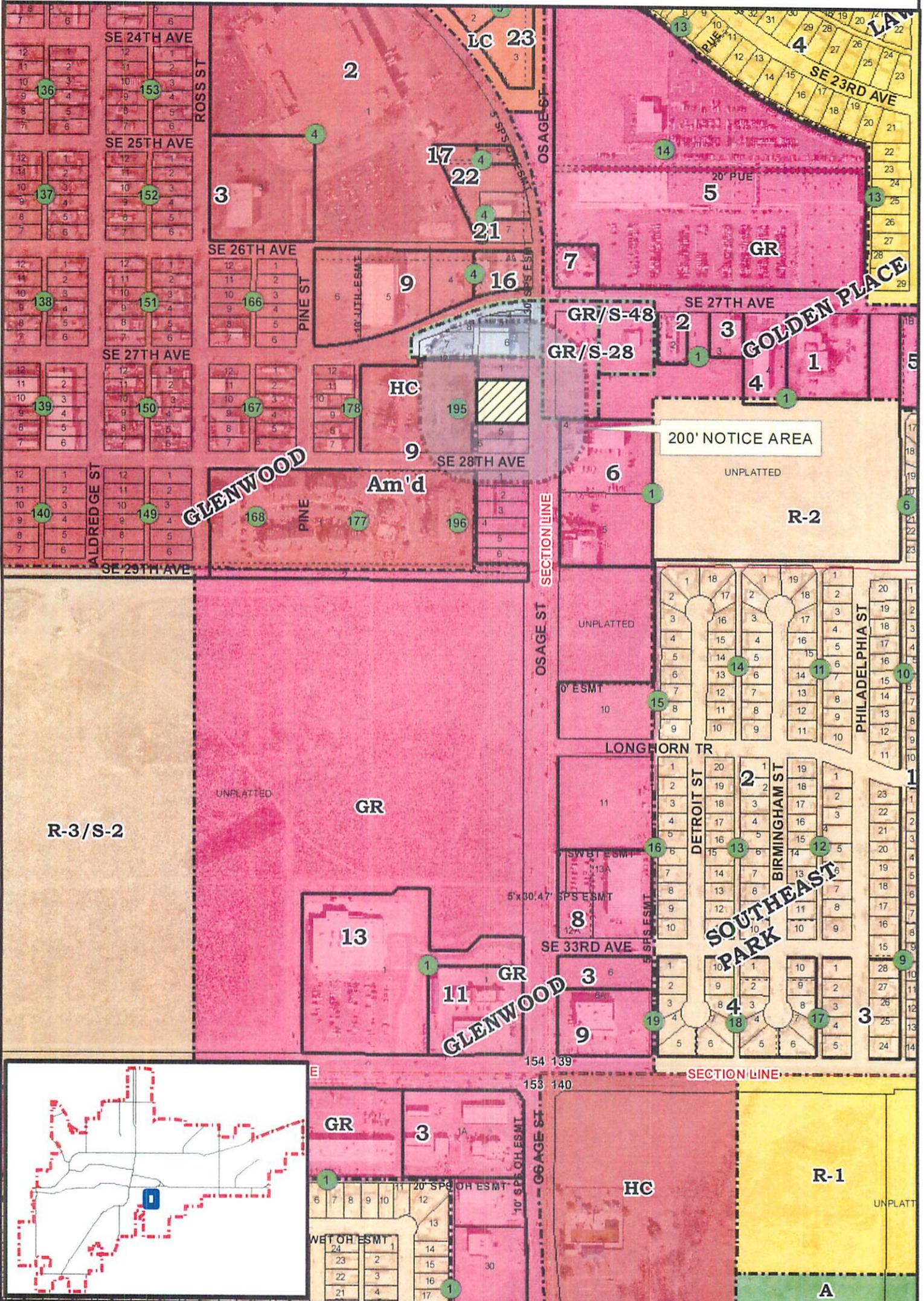
ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney

# REZONING FROM GR TO GR W/ SUP



## CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1" = 400'  
Date: 6-29-16  
Case No: Z-16-22



Z-16-22 Rezoning of Lot 2A, Block 195, Glenwood Addition Unit No.14, in Section 154, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to General Retail District with a Specific Use Permit for a Veterinary Clinic with no outdoor pens.

Applicant: Robin Cupell

Vicinity: SE 28th Ave & Osage St

AP: O-13

# Amarillo City Council Agenda Transmittal Memo



12

<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	
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<b>Department</b>	Finance
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### Agenda Caption

RESOLUTION – AUTHORIZING THE ISSUANCE OF THE AMARILLO-POTTER EVENTS VENUE DISTRICT SPECIAL TAX AND LEASE REVENUE REFUNDING BONDS, NEW SERIES 2016

Discussion and consideration of a resolution of the City Council approving a resolution of the Amarillo-Potter Events Venue District authorizing the issuance of the Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016 and other matters incident and related thereto.

### Agenda Item Summary

This resolution approves the issuance of the Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016.

### Requested Action

Council consideration and approval of the resolution.

### Funding Summary

N/A

### Community Engagement Summary

The Potter County Commissioner’s Court will meet on August 22, 2016 and consider a resolution authorizing the issuance of the bonds. The Amarillo Potter Events Venue District will meet on August 22, 2016 and consider a resolution authorizing the issuance of the bonds.

### Staff Recommendation

Staff recommendation is to approve the resolution authorizing the issuance of the Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016.

RESOLUTION NO. 08-23-16-\_\_\_\_\_

A CONCURRENT RESOLUTION AND ORDER by the City Council of the City of Amarillo, Texas and the Commissioners Court of Potter County, Texas, relating to the "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016"; approving the resolution of the Board of Directors of the Amarillo-Potter Events Venue District authorizing the issuance of such Bonds and resolving other matters incident and related to the issuance of such Bonds; and providing an effective date.

WHEREAS, Amarillo-Potter Events Venue District (the "Issuer") has been duly created and organized pursuant to the provisions of Chapter 335, Local Government Code, as amended (the "Act"), by the City of Amarillo, Texas (the "City") and Potter County, Texas (the "County"); and

WHEREAS, pursuant to the Act, the Issuer is empowered to issue bonds for the purpose of financing an approved venue project, as defined by the Act; and

WHEREAS, on the 17<sup>th</sup> day of January, 1998, a venue project was approved by the voters within the Issuer and the Board of Directors of the Issuer has financed such approved venue project through the issuance of the "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Bonds, Series 1998" (the "Series 1998 Bonds") and the "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Bonds, Series 2000" (the "Series 2000 Bonds"); and

WHEREAS, the Series 2000 Bonds have been refunded with the proceeds received from the sale of the "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2005" (the "Series 2005 Bonds") and the Series 1998 Bonds have been refunded with proceeds received from the sale of the "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2009"; and

WHEREAS, the Board of Directors of the Issuer has found and determined that the Series 2005 Bonds should now be refunded with the proceeds of sale of "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016" (the "Series 2016 Bonds"); and

WHEREAS, Section 6 of Resolution No. 9-23-97-1 of the City and Section 6 of a concurrent Resolution and Order of the County require the County and the City to approve the issuance of the bonds of the Issuer; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

Section 1: The resolution authorizing the issuance of the Series 2016 Bonds, adopted by the Issuer (the "Issuer Resolution") on August 22, 2016, and submitted to the City Council of the City this day, is hereby approved in all respects.

Section 2: The issuance of the Series 2016 Bonds in accordance with the terms and provisions of the Issuer Resolution is hereby approved.

Section 3: The Mayor and the City Secretary and the other officers of the City are hereby authorized, jointly and severally, to execute and deliver such endorsements, instruments, certificates, documents, or papers necessary and advisable to carry out the intent and purposes of this Resolution and Order.

Section 4: It is officially found, determined, and declared that the meetings at which this Resolution and Order is adopted was open to the public and public notice of the times, places, and subject matter of the public business to be considered at such meetings, including this Resolution and Order, was given, all as required by Texas Government Code, Chapter 551, as amended.

Section 5: This Resolution and Order shall be in force and effect from and after its passage on the date shown below.

PASSED AND ADOPTED, this August 23, 2016.

CITY OF AMARILLO, TEXAS

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

(City Seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	
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<b>Department</b>	Finance
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### Agenda Caption

RESOLUTION – AUTHORIZING THE FIRST AMENDMENT TO AMENDED AND RESTATED LEASE BETWEEN THE CITY AND THE AMARILLO-POTTER EVENTS VENUE DISTRICT

Discussion and consideration of all matters incident and related to approving the First Amendment to Amended and Restated Lease between the City and the Amarillo-Potter Events Venue District, including the adoption of a resolution pertaining thereto.

### Agenda Item Summary

This resolution approves the First Amendment to Amended and Restated Lease between the City and the Amarillo-Potter Events Venue District.

### Requested Action

Council consideration and approval of the resolution.

### Funding Summary

N/A

### Community Engagement Summary

The Potter County Commissioner's Court will meet on August 22, 2016 and consider a resolution authorizing the issuance of the bonds. The Amarillo Potter Events Venue District will meet on August 22, 2016 and consider a resolution authorizing the issuance of the bonds.

### Staff Recommendation

Staff recommendation is to approve the resolution authorizing the First Amendment to Amended and Restated Lease between the City and the Amarillo-Potter Events Venue District.

RESOLUTION NO. 08-23-16-\_\_\_\_\_

A RESOLUTION by the City Council of the City of Amarillo, Texas approving the First Amendment to Amended and Restated Lease between the City and the Amarillo-Potter Events Venue District and resolving other matters incident and related thereto; and providing an effective date.

WHEREAS, the City of Amarillo, Texas (the "City") entered into that certain Amended and Restated Lease dated November 1, 1998 (the "Lease") with the Amarillo-Potter Events Venue District (the "District"); and

WHEREAS, the District and the City desire to amend the Lease in connection with the issuance of the District's "Amarillo-Potter Events Venue District Special Tax and Lease Revenue Refunding Bonds, New Series 2016"; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

Section 1: The City Council hereby approves a First Amendment to Amended and Restated Lease (the "First Amendment") in substantially the form and substance attached hereto as **Exhibit A** with such changes or additions thereto as may be approved by the Mayor or Mayor Pro Tem and the City Secretary, as evidenced by their execution and delivery thereof and the Mayor or Mayor Pro Tem and the City Secretary are hereby authorized and directed, for and on behalf of the City, to execute the First Amendment and such officers are hereby authorized to deliver the First Amendment.

Section 2: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

Section 3: This Resolution shall be in force and effect from and after its passage on the date shown below.

*[remainder of page intentionally left blank]*

PASSED AND ADOPTED, this August 23, 2016.

CITY OF AMARILLO, TEXAS

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

(City Seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney

**EXHIBIT A**  
**FIRST AMENDMENT TO AMENDED AND RESTATED LEASE**

# Amarillo City Council Agenda Transmittal Memo



14

<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	
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<b>Department</b>	Finance
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**Agenda Caption**

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RESOLUTION – AUTHORIZING THE AMARILLO HOSPITAL DISTRICT 2016/2017 FISCAL YEAR BUDGET

This resolution approves the 2016/2017 fiscal year budget and associated program of services for the Amarillo Hospital District. This budget is recommended for approval by the AHD Board of Managers.

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**Agenda Item Summary**

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This resolution approves the 2016/2017 fiscal year budget for the Amarillo Hospital District.

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**Requested Action**

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Council consideration and approval of the resolution.

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**Funding Summary**

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N/A

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**Community Engagement Summary**

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The 2016/2017 fiscal year budget has been reviewed and approved for Council consideration at the July 26, 2016 Amarillo Hospital District board meeting and at the July 25, 2016 Amarillo Hospital District Finance Committee meeting.

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**Staff Recommendation**

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Staff recommendation is to approve the 2016/2017 fiscal year budget for the Amarillo Hospital District.

# MEMO



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To: Mayor Harpole  
From: Michelle Bonner, Assistant City Manager  
Date: August 12, 2016  
Subject: Amarillo Hospital District 2016/2017 Budget

Attached for your review is the proposed 2016/2017 Amarillo Hospital District Budget. The budget projection reflects a beginning fund balance of \$195.7 million with projected revenue of \$4.2 million and total expenditures of \$11.9 million. Interest income projections of \$3.95 million were prepared by the two investment money managers and continue to reflect the low interest rate environment. Estimated ending fund balance is projected at \$188 million. The change in the budget is in the funding of the Public Health DSRIP project. The funding associated with this project has increased from \$860,000 (2015/2016 budget) to \$2.6 million. There was a delay in the start of this program, the Public Health department has worked to catch up on the deliverables and the request for \$2.6 million includes funding for the 4<sup>th</sup> and 5<sup>th</sup> years of the DSRIP project.

This budget has been reviewed on July 25, 2016 meeting of the Amarillo Hospital District Finance Committee and recommended for approval by the Amarillo Hospital District Board at the July 26, 2016 meeting.

RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:  
ADOPTING THE BUDGET OF THE AMARILLO HOSPITAL  
DISTRICT FOR THE FISCAL YEAR OCTOBER 1, 2016, TO  
SEPTEMBER 30, 2017.

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WHEREAS, House Bill No. 70, Chapter 32 of the 56th Regular Session of the Legislature of the State of Texas requires that the budget of the Amarillo Hospital District be approved by the Board of Managers and be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2016, to September 30, 2017, has been prepared under the direction of the Board of Managers of the Hospital District and has been approved by the Board of Managers as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Amarillo Hospital District for the fiscal year October 1, 2016, to September 30, 2017, be and the same is hereby approved, adopted and ratified, together with any amendments made in public meeting at which it is considered.

INTRODUCED AND PASSED by the City Council on the 23rd day of August, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney



CALCULATION OF AVAILABLE FUNDS:	
CASH	6,200,800
LESS TOBACCO FUND CASH	0
ACCRUED INTEREST	1,061,524
INVESTMENTS	178,917,584
OTHER CURRENT ASSETS	5,440,000
DONOR RESTRICTED ASSESTS	30,705
LIABILITIES	(30,598)
 CURRENT AVAILABLE FUNDS	 191,620,015
 PREPAID INDIGENT CARE	 10,093,416
 TOTAL	 201,713,431

City of Amarillo

Amarillo Hospital District

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2013	2014	2015	2015	2016
30321 Prior Year Collec Pote	12	11	0	9,540	0
30322 Prior Year Collec Randa	0	11	0	0	0
<b>30320 Prior Year's Levy</b>	<b>12</b>	<b>22</b>	<b>0</b>	<b>9,540</b>	<b>0</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>12</b>	<b>22</b>	<b>0</b>	<b>9,540</b>	<b>0</b>
37110 Interest Income	3,189,761	3,914,914	3,880,000	3,700,170	3,950,000
37115 Unrealized G/L	3,634,833	3,711,841	0	0	0
<b>37109 Interest Earnings</b>	<b>6,824,594</b>	<b>7,626,756</b>	<b>3,880,000</b>	<b>3,700,170</b>	<b>3,950,000</b>
37154 Other Rental Income	25,000	27,925	27,600	27,600	27,600
<b>37150 Rent</b>	<b>25,000</b>	<b>27,925</b>	<b>27,600</b>	<b>27,600</b>	<b>27,600</b>
37410 Miscellaneous Revenue	232,100	213,720	214,766	198,638	198,600
<b>37400 Miscellaneous Revenue</b>	<b>232,100</b>	<b>213,720</b>	<b>214,766</b>	<b>198,638</b>	<b>198,600</b>
<b>TREVENUE Total Revenues</b>	<b>7,081,706</b>	<b>7,868,422</b>	<b>4,122,366</b>	<b>3,935,948</b>	<b>4,176,200</b>
42130 Retirement Trust - AHD	265,220	957,439	2,000,000	2,000,000	2,000,000
<b>41000 Personal Services</b>	<b>265,220</b>	<b>957,439</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
51110 Office Expense	319	521	1,000	580	1,000
51200 Operating	3,853	3,706	3,900	3,978	4,150
<b>51000 Supplies</b>	<b>4,172</b>	<b>4,226</b>	<b>4,900</b>	<b>4,558</b>	<b>5,150</b>
61100 Communications Billing	420	420	517	516	536
61200 Postage	22	0	220	0	220
61410 Tuition	0	0	300	370	300
62000 Professional	1,590,693	1,620,298	1,653,508	1,629,864	1,643,408
63140 Audit Fee	58,500	58,500	62,058	58,500	58,500
63420 Indigent Care	5,407,931	5,444,463	5,440,807	5,440,000	5,440,000
63430 Public Health	926,223	1,550,004	860,000	724,785	2,595,061
68300 R & M - Improvements	2,982	288	0	0	0
<b>60000 Contractual Services</b>	<b>7,986,772</b>	<b>8,673,973</b>	<b>8,017,410</b>	<b>7,854,035</b>	<b>9,738,025</b>
71100 Insurance and Bonds	24,622	26,921	28,281	27,126	28,560
71290 Comp Claims Paid	0	0	30,000	18,072	20,000
75100 Travel	0	0	1,000	0	1,000
75300 Meals and Local	627	670	850	726	850
76000 Depreciation	8,195	8,195	8,196	8,195	8,195
78010 Fiscal Agent Fees	60,662	59,759	64,684	58,680	85,770
<b>70000 Other Charges</b>	<b>94,105</b>	<b>95,544</b>	<b>133,011</b>	<b>112,799</b>	<b>144,375</b>
<b>TEXPENSES Total Expenses</b>	<b>8,350,269</b>	<b>9,731,183</b>	<b>10,155,321</b>	<b>9,971,392</b>	<b>11,887,550</b>

City of Amarillo

Amarillo Hospital Distr Opera

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30321 Prior Year Collec Potte	12	11	0	9,540	0
30322 Prior Year Collec Randa	0	11	0	0	0
30320 Prior Year's Levy	12	22	0	9,540	0
30200 Ad Valorem Tax Collectio	12	22	0	9,540	0
37110 Interest Income	3,189,761	3,914,914	3,880,000	3,700,170	3,950,000
<b>[Entity] Budget Detail Desc.</b>					
[92100] ANB projection			<b>Total</b>		
[92100] Herring projection			2,450,000		
Total			1,500,000		
			3,950,000		

37115 Unrealized G/L	3,634,833	3,711,841	0	0	0
37109 Interest Earnings	6,824,594	7,626,756	3,880,000	3,700,170	3,950,000
37154 Other Rental Income	25,000	27,925	27,600	27,600	27,600

[Note]  
Based on current rental agreement.

37150 Rent	25,000	27,925	27,600	27,600	27,600
37410 Miscellaneous Revenue	4,032	7,501	4,766	1,527	1,500

[Note]  
Used the 2015/2016 revised estimate.

37400 Miscellaneous Revenue	4,032	7,501	4,766	1,527	1,500
<b>TREVENUE Total Revenues</b>	<b>6,853,638</b>	<b>7,662,204</b>	<b>3,912,366</b>	<b>3,738,837</b>	<b>3,979,100</b>
42130 Retirement Trust - AHD	265,220	957,439	2,000,000	2,000,000	2,000,000
41000 Personal Services	265,220	957,439	2,000,000	2,000,000	2,000,000
51110 Office Expense	319	521	1,000	580	1,000

[Note]  
Based on the 2015/2016 budgeted amount.

51200 Operating	3,853	3,706	3,900	3,978	4,150
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<b>[Entity] Budget Detail Desc.</b>					
[92100] Taxes on the Clinic			<b>Total</b>		
[92100] Safe box rental			4,000		
Total			150		
			4,150		

51000 Supplies	4,172	4,226	4,900	4,558	5,150
61100 Communications Billing	420	420	517	516	536

[Note]  
Communications charge from the City for the AHD phone line.

61200 Postage	22	0	220	0	220
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[Note]  
Based on the 2015/2016 budgeted amount.

61410 Tuition	0	0	300	370	300
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[Note]  
Public Funds Investment training for the District's Investment Officer.

City of Amarillo

Amarillo Hospital Distr Opera

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
62000 Professional	1,345,443	1,375,048	1,408,258	1,384,614	1,398,158
<b>[Entity] Budget Detail Desc.</b>			<b>Total</b>		
[92100] Contract - retirement records			15,000		
[92100] Investment consultant			30,000		
[92100] Investment custodian			15,000		
[92100] Fiscal Agent			40,000		
[92100] Half Medical Director			44,000		
[92100] Legal Fees			20,000		
[92100] NWTH - Pedi Contract			1,234,158		
[92100] Other			0		
Total			1,398,158		
63140 Audit Fee	37,500	37,500	39,758	37,500	37,500
[Note]					
No increase reflected for 2016/2017 fiscal year.					
63420 Indigent Care	5,407,931	5,444,463	5,440,807	5,440,000	5,440,000
[Note]					
Amortization of prepaid amount on the Indigent Care Contract.					
63430 Public Health	926,223	1,550,004	860,000	724,785	2,595,061
<b>[Entity] Budget Detail Desc.</b>			<b>Total</b>		
[92100] Adul Immun DY4			1,095,163		
[92100] Adult Immun DY 5			1,058,129		
[92100] Adult Immun			224,985		
[92100] ARAD			216,784		
Total			2,595,061		
[Note]					
Anticipated IGT transfer for the Public Health Department DSRIP projects.					
68300 R & M - Improvements	2,982	288	0	0	0
<b>60000 Contractual Services</b>	<b>7,720,522</b>	<b>8,407,723</b>	<b>7,749,860</b>	<b>7,587,785</b>	<b>9,471,775</b>
71100 Insurance and Bonds	24,622	26,921	28,281	27,126	28,560
71290 Comp Claims Paid	0	0	30,000	18,072	20,000
[Note]					
Lowered projection for anticipated claims based on the 2015/2016 estimate.					
75100 Travel	0	0	1,000	0	1,000
[Note]					
Same level as the prior year approved budget.					
75300 Meals and Local	627	670	850	726	850
[Note]					
Same level as the prior year approved budget.					

City of Amarillo

Amarillo Hospital Distr Opera

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
76000 Depreciation	8,195	8,195	8,196	8,195	8,195
78010 Fiscal Agent Fees	60,662	59,759	64,684	58,680	85,770
<b>[Entity] Budget Detail Desc.</b>					
[92100] 2015/2016 estimate			<b>Total</b>		
[92100] 3%			59,000		
[92100] Retirement plan			1,770		
Total			25,000		
			85,770		
70000 Other Charges	94,105	95,544	133,011	112,799	144,375
EXPENSES Total Expenses	8,084,019	9,464,933	9,887,771	9,705,142	11,621,300

City of Amarillo

Amarillo Hosp. Dist Tobacco

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2013	2014	2015	2015	2016
37410 Miscellaneous Revenue	228,068	206,218	210,000	197,111	197,100

[Note]  
Actual receipts for 2015/2016 fiscal year.

37400 Miscellaneous Revenue	228,068	206,218	210,000	197,111	197,100
TREVENUE Total Revenues	228,068	206,218	210,000	197,111	197,100
62000 Professional	245,250	245,250	245,250	245,250	245,250
63140 Audit Fee	21,000	21,000	22,300	21,000	21,000

[Note]  
Proposed audit fee will be the same as the 2015/2016 fiscal year.

60000 Contractual Services	266,250	266,250	267,550	266,250	266,250
TEXPENSES Total Expenses	266,250	266,250	267,550	266,250	266,250

# Amarillo City Council Agenda Transmittal Memo



15

<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	Downtown Redevelopment
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<b>Department</b>	Finance
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## Agenda Caption

RESOLUTION – AUTHORIZING THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER ONE 2016/2017 FISCAL YEAR BUDGET

This resolution approves the 2016/2017 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

## Agenda Item Summary

This resolution approves the 2016/2017 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

## Requested Action

Council consideration and approval of the resolution.

## Funding Summary

N/A

## Community Engagement Summary

The 2016/2017 fiscal year budget has been reviewed and approved for Council consideration at the August 11, 2016 Tax Increment Reinvestment Zone Number One board meeting.

## Staff Recommendation

Staff recommendation is to approve the 2016/2017 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:  
ADOPTING THE BUDGET OF THE TAX INCREMENT  
REINVESTMENT ZONE NO. 1, CITY OF AMARILLO FOR  
THE FISCAL YEAR OCTOBER 1, 2016, TO SEPTEMBER 30,  
2017.

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WHEREAS, Tax Increment Reinvestment Zone No. 1, City of Amarillo was created in December, 2006 by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2016, to September 30, 2017, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 1 for the fiscal year October 1, 2016, to September 30, 2017, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council on the 23rd day of August, 2016.

\_\_\_\_\_  
Paul Harpole, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney

# MEMO



To: Mayor Harpole  
From: Michelle Bonner, Assistant City Manager *m. Bonner*  
Date: August 8, 2016  
Subject: Center City Tax Increment Reinvestment Zone #1 2016/2017 Budget

Attached is the proposed 2016/2017 budget for the Center City Tax Increment Reinvestment Zone (TIRZ). The Board met on August 8, 2016 and approved the attached budget.

The proposed budget reflects revenue of \$643,164 included \$639,664 of participation from the taxing entities, Potter County, City of Amarillo, Amarillo College and the Panhandle Groundwater District. The Potter Randall Appraisal District (PRAD) has prepared the 2016 certified taxable value of \$194.3 million with \$2 million in new improvements compared to 2015 certified values of \$193.8 million. The certified values reflect a \$1.6 million increase in the value of exempt properties for 2016.

Total expenses of \$837,318 include \$125,000 to fund community projects, \$125,000 for a way finding project, \$150,000 of funding with Center City and \$304,293 to fund the TIRZ debt service obligations for the year.

The cash flow reflects beginning year (10/01/2016) available cash flows of \$927,105 and estimates ending available cash of \$837,318 which is above the targeted reserve of \$438,000.

9270 - TIRZ #1 Rev & Exp  
Budget 2016/2017

	Actual 2014-15	Approved Budget 2015/16	Revised Estimate 2015/16	Proposed Budget 2016/17
Beginning Cash	3,121,525	3,471,330	3,471,330	927,105
<b>Revenue</b>				
Potter County	319,070	340,501	354,639	345,889
City of Amarillo	173,400	185,042	186,602	181,994
Amarillo College	104,275	111,276	110,401	107,675
Panhandle Groundwater District	4,161	4,304	4,210	4,106
30310 TIRZ Participation	600,906	641,123	655,852	639,664
37109 Interest Earnings	4,938	4,100	7,378	3,500
39810 Proceeds from City of Amarillo Loan	-	1,850,000	1,850,000	
<b>TREVENUE Total Revenues</b>	605,844	2,495,223	2,513,230	643,164
<b>Expenditures</b>				
51110 Office Expense		400		400
61200 Postage		-	-	-
61300 Advertising		375		375
61400 Dues		850		850
62000 Professional		5,000		5,000
63140 Audit Fee	3,200	3,300	3,500	3,500
63455 Community Projects		125,000		125,000
63455 Community Projects - Way Finding				125,000
63455 Transportation Enhancement Program Match				
63500 Center City Inc.	8,100	150,000		150,000
74000 Printing and Binding		250		250
75100 Travel		13,500		13,500
75300 Meals and Local	1,241	1,550	737	1,550
77215 Tax Refund - Courtyard by Marriott	43,787	45,101	48,654	53,500
77215 Tax Refund - Toot 'n Totum	5,476	5,640	5,639	6,200
77215 Tax Refund - 10th Avenue Lofts				17,197
77215 Tax Refund - Double R Lofts				30,703
92150 Cert of Obligation	173,663	176,925	176,925	174,125
Debt Service on loan from the City (\$1.85 million)		148,449		130,168
<b>Total Recurring Expenses</b>	235,467	676,340	235,455	837,318
<b>Project Costs</b>				
		<b>Budget</b>		
Fisk Project (budget/spent)		\$70,000		
Potter County Streetscape (budget/spent)		\$943,426		
Polk Street Methodist Church Streetscape		\$203,124		
Vineyard Manor (budget/spent)		48,425		
Downtown Athletic Club (budget/spent)		42,306		
Downtown Project Retail (budget/spent)	2,700,000	3,455,576	3,455,576	
Downtown Project Streetscape (budget/spent)		931,424	931,424	
118 S Taylor Street	50,000	20,572		
Transportation Enhancement Program M	400,000	385,000	385,000	
Herring Bank 414 S Pierce Street			50,000	
<b>Total Projects</b>	20,572	4,772,000	4,822,000	-
<b>Ending Cash</b>	<b>3,471,330</b>	<b>518,213</b>	<b>927,105</b>	<b>732,951</b>
Bond Proceeds	927,075			
TIRZ Accumulation	2,544,255			
<i>Targeted Fund Balance</i>				
90 days operating reserve				133,256
One year's debt service				304,293
Targeted Fund Balance				437,549

City of Amarillo

TIRZ #1 Rev & Exp

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
30310 Collec Potter County As	622,483	600,778	641,123	655,852	639,664
<b>[Entity] Budget Detail Desc.</b>			<b>Total</b>		
[92710] Potter County			345,889		
[92710] City of Amarillo			181,994		
[92710] Amarillo College			107,675		
[92710] PGWCD			4,106		
Total			639,664		
[Note]	Calculated from the 2016 Certified Values as prepared by PRAD.				
<b>30300 Current Year's Levy</b>	<b>622,483</b>	<b>600,778</b>	<b>641,123</b>	<b>655,852</b>	<b>639,664</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>622,483</b>	<b>600,778</b>	<b>641,123</b>	<b>655,852</b>	<b>639,664</b>
37110 Interest Income	3,812	4,938	4,100	7,378	3,500
[Note]	TIRZ has committed significant dollars to the City's downtown projects, reduced the interest income projection to reflect the spend down of TIRZ dollars.				
37115 Unrealized G/L	0	128	0	0	0
<b>37109 Interest Earnings</b>	<b>3,812</b>	<b>5,066</b>	<b>4,100</b>	<b>7,378</b>	<b>3,500</b>
39810 Proceeds from LTerm Debt	0	0	1,500,000	1,850,000	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>1,850,000</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>626,295</b>	<b>605,844</b>	<b>2,145,223</b>	<b>2,513,230</b>	<b>643,164</b>
51110 Office Expense	0	0	400	0	400
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>400</b>
61300 Advertising	0	0	375	0	375
61400 Dues	0	0	850	0	850
62000 Professional	0	0	5,000	0	5,000
63140 Audit Fee	3,200	3,200	3,300	3,500	3,500
[Note]	Audit proposal for 2016/2017 year at the same level as the previous year.				
63455 Community Projects	0	0	125,000	0	250,000
[Note]	Increased dollars to provide for TIRZ #1 participation in the way finding program.				
63456 TIRZ Projects	91,061	0	0	0	0
63500 Center City Inc.	0	8,100	150,000	0	150,000
<b>60000 Contractual Services</b>	<b>94,261</b>	<b>11,300</b>	<b>284,525</b>	<b>3,500</b>	<b>409,725</b>
74000 Printing and Binding	0	0	250	0	250
75100 Travel	0	0	13,500	0	13,500
75300 Meals and Local	713	1,242	1,550	737	1,550
77215 Tax Payments on Leased L	43,327	49,263	50,741	54,293	107,600
<b>[Entity] Budget Detail Desc.</b>			<b>Total</b>		
[92710] Marriot			53,500		
[92710] Toot'n Totum			6,200		
[92710] 10th Avenue Lofts			17,197		
[92710] Double R Lofts			30,703		
Total			107,600		

City of Amarillo

TIRZ #1 Rev & Exp

DESCRIPTION	Actual 2013	Actual 2014	Budget 2015	RevEst 2015	Dept Req 2016
70000 Other Charges	44,040	50,505	66,041	55,030	122,900
CIPACCT CIP Accounts	0	0	0	4,822,000	0
80000 Capital Outlay	0	0	0	4,822,000	0
92170 Trsf to Debt Service	176,288	173,663	297,225	176,925	304,293

[Entity] Budget Detail Desc.	Total
[92710] 2011B debt service	172,625
[92710] fiscal agent fees	1,500
[92710] New debt issue (\$1.85 million)	130,168
Total	304,293

[Note]

Debt service on the \$1.85 million loan from the City is calculated using a 3.5% interest rate and for a 20 year time period.

92000 Operating Transfers	176,288	173,663	297,225	176,925	304,293
EXPENSES Total Expenses	314,589	235,467	648,191	5,057,455	837,318

RECEIVED

AUG 12 2016

CITY SECRETARY'S  
CITY OF AMARILLO

# Amarillo City Council Agenda Transmittal Memo



A

<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	N/A
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<b>Department</b>	Central Stores
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## Agenda Caption

Award – Downtown Lights and Poles  
Techline Inc. \$89,152.00  
Total \$89,152.00

This award is to approve the purchase of the Downtown Lights and Poles.

## Agenda Item Summary

Award of Downtown Lights and Poles

## Requested Action

Consider approval and award for the City's Downtown Light and Poles.

## Funding Summary

Funding for this award is available in the Central Stores Inventory Account 1000.15400.

## Community Engagement Summary

N/A

## Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5503 Downtown Poles and Lights  
Opened 4:00 p.m., July 15, 2016

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To be awarded as one lot

Techline

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Line 1 Black LED Light Fixture, per specifications

46 ea

Unit Price

\$1,184.000

Extended Price

54,464.00

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Line 2 Black Bracket, per specifications

39 ea

Unit Price

\$244.000

Extended Price

9,516.00

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Line 3 Black Street Light Pole w/ Arms, per specifications

14 ea

Unit Price

\$1,798.000

Extended Price

25,172.00

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Bid Total

89,152.00 

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Award by Vendor

89,152.00

# Amarillo City Council Agenda Transmittal Memo



B



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	
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<b>Department</b>	Civic Center
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### Agenda Caption

Award - Purchase of Ice Resurfacer for Civic Center Complex Coliseum from Complete Ice Arena Services, the lowest responding bidder for \$93,898.59.

This is a scheduled replacement for the existing Ice Resurfacer that is currently in use at the Civic Center Complex for maintaining the ice surface throughout the hockey season and for traveling ice shows. Current Ice Resurfacer is 18 years old and has been refurbished multiple times. Funding for this award is available in the FY 2015 Capital Improvement Fund for the Civic Center Complex.

### Agenda Item Summary

### Requested Action

Approval and award of bid.

### Funding Summary

2015/2016 approved Capital Improvement Plan, Job #440060.17400.1040 Hockey Improvements.

### Community Engagement Summary

### Staff Recommendation

It is recommended that the purchase of the new Ice Resurfacer be awarded to Complete Ice Arena Services in the amount of \$93,898.59.





# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	Infrastructure & Best Practices Initiatives
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<b>Department</b>	Fleet Services
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### Agenda Caption

Fleet Services: RFP P11-16 Fleet Parts and Supply Management  
Award of best and final Proposal to evaluated RFP

Napa-IBS, Parts Headquarters Inc.

This award will be utilized by Fleet Services and operated as In-house parts supplier.

### Agenda Item Summary

Award of RFP will result in Fleet Services ability to create the in-house parts and supply management program. This program is geared around improving efficiencies in fleet management by reducing downtime of equipment due to time lost acquiring repair parts under current policies and management, providing better inventory control and reducing the cost of inventorying parts.

Award to NAPA-IBS, Parts Headquarters Inc. will bring on board a company with 28 years of experience with municipal fleet parts management. NAPA-IBS has over 700 locations throughout the country. Cost of parts will be based on a cost plus 10% margin. Evaluation of proposals shows long term monetary savings may be minimal but allows for greatly improved efficiencies in fleet.

### Requested Action

Approval of presented RFP.

### Funding Summary

Fleet Services account 61110.52050 Auto Parts has an annual budget of \$1,550,000.00.

### Community Engagement Summary

RFP was mailed to over 15 companies performing this scope of programs. Parts Headquarters Inc. is a locally owned company working under the NAPA-IBS Corporation.

### Staff Recommendation

City staff and Fleet Services recommends Council Approval.



# Amarillo City Council Agenda Transmittal Memo



D



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	Infrastructure Initiative
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<b>Department</b>	Capital Projects & Development Engineering
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## Agenda Caption

**Award – SE 3<sup>rd</sup> Avenue Storm Sewer Replacement:**  
**Amarillo Utility Contractors-\$60,712.00**

This item is to approve the contract for the Emergency Repair of SE 3<sup>rd</sup> Avenue Storm Sewer Replacement. This project will replace damaged storm sewer in SE 3<sup>rd</sup> Ave and repairs damage to the street due to previously abandoned storm sewer. Funding for this project was approved utilizing the Drainage Utility Fund.

## Agenda Item Summary

**Award of Contract for the Emergency Repair of SE 3<sup>rd</sup> Avenue Storm Sewer Replacement**

## Requested Action

**Consider approval and award to Amarillo Utility Contractors-\$60,712.00**

## Funding Summary

**Funding for this project is available in the project Budget Number 560084.17400.1050.**

## Community Engagement Summary

This project will have modest impact to the neighborhood. City staff will continually update the public with press releases and public announcements through social media before and during the project. The Project Manager will send notifications to the property owners and will conduct a public meeting prior to construction for affected citizens.

## Staff Recommendation

**City Staff is recommending approval and award of the contract.**

Bid No. 5535 SW 3RD AVENUE STORM SEWER REPLACEMENT  
Opened 4:00 p.m. August 10, 2016

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To be awarded as one lot

AMARILLO UTILITY  
CONTRACTORS

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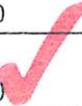
Line 1 Maintenance and repair, sewer  
and storm drain, per specifications

1 LS

Unit Price \$60,712.000

Extended Price 60,712.00

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Bid Total 60,712.00 

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Award by Vendor 60,712.00



**EMPLOYMENT AGREEMENT  
(INDEPENDENT CONTRACTOR)**

This Agreement is by and between the City of Amarillo, Texas, acting by and through its Mayor ("City") and Terry L. Childers ("Contractor"). The parties agree as follows:

**1. Purpose.**

The purpose of this Agreement is to set forth the expectations of and benefits to be provided to Contractor while he provides services as Interim City Manager of the City of Amarillo. It is the intention of the parties that City will utilize the services of Contractor as an Independent Contractor rather than as an employee of the City.

**2. Term.**

This Agreement is for an indefinite term. It does not create and shall not be construed as creating an agreement to employ for any specific period of time. The parties agree that this Agreement does not alter the at-will status of the Contractor's employment. The provisions of this Agreement, as may be amended, apply for the duration of employment.

**3. Duties and Authority.**

City hereby appoints Contractor as Interim City Manager to perform all customary and usual functions and duties of the position of Interim City Manager, including but not limited to those specified by state law; City Charter; any applicable City ordinances, resolutions, and policies; and such other duties as may be prescribed by the City Council from time to time.

**4. Compensation & Benefits.**

City agrees to pay Contractor an annual fee of \$312,510.00, payable in installments on the 15<sup>th</sup> and 30<sup>th</sup> day of each month by either check or by direct deposit to Contractor's designated account. Contractor understands Contractor will not be entitled to any City benefits including, but not limited to, health/dental insurance, unemployment benefits, disability benefits, paid vacation, sick leave and retirement; that City will not contribute to Medicare, social security, or any other required employment tax; and will not withhold income tax, FICA or Medicare taxes from the compensation to be paid to Contractor. City will annually file a Form 1099 MISC with the IRS with copy to Contractor. This Agreement is deemed to be automatically amended to reflect any salary adjustments that are provided by the City. Compensation may be reviewed on an annual basis.

In addition to salary, the following benefits will be paid/provided by the City to the Contractor.

**A. Business Expenses.** The City will reimburse Contractor for the following expenses, upon receiving duly executed receipts, vouchers, statements, or personal affidavit therefore:

- (1) Professional dues and subscriptions of the Contractor necessary for his continuation and participation in national, state, regional, and local associations and organizations necessary and desirable for the Contractor's continued professional growth and for the good of the City.

(2) Reasonable and necessary costs of travel and subsistence expenses of the Contractor for professional and official travel for City-related business, meetings, official functions, seminars, conventions, and the like.

(3) Reasonable and necessary costs of general expenses of a non-personal but job related nature incurred by Contractor in furtherance of City business.

**B. Personal Housing and Transportation.** Contractor shall be solely responsible for his personal housing and transportation expenses and costs during the term of this Agreement. Contractor shall be responsible for expenses and costs related to travel to his permanent home address and elsewhere on when not job-related.

#### **5. Other Benefits.**

To the extent allowed by law, the City shall provide both a defense and indemnity to the Contractor against all claims, suits, demands, causes of action, attorney fees, penalties, fines, and interest that arise out of or relate to the Contractor's performance of this Agreement (whether by act or omission) in his official capacity; *provided however*, that grossly negligent, knowingly and intentional, or criminal misconduct is excluded.

#### **6. Work Schedule.**

Contractor shall devote all of his professional time and energy to performance under the terms of this Agreement. Contractor shall not accept nor perform outside employment without prior express consent of the City. However, Contractor shall be allowed customary and reasonable participation in non-profit and charity activities. Contractor shall set his own work schedule to perform the duties required under the terms of this Agreement.

#### **7. Other Terms & Conditions.**

In accordance with City Ordinance 2-3-1 (d) Contractor shall take and subscribe to the oath prescribed by the Texas Constitution and laws for members of the City Council. Pursuant to City Ordinance 2-3-1 (c) no bond is required of Contractor at this time.

#### **8. Termination.**

This Agreement may be terminated by either party at any time by thirty (30) days advance written notification to the other party. Upon termination City will be obligated to pay Contractor for all services rendered and expenses incurred by Contractor prior to the date of receipt of the written notice of termination.

#### **9. Severance.**

Severance shall be paid only as follows:

**A.** It is anticipated that Contractor shall enter into a personal lease agreement for housing for a term of nine (9) months. In the event Contractor is terminated or asked to resign for any reason, any remaining lease liability of the Contractor shall be fully satisfied by the City as severance pay

**B.** Any severance pay shall be paid or otherwise satisfied within ten (10) days following effective date of termination.

**C.** No severance is due if Contractor voluntarily elects to voluntarily resign.

#### **10. General Provisions.**

A. This Agreement sets forth the entire understanding between the Contractor and City relating to the employment of the Contractor by City. Any prior discussions or representations by or between the parties are merged into and rendered null by this Agreement.

B. The parties may amend this Agreement by mutual agreement in writing.

C. This Agreement is not assignable and is intended to be binding on City and the Contractor and their assigns, successors, heirs, executors, and beneficiaries.

D. The invalidity or partial invalidity of this Agreement shall not affect the validity of the remainder of the Agreement, and such remainder shall be deemed to be in full force and effect as if they had been separately executed by the parties.

E. There are no third-party beneficiaries to this Agreement, and nothing herein shall be deemed to create a joint venture.

F. In the event of a dispute arising hereunder, venue shall be set in an applicable state court located in Potter County, Texas.

The parties have executed this Agreement on this \_\_\_\_\_ day of August, 2016, to be effective on and after September 1, 2016.

**City of Amarillo**

**Interim City Manager**

By: \_\_\_\_\_  
Paul Harpole  
Mayor

\_\_\_\_\_  
Terry L. Childers, Contractor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
William M. McKamie, City Attorney

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	August 23, 2016	<b>Council Priority</b>	Infrastructure Initiative
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<b>Department</b>	Capital Projects & Development Engineering
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## Agenda Caption

Approval – Professional Services Agreement – Addendum #3 Engineering Services - Project # 521725 Arden Road Pipeline and Pump Station Improvements:  
HDR Engineering Inc.

This item approves Addendum #3 to a June 5, 2013 Agreement for Engineering Services to perform additional engineering services to evaluate options for increasing Chlorine Contact Time, coordinate with TCEQ, to select the most beneficial alternative, design the clearwell baffle system/and required piping and sampling modifications, supply contractor procurement assistance and provide construction and engineering services to meet TCEQ requirements for additional water transfer. The current contract and this addendum meet the requirements of the Texas Water Development Board Drinking Water State Revolving Fund Loan Program (DWSRF). This addendum provides for the continuation of services by HDR, Inc. at a lump sum cost not to exceed \$178,150.00.

## Agenda Item Summary

Approval –HDR Engineering, Inc. Professional Services Agreement – Addendum #3 Engineering Services - Project # 521725 Arden Road Pipeline and Pump Station Improvements

## Requested Action

Consider approval of Addendum #3 to HDR Engineering, Inc. Professional Services Agreement \$178,150.00

## Funding Summary

Funding for this amendment is available in the approved Capital Improvement Program Project #521725.

## Community Engagement Summary

N/A

## Staff Recommendation

City Staff is recommending approval of Addendum #3 to the June 5, 2013 Agreement for Engineering Services – HDR Engineering Inc.

ADDENDUM #3 TO AGREEMENT  
FOR  
ENGINEERING SERVICES  
PROJECT #521725

WHEREAS:

HDR ENGINEERING, INC. ("ENGINEER") entered into an Agreement on June 5, 2013 to perform engineering services for CITY OF AMARILLO ("OWNER");

OWNER desires to amend this Agreement in order for ENGINEER to perform additional services beyond those previously contemplated;

ENGINEER is willing to amend the Agreement and perform the additional following engineering services:

1. Clearwell Baffling Evaluation, Design, and Engineering Construction Services – Due to the increased water being directed to the Osage Water Treatment Plant from the expansion of the Potter County Well Fields, the City of Amarillo is required by the Texas Commission of Environmental Quality (TCEQ) to increase CT throughout the plant so that the additional water can be transferred to the western portion of town through this project's new Arden Road Transmission Pipeline. ENGINEER will perform these services to increase the Osage Water Treatment Plant's CT throughout the treatment process. ENGINEER will evaluate options for increasing CT, coordinate with the TCEQ, work with the OWNER to select the most beneficial alternative, design the clearwell baffle system/any required piping and sampling modifications, supply contractor procurement assistance, and provide construction engineering services.

The services described above will be broken down into the following tasks:

Task 1 – Kick-off and Information / Data Review – ENGINEER will conduct a Kick-off Meeting with the OWNER to confirm objectives, approach, and schedule. Alternatives for final evaluation will be discussed and confirmed. ENGINEER will prepare an Information / Data request and submit to the OWNER prior to the Kick-off Meeting. ENGINEER will review information and data collected and provided by the OWNER including:

- a. Latest, approved CT Study for the Osage WTP and supporting plant design information
- b. Schematic(s) indicating the current location(s) of chlorine injection and residual sampling / monitoring points (i.e. current approved monitoring plan schematic)
- c. Prior studies, design reports, and as-built drawings for the existing clearwells and associated plant piping configuration
- d. Raw, settled, and filtered water quality data representative of typical operating conditions
- e. Design reports / information regarding chlorine feed system and capacity
- f. Design reports / information regarding ozone system and capacity

Task 2 – Evaluation of Alternatives – Upon conducting the Kick-off Meeting and completing review of the information and data collected in Task 1 of this Addendum #3, ENGINEER will evaluate the following alternatives :

- Alternative No. 1 – Flow through Clearwell No. 1 (Baffle) then Clearwell No. 2 and No. 3

(in Parallel)

- Alternative No. 2 – Baffle and Add Residual Monitoring at All Clearwells
- Alternative No. 3 – Baffle All Clearwells and Relocate 24<sup>th</sup> Street Transfer Line Tie-in

ENGINEER will develop a brief bench-top test plan for the OWNER to complete chlorine demand / decay tests on groundwater that will be blended at the Osage WTP clearwells, including up to three blends of groundwater with filtered water from the WTP. ENGINEER will review results provided by the OWNER.

ENGINEER will develop a second brief bench-top test plan for the OWNER to complete a THM formation testing plan to compare THM formation whether injecting chlorine in the settling basins (as is performed currently) and THM formation if injecting chlorine post filter with clearwell baffling.

In addition to the above alternatives, ENGINEER will conduct a high-level review of the existing ozone system to assess its capability in providing disinfection credit. Raw water quality data will be reviewed (including historical bromide and bromate formation data) to determine feasibility of implementing disinfection using ozone to increase the margin of safety in meeting disinfection requirements at the WTP. The review will consider bromate mitigation strategies and required modifications to the existing facilities. As a special service, ENGINEER can conduct bench-top ozone demand / decay and bromate formation testing with and without mitigation strategies (i.e. lower pH, small dose of chlorine and ammonia upstream of ozonation).

ENGINEER will also evaluate the advantages, disadvantages, TCEQ impacts, and potential requirements on the treatment processes if ozone injection is eliminated from the treatment system. ENGINEER will recommend additional steps as it relates to the use of ozone at the Osage Water Treatment Plant.

ENGINEER will first establish a disinfection CT ratio goal with the OWNER as the basis for comparing the alternatives. ENGINEER will then confirm the basis and acceptability of the alternatives with the TCEQ per Task 6 of this Addendum #3. ENGINEER will submit a draft technical memorandum for the OWNER's review that describes the alternatives, analyzes how each alternative may impact confirmation of disinfection CT compliance, compares advantages / disadvantages and estimated probable construction cost, and recommends improvements for design and construction. ENGINEER will conduct a review meeting with the OWNER, address OWNER comments and finalize the technical memorandum to serve as the basis for design and implementation.

2. Task 3 – Design Services – ENGINEER will provide detailed design drawings and specifications for construction of the recommended improvements as determined in Task 2 of this Addendum #3. Drawings and specifications will be prepared to a 70% level of completion and reviewed with the OWNER. ENGINEER will address 70% review comments and prepare 100% drawings and specifications, including any plant shutdown / restriction requirements and constraints). 100% Drawings and Specifications will be sent to the TCEQ for approval. The level of effort is based on design of clearwell baffling, yard piping re-configuration, and potential new residual sampling / monitoring points. ***This scope of services does not include design services related to any improvements related to the existing ozone system.*** If Task 2 recommendations include ozone system improvements that the OWNER would like to pursue, it is assumed design improvements

would be addressed separately in the future.

3. Task 4 – Bidding Services – After TCEQ approval is granted for the design, ENGINEER will provide the OWNER bid ready documents in paper and electronic format for contractor procurement. ENGINEER will answer contractor/supplier questions, issue addenda when required, attend a mandatory pre-bid meeting, attend the bid opening, tabulate bids, and issue a recommendation letter to the OWNER for the selected responsible low-bid contractor.
4. Task 5 – Engineering Services During Construction and Construction Observation – ENGINEER will provide engineering services during construction as delineated in Task 4 of the original, June 5, 2013 Agreement pertaining to construction of the additional work designed in Task 3 of this Addendum #3. Assuming only one clearwell can be taken down at anytime during low flow periods, the construction duration is anticipated to be approximately 8-months. If for some reason the construction duration exceeds that, the ENGINEER may need to be compensated to extend these construction services. These services do not include construction inspection.
5. Task 6 – Permitting and Regulatory Coordination – ENGINEER will assist the OWNER with gaining TCEQ approval of the proposed improvements from Task 2 and 3 of this Addendum #3. The level of effort assumes up to two conversations with the TCEQ and submittal of the technical memorandum and design document deliverable provided in this addendum. ENGINEER will also prepare the update of the Osage WTP CT Study for submittal to the TCEQ.

NOW, THEREFORE, ENGINEER and OWNER do hereby agree:

The additional lump sum fee for the ENGINEER to perform the additional engineering services provided for in this Addendum is \$178,150. The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

**Section "I" shall be replaced with the following:**

"ENGINEER agrees to accept for all services to be provided under this Agreement a lump sum fee including expenses (reference Expenses Addendum attached hereto and by reference made a part hereof) not to exceed one million, seven hundred and ninety eight thousand, seven hundred Dollars (\$1,798,700). ENGINEER'S fee is based on a lump sum basis as shown in Exhibit "B" attached hereto and by reference made a part hereof."

**Exhibit B from the original Agreement, first paragraph, shall be replaced with the following:**

"A Lump Sum amount not to exceed a total Lump Sum amount of \$1,798,700 for the entire project."

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("ENGINEER")

CITY OF AMARILLO ("OWNER")

By: 

By: \_\_\_\_\_

Its: VICE PRESIDENT

Its: \_\_\_\_\_

Date: 6-24-16

Date: \_\_\_\_\_

**City of Amarillo**

**Arden Road 36-Inch Transmission Pipeline and Pump Station Improvements - Addendum #3 - Osage Clearwell Baffling**

	LABOR HOURS									FEE			
	Technical Advisor/QC	Project Manager	Process Lead	EIT	Electrical	Structural	CAD / Designer	Admin. Support		LABOR	EXPENSES	SUB	TOTAL
	Cantwell	Ferland	Hoffman	Bailey	Besinger	Saggi	Franklin	Rayshell	Hours				
Task 1 - Information & Data Review w/ Workshop with City	1	12	12	6				4	35	\$ 7,575	\$ 1,394		\$ 8,969
Task 2 - Evaluation of Alternatives	2	40	76	24	2	6	16	4	170	\$ 38,888	\$ 1,947		\$ 40,835
Task 3 - Design Services	4	36	48	80	24	40	140	12	384	\$ 71,045	\$ 4,024		\$ 75,069
Task 4 - Bidding Services		24	8	8			4	4	48	\$ 9,796	\$ 1,447		\$ 11,242
Task 5 - Engineering Services During Construction (8 months)		88	8	24	2	4	4	12	142	\$ 28,952	\$ 5,432		\$ 34,384
Task 6 - Permitting & Regulatory Coordination		8	16				4	4	32	\$ 7,466	\$ 184		\$ 7,650
<b>Total</b>	<b>7</b>	<b>208</b>	<b>168</b>	<b>142</b>	<b>28</b>	<b>50</b>	<b>168</b>	<b>40</b>	<b>811</b>	<b>\$ 163,722</b>	<b>\$ 14,428</b>	<b>\$ -</b>	<b>\$ 178,150</b>

## BOARDS AND COMMISSIONS – VACANCIES



### Board of Review-Landmarks & Historic District (3-year terms)

06/19/2001	Carson Burgess	05/21/2015
08/27/2008	Kim Crawford	05/21/2016
11/27/2012	L.V. Perkins	05/21/2015
11/27/2012	Tom Thatcher	05/21/2015
07/13/2004	Mason Rogers	05/21/2016 (resigned)
09/23/2008	Howard Smith	05/21/2016 (resigned)

### Canadian River Municipal Water Authority (2-year terms)

08/06/2002	William Hallerberg	07/31/2016
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### Emergency Care Advisory Board (3-year terms)

10/01/2013	Stephen Neumann	04/21/2018 (resigned)
04/21/2010	Brian Eades	04/21/2019 (resigned)

### Library Advisory Board (3-year terms)

09/10/2013	Joy Brennaman	07/19/2016
10/01/2013	Cullen Lutz	09/30/2016
09/07/2010	Mary Roman-Jordan	07/19/2016

### Parks and Recreation Board (3-year terms)

01/02/2013	William Chafin	07/01/2016
09/10/2013	Terry Easterling	07/01/2016
01/02/2013	David Hudson	07/01/2016

### Planning and Zoning Commission (3-year terms)

06/28/2011	David Craig	05/15/2016
05/14/2014	Jessie Phifer	05/15/2018 (resigned 07/11/2016)