

STATE OF TEXAS  
 COUNTIES OF POTTER  
 AND RANDALL  
 CITY OF AMARILLO

On the 12th day of December, 2013 the Zoning Board of Adjustment of the City of Amarillo met at 3:00 p.m. in a regular meeting in the Room 306 of City Hall with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Matt Thomas, Chairman	Yes	31	28
Larry Mills	Yes	20	15
Richard Walton	No	13	7
Craig Davis	Yes	1	1
Tom Kolius	Yes	1	1
<b>ALTERNATE MEMBERS</b>			
Farrar Mansfield	Yes	5	4
Ryan Brewster	Yes	3	2
Barry Lynch	No	3	0
Chris Rhynehart	Yes	1	1

ADMINISTRATIVE MEMBERS PRESENT

Scott McDonald, Building Official  
 Randy Schuster, Deputy Building Official  
 Marcus Norris, City Attorney

Teresa Hook, Administrative Technician  
 Landry Ward, Plan Reviewer

Chairman Matt Thomas called the regular meeting to order at 3:03 P.M.

- Item 1:** Approval of the minutes of the March 14, 2013 meeting. Larry Mills made a motion to approve the minutes. The motion was seconded by Craig Davis and passed on a 5:0 vote.
- Item 2:** Introduction and Orientation of new Board Members  
 Chairman Matt Thomas turned meeting over to Scott McDonald who invited members to introduce themselves and thanked them for their service. Randy Schuster then provided an overview of the ZBA processes and procedures.
- Item 3:** Open Meetings Overview, City Attorney  
 Marcus Norris, City Attorney provided information and explained the 6 Key Concepts of Texas Open Meetings Law followed by discussion and questions.
- Item 4:** Election of Officers  
 Chairman Matt Thomas announced that 1<sup>st</sup> and 2<sup>nd</sup> Vice Chair positions are vacant and asked for nominations. Farrar Mansfield made a motion to elect Larry Mills for 1<sup>st</sup> Vice Chair. Motion was seconded by Matt Thomas. Tom Kolius made a motion to elect Richard Walton for 2<sup>nd</sup> Vice Chair. Motion was seconded by Farrar Mansfield. Vote to approve nominations passed, 5:0.
- Item 5:** Public Forum: Comments from interested citizens on matters pertaining to this board's policies, programs or services.  
 Chairman Matt Thomas invited public comment to which there was none.

There being no further business, motion to adjourn was made by Larry Mills, seconded by Farrar Mansfield and passed 5:0

  
 Scott A. McDonald  
 Secretary to the Board

On the 12<sup>th</sup> day of December, 2013, I caused the minutes to be filed in the original minute records of the Zoning Board of Adjustment, which are on file in the office of the Building Official.