

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 8th day of August, 2012, the Vineyards Public Improvement District (PID) Advisory Board met at 9:00 A.M. in Room 306, on the third floor of City Hall, 509 SE 7th Avenue, Amarillo, Texas with the following individuals present:

<u>MEMBERS</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	2	2
Thomas Nielsen, Jr.	2	2
Eric Nielsen	2	0

CITY OF AMARILLO STAFF

Kelley Shaw, Planning Director
 Kathleen Collins, Comprehensive Planner

ITEM 1: Approval of the June 12, 2012 meeting minutes.

Mr. Nielsen, Sr. moved to approve the minutes of the June 12, 2012 meeting as presented, Mr. Nielsen, Jr. seconded the motion and minutes were unanimously approved.

ITEM 2: Discuss PID operations and maintenance.

Mr. Shaw noted The Vineyards PID has several median improvements which require operation and maintenance. Mr. Nielsen, Sr. mentioned he hired a landscape contractor, US Lawns, to maintain the common areas as well as show homes within this neighborhood. He stated that the contractor estimated the PID maintenance and operations to be approximately \$100 per month.

ITEM 3: Consider for recommendation 2012/13 Budget and 5-Year Service Plan.

Mr. Shaw stated the 2012/13 budget would contain \$0.00. Mr. Shaw then reviewed an example of a 5-year service plan by line item and explained that based upon calculations provided by Mr. Nielsen, Sr., City Staff would begin tracking The Vineyards PID expenses within a service plan. Costs for maintaining the PID for FY 2012/13 were estimated at \$3,760. Mr. Nielsen, Sr. stated that he, being the developer of the property, would pay the entire amount for FY 2012/13 and not place the burden of an assessment on the current property owners. Mr. Shaw requested a motion to approve the budget and 5-year service plan. Mr. Nielsen, Sr. so moved and Mr. Nielsen, Jr. seconded the motion. The budget and 5-year service plan were approved.

ITEM 4: Discuss future agenda items.

None.

ITEM 5: Adjourn Meeting

There being no further action, the meeting was adjourned.