

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 8th day of November, 2012, the Tax Increment Reinvestment Zone Board met in a regularly scheduled meeting at 12:00 PM, in Room 306 of City Hall, at 509 E. 7th Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Richard Brown, Chairman, City of Amarillo	Yes	54	50
Dr. David Woodburn, Amarillo College	No	16	8
Chuck Speed, Amarillo Hospital District	No	1	0
Anette Carlisle, Amarillo Independent School District	Yes	3	3
Jason Herrick, City of Amarillo	Yes	5	4
Scott Bentley, City of Amarillo	Yes	17	17
James Wester, Panhandle Groundwater Conservation District	No	22	14
Carol Autry, Potter County	Yes	51	46
H.R. Kelly, Potter County	Yes	37	34
Willie Quintero, Potter County	Yes	1	1

Others Present:

Vicki Covey, Assistant City Manager for Public Services Marcus Norris, City Attorney
 Dean Frigo, Assistant City Manager for Finance Kelley Shaw, Planning Director
 Jan Sanders, Recording Secretary

Chairman Brown opened the meeting at 12:05 PM, established a quorum and conducted the consideration of the following items listed below.

Chairman Brown introduced and welcomed new board member Willie Quintero, representing Potter County.

ITEM 1 Approve the minutes of the meeting of October 11, 2012.

Chairman Brown asked for corrections, deletions or changes to the minutes of October 11, 2012. Hearing none, the minutes were approved as submitted.

ITEM 2 Discuss and consider TIRZ #1 support of Wayfinding concepts and signage design as recommended by Downtown Amarillo, Inc.

Chairman Brown gave a brief recap of the Wayfinding design concept which is a consistent usage of signage for parking, vehicular and pedestrian directional signs, and informational kiosks. The

Wayfinding design offers a reliable method of visual communication for navigating around downtown, while increasing the walkability and a more pedestrian friendly atmosphere. Chairman Brown stated the DAI board has made a recommendation for signage design and is included in the TIRZ board packets.

Motion was made by H. R. Kelley, seconded by Jason Herrick to support the Wayfinding concepts and signage design as recommended by DAI. The motion carried unanimously.

ITEM 3 Discuss and consider TIRZ #1 support of Circulation study findings as recommended by Downtown Amarillo, Inc.

Chairman Brown gave a brief recap of the Circulation study which analyzes all modes of transportation and the potential flow of movement throughout the downtown area. The Circulation study recommends the conversion of some one-way to two-way streets, possibly closing one street on an as-needed basis, and implementing bulb-out treatments for improving pedestrian safety while allowing on-street parking. Chairman Brown commented the DAI board authorized Jacobs Engineering to prepare a Traffic Analysis/Circulation Study summary page and is included in the TIRZ board packets.

Motion was made by Scott Bentley, seconded by Carol Autry to support the Circulation study findings as recommended by DAI. The motion carried unanimously.

ITEM 4 Discuss and consider TIRZ #1 participation in funding certain streetscape improvements related to the 2012 Texas Transportation Enhancement Program application.

Chairman Brown informed the board TxDOT has available funds in the Transportation Enhancement Program for streetscape projects. Chairman Brown asked Vicki Covey, Assistant City Manager for Public Services, and Melissa Dailey, Executive Director, DAI to further brief the board on the proposed application. Ms. Covey commented the City of Amarillo is working on an application for downtown streetscape on Buchanan Street and 6th Avenue. The project would include new sidewalks, walkway trees, pedestrian lighting, crosswalks and intersection treatment along Buchanan Street, from 6th to 11th Avenue, and 6th Avenue from Pierce Street to Fillmore Street. Ms. Covey stated the estimated cost of the project is \$1.8 million and requires an estimated local match of \$371,483.00. Ms. Dailey pointed out the goal is to expand and join existing and planned streetscape improvements already funded along Buchanan Street. This application would tie in with planned streetscape for the convention hotel, multi-purpose entertainment venue, and the parking garage, along with existing streetscape beginning at Buchanan Street and 11th Avenue.

Motion was made by Anette Carlisle, to approve a Resolution authorizing funding by TIRZ #1 in support of the Amarillo downtown streetscape project up to \$400,000.00, and was seconded by H.R. Kelley. The motion carried unanimously.

ITEM 5 Report on status of TIRZ #1 Projects:

- a. Potter County Courthouse Streetscape Project
Mr. Shaw stated we have received the final invoice, the project is now complete and will be removed from the agenda.
- b. Polk Street Methodist Church Streetscape Project – No Report
- c. Vineyard Manor Apartments/Streetscape Project
Mr. Shaw stated Vineyard Manor received approval at the City Commission's October 30th meeting for an additional \$331,255 from the HOME Investment Partnership Program. The additional funds are needed due to unforeseen building conditions as well as requirements from the Texas Historical Commission.
- d. Downtown Athletic Club Parking Lot/Streetscape Project
Mr. Shaw stated the project had been approved at the City Commission's October 30th meeting and the project is underway.
- e. Downtown Amarillo, Inc. Studies
Mr. Shaw stated the studies are complete and will be removed from the agenda.

ITEM 6 Public Forum.

Chairman Brown reminded Board members and those in the audience the Board can take no action on matters presented or discussed.

Robert Goodrich, owner of the Herring Hotel, spoke inquiring on the status of his application for TIRZ support. Chairman Brown stated the TIRZ board has previously tabled this item due to a City of Amarillo resolution which outlines a plan for the Herring Hotel. At this time, the TIRZ board will not take action on the hotel application until the City Commission amends or modifies said resolution. Chairman Brown suggested Mr. Goodrich contact the City Commissioners, if he so desires.

ITEM 7 Discuss Items for Future Agendas.

No items were mentioned.

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There being no further items before the Board, the meeting adjourned at 1:03 PM. All remarks are recorded and are on file in the Planning Department.