

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 8<sup>th</sup> day of March, 2012, the Tax Increment Reinvestment Zone Board met in a regularly scheduled meeting at 12:00 PM, in Room 306 of City Hall, at 509 E. 7<sup>th</sup> Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Richard Brown, Chairman, City of Amarillo	Yes	48	44
Dr. David Woodburn, Amarillo College	Yes	10	5
Greg Graham, Amarillo Hospital District	Yes	6	5
John Ben Blanchard, Amarillo Independent School District	Yes	23	22
Paula Bliss, City of Amarillo	Yes	48	44
Scott Bentley, City of Amarillo	Yes	11	11
James Wester, Panhandle Groundwater Conservation District	Yes	16	12
Carol Autry, Potter County	Yes	45	42
H.R. Kelly, Potter County	Yes	31	28
Sonya Letson, Potter County	No	48	39

Others Present:

Vicki Covey, Assistant City Manager for Public Services      Kelley Shaw, Planning Director  
Dean Frigo, Assistant City Manager for Finance                  Claud Drinnen, Deputy City Attorney  
Jan Sanders, Recording Secretary

Chairman Brown opened the meeting at 12:00 PM, established a quorum and conducted the consideration of the following items in the order listed below.

ITEM 1 Approve the minutes of the meeting of February 9, 2012.

Chairman Brown asked for corrections, deletions or changes to the minutes of February 9, 2012. Hearing none, the minutes were approved as submitted.

ITEM 2 Discuss a request from Amarillo College for TIRZ funding assistance related to Amarillo College’s Polk Street parking lot project.

Kelley Shaw, Planning Director, briefed the Board on Amarillo College’s parking lot request of \$50,000 towards the purchase of 27 lights/lampposts. Mr. Shaw stated total cost of the lights run approximately \$160,000.

Dr. Paul Matney, Amarillo College President, stated the \$920,000 Polk Street parking lot project, with expected completion date of June 1, 2012, will enhance the aesthetic value of the south gateway to downtown Amarillo. The parking lot will include 205 parking spaces, which are

available to Polk Street United Methodist Church and First Baptist Church congregations, 27 pedestrian lights, 60 trees, brick façade, and a walkable streetscape environment conforming to the Downtown Amarillo Urban Design Standards.

Mr. Shaw mentioned this project will complete the first full block of streetscape elements with the streetscape project of Polk Street United Methodist Church directly across Polk Street to the East. Dean Frigo, Assistant City Manager for Finance, commented Amarillo College is a participant in the TIRZ and has contributed \$317,000 to date.

Chairman Brown pointed out this item is a discussion item only, warranting no action today and advised the Board to enter executive session at the close of the published agenda.

### ITEM 3 Report on status of TIRZ #1 Projects.

- a. Fisk Courtyard by Marriott Redevelopment Project  
Mr. Shaw reported no change in the project.
- b. Potter County Courthouse Streetscape Project  
Mr. Shaw commented this project will be finished soon as the streetscape, lights, and benches have been installed. H. R. Kelly commented June 9<sup>th</sup> has been tentatively set as the re-dedication date.
- c. Polk Street Methodist Church Streetscape Project  
Mr. Shaw reported no change in the project.
- d. Vineyard Manor Apartments/Streetscape Project  
Mr. Shaw reported the project is proceeding with the paint removal from the brick exterior.
- e. Downtown Amarillo Inc.  
No report.

### ITEM 4 Public Forum.

Chairman Brown reminded Board members and those in the audience the Board can take no action on matters presented or discussed.

H. R. Kelly introduced Mercy Murguia, new Potter County Commissioner, to the TIRZ Board.

Chairman Brown asked Claud Drinnen, Deputy City Attorney, to begin the executive session. Mr. Drinnen called for an executive session, at 12:27 PM, to discuss the commercial or financial information received from an existing business or business prospect, per Texas Government Code section 551.087, as related to proposed projects for downtown redevelopment. The executive session concluded at 1:06 PM.

### ITEM 5 Discuss Items for Future Agendas.

Chairman Brown announced the Board decided to make the Amarillo College request for funding assistance an action item for the next TIRZ #1 meeting.

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No one spoke from the audience and there being no further items before the Board, the meeting adjourned at 1:07 PM. All remarks are recorded and are on file in the Planning Department.