

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 27th day of June 2013, the Quail Creek Public Improvement District (PID) Advisory Board met at 9:00 A.M. in Room 203 on the second floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Ricky Culp (Vice Chair)	6	6
Jim Luginbill (Chair)	5	4
Kris Culp	4	4

CITY OF AMARILLO STAFF

Kathleen Collins, PID Administrator

ITEM 1: Approval of Minutes from the June 11, 2012 meeting

Ms. Kathleen Collins asked if there were any corrections to the June 11, 2012 meeting minutes, hearing none, Mr. Ricky Culp moved to approve the minutes as presented; Mr. Kris Culp seconded the motion; motion passed.

ITEM 2: Discuss ongoing PID operations and Maintenance contract

Mr. Luginbill stated Yard Barber, PID landscape contractor, is doing a great job maintaining the common areas.

Mr. Ricky Culp requested that an 8-person handicap accessible picnic table be placed on the existing cement pad within the large common area. He asked if the Amarillo Parks Department would be the point of contact to price a table. Ms. Collins mentioned she would ask and call Mr. Culp with the answer. She stated the PID has approximately \$2,800 which could go toward such improvements.

ITEM 3: Consider for recommendation 2013/14 Budget and 5-Year Service Plan

Ms. Collins explained the 2013/14 budget by detailing the maintenance and operation costs of each line item, pointing out costs associated with each expense. She noted each lot (29 total lots) would continue to be assessed \$237 and the ending fund balance (\$4,125 *projected*) and operating reserve (\$1,738 *projected*) are sufficient for the 2013/14 year.

When looking at the next four years projections, Ms. Collins pointed out that an assessment increase of 2% was built in for each year, beginning in 2014/15. Ms. Collins equated the 2% increase to the City's rate of inflation.

Mr. Ricky Culp moved to approve the proposed budget and 5-year service plan as presented. Mr. Kris Culp seconded the motion. Motion carried unanimously.

ITEM 4: Discuss reappointment of members whose terms expire September 1, 2013

Ms. Collins stated that Mr. Kris Culp's term will expire in September. Mr. Kris Culp stated that he would serve another three-year term. Ms. Collins will contact forward the request to the Amarillo City Commission.

ITEM 5: Discuss future agenda items

No items were discussed.

ITEM 6: Adjourn Meeting

There being no further action, meeting was adjourned.