STATE OF TEXAS :

COUNTIES OF POTTER :

AND RANDALL :

On this the 9th day of April 2013, the Parks and Recreation Commission of Amarillo, Texas convened at 1:30 PM in regular session in Room 306, City Hall at 509 E. 7th Avenue, with the following members present:

ATTENDANCE

	PRESENT TODAY	NO. REGULAR MEETINGS HELD SINCE APPOINTMENT	NO. REGULAR MEETINGS ATTENDED SINCE APPOINTMENT	TERM STARTED	TERM EXPIRES
Mr. Cameron Monroe	Yes	47	37	08/12/08	07/01/14
Ms. Joyce Cunningham	Yes	57	55	07/24/07	07/01/13
Ms. Jackie Payne	Yes	57	45	07/24/07	07/01/15
Mr. Mike Rivera	Yes	16	12	09/13/11	07/01/14
Ms. Renee McCown	Yes	16	12	09/13/11	07/01/14
Mr. David Hudson	Yes	3	3	01/02/13	07/01/16
Mr. Rob Chafin	No	3	1	01/02/13	07/01/15

and the following staff members:

Mr. Rod Tweet	Director of Parks & Recreation
Mr. Clint Stoddard	Park Superintendent
Mr. Kim Killian	Athletic Supervisor
Ms. Pam Cognasi	Recreation Supervisor
Mr. Bryan Shelhamer	Project Development Manager
Ms. Sherylene Morris	Recording Secretary

There being a quorum established, the meeting was called to order by Chairman, Mr. Cameron Monroe, and the following business was conducted.

ITEM 1. APPROVAL OF MINUTES FROM APRIL 9, 2013 MEETING

Ms. Joyce Cunningham made a MOTION to approve the April 9, 2013 minutes as amended. Ms. Renee McCown seconded the MOTION. MOTION passed by a vote of 6-0.

ITEM 2. MONTHLY REPORTS

Rod Tweet announced that the grand opening for the Bill & Alice O'Brien Education Building at the Amarillo Zoo has been rescheduled for May 23, 2013 at 11:00 AM. Delivery delays for some of the exhibits in the interior of the building and the completion of the outdoor classroom were the reason for the rescheduling for May.

The 2013 Arbor Day celebration and event will take place at Forest Hill Elementary School Park on April 26th at 2:00 PM. This event will partner the Parks & Recreation Department, Texas Forest Service, League of Women's Voters and the students at Forest Hills Elementary School to plant twenty trees in the park. Mayor Harpole will read a proclamation followed by instruction on proper tree planting techniques.

The Parks Department along with other city departments submitted their projected revenues for the City Commission's review. The expense side of the budget and the capital improvement project requests are due to city administration by May 3rd.

Rod Tweet reminded the Park Commissioners that the Ross Rogers Mustang Dedication ceremony will be held on April 24th starting at 12:00 noon. He encouraged everyone to attend the lunch, small ceremony and if possible play a round of golf.

Clint Stoddard stated that as of this date 370 new or replacement trees have been planted for this fiscal year. The removal of trees at Ross Rogers Golf Complex has been 99% complete and will be completed by the dedication date. Water conservation plants will be planted at the mini park at 6th and

Taylor.

All restrooms, fountains and drinking fountains have been opened in all the parks for the summer. Park crews continue renovating the four (4) volleyball courts at Ellwood to convert them into sand volleyball courts.

The big zoo event for the month of March was the Easter Eggscitement held on March 30th. Over 9,000 Easter eggs were given out to the participants. This event brought in total revenue of $10,789.05 with approximately 2,468 visitors in attendance. Total zoo revenue for the month of March was $397,061.37 with a year to date total of $91,070.78 as compared to last year's at $74,140.93.

Pam Cognasi, Recreation Supervisor, stated that Aquatics now has two certified instructors. Aquatics also received a "GOLD" plate for their Ellis & Associates plaque indicating recognition for the summer of 2012. The Recreation Coordinator is now officially an American Heart CPR/FA/AED Instructor and will be teaching the recreation and pool staff CPR/FA this summer. She will also be teaming up with the Safety Coordinator and Risk Management to teach classes for city staff. Currently twelve applicants have applied for the Event Coordinator position. The Park Guides have gone to print with Summer in the City going to print by next week. Recreation has contacted Amarillo College about letting students know about the summer job opportunities to work in the parks or the pools. Pam also stated that as of Friday, April 5th, job positions for Recreation have been posted on Craig's List.

Kim Killian, Athletic Supervisor, stated that softball is currently in the third week of play with a total of 332 teams playing. The total revenue from team entry fees was $116,200. Spring Volleyball is winding down with a total of 220 mixed/women's teams playing. Total revenue for Spring Volleyball was $44,000. Deadline for the Summer Volleyball season is April 26th. High Plains Fast Pitch season will begin on Saturday, April 13th. West Texas Youth Baseball is still going strong with league play and 2-3 tournaments a month. The concessionaire, Beef O'Brady's, is off to a great start at Rick Klein. ASA Soccer started their league the first week in April with all matches played at John Stiff Memorial Park. Kids Incorporated track season will begin April 13th. All meets will be run at Memorial Park, West Hills Park, Southlawn Park and Oakdale School Park. The soccer and flag football seasons will begin May 15th and will be played at John Stiff Memorial Park. Athletics is still looking for sponsorships for the Mayor's Half Marathon and two new scoreboards at the Thompson Park Fast Pitch fields.

ITEM 3. UPDATE ON THE AMARILLO ATHLETIC COMPLEX PHASE II PROJECT

Bryan Shelhamer, Project Development Manager, updated the Park Commissioners on the construction of the Amarillo Athletic Complex Phase II Project. He showed pictures of the project as it has progressed from the parking lot to the soccer fields. He explained each picture as the project was being constructed so the Park Commissioners could visually understand the progress. This project began January 7, 2013 and is scheduled for completion August 2013. It will be available for play by the fall of 2014.

ITEM 4. COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR 2013-2014

Rod Tweet explained the need for obtaining a block grant application from Community Development. Rod listed a few of the block grants from CDBG that included: 2005 – Forest Hills Splash Pad, 2006 – Martin Road restroom, 2007 – Benton Splash Pad, 2008 – Forest Hills and Eastridge playgrounds, 2009 – Bones Hooks pool conversion to a splash pad, 2010/2011 – Hamlet School Park splash pad, security lighting and cameras, back stops, multi-purpose court, trash receptacles and playground. This federal funding is to help areas with low to moderate income for quality life improvements to upgrade these parks.

ITEM 5. PARK COMMISSION DISCUSSION ON PAPERLESS MEETINGS

Rod made a suggestion to the Park Commissioners that in order to reduce the amount of paper utilized; the Parks staff would like to go paperless as it relates to the agenda folders that they are provided for at each meeting. David Hudson made a MOTION to go paperless. Jackie Payne seconded the MOTION. MOTION passed by a vote of 6-0.

ITEM 6. PUBLIC FORUM

There were no comments from the public.

ITEM 7. PARK COMMISSION COMMENTS

There were no comments from the Park Commissioners.

ITEM 8. **ANNOUNCEMENT – NEXT MEETING DATE**

May 14, 2013

ITEM 8. **ADJOURN**

Meeting adjourned at 2:36 PM.

Rod Tweet,
Director of Parks and Recreation