

STATE OF TEXAS :
COUNTIES OF POTTER :
AND RANDALL :

On this the 14th day of February 2012, the Parks and Recreation Commission of Amarillo, Texas convened at 1:30 PM in regular session in Room 306, City Hall at 509 E. 7th Avenue, with the following members present:

ATTENDANCE

	PRESENT TODAY	NO. REGULAR MEETINGS HELD SINCE APPOINTMENT	NO. REGULAR MEETINGS ATTENDED SINCE APPOINTMENT	SPECIAL MEETINGS HELD	SPECIAL MEETINGS ATTENDED
Mr. Hal Leedy	No	45	30	0	0
Mr. Cameron Monroe	Yes	35	28	0	0
Mr. Clint Norton	No	26	22	0	0
Ms. Joyce Cunningham	Yes	45	43	0	0
Ms. Jackie Payne	Yes	45	35	0	0
Mr. Joe Michael	Yes	4	4	0	0
Ms. Renee McCown	No	4	2	0	0

and the following staff members:

Mr. Larry Offerdahl	Director of Parks & Recreation
Mr. Clint Stoddard	Park Superintendent
Ms. Sherylene Morris	Recording Secretary

There being a quorum established, the meeting was called to order by Chairman elect, Mr. Cameron Monroe, and the following business was conducted.

ITEM 1. APPROVAL OF MINUTES FROM JANUARY 10, 2012 MEETING

Ms. Joyce Cunningham made a MOTION to approve the January 10, 2012 minutes as amended. Mr. Mike Rivera seconded the MOTION. MOTION passed by a vote of 4-0.

ITEM 2. MONTHLY REPORTS

In Larry Offerdahl's Director's report he stated that a total of five (5) bids were received for the Hamlet Park Walkway Lighting Project with American Electric of Amarillo submitting the low bid of \$81,939. This project is funded with Community Development Block Grant Funds. The Amarillo City Commission is expected to award a construction contract to American Electric on February 14, 2012.

Written proposals for the operation of our four (4) softball complex concession stands will be received by the Purchasing Department on February 16, 2012. The aquatic concessions will not be included in these proposals as the aquatic staff will assume the management and operation of the outdoor pool concession stands for the upcoming 2012 summer season.

Larry stated that since 2002 when the Parks Water Conservation Program was initiated, a total of 23 parks/athletic areas have been converted from cool season grasses to warm season Bermuda grasses. An estimated total of 1,376,840,409 gallons of water have been saved due to the Park Maintenance crews initiating several new water conservation measures in order to save water. An evaluation will be reviewed by Park staff in order to innovate new ways to reduce our water consumption from our current usage levels.

Golf revenues for the month of January were down from last year at this time with Comanche Trails being \$69,612.20 compared to last year's in January at \$85,619.90 and Ross Rogers at \$97,072.21 compared to last year's in January at \$108,080.15.

The Amarillo Tennis Center revenues were also down from last year's in January with \$185.41 as compared to last year's in January at \$312.41.

Clint Stoddard stated that year to date the Park Maintenance crews have replaced a total of 85 trees in the parks and will continue through April of this year. Park crews are working on irrigation at Benton, Lawndale and Oakdale Parks.

Park crews are removing the old exercise equipment that is in John Stiff Park and replacing it with new exercise equipment.

Zoo revenues for the month of January were \$4,287.50. The year to date revenue totals are \$36,188.37 as compared to last year's year to date totals at \$29,196.00.

ITEM 3. UPDATE ON ZOO EDUCATION CENTER PROJECT

Larry stated that a total of 10-12 general contractors attended the pre-bid meeting that was held on January 31, 2012. The bid opening for this project is scheduled for February 16, 2012.

Larry also stated that since the zoo has started charging admission, the City of Amarillo has been able to utilize that money for zoo improvements. This year \$270,000 in admissions revenue will be designated to help fund the Zoo Education Center. Other funding for this project includes grants, private donations and fund raising.

In order for there to be more improvements at the zoo, Zoo staff will need to update the Zoo Master Plan. This plan will help decide what improvements need to be made that will be in agreement with the future master plan.

ITEM 4. REPORT ON THE PLANNING PHASE FOR THE RICK KLEIN SOCCER COMPLEX PROJECT

Larry stated that Parks Representatives have met with Dennis Sims of Dunkin Sims & Stoffels of Dallas TX to review the project elements, construction budget and desired timeline for completing the Phase II of the Rick Klein Soccer Complex Project. The planning for this project will start in February 2012 and continuing until the estimated construction completion date around mid October 2012.

ITEM 5. UPDATE ON THE 2008 PARK MASTER PLAN

The 2008 Park Master Plan was approved by the City Commission in May of 2008. Larry stated that in order for TP&W grant funding to be available, the Amarillo Park Master Plan needs to be updated every five (5) years. The Park Master Plan update will include recommended revisions and amendments/additions to our current Park Master Plan. It is Park Administration's goal to insure that the new Park Master Plan will be compatible with the 2010 Amarillo City Comprehensive Plan. This month will review the recommended school standards, proposed school sites, school district boundary map, community facilities and school site enrollment.

ITEM 6. REPORT ON THE ROSS ROGERS OLD COURSE RENOVATION PROJECT

Larry stated that the construction of the Old Course at Ross Rogers Golf Course is now completed with a few remaining punch list items that need to be completed. He stated that there have been challenges that the Old Course has faced with the weather conditions being the main factor. Winds have damaged several new greens that have not yet germinated causing delays in the grow-in phase. Golf maintenance crews will repair these damages over the next several weeks.

ITEM 7. PARKS & RECREATION COMMISSION COMMENTS

Mr. Cameron Monroe made a MOTION to adjourn the meeting. Ms. Joyce Cunningham seconded the MOTION. There being no further discussion, meeting adjourned at 2:19 PM.

Larry Offerdahl,
Director of Parks and Recreation