

STATE OF TEXAS :
COUNTIES OF POTTER :
AND RANDALL :

On this the 10th day of January 2012, the Parks and Recreation Commission of Amarillo, Texas convened at 1:30 PM in regular session in Room 306, City Hall at 509 E. 7th Avenue, with the following members present:

ATTENDANCE

| | PRESENT TODAY | NO. REGULAR MEETINGS HELD SINCE APPOINTMENT | NO. REGULAR MEETINGS ATTENDED SINCE APPOINTMENT | SPECIAL MEETINGS HELD | SPECIAL MEETINGS ATTENDED |
|----------------------|---------------|---|---|-----------------------|---------------------------|
| Mr. Hal Leedy | Yes | 44 | 30 | 0 | 0 |
| Mr. Cameron Monroe | Yes | 34 | 27 | 0 | 0 |
| Mr. Clint Norton | Yes | 25 | 22 | 0 | 0 |
| Ms. Joyce Cunningham | Yes | 44 | 42 | 0 | 0 |
| Ms. Jackie Payne | No | 44 | 34 | 0 | 0 |
| Mr. Joe Michael | Yes | 3 | 3 | 0 | 0 |
| Ms. Renee McCown | Yes | 3 | 2 | 0 | 0 |

and the following staff members:

| | |
|----------------------|--|
| Mr. Larry Offerdahl | Director of Parks & Recreation |
| Mr. Rod Tweet | Assistant Director of Parks & Recreation |
| Mr. Clint Stoddard | Park Superintendent |
| Ms. Sherylene Morris | Recording Secretary |

There being a quorum established, the meeting was called to order by Chairman elect, Mr. Cameron Monroe, and the following business was conducted.

ITEM 1. APPROVAL OF MINUTES FROM NOVEMBER 8, 2011 MEETING

Ms. Joyce Cunningham made a MOTION to approve the November 8, 2011 minutes as amended. Mr. Mike Rivera seconded the MOTION. MOTION passed by a vote of 6-0.

ITEM 2. MONTHLY REPORTS

The Hamlet Park Walkway Lighting Project bid opening is scheduled for January 19, 2012. The estimated construction cost for this Community Development Block Grant project is \$56,000.

The North Randall Baseball Association Board voted to not offer a youth baseball program for the upcoming 2012 spring season. Parks Administration is working closely with the West Texas Boys Baseball Association and the YMCA in order to transfer teams from North Randall into their leagues.

The Zoo Education Center Project will go out to bid in the next 5 to 10 days. Estimated construction cost for this project is approximately \$550,000.

Larry stated that the Ross Rogers Old Course project items have been done except for punch list items that need to be finalized.

December's revenue for Comanche Trail was up \$48,053.33 as compared to last December's revenue of \$38,511.20. Revenue for Ross Rogers in the month of December was \$30,257.43 as compared to last December's revenue at \$35,372.41.

Tennis Center revenues are down slightly due to the cold weather.

Clint Stoddard stated that Maintenance crews removed all Christmas lighting. Maintenance crews are continuing the removal of damaged trees throughout the city. Installation of new playgrounds will begin with Martin Road and then South Georgia in early February.

Zoo revenue for the month of December was \$2,975,000 with a year to date revenue of \$31,900 as compared to last year's in December at \$24,711.29.

ITEM 3. UPDATE ON HAMLET PARK IMPROVEMENTS

The Community Development Block Grant Hamlet Park Improvement Project consists of a playground installation, walkway lighting and the installation of a Splashpad. Rod Tweet stated that the Splashpad's estimated construction cost will be \$180,000. This will be the eight Splashpad installed in the city neighborhood parks and will be the fourth that is funded by CDBG. Currently the city is working with an aquatic consultant on the specifications and design of this splashpad. Completion date for this Splashpad is scheduled for approximately May 30, 2012.

ITEM 4. REPORT ON THE STATUS OF THE RICK KLEIN PHASE II PROJECT

The Amarillo City Commission approved a design contract with Dunkin Sims Stoffels of Dallas TX to design the Phase II project at the Rick Klein Sports Complex. This design will consist of adding four (4) new soccer fields. Parks Administration would like to open bids in late April 2012 and initiate the construction phase in May 2012. The estimated construction cost for this project is approximately \$1,000,000.

ITEM 5. REPORT ON THE UPDATE OF THE 2012 ATHLETIC FIELD POLICY

Rod Tweet reported on the importance of having an Athletic Field Policy in order to maximize the most efficient use of the fields by Sports Associations. It has a maintenance component that involves the seasons to specify when Associations can utilize the fields. This policy is distributed to all youth and adult Sports Associations to be used as a guide for the associations to follow when using the Parks & Recreation sports and athletic facilities.

ITEM 6. PARKS & RECREATION COMMISSION COMMENTS

Cameron Monroe complemented the dedication of the Parks & Recreation employees for all they do and encouraged other Park Commissioners to attend the Parks & Recreation Awards Recognition Banquet to be held in December of 2012.

Ms. Joyce Cunningham made a MOTION to adjourn the meeting. Mr. Clint Norton seconded the MOTION. There being no further discussion, Mr. Cameron Monroe adjourned the meeting. Meeting adjourned at 2:24 PM.

Larry Offerdahl,
Director of Parks and Recreation