AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING

April 15, 2010 **MINUTES**

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., April 15, 2010, in Room 306 of City Hall, 509 South East 7th Avenue, Amarillo, Texas.

Voting members present were: Debra McCartt, Alan Taylor, Brian Eades, Howard Holland, Kenneth Petr, Kyle Ingham, Ernie Houdashell, and Robert Karrh.

Voting members not present were: Dick Davis, Arthur Ware, and HR Kelly.

Staff coordinators present: Gary Holwick and Travis Muno.

Item 1. Consider approval of the January 21, 2010 meeting minutes.

Debra McCartt, Mayor, called the meeting to order. The minutes of the previous meeting on January 21, 2010, were presented. Mayor McCartt asked if there were any changes or deletions; there were none. Bob Karrh, Randall County Commissioner, made a motion to accept the minutes as presented. Kyle Ingham, Panhandle Regional Planning Commission, seconded the motion. A vote of 8:0 carried the motion.

Item 2. Consider re-application of American Recovery and Reinvestment Act project funding.

Gary Holwick, MPO Director, told the committee that contracts on two MPO projects funded by the American Recovery & Reinvestment Act had been approved. The bid amounts for these projects were less than the project estimates. He said this resulted in a $504,155 surplus of ARRA funds. He asked the committee to consider a reapplication of the surplus ARRA funds to other projects before September or the funds would be returned to the Texas Department of Transportation. He said that any projects for consideration must have all planning, environmental, and rights-of-way issues complete and projects ready for submission to TxDOT by May 17, 2010. He explained that MPO staff had requested feedback from the MPO Technical and Policy Committee members for the projects that could meet this goal, but a very limited response was received. He said the subject was discussed at the Technical Committee meeting on April 7. Among the responses that staff received was the rehabilitation of arterial streets in the city, the second phase of the N Coulter St arterial extension, or using the surplus to fund additional work, such as base materials, on ARRA overlay projects on S Georgia St or Hastings Ave. Mr. Holwick told the committee that TxDOT had said a change order for work on an existing project must be accepted by FHWA and approved through the normal process. He said that TxDOT strongly discouraged changing the project limits or scope of work for projects in progress, regardless of the source of funds.

Mr. Holwick asked Martin Rodin, Amarillo City Engineer, to explain the benefits of using the surplus funds for an extension of North Coulter St from Weeping Willow to Loop 335 to the committee.

Mr. Rodin stated there is a project to extend N Coulter St from a project currently on N Coulter St out to Loop 335. Mr. Holwick said this project is in the Long Range Plan and in the Draft TIP being presented later in the meeting. Mr. Rodin said part of the funds from the subdivision developer, already in escrow, would be applied to this roadway extension. When complete the project would finish the arterial section of N Coulter St through the Westcliff and Woodlands subdivisions and complete the City's commitment to the property developer. He said current project costs are estimated at approximately $1.5 million. But, Mr. Rodin said with current bid prices on other similar projects, he felt the project would be bid for about $800,000. Therefore, money would be saved by completing the project now. This would allow nearly $1.5 million in funding for leverage of another future project. He considered N Coulter St to be a good project, considering time and money. He said there had been discussion about using these funds on Georgia and Hastings, but not as much could be done at those locations with the funding available.

Mayor McCartt agreed N Coulter St is a good project; however she stated her concerns over being fair to all of the different entities associated with the MPO. She asked Ernie Houdashell, Randall County Judge what his thoughts were. Judge Houdashell said they had been looking at additional repair on Georgia St since the roadway base is gone and he estimated an overlay might last about 10 years. Commissioner Robert Karrh stated that with new roadway base, it should last significantly longer. However, he believed, the City would have to build the street with curb and gutter in the future. Mayor McCartt asked if this endeavor would be a joint participation with Randall County and the City of Amarillo.

Discussion continued about roadway projects on N Coulter St, S Georgia St, and Hastings Ave. Alan Taylor, City Manager, said Georgia St was of concern due to nearby new development. He said the City and TxDOT were in the process of widening Georgia St from SW 58th Ave to the south side of Foxridge Addition. He

agreed that the remainder of Georgia St out to Loop 335 would need improvement in the near future. He also said Hastings Ave would need future repair, since it is in bad shape. He said Hastings Ave has developed properties along both sides of the roadway. This would require right-of-way acquisition and possible opposition to rehabilitation. The question remained: when funding would be available to rebuild these roadway sections. Mr. Taylor's concern was how to maximize funding, since the Georgia St project would be expensive. Mr. Taylor asked if the surplus was applied to N Coulter St and bids resulted in another under run, could those funds be reapplied to the Georgia St project. Howard Holland, TxDOT Amarillo District Engineer, said that was possible but it would be contingent upon timing. Mr. Holland stated the funds are time restricted and a decision needed to be made as to where those funds would be reallocated. Mr. Holland stated he was not optimistic concerning new stimulus money. He said Georgia St expansion project would require environmental clearances and there wasn't time. The only thing that could be done to Georgia St. would be a temporary fix. Allocating surplus ARRA funds to a project that already has other funds available would ensure the ARRA funds are spent.

Mr. Petr said another Advanced Funding Agreement would need to be presented to the City Commission if the ARRA funds are applied to N Coulter St. He asked how much notice the City Commission would need and Mr. Taylor said the Commission meets every Tuesday and would need the information by the Wednesday, prior to the meeting.

Kyle Ingham made a motion to allocate the $504,155 ARRA surplus to the roadway project on N Coulter St creating a 4-lane arterial roadway from 0.2 mile north of Weeping Willow to Loop 335. Brian Eades, City Commissioner seconded the motion. A vote of 8:0 carried the motion.

Item 3. Consider revision of the 2010-35 Metropolitan Transportation Plan.

Travis Muno, MPO Senior Transportation Planner, presented a proposed revision of the FY2010-35 Metropolitan Transportation Plan. The revision, shown in Attachment A, includes MPO ID # A0A003, a multi-phase project on Loop 335 from SW 45th Ave to Western St – Upgrade to Urban Section. He directed the committee to a map handout and explained that the project was already a multi-phase project and that Phase 1 was under construction using ARRA funding. He said today's MTP revision would create additional phases of work planned for the future of this roadway. This would allow a more manageable project, without any change to the project limits or scope. The two new phases were from SW 77th Ave to IH-27 and from IH-27 to Western St. There were no comments on the 2010-35 MTP revision.

Howard Holland, TxDOT Amarillo District Engineer, made a motion to approve the Metropolitan Transportation Plan as presented. Alan Taylor seconded the motion. A vote of 8:0 carried the motion.

Item 4. Consider revision of the 2008-11 Transportation Improvement Program.

Mr. Holwick told the committee that staff had not prepared any material for this agenda item, since the 2008-11 TIP revision was contingent upon the committee's decision of action for the ARRA surplus discussed in Agenda Item 2. The TIP revision, shown in Attachment B, provides for the reallocation of ARRA surplus funds to the project (TxDOT CSJ #0904-02-036, MPO ID #A0A002-000) creating a 4-lane arterial roadway on N Coulter St from 0.2 mile north of Weeping Willow to Loop 335).

Brian Eades, City Commissioner, made a motion to accept revision of the 2008-11 Transportation Improvement Program. Robert Karrh, Randall County Commissioner, seconded the motion. A vote of 8:0 carried the motion.

Item 5. Receive a presentation of the draft 2011-2014 Transportation Improvement Program.

Mr. Holwick presented a draft Transportation Improvement Program, known as the TIP, for the years 2011-2014, for the committee's review. He said that the TIP is a financially constrained, short-range transportation planning document, which outlines regional transportation projects within the MPO boundaries. He explained that the actual award of projects in the TIP is dependent upon preparation of a project for the letting process.

He reported that the first public meeting for the 2011-2014 TIP was held at the Amarillo Downtown Public Library in December 2008. He said that a video explaining the TIP planning process and projects for consideration was shown, after which representatives from the MPO, TxDOT, and the City of Amarillo answered questions from those in attendance. Comments were received regarding public transportation funding, a local bridge project, and ramp improvements on both IH-27 and Loop 335. Mr. Holwick thanked Paul Braun, TxDOT Amarillo District Public Information Officer, for his work in preparing the video.

Mr. Holwick said development of the TIP had been delayed throughout 2009 while the Texas Legislature and Transportation Commission dealt with funding issues. As funding issues were resolved and a 2010-2019 Unified Transportation Plan was adopted, MPO's and TxDOT resumed work on the TIP. He explained that public meetings continued throughout the TIP's development. He spoke of a public presentation of the draft

2011-2014 TIP in February 2009, followed by a 30-day public comment period during February and March 2009. He told the committee of the other meetings that staff gathered comments from the public: one meeting in conjunction with a presentation of the 2010-35 Amarillo Metropolitan Transportation Plan and other comments sought at Policy Committee meetings throughout 2009 and 2010. He told the group that since this TIP was developed on an altered timeline it would be necessary to consider approval of the draft TIP at a Policy Committee on Thursday June 17. He asked the committee to mark their calendars accordingly. He said the draft 2011-14 TIP was available for review at the MPO offices and on the MPO's website.

Mr. Holwick said that federal and state funded transit projects cover operational costs and equipment purchases for Amarillo City Transit. He then referred the committee to a map handout showing highway projects for the draft 2011-14 TIP. He gave brief descriptions for each of the projects listed in the TIP document including those from the Statewide Grouping Category.

Mr. Holland added that the two overlay projects, one on US 287 and the other on IH-40, were maintenance projects using District maintenance funds for repairs based on the condition of the roadway throughout the District and the project on Loop 434 was a state-wide allocation for bridge restoration based on the current bridge conditions. There were no other comments on the 2011-14 TIP document.

Item 6. <u>Open Forum, time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.</u>

Dub Davis, 402 S. Browning Amarillo, asked about the Grand St Railroad Overpass Project. He wanted to know what the cost of the project was and if the money spent on the overpass wouldn't have been better spent for the BNSF RR to relocate their track. Mr. Davis said that he had been asked this question by several of his business acquaintances. Mr. Taylor identified the funding amounts for the railroad overpass project. He told Mr. Davis that the idea of the railroad relocation had been rejected by the railroad at the onset of the project.

Kyle Ingham, Panhandle Regional Planning Commission, spoke to the committee about a statewide initiative that would provide for Rural Planning Organizations. He said these RPOs would be structured similar to the Metropolitan Planning Organizations. There were no further comments or questions from the committee members or the audience.

Item 7. <u>Adjournment.</u>

The meeting was adjourned with no further business to discuss.

Gary Holwick
Director, Amarillo MPO

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Date: April 15, 2010
Time: 1:30 P.M.
Place: Room 306 City Hall, 509 SE 7th Ave, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
1	GARY HOLWICK	AMARILLO MPO	378 6293	gary.holwick@amarillogov
2	Travis Muno	Amarillo MPO	378-4219	Travis.Muno@amarillo.gov
3	BEN Womack		352-9266	
4	Dub Davis		374 2392	402 Brownlee
5	Amy Nikkel	WTAMU	360 600 5264	
6	Cole Green	WTAMU	806-463-[illegible]	
7	Matt Wright		806-677-3145	
8	Taylor Withrow	City of Amarillo	378-4218	
9	DAVID MILLER	TX DOT	356-3246	
10	Howard Holland	TxDOT	356-3201	
11	Kenneth Petr	TxDOT	356-3203	
12	Colton Weatherby	WTAMU	681 6617	

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Date: April 15, 2010
Time: 1:30 P.M.
Place: Room 306 City Hall, 509 SE 7th Ave, Amarillo, TX

13	Jamie Allen	PRPC	372-3381	
14	Kyle Cingham	"	"	
15	Gary Denton	COA	378-9307	
16	Robert Tank	Randall Co	654-5955	
17	Debra McCarty	Amarillo	236-4331	
18	Emmi Handschuh	Randall Co	468 5300	
19	ALAN TAYLOR	CITY OF AMARILLO	378-3014	
20	Michael Rice	CITY OF AMARILLO	378-9337	
21	Martin Robin	City	378-4227	
22	Jay C Lowdenback	WTAMU	622-0942	
23	Brian Eades	Amarillo City Commission		
24				

May 2010 Revision
2010-35 Metropolitan Transportation Plan
April 15, 2010

Attachment A

AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
April 15, 2010

AMARILLO 2010-2035 METROPOLITAN TRANSPORTATION PLAN **May 2010 REVISION CYCLE** **April 15, 2010**			
MPO ID Number	TxDOT CSJ Number	Location/Description	Revision
Roadway Projects			
A0A003		On Loop 335 from SW 45th Ave to Western – Upgrade to Urban Section	Additional project phases

Attachment A

Amarillo Metropolitan Transportation Plan 2010-2035 (MTP)
April 15, 2010 Revision

MPO ID	Facility	From Limit	To Limit	Project Description	Status	Timing	YOE Total Project Cost X 1000 Illustrative
A0A003	Loop 335	SW 45th Ave	Western St	Upgrade to urban section	Short	2010	$12,500
NOTES: This is a multi-phase project							
Phase 1	Loop 335	SW 45th Ave	SW 77th Ave	Upgrade to Urban Section	Short	2010	COMPLETE
Future Phases	Loop 335	SW 77th Ave	IH-27	Upgrade to Urban Section	Short	2015	$3,864
	Loop 335	IH-27	Western St	Upgrade to Urban Section	Short	2015	$4,500

Year of Expenditure (YOE) costs – Converting all costs and revenues to YOE dollars presents a more accurate picture of costs over the term of the MTP.

Total project costs (TPC) – The estimated costs of all project phases, including: Construction, PE, ROW, Bond Finance, CE, Contingencies, & Indirect costs.

Illustrative Listing –These are projects that would be included in the MTP if reasonable additional resources, beyond those identified in the financial plan, were available. To enable accurate financial constraint and determinations, the illustrative projects must be clearly documented as separate and distinct from the MTP project list. These are projects important to the transportation network within the MPO boundary, however, the revenue sources identified in the plan will not provide for the current development of these projects. The MPO will consider these projects for funding when additional or alternative financial support becomes available.

May 2010 Revision
2008-11 Transportation Improvement Program
April 15, 2010

Attachment B

AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
April 15, 2010

AMARILLO 2008-2011 TRANSPORTATION IMPROVEMENT PROGRAM **May 2010 REVISION CYCLE** **April 15, 2010**			
MPO ID Number	TxDOT CSJ Number	Location/Description	Revision
Roadway Projects			
A0A002-000	0904-02-036	On N Coulter St from 0.2 mi. North of Weeping Willow to Loop 335 – New 4-Lane Arterial	Add project

Attachment B

AMARILLO METROPOLITAN PLANNING ORGANIZATION
FY 2011

TXDOT DISTRICT:	4-AMARILLO	**CITY:**	AMARILLO	**EST LETTING DATE**	10/2010	
COUNTY:	POTTER	**LIMITS FROM:**	ON N. COULTER ST, FROM 0.2 MI N OF WPG WILLOW	**PHASE:**	C,E	
HIGHWAY NUM:	VA	**LIMITS TO:**	LP 335	**YOE COST:**	$	1,169,208
CSJ:	0904-02-036	**MPO PROJECT NUM:**	A0A002-000			
REVISION DATE:	05/2010	**PROJECT SPONSOR:**				
DESCRIPTION:	NEW FOUR LANE ARTERIAL					

REMARKS P1: APPROVED BY MPO AS ARRA 4/15/2010

REMARKS P7: PHASE II SEGMENT OF A MULTIPHASE MTP PROJECT

CONTRACT CSJ: 090402036
ANCESTOR CSJ(S): 090402900
DESCENDENT CSJ(S):
ROW/CONSTR CSJ(S):

TOTAL FUNDING		
ARRA	$	504,155
LC - LOCAL CONTRIBUTIONS	$	665,053 *
Total	$	1,169,208

PRELIMINARY ENGINEERING:	$	50,971
ROW PURCHASE:	$	0
CONSTRUCTION ENGINEERING:	$	78,017
CONSTRUCTION COST:	$	1,040,220
CONTINGENCIES:	$	72,815
INDIRECT COSTS:	$	77,704
BOND FINANCING:	$	0
TOTAL PROJECT COST:	$	1,319,728

TYPE OF WORK:	NEW FOUR LANE ARTERIAL	
FEDERAL AMOUNT:	$	504,155
STATE AMOUNT:	$	0
LOCAL MATCH:	$	665,053
NON PROGRAM COSTS:	$	0
TOTAL:	$	**1,169,208**

Project History:

Attachment B

Amarillo Metropolitan Planning Organization
FY 2008 - 2011 Transportation Improvement Program
Highway Financial Summary - Year of Expenditure Construction Costs

Funding by Category

		FY 2008		FY 2009		FY 2010		FY 2011		Total FY 2008 - 2011	
Category	Description	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized
1	Preventive Maintenance and Rehabilitation	$0		$7,320,000		$0		$0		$7,320,000	$0
2	Metropolitan Area (TMA) Corridor Projects	$0		$0		$0		$0		$0	$0
3	Urban Area (Non- TMA) Corridor Projects	$0		$0		$0		$0		$0	$0
4	Statewide Connectivity Corridor Projects	$0		$0		$0		$0		$0	$0
5	CMAQ	$0		$0		$0		$0		$0	$0
6	Structure Replacement and Rehabilitation	$0		$0		$0		$0		$0	$0
7	Metro Mobility and Rehabilitation	$0		$0		$0		$0		$0	$0
8	Safety	$0		$0		$0		$0		$0	$0
9	Transportation Enhancements	$0		$0		$0		$0		$0	$0
10	Supplemental Transportation Projects	$0		$0		$0		$0		$0	$0
11	District Discretionary	$4,155,000		$100,000		$4,500,000		$1,750,000		$10,505,000	$0
12	Strategic Priority	$0		$0		$0		$0		$0	$0
ARRA	American Recovery and Reinvestment Act	$0		$2,440,000		$9,909,698		$504,155		$12,853,853	$0
PROP 12	Proposition 12					$3,870,000				$3,870,000	$0
LC	Local Contributions	$0		$0		$4,163,125		$815,053		$4,978,178	$0
	Other (R)	$452,895		$16,658,312		$2,785,343		$4,288,841		$24,185,391	$0
	Total	**$4,607,895**	**$0**	**$26,518,312**	**$0**	**$25,228,166**	**$0**	**$7,358,049**	**$0**	**$63,712,422**	**$0**

Funding Participation Source

Source	FY 2008	FY 2009	FY 2010	FY 2011	Total
Federal	$3,324,000	$7,320,000	$900,000	$900,000	$12,444,000
State	$0	$100,000	$3,600,000	$850,000	$4,550,000
Local Contributions	$831,000	$0	$4,163,125	$815,053	$5,809,178
ARRA	$0	$2,440,000	$9,909,698	$504,155	$12,853,853
PROP 12	$0	$0	$3,870,000	$0	$3,870,000
Other	$0	$0	$0	$0	$0
Other (R)	$452,895	$16,658,312	$2,785,343	$4,288,841	$24,185,391
Total	**$4,607,895**	**$26,518,312**	**$25,228,166**	**$7,358,049**	**$63,712,422**

*OTHER ® - UNSPECIFIED AMOUNT REMAINING TO BE AUTHORIZED TO FUND YOE TOTAL

Attachment B

Amarillo Metropolitan Planning organization
FY 2008 - 2011 Transportation Improvement Program
Grouped Projects
Highway Financial Summary - Year of Expenditure Construction Costs

Funding by Category

		FY 2008		FY 2009		FY 2010		FY 2011		Total FY 2008 - 2011	
Category	Description	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized
1	Preventive Maintenance and Rehabilitation	$0		$3,314,000		$0		$4,500,000		$7,814,000	$0
2	Metropolitan Area (TMA) Corridor Projects	$0		$0		$0		$0		$0	$0
3	Urban Area (Non- TMA) Corridor Projects	$0		$0		$0		$0		$0	$0
4	Statewide Connectivity Corridor Projects	$0		$0		$0		$0		$0	$0
5	CMAQ	$0		$0		$0		$0		$0	$0
6	Structure Replacement and Rehabilitation	$2,530,000		$6,600,000		$2,207,501		$1,575,300		$12,912,801	$0
7	Metro Mobility and Rehabilitation	$0		$0		$0		$0		$0	$0
8	Safety	$0		$0		$0		$0		$0	$0
9	Transportation Enhancements	$0		$0		$0		$0		$0	$0
10	Supplemental Transportation Projects	$0		$0		$0		$0		$0	$0
11	District Discretionary	$0		$900,000		$5,002,500		$0		$5,902,500	$0
12	Strategic Priority	$0		$0		$0		$0		$0	$0
ARRA	American Recovery and Reinvestment Act	$0		$130,000		$0		$0		$130,000	$0
LC	Local Contributions	$0		$0		$0		$0		$0	
	Other (R)	$529,728		$6,092,805		$1,703,188		$4,038,777		$12,364,498	$0
	Total	**$3,059,728**	**$0**	**$17,036,805**	**$0**	**$8,913,189**	**$0**	**$10,114,077**	**$0**	**$39,123,799**	**$0**

Funding Participation Source

Source	FY 2008	FY 2009	FY 2010	FY 2011	Total
Federal	$2,024,000	$9,071,200	$5,768,001	$4,860,240	$21,723,441
State	$506,000	$1,742,800	$1,442,000	$1,215,060	$4,905,860
Local Contributions	$0		$0	$0	$0
ARRA	$0	$130,000	$0	$0	$130,000
Other	$0	$0	$0	$0	$0
Other (R)	$529,728	$6,092,805	$1,703,188	$4,038,777	$12,364,498
Total	**$3,059,728**	**$17,036,805**	**$8,913,189**	**$10,114,077**	**$39,123,799**

*OTHER ® - UNSPECIFIED AMOUNT REMAINING TO BE AUTHORIZED TO FUND YOE TOTAL