

## MINUTES

### AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY ADVISORY COMMITTEE MEETING

The Policy Advisory Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., July 16, 2009, in Room 306 of City Hall, 509 South East 7th Avenue, Amarillo, Texas.

Voting members present were: Debra McCartt, Kenneth Petr, Ernie Houdashell, Arthur Ware, Robert Karrh, and H.R. Kelly.

Voting members not present were: Alan Taylor, Brian J. Eades, Dick Davis, Howard Holland, and Kyle Ingham.

Staff coordinators present: Gary Holwick and Travis Muno.

#### **Item 1. Consider approval of the April 16, 2009 meeting minutes.**

Debra McCartt, Mayor, City of Amarillo, called the meeting to order. She told the committee that Potter County Judge Arthur Ware had another obligation, so he would need to leave early. She said that the order of items listed on today's meeting agenda might be changed in the interest of conserving time. She suggested the meeting move along without delay. The minutes of the previous meeting were presented.

Randall County Judge Ernie Houdashell made a motion to approve the minutes, and Robert Karrh, Randall County Commissioner, seconded the motion. Motion carried on a 6:0 vote.

#### **Item 2. Consider revision of the FY2009 Unified Planning Work Program.**

Gary Holwick, MPO Director, presented the Policy Committee with a revision of the FY2009 Unified Planning Work Program (UPWP) as shown in Attachment A. He told the committee that Subtask 5.1 – Planning Consultant Services Contract was an ongoing work element for the development and maintenance of demographic data for the Amarillo Travel Demand Model. He explained that a majority of the workload had been completed during the previous UPWP. The subtask was originally funded in the FY2009 UPWP to assist FHWA and TxDOT's Transportation Traffic Analysis Section with additional information as they might require. He told the committee that as the fiscal year progressed those needs did not develop. Consequently, funding for the task had not been fully utilized and the money could better serve the MPO's planning obligations if \$10,000 of the surplus funding was moved to Subtask 1.1 – Program Administration. He said there were no additional funds required from FHWA or TxDOT for this revision.

Potter County Judge Arthur Ware made a motion to approve the UPWP revision as shown in Attachment A. Robert Karrh, Potter County Commissioner, seconded the motion. The motion carried 6:0.

#### **Item 3. Consider the FY2010 Unified Planning Work Program.**

Gary Holwick, MPO Director, presented the FY 2010 Unified Planning Work Program (UPWP), shown in Attachment B. He explained that the UPWP is a federally required document the MPO produces annually that serves as the MPO's annual budget. He explained the purpose of the UPWP and discussed the five work elements contained in the UPWP. He talked about the source of planning funds from both FHWA and FTA. He told the committee that no comments were received during a 30-day public comment period for the FY2010 UPWP. He said that an approved UPWP must be submitted to TxDOT by August 1, 2009. Mayor McCartt asked if there were any questions or comments. There were no comments from the committee members or the audience. Judge Houdashell made a motion to approve the FY 2010 UPWP. Judge Ware seconded the motion, and the motion carried on a 6:0 vote.

#### **Item 4. Consider Interlocal Agreement for NEPA Assist Services.**

This agenda item was not considered because of time constraints.

#### **Item 5. Consider Amarillo Railroad Project Value Engineering Study Evaluation Results.**

Kenneth Petr, TxDOT Amarillo District Director of Transportation Planning and Development, gave a summary of the Amarillo Railroad Project for the Grand Street crossing of the BNSF RR near SE 3<sup>rd</sup> Avenue. His presentation included information from a public meeting for the project on June 16, 2009, and findings from the Amarillo Railroad Project Value Engineering Study in late June. He explained the estimated cost to relocate the BNSF Railway is \$25,000,000. He said there is a shortage of funds available to finance that project. The Value Engineering Study arrived at four alternative projects to address the problems on Grand St due to the BNSF RR crossing.

- Alt. 3 – Construct a Grand St. Overpass – estimated cost of \$9.5 million;
- Alt. 4 – Construct a Bypass option on Grand St. – estimated cost of \$5.7 million;
- Alt. 5 – Construct a Continuous Bridge option on Grand St. – estimated cost of \$19.7 million;
- Alt. 6 – Realign Grand St. with Overpass and at-grade Bypass – estimated cost of \$11 million.

No work on Eastern St. was included in these alternatives because of financial constraints. Mr. Petr stated that: alternate proposals number 4 and 6 were ranked nearly equal and were at the top of the project rankings, the proposals must meet the ARRA funding timetable, and the proposal met the concerns voiced at public meetings. He told the committee \$7.5 million in ARRA funds had been identified for an overpass/bypass type project: \$3 million of MPO ARRA funds and \$4.5 million of TxDOT ARRA funds.

Discussion by the committee members included the type of structures, access to intersecting streets, information about the ARRA funding timeline, rights of way concerns, Grand Street open to traffic during construction, and pedestrian access on the structure. Martin Rodin, Amarillo City Engineer said that with the proposed structure a BNSF representative had indicated that an overpass would allow greater railcar storage; enough such that Eastern Street would not likely be blocked by stationary train traffic. Mr. Petr spoke about intersection improvements at Eastern Street and the BNSF Railway near SE 3<sup>rd</sup> Avenue. Mr. Rodin also spoke about the possibility of utilizing Intelligent Transportation Systems for advance knowledge of traffic conditions in the area. Kenneth Petr said that whatever was built, the State was interested in building it to meet Federal guidelines, but would support whatever the City of Amarillo was comfortable with to resolve the problems along Grand Street. Discussion resulted in a proposal to moving \$3 million of funds previously approved for the railroad relocation to an overpass on Grand Street with access to SE 3<sup>rd</sup> Avenue.

Judge Ware made a motion to move \$3 million of MPO ARRA funding from the Railroad Relocation Project to a project for a railroad overpass on Grand Street with access to SE 3<sup>rd</sup> Avenue. Commissioner H.R. Kelly seconded the motion, and the motion passed 6:0.

#### **Item 6. Consider revision of the 2005-30 Metropolitan Transportation Plan and 2008-11 Transportation Improvement Program.**

Mr. Holwick stated that with a decision to move the American Recovery and Reinvestment Act (ARRA) funding from the Railroad Relocation Project to the proposed Grand Street Railroad Overpass Project, the long-range transportation plan needed to be revised to move the Grand Street Railroad Overpass Project from the Illustrative List to Active status in the 2005-30 Metropolitan Transportation Plan (MTP) and that its budgeted amount be revised to the project YOY estimate of \$11,000,000. He said the MTP must remain financially constrained; consequently it was necessary to move some Active MTP projects to the Illustrative List. To achieve this, he provided the committee with a list of projects for consideration. Judge Houdashell made a motion to revise the 2005-30 Metropolitan Transportation Plan as shown in Attachment C, and Mr. Karrh seconded the motion. The motion carried 6:0.

Mr. Holwick said that revision of the 2008-11 Transportation Improvement Program would be needed to add the Grand Street Railroad Overpass Project. Mr. Petr made a motion to remove the BNSF Railway Relocation Project from the TIP, replacing it with the Grand Street Railroad Overpass Project and applying the \$3 million of ARRA funds to the Grand St. Railroad Overpass

Project. Mr. Rodin, the City Engineer, told the committee that USDOT TIGER grant funds were being pursued for the BNSF Railway Relocation Project. A question developed about leaving the BNSF Relocation Project in the TIP so the TIGER funding could be fully developed. Discussion began regarding the proposed TIP revision while leaving the BNSF Railway Relocation Project in the TIP. Judge Ware seconded the motion, and the motion failed 0:6.

Jarrett Atkinson, Deputy City Manager, and Vicki Covey, Assistant City Manager, spoke about the TIGER grant funds. Mr. Holwick provided information about the TIGER grant selection criteria. Mrs. Covey suggested that the BNSF Railway Relocation Project remain as an alternate in the TIP, so the City of Amarillo could apply for TIGER grant funding. Mr. Atkinson said that the Grand St. Railroad Overpass Project was the most viable and eligible for funding. He suggested that the Hillside Rd and Railway Relocation Projects remain in the TIP as alternatives to the Grand St. Railroad Overpass Project.

Judge Ware made a motion to add the Grand Street Railroad Overpass Project to the 2008-11 Transportation Improvement Program and leave the BNSF Railway Relocation Project and Hillside Road Project as alternate projects, as shown in Attachment D. Judge Ernie Houdashell seconded the motion, and motion carried 6:0.

**Item 7. Presentation of the draft 2010-2035 Metropolitan Transportation Plan.**

This agenda item was not considered because of time constraints.

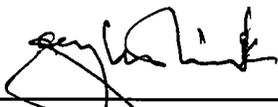
**Item 8. Open Forum, time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.**

Mayor McCartt asked if any member of the committee or anyone from the audience had any comment or concerns to address. Ken Graham, 3000 Harmony St., asked the Policy Committee members to consider alternative means of transportation when planning any new bridges in order to facilitate pedestrian and bicycle traffic.

Dub Davis, 402 S. Browning, suggested that the stimulus funds be used to move the railway. He said if the railway were not moved, the same problem would present itself in the future as the city grows. He stated that he thought the BNSF RR should share in the expense to move the railway.

**Item 9. Adjournment.**

The meeting was adjourned with no further business to discuss.



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Gary Holwick  
Director, Amarillo MPO

**Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record**

Date: July 16, 2009  
Time: 1:30 P.M.

Place: Room 306 City Hall,  
509 SE 7<sup>th</sup> Ave, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
1	GARY Holwick	AMARILLO MPO	378 6293	gary.holwick@amarillo.gov
2	Travis Muno	Amarillo MPO	378-4219	Travis.Muno@amarillo.gov
3	Dave Dantz		374 2392	
4	ma-tin Rodin	City of Amarillo	378-4227	martin.rodin@amarillo.gov
5	Dan Fleischman	Co A	378-9556	Dan.Fleischman@amarillo.gov
6	Spayce Perez	WEST TEXAS A & M UNIVERSITY- student		
7	Ernie Handshell	Randall Co	468 3500	
8	Bert Womack		352-9266	
9	Oliver McCourt	City	378-3013	
10	S. Arkinson	City		
11	R. Connell	Congress	655-9000	
12	Kyle Steed	ICU		

**Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record**

Date: July 16, 2009  
Time: 1:30 P.M.

Place: Room 306 City Hall,  
509 SE 7<sup>th</sup> Ave, Amarillo, TX

13	ROBERT KAREH	Panola Co	622-1824	
14	HR Kelly	Pittsburg County	358-6838	
15	Taylor Withrow	City of Amarillo	378-4218	
16	Michael Rice	"	378-9337	
17	Kenneth Cavanah	old Tascosa Cycling	356-7782	
18	Vicki Covey	CITY		
19	David Miller	TxDOT	356-7246	
20	Kenneth Petr	TxDOT	356-3202	
21	Paul Braun	TxDOT	356-3256	
22	Clyde Kuther	"	356-3249	
23	Arthur Allen	Panola Co	379 2280	
24	Brook Hway	Randall	231 2504	

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Date: July 16, 2009  
Time: 1:30 P.M.

Place: Room 306 City Hall,  
509 SE 7<sup>th</sup> Ave, Amarillo, TX

25	Stoney Hager	Porter Co	806 594 2155	
26	Lo van Pham	Porter Co	806 654 5945	<del>460</del> lvpham@wvamarillo.com
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**Revision**  
**2009 Unified Planning Work Program**  
**July 16, 2009**

**FY2009 Unified Planning Work Program  
July 16, 2009 Revision**

The Amarillo MPO Policy Committee approved funding of Work Element 5 in the FY 2009 Unified Planning Work Program. Sub-task 5.1 within this element was created for development of demographic data needed to update the Amarillo Travel Demand Model. As the fiscal year advanced, the workload for sub-task 5.1 diminished and funding for the task has not been fully utilized. Staff recommends that \$10,000 of the surplus funds be transferred to Work Element 1 for Program Administration. This action will aid in the management of the MPO's planning obligation and allow better use of the remaining balance. This revision does not required additional funds from FHWA or TxDOT. The FY2009 UPWP Transportation Planning Funds remain at the original total amount. The following table shows the initial and revised funding amounts for Tasks 5.0 and Task 1.0, as well as the revised totals in the Budget Summary.

**Funding Summary – Task 5.0**

SUBTASK	RESPONSIBLE AGENCY	TPF <sup>1</sup>	Revised TPF <sup>1</sup>	LOCAL	TOTAL	Revised TOTAL
5.1	MPO	\$ 15,000	\$ 5,000	\$ 0	\$ 15,000	\$ 5,000
<b>Total</b>		\$ 15,000	\$ 5,000	\$ 0	\$ 15,000	\$ 5,000

**Funding Summary – Task 1.0**

SUBTASK	RESPONSIBLE AGENCY	TPF <sup>1</sup>	Revised TPF <sup>1</sup>	LOCAL	TOTAL	Revised TOTAL
1.1	MPO	\$ 120,200	\$ 130,200	\$ 0	\$ 120,200	\$ 130,200
1.2	MPO	\$ 8,400	\$ 8,400	\$ 0	\$ 8,400	\$ 8,400
1.3	MPO	\$ 9,500	\$ 9,500	\$ 0	\$ 9,500	\$ 9,500
1.4	MPO	\$ 7,200	\$ 7,200	\$ 0	\$ 7,200	\$ 7,200
<b>Total</b>		\$ 145,300	\$ 155,300	\$ 0	\$ 145,300	\$ 155,300

**Budget Summary**

UPWP TASK	FTA TASK	DESCRIPTION	TPF <sup>1</sup> FUNDS	Revised TPF <sup>1</sup> FUNDS	LOCAL FUNDS	TOTAL FUNDS	Revised TOTAL FUNDS
1.0	44.21.00 44.22.00	ADMINISTRATION MANAGEMENT	\$ 145,300	\$ 155,300	\$ 0	\$ 145,300	\$ 155,300
2.0	44.22.00 44.27.00	DATA DEVELOPMENT & MAINTENANCE	\$ 58,400	\$ 58,400	\$ 0	\$ 58,400	\$ 58,400
3.0	44.24.00 44.25.00	SHORT RANGE PLANNING	\$ 93,418	\$ 93,418	\$ 0	\$ 93,418	\$ 93,418
4.0	44.23.01 44.23.02	LONG RANGE PLANNING	\$ 39,000	\$ 39,000	\$ 0	\$ 39,000	\$ 39,000
5.0	44.27.00	SPECIAL STUDIES	\$ 15,000	\$ 5,000	\$ 0	\$ 15,000	\$ 5,000
<b>TOTAL</b>			\$ 351,118	\$ 351,118	\$ 0	\$ 351,118	\$ 351,118

FHWA (PL-112)	\$ 272,836
FTA Section 5303	<u>78,282</u>
<b>TOTAL TPF<sup>1</sup></b>	<b>\$ 351,118</b>

<sup>1</sup> TRANSPORTATION PLANNING FUNDS

**FY 2010 Unified Planning Work Program**

**FY 2010**

**UNIFIED PLANNING WORK PROGRAM**

**AMARILLO  
URBAN TRANSPORTATION STUDY**

ADOPTED BY MPO POLICY COMMITTEE ON: July 16, 2009

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Amarillo MPO ofrece servicios de traducción de idiomas a todos los no-clientes de habla Inglés llame al 378-6293.

## INTRODUCTION

The Governor of the State of Texas has designated the City of Amarillo as the fiscal agent for the Amarillo Metropolitan Planning Organization (MPO). Acting through its Transportation Policy Board, the MPO, in cooperation with the Texas Department of Transportation (TxDOT), the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Potter and Randall Counties, the Panhandle Regional Planning Commission, and the City of Amarillo, administers the transportation planning process in the Amarillo urbanized area. This designation was renewed by contract with TxDOT and executed in October 2006. The contract reflects changes in the Planning process brought about by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and previous federal transportation legislation, such as ISTEA and TEA-21.

The FY 2010 UPWP was developed in accordance with regulations set forth in SAFETEA-LU, adopted August 10, 2005. The MPO is responsible, together with the State of Texas, for carrying out the provisions of SAFETEA-LU under Sections 1107 and 6001; ISTEA & TEA-21, under Title 23, United States Code, Section 134 (The Urban Transportation Planning Process), and further regulated by Title 23 Code of Federal Regulations 420 and 450.

### A. Unified Planning Work Program Purpose

1. Each year the MPO shall submit to TxDOT for approval a program of work which includes goals, objectives and/or tasks required by each of the several agencies involved in the metropolitan transportation planning process. This program of work is to be called the Unified Planning Work Program (UPWP) or any name that may be specified in later federal or state regulations.
2. The UPWP will be prepared for a period of one year only. The UPWP shall reflect only that work that can be accomplished during the fiscal year.
3. The effective date of each UPWP will be October 1 of each fiscal year or the date of department approval, whichever occurs later. On that date, the UPWP shall constitute a new federal project and shall supersede the previous UPWP.
4. The UPWP shall comply with all applicable federal and state requirements and will describe metropolitan transportation and transportation-related planning activities anticipated in the area during the next one-year period.
5. The UPWP shall reflect transportation planning work tasks to be funded by federal, state, or local transportation, or transportation-related (e.g., air quality) planning funds.
6. The use of federal metropolitan transportation planning funds shall be limited to transportation planning work conducted inside the Metropolitan Area Boundary.
7. The use of federal transportation planning funds shall be limited to corridor/sub-area level planning (major investment studies and environmental studies are considered corridor level planning). The use of such funds beyond the environmental document preparation or for specific project level planning and engineering (efforts directly related to a specific project instead of a corridor) is not allowed.
8. The MPO shall not incur any costs for work outlined in the UPWP or any subsequent amendments (i.e., add new work tasks or change the scope of existing work tasks) prior to receiving approval from the department. Any costs incurred prior to receiving department approval shall not be eligible for reimbursement from federal transportation planning funds.

The UPWP work elements are developed to meet the eight planning factors of SAFETEA-LU. Those factors are:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency
2. Increase the safety of the transportation system for motorized and non motorized users
3. Increase the security of the transportation system for motorized and non-motorized users
4. Increase the accessibility and mobility of people and for freight
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight
7. Promote efficient system management and operation
8. Emphasize the preservation of the existing transportation system

Environmental mitigation efforts are assured at the planning stage for transportation improvements by the use of tools such as Geographic Information System Screening Tool (GISST) and Texas Ecological Assessment Protocol (TEAP), maps, and the cooperative exchange of information with Federal, State, Tribal, and Local agencies related to or interested in transportation planning.

Citizen involvement is assured in the Amarillo Urban Transportation Study (AUTS) through an adopted Public Participation Plan. MPO staff sends notification of all Policy Committee, TIP, or MTP meetings to a mailing list comprised of citizens, businesses, Federal, State, Tribal, and local agencies related to or interested in transportation planning. Meeting notices and local newspaper and media coverage encourage all citizens to attend.

## **B. Definition of Area**

The transportation planning process in the AUTS is limited to the boundaries illustrated by the map in Appendix B. The boundary includes the City of Amarillo and portions of Potter and Randall counties. It corresponds to that area of the region, which is likely to become urbanized in the next 20 years. These boundaries are within the limits of the Travel Forecasting Model prepared by the Texas Department of Transportation.

## **C. Organization**

The City of Amarillo, in cooperation with TxDOT, Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Potter, and Randall Counties, and the Panhandle Regional Planning Commission carry out the urban transportation planning process. The MPO staff manages the AUTS in cooperation with TxDOT. Staff members of these two agencies work closely with the Policy Committee of the AUTS. The committee is composed of 11 voting members, 7 ex-officio members, and 7 non-voting / non-member staff advisors.

Appendix A illustrates the membership of the Policy Committee. The Policy Committee ensures that transportation plans and programs are consistent with the objectives and goals of the overall urban transportation planning process. The committee is charged with providing guidance and technical assistance for multi-modal transportation planning, reviewing recommended transportation plans and programs, and appointing technical committees as appropriate. The Policy Committee approves specific planning functions, including agency responsibility and related costs.

A Technical Advisory Committee is also composed of representatives from the City of Amarillo, City of Canyon, TxDOT, and Potter and Randall counties. The Technical Advisory Committee reviews the status of all projects within the Amarillo Study Area and performs other duties as assigned by the Policy Committee.

**D. Private Sector Involvement**

The MPO seeks input from the private sector on local and regional transportation issues. All civic and professional groups are encouraged to participate in the planning process.

Public involvement is assured in the Amarillo Urban Transportation Study (AUTS) area through an adopted Public Participation Plan. MPO staff sends notification of all Policy Committee, TIP, MTP, or public meetings related to transportation planning to a mailing list comprised of individuals and businesses related to or interested in the transportation industry, including appropriate federal, state, tribal, and local agencies. Developers and agencies that promote economic development are encouraged to participate. Meeting notices, mailings, and local newspaper and media coverage encourage all citizens to attend. These meeting notices, agendas, and minutes are available on the MPO webpage: [www.amarillompo.org](http://www.amarillompo.org). To aid in identifying and dispersing information to disadvantaged citizens, MPO staff produces and makes use of maps showing the relation of current and future transportation projects to minority and low-income populations.

The MPO will maintain and utilize plans developed in compliance with SAFETEA-LU for public participation. Public access to MPO documents, maps, and other visualization techniques are provided on the MPO webpage, the MPO offices, the Amarillo Public Libraries, at City Hall, or upon request by direct mail.

## TASK 1.0 - ADMINISTRATION/MANAGEMENT

### **Objective:**

To provide for the daily operation, organization, and coordination of the transportation planning process;

To provide administrative oversight that will focus on planning for a multi-modal transportation system that promotes interagency and citizen participation in the planning process;

To provide the opportunity for professional development for MPO staff through attending workshops, meetings, and courses.

### **Expected Work Products:**

Prepare monthly and quarterly PL and FTA Section 5303 accounting reports; grant applications and quarterly reports for FTA Section 5307 and Texas Public Transportation Funds (PTF); Annual Listing of Projects; Annual Performance & Expenditure Report; coordination of MPO Policy Committee and Technical Subcommittee; update and maintain records in accordance with federal and state regulations.

### **Previous Work:**

Coordination of MPO Policy Committee and Technical Subcommittee; prepared monthly and quarterly PL and FTA Section 5303 accounting reports, grant applications, and quarterly reports for FTA Section 5307 and Texas Public Transportation Funds (PTF); Annual Performance & Expenditure Report; maintained a SAFETEA-LU compliant Public Participation Plan (PPP); implemented a Limited English Proficiency Plan; updated and maintained state and federal records in accordance with federal and state regulations.

### **Subtask:**

#### **1.1 Program Administration:**

Activities under this element will provide oversight and coordination of the various programs contained in the work program. Accounting records of state and federal funds will be updated and maintained in accordance with federal and state regulations. Daily functions include correspondence; record keeping, public relations, meeting preparation, advertisement preparation, etc. Incorporate all potential SAFETEA-LU “closing the gap” steps into existing MPO documents to insure all MPO documents are SAFETEA-LU compliant as required by FHWA.

#### **1.2 Office Equipment and Supplies:**

Office supplies, postage fees, public notifications, and printing required for planning activities are charged to this element. Office furnishings, computers, support hardware, and software to facilitate work performed will be purchased by the MPO, as needed. Traffic counting equipment and/or aerial maps will be replaced, as needed. Consistent with OMB-A-87 guidelines, FHWA and/or TxDOT-TPP must approve all purchases over \$5,000 in writing.

#### **1.3 Professional Development:**

The costs of attending approved urban transportation planning workshops, conferences, technical workgroups, and MPO related meetings are charged to this element.

#### **1.4 Public Involvement and Title VI Civil Rights Evaluation:**

The MPO will periodically review and update its public involvement procedures for effectiveness in soliciting public comment and will make appropriate changes when necessary.

The MPO will conduct public meetings and hearings in accordance with its established policies and governing regulations. The purpose for this will be to inform the general public and receive their input on multi-modal transportation planning efforts in the Amarillo metropolitan area. When appropriate the MPO staff will prepare and present briefings and presentations on transportation issues. The MPO will post and advertise public notices of meetings as required. The MPO staff will attend planning and zoning commissions meetings, transportation advisory groups meetings, stakeholders meetings, and meetings of municipalities, providers of transportation, business associations, and other developers to keep informed about trends and activities in the region that will impact the transportation network. The MPO staff may also provide data and technical support as needed to organizations participating in the MPO transportation planning process to facilitate their making informed decisions about their development needs and the impact on the transportation network. The MPO will also consult “as appropriate” with “State and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation” in developing long-range transportation plans.

The MPO will seek out and consider the needs of those traditionally underserved by existing transportation systems. The MPO staff will maintain public involvement procedures with the goal of ensuring that citizens from minority ethnic or racial backgrounds or citizens with low incomes in the Amarillo metropolitan area have an opportunity to participate in the planning process and to meet the requirements of U.S. Title VI compliance.

The MPO will maintain and utilize the Public Participation Plan developed in compliance with SAFETEA-LU. Public access to MPO documents, maps, and other visualization techniques are provided at the MPO offices, the Amarillo Public Libraries, at City Hall, or upon request by direct mail. The MPO will maintain a website to further capabilities of disseminating information to the public. Meeting notices and agenda are available on the website. In addition, UPWP, MTP, TIP, Public Participation Plan, and other documents are available for the public review and comment. The website offers easy accessibility for MPO documents as part of our public outreach efforts.

The MPO staff will periodically review the public involvement procedures to monitor its effectiveness in obtaining input from citizens with minority, ethnic, racial, or low-income backgrounds. The MPO will revise the public involvement procedures as necessary based on these reviews. The MPO will review and utilize various analysis tools as related to Title VI and will base those strategies on selected performance measures and indicators as selected by the MPO.

The MPO will maintain a Limited English Proficiency (LEP) Plan, wherein MPO information and documents are made available in other languages at no cost to the public. The MPO will provide information to the public as requested.

The MPO will continue to analyze existing procedures for Title VI compliance using performance measures and indicators, including the following:

- Displacement of businesses or residents allocated by groups and communities;
- Eminent domain actions allocated by groups and communities;
- Availability of scheduled transit service to minority and low-income areas;

- Availability of demand-response transit service to minority and low-income groups and communities;
- Availability of alternative transportation systems, such as pedestrian and bicycle routes, allocated by groups and communities;
- Disruption or improvement of neighborhood connectivity created by proposed transportation investments allocated by groups and communities; and
- Disruption or improvement of safety or physical design and operation of system created by proposed transportation investments allocated by groups and communities

Potential analysis tool(s) will be integrated into project selection for the development of the Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP) and any subsequent revisions. As needed, the MPO will revise the public involvement procedures as necessary.

### Funding Summary – Task 1.0

Subtask	Responsible Agency	TPF <sup>1</sup>	FTA Sect. 5307	Local	Total
1.1	MPO	\$ 128,000	\$ 0	\$ 0	\$ 128,000
1.2	MPO	\$ 6,400	\$ 0	\$ 0	\$ 6,400
1.3	MPO	\$ 7,500	\$ 0	\$ 0	\$ 7,500
1.4	MPO	\$ 7,500	\$ 0	\$ 0	\$ 7,500
<b>Total</b>		\$ 149,400	\$ 0	\$ 0	\$ 149,400

TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 funds.

## TASK 2.0 - DATA DEVELOPMENT AND MAINTENANCE

### **Objective:**

Collect, maintain, and forecast socio-economic, land use, roadway, transit, and travel data. Utilize collection and analysis efforts to assist in developing and enhancing transportation policies and programs.

### **Expected Work Products:**

Update socio-economic data, traffic count data, land use data, transit data, and FY 2009 collision tracking. Continued development of a new transportation model is expected.

### **Previous Work:**

Various highway and transit data collection efforts including: update and maintain traffic-link count database; maintain collision database; update high collision intersection analyses; analyze census data for socio-economic groupings within the MPO boundary and new urbanized area boundary.

### **Subtask:**

#### **2.1 Socio-economic Data:**

Population, housing, employment, and land use data will be collected and maintained. Information from census data, building permits data, environmental mitigation sources, and employment data will be distributed by traffic analysis zone over the transportation planning study area. Data collected on disabled, minority, and low-income groups within the MPO boundary will be evaluated with emphasis on transit analysis, transit ridership applications, and identification of trends dealing with Title VI needs. Any information collected will be utilized to expand and maintain mailing lists for public participation needs also. Efforts during FY 2010 will focus on updating and maintaining existing information.

#### **2.2 Traffic Count Data:**

MPO staff has divided the City of Amarillo arterial and collector streets into a series of numbered links. Each link is counted every two years, thus allowing for the safeguarding of a traffic count database (with historic and current count data) for transportation planning purposes. Recognizing the impact of the installation or misplacement of additional traffic control devices on fuel consumption, air quality, and traffic movement, the MPO has increased its counts of locations for special studies. Approximately 150 link locations and 100 special study locations are counted yearly.

#### **2.3 Collision Tracking:**

Approximately 7,500 traffic collisions on streets and highways within the City of Amarillo are diagrammed, mapped, and filed yearly. The collision data is used to track the location of high collision intersections for inclusion in intersection analyses. The information will also be used for near-term and long-range planning to identify facilities that need improvement.

#### **2.4 Automated Transportation Planning Data Base (Modeling):**

Data collected in subtask 2.1 will be provided to TxDOT for input into a transportation model. Information from the model will be used to project future congestion on the current roadway system.

## Funding Summary – Task 2.0

Subtask	Responsible Agency	TPF <sup>1</sup>	FTA Sect. 5307	Local	Total
2.1	MPO	\$ 6,600	\$ 0	\$ 0	\$ 6,600
2.2	MPO	\$ 24,600	\$ 0	\$ 0	\$ 24,600
2.3	MPO	\$ 20,400	\$ 0	\$ 0	\$ 20,400
2.4	MPO	\$ 8,800	\$ 0	\$ 0	\$ 8,800
<b>Total</b>		\$ 60,400	\$ 0	\$ 0	\$ 60,400

TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 funds.

## TASK 3.0 - SHORT RANGE PLANNING

### **Objective:**

Develop and submit to TxDOT for approval, a program of planning work including goals, objectives, and tasks required by each of the several agencies involved in the urban transportation planning process. Submit performance reports as required to TxDOT.

Continue the development of a program of projects that will be implemented in the Transportation Improvement Program over the next four years.

Maintain and improve a program of short-range transportation planning activities that promote improvements to the overall transportation system.

### **Expected Work Products**

FY 2010-2013 TIP  
FY 2008-2011 TIP Revisions as needed  
FY 2011 UPWP  
FY 2010 UPWP Revisions as needed  
FY 2011 ADA Update  
FY 2009 Annual Listing of Projects  
FY 2009 High Collision Intersection Analysis  
Special Traffic Studies

### **Previous Work:**

TIP, UPWP, and performance reports from previous years, various traffic studies, analysis of citizen requests, annual listing of projects, functional classification updates, urban area boundary updates, and annual high collision intersection analysis. Continuing efforts toward increasing service efficiencies via provider certification and training disabled transit riders to utilize fixed-route bus system; annual ADA update.

### **Subtask:**

#### **3.1 TIP Development:**

Implement and continue development of the FY 2010-2013 TIP. Give consideration to safety and bicycle/pedestrian facilities on all transportation projects in the TIP. Revise the FY 2008-2011 TIP, as may be required by TxDOT, FHWA, and FTA.

#### **3.2 UPWP Development:**

Develop planning programs, revise FY 2010 UPWP as needed, and prepare FY 2011 UPWP.

#### **3.3 Analysis of Citizen Requests:**

Citizen complaints and requests related to transportation problems are examined. Necessary studies are conducted and recommendations are made with regard to all complaints and requests.

#### **3.4 Traffic Studies:**

Various traffic studies are conducted related to traffic movement including on-street and off-street parking, turning movements, speed data, signal warrants, saturation flow rate, travel times, volume/capacity, high collision analysis, congestion, etc. These studies are conducted continually in response to short term traffic movement and safety concerns. The data is retained for historical studies and transportation planning purposes.

**3.5 Plat Review and Right-of-Way Review:**

An organized review process has been implemented for all subdivision plats and right-of-way vacations to ensure that proper right-of-way widths are maintained as land is developed and vacated. Staff will not approve any plat or vacation not meeting the prescribed functional classification right-of-way width until all necessary right-of-way widths are obtained. This process will also provide up to date information relating to changes in land use that could affect the transportation system. This task will become more important as the AUTS area begins to expand its access management practices. Recognition of changes in land use patterns will assist staff in identifying locations where appropriate transportation needs are not being met.

**3.6 Transit Marketing:**

Evaluate the effects of expanding training programs to familiarize citizens on how to use the transit system. Encourage supplementary fixed-route training offered by local agencies. Work with agencies serving the elderly and people with disabilities to promote use of the fixed route system. Develop additional revenue streams to generate income for the transit system. Explore alternative methods to market and encourage the use and awareness of the local transit system.

**3.7 ADA Transit Planning:**

Prepare updates to the annual ADA plan. Work with regional and local agencies/committees that serve people with disabilities to determine gaps in existing transportation services. Continue review of fixed-route public transit in the faster growing portions of the city to insure these newer areas are accessible to persons with disabilities. Examine the training procedures for persons with disabilities to better utilize the fixed-route bus system. Expand certification methods for personnel at independent living agencies in order to better assist persons with disabilities to use the demand-response transit system. Continue the review of the demand-response system application process to evaluate a rider's abilities. Examine flex-route performance to improve accessibility to the fixed route transit system for persons with disabilities. This is an ongoing activity.

**3.8 Transit Studies:**

During FY 2010, the planning staff will monitor both fixed route and demand-response transit systems to determine under served populations in the planning area. Planning staff will study passenger need to determine service hours/days modifications. Staff members will examine passenger needs regarding implementation of programs such as Job Access/Reverse Commute, New Freedom, and those related to the accessibility of health care and employment centers.

The Amarillo MPO is an active member of regional public transportation planning efforts. In support of collaborative, regional public transportation activities, the MPO staff serves on the Panhandle Regional Transportation Advisory Group. This regional service planning explores, promotes, and coordinates ways to share ridership among the various community service agencies and transit partnerships in the Texas Panhandle. The MPO supports the RTAG in its examination of new initiatives promoting job accessibility and access of public transportation within the region by the elderly and disabled populations.

The MPO will participate in the collaboration to implement recommendations in the regional plan and to keep the planning process current. The MPO will also participate in the RTAG planning effort to assure coordination with the regional plan. This is an ongoing activity.

## Funding Summary – Task 3.0

Subtask	Responsible Agency	TPF <sup>1</sup>	FTA Sect. 5307	Local	Total
3.1	MPO	\$ 22,000	\$ 0	\$ 0	\$ 22,000
3.2	MPO	\$ 13,400	\$ 0	\$ 0	\$ 13,400
3.3	MPO	\$ 8,100	\$ 0	\$ 0	\$ 8,100
3.4	MPO	\$ 12,200	\$ 0	\$ 0	\$ 12,200
3.5	MPO	\$ 4,000	\$ 0	\$ 0	\$ 4,000
3.6	MPO	\$ 8,200	\$ 0	\$ 0	\$ 8,200
3.7	MPO	\$ 14,600	\$ 0	\$ 0	\$ 14,600
3.8	MPO	\$ 18,800	\$ 0	\$ 0	\$ 18,800
<b>Total</b>		\$ 101,300	\$ 0	\$ 0	\$ 101,300

TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 funds.

## TASK 4.0 - METROPOLITAN TRANSPORTATION PLAN

### **Objective:**

Maintain and update the Amarillo Metropolitan Transportation Plan (MTP). Maintain and update corridor and regional transportation planning in the MTP.

Maintain and update the Texas Urban Mobility Plan (TUMP)

### **Expected Work Products:**

Implementation of the 2010 – 2035 Metropolitan Transportation Plan. Continue the review of projects to be implemented throughout the term of the 2010 – 2035 MTP.

Revise the 2005 – 2030 MTP, as may be required by TxDOT, FHWA, and FTA.

Ensure projects proposed for inclusion in the TIP are referenced in the plan. Participate in corridor and regional transportation planning.

Revise the Texas Urban Mobility Plan (TUMP) as needed. Participate in TUMP workshops.

### **Previous Work:**

During FY2009 the MPO Policy Committee revised the 2005 – 2030 MTP for compliance with the provisions of SAFETEA-LU. Work for development of the 2010-2035 MTP continued during the year. Projects proposed for inclusion in the TIP were reviewed for consistency with the MTP.

The TUMP for the Amarillo MPO was reviewed. The TUMP is a needs-based comprehensive transportation plan that is not financially constrained by historically traditional funding.

Participated in corridor and regional planning associated with the Ports-to-Plains Trade Corridor and the Panhandle Regional Transportation Advisory Group (PRTAG).

### **Subtask:**

#### **4.1 Maintain MTP:**

Implement and maintain the 2010-2035 MTP as required (the MPO Policy Committee is expected to approve a draft 2010-35 MTP in October 2009). Revise the 2005 – 2030 MTP document if needed. Ensure projects proposed for inclusion in the TIP are referenced in the plan. Collect and maintain data from environmental mitigation resources, i.e. GISST and TEAP. Participate in corridor and regional transportation planning activities to gauge impact on the MTP.

The MPO staff will continue public outreach utilizing alternative print media, the MPO website, and radio in disseminating information about the metropolitan transportation planning process. MPO staff will incorporate public outreach tools and techniques to enhance public involvement and in particular, to focus on involving the Title VI target population. Thus allowing better informed transportation decision-making by the technical and policy committees.

#### **4.2 Maintain TUMP:**

Monitor and revise the Texas Urban Mobility Plan documentation as needed. Participate in TUMP workshops.

## Funding Summary – Task 4.0

Subtask	Responsible Agency	TPF <sup>1</sup>	FTA Sect. 5307	Local	Total
4.1	MPO	\$ 32,000	\$ 0	\$ 0	\$ 32,000
4.2	MPO	\$ 3,000	\$ 0	\$ 0	\$ 3,000
<b>Total</b>		\$ 35,000	\$ 0		\$ 35,000

TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 funds.

**TASK 5.0 - SPECIAL STUDIES****Objective:**

Provide demographic research and development for updating the Amarillo Travel Demand Model.

**Expected Work Products:**

Further development of demographic data, as needed, to update the Amarillo travel demand model.

**Previous Work:**

During FY2009, the MPO provided demographic research and development for the Amarillo Travel Demand Model. Data was submitted to TxDOT Modeling Section for review and model development. This subtask is funded by the MPO.

**Subtask:****5.1 Planning Consultant Services Contract:**

During FY 2010, work on traffic analysis zone revisions will be performed as necessary. The Amarillo MPO will continue the update of demographic research and data development for the Amarillo Travel Demand Model, as requested. This subtask is funded by the MPO.

**Funding Summary – Task 5.0**

Subtask	Responsible Agency	TPF <sup>1</sup>	FTA Sect. 5307	Local	Total
5.1	MPO	\$ 5,000	\$ 0	\$ 0	\$ 5,000
<b>Total</b>		\$ 5,000	\$ 0	\$ 0	\$ 5,000

TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 funds.

## Budget Summary

UPWP Task	FTA Task	Description	TPF <sup>1</sup>	FTA Sect. 5307	Local Funds	Total Funds
1.0	44.21.00 44.22.00	ADMINISTRATION MANAGEMENT	\$ 149,400	\$ 0	\$ 0	\$ 149,400
2.0	44.22.00 44.27.00	DATA DEVELOPMENT & MAINTENANCE	\$ 60,400	\$ 0	\$ 0	\$ 60,400
3.0	44.24.00 44.25.00	SHORT RANGE PLANNING	\$ 101,300	\$ 0	\$ 0	\$ 101,300
4.0	44.23.01 44.23.02	METROPOLITAN TRANSPORTATION PLAN	\$ 35,000	\$ 0	\$ 0	\$ 35,000
5.0	44.27.00	SPECIAL STUDIES	\$ 5,000	\$ 0	\$ 0	\$ 5,000
<b>TOTAL</b>			<b>\$ 351,100</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 351,100</b>

<sup>1</sup> Transportation planning funds

FHWA (PL-112) <sup>2</sup>	\$ 267,963
FTA Section 5303	<u>83,137</u>
<b>TOTAL TPF</b>	<b>\$ 351,100**</b>
Estimated Unexpended Carryover	\$ 0

<sup>2</sup> Estimate based on prior years authorizations

By minute order, the Texas Transportation Commission authorizes the use of transportation development credits as TxDOT's non-Federal share for FHWA (PL-112) and FTA 5303 funds. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

**APPENDIX A**  
**POLICY COMMITTEE MEMBERSHIP**

*Attachment B*

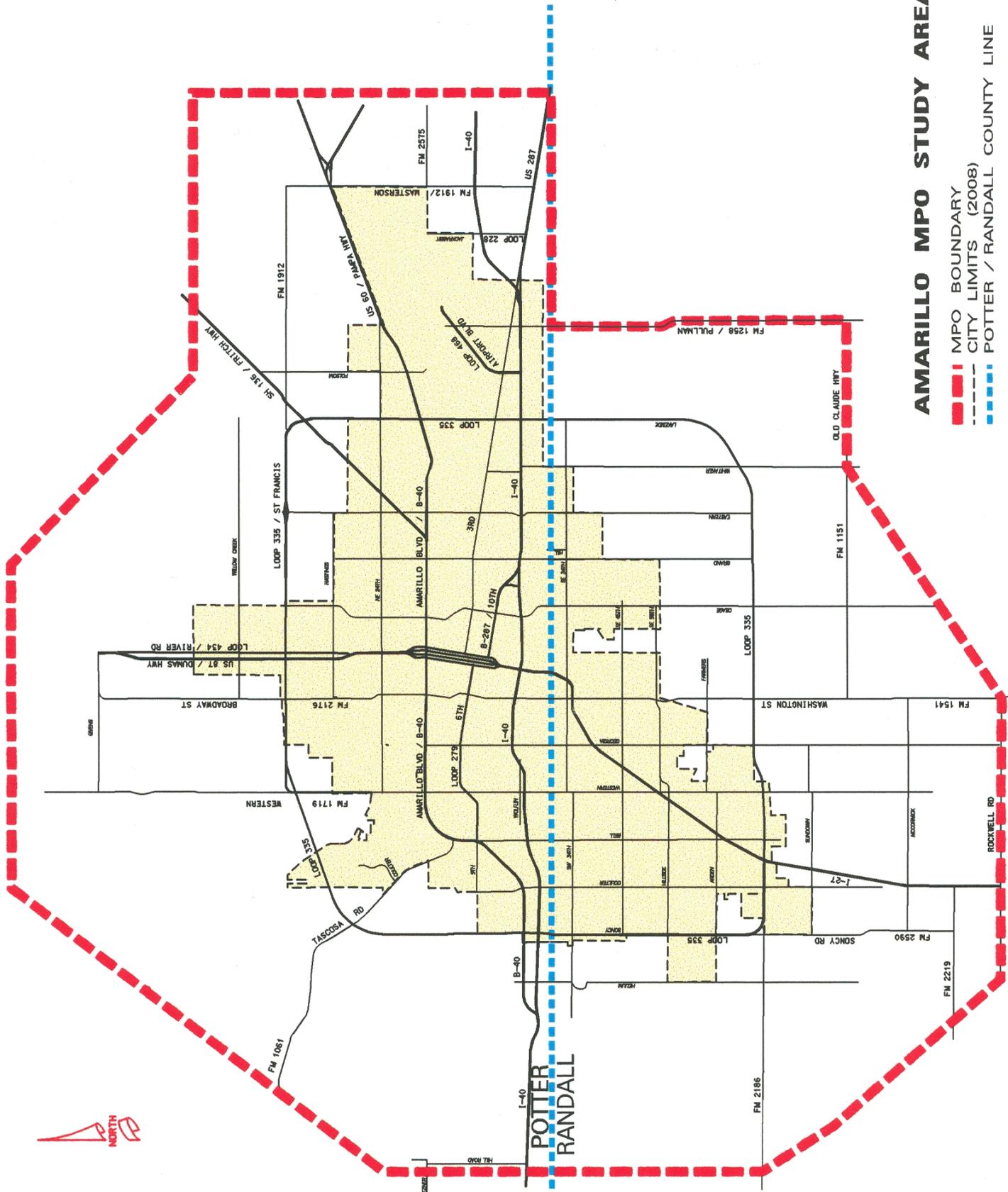
## AMARILLO METROPOLITAN PLANNING ORGANIZATION

### POLICY COMMITTEE

<b>Voting Members</b>		
Debra McCartt, Chairman	Mayor	City of Amarillo
Brian Eades	City Commissioner	City of Amarillo
Alan M. Taylor	City Manager	City of Amarillo
Howard Holland, P.E.	District Engineer	TxDOT
Kenneth Petr, P.E.	Dir. of Transportation Planning & Development	TxDOT
Judge Arthur Ware	County Judge	Potter County
H.R. Kelly	County Commissioner	Potter County
Judge Ernie Houdashell	County Judge	Randall County
Robert Karrh, P.E.	County Commissioner	Randall County
Kyle Ingham	Local Government Services Director	PRPC
Dick Davis		Amarillo C of C
<b>Ex-Officio Members</b>		
The Honorable Mac Thornberry	U. S. Representative	13 <sup>th</sup> Congressional District of Texas
The Honorable Kel Seliger	Senator	31 <sup>st</sup> Texas State Senatorial District
The Honorable David Swinford	State Representative	87 <sup>th</sup> Texas State Representative District
The Honorable John Smithee	State Representative	86 <sup>th</sup> Texas State Representative District
Gary Pitner	Dir. of Panhandle Regional Planning Commission	PRPC
Quinn Alexander	Mayor	City of Canyon
Randy Criswell	City Manager	City of Canyon
<b>Non-Member Advisors and Staff Coordinators</b>		
Gary Holwick	MPO Director	MPO
Travis Muno	Senior Transportation Planner	MPO
Bounthavee Luangraj	Transit Planning Technician	MPO
Tom Bruechert	Environmental Coordinator	FHWA
Lori Morel	Transportation Planning & Program Division	TxDOT
David Miller	Urban Transportation Planner	TxDOT
Susan Stockett	Public Transportation Coordinator	TxDOT

## **APPENDIX B**

### **METROPOLITAN AREA BOUNDARY MAP (GOVERNOR OR GOVERNOR'S DESIGNEE APPROVED)**



# AMARILLO MPO STUDY AREA

- MPO BOUNDARY
- CITY LIMITS (2008)
- POTTER / RANDALL COUNTY LINE

**APPENDIX C**  
***DEPARTMENT CERTIFICATION***

**DEBARMENT CERTIFICATION  
(Negotiated Contracts)**

- (1) The Amarillo MPO as **CONTRACTOR** certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public\* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity\* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions\* terminated for cause or default.
- (2) Where the **CONTRACTOR** is unable to certify to any of the statements in this certification, such **CONTRACTOR** shall attach an explanation to this certification.

\*federal, state or local

Debra McCartt  
Signature

Debra McCartt  
Name

Policy Board Chairperson  
Title

Amarillo Metropolitan Planning Organization  
Agency

7-16-2009  
Date

**APPENDIX D**  
**LOBBYING CERTIFICATION**

**CERTIFICATION FOR CONTRACTS, GRANTS,  
LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclosure accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Debra McCartt

Signature

Debra McCartt

Name

Policy Board Chairperson

Title

Amarillo Metropolitan Planning Organization

Agency

7-16-2009

Date

**APPENDIX E**  
**CERTIFICATION of COMPLIANCE**

### Certification of Compliance

I, Debra McCartt, Chairperson, MPO Policy Committee, a duly authorized officer/representative of the Amarillo Metropolitan Planning Organization do hereby certify that the contract and procurement procedures that are in effect and used by the forenamed MPO are in compliance with 49 CFR 18, "Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Governments," as it may be revised or superseded.

7-16-2009  
Date

Debra McCartt  
Signature - Policy Board Chairperson

Attest:  
Donna DeRigis  
Name

Secretary, City of Amarillo  
Title

## **APPENDIX F**

### **MPO SELF-CERTIFICATION FOR ATTAINMENT AREAS**

### MPO SELF-CERTIFICATION

In accordance with Title 43, Part 1, Chapter 15, Subchapter A, Rule §15.5 of the Texas Administrative Code: A Legacy for Users (SAFETEA-LU), the Texas Department of Transportation, and the Amarillo Metropolitan Planning Organization for the Amarillo urbanized area(s) hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
- (2) In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 6506 (c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Amarillo District  
Texas Department of Transportation

Amarillo  
Metropolitan Planning Organization

F. H. Zulu, P.E.  
District Engineer

Olivia McCall  
Policy Board Chairperson

7/20/09  
Date

7-16-2009  
Date

**APPENDIX G**  
**SECTION 5303 BUDGET WORKSHEET**

<b>FTA/TxDOT Section 5303 Budget Worksheet for FY 2010</b>
--

**MPO:** Amarillo Metropolitan Planning Organization

**PART A. TECHNICAL ACTIVITIES**

Show estimated cost (Section 5303 only) by appropriate activity line item.

		<b>Section</b>
<b>5303 Metropolitan Planning Federal Share</b>		
44.21.00	Program Support and Administration	\$ <u>24,600</u>
44.22.00	General Development and Comprehensive Planning	<u>13,200</u>
44.23.01	Long Range System Level Planning	<u>11,900</u>
44.23.02	Long Range Project Level Planning	<u>14,700</u>
44.24.00	Short Range Transportation Planning	<u>9,000</u>
44.25.00	Transportation Improvement Program	<u>7,650</u>
<b>Other</b>		
44.27.00	Other Activities	\$ <u>2,087</u>
<b>TOTAL (Section 5303 Funding)</b>		<b>\$ <u>83,137</u></b>

TxDOT will apply transportation development credits sufficient to provide the match for FTA Section 5303 program. As the credits reflect neither cash nor man-hours, they are not reflected in the above.

**PART B. FUND ALLOCATIONS**

How will the MPO's FTA funds be allocated:

A) Metropolitan Planning <u>Organizations</u>	\$ <u>83,137</u>
B) Transit Agencies (Pass-through Funds)	\$ <u>0</u>
C) State / Local Agencies (Pass-through Funds)	\$ <u>0</u>

Please identify individual agency(s)/amount(s) for pass-through funds

<u>n/a</u>	\$ <u>0</u>
<u>n/a</u>	\$ <u>0</u>

<b>TOTAL (matches the total on pg 1)</b>	\$ <u>83,137</u>
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**Person to contact regarding this worksheet:**Name: Gary HolwickPhone: (806) 378-6293E-Mail gary.holwick@amarillo.gov

TxDOT PTN Contact: Karen Dunlap  
 Phone: 512-374-5239  
 FAX: 512-374-  
 E-mail: kdunlap@dot.state.tx.us

## FTA BUDGET CODE EXPLANATIONS

### ***Metropolitan Planning***

Program Support and Administration (44.21.00) Include basic overhead, program support, and general administrative costs directly chargeable to the FTA project, i.e., direct program support, administration, interagency coordination, citizen participation, public information, local assistance, UPWP development, etc. (If direct program administrative and support costs are included in each work or activity, do not enter them a second time in this category.)

General Development and Comprehensive Planning (44.22.00) Include only the costs of activities *specifically emphasizing* regional policy and system planning for non-transportation functional areas, including the development and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling and forecasting activity, i.e., land use, housing, human services, environmental and natural resources, recreation and open space, public facilities and utilities, etc.

Long Range System Level Planning (44.23.01) Include only the costs of activities *specifically emphasizing* long range transportation system planning and analysis, i.e., long range travel *forecasting* and modeling including appropriate data base development and maintenance for transportation in the entire metropolitan area or state, system analysis, sketch planning, system plan development, reappraisal or revision, and all long range, Transportation System Management (TSM) activities.

Long Range Project Level Planning (44.23.02) Include only the costs of activities *specifically emphasizing* long range project level planning and analysis, i.e., corridor and sub-area studies, cost effectiveness studies, feasibility and location studies, and the preparation of related draft environmental impact studies.

Short Range Transportation Planning (44.24.00) Include only the cost of activities *specifically emphasizing* short range transportation system or project planning and analysis proposed in the next three to five years, i.e., management analyses of internal operations such as, management/administration, maintenance, personnel, and labor relations; service planning including appropriate data base development and maintenance; TDP preparation; financial management planning, including alternative fare box policies; all short range Transportation System Management (TSM) activities including vanpool/ridesharing, high occupancy vehicles, parking management, etc.

Transportation Improvement Program (44.25.00) Include only the costs of activities *specifically emphasizing* TIP development and monitoring.

### ***Other***

Other Activities (44.27.00) Include only the cost of those activities whose primary emphasis is unrelated to the specific types of activities described above.

**Revision**  
**2005-2030 Metropolitan Transportation Plan**  
**July 16, 2009**

**Amarillo Metropolitan Transportation Plan 2005-2030 (MTP)  
July 16, 2009 Revision**

MPO ID	Facility	From Limit	To Limit	Project Description	Status	Timing	YOE Total Project Cost X 1000	
							Illustrative	
A5A11L	Grand St	At BNSF RR		Construct New Overpass	Long	Current		\$11,000
NOTES: Moved from Illustrative List to Active MTP. Shown on Illustrative List with 2016-2030 YOE Total Project Costs of \$14,862,000.								
A5A40S	CBD Dispersal Streets	IH 40/IH 27 Interchange	NE 15 <sup>th</sup> Ave	Feasibility Study to Locate CBD Bypass Route	Short	2012-2015	\$2,871	
NOTES: Moved from Active MTP to Illustrative List.								
A5A45L	SE 34 <sup>th</sup> Ave	Eastern St	Loop 335 (Lakeside St)	Upgrade to 4-lane Arterial	Long	2016-2030	\$6,539	
NOTES: Moved from Active MTP to Illustrative List.								
A5A52L	SE 46 <sup>th</sup> Ave	FM 1541 (Washington St)	Osage St	Upgrade to 4-lane Arterial	Long	2016-2030	\$6,539	
NOTES: Moved from Active MTP to Illustrative List.								

VA – Various Locations

Year of Expenditure (YOE) costs – Converting all costs and revenues to YOE dollars presents a more accurate picture of costs over the term of the MTP.

Total project costs (TPC) – The estimated costs of all project phases, including: Construction, PE, ROW, Bond Finance, CE, Contingencies, & Indirect costs.

Illustrative Listing – These are projects that would be included in the MTP if reasonable additional resources, beyond those identified in the financial plan, were available. To enable accurate financial constraint and determinations, the illustrative projects must be clearly documented as separate and distinct from the MTP project list. These are projects important to the transportation network within the MPO boundary, however, the revenue sources identified in the plan will not provide for the current development of these projects. The MPO will consider these projects for funding when additional or alternative financial support becomes available.

**August 2009 Revision**  
**2008-2011 Transportation Improvement Program**  
**July 16, 2009**

**AMARILLO METROPOLITAN PLANNING ORGANIZATION  
POLICY COMMITTEE MEETING  
July 16, 2009**

<b>AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM 2008-2011 August 2009 REVISION July 16, 2009</b>			
MPO ID Number	TxDOT CSJ Number	Location/Description	Revision
<i>ARRA Projects</i>			
FY 2010			
A5A11L-000	0904-02-903	On Grand St and SE 3 <sup>rd</sup> Ave in Amarillo at BNSF RR – Construct RR Overpass	Add new ARRA 2009 project; remove ARRA 2009 funds from alternates: A5A67S-000 (BNSF RR Relocation) and A5A47S-005 (Hillside Rd – Western St to Bell St Rehab)

**AMARILLO DISTRICT**  
**MPO PROJECTS**  
**AUGUST 2009 REVISIONS**  
**FY 2008 – 2011 TIP**

AMARILLO METROPOLITAN PLANNING ORGANIZATION

FY 2010

<b>TXDOT DISTRICT:</b>	AMARILLO	<b>CITY:</b>	AMARILLO	<b>EST LETTING DATE</b>	02/2010
<b>COUNTY:</b>	POTTER	<b>LIMITS FROM:</b>	ON GRAND ST AND SE 3RD AVE	<b>PHASE:</b>	C, E
<b>HIGHWAY NUM:</b>	VA	<b>LIMITS TO:</b>	AT BNSF RR	<b>YOE COST:</b>	\$ 12,515,360
<b>CSJ:</b>	0904-02-903	<b>MPO PROJECT NUM:</b>	A5A11L-000		
<b>REVISION DATE:</b>	082009	<b>PROJECT SPONSOR:</b>			

**DESCRIPTION:** CONSTRUCT RR  
OVERPASS

**REMARKS P1:** MPO ARRA PROJECT APPROVED 07/16/2009 BY AMARILLO MPO

**REMARKS P7:**

**CONTRACT CSJ:**

**ANCESTOR CSJ(S):** 090402902

**DESCENDENT CSJ(S):**

**ROW/CONSTR CSJ(S):**

TOTAL FUNDING	
2-METRO CORRIDOR:	\$ 7,536,875
11-DIST DISCRETION:	\$ 1
LC-LOCAL CONTRIBUTIONS:	\$ 3,463,125
OTHER:	\$ 0
<b>OTHER(R):</b>	<b>\$ 1,515,359</b>
<b>TOTAL:</b>	<b>\$ 12,515,360</b>

<b>PRELIMINARY ENGINEERING:</b>	\$ 560,560
<b>ROW PURCHASE:</b>	\$ 0
<b>CONSTRUCTION ENGINEERING:</b>	\$ 514,800
<b>CONSTRUCTION COST:</b>	\$ 11,440,000
<b>CONTINGENCIES:</b>	\$ 743,600
<b>INDIRECT COSTS:</b>	\$ 636,064
<b>BOND FINANCING:</b>	\$ 0
<b>OTHER FIELD:</b>	\$ 0
<b>TOTAL PROJECT COST:</b>	\$ 13,895,024

<b>TYPE OF WORK:</b>	CONSTRUCT RR OVERPASS
<b>FEDERAL AMOUNT:</b>	\$ 7,536,875
<b>STATE AMOUNT:</b>	\$ 0
<b>LOCAL MATCH:</b>	\$ 0
<b>NON PROGRAM COSTS:</b>	\$ 3,463,126
<b>OTHER AMOUNT:</b>	\$ 1,515,359
<b>TOTAL:</b>	\$ 12,515,360

**Amarillo Metropolitan Planning Organization  
FY 2008 - 2011 Transportation Improvement Program  
Highway Financial Summary - Year of Expenditure Construction Costs**

**Funding by Category**

Category	Description	FY 2008		FY 2009		FY 2010		FY 2011		Total FY 2008 - 2011	
		Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized
1	Preventive Maintenance and Rehabilitation	\$0		\$11,190,000		\$0		\$0		\$11,190,000	\$0
2	Metropolitan Area (TMA) Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
3	Urban Area (Non- TMA) Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
4	Statewide Connectivity Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
5	CMAQ	\$0		\$0		\$0		\$0		\$0	\$0
6	Structure Replacement and Rehabilitation	\$0		\$0		\$0		\$0		\$0	\$0
7	Metro Mobility and Rehabilitation	\$0		\$0		\$0		\$0		\$0	\$0
8	Safety	\$0		\$0		\$0		\$0		\$0	\$0
9	Transportation Enhancements	\$0		\$0		\$0		\$0		\$0	\$0
10	Supplemental Transportation Projects	\$0		\$0		\$0		\$0		\$0	\$0
11	District Discretionary	\$4,155,000		\$100,000		\$4,500,000		\$1,750,000		\$10,505,000	\$0
12	Strategic Priority	\$0		\$0		\$0		\$0		\$0	\$0
ARRA	American Recovery and Reinvestment Act	\$0		\$2,440,000		\$10,413,853		\$0		\$12,853,853	\$0
LC	Local Contributions	\$0		\$0		\$4,163,125		\$150,000		\$4,313,125	
	Other ®	\$452,895		\$17,041,442		\$2,402,213		\$4,288,841		\$24,185,391	\$0
	<b>Total</b>	<b>\$4,607,895</b>	<b>\$0</b>	<b>\$30,771,442</b>	<b>\$0</b>	<b>\$21,479,191</b>	<b>\$0</b>	<b>\$6,188,841</b>	<b>\$0</b>	<b>\$63,047,369</b>	<b>\$0</b>

**Funding Participation Source**

Source	FY 2008	FY 2009	FY 2010	FY 2011	Total
Federal	\$3,324,000	\$11,190,000	\$900,000	\$900,000	\$16,314,000
State	\$0	\$100,000	\$3,600,000	\$850,000	\$4,550,000
Local Contributions	\$831,000	\$0	\$4,163,125	\$150,000	\$5,144,125
ARRA	\$0	\$2,440,000	\$10,413,853	\$0	\$12,853,853
Other	\$0	\$0	\$0	\$0	\$0
Other®	\$452,895	\$17,041,442	\$2,402,213	\$4,288,841	\$24,185,391
<b>Total</b>	<b>\$4,607,895</b>	<b>\$30,771,442</b>	<b>\$21,479,191</b>	<b>\$6,188,841</b>	<b>\$63,047,369</b>

\*OTHER ® - UNSPECIFIED AMOUNT REMAINING TO BE AUTHORIZED TO FUND YOE TOTAL

**Amarillo Metropolitan Planning organization  
FY 2008 - 2011 Transportation Improvement Program  
Grouped Projects  
Highway Financial Summary - Year of Expenditure Construction Costs**

**Funding by Category**

Category	Description	FY 2008		FY 2009		FY 2010		FY 2011		Total FY 2008 - 2011	
		Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized
1	Preventive Maintenance and Rehabilitation	\$0		\$3,314,000		\$0		\$4,500,000		\$7,814,000	\$0
2	Metropolitan Area (TMA) Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
3	Urban Area (Non- TMA) Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
4	Statewide Connectivity Corridor Projects	\$0		\$0		\$0		\$0		\$0	\$0
5	CMAQ	\$0		\$0		\$0		\$0		\$0	\$0
6	Structure Replacement and Rehabilitation	\$2,530,000		\$6,600,000		\$2,207,501		\$1,575,300		\$12,912,801	\$0
7	Metro Mobility and Rehabilitation	\$0		\$0		\$0		\$0		\$0	\$0
8	Safety	\$0		\$0		\$0		\$0		\$0	\$0
9	Transportation Enhancements	\$0		\$0		\$0		\$0		\$0	\$0
10	Supplemental Transportation Projects	\$0		\$0		\$0		\$0		\$0	\$0
11	District Discretionary	\$0		\$900,000		\$5,002,500		\$0		\$5,902,500	\$0
12	Strategic Priority	\$0		\$0		\$0		\$0		\$0	\$0
ARRA	American Recovery and Reinvestment Act	\$0		\$130,000		\$0		\$0		\$130,000	\$0
LC	Local Contributions	\$0		\$0		\$0		\$0		\$0	
	Other @	\$529,728		\$6,092,805		\$1,703,188		\$4,038,777		\$12,364,498	\$0
	<b>Total</b>	<b>\$3,059,728</b>	<b>\$0</b>	<b>\$17,036,805</b>	<b>\$0</b>	<b>\$8,913,189</b>	<b>\$0</b>	<b>\$10,114,077</b>	<b>\$0</b>	<b>\$39,123,799</b>	<b>\$0</b>

**Funding Participation Source**

Source	FY 2008	FY 2009	FY 2010	FY 2011	Total
Federal	\$2,024,000	\$9,071,200	\$5,768,001	\$4,860,240	\$21,723,441
State	\$506,000	\$1,742,800	\$1,442,000	\$1,215,060	\$4,905,860
Local Contributions	\$0		\$0	\$0	\$0
ARRA	\$0	\$130,000	\$0	\$0	\$130,000
Other	\$0		\$0	\$0	\$0
Other@	\$529,728	\$6,092,805	\$1,703,188	\$4,038,777	\$12,364,498
<b>Total</b>	<b>\$3,059,728</b>	<b>\$17,036,805</b>	<b>\$8,913,189</b>	<b>\$10,114,077</b>	<b>\$39,123,799</b>

\*OTHER @ - UNSPECIFIED AMOUNT REMAINING TO BE AUTHORIZED TO FUND YOY TOTAL