

## MINUTES

### AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY ADVISORY COMMITTEE MEETING

The Policy Advisory Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., October 23, 2008, in Room 306 of City Hall, 509 South East 7th Avenue, Amarillo, Texas.

Voting members present were: Alan Taylor, Howard Holland, Kenneth Petr, David Miller, Judge Ernie Houdashell, Judge Arthur Ware, Vicki Covey, Judy Phelps, and Taylor Withrow.

Voting members not present were: Gene Parker and Michael Rice.

Staff coordinators present: Gary Holwick and Travis Muno.

#### **Item 1. Consideration of approval of the July 24, 2008 meeting minutes.**

Alan Taylor, City Manager, called the meeting to order. He welcomed and introduced Howard Holland, the new TxDOT Amarillo District Engineer. The minutes of the previous meeting on July 24, 2008, were presented. Mr. Taylor asked if there were any changes or deletions; there were none. Ernie Houdashell, Randall County Judge, made a motion to accept the minutes as presented. Arthur Ware, Potter County Judge, seconded the motion. The motion was carried on a 9:0 vote.

#### **Item 2. Discussion and consideration of approval of a revision to the 2005-2030 Metropolitan Transportation Plan.**

Gary Holwick, MPO Director, said that at the time today's meeting agenda was being developed, staff thought that a revision of the Metropolitan Transportation Plan might be necessary, however that was not the case. Consequently, no revision would be needed to the long-range transportation plan at this time. There were no comments.

#### **Item 3. Discussion and consideration of approval of a revision to the 2008-2011 Transportation Improvement Program.**

Mr. Holwick said the TxDOT public transportation division had requested a change of format regarding the financial summary shown in the Transportation Improvement Program. He said an example of the previous financial summary and of the new format was included in information provided to the committee and available at the meeting. Mr. Holwick said there were no material changes of the TIP document's scope or financial details. Consequently, this was an administrative revision of the 2008-11 Transportation Improvement Program. The new format is shown in Attachment A. There were no comments.

#### **Item 4. Discussion and consideration of approval of the a revision to the FY2009 Unified Planning Work Program.**

Gary Holwick presented comments from the Federal Highway Administration (FHWA) for the Amarillo MPO's FY 2009 Unified Planning Work Program (UPWP). He explained that FHWA concluded that the UPWP addressed SAFETEA-LU compliance but had several areas that needed revision. Mr. Holwick told the committee MPO staff had revised the areas of the UPWP that FHWA commented upon. He explained that most of the comments called for more detailed and thorough discussion of public participation efforts in the UPWP sub-tasks 1.4 and 4.1. He stated that expanded efforts, now incorporated in the revised document, addressed the use of print media, radio, & video presentations, alternative locations of materials for citizen review, the improvement of public participation procedures & strategies, and references for development of the MTP, including a proposed timeline & fiscal constraint in the MTP. Mr. Taylor asked if there were any questions or comments. There were no comments from the committee members or the audience. Judge Arthur Ware made a motion to approve the revised FY 2009 UPWP. Vicki Covey, City of Amarillo Community Services Director, seconded the motion, and the motion carried on a 9:0 vote.

#### **Item 5. Receive a presentation on the FY 2008 Annual List of Projects.**

Travis Muno, MPO Senior Planner, referenced the 2008 Annual List of Projects included in the handout shown in Attachment B. He explained that the federal transportation bill requires projects inside the MPO boundary, to which federal funding was obligated, be reported annually by the MPO. He stated that the list of projects included various roadway and transit projects. Mr. Muno told the committee that a public comment period began on October 1, 2008 and ended October 10, 2008. He said that no comments had been received from the public during the comment period. He said today's meeting was another opportunity for the public to comment on the 2008 Annual List of Projects. Mr. Taylor asked if the members of the

committee had any comments, there were none. He asked for comments from members of the public attending the meeting, but no comments were received about the Annual Project Listing.

Mr. Taylor asked about the status of the project on Farmers Avenue near Affiliated Foods. Mr. Holwick said that project was included in the Annual List of Projects for 2007. Mr. Taylor said he just wanted to know if the project had been completed. Judge Houdashell and Ken Petr, TxDOT Amarillo District TP&D, said that the project was now open for access and near completion.

**Item 6. Discussion of Policy Advisory Committee structure and composition.**

Mr. Taylor told the committee that he wanted to talk about the composition of the MPO policy board. He spoke about reducing the number of City and TxDOT staff on the committee. He felt this would permit representation by more elected officials, including those from the city of Canyon, thus making the committee stronger. Mr. Taylor wanted to discuss the possibility of revamping the committee to help the cities of Amarillo & Canyon, Potter & Randall counties, and TxDOT, become more effective and secure more transportation funding from down state.

Mr. Holwick gave the committee a brief history of the MPO policy board. He told the committee that MPO staff had gathered information about state & federal transportation regulations and the composition & structure of other MPO policy boards. He told the committee that other considerations needed to be reviewed. He said adding community outside the current MPO boundary would require action by the governor to expand the MPO planning area and could affect funding. He said that the MPO's FHWA representatives offered alternatives, such as adding Canyon as an ex-officio board member. Mr. Taylor said he had talked with Randy Criswell, Canyon City Manager, and was told Canyon would welcome becoming a member of the board or just a participant, so they could stay better informed of local transportation issues.

Howard Holland, TxDOT District Engineer, said that the committee needed more local community membership. More local elected officials could have a greater impact in the state capitol on the amount of transportation funds available to the communities served by the MPO. Being new in the area he said that his observation of growth between Amarillo and Canyon is that it's difficult to distinguish between the two cities. Regarding funding issues, he said with another community in MPO, there might be greater opportunities from other political powers, perhaps WTAMU or the community itself.

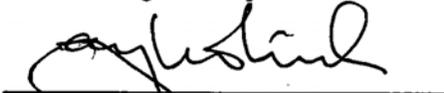
Judge Houdashell suggested including someone from the Chamber of Commerce on the committee. Judge Ware agreed with this idea. Mr. Holland spoke about the future of funding for transportation projects and about the Texas Transportation Commission. Judge Houdashell asked when the committee would meet again. Mr. Holwick told the committee a tentative MPO calendar was included in the information packet provided. The next meeting would be in January 2009. Judge Houdashell asked about sending written comments with ideas about the composition. Mr. Taylor said written comments would be accepted and further action could be considered at future MPO policy committee meetings. Vicki Covey, City of Amarillo Community Services Director, said that the next US Census could require changes to the MPO structure. She said changes to the board now could allow the MPO to be better prepared for the future. She spoke in favor of adding Canyon to the board as ex-officio member. Mr. Taylor said a chamber of commerce or citizen member would be valuable. Mr. Holland suggested any changes regarding Canyon be in made in progressive steps. Judge Houdashell said more business representation on the board would be good for the region and the committee. David Miller said it was important to keep the dates for MPO meetings conforming to the TIP/MTP revision cycles. Mr. Taylor suggested a meeting in early December for discussion of the committee restructure. It was decided further discussion on this matter would be best during a meeting the first or second week of December. Mr. Holwick told the group that MPO staff would work on a set of bylaws for action at a future committee meeting. Mr. Taylor wrapped up the discussion.

**Item 7. Open Forum, time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.**

Mr. Taylor asked if any member of the committee or anyone from the audience had any comment or concern to address. There were no comments from the committee or those in attendance.

**Item 8. Adjournment.**

The meeting was adjourned with no further business to discuss.



Gary Holwick  
Director, Amarillo MPO

**Amarillo Metropolitan Planning Organization Policy Advisory Committee Meeting Attendance Record**

Date: October 23, 2008  
Time: 1:30 P.M.

Place: Room 306, City Hall  
509 SE 7<sup>th</sup> Ave, Amarillo, TX

|    | Name           | Organization Represented | Phone Number | E-mail Address              |
|----|----------------|--------------------------|--------------|-----------------------------|
| 1  | GARY HOWICK    | AMARILLO MPO             | 378 6293     | amarillompo@amarillo.gov    |
| 2  | Travis Muno    | Amarillo MPO             | 378-4219     | amarillo.muno@amarillo.gov  |
| 3  | Andy Phelps    | Ama MPO                  | 3786842      | andy.phelps@amarillo.gov    |
| 4  | Howard Holland | TxDOT                    | 356-3201     |                             |
| 5  | DAVID MILLER   | TxDOT                    | 356-3246     | dmiller@dot.state.tx.us     |
| 6  | Kenneth Petr   | TxDOT                    | 356-3202     | KPetr@dot.state.tx.us       |
| 7  | Taylor Withrow | City of Amarillo         | 378-4218     | taylor.withrow@amarillo.gov |
| 8  | Vicki Covey    | COJA                     | 378-4222     |                             |
| 9  | Gerald Payton  | Panhandle Transit        | 372 2531     | g-payton@psvus.org          |
| 10 | Martin Rodin   | City of Amarillo         | 378-4227     | martin.rodin@amarillo.gov   |
| 11 | ALAN TAYLOR    | CITY OF AMARILLO         |              |                             |
| 12 | GARY DENTON    | COA-UTILITIES            |              |                             |

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509 SE 7<sup>th</sup> Ave, Amarillo, TX

|    | Name            | Organization Represented | Phone Number | E-mail Address |
|----|-----------------|--------------------------|--------------|----------------|
| 13 | ERNE HOUTASHELL | RANDALL COUNTY           |              |                |
| 14 | Arthur wore     | Potter County            |              |                |
| 15 |                 |                          |              |                |
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**Transit Financial Summary**  
**Amarillo MPO**  
**FY 2008 - 2011 Transportation Improvement Program**

All Figures in Year of Expenditure (YOE) Dollars

Current as of October 23, 2008

| Transit Program                                    | FY 2008            |                    |                    | FY 2009            |                    |                    | FY 2010            |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|  | Federal            | State/Local        | Total              | Federal            | State/Local        | Total              | Federal            | State/Local        | Total              |
| 1 Sec. 5307 - Urbanized Formula >200K              | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 2 Sec. 5307 - Urbanized Formula <200K              | 2,432,525          | 2,108,926          | 4,541,451          | 2,554,152          | 2,215,346          | 4,769,498          | 2,681,860          | 2,335,043          | 5,016,903          |
| 3 Sec. 5309 - Discretionary                        | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 4 Sec. 5310 - Elderly & Individuals w/Disabilities | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 5 Sec. 5311 - Nonurbanized Formula                 | Programmed by PTN  |                    |                    | Programmed by PTN  |                    |                    | Programmed by PTN  |                    |                    |
| 6 Sec. 5316 - JARC >200K                           | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 7 Sec. 5316 - JARC <200K                           | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 8 Sec. 5316 - JARC Nonurbanized                    | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 9 Sec. 5317 - New Freedom >200K                    | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 10 Sec. 5317 - New Freedom <200K                   | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 11 Sec. 5317 - New Freedom Nonurbanized            | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 12 Other FTA                                       | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| 13 Regionally Significant or Other                 | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
| <b>Total Funds</b>                                 | <b>\$2,432,525</b> | <b>\$2,108,926</b> | <b>\$4,541,451</b> | <b>\$2,554,152</b> | <b>\$2,215,346</b> | <b>\$4,769,498</b> | <b>\$2,681,860</b> | <b>\$2,335,043</b> | <b>\$5,016,903</b> |
| Transportation Development Credits                 |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Requested  |                    |                    | \$0                |                    |                    | \$0                |                    |                    | \$0                |
| Awarded  |                    |                    | \$0                |                    |                    | \$0                |                    |                    | \$0                |

All Figures in Year of Expenditure (YOE) Dollars

| Transit Program                                    | FY 2011            |                    |                    | Total               |                    |                     |
|--|--------------------|--------------------|--------------------|---------------------|--------------------|---------------------|
|  | Federal            | State/Local        | Total              | Federal             | State/Local        | Total               |
| 1 Sec. 5307 - Urbanized Formula >200K              | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 2 Sec. 5307 - Urbanized Formula <200K              | 2,815,952          | 2,455,575          | 5,271,527          | 10,484,489          | 9,114,890          | 19,599,379          |
| 3 Sec. 5309 - Discretionary                        | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 4 Sec. 5310 - Elderly & Individuals w/Disabilities | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 5 Sec. 5311 - Nonurbanized Formula                 | Programmed by PTN  |                    |                    | Programmed by PTN   |                    |                     |
| 6 Sec. 5316 - JARC >200K                           | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 7 Sec. 5316 - JARC <200K                           | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 8 Sec. 5316 - JARC Nonurbanized                    | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 9 Sec. 5317 - New Freedom >200K                    | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 10 Sec. 5317 - New Freedom <200K                   | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 11 Sec. 5317 - New Freedom Nonurbanized            | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 12 Other FTA                                       | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| 13 Regionally Significant or Other                 | 0                  | 0                  | 0                  | 0                   | 0                  | 0                   |
| <b>Total Funds</b>                                 | <b>\$2,815,952</b> | <b>\$2,455,575</b> | <b>\$5,271,527</b> | <b>\$10,484,489</b> | <b>\$9,114,890</b> | <b>\$19,599,379</b> |
| Transportation Development Credits                 |                    |                    |                    |                     |                    |                     |
| Requested  |                    |                    | \$0                |                     |                    | \$0                 |
| Awarded  |                    |                    | \$0                |                     |                    | \$0                 |

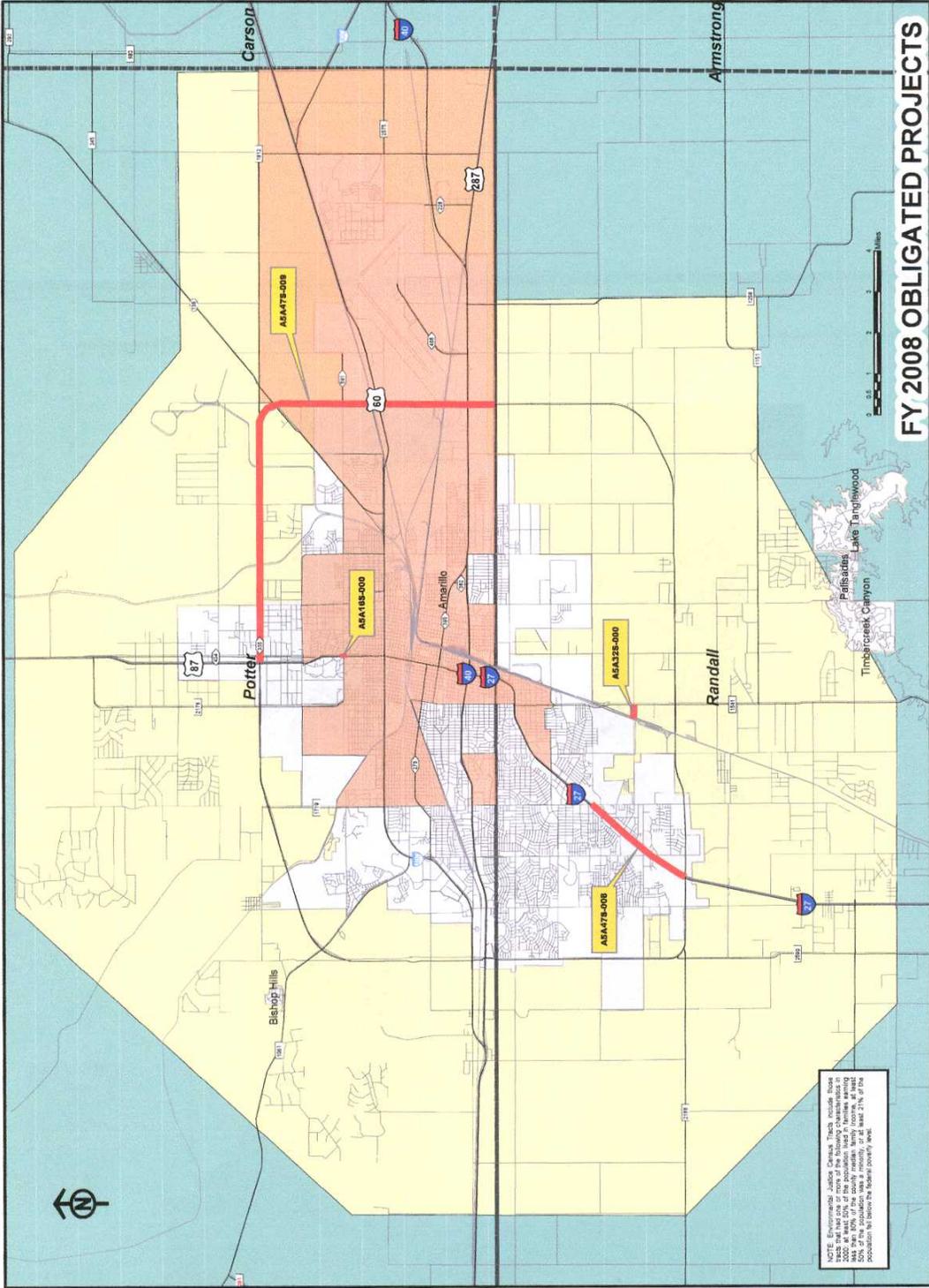
## FY 2008 Annual Project Listing Amarillo Metropolitan Planning Organization

|                      |  |                             |                             |
|----------------------|--|-----------------------------|-----------------------------|
| <b>Project ID:</b>   | A5A16S-000                                     | <b>Federal Cost:</b>        | \$1,150,596                 |
| <b>CSJ Number:</b>   | 0041-07-085                                    | <b>State Cost:</b>          | \$287,649                   |
| <b>Project Name:</b> | US 87  | <b>Local Cost:</b>          |                             |
| <b>County Name:</b>  | Potter   | <b>Local Contribution:</b>  |                             |
| <b>From:</b>         | At Northeast 24th Avenue                       | <b>Total:</b>               | \$1,438,245                 |
| <b>To:</b>           |  | <b>Let Date:</b>            | 07/01/2008                  |
| <b>Work Type:</b>    | Replace Bridge & Approaches                    | <b>Funding Category:</b>    | 6-Structure Replace & Rehab |
|                      |  | <b>Estimated Completion</b> | 7/1/2009                    |
| <b>Project ID:</b>   | A5A47S-008                                     | <b>Federal Cost:</b>        | \$1,001,249                 |
| <b>CSJ Number:</b>   | 0168-09-155                                    | <b>State Cost:</b>          | \$111,250                   |
| <b>Project Name:</b> | IH 27  | <b>Local Cost:</b>          |                             |
| <b>County Name:</b>  | Randall  | <b>Local Contribution:</b>  |                             |
| <b>From:</b>         | LP 335   | <b>Total:</b>               | \$1,112,499                 |
| <b>To:</b>           | Western Street                                 | <b>Let Date:</b>            | 07/01/2008                  |
| <b>Work Type:</b>    | Rehab Existing Roadway                         | <b>Funding Category:</b>    | 1-Preventive Mntnce & Rehab |
|                      |  | <b>Estimated Completion</b> | 7/1/2009                    |
| <b>Project ID:</b>   | A5A47S-009                                     | <b>Federal Cost:</b>        | \$608,233                   |
| <b>CSJ Number:</b>   | 2635-01-027                                    | <b>State Cost:</b>          | \$152,058                   |
| <b>Project Name:</b> | LP 335   | <b>Local Cost:</b>          |                             |
| <b>County Name:</b>  | Randall  | <b>Local Contribution:</b>  |                             |
| <b>From:</b>         | Randall County Line                            | <b>Total:</b>               | \$760,291                   |
| <b>To:</b>           | US 87/287                                      | <b>Let Date:</b>            | 07/01/2008                  |
| <b>Work Type:</b>    | Rehab Existing Roadway                         | <b>Funding Category:</b>    | 1-Preventive Mntnce & Rehab |
|                      |  | <b>Estimated Completion</b> | 7/1/2009                    |
| <b>Project ID:</b>   | A5A32S-000                                     | <b>Federal Cost:</b>        | \$781,072                   |
| <b>CSJ Number:</b>   | 0904-11-037                                    | <b>State Cost:</b>          |                             |
| <b>Project Name:</b> | VA   | <b>Local Cost:</b>          | \$195,268                   |
| <b>County Name:</b>  | Randall  | <b>Local Contribution:</b>  |                             |
| <b>From:</b>         | On Farmer Ave, from FM 1541                    | <b>Total:</b>               | \$976,340                   |
| <b>To:</b>           | BNSF Railroad                                  | <b>Let Date:</b>            | 01/01/2008                  |
| <b>Work Type:</b>    | Rehab Existing roadway                         | <b>Funding Category:</b>    | 11-District Discretionary   |
|                      |  | <b>Estimated Completion</b> | 11/1/2008                   |
| <b>Project ID:</b>   | TX-90-X795                                     | <b>Federal Cost:</b>        | \$2,525,200                 |
| <b>CSJ Number:</b>   | n/a  | <b>State Cost:</b>          | \$490,603                   |
| <b>Project Name:</b> | City of Amarillo FTA Funding                   | <b>Local Cost:</b>          | \$1,456,897                 |
| <b>County Name:</b>  | Potter & Randall                               | <b>Local Contribution:</b>  | \$0                         |
| <b>From:</b>         |  | <b>Total:</b>               | \$4,472,700                 |
| <b>To:</b>           |  | <b>Let Date:</b>            | FY 2008                     |
| <b>Work Type:</b>    | Vehicles, Support Equip & Operating Assistance | <b>Funding Category:</b>    | Section 5307                |
|                      |  | <b>Estimated Completion</b> | June 2009                   |

# AMARILLO MPO STUDY AREA BY CENSUS TRACT

**Legend**

- FY 2008 Projects
- Env Justice Census Tract
- City Limits
- Amarillo MPO Boundary



NOTE: Environmental Justice Census Tract include those with a population of 2,000 or more and a minority population of at least 20% of the population. Tracts with a population of 2,000 or more and a minority population of at least 20% of the population that do not meet the criteria are shown in light gray.

## FY 2008 OBLIGATED PROJECTS