

## Civil Service Commission Minutes

On February 10, 2016, the Civil Service Commission of the City of Amarillo met at 8:30 am at City Hall, 509 Se 7<sup>th</sup>, Amarillo, TX, 79101, in the City Council Chambers for a Regular Meeting.

	Present	No. Meetings Held Since Appointment	No. of Meetings Attended
David Hurt, Chairman	Yes	34	31
Lawrence Walker, Vice-Chairman	Yes	25	24
Sally Jennings	Yes	1	1

Also in attendance were the following:

Viola Frausto, Recruitment Coordinator, City of Amarillo  
Sally Jennings

ITEM 1: Call to order. DeDe Reynolds established a quorum and called the regularly scheduled meeting of the Civil Service commission to order at 8:37 am.

ITEM 2: Approval of minutes from the Regular Meeting held on October 28, 2015. Motion was made by Lawrence Walker, Chairman, seconded by Sally Jennings and unanimously carried to approve such minutes as written.

ITEM 3: List of new employees, step increases, transfers, promotions, demotions, bypasses, temporary assignments and disciplinary actions were reviewed and approved.

ITEM 4: Approve the eligibility register for the position of Police Captain given on January 20, 2016. Motion was made by Mr. Walker to approve. Seconded by Sally Jennings and unanimously carried.

ITEM 5: Election of officers for calendar year 2016. DeDe Reynolds is stepping down and retiring.

David Hurt nominated Sally Jennings as Commissioner of the Civil Service Committee. Lawrence Walker seconded. Sally Jennings will serve as Commissioner of the Civil Service Committee for the 2016 term.

Sally Jennings nominated Lawrence Walker as Chairman of the Civil Service Committee. David Hurt seconded. Lawrence Walker will serve as Chairman of the Civil Service Committee for the 2016 term. Sally commented she was happy to be here and to serve.

Lawrence Walker nominated David Hurt as Vice-Chairman of the Civil Service Committee. Sally Jennings seconded. David Hurt will serve as Vice-Chairman of the Civil Service Committee for the 2016 term.

ITEM 6: Adjournment. There, being no further business, David Hurt moved to adjourn the meeting. The motion was seconded by Lawrence Walker and the meeting adjourned at 8:36 a.m. This meeting was recorded and all comments are on file with the City Human Resources Department.

Attest:

  
Clifton Beck, Civil Service Director

  
Lawrence Walker, Chairman