

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 10th day of June, 2016, The Colonies Public Improvement District (PID) Advisory Board met at 2:00 PM in Room 208, on the Second Floor of the Simms Municipal Building, 808 S. Buchanan Street, Amarillo, Texas, with the following people present:

<b>VOTING MEMBERS</b>	<b>MEMBERS PRESENT</b>	<b>TOTAL NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT</b>
Matt Brister	Yes	7	7
Tracy Byars	Yes	27	25
Vicki Bryan	Yes	2	2
Dean Crump	No	2	1
Wesley Lawhorn	Yes	2	2

**CITY OF AMARILLO STAFF:**

Becky Beckham, Comprehensive Planner

**OTHERS IN ATTENDANCE:**

Matt Griffith      Bill Chudei  
Cleve Turner      Brooke Furrh

**ITEM 1: Approval of Minutes from the February 24, 2016 meeting**

Ms. Beckham opened the meeting and explained that due to Staff changes, there were needed corrections to the minutes. She asked the PID Advisory Board members to review the minutes and to help her fill in the missing information. She explained that they would not approve the minutes today, however that she would include as an item on the next agenda for approval at that time.

**ITEM 2: Discuss ongoing PID operations and maintenance contract**

Ms. Beckham asked the PID Advisory Board if they wanted to discuss the ongoing operations and maintenance contract. The Board indicated that they were satisfied with their contract with Custom Gardens and that did not have any items to discuss at this time. Mr. Chudei asked if it would be possible for City staff to visit with the Legal Department regarding a \$1,500 spending limit.

**ITEM 3: Discuss and Consider for recommendation the installation of dog waste stations with the Colonies PID areas.**

Ms. Beckham explained that a Colonies resident requested the installation of dog waste stations within the Colonies PID. She explained that this could be an item installed and maintained by the Colonies PID funds. Ms. Beckham explained the Greenways HOA installed dog waste stations within the Greenways PID and that their HOA fees paid for the maintenance. After a brief discussion by the board, the board requested City Staff confer with the legal department about the placement of HOA property within a PID common area.

ITEM 4: Review and consider for recommendation maintenance items within the Colonies PID.

The Colonies PID has a list of maintenance items that were documented by Mr. Turner. The list includes both landscaping and hardscape items that need to be repaired. The Board discussed two options for addressing these items either a capital improvement project that would be paid for by the developer and paid back by PID funds via debt service, or to itemize the maintenance items based off what could be included as a additional service as stated by the Maintenance Contract. Mr. Turner stated that he would provide Mr. Furrh with the items that are listed as additional services by the Colonies Maintenance Contract.

After a brief discussion by the Board, the Board requested City Staff confer with the Legal Department about the above stated options.

ITEM 5: Discuss and consider for recommendation 2016/17 Budget and 5-Year Service Plan.

Ms. Beckham reviewed the 2016/17 budget and 5-year service plan by line item. Projected total maintenance, operations and debt service equal \$580,994 and revenue will total \$684,635. She mentioned that as the property was platted within the PID Boundary it would be assessed in the upcoming years. Additionally, Ms. Beckham stated that property owner assessments were set at \$0.07 per square foot for the upcoming Fiscal Year, but were proposed to increase to \$0.08 per square foot for the Fiscal Year 2017/18.

Given the discussions on the previous items, Ms. Beckham recommended that the PID Advisory Board wait for City staff to confer with the Legal Department regarding the maintenance items as a possible capital improvement project or through the maintenance agreement. The PID Advisory Board agreed.

ITEM 6: Discuss future agenda items:

Ms. Beckham asked if there were any items needed to be included on a future agenda. None were stated at this time.

ITEM 7: Adjourn meeting

Being no other business the meeting was adjourned at 3:35 PM.