

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 16th day of October, 2015, The Colonies Public Improvement District (PID) Advisory Board met at 10:00 AM in Room 305, on the Third Floor of City Hall, 509 East 7<sup>th</sup> Avenue, Amarillo, Texas, with the following people present:

| <b>VOTING MEMBERS</b> | <b>MEMBERS PRESENT</b> | <b>TOTAL NO. MEETINGS HELD SINCE APPOINTMENT</b> | <b>TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT</b> |
|-----------------------|------------------------|--|--|
| Matt Brister          | Yes                    | 4  | 4  |
| Tracy Byars           | Yes                    | 24   | 22   |
| Eric White            | Yes                    | 24   | 20   |
| Craig Bryan           | No                     | 23   | 19   |
| Lew Bradshaw          | Yes                    | 21   | 16   |

**CITY OF AMARILLO STAFF:**

Rebecca Beckham, Comprehensive Planner II

**OTHERS IN ATTENDANCE:**

Matt Griffith  
Cleve Turner  
Dean Crump

**ITEM 1: Approval of Minutes from the September 11, 2015 meeting**

Ms. Beckham opened the meeting and asked if there were any corrections to the September 11, 2015 meeting minutes. Hearing none, Mr. White moved to approve the minutes as presented with Mr. Bradshaw seconding the motion, and the minutes were approved unanimously.

**ITEM 2: Review and consider for recommendation The Colonies Unit No. 63 Hillside wall project bids.**

Mr. Griffith briefly explained that the phase was for the extension of the brick wall and landscaping along Hillside. Mr. Bradshaw asked if the wall would continue north, Mr. Griffith explained that a future phase would need to include that remaining piece of the wall along Soney Rd.

Mr. Turner explained that the purpose of this meeting was for the acceptance of the bid. He explained that they had received two bids, one from Green Plains and the second from Tri-State General Contractors. Mr. White asked which contractor had received the bid for previous phases. Mr. Griffith explained that the contractor had not submitted a bid, due to issues with his subs.

Mr. Turner briefly summarized the two bids. Mr. Griffith asked if they had received the same brick from the previous phases. Mr. Turner stated that he had received multiple verbal assurances from Tascosa brick that they did have the same brick. Mr. Turner explained that the clay that the bricks are made of is a natural product and could have slight differences from the existing bricks. Mr. Griffith and Mr. Turner explained that the wall was more substantial than a typical brick wall in that it was constructed from brick, concrete and cinderblock.

Mr. White made a recommendation that the project be awarded to Green Plains Design with Mr. Byars seconding. The motion passed unanimously.

ITEM 3: Discuss PID maintenance contract.

Ms. Beckham briefly summarized the PID Advisory Board's concerns from the previous meeting regarding a two party contract. She stated that the Planning Department had been working with the Legal Department to draft a three-party agreement. Ms. Beckham explained that the draft three-party agreement was not complete and that she would update the Advisory Board.

The Advisory Board reiterated their concerns with a two-party agreement and their preferences for a three-party agreement between the City, the contractor and the HOA/HOA Agent with language to include the PID Advisory Board. It was decided that Ms. Beckham would forward a copy of the draft three-party agreement and that the PID Advisory Board would review the draft agreement, along with the Greenways PID Maintenance Contract example with the Colonies HOA.

Mr. Griffith asked for an update with the existing Reeder contract and asked if the City Parks Department would be responsible for any need repairs at this time. Ms. Beckham stated that the Reeder contract had been extended through "the end of the mowing season", but that the contract was for maintenance only. She stated that she would follow up with the Parks Department regarding the responsibility of any repairs needed through the "end of the mowing season".

ITEM 4: Discuss Board member appointments

Ms. Beckham stated that she included this item in the event that the Advisory Board wanted to discuss the Board member appointments. She stated that she had spoken with Mr. Craig Bryan regarding three potential Board Member appointees Mr. Wesley Longhorn, Mr. Dean Crump and Ms. Vicki Bryan. Ms. Beckham stated that Mr. Matt Brister and Mr. Tracy Byars terms will expire in September of 2017.

ITEM 5: Discuss future agenda items

The PID Advisory Board requested to discuss and finalize Advisory Board Member appointments and to discuss the PID maintenance contract and the next PID Advisory Board meeting.

ITEM 6: Adjourn meeting

Meeting was adjourned at 10:42 A.M.