

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On June 13, 2012, the Comprehensive Plan Implementation Advisory Committee met in a scheduled session at 12:00 P.M. in Room 306 on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bill Chudej	No	11	5
Leon Church	Yes	11	10
Bob Juba, Chair	Yes	11	7
Wes Knapp	Yes	11	10
Don Sanders, Vice Chair	Yes	11	11
Eddie Scott	Yes	11	8
Howard Smith	Yes	11	11
Dana Walton	Yes	11	7
Milford Burrell	Yes	8	8

CITY STAFF:

Kelley Shaw, Planning Director
 Kathleen Collins, Planner II

OTHERS IN ATTENDANCE:

Alan Abraham, LWV
 Karen Welch, Amarillo Globe News

Chairman Bob Juba opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: Approve the minutes of the Committee's April 11, 2012 meeting

Mr. Juba asked if there were any questions on the previous meeting's minutes. Hearing none, Mr. Howard Smith made a motion to approve the April 11th minutes, with Mr. Wes Knapp seconding the motion, and the minutes were unanimously approved.

ITEM 2: Discuss Comprehensive Plan implementation priorities

Mr. Juba asked Mr. Shaw to discuss the priorities of Amarillo's Comprehensive Plan. Mr. Shaw stated that the Drainage Utility fee was a major priority as was the annexation plan. He mentioned the Drainage Utility fee has been approved by Amarillo's City Commission and the annexation plan is being presented to the Planning and Zoning Commission. Mr. Shaw mentioned that the second priority on the Comprehensive Plan Implementation list is initial ordinance amendments. He noted that multiple City departments are in the process reviewing current ordinances pertaining to development standards.

Mr. Shaw furnished a priority worksheet with items categorized listing basic, intermediate, and advanced actions. He mentioned that these actions were taken directly from the approved Comprehensive Plan. Mr. Shaw mentioned that at the end of each year, an overall review of the City's and Committee's accomplishments will be examined. Ms. Walton asked if the items listed are in order of priorities. Mr. Shaw stated that they are not in order and that the Committee will

bounce around from item to item within the packet. Mr. Juba commented that the worksheet may be beneficial in making the Comprehensive Plan a working document.

ITEM 3: Discuss City of Amarillo's development related procedures and review process

Mr. Shaw noted that several chapters in the Comprehensive Plan pertain to the development review process. He mentioned that citizens as well as staff have concerns regarding Platting and building permit processes. Mr. Shaw expanded by stating that to date, Planning Department staff has 48 active plats must be re-reviewed prior to each Commission meeting. He also explained the current building permit process requires Building Safety staff to obtain comments from all pertinent City departments. However, it may take several weeks for all comments to be received. Mr. Scott commented that speed and coordination between City departments should be a priority. Ms. Walton and Mr. Shaw agreed with Mr. Scott and added that development review meetings may be beneficial to all involved. Mr. Juba entertained a motion to proceed with the development review process. The motion was made by Mr. Church, seconded by Mr. Knapp, and was approved.

ITEM 4: Public Forum: Comments from interested citizens on matters directly pertaining to City policies, programs or services

Mr. Juba asked for public comments. Hearing none, the meeting was adjourned.

Kelley Shaw
Planning Director