

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On April 11, 2012, the Comprehensive Plan Implementation Advisory Committee met in a scheduled session at 12:00 P.M. in Room 306 on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bill Chudej	No	10	5
Leon Church	Yes	10	9
Bob Juba, Chair	Yes	10	6
Wes Knapp	Yes	10	9
Don Sanders, Vice Chair	Yes	10	10
Eddie Scott	Yes	10	7
Howard Smith	Yes	10	10
Dana Walton	No	10	6
Milford Burrell	Yes	7	7

CITY STAFF:
Kelley Shaw, Planning Director
Kathleen Collins, Planner II

OTHERS IN ATTENDANCE:
Alan Abraham, LWV

Chairman Bob Juba opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: Approve the minutes of the Committee’s February 8, 2012 meeting

Mr. Juba asked if there were any questions on the previous meeting’s minutes. Hearing none, Mr. Don Sanders made a motion to approve the February 8th minutes, with Mr. Eddie Scott seconding the motion, and the minutes were unanimously approved.

ITEM 2: Consider recommendation to proceed with amending the City of Amarillo’s annexation policy

Mr. Juba invited Mr. Shaw to begin his discussion on the topic of Amarillo’s current annexation policy and proposed amendments. Mr. Shaw summarized the content discussed in previous Comprehensive Plan Implementation Committee meetings by reviewing current annexation documents, graphs, and maps. Mr. Shaw noted that in order to be a proactive community, the City must be willing to expand in areas where minimal growth has previously occurred. With this being said, Mr. Shaw noted modifications to the current annexation policy. He included a purpose statement addressing character protection and physical growth of the City; annexation authority including Texas State Law and Federal Law requirements; and developer agreement options.

Mr. Burrell requested additional language pertaining to the development of higher elevations be incorporated in the annexation policy. He noted that developing these areas may reduce drainage utilities as well as wet utility costs. Mr. Shaw stated that an additional bullet could be inserted into the annexation policy on the topic of Mr. Burrell’s request.

Mr. Shaw requested the Board recommend to the Planning and Zoning Commission the adoption of the revised annexation policy. He noted that following a public hearing, discussion, and consideration for approval by the Planning and Zoning Commission, this document would be forwarded to the City Commission for consideration. The City Commission would consider two items; a resolution to replace the existing annexation policy, and an ordinance to replace Amarillo's current annexation plan. Mr. Juba requested a motion to proceed with the process, Mr. Scott so moved, and Mr. Church seconded the motion. Motion passed unanimously.

ITEM 3: Update on Drainage Utility fee process

Mr. Juba requested information regarding the drainage utility fee process. Mr. Shaw stated that the City Commission approved an ordinance implementing the fee during yesterday's public meeting. Mr. Shaw noted that the fee will be included on utility bills distributed by the City.

ITEM 4: Public Forum: Comments from interested citizens on matters directly pertaining to City policies, programs or services

Mr. Juba asked for public comments. Mr. Abraham commended the committee on implementing the drainage utility fee. Mr. Juba thanked Mr. Abraham for his comment. Hearing no other comments, the meeting was adjourned.

Kelley Shaw
Planning Director