STATE OF TEXAS §

COUNTIES OF POTTER §
AND RANDALL §

CITY OF AMARILLO §

On the 19th day of May, 2011, the Comprehensive Plan Implementation Advisory Committee met in a scheduled session at 12:00 P.M. in Room 205 on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bill Chudej	Yes	1	0
Leon Church	Yes	1	1
Bob Juba	Yes	1	1
Wes Knapp	Yes	1	1
Don Sanders	Yes	1	1
Eddie Scott	Yes	1	0
Howard Smith	No	1	1
Dana Walton	Yes	1	1
Vacant			

CITY STAFF:
Kelley Shaw, Planning Director

Kelley Shaw opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: Opening remarks and Committee member introductions

Mr. Shaw welcomed everyone and had those in attendance to introduce themselves.

ITEM 2: Discuss open meetings certification and other policies related to serving on a City Commission appointed committee

Mr. Shaw began by briefly discussing the Advisory Board Members Handbook. Mr. Shaw then passed out information related to obtaining an Open Meetings Certificate from the State Attorney General's web site and requested for those who do not have one on file already to please complete the video and certification process. Discussion followed on the topic of Public Hearings versus Public Meetings and then Mr. Shaw completed the discussion by talking about information related to the Committee and what constituted a quorum.

ITEM 3: Discuss Comprehensive Plan Implementation Advisory Committee purpose

Mr. Shaw passed out copies of Resolution 32-15-11-1 which appointed the Committee and asked for Committee members to look at Section 4 which specifically listed the tasks of the Committee and asked if there were any questions.

Mr. Shaw went on to explain that in short the Committee would be charged with working with Staff and the public, and helping to make sure that proposed actions were headed in the right direction, and were adequately addressing the issue per recommendation within the Comprehensive Plan

Mr. Knapp stated that after hearing the explanation, he felt more comfortable with what the purpose of the Committee was.

ITEM 4: Discuss Comprehensive Plan Implementation Advisory Committee meeting schedule

Mr. Shaw discussed the need to establish a regularly scheduled meeting of the Committee in order to help facilitate the progression of implementation actions and also to help Committee members have something to count on as far as their personal schedules. After discussion, it was decided that the second Wednesdays of every month at noon would be the best date and time for Committee members.

ITEM 5: Public Forum

Seeing there was no one from the public wishing to speak, the meeting was adjourned.

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Kelley Shaw
Planning Director