

**STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO**

On the 15th day of October, 2013, the Community Development Advisory Committee had a Public Hearing at 7:00 p.m. The session was held at the Downtown Library, 4th and Buchanan, with the following members present:

VOTING MEMBERS	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO MEETINGS ATTENDED SINCE APPOINTMENT
BANDY, Bill-Chairman	YES	20	17
GATES, Sam- NW Area	YES	13	8
GRISHAM, Glenda – NW Area	YES	61	51
JONES, Thomas – NE Area	NO	52	37
NELSON, Mary Jane – SE Area	YES	20	16
PHAM, Lo Van-SW Area	NO	8	6
RIVERA, Ruben – SE Area	NO	49	37
SALDIERNA, Rita – NE Area	YES	45	34
SISNEROS, Sabrina – Target Area	NO	12	11
STUDER, Lee – SW Area	YES	13	13

STAFF MEMBERS:

James Allen, Community Development Administrator
Deon Coffman, Housing Administrator
Kathryn Foster, Program Coordinator
Summer McCampbell, Administrative Assistant III

Citizens in attendance: 2

Bill Bandy established a quorum, called the meeting to order at 7:00 pm. Bill Bandy asked each committee and staff member to introduce themselves and what area they represent.

ITEM 1: Approve the minutes of the Public meetings held by the Community Development Advisory Committee on June 6, 2013.

Bill Bandy asked if there were any changes or corrections to the minutes. Lee Studer moved to approve the minutes, seconded by Sam Gates and passed 5-0 vote.

ITEM 2: Conduct a public hearing to allow citizens to comment on the substantial change to the 2013-2014 Annual Action Plan of the Consolidated Plan for Housing and Community Development and develop a recommendation for the allocation of CDBG funds to the following projects:

Park Improvements

Eastridge Park Improvement projects \$75,000

Bill Bandy opens for discussion of the proposed Substantial Change to the 2013-14 Annual Action Plan. James Allen proceeds to discuss what the substantial change is being requested and the next steps to take if the proposal is recommended by the committee.

Rod Tweet, Director of Parks & Recreation, discusses the additional improvements to Eastridge Park that would require additional funding- restrooms, shade structures, seating for picnics and splashpad area, backstops, and drinking fountains to name a few.

No Public comments.

No Committee comments

Samantha Gates moved to recommend a Substantial Change to the 2013-14 Annual Action Plan to provide \$75,000 of additional CDBG funding to the Eastridge Parks Improvement, Glenda Grisham seconds, and passes with 5-0 vote.

ITEM 3: Director's Report

- **Discussion on closing of the Section 8 Housing Waitlist**

James Allen discussed the proposed closing of the Section 8 Waiting List. James provided an overview of the application process-past and present, current active households that are receiving Housing assistance, and affect of funding on waiting period.

Bill Bandy asked about the game plan to handle those that are currently on the waitlist, specifically once the wait list is closed.

Deon Coffman, Housing Administrator, discussed action plans for trying to work through the wait list.

Samantha Gates asked what scenarios would require the re-opening of the waitlist.

Deon Coffman provided scenarios such as needing to send out Top of the List Letters.

Lee Studer asked how the closing of the list would affect those that are not considered to be a part of any of the special housing programs.

Samantha Gates is in support of the closing of the wait list.

ITEM 4: Public Comments

Bill Bandy advised the public that the floor is now open for discussion over any items that were on the agenda or any new concerns.

No Public Comment.

With no further business Lee Studer makes motion to adjourn and Glenda Grisham seconds. Meeting adjourned at 7:52 pm.

Approved by: James Allen

Community Development Administrator