STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO

On the 16th day of May, 2013, the Community Development Advisory Committee met in a public meeting at 7:00p.m. The meeting was held at Downtown Library, Harrington Library Consortium Room, with the following members present:

VOTING MEMBERS	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO MEETINGS ATTENDED SINCE APPOINTMENT
BANDY, Bill-Chairman	YES	18	15
DUNN, Eddie-Target Area	NO	34	24
GATES, Sam- NW Area	YES	11	7
GRISHAM, Glenda – NW Area	NO	59	49
JONES, Thomas – NE Area	YES	50	37
NELSON, Mary Jane – SE Area	YES	18	15
PHAM, Lo Van-SW Area	YES	6	5
RIVERA, Ruben – SE Area	YES	47	36
SALDIERNA, Rita – NE Area	NO	43	32
SISNEROS, Sabrina – Target Area	YES	10	10
STUDER, Lee – SW Area	YES	11	11

STAFF MEMBERS:
James Allen, Community Development Administrator
Kathryn Foster, Program Coordinator
Summer McCampbell, Administrative Assistant

Citizens in Attendance: 13

Bill Bandy established a quorum, called the meeting to order at 7:00 pm. Bill Bandy asked each committee and staff member to introduce themselves and what area they represent.

ITEM 1: Consider project funding requests for the 2012-2013 Annual Action Plan for Housing and community Development using the following resources:

2012-2013 Community Development Block Grant	$1,451,536
2012-2013 HOME Investment Partnership Program	$ 579,998
	$2,031,534

2013-2014 resource allocations not yet available as of May 10, 2013

James Allen advised will notify on funding allocations once confirmation.

Panhandle Regional Planning Commission (PRPC) – Child Care Local Match – Tom Dressler -The proposed project is a collaborative effort between the City of Amarillo and PRPC to use CDBG funds to secure matching federal Child Care and Development funds for the area. City CDBG funds combined with matching federal funds would be used to provide child care services for eligible low-income families living within the City of Amarillo.
No public comment.
James Allen went on to advise how the State and Federal funds work together.
Judge Jones asked how agency will handle possible reduced funding.
Tom Dressler stated adjustments will be made and alternatives will be sought.

Panhandle Regional Planning Commission (PRPC) – FoodNET – Sundee Rossi – The FoodNet program provides congregate and home delivered meals in the Amarillo/Canyon area, and targets lower income seniors and disabled adults. CDBG funds will only be used to support home delivered clients residing within the Amarillo city limits.
No public comment.
Lee Studer asked for clarification of how funds are used.
Sam Gates asked about the average age group and how meal selections are determined.
Lo Van Pham inquired about if the enrollment were to increase yet the funding does not, how agency will be able to financially support the demand.
Sundee Rossi advised age group is averaged at 70 and they use dieticians to determine the standard meals unless a client specifies a special diet needed. Also Sundee Rossi explained that if funding is not available the agency would not accept new enrollment, but they are seeking other funding sources to supplement possible reductions in other funding.

Wesley Community Center – Wrestling Program – Liz Rascon - described the wrestling program, history and told anecdotes of families. This grant request is for the coach salary. This is a 12 month program instead of just the school year. Tony Hernandez is the Head Wrestling Coach.
No public comment.
Lo Van Pham asked for clarification of membership fees.
Sabrina Saldierna asked about other funding sources.
Liz Rascon advised that the membership fee is a base rate for all members no matter their income, but scholarships are offered for those that cannot afford the fee. Liz Rascon then explained that fundraising activities and parent volunteer support would be used to supplement lack of funding.

Family Support Services – Counseling, Janet Byars- is seeking funding for a part time counselor to offer counseling services to the homeless through the Guyon Sanders Resource Center. The funds would be used to offer up to 200 sessions at the GSRC, and there will be special requirements met in order to receive the service.

No public comment.
Sam Gates asked what would be the selection process.
Janet Byars advised it will be on a first come, first serve basis and there will only be 4 session slots per week.

Catholic Family Services – InterFaith Hunger Project - Katherine Camp – 200 S. Tyler - is requesting funding to cover the cost of food for those 55 and over and disabled of any age population. Food is purchased through the Food Bank at a cost of .16 a pound. This will allow the clients to fulfill their special dietary needs. They can choose the foods they like and leave with only the things they will consume.
No public comment.
Mary Jane Nelson inquired how the homebound clients make their meal selections.
Katherine Camp advised that a general selection is delivered, but over time and getting to know the client's likes and dislikes can more personalize the food delivered.
Lo Van Pham asked if any of their current clients ultimately are referred to Food Net.
Katherine Camp did confirm that if they meet the qualifications that the client is referred to Food Net.

Catholic Family Services - Multi-Family CHDO Project – Kelly Stephens – is seeking funding for purchase and rehabilitation of duplex located at 209 and 211 N. Louisiana.
Deon Coffman asked what the total to be spent on the project was.
Kelly Stephens advised $500,000 ($318,000 reserved funds, $23,277 agency contribution, and $160,000 requested funds).
Bill Bandy asked why so much.
Judge Jones asked why requesting additional funds if the agency already has over $300,000 available.
Kelly Stephens advised that the amount to spend is based on contractor's estimate.
Committee is requesting additional bids/estimates before June 6, 2013.
Kelly Stephens went on to discuss request for Operating Expenses for existing projects.
No further public and committee comment.

HOMEbuyer Assistance, City Wide, James Allen, 509 SE 7th Avenue - said this assistance is available to help any low and moderate income household wanting to buy a home. Participating lenders approve the homebuyers for a mortgage loan and then refer them to the program. Eligible homeowners may receive up to 75% of the total down payment and closing costs not to exceed $5,000. There are no target area restrictions.
No public comment.
No committee comment.

Rental Rehabilitation, City Wide, James Allen, 509 SE 7th Avenue - explained that this program offers a no interest deferred payment loan to property owners as an incentive to rehabilitate substandard rental units. The HOME funds will contribute 50% of the cost of eligible rehabilitation work up to a maximum of $14,900 per unit. Owners must agree to rent controls for a minimum of 5 years. All tenants living in the units after

rehabilitation must have incomes of 60% or less MFI. In multi-family units, at a minimum, 20% of the tenants must have incomes of 50% or less MFI.
No public comment.
No committee comment.

With no further business to come before the committee, Bill Bandy requested a motion to adjourn. Lee Studer made the motion and it was seconded by Ruben Rivera. The meeting was adjourned at 9:00 pm.

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James Allen
Community Development Administrator