

**STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO**

On the 6th day of June, 2013, the Community Development Advisory Committee had a Public Hearing at 7:00 p.m. The session was held at the Downtown Library, 4th and Buchanan, with the following members present:

VOTING MEMBERS	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO MEETINGS ATTENDED SINCE APPOINTMENT
BANDY, Bill-Chairman	YES	19	16
GATES, Sam- NW Area	NO	12	7
GRISHAM, Glenda – NW Area	YES	60	50
JONES, Thomas – NE Area	NO	51	37
NELSON, Mary Jane – SE Area	NO	19	15
PHAM, Lo Van-SW Area	YES	7	6
RIVERA, Ruben – SE Area	YES	48	37
SALDIERNA, Rita – NE Area	YES	44	33
SISNEROS, Sabrina – Target Area	YES	11	11
STUDER, Lee – SW Area	YES	12	12

STAFF MEMBERS:

James Allen, Community Development Administrator
Deon Coffman, Housing Administrator
Kathryn Foster, Program Coordinator
Amy Dixon, Administrative Technician
Summer McCampbell, Administrative Assistant III

Citizens in attendance: 21

ITEM 1: Conduct a public hearing to allow citizens to comment on the 2012-2013 Annual Action Plan of the Consolidated Plan for Housing and community Development and develop a recommendation for the allocation of resources as follows:

2013-2014 Community Development Block Grant	\$1,537,811
2013-2014 HOME Investment Partnership Program	\$ 539,003
	\$2,076,814

Chairman Bill Bandy established a quorum, called the meeting to order at 7:02 pm and stated the committee makes recommendations to the City Commission on the planning, implementation and evaluation of the Community Development Block Grant. We encourage

people to follow through with their participation and attend the City Commission meeting on July 16, 2013 at 3:00pm at City Hall for final approval of the proposed projects. Chairman Bandy asked each committee and staff member to introduce themselves and what area that they represent.

Chairman Bandy explained that the committee will hear any new updates from agencies. HUD has provided the final allocation totals for the 2013-2014 Annual Action Plan for Housing and Community Development. The City will receive CDBG allocations of \$1,537,811 and HOME allocations of \$539,003 for a total of \$2,076,814. At this time we will proceed with the grant application recommendations.

	FUNDING REQUESTED	CDAC RECOMMENDED
Parks & Recreation	326,435	326,435
Building Safety	151,447	151,447
Community Improvement Inspector	61,447	61,447
Demolition & Clearance	90,000	90,000

Scott McDonald explained the new process for demolition and clearance and the need for the inspector.

No public comment

Committee comments:

Ruben Rivera asked about the timeframe it takes to complete a demolition.

Scott McDonald advised that this process has been sped up taking anywhere from 4-6 months.

Ruben Rivera made motion Glenda Grisham 2nd – passed unanimously

PUBLIC SERVICES-15% \$151,447

Amarillo Multiservice Jan Werner	22,500	21,000
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Alana Chilcote made presentation

No public comment

Committee comments:

Lee Studer asked how the \$25,000 would be utilized along with the agency's own contributions.

Alana Chilcote advises the funds are used for the entire Adult Day Care program, not just the Bridge program.

Lee Studer asked if there are continual decreases in funding what other sources are available.

Alana Chilcote stated that their organization continuously seeks out other funding sources. A waitlist will be created if there isn't enough funding available for those that need Bridge assistance.

Catholic Family Services – InterFaith Hunger

Katherine Camp represented	27,500	22,750
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No public comment

No committee comment

Community Development Transportation for Homeless	12,000	10,500
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James Allen explained the purpose of this request.

No public comment

No committee comment

Family Support Services Homeless Counseling	3,733	3,671
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Janet Byars represented and reiterated FSS's commitment to End Homelessness Campaign.

No public comment

Committee comments:

Lo Van Pham asked why such a low amount was requested.

Janet Byars said this is only for 4 hours a week and they are using existing staff to accommodate.

Guyon Saunders Day Room 68,376 40,000

Courtney Gagan-Foster explained the request for funding and the intent

No public comment

Committee comments:

Lee Studer asked for Courtney Gagan to approach the podium.

Courtney Gagan goes on to explain that the funds recommended would not be enough to fund even 1 salary; they need to cover 1 full salary and 2 partial salaries.

James Allen read submitted application for the request and the breakdown of how funds would be used. Per the application, the request was for partial funding of 3 salaries.

Courtney Gagan advises that was a typo.

Lee Studer advises to not have stipulations on how the funds are to be used.

PRPC FoodNet 25,000 21,750

Melissa Carter stated that her program is serving the elderly and disabled and this is not a duplicated service in the city.

No public comment

No committee comment

PRPC Child Care 100,000 100,000

Pam Zenick represented

No public comment

No committee comment

Wesley Community Wrestling 12,000 11,000

No public comment

No committee comment

Rita Saldierna made the following recommendation: Glenda Grisham seconded*

21,000 – Jan Werner

22,750 – CFS Hunger

10,500 - Transportation

40,000 - GSR Day Room

100,000 – PRPC Child Care

21,750 - PRPC FoodNet

11,000 - Wesley Wrestling

***5-1 vote, Lee Studer against, Glenda Grisham, Rita Saldierna, Sabrina Sisneros, Ruben Rivera, Lo Van Pham for.**

NEIGHBORHOOD IMPROVEMENTS - \$105,000

Amarillo Habitat Parking Lot Expansion 100,000 0

Chas Massey explained the need for the parking lot.

No public comment

No Committee comment

Amarillo Habitat Flooring Replacement 5,000 0

Chas Massey made presentation

No public comment

No committee comment

OWNER OCCUPIED HOUSING IMPROVEMENTS

James Allen explained the Emergency Repair Grant, Housing Rehab Assistance, Housing Rehab Support Admin, and Planning & Management requests. The City does not fund the department.

Emergency Repair Grant	450,000	*321,259
Housing Rehab Assistance	50,000	50,000
Housing Rehab Support Administration	150,437	150,437
Planning & Management	290,307	*307,562

No public comments

Lee Studer asked James Allen why the \$17,255 not originally requested and if it was due to need or just because this cap was discovered.

James Allen advised that the request was based on last year's numbers since funding information for 2013-2014 was not made available until May 31, 2013.

AMENDMENT

Ruben Rivera moved to amend Emergency Repair Grant from \$338,514 to \$321,259 and move the \$17,255 to Planning & Management to meet the cap of \$ 307,562 that HUD allows. Lo Van Pham seconds. 6-0 vote.

Ruben Rivera made the following recommendation and offered a motion Sabrina Sisneros seconded after amendments:

- 0 - Habitat Parking Lot
- 0 -Habitat Flooring Replacement
- 321,259 -ERG*
- 50,000 - Housing Rehab Assistance
- 150,437 - Housing Rehab Support Administration
- 307,562 - Planning & Management*

HOME REQUESTS

HOME Administration	57,998	53,900
HOMEbuyer Assistance	250,542	256,000
Housing Rehab Assistance	50,000	50,000
Rental Rehabilitation	100,000	100,000

CHDO

Amarillo Habitat Glenwood Addition	133,200	104,422
Catholic Family Service Multi-Family	160,000	105,578

CHDO - Operating Expenses 5% Cap 26,950

Habitat	88,800	13,475
Catholic Family Service	49,000	13,475

No public comments

Nancy Koons, Executive Director Catholic Charities of Texas Panhandle, discussed new estimate and provided researched information/revised budget.

Lee Studer asked about the budget/new request for \$105,578.

Nancy Koons advised yes new estimate if property can be purchased under sales price.

Bill Bandy wants to allow CCTXP to have flexibility in the spending of funds for rehab purposes.

Lee Studer recommends \$104,422 for Habitat for Humanity and \$105,578 for Catholic Charities of Texas Panhandle (open ended for rehab purposes)

Glenda Grisham makes a motion accept the recommendations made by Community Development Staff. Ruben Rivera seconds.

With no further business Rita Saldierna makes motion to adjourn and Ruben Rivera seconds. Meeting adjourned at 8:27 pm.

Approved by: James Allen
Community Development Administrator