

**STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO**

On the 22nd day of December, 2011, the Community Development Advisory Committee met in a public hearing at 7:05 p.m. The hearing was held at the Downtown Library, 4th & Buchanan, with the following members present:

VOTING MEMBERS	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT
PARR: Chuck Chairman	Yes	12	10
DAVIS: W. L. (Dub), Target Area	Yes	99	91
DUNN: Eddie, Target Area	Yes	23	17
GRISHAM: Glenda, NW Area	No	48	41
JONES: Thomas, NE Area	Yes	40	29
BANDY: Bill, SW Area	Yes	7	7
RIVERA: Ruben, SE Area	No	36	31
SALDIERNA: Rita, NE Area	Yes	33	25
WHITAKER: Clem, NW Area	Yes	91	75
NELSON: Mary Jane, SE Area	No	7	6

STAFF MEMBERS:

James Allen, Community Development Administrator
Deon Coffman, Affordable Housing Coordinator
Susan Barros, Program Coordinator
Lisa Lee, Administrative Assistant III
Jesse Dorsey, Administrative Tech.

Citizens in Attendance: 1
Media: 0

Chairman Chuck Parr established a quorum and called the meeting to order at 7:05 pm.

ITEM 1: Approve the minutes of the Public meetings held by the Community Development Advisory Committee on June 7, 2011.

Chairman Parr stated that everyone had received their minutes and inquired if there were any changes or corrections. Motion made by Judge Thomas, Second by Eddie Dunn. Passed unanimously 7-0

ITEM 2: Administrator’s Report

Community Development Administrator, James Allen asked Chairman Parr for a moment to introduce his staff before he began his Administrator’s report: Lisa Lee, Administrative Assistant, James Allen, Administrator-Community Development, Deon Coffman-Community Development, Susan Barros-Community Development and Jesse Dorsey-Community Development.

The new administrator James Allen stated that it is a pleasure to work with the board in a different capacity and is proud of his staff and indicates we will be doing a lot of great things in the future with the help of the board to make a great impact on the city of Amarillo.. Stated this is a slow time of the year and we will be getting a calendar of our meetings for the calendar year indicating meeting times. The busy time of the year is May to June agency meeting, the allocation meeting and the City Commission meeting where they will look at their recommendations in the July meeting.

Mr. Allen discussed the CD funds for the community development block grant will receive an 11% cut. We will be able to work with this cut.

Deon Coffman discussed that the HOME funds got cut 38%. Counting what we got cut this year, we have received a nearly a 50% cut. We were at a million a year ago, 888,000 this year and this October we will be at 575,000. There were no questions on CD or HOME allocations

Susan Barros gave a brief history of the Emergency Solutions Grant Program that is designed to be part of a continuum of assistance to enable homeless individuals and families to move toward independent living as well as to prevent homelessness.

We submitted an application for funding that we would have received in September, but due to the transformation of this Grant, part of the money was pulled out and reallocated under the new Grant. We were not in the original funding group. What we have been waiting on was the definition of "homeless" and the rules on what activities would be eligible.

The State has now gone back and totally funded everyone their original amount. There were 44 eligible applicants. We are looking at receiving \$151,150.

Chairman Parr asked when we will be receiving this money. According to Ms. Barros we should see this money in February of 2012.

James Allen asked for permission to present special awards. Mr. Allen stated that Assistant City Manager, Vicki Covey sends her regrets tonight for not being able to attend and wanted to wish everyone a Merry Christmas. She wanted to wish the two people being recognized, her appreciation personally and on behalf of the City. Mr. Allen read from the plaques being presented to W.L. (Dub) Davis and Clem Whitaker for their service on the board.

Chairman Parr extended his appreciation to Mr. Davis and Mr. Whitaker for their years of service, all the decisions they have made and all the hard work they have done for the City of Amarillo.

Mr. Allen states, although he has only been with the Community Development Department a short time, I really had no idea how dedicated this staff is as far as making these programs work. Although you are only looking a report, you can't imagine the number of hours and the amount of stress that the staff has gone through in order to produce this report and as you know this report goes to HUD. It's like a report card of what decisions you have made, how well we implement them and how well we are meeting the 5 year comprehensive plan as far as goals, these ladies and gentleman that are here, but everyone in the Community Development Department have worked countless hours to produce this and I want to be on record to say how much I appreciate them, especially Deon Coffman, Susan Barros and Patty Ladd, who is not here tonight, I owe a debt of gratitude to them for their leadership for getting this done.

Mr. Allen asked the board to turn to pages 10, 11, 12, and 13 of the CAPER. He explained that these pages are a snapshot of the 5 year comprehensive plan.

ITEM 3 Conduct a public hearing to allow citizens to comment on the 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER).

This public meeting and the 15 day Notification period is a requirement by HUD. This is part of the process required by HUD to ensure that we are reporting this information to you and the public as a whole.

Mr. Whitaker asked about the lead based testing. He wanted to know if this testing was still being done. Deon indicated the testing has been going on for about 10 years.

Chairman Parr recognized James Allen for his service to the CDAC for 25 years. He presented him with a plaque.

With no further business to come before the committee, Chairman Parr adjourned the meeting at 7:34pm.

James Allen
Administrator, Community Development