

**STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO**

On the 20th day of April 2010, the Community Development Advisory Committee met in a public hearing at 7:00 p.m. The hearing was held at the Downtown Library, 4th & Buchanan, with the following members present:

VOTING MEMBERS	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT
ALLEN: James, Chairman	Yes	202	176
DAVIS: W. L. (Dub), Target Area	Yes	87	82
DUNN: Eddie, Target Area	Yes	11	8
GRISHAM: Glenda, NW Area	Yes	36	31
HALL: Lani, SW Area	Yes	71	57
JONES: Thomas, NE Area	Yes	28	20
MENDEZ: Rudy, SE Area	Yes	11	9
RIVERA: Ruben, SE Area	Yes	24	22
SALDIERNA: Rita, NE Area	Yes	21	16
WHITAKER: Clem, NW Area	Yes	79	68

STAFF MEMBERS:

Todd Steelman, Community Development Administrator
 Deon Coffman, Affordable Housing Program Coordinator
 Susan Barros, Community Development Program Coordinator
 Diana Lindvay, Reporting Secretary

Citizens in Attendance: 0

Media: 0

Chairman James Allen called the meeting to order at 7:00pm and thanked attendees for coming.

Chairman Allen wanted to let the Committee know that at the July City Commission meeting the Commission highly complemented the Committee on the work they have been doing.

Chairman Allen told committee members that he had been on this committee a long time and from the bottom of his heart, how proud he was of what the committee has gotten accomplished and what will be accomplished. The committee has major projects ahead of us. We have made a large impact this year and makes me feel real good. Everyone needs to be sure and drive around, look at the projects and think about what it would look like if that project wasn't there like the Health Department, YMCA expansion, Jason Avenue, sidewalks and play grounds. These are tangible things that you can see because they stand out. It is harder to realize the impact with wonderful things like child care, senior assistance, and food service.

Chairman Allen informed the committee that we are coming up on our busy time and we are going to be one committee member short because we have received a resignation from Terri Stavenhagen and that position has not been replaced.

Todd Steelman stated that we should have someone onboard in a couple of days.

Chairman Allen said that it makes it real hard for someone to come on the committee during application time. There are only ten (10) members at this time. Chairman Allen wants everyone to read diligently over all the applications. There are requests for several thousand dollars more than there is available for funding to spend this year. There are some tough decisions this year and it is going to get tougher and tougher because of the economy.

ITEM 1: Approve the minutes of the Community Development Advisory committee meeting held on December 15, 2009.

Chairman Allen asked if there were any comments or discussion on the minutes. Chairman Allen stated that he thought there was type-o where "i" should be "it", but can't remember where it was at and will let reporting secretary know later.

Diana Lindvay said would get it taken care of.

No comments or discussion from the committee.

Motion by Lani Hall to approve minutes, seconded by Clem Whitaker, passed unanimously.

ITEM 2: Conduct a public hearing to allow citizens to comment on the 2010-2011 Public Housing Agency (PHA) Annual Plan and development and recommendation regarding the approval of the Plan.

Chairman Allen stated that ITEM 2 has been removed from the agenda and Todd Steelman will give the details.

Mr. Steelman stated that the committee has before them the 2010-2015 Public Housing Agency (PHA) 5-Year Annual Plan and the ITEM 2 Agenda states 2010-2011 Public Housing Agency (PHA) Annual Plan. We cannot act on that at this time. We checked with legal and there is a difference between the one year and five year plans. It will not affect our time table on this. I will need to get some feedback on this and we will have a forty-five day (45) comment period on this 5-Year Plan and it will start Monday, April 25, 2010. Within that 45 days, we will need to have a meeting with the committee for public and committee comments. We can do several things such as add it to the next meeting, put it toward one of our neighborhood meetings or may have to add a meeting to go over the Consolidated Plan. My mix up and we will have to pay for it before June 1st.

Chairman Allen replied that we may have to add a third meeting in May and hate to wear everyone out, but we may have to meet for one item for about thirty minutes. This will cause everyone to have to change their schedule. My recommendation is that we combine it with the May 11th meeting. Does anyone have any suggestions? Everyone please hang onto your packets and Todd will let us know.

Mr. Steelman said that he would get the meeting set and let everyone know.

ITEM 3: Review and approve draft of 2010-2015 Consolidated Plan for Housing and Community Development annual goals.

Chairman Allen turned the discussion over to Mr. Steelman.

Mr. Steelman stated that this is a continuation of our Consolidated Plan. In December we set priorities, high, medium and low. Now the next step according to that is going through how are we going to get there, how are we looking at the funding and how much are we going to do in the next five years. To make this easier, in your packet you will find this information starting on page 36 toward the back. This information looks different because we are using a tool that HUD provides in their format instead of using our format. We are trying to use their format as much as possible.

Mr. Steelman said that page 36 talks about elderly needs and this was in our old consolidated plan and breaks it down into renters and owners, then breaks it down between the percent income that you see there. Then you see your priority needs: high, medium and low. Remember we are still dealing with the 2000 Census numbers. I hate it just as much as you do, but until about 2013 they are the only numbers we can use.

Mr. Whitaker asked if that was going to change real soon on the 2010 Census.

Mr. Steelman answered that it takes about three years for it to trickle down to our needs. The last column is where it is changing, this is the 5-year goal. That is the number of people we anticipate helping in those different categories for the 5-year period and at the bottom the total is 3, 840 people. The majority is in the small and large

family related category. The 51-80% is owners. For our housing programs they have to have a little bit more income to be in a house. That's the first table.

Ms. Lani Hall asked if this is the housing priority needs, so this is rental housing or any kind of housing for them?

Mr. Steelman replied this was rental assistance and homeowner. You have renters on the top half of table and owners on the bottom. It could be rental assistance, rehab, emergency repair and that type with everything kind of thrown in there. The next couple of tables will break that down a little more.

Chairman Allen told committee that one thing very important was to keep the priorities low, medium and high in mind at all times because it will help the committee a lot as we make our decisions within the next 30 days. The needs have been identified by the community already and we do not need to reinvent the wheel, just plug in the numbers.

Mr. Steelman replied that it was how we are going to address them.

Ms. Hall asked if the 3,840 households were counted for one year or five years.

Mr. Steelman responded 5 years.

Ms. Hall asked how many we help now. Is this additional to what we are already helping?

Mr. Steelman replied that this would be unduplicated units.

Chairman Allen stated that there is a great need.

Mr. Steelman stated that we were not going to hit any one need, but eliminate it. I can tell you that right now.

Mr. Steelman said on the next page is again priorities. We don't have to have these dollar amounts in there, HUD doesn't require it, but we put our pencil to it what we have been averaging what the cost were. This just kind of gives you an idea where we are at. There is actually one correction on O5S Rental Housing Subsidies which is actually \$7,000,000

Ms. Hall stated that she was wondering why that was incomplete.

Thomas Jones asked who prioritized these lists?

Chairman Allen asked Mr. Jones if he meant concerning high, mediums and low.

Mr. Jones replied yes.

Chairman Allen stated that we did community meetings, like we did for the Comprehensive Plan. We had people from different segments of town tell us what they wanted to see and surveys. I remember that we had a meeting at the Forum.

Mr. Steelman said that it was in conjunction with the Comprehensive Plan, City Plan, and the survey which were compiled together. Mr. Steelman asked Mr. Jones if that answered his question.

Mr. Jones replied yes.

Ruben Rivera stated that there were several meetings.

Mr. Steelman responded that there had been several meetings and surveys out there for several months. That is the only correction I have on that particular table. Then again, we are not tied to those dollar amounts, but that was something that I wanted to give you a picture and idea of where we are looking at for the next five years, dollar wise. Doesn't mean that we will get there, but the money needs to be spent wisely.

Mr. Steelman stated that on the next page 52, is a repeat of previous information and the only correction again is the \$7,000,000. On page 53 is the table for specific objectives, strategies, outcomes and proposed outputs. This is what we are more used to seeing where it talks about the different activities we have. The proposed outputs are per year basis. This is what we anticipate doing each year. We tried to break it down more. So you can see on the rental assistance is \$350 a year, basically the homebuyer group in Section 8. Because we do not have a contract anymore, the agency that was doing it had a grant and they left town. We looked at these numbers, what we were averaging, what we been doing, taking in any funding questions and working through it to come up with these numbers. I will be honest that I am being conservative on the numbers. I hope to exceed these, but the activities are being looked at closer now that they have in the past so I didn't want to get carried away with saying 30,000 when you are at 10,000. So I am very comfortable with these numbers and should be able to achieve.

Chairman Allen stated, assuming current rates are funded.

Mr. Steelman replied, assuming current rates are funded. Thank you.

Mr. Steelman said that the next page is where we start with our homeless and it talks about our continuum of care that we have and what we anticipate during the next 5 years. What I tried to do is incorporate the table we had from our last consolidated plan to make it a little bit easier so that we are not having to go through and read everything, but you see that table on page 62 that talks about the strategy outcomes, outputs and resources. Those again are the goals that we are talking about. Proposed outputs are for one year for the different activities that we have for the homeless prevention, shelter operations, transitional housing, permanent housing, coordinated case management and supportive services. On the numbers, we looked at the last consolidated plan and results for the last four and five years we have been doing it and plugged it in.

Ms. Hall asked, on page 66, how did you get the numbers.

Mr. Steelman replied, the confusing table. These numbers are populated from the point-in-time count conducted once a year on last week of January. It is done on a physical and electronic count with our HMIS system.

Ms. Hall asked, how do you know how many people are unsheltered.

Mr. Steelman replied, those are the people that we were able to get from the Guyon Saunders Resource Center.

Ms. Hall replied, OK.

Mr. Steelman said, that we can electronically get everyone that was in a shelter and then everyone that comes into the day room and was not in a shelter, we check that to see if they were in a shelter or not. Normally we also do an outreach where TPHMR will actually go out to some of the camps.

Susan Barros added, these were the numbers from 2009.

Mr. Steelman stated, this year we tried to do it and had a rather significant snow event and didn't go out. Most people were in some sort of shelter.

Mr. Whitaker asked what was HMIS and who participates?

Mr. Steelman explained that Homeless Management Information System (HMIS) is a community-wide online database used by agencies that provide services to persons experiencing homelessness. The participating agencies are provided free software and training. Agencies can check to see if a person has gotten assistance on utilities, etc., from anyone else. Collected information provides numerous benefits to both the participating agencies and the clients served. The confidentiality of client data is very important and strict measures are taken to ensure the safety of AHMIS records. The benefits:

- Provides centralized client intake and detailed assessments.
- Allows agencies to work cooperatively to meet clients' needs.
- Combined information from participating agencies will provide a more comprehensive picture of homelessness in our community.
- Helps to identify services used, services needed and changes that would best meet needs of homeless individuals and families.

- Produces reports required by HUD and other funding agencies.

Mr. Steelman added that the participating agencies are:

Another Chance House	Legal Aid of North West Texas
Central Church of Christ	Martha's Home
Church of Christ at the Colonies	Paramount Baptist Church
City of Amarillo	Salvation Army
Cornerstone Outreach	TPMHMR
Downtown Women's Center	Guyon Saunders Resource Center
Faith City Ministries	United Way of Amarillo
Family Support Services	

Ms. Susan Barros told the committee the HMIS program won two awards for the HMIS program.

Mr. Steelman added that Teresa Hook takes care of the program and does a wonderful job and helped the program win 2009 AHAR Award for Data Quality and 2009 AHAR Award for Rookie of the Year from US Department of Housing and Urban Development.

Mr. Steelman continued that on page 66 the top table is the people count and the bottom table is the number of beds available for individuals and families. Families and individuals are kept separate.

Chairman Allen asked if the shelters will take teenagers.

Mr. Steelman replied that there is a gap in service where unaccompanied teens are concerned. No shelter will take them at this time. The Salvation Army is looking into helping teens.

Mr. Jones stated that he had read an article that the waiting list was three to four months in Amarillo to get into a shelter.

Mr. Steelman replied that agencies, churches and Salvation Army were looking into this situation and trying to make things better.

Ms. Hall asked why can't we help unaccompanied teens?

Mr. Steelman stated that they were not adults and therefore not considered individuals.

Ms. Hall asked again why no one will take them.

Mr. Steelman replied that the unaccompanied teens would have to be kept separate from adults.

Chairman Allen stated that the teen crime rate was high and felt that by taking in unaccompanied teens it would lower crime rate.

Mr. Steelman replied that the 15 to 17 year group is the big issue. Hopefully it will be taken care of soon.

Library Maintenance came into the room and stated that there were heavy storms coming from Bushland.

Chairman Allen thanked him for letting us know.

Mr. Whitaker asked if the unaccompanied teens had to be drop outs?

Chairman Allen said that records could be checked to see if still in school.

Mr. Steelman replied that if the shelters could take them, they would try to provide the opportunity for teens to go to school. On page 83 are more familiar things to the committee such as improvements to infrastructure, public facilities and neighborhood-based services and on page 84 it talks about reducing and eliminating blighted conditions, providing new and enhanced economic opportunities, and providing enhanced affordable social service for the low- to moderate- income and special needs populations.

Ms. Hall added that she thought children should have \$1,000 per year for transportation.

Chairman Allen said that the storm was heading this way and sounding bad and that we should leave at this time.

Mr. Steelman agreed.

Chairman Allen asked if there were any additional comments from the committee.

No comments from the committee.

Motion by Ms. Hall to approve draft of 2010-2015 Consolidated Plan for Housing and Community Development annual goals, seconded by Mr. Jones, passed unanimously.

Chairman Allen said, with no further business to come before the committee, this meeting is adjourned at 7:35pm.

Todd Steelman
Community Development Administrator

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