

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 19<sup>TH</sup> day of April, 2012, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in the City Commission Work Room of City Hall, at 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	62	56
Shannon Brooks, Insurance Agent	Yes	64	30
Bill Chudej, Citizen at Large	No	57	38
Gary Ward, Heating/Air Contractor	Yes	49	40
Tim Pillsbury, Engineer	No	43	28
Dana Williams-Walton, Architect	Yes	23	12
Gary Strickland, Commercial Builder	Yes	23	20
Barry Osborne, Electrical Contractor	Yes	18	15
Frank Wilburn, Plumbing Contractor	Yes	15	14

**Others Present:**

Scott McDonald, Building Official  
Randy Schuster, Deputy Building Official  
Kevin Robinson, Asst. Building Official  
Teresa Hook, Administrative Technician

**Guests:**

Clay Merrell, Thermo Dynamic Insulation  
Charles Valentine, SES Foam

Chairman Norman opened the meeting at 3:10 PM, established a quorum and conducted the consideration of the following items.

**ITEM 1 Approve the minutes of the regular meeting of April 12<sup>th</sup>, 2012.**

Chairman Norman presented the minutes of April 12<sup>th</sup>, 2012. Motion was made by Mr. Strickland, seconded by Mr. Osborne, and unanimously carried, to approve the minutes.

**ITEM 2 International Codes – Significant Changes**

Chairman Norman turned the meeting over to Mr. McDonald to discuss recent meetings with trade groups and organizations regarding updates to construction codes. Mr. McDonald shared written proposals that were provided for the Board's consideration. Proposals discussed were from: Mr. Fred S. Salamy regarding weed ordinance, sprinkler systems, roofing, and contractor registrations; Amarillo Fire Dept. Safety Committee regarding recommended amendments to the 2012 International Building Code, 2012 International Existing Building Code and 2012 International Fire Code. Board members continued discussion of contractor registration processes and recommended amendments to construction codes. Mr. Brooks stated that he was asked to research insurance issues, if any, when aluminum wiring is used. Mr. Brooks reported that numerous key insurance companies were contacted and none of those companies had specific concerns or provisions exempting the use of aluminum wire. Mr. Brooks also discussed the differences in liability insurance and performance bonds. Mr. Shannon was asked to prepare a spreadsheet with various contractor scenarios and the costs of liability insurance and surety bonds for each. Spreadsheet will be presented at next meeting.

Mr. Norman invited guests to introduce themselves and address the Board. Clay Merrell with Thermo Dynamic Insulation briefly discussed use of foam insulation and introduced Charles Valentine with SES Foam who will be providing a seminar on foam insulation products and use.

There being no further items before the Board, the meeting adjourned at 5:10 PM.