

**STATE OF TEXAS** §  
**COUNTIES OF POTTER** §  
**AND RANDALL** §  
**CITY OF AMARILLO** §

On the 29<sup>TH</sup> day of March, 2012, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:00 PM, in Room 306 of City Hall, at 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	59	53
Shannon Brooks, Insurance Agent	Yes	61	29
Bill Chudej, Citizen at Large	Yes	54	36
Gary Ward, Heating/Air Contractor	Yes	46	37
Tim Pillsbury, Engineer	Yes	40	27
Dana Williams-Walton, Architect	Yes	20	10
Gary Strickland, Commercial Builder	Yes	20	18
Barry Osborne, Electrical Contractor	Yes	15	13
Frank Wilburn, Plumbing Contractor	Yes	12	11

**Others Present:**

Scott McDonald, Building Official  
Teresa Hook, Administrative Technician

**Guests:**

Terry McKinney, Amarillo Fire Department  
Ray Tillery

Chairman Norman opened the meeting at 3:10 PM, established a quorum and conducted the consideration of the following items.

**ITEM 1** Approve the minutes of the regular meeting of March 22<sup>nd</sup>, 2012.

Chairman Norman presented the minutes of March 22<sup>nd</sup>, 2012. Motion was made by Mr. Strickland, seconded by Mr. Pillsbury, and unanimously carried, to approve the minutes.

**ITEM 2** International Codes – Significant Changes

Chairman Norman turned the meeting over to Mr. Chudej who presented concerns voiced by the Apartment Association regarding the requirement for carbon monoxide detectors in multi-family structures. Mr. Chudej stated that he anticipates the Apartment Association will be providing the board with a written recommendation that this requirement be amended. Mr. McDonald provided the Board with copies of the following:

- \* Written requests regarding amendments to be considered from:
  - ACCA - Air Conditioning Contractors of America
  - Panhandle Chapter of PHCC – Plumbing Heating Cooling Contractors
  - TPRCA - Texas Panhandle Roofing Contractors Association
- \* A letter supporting adoption of 2012 International Swimming Pool and Spa code from Joe T. Jones, President of Texas Blue Lake Pools Inc. and National Assoc. of Pool and Spa Professionals Region III Chairman and Region Director.
- \* Copy of Lubbock’s Ordinance on Contractor Registration and specifically roofing that was provided by a citizen during the Public Meeting March 27<sup>th</sup>.

The CAAB discussed each of the recommendations and requests presented. Chairman Norman reminded the Board that the second Public Meeting to Discuss Construction Code Updates will be held April 3<sup>rd</sup> and encouraged Board members to attend.

There being no further items before the Board, the meeting adjourned at 4:30 PM.