

**STATE OF TEXAS §**  
**COUNTIES OF POTTER §**  
**AND RANDALL §**  
**CITY OF AMARILLO §**

On the 28<sup>th</sup> day of July, 2011, the Construction Advisory and Appeals Board met in a regularly scheduled meeting at 3:30 PM, in the City Commission Work Room, City Hall, at 509 SE 7<sup>th</sup> Avenue, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Joe Norman, Chairman, Residential Contractor	Yes	41	38
Shannon Brooks, Insurance Agent	No	43	28
Bill Chudej, Citizen at Large	Yes	36	23
Gary Ward, Heating/Air Contractor	No	28	24
Tim Pillsbury, Engineer	Yes	22	14
Kim Black, Plumbing Contractor	Yes	22	22
Dana Williams-Walton, Architect	No	2	0
Gary Strickland, Commercial Builder	Yes	2	2
Van Dryden, Electrical Contractor	Yes	2	2

**Others Present:**

Scott McDonald, Building Official  
 Kevin Robinson, Chief Plumbing/Mechanical Inspector  
 Teresa Hook, Administrative Technician  
 Terry McKinney, Fire Marshal  
 Paul Borquin, Fire Investigator/Inspector

Chairman Norman opened the meeting at 3:30 PM, established a quorum and conducted the consideration of the following items.

**ITEM 1 Approve the minutes of the regular meeting of June 30, 2011.**

Chairman Norman asked for corrections, deletions or changes to minutes and hearing none approved the June 30, 2011 minutes as distributed.

**ITEM 2 Upcoming Code Changes in State of Texas**

Chairman Norman turned the meeting over to Mr. McDonald to discuss upcoming code changes. Board members were provided with 2009 Code books and materials relating to their specific trades. Mr. McDonald stated that during the previous meeting, the Board agreed to review 2009 Codes and the significant changes from current building codes adopted by the City of Amarillo in order to consider adopting updated codes. In addition, the Board asked the Department of Building Safety to sponsor training for builders and contractors working both inside and outside the City of Amarillo to help them understand and comply with updated codes adopted by the state and effective beginning September 1, 2011.

Chairman Norman asked when and what training would be provided for builders and contractors working outside the City of Amarillo. Mr. McDonald explained that training could be provided either by hiring outside agencies to offer classes or Building Safety staff could provide training based on the 2009 ICC

Significant Changes books. He stated that training by outside agencies would include costs that would have to be absorbed by persons attending the classes. He announced that the State Energy Conservation Office (SECO) is working on plans to present a two day workshop in the Amarillo area in November on the 2009 Energy Code. Cost for participants would be \$20.

Chairman Norman asked what agency oversees lead based paint regulations. Mr. McDonald explained that lead based paint is governed by the Federal Government's Environmental Protection Agency (EPA) and that they plan to provide educational materials relating to this. Mr. Ward announced that according to news reports, there is no funding for lead based paint enforcement at this time. Mr. McDonald mentioned that materials would be shared with the community as they are received.

### ITEM 3 Discuss Code Training for Board and Community

Board members discussed the need to familiarize themselves with code changes so they could begin formulating a plan to adopt more current building codes for the City of Amarillo. Discussions included planning community meetings with representatives of the construction trades for their input. Mr. McDonald offered to set up meetings focusing on the specific chapters of the 2009 ICC Significant Changes books for Board members or their representatives to attend. In addition, Mr. McDonald stated that he or Building Safety staff could simultaneously provide similar programs at no cost for contractors and builders who are requesting 2009 Code training to help them comply with state codes.

Mr. Brooks made a motion that the Board meet weekly on Thursdays at 3:00 p.m. starting August 25<sup>th</sup> to review and discuss specific chapters of the 2009 Significant Changes books. Seconded by Mr. Pillsbury, the motion passed 6:0.

Mr. McKinney, Fire Marshall announced that he is currently reviewing the 2009 Wild Land Urban Interface Code and North Central Texas Council of Government's recommended amendments relating to it. He stated that the City of Amarillo currently has not adopted a Wild Land Urban Interface Code and that he is not ready to make a formal proposal at this time; however, he felt that this code or some provisions from this code might be beneficial for our community. Mr. McKinney expressed his desire to have the board take this into consideration while discussing adopting updated codes.

Chairman Norman requested that the board consider voting to require an additional hydrostatic test inspection to be done after the frame inspection as discussed during the previous meeting. After further discussion, Board members agreed that this inspection would be beneficial and that including it when adopting updated codes would provide builders and contractors with adequate time to prepare for it.

Mr. Black made a motion to include the addition of a hydrostatic test inspection when adopting codes. Seconded by Mr. Brooks, the motion passed 6:0.

### ITEM 4 Election of Officers

Chairman Norman announced that the Board needed to consider elections for officers. Mr. Ward made a motion that Chairman Norman remain as the Board Chairman. Seconded by Mr. Brooks, the motion passed 6:0. Mr. Black made a motion that Mr. Ward be elected as Vice Chairman. Seconded by Mr. Brooks, the motion passed 6:0.

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There being no further items before the Board, the meeting adjourned at 4:45 PM. All remarks are recorded and are on file in the Building Safety Department.