

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 21st day of March 2016, the Amarillo-Potter Events Venue District Board of Directors met at 9:00 a.m. in regular session in Room 306, located on the third floor of City Hall at 509 Southeast 7<sup>th</sup> Avenue, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS ATTENDED	NO. OF MEETINGS HELD SINCE APPOINTMENT
Glenn McMennamy, President	Yes	35	35
Terry Wright, Vice-President	Yes	34	35
Tom Bivins, Secretary	No	22	35
Dean Roper	No	26	34
Bill Brewer	Yes	19	23
Dale Williams	Yes	1	1
Vance Reed	No	19	35

Also in attendance were the following:

Laura Storrs	Director of Finance, City of Amarillo
Sherman Bass	General Manager, Civic Center Complex, City of Amarillo
Liz Swearingen	Recording Secretary, City of Amarillo
Virgil Bartlett	General Manager, Amarillo Tri-State Exposition
Cam Foreman	Equestrian Events, Amarillo Tri-State Exposition
Dan Quandt	Vice-President, Amarillo Convention and Visitor Council
Janie Arnold	CPA, Connor, McMillon, Mitchell & Shennum, PLLC

**ITEM 1:** Call to Order. Mr. McMennamy established a quorum and called the regularly scheduled meeting of the Amarillo-Potter Events Venue District Board of Directors to order at 9:00 a.m.

**ITEM 2:** Consideration of Minutes for February 11, 2016. Mr. McMennamy presented the minutes from the regular meeting held on Tuesday, February 11, 2016. Motion was made by Mr. Wright, seconded by Mr. Brewer and unanimously carried to approve the minutes as presented.

**ITEM 3:** Presentation and Consideration of September 30, 2015 Audit Report. Ms. Arnold presented the District's Annual Financial Report at September 30, 2015. She reported that the financial statements presented a clean, unmodified opinion. Mr. Brewer motioned to approve the District's Annual Financial Report at September 30, 2015 as presented. Mr. Wright seconded the motion and it carried unanimously.

**ITEM 4:** Discussion and Consideration of Wi-Fi System at Amarillo National Center. Mr. McMennamy presented two bids for the purchase of a Wi-Fi system at the Amarillo National Center (ANC). He reviewed the lowest bid was \$219,285 submitted by Vitel Communications Corporation. A motion was made by Mr. Brewer, seconded by Mr. Wright, and unanimously carried to approve the purchase of the Wi-Fi system to the lowest bidder, Vitel Communications Corporation, for the ANC.

**ITEM 5:** Discussion of Facility Lease Agreement between American Quarter Horse Association and the Amarillo Tri-State Exposition. Mr. McMennamy presented the Facility Agreement between American Quarter Horse Association and the Amarillo Tri-State Exposition. Mr. Bartlett requested the Board review the details. Mr. Bass explained that because costs can fluctuate on the WRCA side, a consultant was asked to look into averaging to

control cost. It was noted the major change in the agreement was the additional \$25,000 the Board committed to the previous year to offset the extra cost not reimbursed by the State.

ITEM 6: Discussion and Consideration of Events at Amarillo National Center. The Board did not take action on this item.

ITEM 7: Discussion and Consideration of 2017 Versatility Ranch Horse World Championship Number of Qualifiers. Mr. Foreman presented the AQHA Versatility Ranch Horse World Championship Number of Qualifiers as a stand-alone event for 2017. He explained the 5-day event would utilize 350-400 stalls and that Amarillo, Oklahoma City and Fort Worth were proposed venues. Mr. Foreman added that the cost to bring the event to Amarillo was \$30,000. Mr. Wright made a motion to allocate \$30,000 for the AQHA Versatility Ranch Horse World Championship Number of Qualifiers event. Mr. Williams seconded the motion and it carried unanimously with Mr. Brewer abstaining.

ITEM 8: Public Comments. There were no public comments at this meeting.

ITEM 9: Adjournment. There, being no further business, Mr. McMennamy moved to adjourn the meeting. The motion was seconded by Mr. Williams and the meeting adjourned at 9:45 a.m. This meeting was recorded and all comments are on file with the City Secretary Department.

  
Glenn McMennamy, Chairman

ATTEST:

  
Tom Bivins, Secretary