

MINUTES
AMARILLO-POTTER EVENTS VENUE DISTRICT
BOARD OF DIRECTORS
OCTOBER 6, 2011, 10:00 A.M.
CITY HALL, CITY COMMISSION CONFERENCE ROOM
509 S. E. SEVENTH AVENUE, THIRD FLOOR, ROOM 303

Members

Glenn McMennamy, President	Yes
Terry Wright, Vice President	Yes
Tom Bivins, Secretary	Yes
Bill Brewer	Yes
Butch Collard	Yes
Vance Reed	Yes
Dean Roper	Yes

Also Present

Dean Frigo	Assistant City Manager of Financial Services
Marcus Norris	City Attorney
Sherman Bass	Civic Center Manager
Donna DeRight	City Secretary
Virgil Bartlett	Tri-State Fair Exposition

ITEM 1: The meeting was called to order by Mr. McMennamy.

ITEM 2: Mr. McMennamy presented the minutes of June 23, 2011. Motion was made by Mr. Bivins, seconded by Mr. Brewer, and unanimously carried, to approve the minutes.

ITEM 3: Mr. McMennamy advised that improvement projects at the Amarillo National Center will be taking place in the near future. He stated that the cost of these projects is estimated at \$200 thousand. Therefore, he would recommend transferring \$200 thousand from the reserves account to the contingency account. Motion was made by Mr. Collard, seconded by Mr. Brewer, and unanimously carried, to approve the transfer of \$200 thousand from the Amarillo National Center reserves account to the contingency account.

ITEM 4: Mr. McMennamy presented the approval to increase the management fee for the Amarillo National Center to \$24,000 per month. Mr. Roper made the motion to approve the transfer of \$24 thousand from the Amarillo National Center contingency account to the operating account. Mr. Bivins seconded the motion and it was unanimously approved.

ITEM 5: Mr. McMennamy explained that the covered warm up arena at the Amarillo National Center has been an asset and it would be beneficial if it were extended. He stated that the total amount of the project would be \$123,000. Motion was made by Mr. Reed, seconded by Mr.

Brewer, and unanimously carried, to approve the extension to the covered warm up arena with the total project not to exceed \$123,000.

ITEM 6: Mr. Frigo stated that there have been some increased costs in the Civic Center renovation project and it is requested that \$100 thousand be transferred to cover them. Mr. Wright made the motion to transfer \$100 thousand from the Civic Center improvement account to the operating account. Mr. Roper seconded the motion and it passed unanimously.

There being no further business, a motion was made and seconded to adjourn.

Glenn McMennamy, President