

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 18th day of May 2016, the Amarillo Firemen’s Relief and Retirement Fund Board of Trustees met at 10:00 a.m. in regular session in Room 305, located on the third floor of City Hall at 509 S.E. 7th Avenue, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED SINCE APPOINTMENT
PAUL HARPOLE, MAYOR	Yes	59	35
TONY ROBINSON, CHAIRMAN	Yes	149	136
BRANDON MASON, VICE-CHAIRMAN	Yes	41	38
MICHELLE BONNER, SECRETARY	Yes	39	33
JEROME DRERUP, FIREFIGHTER	Yes	18	18
JOE HOWELL, CIVILIAN MEMBER	Yes	224	180
DEAN FRIGO, CIVILIAN MEMBER	Yes	15	14

Also in attendance were the following:

ANDREA MCDONALD	RECORDING SECRETARY, CITY OF AMARILLO
JEFF GREENLEE	FIRE CHIEF, CITY OF AMARILLO
KELLY BEVIS	INVESTMENT COUNSELOR, WELLS FARGO ADVISORS
LUTHER KING	INVESTMENT MANAGER, LUTHER KING CAPITAL MANAGEMENT
PAUL GREENWELL	INVESTMENT MANAGER, LUTHER KING CAPITAL MANAGEMENT

Mr. Robinson established a quorum, called the meeting to order at 10:00 a.m., and the following items of business were conducted:

ITEM 1. Consider Minutes. Mr. Robinson presented the minutes from the last regular meeting held April 20, 2016. A motion was made by Mr. Mason, seconded by Mr. Howell and carried unanimously to approve the minutes as presented.

ITEM 2. Consider Investment Resolution. Ms. Bonner and Mr. Greenwell presented the Fund’s Investment Resolution at April 30, 2016. Ms. Bonner reviewed the Fund’s sales and purchases for the month and Mr. Greenwell gave details regarding the transactions. Mr. Frigo motioned to approve the resolution as presented. Ms. Bonner seconded the motion and it unanimously carried.

ITEM 3. Presentation of Revenue and Expenditures Summary. Ms. Bonner presented the Fund’s Summary of Revenue and Expenditures at April 30, 2016 and reported a total market value of \$146,624,175.03. She reviewed total receipts of \$1,005,696.98 over total disbursements of \$958,488.17; noting that growth in the Fund’s investments was needed to cover the Fund’s expenses. Ms. Bonner reported that the Fund was invested approximately 6% in cash, 29% in bonds, and 65% in stock. She added that all contributions to the Fund for the month of April were made on time and at the correct percentage.

ITEM 4. Presentation of Investment Report by Luther King Capital Management. Mr. King reviewed the status of the Luther King Capital Management Company and gave the Current Economic Review and Outlook at March 31, 2016. Ms Bonner left the meeting at this time. Mr. Greenwell reviewed the asset diversification of the funds managed by Luther King Capital Management at April 30, 2016 and stated that the total market value of the Fund was \$146,463,408. He added that approximately 65% of the Fund’s Portfolio was invested in common stock, 30% was in fixed income and 5% was invested in cash. Mr. Greenwell explained that the weighted average of the equity ranking by quality rating was A-, which reflected a very high rating for stocks. He noted that the weighted average maturity in fixed income was 2.98 years. Mr. Greenwell reported that the total Portfolio had an annualized return since inception of 10.55%.

ITEM 5. Presentation of Investment Performance by Wells Fargo Advisors. Ms. Bevis presented an Economic Overview and the Fund’s Investment Performance Analysis at March 31, 2016. She reviewed that the Fund was slightly behind the Policy for the latest quarter, 1-year, 3-year and 5-year time periods; however, the Fund was ahead of the Policy for the latest 10-year time period. Ms. Bevis reported that the Fund ranked in the top third percentile for all time periods and noted that overall; the Fund was in good shape. The Board asked Ms. Bevis to review the Fund’s Investment Policy to increase the target in equities to 70% with a limit of 75% for consideration at the next meeting. Mayor Harpole left the meeting at this time.

ITEM 6. Consider Statement from Connor, McMillon, Mitchell & Shennum, PLLC. Mr. Robinson presented a statement from Connor, McMillon, Mitchell & Shennum, PLLC (CMMS) in the amount of \$5,600.00 for professional services rendered in connection with the audit of the Fund’s financial statements ended December 31st, 2015 and explained that the City would pay for half the cost of the Fund’s audit. Mr. Frigo motioned to

approve payment in the amount of \$2,800.00 to CMMS. Mr. Howell seconded the motion and it carried unanimously.

ITEM 7. Consider Form 100, Update of Beneficiary, for James Gregg McGaha. A motion was made by Mr. Drerup, seconded by Mr. Mason and unanimously carried to approve Form 100, update of beneficiary, for James Gregg McGaha.

ITEM 8. Consider Approval of Physicals for New Fire Recruits. Mr. Mason made a motion to approve physicals for new fire recruits: Austin S. Barker, Samuel B. Berry, Aron L. Blasingame, Matthew C. Coble, Bryan J. Davis, Jeremy J. Gonzales, Benjamin M. Jarnagin, Mason L. Madrid, Timothy S. McGee, Jacob D. Potter, Bryan B. Sickles, Bailey R. Vincent, and James M. Wortham. The motion was seconded by Mr. Drerup and carried unanimously.

ITEM 9. Consider Form 100's for New Fire Recruits. A motion was made by Mr. Drerup, seconded by Mr. Mason and unanimously carried to approve all Form 100's for the new fire recruits listed above in Item 8.

ITEM 10. Consider Child's Death Benefit for Don L. Lassiter. A motion was made by Mr. Frigo to approve a child's death benefit for Don L. Lassiter upon receipt of proper paperwork and requested documentation. Mr. Howell seconded the motion and it carried unanimously.

ITEM 11. Public Forum. There were no public comments at this meeting.

There, being no further business, the meeting adjourned at 12:00 p.m. This meeting was recorded and all comments are on file with the City Finance Department.



Tony Robinson, Chairman

ATTEST:



Michelle Bonner, Secretary