

MINUTES

AMARILLO ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

February 8, 2011

The meeting of the AEDC Board of Directors was held in the in the AEDC Conference Room, 801 S. Fillmore, Suite 205, Amarillo, Texas at 11:00 AM on February 8, 2011. Board members in attendance were:

BRAD MARTIN	CHAIRMAN
CLIFF BICKERSTAFF	VICE CHAIRMAN/SECRETARY
EDDIE BRADLEY	DIRECTOR
TOM BIVINS	DIRECTOR
GINGER NELSON	DIRECTOR

Also in attendance were the following staff members:

RICHARD DAVID	PRESIDENT
LYNDY FORRESTER	BUSINESS DEVELOPMENT MANAGER
ASHTON ALLISON	MARKETING AND COMMUNICATIONS MANAGER
CHRIS LYLES	OFFICE ADMINISTRATOR

Chairman Martin established that a quorum was present and called the meeting to order.

ITEM 1: Call to order of the Public Meeting. Director Bivins made a motion to approve the minutes of the January 11, 2011 meeting as written. Vice-Chairman Bickerstaff seconded the motion. The motion was approved.

Chairman Martin adjourned the meeting into Executive Session at 11:01am.

No action was taken during the executive session because none is permitted by law. The public session reconvened at 12:05pm.

ITEM 2: Project 10-05-03/MVC Inc. Mr. David presented a recommendation for a Small Business Interest Rebate for MVC Inc. as follows: 100% of interest paid on their loan through December 2012. Interest will be rebated quarterly, when billed, beginning 3/31/2011.

Vice-Chairman Bickerstaff made a motion to approve the recommendation. Director Bivins seconded the Motion. Chairman Martin opened the floor for discussion. The recommendation was approved.

ITEM 3: There were no items to discuss.

ITEM 4: There were no items to discuss.

ITEM 5: The next meeting of the Amarillo EDC Board of Directors is scheduled for Tuesday, March 22, 2011. The Board of Directors meeting of February 8, 2011 was adjourned at 12:10pm.

The undersigned certifies that the foregoing information is correct.


William B. Martin, Chairman



MEMORANDUM

TO: Jarrett Atkinson, City Manager
FROM: Richard (Buzz) David, CECD, President/CEO
SUBJECT: Amarillo EDC Project
DATE: February 10, 2011

R. David

The Amarillo EDC Board of Directors approved Project 10-05-03: MVC Inc. at its regular meeting on February 8, 2011.

MVC, Inc. designs and manufactures a variety of electrical surge protection products in Amarillo. The company is expanding its marketing and sales, especially to Central and South America and plans to purchase an adjacent building for its expanded operations. Total project investment is expected to be \$100,000 and will result in the creation of at least five new jobs.

The company has requested the Amarillo EDC's assistance via our Small Business Interest Rebate (SBIR) program which rebates the interest portion of a recipient's financing for a capital expansion on a reimbursement basis. The SBIR provides a maximum amount of \$100,000 but this project will only require a small percentage of that amount.

Please put this project on the Amarillo City Commission agenda for consideration at the earliest date possible. Please contact me if you have any questions or require additional information.

AMARILLO EDC PROJECT SUMMARY

PROJECT #10-05-03
WALC, LLC dba MVC Inc.
800 S. Rusk, 79106

Project Type:
Small Business Interest Rebate (SBIR)

Project Description:
Rebate interest on a \$90,000 loan to finance the purchase of an adjacent building at 804 S. Rusk for \$50,000 plus \$40,000 to be used to make improvements and purchase additional manufacturing and testing equipment. MVC Inc. designs and manufactures a variety of electrical surge protection products. The company is significantly expanding its international marketing and sales, especially to Central and South America, and this expansion is expected to result in the creation of a least five new jobs. The total project investment is expected to be \$100,000.

Amarillo EDC Commitment and Date:
2/16/11 – SBIR of 100% of interest paid on \$90,000 loan through December 2012. Interest will be rebated quarterly, when billed, beginning 3/31/2011. Interest rate is 3.96% fixed.

Company/Project Commitment:
The company expected to create at least five new full time equivalent positions as a result of this expansion. Should the company for any reason cease operating or relocate its operations from Amarillo, the Amarillo EDC reserves the right to suspend interest rebate payments.

Current Employment; Jobs Created to Date:
10

Current Status/Notes:
\$90,000 financing through Chase Bank entered into on 12/10/10. Letter Agreement dated 2/16/11 establishes the terms of the SBIR and contains a Guarantee of repayment of the rebates from the principal owners of the business should the company leave Amarillo before 12/31/12.



February 16, 2011

Mark and Jeanette Wingate
WALC, LLC dba MVC Inc.
800 S. Rusk
Amarillo, TX 79106

Dear Mr. and Mrs. Wingate:

We are pleased to inform you that the Amarillo EDC Board of Directors has approved WALC, LLC dba MVC Inc.'s expansion project for a Small Business Interest Rebate (SBIR). This project has also been ratified by the Amarillo City Commission.

The Amarillo EDC agrees to rebate 100% of the interest on your \$90,000 loan from Chase Bank which was initiated on December 10, 2010 and for a term of two years at a fixed rate of 3.96%. These interest rebate payments will be paid to MVC Inc. on a quarterly basis once you provide us with your most recent three months payment documentation. Amarillo EDC reserves the right to suspend grant payments under this program should MVC Inc., for whatever reason, cease operations or relocate its operations from Amarillo.

We will need for you to provide us with a copy of your corporate legal documents and loan agreement with Chase Bank for our files. We also ask that you keep us apprised of your expansion progress, particularly any resulting increase in employment.

Please countersign and return a copy of this letter to the Amarillo EDC as acknowledgement of your understanding and agreement. Congratulations on your success to date and thank you for your commitment to doing business in Amarillo. Please call me if you have any questions.

Sincerely,

Steve Pritchett, CEcD
Vice President