

**MINUTES**

On December 16, 2015, the Animal Management & Welfare Advisory Board met at 6:10 p.m. in the Council meeting room to discuss the agenda, in the City Council Chamber located on the third floor of City Hall at 509 E. 7<sup>th</sup> Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Dr. Cook, DVM	Yes	13	11
Andrea Slater Gulley	Yes	13	13
William Kearns	Yes	2	2
Dale Potter	Yes	2	2
Brooke Reeves	Yes	12	10

Also in attendance were:

Jeffna Cox	Admin Tech, Animal Management & Welfare, City of Amarillo
Elisa Yara	Office Manager, Animal Management & Welfare, City of Amarillo
Jena McFall	Executive Director, Amarillo- Panhandle Humane Society
Robin Cupell	Asst. Director, Amarillo-Panhandle Humane Society

**ITEM 1:** Call to Order. Andrea Slater Gulley established a quorum and called the regularly scheduled meeting of the Amarillo Animal Management & Welfare Advisory Board to order at 6:10 P.M. The approval of Minutes from Regular Meeting, November 4, 2015: Motion carried to approve by William Kerns and second motion by Dale Potter.

Motion carried 4:0 to approve agenda item to establish an Advisory Community Cat Committee.

**ITEM 2:** Appointment of Community Cat Committee Chair and Vice Chair. Dale Potter nominated William Kearns for Chair of Community Cat Committee. Andrea Slater Gulley seconded the motion. The motion was carried 3:0 for Chair nomination. Andrea Slater Gulley motioned to defer the selection of Vice Chair to the Community Cat Committee to the Chair at a future date. Motion was carried 4:0.

**ITEM 3:** Establish an Advisory Community Education Committee consisting of at least eight and no more than 10 members to research and review current issues. Dale Potter moved to approve Agenda Item 3. Motion carried 4:0.

**ITEM 4:** Appointment of Community Education Committee Chair and Vice-Chair. Andrea Slater Gulley nominated Dale Potter as Chair of the Advisory Community Education Committee. Motion was seconded by William Kearns. The motion carried 3:0. Motion to defer the selection of the Vice Chair of the Community Education Committee to the Chair for appointment at a future date was made by Andrea Slater Gulley. Motion was carried 4:0.

**ITEM 5:** Discussion and review of proposed ordinance changes to Chapter 8-2 of the Amarillo Municipal Code. Richard Havens, Director, Animal Management & Welfare summarized the pending ordinance changes to Chapter 8-2 of the Amarillo Municipal Code. See attached Draft of proposed ordinance changes to Chapter 8-2, highlighted in yellow.

Andrea Slater Gulley opened the discussion for public forum.

Melody Malouf, P.O. Box 50236, 79159, expressed concern about ordinance to define time limit for animals when they are put outside without adequate shelter. She also expressed concern on the need to obtain a Photo I.D. when pet owners surrender their animals.  
Shea White, 4212 Southwest 12<sup>th</sup> Ave, 79106, expressed concern about closing loop hole on the length of time an animal can be tethered outside during inclement weather per the Texas State Law (make the municipal law reflect the Texas State Law).

Motion was made to carry over changes to Chapter 8-2, motion carried 4:0.

**Item 6:** Discussion on future meeting dates presented by Andrea Slater Gulley, Chair Person of AM&W Advisory Board.

**Advisory Board Meetings were scheduled as follows:**

February 3, 2016: 5:00 p.m. work session/6:00 p.m. board meeting  
April 27, 2016: 5:00 p.m. work session/6:00 p.m. board meeting  
July 27, 2016: 5:00 p.m. work session/6:00 p.m. board meeting  
October 26, 2016: 5:00 p.m. work session/6:00 p.m. board meeting  
December 14, 2016: 5:00 p.m. work session/6:00 p.m. board meeting

**Item 7:** Discussion of item for next meeting agenda: Obtaining photo at time of animal surrender, tethering limitations during inclement weather for the laws to reflect the same message; update on new cat facility and capacity availability.

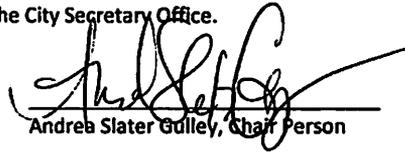
**Item 8:** Public Forum.

**Chase Steinmetz, 5713 Spencer, 79109**, expressed concern on capacity of the new cat facility and completion date; she also echoed obtaining photo I.D. from individuals at time of animal surrender. **Kay Whitmire, 5100 Picasaco**, spoke on developing a data base for serial cat trappers to raise public awareness on where serial cat trapping is taking place. She also voiced her interest in developing a TNR program in Amarillo and becoming a member of the Community Cat Committee Advisory Board. **Melody Malouf, P.O. Box 50236, 79159**, comment and appreciation to AM&W department and APHS staff for hard work and dedication for caring about animals in Amarillo. **Dana Lane, 7351 Outlook Ave**, inquired if there is an ordinance in place on how and where citizens are able to capture/trap cats. Her question was deferred to Richard Havens for further discussion with her concern.

A welfare check is always allowed within the city limits.

**ITEM 9:** Adjournment. There being no further business, Andrea Slater Gulley adjourned the meeting at 6:45 p.m.

This meeting was recorded and all comments are on file with the City Secretary Office.

  
Andrea Slater Gulley, Chair Person

ATTEST:

  
Elisa Yara, Office Manager,  
Animal Management & Welfare Dept.