

MINUTES

On November 4, 2015, the Animal Management & Welfare Advisory Board met at 11:00 a.m. in the Council meeting room to discuss the agenda, in the City Council Chamber located on the third floor of City Hall at 509 E. 7th Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Dr. Jim Cook, DVM	Yes	12	10
Andrea Slater Gulley	Yes	12	12
William Kearns	Yes	1	1
Dale Potter	Yes	2	2
Brooke Reeves	Yes	12	10

Also in attendance were:

- Bob Cowell Assistant City Manager, City of Amarillo
- Bryan McWilliams City Attorney, City of Amarillo
- Scott McDonald Director, Building Safety, City of Amarillo
- Richard Havens Director, Animal Management & Welfare, City of Amarillo
- Jeffna Cox Admin Tech, Animal Management & Welfare, City of Amarillo
- Elisa Yara Office Manager, Animal Management & Welfare, City of Amarillo
- Jena McFall Executive Director, Amarillo- Panhandle Humane Society

ITEM 1: Call to Order. Andrea Slater Gulley established a quorum and called the regularly scheduled meeting of the Amarillo Animal Management & Welfare Advisory Board to order at 12:00 P.M. The approval of Minutes from Regular Meeting, August 5, 2015: Edits to Item #3 and Item #5. Once revisions are made Andrea will sign and approve minutes. Motion carried to approve by William Kerns and second motion by Dale Potter.

ITEM 2: Presentation of Amarillo-Panhandle Humane Society. Executive Director, Jena McFall presented results from October 2015. APHS adopted out: 60 kittens, 25 cats, 67 puppies, 92 dogs, 4 chickens, 1 gerbil, 1 goat, 1 hamster, 1 rabbit. There were 10 Adoption Options and 262 adoptions. The total amount that left to rescue: 119 animals (71 dogs, 12 cats, 30 puppies, 6 kittens). Total number: 381 (up 138 from 2014). APHS will introduce a newsletter kicking off in November 19, 2015, to let people know of what the APHS is about. Subaru Dealership has selected APHS as one of three charities to select from to donate proceeds when people purchase a Subaru in December. The newsletter will be emailed and mailed out to ask for money to fund APHS programs. Dog and cat art show called Prints by APHS will be displayed at 575 Pizzeria on December 2, 2015 – January 6, 2015. Canvas was donated by Chase. The purpose is to raise dog/cat awareness. Each painting will have the dog/cat biography. Injured Animal Fund used to medically help injured animals from the shelter and owned animals that have been surrendered to the Shelter. A discussion was held on live stock surrenders from citizens and the locations where all these owner surrenders originate from within the City of Amarillo. Richard Havens interjected on the Shelter’s ability to pick up and move livestock with the appropriate equipment.

ITEM 3: Presentation of Amarillo Animal Management & Welfare Operations. Directory, Richard Havens updated on:

Department Organization Recruiting Update:
Director, Richard Havens introduced new Asst. Director, Christy Fischer and Shelter Veterinarian, Dr. Patti Gahagan to the AM&W Advisory Board.

Richard presented Shelter statistics:

August 1268 Total Intake	September 1075 Total Intake	October 1253 Total Intake
495 stray dogs	409 stray dogs	468 stray dogs
416 stray cats	308 stray cats	440 stray cats
296 donated	304 donated	280 donated
61 bite cases	54 bite cases	65 bite cases
143 reclaimed	119 reclaimed	138 reclaimed
393 left through HS	336 left through HS	381 left through HS
592 animal’s euthanized	497 animals euthanized	557 animals euthanized

Intake to Date: 10842 Total Intake (41.5%Euthanasia Rate / 58.5% Live Release Rate)

Monthly statistics on calls and department activities

AM Officers

August 2581 calls for service
September 3098 calls for service
October 3669 calls for service

2015 YTD Animal Intake Statistics: January to October

Bite Animals: 558 (5%)
Donated Animals: 2641 (24%)
Stray Dogs: 4189 (39%)
Stray Cats: 3454 (32%)

2015 YTD Disposition Statistics: January to October

Animal Reclaimed: 1233 (12%)
Left through APHS: 4467 (44%)
Euthanized: 4503 (44%)

Ongoing operations and improvement at the shelter:

Feline Improvement:

2015 Budget to include vaccination on intake for all cats and appropriate age kittens.

New Cat Room- bid closed on October 22, 2015. Cat room budget to be on City council's agenda for approval in the upcoming weeks.

Resurfacing:

Kennel walls (Building F and G are complete; Building H/Q are underway)

Chain Link Replacement- ongoing

2" x2" fencing being replaced with 1" x 1" chain link

"Efface" Walls- Bid closed October 22nd, anticipating efface bid to be on City Council's agenda for approval in the upcoming weeks.

Industrial Dishwasher put in to increase the degree of sanitation and to eliminate the "human" factor and increase efficiency with staff's time.

Grooming room upgrades included the addition of a stainless steel grooming tub with ramp and grooming tables.

Update on September 19th 2015 Vaccination Clinic:

35 FVRP
30 Leukemia
264 DAPP
56 Brodetella
392 Rabies
52 Microchips

Human Vaccine Component

55 humans received 90 vaccinations- Success

Human Blood donation Component

15 donors with 17 units collected

Total Human Attendance: 575

Open House Event: October 15, 2015

APHS adopted four black cats; approximately 50 microchips were implanted

Will coordinate for more open houses during the 2016 year

Training

Variety of trainings for staff as well as member of the Humane Society

Emergency Management Workshop for officers (focus with disaster readiness)

Amarillo College – Officers attended Defensive Tactics: Canine Encounters

Several Criminal Investigation and Case Preparation Courses with APD

Several CPR/AED/First Aid Training Classes

Airport Wildlife Hazard Management Course

Backup to the airport staff for mitigation of animal related issues

Court Room Testimony Training

Dr. Gahagan has conducted some baseline testing for all staff including APHS staff

Customizing training for the entire facility

Richard and Jena McFall will be attending the Society of Animal Welfare Administrator's Conference

Non Adopters perceptions of shelters

Policy based Adoptions

Breed perceptions –focused on pit bull type dogs

Alternate strategies to manage free roaming cats

Responsible and cost effective solutions to address the urban cat over population crisis

Foster Home issues

February 2016 – Law Enforcement Training Institute 8-12

Level 1 (Professional Investigator)

ASPCA – Cruelty Investigations Training

**December 8 & 9: free to Animal Care Officers, peace officers, Veterinarians, Vet Techs, Lawyers
Humane Society Officials**

Puppy Mills

Cock Fighting

Officer Safety with canines (to prevent officer/canine shootings)

Animal Hoarding Investigations

Animal Crime Scene Documentation

Animal Cruelty Prosecution

Director Havens ended with keeping animals vaccinated and reported the 17th positive rabies case for the region with 3 cases so far from Randall County (bat rabies cases); 11 skunks from Ochiltree County, 1 skunk from Wheeler County, 1 skunk from Hansford County, 1 skunk from Lubbock County. He also extended an invitation to AM&W board members to feel free to conduct ride-a-longs with Animal Management Officers and/or spend a day at our front counter operations.

ITEM 4: Presentation by Robert Rasmussen, Asst IT Manager for City of Amarillo. Robert confirmed the continual work on the December rollout for MultiOps software. IT Dept is working out the other IT issues that AM&W is facing with the infra-structure currently in place at AM&W. Higher bandwidth link was put in place to help with connectivity issues earlier in the year. Software rollout will happen in phases. APHS will work on same platform and same interfacing with MultiOps software. Pet Finder and Pet Tango will be websites to link the public to all animals at the Shelter.

ITEM 5: Appointment of Vice Chair to the AM&W Advisory Board. The nomination for Sunny Hodge-Campbell's replacement to the AM&W Advisory Board. Andrea nominated Dale Potter for Vice Chair. The second motion was made by William Kearns. Motion approved.

Item 6: Discussion on future meeting dates presented by Andrea Slater Gulley, Chair Person of AM&W Advisory Board. The next Advisory Board Meeting will be December to follow up on ordinances and IT issues. Richard Havens will communicate date and time for the December Advisory Board meeting. A late January Advisory Board meeting will be held and then Advisory Board meetings will move to quarterly. The determination of scheduling Advisory Board meetings for dates and times was deferred to Richard Havens.

Item 7: Discussion of items for next meeting agenda: Discuss IT issues and ordinance changes. Another work session will be scheduled before the regular December board meeting. Discuss topics for agenda items for the January meeting.

Item 8: Public Forum.

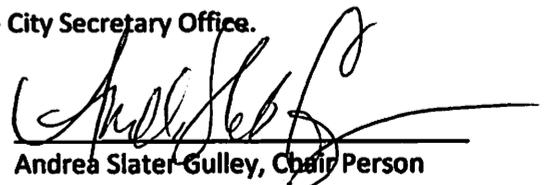
Chase Steinmetz, 5713 Spencer, 79109, spoke on adding an exception to the Nuisance Animal City Ordinance 8.2.5 subsection A1 to allow a 501-3C group to TNR. The current method of catch and kill is not working, but only creating a vacuum effect. Also, change the use of the word "donate" to "owner surrender" when new software is put in place. Last suggestion was to list euthanasia statistics by animal (dogs/cats) to get a better picture at the number of live release rate for cats

Latisha Bodkin, 7010 Covenant Lane, 79109, spoke on adding an exception to the current leash law ordinance to allow 501-3C organization to proceed with TNR program. By adding the exception to the ordinance will allow rescue groups to proceed with legal TNR programs.

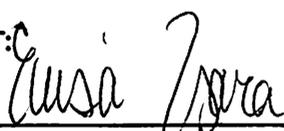
Chair, Andrea Slater Gulley, added to approve the Cat Committees and Public Education Committee for the December Advisory Board Meeting.

ITEM 9: Adjournment. There being no further business, Andrea Slater Gulley adjourned the meeting at 12:55 p.m.

This meeting was recorded and all comments are on file with the City Secretary Office.


Andrea Slater Gulley, Chair Person

ATTEST:


Elisa Yara, Office Manager,
Animal Management & Welfare Dept.