

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

**MINUTES**

On January 20, 2015, the Animal Management & Welfare Advisory Board met at 12:00 p.m. in the Council meeting room to discuss the agenda, in the City Council Chamber located on the third floor of City Hall at 509 E. 7<sup>th</sup> Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Sunny Hodge-Campbell	Yes	8	8
Andrea Slater-Gulley	Yes	8	8
Brooke Reeves	Yes	8	7
Dr. C.P. Paulius,	No	8	5
Dr. Jim Cook, DVM	No	8	6

Also in attendance were:

Bob Cowell	Assistant City Manager, City of Amarillo
Bryan McWilliams	Assistant City Attorney, City of Amarillo
Scott McDonald	Interim Director, Animal Management & Welfare, City of Amarillo
Elisa Yara	Office Manager, Animal Management & Welfare, City of Amarillo
Jena McFall	Executive Director, Amarillo- Panhandle Humane Society

**ITEM 1:** Call to Order. Sunny Hodge-Campbell established a quorum and called the regularly scheduled meeting of the Amarillo Animal Management & Welfare Advisory Board to order at 12:00 P.M.

**ITEM 2:** Approval of Minutes from Regular Meeting held December 15, 2014. Motion was made by Sunny Hodge-Campbell, seconded by Andrea Slater-Gulley and unanimously carried to approve such minutes as written.

**ITEM 3:** Election of Officers. Sunny Hodge-Campbell discussed and conducted the election for Chair and Vice Chairs as follows:

Chairman: Andrea Slater-Gulley was nominated by Sunny Hodge-Campbell, seconded by Brook Reeves; the nomination passed 2:0.

Vice Chairman: Sunny Hodge-Campbell was nominated by Andrea Slater-Gulley, seconded by Brooke Reeves; the nomination passed 2:0.

**ITEM 4:** Presentation of Amarillo Panhandle Humane Society. Executive Director Jena McFall presented December adoption numbers totaling 330 pets; 46 kittens, 23 cats, 72 puppies, 71 dogs, 16 adoption options, 100 rescue agencies and 2 ferrets. Jena McFall gave us an update on the "No Balls for Baxter Program" (64 pets fixed; 45 dogs and 19 cats). Ms. McFall noted the good community response to their program. Ms. McFall confirmed the vaccination clinic date for March 14, 2015. The Rabies Clinic will offer discount prices for rabies, parvo, and distemper vaccines.

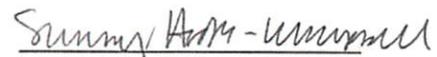
**ITEM 5:** Presentation and discussion of Amarillo Animal Management & Welfare Shelter Operations. Richard Havens, Director of Animal Management & Welfare presented a summary of the ongoing reorganization and facility enhancements since he took the position of Director in January. Vaccination on intake was officially started at the Shelter, all key personnel were trained. Mr. Havens is working on finalizing the job description for the position of Assistant Director. Mr. Havens has implemented a new cleaning procedure with a new product, Wysiwash for kennel cleaning operations. Second reading for the Dangerous Dog Ordinance will be discussed at City Council that day. Mr. Havens is focusing on continual training for all staff in the department.

**ITEM 6:** Review and discussion on pending Pet Registration Ordinance. Chairman, Sunny Hodge-Campbell addressed questions regarding fees and actions associated with the pet registration to Richard Havens, Director of Animal Management & Welfare, Scott McDonald, Interim Director of Animal Management & Welfare and Marcus Norris, City Attorney. A discussion addressed issues with the cost of the pet registration. Also discussed were the possible incentives associated with this ordinance and which parties to exclude/ exempt from the ordinance (breeders, fosters, etc). The main focus of the ordinance is to make it a positive change for the citizens of Amarillo while ensuring the safety of all animals. Marcus Norris addressed limiting the ordinance to Rabies vaccinations only and/or including micro-chipping as another requirement for the ordinance.

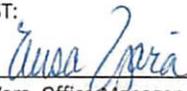
**Item 7:** Public Forum. Randy Burkett, 6408 Hatfield, inquired on adoption fees and discounts, but was referred to speak with Jena McFall with the Amarillo-Panhandle Human Society concerning his questions.

ITEM 8: Adjournment. There, being no further business, Sunny Hodge-Campbell moved to adjourn the meeting. The meeting adjourned at 12:26 P.M.

This meeting was recorded and all comments are on file with the City Secretary Office.

  
Sunny Hodge-Campbell, Chairman

ATTEST:

  
Elisa Yara, Office Manager,  
Animal Management & Welfare Dept.