

MINUTES

On February 4, 2016, the Advisory Commission for People with Disabilities (ACPD) Board met at 12:00 p.m. at the City Council Chambers, 509 SE 7th Avenue, Third Floor of City Hall for a Regular Meeting.

VOTING MEMBERS	PRESENT TODAY	NO. OF MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED SINCE APPOINTMENT
Richard Wagner III	No	246	209
Myrtle Hodge	Yes	63	58
Mark Sturkie	Yes	40	38
Jim Mitchell	Yes	37	32
Hilda Easley	Yes	35	27
Bruce Moseley	Yes	1	1

ITEM 1: Minutes. Myrtle Hodge established a quorum and called the regularly scheduled meeting of the Advisory Commission for People with Disabilities Board to order at 12:00 p.m. Motion was made by Jim Mitchell, seconded by Hilda Easley and unanimously carried to approve the minutes as written for the ACPD Meeting that was held on June 4, 2015.

ITEM 2: Presentation and Discussion of TXDOT Grant \$170,437 to replace 459 bus stop signs (+ spare signs), poles and hardware by Michael Padilla, Traffic Operations Superintendent at the City of Amarillo. Michael discussed replacing all old bus stop signs within the city of Amarillo with new signs. Michael discussed the amount of time and funds it will take to accomplish the tasks.

ITEM 3: Presentation and Discussion of the DBE Triennial Goal Analysis : Jonathan Beckham of City of Amarillo discussed the Triennial Goal:

Amarillo established a DBE October 1, 2014 – September 30, 2017 Triennial Goal - \$142,201.11

ACT has an approved DBE program, an overall goal, and continues to administer the DBE program in good faith.

Amarillo proposed a 9.93% goal or \$142,201.11 - 0% Race Conscious 9.93% Race Neutral The DBE Goal for the first year - FY 2015 is to expend \$47,400.00 with DBE vendors. ACT expended \$7,874.20 or 18% of that goal.

In accordance with 49 CFR Part 26.47, this Shortfall Analysis will analyze the reason ACT fell short and establish steps for future action to reach the DBE Goals. The following Shortfall Analysis will be retained for three years and made available to FTA upon request for review.

ACT submitted the Uniform Report of Awards or Commitments and Payments during fiscal year 2014.

The City will do the following, as specified in 49 CFR Part 26.47, in order to be in compliance with FTA regulations. Amarillo City Transit will continue to analyze overall goal and awards/commitments for each fiscal year in order to identify any problems in meeting the overall goal for the next fiscal year.

These projects were awarded to businesses who were the lowest most responsive bidders. Although minority businesses were encouraged to sign up as a DBE, most declined. Attached you will find a copy of the 2015 DBE vendor search for both Potter and Randall Counties.

Amarillo City Transit will continue to work with the following agencies: the Contract Procurement, Amarillo Advisory Commission for People with Disabilities and Amarillo Business Connection.

Steps and Milestones

Although the goal was not met for fiscal year 2015, ACT will continue to work to improve efforts in the following areas:

1. Updating the DBE Program
2. Improving the tracking of awards and completed contracts
3. Working closely with local agencies to improve DBE participation

ITEM 4: Presentation and Discussion of Fixed Route Walk ability Study. Jonathan Beckham discusses the management of sidewalks, ramps, barriers, etc, that exists in blocking the walks to and from bus stops located within the city of Amarillo. Jonathan mentions that he and the transit dept. manager look at each bus stop to see and note what modifications are needed to be made in order to accomplish this task.

ITEM 5: Presentation and Discussion of Staff Report and Board Discussion for the following Projects and Services. Kyle Schniederjan discusses the bus stop construction project, location selected for a stop, passenger amenities, and impact on Fixed Route or Spec-Trans Services.

ITEM 6: Presentation and Discussion of ACPD to elect a Chair and a Vice Chair. Myrtle calls for the board members to nominate a board member for chairperson and Jim Mitchell motions to nominate Mark Sturkie as the new chairperson. All board members voted yes and Mark Sturkie is elected as the new chairperson. Next Myrtle calls for the board members to nominate a board member for vice chairperson and Myrtle nominates Jim Mitchell for vice chair. All board members voted yes and Jim Mitchell is elected as new vice chair.

ITEM 7: There were no announcements from the public or members of the ACPD.

ITEM 8: Adjournment. There, being no further business, Myrtle Hodge adjourned the meeting. The meeting was recorded and all comments are on file with the City of Amarillo Transit Department.

Also in attendance were:

Judy Phelps
Christine Lemley
Jonathan Beckham

TRANSIT MANAGER, CITY OF AMARILLO
ADMINISTRATIVE ASSISTANT, CITY OF AMARILLO
TRANSPORTATION PLANNER, CITY OF AMARILLO

Myrtle Hodge
Chairperson

ATTEST:
Christine Lemley
Board Secretary